

MINUTES

ORDINARY MEETING OF COUNCIL

Tuesday, 27 November 2012

Held at the
Council Conference and Reception Centre
City Hall, Little Malop Street, Geelong
commencing at 7.00pm

COUNCIL:

Cr. K. Fagg - <i>Mayor</i>	(G21 Geelong Regional Alliance, Governance Regional Cities, Women in Community Life)
Cr. T. Ansett (<i>Windermere</i>)	(Heritage, Rural Communities)
Cr. L. Ellis (<i>Coryule</i>)	(Coastal Communities, Infrastructure, Parks and Gardens)
Cr. J. Farrell (<i>Beangala</i>)	(Community Safety, Education and Youth)
Cr. K. Fisher (<i>Corio</i>)	(Community Development)
Cr. B. Harwood (<i>Kardinia</i>)	(Enterprise Geelong)
Cr. M. Heagney (<i>Brownbill</i>)	(Arts and Culture, Central Geelong)
Cr. J. Irvine (<i>Austin</i>)	(Sport and Recreation)
Cr. E. Kontelj (<i>Cowie</i>)	(Aboriginal Affairs, Multicultural Affairs)
Cr. Dr. S. Kontelj (<i>Kildare</i>)	(Finance)
Cr. R. Macdonald (<i>Cheetham</i>)	(Major Projects, Planning)
Cr. R. Nelson (<i>Deakin</i>)	(Major Events, Tourism)
Cr. A. Richards (<i>Buckley</i>)	(Environment & Sustainability, Transport)

SECTION A - PROCEDURAL MATTERS

Acknowledgements 1
Apologies 1
Confirmation of Minutes 1
Declarations of Conflicts of Interest 1
Oath of Office 2
Question Time 2-3
Petitions 3

SECTION B – REPORTS

1. Election of Deputy Mayor..... 4
2. Councillor Portfolios 2012/2013 5-9
3. Committee Representation 2012/2013 10-16
4. Consideration of Panel Report and Adoption Amendment C186 and Permit
242/2012 – Former LeisureLink Site, Highton 17-44
5. Adoption of Amendment C220 – Rezoning Council Land at 10 and 18
Alkara Avenue and 8-10 Mill Road, Lara to Public Park and Recreation
Zone 45-51
6. City Plan Progress Report to September 2012 52-57
7. Role of Mayors, Councillors and Chief Executive Officers in Emergency
Management 58
8. Barwon Regional Waste Management Group – Three Year Business Plan 59-63

SECTION C – COMMON SEAL REGISTER 64

SECTION D – ASSEMBLY OF COUNCILLORS 65-66

SECTION E – PLANNING DELEGATIONS 67-79

CLOSE OF MEETING 80

**MINUTES OF THE ORDINARY MEETING
OF THE GREATER GEELONG CITY COUNCIL
HELD AT THE COUNCIL CONFERENCE AND RECEPTION CENTRE
CITY HALL, LITTLE MALOP STREET, GEELONG
TUESDAY, 27 NOVEMBER 2012
COMMENCING AT 7.00 P.M.**

PRESENT: Cr K Fagg (Chair), Crs T Ansett, L Ellis, J Farrell, K Fisher, B Harwood, M Heagney, J Irvine, E Kontelj, S Kontelj, R Macdonald, R Nelson, A Richards

Also present: S Griffin (Chief Executive Officer), J Wall (General Manager Corporate Services), P Bettess (General Manager Economic Development, Planning and Tourism), G Van Driel (General Manager City Services), J McMahon (General Manager Community Services), D Frost (General Manager Projects, Recreation and Central Geelong), J Brown (Manager Administration and Governance), R Bourke (Governance Co ordinator), J Merlo (Senior Media Officer)

OPENING: The Mayor declared the meeting open at 7.00pm

ACKNOWLEDGEMENTS:

The Mayor acknowledged that we are here today on the land of the Wathaurong People and we pay our respects to Aboriginal elders past and present.

APOLOGIES: Nil.

CONFIRMATION OF MINUTES:

Cr S Kontelj moved, Cr R Nelson seconded -

That the Minutes of the Ordinary Meeting held on 13 November 2012 be confirmed and signed.

Carried.

DECLARATIONS OF CONFLICTS OF INTEREST: Nil.

OATH OF OFFICE – Cr Eddy Kontelj

In accordance with the provisions of Section 63 of the Act, a person elected as a Councillor cannot act in that capacity unless they have made an 'Oath of Office'. The Oath is made using a Bible, or alternately an affirmation may be made.

The Chief Executive Officer invited Cr Eddy Kontelj to come forward to make an Oath of Office.

Cr Eddy Kontelj made his Oath of Office, briefly addressed the gallery and assumed his Chair at the table.

QUESTION TIME

Question Time is an opportunity for questions to be addressed to Council and while the minutes record the general content, they do not purport to be a transcript of what was said by individuals. Likewise Councillor or Officer verbal responses are in summary form only. Views expressed may not be the views of Council.

Council's practice is to provide a separate document on its website setting out questions and responses including any more detailed written responses which may be provided subsequent to the meeting.

Jason Cobb submitted a question but was not present at the meeting. A written response will be forwarded.

John Cottle asked why did CoGG (and Council) not give all residents of Drysdale an opportunity to participate in the realignment of Areas 3 and 4, as per the articles in Guidelines for Geographic Names, Sections 1.8 Principle 1 (b) "Recognising the Public Interest" where it states "...changes to existing names or boundaries will affect not only the current community but also future residents, businesses, property owners and visitors ..." and "... a proposal will be registered only when the long term benefits to the community can be shown to outweigh any private or corporate interests, or short term effect ..." and 3.3.1 (b) and 3.4.1 of the Guidelines?

Jeff Wall, General Manager Corporate Services, responded that officers and councillors have been through a process with regard to advising property owners, including two community meetings, resulting in minimum objection.

Council has now advertised the proposed boundary realignment and if residents and the broader community are of a view that Council has not followed the process they have 30 days to lodge a written submission to raise those issues.

Cr Macdonald added his undertaking at the community meeting was to offer assistance from Governance in respect to explaining the decision making process. It was not his intention to reverse Council's decision on the proposal.

Colin Wallace addressed Council as follows:

1) Regarding the review of the Council Meeting Procedures Local Law, I refer the Mayor and other Councillors to Part 4.12 (1) under the heading Public Question Time which states, 'Questions without notice may be addressed to the meeting and where a question cannot be answered at the meeting, a written copy may be tabled together with the name and address of the questioner, so that a written response may be provided', which means that a bona fide attempt must be made to obtain an answer at the meeting before a question is referred on for a subsequent written response.

Would you note that as far as I am able to ascertain this piece of the Local Law was retained intact in the last review, to my knowledge there has been no dissatisfaction expressed publicly from within or from outside Council regarding it and my view that it is fair and reasonable to all alike and provides for the transparency and accountability we expect from democratic governance?

2a) I am concerned that the upcoming review may be taken as an opportunity to hobble a valuable piece of the Local law and would the Mayor especially note that this concern arises partly from the introduction to Public Question Time you read out at the previous Council Meeting, 13th November, which made the suggestion that referring a question on for a subsequent written response was an option available in the first place, whereas the Local law is clear that referring a question on for a subsequent written response only applies if a question cannot be answered at the meeting?

2b) Would the Mayor and new Councillors, as well as any returning Councillors who are sincere about this being a new era, note that my concern also stems from the fact that, on numerous occasions over the previous term, Councillors turned a blind eye to Mayor John Mitchell circumventing the Local Law by not referring questions to the relevant person present, after which they voted to confirm the Minutes which concealed the fact that the circumvention had occurred, and that therefore, in the vote on the new Local Law and during the Councillor Briefings and Councillor-only times that precede it, the returning Councillors, who outnumber the new ones, will be deliberating on whether or not to retain a piece of the Local law they have knowingly and on numerous occasions failed to uphold?

The Mayor noted comments made in question 1 and 2b) and referred question 2a) to the Chief Executive Officer.

Stephen Griffin, Chief Executive Officer, responded that Mr Wallace was referring to the process when someone has asked for the question to be responded to on the night and the process to which the question is then delivered for a written response.

Cr Farrell added there is nothing in the Local Law about Council responding in 14 days. If a question is not answered on the night it is sometimes about the detail required in the response. We may not be equipped to answer on the night and therefore refer for a written response.

Mary Wallace stated Cr Farrell's response to Mr Wallace was misleading.

PETITIONS:

Cr Irvine presented a petition from residents in Wombat Court, Whittington objecting to the proposed unit development of 25 Townsend Road, raising issues concerning increased traffic and parking problems.

1. ELECTION OF DEPUTY MAYOR

Cr Harwood moved, Cr Richards seconded -

That Cr Stretch Kontelj be nominated as Deputy Mayor for a six month period 27 November 2012 until 27 May 2013.

There being no further nominations, Cr Stretch Kontelj was declared elected as Deputy Mayor of the City of Greater Geelong for a six month period 27 November 2012 to 27 May 2013.

Carried.

2. COUNCILLOR PORTFOLIOS 2012/13

Portfolio:	Governance
Source:	Corporate Services - Administration & Governance
General Manager:	Jeff Wall
Index Reference:	Committees – Councillor Representation

Summary

- The allocation of Portfolio responsibilities has evolved over a period of time, reflecting the changing structure of the Council and the focus of individual councillors.
- It continues to be an effective and efficient approach for the City, given the size and complexity of the municipality.
- The Mayor, as the elected leader, retains overall responsibility as spokesperson on behalf of the Council.

Cr Farrell moved, Cr Harwood seconded -

That Council adopts the Portfolio structure set out in Appendix 2-1.

Carried.

Report

Background

Portfolio responsibility provides the Council with the benefit of having individual Councillors who are kept well informed on issues relating to their portfolios.

Consequently, the Portfolio Holder is generally in a better position to provide leadership and direction on policy development and strategic planning in their area of responsibility.

The Portfolio role includes:

- To act as spokesperson on behalf of Council on matters relating to their particular portfolio.
- To facilitate and assist in the development of policy positions to put to the various decision-making bodies and to undertake policy review.
- To allow for the testing of views, proposals and possibilities being developed by the relevant department.
- To assist Council's Administration in identifying likely Council views on matters affecting the portfolio.
- To assist other elected representatives to develop the fullest possible understanding of matters being considered by Council, which enables the Portfolio Councillor to lead discussions on relevant items.
- To facilitate the briefing of other Councillors in specialist areas within the portfolio.

The portfolio system has evolved over a period of time, reflecting the changing structure of the Council and the focus of individual Councillors. Proposed Portfolios for 2012/13 are set out in Appendix 2-1.

2. COUNCILLOR PORTFOLIOS 2012/2013 (CONT'D)

Discussion

The Mayor, as the elected leader, retains overall responsibility as spokesperson on behalf of the Council. The allocation of Portfolios enables Councillors to provide leadership and direction on policy development and strategic planning in their area of responsibility, and to act as spokesperson on Portfolio issues.

The Portfolio system is reliant on Portfolio holders providing adequate advice to fellow councillors informally, or by presenting information through Councillor Briefings. Close liaison should also be maintained between the portfolio Councillor and ward Councillors in circumstances where portfolio issues specifically impact on a particular ward.

Environmental Implications

The assignment of a portfolio to individual Councillors is seen to provide the most effective means for the Council to be more specifically aware of the environmental needs relating to the issues being considered by Council.

Financial Implications

There are no financial implications arising from this report.

Policy/Legal/Statutory Implications

The Portfolio structure is reviewed annually and has served Council well to date.

Officer Direct or Indirect Interest

Not applicable

Risk Assessment

No significant risks are anticipated. However, prior to making comment through the media, it is recommended that Portfolio holders confirm the accuracy of any information to be released, and contact with the Chief Executive Officer or the relevant General Manager is encouraged.

2. COUNCILLOR PORTFOLIOS 2012/2013 (CONT'D)

Social Considerations

The assignment of a portfolio to individual Councillors is considered to provide the most effective means for the Council to be specifically aware of the community needs relating to the issues being considered by Council, which are delivered through the adopted City Plan.

Communication

Once Council has decided on its preferred position, an appropriate communication action will be developed and implemented.

Appendix 2-1

Portfolios 2012-2013

PORTFOLIO	MAJOR COMMITTEE LINKS
Aboriginal Affairs Cr Eddy Kontelj	
Arts & Culture Cr Michelle Heagney	<ul style="list-style-type: none"> • Geelong Art Gallery • Community Arts & Festivals Committee • G21 Arts & Culture Pillar
Central Geelong Cr Michelle Heagney	<ul style="list-style-type: none"> • Central Geelong Looking Forward Committee – CBD Task Force
Coastal Communities Cr Lindsay Ellis	
Community Development Cr Kylie Fisher	<ul style="list-style-type: none"> • Disability Advisory Committee
Community Safety Cr Jan Farrell	<ul style="list-style-type: none"> • Geelong Safety Committee • Geelong Drug Action Plan Committee • Graffiti Reference Group
Education & Youth Cr Jan Farrell	<ul style="list-style-type: none"> • Courthouse Youth Arts Inc.
Enterprise Geelong Cr Bruce Harwood	<ul style="list-style-type: none"> • G21 Economic Development Pillar
<p>Knowledge Economy* Cr Rod Macdonald</p> <p>Primary Industries* Cr Andy Richards</p>	
*Linked to Enterprise Geelong	
Environment & Sustainability Cr Andy Richards	<ul style="list-style-type: none"> • Bayside Association Municipalities • Barwon & Moorabool Rivers Reserves Advisory Committee • G21 Environment Pillar • Waste Strategy Project Control Group
Finance Cr Stretch Kontelj	<ul style="list-style-type: none"> • Audit Advisory Committee
G21 Geelong Region Alliance Cr Keith Fagg, Mayor	<ul style="list-style-type: none"> • G21 – Geelong Region Alliance Board
Governance Cr Keith Fagg, Mayor	
Heritage Cr Tony Ansett	<ul style="list-style-type: none"> • Geelong Heritage Centre
Infrastructure, Parks and Gardens Cr Lindsay Ellis	<ul style="list-style-type: none"> • Disability Street Access Committee
Major Events Cr Ron Nelson	<ul style="list-style-type: none"> • Geelong Major Events Committee

PORTFOLIO

MAJOR COMMITTEE LINKS

Major Projects

Cr Rod Macdonald

- Geelong Convention & Exhibition – Project Steering Group

Multicultural Affairs

Cr Eddy Kontelj

- Multicultural Action Plan Advisory Committee

Planning

Cr Rod Macdonald

- Development Hearing Panel
- G21 Planning Pillar

Regional Cities

Cr Keith Fagg, Mayor

- Regional Cities Victoria
- Regional Capitals Australia
- Capital Cities Lord Mayors

Rural Communities

Cr Tony Ansett

Sport & Recreation

Cr John Irvine

- Kardinia Park Steering Committee

Tourism

Cr Ron Nelson

- Geelong Otway Tourism

Transport

Cr Andy Richards

- G21 Transport Pillar
- Regional Rail Link Community Reference Group

Women in Community Life

Cr Keith Fagg, Mayor

3. COMMITTEE REPRESENTATION 2012/13

Portfolio:	Governance
Source:	Corporate Services - Administration & Governance
General Manager:	Jeff Wall
Index Reference:	Committees – Committee Structure

Summary

- Council maintains relationships with a number of organisations and operates committees that provide Council with an important link for the purpose of improving the social, environmental and financial well being of our community.
- On an annual basis the Council reviews its nominations to these organisations and committees.

Cr Macdonald moved, Cr Ansett seconded -

That Council determine the Committee Appointments as listed in Appendix 3-1.

Carried.

Report

Background

Contained within this report is a list of organisations and committees to which Council has nominated representatives. The list in Appendix 3-1 is divided into internal and external appointments. The nominations to these committees are reviewed on an annual basis.

Discussion

It is important for nominees to distinguish that the roles and responsibilities may vary depending on the position for which they are being nominated.

External Legal Entities - Where a Councillor or an Officer is nominated to the Board of a separate legal entity, the nominee takes on fiduciary responsibilities in accordance with the Corporations Act, and they are required to act in the best interests of that company or entity. Such responsibilities can raise issues that relate to:

- Conflicts of Interest;
- Confidentiality of information;
- Personal Liabilities, etc.

Council Advisory Committee - There is no formal decision making that can be made in an advisory capacity on behalf of Council, but rather, recommendations arising from the deliberations of the committee may come to Council for consideration and final adoption. The Appendix to this report outlines the proposed appointments to internal and external committees and organisations.

3. COMMITTEE REPRESENTATION 2012/13 (CONT'D)

Environmental Implications

Nominations to a number of organisations provide a link to the community to enhance the management of the region's environment.

Financial Implications

Funding arrangements (where in place) are provided within Council's budget parameters. There are no specific implications in nominating representatives to the various committees.

Policy/Legal/Statutory Implications

Nomination of representatives to committees and external organisations are reviewed annually.

Special Committee (s86) meetings are open to the public, except where matters of a confidential nature, as prescribed by the Act, are to be dealt with. These committees may be delegated various responsibilities by the Council, including the expenditure of monies and entering into contracts.

Advisory Committees are formed to provide advice to Council on various matters. They do not have the authority to act on behalf of the Council. They may be appointed for a short term task or on an ongoing basis. Records of meetings are kept, along with declarations of interest, and are publicly available.

External Committees are not administered by Council.

Officer Direct or Indirect Interest

Not applicable

Risk Assessment

Depending on the nature of the relationship, the risks to Councillors and officers can relate to matters of:

- Directors and Officers Liability Insurance;
- Conflicts of Interest;
- Confidentiality of Information;
- Adherence to the required governance proceedings, etc.

Social Considerations

Nominations to these organisations maintain an important link into the community for the purpose of identifying and responding to the social needs of the community.

Communication

Nominations will be communicated to all affected organisations.

Committee Representation 2012/13

NAME	COMMENT	EXISTING BASIS OF APPOINTMENT	REPRESENTATIVE	SUBSTITUTE
<i>Advisory Committees to Council</i>				
Audit Advisory Committee	Established by Council	3 Councillors	Cr K Fagg, Mayor Cr S Kontelj Cr J Farrell	
Barwon and Moorabool River Reserves Advisory Committee	Established by Council	Councillor	Cr A Richards	
Bellarine Rail Trail Advisory Committee	Established by Council	1 Councillor	Cr R Macdonald	Cr L Ellis
Community Arts & Festivals Assessment Committee	Established by Council	Mayor Portfolio Arts & Culture Portfolio Education 2 Councillors	Cr K Fagg, Mayor Cr M Heagney Cr E Kontelj Cr J Farrell + Open	
Disability Advisory Committee	Established by Council	1 Councillor	Cr K Fisher	Open
Disability Street Access Advisory Committee	Established by Council	1 Councillor	Cr L Ellis	
Geelong Convention & Exhibition Centre Proposal Project Steering Group	Established by Council	Mayor Portfolio Enterprise G'long Portfolio Major Projects Ward Councillor & Arts and Culture Portfolio	Cr K Fagg, Mayor Cr B Harwood Cr R Macdonald Cr M Heagney	
Geelong Gambling Advisory Committee	Established by Council	1 Councillor	Cr J Farrell	
Geelong-East Timor Friendship Committee	Established by Council	1 Councillor	Cr A Richards	Cr E Kontelj
Geelong Library & Heritage Project Control Group	Established by Council	Mayor GRLC Councillor Portfolio Major Projects Portfolio Arts & Culture Ward Councillor	Cr K Fagg, Mayor Cr A Richards Cr R Macdonald Cr M Heagney	Cr Harwood
Geelong Drug Action Plan Committee	Established by Council	Councillor	Cr J Farrell	Cr K Fisher

NAME	COMMENT	EXISTING BASIS OF APPOINTMENT	REPRESENTATIVE	SUBSTITUTE
Graffiti Reference Group	Established by Council	3 Councillors	Cr K Fisher Cr J Farrell Cr T Ansett	
Kardinia Park Steering Committee	Established by Council	1 Councillor	Cr J Irvine	
Multicultural Action Plan Advisory Committee		1 Councillor	Cr E Kontelj	
Municipal Emergency Management Planning Committee	Established by Council	2 Councillors	Cr R Nelson Cr J Irvine	
Property Strategy Advisory Committee	Established by Council	All Councillors Quorum of 3	All Councillors Quorum of 3	
Submissions Review Panel	Established by Council	Nominated Chair	All Councillors Quorum of 3	
Waste Strategy Project Control Group	Established by Council	Councillors	Cr A Richards (Chair) Cr R Nelson Cr L Ellis	
Water Taskforce	Established by Council	Up to 4 Councillors	Cr A Richards	
Windsor Park Steering Committee	Established by Council	1 Councillor	Cr K Fisher	
Yarra Street Pier Reconstruction Project	Established by Council	1 Councillor	Cr K Fagg, Mayor	
Fort Advisory	Established by Council	1 Councillor	Cr K Fisher	
<i>Council Committees of Management</i>				
Bellarine Multi Arts Facility (Potato Shed)	Established as Committee of Council under s86 Local Govt Act	1 Councillor	Cr J Farrell	
Central Geelong Marketing Committee	Established as Committee of Council under s86 Local Govt Act	1 Councillor	Cr M Heagney	
Planning Committee	Established under Local Govt and Planning & Environment Acts	All Councillors inc. Planning Portfolio as Chair. Quorum of 7	Cr R Macdonald (Chair) All Councillors Quorum of 7	
Development Hearing Panel (Officer Panel inc. 1 Councillor)	Established under Local Govt and Planning & Environment Acts	1 Councillor Rotating monthly	Cr R Macdonald + Councillors (rotated monthly)	

NAME	COMMENT	EXISTING BASIS OF APPOINTMENT	REPRESENTATIVE	SUBSTITUTE
Geelong Major Events	Established as Committee of Council under s86 Local Govt Act	Mayor Up to 3 other Councillors <i>Chair – Portfolio Holder – Major Events</i>	Cr R Nelson (Chair) Cr K Fisher Cr B Harwood Cr K Fagg, Mayor	
Performance Review Committee – CEO (Council Meeting 27 May 2008)	Established as Committee of Council under s86 Local Govt Act	Mayor 2 Councillors	Cr K Fagg, Mayor + 2	
<i>Statutory Entities</i>				
Barwon Regional Waste Management Group	Established under Environment Protection Act	Director Director Director	Cr E Kontelj Cr L Ellis Cr A Richards	
Geelong Regional Library Corporation	Established under s196 Local Govt Act	4 Board Members	Cr R Macdonald Cr A Richards Cr K Fisher Cr T Ansett	GM Community Services Manager Arts & Culture
<i>Incorporated Association (Directorship)</i>				
Geelong Art Gallery	Regional Focus	1 Director	Cr M Heagney	Cr K Fagg, Mayor
Geelong Otway Tourism	Regional Focus	1 Councillor	Cr R Nelson	Cr B Harwood
Geelong Regional Alliance G21	Company Limited by Guarantee - Regional Focus	1 Council Representative	Cr K Fagg, Mayor CEO	
Geelong Regional Alliance G21 Transport Pillar	Company Limited by Guarantee – Regional Focus	1 Councillor	Cr A Richards	Open
Geelong Regional Alliance G21 Environment Pillar	Established by G21	1 Councillor	Cr A Richards	Open
G21 Water Taskforce	Established by G21	1 Councillor	Cr A Richards	Open
G21 Arts & Culture Pillar	Established by G21	1 Councillor	Cr M Heagney	Open
G21 Economic Pillar	Established by G21	1 Councillor	Cr B Harwood	Cr K Fagg, Mayor
G21 Planning Pillar	Established by G21	1 Councillor	Cr R Macdonald	Cr E Kontelj
G21 Health & Wellbeing Pillar	Established by G21	1 Councillor	Cr K Fisher	Cr K Fagg, Mayor

NAME	COMMENT	EXISTING BASIS OF APPOINTMENT	REPRESENTATIVE	SUBSTITUTE
<i>Incorporated Association (Membership)</i>				
Municipal Association of Victoria	Local Govt Peak Body	Councillor 1 Substitute	Cr A Richards	Cr K Fagg, Mayor
Victorian Local Governance Association	Local Govt Peak Body	1 Councillor	Cr K Fisher	Cr K Fagg, Mayor
Committee for Geelong	Regional Focus	Mayor & CEO	Cr K Fagg, Mayor CEO	
Courthouse Youth Arts	External body		Cr J Farrell	Cr M Heagney
<i>Unincorporated Association (Informal Network)</i>				
Association of Bayside Municipalities	Council interest group	1 Councillor	Cr A Richards	Cr L Ellis
<i>Advisory – External Organisation</i>				
Central Geelong Looking Forward Reference Group	Collaboration of Key Government and Industry Reps	Mayor and relevant Councillors	Cr M Heagney Cr K Fagg, Mayor	
Corio Norlane Development Advisory Committee	Collaboration between Dept Human Services, Office of Housing, CoGG,	1 Councillor	Cr K Fisher	Cr T Ansett GM Community Services
Community Renewal Committee - Whittington	Collaboration between Dept Victorian Communities, CoGG,	Ward Councillor	Cr J Irvine	Open
Geelong Safety Committee	Collaboration with Police as advisory	2 Councillors	Cr J Farrell Cr K Fisher	Cr K Fagg, Mayor
Information Communication Technology Geelong Limited	Registered Company	1 Councillor	Cr R Macdonald	
Local Learning & Employment Network	Established by State Govt as advisory	Local Govt position	Cr K Fisher	Open
Shell Community Advisory Panel	Established by Shell as advisory	1 Councillor	Cr T Ansett	Cr K Fisher
Barwon South West Regional Advisory Committee (Multiculturalism)	Established by Victorian Multicultural Commission	3 Councillors from Local Government in region	Cr E Kontelj	
Regional Rail Link Community Reference Group	Established by State Govt	Portfolio Councillor	Cr A Richards	

NAME	COMMENT	EXISTING BASIS OF APPOINTMENT	REPRESENTATIVE	SUBSTITUTE
Regional Cities Victoria	Advocacy group	Mayor & CEO	Cr K Fagg, Mayor CEO	
Regional Capitals Australia	Advocacy group	Mayor & CEO	Cr K Fagg, Mayor CEO	
Capital Cities Lord Mayors	External body	Mayor	Cr K Fagg, Mayor	
Terminals Geelong Community Engagement Committee	External body	1 Councillor	Cr T Ansett	
MAV Arts & Cultural Advisory	External body	1 Councillor	Cr M Heagney	
Vision II Steering Committee	MOU	1 Councillor	Cr K Fagg, Mayor CEO	Cr M Heagney
Geelong Heritage Centre Advisory Committee	Reports to Library Corporation	1 Councillor	Cr T Ansett	
Municipal Fire Management Committee	Reports to Municipal Emergency Management Planning Committee	1 Councillor	Cr J Irvine or Cr R Nelson	

4. CONSIDERATION OF PANEL REPORT & ADOPTION AMENDMENT C186 AND PERMIT 242/2012- FORMER LEISURELINK SITE, HIGHTON

Portfolio: Planning
Source: Economic Development, Planning & Tourism – Strategic Implementation
General Manager: Peter Bettess
Index Reference: Project: Amendment C186 Planning Permit 242/2012
Subject: Council Reports 2012

Summary

- Amendment C186 is a Council initiated combined amendment and planning permit.
- The amendment will:
 - Re-zone land from Public Park and Recreation Zone (PPRZ) and from Public Use 6 Zone (PUZ6) to Mixed Use Zone (MUZ), and
 - Apply the Design and Development Overlay (DDO) to the land and introducing a new schedule to the DDO(DDO26), to apply to the land.
- The planning permit will:
 - Remove a restriction from the title of part of the land currently zoned PPRZ (the 'Leisurelink' site);
 - Re-subdivide the three existing lots into two lots in a manner which:
 - Provides improved vehicle access for the 'Leisurelink' site to Reynolds Road by the addition of part of the land currently zoned PUZ6 (the 'car park' site).
 - Consolidates the remaining lot in the PPRZ (the 'bowling lanes' land) with the remainder of the PUZ6 ('car park') land.
- Exhibition of the Amendment and Planning Permit resulted in the receipt of a total of 103 submissions. The submissions consisted of 101 objecting submissions from surrounding landowners opposed to the amendment, 100 of which are identical proforma submissions; 1 submission from the Corangamite Catchment Management Authority which did not object to the Amendment, and one from Barwon Water which did not object to the Amendment and which specified conditions to be included as part of the planning permit.
- Council resolved on 22 May 2012 to refer the Amendment and draft planning permit, together with the submissions, to an Independent Planning Panel appointed by the Minister for Planning.
- The Panel Hearing was held in Geelong on 14 September 2012.

