

MINUTES

COMMUNITY FOCUS COUNCIL MEETING

TUESDAY, 11 FEBRUARY 2020

7.00PM

COUNCIL CONFERENCE AND RECEPTION CENTRE
CITY HALL
LITTLE MALOP STREET, GEELONG

COUNCIL:

Cr S Asher (Bellarine Ward)

Mayor

Cr K Grzybek (Windermere Ward)

Deputy Mayor

Cr J Mason (Bellarine Ward)

Cr T Sullivan (Bellarine Ward)

Cr E Kontelj (Brownbill Ward)

Cr S Mansfield (Brownbill Ward)

Cr P Murrphy (Brownbill Ward)

Cr B Harwood (Kardinia Ward)

Cr P Murnane (Kardinia Ward)

Cr R Nelson (Kardinia Ward)

Cr A Aitken (Windermere Ward)

SECTION A - PROCEDURAL MATTERS

Acknowledgements 1

Confirmation of Minutes 1

Declarations of Conflicts of Interest 1

Public Question and Submission Time 2

Petitions 2

SECTION B – REPORTS

1. Youth Council 2020 – Updated Terms of Reference 3-4

2. UNESCO Creative Cities Network Annual General Meeting, Brazil 2020 5-7

3. Wharf Shed Lease 8-11

4. Gibbons Road, Lara – Proposed Road Discontinuance 12-21

5. Council Plan Quarterly Report – December 2019 22-23

6. Tender T1900049 Elcho Channel and Basin – Stage 2 Drainage Works 24-29

7. Revocation of Flood Prone Area Designation of New Lots at Charlemont
Rise Estate, Stage 10 30-33

**MINUTES OF THE COMMUNITY FOCUS COUNCIL MEETING
HELD AT COUNCIL CONFERENCE AND RECEPTION CENTRE
CITY HALL, LITTLE MALOP STREET, GEELONG
TUESDAY, 11 FEBRUARY 2020
COMMENCING AT 7.00 PM**

PRESENT: Cr S Asher (Mayor), Crs A Aitken, K Grzybek, B Harwood, J Mason, P Murnane, P Murrphy, R Nelson, T Sullivan

Also present: M Cutter (Chief Executive Officer), B Luxford (Director Economy, Investment and Attraction), G Smith (Director Planning, Design and Development), G Wilson-Browne (Director City Services), M Dugina (Director Customer and Corporate Services), R Stevens (Director Community Life), R Leonard (Director Governance, Strategy and Performance), K Phyland (Director People & Culture)

OPENING: The Chair declared the meeting open at 7.00pm

ACKNOWLEDGEMENTS:

Council acknowledged Wadawurrung Traditional Owners of this land and all Aboriginal and Torres Strait Islander People who are part of the Greater Geelong community today.

APOLOGIES: Cr Kontelj, Cr Mansfield (Leave of Absence)

LEAVE OF ABSENCE:

Cr Sullivan moved, Cr Mason seconded –

That Leave of Absence be granted to Cr Nelson from 29 February to 11 March 2020, inclusive.

Carried.

PRESENTATION:

Ward Councillor, Peter Murrphy, provided the gallery with a snapshot of some of the activities and projects happening in the Brownbill Ward.

CONFIRMATION OF MINUTES:

Cr Murrphy moved, Cr Grzybek seconded -

That the Minutes of the Ordinary Meeting of Council held on 28 January 2020 be confirmed.

Carried.

DECLARATIONS OF CONFLICTS OF INTEREST:

Cr Murrhy declared Conflict of Interest in relation to Agenda Item 3 – Wharf Shed Lease, in that his daughter is employed at the Café/Restaurant.

PUBLIC QUESTION AND SUBMISSION TIME:

A question was submitted prior to the meeting by Steve Clark which will be responded to in writing.

PETITIONS: Nil.

1. YOUTH COUNCIL 2020: UPDATED TERMS OF REFERENCE

Source: Community Life – Connected Communities
Director: Robyn Stevens
Portfolio: Leadership and Governance

Purpose

1. To seek Council endorsement for the updated Youth Council Advisory Committee Terms of Reference.

Background

2. Council endorsed the Terms of Reference for the Youth Council Advisory Committee in September 2018.
3. In January 2019 the Council established the inaugural Youth Council Advisory Committee to provide the opportunity for young people to participate and learn about civic and democratic processes and provide a mechanism for Council to seek and receive advice and input from young people about youth specific issues.

Key Matters

4. The City undertook a review and evaluation of the Youth Council in December 2019 and as a result, made several adjustments to the Terms of Reference (**Attachment 2**).

Cr Aitken moved, Cr Mason seconded -

5. **That Council endorse the updated Youth Council Advisory Committee Terms of Reference (Attachment 2), subject to the following amendments:**

5.1 Delete Clause 4.3.2;

5.2 Delete Clause 4.3.3; and

5.3 Add 4.3.2 Members are not eligible to nominate for re-election.

Carried.

Attachment 1

Financial Implications

1. There are no financial implications associated with this report.

Community Engagement

2. Updated Terms of Reference will be communicated to all members and will be available on Council's website.

Social Equity Considerations

3. The Youth Council provides an opportunity for young people to contribute to and be included in civic life, while building leadership skills and offering advice on matters that affect young people.

Policy/Legal/Statutory Implications

4. The activities of the Youth Council comply with the Youth Council Advisory Committee's Terms of Reference. The City also adheres to their obligations under the Victorian Child Safe Standards during the program.

Alignment to Council Plan

5. The key priorities outlined in the annual plan align with Council Plan priorities of:
 - 5.1 Improved health and safety of our community – consult with the community on safety issues that are impacting them;
 - 5.2 A more inclusive and diverse community – further developing programs that support young people in our community;
 - 5.3 Effective environmental management – educating and assisting our community; and
 - 5.4 Organisational leadership, strategy and governance – communicating and engaging with the community.

Conflict of Interest

6. No City officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Risk Assessment

7. The Committee will provide advice to Council on specific issues relating to young people in our community.

Environmental Implications

8. There are no environmental implications.

COMMITTEE TERMS OF REFERENCE



YOUTH COUNCIL – ADVISORY COMMITTEE

DOCUMENT NO:	D20-10187
APPROVAL DATE:	Draft
APPROVED BY:	
REVIEW DATE:	
VERSION NO:	2
RESPONSIBLE OFFICER:	Director Community Life
AUTHORISING OFFICER:	Chief Executive Officer

1. SUMMARY

The Council endorses Youth Council as an Advisory Committee in accordance with these terms of reference.

Youth Council provides opportunities for young people to participate and learn about civic and democratic processes and provides a mechanism for Council to seek and receive advice and input from young people about youth specific issues.

The Youth Council will be representative of council wards and led by a Junior Mayor who will report periodically to Council.

2. OBJECTIVES

The Advisory Committee is established to:

- provide an opportunity for the voice of Geelong's youth to be considered in decision making of the Council;
- provide advice and input to Council on specific issues;
- provide a platform for young people to advocate on priorities that are important to their lives;
- engage young people in civic leadership; and
- to provide experience of and insight into the functions of Council.

The Committee may, at the commencement of each year, be assigned a project at the discretion of the Director, Community Life or delegate.

3. DEFINITIONS

Candidate means a member of the current Youth Council Advisory Committee.

Child Safe Standards Policy means the approved policy to protect children and young people from harm and which applies to all Councillors, employees and volunteers of the City of Greater Geelong.

City means the administrative organisation of the Council, led by the Chief Executive Officer.

Committee means the Youth Council Advisory Committee.

Council means the Greater Geelong City Council constituted in accordance with the *Local Government Act (Vic) 1989*.

Councillor Connect Mentoring Program means a ward based mentoring program facilitated by Councillors on topics relating to identified Council and Councillor duties and responsibilities.

Deputy Junior Mayor means a person who is appointed to act as the Deputy Junior Mayor and lead the Youth Council in the Junior Mayor's absence.

Junior Mayor means a person who is appointed to act as the Junior Mayor and lead the Youth Council

Meeting Procedures Local Law 2017 means the local law adopted by Council in accordance with section 91 of the *Local Government Act (Vic) 1989*.

Member means a member of this Committee.

Nominee means an individual seeking appointment to the Youth Council Advisory Committee.

Project means a group of related tasks executed within a limited time period.

Terms of Voting means the terms set by the Director, Community Life, from time to time outlining the terms and conditions for conducting a vote for Members from the constituency of the Youth Advisory Reference Groups.

Youth Advisory Reference Group means one or all of the groups established by the City's Community Life directorate from time to time. One Youth Advisory Reference Group shall operate for each of the Council's wards.

Youth Council means the collective members of the Committee.

Youth Council term means the operational fixed term of the current committee.

Youth Survey means the annual survey of the municipality's youth conducted by the Director, Community Life, to identify issues and trends which affect the interests of youth in the community.

4. TERMS OF REFERENCE

4.1 Term of the Committee

4.1.1 This Committee commences on 15 January 2019 and will continue unless otherwise determined by the Council.

4.2 Membership of the Committee

4.2.1 The City of Greater Geelong Youth Council will comprise of twelve (12) Members who live within the Greater Geelong municipality.

4.2.2 Each ward will be represented by three (3) members.

4.2.3 Membership is open to young people aged 12 to 17 years old at the time of nomination.

4.2.4 Nominations for the following year's Youth Council will open in the fourth quarter of the current year.

4.2.5 If more than three nominations for Members are received for any Ward, the Youth Advisory Reference Group operating in the allocated Ward will be asked to vote for the nominees.

4.2.6 Members must participate in an induction for the Youth Council to be delivered in the first quarter of the calendar year.

4.2.7 Members who are absent from three (3) consecutive meetings without notice will be dismissed from the Youth Council and advised in writing by the Director, Community Life or delegate.

4.2.8 Members wanting to resign from their position as a Youth Council Member must advise the Director, Community Life in writing and the letter tabled at the next scheduled Youth Council meeting.

4.3 Term of Office

4.3.1 Members will be appointed for a term of one year.

4.3.2 Members may serve for three consecutive terms of one year. After three years continuous service, a Member must retire from the Committee and is no longer eligible to become a Member.

4.3.3 Eligible Members are required to renominate yearly should they wish to be considered for an additional term. Voting and appointments will follow as per nomination process outlined in 4.2.

4.4 Election of the Junior Mayor and Deputy Junior Mayor

4.4.1 During the Youth Council Induction, nominees for the position of Junior Mayor and Deputy Junior Mayor will be required to present a candidate speech to their fellow members detailing suitability for the role.

- 4.4.2 The election of the Junior Mayor and Deputy Junior Mayor will be facilitated by the Director, Community Life or delegate at the Youth Council Induction each year via an anonymous ballot.
- 4.4.3 Each member will be allocated 1 vote.
- 4.4.4 The election of the Junior Mayor and the Deputy Junior Mayor shall be conducted by vote undertaken during Youth Council Induction.
- 4.4.5 The election of the Junior Mayor and the Deputy Junior Mayor shall be conducted via an anonymous ballot process whereby each Youth Council member writes their preferred candidate's name and places it into the ballot box.
- 4.4.6 A Member of the Council's Governance Unit and the Director, Community Life or delegate shall be responsible for the counting of votes.
- 4.4.7 If the vote results in a tie, a re-vote will take place with the final two nominees. In the case that the re-vote results in a tie, the Director, Governance Strategy & Performance or delegate will participate as a casting vote for a third and final vote.
- 4.4.8 The Member who receives the majority of votes will be declared the Junior Mayor.
- 4.4.9 The Member with the second most votes cast will be declared the Deputy Junior Mayor.
- 4.4.10 The term of appointment of the Junior Mayor and Deputy Junior Mayor is for a period of one year.
- 4.4.11 The Junior Mayor and Deputy Junior Mayor can resign from their position by submitting a written resignation addressed to the Director, Community Life and the letter tabled at the next scheduled Youth Council meeting.

4.5 Vacancy of a position by a Member

- 4.5.1 A vacancy of a position by a Member will be reported at the next scheduled Youth Council meeting and recorded in the Minutes.
- 4.5.2 Where a vacancy occurs within 6 months of the end of the current Youth Council term, the vacancy will not be filled.
- 4.5.3 Vacancies for Youth Council will be filled by the appointment of the fourth most voted for Nominee in the relevant Ward. If the Nominee is unable to or declines the position, the vacancy will not be filled.
- 4.5.4 A candidate filling a vacancy will hold office for the remainder of the term of the Youth Council Member that they have replaced.

4.6 Extended leave of absence / Acting positions

- 4.6.1 A Youth Council Member can request to take an extended leave of absence from the Youth Council for a period of two [2] months or longer.
- 4.6.2 Requests can be made in writing to the Director, Community Life or delegate and noted in the minutes at the next scheduled Youth Council meeting.
- 4.6.3 If the Junior Mayor takes an extended leave of absence, the Deputy Junior Mayor would assume the role and responsibilities of the Junior Mayor.

4.7 Authority of the Committee

- 4.7.1 The Committee is an advisory committee of Council and has no delegated authority to act on behalf of Council.

4.8 Committee Charter

- 4.8.1 At its first meeting of the year, the Members must agree on a Committee Charter which will set out the agreed behaviours of Members.

4.9 Engagement and Communication

- 4.9.1 Members are representatives of their respective Wards and able to undertake youth engagement via official Council social media platforms, the Youth Council mobile app, visitations at Drop Ins and events as deemed appropriate by the Director, Community Life or delegate.
- 4.9.2 All engagement and communication with Youth Council members must be via the Director, Community Life or delegate and must comply with Council's *Child Safe Standards Policy*.

4.10 Meeting Procedure

- 4.10.1 The Committee shall meet each month. Meeting agendas shall be set by the Director, Community Life or delegate.
- 4.10.2 Additional meetings can be facilitated throughout the year as directed by the Director, Community Life or delegate.
- 4.10.3 Agenda items can be added by Members emailed to youthcouncil@geelongcity.vic.gov.au seven days prior to the scheduled Youth Council meeting. Items must be linked to the Youth Councillor's priority areas.
- 4.10.4 Council departments, organisations and businesses can present to the Youth Council to seek advice on matters relating to Youth Council Priority Areas. Requests to present to the Youth Council must be received by the Director, Community Life or delegate by submission of the Youth Council Consultation Application form.
- 4.10.5 The Committee may be invited to attend information briefings during the year.
- 4.10.6 The Council may request that the Committee consider specific issues or reports at a meeting and provide advice by a report to Council.
- 4.10.7 The quorum for a Youth Council meeting must be at least one [1] per Ward plus one [1] (minimum 5) of the Members of the Youth Council.
- 4.10.8 In the event that a quorum is not achieved within thirty (30) minutes after the scheduled commencement time of a Youth Council meeting or cannot be maintained due to the disclosure of conflicts of interest of Members, the meeting will be adjourned until the following month.

