MINUTES

COUNCIL MEETING

TUESDAY, 2 FEBRUARY 2021

6.00PM

COUNCIL CONFERENCE AND RECEPTION CENTRE
CITY HALL
LITTLE MALOP STREET, GEELONG

COUNCIL:
Cr S Asher (Bellarine Ward)
Mayor
Cr T Sullivan (Bellarine Ward)
Deputy Mayor

Cr J Mason (Bellarine Ward)
Cr E Kontelj (Brownbill Ward)
Cr S Mansfield (Brownbill Ward)
Cr P Murrihy (Brownbill Ward)
Cr B Harwood (Kardinia Ward)
Cr B Moloney (Kardinia Ward)
Cr R Nelson (Kardinia Ward)
Cr A Aitken (Windermere Ward)
Cr K Grzybek (Windermere Ward

CITY OF GREATER GEELONG

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MINUTES OF THE COUNCIL MEETING OF THE GREATER GEELONG CITY COUNCIL HELD AT THE COUNCIL CONFERENCE AND RECEPTION CENTRE CITY HALL, LITTLE MALOP STREET, GEELONG ON TUESDAY, 2 FEBRUARY 2021 COMMENCING AT 6.00 PM

PRESENT: Cr S Asher (Mayor), Crs A Aitken, K Grzybek, B Harwood, E Kontelj, S Mansfield, J Mason, P Murrihy, B Moloney, R Nelson, T Sullivan

Also present: R Stevens (Acting Chief Executive Officer), R Leonard (Director Governance, Strategy and Performance, Gareth Smith (Director Planning Design and Development)

OPENING: The Mayor declared the meeting open at 6.00pm

ACKNOWLEDGEMENTS:

Council acknowledges Wadawurrung Traditional Owners of this land and pays its respects to all Elders past and present and to all Aboriginal and Torres Strait Islander People who are part of the Greater Geelong community today.

APOLOGIES: Nil.

LEAVES OF ABSENCE: Nil.

DECLARATIONS OF CONFLICTS OF INTEREST:

Cr Kontelj declared a Conflict of Interest in Agenda Item 1, Council Submission to the Surf Coast Distinctive Area and Landscape – Phase 3 Public Consultation, in that an interested party is a customer of the business of which he is a Director.

Cr Kontelj declared a Conflict of Interest in Agenda Item 2, Central Geelong Marketing – Intention to Declare Special Rate, in that he owns a property in the CBD which attracts and is impacted by the Central Geelong Marketing levy.

CONFIRMATION OF MINUTES:

Cr Grzybek moved, Cr Mason seconded -

That the Minutes of the Council Meeting held on 15 December 2020 be confirmed.

Carried.

PUBLIC QUESTION AND SUBMISSION TIME:

The following questions were submitted prior to the Council meeting from Ian Rabone (Dogs – Ocean Grove), Palanisamy Thanjagoundan (Armstrong Creek Sporting Facilities – Horseshoe Bend Road Condition), Cheryl Ou (Food Organics and Garden Organics Bins), Angela Mangan (Geelong West Development). As they were not in attendance at the Meeting, responses addressing their concerns have been provided via email.

The following questions were asked by residents attending the Council Meeting:

Elizabeth Crowe asked the following questions in relation to Tivoli Drive:

1) Since the spending of over $4 million to cut Tivoli Drive through to Portarlington Road, Tivoli Drive has gone from a quiet rural settlement drive in February 2019, to becoming an inappropriately designed thorough fare, which has seen retail Woolworth's truck deliveries and other heavy vehicles use a small 'residential classed' street multiple times weekly. Residents have seen an increase in noise pollution, traffic speed and hooning behaviour. A father of primary school aged children in Tivoli Drive, has reported rushing out to snatch his child back from the road just in time, before he was almost hit by a speeding car. Residents want to see Tivoli Drive closed, until appropriate infrastructure is implemented. Residents want to see mobile speed cameras installed as a deterrent. Residents struggle to accept that traffic engineering assessment and road safety audits where completed before Tivoli Drive became open to Portarlington Road. When is our Council going to live up to their own self-professed commitment to Council policy and planning. I refer to our 'Council Plan 2018-2022' under strategic priority 4. 'Planned sustainable development' (would it not have been a better decision by our council to consider the impacts on Tivoli Drive residents, before spending millions of tax payer money opening up Tivoli Drive to Portarlington Road and disturbing valuable 'community shared spaces' such as the 'Bellarine Rail Trail'). How will our council support our Curlewis Community?

Thank you for your questions, Elizabeth.

Since the opening of Tivoli Drive, we have implemented a number of traffic calming measures including the installation of speed humps and parking restrictions. These will be reviewed in March to determine if they we are effective and if other measures are required. Road Safety Audits were performed at the functional design stage of the project and when the road was opened. These were approved by Regional Roads Victoria (VicRoads). Victoria Police are responsible for enforcing speed limits and installing speed cameras. Following traffic counts conducted in mid-2020 the City contacted Victoria Police regarding speeding. We have followed up again this week to pass on community requests for enforcement/presence.

2) Petitions have been signed by hundreds of residents calling on our Council to seal Coriyule Road and install a roundabout at the Tivoli Drive/Coriyule Road dangerous intersection. We see 'near misses' as motorists cross Tivoli Drive at the Coriyule Road intersection. If our Council is to live up to its own Community Engagement policy principles - why is engagement important? Listening to and considering the needs, priorities, and expectations of our community before making decisions has long been ingrained in our practices. Council's own policy is to work towards making our local roads safer (I refer to City of Greater Geelong's Council Plan 2018-2022 under strategic priority 'Improved health and safety of our community' and key priority 10. Working towards having the safest roads in Victoria', when most residential road t-intersections now have roundabouts installed as a standard and proven safer traffic management strategy, why has a roundabout not been installed at the Tivoli Drive/Coriyule Road intersection?

Coriyule Road has deep pot-holes especially during the wetter months and vehicles travel at high speed along the road, dangerously passing other vehicles who are travelling at safer speeds. The road has soft shoulders which cause vehicles to slip and slide around on its unsafe and sometimes corrugated surface. Residents are once again struggling to know what if any traffic engineering assessment and road safety audits have been completed.

Will Council seal the road?

We are unaware of a formal petition to seal Coriyule Road however there has been regular correspondence with several residents regarding their concerns with Tivoli Drive. In coming weeks, traffic islands will be installed at the Coriyule Road-Tivoli Drive intersection to help control movements at this crossroads. Please note, a traditional roundabout would not fit at this location and would result in vehicles driving over it. This would raise further noise issues for residents living near the intersection and may not effectively reduce speed at the intersection. Hermsley Road and Coriyule Road are local access roads in the Farming Zone. We inspect and maintain these local roads in accordance with our Road Management Plan. As Stage 2 of the Jetty Road Growth Area Plan progresses, the section of Coriyule Road within the Plan (Tivoli Drive to McDermott Road) will be sealed by the developer. Coriyule Road will be closed west of the development and access to Hermsley Road will be via the new estate. Vehicles will not be able to access Hermsley Road directly from Coriyule Road.

Tom O'Connor in his comments to Council raised his concerns over the need for urgent works to be carried out on Tivoli Drive.

Sheree Cook commented on her frustration with safety and traffic behaviour in and around Tivoli Drive.

Austin Swain asked if Council, in relation to the Surf Coast Distinctive Area and Landscape report, was going to support the MTD area to be included in the Distinctive Area and Landscape?

The Mayor responded the report is on the agenda for discussion this evening and will hopefully address some of the concerns during debate.

Peter King asked the following in relation to Surf Coast Distinctive Area:

If the CoGG Local Strategic Planning Work in relation to the Logical Inclusion Process for the MDLACC deems it is appropriate for the current Armstrong Creek Permanent Settlement Boundary adjoining the Armstrong Creek Growth Corridor be repositioned to the south, even to Mount Duneed / Lower Duneed Roads, without incurring an adverse influence on the intentions of the Surf Coast DAL:

1) Will there be a requirement by CoGG Planning to nevertheless implement a break of some form on the north side of Mount Duneed/Lower Duneed Roads considering DELWP has declared the low volcanic rise of Mount Duneed's lower gradients on the south side of Mount Duneed/Lower Duneed Roads and the Mount Duneed/Thompson Valley Plains to be the protected urban-free green break between CoGG and Surf Coast Shire townships (Geelong, Torquay, Jan Juc)?

The current Armstrong Creek Urban Growth Boundary has been "adopted" as stated by DELWP, as the current Northern Boundary until the Local Strategic Planning Work for the Logical Inclusion Process for the MDLACC has been finalised:

2) Will land holdings within the MDLACC (namely land holdings adjoining the Mount Duneed/Lower Duneed Roads) be excluded from being considered for incorporation within a new Permanent Urban Growth Settlement Boundary even when they possess no viability as economic farming land, have no nature based tourism potential and possess no natural resources for extraction purposes?

   Will / could consideration be given to sanctioning smaller semi-rural living (as raised at a 18th June 2020 meeting with CoGG Planning) of smaller semi-rural living within the CoGG Mount Duneed/Lower Duneed Road precincts, as per the existing semi-rural living in Williams Road and Russell's Road, which can be efficiently and effectively maintained (because of their smaller size) and provide a Urban-rural transition area which supports the regionally significant landscape setting of the Mount Duneed/Thompson Valley Plains?

Gareth Smith, Director Planning, Design and Development, responded Council cannot predict what may happen in the future, but officers are always happy to continue to engage with yourself and the group going forward.

PETITIONS:

Cr Murrihy presented a petition containing 28 signatures regarding problems associated with Allen Street, Newtown, in particular drainage and sealing of the unmade road.

Cr Murrihy presented a petition containing 42 signatures in relation to the inappropriate and dangerous use of Laurel Bank Parade, Newtown.

Cr Nelson presented a petition containing 195 signatures regarding a Skatepark/BMX bike track for Armstrong Creek.

Cr Moloney presented a petition containing 160 signatures objecting to the proposed redevelopment and plans for construction of 13 single storey dwellings and a 15-lot subdivision at 212 Bailey Street, Grovedale.

Cr Kontelj presented a petition containing 12 signatures raising concerns regarding the proposed raised pedestrian crossings (corner Kilgour and Swanston Streets).

Cr Kontelj declared a Conflict of Interest in Agenda Item 1, Council Submission to the Surf Coast Distinctive Area and Landscape – Phase 3 Public Consultation, in that an interested party is a customer of the business of which he is a Director. Cr Kontelj left the meeting room prior to discussion at 6.47pm.

1. COUNCIL SUBMISSION TO THE SURF COAST DISTINCTIVE AREA AND LANDSCAPE PHASE 3 PUBLIC CONSULTATION

Source: **Planning, Design & Development – Strategic Planning**
Director: **Gareth Smith**

Purpose

1. To seek endorsement of the Council's submission (**Attachment 2**) to the draft Statement of Planning Policy prepared for the Surf Coast Distinctive Area and Landscape to the Standing Advisory Committee appointed by the Minister for Planning.

Background

2. In September 2019 the Surf Coast was declared a Distinctive Area and Landscape (DAL). The declaration triggers the preparation of a Statement of Planning Policy (SPP) which is being led by the Department of Environment, Land, Water & Planning (DELWP).

3. The declaration area includes areas within the Greater Geelong municipality: Mount Duneed (south of the Armstrong Creek growth area) and Breamlea (**Attachment 3**).

4. The Greater Geelong City Council is a 'Registered Public Entity' (RPE) under the DAL legislation. It must be consulted in the preparation of the SPP.

5. The final SPP will provide guidance for RPEs on the management and protection of the area.

6. RPEs must not act inconsistently with a binding provision in the SPP and must have regard to the SPP when developing or implementing policies or programs within the declared area.

7. Landholders in the Mount Duneed area were concerned with the transparency of the declaration process.

8. On 10 December 2019 Council resolved that it did not support the inclusion of the area north of Mount Duneed Road (within the City of Greater Geelong) within the Surf Coast DAL declaration area and that Council would write to the Minister for Planning.

9. The Minister responded on 23 February 2020 noting the Council's position and outlining the process going forward. The Mount Duneed area was not removed from the declared area.

Key Matters

10. Officers generally support the draft SPP subject to the consideration of matters that effect the Greater Geelong municipality as outlined in the submission **(Attachment 2).**

11. Submissions will be considered by the Distinctive Area and Landscape Standing Advisory Committee who will provide an independent report to the Minister for Planning.

12. The final Surf Coast SPP must be considered by all RPEs for endorsement.

Cr Grzybek moved, Cr Harwood seconded -

13. That Council:

13.1 Endorse the submission (Attachment 2) to the draft Surf Coast Planning Policy Statement being forwarded to the Distinctive Area and Landscape Standing Advisory Committee for consideration.

Carried.

Attachment 1

Financial Implications

1. There is no cost associated with making a submission and presenting to the Advisory Panel beyond Officer preparation and presentation time.

2. DELWP will run the planning scheme amendment process to implement the SPP into the planning scheme.

3. The further work identified within the SPP to undertake a boundary review is supported in the current budget.

4. Once implemented there will be no ongoing or additional operational costs.

Community Engagement

5. DELWP have been responsible for the community engagement on this project. This has included local media releases, public workshops, online information sessions and written notice to affected landholders:

    5.1 Phase 1: Public Engagement - understanding the environment, landscape and lifestyle values the community want to protect (14 May 2019 - 14 June 2019);

    5.2 Phase 2: Public Engagement - feedback was sought on a draft vision statement and potential policy approaches to inform the draft SPP (18 October 2019 - 15 November 2019); and

    5.3 Phase 3: Public Consultation - consultation on draft SPP and proposed landscape planning controls public submissions (19 November 2020 - 22 January 2021).

6. DELWP held a special meeting for Mount Duneed land holders on in November 2019 to discuss the project, take questions and hear from landholders.

7. The community can also participate in the Standing Advisory Committee Panel in early 2021.

Social Equity Considerations

8. There are no social equity implications.

Policy/Legal/Statutory Implications

9. The draft SPP will need to be finalised and the Council must consider its endorsement. The SPP will form part of the Greater Geelong planning scheme and will need to be considered by all RPEs when making planning or land management decisions within the declared area.

Alignment to Council Plan

10. The draft SPP aligns with the Planned Sustainable Development strategic priority within the Council Plan. It will support managing the impact of development on the unique character of our townships and preserving nature reserves, rural and coastal environments.

Conflict of Interest

11. No Council officers involved in the development of the strategy and preparation of the report have a general or material interest in the issue to which this report relates.

Risk Assessment

12. Participation in the submissions and Panel process for the Surf Coast DAL will ensure the City's views are known and considered when the draft SPP is finalised.

Environmental Implications

13. The draft SPP incorporates the United Nations Sustainable Development Goals. The policy domains address: environment and biodiversity, environmental risks and resilience, landscape significance, and natural resources and productive land of significance.

City of Greater Geelong submission to Surf Coast Distinctive Areas and Landscape

The City welcomes the opportunity to provide a submission to the Surf Coast Distinctive Areas and Landscape draft Statement of Planning Policy. The City's focus is on how the draft SPP relates to Greater Geelong's planning objectives with the focus on the declared area within the municipal boundary of the City of Greater Geelong.

Overall the City is generally supportive of the draft SPP including the vision, objectives and strategies as they relate to the various policy domains. The matters raised below are set out for DELWP consideration as the draft is finalised through the Advisory Committee process.

Process

It is noted that a number of landholders in the Mount Duneed area expressed concerns with the transparency of the process and a perceived lack of consultation with landholders prior to the declaration area being formally declared. It was felt landholders within the City of Greater Geelong municipality would not have anticipated their land be included within the Surf Coast declared area.

On Tuesday 10th December 2019 Council resolved that it did not support the inclusion of the area north of Mount Duneed Road (within the City of Greater Geelong) within the Surf Coast Distinctive Areas and Landscapes declaration area.

The Minister responded on 23 February 2020 noting the Council's position and outlining the process going forward. The Mount Duneed area was not removed from the declared area.

Implementation through planning schemes pg 17

The draft SPP states DELWP will work with Council to facilitate any planning scheme amendments required to align planning policies and to introduce necessary planning controls to effectively implement the final Surf Coast SPP.

The City's view is any planning scheme amendment(s) to implement the SPP should be led and resourced by DELWP with the City given opportunity to provide input. We would not be supportive of all the planning scheme implementation work being left to the City as 'further work'. This outcome could impact on the effectiveness of the SPP as any further work required by the SPP will have to be considered alongside other strategic work identified to be completed within Greater Geelong and factored into future budgets and work programs.

Given the level of consultation that has gone into the preparation of the draft SPP it is considered using the provisions of section 20(4) of the Act for such amendments would be appropriate to implement changes to the planning scheme to deliver the SPP.

Framework Plan (Map 3) pg 27

Armstrong Creek Urban Growth Boundary

The Armstrong Creek Urban Growth Boundary is nominated as '*Protected settlement boundary to be implemented subject to local strategic planning work'* this is consistent with the further work identified in Council's adopted Settlement Strategy which includes further strategic work to determine a long- term enduring boundary for urban Geelong. The City is awaiting the Ministerial

approval of C395 to officially commence this work. The finalisation of both the Surf Coast and Bellarine SPPs will also inform this strategic planning work.

Green Breaks

Green breaks have been nominated as a *'Potential location for agricultural, natural resources and/or nature-based tourism land uses that protect and enhance significant landscape features'* this is consistent with existing local and regional policy regarding green breaks outside urban areas between settlements.

Road Corridors

The Surf Coast Highway & Lower Dunned Road are nominated as *'Road corridor views'* with the policy *'Manage the development of infrastructure to maintain views to the rural hinterland and/or coast'*

It is noted the duplication of Anglesea Road (Princes Highway West to Mount Duneed Road) is nominated as a short-term priority in the G21 Regional Road Transport Plan 2017-2021. As a major transport and tourist route consideration should be given to including this road as *'Road corridor views'* to ensure infrastructure upgrades along this corridor are consistent with the relevant policy domains.

The wording *'to the rural hinterland and/or coast'* implies views be maintained outward but does not reflect the potential impact of infrastructure across the landscape. The wording could be amended to better reflect the landscape and strategic infrastructure policy domains which have a focus on new development being responsive to the landscape and not being visually dominating.

Landscape

Mount Duneed Plain and Surrounds pg 34

The following taken from the draft SPP:

> <u>*Regionally significant landscape: Mount Duneed Plain and Surrounds*</u>
>
> *The Mount Duneed Plain and Surrounds is a flat to gently undulating landscape formed by volcanic flows of basalt. It includes the low volcanic rise of Mount Duneed itself, with its unique geology and communities of grasslands. Another landscape feature is the Thompson Creek, which winds its way from the coast at Breamlea, its upper and middle reaches cutting a pathway through the patchwork of paddocks that characterise this agricultural landscape. Remnant eucalypts are a further feature of this landscape, located in riparian reserves, adjacent to road corridors or scattered throughout the paddocks. They contrast with the mostly exotic, lineal shelterbelt planting. This is an open and expansive landscape of long straight roads, under big skies. It plays a very important role as a green break between the built up areas of Geelong and Torquay, and the settlement areas of the Bellarine Peninsula.*

The City notes this landscape assessment and associated objective and strategies in the landscape policy domain. This will inform the strategic work to be undertaken to identify a long-term boundary for urban Geelong, including the Armstrong Creek Growth Area, outlined in the adopted Settlement Strategy and related local policy awaiting approval as part of C395.

Tourism, agriculture and natural resources

Tourism, agriculture and natural resources (Map 8) pg 50

All land within the Greater Geelong Mount Duneed area is shown as '*Extractive Industry Interest Area'.* It is noted this area, in particular the Boral land holdings, were the subject of discussions at the C395 amendment to implement the Greater Geelong Settlement Strategy. The Panel noted:

- *Council consider revising the Settlement Strategy to identify the Boral land as an 'Investigation Area' for future urban development.*

The Settlement Strategy was revised to include a section on 'Planning for the next phase of growth' where the Boral land was identified for further investigation at a time in the future when Council's regular demand and supply analysis make it clear that further land needs to be identified due to higher take-up or issues with delivering identified areas.

A position from the Department of Jobs, Precincts and Regions (DJPR) on the status of this 'Extractive Industry Interest Area' would assist both DELWP and the City when planning for the next phase of growth in the future.

Strategic Infrastructure

Strategic infrastructure (Map 9) pg 53

The Armstrong Creek Transit Corridor is shown as running in line with the Surf Coast Highway. It is noted in the City of Greater Geelong municipality land has been set aside for this corridor a few hundred meters east of the Surf Coast Highway consistent with the Armstrong Creek Urban Growth Area Framework Plan.

Settlements

Breamlea pg 60

Map 13 shows the proposed Breamlea protected settlement boundary.

The following taken from the draft SPP:

> *Breamlea will remain a small coastal hamlet, within a protected settlement boundary. Due to the environmentally sensitive coastal and estuarine environment within which it sits, there will be no development beyond the current extent of the settlement area and no additional infill development within the settlement area. Any new or replacement development must be low-rise and designed and located to minimise the removal of vegetation.*

The proposed '*Torquay–Jan Juc Coast and Breamlea Saltmarshes area'* significant landscape overlay included for this area in the *'Proposed Landscape Planning Controls'* document (pg 18) is generally supported but consideration should be given to the following wording:

- *A permit is required to remove, destroy or lop native vegetation. This does not apply if the vegetation is specified in Weeds of the Surf Coast Shire (2013) as an environmental weed'*

  The provision should specify '*listed in the incorporated document Environmental Weeds, City of Greater Geelong, September 2008'* in the Greater Geelong planning scheme.

- *A permit is not required for works undertaken by a public authority relating to watercourse management or environmental improvements, or for the maintenance or installation of simple, non-structural infrastructure (such as gravel pathways, or similar)*.

  This wording is consistent with some other overlays in the Greater Geelong planning scheme such as SLO's 10-13, however, in this case most the area is Crown land, including the Breamlea caravan park. The current wording of the provision could trigger permits for all buildings and works that do not relate to 'watercourse management or environmental improvements'. The addition of a broader exemption such as 'works by or on behalf of the public land manager consistent with an approved management plan' could help reduce the burden on public land managers.

Armstrong Creek Urban Growth Area pg 61

The following taken from the draft SPP:

> *The northern boundary of the declared area abuts the Armstrong Creek Urban Growth Area in Geelong. A protected settlement boundary will be needed for this area to ensure greater protection of the green break between Geelong and Torquay–Jan Juc, which has been identified as a landscape of regional significance. The resolution of the location of this settlement boundary will be informed by strategic planning work led by the City of Greater Geelong in consultation with DELWP and other relevant agencies once Amendment C395 – Settlement Strategy and the Northern and Western Geelong Growth Areas Framework Plan has been given effect. This work should include consideration of urban rural transition areas that support the regionally significant landscape setting.*

The City notes the discussion and associated objective and strategies in the settlement policy domain. This will inform the strategic work to be undertaken to identify a long-term boundary for urban Geelong, including the Armstrong Creek Growth Area, outlined in the adopted Settlement Strategy and related local policy awaiting approval as part of C395.

ESTABLISHING A LONG-TERM BOUNDARY FOR URBAN GEELONG

The City will formally commence the strategic work to define a long-term boundary for urban Geelong upon the approval of the Settlement Strategy (amendment C395) by the Minister for Planning.

This further strategic work is identified in the Settlement Strategy and the draft Surf Coast Statement of Planning Policy.

The City has outlined the following process to complete the strategic work identified above:

Process

The following process and indicative timeline has been set out for the logical inclusions process to set long-term settlement boundaries for urban Geelong:

1. Based on Settlement Strategy submissions and other key considerations Council officers will prepare a draft long-term boundary to replace the settlement boundary approved under C395. This will include the final methodology and criteria used to come to a preferred position (late 2020).
2. The City will complete any supporting strategic work (late 2020/21).

3. The City will continue to work with the Department of Environment, Land, Water & Planning (DELWP) on the Statement of Planning Policy (SPP) for the Surf Coast Distinctive Area and Landscape which includes the area south of the Armstrong Creek growth area (2020/21)
4. The report and draft boundary will go out on public exhibition as per the usual amendment process (late 2021).
5. Submissions will need to meet and address the criteria (set out below) as part of any proposal for land to be included.
6. Council will consider the submissions and refer to Independent Panel, if required (late 2021/early 2022).
7. Consideration of Panel report and final adoption of long-term boundary (early - mid 2022).
8. Long term boundary introduced into the Planning Scheme (mid - late 2022).

Scope

Land supply is not a consideration. The logical inclusions process will not identify new growth fronts. The City has an adequate residential land supply for the next 20 years. The logical inclusion process may deliver minor boundary adjustments.

1. Bellarine township boundaries to be determined by the DAL process.
2. Land must be contiguous with urban residential areas – GRZ, RGZ, NRZ or UGZ.
3. The Northern and Western Growth Areas will not be included given they have recently been the subject of a specific investigation process.
4. Land must deliver a benefit to existing or identified residential land/development through for example more efficient infrastructure provision or utilisation.
5. Land must be able to rely on existing facilities and services and not create the need for additional or new community infrastructure or significant council investment that would be required for a new residential node.

Considerations

The suitability for urban development will consider:

a) flooding risks, climate change, environmental issues including acid sulphate soils;
b) accessibility, including the feasibility and cost of providing adequate public transport and roads access;
c) impacts of any proposed boundary changes on the economic provision of other development fronts;
d) urban services including both utility and community services.
e) impacts of any proposed changes on the establishment of logical and enduring settlement boundaries;
f) physical boundaries including consideration of natural features, location of major roads and reservations for public utilities; and
g) potential impacts on significant existing non-urban land uses and activities
h) including agricultural, activities, extractive industry, sensitive land use buffers, tourism and other established and valued land uses.

Should this amendment ultimately be approved by the Minister for Planning the City of Greater Geelong Council will have a defined, robust, long-term boundary introduced into the Greater Geelong planning scheme.

It is our understanding that this boundary will then be included as a 'Protected Settlement Boundary' within the Surf Coast Statement of Planning Policy. This inclusion will be managed by DELWP and will require parliamentary approval.

