

MINUTES

ORDINARY MEETING OF COUNCIL

Tuesday, 12 June 2012

Held at the
Council Conference and Reception Centre
City Hall, Little Malop Street, Geelong
commencing at 7.00pm

COUNCIL:

Cr. J. Mitchell (*Austin*)

- **Mayor**

(Communications / Sport and Recreation / Democracy & Governance / Central Geelong
Looking Forward)

Cr. B.H. Abley (*Brownbill*)

(Arts and Culture)

Cr. J. Doull (*Coryule*)

(Environment and Sustainability / Climate Change)

Cr. J. Farrell (*Beangala*)

(Education and Youth / Community Safety)

Cr. K. Fisher (*Corio*)

(Community Development)

Cr. C. Granger (*Windermere*)

(Heritage)

Cr. B. Harwood (*Kardinia*)

(Finance / Tourism / Major Events / Strategic Development)

Cr. E. Kontelj (*Cowie*)

(Aboriginal Affairs / Multicultural Affairs)

Cr. Dr. S. Kontelj (*Kildare*)

(Major Projects)

Cr. R. Macdonald (*Cheetham*)

(Economic Development / Planning)

Cr. R. Nelson (*Deakin*)

(Rural and Regional Affairs)

Cr. A. Richards (*Buckley*)

(Transport / Infrastructure / Parks and Gardens)

SECTION A - PROCEDURAL MATTERS

Acknowledgements	1
Apologies	1
Confirmation of Minutes	1
Declarations of Conflicts of Interest	1
Question Time	2-8
Presentations and Petitions	8

SECTION B – REPORTS

1. Consideration of Submissions to Amendment C220 – Alkara Avenue and Mill Road, Lara	9-15
2. Barwon Heads Early Learning Centre (Kindergarten) Development	16-21
3. Geelong Major Events – Amended Instrument of Delegation	22-29
4. Geelong Major Events – January to March 2012 Quarterly Report	30-34
5. City Plan Progress Report to March 2012	35-40
6. Submission to Ministerial Advisory Council on Public Libraries	41-43
7. Marshalltown Road, Marshall – Proposed Footpath Construction SCS321 – Intention to Declare	44-51
8. Consideration of Tender Submissions for Tender T12141 – Annual Supply of Asphalt Works, Reinstatement/Maintenance Patching Works and Asphalt Products	52-58
9. Audit Advisory Committee Summary Report (<i>Confidential</i>)	59

SECTION C - NOTICES OF MOTION	60-62
--	--------------

SECTION D – COMMON SEAL REGISTER	63-69
---	--------------

SECTION E - ASSEMBLY OF COUNCILLORS RECORD	70
---	-----------

SECTION F - PLANNING DELEGATIONS	71-74
---	--------------

CLOSE OF MEETING	75
-------------------------------	-----------

**MINUTES OF THE ORDINARY MEETING
OF THE GREATER GEELONG CITY COUNCIL
HELD AT THE COUNCIL CONFERENCE AND RECEPTION CENTRE
CITY HALL, LITTLE MALOP STREET, GEELONG
TUESDAY, 12 JUNE 2012
COMMENCING AT 7.00PM**

PRESENT: Cr J Mitchell (Chair), Crs B Abley, J Doull, J Farrell, C Granger, B Harwood, E Kontelj, S Kontelj, R Macdonald, R Nelson, A Richards

Also present: S Griffin (Chief Executive Officer), J Wall (General Manager Corporate Services), P Bettess (General Manager Economic Development, Planning and Tourism), D Frost (General Manager Projects, Recreation and Central Geelong), G Van Driel (General Manager City Services), J McMahon (General Manager Community Services), R Bourke (Governance Co ordinator), J Merlo (Senior Media Officer)

OPENING: The Mayor declared the meeting open at 7.00pm.

ACKNOWLEDGEMENTS:

The Mayor acknowledged that we are here today on the land of the Wathaurong People and we pay our respects to Aboriginal elders past and present.

APOLOGIES: Cr K Fisher (Leave of Absence)

CONFIRMATION OF MINUTES:

Cr Abley moved, Cr Granger seconded -

That the Minutes of the Ordinary Meeting held on 22 May 2012 be confirmed and signed.

Carried.

DECLARATIONS OF CONFLICTS OF INTEREST: Nil.

QUESTION TIME:

Question Time is an opportunity for questions to be addressed to Council and while the minutes record the general content, they do not purport to be a transcript of what was said by individuals. Likewise Councillor or Officer verbal responses are in summary form only. Views expressed may not be the views of Council.

Council's practice is to provide a separate document on its website setting out questions and responses including any more detailed written responses which may be provided subsequent to the meeting.

Paul Fox asked the following questions:

- a. In relation to the agenda item on the Barwon Heads Kindergarten, why isn't Council following its procedure which states that, 'Where the Council is not confident with giving consent for the project to be dealt with via the consultation process, the decision will be made to decline the approval and refer the matter to a formal statutory planning process'? (Section 3.1 of the Approval Procedure for Open Space Development Projects Procedure). Will Council now follow the procedure and refer the matter to a formal statutory planning process?

Dean Frost responded that Council is following its policy. As Village Park is zoned public park no planning permit is required. This situation is not unique and recently a large integrated childrens centre was approved in Shell Road, Ocean Grove. A masterplan is currently being developed for Western Park in North Geelong and proposes the development of a childrens services centre all in PPRZ zoned land. Given these precedents and the fact that the scale of the proposed facility is not unreasonable, Council is comfortable that the project be assess via this policy.

- b. I attended a meeting with senior planners, Scott Cavanagh, Paul Jamieson and Dean Frost where they informed me that they have held meetings with all the stakeholders working on trying to locate the Barwon Heads Kindergarten at the school. They told me that a decision was made by all stakeholders that the school site was not viable. When I requested information about this, they informed me that no minutes were kept, no agendas were made, no notes were kept, no list of attendees were kept, no council diary entries of the meetings exist. Given the apparent lack of compliance with Council's governance requirements for this \$3.5 million project, confidence has been lost in the Council officers running this process. What can the CEO and Councillors do to restore confidence in this process?

Dean Frost responded that he had in his possession a file note in relation to the 4 June meeting with Mr Fox. He read from this note the section that focused on the School Council's decision in relation to the school site. He emphasised that comments to Mr Fox at the 4 June meeting related to documentation from the school Council meeting and that as the City is not a member of the school council and we were not in attendance it is quite reasonable that Council not have a copy of documents related to that meeting.

QUESTION TIME (CONT'D)

- c. Question for CEO. On 2nd June, Cr Richards informed me that the CEO had asked him to inquire whether I had a permit for the signs I erected on the Barwon Heads Community Hall. I said I didn't need one as it was an invitation to a meeting at the hall. He said signs were a responsibility of the Council and did I have a permit. I replied I didn't. I asked if a complaint had been made. He said that indeed a complaint had been made. Question: did the CEO authorise Cr Richards to speak to me directly on this matter?

The Chief Executive Officer responded, 'no I didn't'.

- d. Has CoGG any record of the complaint, and if so, why hasn't the relevant by-laws officer been in contact with me?

The Chief Executive Officer responded that he had no record of the complaint, but was aware a verbal complaint was received by Cr Richards.

With respect to the submission process for the Barwon Heads kindergarten, could the CEO direct that Cr Richards cease phoning me and entering my workplace for the purpose of questioning me about my submission?

The Chief Executive Officer responded he did not have authority to direct Councillors in that regard.

Cr Richards added that he did receive several calls in regard to the signs. As is known, I believe in people's right to free speech. I took complaints directly by phone and spoke to the CEO in regard to the breach. The CEO and I discussed the issue around permits. I have attended your café on and off over the last four years and recognise your contribution to the community. I spoke to you in regard to these issues and talked to you about your submission and its process. I called you to see how your meeting went. If you do not wish to be communicated with that's fine.

Margaret Huber asked the following in relation to the Rippleside Quay Project:

- 1) What is Council's position in relation to Trendcorps proposed application for extension to permit for a further eleven years (2023)?
- 2) If this application is allowed, does this then mean that these rules will apply to everyone in the community who hold a planning permit. If not, why not?

Peter Bettess, General Manager Economic Development, Planning and Tourism, responded that the questions would be taken on notice for a written response.

The Planning and Environment Act 1987 stipulates the requirement of notification by post to all parties who presented submissions to the previous tribunal hearing in 2004/05. However, this has not occurred in regards to Trendcorps latest application to amendment of permit. By doing this the majority of the 72 original objectors have been denied their rights and the opportunity to make further submission.

Why did Council, as the responsible authority, agree to the developer's request to limit the notification of the 'new' application of amendment?

Peter Bettess responded that the questions would be taken on notice for a written response.

QUESTION TIME (CONT'D)

Pauline Seitz asked the following re the Rippleside development:

The first approval for the Rippleside development was in 1998, and another in 2005. In the meantime we have seen no sign of what was approved. Now, after 15 years another application appears. Why has this war of attrition been allowed to go on? Why have multiple extensions been allowed, the latest a request for a staggering further eleven years? Just what resolution can the long suffering Rippleside and Drumcondra residents expect from such a drawn out and obscure process:

Peter Bettess responded that the questions would be taken on notice for a written response.

Pamela McGrath asked:

- 1) As Council did not indicate its position at the Practice Day Hearing on 1 June, can Council now detail what position it intends to take to the VCAT Hearing on 23 July, 2012 in relation to Trendcorp's latest application to amend condition of Permit granted in February 2005?
- 2) Given the significant changes in the amendment application to the Permit granted in 2005, should this application be treated as an amendment to permit application or should the developer in the interests of natural justice be required to start the process again and lodge a new planning application?

Peter Bettess responded that the questions would be taken on notice for a written response.

Lynette Hughes asked the following questions:

- a) Why should the people of Geelong pay the wages of an ever burgeoning Council full of workers doing what/when, and do we need Councillors at all?
- b) When each and every one of you in conjunction with other seven G21 mini governments decide for us what is being for us the ratepayers without proper consultation why do we need Councillors and who runs the G21 mini government?
- c) Why should we, the people of Geelong, keep paying you a wage with expenditures when you have deliberately and maliciously obliterated the heart of Geelong's city centre, created the booze and drug culture now promoted, together with the continuous promotion by Roger Grant of the Great Ocean Road and Walk by the Council funded Geelong Otway Tourism and by turning our centre into inner-city living for people mainly working in Melbourne in the process creating a third zone or another suburb of Melbourne?

The Mayor responded that the questions would be taken on notice.

- d) Why has City of Greater Geelong Youth Services been teaching our young vulnerable and at risk children how to graffiti using aerosol cans.
- e) How much money is spent teaching How to Graffiti program to the young people all around Geelong by the City of Greater Geelong's Youth Service workers?
- f) Why are we the ratepayers funding certain office accommodation when the youth can use the Old Courthouse Arts precinct?

QUESTION TIME (CONT'D)

- g) How many youth worker controlled avenues do our young people need or is it that the network of youth interconnected youth organizations (Headspace, Jigsaw, Clockwork, Outpost, BAT-Force, Youth for Time (BYAS), Barwon Youth (BASYA), Bethany, McKillop Family Service, Community Connections, Brophy Family etc), and their youth workers believe the youth of Geelong cannot think for themselves.

The Mayor responded that the City is very proud of the excellent work provided to our youth by the Youth Services department. Cr Farrell, sitting at this table, represents the youth of Geelong with great dignity and I take offence at such criticism.

- h) Why isn't the Old Geelong Post Office being used to display and house all our historical records and why was it bought for that purpose, because it appears only youth workers gain the benefit of the view and its use?
- i) As the CoGG youth workers walk around gaining the trust of Geelong's youth then why are they, the workers, not putting that time to better use, making sure the streets are safe for all by walking around Geelong streets, reporting to the maintenance departments all the damaged and dangerous footpaths, the graffiti everywhere and also reporting when Council median strips and land needs to be mowed instead of having us the ratepayers chase up Council to be redirected to VicRoads about these matters?

The Mayor responded that there are a number of different jobs in the City of Greater Geelong, and we do them to the best of our ability.

Louise Brooks addressed Council as follows:

Are Councillors aware that at a meeting on 5 June of 100-150 attendees and 165 apologies in Barwon Heads, there was a high level of dis-satisfaction expressed with the process to date around where the Early Learning Centre will be located, and in particular with the lack of evidence/documentation to indicate that the proposal to locate the Early Learning Centre with the Primary School on 5 vacant acres at the school which seems to indicate that this proposal was little considered by either the Council and/or in consultation with the Education Department?

The Mayor responded that he is aware of the large number in attendance at the meeting and also aware of the level of dis-satisfaction of residents by the amount of submissions received. Council received advice today from the Golf Club advising that they were not interested in selling any land. Part of putting a process in place is listening to everyone's contribution.

Dean Frost added that Council considered a range of options in relation to the school site all which ultimately were deemed unviable. There was consideration of an option that included the Golf Club land. Council was aware the Golf Club was not particularly interested in selling the land, and therefore that option was not pursued any further.

Peter Donovan asked:

How many submissions were from actual Barwon Heads addresses and how does the Council plan to deal with the value of detailed individual submissions as opposed to signed proforma letters. Is the submission review panel going solely on number of submissions received?

QUESTION TIME (CONT'D)

As a community member who values the work that the CoGG does, what guidelines is the Review Submission Panel going to use when the Council officers have consistently not followed the guidelines that are in place?

The Chief Executive Officer responded the process which is outlined in the report will be discussed during debate this evening.

Dean Frost added that the majority of submissions were from Barwon Heads. In terms of process, there are two steps, Mediation and a Submissions Hearing Panel of Council where people have the opportunity to discuss their written submission.

A recommendation will then be put to Council for its decision.

Karyn Howie asked:

As a community member I am interested in what kind of guidelines you are using :

- 1) The values, principals and guidelines of the current 52 page 2002-2012 Management Plan for the Village Park were completely ignored by the CoGG officers. There is absolutely no provision in it to build a very large complex education facility?
- 2) *Sustainable Communities Infrastructure Guidelines* – “ensure residents have the best opportunities to build their own community”. Residents of Barwon Heads did not have the opportunity to build their own community if only one group the Kinder’s Futures group were the only local group consulted and had input into the original decision to put the Kinder in the Village Park?
- 3) *Community Hub* – How is shoe horning a kinder into open space between the tennis club and the Harry Blythe oval and the Moonah Woodland “taking into consideration the principles and development standard outlined in the Geelong City Councils own guidelines?
- 4) *Study of Open Space Networks 2001 Guidelines* – Principles of Open Space Decision Reflecting Community Needs. When did the CoGG consult with any other interest group at all anywhere in Barwon Heads when it was developing this preferred option of the Village Park outside the exclusive working party Group?

Just to clarify again, what guidelines will you be using if not these?

Dean Frost responded that master plans are to assist Council in its decision making and reflect situations at a point in time. Council has the ability to make decisions as time progresses, which is what they are proposing to do if the facility goes ahead. Typically, the process involves Initial discussions around the stakeholders to see what works for them and then take it to the public to gain their views.

Council agrees the ideal location for this facility is the school site and we worked through that with a range of options and at the end of the day it just didn’t fit and wouldn’t work and was deemed unviable. Council was presented with two options, either cease the project or work through an alternative site, which is what we have done.

QUESTION TIME (CONT'D)

Again, this process we are going through with the submissions process is local input into the decision. Typically the process involves initial discussion around the stakeholders to see what works for them and then take it to the public to gain their views. A decision has not been made and ultimately the Council will make the final decision. Approximately 730 residents provided submissions.

Ruth Lee asked if Councillors were aware that the Geelong Advertiser had the headline 'Landslide' in referring to the Barwon Heads submission process. If the process is to be treated as a poll, who weren't the people told in the Council letter to 1900 Barwon Heads residents?

The Mayor responded they were headlines used by The Geelong Advertiser.

Dean Frost added that the process is not a poll. It is about the merits of individual submissions. He said that people asked about numbers for and against the proposal and Council supplied this information as a matter of fact.

Why is Council rushing to find a short term solution that is not in the long term best interests of the Barwon Heads community?

The Mayor responded that Council is not rushing a solution. There is a process in place, and as explained earlier, we cannot make decisions before we get the facts.

Elise Wilkinson asked if Councillors were aware of the extensive work that was done from 2010-11 to investigate the Barwon Heads Primary School site as a possible location for the new kindergarten?

The Mayor responded, yes we are aware.

Colin Wallace asked the following questions:

In relation to the letter to the editor bearing my name in the Geelong Advertiser last Thursday 7 June, and which mentioned Ian Trezise MP, my letter, as sent, had seven sentences, while the published version had only the first, second and last of these sentences? Would Councillors note the following omitted sentences

'On numerous occasions since mid-2008, I have brought to the notice of Mr Trezise specific instances in which certain City of Greater Geelong officers have acted improperly and in ways that have seriously undermined the practice of democratic government in Greater Geelong.

Their employer, the chief executive officer, has not held them to account for their conduct. He – and she, in the case of his predecessor – have not been held to account for this failure of duty by their employers, the councillors.

And with local government being a state government responsibility, Mr Trezise, in failing to do anything about the deficiencies in local democracy brought to his notice, has failed in his duty.

QUESTION TIME (CONT'D)

In the article Mr Trezise is projected as someone sticking up for ordinary people, but the improper actions of the council officers which he has done nothing about have favoured the interests of the powerful at the expense of the rights of the less powerful.'

The Mayor noted the concerns and suggested contact be made with the Geelong Advertiser in relation to the omission of sentences.

Eliza asked if Councillors were aware that the Barwon Heads Golf Club does not want to either sell or donate any land in Golf Links Road that would provide access to any facility on the primary school site?

The Mayor acknowledged the fact that the President of the Barwon Heads Golf Club informed him today of the committee's opposition to any transfer of land.

Are Councillors also aware of the inadequate facilities in Barwon Heads in relation to kindergarten facilities and conditions staff are working under?

The Mayor added It should be noted that Council has not made a decision, but is merely putting a process into place enabling us to do what we think is right for Barwon Heads for now and in the future.

Kristen asked if Councillors were aware that the Futures Committee considered asking for federal funding for a community hub at the school prior to the State Government providing \$1m. On receiving this funding asking for federal funds was no longer an option. Are Councillors aware the Village Park has been declared as land for public purpose not for sport and recreation?

The Mayor responded Council is aware and that the questions are common knowledge.

Mary Wallace asked:

1. a) Would Councillors and the CEO note that the Council Meeting at Drysdale on 28 February 2012, my husband, Colin asked this question: 'On what date were the TGSIs installed on the footpath along the northern side of Lawton Avenue, Geelong West, at either side of the southern end of First Street?' and the subsequent written response, signed by General Manager City Services, Gary Van Driel said: 'Our records indicate that the works were completed in April 2010'?

b) Through you, Mr Mayor, is Mr Van Driel suggesting that the TGSIs were put in by April 2010?

c) Since there were no TGSIs or tactiles put in by April 2010, in fact by April 2011, when, after April 2011, were the TGSIs put in?

d) May I also have a copy of the document that shows when the TGSIs were put in?

Gary Van Driel responded that the information contained in his response was his understanding from the information he received.

QUESTION TIME (CONT'D)

The Mayor responded he will request a copy of the documentation which outlines installation dates.

The Chief Executive Officer confirmed any available documentation would be forwarded.

PETITIONS: Nil

PRESENTATIONS:

The City of Greater Geelong and Central Geelong Marketing received Main Street Australia Awards on Wednesday 16 May.

Central Geelong Marketing's inaugural Tastes of Central Geelong Festival was awarded the Best Regional Initiative with the Special Rate and the City of Greater Geelong won the Council That Best Supports Main Streets in Regional Australia category.

Cr Abley presented the Mayor with the awards.

1. CONSIDERATION OF SUBMISSIONS TO AMENDMENT C220 – ALKARA AVENUE AND MILL ROAD, LARA

Portfolio:	Planning – Cr Macdonald
Source:	Strategic Implementation
General Manager:	Peter Bettess
Index Reference:	Application: C220

Summary

- This report relates to the Council owned land at 10 & 18 Alkara Avenue and 8-10 Mill Road Lara. The purpose of this report is to consider submissions to Amendment C220. The amendment seeks to change the Greater Geelong Planning Scheme by rezoning the land from Rural Living to Public Park and Recreation Zone.
- The Amendment will reflect its land ownership and land use and bring the zoning into consistency with other sports grounds/facilities in Lara (and across the rest of Geelong).
- Exhibition of the amendment resulted in the receipt of three submissions. These consist of one from Barwon Water offering no objection, and two from adjoining landowners raising concerns about the amendment.
- Concerns raised in the submissions relate to impacts on residential amenity and local traffic management, inadequacy of road infrastructure, fire risk, boundary fencing, and future developments of the Recreation Reserve.
- As the amendment has been exhibited and submissions received, Council can decide to adopt changes consistent with the submissions, abandon the amendment or request the Minister for Planning to appoint an Independent Panel to consider and make recommendations to Council.
- It is recommended that Council considers the submissions and refers them to an Independent Panel to be appointed by the Minister for Planning.

Cr Macdonald moved, Cr Granger seconded -

That Council, having considered all submissions to Amendment C220 to the Greater Geelong Planning Scheme resolves to:

- 1) Request the Minister for Planning appoint an Independent Panel under Part 8 of the Planning and Environment Act 1987;**
- 2) Refer all submissions to the Panel;**
- 3) Submit to the Panel a detailed response to the submissions generally as outlined in this report.**

Carried.

1. CONSIDERATION OF SUBMISSIONS TO AMENDMENT C220 – ALKARA AVENUE AND MILL ROAD, LARA

Report

Background

Amendment C220 is a Council initiated amendment and seeks to rezone the subject land from Rural Living Zone to Public Park and Recreation Zone (PPRZ) – amendment documents are included in Appendix 1-1.

The subject land was purchased by Council specifically to provide additional sport and recreation facilities to increase the capacity of the Lara Recreation Reserve to better cater for community sport and recreation. The Lara Outdoor Recreation Facilities Study and Lara Recreation Reserve Master Plan are currently being implemented for the site with the development of a new oval (planning permit 715/2010 for use and development for a minor sports and recreation issued 23/3/2011).

The property at 10 Alkara Ave was privately owned with a detached house, but was acquired by Council on 10 May 2011 to be included into the Reserve. This site is intended to be the location for the Lara Bowling Club which is being relocated from Station Lake Road (adjacent to The Centreway and Austin Park) as part of the town centre redevelopment. A planning permit application for the new club is expected to be lodged in May.

The proposed PPRZ is the most appropriate zone as its purpose includes recognising areas for public recreation and open space. Parks, reserves and sporting ovals across Lara and the wider Geelong area are already zoned PPRZ. It is the accepted Victoria Planning Provisions (VPP) tool to apply to public open spaces.

Council resolved on 11 October 2011 to seek authorisation to prepare and exhibit the amendment, with authorisation granted by letter dated 28 October 2011. Amendment C220 was exhibited for one month from 8 December 2011 to 6 February 2012. Notice of the amendment was given to owners and occupiers of affected land, to relevant Ministers and authorities in accordance with the requirements of the *Planning and Environment Act 1987*.

Discussion

A total of three submissions were received to the amendment; one submission from Barwon Water offering no objection and two from adjoining landowners (Mr Thomas and Mr Matthews) objecting to the amendment.

Following exhibition of the Amendment and consideration of submissions Council can now resolve in one of three ways:

- To change the amendment in the manner suggested in the objecting submissions;
- To request the Minister for Planning to appoint an Independent Panel; or
- To abandon the amendment.