4.11 Youth Council Priorities

- 4.11.1 Youth Council Priorities are developed annually at the first Youth Council meeting following the Induction and are informed by evidence-based research including the Youth Summit feedback, the Mission Australia Annual Youth Survey and via consultation undertaken as per item 4.9.

4.12 Reporting Requirements

- 4.12.1 The Committee through the Junior Mayor shall report to Council quarterly detailing Youth Council's progress, findings, achievements and recommendations since the previous report.

4.13 Secretariat

- 4.13.1 Secretariat support for the Committee will be provided by the Director, Community Life or delegate.
- 4.13.2 Minutes of each Committee meeting shall be published on the City's website.

4.14 Grievance Resolution Process

- 4.14.1 Grievances should be raised by the Junior Mayor to the Director, Community Life or delegate.
- 4.14.2 Grievances about a fellow Youth Council member should be raised with the Junior Mayor or if the grievance is about the Junior Mayor, the issue should be raised with the Director, Community Life or delegate.
- 4.14.3 All grievances will be investigated and resolved in accordance with the City's Code of Conduct and Youth Council Charter.

4.15 Facilities & Resources

- 4.15.1 Meetings of the Committee will be held in the Council Chambers unless otherwise determined by the Director, Community Life.
- 4.15.2 All necessary administrative resources shall be provided to support the Committee by the Director, Community Life.

4.16 Councillor Connect Mentoring Program

- 4.16.1 The Councillor Connect Mentoring Program commences in the first quarter of the calendar year and is operational until the fourth quarter, unless otherwise determined by Director, Community Life or delegate.
- 4.16.2 The quorum for a Councillor Connect Mentoring session to proceed must be at least two [2] Youth Councillors plus one [1] Councillor and one [1] Council representative.

5. QUALITY RECORDS

QUALITY RECORDS SHALL BE RETAINED FOR AT LEAST THE PERIOD SHOWN BELOW.

Record	Retention/Disposal Responsibility	Retention Period	Location

6. ATTACHMENTS

- Youth Council Consultation Application form

2. UNESCO CREATIVE CITIES NETWORK ANNUAL GENERAL MEETING, SANTOS BRAZIL 2020

Source: Economy, Investment & Attraction – Economic Development & Events
Director: Brett Luxford
Portfolio: Economic Development

Purpose

1. To authorise the Mayor's, or designated delegate's, attendance at the UNESCO Creative Cities Network XIV Annual General Meeting (AGM) in Santos, Brazil, from 13 to 19 July 2020 and to visit fellow city of design Curitiba, Brazil.

Background

2. On 31 October 2017, the City was notified that its application to become a member of the UNESCO Creative Cities Network was successful.
3. The UNESCO Creative City designation is a key step in Greater Geelong's journey to transform our community's clever and creative vision aspirations into reality.
4. The UNESCO Creative City designation is an ongoing commitment, and the City of Greater Geelong as the designated Secretariat is obligated to provide a report every 4 years.

Key Matters

5. One of the City's other obligations, as the Secretariat, is for the Mayor, or designated delegate, to attend the UNESCO Creative Cities Network Annual General Meetings. The 2020 AGM will be held in Santos, Brazil from 13 - 19 July 2020. The foreseen theme of the meeting is "Creativity, path to Equality" demonstrating creativity and culture power as factors of sustainable development.
6. The Mayor attended the 2018 AGM held in Krakow / Katowice, Poland and 2019 in Fabriano, Italy.
7. Attending the AGM further develops the relationships with other UCCN designated cities, allows collaboration with other cities and enables Geelong to share projects that support our contribution to Development Goal 11 - Sustainable Cities and Communities.
8. The AGM enables the City to further promote our desire to hold a future City of Design subnetwork meeting in Geelong.
9. Attending the AGM will also provide the opportunity to also visit a fellow city of design, Curitiba, Brazil and share Geelong's design projects and to further promote Geelong.

Cr Harwood moved, Cr Sullivan seconded -

10. **That Council in accordance with the Councillors' Expenses and Facilities Policy, authorise the Mayor, or designated delegate, to attend the XIV Annual General Meeting of the UNESCO Creative Cities Network in Santos, Brazil from 13 - 19 July 2020 and visit fellow city of design Curitiba, Brazil.**

Carried.

Attachment 1

Financial Implications

1. The approximate travel costs for the Mayor, or delegate, and a City officer, to attend the 2020 UNESCO Creative Cities Network XIV Annual General Meeting in Brazil and to visit Curitiba is approximately \$12,000.

Community Engagement

2. The City's application to the UNESCO Creative Cities Network was prepared in partnership with a number of internal and external stakeholders; Deakin University, the Australian Centre for Innovation and Design, Runway, Creative Geelong, and the state government, through Creative Victoria; along with Council's Arts & Culture team, Economic Development Unit and the Strategy & Program Delivery team.
3. A UNESCO working group has been formed to develop a charter and recommend a future structure to support the implementation of the designation. This working group has representatives from Deakin University, The Australian Design Institute, Creative Victoria, Office of the Victorian Architect, Wauthaurong Corporation, Geelong Arts Centre, Geelong Tech School, Gordon TAFE and representatives from internal Council departments.
4. A number of activities have been delivered throughout the last 12 months to engage the community and stakeholders including a Major Stakeholder Event, Melbourne Design Week in Geelong, a UNESCO Champions program, a Geelong UNESCO web site and a series of community engagement nights using a Pecha Kucha (specific presentation style) format. Future events include Geelong Design Week, additional Pecha Kucha's, the continuation of the UNESCO champions program, a framework plan and ongoing marketing.

Social Equity Considerations

5. There have been a number of opportunities to collaborate, share ideas and build capability to deliver on the City's commitment to social equity and create a more safe, resilient and sustainable city and community. Geelong Design Week in March 2020 includes over 80 events delivered by the Geelong community showcasing how the Greater Geelong community is using design to address Geelong's challenges and seek new ways to operate.

Policy/Legal/Statutory Implications

6. As a member of the UCCN, we commit to using the membership to drive policies, strategies and activities towards the United Nations Sustainable Development Goal 11. This goal is about making cities and human settlements inclusive, safe, resilient and sustainable.
7. Approval for overseas travel is sought in accordance with the Council's policy.

Alignment to Council Plan

8. The City's designation to the UNESCO Creative Cities Network is aligned to a number of priorities outlined in the Council Plan including: A Thriving and Sustainable Economy, Vibrant Arts and Culture, Planned and Sustainable Development, A More Inclusive and Diverse Community, and Effective Environmental Management.

Conflict of Interest

9. No officers who have provided advice in relation to this report have declared a conflict of interest regarding this report.

Risk Assessment

10. If resources are not made available to support the Mayor's, or delegate, and Council officers attendance to future UNESCO Creative Cities Network AGMs held in various locations each year, and the Council fails to report on activities every four years, and Geelong does not actively participate in the network, there is a risk of losing the UNESCO Creative City designation.

Environmental Implications

11. There are no environmental implications of this report.

Cr Murrphy declared Conflict of Interest in relation to Agenda Item 3 – Wharf Shed Lease, in that his daughter is employed at the Café/Restaurant and left the meeting room prior to discussion at 7.45pm.

3. WHARF SHED LEASE

Source: Customer & Corporate Services – Property Procurement & Assets
Director: Michael Dugina
Portfolio: Central and Civic Geelong

Purpose

1. To seek approval to commence the process to enter a new twenty-one (21) year lease with Three Frothy Beers Pty Ltd.

Background

2. Three Frothy Beers Pty Ltd (**TFB**) purchased the businesses known as the Wharf Shed & Le Parisien at 15 Eastern Beach Road, Geelong 3220 (**Premises**) from Wharf Shed Complex Pty Ltd in July 2018.
3. The lease for the Premises was assigned to Three Frothy Beers Pty Ltd with an expiry of 30 June 2028. In July 2019, TFB wrote to the City requesting a new replacement lease. Plans were submitted to undertake renovations at a cost to TFB of approximately \$1.5million.
4. After discussions with Department of Environment Land Water and Planning (**DELWP**) the City was required to publish a public notice advertising its intention to negotiate a new twenty-one-year lease with TFB.
5. The public notice was advertised in both the Geelong Advertiser newspaper on Saturday 2 November 2019 and “Have Your Say” on the Geelong Australia website for the required twenty-eight (28) day submission period. No submissions were received.

Key Matters

6. The City is now required to advertise its intent to enter into a new 21-year lease with the current tenant. This process will take a minimum of 28 days and submissions may lead to a submission hearing process in accordance with Section 190 of the Local Government Act.
7. Pending a positive outcome Ministerial approval will be required as this building is located on Crown Land.
8. The decision to enter into a new commercial lease will provide the City with an opportunity to better protect this asset, by incorporating clearer maintenance responsibilities for the tenant.
9. A new lease will also allow the City to redefine the lease boundary removing the public toilets from the footprint.

Cr Harwood moved, Cr Nelson seconded -

10. That Council:

- 10.1 Approve the advertising of the City's intent to enter into a new lease agreement with Three Frothy Beers Pty Ltd for the Premises for a maximum term of 21 years;**
- 10.2 Approve the issuing of a new 21-year lease, should no submissions be received;**
- 10.3 Authorise the Chief Executive Officer to enter in to the lease agreement with TFB on behalf of Council should no submissions be received;**
- 10.4 Note that if submissions are received a submissions hearing process may be required and a further report will be submitted to Council to consider this matter; and**
- 10.5 Note that any new lease can only be granted upon receipt of Ministerial approval as the Premises is located on Crown Land.**

Carried.

Attachment 1

Financial Implications

1. Commencing this process will come at no cost to the City. The new lease income will be approved by the Valuer Generals office as this building sits on crown land.
2. Prior to the completed works to the Premises, the market rental was around \$200,000 plus GST per annum.
3. As part of the City's negotiations, the City offered a reduction in rental for a period of two (2) years post renovation and replacement of the lift, which was due for replacement at the City's cost.
4. The Tenant agreed to reconfigure the public toilets, which were previously shared with patrons to the Premises. This was the key to reduction in rental as this was a significant cost to the tenant. There are now three unisex and DDA compliant outward facing public toilets.

Community Engagement

5. The City advertised its intent to negotiate a new twenty-one (21) year lease to TFB by public notice. No submissions were received.
6. The City will advertise its intent to enter into a new twenty-one-year lease with TFB by public notice seeking submissions.

Social Equity Considerations

7. The reconfigured public toilets are accessible and compliant with current legislation and are separate to the café operations.

Policy/Legal/Statutory Implications

8. City officers have met with local DELWP officers to develop a strategy to ensure relevant process are followed and that additional opportunities for input are provide to the community.
9. The City has complied with DELWP's requirements to advertise its intention to negotiate a new lease on 2 November 2019.
10. The City shall submit a second public notice (Intention to Grant a new Lease) to comply with s190 of the Local Government Act.

Alignment to Council Plan

11. The recommendation supports the key priority relating to Organisational Leadership, Strategy and Governance of "proactively managing our assets, including land holdings".

Conflict of Interest

12. No officers or contractors involved in this process have a direct or indirect interest in this matter.

Risk Assessment

13. TFB proceeded with the renovations despite not having the security of a longer lease. TBH are seeking security of tenure to ensure return on investment. Officers have provided no guarantee that this will occur. Should agreement not be reached, TBH may consider legal avenues to regain some of their costs.

Environmental Implications

14. The renovation works considered and compliment the Geelong Waterfront Safe Harbour Project which has commenced Stage 1. Tenant obligations in relation to environmental management including waste management shall be included in the Lease and in consultation with the Waterfront & Central Geelong team.

Cr Murrphy re-entered the meeting room at 7.51pm.

4. GIBBONS ROAD, LARA – PROPOSED ROAD DISCONTINUANCE

Source: Customer & Corporate Services – Property, Procurement
and Assets
Director: Michael Dugina
Portfolio: Finance

Purpose

1. To recommend that Council resolve to discontinue approximately 300m of the eastern end of Gibbons Road, Lara which was deviated through 155 Gibbons Road, Lara.

Background

2. Council considered a report at the Community Focus meeting on 12 November 2019 with respect to the discontinuance of a portion of approximately 300m of Gibbons Road, Lara.
3. Council resolved to endorse the Chief Executive Officer (CEO) to commence the process to formally discontinue this section of road by publishing a notice and inviting submissions (**Attachment 2**).
4. A further report to Council was requested after the submissions process expired.

Key Matters

5. The CEO authorised the commencement of the process to discontinue approximately 300m of Gibbons Road, Lara on 21 November 2019.
6. A public submissions process was required under s223 of the *Local Government Act (Vic) 1989* (“the Act”), for the proposed discontinuance of this section of Gibbons Road and this was undertaken on 13 December 2019 and expired on 13 January 2020.
7. Advertising of the discontinuance was conducted through the Geelong Advertiser, The Independent and via geelongaustralia.com.au/yoursay.
8. Two email submissions, who did not request to be heard, were received via Have Your Say and one email requesting further information. Both submitters were advised their comments would be considered by Council and the request for further information was responded to (**Attachment 3**). No other submissions were received.
9. The formal discontinuance of this section of Gibbons Road, Lara, will improve public safety by reducing the speed of vehicles along the unsealed road and will redirect traffic flow onto road networks fit for purpose.
10. The resulting land from the discontinuance, will revert to freehold land as identified in the existing title plan and will be held for drainage purposes (**Attachment 4**).
11. The remaining section of Gibbons Road, past the discontinuance will remain a Crown road reserve as intended and set aside for future needs.

Cr Grzybek moved, Cr Aitken seconded -

12. That Council:

- 12.1 Approve removal of the segment of Gibbons Road, as described in the Attachments, to be discontinued from the Municipal Road Register under the provisions of Section 17(4) of the Road Management Act 2004 because it is not reasonably required for public use as a public road;**
- 12.2 Resolve to formally discontinue a 300m section of the eastern end of Gibbons Road, Lara; and**
- 12.3 Request the Chief Executive Officer to publish a notice of the discontinuance in the Government Gazette pursuant to Schedule 10, Clause 3 of the Local Government Act 1989.**

Carried.