Attachment 3

SURF COAST DISTINCTIVE AREA AND LANDSCAPE MAPS

THE DECLARATION - SEPTEMBER 2019

In September 2019 the Surf Coast was declared a Distinctive Area and Landscape. The declaration triggers the preparation of a Statement of Planning Policy (SPP) for the area to provide guidance on the future management and protection of the area. The declaration area includes areas within the Greater Geelong municipality – areas of Mount Duneed (south of the Armstrong Creek growth area) and Breamlea (see Map 1 below)

Map 1 – Declaration Area

PHASE 3: DAL PUBLIC CONSULTATION – NOVEMBER 2020 TO JANUARY 2021

Consultation on draft Statement of Planning Policy and proposed landscape planning controls (public submissions process) ran from 19 November 2020 - 22 January 2021.

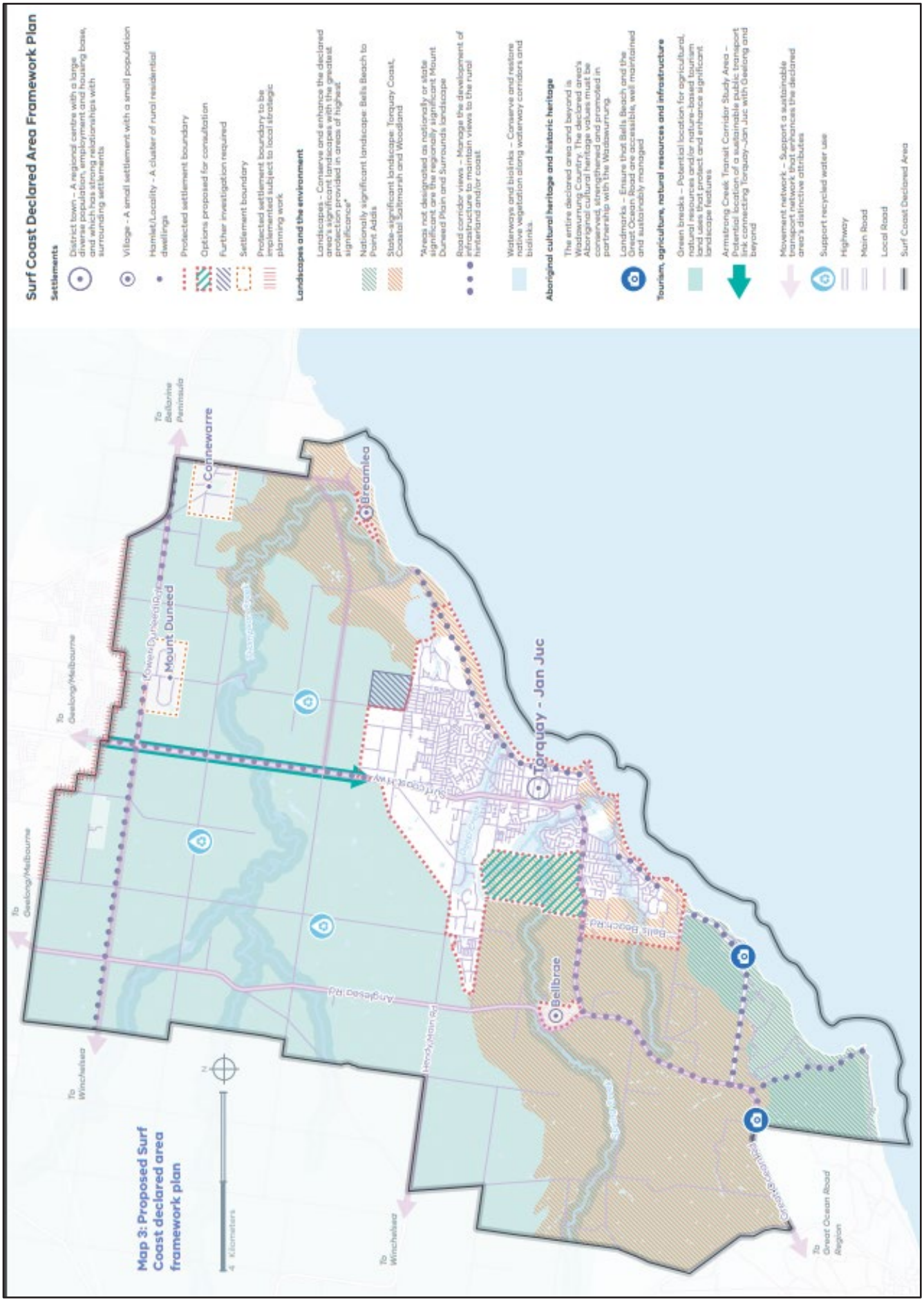
- Protected settlement boundaries are proposed for Torquay-Jan Juc, Bellbrae, Breamlea and Armstrong Creek to ensure the prized landscapes and environmental features are protected from inappropriate development and future growth is directed to preferred locations.

  - The Armstrong Creek settlement boundary will be informed by strategic planning work led by the City of Greater Geelong in consultation with DELWP and other relevant agencies once Amendment C395 – Settlement Strategy has been approved by the Minister for Planning. This work should include consideration of urban-rural transition areas that support the regionally significant landscape setting.

- Planning controls will also better protect the state and nationally significant landscapes found along the coast and surrounding Torquay-Jan Juc.

  - A new Significant Landscape Overlay (SLO) is proposed which will include City of Greater Geelong land around Breamlea saltmarshes. The SLO boundary extends the entire length of the coastline from Jan Juc up to the Black Rock Water Reclamation Plant, then extends north-west along to encompass the first 3 km of Thompson Creek, then heads south-west toward Torquay–Jan Juc. The SLO will cover the entire Karaaf Wetlands and the Breamlea Flora and Fauna Reserve.

Surf Coast DAL project page: https://engage.vic.gov.au/distinctive-areas-and-landscapes-program/surf-coast



Map 2 – Framework Plan for the Surf Coast Declared Area

Cr Kontelj declared a Conflict of Interest in Agenda Item 2, Central Geelong Marketing – Intention to Declare Special Rate, in that he owns a property in the CBD which attracts and is impacted by the Central Geelong Marketing levy. Cr Kontelj left the meeting room prior to discussion at 6.47pm.

2. CENTRAL GEELONG MARKETING – INTENTION TO DECLARE SPECIAL RATE

Source:	**Economy, Investment & Attraction – Central Geelong & Waterfront**
A/Director:	**Tim Ellis**

Purpose

1. To commence the statutory process to renew the Central Geelong Special Rate and Charge Scheme, for the 1 July 2021 to 30 June 2026 period, for the purpose of marketing, promotion and business development of the Central Geelong CBD.

Background

2. Central Geelong Marketing (CGM) has provided a placemaking function in Central Geelong through marketing, activation, business development and events throughout Central Geelong since 2001 via the Central Geelong Special Rate. The Committee, made up of 14 business and stakeholder representatives, fully supports the continuation of the program.
3. The award-winning activities of CGM have consistently demonstrated considerable economic, social and strategic benefit for the Central Geelong business community and the wider municipality who work, study, shop, dine, visit professional services and spend leisure time in Central Geelong. The CGM program has provided an average return on investment of $15.90 for every $1 invested within the current special rate period.
4. The Geelong CBD Engagement Task Force Findings Report tabled at the Ordinary Council Meeting on 21 September 2020 indicated general support for the services delivered by the but felt the program also provided broad benefits to the entire Greater Geelong municipality and that the costs related to the delivery of the program should not be borne by the Central Geelong businesses and property.
5. Supporting a vibrant, ever growing CBD and assisting business recovery for those sectors hit hardest by COVID-19 is critical to region's ongoing success. There were approximately 54% of Central Geelong businesses closed during April 2020 with only 13% indicating they were trading as normal. Approximately 92% of the businesses in Central Geelong were impacted by the pandemic.

Key Matters

6. Without a Council resolution to consider a further five-year Special Rate program or alternate recurrent funding models, the current five-year Special Rate program ends 30 June 2021 and all activities delivered by Central Geelong Marketing will cease immediately.
7. For the CGM program to continue in its current form, the process requires Council to decide to proceed with an Intention to Declare a Special Rate, followed by a consultation process with commercial and business property owners including a hearing of submissions. Council would receive a further report for decision to declare the Special Rate based on the engagement phase including the result of the Council Hearing Panel process and any amendments made by that Panel.

8. The special rate is declared for the purpose of fully funding CGM to develop programs to bring boosted visitation and increased economic benefit through the promotion of businesses and activity delivery within the Central Geelong precinct on the basis that the outputs of the CGM will be a special benefit to those persons required to pay the special rate in the area as shown in **Attachment 2**.

Cr Aitken moved, Cr Asher seconded -

9. That the report be deferred.

Carried.

Cr Kontelj returned to the Council Chamber at 6.55pm.

3. 2021 SRV COMMUNITY GRANT PROGRAM - CRICKET

Source: **Community Life – Social Planning and Investment**
Director: **Robyn Stevens**

Purpose

1. To consider the priority projects and funding contribution required to support the City's application to Sport and Recreation Victoria's Community Cricket Program.

Background

2. In late November 2020, the State Government announced the release of its annual Community Cricket Program.

3. The criteria in assessing priorities for application to the funding program include alignment to Council's strategic direction (Social Infrastructure Plan, G21 Cricket Strategy); asset condition and compliance; overall community benefit and project readiness.

4. All applications to the funding program require a $1: $1.5 contribution between Council and State Government, respectively. A maximum of $200,000 is made available to each Council.

5. All applications to be lodged by 1 February 2021, and any financial contribution of Council needs to be confirmed by Council. The funding for the program would form part of the 2021-22 budget.

Key Matters

6. An assessment of known projects has been undertaken against the Sport and Recreation Victoria (SRV) funding criteria. Officers have also consulted with the presidents of the Geelong Cricket Association (GCA) and the Bellarine Peninsula Cricket Association (BPCA) to outline identified priorities and seek feedback.

7. The priority projects proposed for funding under the Community Cricket Program are:

    7.1 St Leonards Cricket Club (Lake Reserve) for installation of automated irrigation and appropriate drainage to Oval 1. Total project cost $200,000 with a required contribution from Council of $100,000; and

    7.2 South Barwon Cricket Club (South Barwon Reserve) for development of new cricket nets/cricket practice facility. Total project cost $350,000 with a required contribution from Council of $250,000.

Cr Nelson moved, Cr Harwood seconded -

8. That Council:

8.1 Endorse the submission for two applications to the SRV Community Cricket Program for St Leonards Cricket Club and South Barwon Cricket Club; and

8.2 Make a pre-commitment of $350,000 toward these projects for the 2021-22 budget.

Carried.

Attachment 1

Financial Implications

1. The City will be required to pre-commit funding within the 2021-22 budget to meet the SRV criteria for making application.

    1.1 The maximum funding allocated to any individual project by the State is $100,000. Should a project be successful in securing State funding, the City will be required to contribute the remaining budget required to complete the project.

    1.2 High level preliminary costings have been obtained for each project and are outlined below:

        1.2.1 St Leonards Lake Reserve – (Automated Irrigation): $200,000; and

        1.2.2 South Barwon Reserve (Cricket Training Facility): $350,000.

    1.3 Preliminary costings for projects may change throughout detailed design and construction.

Community Engagement

2. Officers have consulted with, and obtained letters of support from the following stakeholders:

    2.1 Cricket Victoria;

    2.2 Geelong Cricket Association;

    2.3 Bellarine Peninsula Cricket Association;

    2.4 South Barwon Cricket Club;

    2.5 St Leonards Cricket Club; and

    2.6 St Leonards Soccer Club.

Social Equity Considerations

3. If successful, the delivery of these projects will provide a high level of community benefit and increased participation opportunities for the broader community.

4. St Leonards Lake Reserve is currently the only level 1 community oval that does not have automated irrigation. Installation would see a substantial improvement in the ground condition, improve player safety and make it fit for purpose.

5. South Barwon Reserve experiences a high level of usage and visitation, with the cricket nets currently in poor condition, requiring both renewal and expansion to accommodate growth in the club. Redevelopment of the current training nets for the South Barwon Cricket Club will ensure safe, compliant training facilities for the club and will provide ongoing community access.

6. The delivery of projects will increase the capacity of facilities within the City's outdoor sport and recreation network.

Policy/Legal/Statutory Implications

7. There are no known legal or statutory impediments to the arrangement proposed in this report.

Alignment to Council Plan

8. This proposal aligns with the strategic objectives of the Council Plan, specifically in response to 'Improved Social Infrastructure and Planning', which aims to provide new sports and leisure facilities and upgrade existing ones and engage with sporting clubs and community groups to improve access to community and sporting facilities.

Conflict of Interest

9. There are no staff involved in the preparation of this report who have an undisclosed conflict of interest.

Risk Assessment

10. The risk to Council may be that the existing preliminary costs obtained for each project may change/increase as detailed design and construction is completed. If this was to occur the City would be required to increase its contribution to deliver the project.

Environmental Implications

11. There are no known environmental implications.

4. POWERCOR LEASE – SUBSTATION SITE 137-149 MERCER STREET GEELONG

Source:	**Customer & Corporate Services – Property, Procurement and Assets**
Director:	**Michael Dugina**

Purpose

1. To seek approval to issue public notice of the intent to enter into a thirty (30) year lease with Powercor Australia Limited (Powercor) for the site of a power substation at 137-149 Mercer Street, Geelong 3220.

Background

2. An indoor Powercor substation is required to be installed in the Leased Area the ground floor of the new Civic Accommodation building currently under construction at 137-149 Mercer Street, Geelong (Premises). **Attachment 2** is the locality plan.

Key Matters

3. Powercor require the Greater Geelong City Council (City) to enter into a lease for the Leased Area within the Premises, for a term of thirty (30) years.

4. The City requires Council approval to advertise its intent to grant the lease, by public notice and invite submissions in accordance with sections 190 and 223 of the *Local Government Act 1989.*

5. Powercor's substation is necessary to provide adequate electricity supply to the Premises. Any future restriction or caveat Powercor will have, shall not affect the City's right to sell the Premises, instead simply protect Powercor's configuration within the substation, to protect the asset.

Cr Aitken moved, Cr Asher seconded -

6. That Council:

6.1 Approve the publishing of a public notice of the City's intention to enter into a lease with Powercor Australia Limited for a maximum term of thirty (30) years for the Leased Area to locate its substation site at 137-149 Mercer Street, Geelong 3220;

6.2 Invite submissions by any person affected by the proposed lease and that if submissions are received and wish to be heard, convene a Submissions Review Panel to hear and report to Council, on any submissions in relation to the proposed lease; and

6.3 Note that a report will be provided to Council, following the public notice process, to consider any submissions received and determine whether to enter into the lease.

Carried.

Attachment 1

Financial Implications

1. Powercor are responsible for maintaining the substation for the term of the lease and any period of overholding. The City is not required to budget for any expenses.

2. The City shall not charge a lease fee, in line with other agreements with Powercor.

Community Engagement

3. The City will advertise its intention to enter into a thirty (30) year lease with Powercor by public notice, seeking submissions.

Social Equity Considerations

4. There are no social equity considerations.

Policy/Legal/Statutory Implications

5. As the lease is for a term of more than ten (10) years, the Council must, in accordance with section 190 of the *Local Government Act 1989*, at least four weeks before the lease is made, publish a public notice of the proposed lease. A person has a right to make a submission under section 223 of the *Local Government Act 1989,* on the proposed lease and may request to be heard in respect of their submission.

Alignment to Council Plan

6. The recommendation supports the key priority relating to Organisational Leadership, Strategy & Governance of “proactively managing our assets, including land holdings”.

Conflict of Interest

7. There is no identified conflict of interest for any officer involved in the preparation of the lease or the submissions process.

Risk Assessment

8. The substation enclosure proposed shall be two-hour fire rated and shall comply with all building codes, regulations and Powercor standards.

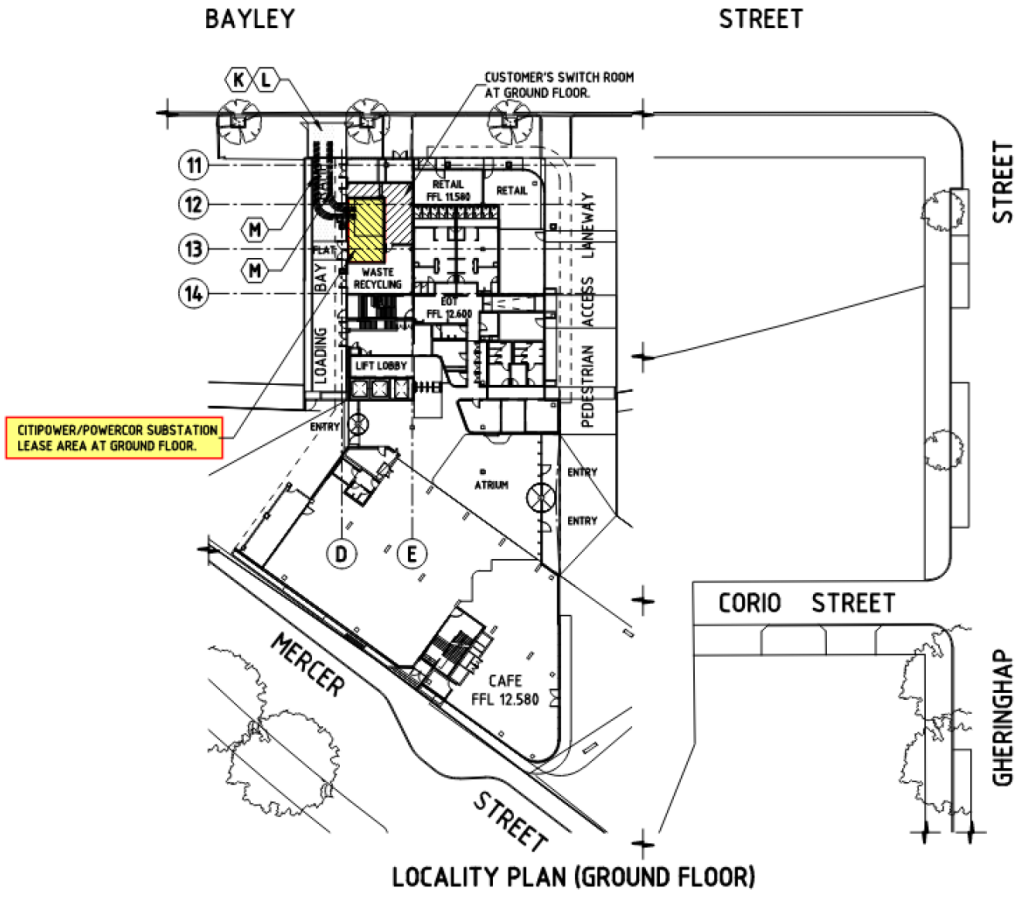
9. The lease establishes Powercor’s management rights and obligations for its asset to mitigate risks to the City.

Environmental Implications

10. The City’s new office in the Civic Precinct, will achieve the highest environmental standards in design, energy, waste and water usage, with a six star – green star design.

Attachment 2

Powercor Power Substation Locality Plan



5. ADOPT THE SUSTAINABILITY POLICY AND UPDATE ON THE SUSTAINABILITY ADVISORY COMMITTEE

Source:	**Governance, Strategy & Performance – Strategy and Performance**
Director:	**Rebecca Leonard**

Purpose

1. For Council to adopt the Sustainability Policy and to provide an update on recruitment of community members for the new Sustainability Advisory Committee.

Background

2. In July 2020, following an extended community engagement period, a revised Sustainability Framework and Action Plan incorporating feedback received was adopted by Council and a draft Sustainability Policy was endorsed for consultation.

3. In September 2020, terms of reference for a Sustainability Advisory Committee were endorsed by Council with a commitment to commence the expression of interest process for recruitment of community members in November 2020.

Key Matters

4. The draft Sustainability Policy **(Attachment 2)** was available for community feedback between 29 July 2020 and 9 September 2020**.** One submission was received which raised concerns about the absence of strategies, actions and targets in the policy.

5. The Sustainability Framework and Action Plan outline the priority areas, objectives and actions for the City to focus on, and directly guide the measures and targets that we will report on (under development). The Sustainability Policy defines the key principles to ensure sustainability is considered right across the City's services. These key principles govern decision-making for both the City and the Council.

6. The Sustainability Advisory Committee expression of interest was widely advertised through print media, social media and direct email to an extensive stakeholder database. Applications closed on 18 December 2020 and a total of 72 applications were received.

7. The selection process is now underway with community members expected to be appointed in early February 2021. The first meeting of the committee will be held in March 2021.

Cr Moloney moved, Cr Asher seconded -

8. That Council:

8.1 Adopt the Sustainability Policy; and

8.2 Note the Sustainability Advisory Committee update.

Carried.

Attachment 1

Financial Implications

1. The Sustainability Framework recognises the importance of a lens of sustainability across all financial processes and considerations, to contribute to the long-term sustainability of our community.

Community Engagement

2. A Sustainability Advisory Committee comprising of members of the community with expertise and/or experience in sustainability will meet in early 2021 to consider, provide advice on and monitor the implementation of the Sustainability Framework.

Social Equity Considerations

3. The Sustainability Framework recognises the importance of equity, access and inclusion as a key priority area contributing to the long-term sustainability of our community.
4. It is intended the Sustainability Advisory Committee will comprise members with experience and/or expertise in social equity.

Policy/Legal/Statutory Implications

5. A key part of the Sustainability Framework is the Sustainability Policy which identifies the principles that support sustainable decision-making across the organisation. The implementation of the Framework will also influence updates to relevant existing policies and the development of new policies.
6. The Sustainability Framework and Sustainability Policy also aligns with the overarching governance principles of the Local Government Act 2020 which require Council to consider the economic, social and environmental sustainability of the municipal district, including planning for climate change risks and promoting them.

Alignment to Council Plan

7. Sustainability and community engagement are key considerations/themes of *Council Plan 2018–22* and feature strongly throughout the community's 30-year Clever and Creative vision.

Conflict of Interest

8. There is no identified conflict of interest for any officer involved in the preparation of the policy or the expression of interest process.

Risk Assessment

9. Failure to consolidate the City's approach to sustainability could result in significant risk as the Sustainability Framework 2020 aims to deliver a culture of sustainable practice across the organisation, better preparing it and the community to meet the demands of the future.

Environmental Implications

10. As the organisation and region face considerable environmental challenges, the Sustainability Framework provides the opportunity to strengthen our current and future approach to addressing climate change and other critical issues.

Attachment 2

THE CITY OF
GREATER GEELONG

SUSTAINABILITY POLICY

VERSION: 1

Approval Date: DD Month YYYY of official approval

Approved by: Council

Review Date: DD Month YYYY – generally 4 years from approval date unless shorter review period required

Responsible Officer: Manager – Strategy and Performance

Authorising Officer: CEO – City of Greater Geelong

CITY OF GREATER GEELONG

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Introduction

PURPOSE

“Sustainability” refers to a continual way of thinking that focusses on the best outcomes for people, environment and the economy both now and in the future.

This policy explains what the City will do to make sustainability part of its culture, so it can deliver better outcomes for the community and succeed in its vision to ensure that, by 2047, the City is internationally recognised as a clever and creative city-region that is forward looking, enterprising and adaptive, and cares for its people and environment.

The City is committed to integrating sustainable thinking as a key principle that is considered in every form of business, when making decisions, writing strategies, plans and policies, managing risks and allocating resources. This assists in finding long-term solutions to the many challenges it faces including climate change, population growth, infrastructure development and social equity.

This policy supports the delivery of the Sustainability Framework and Action Plan, two documents which outline the key areas for the City to focus on and explains what actions will be taken under each of those areas.

SCOPE

This policy applies to the Council, all City Employees, Consultants and Volunteers.

DEFINITIONS

City

The City of Greater Geelong organisation led by the Chief Executive Officer (CEO).

Council

The City of Greater Geelong Council comprised of elected councillors and led by the Mayor.

ELT

The Executive Leadership Team of the City, as constituted from time to time, and led by the CEO.

Policy

The City has existing commitments to sustainability in many policies, plans and strategies. To coordinate its approach and make it consistent, the Sustainability Framework and Action Plan map out current commitments and the future areas of focus. The City will invest in achieving the commitments and will report clearly to the community on progress.

The Sustainability Framework identifies three key areas to make sustainability easier to understand and implement.

To protect our environment, the City will:

- Enhance, protect and restore our biodiversity and natural environments, including the plants and animals that inhabit them. We need to maintain the long-term health of these systems for future generations to enjoy.
- When making land use planning decisions, consider the impacts on our environment and our community now and in the future, avoiding decisions that cause irreparable and/or significant damage.
- Support a circular economy which minimises waste creation and supports long-term waste solutions, within our organisation and in our services.
- Create cleaner, greener community spaces which enhance our rich and diverse environment and provide equitable opportunities for improved health and wellbeing.

To support community wellbeing and social equity, the City will:

- Recognise, respect and value the connection of Traditional Owners to Country and ensure preservation of cultural heritage and a healthy country.
- Build partnerships with key community groups and organisational stakeholders to generate awareness of sustainable thinking and implement actions together.
- Engage our community and provide opportunities for open discussion to share knowledge, build a common understanding of sustainability and promote collective responsibility.
- Make equitable budget and service decisions that are based on community needs, both now and into the future.
- Improve food security in our region by encouraging and supporting local, sustainable food production.

To be a responsible and transparent business, the City will:

- Embed sustainability as a principle into the organisation so all employees have a clear and shared understanding about what it means and how they can apply it.
- Commit to learning more about sustainability and keep our approach current so we can play our role as a leader for our community.
- Acknowledge that sustainability is a complex and multifaceted challenge, and not simply the effective management of environmental resources.
- Ensure our decisions have equal consideration of social, economic and environmental issues and are informed by the best available evidence and understanding of global, national, state and regional issues
- When making budget and investment decisions, ensure that short and long-term impacts are assessed and that a ‘best-value’ approach is achieved.
- Commit to using deliberative engagement to understand community needs and expectations and use this to inform what we do and how we do it.
- Commit to ambitious targets for emissions and waste reduction, biodiversity protection and green spaces in our relevant strategic documents.
- Show our commitment to sustainable thinking by reporting regularly to our community on our sustainability performance, the status of our actions and the progress toward our targets.

MONITORING AND REPORTING

The Strategy and Performance team are responsible for the implementation and reporting on the Sustainability Framework and the associated supporting documents outlined in the Records section below. The Strategy and Performance team monitor strategic document development across the organisation and can provide support in developing and managing sustainability strategies and plans and ensuring that sustainability is represented in all strategic documents.