1. CONSIDERATION OF SUBMISSIONS TO AMENDMENT C220 – ALKARA AVENUE AND MILL ROAD, LARA

Submissions not supporting the amendment relate to:

- Impacts of the Lara Recreation Reserve on adjoining landowners through loss of privacy, vista, noise and general amenity
- Council installing a timber paling side boundary fence to an adjoining property
- Required infrastructure upgrades, in particular to the alignment and construction (bitumen sealing) of Alkara Avenue and the need for intersection treatment with Mill Road
- Traffic impacts, in particular the combination of access to the Lara Recreation Reserve and the Lara Secondary College off Alkara Avenue, and the enforcement of speed and road tonnage limits in Mill Road
- Fire risk from the landscaping proposed for the Recreation Reserve
- Future development of the Lara Recreation Reserve for the relocated bowling club and future installation of flood lighting
- Linkage between the rezoning and the planning permit for the oval use and development

A summary of the submissions and Council officers' recommended response to each is included as Appendix 1-2 – Response to Submissions. Three of the submission summary points and officer responses are separately outlined below.

Council installing a timber paling side boundary fence to an adjoining property

The property of 34 Mill Road has a common boundary (southern side) with the Recreation Reserve of approximately 116 metres. This coincides with the backyard area of the private residence, with the existing side boundary fencing being of a rural standard. The backyard of this property will be substantially 'exposed' to the oval and its future users. The landowner is seeking Council pay for the installation of a 1.8 metre high timber paling fence along the common boundary to protect his privacy and liability for people accessing his land.

A fence as requested by Mr Thomas has not been deemed necessary from a risk assessment perspective, however it did identify that there was a low potential for encroachment from the oval into neighbouring properties. A chain mesh fence has been built by Council along the rear boundary in accordance with the findings of the risk assessment. Landscaping will be installed to further prevent balls and people accessing these properties. Capital Works has instructed the contractors to construct an earth mound along Mr Thomas' southern boundary to further enhance the effectiveness of the proposed planting.

Future development of the Lara Recreation Reserve for the relocated bowling club and future installation of flood lighting

The Lara Outdoor Recreation Facilities Study 2008 and Lara Recreation Reserve Master Plan outlined the future development of the area. They nominated the then privately owned land at 10 Alkara Avenue as the future location for two netball courts, car parking and passive open space facilities. Council's other significant Lara project, the town centre redevelopment, was also starting at this time. When the Master Plan was prepared the intention was for the bowling club to stay in the town centre, but altered within its existing site to accommodate the supermarket development. It became evident that the site flagged for the bowling club in the town centre expansion wasn't going to be big enough, so the alternative site on Alkara Ave was identified and the opportunity to acquire it arose with Council completing the purchase in May 2011. Changes to an adopted Master Plan are generally avoided but sometimes situations arise that necessitate changes.

1. CONSIDERATION OF SUBMISSIONS TO AMENDMENT C220 – ALKARA AVENUE AND MILL ROAD, LARA

No decision has been made to install flood lighting at the Reserve.

Required infrastructure upgrades, in particular to the alignment and construction (bitumen sealing) of Alkara Avenue and the need for intersection treatment with Mill Road

Mr Matthews is seeking infrastructure changes to the area surrounding the Lara Recreation Reserve including a roundabout at the intersection of Alkara Avenue and Mill Road, and the realignment of Alkara Avenue to the north of its current position and a 'bus port' constructed for the Lara Secondary College students. His submission outlines his experiences with traffic movements in the area and the inadequacy of the current arrangements since changes to the through road status of Alkara Avenue, increased student numbers at the College, full council land ownership and the sports ground development. The Master Plan only makes minor comment about a bus exchange for the school, but otherwise does not respond to this issue.

The cumulative effect of the changes in the area as outlined by Mr Matthews, suggest a need to consider an infrastructure upgrade to complement the work done on the Master Plan and Recreation Reserve. No infrastructure upgrades are occurring as part of the rezoning but consideration should be given to inclusion in the design and capital works programs. Coordination with the State Departments of Transport and Education may be required as part of the process.

Having considered all submissions it is considered that the amendment has sufficient merit for it to proceed to an Independent Panel to be appointed by the Minister for Planning.

It is recommended that Council request the Minister for Planning appoint an Independent Panel to hear all submissions made to the amendment.

Environmental Implications

The rezoning of the subject land for public park and recreation purposes will not have any significant environmental impacts on surrounding residents or waterways. Increased noise can be expected to emanate from the site from sports participants. Traffic will increase in the area, particularly in Mill Road and Alkara Avenue as a result of the development of the site for sporting activities.

Much of the subject land (and adjoining land) is affected by the 100 year flood extent due to its lack of grade and with limited overland drainage infrastructure. The rezoning will not affect this designation. A future planning scheme amendment will include the Lara flood and drainage studies into the planning scheme.

Financial Implications

As a Council initiated amendment, Council will need to pay the Independent Panel costs.

The cost of a chain mesh fence along Mr Thomas's southern boundary was estimated last year at \$10,000. Whilst no formal quotes have been obtained by Open Space and Recreation, the cost of the 1.8m timber paling fence he is seeking was estimated to be at least \$5,000 more.

1. CONSIDERATION OF SUBMISSIONS TO AMENDMENT C220 – ALKARA AVENUE AND MILL ROAD, LARA

Policy/Legal/Statutory Implications

The Amendment is consistent with the State Planning Policy Framework (SPPF), particularly the purpose of the PPRZ which includes recognising areas for public recreation and open space, and Clause 11.03 which seeks to responds to the needs of existing and future communities through the provision of zoned and serviced land for recreation and open space.

The proposal is consistent with the Local Planning Policy Framework (LPPF), particularly the purpose of clause 21.08-4 Open space which is: to develop a comprehensive, safe and accessible open space network. Rezoning the Council owned land will assist in implementing Council's open space policy for the area.

The Lara Structure Plan April 2011 supports rezoning of the 18 Alkara and 8-10 Mill Road sites. It also supported the acquisition of the 10 Alkara Avenue site which has subsequently been achieved by Council. The Master Plan for the Recreation Reserve supports the land being included in the PPRZ.

The Amendment is consistent with relevant Practice Notes and Ministerial Directions. This includes having regard to the *Practice Note; Applying the Public Use Zones February 1999*, which states that “public land zones can only be applied to public land”. The Practice Note is reinforced by the Ministerial Direction on *The Form and Content of Planning Schemes, 15 December 2008*, which states that “A planning scheme may only include land in a Public Use Zone, a Public Park and Recreation Zone or a Public Conservation and Resource Zone if the land is Crown land, or is owned by, vested in or controlled by a Minister, government department, public authority or municipal council.” In this case, the test is clearly met by Council.

Officer Direct or Indirect Interest

No officers involved in the preparation of this report have a direct or indirect interest in matters to which this report relates, in accordance with the requirements of Section 80(c) of the Local Government Act.

Risk Assessment

Risk assessment undertaken as part of the capital works project for the development of the sports ground identified that the Eastern boundary of the sports field did have the potential for encroachment on neighbouring properties. To control this risk, a chain mesh fence has been installed to prevent balls and subsequently people from accessing these properties as far as reasonably possible. The assessment also concluded that there was a low risk of encroachment to other surrounding private property boundaries. This was because these boundaries are a minimum of 25 metres from the sports field and the likelihood of balls/people encroaching on private property was therefore low. The risk assessment did not identify that any alterations to these fences was required, instead tall screening shrubs would be planted on these boundaries.

Social Considerations

The rezoning will recognise the land as much needed sport and recreation facilities in Lara and will assist in supporting community benefit and enjoyment for Lara residents.

1. CONSIDERATION OF SUBMISSIONS TO AMENDMENT C220 – ALKARA AVENUE AND MILL ROAD, LARA

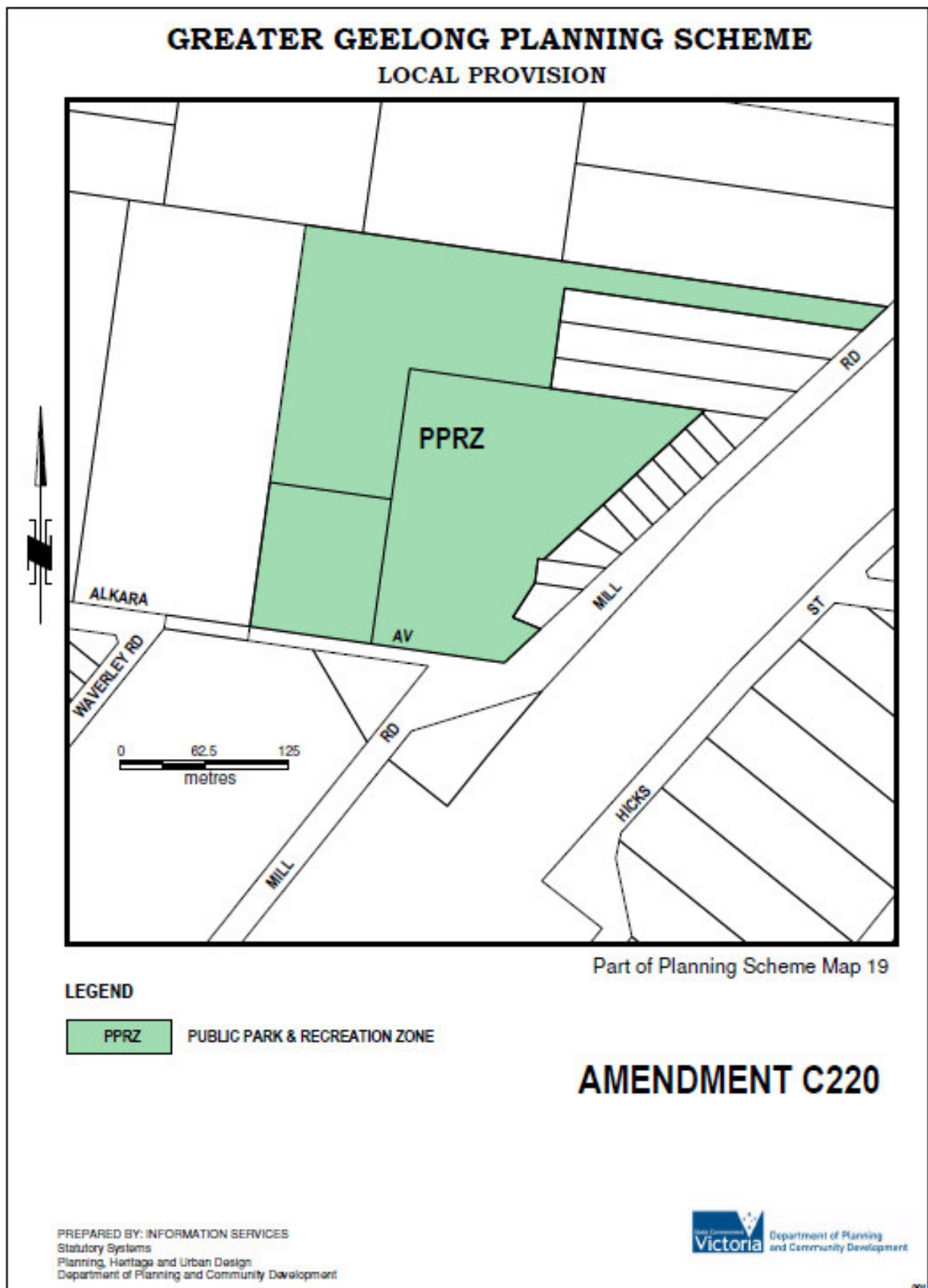
Communication

Amendment C220 has been through the usual public notification process in accordance with the provisions of the Planning and Environment Act. This included the mailing of notice of the Amendment to all owners and occupiers of affected properties.

A written response to the objecting submissions was sent to each submitter inviting them to consider whether Council had satisfied their concerns or if they still wanted their submissions to stand. Each objecting submitter has advised in writing they do not accept the response and want their submission to be heard by an Independent Panel. One submitter, Mr Matthews, has added more detail in his reply and the proposed response to submission addresses this.

All submitters will be advised of the appointment of a Planning Panel by Panels Victoria and will be offered the opportunity to appear at the Panel Hearing.

Appendix 1-1 – Proposed Amendment



2. BARWON HEADS EARLY LEARNING CENTRE (KINDERGARTEN) DEVELOPMENT

Portfolio:	Community Development - Cr Fisher
Source:	Projects, Recreation & Central Geelong
General Manager:	Dean Frost
Index Reference:	Project: C12827 Barwon Heads Early Learning Centre

Summary

- At its meeting of 31 January 2012, Council endorsed a site within Village Park Barwon Heads as the preferred location for the Barwon Heads Early Learning Centre. In doing this, Council also authorised officers to commence the necessary public consultation in accordance with the Open Space Development Projects Approvals Process.
- Following this decision, officers wrote to 1,900 residents and property owners within a 500m radius of the proposed site inviting submissions in relation to this proposal. Residents were given a 28 day period in which to make a submission.
- A public information session was held on Wednesday 21 March 2012 at the Barwon Heads Tennis Clubrooms between 5.00 – 7.00pm.
- At the conclusion of the consultation period a total of 791 submissions were received. Following a review of the submissions received this number was then reduced to 731 as several members of the community submitted multiple submissions. Multiple submissions received from a single person have been consolidated as a single submission.
- Of the 731 submissions, 508 (*or 70%*) supported the proposed site and 223 (*or 30%*) raised concern over the location.
- Although Council has a policy in place to deal with submissions, its application to a response of this size would cause some delay in the finalisation of this issue. Accordingly, an approach to manage the submissions review process is being proposed which is consistent with the principles of the relevant policy.

Cr Richards moved, Cr Granger seconded -

That Council:

- 1) formalise an Advisory Committee of Council to deal with the mediation / submission review process related to the proposed Barwon Heads Early Learning Centre, due to the large number of submissions received.**
- 2) endorse the Barwon Heads Early Learning Centre Submissions Review Panel Terms of Reference – Appendix 2-1.**
- 3) notes that the Terms of Reference requires the Advisory Committee of Council to make a recommendation to Council on the proposal to utilise the Village Park Site for the Barwon Heads Early Learning Centre.**

Carried.

2. BARWON HEADS EARLY LEARNING CENTRE (KINDERGARTEN) DEVELOPMENT (CONT'D)

Report

Background

The State Government has provided \$1million towards the construction of an Early Learning Centre (Kindergarten) in Barwon Heads. Accordingly, over the past 12 -18 months Council has been working with members of the Barwon Heads community to identify a suitable site for the centre.

At its meeting of 31 January 2012 a report was presented to Council proposing that a site within Village Park be adopted as the preferred location for this facility. This report also authorised officers to conduct a consultation process in accordance with the Open Space Development Projects Approval Policy.

Council wrote to 1,900 residents and property owners who live or own a property within a 500m radius of the proposed site, inviting submissions in relation to this proposal. Residents were invited to make a submission regarding the proposal and given a 28 day period in which to make a submission. A public information session was held on Wednesday 21 March 2012 at the Barwon Heads Tennis Clubrooms between 5.00 – 7.00pm.

Discussion

The proposal was advertised to the public in accordance with Council's policy for Open Space Development Projects. However, given the nature of this development the time frame for submissions was extended from the 14 days required to in excess of 28 days. Further, the policy only asks that residents adjoining or opposite the proposed location are directly contacted regarding the proposal. To ensure that residents were informed of the proposal this was extended to a 500m radius and resulted in 1,900 individual letters being issued.

The Council policy provides for a two step process in responding to submissions. The first step involves a mediation process to attempt to address concerns and have submissions/objections withdrawn. Should mediation not resolve the issue, it is referred to the Submissions Review Panel, who upon hearing submissions, make a recommendation to Council.

Due to the very high number of submissions received both for and against this proposal it is very difficult to deal with these submissions in a timely manner.

Officers are proposing a minor deviation to this policy where the mediation meeting is an optional step in the process.

Under this proposal the Sport and Recreation department would write to all individuals who have made a submission and advise them of their option to be heard by the Special Committee of Council and/or hold a mediation session. This provides the opportunity for those who believe their issue can be resolved via mediation to avail them to this process.

2. BARWON HEADS EARLY LEARNING CENTRE (KINDERGARTEN) DEVELOPMENT (CONT'D)

Importantly, it provides for those who do not believe mediation would address their concerns to be heard at a Submission Review Panel to present in support of their submission, without needing to attend a mediation meeting. This is consistent with the principles of the Approval Procedure for Open Space Development Projects.

Those persons wishing to be heard by the committee would then be allocated a time at which this could occur.

Environmental Implications

Environmental aspects associated with the use of the proposed site have been considered and would be managed as part of the project.

Financial Implications

Council's forward budget provides an allocation of \$1.170 million in 2012/13 including expected income of \$1 million. A further forward estimate of \$2.5 million has been provided in 2013/14.

A payment of \$250,000 has been received from the State Government. These funds make up part of the \$1 million that had been predicted as income in 2012/13.

Policy/Legal/Statutory Implications

Council has complied with its Approval Procedure for Open Space Development Projects and is now proposing a minor deviation from policy. This minor deviation which still reflects the intent of the policy will allow this matter to be dealt with in a structured manner.

The level of response to this proposal and particularly the level of support is unusual and therefore Council need to determine the most appropriate way of dealing with this matter.

Officer Direct or Indirect Interest

Council's General Manager Community Services has declared a conflict of interest in relation to a previously identified site option. Her involvement in the project has remained focussed on service provision requirements.

In light of this conflict Council's General Manager Projects Recreation and Central Geelong has taken the lead responsibility for this project.

No other officer preparing this report or involved with the project has declared a conflict of interest

Risk Assessment

This project is being managed in accordance with the necessary risk procedures.

2. BARWON HEADS EARLY LEARNING CENTRE (KINDERGARTEN) DEVELOPMENT (CONT'D)

Social Considerations

Council need to ensure that each of the submissions received are considered and that any person wanting to be heard in support of their submission be given the opportunity to do so.

Communication

Council have conducted an extensive notification and advertising process and this is evidenced by the size of the response.

Council will continue to update the community as this matter progresses.

Appendix 2-1

Page 1



COMMITTEE TERMS OF REFERENCE

Barwon Heads Early Learning Centre Submissions Review Panel	Document No:	
	Approval Date:	
	Approved By:	Council
	Review Date:	N/A
Responsible Officer: General Manager Projects Recreation & Central Geelong	Expiry Date:	N/A
	Version No:	01
Authorising Officer: Chief Executive Officer		

1. SUMMARY

The Barwon Heads Early Learning Centre Submissions Review Panel has been formed to hear submissions made by members of the community in relation to Open Space Approval Process.

The Submissions Review Panel will operate within the context of the Local Government Act 1989, together with any other Act or Regulation nominated by Council.

2. OBJECTIVES

To establish a process for hearing of submissions lodged in relation to the Open Space Approval Process for the Barwon Heads Early Learning Centre.

3. DEFINITIONS

“Act” means Local Government Act 1989 unless otherwise specified.

4. TERMS OF REFERENCE

4.1. Expected/Definite Life of the Committee

- The Panel is established by Council as an Advisory Committee and shall continue until it has considered submissions and formulated a recommendation to Council.

4.2. Constituency of the Committee

- All Councillors.
- Chairperson: Mayor
- Quorum: A minimum of three members is required to form a quorum.
- In the absence of the Chairperson, the members present may elect another Councillor to Chair the Panel.

**Appendix 2-1
Page 2**

4.3. Authority of the Committee

- The Panel operates under authority of Council to hear submissions and make a recommendation to Council for consideration and determination.
- All members of the Committee have voting rights on the Committee.
- A Member of the Committee is subject to Section 79 of the Act as if that member were a member of a Special Committee. (ie. Disclosure of Conflict of Interest)

4.4. Meeting Procedure

- Chairperson opens meeting and facilitates oral presentation in support of written submissions. This may necessitate fixing time limits for speakers or pre determining order of speakers.
- Having considered submissions Panel formulates recommendation to Council.
- The Panel operates under Council's Meeting Procedures Local Law, with such modifications and adaptations as the Panel deems necessary for the orderly conduct of meetings.

4.5. Reporting requirements

- As soon as practicable after the hearing of any submission the Panel shall report to Council.

4.6. Secretariat & Minutes

- The Manager responsible for the issue to be considered is responsible for convening of meetings, recording of minutes and reporting recommendations of the Panel to Council.

5. QUALITY RECORDS

Quality Records shall be retained for at least the period shown below.

Record	Retention/Disposal Responsibility	Retention Period	Location
Special Committee Minutes	Governance Co-ordinator	Permanent	City Hall

6. ATTACHMENTS

- Nil

3. GEELONG MAJOR EVENTS – AMENDED INSTRUMENT OF DELEGATION

Portfolio: Tourism and Major Events – Cr Harwood
Source: Projects, Recreation and Central Geelong
General Manager: Dean Frost
Index Reference: Subject: Geelong Major Events General

Summary

- Geelong Major Events (GME) was established as a Council Advisory Committee in 1998 and formalised under Section 86 of the *Local Government Act 1989* in October 1999.
- In 2011/2012, the GME Committee undertook a review of the funding allocations and processes of GME which resulted in a revised Matrix of Events which is used to guide the decisions of GME. This Matrix of Events is an appendix to the Instrument of Delegation to GME and the GME Terms of Reference.
- The review recognised that the delegations listed in the 2004 Instrument of Delegation to GME do not reflect the delegations updated by Council from time to time and that relevant officer titles have since changed. The amendment proposed to the Instrument of Delegation to GME will ensure the current delegations of Council apply equally to the GME committee at any given point in time.

Cr Harwood moved, Cr Abley seconded -

That Council:

- 1) signs and seals the amended Instrument of Delegation to Geelong Major Events (GME) Committee (Appendix 3-1);**
- 2) accepts the amended Geelong Major Events Matrix of Events (Appendix 3-2).**

Carried.

Report

Background

Geelong Major Events (GME) was established as a Council Advisory Committee in 1998, and formalised under Section 86 of the *Local Government Act 1989* in October 1999.

In conjunction with the Best Value Service Review of June 2004, a review of GME was undertaken through an independent consultant Simocynd.

At the 27 July 2004 Council Meeting, Council endorsed the continuation of GME as a Section 86 Committee (pursuant to the *Local Government Act*) and signed and sealed an amended Instrument of Delegation to Geelong Major Events Committee, which included recommended changes as a result of the review.

That Instrument of Delegation was recently reviewed by GME as part of its five year strategy review and anomalies to the current delegations of Council were identified.

3. GEELONG MAJOR EVENTS – AMENDED INSTRUMENT OF DELEGATION (CONT'D)

Discussion

In 2004, it was identified that a common theme arising from review consultation was the difficulties in planning for events (both from a Council and event organiser perspective) based on an annual budget cycle. To secure hallmark and major events it is important that continuity of support can be guaranteed.

Small events could be in a stronger position to secure sponsorship or other funding if able to provide evidence of ongoing support from Council. The process of applying for funds each year is also somewhat onerous. Triennial funding for some events was identified as a way to improve the pre-2004 process.

Therefore, the following additions were made to the Limits Section of the Instrument of Delegation to GME:

- (GME) Shall make recommendations for any funding outside of the current budget year to the Chief Executive (under financial delegation) or refer to Council.
- (GME) Shall acknowledge that the Council's Chief Executive Officer, General Manager Corporate Services and Manager Central Geelong and Waterfront are authorised to approve and/or incur expenditure or income or enter contracts or contract variations up to a value of \$500,000, \$100,000 and \$50,000 respectively in relation to GME.

The wording used in bullet point two is no longer current as the Event Services Unit has now moved to the Projects, Recreation & Central Geelong division and the delegations of Council to CEO and staff is regularly updated.