4. CONSIDERATION OF PANEL REPORT & ADOPTION AMENDMENT C186 AND PERMIT 242/2012- FORMER LEISURELINK SITE, HIGHTON (CONT'D)

- The Independent Panel has recommended that the Amendment be adopted and the permit issued generally as exhibited, with minor modifications.
- It is recommended that the Amendment be adopted as described in this report.

Cr Macdonald moved, Cr Nelson seconded -

That Council:

- 1) Adopt Amendment C186 in the form as outlined in Appendix 4-1 (A) – (E) to this report;**
- 2) Submit the adopted Amendment together with the prescribed information to the Minister for Planning requesting approval;**
- 3) Recommend to the Minister that a Permit be granted pursuant to Section 96G of the *Planning and Environment Act 1987* (Planning Permit No. 242/2012 is contained in Appendix 4-2); and**
- 4) Sign and seal the Section 173 Agreement (Appendix 4-3) accompanying the Amendment.**

Carried.

Report

Background

Amendment C186 and the permit application to subdivide the land at 29-31 Reynolds Road, Highton are proposed to facilitate the re-use of Council owned land that is surplus to its requirements.

Maps showing the changes to the application of Zones and Overlays are contained at Appendices 1D – 1E.

The proposed changes to the planning scheme, together with the conditions contained in the planning permit, will facilitate the future use and development of the land in a manner which protects the amenity of the surrounding established residential area.

The Amendment and Planning Permit were exhibited from 25 January 2012 to 6 March 2011. Notice of the amendment and Planning Permit were given to owners and occupiers of affected land and to relevant authorities and Ministers in accordance with the requirements of the Planning and Environment Act 1987.

One hundred and three (103) submissions were received in response. One hundred and one (101) were objecting submissions – including 100 identical pro-forma submissions from surrounding landowners. The other 2 submissions were received from the Corangamite Catchment Management Authority, which did not object to the Amendment, and Barwon Water which did not object to the Amendment and which specified conditions to be included as part of the planning permit.

4. CONSIDERATION OF PANEL REPORT & ADOPTION AMENDMENT C186 AND PERMIT 242/2012- FORMER LEISURELINK SITE, HIGHTON (CONT'D)

Council considered the submissions at its meeting on 22 May 2012 and resolved to refer Amendment C186 and Permit, together with all submissions received, to an Independent Planning Panel.

It should be noted that, as a result of minor changes required to the plan of subdivision and Councils lack of facilities to produce amended 'heavyweight' Subdivision plans, a new planning permit number has been required to be allocated to the revised subdivision. The draft planning permit at Appendix 4-2, should be numbered 242/2012. It replaces the exhibited permit 869/2011.

Discussion

A one person Panel consisting of Chair, Cathie McRobert, conducted a directions hearing on 23 July, 2012 and a public hearing of the submissions on 20 August, 2012. Both hearings were held at Geelong City Hall. Council provided a presentation to the Panel and a presentation was made by a planning consultant on behalf of 1 submittor.

The Panel report for Council's consideration was received on 17 September, 2012, a full copy of which is available on the City website.

The Panel has assessed the Amendment, the proposed Section 173 Agreement, included as Appendix 4-3 to this report, and the Draft Planning Permit, together with the points of submission put to it during the Hearing and as contained in the submissions.

A list of submitters is included as Appendix 4-4 to this report.

Panel Conclusions and Recommendations

The Panel has recommended that the Amendment and Permit be supported subject to changes, for the reasons set out in its report.

The Panel recommends:

AMENDMENT C186

- 1 Amendment C186 to the Greater Geelong Planning Scheme be adopted as exhibited subject to the following modifications:**
 - a) Approval of Amendment C186 be subject to an Agreement under Section 173 of the *Planning and Environment Act 1987* that will prohibit vehicular and pedestrian access to the land from Pinecrest Drive, other than in relation to access for residential purposes being registered on the title of the land.**

4. CONSIDERATION OF PANEL REPORT & ADOPTION AMENDMENT C186 AND PERMIT 242/2012- FORMER LEISURELINK SITE, HIGHTON (CONT'D)

- b) **Revise DDO29 as follows:**
- **Buildings and works adjacent to 19 & 27 Pinecrest Avenue, 33 Reynolds Road and 11 Dumfries Court shall be of a form and scale consistent with the requirements in relation to amenity impacts specified in clause 54.04-1.**
 - ***'Existing tree plantings adjacent to 19 & 23 Pinecrest Drive and 33 Pinecrest Drive Reynolds Road should be retained and enhanced, and, where relevant, inform for the articulation of the adjacent building development.'***
 - **Include new requirements in Clause 2.0 'Buildings and works' to the following effect:**
 - 'Vehicle and Pedestrian Access Reynolds Road should provide the primary vehicle and pedestrian access to the land. Vehicle and pedestrian access to Pinecrest Drive must be restricted to access related to the use of the land for residential purposes.'***

PLANNING PERMIT NO 242/2012 (formerly 869/2011)

- 2 The 'Hearing Version' of Planning Permit No 242/2011 be issued subject to the changes outlined in Appendix B of this report.**
- 3 Council liaise with Referral Authorities to develop standard conditions and/or approaches to drafting permit conditions that reflect best practice drafting.**

Having considered the Panel Report, Council Officers recommend that Amendment C186 to the Greater Geelong Planning Scheme should be adopted as exhibited, with the following recommended changes, for the reasons set out later in this report:

- Schedule 30 to the Design and Development Overlay (DDO30) to be adopted in the amended form contained in Appendix 1C, consistent with the Panel Recommendation;

It is further recommended that:

- Draft planning permit 242/2012 be forwarded to the Minister for Planning with the changes proposed by Planning Panel, as set out in Appendix 4-2, and
- That Council sign and seal the Section 173 Agreement contained in Appendix 4-3 to this report, consistent with the Recommendations of the Planning Panel.

Response to Panel Recommendations

The Panel's recommendations in relation to the Amendment are consistent with the intent of Council's exhibited Amendment and are generally supported. The following excerpts from the Planning Panel Report, together with related officer comments, provide direction for Council with respect to the detail recommended to be included in the adopted amendment.

4. CONSIDERATION OF PANEL REPORT & ADOPTION AMENDMENT C186 AND PERMIT 242/2012- FORMER LEISURELINK SITE, HIGHTON (CONT'D)

1. The effectiveness of the Proposed Planning Framework;

The Panel Report states that:

“The concerns raised in written submissions relate specifically to potential impacts of use and development of Lot 1 in the proposed subdivision on the surrounding residential area, and Pinecrest Drive in particular. The submissions from residents in the locality express concern that the DDO29 intent to ensure that the form and scale of development matches that of the existing residential development and to ensure that vehicular access into Pinecrest Drive is limited may not be implemented. ...

The written submissions imply that they would prefer the certainty provided by mandatory requirements. The Panel notes that only height is a mandatory requirement in the adjoining R3Z and none of the requirements applicable in the adjoining R1Z are mandatory. The Panel does not consider mandatory requirements are justified in this case.

The Panel considers that the rationale for DDO29 is sound. It provides greater flexibility in the eastern portion of the site while recognising that the site adjoins and forms part of a residential area. ...

The Panel agrees with Council that DDO29 has been designed to ensure that the form and scale of development of the site presented to Pinecrest Drive is consistent with its residential location. It provides suitable protection of the amenity of adjoining residential uses the north and northwest, except that:

- The form and scale should be consistent with the requirements in relation to amenity impacts specified in clause 54.04 as a whole, rather than just 54.04-1, in order to provide a level of protection of the amenity of the adjoining residential properties that is comparable to that enjoyed in a residential zone. This would extend consideration to matters such as daylight to existing windows, privacy, overshadowing of private open space and the like.*
- With regard to the retention of existing trees, the reference to 33 Pinecrest Drive should be corrected to refer to 33 Reynolds Road.”*

Panel Recommendation:

Revise DDO29 as follows:

- Buildings and works adjacent to 19 & 27 Pinecrest Avenue, 33 Reynolds Road and 11 Dumfries Court shall be of a form and scale consistent with the requirements in relation to amenity impacts specified in clause 54.04-1.***
- Existing tree plantings adjacent to 19 & 23 Pinecrest Drive and 33 Pinecrest Drive Reynolds Road should be retained and enhanced, and, where relevant, inform for the articulation of the adjacent building development.***

4. CONSIDERATION OF PANEL REPORT & ADOPTION AMENDMENT C186 AND PERMIT 242/2012- FORMER LEISURELINK SITE, HIGHTON (CONT'D)

Officer Comment:

The Panel Recommendation is supported.

2. Traffic, Parking and Access Implications

The Panel Report states that:

“Submitters and Council are in agreement that the site’s primary access should be from Reynolds Road, which has been designed and functions as a connector type road to provide access from the Princes Highway to the variety of uses surrounding this intersection and the residential area to the north of the subject site.

The proposed restrictions under the Section 173 Agreement will reinforce Reynolds Road as the primary access point. The question is whether any vehicle access from the site to Pinecrest Drive should be allowed.

The Panel agrees with Council that it is reasonable for residential users of the site to gain access from Pinecrest Drive. If the concepts presented by Karingal are implemented, the traffic generated by the supported housing use is likely to be lower than a typical residential use that could be anticipated under a residential zoning. If these plans are not realised or the site is sold to another party, the restriction would remain in place and the specific traffic and parking implications of any residential traffic accessing Pinecrest Drive would be evaluated through the permit processes. ...

*The Panel’s review of the DDO provisions indicates there is scope to address this development design issue in DDO29 as the purpose of the DDO relates to the design and built form of new development. A schedule may include requirements relating to any requirements, in addition to those nominated, relating to the design of new development; and the decision guidelines refer to the layout of areas set aside for car parking, **access** and egress, loading and unloading and the location of any proposed off street car parking.*

The Panel considers that the planning framework would be reinforced and more transparent if DDO29 made it explicit that Reynolds Road is intended to provide the primary point of access to the site, and vehicular access via Pinecrest Road should be restricted to vehicles associated with residential uses on the site.”

Panel Recommendation:

Approval of Amendment C186 be subject to an Agreement under Section 173 of the *Planning and Environment Act 1987* that will prohibit vehicular and pedestrian access to the land from Pinecrest Drive, other than in relation to access for residential purposes being registered on the title of the land.

4. CONSIDERATION OF PANEL REPORT & ADOPTION AMENDMENT C186 AND PERMIT 242/2012- FORMER LEISURELINK SITE, HIGHTON (CONT'D)

Revise Schedule 29 to the Design and Development Overlay to include new requirements in Clause 2.0 'Buildings and works' to the following effect:

- *Vehicle and Pedestrian Access*
- *Reynolds Road should provide the primary vehicle and pedestrian access to the land.*
- *Vehicle and pedestrian access to Pinecrest Drive must be restricted to access related to the use of the land for residential purposes.*

Officer Comment:

The Panel Recommendation is supported.

3. The Proposed Permit Conditions

The Panel Report states that:

"Revision of the Draft permit after the consideration of submissions included a number of additional conditions that were required by Barwon Water, which is a Referral Authority.

Council was bound to include those conditions but the same obligation does not apply under the combined Amendment and permit process.

The Panel has recommended that some of these conditions be redrafted as conditions rather than statements; and that elements of conditions included in the Barwon Water submission be relocated from permit conditions to notes on the permit.

Panel Recommendation:

Grant the 'Hearing Version' of the Permit with the further changes shown in Appendix B of this report.

Council liaise with Referral Authorities to develop standard permit conditions and/or approaches to drafting permit conditions that reflect best practice drafting.

Officer Comment:

The Panel Recommendation is supported.

4. CONSIDERATION OF PANEL REPORT & ADOPTION AMENDMENT C186 AND PERMIT 242/2012- FORMER LEISURELINK SITE, HIGHTON (CONT'D)

4. The Proposed Rezoning to MUZ

The Panel Report states that:

“The rezoning of the site to MUZ was not challenged in submissions. The Panel endorses the MUZ as an appropriate zone for the site as it:

- Recognises that the site already contributes to the very mixed nature of uses in the area; and*
- Provides an appropriate level of flexibility to evaluate a range of potential uses through the planning permit process.*

However, the Panel sought advice on whether the new zones that were recently released for consultation purposes raise issues in relation to this Amendment. It was emphasised at the Directions Hearing that changes to zones are in the consultative phase and the outcome of that process is not known.

Council advised in respect of potential issues for the proposed rezoning of the site to MUZ raised by the newly released draft zones as follows:

‘...as the draft zones propose changes to the Mixed Use Zone (MUZ) which already forms part of the Greater Geelong Planning Scheme, such changes, if introduced, would directly impact on all land in the planning scheme zoned MUZ and to the land proposed to be re-zoned to MUZ as part of Amendment C186, in the event that the Amendment is adopted and approved.

In particular:

- The change to the purpose of the zone to ‘provide for housing at higher densities’;*
- The increase in ‘as of right uses’ including Office and Medical centre, subject to floor area limitations;*
- Permit required uses for Office and Shop, including Trade Supplies without a statutory ceiling on floor area.*
- In large part the increased flexibility foreshadowed in the revised MUZ reflects the concerns envisioned by objecting submitters in relation to the current zone provisions.*
- The draft zone changes also provide an opportunity for Council to reflect on the appropriateness of utilizing the MUZ in this instance.*

Prior to preparation of the Amendment an alternative approach of subdividing the land so as to create a separate R3Z parcel fronting to Pinecrest Drive was considered at officer level however, on balance, it was felt that the MUZ with an appropriate schedule to the DDO would provide more likelihood of developing the site to its full capacity, while protecting the adjoining residential amenity.

4. CONSIDERATION OF PANEL REPORT & ADOPTION AMENDMENT C186 AND PERMIT 242/2012- FORMER LEISURELINK SITE, HIGHTON (CONT'D)

Subsequent to the exhibition process, consideration of submissions resulted in support for the Section 173 Agreement in the form tabled. As a result of the potential changes which have subsequently been circulated by the Minister in relation to the MUZ, the combination of the DDO and S173 Agreement are seen by officers as crucial to ensuring the protection of residential amenity sought by the residents of the adjoining R3Z.'

DDO29 and the proposed Section 173 Agreement have been proposed to ensure that the flexibility associated with the framework provided by the MUZ does not result in unacceptable impacts for the adjoining residential area. Council's advice about the potential effects, if the consultation version of a new MUZ is applied to the site has emphasised the importance of these mechanisms if revisions to the MUZ provide even greater flexibility."

Officer Comment:

The assessment of the Panel is supported.

5. Conclusions and Recommendations

"The Panel concludes that the proposed rezoning of the site to MUZ and the issue of the permit to subdivide the land will facilitate appropriate re-use of the site. The flexibility provided by the MUZ should allow the realisation of the potential for consolidation of an established focus for community facilities. The proposed DDO29 and Section 173 Agreement provide a planning framework to manage potential impacts on adjoining residential areas. The Panel has recommended some refinement of DDO29 to increase the protection of the amenity of residential uses adjoining the site and to reinforce the provisions included in the proposed Section 173 Agreement.

The Panel also considers that the Permit should be granted, with the changes identified in Appendix B."

Officer Comment:

The Consolidated Panel Recommendations are set out earlier in this report.

The recommendations of the Panel support and enhance the direction proposed by Council in the exhibited amendment and draft planning permit, and subsequently in the Council submission to the Panel Hearing.

The recommendations of the Planning Panel have the support of Council officers.

The change in the zoning of the land from a public zone to a zone suitable for private development of the land will not create any significant increase in the value of the land.

4. CONSIDERATION OF PANEL REPORT & ADOPTION AMENDMENT C186 AND PERMIT 242/2012- FORMER LEISURELINK SITE, HIGHTON (CONT'D)

Environmental Implications

The changes to the planning scheme will have no adverse environmental implications.

Financial Implications

The changes to the Planning Scheme will have no adverse financial implications for Council.

Policy/Legal/Statutory Implications

The amendment is considered to be consistent with State and Local planning policies as set out in the Explanatory report which forms part of the Amendment documentation.

Officer Direct or Indirect Interest

No Council officers involved in the preparation of this report have a direct or indirect interest, in accordance with Section 80(c) of the Local Government Act, to which this Amendment relates.

Risk Assessment

There are no risks to Council associated with the application of the revised planning controls.

Social Considerations

The amendment is expected to result in net community benefit, in that the revised planning controls will provide for the future use and development of the former Leisurelink site in a manner which preserves and enhances the amenity of the area.

Communication

Amendment C186 and Planning Permit 242/2012 has been through a formal exhibition process with consideration of submissions by Council and review by an Independent Panel. All submitters have been advised of the timing of Council's consideration of this report and will be advised of the final decision of the Minister.

Appendix 4-1 –Instruction Sheet, Ordinance, Zone &Overlay Map Changes

1 A Instruction Sheet

Planning and Environment Act 1987

GREATER GEELONG PLANNING SCHEME

AMENDMENT C186 INSTRUCTION SHEET

The planning authority for this amendment is Greater Geelong City Council.

The Greater Geelong Planning Scheme is amended as follows:

Planning Scheme Maps

The Planning Scheme Maps are amended by a total of two attached maps.

Zoning Maps

1. Planning Scheme Map No. 66 is amended in the manner shown on the attached map marked Greater Geelong Planning Scheme, Amendment C186.

Overlay Maps

2. Planning Scheme Map No. 66DDO is amended in the manner shown on the attached map marked Greater Geelong Planning Scheme, Amendment C186.

Planning Scheme Ordinance

The Planning Scheme Ordinance is amended as follows:

3. In Zones – Clause 32.04, replace the Schedule with a new Schedule in the form of the attached document. The changes are as follows:
 - The table identifying the land affected by the schedule has been amended.
4. In Overlays – following Clause 43.02, insert a new Schedule 29 in the form of the attached document.

End of document

1 B Schedule to Mixed Use Zone

GREATER GEELONG PLANNING SCHEME

--/2012
 C186

SCHEDULE TO THE MIXED USE ZONE

Land	Maximum combined leasable floor area (m ²) for office.	Maximum combined leasable floor area (m ²) for shop (other than adult sex book shop).	Maximum combined leasable floor area (m ²) for trade supplies.
254 – 260 Shannon Ave, Geelong West	None Specified	188	0
313 The Esplanade, Indented Head	0	250	0
Armstrong Creek East Precinct, West of Horseshoe Bend Road	None Specified	400	0
Armstrong Creek East Precinct, between Horseshoe Bend Road and Barwon Heads Road	None Specified	400	0
Armstrong Creek East Precinct, East of Barwon Heads Road	None Specified	None Specified	0
Reynolds Road & Pinecrest Drive	None Specified	200	0

Is a permit required to construct or extend one dwelling on a lot of between 300 square metres and 500 square metres?

No

	Clause 54 and Clause 55 Standard	Requirement
Minimum street setback	Standard A3 and Standard B6	None specified.
Building height	Standard A4 and Standard B7	None specified.
Site coverage	Standard A5 and Standard B8	None specified.
Side and rear setbacks	Standard A10 and Standard B17	None specified.
Private open space	Standard A17	None specified.
	Standard B28	None specified.
Front fence height	Standard A20 and Standard B32	None specified.

1C Schedule to Design and Development Overlay

GREATER GEELONG PLANNING SCHEME

---/2012
C186

SCHEDULE 30 TO THE DESIGN AND DEVELOPMENT OVERLAY

Shown on the planning scheme map as **DDO30**.

REYNOLDS ROAD & PINECREST DRIVE MIXED USE ZONE

1.0 Design objectives

To ensure that development adjacent to the Pinecrest Drive frontage is consistent with the form and scale of the existing residential development in the adjacent Residential 3 zone.

To ensure that vehicular access via Pinecrest Drive is limited to so as to ensure that the likely volume and movement pattern of vehicle remains consistent with the role of Pinecrest Drive as a local street in the Residential 3 zone.

2.0 Buildings and works

Buildings and works should be set back from the boundary of the land with Pinecrest Drive a distance of 8 metres, being the average of the distance of the setbacks of the development of the adjoining properties at 19 and 27 Pinecrest Drive.

Height

Building heights should not exceed 3 storeys above natural ground level of the Pinecrest Drive Frontage when viewed from the footpath on the north west side of Pinecrest Drive, outside 1 Pinecrest Drive.

Setbacks

Buildings and works adjacent to 19 & 27 Pinecrest Drive, 33 Reynolds Road and 11 Dumfries Court shall be of a form and scale consistent with the requirements in relation to amenity impacts specified in clause 54.04.

Carparking

Off-street car parking accessed from Pinecrest Drive should be incorporated within the building development and have minimal impact on the streetscape.

Landscaping

Existing tree plantings adjacent to 19 & 23 Pinecrest Drive and 33 Reynolds Road should be retained and enhanced, and, where relevant, inform for the articulation of the adjacent building development.

Vehicle and Pedestrian Access

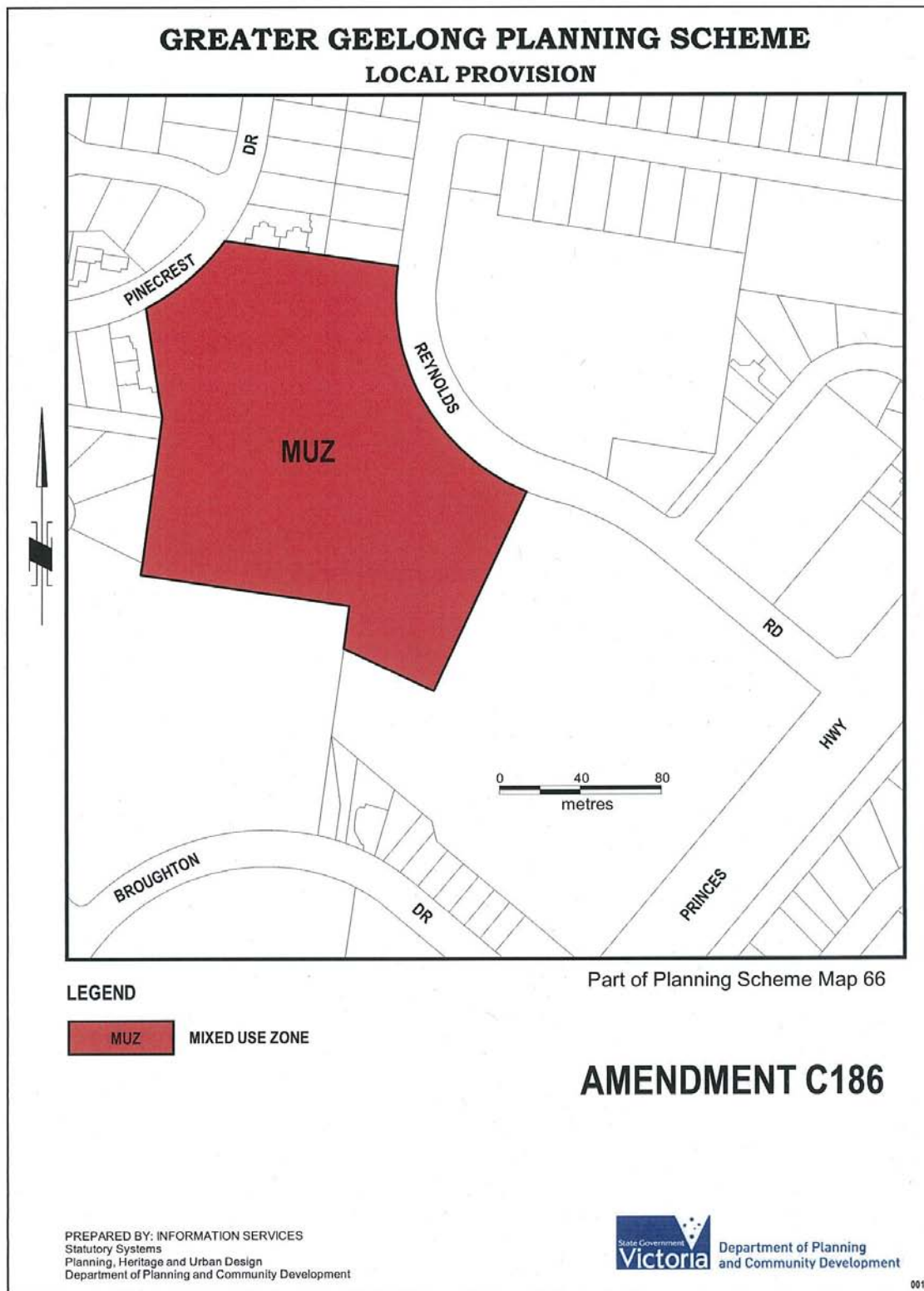
Reynolds Road should provide the primary vehicle and pedestrian access to the land.