ADVICE AND ASSISTANCE

The Strategy and Performance team and the Responsible Officer for this Policy manage the provision of advice to the organisation regarding this Policy.

RECORDS

The City must retain records associated with this policy and its implementation for at least the period shown below.

Record	Retention / Disposal Authority	Retention Period	Location
Sustainability Framework	Manager, Strategy and Performance	Document Management to advise	ReX location
Sustainability Action Plan	Manager, Strategy and Performance	Document Management to advise	ReX location
Strategic Documents Policy	Manager, Strategy and Performance	Document Management to advise	ReX location
Strategic Planning Framework	Manager, Strategy and Performance	Document Management to advise	ReX location

REVIEW

The City should review and, if necessary, amend this policy within four years of the approval date.

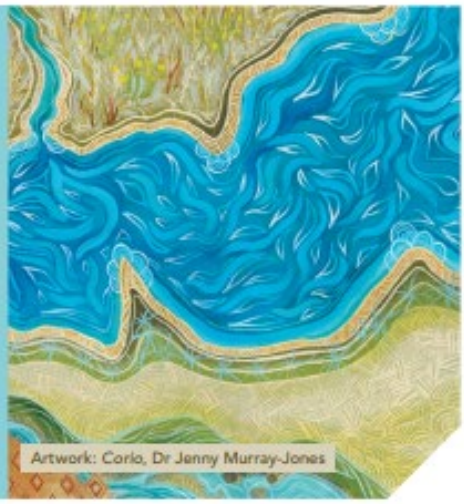
References

- *Sustainability Framework*
- *Sustainability Action Plan 2020-2022*
- *Council Plan 2018-2022*
- *Local Government Act 2020*

Appendix 1: Sustainability Framework

SUSTAINABILITY FRAMEWORK 2020

To us, sustainability refers to a continual way of thinking that focuses on the best outcomes for people, environment and the economy both now and in the future.



SUSTAINABILITY POLICY

The sustainability policy will embed sustainability within the City, so it is considered in everything we do.

KEY PRIORITY AREA	OBJECTIVES
Protecting the environment	• Acknowledge the changing climate is a global emergency and take appropriate local action • Support the Community and the City to reduce carbon emissions and promote active transport • Support the Community and the City to reduce waste • Protect our biodiversity and ecosystems through effective natural resource management • Create cleaner, greener community spaces • Ensure our land use planning and built environment reflects sustainable practice
Community wellbeing and social equity	• Lead and support education for business and community to encourage sustainable practice • Encourage and support local, sustainable food production • Ensure equitable access and inclusion to City services and facilities • Work with others to achieve better health outcomes for our community • Harness community knowledge to drive sustainable change
Responsible and transparent business	• Position the organisation to better achieve our sustainability objectives • Embed sustainability into our decision-making and look for innovative solutions • Understand and be guided by the needs and expectations of our community • Pursue ambitious sustainability targets and report our progress publicly

MEASUREMENT PROGRAM

The City will report annually against the Global Reporting Initiative Standards and align its activities with the United Nations Sustainable Development Goals.

6. COUNCIL TO STAFF DELEGATIONS

Source: **Governance, Strategy & Performance - Governance**
Director: **Rebecca Leonard**

Purpose

1. To review and update the Greater Geelong City Council (**Council**) Instrument of Delegation (**Instrument**) to members of Council staff.

Background

2. The *Local Government Act 2020* (the Act) provides for the delegation of Council's powers, duties and functions under that Act or any other Act.

3. Council delegates its powers, duties and functions, subject to some exceptions and limitations, to the members of Council staff where they cannot be delegated through the Chief Executive Officer (CEO).

4. Council last reviewed the delegation to members of Council staff on 1 September 2020.

Key Matters

5. The powers conferred on the Council under some legislative instruments cannot be delegated through the CEO and must be delegated by resolution directly to members of Council staff.

6. It is important to ensure that Council has properly delegated powers, duties and functions, in order to avoid any issues arising regarding the legality of a decision or an action purportedly made or taken on behalf of the Council.

7. The schedule to the instrument of delegation has been updated to reflect legislative changes as advised by Maddocks lawyers and position changes in the Planning, Design and Development Directorate.

Cr Sullivan moved, Cr Grzybek seconded -

8. In the exercise of the powers conferred by the legislation referred to in the attached Instrument of Delegation, the Greater Geelong City Council (Council) resolves that:

8.1 There be delegated to the members of Council staff holding, acting in or performing the duties of the offices or positions referred to in the attached Instrument of Delegation to members of Council staff, the powers, duties and functions set out in that instrument, subject to the conditions and limitations specified in that Instrument (Attachment 2);

8.2 The Instrument comes into force immediately upon the resolution of Council;

8.3 The Instrument be signed by the Chief Executive Officer on behalf of Council;

8.4 On the coming into force of the instrument all previous delegations from Council to members of Council staff (other than the Chief Executive Officer) are revoked; and

8.5 The duties and functions set out in the Instrument must be performed, and the powers set out in the instruments must be executed, in accordance with any guidelines or policies of Council that it may from time to time adopt.

Carried.

Attachment 1

Financial Implications

1. There are no financial implications associated with this report.

Community Engagement

2. The attached Instrument to members of Council staff has been prepared to reflect consultation with relevant Council officers.

Social Equity Considerations

3. There are no social equity issues arising from the subject of this report.

Policy/Legal/Statutory Implications

4. The powers conferred on the Council under some legislative instruments cannot be delegated through the CEO and must be delegated by resolution directly to Council officers.

5. The Acts and Regulations referred to in Attachment 2 are among those which require direct delegation.

6. Legislative updates as advised by Maddock's lawyers include the new provisions the *Residential Tenancies (Caravan Parks and Moveable Dwellings Registration and Standards) Regulations 2020*.

Alignment to Council Plan

7. The recommendation furthers the *Council Plan 2018-22* strategic priority of organisational leadership, strategy and governance by supporting the key priority of making our processes more effective and efficient.

8. There are many Acts and Regulations, which confer a responsibility on Councils to take action or determine matters. It is not practical for Council alone to exercise the many statutory powers, duties and functions bestowed on the Council.

Conflict of Interest

9. No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Risk Assessment

10. There are no high or extreme risks associated with the subject of this report.

Environmental Implications

11. There are no environmental implications identified for the subject of this report.

Attachment 2

Greater Geelong City Council

Instrument of Delegation

to

Members of Council Staff

Instrument of Delegation

In exercise of the power conferred by the legislation referred to in the attached Schedule, the Greater Geelong City Council:

1. delegates each duty and/or function and/or power described in column 1 of the Schedule (and summarised in column 2 of the Schedule) to the member of Council staff holding, acting in or performing the duties of the office or position described opposite each such duty and/or function and/or power in column 3 of the Schedule;

2. declares that:

2.1 this Instrument of Delegation is authorised by a resolution of Council passed on 2 February 2021; and

2.2 the delegation:

2.2.1 comes into force immediately upon the resolution of Council;

2.2.2 remains in force until varied or revoked;

2.2.3 is subject to any conditions and limitations set out in sub-paragraph 2.3, and the Schedule; and

2.2.4 must be exercised in accordance with any guidelines or policies which Council from time to time adopts; and

2.3 the delegate must not determine the issue, take the action or do the act or thing:

2.3.1 if the issue, action, act or thing is an issue, action or thing which Council has previously designated as an issue, action, act or thing which must be the subject of a Resolution of Council; or

2.3.2 if the determining of the issue, taking of the action or doing of the act or thing would or would be likely to involve a decision which is inconsistent with a

(a) policy; or

(b) strategy

adopted by Council; or

2.3.3 if the determining of the issue, the taking of the action or the doing of the act or thing cannot be the subject of a lawful delegation; or

2.3.4 the determining of the issue, the taking of the action or the doing of the act or thing is already the subject of an exclusive delegation to another member of Council staff.

Signed for GREATER GEELONG CITY COUNCIL by
MARTIN CUTTER, Chief Executive Officer

_____
Chief Executive Officer

SCHEDULE

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DOMESTIC ANIMALS ACT 1994

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
DOMESTIC ANIMALS ACT 1994	s.41A(1)	power to declare a dog to be a menacing dog	Manager Health & Local Laws Co-ordinator Parking & Animal Compliance Co-ordinator Amenity Protection.	Council may delegate this power to a Council authorised officer

ENVIRONMENT PROTECTION ACT 1970

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
ENVIRONMENT PROTECTION ACT 1970	s.53M(3)	power to require further information	Co-ordinator Environmental Health Team Leader Environmental Health Environmental Health Officer	Not applicable
ENVIRONMENT PROTECTION ACT 1970	s.53M(4)	duty to advise applicant that application is not to be dealt with	Co-ordinator Environmental Health Team Leader Environmental Health Environmental Health Officer	
ENVIRONMENT PROTECTION ACT 1970	s.53M(5)	duty to approve plans, issue permit or refuse permit	Co-ordinator Environmental Health Team Leader Environmental Health Environmental Health Officer	
ENVIRONMENT PROTECTION ACT 1970	s.53M(6)	power to refuse to issue septic tank permit	Co-ordinator Environmental Health Team Leader Environmental Health Environmental Health Officer	refusal must be ratified by Council or it is of no effect
ENVIRONMENT PROTECTION ACT 1970	s.53M(7)	duty to refuse to issue a permit in circumstances in (a)-(c)	Co-ordinator Environmental Health Team Leader Environmental Health Environmental Health Officer	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
FOOD ACT 1984	s.19(2)(a)	power to direct by written order that the food premises be put into a clean and sanitary condition	Manager Health & Local Laws Co-ordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Environmental Health Technical Officer Food Safety Assessment Officer Food Safety Officer	If section 19(1) applies
FOOD ACT 1984	s.19(2)(b)	power to direct by written order that specified steps be taken to ensure that food prepared, sold or handled is safe and suitable	Manager Health & Local Laws Co-ordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Environmental Health Technical Officer Food Safety Assessment Officer Food Safety Officer	If section 19(1) applies
FOOD ACT 1984	s.19(3)	power to direct by written order that the food premises not be kept or used for the sale, or handling for sale, of any food, or for the preparation of any food, or for any other specified purpose, or for the use of any specified equipment or a specified process	Manager Health & Local Laws Co-ordinator Environmental Health Team Leader Environmental Health	If section 19(1) applies Only in relation to temporary food premises or mobile food premises
FOOD ACT 1984	s.19(4)(a)	power to direct that an order made under section 19(3)(a) or (b), (i) be affixed to a conspicuous part of the premises, and (ii) inform the public by notice in a published newspaper or otherwise	Manager Health & Local Laws Co-ordinator Environmental Health	If section 19(1) applies
FOOD ACT 1984	s.19(6)(a)	duty to revoke any order under section 19 if satisfied that an order has been complied with	Manager Health & Local Laws Co-ordinator Environmental Health Team Leader Environmental Health Environmental Health Officer	If section 19(1) applies

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
FOOD ACT 1984	s.19(6)(b)	duty to give written notice of revocation under section 19(6)(a) if satisfied that an order has been complied with	Manager Health & Local Laws Co-ordinator Environmental Health Team Leader Environmental Health Environmental Health Officer	If section 19(1) applies
FOOD ACT 1984	s.19AA(2)	power to direct, by written order, that a person must take any of the actions described in (a)-(c).	Manager Health & Local Laws Co-ordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Environmental Health Technical Officer Food Safety Assessment Officer Food Safety Officer	where council is the registration authority
FOOD ACT 1984	s.19AA(4)(c)	power to direct, in an order made under s.19AA(2) or a subsequent written order, that a person must ensure that any food or class of food is not removed from the premises	Manager Health & Local Laws Co-ordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Environmental Health Technical Officer Food Safety Assessment Officer Food Safety Officer	Note: the power to direct the matters under s.19AA(4)(a) and (b) not capable of delegation and so such directions must be made by a Council resolution
FOOD ACT 1984	s.19AA(7)	duty to revoke order issued under s.19AA and give written notice of revocation, if satisfied that that order has been complied with	Manager Health & Local Laws Co-ordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Environmental Health Technical Officer Food Safety Assessment Officer Food Safety Officer	where council is the registration authority
FOOD ACT 1984	s.19CB(4)(b)	power to request copy of records	Manager Health & Local Laws Co-ordinator Environmental Health	where council is the registration authority
FOOD ACT 1984	s.19E(1)(d)	power to request a copy of the food safety program	Manager Health & Local Laws Co-ordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Environmental Health Technical Officer Food Safety Assessment Officer Food Safety Officer	where council is the registration authority

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
FOOD ACT 1984	s.19GB	power to request proprietor to provide written details of the name, qualification or experience of the current food safety supervisor	Manager Health & Local Laws Co-ordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Environmental Health Technical Officer Food Safety Assessment Officer Food Safety Officer	where council is the registration authority
FOOD ACT 1984	s.19M(4)(a) & (5)	power to conduct a food safety audit and take actions where deficiencies are identified	Manager Health & Local Laws Co-ordinator Environmental Health Team Leader Environmental Health Environmental Health Officer	where council is the registration authority
FOOD ACT 1984	s.19NA(1)	power to request food safety audit reports	Manager Health & Local Laws Co-ordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Environmental Health Technical Officer Food Safety Assessment Officer Food Safety Officer	where council is the registration authority
FOOD ACT 1984	s.19U(3)	power to waive and vary the costs of a food safety audit if there are special circumstances	Manager Health & Local Laws Co-ordinator Environmental Health	
FOOD ACT 1984	s.19UA	power to charge fees for conducting a food safety assessment or inspection	Manager Health & Local Laws Co-ordinator Environmental Health	except for an assessment required by a declaration under section 19C or an inspection under sections 38B(1)(c) or 39.
FOOD ACT 1984	s.19W	power to direct a proprietor of a food premises to comply with any requirement under Part IIIB	Manager Health & Local Laws Co-ordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Environmental Health Technical Officer Food Safety Assessment Officer Food Safety Officer	where council is the registration authority

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
FOOD ACT 1984	s.19W(3)(a)	power to direct a proprietor of a food premises to have staff at the premises undertake training or instruction	Manager Health & Local Laws Co-ordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Environmental Health Technical Officer Food Safety Assessment Officer Food Safety Officer	where council is the registration authority
FOOD ACT 1984	s.19W(3)(b)	power to direct a proprietor of a food premises to have details of any staff training incorporated into the minimum records required to be kept or food safety program of the premises	Manager Health & Local Laws Co-ordinator Environmental Health Team Leader Environmental Health Environmental Health Officer	where council is the registration authority
FOOD ACT 1984	---	power to register, renew or transfer registration	Manager Health & Local Laws Co-ordinator Environmental Health	where council is the registration authority refusal to grant/renew/transfer registration must be ratified by Council or the CEO (see section 58A(2))
FOOD ACT 1984	s.38AA(5)	power to (a) request further information; or (b) advise the proprietor that the premises must be registered if the premises are not exempt	Manager Health & Local Laws Co-ordinator Environmental Health Team Leader Environmental Health Environmental Health Officer	where council is the registration authority
FOOD ACT 1984	s.38AB(4)	power to fix a fee for the receipt of a notification under section 38AA in accordance with a declaration under subsection (1)	Manager Health & Local Laws Co-ordinator Environmental Health	where council is the registration authority
FOOD ACT 1984	s.38A(4)	power to request a copy of a completed food safety program template	Manager Health & Local Laws Co-ordinator Environmental Health	where council is the registration authority
FOOD ACT 1984	s.38B(1)(a)	duty to assess the application and determine which class of food premises under section 19C the food premises belongs	Manager Health & Local Laws Co-ordinator Environmental Health Team Leader Environmental Health Environmental Health Officer	where council is the registration authority

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
FOOD ACT 1984	s.38B(1)(b)	duty to ensure proprietor has complied with requirements of section 38A	Manager Health & Local Laws Co-ordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Environmental Health Technical Officer Food Safety Assessment Officer Food Safety Officer	where council is the registration authority
FOOD ACT 1984	s.38B(2)	duty to be satisfied of the matters in section 38B(2)(a)-(b)	Manager Health & Local Laws Co-ordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Environmental Health Technical Officer Food Safety Assessment Officer Food Safety Officer	where council is the registration authority
FOOD ACT 1984	s.38D(1)	duty to ensure compliance with the applicable provisions of section 38C and inspect the premises if required by section 39	Manager Health & Local Laws Co-ordinator Environmental Health Team Leader Environmental Health Environmental Health Officer	where council is the registration authority
FOOD ACT 1984	s.38D(2)	duty to be satisfied of the matters in section 38D(2)(a)-(d)	Manager Health & Local Laws Co-ordinator Environmental Health Team Leader Environmental Health Environmental Health Officer	where council is the registration authority
FOOD ACT 1984	s.38D(3)	power to request copies of any audit reports	Manager Health & Local Laws Co-ordinator Environmental Health Team Leader Environmental Health Environmental Health Officer	where council is the registration authority
FOOD ACT 1984	s.38E(2)	power to register the food premises on a conditional basis	Manager Health & Local Laws Co-ordinator Environmental Health Team Leader Environmental Health Environmental Health Officer	where council is the registration authority not exceeding the prescribed time limit defined under subsection (5).
FOOD ACT 1984	s.38E(4)	duty to register the food premises when conditions are satisfied	Manager Health & Local Laws Co-ordinator Environmental Health Team Leader Environmental Health Environmental Health Officer	where council is the registration authority

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
FOOD ACT 1984	s.38F(3)(b)	power to require proprietor to comply with requirements of this Act	Manager Health & Local Laws Co-ordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Environmental Health Technical Officer Food Safety Assessment Officer Food Safety Officer	where council is the registration authority
FOOD ACT 1984	s.39A	power to register, renew or transfer food premises despite minor defects	Manager Health & Local Laws Co-ordinator Environmental Health Team Leader Environmental Health	where council is the registration authority only if satisfied of matters in subsections (2)(a)-(c)
FOOD ACT 1984	s.40(2)	power to incorporate the certificate of registration in one document with any certificate of registration under Part 6 of the Public Health and Wellbeing Act 2008	Manager Health & Local Laws Co-ordinator Environmental Health Team Leader Environmental Health	
FOOD ACT 1984	s.40C(2)	power to grant or renew the registration of food premises for a period of less than 1 year	Manager Health & Local Laws Co-ordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Environmental Health Technical Officer Food Safety Assessment Officer Food Safety Officer	where council is the registration authority
FOOD ACT 1984	s.40D(1)	power to suspend or revoke the registration of food premises	Manager Health & Local Laws Co-ordinator Environmental Health Team Leader Environmental Health Environmental Health Officer	where council is the registration authority
FOOD ACT 1984	s.43F(6)	duty to be satisfied that registration requirements under Division 3 have been met prior to registering, transferring or renewing registration of a component of a food business	Manager Health & Local Laws Co-ordinator Environmental Health Team Leader Environmental Health	where council is the registration authority

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
FOOD ACT 1984	s.43F(7)	power to register the components of the food business that meet requirements in Division 3 and power to refuse to register the components that do not meet the requirements	Manager Health & Local Laws Co-ordinator Environmental Health Team Leader Environmental Health	where council is the registration authority
FOOD ACT 1984	s.46(5)	power to institute proceedings against another person where the offence was due to an act or default by that other person and where the first person charged could successfully defend a prosecution, without proceedings first being instituted against the person first charged	Manager Health & Local Laws Co-ordinator Environmental Health Team Leader Environmental Health	where council is the registration authority

HERITAGE ACT 2017

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
HERITAGE ACT 2017	s.116	power to sub-delegate Executive Director's functions, duties or powers	Not Delegated.	must first obtain Executive Director's written consent Council can only sub-delegate if the instrument of delegation from the Executive Director authorises sub-delegation

LOCAL GOVERNMENT ACT 1989

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
LOCAL GOVERNMENT ACT 1989	s.181H	power to enter into an environmental upgrade agreement on behalf of Council and declare and levy an environmental upgrade charge	CEO[1]	
LOCAL GOVERNMENT ACT 1989	s.185L(4)	power to declare and levy a cladding rectification charge	CEO[2]	

[1] The only member of staff who can be a delegate in Column 3 is the CEO.
[2] The only member of staff who can be a delegate in Column 3 is the CEO.

PLANNING AND ENVIRONMENT ACT 1987

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.4B	power to prepare an amendment to the Victoria Planning Provisions	Director Planning, Design & Development Manager City Development Manager Planning and Growth Co-ordinator Strategic Implementation .	if authorised by the Minister
PLANNING AND ENVIRONMENT ACT 1987	s.4G	function of receiving prescribed documents and a copy of the Victoria Planning Provisions from the Minister	Director Planning, Design & Development. Manager City Development Manager Planning and Growth. Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation. Team Leader Statutory Planning Principal Planner Senior Strategic Planner Senior Statutory Planner Subdivision Officer Town Planner. Student Town Planner Customer Service Town Planner.	
PLANNING AND ENVIRONMENT ACT 1987	s.4H	duty to make amendment to Victoria Planning Provisions available	Director Planning, Design & Development. Manager City Development Manager Planning and Growth. Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation. Team Leader Statutory Planning Principal Planner Senior Strategic Planner Senior Statutory Planner Subdivision Officer Town Planner. Student Town Planner Customer Service Town Planner.	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.4I	duty to keep Victorian Planning Provisions and other documents available	Director Planning, Design & Development. Manager City Development Manager Planning and Growth. Co-ordinator Strategic Planning Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation Co-ordinator Planning Delivery. Senior Strategic Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.8A(2)	power to prepare amendment to the planning scheme where the Minister has given consent under s.8A	Manager City Development Co-ordinator Strategic Implementation Senior Strategic Planner Strategic Planner.	
PLANNING AND ENVIRONMENT ACT 1987	s.8A(3)	power to apply to Minister to prepare an amendment to the planning scheme	Director Planning, Design & Development. Manager City Development Manager Planning and Growth. Co-ordinator Strategic Planning Co-ordinator Strategic Implementation Co-ordinator Planning Delivery.	
PLANNING AND ENVIRONMENT ACT 1987	s.8A(5)	function of receiving notice of the Minister's decision	Director Planning, Design & Development Manager City Development Manager Planning and Growth Manager Urban Design and Heritage. Co-ordinator Strategic Planning Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation Co-ordinator Planning Delivery Team Leader Statutory Planning Principal Planner Senior Strategic Planner Senior Statutory Planner Subdivision Officer Town Planner. Student Town Planner	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.8A(7)	power to prepare the amendment specified in the application without the Minister's authorisation if no response received after 10 business days	Director Planning, Design & Development Manager City Development Co-ordinator Strategic Implementation Senior Strategic Planner Strategic Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.8B(2)	power to apply to the Minister for authorisation to prepare an amendment to the planning scheme of an adjoining municipal district	Director Planning, Design & Development Manager City Development Co-ordinator Strategic Implementation Senior Strategic Planner Strategic Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.12(3)	power to carry out studies and do things to ensure proper use of land in which Council is the planning authority and consult with other persons to ensure co-ordination of planning scheme with these persons	Director Planning, Design & Development Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Strategic Implementation Co-ordinator Planning Delivery. Project Manager Northern and Western Geelong Growth Areas Senior Strategic Planner Strategic Planner.	
PLANNING AND ENVIRONMENT ACT 1987	s.12A(1)	duty to prepare a municipal strategic statement (including power to prepare a municipal strategic statement under s 19 of the Planning and Environment (Planning Schemes) Act 1996)	Director Planning, Design & Development Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Strategic Implementation Co-ordinator Planning Delivery Senior Strategic Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.12B(1)	duty to review planning scheme	Director Planning, Design & Development Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation Co-ordinator Planning Delivery Senior Strategic Planner	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.12B(2)	Duty to review planning scheme at direction of Minister	Director Planning, Design & Development Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation Co-ordinator Planning Delivery Senior Strategic Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.12B(5)	duty to report findings of review of planning scheme to Minister without delay	Director Planning, Design & Development Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation Co-ordinator Planning Delivery Senior Strategic Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.14	duties of a Responsible Authority as set out in subsections (a) to (d)	Director Planning, Design & Development Manager City Development Manager Planning and Growth Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation. Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Town Planner Principal Planning Investigations Officer Senior Planning Investigations Officer Planning Investigations Officer Customer Service Town Planner	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.17(1)	duty of giving copy amendment to the planning scheme	Director Planning, Design & Development Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation Co-ordinator Planning Delivery Senior Strategic Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.17(2)	duty of giving copy s.173 agreement	Director Planning, Design & Development Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation Co-ordinator Planning Delivery Senior Strategic Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.17(3)	duty of giving copy amendment, explanatory report and relevant documents to the Minister within 10 business days	Manager City Development Co-ordinator Strategic Implementation Senior Strategic Planner Snr Strategic Planner/Project Officer Strategic Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.18	duty to make amendment etc. available	Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation Co-ordinator Planning Delivery Senior Strategic Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.19	power to give notice, to decide not to give notice, to publish notice of amendment to a planning scheme and to exercise any other power under section 19 to a planning scheme	Manager Planning and Growth Manager City Development Co-ordinator Strategic Implementation Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Planning Co-ordinator Planning Delivery	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.19	function of receiving notice of preparation of an amendment to a planning scheme	Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Strategic Implementation Co-ordinator Planning Delivery	where Council is not the planning authority and the amendment affects land within Council's municipal district; or where the amendment will amend the planning scheme to designate Council as an acquiring authority.
PLANNING AND ENVIRONMENT ACT 1987	s.20(1)	power to apply to Minister for exemption from the requirements of section 19	Director Planning, Design & Development Manager Planning and Growth Manager City Development Co-ordinator Strategic Implementation Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Planning Co-ordinator Planning Delivery	
PLANNING AND ENVIRONMENT ACT 1987	s.21(2)	duty to make submissions available	Co-ordinator Strategic Planning Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation Co-ordinator Planning Delivery	
PLANNING AND ENVIRONMENT ACT 1987	s.21A(4)	duty to publish notice in accordance with section	Director Planning, Design & Development Manager City Development Manager Planning and Growth Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation Co-ordinator Planning Delivery Co-ordinator Strategic Planning	
PLANNING AND ENVIRONMENT ACT 1987	s.22	duty to consider all submissions	Director Planning, Design & Development Manager, City Development Co-ordinator Strategic Planning Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation Co-ordinator Planning Delivery Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Subdivision Officer Town Planner. Student Town Planner Customer Service Town Planner	except submissions which request a change to the items in s.22(5)(a) and (b)