It is proposed that the following amendment is made to the 3.0 Limits Section of the Instrument to Delegation to GME:

Limits

For the purposes of performing its functions, duties and powers the Committee:

- Shall exercise its functions, duties and powers within financial parameters set out in the budget.
- Shall not enter into any contracts requiring the expenditure of funds unless such expenditure is provided for in the budget.
- Shall make recommendations for any funding outside of the current budget year to the Chief Executive (under financial delegation) or refer to Council.
- Acknowledge that Council's Chief Executive Officer and staff are authorised to approve and/or incur expenditure or income or enter contracts or contract variations in relation to GME, up to a value as defined from time to time by "Council's Delegations – CEO to Staff".
- Shall not enter into any contracts, including leases, licences and like contracts which provide for the receipt of funds if the sum to be received falls short of (without necessarily having to be set out as a separate item in) the statement of anticipated income forming part of the budget.

3. GEELONG MAJOR EVENTS – AMENDED INSTRUMENT OF DELEGATION (CONT'D)

As part of the GME committee's five year review of the GME Strategy, an amended Matrix of Events is also proposed. The inclusion of two new categories is designed to better reflect the types of events that can be supported by GME and give guide to the levels of support that are likely to be considered for each category of event.

The two new categories are Mega Events and Special Events. It is expected that this guidance will assist applicants to better identify the level of funding to request, and whether their event will fit the criteria for GME funding.

The Matrix of Events is an appendix to the Instrument of Delegation to GME and also the GME Terms of Reference. If it is accepted by Council, the amended Matrix of Events will also be applied to the GME Terms of Reference.

Environmental Implications

Geelong Major Events has developed a methodology which provides a means of approach for the conduct of event funding applications and event evaluations. This methodology has been developed to assess the triple bottom line effect; Economic Impact, Social Impact and Environmental Impact.

Each Geelong Major Events funding application is assessed according to the methodology and a value is attributed to the perceived Environmental benefit relative to the environmental negative impacts associated with the event.

Considerations of positive and negative impact include energy usage, and use of renewable sources, water usage, waste and or recycling generated, traffic congestion, use of non-powered transport options, pollution, destruction or damage to natural environments, event legacies of new or reinvigorated nature and resources.

The environmental impact for each event is assessed and where appropriate actions are identified to protect the environment.

Given the nature of events and the variety of events staged within the Geelong region via Geelong Major Events support, some are environmentally friendly while others manage the environmental impacts as well as possible.

Council plays a leading role, through the Events Services Unit, Health and Local Laws and asset managers, working with external agencies to ensure that environmental implications are appropriately managed.

Wherever possible, a waste-wise program is adopted at events to minimise the impact of waste generated at events.

Financial Implications

All GME funding allocations will be made within the annual budget or when outside the current budget are referred to Council or to CEO and staff under financial delegation.

Policy/Legal/Statutory Implications

Changes to GME Instrument of Delegation and the Matrix of Events will be made in accordance with this Report.

3. GEELONG MAJOR EVENTS – AMENDED INSTRUMENT OF DELEGATION (CONT'D)

Officer Direct or Indirect Interest

Officers involved in the preparation of this report, do not have a direct or indirect interest.

Risk Assessment

The management of risks associated with events is an important aspect to protect the community and Council's assets. Particular attention is undertaken to identify potential risks with each event and ensure that the appropriate risk management treatments are in place. All major events are required to present event plans to the Events Multi Agency Working Group, coordinated via Council's Events Services Unit. Feedback and advice is given to event organisers from the represented agencies and stakeholders on the working group.

The expertise within Council's Risk Management Business Unit is drawn upon to support events as and when required.

Social Considerations

Geelong Major Events make a significant contribution to the social, environmental and economic well being of the community. The major events often provide a legacy for future events and community use such as redeveloped or newly constructed infrastructure.

Communication

The achievements of Council and GME in supporting events and the associated benefits provided are communicated via a range of mediums.

**Appendix 3-1
Page 1**

**CITY OF GREATER GEELONG
INSTRUMENT OF DELEGATION TO
GEELONG MAJOR EVENTS COMMITTEE**

RECITALS:

- A. The Council, by resolution dated the 27th day of October 1999, established a special committee pursuant to Section 86s of the Local Government Act 1989 to be known as the Geelong Major Events Committee.
- B. The Council by this Instrument of Delegation delegates to the Committee those of its functions, duties and powers set out in this Instrument, subject to the limitations set out in this Instrument.

1.0 Definitions

- 1.1 **“the budget”** means the statement of anticipated receipts and proposed expenditure for the support of events for which a budget is set and approved at least annually by the Council.
- 1.2 **“the Committee”** means the Special Committee of the Council established pursuant to Section 86 of the Local Government Act 1989, known as Geelong Major Events, as it may be constituted from time to time during the period of operation of this Instrument and Authority.
- 1.3 **“the Council”** means Greater Geelong City Council.
- 1.4 **“event”**— an occasion where people gather with a common purpose that aims to enhance community life through participation of residents, measurable economic benefits, and potential to market Geelong outside the municipality. Within the context of the operation of the Geelong Major Events Committee an event shall include mega, hallmark, major, special and developing events defined by the Geelong Major Events Terms of Reference.
- 1.5 **“strategy”** means a planned approach that outlines initiatives, intended outcomes and performance measures for a set period of time.
- 1.6 **“matrix of events”** is a framework for classifying the wide range of events held in the City of Greater Geelong. The matrix is a guide to those events that fall within the scope of GME (mega, hallmark, major, special and developing events) and community events that receive advisory and regulatory support from Council, and may be eligible for financial support through the other programs such as the Community Arts & Festival Grants Program or the Councillor Community Grants Program.

Appendix 3-1
Page 2

2.0 Functions, duties and powers delegated

2.1 Pursuant to Section 86 of the Local Government Act 1989, the Council by this Instrument delegates to the Committee all of the Council's function duties and powers which Section 86 authorises the Council to delegate to a Special Committee of the Council with respect to the conduct and support of events in the City, and in so acting the Committee shall be responsible for -:

- Development of the Geelong Major Events Strategy and Annual Business Plan in accordance with the terms of reference.
- Maintenance of a funding submissions and evaluation process.
- The development and attraction of new events.
- The continuous improvement of current events.
- Facilitation of state, federal government and private sector funding wherever possible.
- Recommendations to Council regarding event infrastructure needs.
- Allocation of funds from the budget or make recommendations to the Chief Executive Officer or Council for funding of proposals that have satisfied the criteria and are in accord with the strategy.

3.0 Limits

For the purposes of performing its functions, duties and powers the Committee:

- Shall exercise its functions, duties and powers within financial parameters set out in the budget.
- Shall not enter into any contracts requiring the expenditure of funds unless such expenditure is provided for in the budget.
- Shall make recommendations for any funding outside of the current budget year to the Chief Executive (under financial delegation) or refer to Council.
- Acknowledge that Council's Chief Executive Officer and staff are authorised to approve and/or incur expenditure or income or enter contracts or contract variations in relation to GME, up to a value as defined from time to time by "Council's Delegations – CEO to Staff".
- Shall not enter into any contracts, including leases, licences and like contracts which provide for the receipt of funds if the sum to be received falls short of (without necessarily having to be set out as a separate item in) the statement of anticipated income forming part of the budget.

4.0 Other Matters

The Committee shall:

- 4.1 Where pursuant to the provisions of any Act, there are conditions precedent to the exercise by Council of any of its functions, duties and powers, satisfy those conditions precedent prior to the exercise of its functions, duties and powers.
- 4.2 In carrying out its functions, duties and responsibilities have appropriate regard to policies adopted by the Council or the Chief Executive as it relates to the administrative function of Council.

Appendix 3-1
Page 3

- 4.3 Provide annual status reports to the Council detailing progress against performance criteria identified in the strategy and shall provide more frequent status reports if required by the Council.

Dated the _____ day of _____ 2012

THE COMMON SEAL OF GREATER GEELONG CITY COUNCIL
was affixed hereto in the presence of:

.....
Mayor

.....
Chief Executive Officer

MATRIX OF EVENTS

Appendix 3-2

PRIMARY CATEGORY	MEGA EVENT	HALLMARK EVENT	MAJOR EVENT	SPECIAL EVENT SPONSORSHIP
	Likely to be a once-off event International title or brand Economic Impact likely to be above \$20million Unique and exclusive to Australia Significant international and interstate visitation (from both participants and spectators) for multiple nights Legacy benefits to the region Significant international television and media exposure Aligns with Victoria's and Australia's events and tourism objectives and will attract State & Federal funds.	Likely to occur annually or biennially An Internationally recognised event Economic Impact likely to be above \$10million Or a significant Cultural contribution Unique to Victoria Significant interstate (and some international) visitation for multiple nights Opportunities for local community to engage with event Significant media exposure outside of Geelong Aligns with Victoria's major event and tourism objectives and attracts State funding.	May occur annually or a one-off event A Nationally recognised (and may be internationally recognised) event Strong economic return or a strong cultural showcase Builds on local participation and community life Potential for Intrastate media coverage and exposure Significant interstate and intrastate visitation by participants and spectators. Showcases and uses Geelong's facilities and attractions Event is of strategic value and positions Geelong for other events.	One-off events or recurring Sport, Cultural or Industry special event. A Regional, State or National title event. A satellite event of an umbrella program. A round of a 'series' Can be hosted by a local Club, Group or Association or at a Council owned or strategic venue. Triple bottom line - Economic Benefit - Brand Benefits - Social Benefits Provides strong sponsorship benefits in return for cash sponsorship.
SECONDARY CATEGORY DEVELOPING EVENT CAN BE IN ANY CATEGORY		DEVELOPING HALLMARK EVENT	DEVELOPING MAJOR EVENT	DEVELOPING SPECIAL EVENT
		Annual or Biennial hallmark event which has the potential to be a mega event for Australia.	Annual or Biennial event which has the potential to be a hallmark iconic event for Geelong.	Recurring event which has the potential to become a major event
No. per year	Every 5 to 10 years	3 to 4 per year	10 to 15 per year	10 to 20 per year
Anticipated support <i>(not publicly promoted)</i>	\$500,000 plus cash and significant in-kind support. Potential for some capital works required to support/win event.	From \$100,000 to \$500,000 cash and substantial in-kind support. Potential for some capital works to retain the event.	From \$20,000 to \$100,000 cash and potential for additional in-kind support.	Sponsorships amounts may vary due to available budget but expected to be between \$5,000 and \$20,000.

COMMUNITY (GRASSROOTS) EVENTS – *does not meet GME criteria*

Is an event that celebrates an aspect of community life in Geelong - Generally run by volunteer group

Does not usually attract participants or spectators from outside the Region

Limited likelihood of media exposure outside Geelong Limited economic benefit expected

Generally seeking sponsorship or support in-kind up to the value of \$5,000 per event

UNLIMITED - Hundreds of these events staged each year in the municipality – May qualify for other CoGG Community based funding grants

4. GEELONG MAJOR EVENTS – JANUARY TO MARCH 2012 QUARTERLY REPORT

Portfolio:	Tourism and Major Events – Cr Harwood
Source:	Projects, Recreation and Central Geelong
General Manager:	Dean Frost
Index Reference:	Subject: Geelong Major Events General

Summary

- Council established the Geelong Major Events (GME) committee in August 1998 pursuant to Section 86 of the Local Government Act.
- GME strives to stimulate and encourage major events that offer the best opportunity to provide measurable economic benefits, potential to market Geelong outside the municipality and enhance local community life through participation of resident.
- GME support the development and improvement of hallmark, major and developing events whilst focusing its activities on a clearly defined strategic program.
- GME has established and maintains strong links with the private sector, government and our communities to achieve high levels of stakeholder investment and activity required to realise the events potential of Geelong.
- Council supported the appointment of two new external committee members; Julie Stefanoff and Caroline Moore.
- This report provides an overview of GME activities for the period January to March 2012 including:
 - 13 supported major events were staged during the period including new events such as the Aust Country Cricket Championships, the Australian Deaf Games, Davis Cup Tennis and a Super Rugby showcase match at Skilled Stadium.
 - Those events stimulated economic activity and provided social benefits to our community. Approximately \$32.9million of event expenditure was generated in our region from local and non local sources which is the equivalent of 264 full time jobs in the region.

Cr Harwood moved, Cr Abley seconded -

That Council notes the report detailing the activities of Geelong Major Events for the January to March 2012 period.

Carried.

4. GEELONG MAJOR EVENTS – JANUARY TO MARCH 2012 QUARTERLY REPORT (CONT'D)

Report

Background

Council, in August 1998, established a Section 86 Committee under the provisions of the Local Government Act known as Geelong Major Events (GME) as a means of stimulating and encouraging events within the municipality.

In line with the Geelong Major Events Terms of Reference, an annual report will be presented to Council at the conclusion of the financial year and quarterly reports will be provided throughout the year. This report provides an update on the activities supported by GME for the period 1 January 2012 to 30 March 2012.

Discussion

Meetings

GME convened one ordinary meeting in the period between 1 January 2012 and 30 March 2012. Due to two external committee members' resignations just prior to the end of their four year terms, the January and February meetings did not achieve a quorum of members and therefore the ordinary meetings were not formally opened.

Meetings are currently scheduled for the third Monday of each month commencing at 4.00pm, held at City Hall.

Strategic Outcomes

Key outcomes achieved for the period include:

- Two external committee member positions became vacant when Robert Spurling and Nicholas Heath resigned their position early, just prior to the scheduled end of their four year terms in April 2012. The positions were advertised and a small sub-committee was appointed to interview and recommend two new candidates to Council. Council accepted the sub-committees recommendations and on Tuesday 10 April 2012, Julie Stefanoff and Caroline Moore were appointed to the Geelong Major Events committee for a four year term.
- On 11 February 2012, Premier Ted Baillieu together with Mayor John Mitchell announced that Geelong has been awarded Host City of the 2013 Australian Masters Games. The event to be staged in October 2013 is estimated to bring around \$13million of economic expenditure into the Geelong region via its anticipated 10,000+ participants.
- Geelong successfully bid to retain the Head of the Schoolgirls Rowing Regatta event on the Barwon River for a further 5 years from 2013 to 2017.
- Geelong Major Events announced support for the inaugural Geelong Revival Motorsport Festival which will see an event similar to the Geelong Speed Trials return to the Waterfront.

4. GEELONG MAJOR EVENTS – JANUARY TO MARCH 2012 QUARTERLY REPORT (CONT'D)

Details of major events staged during the period:

During the 3 month period, GME supported major events were staged in our region:

EVENT TITLE	DATE	FUNDING AMOUNT	ESTIMATED ECONOMIC BENEFIT
Australian Country Cricket Championships	1-14 January	\$10,000	\$1.627M
Jayco Bay Cycling Classic	1 – 3 January	\$30,000	\$3.026M
Australian Youth Baseball Championships	7 – 18 January	\$10,000	\$1.202M
Australian Deaf Games	14 – 21 January	\$40,000	\$2.052M
Festival of Sails	26 – 29 January	\$166,627	\$10M
WH Pincott Barwon Regatta	28 – 29 January	\$5,000	\$337k
Super Rugby Pre-Season Melbourne Rebels match @ Skilled Stadium	3 February	\$13,127	\$468k
Geelong Multi Sport Festival	10- 12 February	\$150,000	\$4M
Davis Cup	10 – 12 February	\$50,000	\$853k
Pako Festa	25 February	\$50,000	\$6.436M
Sanitarium Weetbix Kids Tryathlon	4 March	\$7,000	\$442k
Head of Schoolgirls Rowing Regatta	17 – 18 March	\$20,000	\$2M
Geelong Highland Gathering	17 – 18 March	\$27,143	\$500k

Details of GME funding decisions for the period

During the 3 month period, GME provided a commitment of funding support to the following events:

EVENT TITLE	DATE	FUNDING AMOUNT
2012 Geelong Revival Festival (motorsport)	Dec 2012	\$120,000

4. GEELONG MAJOR EVENTS – JANUARY TO MARCH 2012 QUARTERLY REPORT (CONT'D)

Environmental Implications

Geelong Major Events has developed a methodology which provides a means of approach for the conduct of event funding applications and event evaluations. This methodology has been developed to assess the triple bottom line effect; Economic Impact, Social Impact and Environmental Impact.

Each Geelong Major Events funding application is assessed according to the methodology and a value is attributed to the perceived Environmental benefit relative to the environmental negative impacts associated with the event.

Considerations of positive and negative impact include energy usage, and use of renewable sources, water usage, waste and or recycling generated, traffic congestion, use of non-powered transport options, pollution, destruction or damage to natural environments, event legacies of new or reinvigorated nature and resources.

The environmental impact for each event is assessed and where appropriate actions are identified to protect the environment.

Given the nature of events and the variety of events staged within the Geelong region via Geelong Major Events support, some are environmentally friendly while others manage the environmental impacts as well as possible.

Council play a leading role, through the Events Services Unit, Health and Local Laws and asset managers, working with external agencies to ensure that environmental implications are appropriately managed.

Wherever possible, a waste-wise program is adopted at events to minimise the impact of waste generated at events.

Financial Implications

Funding commitments of \$120,000 made for the period was within the budget.

The event expenditure estimated to be generated by the thirteen events staged during the period January 1 2012 to March 30 2012 is estimated to be \$32.9million. This event expenditure is estimated to support the equivalent of 264* full-time jobs in Greater Geelong.

**EFT calculation is based on GOT accepted methodology and sourced from the Tourism Research & Impact Assessment for the Geelong Otway Region, Feb 2007.*

Policy/Legal/Statutory Implications

In supporting major events contractual relationships are entered into generally based on a standard contracted prepared by Council's solicitors.

Officer Direct or Indirect Interest

Officers involved in the preparation of this report, do not have a direct or indirect interest.

4. GEELONG MAJOR EVENTS – JANUARY TO MARCH 2012 QUARTERLY REPORT (CONT'D)

Risk Assessment

The management of risks associated with events is an important aspect to protect the community and Council's assets. Particular attention is undertaken to identify potential risks with each event and ensure that the appropriate risk management treatments are in place.

All major events are required to present event plans to the Events Multi Agency Working Group, coordinated via Council's Events Services Unit. Feedback and advice is given to event organisers from the represented agencies and stakeholders on the working group.

The expertise within Council's Risk Management Business Unit is drawn upon to support events as and when required.

Social Considerations

Geelong Major Events make a significant contribution to the social, environmental and economic well being of the community. The major events often provide a legacy for future events and community use such as redeveloped or newly constructed infrastructure.

Communication

The achievements of Council and GME in supporting events and the associated benefits provided are communicated via a range of mediums.

5. CITY PLAN PROGRESS REPORT TO MARCH 2012

Portfolio: Democracy and Governance –Cr Mitchell
Source: Corporate Services - Corporate Strategy
General Manager: Jeff Wall
Index Reference: Subject/Corporate Management

Summary

- Council at its meeting of 28 June 2011 adopted City Plan 2009-2013, 2011-2012 Update, that outlined the Objectives and Strategies planned by the City over that four-year period, and the Annual Business Plan Actions planned for 2011–2012.
- This report is the progress report to Council of the organisations achievements against these actions.
- Attachment A details the status and provides commentary against the Annual Business Plan actions. This report has been generated from the CorVu Performance Management System. The key to the status of actions is:

Minor Issue	Yellow	16
Major Issue	Red	1
Not yet Started	White	3
On Schedule	Green	145
Completed	Black ('C' in white font)	42
Total Actions		207

Cr Harwood moved, Cr Granger seconded -

That Council receives and notes the City Plan Progress Report to 31 March 2012.

Carried.

Report

Background

Council at its meeting of 28 June 2011 adopted City Plan 2009-2013, 2011-2012 Update which has been developed within a framework of three strategic directions:

Community Wellbeing

To improve the health and quality of life of all residents of Greater Geelong

Growing the Economy

Securing Geelong's economic future

A Sustainable Built and Natural Environment

The City of Greater Geelong leads the community in sustainable planning and environmental action.

5. CITY PLAN PROGRESS REPORT TO MARCH 2012 (CONT'D)

Discussion

This report and attachment indicates the status of the actions in City Plan for the 2011-2012 financial year.

Status and comments are provided for each of the 207 actions within the three strategic directions.

Some significant progress and completions for the quarter include:

Community Wellbeing

Status Summary:

On Schedule	78	Completed	31	Major Issue	0
Minor Issue	6	Not Started	2		

- The official opening of the new state-of-the-art Waurin Ponds Library and the new-look Drysdale Library was held in February. The Waurin Ponds Library is the first major new public library to be built in the region for almost 20 years and was opened by Mayor John Mitchell, Federal Member for Corangamite Darren Cheeseman and Parliament Secretary for Local Government David Morris. The Drysdale Library underwent its first refurbishment since 1994, which has provided upgraded facilities and modernised the library. This refurbishment was also opened by John Mitchell and Darren Cheeseman.
- Allanvale Preschool (Leopold), Lara Lake Preschool, Ocean Grove Preschool and Portarlington Preschool have been officially reopened following major upgrades. These redevelopments have improved kindergarten facilities and increased capacities to provide additional places for local kids to cater for our growing communities in Geelong suburbs.
- A number of sport and recreation facility upgrades are underway or have been recently completed. Works are currently on schedule for the Corio Sporting Club clubrooms upgrade and South Barwon Football and Netball Club pavilion renovation, while the West Oval Flowers Stand interior change rooms upgrade is nearing completion. The Grovedale Sports Club social rooms, Geelong Rangers Soccer Club change room upgrade and John Landy Field Athletics Track improvements have now been completed.
- The 2012 Spudfest which is a drug and alcohol free event run by Crash Course Productions and supported by the City, was another huge success this year. The event had a variety of activities planned for the day including an exciting line up of 22 bands over two stages. This years Spudfest was the events fifth year of operation and has become one of the leading youth events in the Bellarine. Over 300 people attended the day and helped raise \$330 for the Australian Orangutan Project.
- A new Maternal and Child Health Centre has been officially opened at Reynolds Road, Belmont. The centre has replaced the Grovedale Maternal and Child Health Centre in Noila Street. The new centre is much more spacious and has four consulting rooms with plenty of car parking making it easier for families to access the centre.

5. CITY PLAN PROGRESS REPORT TO MARCH 2012 (CONT'D)

- The City's Swim Sport and Leisure Centres are moving from strength to strength with reports indicating record attendance and membership numbers, outstanding safety provision and the installation of state of the art health and fitness technology. Since its opening in September 2010, the new Leisurelink facility has seen a dramatic increase in membership numbers, rising from approximately 5,600 members to its current figure of over 10,000. Automated external defibrillators have been installed at all centres with staff trained so they can be quickly and efficiently used in case of emergency. Splashdown has recently been awarded the Life Saving Victoria's prized Platinum Pool Award for outstanding provision of safety at an aquatic facility, making it the third of the City's aquatic centres to receive the award.
- Two stadiums at the Leisuretime Centre have now been upgraded to meet international FIBA standards, providing three courts which ensures the centre will remain Basketball Geelong's second home (behind the Arena). Two new outdoor street soccer pitches have also been installed at the centre which will be used for a variety of sports programs and on a weekly basis for the Big Issue's Community Street Soccer program.
- The City has endorsed the Geelong Play Strategy which is a strategic plan for the provision of well located, well designed, fun, challenging and accessible play spaces across the municipality in both public playgrounds and in early childhood centre-based play spaces. The strategy will ensure there is an equitable distribution of quality playgrounds across the municipality and will enable Council to identify gaps in the current playground provision so they can be easily addressed.

Growing the Economy

Status Summary:

On Schedule	26	Completed	5	Major Issue	0
Minor Issue	4	Not Started	1		

- The new Geelong Regional Library and Heritage Centre development is in its initial stages after the Federal Government announced it would provide \$10 million in funding, adding to the \$15 million committed by the State Government and \$20 million from the City of Greater Geelong. The City has appointed Slattery Australia as the quantity surveyor for the project and is now working on finalising the project manager and architecture firms. This development was set as the City's number one funding priority not only because Geelong has outgrown its current library built over 50 years ago but because economic modelling has shown that as a result of such a significant advancement, the centre will attract up to one million visitors per annum within five years of operation.
- Geelong has recently had the 'Regatta' as its second cruise ship to visit for 2011-2012, following the 'Spirit of Adventure' in December 2011. The 'Regatta' attracted over 800 people to Geelong's shores and following its visit it announced that it would return to Geelong in January 2014. Passengers of the 'Regatta' were surveyed and overall described Geelong as a welcoming place, with 97 per cent rating their experience of the city either *good* or *excellent*, and 100 per cent saying they would recommend Geelong to others. 83 per cent of respondents did say however they would have preferred to disembark at a pier rather than come ashore by tender.