Vehicle and Pedestrian access to the land from Pinecrest Drive must be restricted to access related to the use of the land for residential purposes.

3.0 Decision guidelines

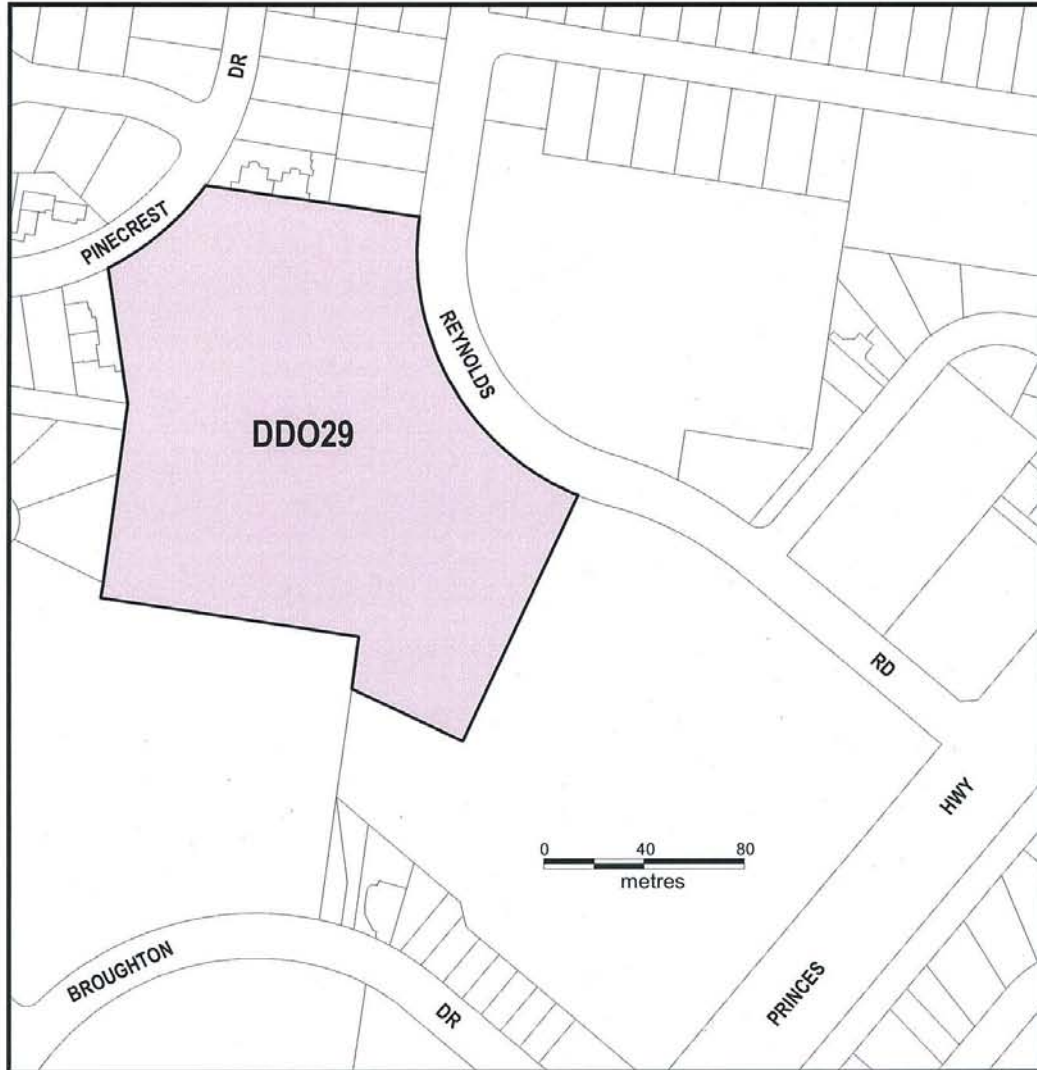
The extent to which the built form, including vehicle access and parking, presents to the Pinecrest Drive frontage in a manner consistent with the built form of the adjacent properties.

1D Changes to Zone Map 66



1E Additions to DDO Map 66

**GREATER GEELONG PLANNING SCHEME
LOCAL PROVISION**



Part of Planning Scheme Map 66DDO

LEGEND

DDO29	DESIGN AND DEVELOPMENT OVERLAY - SCHEDULE 29
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AMENDMENT C186

Appendix 4-2 Planning Permit

PLANNING PERMIT

GRANTED UNDER DIVISION 5 OF PART 4 OF
THE PLANNING AND ENVIRONMENT ACT
1987

Permit No.: 869/2011

Planning Scheme: Greater Geelong Planning
Scheme

Responsible Authority: Greater Geelong City
Council

ADDRESS OF THE LAND: 1/29-31 Reynolds Road, Highton

THE PERMIT ALLOWS: Removal of Reserve No 1 from LP117804 and the
subdivision of land into two (2) lots in accordance
with the endorsed plans

THE FOLLOWING CONDITIONS APPLY TO THIS PERMIT:

AMENDED PLAN OF SUBDIVISION REQUIRED

1. Prior to the certification of the Plan of Subdivision, amended plans to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. When approved the plans will be endorsed and will then form part of the permit. The plans must be drawn to scale with dimensions and three copies must be provided. The plans must be generally in accordance with the plans prepared by Survey Section, Engineering Design Unit, City of Greater Geelong - REF: 2008126 Version 01 submitted with the application, but modified to show:

- a) Easement E-9 set aside in favour of the City of Greater Geelong for the purposes of 'drainage'.
- b) All easements deemed necessary to protect existing or future drainage lines within the subject site, and any easements required between the subject site and the nominated legal point of discharge the satisfaction of the Responsible Authority.

Comment [c1]: Relocated from the original Condition 2.

Comment [c2]: Requirement relating to modification submitted plan relocated from the original Condition 7.

ENDORSED PLAN

2. The plan showing the removal of Reserve No. 1 from LP117804 (prepared by Survey Section, Engineering Design Unit, City of Greater Geelong - REF: 2008126 Version 01) hereby approved, is to accord with the endorsed plan of planning permit 242/2011 and the plan must not be modified or altered without the prior written consent of the Responsible Authority.
3. The layout and site dimensions of the proposed subdivision as shown on the endorsed plan(s) shall not be altered or modified without the written consent of the Responsible Authority. There are no requirements to alter or modify the endorsed plan if a plan is certified under the provisions of the Subdivision Act 1988 that is generally in accordance with the endorsed plans.
4. The owner of the land must enter into agreements with the relevant authorities for the provision of water supply, drainage, sewerage facilities, electricity, gas and

Comment [c3]: The Plan is referred to in condition 1 as there is no planning permit 2011 with endorsed plans.

telecommunication services to each lot shown on the endorsed plan in accordance with the authority's requirements and relevant legislation at the time.

5. All existing and proposed easements and sites for existing or required utility services and roads on the land must be set aside in the plan of subdivision submitted for certification in favour of the relevant authority for which the easement or site is to be created.
6. ~~The plan of subdivision submitted for certification under the Subdivision Act 1988 must be referred to the relevant authority in accordance with Section 8 of that Act.~~

Comment [c4]: Relocated to Permit Notes as the requirement relates to requirements under other legislation.

PRIOR TO CERTIFICATION

7. ~~Prior to the certification of the Plan of Subdivision must show all easements deemed necessary to protect existing or future drainage lines within the subject site, and any easements required between the subject site and the nominated legal point of discharge the satisfaction of the Responsible Authority.~~
8. Unless otherwise approved in writing by the Responsible Authority, prior to the issue of a Statement of Compliance for the subdivision, the subdivider must remove any existing buildings/services that traverse the lot boundaries to the satisfaction of the Responsible Authority.

Comment [c5]: Relocated to Condition 1.

BARWON WATER

General

9. The owner shall create easements for Pipelines or Ancillary Purposes and/or reserves in favour of Barwon Region Water Corporation on the plan of subdivision in accordance with Barwon Water's Land Development Manual, without cost to Barwon Water, over existing and proposed water and sewerage infrastructure within the land. If further easements or reserves are required after the plan has been certified then these ~~will have to~~ must be amended prior to the issuing of Statement of Compliance.
10. ~~The plan of subdivision must be referred to Barwon Water in accordance with the Subdivision Act 1988 and any subsequent amendments to the plan provided to Barwon Water.~~
11. The owner of the land must enter into agreements with the relevant authorities for the provision of water supply, drainage, sewerage facilities, electricity, gas and telecommunication services to each lot shown on the endorsed plan in accordance with the authorities' requirements and relevant legislation at the time.

Comment [c6]: Relocated to Permit Notes as the requirement relates to requirements under other legislation.

Water

- ~~The provision and installation of individual water services, including meters to all lots, in the subdivision must be provided and installed in accordance with Barwon Water's requirements and Victorian Plumbing Regulations. ~~Note that T~~appings and services are must not be located under existing or proposed driveways.~~
12. ~~The payment of~~ New Customer Contributions must be paid to Barwon Water for each additional lot created and/or each additional metered connection for water supply within the subdivision.
 13. ~~Barwon Water's records indicate that an existing water service and meter is located on this property. A dimensioned plan showing the location of existing meters, and the location of the meter relative to the existing boundaries and its number is to be~~

~~submitted~~ Private water service pipes ~~are not permitted to~~ must not cross allotment boundaries and must be plugged and abandoned at the boundaries of such allotments.

Comment [c7]: Advice is relocated to Permit Notes.

Sewer

14. ~~The provision of~~ Sewerage services must be provided to all lots in the subdivision in accordance with Barwon Water's requirements and Victorian Plumbing Regulations. Individual allotment ~~house~~ connection drains are to be provided for and extend into each allotment.
15. ~~The payment of~~ New Customer Contributions must be paid to Barwon Water for sewer for each additional lot created and/or each additional metered connection within the subdivision.
16. ~~The provision of a~~ A separate sewer connection branch must be provided to all lots within the subdivision and/or the replacement of the existing end of line with a Maintenance Shaft (MS) / Terminal Maintenance Shaft (TMS) in accordance with Barwon Water's requirements, Victorian Plumbing Regulations, and all relevant statutory regulations. ~~Note that sewer connection branches are to be provided by a Barwon water approved confined space plumber and the MS/TMS constructed by an approved Barwon Water plumbing services contractor. A list of both approved plumbers/contractors can be provided upon request.~~
17. Any existing house connection branch that is to be utilised for additional connections or altered to serve the development is to be CCTV inspected with the report and/or video submitted to Barwon Water for condition assessment. If it is deemed by Barwon Water that the branch is unsatisfactory for use, it is to be removed and replaced at the developer's expense. If the branch being replaced is greater than 4.0 metres deep, a new sewer manhole or maintenance shaft is to be constructed with the new branch connected to this structure.
18. Any existing house connection drain that traverses through the proposed allotments shall be relocated so as not to inhibit future development.

Comment [c8]: Advice is relocated to Permit Notes.

~~Note: The developer is to apply to Barwon Water for details relating to costs and conditions required for the provision of water supply and sewerage services to the subdivision. It would be appreciated if all communications between the developer/agent and Barwon Water quote Barwon Water reference number L007955.~~

Comment [c9]: Advice is relocated to Permit Notes.

EXPIRY

19. This permit will expire if one of the following circumstances applies:
 - a) The Plan of Subdivision is not certified within two (2) years of the date of this permit.
 - b) Statement of Compliance must be issued within five (5) years of the date of this permit.

The Responsible Authority may extend the periods referred to if a request is made in writing before the permit expires or within three months afterwards.

NOTES

The plan of subdivision submitted for certification under the Subdivision Act 1988 must be referred to the relevant authority in accordance with Section 8 of that Act.

Comment [c10]: The Notes have been extracted from permit conditions as they either provide advice or relate to compliance with other Act(s) or regulation(s).

The plan of subdivision must be referred to Barwon Water in accordance with the Subdivision Act 1988 and any subsequent amendments to the plan provided to Barwon Water.

The developer is to apply to Barwon Water for details relating to costs and conditions required for the provision of water supply and sewerage services to the subdivision.

Barwon Water's records indicate that an existing water service and meter is located on this property. A dimensioned plan showing the location of existing meters, and the location of the meter relative to the existing boundaries, and its number, is to be submitted.

Sewer connection branches are to be provided by a Barwon Water approved confined space plumber and the MS/TMS constructed by an approved Barwon Water plumbing services contractor. A list of both approved plumbers/contractors can be provided upon request.

All communications between the developer/agent and Barwon Water should quote Barwon Water reference number L007955.

Appendix 4-3 Section 173 Agreement



Maddocks

Lawyers
140 William Street
Melbourne Victoria 3000 Australia
Telephone 61 3 9288 0555
Facsimile 61 3 9288 0666
Info@maddocks.com.au
www.maddocks.com.au
DX 259 Melbourne

Date / /

**Agreement under section 173
of the Planning and Environment Act 1987**
Subject Land: 29-31 Reynolds Road, Highton

Greater Geelong City Council
and

[## INSERT PURCHASER DETAILS]

DRAFT

Maddocks

Contents

1.	Definitions	2
2.	Interpretation	2
3.	Owner's specific obligations	3
4.	Owner's further obligations	3
4.1	Notice and registration	3
4.2	Further actions	3
4.3	Council's costs to be paid	3
5.	Agreement under section 173 of the Act	3
6.	Owner's warranties	4
7.	Successors in title	4
8.	General matters	4
8.1	Notices	4
8.2	No waiver	4
8.3	Severability	4
8.4	No fettering of Council's powers	4
8.5	Inspection of documents	5
8.6	Governing law	5
9.	Commencement of Agreement	5
10.	Ending of Agreement	5



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Agreement under section 173 of the Planning and Environment Act 1987

Dated / /

Parties

Name	Greater Geelong City Council
Address	Geelong City Hall, 30 Gheringhap Street, Geelong, Victoria
Short name	Council

Name	## INSERT PURCHASER DETAILS
Address	## INSERT PURCHASER DETAILS
Short name	Owner

Background

- A. Council is the responsible authority for the Planning Scheme. Council is also the planning authority pursuant to the Act for Amendment C186 to the Planning Scheme.
- B. The Owner is or is entitled to be the registered proprietor of the Subject Land.
- C. Council has prepared Amendment C186 to the Planning Scheme to facilitate development of the Subject Land. If approved, the Amendment will rezone the Subject Land from Public Park and Recreation Zone and Public Use Zone 6 to Mixed Use Zone. The Amendment will also apply the Design and Development Overlay (Schedule 29) to the Subject Land.
- D. In conjunction with Amendment C186 a Permit Application has been lodged under section 96A of the Act to remove a reservation from the Subject Land and to re-subdivide the Subject Land into 2 lots.
- E. As part of the notification process for the Amendment Council received submissions concerning the potential impact of future commercial or residential development on the Subject Land. The submissions identified the following concerns:
- E.1 exacerbation of the existing traffic congestion in Pinecrest Drive; and
 - E.2 increased difficulty for residents in Pinecrest Drive to access residential properties.
- F. The Parties enter into this Agreement:
- F.1 to identify the requirements for future vehicular and pedestrian access to the Subject Land, including access from Pinecrest Drive; and
 - F.2 to achieve and advance the objectives of planning in Victoria and the objectives of the Planning Scheme in respect of the Subject Land.



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The Parties agree

1. Definitions

In this Agreement unless the context admits otherwise:

Accommodation means land used to accommodate persons and has the same meaning as in the Planning Scheme.

Act means the *Planning and Environment Act 1987*.

Agreement means this Agreement.

Amendment C186 means Amendment C186 to the Planning Scheme.

Owner means the person registered or entitled from time to time to be registered as proprietor of an estate in fee simple of the Subject Land or any part of it and includes a mortgagee-in-possession.

Party or Parties means the parties to this Agreement.

Permit Application means planning permit application No. 5916647 seeking to remove a reservation from the Subject Land and to re-subdivide the Subject Land into 2 lots.

Planning Scheme means the Greater Geelong Planning Scheme and any other planning scheme that applies to the Subject Land.

Residential Purposes means the development and/or use of the Subject Land for the purposes of Accommodation subject to obtaining any permits which may be required for that development and/or use under the Planning Scheme.

Subject Land means the land situated at 29-31 Reynolds Road, Highton being the land referred to in Certificates of Title Volume 9377 Folio 899, Volume 10534 Folio 830 and Volume 9994 Folio 309 and any reference to the Subject Land includes any lot created by the subdivision of the Subject Land or any part of it.

2. Interpretation

In this Agreement unless the context admits otherwise:

- 2.1 the singular includes the plural and vice versa;
- 2.2 a reference to a gender includes all genders;
- 2.3 a reference to a person includes a reference to a firm, corporation or other corporate body and that person's successors in law;
- 2.4 any agreement, representation, warranty or indemnity by 2 or more persons (including where 2 or more persons are included in the same defined term) binds them jointly and severally;
- 2.5 a term used has its ordinary meaning unless that term is defined in this Agreement. If a term is not defined in this Agreement and it is defined in the Act, it has the meaning as defined in the Act;



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- 2.6 a reference to an Act, regulation or the Planning Scheme includes any Act, regulation or amendment amending, consolidating or replacing the Act, regulation or Planning Scheme;
- 2.7 the Background forms part of this Agreement;
- 2.8 the Owner's obligations take effect as separate and several covenants which are annexed to and run at law and equity with the Subject Land; and
- 2.9 any reference to a clause, page, condition, attachment or term is a reference to a clause, page, condition, attachment or term of this Agreement.

3. Owner's specific obligations

The Owner acknowledges and agrees that:

- 3.1 all future vehicular and pedestrian access from Pinecrest Drive to the Subject Land will be exclusively for Residential Purposes; and
- 3.2 subject to the Owner obtaining the necessary consents, future vehicular and pedestrian access from Reynolds Road to the Subject Land will be available for all other purposes.

4. Owner's further obligations

4.1 Notice and registration

The Owner must bring this Agreement to the attention of all prospective purchasers, lessees, mortgagees, chargees, transferees and assigns.

4.2 Further actions

The Owner:

- 4.2.1 must do all things necessary to give effect to this Agreement;
- 4.2.2 consents to Council applying to the Registrar of Titles to record this Agreement on the Certificate of Title of the Subject Land in accordance with section 181 of the Act and do all things necessary to enable Council to do so, including:
 - (a) sign any further agreement, acknowledgment or document; and
 - (b) obtain all necessary consents to enable the recording to be made.

4.3 Council's costs to be paid

Prior to this Agreement being recorded on the Certificate of Title of the Subject Land, the Owner must pay to Council, Council's costs and expenses (including legal expenses) of preparing, drafting, finalising, signing, recording and enforcing this Agreement.

5. Agreement under section 173 of the Act

Without limiting or restricting the respective powers to enter into this Agreement and, insofar as it can be so treated, this Agreement is made as a deed in accordance with section 173 of the Act.



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6. Owner's warranties

The Owner warrants that apart from the Owner and any other person who has consented in writing to this Agreement, no other person has any interest, either legal or equitable, in the Subject Land which may be affected by this Agreement.

7. Successors in title

Until such time as a memorandum of this Agreement is recorded on the Certificate of Title of the Subject Land, the Owner must require successors in title to:

- 7.1 give effect to this Agreement; and
- 7.2 enter into a deed agreeing to be bound by the terms of this Agreement.

8. General matters

8.1 Notices

A notice or other communication required or permitted to be served by a Party on another Party must be in writing and may be served:

- 8.1.1 personally on the person;
- 8.1.2 by leaving it at the person's current address for service;
- 8.1.3 by posting it by prepaid post addressed to that person at the person's current address for service;
- 8.1.4 by facsimile to the person's current number for service; or
- 8.1.5 by email to the person's current email address for service.

8.2 No waiver

Any time or other indulgence granted by Council to the Owner or any variation of this Agreement or any judgment or order obtained by Council against the Owner does not amount to a waiver of any of Council's rights or remedies under this Agreement.

8.3 Severability

If a court, arbitrator, tribunal or other competent authority determines that any part of this Agreement is unenforceable, illegal or void then that part is severed with the other provisions of this Agreement remaining operative.

8.4 No fettering of Council's powers

This Agreement does not fetter or restrict Council's power or discretion to make decisions or impose requirements or conditions in connection with the grant of planning approvals or certification of plans subdividing the Subject Land or relating to use or development of the Subject Land.



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8.5 Inspection of documents

A copy of any planning permit, document or plan referred to in this Agreement is available for inspection at Council offices during normal business hours upon giving the Council reasonable notice.

8.6 Governing law

This Agreement is governed by and is to be construed in accordance with the laws of Victoria.

9. Commencement of Agreement

This Agreement commences on the date specified on page one or if no date is specified on page one, the date the Planning Permit was issued.

10. Ending of Agreement

10.1 This Agreement ends when the Owner has complied with all of the Owner's obligations under this Agreement.

10.2 After the Agreement has ended, Council will, at the Owner's written request and at the Owner's cost, apply to the Registrar of Titles under section 183(1) of the Act to cancel the record of this Agreement.

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8.5 Inspection of documents

A copy of any planning permit, document or plan referred to in this Agreement is available for inspection at Council offices during normal business hours upon giving the Council reasonable notice.

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10.2 After the Agreement has ended, Council will, at the Owner's written request and at the Owner's cost, apply to the Registrar of Titles under section 183(1) of the Act to cancel the record of this Agreement.

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Signing Page

Signed, sealed and delivered as a deed by the Parties.

The Common Seal of Greater Geelong City Council was affixed hereto in the presence of:)
)
)

.....
Mayor

.....
Chief Executive Officer

INSERT PURCHASER SIGNING DETAILS

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5. ADOPTION OF AMENDMENT C220 - REZONING COUNCIL LAND AT 10 AND 18 ALKARA AVENUE & 8-10 MILL ROAD LARA TO PUBLIC PARK AND RECREATION ZONE

Portfolio: Planning
Source: Economic Development, Planning and Tourism
General Manager: Peter Bettess
Index Reference: Application C220

Summary

- Amendment C220 proposes to rezone land at 10 and 18 Alkara & 8-10 Mill Road Lara from Rural Living Zone (RLZ) to Public Park and Recreation Zone (PPRZ).
- The Amendment will reflect its land ownership and land use and bring the zoning into consistency with other sports grounds/facilities in Lara (and Geelong).
- Authorisation (A02100) for this Amendment was issued on 28 October 2011 under section 35B of the *Planning and Environment Act 1987*.
- Exhibition of the Amendment between 8 December 2011 and 6 February 2012 resulted in three submissions – one from a service authority (Barwon Water) and two from local residents.
- The objecting submissions could not be resolved and on 12 June 2012 Council referred the Amendment and submissions to an Independent Panel to be appointed by the Minister for Planning.
- A one day hearing Panel Hearing (including accompanied site visit) was held on 3 September 2012. Council subsequently received the Panel's report on 3 October.
- The Panel has found that the rezoning can be strategically justified and is a logical outcome for the land. The Panel found no sound planning reason to oppose the Amendment or to make any changes to the Amendment.
- The Panel recommends that the Amendment should be adopted as exhibited.
- The Panel found that whilst the submitters' issues were well argued and genuinely held, they were disconnected to the rezoning of the land and beyond the scope of the Panel.
- The Panel encourages further dialogue between all parties to work together towards a solution on ongoing management, landscaping, fencing and contamination associated with the development of the sports ground.

5. ADOPTION OF AMENDMENT C220 - REZONING COUNCIL LAND AT 10 AND 18 ALKARA AVENUE & 8-10 MILL ROAD LARA TO PUBLIC PARK AND RECREATION ZONE (CONT'D)

Cr Macdonald moved, Cr Ansett seconded -

That Council:

- 1) Adopt Amendment C220 as contained in Appendix 5-1 of this report; and**
- 2) Submit the adopted Amendment together with the prescribed information to the Minister for Planning requesting approval.**

Carried.

Report

Background

Amendment C220 is a Council initiated amendment made by the Recreation and Open Space Unit.

The Amendment proposes to rezone the land at 10 and 18 Alkara Avenue and 8-10 Mill Road Lara from Rural Living Zone (RLZ) to Public Park and Recreation Zone (PPRZ). This is Council owned land.

Planning permission for use and development of the land at 18 Alkara Avenue was granted in March 2011, with some of the works envisaged by the permit already completed. The land at 8-10 Mill Road remains undeveloped, although it is intended to develop this as the bowling club with a planning permit application imminent.