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.23(1)(b)	duty to refer submissions which request a change to the amendment to a panel	Director Planning, Design & Development Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Strategic Implementation Co-ordinator Planning Delivery	
PLANNING AND ENVIRONMENT ACT 1987	s.23(2)	power to refer to a panel submissions which do not require a change to the amendment	Director Planning, Design & Development Manager City Development Manager Planning and Growth Co-ordinator Strategic Implementation Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Planning Co-ordinator Planning Delivery	
PLANNING AND ENVIRONMENT ACT 1987	s.24	function to represent council and present a submission at a panel hearing (including a hearing referred to in section 96D)	Director Planning, Design & Development Manager City Development Manager Planning and Growth Co-ordinator Strategic Implementation Co-ordinator Statutory Planning Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Planning Co-ordinator Planning Delivery Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Town Planner Senior Strategic Planner Strategic Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.26(1)	power to make report available for inspection	Manager City Development Manager Planning and Growth Co-ordinator Strategic Implementation Co-ordinator Statutory Planning Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Planning Co-ordinator Planning Delivery	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.26(2)	duty to keep report of panel available for inspection	Director Planning, Design & Development Manager City Development Manager Planning and Growth Co-ordinator Strategic Implementation Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Planning Co-ordinator Planning Delivery	
PLANNING AND ENVIRONMENT ACT 1987	s.27(2)	power to apply for exemption if panel's report not received	Manager City Development Manager Planning and Growth Co-ordinator Strategic Implementation Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Planning Co-ordinator Planning Delivery	
PLANNING AND ENVIRONMENT ACT 1987	s.28	duty to notify the Minister if abandoning an amendment	Director Planning, Design & Development Manager City Development Manager Planning and Growth Co-ordinator Strategic Implementation Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Planning Co-ordinator Planning Delivery	
PLANNING AND ENVIRONMENT ACT 1987	s.30(4)(a)	duty to say if amendment has lapsed	Director Planning, Design & Development Manager City Development Manager Planning and Growth Co-ordinator Strategic Implementation Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Planning Co-ordinator Planning Delivery	
PLANNING AND ENVIRONMENT ACT 1987	s.30(4)(b)	duty to provide information in writing upon request	Director Planning, Design & Development Manager City Development Manager Planning and Growth Co-ordinator Strategic Implementation Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Planning Co-ordinator Planning Delivery	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.32(2)	duty to give more notice if required	Director Planning, Design & Development Manager City Development Manager Planning and Growth Co-ordinator Strategic Implementation Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Planning Co-ordinator Planning Delivery	
PLANNING AND ENVIRONMENT ACT 1987	s.33(1)	duty to give more notice of changes to an amendment	Director Planning, Design & Development Manager City Development Manager Planning and Growth Co-ordinator Strategic Implementation Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Planning Co-ordinator Planning Delivery	
PLANNING AND ENVIRONMENT ACT 1987	s.36(2)	duty to give notice of approval of amendment	Director Planning, Design & Development Manager City Development Manager Planning and Growth Co-ordinator Strategic Implementation Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Planning Co-ordinator Planning Delivery	
PLANNING AND ENVIRONMENT ACT 1987	s.38(5)	duty to give notice of revocation of an amendment	Director Planning, Design & Development Manager City Development Manager Planning and Growth Co-ordinator Strategic Implementation Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Planning Co-ordinator Planning Delivery	
PLANNING AND ENVIRONMENT ACT 1987	s.39	function of being a party to a proceeding commenced under s.39 and duty to comply with determination by VCAT	Director Planning, Design & Development Manager City Development Manager Planning and Growth Co-ordinator Strategic Implementation Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Planning Co-ordinator Planning Delivery	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.40(1)	function of lodging copy of approved amendment	Director Planning, Design & Development Manager City Development Manager Planning and Growth Co-ordinator Strategic Implementation Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Planning Co-ordinator Planning Delivery	
PLANNING AND ENVIRONMENT ACT 1987	s.41	duty to make approved amendment available	Director Planning, Design & Development Manager City Development Manager Planning and Growth Co-ordinator Strategic Implementation Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Planning Co-ordinator Planning Delivery	
PLANNING AND ENVIRONMENT ACT 1987	s.42	duty to make copy of planning scheme available	Director Planning, Design & Development Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation Co-ordinator Planning Delivery	
PLANNING AND ENVIRONMENT ACT 1987	s 46AAA	Duty to prepare an amendment to a planning scheme that relates to Yarra River land that is not inconsistent with anything in a Yarra Strategic Plan which is expressed to be binding on the responsible public entity	Not applicable	Where Council is a responsible public entity and is a planning authority Note: this provision is not yet in force, and will commence on the day on which the initial Yarra Strategic Plan comes into operation. It will affect a limited number of councils
PLANNING AND ENVIRONMENT ACT 1987	s.46AW	function of being consulted by the Minister	Director Planning, Design & Development Manager City Development Manager Planning and Growth	where Council is a responsible public entity

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.46AX	function of receiving a draft Statement of Planning Policy and written direction in relation to the endorsement of the draft Statement of Planning Policy power to endorse the draft Statement of Planning Policy	Director Planning, Design & Development	where Council is a responsible public entity
PLANNING AND ENVIRONMENT ACT 1987	s.46AZC(2)	duty not to prepare an amendment to a declared area planning scheme that is inconsistent with a Statement of Planning Policy for the declared area that is expressed to be binding on the responsible public entity	Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Senior Strategic Planner Snr Strategic Planner/Project Officer Strategic Planner	where Council is a responsible public entity
PLANNING AND ENVIRONMENT ACT 1987	s.46AZK	duty not to act inconsistently with any provision of the Statement of Planning Policy that is expressed to be binding on the public entity when performing a function or duty or exercising a power in relation to the declared area	Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Senior Strategic Planner Snr Strategic Planner/Project Officer Strategic Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Town Planner Subdivision Officer Customer Service Town Planner	where Council is a responsible public entity

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.46GI(2)(b)(i)	power to agree to a lower rate of standard levy for a class of development of a particular type of land than the rate specified in a Minister's direction	Director Planning, Design & Development Manager City Development Manager Planning and Growth	where Council is the planning authority, the municipal Council of the municipal district in which the land is located and/or the development agency
PLANNING AND ENVIRONMENT ACT 1987	s.46GJ(1)	function of receiving written directions from the Minister in relation to the preparation and content of infrastructure contributions plans	Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Development Contributions Accountant	
PLANNING AND ENVIRONMENT ACT 1987	s.46GK	duty to comply with a Minister's direction that applies to Council as the planning authority	Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Senior Strategic Planner Snr Strategic Planner/Project Officer Strategic Planner Development Contributions Accountant Senior Strategic Planner – Planning Delivery Growth Area Officer	
PLANNING AND ENVIRONMENT ACT 1987	s.46GN(1)	duty to arrange for estimates of values of inner public purpose land	Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Development Contributions Accountant	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.46GO(1)	duty to give notice to owners of certain inner public purpose land	Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Senior Strategic Planner Snr Strategic Planner/Project Officer Strategic Planner Development Contributions Accountant Senior Strategic Planner – Planning Delivery Growth Area Officer	
PLANNING AND ENVIRONMENT ACT 1987	s.46GP	function of receiving a notice under s.46GO	Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Senior Strategic Planner Snr Strategic Planner/Project Officer Strategic Planner Development Contributions Accountant Senior Strategic Planner – Planning Delivery Growth Area Officer	where Council is the collecting agency
PLANNING AND ENVIRONMENT ACT 1987	s.46GQ	function of receiving a submission from an affected owner who objects to the estimated value per hectare (or other appropriate unit of measurement) of the inner public purpose land	Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Senior Strategic Planner Snr Strategic Planner/Project Officer Strategic Planner Development Contributions Accountant Senior Strategic Planner – Planning Delivery Growth Area Officer	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.46GR(1)	duty to consider every submission that is made by the closing date for submissions included in the notice under s.46GO	Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Senior Strategic Planner Snr Strategic Planner/Project Officer Strategic Planner Development Contributions Accountant Senior Strategic Planner – Planning Delivery Growth Area Officer	
PLANNING AND ENVIRONMENT ACT 1987	s.46GR(2)	power to consider a late submission duty to consider a late submission if directed to do so by the Minister	Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Senior Strategic Planner Snr Strategic Planner/Project Officer Strategic Planner Development Contributions Accountant Senior Strategic Planner – Planning Delivery Growth Area Officer	
PLANNING AND ENVIRONMENT ACT 1987	s.46GS(1)	power to accept or reject the estimate of the value of the inner public purpose land in a submission made under s.46GQ	Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Senior Strategic Planner Development Contributions Accountant	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.46GS(2)	duty, if Council rejects the estimate of the value of the inner public purpose land in the submission, to refer the matter to the valuer-general, and notify the affected owner of the rejection and that the matter has been referred to the valuer-general	Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Development Contributions Accountant	
PLANNING AND ENVIRONMENT ACT 1987	s.46GT(2)	duty to pay half of the fee fixed by the valuer-general for arranging and attending the conference	Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Development Contributions Accountant	
PLANNING AND ENVIRONMENT ACT 1987	s.46GT(4)	function of receiving, from the valuer-general, written confirmation of the agreement between the planning authority's valuer and the affected owner's valuer as to the estimated value of the inner public purpose land	Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Development Contributions Accountant	
PLANNING AND ENVIRONMENT ACT 1987	s.46GT(6)	function of receiving, from the valuer-general, written notice of a determination under s.46GT(5)	Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Development Contributions Accountant	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.46GU	duty not to adopt an amendment under s.29 to an infrastructure contributions plan that specifies a land credit amount or a land equalisation amount that relates to a parcel of land in the ICP plan area of the plan unless the criteria in s.46GU(1)(a) and (b) are met	Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Development Contributions Accountant	
PLANNING AND ENVIRONMENT ACT 1987	s.46GV(3)	function of receiving the monetary component and any land equalisation amount of the infrastructure contribution power to specify the manner in which the payment is to be made	Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Development Contributions Accountant	where Council is the collecting agency
PLANNING AND ENVIRONMENT ACT 1987	s.46GV(3)(b)	power to enter into an agreement with the applicant	Director Planning, Design and Development Manager Planning and Growth Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator Co-ordinator Strategic Implementation Co-ordinator Strategic Planning Co-ordinator Planning Delivery	where Council is the collecting agency
PLANNING AND ENVIRONMENT ACT 1987	s.46GV(4)(a)	Function of receiving the inner public purpose land in accordance with s 46GV(5) and (6)	Director Planning, Design and Development Manager Planning and Growth Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator Co-ordinator Strategic Implementation Co-ordinator Strategic Planning Co-ordinator Planning Delivery	where Council is the development agency

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.46GV(4)(b)	Function of receiving the inner public purpose land in accordance with s.46GV(5) and (6)	Director Planning, Design and Development Manager Planning and Growth Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation Co-ordinator Strategic Planning Co-ordinator Planning Delivery	where Council is the collecting agency
PLANNING AND ENVIRONMENT ACT 1987	s.46GV(7)	duty to impose the requirements set out in s.46GV(3) and (4) as conditions on the permit applied for by the applicant to develop the land in the ICP plan area	Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Senior Strategic Planner Snr Strategic Planner/Project Officer Strategic Planner Development Contributions Accountant Senior Strategic Planner – Planning Delivery Growth Area Officer Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Town Planner Subdivision Officer Customer Service Town Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.46GV(9)	power to require the payment of a monetary component or the provision of the land component of an infrastructure contribution to be secured to Council's satisfaction	Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Development Contributions Accountant	where Council is the collecting agency

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.46GX(1)	power to accept works, services or facilities in part or full satisfaction of the monetary component of an infrastructure contribution payable	Director Planning, Design and Development	where Council is the collecting agency
PLANNING AND ENVIRONMENT ACT 1987	s.46GX(1)	power to accept works, services or facilities in part or full satisfaction of the monetary component of an infrastructure contribution payable	Manager Planning and Growth	where Council is the collecting agency Limited to instances where the value of works, services, land or facilities do not exceed value of levy payable.
PLANNING AND ENVIRONMENT ACT 1987	s.46GX(2)	duty, before accepting the provision of works, services or facilities by an applicant under s.46GX(1), to obtain the agreement of the development agency or agencies specified in the approved infrastructure contributions plan	Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Development Contributions Accountant	where Council is the collecting agency
PLANNING AND ENVIRONMENT ACT 1987	s.46GY(1)	duty to keep proper and separate accounts and records	Manager City Development Manager Planning and Growth Chief Financial Officer Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Development Contributions Accountant	where Council is the collecting agency
PLANNING AND ENVIRONMENT ACT 1987	s.46GY(2)	duty to keep the accounts and records in accordance with the Local Government Act 2020	Manager City Development Manager Planning and Growth Chief Financial Officer Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Development Contributions Accountant	where Council is the collecting agency

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.46GZ(2)(a)	duty to forward any part of the monetary component that is imposed for plan preparation costs to the planning authority that incurred those costs	Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Development Contributions Accountant	where Council is the collecting agency under an approved infrastructure contributions plan this duty does not apply where Council is that planning authority
PLANNING AND ENVIRONMENT ACT 1987	s.46GZ(2)(a)	function of receiving the monetary component	Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Development Contributions Accountant	where the Council is the planning authority this duty does not apply where Council is also the collecting agency
PLANNING AND ENVIRONMENT ACT 1987	s.46GZ(2)(b)	duty to forward any part of the monetary component that is imposed for the provision of works, services or facilities to the development agency that is specified in the plan as responsible for those works, services or facilities	Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Development Contributions Accountant	where Council is the collecting agency under an approved infrastructure contributions plan this provision does not apply where Council is also the relevant development agency
PLANNING AND ENVIRONMENT ACT 1987	s.46GZ(2)(b)	function of receiving the monetary component	Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Development Contributions Accountant	where Council is the development agency under an approved infrastructure contributions plan this provision does not apply where Council is also the collecting agency
PLANNING AND ENVIRONMENT ACT 1987	s.46GZ(4)	duty to use any land equalisation amounts to pay land credit amounts under s.46GZ(7), except any part of those amounts that are to be forwarded to a development agency under s.46GZ(5)	Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Development Contributions Accountant	where Council is the collecting agency under an approved infrastructure contributions plan

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.46GZ(5)	Duty to forward any part of a land equalisation amount required for the acquisition of outer public purpose land by a development agency specified in the approved infrastructure contributions plan to that development agency	Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Development Contributions Accountant	Where Council is the collecting agency under an approved infrastructure contributions plan This provision does not apply where Council is also the relevant development agency
PLANNING AND ENVIRONMENT ACT 1987	s.46GZ(5)	function of receiving any part of a land equalisation amount required for the acquisition of outer public purpose land	Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Development Contributions Accountant.	Where Council is the development agency specified in the approved infrastructure contributions plan This provision does not apply where Council is also the collecting agency
PLANNING AND ENVIRONMENT ACT 1987	s.46GZ(7)	duty to pay to each person who must provide an infrastructure contribution under the approved infrastructure contributions plan any land credit amount to which the person is entitled under s.46GW	Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Development Contributions Accountant	where Council is the collecting agency under an approved infrastructure contributions plan
PLANNING AND ENVIRONMENT ACT 1987	s.46GZ(9)	duty to transfer the estate in fee simple in the land to the development agency specified in the approved infrastructure contributions plan as responsible for the use and development of that land	Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Development Contributions Accountant	If any inner public purpose land is vested in Council under the Subdivision Act 1988 or acquired by Council before the time it is required to be provided to Council under s 46GV(4) Where Council is the collecting agency under an approved infrastructure contributions plan This duty does not apply where Council is also the development agency

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.46GZ(9)	function of receiving the fee simple in the land	Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Development Contributions Accountant	Where Council is the development agency under an approved infrastructure contributions plan This duty does not apply where Council is also the collecting agency
PLANNING AND ENVIRONMENT ACT 1987	s.46GZA(1)	duty to keep proper and separate accounts and records	Manager City Development Manager Planning and Growth Chief Financial Officer Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Development Contributions Accountant	where Council is a development agency under an approved infrastructure contributions plan
PLANNING AND ENVIRONMENT ACT 1987	s.46GZA(2)	duty to keep the accounts and records in accordance with the Local Government Act 2020	Manager City Development Manager Planning and Growth Chief Financial Officer Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Development Contributions Accountant	where Council is a development agency under an approved infrastructure contributions plan
PLANNING AND ENVIRONMENT ACT 1987	s.46GZB(3)	duty to follow the steps set out in s.46GZB(3)(a) - (c)	Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Development Contributions Accountant	where Council is a development agency under an approved infrastructure contributions plan
PLANNING AND ENVIRONMENT ACT 1987	s.46GZB(4)	duty, in accordance with requirements of the VPA, to report on the use of the infrastructure contribution in the development agency's annual report and provide reports on the use of the infrastructure contribution to the VPA	Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Development Contributions Accountant	if the VPA is the collecting agency under an approved infrastructure contributions plan where Council is a development agency under an approved infrastructure contributions plan

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.46GZD(2)	duty, within 6 months after the date on which the approved infrastructure contributions plan expires, to follow the steps set out in s.46GZD(2)(a) and (b)	Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Development Contributions Accountant	where Council is the development agency under an approved infrastructure contributions plan
PLANNING AND ENVIRONMENT ACT 1987	s.46GZD(3)	duty to follow the steps set out in s.46GZD(3)(a) and (b)	Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Development Contributions Accountant	where Council is the collecting agency under an approved infrastructure contributions plan
PLANNING AND ENVIRONMENT ACT 1987	s.46GZD(5)	duty to make payments under s.46GZD(3) in accordance with ss.46GZD(5)(a) and 46GZD(5)(b)	Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Development Contributions Accountant	where Council is the collecting agency under an approved infrastructure contributions plan
PLANNING AND ENVIRONMENT ACT 1987	s.46GZE(2)	duty to forward the land equalisation amount back to the collecting agency within 6 months after the expiry date if any part of a land equalisation amount paid or forwarded to a development agency for acquiring outer public purpose land has not been expended by the development agency to acquire that land at the date on which the approved infrastructure contributions plan expires	Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Development Contributions Accountant	where Council is the development agency under an approved infrastructure contributions plan this duty does not apply where Council is also the collecting agency
PLANNING AND ENVIRONMENT ACT 1987	s.46GZE(2)	function of receiving the unexpended land equalisation amount	Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Development Contributions Accountant	where Council is the collecting agency under an approved infrastructure contributions plan this duty does not apply where Council is also the development agency

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.46GZE(3)	duty, within 12 months after the date on which the approved infrastructure contributions plan expires, to follow the steps set out in s.46GZE(3)(a) and (b)	Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Development Contributions Accountant	where Council is the collecting agency under an approved infrastructure contributions plan
PLANNING AND ENVIRONMENT ACT 1987	s.46GZF(2)	duty, within 12 months after the date on which the approved infrastructure contributions plan expires, to use the public purpose land for a public purpose approved by the Minister or sell the public purpose land	Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Development Contributions Accountant	where Council is the development agency under an approved infrastructure contributions plan
PLANNING AND ENVIRONMENT ACT 1987	s.46GZF(3)	duty, if land is sold under s.46GZF(2)(b), to follow the steps in s.46GZF(3)(a) and (b)	Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Development Contributions Accountant	where Council is the development agency under an approved infrastructure contributions plan
PLANNING AND ENVIRONMENT ACT 1987	s.46GZF(3)	s.46GZF(3)(a) function of receiving proceeds of sale	Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Development Contributions Accountant	where Council is the collection agency under an approved infrastructure contributions plan this provision does not apply where Council is also the development agency
PLANNING AND ENVIRONMENT ACT 1987	s.46GZF(4)	duty to divide the proceeds of the public purpose land among the current owners of each parcel of land in the ICP plan area and pay each current owner a portion of the proceeds in accordance with s.46GZF(5)	Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Development Contributions Accountant	where Council is the collecting agency under an approved infrastructure contributions plan

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.46GZF(6)	duty to make the payments under s.46GZF(4) in accordance with s.46GZF(6)(a) and (b)	Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Development Contributions Accountant	where Council is the collecting agency under an approved infrastructure contributions plan
PLANNING AND ENVIRONMENT ACT 1987	s.46GZH	power to recover the monetary component, or any land equalisation amount of the land component, payable under Part 3AB as a debt in any court of competent jurisdiction	Director Planning, Design & Development Manager City Development Manager Planning and Growth Co-ordinator Planning Delivery Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Development Contributions Accountant	where Council is the collecting agency under an approved infrastructure contributions plan
PLANNING AND ENVIRONMENT ACT 1987	s.46GZI	duty to prepare and give a report to the Minister at the times required by the Minister	Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Development Contributions Accountant	where Council is a collecting agency or development agency
PLANNING AND ENVIRONMENT ACT 1987	s.46GZK	power to deal with public purpose land which has vested in, been acquired by, or transferred to, Council	Director Planning, Design and Development Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Development Contributions Accountant	where Council is a collecting agency or development agency
PLANNING AND ENVIRONMENT ACT 1987	s.46LB(3)	duty to publish, on Council's Internet site, the payable dwelling amount for a financial year on or before 1 July of each financial year for which the amount is adjusted under s.46LB (2)	Manager Planning and Growth Co-ordinator Planning Delivery Development Contributions Accountant	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.46N(1)	duty to include condition in permit regarding payment of development infrastructure levy	Manager City Development Manager Planning and Growth Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Planning Delivery Development Contributions Accountant Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Town Planner Customer Service Town Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.46N(2)(c)	function of determining time and manner for receipt of development contributions levy	Director Planning, Design & Development Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Development Contributions Accountant	
PLANNING AND ENVIRONMENT ACT 1987	s.46N(2)(d)	power to enter into an agreement with the applicant regarding payment of development infrastructure levy	Director Planning, Design and Development Manager City Development Manager Planning and Growth	
PLANNING AND ENVIRONMENT ACT 1987	s.46O(1)(a) & (2)(a)	power to ensure that community infrastructure levy is paid, or agreement is in place, prior to issuing building permits	Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Development Contributions Accountant	
PLANNING AND ENVIRONMENT ACT 1987	s.46O(1)(d) & (2)(d)	power to enter into agreement with the applicant regarding payment of community infrastructure levy	Director Planning, Design and Development Manager City Development Manager Planning Strategy & Urban Growth	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.46P(1)	power to require payment of amount of levy under section 46N or section 46O to be satisfactorily secured	Director Planning, Design and Development Manager City Development Manager Planning and Growth Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Planning Delivery Development Contributions Accountant	
PLANNING AND ENVIRONMENT ACT 1987	s.46P(2)	power to accept provision of land, works, services or facilities in part or full payment of levy payable	Manager Planning and Growth	Limited to instances where the value of works, services, land or facilities do not exceed value of levy payable
PLANNING AND ENVIRONMENT ACT 1987	s.46P(2)	power to accept provision of land, works, services or facilities in part or full payment of levy payable	Director Planning, Design and Development	
PLANNING AND ENVIRONMENT ACT 1987	s.46Q(1)	duty to keep proper accounts of levies paid	Director Planning. Design and Development Manager City Development Manager Planning and Growth Chief Financial Officer Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Development Contributions Accountant	
PLANNING AND ENVIRONMENT ACT 1987	s.46Q(1A)	duty to forward to development agency part of levy imposed for carrying out works, services, or facilities on behalf of development agency or plan preparation costs incurred by a development agency or plan preparation costs incurred by a development agency	Director Planning. Design and Development Manager City Development Manager Planning and Growth Chief Financial Officer Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Development Contributions Accountant	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.46Q(2)	duty to apply levy only for a purpose relating to the provision of plan preparation costs or the works, services and facilities in respect of which the levy was paid etc.	Director Planning. Design and Development Manager City Development Manager Planning and Growth Chief Financial Officer Manager Social Planning and Investment Manager Engineering Services Manager Environment and Waste Manager Property, Procurement and Assets Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Development Contributions Accountant	
PLANNING AND ENVIRONMENT ACT 1987	s.46Q(3)	power to refund any amount of levy paid if it is satisfied the development is not to proceed	Director Planning, Design & Development Manager Planning and Growth	only applies when levy is paid to Council as a 'development agency'
PLANNING AND ENVIRONMENT ACT 1987	s.46Q(4)(c)	duty to pay amount to current owners of land in the area if an amount of levy has been paid to a municipal council as a development agency for plan preparation costs incurred by the council or for the provision by the council of works, services or facilities in an area under s.46Q(4)(a)	Director Planning, Design & Development Manager City Development Manager Planning and Growth Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Planning Delivery Co-ordinator Strategic Planning Development Contributions Accountant	must be done within six months of the end of the period required by the development contributions plan and with the consent of, and in the manner approved by, the Minister
PLANNING AND ENVIRONMENT ACT 1987	s.46Q(4)(d)	duty to submit to the Minister an amendment to the approved development contributions plan	Director Planning, Design & Development Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Strategic Implementation Co-ordinator Planning Delivery Development Contributions Accountant	must be done in accordance with Part 3