Attachment 1

Financial Implications

1. Reopening of Gibbons Road, Lara would require gazettal of a deviation of the road which is currently on Council freehold titled land.
2. Improvement works to the road to bring it up to a sealed standard are estimated in excess of \$1.7million and this does not include safety works, which most likely would be required on Bacchus Marsh Road by Regional Roads Victoria, to cater for turning traffic.
3. The discontinuance of this segment of Gibbons Road will result in operational savings as it will reduce the need to grade this portion which would be needed should it remain a road.

Community Engagement

4. A public submissions process (a requirement under s223 of the Act) was undertaken between 13 December 2019 and 13 January 2020 with advertising in the Geelong Advertiser, The Independent and via Have Your Say on www.geelongaustralia.com.au.
5. The formal submissions process was completed after a community feedback engagement completed by City Services – Engineering Services in 2019.
6. There were 482 page views on geelongaustralia.com.au resulting in one email enquiry for further information and two submissions. There were no other submissions or comments. The submissions and officer response to each submission are found in **Attachment 3**.
7. No submissions wished to be heard.

Social Equity Considerations

8. The proposal will have social impacts but is not considered to relate any particular social equity considerations.

Policy/Legal/Statutory Implications

9. The section of Gibbons Road, Lara can be discontinued under Schedule 10, Clause 3 of the Local Government Act 1989, after a public submissions process, which has been completed.
10. Permanent closure and discontinuance of this section can be undertaken and the road can be removed from the Municipal Road Register under the provisions of Section 17(4) the Road Management Act 2004.
11. Pursuant to Section 206 and Schedule 10 Clause 3, Council can by resolution determine that part of the road of Gibbons Road, Lara, is not reasonably required as a public road and can subsequently authorise its discontinuance and Gazettal notice.

Alignment to Council Plan

12. Improved Health and Safety of our community – improved safety of, and user satisfaction with community infrastructure.
13. Planned Sustainable Development – Managing the impact of development on the unique character of our townships.

14. Informed Social Infrastructure and Planning – Delivering accessible and attractive community infrastructure based on community need.

Conflict of Interest

15. There is no officer conflict of interest, direct or indirect, in the preparation of this report.

Risk Assessment

16. The discontinuance of this portion of Gibbons Road, Lara and the subsequent reduction of traffic volumes, will reduce the associated risks relating to public safety, asset deterioration and resident amenity.
17. The use of Gibbons Road for access into the Grand Lakes estate, was not considered as part of the original traffic planning for this estate. All road network improvements for this subdivision were undertaken for safe access into the estate via alternative routes other than Gibbons Road.

Environmental Implications

18. There are no environmental implications associated with the outcome of this report.

5. ROAD CLOSURE – GIBBONS ROAD, LARA

Source: City Services – Engineering Services
Director: Guy Wilson-Browne
Portfolio: Transportation and Connections

Purpose

1. To endorse the process to discontinue Gibbons Road, Lara and invite submissions.

Background

2. Gibbons Road is a Category 2 Local Road – Rural, south of the Lara settlement boundary identified in the Lara Structure Plan, at the eastern end, as pedestrian / shared path access only.
3. The eastern end of Gibbons Road where it meets O'Hallorans Road is an extension 'road' (not a legal carriageway). The extension was developed as an interim haulage route during the construction of the Grand Lakes Estates, Lara circa 2010.
4. A trial closure at the eastern end of Gibbons Road, Lara commenced in February 2019 following concerns raised by the community that the road was being used as a shortcut (between Lara and Bacchus Marsh Roads) generating safety and amenity issues for both users and local residents.
5. Concrete barriers installed near the bend in the road alignment at O'Hallorans Road to close the road, (refer to Figure 1, **Attachment 2**), will remain in place until a resolution is made to either conclude the trial or make the closure permanent.

Key Matters

6. Letters were sent to property owners on Gibbons Road in March 2019, advising that the closure would remain in place until the community engagement for the Lara Traffic Study was undertaken and final recommendations adopted.
7. Community engagement regarding the Lara Traffic Study has now closed and three items of feedback were received objecting to the Gibbons Road closure.
8. 85 unsolicited communications were received during the trial closure between February and May 2019, 82% would support the road remaining open as a preferred route / shortcut and that it should be sealed. 8% were in support of maintaining the closure for safety and amenity reasons. 100% of residents on Gibbons Road supported closure. (refer to **Attachment 3**).
9. The cost of improvement works to the road to bring it up to a sealed standard are estimated in excess of \$1.7million and do not include any additional safety works on Bacchus Marsh Road likely to be required to cater for turning traffic.
10. The full closure of Gibbons Road will improve safety by reducing the speeds of vehicles along the unsealed road and redirecting traffic flows onto road networks fit for purpose, and will improve amenity with a reduction in dust and noise issues.

Cr Aitken moved, Cr Grzybek seconded -

- 11. That Council endorse the Chief Executive Officer to commence the process to discontinue the 300m section of Gibbons Road, by publishing a notice outlining the proposal, inviting submissions for 4 weeks and bring back a further report to Council after consideration of submissions.**

Carried.



Attachment 3

S 223 (Local Government Act 1989) Submissions Process

	Feedback Content	Received via	Officer Response
1	<p>Hello, I firmly believe that Gibbons Road in Lara should not be discontinued. There is enough traffic build-up as it is, but when the Austin area is opened up, and with the current influx of people moving to, and building in, Lara, the infrastructure has not been updated to keep up with the hundreds, if not thousands of people in the very near future residing in Lara & please consider sealing this road, not discontinuing it.</p>	City Web	<p>Thank you for your submission on the Proposed Road Discontinuance for Gibbons Road, Lara.</p> <p>I will ensure that your comments are forwarded to Council in the next report. This will allow them to make an informed decision about the Proposed Road Discontinuance.</p>
2	<p>Hi, It appears from the doc that people will still be able to drive from Gibbons road to O'Hallorans road. Is that the case? Will the elbow be formalised if the angled short cut removed? The descriptions suggest that they may not. Just looking for some clarification.</p>	City Web	<p>Further to your enquiry regarding the proposed discontinuance of Gibbons Road, Lara, I can confirm that the intent of the closure is that there will be no traffic connection between Gibbons Road and O'Hallorans Road.</p>
3	<p>Hi. It is vital that people who ride bikes can access the soccer club on Gibbons road from the residential areas off O'Halloran's road. This is also currently a route for recreational riders to not ride along Elcho road which is highly dangerous. I ask that when vehicles are blocked off that a small path (about 50m) is formalised between Gibbons road and the McManus road/O'Hallorans road intersection. This would allow riders to still utilise the route.</p>	City Web	<p>Thank you for your submission on the Proposed Road Discontinuance for Gibbons Road, Lara.</p> <p>I will ensure that your comments are forwarded to Council in the next report. This will allow them to make an informed decision about the Proposed Road Discontinuance.</p>

Attachment 4



KEY	
	Closure
	Discontinuance

Delivered by LANDATA® Land Use Victoria timestamp 18/11/2019 09:15 Page 1 of 1
 © State of Victoria. This publication is copyright. No part may be reproduced by any process except in accordance with the provisions of the Copyright Act and for the purposes of Section 32 of the Sale of Land Act 1962 or pursuant to a written agreement. The information is only valid at the time and in the form obtained from the LANDATA® System. The State of Victoria accepts no responsibility for any subsequent release, publication or reproduction of the information.

TITLE PLAN	EDITION 1	TP 741999R						
Location of Land Parish: MORANGHURK Township: Section: Crown Allotment: Crown Portion:		Notations ANY REFERENCE TO MAP IN THE TEXT MEANS THE DIAGRAM SHOWN ON THIS TITLE PLAN						
Description of Land / Easement Information <p style="text-align: center;">E-1 = GAS SUPPLY EASEMENT CREATED BY C/E W816966N</p>		THIS PLAN HAS BEEN PREPARED FOR THE LAND REGISTRY, LAND VICTORIA, FOR TITLE DIAGRAM PURPOSES AS PART OF THE LAND TITLES AUTOMATION PROJECT COMPILED: 23/12/2003 VERIFIED: CL						
<table border="1" style="width: 100%;"> <tr> <th colspan="2">TABLE OF PARCEL IDENTIFIERS</th> </tr> <tr> <td colspan="2">WARNING: Where multiple parcels are referred to or shown on this Title Plan this does not imply separately disposable parcels under Section 8A of the Sale of Land Act 1962</td> </tr> <tr> <td colspan="2">PARCEL 1 = LOT 2 (PT) ON LP113143</td> </tr> </table>			TABLE OF PARCEL IDENTIFIERS		WARNING: Where multiple parcels are referred to or shown on this Title Plan this does not imply separately disposable parcels under Section 8A of the Sale of Land Act 1962		PARCEL 1 = LOT 2 (PT) ON LP113143	
TABLE OF PARCEL IDENTIFIERS								
WARNING: Where multiple parcels are referred to or shown on this Title Plan this does not imply separately disposable parcels under Section 8A of the Sale of Land Act 1962								
PARCEL 1 = LOT 2 (PT) ON LP113143								
LENGTHS ARE IN METRES	Metres = 0.3048 x Feet Metres = 0.201168 x Links	Sheet 1 of 1 sheets						

5. COUNCIL PLAN QUARTERLY REPORT – DECEMBER 2019

Source: Governance, Strategy & Performance – Strategy, Engagement & Performance
Director: Rebecca Leonard
Portfolio: Strategy and Communications

Purpose

1. To present the Council Plan Quarterly Report – December 2019 for consideration and endorsement by Council.

Background

2. Council adopted the *Council Plan 2018–22 Update 2019–20* at the Council Meeting on 25 June 2019. The Council Plan identified the objective and priorities of Council. This quarterly report tracks the progress against Council Plan's 11 strategic priorities, four-year key priorities and one-year actions.

Key Matters

3. There are 81 key priorities and 104 actions. At the end of December 2019, the majority of these were on track year to date with:
 - 3.1 Five 'complete':
 - 3.1.1 *Implement a new approach for the Community Investment and Support Fund;*
 - 3.1.2 *Construct a green organics facility;*
 - 3.1.3 *Trial a flexible parking solution for the CBD;*
 - 3.1.3 *Establish and fund the Community Events Grant Fund; and*
 - 3.1.5 *Establish and support and organisational change management function.*
 - 3.2 Two 'not started':
 - 3.2.1 *Review and implement Greater Geelong Cycling Strategy; and*
 - 3.2.2 *Commence operation of an Enterprise Project Management Office.*
 - 3.3 Four 'needs improvement':
 - 3.3.1 *Continue remedial works of Osborne House;*
 - 3.3.2 *Construct and launch the first stage of the Sunken Gallery;*
 - 3.3.3 *Create a new advocacy function; and*
 - 3.3.4 *Undertake detailed design to create linkages between shared paths across the region.*

Cr Grzybek moved, Cr Mason seconded –

4. **That Council endorses the Council Plan Quarterly Report – December 2019, which will be made available to the community on the Council website.**

Carried.

Attachment 1

Financial Implications

1. There are no financial implications arising from the subject of this report.

Community Engagement

2. The Council Plan Quarterly Report has been prepared in consultation with Managers, Coordinators and Officers from across the organisation. The report will be made available to our community online through Council's website (www.geelongaustralia.com.au) after the Council Community Focus Meeting, three times a year and in the annual report.

Social Equity Considerations

3. The Council Plan Quarterly Report documents the work Council is undertaking in relation to improving access and inclusion for all.

Policy/Legal/Statutory Implications

4. The City's activities are guided by its *Council Plan 2018–22 Update 2019–20*, which was adopted in accordance with the *Local Government Act (Vic) 1989*. The implementation of the Council Plan is monitored via the quarterly and annual report.

Alignment to Council Plan

5. The Quarterly Council Plan Report tracks the progress against Council Plan's 11 strategic priorities, four-year priorities and one-year actions.

Conflict of Interest

6. There have been no direct or indirect interests declared.

Risk Assessment

7. There are no identified risks arising from this report.

Environmental Implications

8. There are no identified environmental implications arising from this report.



THE CITY OF
GREATER GEELONG

COUNCIL PLAN 2018–22

UPDATE 2019–20

—

DECEMBER 2020

SMART.NODES

In November 2019 eight smart street poles (SMART.NODEs) were installed along the Geelong Waterfront to replace outdated, cluttered and disconnected street poles.

This is one way we are fulfilling our Clever and Creative Vision to become a leader in developing and adopting technology.





ABOUT THE PLAN

Council Plan 2018–22 – Putting Our Community First, Update 2019–20 outlines how the City is working towards making Greater Geelong a clever and creative city-region. It guides how we allocate resources so we can deliver infrastructure, services and programs to the community in a sustainable way.

The 11 strategic priorities we are focusing on until 2022 are:

- Improved health and safety of our community
- Informed social infrastructure and planning
- A more inclusive and diverse community
- Planned sustainable development
- Effective environmental management
- Vibrant arts and culture
- Integrated transport connections
- A thriving and sustainable economy
- Growing our tourism and events
- Innovative finances and technology
- Organisational leadership, strategy and governance

This quarterly report has been developed to meet our commitment to transparent performance reporting, including progress updates on our key priorities and actions.

Links to the vision

Greater Geelong: A Clever and Creative Future is the 30-year community vision for the region. *Council Plan 2018–22, Update 2019–20* outlines how we will work towards making Greater Geelong a clever and creative city-region.

December status update

There are 81 key priorities and 104 actions. At the end of December 2019, the majority of these were on track with:

- Five 'complete'
 - *Implement a new approach for the Community Investment and Support Fund.*
 - *Construct a green organics facility.*
 - *Trial a flexible parking solution for the CBD.*
 - *Establish and fund the Community Events Grant Fund.*
 - *Establish and support an organisational change management function.*
- Two 'not started'
 - *Review and implement Greater Geelong Cycling Strategy.*
 - *Commence operation of an Enterprise Project Management Office.*
- Four 'needs improvement'
 - *Continue remedial works of Osborne House.*
 - *Construct and launch the first stage of the Sunken Gallery.*
 - *Create a new advocacy function.*
 - *Undertake detailed design to create linkages between shared paths across the region.*

IMPROVED HEALTH AND SAFETY OF OUR COMMUNITY

The health and safety of our community is vital. We will address family violence, homelessness, food shortages and public safety.