5. CITY PLAN PROGRESS REPORT TO MARCH 2012 (CONT'D)

This positive passenger feedback reinforces Geelong's appeal as a cruise ship destination and just strengthens our campaign for funding to rebuild the old Yarra Street Pier. The Victorian Regional Channels Authority has already begun investigating options of a suitable route to the proposed new Yarra Street Pier.

- The Armstrong Creek Urban Growth Plans are continuing to progress on schedule. Two new suburbs have been created; Armstrong Creek and Charlemont, along with the proposed boundary realignment for Mt Duneed, Grovedale, Connewarre and Marshall. It has also been proposed that Armstrong Creek will take in parts of Mt Duneed and Connewarre, while Charlemont will take in sections of Marshall and Grovedale. With an expected 55,000 – 65,000 population, importance has been given for the area to have its own unique identity, therefore the new suburbs of Armstrong Creek and Charlemont have been proposed together with a postcode of 3217.
- The State Government has granted the Central Geelong Laneways and Linkages Project a total sum of \$1.5 million to reinvigorate Central Geelong through a series of works, aiming to improve arcades and laneways that form an integral part of Geelong's inner-city fabric. The activation of these spaces was a key task identified in the Central Geelong Looking Forward Action Plan. Five initial projects have been named which revolve around the joining of Corio Street to Brougham Street at Gore Place, Brougham Street to Eastern Beach at Steampacket Place and Ryrie Street to Myers Street at Star Street. Consultation and design work has started with Gore Place off Corio Street and next to the TAC building, as well as with Steampacket Lane leading up the stairway to Brougham Street. Work is also being done with some initial consultation at Star Street.
- The 2011 Sustainable Economic Growth for Regional Australia (SEGRA) four-day conference has been adjudged as a great success and 'a wonderful advertisement for Geelong'. The conference attracted nearly 250 delegates and brought direct economic benefits estimated at around \$600,000 to the city. The theme was based on planning for a sustainable Australia and the need for strong relationships between resource growth and development, and the impacts these relationships have on regional communities.
- A number of events showcasing our region were held during the last quarter including the Jayco Bay Cycling Classic, Commonwealth Bank Australian Cricket Championships, Baseball National Youth Championships, 16th Australian Deaf Games, Geelong night market's, Pako Festa, Zoot Triman Triathlon, Weet-Bix Kids Tryathlon, Sykes Head of the School Girls Rowing Regatta, Gatorade Series 6 & Long Course Triathlon, Barwon Heads Festival of The Sea and the Lara Food and Wine Festival.

A Sustainable Built and Natural Environment

Status Summary:

On Schedule	43	Completed	4	Major Issue	1
Minor Issue	6	Not Started	0		

5. CITY PLAN PROGRESS REPORT TO MARCH 2012 (CONT'D)

- Works are on schedule and nearing completion on the major water recycling project in Eastern Park. The stormwater harvesting project will take the form of a man made lake in Eastern Park, which will be designed to look like a natural part of the landscape. The project will save approximately 30 million litres of mains drinking water a year, recycling stormwater and using it to maintain the Geelong Botanic Gardens. The Geelong Botanic Gardens is in the top five water users for the City, and this project will be able to supply around 90 per cent of the gardens' water demands.
- Designs and feasibility testing are currently underway at Hume Reserve for the implementation of a wetland system to recycle water for irrigation. The reserves soccer fields, trees, and potentially North Geelong High School's sports oval will all be irrigated as a result of the system's installation. This system will cause the irrigated areas of the reserve to be drought resistant and will potentially save up to 20 million litres of potable drinking water.
- Various works on the annual drainage design and construction program, kerb and channel renewal program, roads construction and design program and traffic management programs are well underway. All projects are progressing well and are currently on or well ahead of schedule.
- The Tree Inventory System data collection project is underway with 25,000 trees now entered into the database. The City is collecting data on over 120,000 tree assets so we can identify, locate, quantify and risk assess trees and accurately document maintenance activities. The aim for this project is to provide a complete database containing all tree asset information and maintenance records. Suitable computer hardware has been trialled and ordered to enable field staff to accurately record maintenance activities into database.
- A number of water quality programs continue to be undertaken at Blue Waters Lake, Begola, Waurin Ponds Creek, McLeods Waterhole and Cowies Creek. Highett Road wetland and Zilah Crawcour wetland planting are complete, with supplementary planting now being incorporated at Zilah Crawcour.
- The Corio Landfill Rehabilitation is progressing however the construction is unlikely to commence prior to the end of June 2012. The Drysdale Landfill Cell 4A construction is anticipated for completion at the end of May after weather delays.
- Implementation of the City of Greater Geelong Cycle Strategy is continuing. Since the introduction of this strategy, a wide range of infrastructure has been completed to encourage bicycle usage as opposed to vehicles around the Geelong area. Swanston Street and Carr street bike path stages 1 and 2 are now complete and project development is currently underway for the Boundary Road works with wayfinding signage also being investigated.
- A survey was conducted in February to identify the community's awareness of waste disposal promotions run by the City. This community consultation helped to inform promotions which encourage environmentally friendly ways for Geelong households to dispose of their unwanted goods. A recent tyre promotion run in February gave residents the opportunity to drop off old tyres at the discounted price of \$3 per tyre. Over 400 residents took advantage of this offer bringing in nearly 1900 tyres.
- The City has signed up to the Municipal Association of Victoria's *Councils and Communities in Transition* program which is designed to help communities manage forecast sustainability challenges such as climate change and energy costs.

5. CITY PLAN PROGRESS REPORT TO MARCH 2012 (CONT'D)

- The City has been awarded winner of a Sustainability Award for its Kardinia Park Arena Upgrade and Stormwater Harvesting project. This project was the first underground water storage of this size for the City and the particular technology used had never been installed in Australia in this volume. 30 million litres of potable drinking water will be saved each year as a result of this project.
- The City was one of 1,000 cities and towns worldwide to show their commitment to the environment and switch off lights for Earth Hour on 31st March. The City turned off its non-essential lighting at City Hall, Ryrie Street (aesthetic street lighting), and the City of Greater Geelong flagpoles on Princess Highway, Corio. Participation in Earth Hour is a part of Council's long term commitment to reducing the organisations environmental footprint.

Environmental Implications

There are several actions under the Sustainable Built and Natural Environment Strategic Direction within City Plan that aim to increase the use of public and active transport within the municipality, reduce the organisation's environmental footprint, enhance and protect our natural areas, and develop a Climate Change Adaptation Strategy.

Financial Implications

The City's Annual Budget provides the Resource Plan to support the initiatives identified within the adopted Annual Business Plan.

Policy/Legal/Statutory Implications

The City's external auditors will undertake a Performance Audit of the planned Key Strategic Activities and prepare a report as part of the 'sign off' of the Annual Accounts.

Officer Direct or Indirect Interest

There is no conflict of interest to be disclosed.

Risk Assessment

The risks arising from the Actions are managed within the framework of the City's adopted Policies, Procedures and Risk Management strategies.

Social Considerations

Several of the actions identified within City Plan are aimed at improving the quality of life for the residents in the City of Greater Geelong. This is particularly the case for actions within the Community Wellbeing Strategic Direction.

Communication

The outcomes arising from the Performance Audit will be published in the City's Annual Report for 2011-2012 that will be submitted to the Minister for Local Government.

City Plan Council Report 2011/12
For Quarter Ending: Mar 2012

City of Greater Geelong

10-May-12

Description	Completion Date	Status	Comments
Strategic Direction: Community Wellbeing			
Outcome: Improved healthy eating and physical activity			
Best Start Program - improving the health, development and wellbeing of children from birth to school age		OnS	Brokerage funding process finalised to distribute project funding to key local priority activities. Project being implemented in accordance with action plan.
Ocean Grove Sporting Infrastructure Plan - Shell Road Pavilion Construction		OnS	Soccer pitch relocation is nearing completion and electrical works are progressing well. Civil works are out to Tender.
Playground Development Program			
Brownbill parks and playground improvements		OnS	Scope to be confirmed.
Playground Development Program implementation		OnS	Mandatory site inspections are complete. Nine playground companies are to submit designs and costs by April 5th.
Rix Street Kinder playground upgrade		OnS	Draft concept Design assessed. COGG and Jeavons architect met. Concept approved in general -awaiting direction from Committee next meeting for main priorities re expenditure.
Steampacket playground replacement		Min	Funding sought in 2012/2013 budget to complete project.
Recreation Facility upgrades			
Barwon (Grovedale) Soccer Club detailed plans for club facility		OnS	Design development in process, project is on schedule.
Barwon Grove Golf Club contribution to expansion of club facilities	Mar-12	C	Funds reallocated to Barwon Heads Cricket Club nets upgrade and Barwon Heads Fine Music Society concert series.
Barwon Heads Football and Netball Club contribution to upgrade facilities		NS	Disbursement is now in progress, awaiting project documentation from the Club. Conversations have been had with Barwon Coast Committee manager in regards to approval for projects developed by the club. Still awaiting club priorities to develop funding agreement.
Barwon Rowing Club contribution to upper level fitout	Mar-12	C	Allocation paid to the club.
Bell Park Sports Club hot water and security upgrade	Aug-11	C	Completed a disbursement of funds.
Corio Sporting Club upgrade		OnS	Works on pavilion are continuing with over 70% completed.
East Geelong Bowls Club contribution for disabled toilet and access	Dec-11	C	The club has discussed the need for expertise to manage this project, therefore the project has been transferred to Capital Projects for delivery. Councillor has been notified.
Geelong Football Umpires Clubrooms completion	Sep-11	C	Project completed.
Geelong Rangers Soccer Club changeroom upgrade	Mar-12	C	Defects completed, permanent plaque being constructed prior to formal handover.
Geelong Regional Indoor Sports Infrastructure Strategy		OnS	Consultant appointed and project is underway. Selective quotation currently taking place.
Geelong Rowing Association - contribution to riverside redevelopment	Dec-11	C	Project has been delayed due to CCMA review, the club is in discussions regarding rolloing over funds to next financial year. Disbursement has been deferred for the 2011/12 fiscal year.
Grovedale Sports Club social rooms redevelopment		OnS	Construction completed. Some further external paving and clean up to be completed.
Grovedale Tennis Club disbursement for court lighting		OnS	First instalment has been paid, Project is underway.
Guild Cricket Club clubrooms upgrade		OnS	Design to be re-worked with clubs following a confirmed budget of \$250,000 over the 2011/12 and 2012/13 budget periods.
Hamlyn Park Reserve pavillion improvements		OnS	Consultation with the clubs on the concept design is all but complete - awaiting sign off prior to a Quotation Stage being undertaken.
Highton Reserve pavillion completion	Mar-12	C	Completed.

City Plan Council Report 2011/12

For Quarter Ending: Mar 2012

City of Greater Geelong

10-May-12

Description	Completion Date	Status	Comments
Highton Tennis Club pavilion upgrade		OnS	Base brickwork completed, flooring and walls underway.
Manifold Heights Cricket pavilion upgrade		OnS	Project is currently at the Quotation Stage.
Marshall Cricket Club kitchen upgrade		OnS	Project is currently at Detail Design stage.
McDonald Reserve clubroom upgrade		OnS	Club managed project. The club currently have rescoped the project and are negotiating with a preferred tenderer.
Memorial Park (Leopold) Master Plan implementation		OnS	Tennis court resurfacing complete. Cricket nets excavation commenced and netball court design to commence in the coming month.
North Shore multi purpose rooms detail design		OnS	Builder is one week behind in his program.
Queens Park Master Plan implementation - construction of new netball pavilion		OnS	Construction complete.
St Albans Reserve improvements		OnS	Construction has commenced and is progressing well for a mid April 2012 completion.
Thomson Reserve Master Plan implementation		OnS	Goal posts have been installed. New oval fencing works are 95% completed. Expected to be fully completed by 5th April 2012.
West Oval Flowers Stand upgrade - interior changeroom redevelopment		OnS	Completion delayed for cricket final. Floor in change facility is being installed and builder is attending to defects.
West Oval Storage	Mar-12	C	Project complete.
Recreation Reserve upgrades			
Anakie Reserve power and lighting upgrade		OnS	Club managed project to commence in April.
Barwon Valley Fun Park upgrade	Mar-12	C	All works complete - subject to some minor handover works.
Barwon Valley Golf Club contribution	Oct-11	C	Grant has been processed. Club has recieved the funding. Evaluation submitted to Finance.
Beacon Point Master Plan development		OnS	Project Reference Group and Community Stakeholder Group meetings held. Consultant to develop draft illustrative master plan. Project Control Group to review late in May.
Bell Post Hill Netball Club court upgrade		OnS	Court constructed. Surfacing due to be installed by Easter.
Bellarine Lookout Analysis detail design		OnS	Progression from opportunity analysis to design phase pending discussion with Councillor.
Belmont Criterium track club feasibility study		OnS	Project Inception meeting with cycling clubs scheduled.
Belmont Croquet Club contribution to pitch upgrade	Mar-12	C	Funding Agreement finalised and invoice received. All four instalments paid (@\$10k each)and awaiting project evaluation from the club. Ongoing.
Drysdale Netball Court upgrade and lighting		OnS	Works are well underway. Light pole footings are placed, court slab is poured and fencing and court surfacing are due to start after Easter.
Ervin Reserve Master Plan implementation - irrigation and turf conversion		OnS	Scope to be confirmed.
Evans Reserve Master Plan		OnS	Project planning has commenced.
Geelong Cement Bowls Club contribution to green redevelopment	Mar-12	C	A project details form has been completed and funds have been dispersed. Awaiting Project Evaluation documentation.
Goldsworthy Reserve improvements		OnS	Project subject to additional funding in 2012/13.
Grinter Reserve Community Garden		OnS	Water connections underway along with soil conditioning with stable manure.
Grovedale Netball Club seating		OnS	Seating area concrete poured. Scorers shelters have been ordered and installation will be the week following Easter. School and Club are happy with the progress.
Highton Cricket Club nets upgrade	Mar-12	C	Project complete and handed over.
John Landy Field Athletics Track minor capital improvements	Dec-11	C	Works complete. Toilet is open to public and handover to commence shortly.
Kardinia Park Netball redevelopment	Jul-11	C	Project completed.
Kevin Kirby Reserve upgrade		OnS	Shelter erection to occur early April.

City Plan Council Report 2011/12

For Quarter Ending: Mar 2012

City of Greater Geelong

10-May-12

Description	Completion Date	Status	Comments
Lake Lorne walking track fencing works		OnS	Council adopted Master Plan on 14 February 2012. Fencing contractor has commenced works. Last major section of fencing to be completed by the end of April.
Minor capital renewal - Cheetham Ward		OnS	Works to be scoped and undertaken during the course of the year as raised by Councillor.
North Geelong Cricket Club practice facilities upgrade	Mar-12	C	Project works complete.
Pioneer Road Footbridge replacement		OnS	Tender closed and awarded. Old bridge removed. Works commenced March 2012.
Portarlington Sports Reserve wetlands and environment works		Min	Site assessment with various Council departments completed. Draft landscape plans have been completed and sent to designers for further work.
Shell Road Reserve Master Plan implementation - overflow car parking (including Bellarine Aquatic Sports Centre Car Park)		OnS	Carpark works are well underway. Kerbing is complete and asphalt is to be laid after Easter.
Shell Road Reserve Master Plan implementation - installation of lights for soccer club		OnS	Electrical contractor has been appointed works and installation subject to finished levels by civil works.
St Leonards Recreation Reserve Master Plan implementation		OnS	Architect appointed and Project Working Group meetings to follow on design.
Stead Park Master Plan implementation		OnS	Snakes and ladders art work is underway and is expected to be completed at the end of April.
Swim Sport and Leisure upgrades			
Arena Cyclical Maintenance		OnS	Ongoing maintenance responsibilities and management at venue level.
Concrete replacement program at Kardinia Pool, Lara Pool and Waterworld.	Dec-11	C	Completed. Works at Kardinia Pool complete.
Gymnasium Equipment Replacement Program		OnS	Main purchase of equipment has occurred within the tender purchase. A smaller amount of group training equipment is still to be purchased. This equipment will be purchased before the end of this financial year.
Leisurelink landscaping		OnS	Project is going well and is about 85% complete. Majority of planting has been completed and will be finished soon. Coordinating works to the front of the centre and the creche are still to be completed. Delays on planting in some areas are due to weather conditions.
Leisuretime Court Refurbishment		OnS	Main project in Beggs & Branch Stadium completed. Decisions remain pending on whether excess monies should be spent to further floor upgrades.
Splashdown concourse maintenance and change room upgrade		Min	Works completed. Working through some minor defects with contractor.
Waterworld pool repaint		OnS	Commenced. Painting and tiling works have been pushed back to coincide with the change room project to minimise business disruption.
Waterworld Change room upgrades		OnS	Project has commenced. Scope of project has increased to include roof replacement. Consultation is being undertaken on a number of sketch plans with design options for the number of family change facilities and layouts.
Outcome: Increased lifelong learning and literacy			
Children's Week Activity Program	Dec-11	C	Evaluation report presented to Council. Planning for 2012 Children's Week commenced and remains subject to Council budget approval.
Geelong Kindergarten Association contribution		Min	Meeting held with Geelong Kindergarten Association to discuss future funding arrangements and changes to the organisation to address key issues. Regular liaison between Council and Geelong Kindergarten Association to monitor progress continuing.
Ocean Grove Integrated Children's Centre construction		OnS	Architect and sub-consultants progressing with plans. Three out of four submissions withdrawn. Difficulty in contacting the fourth submitter.

City Plan Council Report 2011/12

For Quarter Ending: Mar 2012

City of Greater Geelong

10-May-12

Description	Completion Date	Status	Comments
Playgroup support program for disadvantaged groups and families		OnS	Project plan for 2012/2013 drafted in discussion with Department of Education and Early Childhood Development. Expansion of project activities in key areas and in response to project plan priorities.
Potato Shed Family Fun Day - Children's Week	Oct-11	C	A hugely successful day with in excess of 3,500 people in attendance, and a wonderful variety of community engagement and performances.
Rosewall Precinct Planning		OnS	Scoping of services and sites underway.
School Holiday Program		OnS	Utilisation for Autumn School Holiday Program was higher than expected, especially for Ocean Grove, Leopold and Newtown. Programs provided based on children's interests and abilities. Throughout the programs ISS numbers were monitored more closely - improved service delivery.
Community Facility upgrades - Children's Services			
Virginia Todd Centre future directions investigation		OnS	Meeting scheduled to discuss project requirements with Capital Projects architect. Project scoping underway. Preliminary assessments have been completed.
Allanvale Kindergarten Extension		OnS	Facility open. Solar power out for quote. Awaiting Community Facilities PDP for shade sail to playground.
Children Services Facilities upgrades to meet changing needs and regulations	Mar-12	C	Construction complete. Handover meeting concluded with no issues.
Contributions to St Pauls Lutheran Kindergarten and Grovedale East Kindergarten		OnS	Milestone 2 payment made to St Paul's Lutheran Kindergarten. Throughout August and September 2011, \$30,000 was allocated to St Paul's Lutheran Kindergarten, and \$30,000 was allocated to Grovedale East Kindergarten. Both have been funded \$20,000 as the first milestone payments.
Lara Lake Preschool second stage construction	Mar-12	C	All works completed, handover is underway.
Ocean Grove Kindergarten extension		OnS	Facility open. Solar power out for quote. Facilities Maintenance to replace existing roof.
Reynolds Road Maternal and Child Health Centre development	Dec-11	C	Completed.
Libraries			
Geelong Regional Library contribution		OnS	Contributions on schedule. Annual report presented to Council. New libraries at Waurm Ponds and Lara operating well with excellent response by the community. The opening of the Lara library also.
Mobile Library Sites upgrade		Min	Currently working with Bellarine Bayside to confirm plans for Portarlington carpark site. Agreements with Powercor signed for new power supplies.
Vines Road Library community access to facility		OnS	The second Stakeholder Advisory Group meeting has been held and the group has identified several issues to work on throughout this year.
Waurm Ponds Library Construction, fit out and first year operating costs	Mar-12	C	Library open and furniture in. Complete.
Neighbourhood Houses			
Cloverdale Community Centre contribution	Dec-11	C	Evaluation received and payments made.
Geelong West Neighbourhood House contribution	Dec-11	C	Payments made.
Support to Neighbourhood Houses		OnS	These disbursements are generally not made until the end of the calendar year to align with the Houses Annual General Meeting's.
Outcome: Liveable neighbourhoods			
Arts Directory Edition 7		OnS	Registration process completed and draft now with designers.

City Plan Council Report 2011/12
For Quarter Ending: Mar 2012

City of Greater Geelong

10-May-12

Description	Completion Date	Status	Comments
Central Geelong Night Bus Service		OnS	Fee has increased from \$5 to \$6. More marketing, a reduced route offering and another fee increase to \$8 will be introduced.
Councillor Community Grants Program		OnS	Quarterly reports have been provided to Council detailing each individual allocation. Expenditure is currently on track.
Development of 2012-2016 Domestic Animal Management Plan		OnS	Department of Primary Industries have produced a template for the next DAM Plan. A community consultation will commence by late April, which includes the review of dog control orders throughout the municipality, including on other agency lands.
Domestic Animal Management Plan implementation		Min	The community consultation is expected to reveal the issue of over population of dogs and in particular cats. The consultation document will illustrate the numbers of euthanased animals to support introducing mandatory desexing as apart of the 2012-2016 plan. We will assess the level of interest that exists within the community for pet play parks. There is some merit with assisting dogs to be more sociable and less aggressive with such parks; the matter will be expored as part of the 2012-16 plan.
Grants to support Community Arts	Nov-11	C	Successful grant ceremony held at the recently upgraded Old Courthouse Building at which cheques were presented to the majority of community recipients and previously funded projects were celebrated.
Grants to support Community Festivals	Dec-11	C	Successful grant ceremony conducted.
Installation of Animal Control Signs		OnS	Further Pathway Charter signs have been developed and are being installed at various sites. Repair and replacement of signs along the river at Fyansford and Red Gum Island.
Leopold Community Hub detail design		OnS	Quantity surveyor appointed. Design tenders closed. Currently finalising tender result. Design team commenced in late February.
Mouth to Mountain Event recording		OnS	Contracts completed with recording due to commence shortly.
Rosewall Neighbourhood Centre "Going Potty" Festival		OnS	The event has been successfully held. Final documentation has now been prepared, the invoice has been received and is being processed.
Senior Citizens Festival	Nov-11	C	The Seniors festival 2011 was a great success. The review and feedback session was held within the first quarter of 2012 in preparation for the 2012 festival. The 2011 Seniors Festival commenced on October 1st with over 100 events held. Most events were free or of low cost and provided residents and visitors the opportunity to try new activities, meet active seniors and enjoy themselves.
Community Facility upgrades			
Cloverdale Community Centre detail design		OnS	Design to commence in April for completion in June.
Community Halls Upgrade - Geelong West Town Hall new ovens and painting, Virginia Todd Hall painting, Cobradah House toilet upgrade, Civic Centre Belmont upgrade		OnS	Works underway at Centenary Hall, Geelong West Town Hall and Virginia Todd Hall. Cobradah House and Barwon Civic Centre are now complete and are at handover stage.
Disability Access program - Yoorringa Senior Citizens accessible toilet upgrade, Whittington Senior Citizens access and parking, addressing of accessibility issues in community buses and mobile libraries.		OnS	Breakwater preschool toilet/kitchen upgrade has been completed. Yoorringa Senior Citizens toilet upgrade is at detail design. Whittington Senior Citizens Centre is at detail design. Hamlyn Park toilet and ramp currently under construction and sheduled to be completed during the quarter.
Diversitat contribution for relocation of the Northern Mens Shed		OnS	First milestone paid on signing of agreement. Second and final payment provided following the achievment of the first milestone.
Holy Family Church contribution to redevelopment		OnS	Milestone Payment 1 February 2012.
Pettit Park Bell Post Hill public toilet		OnS	Works started on site - Building the new facility first then demolishing the old one.
Potato Shed Master Plan implementation		NS	Awaiting advice on availability.