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.46Q(4)(e)	duty to expend that amount on other works etc.	Director Planning, Design & Development Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Strategic Implementation Co-ordinator Planning Delivery Development Contributions Accountant	with the consent of, and in the manner approved by, the Minister
PLANNING AND ENVIRONMENT ACT 1987	s.46QC	power to recover any amount of levy payable under Part 3B	Director Planning, Design & Development Manager City Development Manager Planning and Growth Co-ordinator Planning Delivery Development Contributions Accountant	
PLANNING AND ENVIRONMENT ACT 1987	s.46QD	duty to prepare report and give a report to the Minister	Director Planning, Design & Development Manager City Development Manager Planning and Growth Co-ordinator Planning Delivery Development Contributions Accountant	where council is a collecting agency or development agency
PLANNING AND ENVIRONMENT ACT 1987	s.46V(3)	duty to make a copy of the approved strategy plan (being the Melbourne Airport Environs Strategy Plan) and any documents lodged with it available	Director Planning, Design & Development Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation Co-ordinator Planning Delivery	
PLANNING AND ENVIRONMENT ACT 1987	s.46Y	duty to carry out works in conformity with the approved strategy plan	Director Planning, Design & Development Manager Planning and Growth	
PLANNING AND ENVIRONMENT ACT 1987	s.47	power to decide that an application for a planning permit does not comply with that Act	Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Team Leader Statutory Planning Customer Service Town Planner Subdivision Officer Town Planner. Student Town Planner	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.49(1)	duty to keep a register of all applications for permits and determinations relating to permits	Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Town Planner Subdivision Officer Senior Administration / Technical Officer Administration/Technical Officer	
PLANNING AND ENVIRONMENT ACT 1987	s.49(2)	duty to make register available for inspection	Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Town Planner Subdivision Officer Senior Administration / Technical Officer Administration/Technical Officer	
PLANNING AND ENVIRONMENT ACT 1987	s.50(4)	duty to amend application	Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Town Planner Senior Administration/Technical Officer Administration/Technical Officer	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.50(5)	power to refuse to amend application	Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Town Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.50(6)	duty to make note of amendment to application in register	Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Town Planner Subdivision Officer Senior Administration / Technical Officer Administration/Technical Officer	
PLANNING AND ENVIRONMENT ACT 1987	s.50A(1)	power to make amendment to application	Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Town Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.50A(3)	power to require applicant to notify owner and make a declaration that notice has been given	Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Town Planner	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.50A(4)	duty to note amendment to application in register	Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Town Planner Subdivision Officer Senior Administration / Technical Officer Administration/Technical Officer	
PLANNING AND ENVIRONMENT ACT 1987	s.51	duty to make copy of application available for inspection	Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Town Planner Subdivision Officer Senior Administration/Technical Officer Administration/Technical Officer	
PLANNING AND ENVIRONMENT ACT 1987	s.52(1)(a)	duty to give notice of the application to owners/occupiers of adjoining allotments unless satisfied that the grant of permit would not cause material detriment to any person	Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Town Planner	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.52(1)(b)	duty to give notice of the application to other municipal councils where appropriate	Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Town Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.52(1)(c)	duty to give notice of the application to all persons required by the planning scheme	Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Town Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.52(1)(ca)	duty to give notice of the application to owners and occupiers of land benefited by a registered restrictive covenant if may result in breach of covenant	Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Town Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.52(1)(cb)	duty to give notice of the application to owners and occupiers of land benefited by a registered restrictive covenant if application is to remove or vary the covenant	Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Town Planner	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.52(1)(d)	duty to give notice of the application to other persons who may be detrimentally effected	Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Town Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.52(1AA)	duty to give notice of an application to remove or vary a registered restrictive covenant	Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Town Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.52(3)	power to give any further notice of an application where appropriate	Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Town Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.53(1)	power to require the applicant to give notice under section 52(1) to persons specified by it	Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Town Planner	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.53(1A)	power to require the applicant to give the notice under section 52(1AA)	Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Town Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.54(1)	power to require the applicant to provide more information	Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Town Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.54(1A)	duty to give notice in writing of information required under section 54(1)	Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Town Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.54(1B)	duty to specify the lapse date for an application	Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Town Planner	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.54A(3)	power to decide to extend time or refuse to extend time to give required information	Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Town Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.54A(4)	duty to give written notice of decision to extend or refuse to extend time under section 54A(3)	Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Town Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.55(1)	duty to give copy application, together with the prescribed information, to every referral authority specified in the planning scheme	Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Town Planner Subdivision Officer Senior Administration / Technical Officer Administration/Technical Officer	
PLANNING AND ENVIRONMENT ACT 1987	s.57(2A)	power to reject objections considered made primarily for commercial advantage for the objector	Not Delegated.	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.57(3)	function of receiving name and address of persons to whom notice of decision is to go	Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Town Planner Subdivision Officer Senior Administration / Technical Officer Administration/Technical Officer	
PLANNING AND ENVIRONMENT ACT 1987	s.57(5)	duty to make available for inspection copy of all objections	Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Town Planner Subdivision Officer Senior Administration / Technical Officer Administration/Technical Officer	
PLANNING AND ENVIRONMENT ACT 1987	s.57A(4)	duty to amend application in accordance with applicant's request, subject to s.57A(5)	Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Town Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.57A(5)	power to refuse to amend application	Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Town Planner	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.57A(6)	duty to note amendments to application in register	Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Town Planner Senior Administration / Technical Officer Administration/Technical Officer	
PLANNING AND ENVIRONMENT ACT 1987	s.57B(1)	duty to determine whether and to whom notice should be given	Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Town Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.57B(2)	duty to consider certain matters in determining whether notice should be given	Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Town Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.57C(1)	duty to give copy of amended application to referral authority	Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Town Planner Subdivision Officer Senior Administration / Technical Officer Administration/Technical Officer	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.58	duty to consider every application for a permit	Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Town Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.58A	power to request advice from the Planning Application Committee	Director Planning, Design & Development Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Town Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.60	duty to consider certain matters	Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Town Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.60(1A)	duty to consider certain matters	Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Town Planner	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.60(1B)	duty to consider number of objectors in considering whether use or development may have significant social effect	Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Town Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.61(1)	power to determine permit application, either to decide to grant a permit, to decide to grant a permit with conditions or to refuse a permit application	Director Planning, Design & Development Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Town Planner	The permit must not be inconsistent with a cultural heritage management plan under the *Aboriginal Heritage At 2006*
PLANNING AND ENVIRONMENT ACT 1987	s.61(2)	duty to decide to refuse to grant a permit if a relevant determining referral authority objects to grant of permit	Director Planning, Design & Development Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Town Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.61(2A)	power to decide to refuse to grant a permit if a relevant recommending referral authority objects to the grant of permit	Director Planning, Design & Development Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Town Planner	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.61(3)(a)	duty not to decide to grant a permit to use coastal Crown land without Minister's consent	Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Town Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.61(3)(b)	duty to refuse to grant the permit without the Minister's consent	Not Delegated.	
PLANNING AND ENVIRONMENT ACT 1987	s.61(4)	duty to refuse to grant the permit if grant would authorise a breach of a registered restrictive covenant	Director Planning, Design & Development Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Town Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.62(1)	duty to include certain conditions in deciding to grant a permit	Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Town Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.62(2)	power to include other conditions	Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Town Planner	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.62(4)	duty to ensure conditions are consistent with paragraphs (a),(b) and (c)	Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Town Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.62(5)(a)	power to include a permit condition to implement an approved development contributions plan or an approved infrastructure contributions plan	Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Town Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.62(5)(b)	power to include a permit condition that specified works be provided on or to the land or paid for in accordance with section 173 agreement	Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Town Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.62(5)(c)	power to include a permit condition that specified works be provided or paid for by the applicant	Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Town Planner	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.62(6)(a)	Duty not to include a permit condition requiring a person to pay an amount for or provide works except in accordance with ss 46N(1), 46GV(7) or 62(5)	Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Town Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.62(6)(b)	duty not to include a permit condition requiring a person to pay an amount for or provide works except a condition that a planning scheme requires to be included as referred to in section 62(1)(a)	Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Town Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.63	duty to issue the permit where made a decision in favour of the application (if no one has objected)	Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Town Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.64(1)	duty to give notice of decision to grant a permit to applicant and objectors	Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner	Subject to advising all Councillors prior to any delegated decision being made in respect of applications with 6 or more objections with the right for any Councillor to refer an application to the Planning Committee in accordance with the Planning Committee terms of reference

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.64(3)	duty not to issue a permit until after the specified period	Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Town Planner	This provision applies also to a decision to grant an amendment to a permit - see section 75
PLANNING AND ENVIRONMENT ACT 1987	s.64(5)	duty to give each objector a copy of an exempt decision	Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Town Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.64A	duty not to issue permit until the end of a period when an application for review may be lodged with VCAT or until VCAT has determined the application, if a relevant recommending referral authority has objected to the grant of a permit	Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Town Planner	this provision applies also to a decision to grant an amendment to a permit - see section 75A
PLANNING AND ENVIRONMENT ACT 1987	s.65(1)	duty to give notice of refusal to grant permit to applicant and person who objected under section 57	Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Town Planner Senior Administration / Technical Officer Administration/Technical Officer	Subject to advising all Councillors prior to any delegated decision being made in respect of refusal of applications with the right for any Councillor to refer an application to the Planning Committee in accordance with the Planning Committee terms of reference

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.66(1)	duty to give notice under section 64 or section 65 and copy permit to relevant determining referral authorities	Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Town Planner Subdivision Officer Senior Administration / Technical Officer Administration/Technical Officer	
PLANNING AND ENVIRONMENT ACT 1987	s.66(2)	duty to give a recommending referral authority notice of its decision to grant a permit	Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Town Planner Subdivision Officer Senior Administration / Technical Officer Administration/Technical Officer	if the recommending referral authority objected to the grant of the permit or the responsible authority decided not to include a condition on the permit recommended by the recommending referral authority
PLANNING AND ENVIRONMENT ACT 1987	s.66(4)	duty to give a recommending referral authority notice of its decision to refuse a permit	Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Town Planner Subdivision Officer Senior Administration / Technical Officer Administration/Technical Officer	if the recommending referral authority objected to the grant of the permit or the recommending referral authority recommended that a permit condition be included on the permit

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.66(6)	duty to give a recommending referral authority a copy of any permit which Council decides to grant and a copy of any notice given under section 64 or 65	Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Town Planner Subdivision Officer Senior Administration / Technical Officer Administration/Technical Officer	if the recommending referral authority did not object to the grant of the permit or the recommending referral authority did not recommend a condition be included on the permit
PLANNING AND ENVIRONMENT ACT 1987	s.69(1)	function of receiving application for extension of time of permit	Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Town Planner Subdivision Officer Senior Administration / Technical Officer Administration/Technical Officer	
PLANNING AND ENVIRONMENT ACT 1987	s.69(1A)	function of receiving application for extension of time to complete development	Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Town Planner Senior Administration/Technical Officer Administration/Technical Officer	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.69(2)	power to extend time	Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Town Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.70	duty to make copy permit available for inspection	Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Town Planner Senior Administration/Technical Officer Administration/Technical Officer	
PLANNING AND ENVIRONMENT ACT 1987	s.71(1)	power to correct certain mistakes	Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Town Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.71(2)	duty to note corrections in register	Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Town Planner Senior Administration / Technical Officer Administration/Technical Officer	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.73	power to decide to grant amendment subject to conditions	Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Town Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.74	duty to issue amended permit to applicant if no objectors	Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Town Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.76	duty to give applicant and objectors notice of decision to refuse to grant amendment to permit	Manager City Development Co-ordinator Statutory Planning Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Town Planner Subdivision Officer	
PLANNING AND ENVIRONMENT ACT 1987	s.76A(1)	duty to give relevant determining referral authorities copy of amended permit and copy of notice	Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Town Planner Subdivision Officer Senior Administration / Technical Officer Administration/Technical Officer	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.76A(2)	duty to give a recommending referral authority notice of its decision to grant an amendment to a permit	Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Town Planner Subdivision Officer Senior Administration / Technical Officer Administration/Technical Officer	if the recommending referral authority objected to the amendment of the permit or the responsible authority decided not to include a condition on the amended permit recommended by the recommending referral authority
PLANNING AND ENVIRONMENT ACT 1987	s.76A(4)	duty to give a recommending referral authority notice of its decision to refuse a permit	Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Town Planner Subdivision Officer Senior Administration / Technical Officer Administration/Technical Officer	if the recommending referral authority objected to the amendment of the permit or the recommending referral authority recommended that a permit condition be included on the amended permit
PLANNING AND ENVIRONMENT ACT 1987	s.76A(6)	duty to give a recommending referral authority a copy of any amended permit which Council decides to grant and a copy of any notice given under section 64 or 76	Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Town Planner Subdivision Officer Senior Administration / Technical Officer Administration/Technical Officer	if the recommending referral authority did not object to the amendment of the permit or the recommending referral authority did not recommend a condition be included on the amended permit

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.76D	duty to comply with direction of Minister to issue amended permit	Director Planning, Design & Development Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.83	function of being respondent to an appeal	Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Town Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.83B	duty to give or publish notice of application for review	Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Town Planner Senior Administration / Technical Officer Administration/Technical Officer	
PLANNING AND ENVIRONMENT ACT 1987	s.84(1)	power to decide on an application at any time after an appeal is lodged against failure to grant a permit	Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Town Planner	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.84(2)	duty not to issue a permit or notice of decision or refusal after an application is made for review of a failure to grant a permit	Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Town Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.84(3)	duty to tell principal registrar if decide to grant a permit after an application is made for review of its failure to grant a permit	Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Town Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.84(6)	duty to issue permit on receipt of advice within 3 working days	Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Town Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.84AB	power to agree to confining a review by the Tribunal	Director Planning, Design & Development Manager City Development Manager Planning and Growth Co-ordinator Planning Delivery Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Customer Service Town Planner Town Planner. Student Town Planner.	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.86	duty to issue a permit at order of Tribunal within 3 working days	Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Senior Statutory Planner Town Planner. Student Town Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.87(3)	power to apply to VCAT for the cancellation or amendment of a permit	Director Planning, Design & Development Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Team Leader Statutory Planning Principal Planning Investigations Officer Senior Planning Investigations Officer Planning Investigations Officer Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Customer Service Town Planner Town Planner. Student Town Planner.	
PLANNING AND ENVIRONMENT ACT 1987	s.90(1)	function of being heard at hearing of request for cancellation or amendment of a permit	Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Town Planner Principal Planning Investigations Officer Senior Planning Investigations Officer Planning Investigations Officer	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.91(2)	duty to comply with the directions of the VCAT	Manager City Development Co-ordinator Statutory Planning Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Town Planner Subdivision Officer Principal Planning Investigations Officer Senior Planning Investigations Officer Planning Investigations Officer	
PLANNING AND ENVIRONMENT ACT 1987	s.91(2A)	Duty to issue amended permit to owner if Tribunal so directs	Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Town Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.92	duty to give notice of cancellation/amendment of permit by VCAT to persons entitled to be heard under section 90	Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Town Planner	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.93(2)	duty to give notice of VCAT order to stop development	Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Town Planner Subdivision Officer Principal Planning Investigations Officer Senior Planning Investigations Officer Planning Investigations Officer	
PLANNING AND ENVIRONMENT ACT 1987	s.95(3)	function of referring certain applications to the Minister	Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Town Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.95(4)	duty to comply with an order or direction	Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Town Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.96(1)	duty to obtain a permit from the Minister to use and develop its land	Manager Engineering Manager Connected Communities Manager Environment & Waste Services Manager Social Planning & Investment Manager, Property Procurement & Assets	
PLANNING AND ENVIRONMENT ACT 1987	s.96(2)	function of giving consent to other persons to apply to the Minister for a permit to use and develop Council land	Manager Engineering Manager Connected Communities Manager Environment & Waste Services Manager Social Planning & Investment Manager, Property Procurement & Assets	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.96A(2)	power to agree to consider an application for permit concurrently with preparation of proposed amendment	Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator.	
PLANNING AND ENVIRONMENT ACT 1987	s.96C	power to give notice, to decide not to give notice, to publish notice and to exercise any other power under section 96C	Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation	
PLANNING AND ENVIRONMENT ACT 1987	s.96F	duty to consider the panel's report under section 96E	Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Town Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.96G(1)	power to determine to recommend that a permit be granted or to refuse to recommend that a permit be granted and power to notify applicant of the determination (including power to give notice under section 23 of the Planning and Environment (Planning Schemes) Act 1996)	Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation	
PLANNING AND ENVIRONMENT ACT 1987	s.96H(3)	power to give notice in compliance with Minister's direction	Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.96J	power to issue permit as directed by the Minister	Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Town Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.96K	duty to comply with direction of the Minister to give notice of refusal	Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Town Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.96Z	duty to keep levy certificates given to it under ss. 47 or 96A for no less than 5 years from receipt of the certificate		N/A Metropolitan Planning Levy
PLANNING AND ENVIRONMENT ACT 1987	s.97C	power to request Minister to decide the application	Director Planning, Design & Development Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation	
PLANNING AND ENVIRONMENT ACT 1987	s.97D(1)	duty to comply with directions of Minister to supply any document or assistance relating to application	Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Town Planner	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.97G(3)	function of receiving from Minister copy of notice of refusal to grant permit or copy of any permit granted by the Minister	Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Town Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.97G(6)	duty to make a copy of permits issued under section 97F available for inspection	Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Town Planner Senior Administration / Technical Officer Administration/Technical Officer	
PLANNING AND ENVIRONMENT ACT 1987	s.97L	duty to include Ministerial decisions in a register kept under section 49	Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Town Planner Senior Administration / Technical Officer Administration/Technical Officer	
PLANNING AND ENVIRONMENT ACT 1987	s.97MH	duty to provide information or assistance to the Planning Application Committee	Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Town Planner	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.97MI	duty to contribute to the costs of the Planning Application Committee or subcommittee	Director Planning, Design & Development Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator.	
PLANNING AND ENVIRONMENT ACT 1987	s.97O	duty to consider application and issue or refuse to issue certificate of compliance	Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Town Planner Principal Planning Investigations Officer Senior Planning Investigations Officer Planning Investigations Officer	
PLANNING AND ENVIRONMENT ACT 1987	s.97P(3)	duty to comply with directions of VCAT following an application for review of a failure or refusal to issue a certificate	Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Town Planner Principal Planning Investigations Officer Senior Planning Investigations Officer Planning Investigations Officer	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.97Q(2)	function of being heard by VCAT at hearing of request for amendment or cancellation of certificate	Director Planning, Design & Development Manager City Development Co-ordinator Statutory Planning Statutory Planning Projects Co-ordinator. Principal Planning Investigations Officer Senior Planning Investigations Officer Planning Investigations Officer Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Customer Service Town Planner Town Planner. Student Town Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.97Q(4)	duty to comply with directions of VCAT	Director Planning, Design & Development Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Principal Planning Investigations Officer Senior Planning Investigations Officer Planning Investigations Officer Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Customer Service Town Planner Town Planner. Student Town Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.97R	duty to keep register of all applications for certificate of compliance and related decisions	Director Planning, Design & Development Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Principal Planning Investigations Officer Senior Planning Investigations Officer Planning Investigations Officer Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Customer Service Town Planner Town Planner. Student Town Planner Senior Administration / Technical Officer Administration/Technical Officer	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.98(1)&(2)	function of receiving claim for compensation in certain circumstances	Director Planning, Design & Development Manager City Development Manager Planning & Growth Co-ordinator Strategic Implementation Co-ordinator Strategic Planning Co-ordinator Planning Delivery	
PLANNING AND ENVIRONMENT ACT 1987	s.98(4)	duty to inform any person of the name of the person from whom compensation can be claimed	Director Planning, Design & Development Manager City Development Manager Planning & Growth Co-ordinator Strategic Implementation Co-ordinator Strategic Planning Co-ordinator Planning Delivery	
PLANNING AND ENVIRONMENT ACT 1987	s.101	function of receiving claim for expenses in conjunction with claim	Director Planning, Design & Development Manager City Development Manager Planning & Growth Co-ordinator Strategic Implementation Co-ordinator Strategic Planning Co-ordinator Planning Delivery	
PLANNING AND ENVIRONMENT ACT 1987	s.103	power to reject a claim for compensation in certain circumstances	Director Planning, Design & Development Manager City Development Manager Planning and Growth	
PLANNING AND ENVIRONMENT ACT 1987	s.107(1)	function of receiving claim for compensation	Director Planning, Design & Development Manager City Development Manager Planning & Growth Co-ordinator Strategic Implementation Co-ordinator Strategic Planning Co-ordinator Planning Delivery	
PLANNING AND ENVIRONMENT ACT 1987	s.107(3)	power to agree to extend time for making claim	Director Planning, Design & Development Manager City Development Manager Planning & Growth Co-ordinator Strategic Implementation Co-ordinator Strategic Planning Co-ordinator Planning Delivery	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.114(1)	power to apply to the VCAT for an enforcement order	Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Principal Planning Investigations Officer Senior Planning Investigations Officer Planning Investigations Officer Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Customer Service Town Planner Town Planner. Student Town Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.117(1)(a)	function of making a submission to the VCAT where objections are received	Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Principal Planning Investigations Officer Senior Planning Investigations Officer Planning Investigations Officer Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Customer Service Town Planner Town Planner. Student Town Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.120(1)	power to apply for an interim enforcement order where section 114 application has been made	Director Planning, Design & Development Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Principal Planning Investigations Officer Senior Planning Investigations Officer Planning Investigations Officer Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Customer Service Town Planner Town Planner. Student Town Planner	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.123(1)	power to carry out work required by enforcement order and recover costs	Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Principal Planning Investigations Officer Senior Planning Investigations Officer Planning Investigations Officer Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Customer Service Town Planner Town Planner. Student Town Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.123(2)	power to sell buildings, materials, etc salvaged in carrying out work under section 123(1)	Director Planning, Design & Development Manager City Development Chief Financial Officer .	except Crown Land
PLANNING AND ENVIRONMENT ACT 1987	s.129	function of recovering penalties	Director Planning, Design & Development Manager City Development Chief Financial Officer Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Team Leader Statutory Planning Principal Planning Investigations Officer	
PLANNING AND ENVIRONMENT ACT 1987	s.130(5)	power to allow person served with an infringement notice further time	Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Principal Planning Investigations Officer Senior Planning Investigations Officer Planning Investigations Officer Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Customer Service Town Planner Town Planner. Student Town Planner Senior Statutory Planner	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.149A(1)	power to refer a matter to the VCAT for determination	Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Principal Planning Investigations Officer Senior Planning Investigations Officer Planning Investigations Officer Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Customer Service Town Planner Town Planner. Student Town Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.149A(1A)	power to apply to VCAT for the determination of a matter relating to the interpretation of a s.173 agreement	Director Planning, Design & Development Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Planning Delivery Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Team Leader Statutory Planning Customer Service Town Planner Town Planner. Student Town Planner Principal Planning Investigations Officer Senior Planning Investigations Officer Planning Investigations Officer	
PLANNING AND ENVIRONMENT ACT 1987	s.156	duty to pay fees and allowances (including a payment to the Crown under s 156 (2A)), and payment or reimbursement for reasonable costs and expenses incurred by the panel in carrying out its functions unless the Minister directs otherwise under s 156 (2B) power to ask for contribution under s 156 (3) power to abandon amendment or part of it under s 156 (4)	Manager City Development Manager Planning & Growth Co-ordinator Strategic Planning Co-ordinator Planning Delivery Senior Strategic Planner Strategic Planner	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.171(2)(f)	power to carry out studies and commission reports	Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation Co-ordinator Planning Delivery Team Leader Statutory Planning Principal Planner Senior Statutory Planner Customer Service Town Planner Subdivision Officer Town Planner. Student Town Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.171(2)(g)	power to grant and reserve easements	Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation Co-ordinator Planning Delivery Team Leader Statutory Planning Principal Planner Senior Statutory Planner Customer Service Town Planner Subdivision Officer Town Planner. Student Town Planner Manager Engineering Services Coordinator Development Planning Principal Development Engineer	
PLANNING AND ENVIRONMENT ACT 1987	s.172C	power to compulsorily acquire any outer public purpose land that is specified in the approved infrastructure contributions plan	Director Planning, Design & Development. Manager City Development Manager Planning and Growth Co-ordinator Planning Delivery	where Council is a development agency specified in an approved infrastructure contributions plan
PLANNING AND ENVIRONMENT ACT 1987	s.172D(1)	power to compulsorily acquire any inner public purpose land that is specified in the plan before the time that the land is required to be provided to Council under s.46GV(4)	Director Planning, Design & Development Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Strategic Implementation Co-ordinator Planning Delivery	Where Council is a collecting agency specified in an approved infrastructure contributions plan

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.172D(2)	power to compulsorily acquire any inner public purpose land, the use and development of which is to be the responsibility of Council under the plan, before the time that the land is required to be provided under s.46GV(4)	Director Planning, Design & Development. Manager City Development Manager Planning and Growth Co-ordinator Planning Delivery	where Council is the development agency specified in an approved infrastructure contributions plan
PLANNING AND ENVIRONMENT ACT 1987	s.173(1)	power to enter into agreement covering matters set out in section 174	Director Planning, Design & Development Manager City Development Manager Planning & Growth	
PLANNING AND ENVIRONMENT ACT 1987	s.173(1A)	power to enter into an agreement with an owner of land for the development or provision of land in relation to affordable housing	Director Planning, Design & Development Manager City Development Manager Planning & Growth	where council is the relevant responsible authority
PLANNING AND ENVIRONMENT ACT 1987		power to decide whether something is to the satisfaction of Council, where an agreement made under section 173 of the Planning and Environment Act 1987 requires something to be to the satisfaction of Council or Responsible Authority	Manager City Development Manager Planning and Growth Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Planning Co-ordinator Planning Delivery Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Team Leader Statutory Planning Customer Service Town Planner Subdivision Officer Principal Planning Investigations Officer Senior Planning Investigations Officer Planning Investigations Officer Town Planner. Student Town Planner Principle Development Engineer Senior Development Engineer Development Engineer	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987		power to give consent on behalf of Council, where an agreement made under section 173 of the Planning and Environment Act 1987 requires that something may not be done without the consent of Council or Responsible Authority	Manager City Development Manager Planning and Growth Manager Urban Design and Heritage Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Planning Co-ordinator Planning Delivery Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Team Leader Statutory Planning Customer Service Town Planner Subdivision Officer Principal Planning Investigations Officer Senior Planning Investigations Officer Planning Investigations Officer Town Planner. Student Town Planner Principle Development Engineer Senior Development Engineer Development Engineer	
PLANNING AND ENVIRONMENT ACT 1987	s.177(2)	power to end a section 173 agreement with the agreement of all those bound by any covenant in the agreement or otherwise in accordance with Division 2 of Part 9	Manager City Development Manager Planning and Growth Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Planning Delivery	
PLANNING AND ENVIRONMENT ACT 1987	s.178	power to amend a s.173 agreement with the agreement of all those bound by any covenant in the agreement or otherwise in accordance with Division 2 of Part 9	Director Planning, Design & Development Manager City Development Manager Planning & Growth	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.178A(1)	function of receiving application to amend or end an agreement	Manager City Development Manager Planning and Growth Co-ordinator Strategic Implementation Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Town Planner Senior Administration/Technical Officer Administration/Technical Officer	
PLANNING AND ENVIRONMENT ACT 1987	s.178A(3)	function of notifying the owner as to whether it agrees in principle to the proposal under s.178A(1)	Manager City Development Co-ordinator Strategic Implementation Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Team Leader Statutory Planning Principal Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.178A(4)	function of notifying the applicant and the owner as to whether it agrees in principle to the proposal	Manager City Development Co-ordinator Strategic Implementation Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Team Leader Statutory Planning Principal Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.178A(5)	power to propose to amend or end an agreement	Director Planning, Design & Development Manager City Development Manager Planning and Growth Co-ordinator Strategic Implementation Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Team Leader Statutory Planning	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.178B(1)	duty to consider certain matters when considering proposal to amend an agreement	Manager City Development Manager Planning and Growth Co-ordinator Strategic Implementation Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Town Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.178B(2)	duty to consider certain matters when considering proposal to end an agreement	Manager City Development Manager Planning and Growth Co-ordinator Strategic Implementation Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Town Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.178C(2)	duty to give notice of the proposal to all parties to the agreement and other persons who may be detrimentally affected by decision to amend or end	Manager City Development Manager Planning and Growth Co-ordinator Strategic Implementation Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Town Planner	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.178C(4)	function of determining how to give notice under s.178C(2)	Manager City Development Manager Planning and Growth Co-ordinator Strategic Implementation Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Town Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.178E(1)	duty not to make decision until after 14 days after notice has been given	Manager City Development Manager Planning and Growth Co-ordinator Strategic Implementation Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Senior Statutory Planner Town Planner. Student Town Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.178E(2)(a)	power to amend or end the agreement in accordance with the proposal	Director Planning, Design & Development Manager City Development Manager Planning & Growth	If no objections are made under s.178D Must consider matters in s.178B
PLANNING AND ENVIRONMENT ACT 1987	s.178E(2)(b)	power to amend or end the agreement in a manner that is not substantively different from the proposal	Director Planning, Design & Development Manager City Development Manager Planning & Growth	If no objections are made under s.178D Must consider matters in s.178B
PLANNING AND ENVIRONMENT ACT 1987	s.178E(2)(c)	power to refuse to amend or end the agreement	Director Planning, Design & Development Manager City Development Manager Planning & Growth	If no objections are made under s.178D Must consider matters in s.178B
PLANNING AND ENVIRONMENT ACT 1987	s.178E(3)(a)	power to amend or end the agreement in accordance with the proposal	Director Planning, Design & Development Manager City Development Manager Planning & Growth	After considering objections, submissions and matters in s.178B
PLANNING AND ENVIRONMENT ACT 1987	s.178E(3)(b)	power to amend or end the agreement in a manner that is not substantively different from the proposal	Director Planning, Design & Development Manager City Development Manager Planning & Growth	After considering objections, submissions and matters in s.178B