The Amendment was advertised between 8 December 2011 and 6 February 2012. Following the giving of public notice, Council received 3 submissions – 1 supporting the Amendment and 2 opposing the Amendment. Issues raised in the submissions included the following:

- Impacts of the Lara Recreation Reserve on adjoining landowners through loss of privacy, vista, noise and general amenity
- Council installing a timber paling side boundary fence to an adjoining property
- Required infrastructure upgrades, in particular to the alignment and construction (bitumen sealing) of Alkara Avenue and the need for intersection treatment with Mill Road
- Traffic impacts, in particular the combination of access to the Lara Recreation Reserve and the Lara Secondary College off Alkara Avenue, and the enforcement of speed and road tonnage limits in Mill Road
- Fire risk from the landscaping proposed for the Recreation Reserve
- Future development of the Lara Recreation Reserve for the relocated bowling club and future installation of flood lighting
- Linkage between the rezoning and the planning permit for the oval use and development

5. ADOPTION OF AMENDMENT C220 - REZONING COUNCIL LAND AT 10 AND 18 ALKARA AVENUE & 8-10 MILL ROAD LARA TO PUBLIC PARK AND RECREATION ZONE (CONT'D)

On 12 June 2012 Council referred the submissions to an Independent Panel appointed by the Minister. The Panel held a hearing on 3 September 2012 and provided its report to Council on 3 October 2012.

Discussion

The Panel has recommended that the Amendment should be adopted as exhibited.

The Panel found that the Amendment can be strategically justified:

- The proposal is broadly consistent with the SPPF and LPPF, specifically with Council's urban design framework for Lara and is contemplated by Council's Lara Outdoor Recreation Facilities Study and the Lara Recreation Reserve Master Plan (February 2009);
- The land is in public ownership and the proposed zoning is an appropriate outcome having regard to the appropriate Planning Practice Note;
- The rezoning would reflect the planning permission granted for the use and development of the land as a minor sports ground; and
- The rezoning is a logical outcome in land use planning terms.

The submitters raised a range of issues at the Panel Hearing, summarised as follows:

- The Council has a poor track record with respect to maintaining the land.
- The Council brought contaminated fill to the land.
- The development approved by the planning permit will create drainage and fire issues, which will threaten adjoining dwellings to the east
- The Council should properly fence the land to prevent balls and/ or users of the parkland entering private property.
- The landscaping approved by the planning permit will create a loss of amenity (through a loss of views and vistas from the rear of existing dwellings).
- Alkara Avenue is in a poor state of repair; its condition encourages hoon behaviour and that it is inadequate to be used as the only entrance point to the Council land.
- That existing light towers (not located on the subject land) create light spill that has a detrimental impact on residential amenity. Any future light towers would either make this situation worse and/ or would need to be properly baffled.
- Existing conditions (namely, periodic residual air emissions from a nearby broiler farm) will make the sporting facilities unattractive.

5. ADOPTION OF AMENDMENT C220 - REZONING COUNCIL LAND AT 10 AND 18 ALKARA AVENUE & 8-10 MILL ROAD LARA TO PUBLIC PARK AND RECREATION ZONE (CONT'D)

- Rezoning of the land to PPRZ will mean that all future sporting and recreational uses will not require planning permission. Residents and other stakeholders will be excluded from commenting on any future proposals earmarked for the reserve.
- The Council needs to be pro-active in involving local residents in the future use and development of the reserve land.

The Panel found that the issues of detail raised by the submitters were well argued and genuinely held, however they were disconnected to the rezoning of the land and beyond the scope of the Panel. The matters before the Panel were not the redevelopment of the land but rather whether the Amendment itself can be supported. The Panel acknowledged the considerable effort and contribution to the local environment and community made by the submitters.

The Panel urges further dialogue between Council as the landowner and neighbour, and the submitters and encourages all parties to work together towards a solution on ongoing management, landscaping, fencing and contamination issues associated with the development of the sports ground.

Environmental Implications

The rezoning of the subject land has been supported by the Panel and is suitable for recreational purposes and public open space. This Amendment gives effect to the strategic planning for this part of Lara.

Financial Implications

There are no ongoing financial implications for Council arising from this Amendment.

Policy/Legal/Statutory Implications

The rezoning of the subject land is consistent with State and local planning policy, will bring the zoning into consistency with other sports grounds in Lara and Geelong, will correctly zone the land according to the Victoria Planning Provisions, and will recognise its ownership, use and development for public open space purposes.

Officer Direct or Indirect Interest

In accordance with section 80(c) of the Local Government Act no Council officers have any direct or indirect interest in the matters to which this Amendment relates.

Risk Assessment

There are not expected to be any risks to Council by proceeding with this Amendment.

5. ADOPTION OF AMENDMENT C220 - REZONING COUNCIL LAND AT 10 AND 18 ALKARA AVENUE & 8-10 MILL ROAD LARA TO PUBLIC PARK AND RECREATION ZONE (CONT'D)

Social Considerations

The site adds to the public open space needs of the Lara community.

The rezoning will recognise the land as much needed sport and recreation facilities in Lara and will assist in supporting community benefit and enjoyment for Lara residents.

Communication

Submitters have been advised of the public release of the Panel's report. They will be notified of Council's determination and the decision of the Minister for Planning.

APPENDIX 5-1 – AMENDMENT DOCUMENTATION

Instruction Sheet

Planning and Environment Act 1987

GREATER GEELONG PLANNING SCHEME

AMENDMENT C220

The planning authority for this amendment is Greater Geelong Planning Scheme

The Greater Geelong Planning Scheme is amended as follows:

Planning Scheme Maps

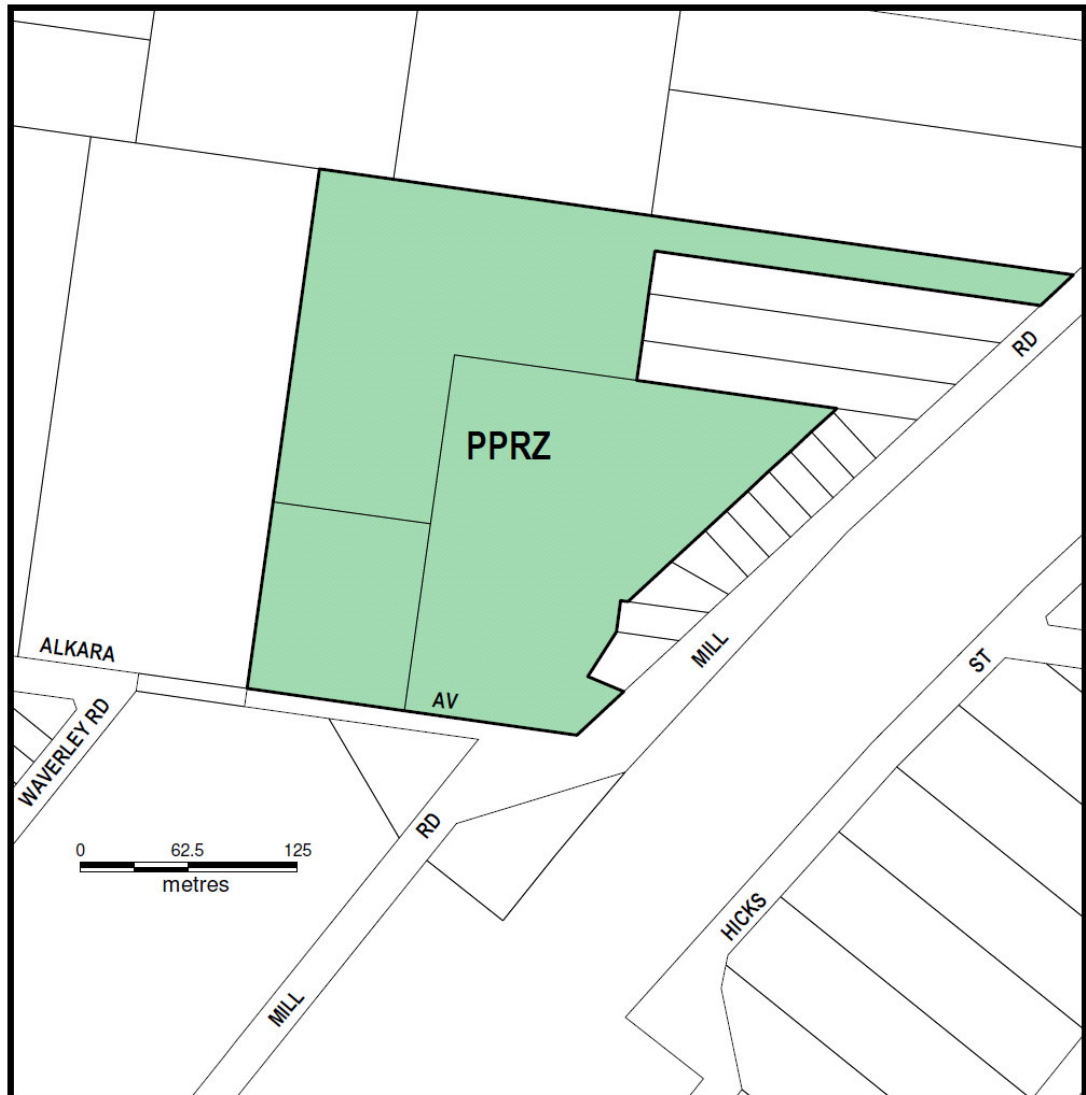
The Planning Scheme Maps are amended by a total of 1 attached map:

Zoning Maps

1. Planning Scheme Map No. 19 is amended in the manner shown on the attached map marked “Greater Geelong Planning Scheme, Amendment C220”.


End of document

GREATER GEELONG PLANNING SCHEME LOCAL PROVISION



Part of Planning Scheme Map 19

LEGEND

 PPRZ PUBLIC PARK & RECREATION ZONE

AMENDMENT C220

PREPARED BY: INFORMATION SERVICES
Statutory Systems
Planning, Heritage and Urban Design
Department of Planning and Community Development

6. CITY PLAN PROGRESS REPORT TO SEPTEMBER 2012

Portfolio: Democracy and Governance
Source: Corporate Services - Corporate Strategy
General Manager: Jeff Wall
Index Reference: Subject/Corporate Management

Summary

- Council at its meeting of 26 June 2012 adopted City Plan 2009-2013, 2012-2013 Update, that outlined the Objectives and Strategies planned by the City over the final year of that four-year period, and the Annual Business Plan Actions planned for 2012–2013.
- This report is the progress report to Council of the organisations achievements against these actions.
- Attachment A details the status and provides commentary against the Annual Business Plan actions. This report has been generated from the CorVu Performance Management System. The key to the status of actions is:

Minor Issue	Yellow	2
Major Issue	Red	0
Not yet Started	White	10
On Schedule	Green	205
Completed	Black ('C' in white font)	9
Total Actions		226

Cr S Kontelj moved, Cr Heagney seconded -

That Council receives and notes the City Plan Progress Report to 30 September 2012.

Carried.

Report

Background

Council at its meeting of 26 June 2012 adopted City Plan 2009-2013, 2012-2013 Update which has been developed within a framework of three strategic directions:

Community Wellbeing

To improve the health and quality of life of all residents of Greater Geelong

Growing the Economy

Securing Geelong's economic future

A Sustainable Built and Natural Environment

The City of Greater Geelong leads the community in sustainable planning and environmental action.

6. CITY PLAN PROGRESS REPORT TO SEPTEMBER 2012 (CONT'D)

Discussion

This report and attachment indicates the status of the actions in City Plan for the 2012-2013 financial year.

Status and comments are provided for each of the 226 actions within the three strategic directions.

Some significant progress and completions for the quarter include:

Community Wellbeing

Status Summary:

On Schedule	126	Completed	7	Major Issue	0
Minor Issue	0	Not Started	3		

- Council adopted the Windsor Park Master Plan which sets new goals for the future development of the reserve. The master plan looks at ways to improve the reserves appearance, pedestrian links and traffic circulation. Major recommendations in the plan include upgrading pedestrian entrances, pathways and crossings, parking and traffic circulation, playground equipment and a redevelopment of the North Shore Multi-purpose Clubrooms. The master plan will most likely be implemented over the next 10-15 years.
- Planning is well underway for a number of sport and recreation reserve and facility upgrades. In some cases design works have commenced, however, the majority will have design and/or construction on start from the second quarter of the financial year. Construction at McDonald Reserve pavilion and civil works at Shell Road Reserve are progressing well.
- The Corio Norlane Structure Plan was adopted in July. The Plan sets a vision and strategic framework for land use and development in Corio and Norlane. The Plan has been developed by the City of Greater Geelong working in collaboration with the DPCD.
- A report on the progress of the Domestic Animal Management (DAM) Plan 2008-2012 was presented to Council in August. The DAM Plan has progressed well since implementation commenced in 2008 with only three matters outstanding to date. This is due to the nature and complexity of some actions and because of several unplanned activities such as the introduction of new restricted breed legislation and micro-chipping requirements for pets being advertised for sale. It is intended to bring these forward to the new Domestic Animal Management Plan for 2013 – 2017. These outstanding actions relate to the mandatory de-sexing of cats, the establishment of pet parks and pet selection programs.
- An update on the Leopold Community Hub went to Council in September. The project will now be completed over two stages with the children's services component to be delivered as part of Stage 1 and library, café and youth/multipurpose space components as Stage 2 and to be completed in accordance with the long term financial plan.
- The Children's Week activity program was released and promoted during September. Children's Week will take place in October and consists of approximately 70 events and will involve thousands of children and their families.

6. CITY PLAN PROGRESS REPORT TO SEPTEMBER 2012 (CONT'D)

Growing the Economy

Status Summary:

On Schedule	30	Completed	2	Major Issue	0
Minor Issue	1	Not Started	0		

- A Project Governance Structure for the Yarra Street Pier Reconstruction was endorsed by Council in August to drive the interest in the project with the objective to secure funding from other levels of Government. Terms of Reference for the group were also endorsed. The anticipated cost of the proposed development is \$33m. Council has committed \$5m to build a new pier, along with the Royal Geelong Yacht Club who has pledged \$2.5m. It is proposed to approach other levels of Government for the remaining funds.
- Council endorsed the City of Greater Geelong's first Public Art Strategy titled: 'Connecting people, place and environment – A public art strategy for the City of Greater Geelong' in September. The Strategy, which was subject to extensive engagement, supports diverse forms of public art (programme and collection) as well as current and future maintenance standards. The City's Public Place Art Collection of 320 individual items is currently valued at approximately \$13.5 million.
- In September the Council endorsed the 'Dome Concept' design for the new Geelong Library and Heritage Centre. This was one of three designs put forward by ARM Architecture. Schematic designs and planning are now underway. The Geelong Library and Heritage Centre project is jointly funded with Council contributing \$20M, the State Government \$15M and the Federal Government \$10M.
- The Greater Geelong Planning Scheme Amendment C267 has been prepared to be placed exhibition subject to Ministerial Authorisation. Amendment C267 proposes to:
 - Include the Armstrong Creek Town Centre PSP in the Greater Geelong Planning Scheme (the planning scheme) as an incorporated document.
 - Apply the Development Contributions Plan Overlay (DCPO) to the Precinct, and include the Development Contributions Plan (DCP) as an incorporated document in the planning scheme.
 - Include the Armstrong Creek Town Centre Native Vegetation Precinct Plan (NVPP) in the planning scheme as an incorporated document.
- The Greater Geelong Planning Scheme Amendment C259 has been prepared to be placed exhibition subject to Ministerial Authorisation. Amendment C259 proposes to:
 - Include the Horseshoe Bend Precinct Structure Plan (PSP) in the Planning Scheme as an incorporated document
 - Apply the Development Contributions Plan Overlay (DCPO) to the Precinct, and include the Horseshoe Bend Development Contributions Plan (DCP) as an incorporated document in the planning scheme.

6. CITY PLAN PROGRESS REPORT TO SEPTEMBER 2012 (CONT'D)

- Include the Horseshoe Bend Native Vegetation Precinct Plan (NVPP) in the Planning Scheme as an incorporated document.
- Include land required by Barwon Water for its Pressure Reducing Valves in a
- Public Acquisition Overlay (PAO).
- The Geelong Small Business Festival was held in August. Over fifty information sessions, events and networking opportunities were on offer throughout the month of August at no cost or minimal cost. Event topics included social media and marketing, recruiting and retaining staff, leadership, buying and selling a business and how to develop and grow your business. The festival also offered plenty of opportunities for networking with others.

A Sustainable Built and Natural Environment

Status Summary:

On Schedule	49	Completed	0	Major Issue	0
Minor Issue	1	Not Started	7		

- A Climate Change Adaptation Toolkit has been developed in partnership with RMIT University and NetBalance. The Toolkit has been developed to guide council staff in considering and responding to the risks of climate change and supports robust strategic planning to manage the complexities and uncertainty of climate change impacts.

The Toolkit will be launched on Thursday 25 October 2012 to State and Local Government, research and other organisations currently considering the impacts of climate change to their business/services/community. Training in the use of the Adaptation Toolkit is expected to be available towards the end of 2012-2013.

- The City recently presented to Council's in south west of Victoria as part of the Climate Resilient Communities in the Barwon South West Program. The presentation informed other Council's of CoGG's climate change adaptation process undertaken to date and assisted with building the capacity of other Council's in the area of climate change adaptation planning. RMIT also invited CoGG to speak at a climate change adaptation networking group. The group consisted of State and Local Government representatives and research organisations. The feedback from this presentation indicated that Geelong is demonstrating leadership in the area of climate change adaptation.
- As part of the ecoCHALLENGE the City is working to reduce energy use and greenhouse emissions in our operations to help reduce our environmental footprint. Greenhouse actions this quarter have included:
 - The *Community Sustainability Program* is a City of Greater Geelong endorsed program that offers Geelong residents a range of energy and water saving products including; solar electricity, solar hot water, LED lighting, insulation, rain water tanks and more at a competitive price.

6. CITY PLAN PROGRESS REPORT TO SEPTEMBER 2012 (CONT'D)

- After having gone through an extensive Registration of Interest process, EnviroGroup has been selected to deliver the program for a minimum of two years and are aiming to have a retail outlet to support the Geelong program. The program will be the first of its' type for the City and provides an excellent opportunity to extend on the work undertaken as part of the ecoCHALLENGE into the community.
- The Sustainability Unit has worked closely with environmental consultants to prepare corporate emissions data to be submitted as part of CoGG's reporting requirement under National Greenhouse and Energy Reporting (NGERs). All energy (electricity & gas) and fleet related emissions have been verified and consolidated in conjunction with landfill related emissions to be reported on for the 2012-2013 financial year.
- Site maintenance at the ReGreening Site at Newtown has been undertaken as part of the sites establishment period. During this stage it is important that weeds and other pests are kept to a minimum to ensure the site thrives as a carbon sink.
- At the meeting of Council (11th September), City of Greater Geelong Councillors agreed to adopt a new Sustainable Building Policy. The policy sets out minimum sustainability standards for council's new buildings, renovations and retrofits of existing buildings, building maintenance and minor upgrades.

The Policy outlines various design, construction and operational techniques that will result in improved energy efficiency, reduced greenhouse gas emissions, water conservation, reduced natural resource consumption, increased re-use and recycling, waste avoidance, pollution prevention and enhanced biodiversity.

The changes will not only reduce the City's impact on the environment but also provide economic benefits and reduce the overall building costs. The city will also join the Green Building Council of Australia to access staff training and valuable sustainable building information resources.

- Finishing touches are now being made on the major water recycling project in Eastern Park, in time to be completed and the area reopened to the public later this year. The stormwater harvesting project will take the form of a man made lake in Eastern Park, which will be designed to look like a natural part of the landscape. The project will save approximately 30 million litres of mains drinking water a year, recycling stormwater and using it to maintain the Geelong Botanic Gardens. The Geelong Botanic Gardens is in the top five water users for the City, and this project will be able to supply around 90 per cent of the gardens' water demands.
- The 'Rethink Your Rubbish' program continues to be a success with a number of initiatives held during the last quarter. A free boot load voucher was also included in this year's rate notice. The community have also been notified of new items that were added to the list of items accepted in the household recycling collection.

6. CITY PLAN PROGRESS REPORT TO SEPTEMBER 2012 (CONT'D)

A Chemicals Drop Off Day will be held in November 2012. The chemical collection day helps residents dispose of their old and unwanted chemicals in an environmentally responsible way. Among the types of unwanted household chemicals accepted for disposal are household chemicals, garden chemicals, automotive chemicals, workshop chemicals and other miscellaneous items such as extinguishers, gas cylinders up to 9kg, swimming pool chemicals and mercury batteries.

Environmental Implications

There are several actions under the Sustainable Built and Natural Environment Strategic Direction within City Plan that aim to increase the use of public and active transport within the municipality, reduce the organisation's environmental footprint, enhance and protect our natural areas, and develop a Climate Change Adaptation Strategy.

Financial Implications

The City's Annual Budget provides the Resource Plan to support the initiatives identified within the adopted Annual Business Plan.

Policy/Legal/Statutory Implications

The City's external auditors will undertake a Performance Audit of the planned Key Strategic Activities and prepare a report as part of the 'sign off' of the Annual Accounts.

Officer Direct or Indirect Interest

There is no conflict of interest to be disclosed.

Risk Assessment

The risks arising from the Actions are managed within the framework of the City's adopted Policies, Procedures and Risk Management strategies.

Social Considerations

Several of the actions identified within City Plan are aimed at improving the quality of life for the residents in the City of Greater Geelong. This is particularly the case for actions within the Community Wellbeing Strategic Direction.

Communication

The outcomes arising from the Performance Audit will be published in the City's Annual Report for 2012-2013 that will be submitted to the Minister for Local Government.

Description	Completion Date	Status	Comments
Strategic Direction: Community Wellbeing			
Outcome: Improved healthy eating and physical activity			
Best Start Program - improving the health, development and wellbeing of children from birth to school age		OnS	The Annual Report for 2011-2012 has been completed and submitted to the Department of Education and Early Childhood Development. Key projects have been funded and implemented. Review of action plan and development of a new 3 year strategic plan has been scheduled for early 2013.
National Partnership Agreement on Preventative Health program		OnS	The program is progressing well with contacts and introductions being made within schools and workplaces within the LGA. Progress reports are being presented to the Governance group.
Regional Football (Soccer) Strategy implementation		OnS	First disbursement has been made to both clubs.
Playground Development Program			
Barwon Valley Fun Park - Stage 2 - playground upgrade		OnS	Currently awaiting confirmation on concept design works and scope clarity.
Early childhood centre-based playground renewal project		OnS	Charter currently being developed.
Pettitt Park Playground, park and amenities upgrade		OnS	This project is currently at the consultation and investigation Stage.
Playground Development Program implementation		OnS	Assessments and evaluations for this project will commence shortly.
Steampacket playground replacement project		OnS	Project is underway and on schedule.
Recreation Facility Upgrades			
Bareena Bowling Club clubroom renovation		OnS	Waiting on project details form Bareena Bowling Club, regular contact has been made.
Barwon (Grovedale) Soccer Club clubroom replacement		OnS	Builder has been appointed. A permit is being finalised for commencement on site in early October.
Barwon Grove Golf Club redevelopment		OnS	A meeting was held with the club last week, now waiting on the quotation agreements to be returned.
Barwon River Trail Realignment at Queens Park		OnS	Confirmation on Cultural Heritage and Native Vegetation requirements complete. Quotes for path works to be sought.
Barwon Rowing Club clubroom fit out		OnS	First instalment has been disbursed to the club.
Bell Post Hill Bowls Club amenity improvements		OnS	First instalment has been disbursed to the club.
Bell Post Hill Football, Cricket and Netball Club improvements		OnS	Club seeking engineering advice to bridge water main through the site. Works slightly delayed.
Belmont Bowls Club clubroom improvements		OnS	First cheque to be disbursed shortly.
Corio Sporting Club clubroom upgrade		C	Project is complete.
East Belmont Saints Baseball Club infrastructure works		OnS	East Belmont Saints Baseball Project is currently at the Consultation and Investigation Stage.
Elcho Park Golf Course track improvements		OnS	This project is scheduled to begin mid November, weather permitting.
Elcho Park Golf Course Wash bay		OnS	Projected start over Christmas break.
Geelong Bowls Club synthetic rink upgrade		OnS	Currently awaiting the project details form from the club to progress further.
Geelong Cement Lawn Bowls Club kitchen refurbishment		OnS	First instalment cheque will be dispersed shortly.
Geelong Rowing Association riverside project		OnS	Club awaiting approval for project from CCMA.
Guild Cricket Club clubroom redevelopment		OnS	Works to begin on site next quarter.
Hamlyn Park Reserve pavilion improvements		OnS	A builder is to be appointed and works are to begin on site in October.
Highton Reserve pavillion upgrade		OnS	A Charter has been completed, Scope established and Design commenced.
Kingston Park infrastructure upgrades		OnS	Awaiting final Council endorsement of Management Plan (expected late 2012).
Lara Sporting Club development		OnS	Charter and funding agreement being developed for approval and signing. Sporting Club currently preparing works scope and cost estimates.
Leopold Memorial Park Master Plan implementation		OnS	Cricket nets fence posts to be installed. Tennis pavilion addition concept design completed. Additional tennis fencing works commenced.
Manifold Heights Cricket Club clubroom redevelopment		OnS	The verandah construction has been completed, along with the kitchen and toilet upgrade which is currently at Handover Stage. The change room upgrade is now at the Consultation Stage.
Marshall Cricket Club practice facility improvements		OnS	First cheque has been disbursed to the club.
McDonald Reserve clubrooms upgrade		OnS	Construction is progresing well inspite of the weather conditions.
Memorial Reserve toilet upgrade		OnS	Charter is currently being developed.
Newcomb Football and Netball Club shower facility upgrade		OnS	Charter is currently being developed.