City Plan Council Report 2011/12

For Quarter Ending: Mar 2012

City of Greater Geelong

10-May-12

Description	Completion Date	Status	Comments
The Parade Ocean Grove toilet replacement and car park	Dec-11	C	This project is complete.
Whittington Community Building and Renewal			
Whittington Flame Fest	Nov-11	C	Festival held on 21 October and attended by an estimated 1300-1500 people. More than 60 volunteers and 30 organisations involved. Festival included a mini-job expo, art show, theatre performance, active sports area, the grand final of Whittington's Got Talent, fireworks and carnival rides. Very positive feedback has been received.
Whittington Community Building and Engagement		OnS	The Community Building and Engagement programs and projects outlined within the Action Plan are proceeding on schedule. Achievements include; Increased involvement of families in early years programs, formation and support of the □Grinter Reserve Community Garden group□, building community capacity and development of a strategic action plan for Whittington Works, linking people to training and employment opportunities
Whittington Community Renewal		OnS	The programs and projects outlined within the Action Plan are proceeding on schedule. The process of transition to post Community renewal is underway.
Youth Events			
Youth Events, including SKAART Festival, Spudfest, Courthouse redevelopment launch, Youth Week, Skate Program		OnS	Events are on schedule and continuing.
Youth Facility upgrades			
Upgrade of the fOrt - Northern Suburbs Youth Centre		OnS	Architect appointed, consultation about to begin.
Youth Programs			
Better Youth Services Pilot- Youth Strategy		OnS	A Project Control Group has been established. A consultant has been engaged and development of the strategy is progressing. On target and progressing well.
Youth Programs, including Youth Participation program, L2P Project, SSAGQY project, Better Youth Services Pilot, Youth Centres and activities, Piercing Truth Quartlery Magazine		OnS	Programs are on schedule and continuing. L2P project has recieved notification of further 3 years funding.

City Plan Council Report 2011/12

For Quarter Ending: Mar 2012

City of Greater Geelong

10-May-12

Description	Completion Date	Status	Comments
Strategic Direction: Growing the Economy			
Outcome: Plan and develop the Nat Transport and Logistics Precinct			
Geelong Ring Road Employment Precinct			
Acquisition of Drainage Reserves for Elcho Drain		OnS	Negotiations with landowners commenced. project deferred.
Construction of Elcho Drainage system to allow for development of precinct		OnS	Permit granted. Special rates and charges scheme being prepared, designs being revised, RDAF grant applied for. Project deferred.
Geelong Ring Road Employment Precinct design and implementation		OnS	Require further funding for Cultural Heritage Management Plan etc.
Outcome: Development of the cosmopolitan heart			
Baywalk Bollards maintenance and replacement		Min	Have commenced trial of an injection compound that removes rot and preserves existing timber material. Effectiveness of product and cost for Bollards to be evaluated before final restoration recommendation is made.
Cruise Ship Visits		OnS	The December Cruise Ship visit and the Festival of Sails Event in January were both very successful opportunities realised to promote, advocate and lobby for State Government support for this number one priority project. 17 February visit by the Regatta went well and has resulted in a 2014 booking.
Develop and implement Cruise Ship Strategy		OnS	Geelong Otway Tourism is continuing to work with the Strategic Projects Unit to coordinate the strategy related to Cruise Ship attraction and the Yarra Street Pier. This included a very successful visit of the Regatta Cruise ship including over 800 visitors spending a day and evening on Friday 17 February in the region. This was a preferred visit due to the amount of visitors that stayed and experienced Central Geelong. This ship has since re-booked for 2014 with a Media Release sent out on 4 April 2012 outlining this achievement. Geelong Otway Tourism is continuing to work closely with tour agents to form worthy tours in the region. Abercrombie and Kent as well as AOT Group have been targeted with this strategy. In addition the Yarra Street Pier business case is in its final stages of development.
Economic Development - Industrial Investment Support	Mar-12	C	Payment completed.
Geelong Central City Management-programs and activities		OnS	Ongoing program of \$600,000 involving marketing, activities and professional development. A recent success has been the School Holiday program.
Little Malop Street Retail Booths		Min	Approved reallocation of some project funds has been made to reactivate Little Malop Street water feature. Water feature to be test operated during April 2012. Investigations for retail booths continuing and recommendations on options to be made.
National Wool Museum Conference Facilities and Equipment		OnS	Quote for curtaining in Multifunction area has been accepted. Recovered chairs are in use.
NWM Exhibition Programme Increase Capacity		OnS	January visitation is 120 ahead on year to date figures. Exhibitions programmed for next 12 months.

City Plan Council Report 2011/12

For Quarter Ending: Mar 2012

City of Greater Geelong

10-May-12

Description	Completion Date	Status	Comments
WiFi Hotspot expansion		OnS	Works have begun on the installation of WiFi receivers in the central business district, it is anticipated that there will be a gradual rollout throughout the year in concert with the expansion of the CCTV network. Rollout has been slower than anticipated but will still be complete this financial year.
Eastern Beach Master Plan			
Eastern Beach Children's Pool construction		OnS	All Contract works now complete. Quotations being sought for render and tile finishes to be undertaken during winter period.
Eastern Beach Master Plan implementation - rebuild of heritage assets	Mar-12	C	Project completed. Awaiting final invoices.
Outcome: Managed Growth			
Animal Pound Facility Northern Area implementation		OnS	With respect to establishing a northern pound, the findings of the study could not support the funding required for such works. The existing site is well serviced, centrally located and has space for expansion. There is also scope to temporarily lease part of the Geelong Animal Welfare Society boarding facilities to impound dogs during peak periods. There is a proposal before Council's budget process to increase the number of pens for cats and dogs to cater for such peak periods whilst design and construction of additional space will take place.
Bio Geelong Education Bus funding		NS	Bio Geelong Steering group meets on the 26th of April. Pending actions to be discussed at that meeting.
Civic Accommodation potential site purchase		OnS	Work proceeding on preparation for staff to move into rented building. Building is not yet for sale.
Committee for Geelong Contribution		C	A Council resolution approving continued membership was passed on 14 February 2012, and payment was forwarded after this.
G21 Contribution		OnS	Payments being made as per schedule.
Geelong Manufacturing Council contributions	Mar-12	C	Final payment made in March 2012.
Geelong Region Digital Strategy	Dec-11	C	Connect Geelong: The digital direction for the Geelong community has been completed but a regional strategy is in abeyance.
Hosting of the National SEGRA Conference		OnS	Conference highly successful. Final conference accounts are being reconciled with organisers.
Lara Town Centre expansion project		OnS	Current stage negotiations with developer as a result of expression of interest and RFP process. Planning Scheme Amendment has been approved by Minister.
Skilled Stadium Wade Stand upgrade		OnS	Demolition complete and construction to start after easter. Council contribution confirmed in principle approval given.
Armstrong Creek			
Armstrong Creek planning and infrastructure implementation		OnS	Project is progressing well with the East Precinct DCP complete (awaiting Minister approval), the West precinct Precinct Structure Plan and Developer Contribution Plan has completed exhibition and a panel hearing held during February/March 2012. The Major Activity Centre and Horseshoe Bend Precinct have advanced their PSP preparation. These two PSP packages are expected to be on exhibition late 2012.
Armstrong Creek Sport Development Plan		OnS	Research and key trends and issues identified. Meeting of all growth area Councils organised. Consultation with local sporting associations completed.
ICT Cluster			
Employment Growth through Cluster Facilitation		OnS	Project 72% expended. On schedule.

City Plan Council Report 2011/12

For Quarter Ending: Mar 2012

City of Greater Geelong

10-May-12

Description	Completion Date	Status	Comments
ICT Cluster facilitation		OnS	The City is acting as the auspice body for funding from the Innovation through Cluster Program. First claim made and funding received. The second claim due 15 November 2013.
ICT Cluster invention test	Dec-11	C	Cluster Invention Test was very successful with approximately 200 attendees on Friday 28th October. The event attracted considerable press coverage. That part of the funding for the project that was provided by the State Government now needs to be acquitted and this process has begun.
Outcome: Growing the Economy - other actions			
Channel 31 Media contribution		C	Final Payment made.
Conference Marketing and Delegate Boosting programs		OnS	MEA AWARD On 13 March, Business Events Geelong won the Regional Destination Marketing Organisation award category at the 2011 Victorian Meetings Industry Awards for the 4th consecutive year. This automatically places Business Events Geelong in the running for Hall of Fame status at national level, to be announced in Sydney on 24 April. NATIONAL BREAST CANCER FOUNDATION BE Geelong's corporate supportor partnership of the NBCF was launched at VECCI, Melbourne, in front of tourism industry leaders and media on 19 March. TRADE EVENT ACTIVITY BE Geelong recently exhibited at AIME in Melbourne. The pre-tour of Geelong & The Bellarine included 10x buyers from Aust, NZ, China, Singapore and Canada, as well as 2x MICE media. Survey feedback was very positive. BE Geelong will also exhibit as a GOLD Sponsor at the upcoming inaugural Third Sector Expo (for NFPs) at Hilton on the Park Melbourne between 16-17 April. 2012-2013 CONFERENCE PLANNERS GUIDE The new Guide was launched at AIME.
Extension of the Melbourne Road Promotional Signage		Min	GHD consultants have been contracted to undertake a review of the structural capacity of the bridges to determine whether the signage can stay on these structures or whether we have to consider alternate forms of signage. We are awaiting the GHD report.
Geelong Major Events funding		OnS	Administered by GME Committee.
International Sports Procurement Strategy		Min	Meeting with SRV and Regional Development Victoria. Brief in development, seeking funding partners.
Provide for tourist information and administrative support centres within the Geelong region		OnS	A conference was held at Peppers the Sands Torquay on February 28th, for volunteers from all our regional centres with over 200 volunteers in the Geelong Otway region. Speakers presented on customer service, the changes to digital technology and catering for the needs of visitors such as the Chinese and Indian's. We are continuing to work in regards to the relocation of the Visitor Information Centre. Whilst flights have reduced at Avalon Airport, we are still continuing to provide afternoon service at the airport and are committed to extending services as required. The Barwon Heads booth will remain open until the end of April due to the Anzac Day Public Holiday. It is now located at the preferred location by Barwon Heads bridge on Barwon Coast Committee land.

City Plan Council Report 2011/12

For Quarter Ending: Mar 2012

City of Greater Geelong

10-May-12

Description	Completion Date	Status	Comments
VicCLUE 2011		OnS	March 12 Survey completed and now waiting for data. Corporate Strategy Department has taken over managing the data as corporate information as well as future surveys. Funding from DPCD confirmed. Letters printed and circulated to all Central Geelong Businesses. Surveyors began collection of data in September 2011 and should complete work before the end of February 2012.

City Plan Council Report 2011/12

For Quarter Ending: Mar 2012

City of Greater Geelong

10-May-12

Description	Completion Date	Status	Comments
Strategic Direction: Sustainable Built and Natural Environment			
Outcome: Increased use of public and active transport			
Bicycle infrastructure program		OnS	Swanston Street and Carr Street bike path stages 1 and 2 complete. Bike bids in with VicRoads - Colac Road, Melaluka Road, High Street Belmont, Barwon Heads Walks survey complete and report pending. Funding received \$100,000 for Barwon River pathways Belmont with works underway. Breamlea Bike path opening 15th May.
Central Geelong Bus Super Stop - supervision and maintenance		OnS	Department of Tourism (DOT) still funding the cleaning and supervision. DOT report bus useage up 22% since new services put in place.
Central Geelong Park and Ride shuttle service		Min	Service is being maintained at this stage. Department of Transport (DOT) have withdrawn sponsorship funding of the service. A review of the service will be undertaken to seek cost saving options and new sponsorship opportunities. Reduced Free Summer Shuttle occurred. Park and Ride marketing continues to try to fund the gap left by DOT. If income can't be increased then reducing service is likely.
Footpath renewal program		OnS	Program well underway and 76% complete Vs forecast 69% for the end of March 2012.
Greater Geelong Cycle Strategy implementation		OnS	Boundary Road/Portarlington Road works to commence in April. Wayfinding signage design brief developed and quote received for signage hardware.
Portarlington bus shelters construction		OnS	Design work complete. Contact with relevant Councillor has ocured. Works planned to be completed around April 2012.
Summer Circuit Bus service	Mar-12	C	DOT will not fund this service so it will not operate in 12/13. A reduced service occurred this summer due to Tourism Geelong funding.
Outcome: A reduction in the organisation's environmental footprint			
Greenhouse Reduction Local Action Plan		Min	Lighting installation at Anakie Road Depot workshops completed. Expression of interest for Community Sustainability Program underway. On-going maintenance of ReGreening site. Busport car park lighting upgrade completed. Potato Shed LED lighting upgrade completed. Street lighting business case report 2011 completed and liaising with other Councils to seek federal funds. Utility data management discussion paper completed. National Wool Museum Heating Ventilation and Cooling efficiency upgrade works completed. Energy audit for Sports House - Simonds Stadium completed. National Greenhouse Energy Reporting's audit completed. Utility Billing Management System (UBMS) tech specs workshops attended and first draft of tech specs receieved in February.
Tree Planting, establishment and aftercare		OnS	Tree planting is on schedule with 2011/2012 tree planting plan as at March 2012.
Waste projects			
Corio Landfill rehabilitation		Maj	Full consultant design of capping has been completed and is being reviewed by Enviroment Protection Act (EPA) auditor. Once this is complete we will be in a position to present to EPA for approval. Design and auditing fees will be incurred in the remainder of the financial year. Material sourcing costs may also be incurred however construction is unlikely to commence prior to the end of 2011/2012.

City Plan Council Report 2011/12

For Quarter Ending: Mar 2012

City of Greater Geelong

10-May-12

Description	Completion Date	Status	Comments
Drysdale Landfill - Cell 4A construction		Min	Construction is still nearing completion however final completion date has pushed out until the end of May.
Landfill gas monitoring bores construction		OnS	Gas monitoring bore installations have been undertaken. Monitoring has commenced. Results of this will determine whether any further works are required.
Unwanted household goods - projects and information		OnS	Various reduced cost promotional initiatives have been undertaken in the first half of the year. More are planned in the remainder of the financial year. Barwon Region component of the project has been agreed to and will be completed prior to the end of the financial year.
Water saving initiatives			
Eastern Park stormwater harvesting		OnS	Civil works almost complete. Shed, path, grassing, rockwork and mulching remaining. Planting due for September 2012.
Elcho Park irrigation system upgrades		OnS	New irrigation sprinklers purchased and installed as per program. Working through installation issues of soil moisture sensors.
Hume Reserve stormwater harvesting - aquifer recharge and reuse		OnS	AWE advise ASR is not feasible. Extraction from Seagull Paddock is viable, within budget and cost efficient. Detail design commenced.
Rippleside stormwater harvesting		OnS	Detail design commenced. Diversion in retarding basin north of Saleyards. Re-assessing payback period for review. Design complete April 2012.
Water Pressure Management system implementation		OnS	No further action at this stage.
Water Restriction Program		OnS	Continuing to work to strategic targets. No increase has been made in the number of approved sites for water allocation.
Outcome: Agreed standards for sustainable development are in operation			
Establish a cross divisional work team to progress development of the Environmental Sustainable Development Policy		OnS	Initial workshop held with work group. Workshop held with broad Council participation. Final draft of Sustainable Building Policy received and comments provided back to consultant. Will be seeking Council adoption of Strategy in the near future.
Support the use of Infrastructure Development Guidelines by development industry	Nov-11	C	All new major subdivision applications are required to comply with these guidelines. All applications are referred to the various internal departments to ensure compliance and requirements are met to Council standards.
Outcome: The climate change adaptation strategy is established			
Climate Change Adaptation Strategy implementation		OnS	1. Climate Change Adaptation Toolkit: Draft engagement plan to test Toolkit with selected departments has been completed. Draft User Guide and Compatability Questionnaire completed. Third meeting with Risk Management held to discuss opportunities to embed climate change toolkit into corporate risk management procedures, scenario planning for organisation will be part of this work. 2. Coastal Climate Change - 3rd Pass assessment. Enviroment now represented on Project Control Group. Project geographic area has now been extended to include inner Corio Bay to Point Wilson. Draft MOU and two schedules (Communications plan and Local Coastal Hazard Assessment project definition) have been reviewed. 3. Biodiversity: Land Management Team are assessing biodiversity and risks to climate change. Benchmarking of quality and extent of EVC's in coastal areas underway.

City Plan Council Report 2011/12

For Quarter Ending: Mar 2012

City of Greater Geelong

10-May-12

Description	Completion Date	Status	Comments
Future Proofing Geelong project		OnS	Project on schedule, working group, advisory board and reference groups established. Key tasks for quarter low carbon workshop and Armstrong Creek owners and builders workshops.
Drought recovery			
Significant tree watering project		OnS	Program commenced in December 2011. Tanks have been installed.
Sports grounds renovation program		OnS	Works complete and handover to be approved.
Trial of warm season grass conversion for second sports grounds		OnS	Cricket pitch covers have been installed with one more to go in at Lara. Expected to be completed 4 May 2012.
Outcome: Enhancement and protection of natural areas			
Assessment of biodiversity assets		OnS	A project brief is currently being prepared. The biodiversity mapping program has been updated and ready for new information that will be collected. Biodiversity assessment work has commenced on the Old Melbourne Road in Lara.
Bellarine Catchment Network contribution	Dec-11	C	Bellarine Catchment Network have provided a program of works. Funding has now been supplied.
Coastal infrastructure maintenance		OnS	Significant works at Clifton Springs to manage cliff falls and associated risks.
Council environmental reserves maintenance and improvement works		OnS	Ocean Grove and St Helens Fish Cleaning tables completed. Completed Griffins Gully pier upgrade. Completed upgrade of car park and vegetation improvements at Clifton Springs Boat Harbour. On-going maintenance at St Helens, Limeburners Point and Clifton Springs Boat Harbour and surrounds.
Eastern Park tree planting		OnS	Works programmed for Autumn planting with trees in stock.
Fire Management of Roadside Biodiversity Conservation areas		OnS	A working group has been established with representatives from the Country Fire Authority (CFA), VicRoads, Department of Sustainability and Environment (DSE), City of Greater Geelong Land Management Team and the Municipal Fire Prevention Officer. A map has been completed that shows strategic fire breaks and biodiversity conservation areas on roadsides. The working group has completed bus tours/inspection of the southern and northern zones and a program of works has been devised. Agreed works commenced on the roadsides in December and should be completed by the end of April.
Friends of Buckley Falls Park contribution for maintenance works		OnS	Contributions being made as per agreement.
Geelong Botanic Gardens irrigation system renovation		OnS	Irrigation specification out for Tender. Site briefing for interested parties scheduled for 12 April. Communications plan being implemented. Stage 1 to be delivered 2012: installation of tanks, pump shed and connection to Eastern Park Stormwater Harvest dam water supply (and potable mains supply).
Geelong Field and Naturalists Club - contribution to Jeringhot wetland upgrade		OnS	Waiting on outcome of Environment Master Plan for the Jeringhot wetlands prior to allocating funds. The Project Details form has been provided to group.
Geelong Saleyards Conservation Management Plan works		OnS	Works have been quoted and started in sheep pens, including rail replacement and finishing of a third stock viewing platform. No further delays are anticipated and it is likely works will be completed by early May.
Parks and Reserves Maintenance		OnS	Maintenance programs are being delivered.

City Plan Council Report 2011/12

For Quarter Ending: Mar 2012

City of Greater Geelong

10-May-12

Description	Completion Date	Status	Comments
Tree Inventory project			
Tree Inventory System - data collection		OnS	25,000 trees have been entered into database.
Tree Inventory System - development of software		OnS	Hardware trialed and ordered.
Water programs			
Geelong Healthy Waterways program		Min	Blue Waters Lake, Begola, Waurm Ponds Creek, McLeods Waterhole and Cowies Creek works undertaken.
Stormwater Quality Management Plan implementation		Min	Highett Road wetland fully completed. Zillah Crawcour wetland planting completed and supplementary planting now being incorporated. Jerringot Master Plan underway, Waurm Ponds Creek Rehabilitation Project underway and completion of Lake Lorne Reserve Master Plan on schedule - implementation to begin early April. Works also occurring at various wetlands.
Water Quality Programs		OnS	This program is seasonal and runs from January to May. Blue Green Algae outbreak due to high rainfall resulting in weed growth and water quality issues is now under control.
Outcome: Sustainable Built and Natural Environment - Other actions			
Bridge upgrades - major renewal Works		OnS	Yarram Creek Bridge Banks Road, complete. Level 2 assessments for 1/3 of bridge assets commenced by Pitt and Sherry. Identified works underway - 68%.
Drainage design and construction program		OnS	Drainage construction program underway, Hepner Place stage 2, Barwon Heads Rising Main, Broderick Road South, Watersedge Terrace complete. Minor works ongoing and ahead of schedule. Collins Street temporary works and flood mitigation design underway 64%. Complete.
Kerb and channel renewal program		OnS	Program well underway and on schedule being 67% complete Vs 68% projected for the end of March 2012.
Prestige Park - Hedgeley to Thompson Rd main drainage and basin		OnS	Project included in Drainage Construction Program - Design complete, modifications pending outcome of ASR reuse project and works to compliment masterplan on Hume Reserve. optional source from Seagull paddock now being reviewed as ASR not practical to proceed Report No.3 submitted.
Rehabilitation of Sandy Creek Road, Anakie		OnS	Program underway. Sandy Creek Road complete with income received. Carr street works complete, income from the Department of Transport due. Pavement trial designs progressing. Melaluka Rd due to commence at the end of March, delays due to permit conditions. Works commenced on Golf Links Road, 54% Complete.
Road network condition rating		OnS	Onsite capture complete. third major package of work delivered for City of Greater Geelong's validation.
Roads - construction and design including local roads, Federal Roads Program and Vic Funded works		OnS	Program commenced and 58% complete Vs 63% forecast for the end of March 2012. Major projects of Mervyn Street reconstruction and Huntington Street reconstruction have both commenced and are well underway. Will meet end of financial year requirements.