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.178E(3)(c)	power to amend or end the agreement in a manner that is substantively different from the proposal	Director Planning, Design & Development Manager City Development Manager Planning & Growth	After considering objections, submissions and matters in s.178B
PLANNING AND ENVIRONMENT ACT 1987	s.178E(3)(d)	power to refuse to amend or end the agreement	Director Planning, Design & Development Manager City Development Manager Planning & Growth	After considering objections, submissions and matters in s.178B
PLANNING AND ENVIRONMENT ACT 1987	s.178F(1)	duty to give notice of its decision under s.178E(3)(a) or (b)	Manager City Development Co-ordinator Strategic Implementation Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Town Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.178F(2)	duty to give notice of its decision under s.178E(2)(c) or (3)(d)	Manager City Development Co-ordinator Strategic Implementation Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Town Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.178F(4)	duty not to proceed to amend or end an agreement under s.178E until at least 21 days after notice has been given or until an application for review to the Tribunal has been determined or withdrawn	Manager City Development Co-ordinator Strategic Implementation Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Senior Statutory Planner Town Planner. Student Town Planner	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.178G	duty to sign amended agreement and give copy to each other party to the agreement	Director Planning, Design & Development	
PLANNING AND ENVIRONMENT ACT 1987	s.178H	power to require a person who applies to amend or end an agreement to pay the costs of giving notices and preparing the amended agreement	Director Planning, Design & Development Manager City Development Co-ordinator Strategic Implementation Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Town Planner Senior Administration/Technical Officer Administration/Technical Officer	
PLANNING AND ENVIRONMENT ACT 1987	s.178I(3)	duty to notify, in writing, each party to the agreement of the ending of the agreement relating to Crown land	Manager City Development Co-ordinator Strategic Implementation Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Town Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.181	duty to apply to the Registrar of Titles to record the agreement and to deliver a memorial to Registrar-General	Manager City Development Co-ordinator Strategic Implementation Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Town Planner	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.181(1A)(a)	power to apply to the Registrar of Titles to record the agreement	Director Planning, Design & Development Manager City Development Co-ordinator Strategic Implementation Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Town Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.181(1A)(b)	duty to apply to the Registrar of Titles, without delay, to record the agreement	Manager City Development Co-ordinator Strategic Implementation Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Town Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.182	power to enforce an agreement	Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation Co-ordinator Planning Delivery Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Principal Planning Investigations Officer Senior Statutory Planner Planning Investigations Officer Customer Service Town Planner Senior Planning Investigations Officer Town Planner. Student Town Planner	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.183	duty to tell Registrar of Titles of ending/amendment of agreement	Manager City Development Co-ordinator Strategic Implementation Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Town Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.184F(1)	power to decide to amend or end an agreement at any time after an application for review of the failure of Council to make a decision	Director Planning, Design & Development Manager City Development Manager Planning & Growth	
PLANNING AND ENVIRONMENT ACT 1987	s.184F(2)	duty not to amend or end the agreement or give notice of the decision after an application is made to VCAT for review of a failure to amend or end an agreement	Director Planning, Design & Development Manager City Development Co-ordinator Strategic Implementation Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Town Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.184F(3)	duty to inform the principal registrar if the responsible authority decides to amend or end an agreement after an application is made for the review of its failure to end or amend the agreement	Director Planning, Design & Development Manager City Development Co-ordinator Strategic Implementation Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Town Planner	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.184F(5)	function of receiving advice from the principal registrar that the agreement may be amended or ended in accordance with Council's decision	Director Planning, Design & Development Manager City Development Co-ordinator Strategic Implementation Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Town Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.184G(2)	duty to comply with a direction of the Tribunal	Director Planning, Design & Development Manager City Development Co-ordinator Strategic Implementation Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Town Planner Principal Planning Investigations Officer Senior Planning Investigations Officer Planning Investigations Office	
PLANNING AND ENVIRONMENT ACT 1987	s.184G(3)	duty to give notice as directed by the Tribunal	Director Planning, Design & Development Manager City Development Co-ordinator Strategic Implementation Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Town Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.198(1)	function to receive application for planning certificate	Not applicable	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.199(1)	duty to give planning certificate to applicant	Not applicable	
PLANNING AND ENVIRONMENT ACT 1987	s.201(1)	function of receiving application for declaration of underlying zoning	Director Planning, Design & Development Manager City Development Co-ordinator Statutory Planning Statutory Planning Projects Co-ordinator Co-ordinator Strategic Implementation Customer Service Town Planner Team Leader Statutory Planning Principal Planner Senior Statutory Planner Town Planner. Student Town Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.201(3)	duty to make declaration	Director Planning, Design & Development Manager City Development Co-ordinator Statutory Planning Statutory Planning Projects Co-ordinator Co-ordinator Strategic Implementation Senior Strategic Planner Strategic Planner	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987		power to decide, in relation to any planning scheme or permit, that a specified thing has or has not been done to the satisfaction of Council	Manager City Development Manager Planning and Growth Manager Urban Design and Heritage Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Development Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Team Leader Statutory Planning Customer Service Town Planner Principal Development Engineer Senior Development Engineer Engineering Technical Officer Business Support Officer Senior WSUD Development Engineer Senior Traffic Development Engineer Traffic Development Engineer Principal Stormwater Planning Officer Development Engineer Coordinator Open Space Planning Senior Open Space Planner Open Space Planner Parks Planning Officer Subdivision Officer Town Planner. Student Town Planner Environmental Planning Team Leader Environmental Planning Officer Senior Sustainable Development Officer	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987		power, in relation to any planning scheme or permit, to consent or refuse to consent to any matter which requires the consent or approval of Council	Manager City Development Manager Planning and Growth Manager Urban Design and Heritage Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation Co-ordinator Planning Delivery Co-ordinator Strategic Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Team Leader Statutory Planning Customer Service Town Planner Subdivision Officer Principal Planning Investigations Officer Planning Investigations Officer Senior Planning Investigations Officer Town Planner. Student Town Planner	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987		power to approve any plan or any amendment to a plan or other document in accordance with a provision of a planning scheme or condition in a permit	Manager City Development Manager Planning and Growth Manager Urban Design and Heritage Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Development Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Team Leader Statutory Planning Customer Service Town Planner Principal Development Engineer Senior Development Engineer Development Engineer Engineering Technical Officer Business Support Officer Senior WSUD Development Engineer Senior Traffic Development Engineer Traffic Development Engineer Principal Stormwater Planning Officer Coordinator Open Space Planning Senior Open Space Planner Open Space Planner Parks Planning Officer Subdivision Officer Town Planner. Student Town Planner Environmental Planning Team Leader Environmental Planning Officer	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987		power to give written authorisation in accordance with a provision of a planning scheme	Manager City Development Manager Planning and Growth Manager Urban Design and Heritage Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation Co-ordinator Strategic Planning Co-ordinator Planning Delivery Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Customer Service Town Planner Town Planner. Student Town Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.201UAB(1)	function of providing the Victoria Planning Authority with information relating to any land within municipal district	Director Planning, Design & Development Manager City Development Manager Planning and Growth Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation Co-ordinator Strategic Planning Co-ordinator Planning Delivery Customer Service Town Planner Team Leader Statutory Planning Principal Planner Senior Statutory Planner Town Planner. Student Town Planner Subdivision Officer	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.201UAB(2)	duty to provide the Victoria Planning Authority with information requested under s 201UAB (1) as soon as possible	Director Planning, Design & Development Manager City Development Manager Planning and Growth Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation Co-ordinator Strategic Planning Co-ordinator Planning Delivery Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Town Planner Subdivision Officer	
PLANNING AND ENVIRONMENT ACT 1987	-----	power to determine whether or not a document or series of documents constitute a Development Plan for the purposes of the Greater Geelong Planning Scheme is to the satisfaction of the Responsible Authority	Director Planning, Design & Development Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator.	
PLANNING AND ENVIRONMENT ACT 1987		exercise all the powers, duties and functions of a referral authority under the Planning and Environment Act	Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Customer Service Town Planner Town Planner. Student Town Planner	

PLANNING AND ENVIRONMENT (FEES) REGULATIONS 2016

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT (FEES) REGULATIONS 2016	r.19	power to waive or rebate a fee relating to an amendment of a planning scheme	Director Planning, Design & Development Manager City Development Co-ordinator Strategic Implementation	
PLANNING AND ENVIRONMENT (FEES) REGULATIONS 2016	r.20	power to waive or rebate a fee other than a fee relating to an amendment to a planning scheme	Director Planning, Design & Development Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation	
PLANNING AND ENVIRONMENT (FEES) REGULATIONS 2016	r.21	duty to record matters taken into account and which formed the basis of a decision to waive or rebate a fee under r.19 or 20	Director Planning, Design & Development Manager City Development Co-ordinator Strategic Implementation Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation	

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT REGULATIONS 2015	r.6	function of receiving notice, under section 19(1)(c) of the Act, from a planning authority of its preparation of an amendment to a planning scheme	Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Strategic Implementation Co-ordinator Planning Delivery	where Council is not the planning authority and the amendment affects land within Council's municipal district; or where the amendment will amend the planning scheme to designate Council as an acquiring authority
PLANNING AND ENVIRONMENT REGULATIONS 2015	r.21	power of responsible authority to require a permit applicant to verify information (by statutory declaration or other written confirmation satisfactory to the responsible authority) in an application for a permit or to amend a permit or any information provided under section 54 of the Act	Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Customer Service Town Planner Senior Statutory Planner Town Planner. Student Town Planner	
PLANNING AND ENVIRONMENT REGULATIONS 2015	r.25(a)	duty to make copy of matter considered under section 60(1A)(g) available for inspection free of charge	Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Customer Service Town Planner Senior Statutory Planner Town Planner. Student Town Planner	where Council is the responsible authority
PLANNING AND ENVIRONMENT REGULATIONS 2015	r.25(b)	function of receiving a copy of any document considered under section 60(1A)(g) by the responsible authority and duty to make the document available for inspection free of charge	Director Planning, Design & Development Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Customer Service Town Planner Senior Statutory Planner Town Planner. Student Town Planner Senior Administration/Technical Officer Administration/Technical Officer	where Council is not the responsible authority but the relevant land is within Council's municipal district

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT REGULATIONS 2015	r.42	function of receiving notice under section 96C(1)(c) of the Act from a planning authority of its preparation of a combined application for an amendment to a planning scheme and notice of a permit application	Manager City Development Manager Planning and Growth Co-ordinator Strategic Implementation Co-ordinator Strategic Planning Co-ordinator Planning Delivery Coordinator Statutory Planning Statutory Planning Projects Coordinator	where Council is not the planning authority and the amendment affects land within Council's municipal district; or where the amendment will amend the planning scheme to designate Council as an acquiring authority.

RESIDENTIAL TENANCIES ACT 1997

Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
RESIDENTIAL TENANCIES ACT 1997	s 91ZU(1)	Power to give a renter a notice to vacate rented premises	Manager Property, Procurement and Assets	Where Council is a public statutory authority engaged in the provision of housing
RESIDENTIAL TENANCIES ACT 1997	s 91ZZC(1)	Power to give a renter a notice to vacate rented premises	Manager Property, Procurement and Assets	Where Council is a public statutory authority authorised to acquire land compulsorily for its purposes
RESIDENTIAL TENANCIES ACT 1997	s 91ZZE(1)	Power to give a renter a notice to vacate rented premises	Manager Property, Procurement and Assets	Where Council is a public statutory authority engaged in the provision of housing
RESIDENTIAL TENANCIES ACT 1997	s 91ZZE(3)	Power to publish Council's criteria for eligibility for the provision of housing	Manager Property, Procurement and Assets	Where Council is a public statutory authority engaged in the provision of housing
RESIDENTIAL TENANCIES ACT 1997	s 142D	Function of receiving notice regarding an unregistered rooming house	Manager Health & Local Laws Co-ordinator Environmental Health	
RESIDENTIAL TENANCIES ACT 1997	s.142G(1)	duty to enter required information in Rooming House Register for each rooming house in municipal district	Manager Health & Local Laws Co-ordinator Environmental Health	
RESIDENTIAL TENANCIES ACT 1997	s.142G(2)	power to enter certain information in the Rooming House Register	Manager Health & Local Laws Co-ordinator Environmental Health	
RESIDENTIAL TENANCIES ACT 1997	s.142I(2)	power to amend or revoke an entry in the Rooming House Register if necessary to maintain the accuracy of the entry	Manager Health & Local Laws Co-ordinator Environmental Health	
RESIDENTIAL TENANCIES ACT 1997	s 206AZA(2)	Function of receiving written notification	Manager, Environment & Waste Services	
RESIDENTIAL TENANCIES ACT 1997	s 207ZE(2)	Function of receiving written notification	Manager, Environment & Waste Services	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
RESIDENTIAL TENANCIES ACT 1997	s 311A(2)	Function of receiving written notification	Manager, Environment & Waste Services	
RESIDENTIAL TENANCIES ACT 1997	s 317ZDA(2)	Function of receiving written notification	Manager, Environment & Waste Services	
RESIDENTIAL TENANCIES ACT 1997	s.518F	power to issue notice to caravan park regarding emergency management plan if determined that the plan does not comply with the requirements	Manager City Development Co-ordinator Building Services (Municipal Building Surveyor) Deputy Municipal Building Surveyor Team Leader Governance Building Surveyor	
RESIDENTIAL TENANCIES ACT 1997	s.522(1)	power to give a compliance notice to a person	Manager City Development Co-ordinator Building Services (Municipal Building Surveyor) Deputy Municipal Building Surveyor Team Leader Governance Building Surveyor	Not applicable
RESIDENTIAL TENANCIES ACT 1997	s.525(2)	power to authorise an officer to exercise powers in section 526 (either generally or in a particular case)	Manager City Development Co-ordinator Building Services (Municipal Building Surveyor) Deputy Municipal Building Surveyor Team Leader Governance	
RESIDENTIAL TENANCIES ACT 1997	s.525(4)	duty to issue identity card to authorised officers	Manager City Development Co-ordinator Building Services (Municipal Building Surveyor) Deputy Municipal Building Surveyor Team Leader Governance	
RESIDENTIAL TENANCIES ACT 1997	s.526(5)	duty to keep record of entry by authorised officer under section 526	Manager City Development Co-ordinator Building Services (Municipal Building Surveyor) Deputy Municipal Building Surveyor Team Leader Governance Building Surveyor Building Investigations Officer Technical Officer	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
RESIDENTIAL TENANCIES ACT 1997	s.526A(3)	function of receiving report of inspection	Manager City Development Co-ordinator Building Services (Municipal Building Surveyor) Deputy Municipal Building Surveyor Team Leader Governance Building Surveyor Building Inspector Building Investigations Officer	
RESIDENTIAL TENANCIES ACT 1997	s.527	power to authorise a person to institute proceedings (either generally or in a particular case)	Director Planning, Design & Development Manager City Development Manager Health & Local Laws Co-ordinator Building Services (Municipal Building Surveyor)	

Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020	r.7	Power to enter into a written agreement with a caravan park owner	Coordinator Building Services (Municipal Building Surveyor) Deputy Municipal Building Surveyor Team Leader Senior Building Surveyor Governance Team Leader Senior Building Surveyor Permits Building Surveyor Assistant Building Surveyor Technical Officer	
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020	r 10	Function of receiving application for registration	Coordinator Building Services (Municipal Building Surveyor) Deputy Municipal Building Surveyor Team Leader Senior Building Surveyor Governance Team Leader Senior Building Surveyor Permits Building Surveyor Assistant Building Surveyor Technical Officer Senior Administration/Technical Officer Administration/Technical Officer Administration Officer Administration Support Officer	
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020	r 11	Function of receiving application for renewal of registration	Coordinator Building Services (Municipal Building Surveyor) Deputy Municipal Building Surveyor Team Leader Senior Building Surveyor Governance Team Leader Senior Building Surveyor Permits Building Surveyor Assistant Building Surveyor Technical Officer Senior Administration/Technical Officer Administration/Technical Officer Administration Officer Administration Support Officer	
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020	r 12(1)	Duty to grant the registration if satisfied that the caravan park complies with these regulations	Coordinator Building Services (Municipal Building Surveyor) Deputy Municipal Building Surveyor Team Leader Senior Building Surveyor Governance Team Leader Senior Building Surveyor Permits Building Surveyor Assistant Building Surveyor Technical Officer	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020	r 12(1)	Power to refuse to renew the registration if not satisfied that the caravan park complies with these regulations	Coordinator Building Services (Municipal Building Surveyor) Deputy Municipal Building Surveyor Team Leader Senior Building Surveyor Governance Team Leader Senior Building Surveyor Permits Building Surveyor Assistant Building Surveyor Technical Officer	
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020	r 12(2)	Duty to renew the registration if satisfied that the caravan park complies with these regulations	Coordinator Building Services (Municipal Building Surveyor) Deputy Municipal Building Surveyor Team Leader Senior Building Surveyor Governance Team Leader Senior Building Surveyor Permits Building Surveyor Assistant Building Surveyor Technical Officer	
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020	r 12(2)	Power to refuse to renew the registration if not satisfied that the caravan park complies with these regulations	Coordinator Building Services (Municipal Building Surveyor) Deputy Municipal Building Surveyor Team Leader Senior Building Surveyor Governance Team Leader Senior Building Surveyor Permits Building Surveyor Assistant Building Surveyor Technical Officer	
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020	r 12(3)	Duty to have regard to matters in determining an application for registration or an application for renewal of registration	Coordinator Building Services (Municipal Building Surveyor) Deputy Municipal Building Surveyor Team Leader Senior Building Surveyor Governance Team Leader Senior Building Surveyor Permits Building Surveyor Assistant Building Surveyor Technical Officer	
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020	r 12(4) & (5)	Duty to issue certificate of registration	Coordinator Building Services (Municipal Building Surveyor) Deputy Municipal Building Surveyor Team Leader Senior Building Surveyor Governance Team Leader Senior Building Surveyor Permits Building Surveyor Assistant Building Surveyor Technical Officer Senior Administration/Technical Officer Administration/Technical Officer Administration Officer Administration Support Officer	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020	r 14(1)	Function of receiving notice of transfer of ownership	Coordinator Building Services (Municipal Building Surveyor) Deputy Municipal Building Surveyor Team Leader Senior Building Surveyor Governance Team Leader Senior Building Surveyor Permits Building Surveyor Assistant Building Surveyor Technical Officer Senior Administration/Technical Officer Administration/Technical Officer Administration Officer Administration Support Officer	
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020	r 14(3)	Power to determine where notice of transfer is displayed	Coordinator Building Services (Municipal Building Surveyor) Deputy Municipal Building Surveyor Team Leader Senior Building Surveyor Governance Team Leader Senior Building Surveyor Permits Building Surveyor Assistant Building Surveyor Technical Officer	
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020	r 15(1)	Duty to transfer registration to new caravan park owner	Coordinator Building Services (Municipal Building Surveyor) Deputy Municipal Building Surveyor Team Leader Senior Building Surveyor Governance Team Leader Senior Building Surveyor Permits Building Surveyor Assistant Building Surveyor Technical Officer Senior Administration/Technical Officer Administration/Technical Officer Administration Officer Administration Support Officer	
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020	r 15(2)	Duty to issue a certificate of transfer of registration	Coordinator Building Services (Municipal Building Surveyor) Deputy Municipal Building Surveyor Team Leader Senior Building Surveyor Governance Team Leader Senior Building Surveyor Permits Building Surveyor Assistant Building Surveyor Technical Officer Senior Administration/Technical Officer Administration/Technical Officer Administration Officer Administration Support Officer	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020	r 15(3)	Power to determine where certificate of transfer of registration is displayed	Coordinator Building Services (Municipal Building Surveyor) Deputy Municipal Building Surveyor Team Leader Senior Building Surveyor Governance Team Leader Senior Building Surveyor Permits Building Surveyor Assistant Building Surveyor Technical Officer	
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020	r 16(1)	Power to determine the fee to accompany applications for registration or applications for renewal of registration	Coordinator Building Services (Municipal Building Surveyor) Deputy Municipal Building Surveyor Team Leader Senior Building Surveyor Governance Team Leader Senior Building Surveyor Permits Building Surveyor Assistant Building Surveyor Technical Officer	
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020	r 17	Duty to keep register of caravan parks	Coordinator Building Services (Municipal Building Surveyor) Deputy Municipal Building Surveyor Team Leader Senior Building Surveyor Governance Team Leader Senior Building Surveyor Permits Building Surveyor Assistant Building Surveyor Technical Officer Senior Administration/Technical Officer Administration/Technical Officer Administration Officer Administration Support Officer	
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020	r 18(4)	Power to determine where the emergency contact person's details are displayed	Coordinator Building Services (Municipal Building Surveyor) Deputy Municipal Building Surveyor Team Leader Senior Building Surveyor Governance Team Leader Senior Building Surveyor Permits Building Surveyor Assistant Building Surveyor Technical Officer	
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020	r 18(6)	Power to determine where certain information is displayed	Coordinator Building Services (Municipal Building Surveyor) Deputy Municipal Building Surveyor Team Leader Senior Building Surveyor Governance Team Leader Senior Building Surveyor Permits Building Surveyor Assistant Building Surveyor Technical Officer	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020	r 22(1)	Duty to notify a caravan park owner of the relevant emergency services agencies for the caravan park, on the request of the caravan park owner	Coordinator Building Services (Municipal Building Surveyor) Deputy Municipal Building Surveyor Team Leader Senior Building Surveyor Governance Team Leader Senior Building Surveyor Permits Building Surveyor Assistant Building Surveyor Technical Officer	
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020	r 22(2)	Duty to consult with relevant emergency services agencies	Coordinator Building Services (Municipal Building Surveyor) Deputy Municipal Building Surveyor Team Leader Senior Building Surveyor Governance Team Leader Senior Building Surveyor Permits Building Surveyor Assistant Building Surveyor Technical Officer	
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020	r 23	Power to determine places in which caravan park owner must display a copy of emergency procedures	Coordinator Building Services (Municipal Building Surveyor) Deputy Municipal Building Surveyor Team Leader Senior Building Surveyor Governance Team Leader Senior Building Surveyor Permits Building Surveyor Assistant Building Surveyor Technical Officer	
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020	r 24	Power to determine places in which caravan park owner must display copy of public emergency warnings	Coordinator Building Services (Municipal Building Surveyor) Deputy Municipal Building Surveyor Team Leader Senior Building Surveyor Governance Team Leader Senior Building Surveyor Permits Building Surveyor Assistant Building Surveyor Technical Officer	
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020	r 25(3)	Duty to consult with relevant floodplain management authority	Coordinator Building Services (Municipal Building Surveyor) Deputy Municipal Building Surveyor Team Leader Senior Building Surveyor Governance Team Leader Senior Building Surveyor Permits Building Surveyor Assistant Building Surveyor Technical Officer	
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020	r 26	Duty to have regard to any report of the relevant fire authority	Coordinator Building Services (Municipal Building Surveyor) Deputy Municipal Building Surveyor Team Leader Senior Building Surveyor Governance Team Leader Senior Building Surveyor Permits Building Surveyor Assistant Building Surveyor Technical Officer	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020	r 28(c)	Power to approve system for the collection, removal and disposal of sewage and waste water from a movable dwelling	Coordinator Building Services (Municipal Building Surveyor) Deputy Municipal Building Surveyor Team Leader Senior Building Surveyor Governance Team Leader Senior Building Surveyor Permits Building Surveyor Assistant Building Surveyor Technical Officer	
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020	r 40	Function of receiving notice of proposed installation of unregistrable movable dwelling or rigid annexe	Coordinator Building Services (Municipal Building Surveyor) Deputy Municipal Building Surveyor Team Leader Senior Building Surveyor Governance Team Leader Senior Building Surveyor Permits Building Surveyor Assistant Building Surveyor Technical Officer Senior Administration/Technical Officer Administration/Technical Officer Administration Officer Administration Support Officer	
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020	r 40(b)	Power to require notice of proposal to install unregistrable movable dwelling or rigid annexe	Coordinator Building Services (Municipal Building Surveyor) Deputy Municipal Building Surveyor Team Leader Senior Building Surveyor Governance Team Leader Senior Building Surveyor Permits Building Surveyor Assistant Building Surveyor Technical Officer Senior Administration/Technical Officer Administration/Technical Officer Administration Officer Administration Support Officer	
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020	r 41(4)	Function of receiving installation certificate	Coordinator Building Services (Municipal Building Surveyor) Deputy Municipal Building Surveyor Team Leader Senior Building Surveyor Governance Team Leader Senior Building Surveyor Permits Building Surveyor Assistant Building Surveyor Technical Officer Senior Administration/Technical Officer Administration/Technical Officer Administration Officer Administration Support Officer	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020	r 43	Power to approve use of a non-habitable structure as a dwelling or part of a dwelling	Coordinator Building Services (Municipal Building Surveyor) Deputy Municipal Building Surveyor Team Leader Senior Building Surveyor Governance Team Leader Senior Building Surveyor Permits Building Surveyor Assistant Building Surveyor Technical Officer	
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020	Sch 3 cl 4(3)	Power to approve the removal of wheels and axles from unregistrable movable dwelling	Coordinator Building Services (Municipal Building Surveyor) Deputy Municipal Building Surveyor Team Leader Senior Building Surveyor Governance Team Leader Senior Building Surveyor Permits Building Surveyor Assistant Building Surveyor Technical Officer	