Description	Completion Date	Status	Comments
Osborne Park spectator viewing improvements and oval drainage improvements		OnS	Charter has been approved. Access road asphaltting and drainage works are to commence shortly.
Portarlington Recreation Reserve sports change facilities		OnS	The Portarlington Netball Facility Project is currently at the Preliminary Design Stage.
Shell Road Reserve Master Plan implementation		OnS	Civil works have started and are progressing well.
Shell Road Reserve soccer storage facility		OnS	Charter is currently being developed.
Simonds Stadium turf replacement		OnS	Turf replacement will continue at Simonds Stadium over the 2012-2013 period.
Stead Park Softball pavilion concept design		OnS	An architect has been appointed. An on-site meeting has also occurred.
Surfside Tennis Club clubrooms upgrade		OnS	Charter completed. Disbursement to club for net posts and painting. Waiting for final direction from club prior to completing Funding agreement.
Thomson Reserve Master Plan implementation - pavillion upgrade		OnS	Lyons Construction will commence early October.
Recreation Reserve Upgrades			
Belmont Lions netball court resurface		OnS	Club to undertake public consultation. Preliminary designs have been established.
Collendina Reserve cricket practice nets improvements		OnS	Club has finished replacing the chainmesh to the nets.
Collendina Reserve sports lighting		OnS	Charter being developed, design almost complete and now waiting on TXA.
Drysdale Recreation Reserve - Cultural Heritage Management Plan development		OnS	Quotes have been sourced.
Drysdale Recreation Reserve cricket practice nets and storage		OnS	Charter currently being developed.
East Geelong Football Club floodlights		OnS	Project has now been handed over to Capital projects to manage further.
Ervin Reserve Master Plan implementation		C	Council resolved to reallocate funds to another project. Project to be closed.
Evans Reserve improvement works		NS	Awaiting adoption of Evans Reserve Masterplan. Draft plan to go to public comment shortly. Sport and Recreation have advised scope unlikely to be determined before Jan 2013.
Geelong Soccer Club floodlights		OnS	Project is complete, Council to reimburse club with disbursement amount.
Goldsworthy Reserve storage facility construction		OnS	Arrangements to be made for power supply and switchboard upgrades. Will commence works early 2013.
Highton Reserve infrastructure upgrade		OnS	Project Scope has been established, Charter is complete and the electrician has been engaged. BBQ is on order.
Lake Lorne Reserve Master Plan implementation		OnS	All pre-planning work has been completed. Construction is ready to begin as soon as the ground dries and conditions allow for safe vehicle access.
Minor Capital Renewal in the Cheetham Ward		OnS	Funds being allocated to various community projects.
Murghebuloc Cricket Club practice wicket upgrade		OnS	Concrete, fencing and turf works are out to quote. Final scope of works to be decided by the Club and Council when quotes have been received.
Ocean Grove Park electric barbecue installation		OnS	Waiting for funding agreement to be signed and returned from the community group.
Portarlington Recreation Reserve internal road improvements		OnS	This project is currently at the Consultation and Investigation Stage.
Queens Park Caretakers Cottage removal and reinstatement of car park		OnS	Demolition of residence completed. Quotes for works being sourced.
Queens Park netball court resurface		OnS	Club is currently confirming their preference for surfacing and landscaping works. Some works have already been quoted.
South Barwon Cricket Club reserve infrastructure works		OnS	This project is currently at the Consultation and Investigation Stage.
St Albans/Breakwater Cricket Club practice net upgrade		OnS	Club have started works and they are progressing well.
Stead Park Master Plan implementation		OnS	Creek crossing is at Preliminary Design Stage. Toilet block design is being reviewed by engineers and should be complete shortly.
Wandana Heights Tennis Club tennis court construction		OnS	Plans are out for public comment and detail design is being developed.
Waurm Ponds Tennis Club court resurfacing		C	Surfacing works completed. Linemarking complete. Handover in process.
Windsor Park Master Plan implementation		OnS	Scoping of this project to commence shortly.
Swim, Sport and Leisure Upgrades			
Bellarine Aquatic and Sports Centre service road redevelopment		OnS	Works in progress.
Bellarine Aquatic and Sports Centre upgrade and repair to aquatic adventure play equipment		OnS	Plans are to have project finished prior to the end of 2012. Equipment to be taken apart and repainted next month. Slide to be intalled once maintenance work has been finalised.
Concrete replacement program at Kardinia Pool, Lara Pool and Waterworld		OnS	Works to be confirmed due to issue with rubber flooring at leisurelink.

Description	Completion Date	Status	Comments
Geelong Arena Cyclical and Programmed maintenance - 4th year		OnS	Ongoing maintenance responsibilities and management at venue level.
Gymnasium equipment replacement program		OnS	Tender is in, waiting for project sign off. Equipment predicted to arrive early 2013.
Kardinia Pool infrastructure and pool maintenance		OnS	Work will commence early 2013 once season is in full operation.
Leisurelink gymnasium extension		OnS	Charter currently being developed.
Waterworld Precinct Concept Plan		OnS	Brief has been developed and plan is to be advertised shortly.
Outcome: Increased lifelong learning and literacy			
Children's Week activity program		OnS	Program has been released and is currently being promoted.
Engage: Up and At It - youth civic participation project		OnS	Funded projects are tied to specific outcomes.
Geelong Kindergarten Association contribution		OnS	Discussions are ongoing.
Municipal Children's Infrastructure Planning - Stage two		OnS	Draft report for phase one completed by consultant and submitted for final comment by project reference group. Phase two of project to be confirmed.
Playgroup support program for disadvantaged groups and families		OnS	Project reports for 2011-2012 submitted to Department of Education and Early Childhood Development, and Playgroup Victoria. Project activities implemented in accordance with action plan and priority target communities. Future project capacity beyond current financial year is a likely challenge without additional funding.
School Holiday Program		OnS	The September program was highly utilised.
Three-year-old Kindergarten Development Project - Year two		OnS	Key project implementation priorities have been identified for 2012-2013. Current consultation occurring on local gaps in capacity for 3-year-old programs in 2013 amongst kindergarten services in conjunction with Universal Access to Early Childhood Education assessment.
Community Facility Upgrades - Children Services			
Children Services facilities upgrades to meet changing needs and regulations		OnS	Charter being developed and projects prioritised.
National Quality Standards infrastructure and furniture upgrades		OnS	Audits have been conducted against the requirements of the National Quality Standards and our current inventory. Lists of required purchases are currently being developed. Expecting to commence the quotation process shortly.
Whittington Primary School kitchen upgrade		OnS	On schedule.
Family and Children's Hubs			
Barwon Heads Children's Hub development		OnS	Site confirmed. Terra Culture engaged, field survey works due shortly. Feature survey completed.
Grovedale Integrated Children's Centre - design and construction		OnS	Traffic study and site survey completed. Scheduling stakeholder meetings.
Leopold Community Hub - detail design and construction commencement		OnS	Charter being developed. Dates to be finalised once design contract is locked in.
Ocean Grove Integrated Children's Centre construction		OnS	Construction tender awarded to Lyons Constructions. Playground relocated. Access arrangements made with Civil company working on car parking etc.
Windsor Park Children and Family Hub development		OnS	Awaiting outcome of funding application.
Libraries			
Geelong Regional Library contribution		OnS	Payment of City of Greater Geelong's contribution for first quarter of 2012/13 financial year completed.
Waurm Ponds Library furniture, fittings and equipment		C	Project completed.
Outcome: Liveable neighbourhoods			
CC TV installation in Belmont		OnS	Majority of infrastructure has been installed. Awaiting power and WiFi connections. Project well underway.
Councillor Community Grants Program		OnS	Grants currently on hold due to Council Elections - Caretaker Period.
Grants to support Community Arts		OnS	Main round of Festivals Arts Program 2012/13 completed and applicants notified of outcomes.
Grants to support Community Festivals		OnS	Main round of Festivals Grants Program 2012/13 completed and applicants notified of outcomes.
Lara RSL upgrade		OnS	Funding has been provided to the RSL to fit Dehumidifiers
Ocean Grove Community Garden support		OnS	Project commenced.
Senior Citizens Week		OnS	The Seniors Festival Geelong is almost half way through its extensive program of over 100 events. So far the program has been fabulously successful. The format has also been put forward for a program award at the LGPro A&DS annual presentation night.

Description	Completion Date	Status	Comments
Arts and Cultural Projects			
Arts and Culture Strategy (Creativity) renewal		NS	Project to commence shortly.
Arts and Culture website development		NS	Project to commence shortly.
Connecting Identities Mouth to Mountain II		OnS	Funding avenues are being explored.
Courthouse Youth Arts support		OnS	Department attendance at Courthouse Arts Board strategic planning day. Ongoing advice and support being provided.
Community Events			
Cloverdale Community Centre		OnS	On schedule.
Community Carols (Corio)		OnS	On schedule.
Lara Food and Wine Festival		OnS	Application forms forwarded to organisers, now awaiting response.
Lara Secondary College Youth Festival		OnS	On schedule.
Ocean Grove Music Festival		OnS	On schedule.
Ocean Grove New Years Eve		OnS	On schedule.
Ocean Grove Park Carols by Candlelight	Oct-12	C	Payments finalised.
Rosewall Neighbourhood Centre - "Going Potty" Festival		OnS	Application forms forwarded to organisers for the festival in January 2013, now awaiting responses.
Community Facility Upgrades			
Belmont Senior Citizens - kitchen upgrade		OnS	Charter currently being developed.
Community hall upgrades - Centenary Hall entrance design and construction and signage upgrades across a number of halls		OnS	Designs currently being prepared.
Disability access program - Yooringa Senior Citizens accessible toilet upgrade, Whittington Senior Citizens disabled toilets and improving accessibility		OnS	Yooringa Senior Citizens completed. Whittington works have been awarded.
Indented Heads Hall renovation		OnS	Initial project meeting to occur next quarter.
Senior Citizen Centre kitchen upgrades to meet regulation standards		OnS	Kardinia kitchen design almost complete and will be out to tender next quarter.
West Town Hall forecourt upgrade		OnS	Concept plan has been developed and will be used in stakeholder consultation which has now commenced.
Domestic Animal Management Plan			
Animal pound upgrade to meet new code of practice		OnS	Charter being developed, design Commenced.
Domestic Animal Management Plan 2012-2016 implementation		OnS	The Domestic Animal Management Plan 2013-2017 is to be prepared by Council every four years and is a requirement under the Domestic Animals Act (1994). The development of the draft plan for 2013-2017 has commenced with an initial survey to community in June 2012. A range of data has been gathered from Animal Behaviourists, staff experiences and observations, and community responses to obtain information to be used in the preparation of a draft plan to be presented to Council early in the New Year. The aim of the plan is to encourage compliance, improve community safety and identify actions that will assist the community in being responsible pet owners. Project is on schedule for final adoption in the New Year.
Multicultural Action plan			
Diversitat funding		OnS	Funding contribution yet to commence - awaiting funding application before processing.
Multicultural Action Plan implementation		OnS	Disbursement to Macedonian Community of Geelong.
Multicultural Policy development	Nov-11	C	Diversity Policy approved November 2010 and Multicultural Action Plan 2011-2014 adopted November 2011.
Neighbourhood Houses			
Grovedale Neighbourhood House support		OnS	Classes and programs established and are running 7 days per week. Quarterly newsletter is the 'Grovedale Grapevine'.
Support to Neighbourhood Houses		OnS	Funding contributions have commenced.
Public Toilet Block Upgrades			
Lt Ryrie Street car park public toilet upgrade		OnS	Designs have commenced.
Toilet Block Renewal / Replacement Program		OnS	Drawings have been completed.
Streetscapes Improvement Works			
Amenity upgrade at Old Post Office corner		OnS	Charter currently being developed.
Corio ward roundabout upgrades		OnS	Projects commenced. Three roundabouts are to be upgraded, two required new kerbing (complete) with one requiring asphalt works (complete) and all three require landscaping (two already completed).
Detroit Crescent shopping strip upgrade		OnS	Charter currently being developed.
Donnybrook Avenue shopping strip upgrade		OnS	Charter currently being developed.

Description	Completion Date	Status	Comments
Pakington Street public seating		OnS	Charter currently being developed.
Vines Road, Hamlyn Heights streetscape and amenity improvements		OnS	Drawings are complete.
Whittington Community Building and renewal			
Whittington community building and engagement		OnS	'Whittington Voice' monthly newsletter has been produced and distributed.
Whittington community renewal	Sep-12	C	Project completed.
Whittington Link landscape maintenance		OnS	Some tree planting has taken place.
Youth Events and Programs			
Youth events including SKAART Festival, Spud Fest 2013, Geelong Impetus Youth Awards		OnS	Planning underway.
Youth programs including Youth Action Teams, L2P Project, SSAGQY Project, Youth Centres and Activities, Regional Youth Strategy development, Piercing Truth Quarterly Magazine and Multicultural Youth Development		OnS	The 'Piercing Truth' youth magazine is now renamed 'Switch'.
Strategic Direction: Growing the Economy			
Outcome: Plan and develop the Nat Transport and Logistics Precinct			
Freight and Logistics Gateway project		OnS	Steering Committee established with key stakeholders. Project progressing.
Geelong Ring Road Employment Precinct design and implementation		OnS	Progressing to schedule.
Outcome: Development of the cosmopolitan heart			
Cruise ship visits 2012-2013		OnS	One confirmed cruise ship visit in February 2013.
Eastern Beach Master Plan implementation - heritage asset rebuild (bluestone kerb and channel)		OnS	Project to renew bluestone kerb and channel currently out for quotation.
Economic Development - industrial development support		OnS	Project supporting industrial development for manufacturing and subsidiary sectors across Geelong.
Geelong Central City Management programs and activities		OnS	Programs and activities are on schedule to be delivered according to plan.
Geelong Library and Heritage Centre - detail design and quantity surveying		OnS	Concept design complete and awaiting Council endorsement.
Arts and Culture			
Belmont area public art project		OnS	Draft project scope completed for review.
Clifton Springs public art project		OnS	Project to commence in November 2012.
Courthouse Arts - Police Lane Street Art Project		OnS	Project on schedule for completion early 2013.
Cowie ward public art project		OnS	Project to commence in November 2012.
Geelong Art Gallery contribution		OnS	Quarterly invoice for Geelong Gallery contribution received and has been processed for approval and payment.
Geelong Art Gallery program development and PA system		OnS	Scope of work is required to be investigated.
Old Courthouse - entrance artwork		OnS	Project to commence in November 2012.
Outcome: Managed Growth			
Business events support		OnS	August completion of Geelong small Business Festival, ongoing support of Business Network Breakfast and the Geelong Chamber Retail Mentoring Program, includes support of export activities pending support for Golden Plate Awards, VECCI Golf Day, and Regional Living Expo 2013.
G21 Agribusiness Forum		OnS	Budget has been transferred, project progressing.
G21 contribution		OnS	Payments are being made to schedule.
Geelong Manufacturing Council contribution	Aug-12	C	Final payment complete.
Lara Chamber of Commerce contribution	Oct-12	C	Payments complete.

Description	Completion Date	Status	Comments
Lara Town Centre expansion project		OnS	Contracts between parties signed.
Skilled migration program		OnS	Council resolved to undertake roll of RCB in September. Council providing services as per previous period until gazettal in February 2013.
WiFi Hotspot Expansion project		OnS	Project on schedule.
Armstrong Creek			
Armstrong Creek development contribution plans administration		OnS	Progressing according to schedule.
Armstrong Creek East Neighbourhood Activity Centre pavilion construction		Min	The project has been delayed due to ongoing work regarding the delivery model and future governance arrangement for such a facility. A report has gone to Council to commence EOI process. The project will now go through an expression of interest process to determine potential private sector involvement and additional funding. Recent work has fast tracked the preparation of building plans and preliminary costing.
Armstrong Creek planning and infrastructure implementation		OnS	Planning for the Armstrong Creek Urban Growth Area is progressing well, with the Precinct Structure Plans and Development Contributions Plans (PSPs and DCPs) for both the Town Centre and Horseshoe Bend Precincts expected to be on public exhibition late 2012 / early 2013. The Armstrong Creek West Precinct Structure Plan and Development Contributions Plan is expected to be approved by the Minister in late 2012.
ICT Cluster			
Employment growth through cluster facilitation		OnS	Working across BioGeelong ICT agribusiness food cluster Geelong Manufacturing Council to support economic development and jobs growth.
ICT Cluster support		OnS	Completed the recent entrepreneurship conference and innovation competition. Program of education in place for the next twelve months to improve the take up of ICT by school students. The Information Technology Research Development and Commercialisation strategy funded by Regional Development Australia is scheduled to be complete early 2013.
Outcome: Growing the Economy - Other Actions			
2013 Australian International Airshow		OnS	Commencing planning for the Chalet. Recommendation memo currently being drafted for presentation to management.
2013 Australian Masters Games		OnS	First year payment. Event is in October 2013, planning continues.
Conference Marketing and Delegate Boosting programs		OnS	Flyers and other material has been generated for the Rotary 2013 conference.
Geelong Major Events funding		OnS	Management of Geelong Major Events funding is on track based on funding commitments made by the Geelong Major Events Committee.
Provide for tourist information and administrative support centres within the Geelong region		OnS	The Centres continue to be profiled through the state structure in relation to the Geelong Visitor Information Centre's submission in the 2012 Victoria Tourism Awards. Results on this award submission will be provided at a ceremony being held on 19 November 2012. A monthly familiarisation tour was held for all volunteers in the Bellarine region in August and also in Melbourne in September. A report has been produced on the Economic Impact of the Geelong Visitor Information Centres from surveys handed out to visitors which has provided pleasing results. The amalgamation of the Geelong Visitor Information Centres (Waterfront and National Wool Museum) into one centre with access from Customs Park has been approved by Heritage Victoria with further works to now be completed by Council's Capital Projects Unit.
View of Geelong historical marker		OnS	Project due to commence in November 2012.
Strategic Direction: Sustainable Built and Natural Environment			
Outcome: Increased use of public and active transport			
Bicycle infrastructure program		OnS	Programs underway to install minor treatments. Works at Boundary Road and Port Road VR. Signage/wayfinding to be installed on major routes ongoing. PPN Grovedale includes bike access. Bike path resurfacing ongoing program, audits undertaken.
Building Bellarine Connections		OnS	Funding received, project proceeding.
Central Geelong Night Bus Service		OnS	Passenger numbers are not quite meeting predicted forecasts however service is constantly being reviewed and various advertising is being undertaken to promote service.
Central Geelong Park and Ride shuttle service		OnS	Advertising is constantly being looked into to further promote this service.

Description	Completion Date	Status	Comments
Greater Geelong Cycle Strategy implementation		OnS	Currently investigating end-of-trip facilities for cyclists in Central Geelong, working in partnership with Deakin. Have met with bike parking firm from Brisbane to audit proposed sites, discussions with Deakin are ongoing. Recently investigated opportunities at the Civic Car Park as well as additional bike racks/parking elsewhere in Central Geelong. Decision to be made on preferred site following next meeting with Deakin. Also bringing together a project group to develop a broader wayfinding signage project.
Ocean Grove / Barwon Heads shuttle bus		OnS	On schedule.
Footpaths			
Ceres footpath project		OnS	Design brief and extent of works pending based on budget.
Footpath renewal program		OnS	Program is ahead of schedule.
Ritchie Blvd footpath replacement		OnS	Detailed design in progress to enable project to be tendered early 2013.
Outcome: A reduction in the organisation's environmental footprint			
Clean Energy - buildings plant and equipment upgrades		OnS	Funding agreement received and equipment on order.
Green Our Streets - Corio ward tree planting		OnS	Project is currently in planning stage.
Greenhouse Reduction Local Action Plan		OnS	Contribution to Geelong Sustainability Group to assist with Sustainable House Day activities.
Tree planting, establishment and aftercare		Min	Contract to be advertised separately for tree planting, establishment and aftercare.
Waste Projects			
Drysdale Landfill - replacement of amenities building		OnS	Charter and concept plans are currently being developed.
Drysdale Quarry - investigation as future Landfill		NS	Project has not commenced.
Greenwaste site setup costs - Barro Group Quarry		NS	Lease negotiations well advanced however not quite finalised. Setup works therefore unable to commence.
Investigation of possible expansion of Point Henry (Moolap) Transfer Station		NS	Project has not commenced.
Resource Recovery Centre feasibility study		NS	Project has not commenced.
Waste education program and initiatives		OnS	Initiatives have commenced however more are to come.
Water saving initiatives			
Geelong Botanic Gardens irrigation project		OnS	Contract awarded. Stage one of works to commence this month.
Hume Reserve aquifer recharge and reuse project		OnS	Project has been deemed as not viable and will close. Design work will be finalised if Council wish to explore this project in the future.
Rippleside(Weddel) stormwater harvesting project		OnS	Detail design complete. Preparing for tender.
Water restriction program		OnS	Water budgets have been prepared for the Summer 2012/2013 season.
Outcome: Agreed standards for sustainable development are in operation			
Progress development of the Environmental Sustainable Development Policy		OnS	Consultant appointed. Advisory Committee meetings undertaken. Completed first stage of Council engagement. Community consultation to begin mid October. Stakeholder workshops to be held in late November.
Support the use of Infrastructure Development Guidelines by the development industry		OnS	City Development working with internal departments to ensure the guidelines are adhered to.
Outcome: The climate change adaptation strategy is established			
Climate Change Adaptation Strategy implementation		OnS	The annual report of last years climate change actions across the organisation is being assessed. Workshop held with staff who have responsibilities in relation to Strategy priority work areas. Project Plan for 2012/2013 being prepared with cross council working Group. Report will be produced compiling 2011/2012 actions undertaken and actions for 2012/2013. Draft 2012/2013 Strategy Progress Plan has been developed which includes 16 actions.
Drought Recovery			
Significant tree watering project		NS	Program will commence in warmer months.
Sports ground renovation program		OnS	Charter currently being developed.
Future Proofing			
Future Proofing Geelong project implementation		OnS	Project is on schedule.

Description	Completion Date	Status	Comments
Outcome: Enhancement and protection of natural areas			
Assessment of CoGG's biodiversity assets		OnS	EOI to be advertised shortly.
Buckley Park staircase planning and design		OnS	Meeting with consultant has been organised to provide advice regarding the location of the staircase. A Cultural Heritage Management Plan will be required after the location of the staircase is finalised.
Clifton Springs coastal erosion mitigation works		OnS	The consultant Cardno has delivered an initial report on erosion protection options. Further detailed design work is being commissioned for the access track and sea wall.
Coastal and conservation reserves and infrastructure maintenance		OnS	On schedule, some minor delays due to weather conditions.
Contribution to the Geelong Environment Council for Barwon River upgrade		OnS	First invoice received. Currently being processed.
Council environmental reserves maintenance and improvement works		OnS	A number of minor works have been undertaken with detailed design work being commissioned for a number of more substantial works, including the construction of groynes at The Dell and a beach access track at Clifton Springs. Detailed design of the groynes at The Dell are now complete and a procurement process is about to begin.
Eastern Park tree planting		OnS	Plants are being purchased and planting plan is being prepared for 2013.
Friends of Buckley Falls contribution		OnS	Awaiting invoices.
Geelong Saleyards Conservation Management Plan works		OnS	Final stage works are in planning and are expected to begin shortly.
Mt Brandon Master Plan implementation		OnS	Council has endorsed a public consultation phase. Final endorsement likely to be in December. Cultural Heritage Management Plan is currently being undertaken. On-ground implementation will begin early next year.
Parks and reserves maintenance		OnS	Program on schedule
Protection of Nationally Significant Roadsides program - CoGG endangered plants		OnS	Currently investigating appropriate physical protection for Old Melbourne Road and Peak School Road.
Stewarts Reserve (Armstrong Creek) Management Plan - biodiversity and fire protection		OnS	Consultant appointed to prepare plan. Workshop organised for 12 October 2012.
Tree Inventory System - data collection		OnS	Majority of trees have been logged. Details are being added by Council staff.
Heritage Projects			
Indented Head heritage study		OnS	Project brief prepared and communication made with community groups.
Investigation of heritage operation for Geelong to Ballarat railway line		NS	No action has been taken at this stage
St Leonards heritage signage		OnS	Charter currently being developed.
Water Programs			
Geelong Healthy Waterways program		OnS	Awaiting designs for Gross Pollutant Traps (GPT) for Corio and have yet to begin works for GPT at Drysdale and Belmont due to wet weather.
Stormwater Quality Management Plan implementation		OnS	The design for Drysdale Gross Pollutant Trap has been completed, now awaiting costings before finalising construction with the City's construction unit. Discussions to be held regarding Corio GPT's. Belmont GPT detailed design and investigation yet to commence.
Water Quality Programs		OnS	Works have begun at waterbodies and creekliens, including fencing, weed and rabbit control.
Outcome: Sustainable Built and Natural Environment - Other actions			
Bridge upgrades - major renewal works		OnS	Demotts Road culverts construction underway. Actions have commenced on various bridges.
Brougham Street drainage works (NESP development)		NS	No agreement yet from DPCD or indication of timing for building development on station site.
Drainage design and construction program		OnS	Projects currently being designed and programmed. No expenditure as yet.
Drysdale Drainage Mitigation Works (Stages 1 - 5)		OnS	Works commenced in August and are well underway ahead of schedule. Notification to owners and occupiers ongoing.
Kerb and channel renewal program		OnS	Program has commenced and is well underway.
Roads - construction and design including local roads, Federal Roads Program and Vic Funded works		OnS	Program commenced and ahead of schedule.
Special rates and charges to carry out roads, footpaths, kerb and channel, and drainage works		OnS	The Terrace shoulders tendered. Manton Road and Wood Street Declared, The Avenue Intention, Prospect Lane Intention note all declared will proceed this financial year and are included in budget.

City Plan Council Report 2012/13
For Quarter Ending: Sep 2012

Description	Completion Date	Status	Comments
Traffic management - investigation, design and construction		OnS	All projects are on design and construction programs for completion.
End of Report			

7. ROLE OF MAYORS, COUNCILLORS AND CHIEF EXECUTIVE OFFICERS IN EMERGENCY MANAGEMENT

Portfolio: Transport & Infrastructure/Parks & Gardens –
Source: City Services - Emergency Management & Fire
Prevention Unit
General Manager: Gary Van Driel
Index Reference: Subject: Emergency - Fire; MEMPlan

Summary

- This report informs Council on two guides recently released by the Municipal Association of Victoria (MAV) that outline the roles and responsibilities of Chief Executive Officers (CEO), Mayors and Councillors prior to, during and following an emergency event;
- The guides were developed by the MAV as part of the MAV's Improving Emergency Management in Local Government program – Capability Building project which aims to develop tools, resources, programs and activities that improves the local government sector capability, capacity and performance in emergency management;
- The guides have been developed as a resource that:
 - Explains the municipal role in emergency management
 - Defines the role of the elected officials, the Chief Executive Officers (CEOs), senior officers and other staff;
 - Provides a role statement to guide and support their actions
- These guides have been included within the 2012 update of the Municipal Emergency Management Plan (MEMPlan);
- The MEMPlan is a document that is developed and maintained by the multi agency Municipal Emergency Management Planning Committee. Both the Committee and the development of the MEMPlan are statutory requirement along with the appointment of a Municipal Emergency Resource Officer (MERO) under the Emergency Management Act 1986;

Cr Nelson moved, Cr Macdonald seconded -

That the report be deferred.