City Plan Council Report 2011/12

For Quarter Ending: Mar 2012

City of Greater Geelong

10-May-12

Description	Completion Date	Status	Comments
Special rates and charges to carry out roads, footpaths, kerb and channel, and drainage works		Min	Program underway - ability to construct pending tender timeframes/panel hearings. Design/Intention - The Avenue, Albert, Colite Panel - Manton, Wood Declare - Aberdeen carpark Construction - Bailey, The Terrace, Central road Finalise - Princess Complete - SRC reports pending - 10%
Traffic management - investigation, design and construction		OnS	Projects have been placed on the construction programs and are on schedule.
Streetscapes			
Alkira Avenue streetscape improvements		OnS	Trees and furniture ordered in preparation for streetscape commencement.
Streetscape improvements in Cowie Ward	Dec-11	C	Works currently under Contract maintenance.
Streetscape works - shopping strip parking upgrade In Thorburn Street, Bell Park		OnS	This road widening project is programmed for construction.
End of Report			

6. SUBMISSION TO MINISTERIAL ADVISORY COUNCIL ON PUBLIC LIBRARIES

Portfolio:	Arts and Culture - Cr Abley Economic Development/Planning - Cr Macdonald Transport/Infrastructure/Parks & Gardens – Cr Richards Heritage – Cr Granger
Source:	Community Services – Arts & Culture
General Manager:	Jenny McMahon
Index Reference:	Subject: Arts & Culture / Libraries

Summary

- The purpose of the report is for Council to endorse the Greater Geelong City Council submission (Appendix 6-1) to the Ministerial Advisory Council (MAC) as part of its review of the future role and functions of public libraries in Victoria.
- As part of the MAC review, a discussion paper 'Tomorrow's Library' which provides an overview of various aspects of the provision of library services in Victoria was widely distributed.
- The 'Tomorrow's Library' discussion paper proposed a series of questions to which comment was sought.
- The MAC has advised it will accept an endorsed submission post the Council meeting of 12 June 2012.

Cr Abley moved, Cr Granger seconded -

That Council endorse the Greater Geelong City Council's submission to the Ministerial Advisory Council review of Public Libraries in Victoria (Appendix 6-1).

Cr Doull left the meeting room at 8.31 for the evening.

Cr Farrell left the meeting room at 8.33pm

Cr Farrell re-entered the meeting room at 8.35pm

Carried.

Report

Background

In February 2012, The Hon. David Morris MP, Parliamentary Secretary for Local Government and Chair of the Ministerial Advisory Council on Public Libraries wrote to Cr. John Mitchell, Mayor, Greater Geelong City Council advising that the Ministerial Council on Public Libraries (MAC) will be undertaking a comprehensive review of the future role and functions of public libraries in Victoria, recognising the changing nature of libraries. The MAC has been established on bi-partisan lines.

As part of the review, Council was invited to make a submission into the provision of public library services in Victoria by 31 May 2012.

As part of the MAC review, Councillors, CoGG Chief Executive Officer and senior management attended the MAC consultation meeting that was held in Geelong on the 19 March 2012.

The discussion paper 'Tomorrow's Library' is being used as the basis for the consultation and submission process.

6. SUBMISSION TO MINISTERIAL ADVISORY COUNCIL ON PUBLIC LIBRARIES (CONT'D)

Discussion

The discussion paper, 'Tomorrow's Library', is structured around four topics. These are:

- Collections, resources and programs
- Library buildings
- Technology, and
- Service delivery

Each topic has a brief discussion introducing some questions to be answered. Each topic also raises some challenges for which comments are sought. There is an opportunity to detail what planning is being done to address these challenges. There is also an opportunity to raise other matters which could be considered by the MAC.

The Geelong Regional Library Corporation (GRLC) has made a submission to the MAC review and the Council submission supports that made by the GRLC.

The questions are listed in the attached submission with the Council response following each question.

Environmental Implications

There are no specific environmental implications for Council in the adoption of this report.

Financial Implications

There are no financial implications to the report.

Policy/Legal/Statutory Implications

Council's submission will contribute to shaping the future of Victorian libraries.

Officer Direct or Indirect Interest

There is no direct or indirect interest by Council Officers involved in the preparation of this report.

Section 196(7A) of the Local Government Act exempts a member of the governing body of a regional library from having a conflict of interest if their only interest is as a Councillor or member of Council staff, who was appointed to the board by Council.

Risk Assessment

There are no risks associated with this submission.

6. SUBMISSION TO MINISTERIAL ADVISORY COUNCIL ON PUBLIC LIBRARIES (CONT'D)

Social Considerations

Public Libraries contribute significantly to community in a variety of ways including:

- Creating informed communities, supporting and strengthening democracy through the equitable and free provision of access to local and global information sources.
- Providing free and universal access to information technology infrastructure, computer literacy and technology resources.
- Providing opportunities for lifelong learning through resources to support self directed learning and programmed information, reading and digital literacy activities.
- Building community by providing welcoming, neutral, community space that is open to all members of the community from all walks of life and by connecting individuals, groups and government.

Communication

The Arts & Culture department, in consultation with Marketing and Administration, will be responsible for communicating this report.

City of Greater Geelong Council submission responses to Ministerial Advisory Council discussion paper 'Tomorrows Library'

Preface to City of Greater Geelong Council Survey Responses.

The statements submitted below are the Greater Geelong City Council's response to the MAC survey.

Greater Geelong City Council prefaces its responses to the MAC survey questions with the following statements concerning the growing inequity and inadequate level of funding for library services.

Council believes the continuing issue of inequity of funding between State and Local Government for recurrent and capital financing of Victorian public libraries is one that requires serious examination and rectification and calls on the MAC to address and consult on the current funding system.

This inequity is evidenced in the current 2011/2012 year in which this Council's capital and recurrent contribution to the Geelong Regional Library Corporation will total \$7.692m compared to State Government of Victoria's funding of \$1.237m.

In the five year period from 2007/2008 to 2011/2012 the Victorian State Government has contributed a total of \$1.845m for funding construction of new libraries in Geelong and redevelopment/upgrade projects to existing Geelong libraries compared to this Council's capital investment of \$3.538m for the same library projects.

Over the same period Council has increased its annual recurrent contribution from \$3.901m in 2007/08 to \$6.572m in 2011/12 an increase of \$2.671m.

At the same time State Government recurrent funding for GRLC has changed by just \$111,000 from \$1.076m 2007/08 to \$1.187m in 2011/12.

This issue of funding underpins every response made to the questions in the survey and should be read with this in mind.

A. Collections, resources and programs

Questions

1. ***Which of the challenges outlined for collections, resources and programs will most affect your library service over the next five to ten years? Are there other challenges that are not listed that affect your library service?***

Response

The volume, relevance and currency of library collections are critical to the success of library services.

Quality collections are core to the provision of a range of services to local communities.

In general, libraries across Geelong are experiencing an increase in the usage of print collection.

The number of loans from the 13 branch libraries and one mobile library service in the City of Greater Geelong is projected to grow by 10% in the 2011/12 year.

As the demand for print collections continues to grow there is a rapid growth in usage of e-collections.

This demonstrates the increasing expectations of the community demanding availability of both traditional and new e-collection formats.

The challenge for Council will be the continuing investment required for collections as we develop new library facilities.

The increasing demands for new technology and from growth in the municipality will challenge Council as it continues to maintain rate increases across the city with increasing demands.

The increasing diversity across Geelong will bring challenges in terms of relevancy of collections.

This is particularly noticeable in print material but all applies to e-collection formats.

RFID has been progressively introduced across the Geelong libraries which have been crucial for management of increasing stock and increasing demand.

2. *What is your library service implementing or planning to implement to meet these challenges? What assistance is required to meet these challenges?*

Response

Council continues to invest significant funds in its library services through the Geelong Regional Library Corporation.

A significant number of programs have been developed and are being implemented to ensure library services continue to be relevant to local communities.

State Government assistance through funding support programmes to ensure collections continue to grow and meet community demand is needed to support Council funding and enable Geelong Regional Library Corporation to ensure Geelong Libraries meet the ALIA baseline standard of 2.0 items per capita (currently 1.5 items per capita).

B. Library Buildings

Questions

- 3. Which of the challenges outlined for library buildings will most affect your library service over the next five to ten years? Are there other challenges that are not listed that affect your library service?**

Response

CoGG Council regards all of the challenges listed in the discussion paper under the Library Buildings heading as extremely relevant to the current and planned future library facilities in the Geelong region.

Council views Libraries being co-location sites as an opportunity and to support this thinking Council has co-located City of Greater Geelong Customer Services outlets in Geelong Libraries at Belmont, Waurin Ponds and Drysdale.

Co-location sites in theory represent benefits on a number of levels but they are not without their share of issues either.

Closer examination of these issues is required to resolve for future 'like' models.

The efficient multipurpose use of space in Library design incorporating positive environmental outcomes create significant cost savings is important.

The community desire to see environmental outcomes in public facilities like libraries which require additional financial investment and the additional finance required is placing pressure on Council to achieve such outcomes.

Council would support the endorsement of standards for planning, advocacy and guidance requirements.

The de facto publication *Peoples Places* has been used in work toward Geelong Library planning and underlines the need for further work to create an Australian benchmark document to support future planning requirements.

- 4. What is your library service implementing or planning to implement to meet these challenges? What assistance is required to meet these challenges?**

Response

The CoGG Geelong Public Library Building Development Strategy (2009) documented a building review and development timeframe. It also contains a hierarchy of service delivery, key principles and guidelines.

This strategy provided a blueprint for refurbishment/redevelopments of City of Greater Geelong libraries in Belmont, Corio, Drysdale and Geelong West.

CoGG Council capital expenditure commitment in excess of \$1.1m has seen these refurbishment/redevelopment works completed.

An additional CoGG Council capital investment of \$1.596m was made for the new libraries for Waurm Ponds and Lara which are now fully operational as well as libraries in planning phases for Leopold and the new suburb of Armstrong Creek.

With the opening of the new \$45m Geelong Library & Heritage Centre (GLHC) in 2015/16, the per capita standard (using print and e-titles) will be met.

It will require increased ongoing investment to replenish stock and maintain currency.

Council has committed \$15m toward the capital cost, \$2m for collection and \$3m for car parking. State Government capital contribution to the new GLHC is \$15m with a further \$10m Federal Government capital investment.

The opening of the Vines Road redevelopment in Hamlyn Heights which incorporates a state of the art library, community centre and recreation facilities as part of the Western Heights College campus is an example of collaboration between Council and State Government delivering a co-location opportunity. This co-location model is not without its challenges and issues and perhaps could become a study case for future planning.

In theory co-location offers many benefits however Council believes there are a number of issues that require closer examination and include much needed policy development specific to co-location and collaborative working models to ensure all levels of government and agencies involved understand the implications and commitments.

With refurbishment/redevelopment of ageing library facilities and construction of new libraries in regional growth areas and in the Geelong CBD, the financial investment impact on Council has been significant.

The annual recurrent cost to provide the level of service for these library facilities and to meet the expectation of the community is also increasing.

State Government funding support from the Living Libraries Fund has assisted in the capital cost of such work but the current funding cap of \$750K is not sufficient to support Council in ensuring that future work achieves purpose built outcomes that can provide for flexible spaces.

Major State and/or Federal Government funding programmes to support Council in the capital cost of new/redeveloped/refurbishments for libraries in the Geelong Region will provide opportunities for assistance.

C. Technology

Questions

5. ***Which of the challenges outlined for technology will most affect your library service over the next five to ten years? Are there other challenges that are not listed that affect your library service?***

Response

All three challenges stated will affect Geelong libraries in the next five to ten years.

The current Library Management System used by GRLC will require replacement in the next 5 year period.

There is a challenge in meeting the increasing demand for usage of Library Link and the associated increase in costs to support this.

It should be noted that Inter Library loans are also a highly accessed service in the Geelong region.

With the NBN rollout across the Geelong region growing expectations of the community, able to gain free access in public libraries to an internet service that has great improvements, will be significant.

Libraries are seen as typically having substantial IT infrastructure and expertise in physical plant and hardware, networking and software licences which with the NBN rollout will increase the challenge to meet/manage increased community expectations from their on line experiences.

Council strongly supports the role that our public libraries perform in the delivery of life long learning for all in the community and can not stress enough the critical role that libraries play in the delivery of educational services.

Enhanced unlimited internet access through very fast broadband will transform the role that public libraries offer to support students, parents and teachers.

Provision of access to IT in libraries is vitally important for disadvantaged communities in the Geelong Region where access to broadband at home is limited. Geelong has several neighbourhoods where greater access is required.

6. ***What is your library service implementing or planning to implement to meet these challenges? What assistance is required to meet the challenges?***

Response

GRLC with Council's financial support has invested heavily in Information Technology infrastructure and services over the past 4 years and has introduced to Geelong Libraries:

- A robust infrastructure and disaster recovery
- Standard operating environment
- 3 year replenishment cycle
- RFID program

- Increased public access Internet PC fleet from 40 to 83 computers
- Made wireless access available
- Introduced a new Library website
- Expanded on line services
- Made digital literacy training available
- Introduced e-readers and I pads into new libraries

Government assistance in securing additional investment support from the Education Sector who derives tangible benefit from the services libraries offer would assist libraries in delivery of technology based outcomes.

Council seeks continued State Government financial assistance to fund Library Link and the statewide courier service.

Continued Government investment in new library technology can provide major economic benefit to the region and State economy.

With financial assistance from the State Government's First Exporter Scheme, Geelong company - FE Technologies Pty Ltd has now been awarded contracts to export the RFID technology to Asian libraries that it first developed locally and introduced it to Geelong Libraries.

D. Service Delivery

Questions

- 7. Which of the challenges outlined for service delivery will most affect your library service over the next five to ten years? Are there other challenges that are not listed that affect your library service?**

Response

As the role of libraries has changed so has the workforce required by modern libraries.

The need for a stronger front of house staff requires personnel that have a diverse skill set including customer service, training, early years literacy, community development, youth support etc.

The significant challenge is to attract and retain staff with this diverse skill set to service client needs in Geelong libraries.

The forecast population growth in Geelong in areas such as Armstrong Creek and Leopold has in turn seen the planning of new libraries planned for these areas.

A growing library network requires greater numbers of staff.

The construction of the new Geelong Library and Heritage Centre further adds to this staffing requirement equation.

- 8. What is your library service implementing or planning to implement to meet these challenges? What assistance is required to meet the challenges?**

Response

In the past 5 years, Council has made significant increases in both recurrent and capital expenditure.

This has enabled GRLC to provide for staffing in new and redeveloped libraries in Geelong and introduce opportunities for *staff* to complete relevant tertiary studies through scholarships and also introduced traineeships.

The GRLC is currently producing a workforce strategy to assist in them plan their workforce of the future.

State government support in areas such as traineeships, scholarships or other library personnel skill development programmes will support the forecast growth, retention of staff and make library career opportunities an attractive option.

With the significant forecast population growth in the Geelong region over the next 50 years, and the construction of new libraries in identified areas to support the growth, there will be significant impact on Council to finance the associated recurrent operating costs.

State and/or Federal Government assistance to offset the increasing recurrent cost is required.

E. Conclusion

Questions

9. ***Is there anything else that you wish to add about the challenges facing your library service that has not been covered?***

Response

The City of Greater Geelong is a region (2012 population of 225,000) forecast to experience significant growth and reach a population of 300,000 by 2031 which represents a 33% increase.

The local economy of the region is in transition from manufacturing to a knowledge base and Council recognises the vital role Geelong Libraries will perform in supporting this transition and the population growth.

Council also recognises that there is still are current standards that are not being met in the Library service and the importance of being able to bridge this gap and provide for future needs is a real challenge for all levels of Government to face together.

The benefit that public libraries bring to Geelong and Victoria by creating informed communities and supporting and strengthening democracy through the equitable and free provision of access to local and global information course can not be achieved through any other source.

Libraries build social capital through the provision of welcoming, neutral, community space that is open to all members of the community from all walks of life and by connecting individuals, groups and government.

As the City of Greater Geelong grows the need for the community to understand their cultural identity grows with it and the ability for the community to engage with narrative arts, the need to preserve memory and promote the local culture through a new Geelong Library and Heritage Centre is pivotal to support their need.

**7. MARSHALLTOWN ROAD, MARSHALL - PROPOSED FOOTPATH
CONSTRUCTION - SCS 321 - INTENTION TO DECLARE**

Portfolio:	Infrastructure - Cr Richards
Source:	City Services - Engineering Services
General Manager:	Gary Van Driel
Index Reference:	Subject: Special Rates and Charges
	Street: Marshalltown Road, Marshall

Summary

- This report relates to the proposed Special Charge Scheme for footpath construction in Marshalltown Road, Marshall, south side between Barwarre Road and the railway line. (See Plan – Appendix 7-3).
- The total cost of the project is \$61,976 with 50% of the cost to be borne by abutting property owners and 50% by Council.
- Property owners' contributions are based on the frontage of the properties. Estimated charges are shown in Schedule B (Appendix 7-2) and vary from \$838.68 to \$5991.90.
- The proposed footpath scheme provides an important link to the Railway Station.
- Property owners receive benefit from the works, by way of improved pedestrian access, improvement to the area fronting the property and possible increase in property values.
- The scheme has been prepared in accordance with the Special Rate and Charges provisions of the Local Government Act, along with Council's special rates and charges policy.
- This report seeks a resolution by Council to give notice of its "Intention to Declare" a special charge for footpath construction in Marshalltown Road, Marshall in accordance with the special charge scheme process

Cr Richards moved, Cr Macdonald seconded -

That -

- 1) the following declaration of a special charge be proposed ("the proposed declaration"):**
 - a) the special charge be declared for a period until the works have been completed and the scheme finalised.**
 - b) the special charge be declared for the purposes of defraying any expenses incurred by Council in relation to construction of footpath in Marshalltown Road, Marshall, south side from Barwarre Road to the railway line, which project:**

**7. MARSHALLTOWN ROAD, MARSHALL - PROPOSED FOOTPATH
CONSTRUCTION - SCS 321 - INTENTION TO DECLARE (CONT'D)**

- b1) will provide proper pedestrian access, improved nature strips and enhancement to the general amenity for each of the properties included in the scheme;
 - b2) Council considers is or will be a special benefit to those persons required to pay the special charge (and who are described in succeeding parts of this Resolution); and
 - b3) arises out of Council's function of planning for and providing infrastructure for property owners.
- c) The:
 - c1) total cost of performing the function described in Part b of this Resolution based on estimated cost be recorded as \$61,976.
 - c2) total amount of the special charge be levied and be recorded as \$30,988.
- d) it be recorded that, for the purposes of Section 163 (2A) of the Local Government Act 1989, the special charge proceeds will not exceed the amount calculated in accordance with the prescribed formula ($R \times C = S$), the:
 - d1) 'benefit ratio' (R) being calculated at 100%, and representing the total benefits of the special charge scheme that will accrue as special benefits to all persons liable to pay the special charge; and
 - d2) 'community benefit' (C) being assessed as 50% in Marshalltown Road, Marshall.
- e) the following be specified as the area for which the special rate is so declared:
 - e1) the area within municipal district of Council highlighted in the Plan (Appendix 7-3) attached to this Resolution ("the area").
- f) the following be specified as the land in relation to which the special charge so declared:
 - f1) all land within the area shown on the plan (Appendix 7-3).
- g) the following be specified as the criteria which form the basis of the special charge so declared:
 - g1) ownership of any land described in Part e of this Resolution.
- h) the following be specified as the manner in which the special charge so declared will be assessed and levied:
 - h1) the frontage of the lots abutting the works shall be used to calculate the individual cost to a lot;
 - h2) in the case of unit development with common property fronting the works, the cost has been divided in accordance with the schedule of entitlements and liabilities shown on the plan of subdivision.

**MARSHALLTOWN ROAD, MARSHALL - PROPOSED FOOTPATH
CONSTRUCTION - SCS 321 - INTENTION TO DECLARE (CONT'D)**

- Carried.**

Background

This project involved the proposed construction of footpath in Marshalltown Road, Marshall on the south side between Barwarre Road and the railway line. Footpath has generally been provided in the more recently developed areas of Marshall with a considerable amount of path in this area, however there are some missing links on the roads which have been laid out for some time.

7. MARSHALLTOWN ROAD, MARSHALL - PROPOSED FOOTPATH CONSTRUCTION - SCS 321 - INTENTION TO DECLARE (CONT'D)

The area is predominantly residential however there are focus points for pedestrians in the immediate area being the Primary School, a supermarket and the Railway Station. This project effectively fills in one of the missing links.

Council receives regular requests for footpath in this area.

Council Officers have attempted to complete this scheme by means of an upfront agreement. Of the 16 properties, owners representing 10 agreed to the project with one owner in disagreement. Five owners did not respond. This arrangement would have required 100% agreement and therefore it could not proceed. A letter of advice regarding the scheme has recently been forwarded and resulted in one telephone call objecting to the proposal.

Discussion

Property owners receive benefit by way of improved pedestrian access, improved general amenity of the area and possible increase in property values.

Council policy provides for Council to meet 50% of the cost of footpath projects in recognition of the community benefit of the project, with abutting property owners meeting 50%.

It is proposed that the costs be apportioned to each property on the basis of frontage.

Financial Implications

It is proposed to proceed with the administration of the scheme in this financial year, and if the scheme is approved proceed with the works in the next financial year.

The estimated cost of the project is \$61,976, summary as follows:

Property owners 50% of works	\$30,988
Council 50% of works	\$30,988
Total	\$61,976

Policy/Legal/Statutory Implications

The scheme has been prepared in accordance with the Special Rate and Charge provisions of the Local Government Act along with Council's Special Rates and Charges Policy.

Risk Assessment

There are no risks associated with Council proceeding to adopt the recommendation and advertise the scheme.

Social Considerations

Provision of a paved footpath will provide an important link and improved access for the local community, particularly for those that may suffer from a physical disability.

**7. MARSHALLTOWN ROAD, MARSHALL - PROPOSED FOOTPATH
CONSTRUCTION - SCS 321 - INTENTION TO DECLARE (CONT'D)**

Environmental Implications

There are no environmental implications associated with this project.

Communication

An initial survey of property owners has been carried out. In addition, a letter has been forwarded with advice of an upcoming scheme.

Appendix 7-1

SCHEDULE 'A'

The works for the construction of footpath in Marshalltown Road, Marshall which consist of excavation, footpath, reinstatement of nature strip, miscellaneous construction works, legal advice and professional services associated with survey, engineering design, drafting, supervision and administration of the project all as included in the cost estimate shown below.