■ On track
 ◆ Needs improvement
 ■ Off track
 △ Not yet available
 ✓ Complete

Measures of success	Frequency	Baseline	Target 2022	YTD Dec 2019	Progress comments	Status
Increase in the percentage of residents feeling safe where they live.	Every two years	54% (2017)	57%	-	The next Preventative Health Survey results are due to be released in the 2020–21 financial year.	△
Increase in the percentage of adults rating their health as very good, or excellent.	Every two years	59% (2017)	60%	-	The next Preventative Health Survey results are due to be released in the 2020–21 financial year.	△
Increase in the percentage of adults who are sufficiently physically active.	Every two years	41% (2017)	43%	-	The next Preventative Health Survey results are due to be released in the 2020–21 financial year.	△
Increase in the percentage of children enrolled who participate in Maternal Child Health Services.	Annual	73.46% (2016–17)	75%	73.17% (2018–19)	Reported annually.	◆

Four-year council plan priorities	2019–20 actions	Progress comment	Status
Show leadership in gender equity, diversity and family violence prevention.	<i>Implement actions in the Ba-gurrk Gender Equity Framework.</i>	We commenced a pilot project with Municipal Association Victoria that tests a new gender analysis tool for specific projects. This pilot project is due for completion at the end of March 2020. In addition, planning is underway for our annual International Women's Day event to be held in March 2020.	■
Support local organisations that address homelessness, family violence and food shortages.	<i>Work with partner agencies to implement strategies aimed at addressing homelessness in Central Geelong.</i>	We commenced work on a new project with key partners such as the Barwon Homelessness Network that considers security measures for rough sleepers in Central Geelong.	■
	<i>Implement a strategic response to address food shortages in the Geelong region.</i>	We appointed a consultant to undertake a review and develop a business case for the sustainability of a food assistance program across Geelong. We met with several key stakeholders in December 2019 with further consultation, assessment and planning to be undertaken in 2020.	■
Develop a housing policy to provide a range of social and affordable housing options.	<i>Adopt and commence delivery of the first year of the Social Housing Plan.</i>	We presented the draft Social Housing Plan to Council in November 2019. It was then released for community feedback. We anticipate that the final plan will be presented to Council for endorsement in February 2020.	■

Improve safety in our community.	<i>Work with partner agencies to develop a Community Safety Strategy and Action Plan.</i>	We commenced scoping a community safety framework and action plan with key agencies such as Victoria Police, Department of Justice and agencies who specifically address safety issues.	■
Provide safer public spaces.	<i>Improve safety in the CBD including the Little Malop Street Mall and Moorabool Street.</i>	We began a trial of minor works as part of the Little Malop Street Central activation and public realm improvement project. The public toilet has been removed to make way for a performance space. The water feature will be reinstated and there will be new festoon lights, children's play equipment, planter boxes and seating. The results of the trial will help shape the long-term masterplan for the space, which will involve extensive community consultation.	■
Encourage responsible pet ownership.	<i>Implement the Domestic Animal Management Plan focusing on community awareness and education.</i>	We conducted several community and awareness initiatives including: <ul style="list-style-type: none"> • an audit of dog signage with new signage now being rolled out to key locations • temporary "pick up poo" signage installed at sporting grounds • rebranding animal management vehicles to improve visibility within the community • Park Your Pet App ongoing messaging, articles and visibility • community engagement about the proposed changes to dog control orders on Barwon Coast managed land • promotional City-branded dog poo bag dispensers distributed at City-attended pet events • creating a video about effective dog control. 	■
Promote healthy eating and support active living.	<i>Continue to work with sporting clubs, community groups and businesses to promote healthy eating.</i>	We continued to work on the reduction of sugar sweetened beverages at Council owned and operated recreation facilities. In conjunction with partner organisations in Victoria's South West region, we are supporting the 'Choose Water Every Day' Campaign, a call to action to select water over other beverages.	■
	<i>Create and facilitate more health and fitness options.</i>	We now offer across all four indoor leisure centres: <ul style="list-style-type: none"> • over 400 virtual fitness classes, providing flexible fitness class options. • over 100 MOTIVATE30 small group training classes, which continue to grow in popularity. 	■
	<i>Create the Mental Health Strategy and Action Plan.</i>	We developed a scoping paper to further understand our role in facilitating positive mental health. A new action plan is in development that outlines more specific activities to promote mental health.	■
Create healthy environments in children's settings.		We implement daily safety checks in children's outdoor play spaces prior to children's play.	■
Work towards having the safest roads in Victoria.	<i>Work towards becoming a "Towards Zero" council for road safety.</i>	We are updating our <i>Road Safety Strategy</i> to be considered by Council in early 2020. We are also working to secure \$3 million to implement additional road safety treatments throughout Corio and South Geelong.	■

LINKS TO THE CLEVER CREATIVE VISION



PEOPLE FEEL SAFE
WHEREVER THEY ARE



AN INCLUSIVE, DIVERSE,
HEALTHY AND SOCIALLY
CONNECTED COMMUNITY

INFORMED SOCIAL INFRASTRUCTURE AND PLANNING

We will strive for social equity in the infrastructure and services we deliver for our community.

■ On track
 ◆ Needs improvement
 ■ Off track
 △ Not yet available
 ✓ Complete

Measures of success	Frequency	Baseline	Target 2022	YTD Dec 2019	Progress comments	Status
No net loss of public open space by suburb.	Annual	2,147.6 ha (530 sites) (November 2017)	Maintain	2,177.9 ha (549 sites) (2018)	Reported annually.	■
Per cent of plans for key community infrastructure projects completed.	Annual	37 key community infrastructure projects have been identified for delivery by 2022.	100%	65% (June 2019)	Reported annually.	■

Four-year council plan priorities	2019–20 actions	Progress comment	Status
Provide more quality spaces that support active lifestyles.	<i>Identify locations and construct two fenced dog parks.</i>	We are scoping priority sites for two new fenced dog parks.	■
Support the growth of localised and regional sporting facilities.	<i>Provide new sports and leisure facilities and upgrade existing ones.</i>	We have completed design and planning work for West Oval to be regional AFL facility. We have engaged a consultant to review the suitability of the Geelong Baseball Centre at Waurn Ponds as a venue for hosting international teams and regional baseball. We are revising the <i>Drysdale Sporting Precinct Master Plan</i> following community and stakeholder feedback received July–September 2019.	■
Deliver accessible and attractive community infrastructure, based on community need.	<i>Advocate for funding for the Northern ARC Health and Wellbeing Hub.</i>	We continue to collaborate with G21, Regional Development Victoria, Sport and Recreation Victoria and the Barwon Region Partnerships to advocate for state and federal government funding.	■
	<i>Engage with sporting clubs and community groups to improve access to community and sporting facilities.</i>	Marveloo continues to be activated and maintained for use in our community.	■
	<i>Complete planning to upgrade children’s centres, and construct and open new centres.</i>	We completed and opened the new Rosewall Community Centre in November 2019. We also completed construction of the Integrated Child and Family Centres at Corio (Purnell Road) and Drysdale, both due to open in 2020.	■
	<i>Acquire land for new community infrastructure.</i>	We have finalised the purchase of land in Fyansford from VicRoads for a future community facility. Land in Bell Park/Bell Post Hill was purchased to enable the development of a new Child and Family Community Hub.	■
	<i>Implement a new approach for the</i>	In November, we awarded \$3.2 million in grants to community clubs and groups across the region as part of	■

Four-year council plan priorities	2019–20 actions	Progress comment	Status
	<i>Community Investment and Support Fund.</i>	our Community Investment and Support Fund. Our new approach included: <ul style="list-style-type: none"> increased budget allocation for Community Infrastructure final assessment by a community panel a new grant for community events changes to guidelines to reflect the priorities of council plan. 	✓
	<i>Develop a feasibility study for a livestock and information exchange facility.</i>	The Rural and Peri-Urban Advisory Committee appointed an organisation to undertake a feasibility study for a livestock and information exchange facility. Engagement with key stakeholders will inform the development of the study with a final report expected in April 2020.	■
	<i>Finalise and implement the Osborne Park Precinct Master Plan and business case.</i>	We held a series of meetings with Osborne Park Association representatives and a forum with community stakeholders on 12 November 2019. We re-scoped the project and prepared a program of renewal works to be undertaken. A report is being prepared for consideration by Council in February 2020.	■
Maintain our public open space.	<i>Improve playgrounds using the Geelong Play Strategy.</i>	We engaged with the community over November/December 2019 on the upgrade of nine neighbourhood playgrounds. We also sought community ideas on the design of a new sub regional nature-based playground at Goldsworthy Reserve, Corio.	■

LINKS TO THE CLEVER CREATIVE VISION



AN INCLUSIVE, DIVERSE,
HEALTHY AND SOCIALLY
CONNECTED COMMUNITY



PEOPLE FEEL SAFE
WHEREVER THEY ARE



SUSTAINABLE DEVELOPMENT
THAT SUPPORTS POPULATION
GROWTH AND PROTECTS THE
NATURAL ENVIRONMENT

A MORE INCLUSIVE AND DIVERSE COMMUNITY

We want to recognise all members of the Geelong community and not leave anyone behind.

■ On track
 ◆ Needs improvement
 ■ Off track
 △ Not yet available
 ✓ Complete

Measures of success	Frequency	Baseline	Target 2022	YTD Dec 2019	Progress comments	Status
Increase in the percentage of adults who definitely feel multiculturalism makes life better.	Every four years	57.4% (2014)	60%	-	The results of the 2018 Victorian Population Health Survey at Local Government Area are due to be released in 2020.	△
Increase in the percentage of adults attending a local community event.	Every four years	71.2% (2014)	75%	-	The results of the 2018 Victorian Population Health Survey at Local Government Area are due to be released in 2020.	△
Increase in the percentage of adults feel that they can get help from family, friends or neighbours when needed.	Every four years	73.5% (2014)	80%	-	The results of the 2018 Victorian Population Health Survey at Local Government Area are due to be released in 2020.	△
More community facilities with gender-neutral and accessible toilets, or change areas.	Annual	-	Increase	8 facilities (June 2019)	Reported annually.	■

Four-year council plan priorities	2019–20 actions	Progress comment	Status
Advocate for, and helping to achieve, the priorities set by local Aboriginal people.	<i>Develop and launch the Reconciliation Action Plan.</i>	We worked with a Reconciliation Action Plan (RAP) working group on the development of our first RAP under the theme of "Reflect". The first draft plan has been presented to Reconciliation Australia and we aim to present the final RAP in time for Reconciliation Week, held in May 2020.	■
Advocate for inclusive, multicultural activities and respect for cultural diversity.	<i>Implement the first year of the Multicultural Action Plan.</i>	We delivered actions from the <i>Multicultural Action Plan</i> including a Men's Swimming program and reviewing our <i>Diversity Policy</i> .	■

Four-year council plan priorities	2019–20 actions	Progress comment	Status
Support activities that improve social connections in our community.		<p>We continued our youth interactions aimed at improving social and community connections through groups, holiday programs, drop in programs and events, engaging with 7,931 young people.</p> <p>We also:</p> <ul style="list-style-type: none"> provided grants to community groups to provide regional events as part of International Day of People with Disability partnered with the Gordon Skills and Jobs Centre to support the WorkWise Women program which saw 20 women participate in five-week program to build social connections and capacity for work and training attended the Wyndham Community Education Centre to communicate with newly arrived job seekers around opportunities to minimise isolation. 	
Promote gender equity and diversity in our sporting and leisure facilities, and programs.	<i>Continue to invest in programs and facilities to support gender equity in sport.</i>	<p>We hosted a forum in December 2019 to recognise local sporting clubs that implemented successful gender equity practices. This project was made possible with a grant from Municipal Association Victoria.</p> <p>We will continue to work with sporting clubs to emphasise the importance of gender equity approaches in 2020.</p>	
Facilitate employment programs for the communities that need it most, including young people.	<i>Deliver employment programs for people with Jobs Victoria Employment Network and Skilling the Bay.</i>	<p>We had 40 new participants registered in Skilling the Bay programs which included:</p> <ul style="list-style-type: none"> Good Cycles program Certificate II Production Horticulture Certificate III Cleaning Operations Jamie's Ministry of Food Program Go Traffic training program Work ready life skills program. 	
Improve access to facilities and programs for people of all abilities.	<i>Implement the Community Access and Inclusion Plan including the Changing Places Strategy.</i>	<p>Our <i>Access and Inclusion Plan</i> is being implemented, with initial outcomes to be reported in January 2020.</p> <p>We installed the Changing Places amenities in Westfield Geelong as part of the Central Geelong Accessibility Improvements Project. This is a joint project with the Department of Environment, Land Water and Planning and Westfield.</p> <p>We now have seven Changing Places facilities across the municipality.</p>	
	<i>Start design of inclusive playground at Rippleside Park.</i>	<p>We commenced planning for the new all accessible regional playspace at Rippleside Park. The community was engaged on design ideas over October/November 2019 and we are now developing concept design plans. Further community engagement and detailed planning will be undertaken in 2020.</p>	

Four-year council plan priorities	2019–20 actions	Progress comment	Status
Recognise our returned service men and women.		<p>We facilitated and supported a range of projects to ensure there is recognition and respect for our returned service women and men including:</p> <ul style="list-style-type: none"> • identifying plaques and memorial across the municipality requiring maintenance, care and repairs • relocating the Spirit of ANZAC statue and Victoria Cross recipient pavers within Johnston Park. • supporting the special Remembrance Day performance of 'The Mission' by Tom Molyneux at Courthouse Youth Arts. 	■
Further develop programs that support older people and young people in our community.	<i>Develop and launch the Positive Ageing Plan.</i>	We will recruit a new role to develop a Positive Ageing Plan and have tendered for an external consultant to assist in this plan's development.	■

LINKS TO THE CLEVER CREATIVE VISION



AN INCLUSIVE, DIVERSE,
HEALTHY AND SOCIALLY
CONNECTED COMMUNITY



PEOPLE FEEL SAFE
WHEREVER THEY ARE

PLANNED SUSTAINABLE DEVELOPMENT

We will use sustainable principles to guide development of growth areas and help protect our townships.