Carried.

8. BARWON REGIONAL WASTE MANAGEMENT GROUP - THREE YEAR BUSINESS PLAN

Portfolio: Environment & Sustainability
General Manager: Gary Van Driel
Index Reference: Subject: Environmental Management - Barwon Regional Waste Management Group and Waste Strategies

Summary

- Regional waste management groups across Victoria are required by legislation to prepare a three year business plan to guide their operations. This business plan is consistent with the broader State Government objectives in waste reduction and requires approval by the Minister for Environment and Climate Change to legitimize the operations of each group.
- Member Councils, while not required to approve this plan, have input through a consultation process involving the Council nominated directors to the Board of the Region and Council waste management officers.
- The Barwon Regional Waste Management Group Business Plan 2012-13 to 2014-15 has now been finalised and approved by the Minister.
- The Plan identifies the four key target areas of:
 - reduced waste and increased resource recovery
 - organics recovery
 - increased community engagement, and
 - sustaining core functions, andlists fifteen strategies of which some seven may be of direct interest to this Council. These are listed in the body of this report. A copy of the Plan has previously been circulated to Councillors and may be accessed at www.brwmq.vic.gov.au.
- Council's governance and audit processes rely upon the annual endorsement of this Plan to formally support the actions of the Group and in particular the Council's annual contribution to the Barwon Regional Waste Management Plan Annual Program.
- This Program includes a list of specific waste management projects, as outlined on pages 16 and 17 of the Plan. The total value of the program for 2012/13 is \$125,000 with the City's contribution of \$93,000. This amount has been allocated in the current Council budget.
- Prior to the payment of Council's contribution the Group will be required to provide a detailed status report of project actual costs and progress from the previous year and complete a Council funding agreement.

Cr Richards moved, Cr E Kontelj seconded -

That Council endorse the Barwon Regional Waste Management Group Three Year Business Plan 2012-13 to 2014-15.

Carried.

8. BARWON REGIONAL WASTE MANAGEMENT GROUP - THREE YEAR BUSINESS PLAN (CONT'D)

Report

Background

Regional waste management groups across Victoria are required by legislation to annually prepare a three year business plan to guide their operations. This business plan is consistent with the broader State Government objectives in waste reduction and requires approval by the Minister for Environment and Climate Change to legitimize the operations of each group.

The Barwon Regional Waste Management Group member Councils, while not required to approve this Plan, have input through a consultation process involving the Council nominated directors to the Board of the Group and Council waste management officers.

The Barwon Regional Waste Management Group Business Plan 2012-13 to 2014-15 has now been finalised and approved by the Minister. A copy of the Plan has previously been circulated to Councillors and may be accessed at www.brwmg.vic.gov.au.

The Plan identifies the four key target areas of:

- reduced waste and increased resource recovery
- organics recovery
- increased community engagement, and
- sustaining core functions

and lists fifteen strategies, the following seven of which may be of direct interest to this Council:

- review of the Regional Waste Management Plan, including a landfilling schedule
- research the opportunity for alternative resource recovery technologies
- identify sites for future alternative resource recovery facilities
- develop a regional resource recovery centre (transfer station) strategy
- increase recyclables recovery from the household kerbside collection service
- deliver comprehensive education programs focussed on resource efficiency, recovery and litter
- facilitate the development of clean fill sites throughout the region.

For each of the strategies proposed actions are identified and include such actions as:

8. BARWON REGIONAL WASTE MANAGEMENT GROUP - THREE YEAR BUSINESS PLAN (CONT'D)

- Education and Promotion
- Maintenance and Operation of Education Centre
- Construction and Demolition/Business Program
- Resource Smart AUSSI Vic Schools
- Community Grants
- Regional Timber Market Development Strategy
- Organics processing at Alvie Landfill Colac – GOSIP project
- Regional Transfer Station Review

The Plan outlines actions and includes operational and program budgets for the three year period. More specifically the Plan includes the budget for the Barwon Regional Waste Management Plan Annual Program. For 2012-13 the total value of this Program is \$125,000 of which this Council is requested to contribute \$93,000. This is the only financial contribution from Council to the Region.

Council's governance and audit processes rely upon the annual endorsement of the Three Year Business Plan to formally support the actions of the Group and to authorise the payment of Council's contribution.

Council's audit process also requires the Region to sign a funding agreement and to provide a detailed status report on the previous year's program prior to payment being made.

Discussion

The activities and strategic direction of the Barwon Region are broadly determined by the State Government Sustainability in Action – Towards Zero Waste strategy, as translated into the Barwon Regional Waste Management Plan. The latest version of this Plan was prepared in 2006 and is now due for review. The Three Year Business Plan provides for an annual review of the Region's activities and strategic direction against the Regional Plan and more specifically sets out the actions to be undertaken in the first year of the Business Plan.

The Business Plan reinforces the Group's position in pursuing waste minimisation and environmental protection best practice and is supportive of Council's recently adopted strategic position to 'focus upon the consolidation of its existing waste services while observing and positioning itself to take advantage of opportunities to process additional waste materials should proven means of processing be identified'.

Consideration and approval of the Business Plan, and in particular the actions in the first year of the Plan, is the single annual formal endorsement process for the Council's involvement as a member of the Regional Group, other than the approval of the Regional Waste Management Plan upon its preparation or review at five year intervals.

8. BARWON REGIONAL WASTE MANAGEMENT GROUP - THREE YEAR BUSINESS PLAN (CONT'D)

The continuation of the close co-operation of the Group and Council is essential to maximise any beneficial environmental outcomes. Approval of the Business Plan will facilitate this.

Financial Implications

Council's 2012/13 annual budget includes an allocation for the contribution to the Group's Annual Program.

Environmental Implications

There are significant environmental benefits to be gained for the Geelong community through supporting this Business Plan. It will assist in promoting best practice in waste management, in particular waste reduction, resulting in a sustainable environment and improved quality of life.

Policy/Legal/Statutory Implications

As indicated above, approval of the Plan is the prerequisite to payment of Council's contribution to the Group's Annual Program. Final payment is also subject to the provision of a report on the previous Program and is formalised through the completion of a Council funding agreement.

Officer Direct and Indirect Interest

No Council officers have any direct or indirect interest in this matter, in accordance with Section 80(C) of the Local Government Act.

Risk Assessment

The Business Plan, in conjunction with the Regional Waste Management Plan and Council's strategic waste and environment plans, provides a strategic direction that minimises the forward planning risk to Council.

In terms of accountability of the Group the Plan outlines the Group's direction for operations and for the preparation and implementation of programs. From this, and the processes involved in the supervision of the actual programs, Council can be confident that the Group is legitimately pursuing its stated strategic direction.

Social Considerations

The Geelong community has shown its support for waste reduction initiatives by embracing the three bin residential collection system and through the various surveys that indicate high levels of satisfaction with Council's waste management initiatives while acknowledging the importance of these services.

Continuing to work with the Barwon Region and assisting with the programs outlined in the Three Year Business Plan will help maintain the current momentum and assist in meeting the community's expectations.

8. BARWON REGIONAL WASTE MANAGEMENT GROUP - THREE YEAR BUSINESS PLAN (CONT'D)

Communication

There are no communications issues as a result of the recommendations in this report.

**BARWON
REGIONAL WASTE
MANAGEMENT GROUP**

3 Year Business Plan

2012-13 to 2014-15

30th June 2012

Table of Contents

Foreword	3
Executive Summary	4
Introduction	5
Barwon Regional Waste Management Group (BRWVG)	5
Legislative Functions and Business Planning	6
Towards Zero Waste Strategy	6
TZW Targets	7
Performance to Date	7
Waste Reduction and TZW Target 1	7
Recovery Rate and TZW Target 3	8
Litter Reduction and TZW Target 4	10
Priorities	11
Summary of Objectives	11
<i>Objectives and Strategies</i>	12
Financials	16
Appendix B – Risk Management	19

Foreword

Message from the Chair

The Barwon Regional Waste Management Group has an exciting future and this Business Plan charts our plans for the next three years.

This Business Plan responds to strategic directions and actions of the Barwon Regional Waste Management Plan. It is consistent with the broader State Government objectives in waste reduction detailed in Sustainability Victoria's Business Plan and the State Towards Zero Waste Strategy.

Member Councils namely the City of Greater Geelong, Borough of Queenscliff, Colac Otway Shire and Surf Coast Shire have been outstanding in their co-operation in achieving our vision of the Regional Waste Management Plan and exceeding the State *Towards Zero Waste* target for municipal waste. Their assistance in working towards best practice in waste management and waste reduction has been invaluable to the Group.

The Barwon Regional Waste Management Group provides a means by which members Councils now plan cooperatively and strategically for continuing improvements in waste minimisation and provision of efficient and effective waste management services.

The Barwon Regional Waste Management Group will continue its lead role in facilitating the diversion of the majority of material generated from the commercial and industrial sectors from entering regional landfills. The Group will strive to become a strategic partner with business and industry in the region over the next three years.

This Business Plan complements the Regional Waste Management Plan and together they provide progress in the direction of achieving our vision of a materials efficient community.

The Group will encourage development of a materials efficient community through facilitating the implementation of the State programs.

The Group promotes the opportunities for the community to work cooperatively and actively to manage environmental issues relating to solid waste management in the Barwon region.

Dir. Andy Richards
CHAIRMAN

Executive Summary

Barwon Regional Waste Management Group (BRWMG) is the statutory body responsible for solid waste management planning in the Barwon Region, including the area bound by the City of Greater Geelong, Shires of Colac Otway and Surf Coast, and the Borough of Queenscliffe.

The Business Plan provides an activity plan to meet the objectives of the Barwon Regional Waste Management Plan for the management of municipal solid waste (MSW) in the Barwon region over the next three years, within the context of the State Government's strategy for Sustainability in Action – Towards Zero Waste (TZW). The 3 year Business Plan has been developed in consultation with Barwon region member Councils, state government agencies, private industry and the general community.

The Group with its member councils have established key priority areas and significant regional targets for the next three years in its part of meeting the Towards Zero Waste (TZW) strategy targets to reduce waste generation and increase resource recovery.

Specifically these targets will be achieved through the Group's 'Reduced waste and increased resource recovery', 'Organics Recovery', 'Increased community engagement and 'Sustaining core function' priority areas.

Strategies include:

- Review the 5 year Regional Waste Management Plan including the land filling schedule.
- Researching the opportunity for alternate resource recovery technologies to potentially process residual waste
- Development of a Regional Timber Market Development Strategy.
- Implementing organics processing at Alvie landfill Colac using the 'Garden Organics to Soils Improvement Program' GOSIP as the processing approach.
- Development of a Regional Transfer Station Strategy.
- Identifying sites for future alternate resource recovery facilities and developing business cases for the same.
- Piloting a greenwaste X-ray density automated sort technology for quality assuring the output of garden organics.
- Piloting Green Organics to Soil Improvement to farms to secure an end market for organics processing in the region.
- Manage the waste wise education centre and deliver comprehensive education programs focussed on resource efficiency, recovery and litter.
- Facilitating Resource Smart Aussi Vic program for the Barwon South West region.
- Research the development of a new Regional Sustainability Education Centre and Satellite Facilities.
- Facilitating the development of clean fill sites throughout the region.
- Targeted campaign to increase recyclables recovery from the household kerbside collection service.
- Expansion of public place recycling within the region.
- Improving data collection, enabling future strategic planning.

In delivering the programs of this business plan, the region relies on the support of Sustainability Victoria, EPA and its member councils to coordinate the development and delivery of campaigns and programs relevant to the Barwon region community.

The Group has secured funding from the Alcoa Foundation for Public Place Recycling program and in-kind support from Steinert for piloting a greenwaste X-ray density automated sort technology for quality assuring the output of garden organics.

The Group will actively seek out available funding and resource opportunities to support the delivery of this plan.

Introduction

This plan is a three year rolling business plan for the period 2012/15 to 2014/15 which provides a specific focus on linking the Towards Zero Waste priorities to BRWMG objectives and actions to ensure a planned and integrated approach in both the immediate and longer term.

The regional business plan reinforces the region's strategic role in planning, co-ordinating and facilitating waste minimisation and management activities on behalf of its member councils and their communities.

Barwon Regional Waste Management Group (BRWMG)

The Barwon Regional Waste Management Group (BRWMG) is one of 13 Regional Waste Management Groups in Victoria.

The member Councils of the BRWMG are:

- the Borough of Queenscliffe,
- Colac Otway Shire Council,
- Surf Coast Shire Council and
- the City of Greater Geelong, (refer Figure 1).

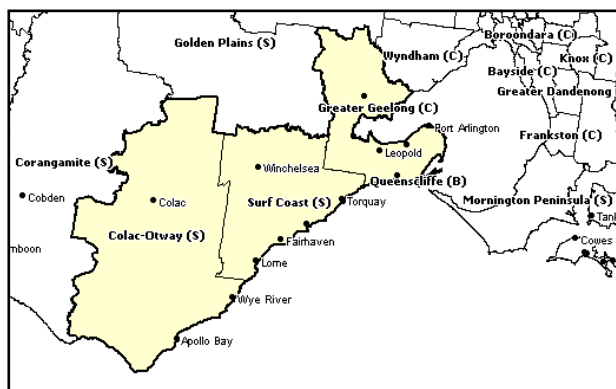


Figure 1: Barwon Region
Source: Sustainability Victoria

The Barwon region covers an area of approximately 40,000 km² and has a population of approximately 272,000 people. Major population centres include Geelong and surrounding suburbs, Torquay, Lorne, Colac, Apollo Bay, Anglesea, and Queenscliff. The populations of each member Council are provided in Table 1 and 2.

Table 1: Population and Dwelling Estimates by Municipality

Municipality	Area (km ²)	2001		2006		2011		2021	
		Residents	Dwellings	Residents	Dwellings	Residents	Dwellings	Residents	Dwellings
Greater Geelong	1,247	183,530	70,100	197,478	74,592	221,017	93,779	246,667	111,814
Colac Otway	3,433	19,997	7,521	20,295	7,706	21,750	9,342	22,065	10,172
Queenscliffe	9	3,069	1,224	3,018	1,212	3,291	1,562	3,310	1,681
Surf Coast	1,553	19,461	6,928	21,771	7,594	25,865	10,641	30,418	13,385
Total	6,242	226,057	85,773	242,562	91,104	271,923	115,324	302,460	137,052

1 Source: ABS Census 2006 and 2001

Table 2: Growth Rates by Municipality

Municipality	2009 – 2019		2019 – 2029	
	Residents	Dwellings	Residents	Dwellings
Greater Geelong	+17.8%	+20.2%	+16.9%	+17.8%
Colac Otway	+8.0%	+10.9%	+6.9%	+8.4%
Queenscliffe	+1.2%	+6.0%	+3.9%	+4.5%
Surf Coast	+32.9%	+26.2%	+20.4%	+19.1%
Region	+18.3%	+19.8%	+16.4%	+16.9%

Source: G21 Regional Forecast (Forecast.id 2009)

Urban growth is planned at Armstrong Creek to the south of Geelong. This area is predicated to grow by 70,000 people within the next 25 years.

Statement of Purpose:

To provide leadership in resource efficiency, and work in partnership to facilitate a sustainable Barwon community.

Organisational Vision

The Barwon Region to be the State leader in regional waste management planning and implementation.

Legislative Functions and Business Planning

Regional waste management groups (RWMGs) were variously established in 1997 and 1998 following amendments made in 1996 to the *Environment Protection Act 1970*. Their functions are set out in Section 50H of the *Environment Protection Act* as follows:

- a) to plan for the management of municipal waste in its region, working in partnership with the councils in the region; and
- b) to co-ordinate the activities of its members in its region to give effect in its region to State policies, strategies and programs relating to waste; and
- c) to facilitate and foster best practices in waste management.

Towards Zero Waste Strategy

The Victorian Government's *Towards Zero Waste Strategy* (TZW) sets the direction and vision for a more sustainable Victoria. It seeks to minimise the amount of waste that Victorians generate and to maximise opportunities for recovering materials.

TZW strategy is guided by three main objectives:

1. to generate less waste
2. to increase the amount of materials recycled and reprocessed
3. to reduce damage to our environment caused by waste.

TZW Targets

To achieve TZW's objectives, a number of targets were set for waste management and resource recovery across Victoria. The targets relevant to RWMGs are as follows.

- TZW Target 1: a 1.5 million tonne reduction in the projected quantity of solid waste in Victoria generated by 2014
- TZW Target 3: Sectoral target for municipal waste – to recover (by weight), 45% by 2008-09; and 65% by 2014
- TZW Target 4: a 25% improvement, from 2003 levels, in littering behaviour by 2014.

Performance to Date

Waste Reduction and TZW Target 1

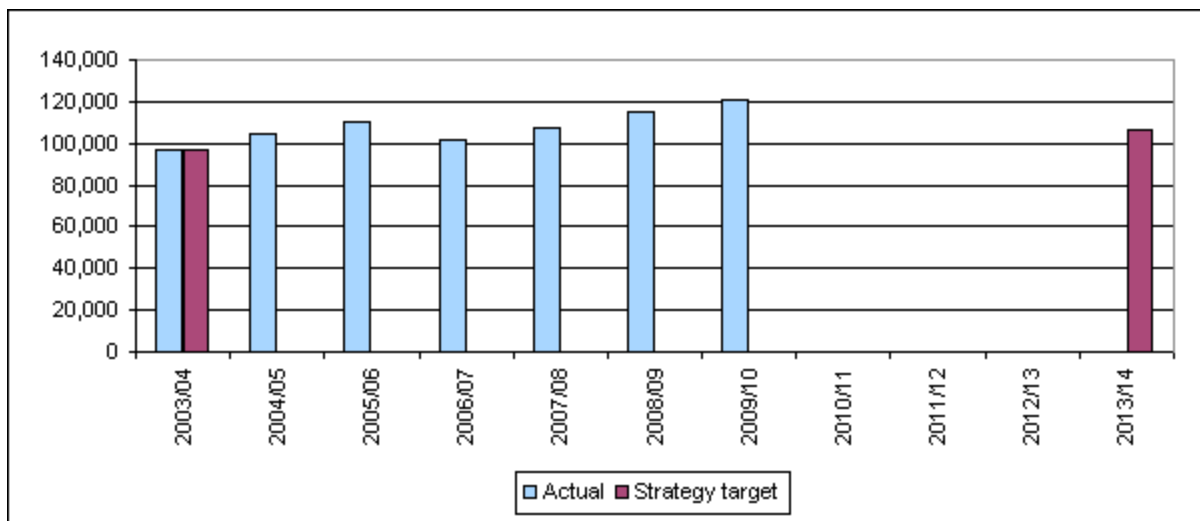
Table 3 and Figure 2 provide a summary of the region's performance in relation to TZW Target 1.

Table 3: Reduction in the Rate of Municipal Solid Waste Generation (target in tonnes)

	Base year (tonnes)	Latest Available Data (tonnes)	Historical forecast (tonnes)	3 yr rolling forecasts (tonnes)			Target (tonnes)
	2003-2004	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2013-2014
<i>Barwon Region</i>	96,775	121,232	117,570	113,910	110,250	106,585	106,585
City of Greater Geelong	80,323*	96,199	94,266	92,333	90,400	88,465	88,465
Colac Otway Shire	6,774*	9,356	8,882	8,408	7,934	7,460	7,460
Borough of Queenscliffe	1,936	1,968	2,009	2,050	2,091	2,132	2,132
Surf Coast Shire	7,742*	10,987	10,372	9,757	9,142	8528	8528

Assumes 2% growth rate on the average of previous 4 years data and quarterly renew kerbside collection service (implemented in 2011-12 recovering 5,300 tonnes pa. Total Waste Generation = Garbage + Recycles Collected + Garden Organics Collected

Figure 2: Performance against Target 1 (total tonnes)



Recovery Rate and TZW Target 3

Table 4 and Figure 3 provide a summary of the region's performance in relation to TZW Target 3, particularly for the Municipal Solid Waste stream, which is for a resource recovery rate of 45% by 2008-09 and 65% by 2014.

Table 4: Kerbside Total Waste (excluding drop-offs)

Waste Type	Insert Region name	Councils			
	Total tonnes 2009-2010	City of Greater Geelong	Colac Otway Shire Council	Borough of Queenscliffe	Surf Coast Shire
A=Garbage	51,122	39,500	5,224	1,300	5,098
B=Recyclables collected	35,363	28,156	2,624	551	4,032
C=Recyclables recycled	32,940	25,903	2,455	551	4,032
D=Garden organics collected	34,748	30,962	1,200	70	2,516
E=Garden organics processed	32,419	30,962	888	70	2,516
Total kerbside collected (A+B+D)	121,233	98,618	9,048	1,921	11,646

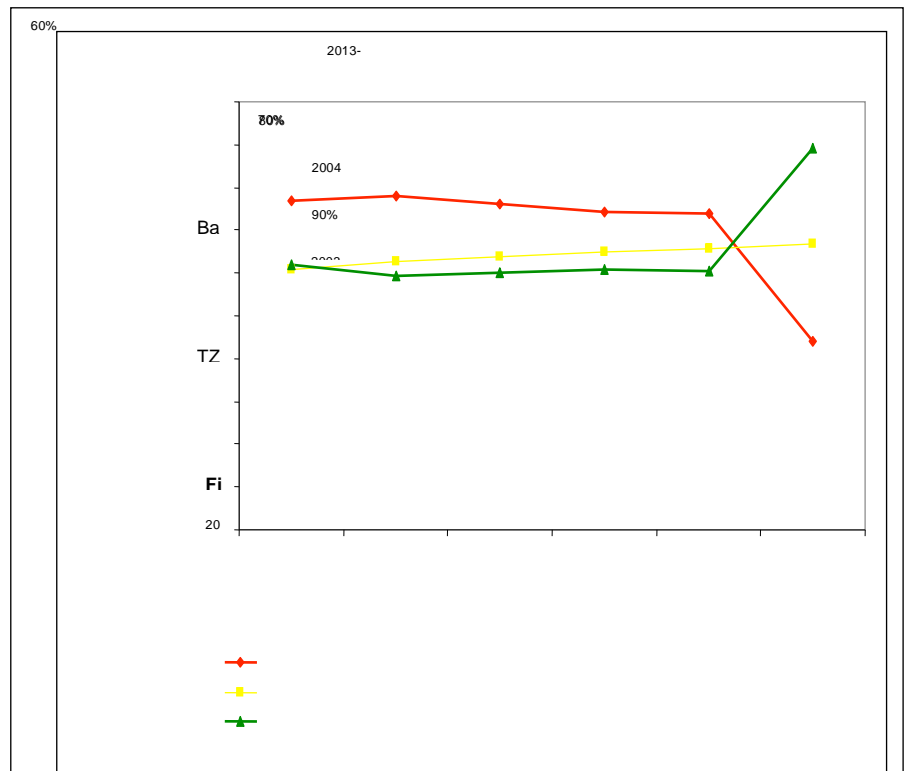
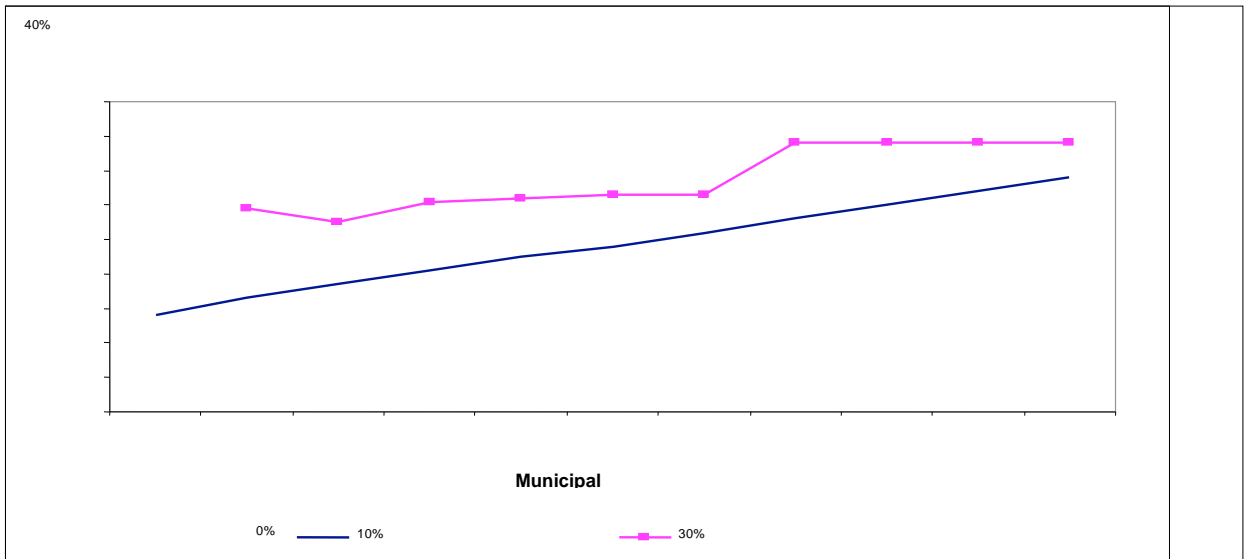
Table 5: Kerbside Recovery Rate Targets

	Latest Available Data		3 yr rolling plan forecasts			2013 - 2014 Target	
	2009-10	Historical forecast 2010-11	2011-12	2012-13	2013-14	Region	State
Diversion Rate¹	56%	56%	56%	58%	82%	82%	65%
City of Greater Geelong	58%	58%	58%	58%	82%	82%	65%
Colac Otway Shire	40%	40%	58%	58%	82%	82%	65%
Borough of Queenscliffe	30%	30%	45%	58%	82%	82%	65%
Surf Coast Shire	55%	55%	55%	58%	82%	82%	65%

¹ Diversion rate = $\frac{(C + E)}{(A+B+D)}$

Figure 3: Performance against Target 3 (recovery rate)

	Years							2013/14
	2003/04	2004/05	2005/06	2006/07	2007/08	2008/09	2009/10	
Garbage	41,071	44,008	48,545	47,539	45,275	49,126	51,122	
Recyclables collected	27,372	30,123	31,541	32,853	34,435	33,947	35,936	
Recyclables recycled	25,532	27,477	28,989	30,196	31,910	30,783	33,494	
Garden organics collected	28,332	30,613	30,360	21,092	27,217	32,419	40,261	
Garden organics processed	28,332	30,613	30,360	20,515	27,217	32,419	39,888	
Resource Recovery Rate	56%	55%	54%	50%	55%	55%	58%	
Towards Zero Waste						45%		65%



Litter Reduction and TZW Target 4

The Barwon region facilitates a Regional Litter Prevention and Public Place Recycling Task Force engaging all land managers. This task force collaboratively develops regional litter prevention activities. The Group has implemented a NPC funding 'Too Lovely to Litter' program for the Victorian Coast engaging 5 RWMG and 18 local councils. The region has also implemented a consistent roadside litter prevention campaign for the last 4 years; this project has recorded an average reduction in litter of 45% during the campaign period. TZW Target 4, which is for "a 25% improvement, from 2003 levels, in littering behaviours by 2014".