**COST ESTIMATE FOR CONSTRUCTION OF FOOTPATH
MARSHALLTOWN ROAD, MARSHALL**

ITEM	DESCRIPTION	QUANTITY	UNIT	RATE \$	AMOUNT \$
1.00	Site establishment, set out and traffic control and setup		Item		3,500
2.00	Excavation, trimming, supply and placement of bedding and formwork	235	m	15	3,525
3.00	Supply and place 75mm depth reinforced concrete footpath	350	sqm	110	38,500
4.00	Supply and place 125mm depth reinforced concrete driveways	30	sqm	120	3,600
5.00	Make good disturbed nature strips with 100mm depth approved loan and seed	215	m	5	1,075
Sub Total					\$50,200
6.00	Contingency 10%				\$5,200
7.00	Design and administration of Special Charge Scheme				\$6,576
Total					\$61,976
Council Proportion @ 50%					\$30,988
Property owner proportion @ 50%					\$30,988
TOTAL					\$61,976

Appendix 7-2

SCHEDULE 'B'

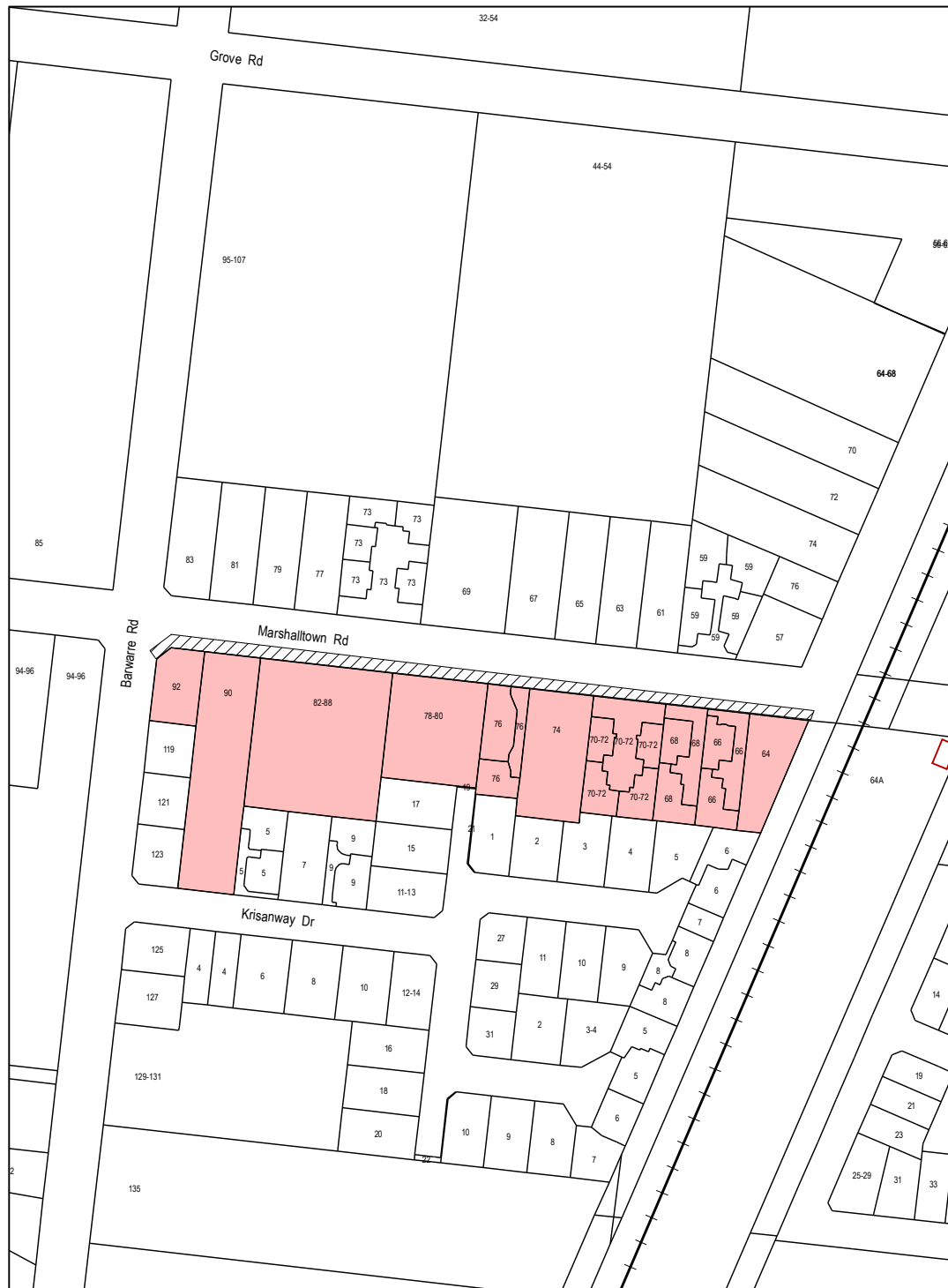
SPECIAL CHARGE SCHEME FOR FOOTPATH CONSTRUCTION

MARSHALLTOWN ROAD, MARSHALL

	COL 1	COL 2	COL 3	COL 4
	PROPERTY DESCRIPTION	TOTAL ESTIMATED COST	PROPERTY REFERENCE	PROPERTY DETAILS
1	Lot 1 PS 607936	\$2,462.19	340267	92 Marshalltown Road, Marshall
2	Lot 5 PS 607936	\$2,483.72	232642	90 Marshalltown Road, Marshall
3	Lot 6 PS 607936	\$5,991.90	340270	82-88 Marshalltown Road, Marshall
4	Lot 1 PS 430881	\$5,021.30	311585	78-80 Marshalltown Road, Marshall
5	Lot 1 PS 635089	\$1,453.89	343198	1/76 Marshalltown Road, Marshall
6	Lot 2 PS 635089	\$ 228.85	343199	2/76 Marshalltown Road, Marshall
7	Lot 5 LP 220356	\$3,365.48	232638	74 Marshalltown Road, Marshall
8	Lot 1 PS 323268	\$ 838.68	299141	1/70-72 Marshalltown Road, Marshall
9	Lot 2 PS 323268	\$ 838.68	299142	2/70-72 Marshalltown Road, Marshall
10	Lot 3 PS 323268	\$ 838.68	299143	3/70-72 Marshalltown Road, Marshall
11	Lot 4 PS 323268	\$ 838.68	299144	4/70-72 Marshalltown Road, Marshall
12	Lot 1 PS 334008	\$ 875.02	297802	1/68 Marshalltown Road, Marshall
13	Lot 2 PS 334008	\$ 875.02	298293	2/68 Marshalltown Road, Marshall
14	Lot 1 PS 337788	\$ 875.02	298414	1/66 Marshalltown Road, Marshall
15	Lot 2 PS 337788	\$ 875.02	298415	2/66 Marshalltown Road, Marshall
16	Lot 1 LP 220356	\$3,125.86	232626	64 Marshalltown Road, Marshall
		\$30,988.00		

Appendix 7-3

PLAN



 Footpath to be constructed  Properties included in the scheme



PROCESS CHART

SPECIAL CHARGE PROJECTS –
(Section 163 – Local Government Act 1989)

MARSHALLTOWN ROAD, MARSHALL

Stage	Status	Description
<i>Approval to prepare scheme</i>	✓	Decision made to prepare scheme following consideration of surveys of property owners and feed back from the community. Council may then place the project in the budget system or proceed immediately to prepare a scheme. Scheme preparation involves survey, design and preparation of an apportionment of costs.
<i>Intention to Declare Scheme</i>	✓	Report to Council providing information on scheme including advice of impending advertising of scheme and declaration of charge. Seeks Council approval by resolution to proceed with process.
<i>Advertisement</i>		The scheme is advertised in the local newspaper and all allotted property owners are notified by mail. This advertisement indicates Council's intention and notification to 'declare' a scheme in a month's time.
<i>Submissions</i>		From the time of advertising property owners have 28 days (as set down by the Local Government Act) to lodge submissions, either in support or opposition to the scheme.
<i>Submissions Review Panel Hearing</i>		A Submissions Review Panel is convened (quorum of three Councillors) and meets to consider submissions. Some submissions are written only, and other submitters may wish to be heard before the Panel. The Panel makes a recommendation to Council regarding the scheme.
<i>Declaration Report</i>		Any time 28 days after advertising the scheme and after the Submissions Review Panel has met and considered submissions, Council considers a report and may proceed to "declare" the charges in accordance with its advertised intent. Subsequent to this the Finance Manager issues the levy notices and there is a formal charge placed on the property. This is the final step in the process for Council to make a decision on the scheme.
<i>Appeal</i>		Property owners may lodge an application for review with the Victorian Civil and Administrative Tribunal (VCAT) within one month of issue of the levy notice. An appeal is listed, heard and determined by the Tribunal and this process generally takes three to four months. Decisions made by VCAT are binding on all parties.
<i>Construction</i>		Council may then proceed to construct the works. Invoices are issued seeking payment of the estimated cost within one month of commencement.
<i>Final Cost Report</i>		At the completion of the works the scheme is "finalised" taking into account actual costs incurred and payments are adjusted accordingly.

8. CONSIDERATION OF TENDER SUBMISSIONS FOR TENDER NO. T12141 – ANNUAL SUPPLY OF ASPHALT WORKS, REINSTATEMENT / MAINTENANCE PATCHING WORKS AND ASPHALT PRODUCTS

Portfolio: Transport and Infrastructure – Cr Richards
Source: City Services – Engineering Services
General Manager: Gary Van Driel
Index Reference: Project: T12141

Summary

- Council has sought tenders for the annual supply of asphalt works, reinstatement / maintenance patching works and asphalt products throughout the municipality for a period of one year from 1 July 2012 to 30 June 2013 with the option for a further year dependant on satisfactory performance.
- The works in this annual supply contract include three components:
 - a) supply and lay of Asphalt works program
 - b) supply Asphalt and associated Asphalt products
 - c) supply of Asphalt reinstatement / maintenance patching works
- A total of three (3) companies have provided tender submissions for a) the supply and lay of Asphalt works and b) the supply of Asphalt and associated Asphalt products. A total of four companies provided tender submissions for c) the supply of Asphalt reinstatement / maintenance patching works.
- The estimated annual value of the supply and lay of Asphalt works program associated with this contract is \$2.83M.
- The estimated annual value of supply of asphalt associated with this contract is \$0.750M.
- Maintenance patching works will predominantly relate to a range of reinstatement work carried out by Council for other Authorities throughout the financial year/s. Quantity, timing and value of the portion of this reinstatement work allocated to Council is dependant on periodic maintenance works, capital upgrade programs and urgent maintenance carried out by those Authorities and cannot be accurately predicted in advance.
- Following a detailed evaluation of each of the submissions it is considered that the tender submission submitted by Fulton Hogan Industries Pty Ltd for supply and lay of Asphalt Works is preferred.
- Following a detailed evaluation of each of the submissions it is considered that the tender submissions submitted by Fulton Hogan Industries Pty Ltd and Boral Resources Pty Ltd for supply of Asphalt and associated Products are preferred.
- Following a detailed evaluation of each of the submissions it is considered that the tender submission submitted by Fulton Hogan Industries Pty Ltd, Boral Resources Pty Ltd, Greenhall Asphalt Pty Ltd and Hetekaro Pty Ltd trading as Asphalt Paving Services for supply of Asphalt reinstatement / maintenance patching works are preferred.

8. CONSIDERATION OF TENDER SUBMISSIONS FOR TENDER NO. T12141 – ANNUAL SUPPLY OF ASPHALT WORKS, REINSTATEMENT / MAINTENANCE PATCHING WORKS AND ASPHALT PRODUCTS (CONT'D)

Cr Richards moved, Cr Macdonald seconded -

That Council:

- 1) accept the schedule of rates tender associated with Tender No. T12141 submitted by Fulton Hogan Industries Pty Ltd for the supply and lay of asphalt works, supply of Asphalt and associated Products and for the supply of Asphalt reinstatement / maintenance patching works in accordance with the rates submitted in their Tender exclusive of GST;
- 2) accept the schedule of rates tender associated with Tender No. T12141 submitted by Boral Resources (Vic) Pty Ltd for the supply of Asphalt and associated products and the supply of Asphalt reinstatement / maintenance patching works in accordance with the rates submitted in their Tender exclusive of GST; and
- 3) accept the schedule of rates tender associated with Tender No. T12141 submitted by Greenhall Asphalt Pty Ltd for the supply of Asphalt reinstatement / maintenance patching works in accordance with the rates submitted in their Tender exclusive of GST
- 4) accept the schedule of rates tender associated with Tender No. T12141 submitted by Hetekaro Pty Ltd trading as Asphalt Paving Services for the supply of Asphalt reinstatement / maintenance patching works in accordance with the rates submitted in their Tender exclusive of GST ; and
- 5) sign and seal the documents.

Carried.

Report

Background

Tenders for the Annual Supply of Asphalt Works, Reinstatement / Maintenance Patching Works and Asphalt Products were invited via public advertisement in the Geelong Advertiser and The Age on Saturday 18 February 2012.

At the close of tenders on Wednesday 14 March 2012 the following tender submissions were received:

Tenderer
Fulton Hogan Industries Pty Ltd
Boral Resources Pty Ltd Trading as Boral Asphalt
Greenhall Pty Ltd
Hetekaro Pty Ltd trading as Asphalt Paving Services

All tenders have been submitted exclusive of GST.

8. CONSIDERATION OF TENDER SUBMISSIONS FOR TENDER NO. T12141 – ANNUAL SUPPLY OF ASPHALT WORKS, REINSTATEMENT / MAINTENANCE PATCHING WORKS AND ASPHALT PRODUCTS (CONT'D)

Discussion

The tender submissions associated with this service were evaluated by a panel consisting of:

Name	Title
Gary Van Driel	General Manager City Services
Mat Tresize	Senior Civil Inspector
Colin Vagg	Maintenance Officer Works NZ
David Neil	Project Officer Construction
Adrian Rainbow	Contracts Officer (non voting member)

Stage One – Mandatory Criteria

OHS mandatory requirements applies to this Tender.

Each of the submissions responded to the mandatory requirements set down in the Tender documents.

Other mandatory requirements do not apply to this Tender.

Stage Two –Comparative Criteria

a) Supply and lay of Asphalt Works Program

Tender submissions were assessed based on the respondent's performance and tender response in the following areas:

Supply and Placement – Asphalt Works	
Criteria	Weighting
Financial Assessment	60%
Project Delivery	20%
Quality	5%
Environment & Risk	5%
Customer Service	5%
Economic Contribution to Region	5%

At the conclusion of the evaluation the tenderers were ranked in the following order in accordance with the above criteria:

Tenderer	Rank
Fulton Hogan Industries Pty Ltd	1
Boral Resources Pty Ltd Trading as Boral Asphalt	2
Greenhall Asphalt Pty Ltd	3

8. CONSIDERATION OF TENDER SUBMISSIONS FOR TENDER NO. T12141 – ANNUAL SUPPLY OF ASPHALT WORKS, REINSTATEMENT / MAINTENANCE PATCHING WORKS AND ASPHALT PRODUCTS (CONT'D)

The lowest priced tender was received from Greenhall Asphalt Pty Ltd. Greenhall Asphalt Pty Ltd were not known to the evaluation panel. Their tender submission provided limited details for the panel to adequately assess the specified non price criteria. Further due diligence was undertaken by interviewing Greenhall Asphalt Pty Ltd and additional written clarifications were sought. The evaluation panel ranked Greenhall Asphalt below other tenderers in regard to non price criteria.

Fulton Hogan Industries Pty Ltd has undertaken the works component of this tender for the past twelve (12) years and during that time has provided excellent service that consistently met quality, time and cost considerations. Fulton Hogan Industries Pty Ltd fully understand Council's requirements and their costing structure and methodologies are reflected in their very competitive pricing. Fulton Hogan Industries Pty Ltd provided an excellent tender submission highlighted by their commitment to quality, customer service, flexibility and responsiveness. Fulton Hogan Industries Pty Ltd have demonstrated their ability to successfully undertake the placement of asphalt under the works component of this contract and the evaluation panel believe that they will continue to provide an excellent quality service to Council.

Boral Resources Pty Ltd trading as Boral Asphalt provided a marginally lower priced and overall a satisfactory tender response. The evaluation panel determined that when both price and non price criteria were considered that Boral Resources Pty Ltd trading as Boral Asphalt did not represent best value to Council.

At the conclusion of the evaluation the evaluation panel determined that Fulton Hogan, the highest ranked tender, represented best value to Council

Therefore, Fulton Hogan Industries Pty Ltd is recommended by the evaluation panel to undertake the Supply and lay of Asphalt Works Program.

b) Supply Asphalt and associated Asphalt Products

Tender submissions were assessed based on the respondent's performance and tender response in the following areas:

Supply Only – Asphalt Products	
Criteria	Weighting
Project Delivery	50.0%
Quality	12.5%
Environment & Risk	12.5%
Customer Service	12.5%
Economic Contribution to Region	12.5%

8. CONSIDERATION OF TENDER SUBMISSIONS FOR TENDER NO. T12141 – ANNUAL SUPPLY OF ASPHALT WORKS, REINSTATEMENT / MAINTENANCE PATCHING WORKS AND ASPHALT PRODUCTS (CONT'D)

At the conclusion of the evaluation the tenderers were ranked in the following order in accordance with the above criteria:

Tenderer	Rank
Fulton Hogan Industries Pty Ltd	1
Boral Resources Pty Ltd Trading as Boral Asphalt	2
Greenhall Pty Ltd	3

Tenders were assessed against the comparative criteria to determine whether they possess the necessary project delivery resources, experience and ability. Suppliers who achieved a rating of acceptable or higher were then evaluated on their ability to provide value for money to Council.

The suppliers who combined the necessary skills while providing the most competitive prices were rated suitable for inclusion on the supply panel.

Boral Resources Pty Ltd trading as Boral Asphalt and Fulton Hogan Industries Pty Ltd are the incumbent preferred suppliers for the supply of asphalt and associated products to Council. Both companies provided competitive pricing for supply of asphalt and associated products; it was therefore considered that for the supply component of this tender that Boral Resources Pty Ltd trading as Boral Asphalt, along with Fulton Hogan Industries Pty Ltd, be engaged as the preferred suppliers.

Upon review of submitted schedule of rates from Greenhall Asphalt Pty Ltd the evaluation panel determined that they did not provide value for money. Therefore, the evaluation panel recommend Greenhall Asphalt Pty Ltd not be included for the Supply Asphalt and associated Asphalt Products component of this tendered service.

c) Supply of Reinstatement / Maintenance Patching Works and Asphalt Products

Tender submissions were assessed based on the respondent's performance and tender response in the following areas:

Supply of Reinstatement / Patching Works and Asphalt Products	
Criteria	Weighting
Project Delivery	60.0%
Quality	10.0%
Environment & Risk	10.0%
Customer Service	10.0%
Economic Contribution to Region	10.0%

8. CONSIDERATION OF TENDER SUBMISSIONS FOR TENDER NO. T12141 – ANNUAL SUPPLY OF ASPHALT WORKS, REINSTATEMENT / MAINTENANCE PATCHING WORKS AND ASPHALT PRODUCTS (CONT'D)

At the conclusion of the evaluation the tenderers were ranked in the following order in accordance with the above criteria:

Tenderer	Rank
Hetekaro Pty Ltd trading as Asphalt Paving Services	1
Boral Resources Pty Ltd Trading as Boral Asphalt	2
Fulton Hogan Industries Pty Ltd	3
Greenhall Asphalt Pty Ltd	4

Tenders were assessed against the comparative criteria to determine whether they possess the necessary project delivery resources, experience and ability. Suppliers who achieved a rating of acceptable or higher were then evaluated on their ability to provide value for money to Council.

The suppliers who combined the necessary skills while providing the most competitive prices were rated suitable for inclusion on the Supply of Reinstatement / Maintenance Patching Works and Asphalt Products panel.

The evaluation panel determined that all the tenderers satisfactorily addressed the evaluation criteria and provided competitive pricing for the supply of reinstatement / patching works and asphalt products. Therefore, the evaluation panel recommend that Hetekaro Pty Ltd trading as Asphalt Paving Services, Boral Resources Pty Ltd Trading as Boral Asphalt, Fulton Hogan Industries Pty Ltd and Greenhall Asphalt Pty Ltd be appointed to Council panel of suppliers.

Environmental Implications

Any environmental implications associated with this contract will arise from the execution of this works. It is considered that these are the responsibility of the Contractor and will be managed through the contract documentation and submitted environmental management plans.

Financial Implications

This is a schedule of rates tender and will rely upon the funds allocated in primarily Council's budget code C02306 for the 2012/13 financial year. The estimated annual costs of this contract are as follows:

Supply and lay of Asphalt Works Program - \$3,580,000.00

Supply Asphalt and associated Asphalt Products - \$750,000.00.

Supply of Reinstatement / Maintenance Patching Works and Asphalt Products - Maintenance patching works will predominantly relate to a range of reinstatement work carried out by Council for other Authorities throughout the financial year/s. Quantity, timing and value of the portion of this reinstatement work allocated to Council is dependant on periodic maintenance works, capital upgrade programs and urgent maintenance carried out by those Authorities and cannot be accurately predicted in advance.

8. CONSIDERATION OF TENDER SUBMISSIONS FOR TENDER NO. T12141 – ANNUAL SUPPLY OF ASPHALT WORKS, REINSTATEMENT / MAINTENANCE PATCHING WORKS AND ASPHALT PRODUCTS (CONT'D)

Policy/Legal/Statutory Implications

The requirements of Section 186 of the Local Government Act have been complied with for this tender. There are no other policy, legal or statutory implications associated with this tender process.

Officer Direct or Indirect Interest

No officers or contractors involved in the preparation of this report have a direct or indirect interest in matters to which this report relates.

Risk Assessment

There are not considered to be any risks associated with the acceptance of this tender that cannot be managed through the contract conditions.

Social Considerations

There are no social implications that will arise from the acceptance of this tender.

Communications

There is no communication issues associated with the acceptance of this tender. Council's representative will liaise with affected community groups.

9. AUDIT ADVISORY COMMITTEE SUMMARY REPORT

Portfolio:	Democracy and Governance – Cr Mitchell
Source:	Corporate Internal Auditor and Ombudsman
Chief Executive Officer:	Stephen Griffin
Index Reference:	Audit CG - Internal

Cr Harwood moved, Cr Granger seconded -

That in accordance with Section 89 (2) (h) of the Local Government Act 1989, this report be considered at the conclusion of all other business, at which time the meeting be closed to members of the public.

Carried.

NOTICE OF MOTION – Cr R Nelson

REALLOCATION OF DISBURSEMENT FUNDS – DEAKIN WARD

As part of the 2011/2012 budget, Council allocated a total of \$275,000 for project C11837 – Queens Park Netball Facilities.

The Queens Park Netball Facilities project (C11837) has been completed under budget.

It is recommended that the surplus funds of \$53,600 are transferred to the Queens Park Master Plan project (C11804) for additional works (to be identified), \$9,000 to the Highton Shopping Centre Plantings and \$6,400 to the Tim Hill Reserve for installation of Goal Posts.

Cr Nelson moved, Cr S Kontelj seconded -

That Council support the following reallocation of funds:

Project	Allocation	Budget ID
Queens Park Netball Facilities	-\$69,000	C11837
Queens Park Master Plan – Implementation of Works	\$53,600	C11804
Highton Shopping Centre	\$ 9,000	TBA
Tim Hill Reserve	\$ 6,400	TBA

Carried.

NOTICE OF MOTION – Cr Nelson

FEDERAL GOVERNMENT FUNDING CHANGES – GOVERNMENT SCHOOLS

Background

There have been a number of significant policy failings within this current Federal Government's term, specifically with regard to school reporting through MySchool; tentative steps towards a national curriculum; development of national teaching standards and related rewards for outstanding teachers; school buildings; trade training centres in secondary schools, and an election promise of laptops for all senior students.

This uncertainty about future policy and most importantly funding policy is evident from the financial decisions and projections outlined in the 2012 Commonwealth Budget for schools.

Commonwealth funding for government schools is projected to *decrease* in real terms for each of the financial years from 2011-12 to 2014-15. The overall effect is that government schools would receive \$673 million less in real terms in 2015-16 than they received in 2011-12, a cut of 12 per cent.

The projected real funding reductions in Commonwealth funding for government schools amounts to a funding equivalent of a loss of almost 7,000 teachers in those schools at a time of projected ongoing growth of enrolments in government schools in the years ahead.

While Government funding is provided to universities to support students from disadvantaged backgrounds to participate successfully in higher education, programs designed to support such students to succeed in schooling are being withdrawn.

It is imperative that the failings of the current Federal Government in this important area of education be redressed.

Cr Nelson moved, Cr S Kontelj seconded -

That the Council write to the Federal member for Corangamite, Darren Cheeseman, the Federal member for Corio, Richard Marles, and the Federal Minister for Schools, Peter Garrett, requesting a reconsideration of the future actual funding decreases to Government Schools and the planned withdrawal of support to students from disadvantaged backgrounds.

Carried.

NOTICE OF MOTION – Cr C Granger

PROTECTION OF HERITAGE PROPERTY AT 1 MERCER PLACE, GEELONG

The Geelong and Region Branch National Trust has had an enquiry from a local member of the public about his concerns that he fears a brick cottage at No 1 Mercer Place is at risk of demolition.

There is no application for demolition of the dwelling with Council. The only recent application is for works within the road reserve which was issued approval by Engineering.

The property is not subject to a Heritage Overlay under the Greater Geelong Planning Scheme or any other heritage protection.