ROAD MANAGEMENT ACT 2004

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
ROAD MANAGEMENT ACT 2004	s.11(1)	power to declare a road by publishing a notice in the Government Gazette	Chief Financial Officer Manager Engineering Services Co-ordinator Revenue Property & Valuations	obtain consent in circumstances specified in section 11(2)
ROAD MANAGEMENT ACT 2004	s.11(8)	power to name a road or change the name of a road by publishing notice in Government Gazette	Manager Engineering Services Property & Valuations Supervisor	Not applicable
ROAD MANAGEMENT ACT 2004	s.11(9)(b)	duty to advise Registrar	Manager Engineering Services Property & Valuations Supervisor	
ROAD MANAGEMENT ACT 2004	s.11(10)	duty to inform Secretary to Department of Environment, Land, Water and Planning of declaration etc.	Manager Engineering Services Co-ordinator Revenue Property & Valuations	clause subject to section 11(10A)
ROAD MANAGEMENT ACT 2004	s.11(10A)	duty to inform Secretary to Department of Environment, Land, Water and Planning or nominated person	Manager Engineering Services	where council is the coordinating road authority
ROAD MANAGEMENT ACT 2004	s.12(2)	power to discontinue road or part of a road	Not Delegated	were council is the coordinating road authority
ROAD MANAGEMENT ACT 2004	s.12(4)	power to publish, and provide copy, notice of proposed discontinuance	Manager Property, Procurement & Assets Manager Engineering Services	power of coordinating road authority where it is the discontinuing body unless subsection (11) applies
ROAD MANAGEMENT ACT 2004	s.12(5)	duty to consider written submissions received within 28 days of notice	Manager Property, Procurement & Assets Manager Engineering Services	power of coordinating road authority where it is the discontinuing body unless subsection (11) applies
ROAD MANAGEMENT ACT 2004	s.12(6)	function of hearing a person in support of their written submission	Manager Property, Procurement & Assets Manager Engineering Services	power of coordinating road authority where it is the discontinuing body unless subsection (11) applies
ROAD MANAGEMENT ACT 2004	s.12(7)	duty to fix day, time and place of meeting under subsection (6) and to give notice	Manager Property, Procurement & Assets Manager Engineering Services	power of coordinating road authority where it is the discontinuing body unless subsection (11) applies

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
ROAD MANAGEMENT ACT 2004	s.12(10)	duty to notify of decision made	Manager Property, Procurement & Assets Manager Engineering Services	duty of coordinating road authority where it is the discontinuing body does not apply where an exemption is specified by the regulations or given by the Minister
ROAD MANAGEMENT ACT 2004	s.13(1)	power to fix a boundary of a road by publishing notice in Government Gazette	Co-ordinator Development Planning Co-ordinator Infrastructure Planning	power of coordinating road authority and obtain consent under section 13(3) and section 13(4) as appropriate
ROAD MANAGEMENT ACT 2004	s.14(4)	function of receiving notice from the Head, Transport for Victoria	Manager Engineering Services	
ROAD MANAGEMENT ACT 2004	s.14(7)	power to appeal against decision of the Head, Transport for Victoria	Manager Engineering Services	Not applicable
ROAD MANAGEMENT ACT 2004	s.15(1)	power to enter into arrangement with another road authority, utility or a provider of public transport to transfer a road management function of the road authority to the other road authority, utility or provider of public transport	Co-ordinator Development Planning Co-ordinator Design & Services Co-ordinator Infrastructure Planning	Not applicable
ROAD MANAGEMENT ACT 2004	s.15(1A)	power to enter into arrangement with a utility to transfer a road management function of the utility to the road authority	Co-ordinator Development Planning Co-ordinator Design & Services Co-ordinator Infrastructure Planning	Not applicable
ROAD MANAGEMENT ACT 2004	s.15(2)	duty to include details of arrangement in public roads register	Manager Engineering Services Co-ordinator Infrastructure Planning Co-ordinator Transport	
ROAD MANAGEMENT ACT 2004	s.16(7)	power to enter into an arrangement under section 15	Manager Engineering Services	Not applicable
ROAD MANAGEMENT ACT 2004	s.16(8)	duty to enter details of determination in public roads register	Manager Engineering Services Co-ordinator Infrastructure Planning Co-ordinator Development Planning Co-ordinator Transport	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
ROAD MANAGEMENT ACT 2004	s.17(2)	duty to register public road in public roads register	Manager Engineering Services Co-ordinator Infrastructure Planning Co-ordinator Transport	where council is the coordinating road authority
ROAD MANAGEMENT ACT 2004	s.17(3)	power to decide that a road is reasonably required for general public use	Not Delegated	where council is the coordinating road authority
ROAD MANAGEMENT ACT 2004	s.17(3)	duty to register a road reasonably required for general public use in public roads register	Not Delegated	where council is the coordinating road authority
ROAD MANAGEMENT ACT 2004	s.17(4)	power to decide that a road is no longer reasonably required for general public use	Co-ordinator Infrastructure Planning Co-ordinator Development Planning Co-ordinator Transport	where council is the coordinating road authority
ROAD MANAGEMENT ACT 2004	s.17(4)	duty to remove road no longer reasonably required for general public use from public roads register	Manager Engineering Services Co-ordinator Infrastructure Planning Co-ordinator Development Planning Co-ordinator Transport	where council is the coordinating road authority
ROAD MANAGEMENT ACT 2004	s.18(1)	power to designate ancillary area	Co-ordinator Development Planning Co-ordinator Infrastructure Planning	where council is the coordinating road authority, and obtain consent in circumstances specified in section 18(2)
ROAD MANAGEMENT ACT 2004	s.18(3)	duty to record designation in public roads register	Manager Engineering Services Co-ordinator Infrastructure Planning Co-ordinator Transport	where council is the coordinating road authority
ROAD MANAGEMENT ACT 2004	s.19(1)	duty to keep register of public roads in respect of which it is the coordinating road authority	Manager Engineering Services Co-ordinator Infrastructure Planning Co-ordinator Transport	
ROAD MANAGEMENT ACT 2004	s.19(4)	duty to specify details of discontinuance in public roads register	Manager Engineering Services Co-ordinator Infrastructure Planning Co-ordinator Development Planning Co-ordinator Transport	
ROAD MANAGEMENT ACT 2004	s.19(5)	duty to ensure public roads register is available for public inspection	Manager Engineering Services Co-ordinator Infrastructure Planning Co-ordinator Transport	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
ROAD MANAGEMENT ACT 2004	s.21	function of replying to request for information or advice	Manager Engineering Services Co-ordinator Design & Services Co-ordinator Development Planning Co-ordinator Infrastructure Planning Co-ordinator Transport	obtain consent in circumstances specified in section 11(2)
ROAD MANAGEMENT ACT 2004	s.22(2)	function of commenting on proposed direction	Manager Engineering Services Co-ordinator Design & Services Co-ordinator Development Planning Co-ordinator Infrastructure Planning Co-ordinator Program Delivery Co-ordinator Transport	
ROAD MANAGEMENT ACT 2004	s.22(4)	duty to publish a copy or summary of any direction made under section 22 by the Minister in its annual report	Manager Engineering Services	
ROAD MANAGEMENT ACT 2004	s.22(5)	duty to give effect to a direction under this section.	Manager Engineering Services	
ROAD MANAGEMENT ACT 2004	s.40(1)	duty to inspect, maintain and repair a public road.	Manager Engineering Services Co-ordinator Design & Services Co-ordinator Development Planning Co-ordinator Infrastructure Planning Co-ordinator Program Delivery Co-ordinator Transport	
ROAD MANAGEMENT ACT 2004	s.40(5)	power to inspect, maintain and repair a road which is not a public road	Co-ordinator Design & Services Co-ordinator Development Planning Co-ordinator Infrastructure Planning Co-ordinator Program Delivery Co-ordinator Transport	Not applicable
ROAD MANAGEMENT ACT 2004	s.41(1)	power to determine the standard of construction, inspection, maintenance and repair	Manager Engineering Services	
ROAD MANAGEMENT ACT 2004	s.42(1)	power to declare a public road as a controlled access road	Co-ordinator Development Planning Co-ordinator Infrastructure Planning	power of coordinating road authority and Schedule 2 also applies

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
ROAD MANAGEMENT ACT 2004	s.42(2)	power to amend or revoke declaration by notice published in Government Gazette	Co-ordinator Development Planning Co-ordinator Infrastructure Planning	power of coordinating road authority and Schedule 2 also applies
ROAD MANAGEMENT ACT 2004	s.42A(3)	duty to consult with VicRoads before road is specified	Manager Engineering Services	where council is the coordinating road authority if road is a municipal road or part thereof
ROAD MANAGEMENT ACT 2004	s.42A(4)	power to approve Minister's decision to specify a road as a specified freight road	Manager Engineering Services	where council is the coordinating road authority if road is a municipal road or part thereof and where road is to be specified a freight road
ROAD MANAGEMENT ACT 2004	s.48EA	Duty to notify the owner or occupier of land and provider of public transport on which rail infrastructure or rolling stock is located (and any relevant provider of public transport)	Manager Engineering Services	where Council is the responsible road authority, infrastructure manager or works manager
ROAD MANAGEMENT ACT 2004	s.48M(3)	function of consulting with the relevant authority for purposes of developing guidelines under section 48M	Manager Engineering Services	
ROAD MANAGEMENT ACT 2004	s.49	power to develop and publish a road management plan	Manager Engineering Services	
ROAD MANAGEMENT ACT 2004	s.51	power to determine standards by incorporating the standards in a road management plan	Manager Engineering Services	
ROAD MANAGEMENT ACT 2004	s.53(2)	power to cause notice to be published in Government Gazette of amendment etc of document in road management plan	Co-ordinator Transport Co-ordinator Infrastructure Planning	Not applicable
ROAD MANAGEMENT ACT 2004	s.54(2)	duty to give notice of proposal to make a road management plan	Manager Engineering Services Co-ordinator Infrastructure Planning Co-ordinator Transport	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
ROAD MANAGEMENT ACT 2004	s.54(5)	duty to conduct a review of road management plan at prescribed intervals	Manager Engineering Services Co-ordinator Infrastructure Planning Co-ordinator Transport	
ROAD MANAGEMENT ACT 2004	s.54(6)	power to amend road management plan	Co-ordinator Infrastructure Planning Co-ordinator Transport	Not applicable
ROAD MANAGEMENT ACT 2004	s.54(7)	duty to incorporate the amendments into the road management plan	Manager Engineering Services Co-ordinator Infrastructure Planning Co-ordinator Transport	
ROAD MANAGEMENT ACT 2004	s.55(1)	duty to cause notice of road management plan to be published in Government Gazette and newspaper	Manager Engineering Services Co-ordinator Infrastructure Planning Co-ordinator Transport	
ROAD MANAGEMENT ACT 2004	s.63(1)	power to consent to conduct of works on road	Manager City Works	where council is the coordinating road authority
ROAD MANAGEMENT ACT 2004	s.63(2)(e)	power to conduct or to authorise the conduct of works in, on, under or over a road in an emergency	Manager City Works	where council is the infrastructure manager
ROAD MANAGEMENT ACT 2004	s.64(1)	duty to comply with clause 13 of Schedule 7	Manager City Works	where council is the infrastructure manager or works manager

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
ROAD MANAGEMENT ACT 2004	s.66(1)	power to consent to structure etc	Manager Health & Local Laws Co-ordinator Development Planning Co-ordinator Amenity Protection Co-ordinator Parking & Animal Compliance Co-ordinator Infrastructure Planning Legal Support & Prosecutions Officer Health & Amenity Officer Team Leader Parking & Information Services Parking Information Services Officer Team Leader Animal & Information Services Parking & Information Services Lead Officer Animal & Information Services Officer Animal Registration & Patrol Officer Animal Patrol and Safety Officer (pt) Animal Management Officer Project Support & Engagement Officer Parking Information Services Officer Principal Infrastructure Engineer	where council is the coordinating road authority
ROAD MANAGEMENT ACT 2004	s.67(2)	function of receiving the name & address of the person responsible for distributing the sign or bill	Manager Engineering Services Co-ordinator Development Planning	where council is the coordinating road authority

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
ROAD MANAGEMENT ACT 2004	s.67(3)	power to request information	Manager Health & Local Laws Co-ordinator Development Planning Co-ordinator Design & Services Co-ordinator Amenity Protection Co-ordinator Parking & Animal Compliance Co-ordinator Infrastructure Planning Co-ordinator Transport Legal Support & Prosecutions Officer Team Leader Parking & Information Services Health & Amenity Officer Parking Information Services Officer Parking & Information Services Lead Officer Animal & Information Services Officer Animal Registration & Patrol Officer Team Leader Animal & Information Services Animal Patrol and Safety Officer (pt) Animal Management Officer Project Support & Engagement Officer Principal Infrastructure Engineer	where council is the coordinating road authority
ROAD MANAGEMENT ACT 2004	s.68(2)	power to request information	Co-ordinator Development Planning Co-ordinator Design & Services Co-ordinator Transport Co-ordinator Infrastructure Planning Principal Infrastructure Engineer	where council is the coordinating road authority
ROAD MANAGEMENT ACT 2004	s.71(3)	power to appoint an authorised officer	Manager Engineering Services	Not applicable
ROAD MANAGEMENT ACT 2004	s.72	duty to issue an identity card to each authorised officer	Manager Engineering Services	
ROAD MANAGEMENT ACT 2004	s.85	function of receiving report from authorised officer	Manager Engineering Services	
ROAD MANAGEMENT ACT 2004	s.86	duty to keep register re section 85 matters	Manager Engineering Services Co-ordinator Development Planning	
ROAD MANAGEMENT ACT 2004	s.87(1)	function of receiving complaints	Manager Engineering Services	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
ROAD MANAGEMENT ACT 2004	s.87(2)	duty to investigate complaint and provide report	Manager Engineering Services Co-ordinator Design & Services Co-ordinator Development Planning Co-ordinator Infrastructure Planning Co-ordinator Transport	
ROAD MANAGEMENT ACT 2004	s.112(2)	power to recover damages in court	Manager Engineering Services	Not applicable
ROAD MANAGEMENT ACT 2004	s.116	power to cause or carry out inspection	Co-ordinator Transport Co-ordinator Infrastructure Planning Principal Asset Management Engineer Principal Infrastructure Engineer	Not applicable
ROAD MANAGEMENT ACT 2004	s.119(2)	function of consulting with the Head, Transport for Victoria	Manager Engineering Services	
ROAD MANAGEMENT ACT 2004	s.120(1)	power to exercise road management functions on an arterial road (with the consent of he Head, Transport for Victoria)	Manager Engineering Services	
ROAD MANAGEMENT ACT 2004	s.120(2)	duty to seek consent of VicRoads to exercise road management functions before exercising power in section 120(1)	Manager Engineering Services Co-ordinator Design & Services Co-ordinator Development Planning Co-ordinator Infrastructure Planning Co-ordinator Transport	
ROAD MANAGEMENT ACT 2004	s.121(1)	power to enter into an agreement in respect of works	Co-ordinator Development Planning Co-ordinator Program Delivery Co-ordinator Design & Services Co-ordinator Infrastructure Planning	Not applicable
ROAD MANAGEMENT ACT 2004	s.122(1)	power to charge and recover fees	Manager Engineering Services	Not applicable
ROAD MANAGEMENT ACT 2004	s.123(1)	power to charge for any service	Manager Engineering Services	Not applicable

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
ROAD MANAGEMENT ACT 2004	Schedule 2 Clause 2(1)	power to make a decision in respect of controlled access roads	Co-ordinator Development Planning Co-ordinator Infrastructure Planning	Not applicable
ROAD MANAGEMENT ACT 2004	Schedule 2 Clause 3(1)	duty to make policy about controlled access roads	Manager Engineering Services	
ROAD MANAGEMENT ACT 2004	Schedule 2 Clause 3(2)	power to amend, revoke or substitute policy about controlled access roads	Manager Engineering Services	Not applicable
ROAD MANAGEMENT ACT 2004	Schedule 2 Clause 4	function of receiving details of proposal from the Head, Transport for VictoriaV s	Manager Engineering Services Co-ordinator Development Planning	
ROAD MANAGEMENT ACT 2004	Schedule 2 Clause 5	duty to publish notice of declaration	Manager Engineering Services	
ROAD MANAGEMENT ACT 2004	Schedule 7, Clause 7(1)	duty to give notice to relevant coordinating road authority of proposed installation of non-road infrastructure or related works on a road reserve	Manager Engineering Services	where council is the infrastructure manager or works manager
ROAD MANAGEMENT ACT 2004	Schedule 7, Clause 8(1)	duty to give notice to any other infrastructure manager or works manager responsible for any non-road infrastructure in the area, that could be affected by any proposed installation of infrastructure or related works on a road or road reserve of any road	Manager Engineering Services	where council is the infrastructure manager or works manager

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
ROAD MANAGEMENT ACT 2004	Schedule 7, Clause 9(1)	duty to comply with request for information from a coordinating road authority, an infrastructure manager or a works manager responsible for existing or proposed infrastructure in relation to the location of any non-road infrastructure and technical advice or assistance in conduct of works	Manager Engineering Services	where council is the infrastructure manager or works manager responsible for non-road infrastructure
ROAD MANAGEMENT ACT 2004	Schedule 7, Clause 9(2)	duty to give information to another infrastructure manager or works manager where becomes aware any infrastructure or works are not in the location shown on records, appear to be in an unsafe condition or appear to need maintenance	Manager Engineering Services	where council is the infrastructure manager or works manager
ROAD MANAGEMENT ACT 2004	Schedule 7, Clause 10(2)	where Schedule 7 Clause 10(1) applies, duty to, where possible, conduct appropriate consultation with persons likely to be significantly affected	Manager Engineering Services	where council is the infrastructure manager or works manager
ROAD MANAGEMENT ACT 2004	Schedule 7 Clause 12(2)	power to direct infrastructure manager or works manager to conduct reinstatement works	Manager Engineering Services	where council is the coordinating road authority
ROAD MANAGEMENT ACT 2004	Schedule 7 Clause 12(3)	power to take measures to ensure reinstatement works are completed	Manager Engineering Services	where council is the coordinating road authority
ROAD MANAGEMENT ACT 2004	Schedule 7 Clause 12(4)	duty to ensure that works are conducted by an appropriately qualified person	Manager Engineering Services	where council is the coordinating road authority

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
ROAD MANAGEMENT ACT 2004	Schedule 7 Clause 12(5)	power to recover costs	Manager Engineering Services	where council is the coordinating road authority
ROAD MANAGEMENT ACT 2004	Schedule 7 Clause 13(1)	duty to notify relevant coordinating road authority within 7 days that works have been completed, subject to Schedule 7, Clause 13(2)	Manager Engineering Services	where council is the works manager
ROAD MANAGEMENT ACT 2004	Schedule 7 Clause 13(2)	power to vary notice period	Manager Engineering Services	where council is the coordinating road authority
ROAD MANAGEMENT ACT 2004	Schedule 7, Clause 13(3)	duty to ensure works manager has complied with obligation to give notice under Schedule 7, Clause 13(1)	Manager Engineering Services	where council is the infrastructure manager
ROAD MANAGEMENT ACT 2004	Schedule 7 Clause 16(1)	power to consent to proposed works	Co-ordinator Development Planning Co-ordinator Infrastructure Planning	where council is the coordinating road authority
ROAD MANAGEMENT ACT 2004	Schedule 7 Clause 16(4)	duty to consult	Manager Engineering Services Co-ordinator Development Planning	where council is the coordinating road authority, responsible authority or infrastructure manager
ROAD MANAGEMENT ACT 2004	Schedule 7 Clause 16(5)	power to consent to proposed works	Co-ordinator Development Planning Co-ordinator Infrastructure Planning Principal Infrastructure Engineer	where council is the coordinating road authority
ROAD MANAGEMENT ACT 2004	Schedule 7 Clause 16(6)	power to set reasonable conditions on consent	Co-ordinator Development Planning Co-ordinator Infrastructure Planning Principal Infrastructure Engineer	where council is the coordinating road authority
ROAD MANAGEMENT ACT 2004	Schedule 7 Clause 16(8)	power to include consents and conditions	Co-ordinator Development Planning Co-ordinator Infrastructure Planning Principal Infrastructure Engineer	where council is the coordinating road authority
ROAD MANAGEMENT ACT 2004	Schedule 7 Clause 17(2)	power to refuse to give consent and duty to give reasons for refusal	Co-ordinator Development Planning Co-ordinator Infrastructure Planning	where council is the coordinating road authority
ROAD MANAGEMENT ACT 2004	Schedule 7 Clause 18(1)	power to enter into an agreement	Co-ordinator Development Planning	where council is the coordinating road authority

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
ROAD MANAGEMENT ACT 2004	Schedule 7 Clause 19(1)	power to give notice requiring rectification of works	Co-ordinator Development Planning Co-ordinator Program Delivery Co-ordinator Infrastructure Planning	where council is the coordinating road authority
ROAD MANAGEMENT ACT 2004	Schedule 7 Clause 19(2) & (3)	power to conduct the rectification works or engage a person to conduct the rectification works and power to recover costs incurred	Co-ordinator Development Planning Co-ordinator Program Delivery Co-ordinator Infrastructure Planning	where council is the coordinating road authority
ROAD MANAGEMENT ACT 2004	Schedule 7 Clause 20(1)	power to require removal, relocation, replacement or upgrade of existing non-road infrastructure	Co-ordinator Development Planning Co-ordinator Program Delivery Co-ordinator Design & Services Co-ordinator Infrastructure Planning	where council is the coordinating road authority
ROAD MANAGEMENT ACT 2004	Schedule 7A Clause 2	power to cause street lights to be installed on roads	Manager Engineering Services	power of responsible road authority where it is the coordinating road authority or responsible road authority in respect of the road
ROAD MANAGEMENT ACT 2004	Schedule 7A Clause 3(1)(d)	duty to pay installation and operation costs of street lighting - where road is not an arterial road	Manager Engineering Services	where council is the responsible road authority
ROAD MANAGEMENT ACT 2004	Schedule 7A Clause 3(1)(e)	duty to pay installation and operation costs of street lighting ,¬ where road is a service road on an arterial road and adjacent areas	Manager Engineering Services	where council is the responsible road authority
ROAD MANAGEMENT ACT 2004	Schedule 7A Clause 3(1)(f)	duty to pay installation and percentage of operation costs of street lighting ¬ for arterial roads in accordance with clauses 3(2) and 4	Manager Engineering Services	duty of council as responsible road authority that installed the light (re: installation costs) and where council is relevant municipal council (re: operating costs)

ROAD MANAGEMENT (GENERAL) REGULATIONS 2016

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
ROAD MANAGEMENT (GENERAL) REGULATIONS 2016	r.8(1)	duty to conduct reviews of road management plan	Manager Engineering Services Co-ordinator Infrastructure Planning Co-ordinator Program Delivery Co-ordinator Transport	
ROAD MANAGEMENT (GENERAL) REGULATIONS 2016	r.9(2)	duty to produce written report of review of road management plan and make report available	Manager Engineering Services Co-ordinator Infrastructure Planning Co-ordinator Program Delivery Co-ordinator Transport	
ROAD MANAGEMENT (GENERAL) REGULATIONS 2016	r.9(3)	Duty to give notice where road management review is completed and no amendments will be made (or no amendments for which notice is required)	Manager Engineering Services Co-ordinator Infrastructure Planning Co-ordinator Transport	where council is the coordinating road authority
ROAD MANAGEMENT (GENERAL) REGULATIONS 2016	r.10	duty to give notice of amendment which relates to standard of construction, inspection, maintenance or repair under section 41 of the Act	Manager Engineering Services Co-ordinator Infrastructure Planning Co-ordinator Transport	
ROAD MANAGEMENT (GENERAL) REGULATIONS 2016	r.13(1)	duty to publish notice of amendments to road management plan	Manager Engineering Services Co-ordinator Development Planning	where council is the coordinating road authority
ROAD MANAGEMENT (GENERAL) REGULATIONS 2016	r.13(3)	duty to record on road management plan the substance and date of effect of amendment	Manager Engineering Services Co-ordinator Infrastructure Planning Co-ordinator Transport	
ROAD MANAGEMENT (GENERAL) REGULATIONS 2016	r.16(3)	power to issue permit	Co-ordinator Development Planning Co-ordinator Infrastructure Planning Principal Infrastructure Engineer	where council is the coordinating road authority
ROAD MANAGEMENT (GENERAL) REGULATIONS 2016	r.18(1)	power to give written consent re damage to road	Co-ordinator Development Planning Co-ordinator Infrastructure Planning Principal Infrastructure Engineer	where council is the coordinating road authority

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
ROAD MANAGEMENT (GENERAL) REGULATIONS 2016	r.23(2)	power to make submission to Tribunal	Manager Engineering Services	where council is the coordinating road authority
ROAD MANAGEMENT (GENERAL) REGULATIONS 2016	r.23(4)	power to charge a fee for application under section 66(1) Road Management Act	Co-ordinator Development Planning Co-ordinator Infrastructure Planning	where council is the coordinating road authority
ROAD MANAGEMENT (GENERAL) REGULATIONS 2016	r.25(1)	power to remove objects, refuse, rubbish or other material deposited or left on road	Co-ordinator Development Planning Co-ordinator Program Delivery Co-ordinator Infrastructure Planning.	where council is the coordinating road authority
ROAD MANAGEMENT (GENERAL) REGULATIONS 2016	r.25(2)	power to sell or dispose of things removed from road or part of road (after first complying with r.25(3)	Manager Engineering Services	where council is the coordinating road authority
ROAD MANAGEMENT (GENERAL) REGULATIONS 2016	r.25(5)	power to recover in the Magistrates' Court, expenses from person responsible	Manager Engineering Services	

ROAD MANAGEMENT (WORKS AND INFRASTRUCTURE) REGULATIONS 2015

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
ROAD MANAGEMENT (WORKS AND INFRASTRUCTURE) REGULATIONS 2015	r.15	power to exempt a person from requirement under clause 13(1) of Schedule 7 of the Act to give notice as to the completion of those works	Manager Engineering Services	where council is the coordinating road authority and where consent given under section 63(1) of the Act
ROAD MANAGEMENT (WORKS AND INFRASTRUCTURE) REGULATIONS 2015	r.22(2)	power to waive whole or part of fee in certain circumstances	Manager Engineering Services	where council is the coordinating road authority

7. PLANNING AUTHORISATION – COUNCIL TO STAFF

Source:	**Governance, Strategy & Performance – Governance**
Director:	**Rebecca Leonard**

Purpose

1. To appoint City Officers as authorised officers under the *Planning and Environment Act 1987* (P&EA).

Background

2. City officers are appointed as authorised officers to exercise statutory powers under various Acts and regulations. Appointments as authorised officers are to individual staff members.