Table 4. Litter programs/projects

Litter program/project	Performance Measure	Comment
Too Lovely to Litter – Victoria Coast campaign	Litter assessments	A cross regional project extending the coastline of Victoria focussed on preventing litter across this specific environment

Summary of limitations

Currently BRWMG does not have reliable baseline data for litter to measure against.

The region is working collaboratively with Victorian Litter Action Alliance to collect accurate data along with an appropriate measuring system to enable a measure against the 25% improvement in littering behaviours against 2003 level TZW target by 2014.

Priorities

The following table highlights priority strategies for implementation over the life of the plan.

Area	Priority Strategies
<i>Municipal Services & Facilities</i>	Increase recovery of recyclables (Target 3) Increasing markets for organics (Target 3) Reducing contamination of organics (Target 3) Increased recovery of organics (Target 3) Food waste avoidance (Target 1)
<i>Community Engagement</i>	Increased recovery of recyclables (Target 3) Increased waste reduction and resource recovery awareness Improved littering behaviours (Target 4)
<i>Legislative function</i>	Regional Waste Management Plan

Summary of Objectives

1. Increase Up Take Of Waste Minimisation Practices In Targeted Sectors
2. New Or Expanded Markets For Recycled Products And Materials
3. Increase Recovery Of Priority Products.
4. Increasing Recovery Of Priority Materials
5. Reduced Littering Behaviour And Litter

Legislative Requirements

6. High quality planning and governance within the region.

Objectives and Strategies

OBJECTIVE 1. INCREASE UP TAKE OF WASTE MINIMISATION PRACTICES IN TARGETED SECTORS

Success	Performance Indicator	Basis for Comparison
<i>Waste avoided</i>	% Change and weight of waste being avoided	Decrease in waste generated compared to baseline data
Strategies	Responsibility	Activity/ Timeframe
1. Love food Hate Waste – support State wide campaign aimed to reduce household food waste generation, targeting where it is being generated	SB	June 2013 Subject to SV funding
2. Food diversion program - Research SA and NSW Food re-distribution services	EB	November 2012
3. Businesses and industry pilot of 5 star sustainability model in partnership with GMC.	GS	July 2012 – December 2013

OBJECTIVE 2. NEW OR EXPANDED MARKETS FOR RECYCLED PRODUCTS AND MATERIALS

Success	Performance Indicator	Basis for Comparison
<i>Increased rates of recovery</i>	% of products to landfill % products recovered	Target Increase product recovery from current level
Strategies	Responsibility	Activity/ Timeframe
4. Timber – Survey of timber waste available and potential markets at a cost of around; ie mixed timber to particle board or boiler fuel	EB	June 2013
5. Glass fines – research the potential for glass fines from SKM Recycling to be used for landfill site rehabilitation and garden landscape and civil work	GS	March 2013
6. Lead film glass reuse from TVs and monitors- research market development opportunity subject to funding	EB/SB	June 2013 (subject to \$50,000 funding)

7. Soils – Facilitate the establishment of suitable clean fill management sites that comply with the EPA clean fill guidelines.	EB/ GS	June 2013
8. On Farm Garden Organics Project	GS	April 2013
9. Garden organics – support the development of a regional organics processing facility	EB	June 2013 (subject to \$500,000 funding support)
10. Garden Organics: Colac Organics processing at Alvie Landfill using GOSIP concept	EB/GS	December 2012
11. Garden organics - soils conditioning program utilising soil as a cover pilot project	GS/ EB	February 2013
12. Garden organics - density sort pilot	GS	May 2013
13. Waste flow map of the region	GS	December 2012

OBJECTIVE 3. INCREASE RECOVERY OF PRIORITY PRODUCTS

Success	Performance Indicator	Basis for Comparison
<i>Increased rate of recovery of products</i>	% and number of people aware of programs and resource recovery messages	Increase in improved behaviour and Increase in participation in resource recovery

Strategies	Responsibility	When / Level of Activity
14. Batteries: research the potential for a battery drop-off at point of sale linked to a service club by adding to the current 'blinkly bulb model'	GS	December 2012
15. Paints, gas bottles, batteries and florescent tubes - Detox Your Home: Permanent facilities at transfer stations - report on the cost of establishing and servicing	SB	December 2012

OBJECTIVE 4. INCREASING RECOVERY OF PRIORITY MATERIALS

Success	Performance Indicator	Basis for Comparison
<i>Increased rates of materials recovery</i>	% of materials to landfill % materials recovered	Target Increase kerbside recovery from currently 58% to 65%
Strategies	Responsibility	When / Level of Activity

16. Regional transfer station review	EB	February 2013
17. Regional Waste and recovery Data analysis	GS	December 2012
18. Resource Recovery Facilities Review – priority report and infrastructure applications	EB	August 2013
19. Regional AWT Facility study for Barwon region (at around \$500,000) to link to State strategy	EB	June 2013
20. New Building Guide for new housing development – Facilitate with FPG targeting consumers of volume builders	EB	December 2012
21. PPR program – Alcoa Foundation program for year 2 of 3	GS	June 2013
22. Recovery of recyclables from waste stream ‘Metro and regional recycling update’ campaign for Barwon region;	SB	November 2012
23. ResourceSmart Aussi Vic schools – for the Barwon-South West region	AM	June 2013
24. Barwon Waste Wise Education Centre Management	SB	Ongoing
25. Doing More with Less school conference facilitation	AM/ GS	July 2012
26. Second-hand Saturdays – report development and recommendations	SB	October 2012
27. Clothing Banks – report with recommendations	SB	October 2012
28. Act Up for Sustainability Program with GPAC	SB	June 2013
29. Barwon Sustainability Hub Finalise pre feasibility report	SB	October 2012
30. Community grants program advertisement and approval	SB	May 2013

OBJECTIVE 5. REDUCED LITTERING BEHAVIOUR AND LITTER

Performance Indicators / Evaluation

Success	Performance Indicator	Basis for Comparison
<i>Decreased rates of Littering</i>	% change and weight of waste roadside Litter % change in EPA pollution report Line	Target decrease Litter from current by 25% by 2014

Strategies	Responsibility	When / Level of Activity
1. Regional Litter and public recycling task facilitation	GS	October 2012/April 2013
2. Plastic Bag Free Towns – Torquay, Queenscliffe, Portarlington (\$10,000)	SB	June 2013
3. Litter report line signs to meet EPA signage guidelines for the Pollution Line (subject to funding)	GS	June 2013

Legislative Requirements

OBJECTIVE 6. HIGH QUALITY PLANNING WITHIN THE BARWON REGION

Performance Indicators / Evaluation

Reports submitted on time and approved by the Board and/or the Victorian Government

Strategies	Who	When / Level of Activity
1. Develop the Annual Report	BRWMG Executive Officer	Annual report submitted to Minister for Environment by 30 th September annually
2. Finalise Regional 3 year Business Plan	BRWMG Executive Officer	Draft 3 year business plan approved by Minister for Environment by October 2012
3. Review Barwon Regional Waste Management Plan	BRWMG Executive Officer	Plan annually reviewed in February
4. Research Annual Regional Waste Data	Regional Education Officer (GS)	Annual Regional Waste Data report finalised by May 2013
5. Review Barwon Regional Waste Management Plan 2006	BRWMG Executive Officer	Draft Plan approved by EPA by June 2013

Financials

3 Year Budget Summary Account Description	Annual Budget		
	2012/13	2013/14	2014/15
INCOME			
Operating			
Landfill Levy	\$340,626	\$387,385	\$398,285
State EBA funding support	36,363		
Bank Interest / Interest on Investments	\$6,000	\$6,000	\$6,000
Education Centre Programs Income	\$20,000	\$20,000	\$20,000
Subtotal Operating Income	\$402,989	\$417,385	\$424,285
Programs and Projects			
Sustainability Victoria Programs funding	\$125,000	\$125,000	\$125,000
Member Councils - Projects Contribution	\$125,000	\$130,000	\$135,000
Subtotal Programs & Projects	\$250,000	\$255,000	\$260,000
Total Income	\$652,989	\$668,385	\$684,285

	2012/13	2013/14	2014/15
EXPENDITURE			
Operating			
Employee Benefits			
Directors Sitting Fees	\$12,000	\$12,000	\$12,000
Salaries and employment cost	\$268,239	\$278,300	\$288,800
Fringe Benefits Tax	\$0	\$0	\$0
	\$280,239	\$290,300	\$300,800
Administration			
Accountancy	\$12,000	\$12,000	\$12,000
Advertising	\$3,000	\$3,000	\$3,000
Audit - External	\$4,000	\$4,000	\$4,000
Audit - Internal	\$7,000	\$7,000	\$7,000
Bank Charges	\$600	\$600	\$600
Vehicle expense	\$22,080	\$22,080	\$22,080
Conferences and Seminars	\$6,500	\$6,500	\$6,500
Education Centre Programs	\$20,000	\$20,000	\$20,000
Electricity and Gas	\$2,000	\$2,000	\$2,000
Meeting Expenses	\$2,000	\$2,000	\$2,000
Internal Audit	\$905	\$905	\$905
Insurance	\$2,000	\$2,000	\$2,000
Office Equipment	\$7,000	\$7,000	\$7,000
Supplies and Consumables	\$7,000	\$7,000	\$7,000
Office Rent	\$10,665	\$11,000	\$11,400
Subscriptions and Registrations	\$1,500	\$1,500	\$1,500
Telephone	\$12,000	\$12,000	\$12,000
Travel and Accommodation	\$2,500	\$2,500	\$2,500
	\$122,750	\$123,085	\$123,485
Projects and Programs	2012/13	2013/14	2014/15

Maintain Central data base	\$5,000	\$5,000	\$5,000
Regional Education Centre Maint	\$15,000	\$15,000	\$15,000
Education and Promotional Materials	\$5,000	\$5,000	\$5,000
Construction & Demolition/ Business Program	\$5,000	\$5,000	\$5,000
Resource Smart Aussi Vic Schools	\$10,000	\$10,000	\$10,000
Advertising Regional waste minimisation projects & Contracts	\$5,000	\$5,000	\$5,000
Directors Professional Development	\$5,000		
Events program	\$5,000	\$5,000	\$5,000
Litter Programs	\$10,000	\$10,000	\$10,000
Education centre programs and administration	\$20,000	\$25,000	\$30,000
Regional and State programs (TWMS - AWT)			
Sustainable Education Centre	\$30,000	\$30,000	\$30,000
Barwon Member Council Network	\$5,000	\$5,000	\$5,000
Community Grants	\$5,000	\$5,000	\$5,000
SUBTOTAL COUNCILS PROGRAMS	\$125,000	\$130,000	\$135,000
Regional annually identified priority programs	\$0	\$125,000	\$125,000
Regional timber market development strategy	\$40,000		
Organics processing at Alvie Landfill Colac using GOSIP concept	\$45,000		
Regional transfer station review identifying regional resource recovery facility needs given urban growth/ Anglesea landfill site closure	\$40,000		
SUBTOTAL SUSTAINABILITY PROGRAMS	\$125,000	\$125,000	\$125,000
Total Expense	\$652,989	\$668,385	\$684,285
(Deficit) / Surplus	\$0	\$0	\$0
Transfer from / to Reserves in Equity	\$0	\$0	\$0
Balance	\$0	\$0	\$0

Appendix A – Legislative Requirements

Under the *Environment Protection Act 1970*, Regional Waste Management Groups are required to prepare and submit annually a draft three year business plan to the Minister for Environment, Water and Climate Change for approval. The *Act* sets out the compliance requirements that business plans must satisfy before approval by the Minister. Section 50LA of the *Act* states:

50LA Annual business plan

- (1) Each year a regional waste management group must submit to the Minister for approval, on or before the date required by the Minister, a draft business plan—
 - (a) that sets out—
 - (i) its objectives and priorities for the next 3 financial years; and
 - (ii) financial projections for that period; and
 - (iii) its budget for the next financial year; and
 - (iv) what it intends to do over the next financial year; and
 - (v) any other matters that the Minister requires in writing; and
 - (b) that is consistent with—
 - (i) the current business plan of Sustainability Victoria; and
 - (ii) any current and relevant state-wide strategy published by Sustainability Victoria; and
 - (iii) its regional waste management plan.
- (1A) After amending its draft business plan in any way required by the Minister, the regional waste management group must submit a final business plan to the Minister for approval on or before the date required by the Minister.
- (2) If a regional waste management group fails to comply with subsection (1) or (1A), the Minister may direct the Authority to withhold any payment the Authority is required to make to the group under section 52B until the Minister notifies the Authority that she or he is satisfied that the group has complied with subsection (1) or (1A).
- (3) The Authority must comply with such a direction.
- (4) Before making such a direction, the Minister must consult with Sustainability Victoria.
- (5) A regional waste management group must have regard to its current business plan in carrying out its functions.
- (6) A regional waste management group must ensure that a copy of its current business plan is available for inspection by members of the public at its principal place of business whenever that place is open to the public.

Appendix B – Risk Management

Risk Management

In accordance with the *Victorian Government Risk Management Framework*² the Barwon Regional Waste Management Group manages risk by following the process shown at Exhibit 1 below.

Project risk and mitigation strategies will be monitored and reviewed via quarterly reports to Sustainability Victoria.

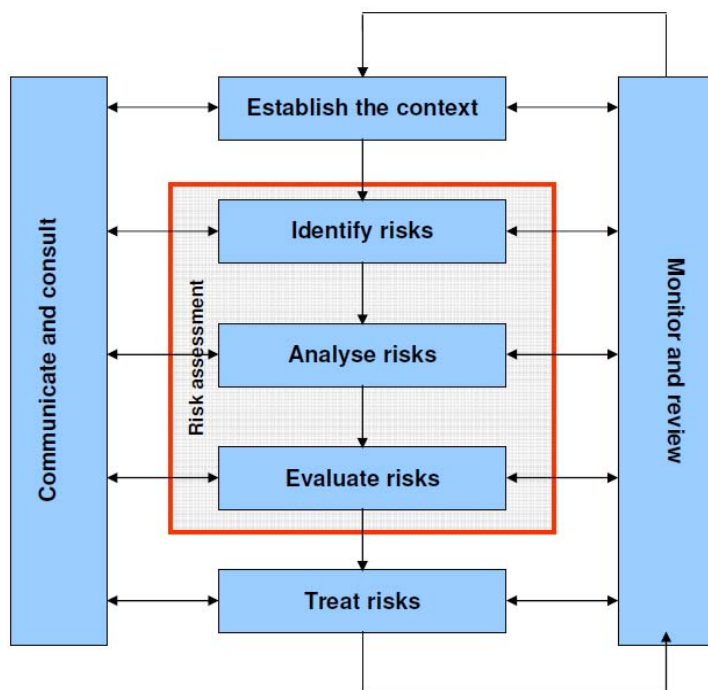


Exhibit 1: Risk Management Process

Ref; *Victorian Government Risk Management Framework*, page 12

² Department of Treasury & Finance, 2007

COMMON SEAL REGISTER

Cr Macdonald moved, Cr Harwood seconded -

That the following document be signed and sealed by Council.

Carried.

1. SECTION 173 AGREEMENT BETWEEN GREATER GEELONG CITY COUNCIL AND GISTEN PTY LTD FOR 381 SHANNON AVENUE, NEWTOWN

Portfolio:	Planning
Source:	Economic Development, Planning & Tourism
General Manager:	Peter Bettess
Property:	381 Shannon Avenue, Newtown
Application No:	733/2011

Officers' Comments

This Agreement pursuant to Section 173 of the Planning and Environment Act 1987 was required by Condition 15 of Planning Permit No. 733/2011 issued on 26 November 2011 which allowed the construction of three dwellings and a three lot subdivision.

The purpose of the Agreement is to ensure that the lots which are to be created as a result of the approved three lot subdivision are developed with the dwellings approved under Planning Permit 733/2011. This Agreement has been peer reviewed by one of Council's panel solicitors.

Owner's Obligations

The Agreement requires the lots to be developed in accordance with the development approved under Planning Permit 733/2011.

Council Obligations

Nil.

ASSEMBLY OF COUNCILLORS RECORD

Portfolio: Democracy and Governance
Source: Corporate Services
General Manager: Jeff Wall

Summary

- Section 80A (2) of the Local Government Act 1989 requires the record of an Assembly of Councillors be reported to the next practicable Ordinary Meeting of Council.
- A record of Assembly of Councillors meeting(s) is attached as an Appendix to this report.

Cr Heagney moved, Cr Richards seconded -

That the information be received.

Carried.

**RECORD OF ASSEMBLIES OF COUNCILLORS
(Council Meeting 27 November 2012)**

Assembly Details	Councillor Attendees	Officer Attendees	Matters Discussed	Conflict of Interest Disclosures
<p>Councillor Briefing 20 November 2012</p>	<p>Crs Ansett, Ellis, Fagg, Farrell, Fisher, Harwood, Heagney, E Kontelj, S Kontelj, Nelson, Richards</p>	<p>S Griffin (CEO) J Wall (GM) D Frost (GM) J McMahon (GM) P Bettess (GM) G Van Driel (GM) R Bourke (CO ORD)</p>	<ul style="list-style-type: none"> • Presentation by Regional Rail Link Authority – Corey Hannett (CEO) and Simon Breer (Director Communications) • China Super Trade Mission September 2012 – Aviation and Aerospace Delegation • Adoption of Amendment C220 – Rezoning Council Land at 10 & 18 Alkara Avenue and 8-10 Mill Road, Lara to Public Park and Recreation Zone • Consideration of Panel Report and Adoption of Amendment C186 and Permit 242/2012 – Former LeisureLink Site, Highton • Local Government Legislation Amendment (Miscellaneous) Act 2012 • Barwon Regional Waste Management Group – Three Year Business Plan • City Plan Progress Report to September 2012 	<p>Nil.</p>

PLANNING DELEGATIONS – OCTOBER 2012

Portfolio:	Planning
Source:	Economic Development, Planning & Tourism - City Development
General Manager:	Peter Bettess
Index Reference:	Delegation

Summary

- Section 98 of the Local Government Act 1989 and section 188 of the Planning and Environment Act 1987 empower Council to delegate its powers, duties and functions under relevant legislation to members of Council staff.
- Council may also delegate to committees comprising Councillors and staff or a combination of both, pursuant to sections 86 and 87 of the Local Government Act and section 188 of the Planning and Environment Act.
- At its meeting on 13 March 2007 Council established a Planning Committee and a Development Hearings Panel with delegated powers to determine upon any development applications which have been the subject of an objection or in circumstances where officers have recommended refusal of the application.
- At its meeting on 23 September 2008 Council adopted a recommendation to allow Officers (restricted to Manager, Coordinator and Team Leader level) the ability to consider and approve applications with five or less objections.
- The appendix to this report contains a schedule of all applications determined under these delegations.

Cr Macdonald moved, Cr E Kontelj seconded -

That the information be received.

Carried.

Monthly Planning Decision Report - October 2012

App No	Description	Location	Decision Date	Decision Type Description	Ward
1140/2012	Use and Development of the Land for a Dwelling	113-123 Coppards Road, MOOLAP VIC 3224	29/10/2012	Grant a Planning Permit	Austin
1141/2012	Extension to an Existing Dwelling.	63 Coppards Road, MOOLAP VIC 3224	31/10/2012	Grant a Planning Permit	Austin
190/2012	2 Lot Subdivision	42-50 Buckley Grove, MOOLAP VIC 3224	29/10/2012	Grant a Planning Permit	Austin
417/2012	Development of a Self Storage Facility, Five (5) Warehouses, a Six (6) Lot Subdivision and Partial Waiver of Car Parking	118 Bellarine Highway, NEWCOMB VIC 3219	31/10/2012	Grant a Planning Permit	Austin
550/2008/A	Use & Development of Land for Industry, Reduction of Car Parking Requirements and Display of Business Identification Signage	18-20 Leather Street, BREAKWATER VIC 3219	29/10/2012	Grant a Amended Planning Permit/Plans	Austin
695/2012	Retention of Existing Dwelling, Construction of an Additional Dwelling and Two (2) Lot Subdivision	2 Nelson Avenue, NEWCOMB VIC 3219	16/10/2012	Grant a Planning Permit	Austin
717/2012	Change of Use to Drive through Coffee and Take Away Food Premises (of one bay of the existing car wash), Associated Buildings and Works, Alteration of Access to a Category One Road and Erection of Business Identification Signage	1 Roxanne Place, NEWCOMB VIC 3219	25/10/2012	NOD - Delegate	Austin
804/2012	Construction of Three (3) Warehouses and Partial Waiver of Car Parking	7-11 Moon Street, MOOLAP VIC 3224	2/10/2012	Grant a Planning Permit	Austin
902/2012	Construction of a Second Single Storey Dwelling	130 Wilsons Road, NEWCOMB VIC 3219	22/10/2012	Grant a Planning Permit	Austin
967/2012	Extension to the existing funeral parlour	128-130 Bellarine Highway, NEWCOMB VIC 3219	31/10/2012	Grant a Planning Permit	Austin
986/2012	Construct an Extension to the Existing Building and Reduce Car Parking Requirement	43 Albert Street, MOOLAP VIC 3224	30/10/2012	Grant a Planning Permit	Austin
1028/2012	Removal of Restrictive Covenant PS700565W for Lot 2 of Plan of Subdivision 700565W (Volume 11360 Folio 55)	23A Watkin Street, OCEAN GROVE VIC 3226	29/10/2012	Grant a Planning Permit	Beangala

Monthly Planning Decision Report – October 2012

App No	Description	Location	Decision Date	Decision Type Description	Ward
1036/2012	Use of the land for Sale & Consumption of Alcohol in Association with a Restaurant/Cafe Licence	71 The Terrace, OCEAN GROVE VIC 3226	22/10/2012	Grant a Planning Permit	Beangala
1044/2012	Change of Use to Medical Centre (including Osteopathy, Physiotherapy and Pilates), Buildings and Works and Associated Signage	27 Guthridge Street, OCEAN GROVE VIC 3226	17/10/2012	Grant a Planning Permit	Beangala
1048/2012	Construction of buildings and works, being the construction of a single two (2) storey dwelling, two (2) outbuildings, an access road and driveway on land affected by a Significant Landscape Overlay (SLO).	90 West View Grove, OCEAN GROVE VIC 3226	22/10/2012	Grant a Planning Permit	Beangala
1179/2012	Internally Illuminated Business Identification Signage	Shop No. 14/2-20 Kingston Downs Drive, OCEAN GROVE VIC 3226	18/10/2012	Grant a Planning Permit	Beangala
1219/2012	Two (2) Lot Subdivision	18 Dare Street, OCEAN GROVE VIC 3226	29/10/2012	PI - SPEAR Permit Issued	Beangala
1467/2010/A	Two (2) Lot Subdivision (Amendment: Partial Demolition and Retention of the Dwelling on Lot 2)	PARENT - 3 Sandpiper Court, OCEAN GROVE VIC 3226	22/10/2012	Grant a Amended Planning Permit/Plans	Beangala
721/2012	Construction of Five Dwellings and Five Lot Subdivision and Creation of Access to a Category 1 Road	82 Orton Street, OCEAN GROVE VIC 3226	29/10/2012	NOD - Delegate	Beangala
903/2011/A	Buildings and Works Associated with the Construction of a Dwelling Over 7.5m in Height	118 Dare Street, OCEAN GROVE VIC 3226	30/10/2012	Grant a Amended Planning Permit/Plans	Beangala
918/2012	Removal of Native Vegetation. Entrance Road to the Batesford Quarry off Fyansford-Gheringhap Rd Fyansford.	Roadside (Planning) ., GEELONG VIC 3220	26/10/2012	Grant a Planning Permit	Beangala
1005/2012	Alterations and Additions to an existing building within the Heritage Overlay (HO1145)	375-379 Ryrie Street, GEELONG VIC 3220	30/10/2012	Withdrawn	Brownbill
1026/2012	Construction of a Bus Shelter	94 Western Beach Road, GEELONG VIC 3220	8/10/2012	Grant a Planning Permit	Brownbill
1047/2012	Buildings and Works for a Single Storey Addition at the rear of an existing Dwelling in a Heritage Overlay.	18 Gertrude Street, GEELONG WEST VIC 3218	18/10/2012	Grant a Planning Permit	Brownbill