Council's Heritage Advisor has inspected the site with the National Trust. He advises that the double hipped roof forms, brick construction (now over-painted) and window openings are original. A map of Geelong in 1854 reveals that the dwelling had been built by this time. It therefore has some historical interest in the very early development in the Mercer Street area, the original gateway into the town from Melbourne. However, there is some question on the integrity of the retained fabric. To determine if the property requires the protection of a Heritage Overlay, further research is required on the provenance of the dwelling and comparisons made with other similar dwellings in Geelong.

It is proposed that further research be undertaken to justify the application of an Interim Heritage Overlay over the property.

Cr Granger moved, Cr Abley seconded -

That Council supports:

- a) a request to the Minister for Planning to undertake a Ministerial Planning Scheme Amendment to apply a Heritage Overlay on an interim basis;**
- b) further investigation of the heritage values of the property at 1 Mercer Place, Geelong.**

Carried.

COMMON SEAL REGISTER

Cr Harwood moved, Cr Macdonald seconded -

That the following documents be signed and sealed by Council.

Carried.

1. SECTION 173 AGREEMENT BETWEEN GREATER GEELONG CITY COUNCIL AND SEACHANGE HOMES PTY LTD - 46-50 PARRAKOOLA DRIVE, CLIFTON SPRINGS

Portfolio:	Planning – Cr Macdonald
Source:	Economic Development, Planning & Tourism
General Manager:	Peter Bettess
Property:	46-50 Parrakoola Drive, Clifton Springs
Application No:	1005/2010/B

Officers' Comments

This Agreement pursuant to Section 173 of the Planning and Environment Act 1987 was required by Condition 15 of Planning Permit No. 1005/2010/B issued on 28 January 2011 which allowed the development of the site with six dwellings and a six lot staged subdivision.

The purpose of the Agreement is to ensure that in the event that separate titles are issued prior to the development being approved, the lots will be required to be developed in accordance with Planning Permit 1005/2010B.

This Agreement has been peer reviewed by one of Council's panel solicitors.

Owner's Obligations

As above

Council Obligations

Nil.

2. SECTION 173 AGREEMENT BETWEEN GREATER GEELONG CITY COUNCIL AND EON FINLAY MCDONALD AND MAREE KATHRYN MCDONALD AND STRAHAN INVESTMENTS PTY LTD AND MORGAN & GRIFFIN PTY LTD FOR PART 1085 QUEENSCLIFF ROAD, SWAN BAY

Portfolio:	Planning – Cr Macdonald
Source:	Economic Development, Planning & Tourism
General Manager:	Peter Bettess
Property:	Part 1085 Queenscliff Road, Swan Bay
Application No:	1012/2010

Officers' Comments

This Agreement pursuant to Section 173 of the Planning and Environment Act 1987 was required by Condition 12 of Planning Permit No. 1012/2010 issued on 20 June 2011 which allowed the removal of native vegetation.

The purpose of the Agreement is to register the endorsed Vegetation Offset Management Plan on title. This plan was required by Condition 6 of the above permit and was endorsed by the DSE and Council on the 23 April 2012. The requirement of the Vegetation Offset Management Plan is to compensate for the removal of native vegetation within Grubb Road to facilitate the main intersection into the new Oakdene Estate that forms part of the Ocean Grove Growth Area. Given the total offset requirements could not be achieved on site, this Agreement relates to an off-site offset.

Before the removal of vegetation commences on site, application must be made to the Registrar of Titles to register the Section 173 Agreement on Title to the land under Section 181 of the Act.

This Agreement has been peer reviewed by one of Council's panel solicitors.

Owner's Obligations

The owner's obligations are to:

- i. Implement the Vegetation Offset Management Plan on the Offset Land at all times;
- ii. Manage the Offset Areas at all times in accordance with the Offset Management Plan; and
- iii. Comply with the requirements of the Offset Management Plan including all monitoring and requirements at all times.

Council Obligations

Nil.

3. SECTION 173 AGREEMENTS BETWEEN GREATER GEELONG CITY COUNCIL AND EUREKA 1 PROJECT 16 PTY LTD FOR WORKS IN KIND – NEW INTERSECTION AND EAST WEST ROAD, DRYSDALE

Portfolio:	Planning – Cr Macdonald
Source:	Economic Development, Planning and Tourism
General Manager:	Peter Bettess
File number:	Application: C230
Property:	2-60 Coriyule Road, Drysdale and 2-12, 14-18 and 20 Centennial Boulevard, Drysdale

Officers' Comments

Eureka Pty Ltd is one of the land developers of the Jetty Road Growth Area at Drysdale. Council has reached agreement for Eureka to undertake “works-in-kind” in lieu of payment of developer contributions.

Two agreements have been prepared pursuant to Section 173 of the *Planning and Environment Act 1987*.

The S173 Agreements detail how the works in kind will be undertaken and the amount of credit to be provided to Eureka under the Jetty Road DCP which is approximately \$2.7million.

The projects are part of the Jetty Road Developer Contributions Plan which was adopted by Council as part of Amendment C230.

• The three projects that are being delivered as works in kind including the amount of credit under the Jetty Road DCP (July 2011 figures) are:

- Project R007 - Construction of a new signalised intersection at new East West Collector Road (Centennial Boulevard), Jetty Road and Wyndham Street (\$1,430,000);
- Project R005 - East West Collector Road (Centennial Boulevard) – Additional Construction to Collector Road Standard (\$933,589);
- Project R006 - East West Collector Road (Centennial Boulevard) – Additional Land Acquisition to facilitate Collector Road Cross Section (\$315,392).

Owner's Obligations

The agreements contain detailed obligations for the owner (developer), including:

- Carrying out the infrastructure projects by milestones;
- Acknowledgement of the maximum amount of reimbursement to be provided;
- A process for seeking approval of detailed designs for the infrastructure project;
- Requirements to construct the works in accordance with plans approved by the Council;
- Maintenance of the new infrastructure for a specified period;
- Transfer of the infrastructure and land to Council.

Council's Obligations

- Agree to provide the entitlement to the amount of specified credit;
- Agree to take over maintenance for the works when they become the responsibility of Council.

4. SECTION 173 AGREEMENT BETWEEN GREATER GEELONG CITY COUNCIL AND DONALD MALCOLM JARVIE AND JACQUELINE JARVIE FOR 77 FRANCIS STREET, BELMONT

Portfolio:	Planning – Cr Macdonald
Source:	Economic Development, Planning & Tourism
General Manager:	Peter Bettess
Property:	77 Francis Street, Belmont
Application No:	809/2010/B

Officers' Comments

This Agreement pursuant to Section 173 of the Planning and Environment Act 1987 was required by Condition 11 and 12 of Planning Permit No. 809/2010/B issued on 22 December 2010 which allowed Construction of Second Double Storey Dwelling and two (2) lot subdivision. Subsequently two amendments were approved to the permit which involved minor changes to the lot layouts.

The purpose of the Agreement provides for the provision of a pump system in conjunction with the approved development and that all costs and any operational difficulties associated with the pump system are the responsibility of the land owner. The purpose is also to ensure that any pump system is to be replaced by gravity discharge if and when available, and if directed by the Responsible Authority, at the land owner's full cost.

Owner's Obligations

Prior to the commencement of development the land owner must enter an agreement with the Responsible Authority pursuant to Section 173 of the Planning and Environment Act 1987. All costs associated with setting up the agreement must be borne by the land owner. The agreement is to be registered on title and run with the land, and is to provide to the satisfaction of the Responsible Authority:

- a) In the event of any operational difficulties with the pump system, it is the responsibility of the land owner to rectify these difficulties;
- b) Any pump system is to be replaced y gravity discharge if and when available, and if directed by the Responsible Authority, at the land owner's full cost.

Council Obligations

Nil.

5. SECTION 173 AGREEMENT BETWEEN GREATER GEELONG CITY COUNCIL AND LOUISE SERA SANZARO, 19 BELLAVISTA ROAD, BELL PARK

Portfolio:	Planning – Cr Macdonald
Source:	Economic Development, Planning & Tourism
General Manager:	Peter Bettess
Property:	19 Bellavista Road, Bell Park
Application No:	CCE 2012/63

Officers' Comments

This Agreement pursuant to Section 173 of the Planning and Environment Act 1987 was required as a part of an application for Council Consent-Easement No.2012/63 which will allow the construction of a shed encroaching 1.8 metres over the 2 metre wide easement on the north side of the property.

The purpose of the Agreement is to ensure that access to the Easement is unfettered and the interests of the beneficiaries of the Easement are thereby protected, and to achieve and advance the objectives of planning in Victoria

This Agreement has been peer reviewed by one of Council's panel solicitors.

Owner's Obligations

Approval of the application will be considered further subject to the owner entering into a Section 173 agreement with Council. The applicant is required to bare all cost associated with the preparation and execution of the Section 173 agreement.

The Section 173 agreement shall:

- a) Indemnify Council;
- b) Require the land owner to remove any relevant building/structure from the land at the owners cost, should the beneficiary of the easement require it;
- c) Provide access to the Council once reasonable notification is provided;
- d) That no form of compensation is payable by Council to the owner should it be required to remove the relevant building/structure to allow access to the pipe, or should any damage to the land occur as a result of accessing the easement; and
- e) Attach the agreement to the title to be carried to any subsequent land owner.

Council Obligations

Nil.

6. SECTION 173 AGREEMENT BETWEEN GREATER GEELONG CITY COUNCIL AND STRAHAN INVESTMENTS PTY LTD AND MORGAN & GRIFFIN PTY LTD FOR 162-240 GRUBB ROAD, OCEAN GROVE

Portfolio:	Planning – Cr Macdonald
Source:	Economic Development, Planning & Tourism
General Manager:	Peter Bettess
Property:	162-240 Grubb Road, Ocean Grove
Application No:	1012/2010

Officers' Comments

This Agreement pursuant to Section 173 of the Planning and Environment Act 1987 was required by Condition 12 of Planning Permit No. 1012/2010 issued on 20 June 2011 which allowed the removal of native vegetation.

The purpose of the Agreement is to register the endorsed Vegetation Offset Management Plan on title. This plan was required by Condition 6 of the above permit and was endorsed by the DSE and Council on the 23 April 2012. The requirement of the Vegetation Offset Management Plan is to compensate for the removal of native vegetation within Grubb Road to facilitate the main intersection into the new Oakdene Estate that forms part of the Ocean Grove Growth Area. This Agreement relates to on-site offsets in the form of a Conservation Reserve within the estate that will vest to Council.

Before the removal of vegetation commences on site, application must be made to the Registrar of Titles to register the Section 173 Agreement on Title to the land under Section 181 of the Act.

This Agreement has been peer reviewed by one of Council's panel solicitors.

Owner's Obligations

The owners obligations are to:

- i. implement the Vegetation Offset Management Plan on the Oakdene Estate Conservation Reserve at all times for a period of ten years from the date of the agreement;
- ii. manage the habitat within the Oakdene Estate Conservation Reserve at all times in accordance with the Vegetation Offset Management Plan for a period of ten years from the date of this agreement;
- iii. comply with the requirements of the Vegetation Offset Management Plan including all monitoring and reporting requirements at all times for a period of ten years from the date of this agreement;
- iv. transfer the Reserve Land to the Council no earlier than five years from the date of this agreement.

Council Obligations

Nil.

7. SECTION 173 AGREEMENT BETWEEN GREATER GEELONG CITY COUNCIL AND GRAEME DOUGLAS BROWN, 341-375 SCOTCHMANS ROAD, PORTARLINGTON

Portfolio:	Planning – Cr Macdonald
Source:	Economic Development, Planning & Tourism
General Manager:	Peter Bettess
Property:	341-375 Scotchmans Road, Bellarine
Application No:	14/2012

Officers' Comments

This Agreement pursuant to Section 173 of the Planning and Environment Act 1987 was required by Condition 6 of Planning Permit No. 14/2012 issued on 1 March 2012 which allowed a boundary re-alignment.

The purpose of the Agreement is to register that the land must not be further subdivided as to increase the number of lots. Application must be made to the Registrar of Titles to register the Section 173 Agreement on Title to the land under Section 181 of the Act.

This Agreement has been peer reviewed by one of Council's panel solicitors.

Owner's Obligations

Prior to the issue of Statement of Compliance under the Subdivision Act, the owner must enter into an agreement with the Responsible Authority made pursuant to Section 173 of the Planning and Environment Act 1987 to provide an agreement with the owner of each lot created which ensures that the land must not be further subdivided so as to increase the number of lots.

The owner must pay the costs of preparation, review, execution and registration of the agreement and the agreement must be registered on the newly created title/s. The application must be made to the Registrar of Titles to register the Section 173 Agreement on the title to the land under Section 181 of the Planning and Environment Act 1987.

Council Obligations

Nil.

ASSEMBLY OF COUNCILLORS RECORD

Portfolio: Democracy and Governance – Cr Mitchell
Source: Corporate Services
General Manager: Jeff Wall

Summary

- Section 80A (2) of the Local Government Act 1989 requires the record of an Assembly of Councillors be reported to the next practicable Ordinary Meeting of Council.
- A record of Assembly of Councillors meeting(s) is attached as an Appendix to this report.

Cr Harwood moved, Cr Granger seconded -

That the information be received.

Carried.

RECORD OF ASSEMBLIES OF COUNCILLORS
(Council Meeting 12 June 2012)

Assembly Details	Councillor Attendees	Officer Attendees	Matters Discussed	Conflict of Interest Disclosures
Bi-Monthly Meeting of the Geelong Gambling Advisory Committee 24 April 2012	Cr Farrell	S Levakis (OFF)	• Strategic Gaming Policy Review • Primary Case Partnership Funding • Responsible Gambling Awareness Week • Geelong Gambling Forum • Select Committee on Gambling Reforms, Inquiry • Gaming Permit Applications • Local Government Workers Group on Gambling	Nil.
Disability Advisory Committee 14 May 2012	Cr Fisher	C Carlyon (OFF) S Muratti (OFF) C Reid (OFF)	• Avalon Airport Disability Access Facilitation Plan • Reports from Councillor, Manager and Rural Access • Street Access Committee Meeting Report • Disability Advisory Committee Plan • International Day of People with Disabilities • Disability Advisory Committee Recruitment • Bus Shelter Replacement	Nil.

Assembly Details	Councillor Attendees	Officer Attendees	Matters Discussed	Conflict of Interest Disclosures
Councillor Briefing 5 June 2012	Crs Abley, Granger, Harwood, E Kontelj, S Kontelj, Mitchell, Nelson	S Griffin (CEO) P Bettess (GM) G Van Driel (GM) D Frost (GM) J McMahon (GM) J Wall (GM) T Demeo (MGR) R O'Loughlen (CO ORD) S Storen (CO ORD) R Bourke (CO ORD)	• Lara Town Centre Expansion – Tender Negotiations Update (Confidential) • Housing Diversity Strategy • Amendment C242 – Proposed Barrabool Hills Shopping Centre, Province Boulevard, Highton – Revised Plans • Barwon Heads Early Learning Centre (Kindergarten) Development • Road Opening and Reinstatements • The Future of Aged Care • Submission to Ministerial Advisory Council on Public Libraries • City Plan Quarterly Report – March 2012 • Geelong Major Events: Quarterly Report – January to March • Geelong Major Events: Instrument of Delegation • Consideration of Submissions to Amendment C220 – Alkara Avenue and Mill Road, Lara • Marshalltown Road, Marshall – Proposed Footpath Construction SCS321321 – Intention to Declare • Consideration of Tender Submissions for Tender T12141 Annual Supply of Asphalt Works, Reinstatement/Maintenance Patching Works and Asphalt Products	Peter Bettess, General Manager, Economic Development, Planning and Tourism, declared an Indirect Interest in the Lara Town Centre Expansion. Jenny McMahon, General Manager Community Services, declared an Indirect Interest in the Barwon Heads Early Learning (Kindergarten) Development.

PLANNING DELEGATIONS – MAY 2012

Portfolio:	Planning - Cr Macdonald
Source:	Economic Development, Planning & Tourism - City Development
General Manager:	Peter Bettess
Index Reference:	Delegation

Summary

- Section 98 of the Local Government Act 1989 and section 188 of the Planning and Environment Act 1987 empower Council to delegate its powers, duties and functions under relevant legislation to members of Council staff.
- Council may also delegate to committees comprising Councillors and staff or a combination of both, pursuant to sections 86 and 87 of the Local Government Act and section 188 of the Planning and Environment Act.
- At its meeting on 13 March 2007 Council established a Planning Committee and a Development Hearings Panel with delegated powers to determine upon any development applications which have been the subject of an objection or in circumstances where officers have recommended refusal of the application.
- At its meeting on 23 September 2008 Council adopted a recommendation to allow Officers (restricted to Manager, Coordinator and Team Leader level) the ability to consider and approve applications with five or less objections.
- The appendix to this report contains a schedule of all applications determined under these delegations.

Cr Macdonald moved, Cr Harwood seconded -

That the information be received.

Carried.

Planning Decisions Report - May, 2012

App No	Location	Application Type	Decision Date	Description	Authority Description
256/2011	1775-1819 Bellarine Highway, Marcus Hill	Two (2) Lot Subdivision	4 May 2012	Notice of Decision to Grant a Planning Permit	Development Hearings Panel
1425/2011	59 St Georges Road, Norlane	Construction of Two (2) Dwellings to the rear of an Existing Dwelling	18 May 2012	Notice of Decision to Grant a Planning Permit	Development Hearings Panel
1488/2011	157 Grove Road, Grovedale	Construction of ten (10) dwellings and a ten (10) lot subdivision	18 May 2012	Notice of Decision to Grant a Planning Permit	Development Hearings Panel
1519/2011	30 Nagle Drive, Belmont	Two (2) Lot Subdivision	18 May 2012	Refusal to Grant a Planning Permit	Development Hearings Panel
169/2012	35-39 Morena Street, Highton	Removal of Restriction (Covenant PS622218D on Lot 29, which Prevents the Further Subdivision of the Land) and Three Lot Subdivision	4 May 2012	Refusal to Grant a Planning Permit	Development Hearings Panel
207/2012	61 St Georges Road, Norlane	Construction of Two (2) Double Storey Dwellings to the rear of an Existing Dwelling	18 May 2012	Notice of Decision to Grant a Planning Permit	Development Hearings Panel
272/2011/A	2A Royal Crescent, Hamlyn Heights	Convert Existing Hall Building to Dwelling, Construct an Additional Dwelling, Three Lot Subdivision and Variation of Easement	18 May 2012	Notice of Decision to Grant a Planning Permit	Development Hearings Panel
41/2012	39 Villamanta Street, Geelong West	Part Demolition to Rear of Dwelling and Buildings and Works to the Rear of Existing Dwelling, Addition to Garage and Construction of Swimming Pool	18 May 2012	Notice of Decision to Grant a Planning Permit	Development Hearings Panel
766/2010	110-120 Forest Road South, Lara	Multi-Lot Subdivision, Use of Land as a Place of Assembly (Museum), Use and Development of an Associated Car Park and Reduction in the Required Car Parking Provision	18 May 2012	Notice of Decision to Grant a Planning Permit	Development Hearings Panel

Planning Decisions Report - May, 2012

App No	Location	Application Type	Decision Date	Description	Authority Description
10/2012	420 Princes Highway, Corio	Development and use of the land for a take away food premises and display of business identification signs	4 May 2012	Notice of Decision to Grant a Planning Permit	Delegated Authority - 1 objector
1170/2011	140 Vines Road, Hamlyn Heights	Construction of Second Dwelling and Two (2) Lot Subdivision	9 May 2012	Notice of Decision to Grant a Planning Permit	Delegated Authority - 1 objector
1201/2011	1-2 Argun Court, Lara	Development of Two (2) Dwellings and Two (2) Lot Subdivision	10 May 2012	Notice of Decision to Grant a Planning Permit	Delegated Authority - 2 objectors
1210/2011	3 Victoria Street, North Geelong	Construction of Two (2) Dwellings	7 May 2012	Notice of Decision to Grant a Planning Permit	Delegated Authority - 3 objectors
1372/2011	99 Swanston Street, Geelong	Partial Demolition and a Double Storey Extension greater than 7.5 metres in height to an Existing Dwelling including the Construction of a Garage.	3 May 2012	Notice of Decision to Grant a Planning Permit	Delegated Authority - 2 objectors
1375/2011	85 Leviens Road, St Leonards	Construction of Four (4) Double Storey Dwellings	31 May 2012	Notice of Decision to Grant a Planning Permit	Delegated Authority - 1 objector
1393/2011	7 Calder Street, Manifold Heights	Construction of Two (2) Dwellings and Two (2) Lot Subdivision	17 May 2012	Notice of Decision to Grant a Planning Permit	Delegated Authority - 3 objectors
1408/2011	45 Hamlyn Avenue, Hamlyn Heights	Construction of a Second Dwelling on a Lot	14 May 2012	Notice of Decision to Grant a Planning Permit	Delegated Authority - 1 objector
1446/2011	66 Eggleston Street, Ocean Grove	Construction of Second Dwelling, Double Garage and Two (2) Lot Subdivision	3 May 2012	Notice of Decision to Grant a Planning Permit	Delegated Authority - 1 objector
1452/2011	26 Ewing Blyth Drive, Barwon Heads	Removal of restriction PS532600H	14 May 2012	Notice of Decision to Grant a Planning Permit	Delegated Authority - 3 objectors
1516/2010	8-10 Wilkinson Court, Ocean Grove	Construction of Two (2) Dwellings in addition to the Three (3) Existing Dwellings and Five (5) Lot Subdivision	23 May 2012	Notice of Decision to Grant a Planning Permit	Delegated Authority - 4 objectors
1543/2011	2-4 Veronica Avenue, Newcomb	Construction of Five (5) Dwellings	22 May 2012	Notice of Decision to Grant a Planning Permit	Delegated Authority - 1 objector

Planning Decisions Report - May, 2012

App No	Location	Application Type	Decision Date	Description	Authority Description
1563/2011	230 Torquay Road, Grovedale	Buildings And Works To An Existing Motel Associated with the Construction of Eight (8) Additional Rooms	16 May 2012	Notice of Decision to Grant a Planning Permit	Delegated Authority - 1 objector
1577/2011	2 Cruickshank Avenue, Ocean Grove	Two (2) Lot Subdivision	24 May 2012	Notice of Decision to Grant a Planning Permit	Delegated Authority - 2 objectors
342/2012	131 Barrabool Road, Highton	Partial Waiver of the Car Parking Requirement associated with a Place of Worship	30 May 2012	Notice of Decision to Grant a Planning Permit	Delegated Authority - 1 objector
399/2010	2-20 Kingston Downs Drive, Ocean Grove	Alterations and Extensions to Existing Shopping Centre and Reduction of Car Parking Requirements	18 May 2012	Notice of Decision to Grant a Planning Permit	Delegated Authority - 3 objectors
82/2012	3 Alexander Court, Portarlington	Construction of Two (2) Double Storey Dwellings and Two (2) Lot Subdivision	14 May 2012	Notice of Decision to Grant a Planning Permit	Delegated Authority - 1 objector
979/1998/A	120 West Fyans Street, Newtown	Change of Use to Medical Centre (Psychologist) and partial waiver of carparking requirements	3 May 2012	Notice of Decision to Grant a Planning Permit	Delegated Authority - 3 objectors
848/2011	167 West Fyans Street, Newtown	Construction of Extension to Existing Warehouse and Partial Waiver of Car Parking	21 May 2012	Notice of Decision to Grant a Planning Permit	Delegated Authority - 2 objectors

Cr Macdonald moved, Cr Richards seconded –

That the meeting be closed to the public.

Carried.

The Meeting was closed to the public at 9.00pm

A record of the proceedings of this section of the meeting is contained in a Confidential Minute Book.

The Meeting was opened to the public at 9.02pm

CLOSE OF MEETING

As there was no further business the meeting closed at 9.02pm. Tuesday, 12 June 2012.

Signed: _____
Chairperson

Date of Confirmation: _____