■ On track
 ◆ Needs improvement
 ⬠ Off track
 △ Not yet available
 ✓ Complete

Measures of success	Frequency	Baseline	Target 2022	YTD Dec 2019	Progress comments	Status
More protected natural habitat that we manage.	Annual	898.712 hectares (December 2018)	Increase	1,275.471 hectares (June 2019)	We have increased the natural habitat that we manage by 376.759 hectares.	■
15 years of residential land supply planned.	Annual	14+ years (January 2017)	Maintain	26 years (June 2019)	Reported annually.	■
Increase in the percentage of new housing construction conducted within existing urban areas.	Annual	37.8% (December 2016)	40%	23.0% (2018)	There has been a significant increase in the total annual dwelling production. Greenfield development is most able to respond to spikes in demand for new dwellings.	⬠
All new large, City-owned buildings rated 5-star 'Green Star'.	Annual	-	100%	-	Reported annually.	△
All new small, City-owned buildings with built environment sustainability scorecard or equivalent.	Annual	-	100%	-	Reported annually.	△
Mandatory sustainable design assessment of all new developments.	Annual	n/a	Planning controls in place	-	We incorporated the new Environmentally Sustainable Development guidelines into the Planning Scheme via a planning scheme amendment which was gazetted on 17 October 2019.	✓

Four-year council plan priorities

Four-year council plan priorities	2019–20 actions	Progress comment	Status
Ensure housing supply, diversity and affordability can meet the needs of our growing community.	<i>Implement the Settlement Strategy to guide growth and development in townships and urban areas.</i>	Council referred Amendment C395, which seeks to implement the <i>Settlement Strategy</i> into the Geelong Planning Scheme, to an independent planning panel. The panel hearing is ongoing and will conclude in February 2020.	■

Four-year council plan priorities	2019–20 actions	Progress comment	Status
Facilitate opportunities for infill residential development.	<i>Adopt the Saleyard Precinct Master Plan.</i>	The draft <i>Saleyards Precinct Plan</i> will be considered by Council in early 2020.	■
Continue to develop urban growth areas across the region.	<i>Commence a Precinct Structure Plan in each of the Northern and Western Geelong Growth Areas.</i>	We are preparing third party funding agreements with the land owners in the first precincts. Biodiversity assessments in the field are underway.	■
	<i>Unlock barriers to investment in key development areas, urban renewal areas and station precincts.</i>	We are preparing the draft <i>South Geelong Urban Design Framework</i> . The draft <i>Pakington Street Urban Design Framework</i> will be considered by Council in February 2020.	■
	<i>Continue to implement the Armstrong Creek Urban Growth Area to ensure infrastructure and services meet the needs of the new communities.</i>	Continue to implement the Armstrong Creek Urban Growth Area. Development is progressing in four precincts. New schools are opening in January 2020.	■
	<i>Work with Victorian Government to deliver the Geelong Growth Area Transport Infrastructure Strategy.</i>	We continued to work on the Geelong Growth Areas <i>Transport Infrastructure Strategy</i> .	■
Manage the impact of development on the unique character of our townships.	<i>Progress the Municipal Heritage Strategy in partnership with the Heritage Advisory Committee.</i>	We are working on a thematic history for Geelong. The outcomes will be released in 2020.	■
	<i>Work with Victorian Government to conserve the Bellarine as a distinctive landscape area.</i>	The Bellarine Peninsula was declared a Distinctive Area and Landscape under the <i>Planning and Environment Act 1987</i> on 22 October 2019. We are working with the Department of Environment, Land, Water and Planning on the technical work and next stage of consultation in 2020.	■
Improve the environmental performance of new developments, using planning controls.		We incorporated the new Environmentally Sustainable Development guidelines into the Planning Scheme via a planning scheme amendment which was gazetted on 17 October 2019.	■
Preserve nature reserves, rural and coastal environments.	<i>Develop the Sparrovale Wetlands Master Plan and begin construction.</i>	We developed a webpage and promotional video as part of the <i>Sparrovale Master Plan</i> community engagement program that will commence soon. We engaged with Wadawurrung representatives on a name and features to be contained within the reserve. We also held a workshop to develop planning guidelines for the interface with the Sparrovale reserve.	■

LINKS TO THE CLEVER CREATIVE VISION



SUSTAINABLE DEVELOPMENT
THAT SUPPORTS POPULATION
GROWTH AND PROTECTS THE
NATURAL ENVIRONMENT

EFFECTIVE ENVIRONMENTAL MANAGEMENT










We will show leadership to address waste, climate change and environmental challenges.

■ On track
 ◆ Needs improvement
 ● Off track
 △ Not yet available
 ✓ Complete

Measures of success	Frequency	Baseline	Target 2022	YTD Dec 2019	Progress comments	Status
Increase in percentage of garbage, recyclables and green organics collected from kerbside bins diverted from landfill.	Annual	56.32% (2016–17)	60%	54.00% (2018–19)	Reported annually.	◆
Reduction in emissions from street lights, buildings and vehicle fleet use.	Annual	23,135 tCO ₂ -e (2014–15)	50% reduction	22,633 tCO ₂ -e (2017–18)	Reported annually.	●
Increased use of sustainable material in our asset construction and renewal.	Annual	8,000 tonnes of asphalt recycled in-house annually 3,000 tonnes of concrete to recycling annually (2017–18)	Increase	-	Reported annually.	△
Increased suburban tree canopy.	Every two years	14% (June 2017)	16%	-	Reported every two years.	△
Increased number of street trees planted per annum.	Annual	-	>1,850 per annum	-	Reported annually.	△

Four-year council plan priorities	2019–20 actions	Progress comment	Status
Reduce our carbon footprint through the use of solar initiatives and other renewable energy options.		We joined 47 other Victorian councils to make the switch to 100 per cent renewable energy to power our buildings and streetlights. Between 2017–2019, 652 kiloWatts of solar was installed across eight City owned facilities. Systems will be installed at a further four sites in February/March 2020.	■

Four-year council plan priorities	2019–20 actions	Progress comment	Status
Educate and assist our community to act on climate change, by reducing waste, emissions and water usage.	<i>Complete feasibility study of the Food Organics Processing and Transfer Station.</i>	We continued to investigate options to divert food organics from kerbside collections.	■
	<i>Develop and adopt the Waste and Resource Recovery Strategy.</i>	The draft <i>Waste and Resource Recovery Strategy</i> was presented to Council in December 2019 and made available for public comment through to 7 February 2020.	■
	<i>Continue the hard waste collection service trial.</i>	We have provided 14,500 hard waste pick-ups since the service started in April 2019. Requests for pickups have increased again over summer, following a decrease during the winter period.	■
	<i>Implement short and long term strategies to respond to changes in recycling markets.</i>	We resumed the processing of kerbside recycling on 16 December 2019. Our recycling services at the Geelong and Drysdale Resource Recovery Centres were expanded to allow residents to drop off additional recyclables for processing. We continue to work with state government agencies, the recycling industries and other councils to develop and implement longer term actions.	■
	<i>Work with other local governments to implement regional initiatives (sustainable street furniture and road materials, zero landfill waste, waste-to-energy).</i>	We worked collaboratively with other Barwon South West councils, contributing to the regional forums of G21 and Barwon South West Waste and Resource Recovery Group.	■
	<i>Work with partners for an integrated water strategy for the Northern and Western Geelong Growth Areas.</i>	We continued our partnership with Barwon Water and Department of Environment, Land, Water and Planning on the integrated water management strategy for the Northern and Western Growth Areas.	■
	<i>Support Barwon Water to deliver a regional Integrated Water Management Strategy.</i>	We are working with Barwon Water on an Integrated Water Management Plan for the North Western Growth areas. We are also supporting their Water for our Future program.	■
Use sustainable materials to construct and renew roads, footpaths and street furniture.	We will be trialling a new form of asphalt made with recycled plastics on several sections of road across the municipality. The combined 1,100 metres of road surface will save the equivalent of 3,500 kg of plastics going to landfill. The three sections of road; Roslyn Road (Thornhill Road – South Valley Road, Highton), Moorabool Street (Kilgour Street – McKillop Street, Geelong) and Purnell Road (Princes Freeway – Teleta Crescent, Corio) are expected to be refurbished between January and March 2020.	■	

Four-year council plan priorities			
2019–20 actions	Progress comment	Status	
Progressively change standard street lights to LED lights, to help reduce carbon emissions.	We plan to transition standard street lights to LED lights during 2020.		
Commence Drysdale landfill rehabilitation.	Our trials of an evapotranspiration (phyto) cap in the rehabilitation of the Drysdale landfill will continue for another 12 months. Then we can seek approval from the Environmental Protection Authority to use it to rehabilitate the entire landfill.		
Construct a green organics facility.	Our garden organics processing facility in Anakie is complete. It continues to receive and process kerbside garden organics material. The compost produced from this facility provides valuable organic material into the neighbouring farmland.		
Plant more trees to green and cool our urban areas.	<i>Implement the Urban Forest Strategy.</i> We planted 1,518 advanced street trees during winter. We are preparing for next season's planting program due to commence in May 2020.		
Reduce single-use plastic across the region.	<i>Trial the Plastic Wise Program at events in our region.</i> We have commenced developing our Waste Wise Program including waste audits on key City sites and policy and process reviews. These initiatives set new priorities and ways for addressing our waste. Our Civic Precinct Project aims to achieve an industry-leading 6-star National Australian Built Environment Rating System (NABERS) waste rating, equivalent to 75% of waste diverted from landfill.		
Manage pest plants and animals more effectively.	We completed extensive roadside woody weed work on roadsides across the municipality, including Serrated Tussock. We are currently mapping Chilean Needle-grass on roadsides to inform our future control program.		
Deliver biodiversity conservation programs.	<i>Develop and implement the Biodiversity Strategy.</i> We appointed a consultant to update the City's biodiversity mapping that will help inform the <i>Biodiversity Strategy</i> . We also completed a mapping workshop with key government agencies and environment groups.		
	<i>Develop the Northern and Western Growth Areas Biodiversity Conversation Strategy.</i> We commenced field surveys to inform the Northern and Western Geelong Growth Areas <i>Biodiversity Strategy</i> .		
	<i>Foster best agricultural and environmental management practices in rural and peri-urban communities and on Council land.</i> We have partnered with the Bellarine Landcare Group to assist landowners in the Swan Bay Catchment Area with new landholder incentive grants. The aim of the program is to protect and increase areas of environmental significance on private property and improve the water quality of Swan Bay. Eleven properties have been assessed for the 2019–20 year, including preparing conversation management plans for each landowner. The plans provide strategies for improved agricultural and environmental management practices on their land as well as guiding them on what they can apply for as a part of the grant program.		

Four-year council plan priorities	2019–20 actions	Progress comment	Status
	<p><i>Implement initiatives from the Rural Peri-Urban Advisory Committee including restoration of rural landscapes.</i></p>	<p>We have identified four areas across the municipality for the new Restoring Rural Landscapes Program. Rabbit control has commenced in the first zone.</p>	<p>■</p>

LINKS TO THE CLEVER CREATIVE VISION



DEVELOPMENT AND IMPLEMENTATION OF SUSTAINABLE SOLUTIONS









SUSTAINABLE DEVELOPMENT THAT SUPPORTS POPULATION GROWTH AND PROTECTS THE NATURAL ENVIRONMENT






VIBRANT ARTS AND CULTURE

We treasure Geelong's culture and heritage and will help our creative community to grow.

■ On track
 ◆ Needs improvement
 ■ Off track
 △ Not yet available
 ✓ Complete

Measures of success	Frequency	Baseline	Target 2022	YTD Dec 2019	Progress comments	Status
Increased number of objects actively cared for within our arts and heritage collections.	Annual	17,325 (30 June 2018)	Increase	17,627 (30 June 2019)	Reported annually.	■
Increased access to cultural collections through on-line engagement.	Annual	49,093 (30 June 2018)	Increase	68,815 (30 June 2019)	Reported annually.	■
Increase in the percentage of active library members in the municipality.	Annual	19.28% (2016–17)	20%	18.20% (2017-2018)	Reported annually.	◆
Increased employment in creative occupations.	Every five years	4.75% (2016)	Increase	-	Data available from 2021 Census. The next Census results are due to be released in the 2021–22 financial year.	△
Maintained visitation to our key cultural facilities: National Wool Museum (NWM), Potato Shed, Geelong Gallery, Courthouse Youth Arts, Geelong Library & Heritage Centre.	Annual	NWM 851,879 Potato Shed 108,444 Geelong Gallery 116,940 Courthouse Youth Arts 13,940 Geelong Library & Heritage Centre 456,934 (2017–18)	Maintain	NWM 947,547 Potato Shed 109,629 Geelong Gallery 156,281 Courthouse Youth Arts 21,197 Geelong Library & Heritage Centre 470,420 (2018–19)	Reported annually.	■

Four-year council plan priorities	2019–20 actions	Progress comment	Status
Incorporate arts and cultural initiatives into infrastructure development, to enhance our sense of place.		<p>We developed several public art projects including:</p> <ul style="list-style-type: none"> • project management for the Sunken Gallery project • working with developers to integrate art for the Armstrong Creek and Anchorage developments • working with Revitalising Geelong on the next stage of the Green Spine development. 	
Recognise and share our heritage through storytelling.		<p>We completed and launched the Bronze Stories Public Art Trail. This project, which tells local stories on bronze plaques outside historic sites in central Geelong, was completed by a local artist. More information on the trail was also made available through the Geelong Arts, Culture and Heritage Trails app.</p>	
Recognise and celebrate Geelong's Aboriginal culture and history.	<i>Continue to work across all Council events to link and emphasise Aboriginal culture and history.</i>	<p>We worked with Wadawurrung Elders, artists and advisors on several projects including:</p> <ul style="list-style-type: none"> • the conceptual development of public art for the Green Spine development • the launch of Bronze Stories and event at Johnstone Park with Corrina Eccles presenting the story 'Remembering Dan Dan Nook' • working with Department of Justice and the Torch for the Reconciliation Week project, which focuses on art produced by indigenous prisoners • a translation project for endangered species of Geelong. 	
Work with galleries and museums to improve our public art and heritage offering.	<i>Continue remedial works of Osborne House.</i>	<p>We are working with key stakeholders to ensure this project gets back on track as soon as possible. A report will go to Council for further consideration early in 2020.</p>	
Attract new and support existing creative industries.	<i>Continue the support and delivery of Geelong's iconic arts and cultural events and programs.</i>	<p>We partnered with School of Lost Arts to commission a major art work of 80 vegan taxidermy (paper mache) local endangered bird species, including engaging over 1,000 students to create the art works.</p> <p>We supported local artists and creative businesses as part of the Creative Symposium held at Geelong Arts Centre. Our support highlighted the importance of affordable places and spaces in the City for start-ups and creative business.</p> <p>We continued to facilitate arts and cultural activities, and events through:</p> <ul style="list-style-type: none"> • our Creative Communities grants program • the National Wool Museum exhibitions and public programs • the Potato Shed program • developing the Geelong After Dark 2020 program. 	
	<i>Support the development and promotion of local artists, arts organisations and live music.</i>	<p>We announced the successful Creative Communities Grant applicants in November 2019, with \$211,510 distributed across 14 community festivals and 25 community arts projects.</p> <p>We also provided support for music initiatives including:</p> <ul style="list-style-type: none"> • partnered with Music Victoria to deliver the Geelong Music Venues Day to support local venues and music professionals with information and tools to continue 	