Monthly Planning Decision Report - October 2012

App No	Description	Location	Decision Date	Decision Type Description	Ward
1080/2012	Construction of a Warehouse and Reduction in Car Parking Requirement	3 Birkett Place, SOUTH GEELONG VIC 3220	11/10/2012	Grant a Planning Permit	Brownbill
1087/2012	Display of Two (2) Internally Illuminated Signs and Five (5) Business / Promotional Signs	137 Fyans Street, SOUTH GEELONG VIC 3220	8/10/2012	Grant a Planning Permit	Brownbill
1111/2012	Change of Use to Office and Education Centre and External Buildings and Works	7 Ryan Place South, GEELONG VIC 3220	5/10/2012	Grant a Planning Permit	Brownbill
1130/2012	Partial Demolition and Extension to Existing Dwelling.	15 Powell Street, EAST GEELONG VIC 3219	22/10/2012	Grant a Planning Permit	Brownbill
1147/2012	Buildings and Works Associated with the Display of a Plaque	3 Moorabool Street, GEELONG VIC 3220	17/10/2012	Grant a Planning Permit	Brownbill
1189/2011/B	Demolition of Existing Building (Former Geelong Hotel), Extension to Existing Hospital, Construct and Carry Out Buildings and Works, Reduction in Car Parking Requirements & Advertising Signage	80 Myers Street, GEELONG VIC 3220	4/10/2012	Grant a Amended Planning Permit/Plans	Brownbill
1224/2012	Buildings and Works Associated with an Existing Dwelling	28 Crofton Street, GEELONG WEST VIC 3218	29/10/2012	Grant a Planning Permit	Brownbill
1292/2010/A	Buildings and Works Associated with the Partial Demolition of Existing Dwelling and Construction of Single Storey Rear Extension and Garage	27 Loch Street, EAST GEELONG VIC 3219	1/10/2012	Grant a Amended Planning Permit/Plans	Brownbill
1343/2011	Construction of Two (2) Dwellings	16 Bendigo Street, GEELONG WEST VIC 3218	26/10/2012	PI - Clerical Error Permit Issued	Brownbill
419/2012/A	Buildings and Works to Existing Shop Front Including Partial Demolition and Display of Internally Illuminated Business Identification Signage	54 Malop Street, GEELONG VIC 3220	1/10/2012	Grant a Amended Planning Permit/Plans	Brownbill

Monthly Planning Decision Report - October 2012

App No	Description	Location	Decision Date	Decision Type Description	Ward
502/2009/A	Use and Development of a Food and Drink Premises (Fish and Chip Shop) and a Place of Assembly (Function Centre) including Wave Attenuator, Associated Liquor Licence (Cafe and Restaurant Licence), Display of Business Identification Signage, Waiver of Bicycle, Loading and Unloading Bay and Car Parking Requirements.	50-52 Western Foreshore Road, GEELONG VIC 3220	10/10/2012	Grant a Amended Planning Permit/Plans	Brownbill
624/2012	Three (3) Lot Subdivision of an Existing Building	184-186 Pakington Street, GEELONG WEST VIC 3218	18/10/2012	PI - Clerical Error Permit Issued	Brownbill
668/2012	Partial Demolition and Additions and Alterations to an Existing Dwelling affected by a Heritage Overlay	54 Gurr Street, EAST GEELONG VIC 3219	16/10/2012	Grant a Planning Permit	Brownbill
681/2012	Construction of Three (3) Warehouses and Partial Waiver of Car Parking Requirements	110 Balliang Street, SOUTH GEELONG VIC 3220	23/10/2012	Grant a Planning Permit	Brownbill
696/2012	Buildings and Works in Association with Partial Demolition and Construction of a Double Storey Extension to an Existing Dwelling and Construction of a Garage	11 Drumcondra Avenue, DRUMCONDRA VIC 3215	12/10/2012	Grant a Planning Permit	Brownbill
723/2012	Partial Demolition and Buildings and Works to the Existing Dwelling	14 Wellington Street, GEELONG WEST VIC 3218	1/10/2012	Grant a Planning Permit	Brownbill
748/2012	9 Lot Subdivision	244 Moorabool Street, GEELONG VIC 3220	11/10/2012	PI - SPEAR Permit Issued	Brownbill
762/2012	Reduction of the Carparking Requirements associated with the Use of the Land for a Medical Centre and Office	103-107 Yarra Street, GEELONG VIC 3220	22/10/2012	Grant a Planning Permit	Brownbill
891/2012	Replacement of Existing Business Identification Sign	54 Malop Street, GEELONG VIC 3220	10/10/2012	Grant a Planning Permit	Brownbill
892/2012	Display of Internally Illuminated Signage	54 Malop Street, GEELONG VIC 3220	11/10/2012	Grant a Planning Permit	Brownbill
936/2012	Partial Demolition, External Alterations and External Painting of a Building where Paint Controls Apply	7-21 Bellerine Street, GEELONG VIC 3220	30/10/2012	Grant a Planning Permit	Brownbill

Monthly Planning Decision Report - October 2012

App No	Description	Location	Decision Date	Decision Type Description	Ward
949/2012	Use of Land for Sale & Consumption of Alcohol in Association with a Restaurant/Cafe Licence in Association with a Restaurant (including Alfresco area)	66 Little Malop Street, GEELONG VIC 3220	19/10/2012	Grant a Planning Permit	Brownbill
989/2012	Partial Demolition, Buildings and Works and Reduction in Car Parking Spaces	64-66 Malop Street, GEELONG VIC 3220	9/10/2012	Grant a Planning Permit	Brownbill
1029/2012	Use of land for display homes, development and use for a temporary land display centre and display of signage	PARENT - 654-684 Torquay Road, ARMSTRONG CREEK VIC 3217	19/10/2012	Grant a Planning Permit	Buckley
1061/2012	Extension to an existing dwelling on land affected by the Special Building Overlay	8 Coogee Court, BARWON HEADS VIC 3227	25/10/2012	Grant a Planning Permit	Buckley
1065/2012	Partial Demolition of an existing fence and Buildings and Works in Association with Rectification Works to Buckleys Well	30 Horwood Drive, BREAMLEA VIC 3227	31/10/2012	Grant a Planning Permit	Buckley
1115/2011	Construction of Five Dwellings and Five Lot Subdivision	15 Bourbon Way, WAURN PONDS VIC 3216	30/10/2012	PI - Clerical Error Permit Issued	Buckley
1169/2012	Installation of Automatic Teller Machine	2/46 Hitchcock Avenue, BARWON HEADS VIC 3227	18/10/2012	Grant a Planning Permit	Buckley
117/2012	Use of the land as a Community Market and associated car parking	250 Whites Road, MOUNT DUNEED VIC 3217	30/10/2012	Withdrawn	Buckley
125/2011	25 Lot Subdivision	PARENT - 5 Peter Street, GROVEDALE VIC 3216	18/10/2012	PI - Clerical Error Permit Issued	Buckley
1388/2011/A	Construction of a Garage and Removal of Vegetation	10 Blyth Street, BREAMLEA VIC 3227	25/10/2012	Grant a Amended Planning Permit/Plans	Buckley
1426/2007/B	Construct Two (2) Additional Dwellings and Three (3) Lot Subdivision	155 Heyers Road, GROVEDALE VIC 3216	9/10/2012	Grant a Amended Planning Permit/Plans	Buckley
511/2011/A	Buildings and Works Associated with a Carport on a Lot Less than 300m ²	2/1 Erindale Court, GROVEDALE VIC 3216	26/10/2012	Grant a Amended Planning Permit/Plans	Buckley
544/2012	Construction of a Front Fence, Outbuildings and Extension to the Existing Dwelling (Part Retrospective)	52 Blyth Street, BREAMLEA VIC 3227	22/10/2012	Grant a Planning Permit	Buckley

Monthly Planning Decision Report - October 2012

App No	Description	Location	Decision Date	Decision Type Description	Ward
701/2012	First Floor Extension to Existing Residence Under 300m2	1/11 Reid Street, BARWON HEADS VIC 3227	30/10/2012	Grant a Planning Permit	Buckley
747/2012	Buildings and Works Associated with Five (5) Warehouses, Subdivision of the Land into Five (5) Lots and Reduction in Car Parking	5-7 Lewalan Street, GROVEDALE VIC 3216	5/10/2012	Grant a Planning Permit	Buckley
819/2012	Two (2) Lot Subdivision	11 Byambee Court, GROVEDALE VIC 3216	9/10/2012	Grant a Planning Permit	Buckley
838/2012	Alterations and Additions to an Existing Dwelling on land affected by a Heritage Overlay (HO1649) and Special Building Overlay (SBO)	3 Seaview Avenue, BARWON HEADS VIC 3227	2/10/2012	Grant a Planning Permit	Buckley
973/2012	Construction of a Dwelling within the Special Building Overlay.	2 Noble Street, BARWON HEADS VIC 3227	5/10/2012	Grant a Planning Permit	Buckley
978/2012	Construction of a Dwelling within the Special Building Overlay	87 Sheepwash Road, BARWON HEADS VIC 3227	12/10/2012	Grant a Planning Permit	Buckley
993/2012	Two (2) Lot Subdivison	87 Carr Street, BARWON HEADS VIC 3227	5/10/2012	Grant a Planning Permit	Buckley
1213/2007/A	Use and Development of a Caretaker's House and Buildings and Works associated a Self Storage Facility- Amendment- Construction of Two Additional Rows of Storage Units	52-64 Murradoc Road, DRYSDALE VIC 3222	3/10/2012	Grant a Amended Planning Permit/Plans	Cheetham
799/2012	Buildings and works associated with an existing Camping and Caravan Park, being the re-location of existing amenities block	282-300 Clifton Avenue, LEOPOLD VIC 3224	1/10/2012	Grant a Planning Permit	Cheetham
801/2012	Change of Use to Winery with Cellar Door Sales	552-580 Banks Road, MARCUS HILL VIC 3222	17/10/2012	Grant a Planning Permit	Cheetham
971/2012	Variation to a Restrictive Covenant to Allow a Dwelling to be Constructed Outside the Building Envelope	144 Bay Shore Avenue, CLIFTON SPRINGS VIC 3222	30/10/2012	Grant a Planning Permit	Cheetham
1038/2012	Construction of two (2) dwellings and two (2) lot subdivision	46 Waitara Grove, NORLANE VIC 3214	16/10/2012	Grant a Planning Permit	Corio
1363/2004/A	Alterations to Chemical Storage Facility	40 Wharf Road, CORIO VIC 3214	23/10/2012	Grant a Amended Planning Permit/Plans	Corio

Monthly Planning Decision Report - October 2012

App No	Description	Location	Decision Date	Decision Type Description	Ward
1500/2011	Subdivide the land into Two (2) Lots and Construct an additional Dwelling at the rear.	10 Michigan Avenue, CORIO VIC 3214	1/10/2012	Grant a Planning Permit	Corio
464/2012	Construction of Four (4) Dwellings and Four (4) Lot Subdivision	154 Matthews Road, CORIO VIC 3214	22/10/2012	Grant a Planning Permit	Corio
657/2012	Construction of a Second Dwelling and Two (2) Lot Subdivision	50 Donnybrook Road, NORLANE VIC 3214	11/10/2012	Grant a Planning Permit	Corio
662/2012	Construction of one additional dwelling and two (2) lot subdivision	23 Pettitt Crescent, NORLANE VIC 3214	30/10/2012	Grant a Planning Permit	Corio
794/2012	Construction of a Second Single Storey Dwelling and Two (2) Lot Subdivision	52 Donnelly Avenue, NORLANE VIC 3214	25/10/2012	Grant a Planning Permit	Corio
924/2012	Three (3) Lot Subdivision	58 Bacchus Marsh Road, CORIO VIC 3214	2/10/2012	PI - SPEAR Permit Issued	Corio
928/2012	Retention of an Existing Dwelling, Construction of Four (4) Single Storey Dwellings and Five (5) Lot Subdivision	247-249 Plantation Road, CORIO VIC 3214	19/10/2012	Grant a Planning Permit	Corio
975/2012	Use & Development of Five (5) Display Homes, Seven (7) Lot Subdivision, Associated Car Park and Reduction of Car Parking Requirements	31 Princes Highway, NORLANE VIC 3214	16/10/2012	Grant a Planning Permit	Corio
976/2012	Construction of Two Dwellings & Two Lot Subdivision on Lot 146, Change of Use to Two Display Homes, Use & Development of a Car Park on Lot 145 Associated with the Display Homes	8 Yooringa Avenue, NORLANE VIC 3214	8/10/2012	Grant a Planning Permit	Corio
999/2012	Construction of Two (2) Dwellings and Two (2) Lot Subdivision	2 Ulladulla Street, NORLANE VIC 3214	10/10/2012	Grant a Planning Permit	Corio
1324/2011	Construction of Two (2) Dwellings & Two (2) Lot Subdivision	95 Beacon Point Road, CLIFTON SPRINGS VIC 3222	22/10/2012	PI - Delegate - No Appeal Lodged	Coryule
1400/2010/A	Use of Land as Restaurant in Conjunction with Vineyard, Construction of an Extension to Restaurant, Installation of Floodlit Signs, On-Premises Liquor Licence, Extension of Licenced Areas, and Alterations to Associated Car Park and Partial Waiver of Car Parking	81-89 McAdams Lane, BELLARINE VIC 3223	29/10/2012	PI - Delegate - No Appeal Lodged	Coryule

Monthly Planning Decision Report - October 2012

App No	Description	Location	Decision Date	Decision Type Description	Ward
1400/2010/B	Use of Land as Restaurant in Conjunction with Vineyard, Use of Land as a Function Centre, Construction of an Extension to Restaurant, Installation of Floodlit Signs, On-Premises Liquor Licence, Extension of Licenced Areas, and Alterations to Associated Car Park and Partial Waiver of Car Parking	81-89 McAdams Lane, BELLARINE VIC 3223	31/10/2012	Grant a Amended Planning Permit/Plans	Coryule
1011/2012	Two (2) Lot Subdivision	305 Ballarat Road, BATESFORD VIC 3213	10/10/2012	PI - SPEAR Permit Issued	Cowie
1114/2012	Construction of an Outbuilding associated with an existing Dwelling	30 Slevin Street, NORTH GEELONG VIC 3215	29/10/2012	Grant a Planning Permit	Cowie
1118/2012	Change of Use to Trade Supplies	287-307 Melbourne Road, NORTH GEELONG VIC 3215	2/10/2012	Grant a Planning Permit	Cowie
120/2012	Alterations to Existing Dwelling, Construction of a Second Dwelling and Two Lot Subdivision	39 Lily Street, HAMLYN HEIGHTS VIC 3215	4/10/2012	PI - Delegate - No Appeal Lodged	Cowie
1231/2012	Construction of a Storage Shed	205 Ballarat Road, BELL POST HILL VIC 3215	29/10/2012	Grant a Planning Permit	Cowie
452/2012	Retention of Existing Dwelling and Construction of Second Dwelling to the Rear	12 St David Street, NORTH GEELONG VIC 3215	16/10/2012	PI - Delegate - No Appeal Lodged	Cowie
738/2012	Construction of Second Dwelling & Two (2) Lot Subdivision	4 Belcher Street, HAMLYN HEIGHTS VIC 3215	11/10/2012	Grant a Planning Permit	Cowie
756/2012	Construction of Two (2) Dwellings and Two (2) Lot Subdivision	10 Kaunas Street, BELL PARK VIC 3215	22/10/2012	Grant a Planning Permit	Cowie
803/2012	Two (2) Lot Subdivision	5 Stoddart Street, HAMLYN HEIGHTS VIC 3215	16/10/2012	PI - SPEAR Permit Issued	Cowie
815/2012	Buildings and Works to the Existing Building and Construction of an Ancillary Office in Association with Existing Warehouse and the Display of a Business Identification Sign.	104-114 Furner Avenue, BELL PARK VIC 3215	26/10/2012	Grant a Planning Permit	Cowie
921/2012	Alterations to the Existing Dwelling, Construction of a Second Dwelling and Two Lot Subdivision	9 Montgomery Avenue, HAMLYN HEIGHTS VIC 3215	29/10/2012	Grant a Planning Permit	Cowie

Monthly Planning Decision Report - October 2012

App No	Description	Location	Decision Date	Decision Type Description	Ward
947/2012	Buildings and Works for a Warehouse association with an existing Industry and reduction in Car Parking	22-36 Corio Quay Road, NORTH GEELONG VIC 3215	29/10/2012	Grant a Planning Permit	Cowie
959/2012	Four (4) Lot Subdivison	PARENT - 24 Tarkin Court, BELL PARK VIC 3215	3/10/2012	PI - SPEAR Permit Issued	Cowie
1019/2012	Extension to Existing Dwelling Over 7.5m in Height.	85 Victory Way, HIGHTON VIC 3216	25/10/2012	Grant a Planning Permit	Deakin
374/2007/D	Staged Multi Lot Subdivision and Construction of a Noise Attenuation Wall	76 Grantham Drive, HIGHTON VIC 3216	16/10/2012	Grant a Amended Planning Permit/Plans	Deakin
525/2012	Construction of a Dwelling over 7.5m	6 Clearview Court, HIGHTON VIC 3216	30/10/2012	PI - Delegate - No Appeal Lodged	Deakin
674/2012	Construction of Three (3) Double Storey Dwellings and Subdivision of the Land into Three (3) Lots	153 Grantham Drive, HIGHTON VIC 3216	3/10/2012	Grant a Planning Permit	Deakin
706/2012	Subdivision of the land into Three (3) Lots	7-11 Northbridge Road, HIGHTON VIC 3216	18/10/2012	PI - SPEAR Permit Issued	Deakin
1185/2012	Demolition of outbuildings	84 Roslyn Road, BELMONT VIC 3216	18/10/2012	Grant a Planning Permit	Kardinia
1223/2012	Two (2) Lot Subdivision	5 Cornish Avenue, BELMONT VIC 3216	29/10/2012	PI - SPEAR Permit Issued	Kardinia
1241/2011	Subdivision of Land into 9 Lots	27 Mt Pleasant Road, BELMONT VIC 3216	4/10/2012	PI - SPEAR Permit Issued	Kardinia
418/2012/A	Construction of a Second Dwelling and Two (2) Lot Subdivision	14 Donald Street, BELMONT VIC 3216	8/10/2012	Grant a Amended Planning Permit/Plans	Kardinia
567/2012	Alterations and Additions to the Existing Retail Premises, Display of Illuminated Business Identification Signage and Reduction in Car Parking.	157 High Street, BELMONT VIC 3216	29/10/2012	NOD - Delegate	Kardinia
834/2012	Construction of an Outbuilding (Garage)	4 Riverview Terrace, BELMONT VIC 3216	3/10/2012	Grant a Planning Permit	Kardinia
900/2012	Construction of Three Single Storey Dwellings and a Three Lot Subdivision	13 Herd Road, BELMONT VIC 3216	29/10/2012	Grant a Planning Permit	Kardinia
922/2012	Construction of a Veranda	61 Roslyn Road, BELMONT VIC 3216	18/10/2012	Grant a Planning Permit	Kardinia
972/2012	Use of Land for a Restricted Place of Assembly and Reduction in Car Parking Requirements	4 Grayling Street, BELMONT VIC 3216	22/10/2012	No Permit Required	Kardinia
987/2012	Construction of Two (2) Dwellings and Two (2) Lot Subdivision	12 Roslyn Road, BELMONT VIC 3216	29/10/2012	Grant a Planning Permit	Kardinia

Monthly Planning Decision Report - October 2012

App No	Description	Location	Decision Date	Decision Type Description	Ward
1002/2012	Buildings and Works to an Existing Dwelling for the Construction of a Pergola	95 Skene Street, NEWTOWN VIC 3220	19/10/2012	Grant a Planning Permit	Kildare
1104/2010/A	Alteration and addition to Heritage Dwelling	165 Skene Street, NEWTOWN VIC 3220	29/10/2012	Grant a Amended Planning Permit/Plans	Kildare
1117/2012	Construction of a Front Fence in a Heritage Area	62 Austin Street, NEWTOWN VIC 3220	17/10/2012	Grant a Planning Permit	Kildare
1138/2012	Buildings and Works Associated with the Construction of a Pergola covered with Shade Cloth	36 Cairns Avenue, NEWTOWN VIC 3220	17/10/2012	Grant a Planning Permit	Kildare
538/2012	Demolition of Existing Building, Construction and Use of a Shop, Construction of a Dwelling	402 Latrobe Terrace, NEWTOWN VIC 3220	4/10/2012	PI - Delegate - No Appeal Lodged	Kildare
545/2012	Additions to the Existing Dwelling	38 Fairview Avenue, NEWTOWN VIC 3220	3/10/2012	Grant a Planning Permit	Kildare
579/2012	Two Lot Subdivision	63 Sydenham Avenue, MANIFOLD HEIGHTS VIC 3218	17/10/2012	PI - SPEAR Permit Issued	Kildare
590/2012	Partial Demolition and Extension to an Existing Dwelling in a Heritage Overlay	36 Fairview Avenue, NEWTOWN VIC 3220	1/10/2012	Grant a Planning Permit	Kildare
609/2012	Construction of Four (4) Double Storey Dwellings, Subdivision of the Land into Four (4) Lots (adjacent to the Road Zone Category 1) and Alteration of Access to the Road Zone Category 1	45 Shannon Avenue, MANIFOLD HEIGHTS VIC 3218	29/10/2012	Grant a Planning Permit	Kildare
656/2012	Alterations and Extensions (New Car Showrooms) to an existing Building associated with the existing use of the land for Motor Vehicle, Boat or Caravan Sales and the Erection and Display of Business Identification Signage.	32-38 Fyans Street, SOUTH GEELONG VIC 3220	1/10/2012	Grant a Planning Permit	Kildare
658/2012/A	Partial Demolition and Buildings and Works in Associated with Alterations to the Bowling Club Building including the Construction of a Shelter	89 Noble Street, NEWTOWN VIC 3220	26/10/2012	Grant a Amended Planning Permit/Plans	Kildare
696/2011/A	Construction of a Dwelling within a Heritage Overlay	1/65 Aberdeen Street, NEWTOWN VIC 3220	3/10/2012	Grant a Amended Planning Permit/Plans	Kildare
734/2012	Retention of Existing Dwelling, Construction of Second Dwelling (Two Storey) and Two (2) Lot Sub Division	21 Harcourt Street, NEWTOWN VIC 3220	29/10/2012	Grant a Planning Permit	Kildare

Monthly Planning Decision Report - October 2012

App No	Description	Location	Decision Date	Decision Type Description	Ward
780/2012	Construction of Two (2) Dwellings and Two (2) Lot Subdivision	14 Sydenham Avenue, MANIFOLD HEIGHTS VIC 3218	11/10/2012	NOD - Delegate	Kildare
848/2012	Buildings and Works to Existing Dwelling	22 Manning Street, NEWTOWN VIC 3220	8/10/2012	PI - Clerical Error Permit Issued	Kildare
886/2012	Partial Demolition and Construction of an Extension, Garage, Deck, Verandah and Front Fence to an Existing Dwelling in the Heritage Overlay	28 Cairns Avenue, NEWTOWN VIC 3220	17/10/2012	Grant a Planning Permit	Kildare
1040/2012	Five Lot Subdivision	16 Wheat Court, LARA VIC 3212	3/10/2012	Grant a Planning Permit	Windermere
1070/2012	Development and use of a place of assembly (religious gatherings)	35 Glenoe Drive, LARA VIC 3212	30/10/2012	Grant a Planning Permit	Windermere
1204/2012	Change of Use To Viewing Garden For The General Public 2-3 Times A Year	50 West Gateway, LARA VIC 3212	22/10/2012	No Permit Required	Windermere
1443/2010/A	Staged Multi Lot Subdivision of Land	125 Heales Road, CORIO VIC 3214	1/10/2012	Grant a Amended Planning Permit/Plans	Windermere
193/2012	Use and Development of a Concrete Batching Plant and a Reduction in Car Parking	PARENT - 185-205 O'Briens Road, CORIO VIC 3214	22/10/2012	Grant a Planning Permit	Windermere
244/2007/B	Subdivision of the Land into Five (5) Lots	14-18 Forest Road North, LARA VIC 3212	17/10/2012	Grant a Amended Planning Permit/Plans	Windermere
244/2012	Construction of Three (3) Dwellings	8 Curletts Road, LARA VIC 3212	25/10/2012	NOD - Delegate	Windermere
454/2012	Development of Eight (8) Dwellings	38 Patullos Road, LARA VIC 3212	3/10/2012	Grant a Planning Permit	Windermere
641/2012	Construct Two (2) Dwellings and Subdivide the land into Two (2) Lots	32 Altair Avenue, LARA VIC 3212	22/10/2012	PI - Delegate - No Appeal Lodged	Windermere
769/2012	Construction and Display of Two Internally Illuminated Business Identification Signs One Being a Partially Electronic Major Promotional Sky Sign	160-240 O'Briens Road, CORIO VIC 3214	12/10/2012	Grant a Planning Permit	Windermere
940/2012	Construction of a Front Fence	46-48 Nankeen Avenue, LARA VIC 3212	18/10/2012	Grant a Planning Permit	Windermere
945/2012	Construction of Two (2) Dwellings	50 Biddlecombe Avenue, CORIO VIC 3214	5/10/2012	Grant a Planning Permit	Windermere
946/2012	Alterations and Additions to 'Darling Building'	50 Biddlecombe Avenue, CORIO VIC 3214	3/10/2012	Grant a Planning Permit	Windermere

Monthly Planning Decision Report - October, 2012

App No	Description	Location	Decision Date	Decision Type Description	Ward
958/2012	Construction of Two (2) Duplex Dwellings in Association with an Existing Aged Care Facility	90 Station Lake Road, LARA VIC 3212	23/10/2012	Grant a Planning Permit	Windermere

CLOSE OF MEETING

As there was no further business the meeting closed at 7.47pm. Tuesday, 27 November 2012.

Signed: _____
Chairperson

Date of Confirmation: _____