3. The P&EA regulates enforcement and is reliant on authorised officers acting on behalf of the responsible authority (Council).

Key Matters

4. Where there is a specific power within an Act, Council should appoint authorised officers pursuant to that Act. This is the case for the P&EA.

5. Two planning staff members are required to be authorised under the P&EA.

6. **Attachment 2** sets out the Instrument of Appointment and Authorisation under the P&EA and lists the staff members to whom this authorisation applies (instrument).

Cr Grzybek moved, Cr Harwood seconded -

7. In the exercise of the powers conferred by s147(4) of the Planning and Environment Act 1987, Council resolves that:

7.1 Members of City staff referred to in the Instrument (Attachment 2) be appointed and authorised as set out in the Instrument;

7.2 The Instrument comes into force immediately upon the resolution of Council; and

7.3 The Instrument be signed by the Chief Executive Officer on behalf of Council.

Carried.

Attachment 1

Financial Implications

1. There are no financial implications arising from the subject of this report.

Community Engagement

2. Relevant City managers have been consulted regarding this recommended appointment and authorisation.

Social Equity Considerations

3. There are no social equity implications arising from the subject of this report.

Policy/Legal/Statutory Implications

4. The recommended appointment and authorisation of the staff members complies with the relevant provisions of the P&EA and the *Local Government Act 2020*.

Alignment to Council Plan

5. The recommended appointment and authorisation of the staff members supports the delivery of Council planning services.

Conflict of Interest

6. No City officers who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Risk Assessment

7. There are no significant or high risks associated with the subject of this report.

Environmental Implications

8. There are no environmental implications arising from the subject of this report.

Attachment 2

Greater Geelong City Council

Instrument of Appointment and Authorisation

(*Planning and Environment Act 1987* only)

Instrument of Appointment and Authorisation
(*Planning and Environment Act* 1987)

In this instrument "**officer**" means –

Adrienne Golaboski – Administration/Technical Officer

Sophie Williams – Town Planner

Titian Linley – Student Planner

By this instrument of appointment and authorisation Greater Geelong City Council -

1. under section 147(4) of the *Planning and Environment Act* 1987 - appoints the officer to be authorised officers for the purposes of the *Planning and Environment Act* 1987 and the regulations made under that Act; and

2. under section 313 of the *Local Government Act* 2020 authorises the officer generally to institute proceedings for offences against the Acts and regulations described in this instrument.

It is declared that this instrument comes into force immediately upon the resolution of Council.

This instrument is authorised by a resolution of the Greater Geelong City Council on 2 February 2021.

Signed for GREATER GEELONG CITY COUNCIL by
MARTIN CUTTER, Chief Executive Officer

_____
Chief Executive Officer

8. REVOCATION OF FLOOD-PRONE AREA DESIGNATION OF NEW LOTS AT ARMSTRONG WATERS ESTATE, STAGE 7

Source: **City Services – Engineering Services**
Director: **Guy Wilson-Browne**

Purpose

1. To revoke Council's designation of 12 December 2006 of flood affected land at Armstrong Waters Estate, Stage 7 as liable to flooding pursuant to regulation 153 of the *Building Regulations 2018*.

Background

2. Council has a statutory obligation under the *Building Regulations 2018* to designate land as liable to flooding where it reasonably knows it to be prone to flooding. Conversely, there is an obligation to remove the encumbrance of designation from land that is no longer considered to be flood-prone.

3. The current designated flood mapping (**Attachment 2**) was designated by Council at its meeting of 12 December 2006.

4. This revocation will result in another stage of new lots in Armstrong Waters Estate fronting 291-411 Charlemont Road, Connewarre being free of their flood prone status, paving the way for homes to be built on this land.

Key Matters

5. The flood mapping is subject to a revision due to the subdivision and development at 291-411 Charlemont Road, Connewarre. Prior to subdivision the parent lot was considered liable to flooding. This development site, which is also known as Armstrong Waters Estate, Stage 7 achieves flood immunity for newly created lots for flood events up to and including the 100-year Average Recurrence Interval (**ARI**) event due to the completion of approved internal works.

6. The recommendation by Council engineers that the flood prone status can be removed includes assessment of internal drainage, road construction and earthworks to contain potential floodwaters from the 100-year ARI event within road and drainage reserves (**Attachment 3**).

7. It should be noted that designation is separate to the creation of flood overlays within the Planning Scheme, which generally follows designation. In the case of this development, the planning scheme amendment to create post-development flood zones or overlays is proposed after the design of the proposed precincts.

Cr Nelson moved, Cr Moloney seconded -

8. That Council revoke the Council designation of 12 December 2006 of flood affected land at Armstrong Waters Estate, Stage 7 as liable to flooding pursuant to regulation 153 of the *Building Regulations 2018*.

Carried.

Attachment 1

Financial Implications

1. There are no financial implications arising from the subject of this report.

Community Engagement

2. A revocation of designation does not warrant public consultation as it constitutes the removal of an encumbrance on land.

3. Relevant City databases and flood maps will be revised and updates sent to the Corangamite Catchment Management Authority and Building Control Commission.

Social Equity Considerations

4. Council have a responsibility to the community to provide the best possible information on areas that are flood prone. The removal of flood prone designation allows owners to build on their land without a special permit from the City, and without raising the floor level of their home. It also reduces the cost of property insurance.

Policy/Legal/Statutory Implications

5. The City has various statutory responsibilities for drainage management and flood management (prevention, response and recovery) as set out in the *Local Government Act 1989, Local Government Regulations 1990, Planning and Environment Act 1987, Building Regulations 2018, Water Act 1989, Subdivision Act 1988* and *Emergency Management Act 1986*.

6. The works have resulted in the lots being protected from flooding during a major storm event that has a one per cent probability of occurring in any one year, and occurs on average once in 100 years. This is the required standard for new subdivisions.

Alignment to Council Plan

7. The recommendations of this report are consistent with the Council Plan, in relation to planned sustainable development.

Conflict of Interest

8. No City officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Risk Assessment

9. Council also has some risk exposure with any failure to disclose the flood-prone status of a property in a Land Information Certificate.

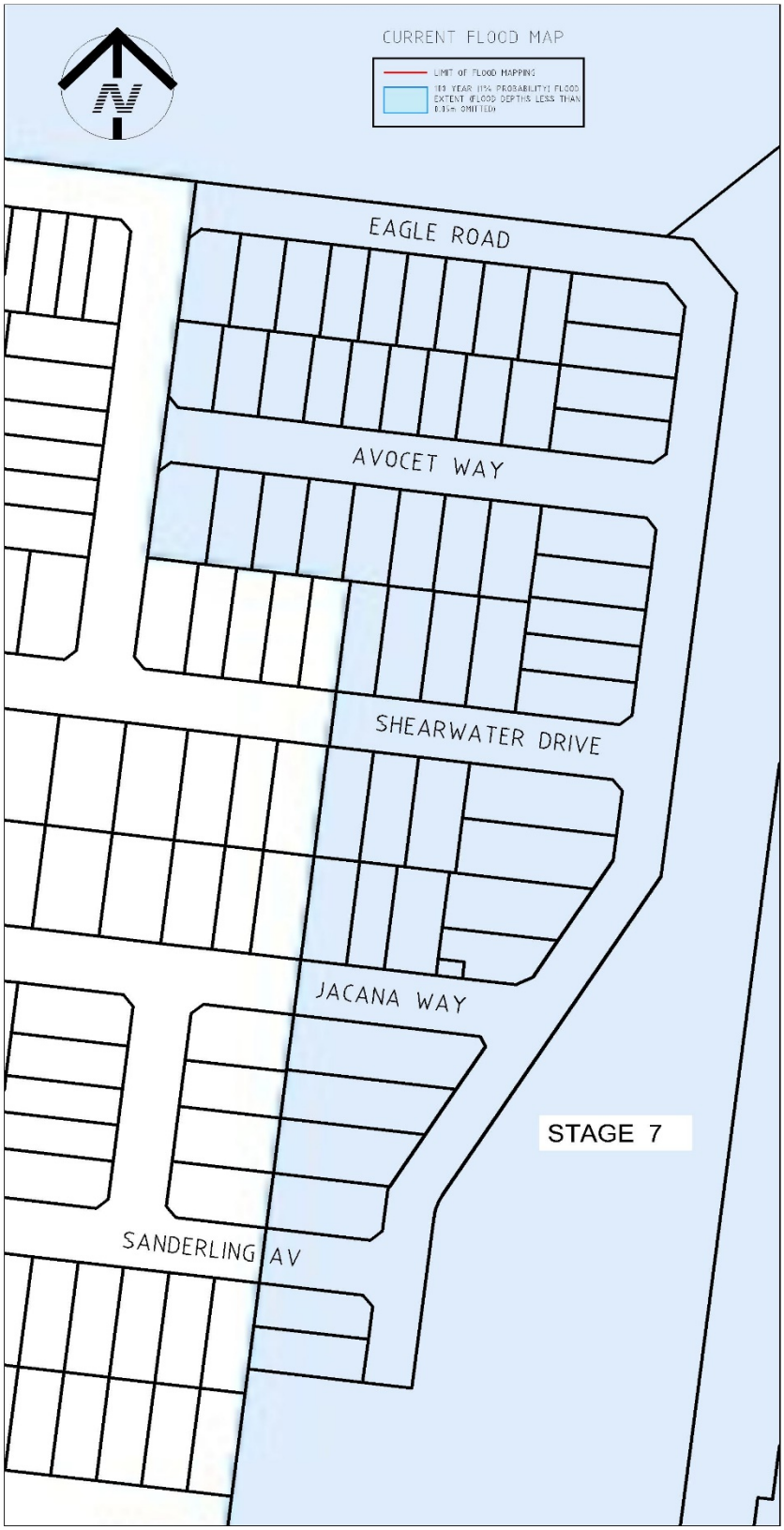
10. The revocation of the designation is the final step in minimising Council's risk.

Environmental Implications

11. The revocation of flood-prone areas designation and designation of revised flood data through the design of this stage is considered unlikely to result in any known adverse environmental impacts.

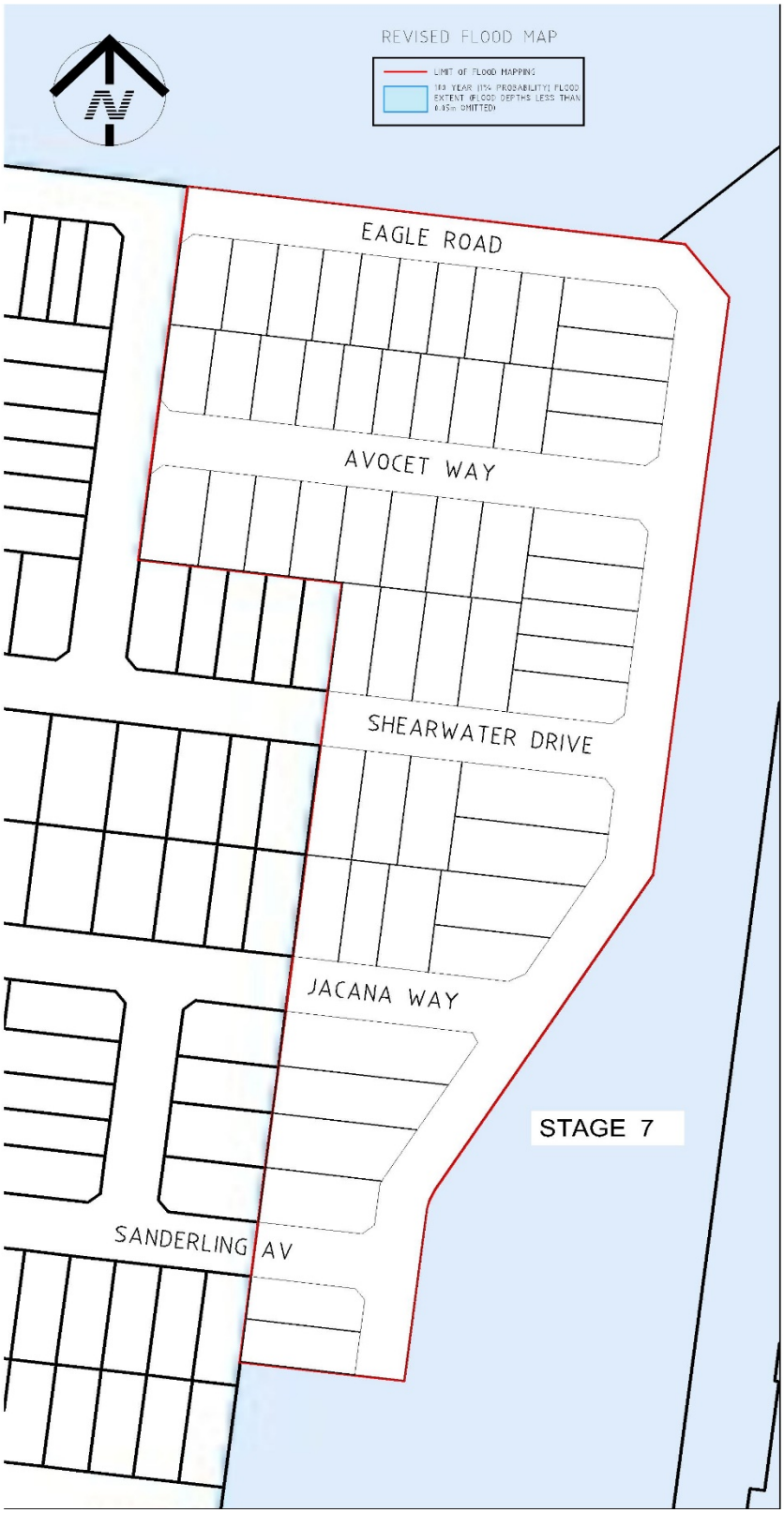
Attachment 2

Current Flood Map



Attachment 3

Amended Flood Map



9. 2020-21 GRANTS – COMMUNITY INFRASTRUCTURE (*CONFIDENTIAL)*

Source:	**Customer & Corporate Services – Community Grants and Partnerships**
Director:	**Michael Dugina**

Cr Nelson moved, Cr Mason seconded -

That Council consider this report at the conclusion of the meeting as it is designated confidential by the Chief Executive Officer as it contains confidential information for the purposes of section 3(1) of the Local Government Act 2020 because it is private commercial information provided by a business, commercial or financial undertaking that if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage; and this ground applies because the agenda item contains a level of detail which if released would diminish the organisation's capacity to compete in a commercial environment.

Carried.

NOTICE OF MOTION – Cr Kontelj

STATE SCHOOL OUTDOOR SPORTING FACILITIES

Background

Access to safe and accessible recreation facilities is an important contributor to increased participation in physical activity, health and wellbeing. For some in our communities the ability to achieve ready access to recreational space can be impacted by factors such as lack of transport, cost and availability of facilities at a local neighbourhood level. Council and the State Government play a vital role in the funding, provision and maintenance of recreational facilities and together have delivered a broad range of recreational infrastructure across the community including parks, playgrounds, courts and playing fields. In addition to Council facilities local State schools across our municipality provide high quality open space and recreational facilities for use by students and the school community. Enabling access to these recreation facilities outside school hours may provide opportunities for young people and children to play and engage in physical activity where they may otherwise be restricted due to transport or other constraints and would supplement the existing network of recreational assets for the benefit of the wider community.

Cr Kontelj moved, Cr Grzybek seconded -

That Council write to State Government representatives to advocate for increased community access to outdoor State school sporting infrastructure outside of school hours and during school holidays to allow increased usage of such assets for health and wellbeing pursuits for children.

Carried.

RECORD OF INFORMAL MEETINGS OF COUNCILLORS

Source: **Governance, Strategy and Performance**
Chief Executive Officer: **Martin Cutter**

Summary

1. The Governance Rules of the City of Greater Geelong require the tabling of records of informal meetings of Councillors at the next convenient Council meeting and that their record be included in the minutes of that Council meeting.

2. A summary of the informal meetings of Councillors is attached as an Appendix to this report.

Cr Sullivan moved, Cr Harwood seconded -

3. That Council receive the summary of the informal meetings of Councillors for the period to 2 February 2021.

Carried.

INFORMAL MEETINGS OF COUNCILLORS
(Council Meeting 2 February 2021)

Informal Meeting Details	Councillors	Officer Attendees	Agenda Items	Conflict of Interest Disclosures
Councillor/Executive Leadership Team Strategic Session **27 January 2021**	Crs Asher, Grzybek, Harwood, Mansfield, Mason, Moloney, Murrihy, Sullivan	M Cutter (CEO G Smith (DIR) M Dugina (DIR) R Leonard (DIR) R Stevens (DIR) G Wilson-Browne (DIR) K Phyland (DIR) B Ince (Exec Dir Tourism) S McKew (MGR) L Potter (MGR) J Harris (MGR J Lane (MGR) K Olesnicky (Chief Financial Officer) R McMahon (MGR L Maiolo (CO ORD) K Ivens (Senior Advisor - Mayor & CEO)	• Strategic Session	• Nil
Council Briefing **27 January 2021**	Crs Asher, Aitken, Grzybek, Harwood, Kontelj, Mansfield, Mason, Moloney, Murrihy, Sullivan	M Cutter (CEO G Smith (DIR) R Leonard (DIR) R Stevens (DIR) B Ince (EXEC DIR TOURISM) I Hicks (MGR) J Daly (MGR) S McKew (MGR) M Gallon (MGR) A Miller (MGR) K Ivens (Senior Advisor - Mayor & CEO) L Dundas (OFF) J Hurse (MGR) S Beck (MGR) J Harris (MGR) J Brown (CO ORD) D Bushell (OFF)	• Surf Coast Distinctive Areas and Landscapes – Statement of Planning Policy • Central Geelong Marketing – Special Rate • Adopt the Sustainability Policy and Update on the Sustainability Advisory Committee • Powercor Substation Lease – 6 Bayley Street, Geelong • Council to Staff Delegation • Planning Authorisation – Council to Staff • Revocation of Flood-Prone Area Designation of New Lots at Armstrong Waters Estate, Stage 7 • 2020-21 Grants – Community Infrastructure *(Confidential)*	• Cr Kontelj declared a Conflict of Interest in *Surf Coast Distinctive Areas and Landscapes – Statement of Planning Policy* and left the meeting room prior to discussion.

PLANNING DELEGATIONS – DECEMBER 2020

Source:	**Planning, Design & Development – City Development**
Director:	**Gareth Smith**

Purpose

1. To provide the schedule of planning permit applications determined under delegation since the last report.

Background

2. Section 98 of the *Local Government Act 1989* and section 188 of the *Planning and Environment Act 1987* empower Council to delegate its powers, duties and functions under relevant legislation to members of Council staff.

3. Sections 86 and 87 of the *Local Government Act 1989* and section 188 of the *Planning and Environment Act 1987* allow Council to establish special committees with delegated powers to determine planning permit applications.

4. At its meeting on 21 September 2020, Council:

   4.1 Amended the Council to staff instrument of delegation to allow staff delegates to determine planning permit applications where there are less than 6 objections lodged; and

   4.2 Amended the Planning Committee's terms of reference to provide for its determination, if required, of planning permit applications where there are 6 or more objections lodged.

5. The City is required by Council to provide information on planning permit applications determined under delegation.

Key Matters

6. The Schedule attached to this report provides information on the planning permit applications determined under delegation since the last report.

Cr Harwood moved, Cr Grzybek seconded -

7. That Council receive the information in the Schedule entitled Planning Decisions report – December 2020.

Carried.

Planning Decisions Report - December 2020

App Number	Location	Application Type	Decision Date	Description	Authority Description/ No of Objectors
PP-1060-2019	34 Virginia Street, NEWTOWN VIC 3220	Demolition of Dwelling, Construction of a Replacement Dwelling in Heritage Overlay	22/12/2020	Permit Issued - VCAT	VCAT
PP-225-2020	19 Glendye Court, CORIO VIC 3214	Two (2) Lot Subdivision (Resubdivision)	4/12/2020	Refusal to Grant a Planning Permit	Decision Making Committee
PP-258-2020	24 Stephen Street, NEWTOWN VIC 3220	Partial Demolition, Construction of a Dwelling on a Lot less than 300sqm in a Heritage Overlay and Relocation of Easement	11/12/2020	Refusal to Grant a Planning Permit	Planning Committee
PP-331-2020	4 Star Street, GEELONG VIC 3220	Change of Use from a Workshop to a Dwelling and Demolition Works, Alterations and Additions to Existing Building.	11/12/2020	Grant a Planning Permit	Planning Committee
PP-340-2019	1 Ewing Blyth Drive, BARWON HEADS VIC 3227	Buildings and Works including Partial Demolition and Removal of Native Vegetation	4/12/2020	NOD - Planning Permit	Decision Making Committee
PP-60-2020	17-21 Calcium Park Crescent, POINT LONSDALE VIC 3225	Buildings and Works Associated with the Construction of Four (4) Dwellings and a Four (4) Lot Subdivision	4/12/2020	NOD - Planning Permit	Decision Making Committee
PP-685-2019	651-699 Lake Road, CONNEWARRE VIC 3227	Subdivision of the Land into Two (2) Lots (Re-subdivision), Building and Works to Convert a Dwelling to an Outbuilding, Use and Development of a Dwelling on Proposed Lot 2 and Removal of Native Vegetation	22/12/2020	Permit Refused - VCAT	VCAT
PP-1003-2020	24 Griffen Street, HAMLYN HEIGHTS VIC 3215	Construction of Three (3) Dwellings and Three (3) Lot Subdivision	18-Dec-2020	NOD - Delegate	2

PP-1004-2020	158-162 Pakington Street, GEELONG WEST VIC 3218	Partial Demolition, Alterations and Additions to a Retail Premises and Illuminated Business Identification Signage	22-Dec-2020	NOD - Delegate	1
PP-1132-2020	44 Rollins Road, BELL POST HILL VIC 3215	Construction of Two (2) Dwellings	21-Dec-2020	NOD - Delegate	1
PP-122-2020	10 Huntingdon Street, NEWTOWN VIC 3220	Partial Demolition, Alterations and Additions to Existing Dwelling and Front Fence, Removal of Easement E-1 from Lot 1 on TP840449C	17-Dec-2020	NOD - Delegate	2
PP-264-2020	99 Hitchcock Avenue, BARWON HEADS VIC 3227	Use and Development of the Land for a Medical Centre, Reduction of Car Parking and Installation and Display of Business Identification Signage	18-Dec-2020	NOD - Delegate	5
PP-360-2020	301-319 Scotchmans Road, BELLARINE VIC 3223	Building and Works to Construct a Replacement Dwelling and Associated Outbuilding	22-Dec-2020	NOD - Delegate	1
PP-411-2020	102 Powell Street, OCEAN GROVE VIC 3226	Development of the Land for Two (2) Dwellings and Two (2) Lot Subdivision	16-Dec-2020	NOD - Delegate	1
PP-415-2019	211 West Fyans Street, NEWTOWN VIC 3220	Construction of Two (2) Dwellings	3-Dec-2020	NOD - Delegate	2
PP-472-2019	31-33 Newcombe Street, DRYSDALE VIC 3222	Construction of Five (5) Dwellings and a Six (6) Lot Subdivision	21-Dec-2020	NOD - Delegate	1
PP-492-2019	36 Pride Avenue, HAMLYN HEIGHTS VIC 3215	Construction of Three (3) Dwellings	10-Dec-2020	NOD - Delegate	2
PP-620-2020	17 Quamby Avenue, HAMLYN HEIGHTS VIC 3215	Construction of Three (3) Dwellings and Three (3) Lot Subdivision	21-Dec-2020	NOD - Delegate	2
PP-810-2020	1/100 Dare Street, OCEAN GROVE VIC 3226	Construction of a Rooftop Deck and External Staircase Above 7.5 metres from Natural Ground Level (N.G.L) on a Lot Less Than 300sqm	1-Dec-2020	NOD - Delegate	5
PP-915-2020	131 Skene Street, NEWTOWN VIC 3220	Partial Demolition and Alterations and Additions to an Existing Dwelling and a Two (2) Lot Subdivision within a Heritage Overlay	24-Dec-2020	NOD - Delegate	1

PP-938-2020	44 Reserve Road, GROVEDALE VIC 3216	Construction of Second Dwelling and Two (2) Lot Subdivision	11-Dec-2020	NOD - Delegate	1

Cr Sullivan moved, Cr Grzybek seconded -

That the meeting be closed to the public.

Carried.

The Meeting was closed to the public at 7.35pm

Cr Mason moved, Cr Nelson seconded -

That the Meeting be opened to the public.

Carried.

The Meeting was opened to the public at 7.46pm

A record of the proceedings of this section of the meeting is contained in a Confidential Minute Book.

CLOSE OF MEETING

As there was no further business the meeting closed at 7.46pm Tuesday, 2 February 2021.

Signed: _____

Cr Stephanie Asher (Mayor)

Date: _____