Four-year council plan priorities	2019–20 actions	Progress comment	Status
		<p>developing live music across the region.</p> <ul style="list-style-type: none"> continued to develop a website to build music-focused resources for musicians, venues and people looking for information about music in the Geelong Region. created a Spotify playlist titled 'Sounds of Geelong' participated in several music industry discussions including State Government Live Music Roundtable, Live Music Roundtable (a music festival sub-committee) and Music Victoria – Regional Working Group. 	
	<i>Assist cultural venues to cross-promote programs and events.</i>	<p>We supported several initiatives including:</p> <ul style="list-style-type: none"> the 2020 Potato Shed Season Launch key exhibitions at the National Wool Museum including Without Consent and National Geographic Wildlife Photographer of the Year 55 Exhibition the Geelong Arts Centre's 'Reflex: The future of our creative community' forum in November 2019. 	
<p>Deliver UNESCO City of Design creative outcomes, including:</p> <ul style="list-style-type: none"> National Wool Museum Master Plan Geelong Gallery redevelopment Mountain to Mouth Geelong After Dark cultural trails. 	<i>Adopt and implement recommendations of the Strategic Plan for Use and Management of Geelong's Heritage Assets.</i>	The Our Heritage, Our Collection draft report, was presented to Council in November and made available for public comment throughout December 2020. It proposes how the City will use and manage its heritage collection.	
	<i>Adopt and implement the first year of the Cultural Strategy.</i>	We developed key actions and timelines for the <i>Arts and Culture Strategy</i> , including the development of an engagement plan to take place during 2020.	
	<i>Undertake the Geelong Gallery redevelopment business case in partnership with the Geelong Gallery.</i>	We are working with the Geelong Gallery to scope the requirements of the Geelong Gallery redevelopment business case.	
Work with the Geelong Regional Library Corporation to deliver efficient and effective services and programs.		<p>We completed the final evaluation report for the redevelopment of the Geelong Library and Heritage Centre, funded by Regional Development Victoria. The report identified project outcomes and achievements over the five years since its completion.</p> <p>We also supported the Geelong Regional Library Corporation's Word for Word National Non-Fiction Festival, through promotional and program support.</p>	

LINKS TO THE CLEVER CREATIVE VISION



CREATIVITY DRIVES CULTURE



A DESTINATION THAT ATTRACTS LOCAL AND INTERNATIONAL VISITORS

INTEGRATED TRANSPORT CONNECTIONS

Our focus will be on improving our public and active transport, and better connecting our networks.

■ On track
 ◆ Needs improvement
 ■ Off track
 △ Not yet available
 ✓ Complete

Measures of success	Frequency	Baseline	Target 2022	YTD Dec 2019	Progress comments	Status
Increased kilometres of bicycle and walking paths.	Annual	206 km bike paths 1,674 km footpaths (June 2018)	Increase	210 km bike paths 1,755 km footpaths (June 2019)	Reported annually.	■
Increased community satisfaction rating with sealed local roads.	Annual	49 (2018)	60	54 (2019)	Reported annually.	■
Renewal gap for road management reduced.	Annual	\$4.5 million (2017)	Reduce	\$3.0 million (2019)	Reported annually.	■

Four-year council plan priorities	2019–20 actions	Progress comment	Status
Support projects in the <i>G21 Region Road Transport Plan</i> .		We are supporting Regional Roads Victoria and Major Projects Victoria to deliver the Drysdale Bypass, Barwon Heads Road duplication and safety improvements on the Bellarine Highway. Together we are also planning initiatives around freight movement and access to Geelong Port and the Geelong Ring Road Employment Precinct.	■
Work with VicRoads to deliver the <i>Network Operating Plan</i> , to improve bus services.	<i>Adopt the Transport Network Operating Plan including recommendations from the Bus Services Review.</i>	We commenced engagement with our community on the draft <i>Transport Network Operating Plan</i> in October 2019. Engagement closes January 2020 with outcomes to be presented to Council in February 2020.	■
Improve our road management and engagement program.		We continued to develop an online interactive map to inform the community about the social and civil infrastructure (i.e. roads and drainage) projects under construction across the municipality.	■
Deliver better-connected walking, cycling and trail paths across our region.	<i>Implement council program of infrastructure upgrades including streets, roads and drains.</i>	We will commence widening Anakie Road, north of the Ring Road, to improve safety and access for heavy vehicles in early 2020. We will upgrade the open drains and wetland servicing the Heales Road industrial precinct in early 2020.	■
	<i>Upgrade and deliver new footpaths, cycling and trail paths and create linkages between paths.</i>	We are finalising the construction phase for the Western Link and commencing the southern link of the Building Better Bike Connections project. We constructed a concrete shared path on Colac Road linking Pioneer Road to Broughton Drive in Highton.	■

Four-year council plan priorities	2019–20 actions	Progress comment	Status
	<i>Review and implement Greater Geelong Cycling Strategy.</i>	The review of the <i>Greater Geelong Cycling Strategy</i> is currently on hold as we may incorporate it into a broader municipal wide transport strategy.	Not started
	<i>Undertake detailed design to create linkages between shared paths across the region.</i>	Feedback from our community is helping inform the development of a <i>Shared Trails Master Plan</i> . The draft plan will be available for consultation in early 2020.	◆
Advocate to improve rail, road and sea connections for our region.	<i>Lead the Regional Fast Rail Advocacy Alliance.</i>	We continue to advocate for a fast rail connection between Melbourne and Geelong. As part of our commitment to this endeavour, our Mayor and Director Economy, Investment & Attraction met with the Victorian Government's Minister for Transport Infrastructure.	■
	<i>Explore opportunities to enable the Geelong-Melbourne ferry service.</i>	A twice daily ferry service to Docklands from Steampacket Quay commenced in December 2019.	■
Work with government to improve freight connections to the Geelong Port.		We are working with Geelong Port to plan for future access to and from the Port via road and rail.	■
Advocate and plan for a second container port at Bay West.		We continue to advocate for a second container port at Bay West with various Geelong partners including G21, Committee for Geelong and Regional Development Victoria.	■
Support further international flights at Avalon.		Tourism Greater Geelong and The Bellarine continue to support Avalon Airport through a partnership in considering potential flights into Avalon Airport.	■
Support the redevelopment of the rail station precinct, including a modern bus terminal.		We continue to support the State Government's precinct planning for the rail station through the Central Geelong Revitalisation partnership.	■
Deliver the <i>Better Bike Connections</i> project.	<i>Progress Better Bike Connections, west and southern routes.</i>	We are finalising the construction phase for the Western Link. The detailed design of the Southern Route bike connection is in development, with works scheduled to commence in early 2020.	■

LINKS TO THE CLEVER CREATIVE VISION



A FAST, RELIABLE AND
CONNECTED TRANSPORT
NETWORK

A THRIVING AND SUSTAINABLE ECONOMY

We will capitalise on Geelong's incredible economic opportunities.

■ On track
 ◆ Needs improvement
 ⬢ Off track
 △ Not yet available
 ✓ Complete

Measures of success	Frequency	Baseline	Target 2022	YTD Dec 2019	Progress comments	Status
More businesses within the municipality.	Annual	17,336 businesses (30 June 2017)	Increase	17,995 businesses (30 June 2019)	Reported annually.	■
15 years of industrial land supply planned.	Annual	21 years (September 2018)	Maintain	28 years (June 2019)	Reported annually.	■

Four-year council plan priorities	2019–20 actions	Progress comment	Status
Continue to work with government to deliver projects that revitalise Central Geelong.	<i>Work with Victorian Government to implement Central Geelong Action Plan.</i>	We continue to work collaboratively with the state government to deliver the Revitalising Central Geelong Action Plan.	■
Work with government to deliver City Deal projects.		The <i>Geelong City Deal Implementation Plan</i> was released in October 2019 and the first projects have commenced. We will meet monthly with federal and state government representatives to ensure the delivery of the full range of initiatives.	■
Use Geelong's UNESCO City of Design award to secure economic development projects.	<i>Collaborate with partners to deliver projects that support the UNESCO City of Design goals of sustainable cities and communities.</i>	We continued to work with partners on several initiatives including: <ul style="list-style-type: none"> • partnering with Deakin University to present the third lecture in the Clever and Creative Lecture Series, Design with Nature • hosting the third Pechua Kucha event with 10 speakers and 70 participants • agreeing to work collaboratively with the cities of Melbourne, Ballarat and Bendigo as fellow members of the UNESCO Creative Cities Network, under the framework of the Victorian Creative Cities Network. This group also includes Creative Victoria • developing a City of Design Champion program to increase the awareness and community ownership. There are currently 13 champions • presenting at the UNESCO Asia Pacific Creative Cities Conference in Adelaide in October which included over 200 delegates from across Asia • working in partnership with Deakin University to deliver an International Symposium as part of Geelong Design Week in March 2020. 	■

Four-year council plan priorities	2019–20 actions	Progress comment	Status
Attract new investments to the region	<i>Advocate for Geelong businesses and major projects that contribute to regional economic development.</i>	We provided support for Hanwha's bid to manufacture Land400 tanks in Geelong. We also assisted 33 businesses with regulatory advice, preferable business locations and Council permit applications through the Better Approvals Process.	■
	<i>Make decisions to support the start-up and entrepreneurial ecosystem.</i>	We partnered with ManuFutures to develop and deliver a design thinking workshop for start-ups and entrepreneurs that have a manufacturing focus. This program will help build capacity, refine ideas and provide pathways for potential new manufacturing businesses in Geelong.	■
Help to renew industrial precincts.	<i>Develop screening strategies to improve the entrance into Geelong.</i>	We are working with contractors to identify key areas of focus for landscape improvements. Minor works will include garden bed upgrades and increased maintenance along Melbourne road – as a key entrance into Geelong.	■
	<i>Integrate the Retail Strategy 2016–36 into the Greater Geelong Planning Scheme.</i>	Independent planning panel hearings for Amendment C393 – Retail Strategy were conducted in October and December 2019. A final hearing day has been scheduled for January 2020.	■
Execute strategies for economic growth in the region's north.	<i>Promote the economic assets and investment opportunities in the region's north.</i>	The Regional Industry Sector Employment Program (RISE) won the Community Collaboration in Economic Development award category as part of the 2019 Economic Development Australia Awards for Excellence.	■
	<i>Continue to deliver the Regional Industry Sector Employment (RISE) Program to support jobs in the construction industry.</i>	The RISE program has had 79 participants with a 60% completion rate since it began in July 2018. The program has placed 33 participants in apprenticeships, with 19 remaining in employment for greater than three months. It is an integral component of the Vital Communities project.	■
Support and promote local businesses, markets and products.	<i>Trial a flexible parking solution for the CBD.</i>	We introduced free 30-minute weekday car parking in two-hour zones in Central Geelong in December 2019. This involved integrating several different technologies including a new parking app, license plate recognition technology, digital upgrades to parking machines and a new data platform upon which all technologies are based.	✓

LINKS TO THE CLEVER CREATIVE VISION



A PROSPEROUS ECONOMY
THAT SUPPORTS JOBS AND
EDUCATION OPPORTUNITIES

GROWING OUR TOURISM AND EVENTS

Our tourism and events offering is strong, but we aim to grow it further.

■ On track
 ◆ Needs improvement
 ⬢ Off track
 △ Not yet available
 ✓ Complete

Measures of success	Frequency	Baseline	Target 2022	YTD Dec 2019	Progress comments	Status
Annual increase in visitors.	Annual	5.1 million (Apr 17 to Mar 18)	2.1 per cent per annum	5.2 million (Apr 18 to Mar 19)	Reported annually.	■
Annual increase in expenditure by visitors.	Annual	\$936 million (Apr 17 to Mar 18)	3.8 per cent per annum	\$964 million (Apr 18 to Mar 19)	Reported annually.	◆
Annual increase in international overnight visitors.	Annual	55,900 (Apr 17 to Mar 18)	4.9 per cent per annum	56,000 (Apr 18-Mar 19)	Reported annually.	⬢
Annual increase in domestic overnight visitors.	Annual	1.3 million (Apr 17 to Mar 18)	1.9 per cent per annum	1.4 million (Apr 18 to Mar 19)	Reported annually.	■
Annual increase in tourism employment.	Annual	Estimated 5,906 (2017–18)	1.6 per cent per annum	Estimated 6,226 (2018–19)	Reported annually.	■
Return on investment of Geelong major events to the municipality.	Annual	46:1 (2017–18)	30:1	49:1 (2018–19)	Reported annually.	■

Four-year council plan priorities	2019–20 actions	Progress comment	Status
Work with government to deliver City Deal tourism infrastructure projects, including the Convention and Exhibition Centre.		We are involved in the Geelong City Deal as part of the Advisory Group. The Geelong City Deal Implementation Plan was launched in October 2019 outlining milestones and next steps for several tourism infrastructure projects, including the Convention and Exhibition Centre, whose project plan is in development.	■
Deliver the <i>Visitor Economy Strategy 2017–21</i> and the <i>Tourism Development Plan</i> .	<i>Support Geelong Yacht Club to implement stage one of the Geelong Waterfront Safe Harbour Master Plan.</i>	A funding agreement with Royal Geelong Yacht Club was signed and allocated to Stage 1 of the project.	■
	<i>Construct and launch the first stage of the Sunken Gallery.</i>	We continued work on the Sunken Gallery, revising project management timelines to adequately review: <ul style="list-style-type: none"> Occupational Health and Safety risk management ensure government permits are approved. 	◆
	<i>Open the Geelong Botanic Garden Sustainable Visitor Facility.</i>	Our new facility is nearing completion with footpath, carparking and landscaping to be completed by end of March 2020.	■

Four-year council plan priorities	2019–20 actions	Progress comment	Status
	<i>Update the Tourism Development Plan to identify new priority infrastructure projects (public and private).</i>	The <i>Tourism Development Plan 2019–22</i> was updated in May 2019. Tourism Greater Geelong and The Bellarine is working with key stakeholders to advocate for the desired outcomes from this report.	■
	<i>Support and grow international education as part of the local visitor economy.</i>	The Study Geelong program continued to strengthen with the recent My Geelong Tour Guide Program, Student Ambassador Program and continued student engagement projects.	■
	<i>Participate in the development of the You Yangs and Serendip Sanctuary Master Plan.</i>	Tourism Greater Geelong and The Bellarine continue to provide input into the draft <i>The You Yangs and Serendip Sanctuary Master Plan</i> , a Parks Victoria led initiative.	■
	<i>Support the development of shared trail linkages to create a trail network across the region.</i>	We provided advice in relation to the <i>Shared Trails Master Plan</i> linking key tourism assets and destinations.	■
Build on the current events program and increasing cross-promotional opportunities.	<i>Establish and fund the Community Events Grant Fund.</i>	We have set up the Community Events Fund, including budget allocation, guidelines, assessment process and evaluation. The fund aims to support moderate sized events, which: <ul style="list-style-type: none"> • bring economic benefits to the City • enrich the community • celebrate common interests • provide opportunities for local participation. We have awarded \$84,900 in grants to 17 successful Round 1 applicants.	✓
	<i>Continue to drive visitation by supporting local events.</i>	Tourism Greater Geelong and The Bellarine continued to support local events through promotion and media opportunities as per Tourism Greater Geelong and The Bellarine's digital content and public relations strategies.	■

LINKS TO THE CLEVER CREATIVE VISION



A DESTINATION THAT ATTRACTS LOCAL AND INTERNATIONAL VISITORS



A PROSPEROUS ECONOMY THAT SUPPORTS JOBS AND EDUCATION OPPORTUNITIES

INNOVATIVE FINANCES AND TECHNOLOGY

Clever and sustainable financial management, matched with digital growth, will advance our future.

■ On track
 ◆ Needs improvement
 ■ Off track
 △ Not yet available
 ✓ Complete

Measures of success	Frequency	Baseline	Target 2022	YTD Dec 2019	Progress comments	Status
Better Wi-Fi access in community facilities and public spaces.	Annual	92 Wi-Fi access points across the City and 11 City-owned facilities with free Wi-Fi (1 July 2018)	Increase	101 Wi-Fi access points across the City and 13 City-owned facilities with free Wi-Fi (June 2019)	Reported annually.	■
More online transactions with our customers.	Annual	Payments 114,257 Forms 17,517 Requests for service 24,074 (2017–18)	Increase	Payments 115,824 Forms 16,755 Requests for service 26,768 (2018–19)	Reported annually.	■
Less than 5 per cent budget variation (actual to budget).	Annual	-	<5% variation	-	Reported annually.	△
Increased revenue streams.	Annual	-	Increase	-	Reported annually.	△

Four-year council plan priorities	2019–20 actions	Progress comment	Status
Deliver smart technology solutions to areas such as street lighting, parking, waste management and children’s services.	<i>Install sensor networks to enable the use of smart sensors for services including parking and waste management.</i>	We delivered technology upgrades with the introduction of a ticketless parking system from 1 December 2019. We did this in combination with a new mobile app that will provide users with real time information about their parking status and the ability to make cashless payments whilst away from their car. We also activated 20 new parking sensors across Central Geelong to provide insight into parking turnover and occupancy.	■
Develop digital tools and technologies to improve service delivery and our customer experience.	<i>Establish and embed the Smart City Office function.</i>	We are currently engaging with internal and external stakeholders to inform the development of our Smart City strategic framework.	■
	<i>Implement Mobile Maintenance Management System.</i>	We are currently working to understand the requirements of a new Mobile Maintenance Management System to ensure suitable implementation of the chosen product.	■
Increase free Wi-Fi in public spaces and community facilities.	<i>Support greater levels of digital inclusion in the community.</i>	We are installing new Wi-Fi points at 57 new locations in Geelong as part of the Wi-Fi and Enhanced Broadband project. These will be available in the second half of 2020.	■

Four-year council plan priorities	2019–20 actions	Progress comment	Status
Deliver Smart Cities infrastructure using electronic data collection to better manage assets and resources.	<i>Install enhanced broadband for the Bellarine.</i>	We are finalising the design and planning approval phase of this project which will roll out in stages during 2020.	■
Attract more technology-focused businesses to our region.		We supported an Expression of Interest (EOI) process in September 2019 for a scalable demonstration project to be in Geelong. The EOI attracted 17 applications that are now being assessed.	■
Examine our budget to fund future initiatives.		We completed a review of our budget process and recommended improvements will be implemented in the 2020–21 budget process.	■
Establish sustainable financial and infrastructure management systems for our future.	<i>Commence Digital Transformation with a focus on customer experience.</i>	Our Clever Together Project brings together the Civic Precinct and Digital Modernisation Program. We are building a modern workplace and upgrading our digital capability. We have commenced planning the projects to enhance the online and in-person experience of our customers.	■
	<i>Commence implementation of Asset Management Strategy.</i>	We are developing an <i>Asset Management Strategy</i> to better manage our assets. This includes: <ul style="list-style-type: none"> • a review of data, systems, processes and procedures, • a review of internal roles and responsibilities • 3D modelling of the impact of our increasing renewal gaps • the impacts of our growing asset base • our ability to deliver our service moving forward. 	■

LINKS TO THE CLEVER CREATIVE VISION



A LEADER IN DEVELOPING AND ADOPTING TECHNOLOGY





A PROSPEROUS ECONOMY THAT SUPPORTS JOBS AND EDUCATION OPPORTUNITIES








ORGANISATIONAL LEADERSHIP, STRATEGY AND GOVERNANCE









We will be the 'leading voice' of the community by delivering confident governance and strategic planning.

■ On track
 ◆ Needs improvement
 ⬢ Off track
 △ Not yet available
 ✓ Complete

Measures of success	Frequency	Baseline	Target 2022	YTD Dec 2019	Progress comments	Status
Increased community satisfaction with overall council performance.	Annual	54 (2018)	>70	58 (2019)	Reported annually.	◆
Increased community satisfaction with customer service.	Annual	70 (2018)	>80	71 (2019)	Reported annually.	◆
Increased community satisfaction in decision-making.	Annual	53 (2018)	>60	55 (2019)	Reported annually.	◆
Increased community satisfaction with community consultation (engagement).	Annual	50 (2018)	>60	55 (2019)	Reported annually.	■
Increased community satisfaction with overall council direction.	Annual	54 (2018)	>70	55 (2019)	Reported annually.	◆
Reduction in Lost Time Injury Frequency Rate. (LTIFR)	Every three months	14.9 (June 2018)	Reduce	28.8 (December 2019)	Reported every three months. The LTIFR continued to trend downwards as a result of our implementation of various safety mitigation strategies, including: <ul style="list-style-type: none"> • the introduction of a preferred medical provider • setting key performance indicators for all people leaders. 	⬢
Increased employee engagement.	Annual	54% (2017)	70%	52% (2018)	Reported annually.	⬢

Measures of success	Frequency	Baseline	Target 2022	YTD Dec 2019	Progress comments	Status
Increased employee satisfaction.	Annual	62% (2017)	80%	58% (2018)	Reported annually.	
Increased positive media coverage.	Every three months	55% (Average of 12 months Oct 17 to Sep 18)	Increase	33.7% (average)	Reported every three months. Positive coverage for the first six months averaged 33.7%. Significant positive coverage was received for: <ul style="list-style-type: none"> the Green Spine ticketless parking increased tourism. But our result was impacted by: <ul style="list-style-type: none"> the recycling crisis climate change concerns in our community. 	

Four-year council plan priorities	2019–20 actions	Progress comment	Status
Proactively manage our assets, including land holdings.	<i>Identify opportunities to sell unused land.</i>	We are creating a sales and acquisition strategy to assist in providing transparency of our upcoming land related sales and purchases.	
Consolidate the City of Greater Geelong offices.	<i>Commence design and development of the Civic Precinct.</i>	We appointed a developer for construction of the new Civic Precinct. Community feedback to inform the design of public spaces within the precinct commenced in December 2019. Construction is expected to begin on the Civic Precinct mid-2020, with project completion mid-2022.	
Communicate and engage more effectively with the community, in areas of need.	<i>Improve our inclusive engagement practices.</i>	We are updating our engagement tools, templates and policy to encourage greater inclusivity in our engagement practices.	
	<i>Promote and support the Junior Youth Council.</i>	We hosted the Geelong Youth Summit at GMHBA Stadium in October 2019. The summit was attended by 135 young people aged 12-17 years from across the municipality who used design thinking to tackle the Youth Council's three priority issues of homelessness and public safety, the environment and mental health and wellbeing. Nominations for the 2020 Geelong Youth Council are open from 8 November 2019 and close on 5 January 2020.	
Continue to transform our workplace culture.	<i>Implement the Organisation Leadership and Capability Framework.</i>	In September/October 2019, we engaged with 800 employees and received 147 written submissions as part of our Working Better Together program which focuses on workplace culture. Across November/December 2019, insights gathered were reported back to the organisation and action plans developed.	
	<i>Establish and support an organisational change management function.</i>	We have established an organisational change management function, which is now imbedded into how we do business.	
Use data and analytics to make better		We engaged a consultant to begin scoping an <i>Information Management Strategy</i> in January 2020.	

Four-year council plan priorities	2019–20 actions	Progress comment	Status
decisions.		This is scheduled to be complete by April 2020.	
Make our processes more effective and efficient.	<i>Commence operation of an Enterprise Project Management Office.</i>	The establishment of the Enterprise Project Management Office is currently on hold.	Not started
	<i>Commence first year delivery of 5-year service plans.</i>	We continue to implement the prioritised actions identified in the first year of service plans.	
	<i>Establish an agreed program for detailed reviews of service delivery.</i>	We have developed a five-year service planning framework. Year 2 of service planning is scheduled to commence May 2020.	
Increase state and federal funding for the region.		We recruited a new role to build our capacity to attract and administer state and federal grants. These grants are to deliver community services and local infrastructure which are beyond the funding capacity of local government.	
Develop, promote and improve the City's brand.	<i>Deliver actions as outlined in the Corporate Communications and Marketing Strategy.</i>	<p>We continued to promote our brand through print and online publishing including:</p> <ul style="list-style-type: none"> major strategic communications such as the return to kerbside recycling, parking technology changes and our Clever Together and Working Better Together initiatives the launch of our Christmas campaign the 'City Presents' series the launch of our annual calendar. <p>While we reduced our paid print advertising, our social media traffic and website use increased (up 15% and 8% respectively).</p>	
Lead major local organisations in collaborative projects.		<p>We continue to collaborate with key Geelong organisations on advocacy initiatives including:</p> <ul style="list-style-type: none"> City Deal Implementation Australia's Gateway Cities report Briefings to G21 and Committee for Geelong G21 and Leaders for Geelong delegations to Canberra. 	
Use better communication to strengthen our strategic priorities.	<i>Create a new advocacy function.</i>	The advocacy position has been scoped and the position description written. The project is currently on hold.	
	<i>Continue Community Focus Meetings and live-streaming of Council Meetings.</i>	Our Community Focus meetings continued throughout the municipality. Views of live streaming or archived footage of Ordinary Meetings of Council resulted in increased engagement with our community.	
	<i>Commence planning for 2020 council elections.</i>	We have developed a community engagement program for the 2020 council elections with community workshops commencing February 2020.	

CHRISTMAS IN GEELONG

Geelong's iconic floating christmas tree was once again a highlight of the festive season.

This year the tree was closer to the shore, allowing for the new Geelong to Docklands ferry to berth safely nearby and meaning spectators could enjoy a better view of the tree in all its twinkling and star embellished glory.

CITY OF GREATER GEELONG

PO Box 104

Geelong VIC 3220

P: 5272 5272

E: contactus@geelongcity.vic.gov.au

www.geelongaustralia.com.au

CUSTOMER SERVICE CENTRE

100 Brougham Street

Geelong VIC 3220

8.00am – 5.00pm

ISBN: 978-0-6483576-0-5

© City of Greater Geelong 2020

LATEST NEWS:

 [@CityofGreaterGeelong](#)

 [@GreaterGeelong](#)

 [@CityofGreaterGeelong](#)

 [CityofGreaterGeelong](#)

The *Council Plan 2018–22* is supported by the *Strategic Resource Plan 2018–22*.

The *Annual Action Plan and Budget* outlines the major initiatives to be funded each year in order to deliver the plan.

For a copy of the current documents go to www.geelongaustralia.com.au or call 5272 5272.

6. TENDER T1900049 ELCHO CHANNEL & BASIN – STAGE 2 DRAINAGE WORKS

Source: Customer & Corporate Services – Property, Procurement and Assets
Director: Michael Dugina
Portfolio: Finance

Purpose

1. To award Contract C1900049 for the Elcho Channel & Basin – Stage 2 Drainage Works project to Hart Family Trust t/a Harcom Civil Pty Ltd (ABN 15 004 790 167).

Background

2. The works which the contractor is required to execute under this contract consist, in general terms, of the disposal (27,000 cubic metres) and stockpiling of earth, underground drainage, wetland outlet structure, draw down valve pits, concrete weir wall and a three-metre-wide concrete low flow access track. Further works include disposal (15,500 cubic metres) and stockpiling of earth, a three-metre-wide concrete low flow channel/access track, and the construction of a shared concrete path.

Key Matters

3. Procurement Services undertook an open tender process seeking to appoint a suitably qualified and experienced civil contractor to undertake works associated with the Elcho Channel & Basin - Stage 2 Drainage project.
4. The submissions were evaluated in accordance with the processes detailed in the City's *'Procurement and Contracts Manual'*.
5. Based on the tenderers project experience, expertise and value for money the Tender Evaluation Panel (TEP) recommend that Hart Family Trust t/a Harcom Civil Pty Ltd to be awarded the contract for the provision of these works.
6. Subject to Council awarding the Contract, the project will commence 2 March 2020.
7. The lump sum price for the delivery of the project is \$2,412,148.97 (excl. GST).

Cr Aitken moved, Cr Grzybek seconded -

8. That Council:

- 8.1 Award Contract C1900049 for the Elcho Channel & Basin - Stage 2 Drainage Works project to Hart Family Trust t/a Harcom Civil Pty Ltd (ABN 15 004 790 167) for the tendered lump sum price of \$2,412,148.97;**
- 8.2 Authorise to the CEO to execute Contract No. C1900049 and any other documents required by or to give effect to the terms of the Contract on behalf of Council;**
- 8.3 Authorise the Manager Engineering Services to approve variations to Contract C1900049 to a maximum of \$200,000 (ex-GST). Where the aggregate of all variations exceed \$200,000 they must be referred to the Director City Services for authorisation; and**
- 8.4 Authorise the Director City Services to approve variations to Contract C1900049 to a maximum of 10% of the Lump Sum Price (ex-GST). Where the aggregate of all variations exceed 10% they must be referred to the Chief Executive Officer for authorisation.**

Carried.

Attachment 1

Financial Implications

1. The tendered amount is well within the available budget due to the contractor finding a cost-effective way to dispose of the excavated material. Where savings are identified they will be passed onto the landowners who are part of the Special Rate and Charges Scheme this project serves, reducing their contribution to the scheme.

Community Engagement

2. Community engagement in the form of the Intention to Declare of the SRC was completed in 2015 followed by the VCAT process in 2018. A wider consultation for these works is not considered necessary.

Social Equity Considerations

3. This project will provide the infrastructure that addresses the needs of the local community while generating economic benefits to local contractors, sub-trades and material suppliers who will be directly engaged in the construction.

Policy/Legal/Statutory Implications

4. This tender was publicly advertised in accordance with the requirements of section 186 of the *Local Government Act 1989* and the tender process has been conducted in accordance with the City's Procurement Policy.

Alignment to Council Plan

5. These works support the following strategic priorities of the Council Plan 2018-2022 by:
 - 5.1 Planned sustainable development – this area has always been subject to inundation, restricting the development of this area;
 - 5.1 Effective environmental management – this project forms part of a wider stormwater harvesting system, allowing for the potential reuse of harvested stormwater for appropriate uses; and
 - 5.3 A thriving and sustainable economy – the project is located within the Geelong Ring Road Employment Precinct (GREP), thus providing the supporting infrastructure to realise the full development of the precinct.

Conflict of Interest

6. No officers or contractors involved in the preparation of this report have a direct or indirect interest in matters to which this report relates.

Risk Assessment

7. The tender evaluation process involved the assessment of Work, Health and Safety policies, procedures and risk assessment documents. Any other risks associated with the acceptance of this tender will be managed through the contract conditions.

Environmental Implications

8. Any environmental implications associated with this contract will arise from the execution of the works. It is considered that these are the responsibility of the Contractor and will be managed through the contract documentation.

Attachment 2

Tender Details

Contract Details

1. Contract C1900049 for Elcho Channel & Basin - Stage 2 Drainage Works.

Invitation to Tender

2. The City issued tender T1900049 seeking to appoint a suitably qualified and experienced Civil Contractor to undertake works associated with the Elcho Channel & Basin - Stage 2 Drainage Works project.

Table 1 Invitations to Tender

2.1	Medium	2.2	Date Advertised
2.3	Geelong Advertiser	2.4	2 November 2019
2.5	eProcure	2.6	2 November 2019
2.7	Geelong Australia Website	2.8	2 November 2019

Tender Evaluation Panel

3. The Tender Evaluation Panel comprised the following staff.

Table 2 Tender Evaluation Panel

(a)	Position Title	(b)	Panel role
(c)	Manager Engineering Services	(d)	Member (voting)
(e)	Co-ordinator Design & Services	(f)	Member (voting)
(g)	Principal Delivery Engineer	(h)	Member (voting)
(i)	Procurement Specialist	(j)	Chair (non-voting)

Tender Submissions

4. Tenderers had to comply with the following mandatory criteria:
 - 4.1 OH&S system – if the tenderers OH&S processes and procedures do not meet a minimum standard determined by the City, the tenderer will not be considered for the Contract.
 - 4.2 Tenderer must have a heat and UV radiation exposure management procedure, and if not, must be willing to abide by the City's Heat and UV Radiation Exposure and Outdoor Clothing Procedures (Long/Long).

- 4.3 Tenderer must have attended the mandatory site inspection at 10:00am on Wednesday 13 November 2019, at the corner of Heales and McManus Roads, Lara VIC 3212.
- 4.4 Tenderer must have demonstrated experience as the principal civil contractor successfully delivering similar type civil works with a capital value >\$1M (within the last 3 years). Supporting evidence must be provided.
5. All tenderers complied with the mandatory criteria.

Table 3 Tender Submissions Received

Tender	Conforming tender
A Hart Family Trust t/a Harcom Civil Pty Ltd	Yes
B Tender B	Yes
C Tender C	Yes
D Tender D	Yes
E Tender E	Yes
F Tender F	Yes

Tender Evaluation

6. The Evaluation Panel used the following qualitative criteria (in order of weighting) to assess the submissions:

Table 4 Comparative Criteria Weighting

Comparative Criteria	Weighting %
Capability & Experience	30
Methodology & Plan	30
Proposed Project Resourcing	10
Quality Management	10
Economic & Local Content	10
Clever and Creative (Innovation)	5
Risk Management	5

7. The tender was evaluated by the evaluation panel in a two staged process:
- 7.1 Qualitative assessment of a weighted score totalling 100%, and
- 7.2 Evaluation of price against weighted score:
 $VFM = \text{Tendered Price} \div \text{Weighted Score}$ (lowest VFM Score = preferred supplier).
8. Hart Family Trust t/a Harcom Civil Pty Ltd were deemed the best value for money tenderer, with the lowest price and second highest ranked tender, demonstrating best value for money for the City, and placing them as the preferred tenderer.

Tender Evaluation Scores

9. At the conclusion of the evaluation the tenders were ranked in the following order.

Table 5 Tender Evaluation Scores

Tender	Rank
A Hart Family Trust t/a Harcom Civil Pty Ltd	1
B Tender B	2
C Tender C	3
D Tender D	4
E Tender E	5
F Tender F	6

Post-Tender Contact

10. The Evaluation Panel sought clarification (in writing) from Hart Family Trust t/a Harcom Civil Pty Ltd and Tender B regarding methodology for disposing of excess material and the method of installation of pipe cells beneath existing gas pipeline. Their response demonstrated that Hart Family Trust t/a Harcom Civil Pty Ltd have undertaken the appropriate due diligence and have allocated the required resources.
11. Hart Family Trust t/a Harcom Civil Pty Ltd demonstrated a thorough understanding of the requirements of the specification with a proven record of delivering comparable contracts. The Tender Evaluation Panel noted that Hart Family Trust t/a Harcom Civil Pty Ltd are an experienced provider of civil projects requiring experience with bulk earthworks. They have undertaken contracts of similar scope and value for other clients over past three (3) years including Port of Geelong and City of Greater Geelong.
12. Hart Family Trust t/a Harcom Civil Pty Ltd submission identified all the experienced personnel, plant and subcontractors required for this program.
13. Hart Family Trust t/a Harcom Civil Pty Ltd project methodology demonstrated that they have the available resources and expertise to successfully deliver the works and a detailed works program provided evidence of their capability to deliver the project within the City's timeframes.
14. Hart Family Trust t/a Harcom Civil Pty Ltd OHS documentation addressed the high risk tasks associated with the works providing examples of SWMS used on a project with a comparable risk profile and all relevant qualifications required.

Probity

15. No probity issues identified.

7. REVOCATION OF FLOOD-PRONE AREA DESIGNATION OF NEW LOTS AT CHARLEMONT RISE ESTATE, STAGE 10

Source: City Services – Engineering Services
Director: Guy Wilson-Browne
Portfolio: Parks, Gardens and City Services

Purpose

1. To revoke Council's designation of 12 December 2006 of flood affected land at Charlemont Rise Estate, Stage 10 as liable to flooding pursuant to regulation 153 of the *Building Regulations 2018*.

Background

2. Council has a statutory obligation under the *Building Regulations 2018* to designate land as liable to flooding where it reasonably knows it to be prone to flooding. Conversely, there is an obligation to remove the encumbrance of designation from land that is no longer considered to be flood-prone.
3. The current designated flood mapping (**Attachment 2**) was designated by Council at its meeting of 12 December 2006.
4. This revocation will result in another stage of new lots in Charlemont Rise Estate Stage 10 fronting 150 – 230 Horseshoe Bend Road, Charlemont being free of their flood prone status, paving the way for owners to build homes on their land.

Key Matters

5. The flood mapping is subject to a revision due to the subdivision and development at 150 – 230 Horseshoe Bend Road, Charlemont. Prior to subdivision the parent lot was considered to be liable to flooding. This development site, which is also known as Charlemont Rise Estate, Stage 10, achieves flood immunity for newly created lots for flood events up to and including the 100 year Average Recurrence Interval (**ARI**) event due to approved internal earthworks.
6. The decision by the City that the flood prone status can be removed includes assessment of internal drainage, road construction and earthworks to contain potential floodwaters from the 100 year ARI event within road and drainage reserves (**Attachment 3**).
7. It should be noted that designation is separate to the creation of flood overlays within the Planning Scheme, which generally follows designation. In the case of this development, the planning scheme amendment to create post-development flood zones or overlays is proposed after the design of the proposed precincts.

Cr Murnane moved, Cr Nelson seconded -

8. **That Council revoke the Council designation of 12 December 2006 of flood affected land at Charlemont Rise Estate, Stage 10 as liable to flooding pursuant to regulation 153 of the *Building Regulations 2018*.**

Carried.

Attachment 1

Financial Implications

1. There are no financial implications arising from the subject of this report.

Community Engagement

2. A revocation of designation does not warrant public consultation as it constitutes the removal of an encumbrance on land.
3. Relevant City databases and flood maps will be revised and updates sent to the Corangamite Catchment Management Authority and Building Control Commission.

Social Equity Considerations

4. Council have a responsibility to the community to provide the best possible information on areas that are flood prone. The removal of flood prone designation allows owners to build on their land without a special permit from the City, and without raising the floor level of their home. It also reduces the cost of property insurance.

Policy/Legal/Statutory Implications

5. The City has various statutory responsibilities for drainage management and flood management (prevention, response and recovery) as set out in the *Local Government Act 1989*, *Local Government Regulations 1990*, *Planning and Environment Act 1987*, *Building Regulations 2018*, *Water Act 1989*, *Subdivision Act 1988* and *Emergency Management Act 1986*.
6. The works have resulted in the lots being protected from flooding during a major storm event that has a one per cent probability of occurring in any one year, and occurs on average once in 100 years. This is the required standard for new subdivisions.

Alignment to Council Plan

7. The recommendations of this report are consistent with the Council Plan, in relation to planned sustainable development.

Conflict of Interest

8. No City officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

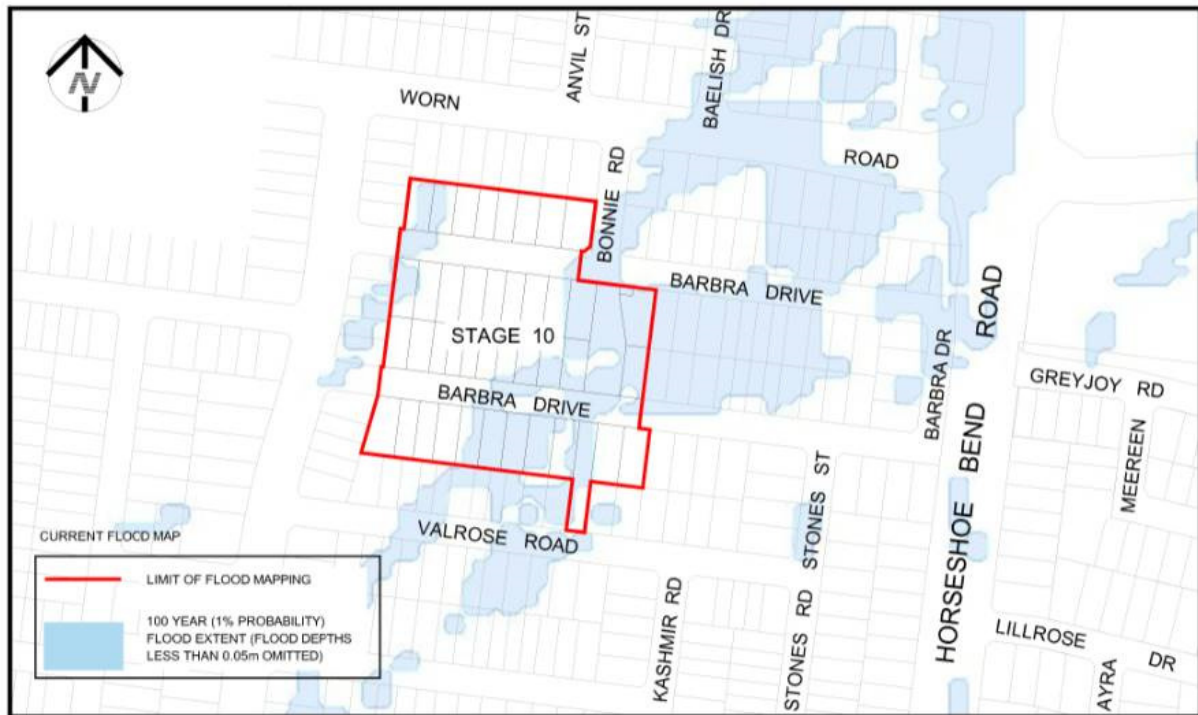
Risk Assessment

9. Council also has some risk exposure with any failure to disclose the flood-prone status of a property in a Land Information Certificate.
10. The revocation of the designation is the final step in minimising Council's risk.

Environmental Implications

11. The revocation of flood-prone areas designation and designation of revised flood data through the design of this stage is considered unlikely to result in any known adverse environmental impacts.

Attachment 2
Current Flood Map



Attachment 3
Revised Flood Map



CLOSE OF MEETING

As there was no further business the meeting closed at 8.10pm. Tuesday, 11 February 2020.

Signed: _____
Cr Stephanie Asher (Mayor)

Date of Confirmation: _____.