MINUTES

COUNCIL MEETING

Tuesday 26 April 2022
6.00 pm

City Hall
57 Little Malop Street, Geelong 3220

LIVE STREAMED ON THE CITY'S WEBSITE:

www.geelongaustralia.com.au/meetings

COUNCIL:

Cr S Asher (Bellarine Ward) - Mayor
Cr T Sullivan (Bellarine Ward) - Deputy Mayor
Cr J Mason (Bellarine Ward)
Cr E Kontelj (Brownbill Ward)
Cr S Mansfield (Brownbill Ward)
Cr P Murrihy (Brownbill Ward)
Cr B Harwood (Kardinia Ward)
Cr B Moloney (Kardinia Ward)
Cr R Nelson (Kardinia Ward)
Cr A Aitken (Windermere Ward)
Cr K Grzybek (Windermere Ward)

CITY OF GREATER GEELONG

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Present: Cr T Sullivan (Deputy Mayor), Crs A Aitken, K Grzybek, B Harwood, E Kontelj, J Mason, B Moloney, P Murrihy, R Nelson

Also Present: M Cutter (Chief Executive Officer), G Smith (Director City Planning and Economy), G Wilson-Browne (Director City Services), M Dugina (Director Customer and Corporate Services), R Stevens (Director Community Life), K Phyland (Director Strategy, People & Performance), S McKew (Manager Governance)

Opening: The Deputy Mayor declared the meeting open at 6.00pm.

1. PROCEDURAL MATTERS

1.1. Acknowledgement of Country

Council acknowledges the Wadawurrung People as the Traditional Owners of the Land, Waterways and Skies. We pay our respects to their Elders, past and present. We acknowledge all Aboriginal and Torres Strait Islander people who are part of our Greater Geelong community today.

1.2. Apologies

Cr Asher – Mayor (Leave of Absence), Cr Mansfield (Leave of Absence)

1.3. Leaves of Absence

Nil.

1.4. Declarations of Conflicts of Interest

Cr Kontelj declared a Conflict of Interest in Agenda Item 2.5 Central Geelong Marketing Review in that he owns property in the Geelong CBD and there is a small chance of a conflict due to financial gain.

1.5. Confirmation of Minutes

Cr Harwood moved, Cr Mason seconded -

That the Minutes of the Council Meeting held on 22 March 2022 be confirmed.

Carried

Presentation

On behalf of Crs Grzybek and Kontelj, Cr Grzybek presented a plaque to Council which was gifted to the City during a recent visit to Geelong by the HMAS Parramatta.

1.6. Public Question and Submission Time

The following persons submitted questions prior to the Council Meeting on the following various subjects:

1. Ian Rabone – Infringements Issued – Main Beach, Ocean Grove;
2. Linda Trembearth – Mayoral Allowance;
3. Warren Chapman – Ocean Grove Main Beach – Accessibility (Dog Control Orders);
4. Peter Goss – Road Numbering – Public Safety.

Peter Dowling stated that he had asked three questions at the March Council Meeting relating to bike lanes already constructed. One question was partially answered at the March meeting, the other two had not yet been answered by correspondence.

The Chief Executive Officer apologised to Mr Dowling with an undertaking to have a written response to his questions within one week.

1.7. Petitions

Nil.

2. REPORTS

2.1. Endorse for Exhibition Proposed 2022-23 to 2025-26 Budget

Source: **Customer & Corporate Services**
Director: **Michael Dugina**

Purpose

1. To endorse the Proposed 2022-23 Budget incorporating the 2021-25 Revenue and Rating Plan (2022-23 update) and Sale of Land (buildings) to be released for a 28-day public submission period.

Background

2. In accordance with section 94 of the *Local Government Act 2020* (**Act**), Council is required to prepare a budget for each financial year and must ensure that it contains all required statements, reports and data as prescribed by the Act. These requirements are provided in Attachment 1.

3. In addition, Council must ensure the budget considers the following:

   3.1. If the Council intends to declare a differential rate under section 161 of the *Local Government Act 1989*, the details listed in section 161(2), and;

   3.2. If the Council intends to declare a differential rate under section 161A of the *Local Government Act 1989*, the details listed in section 161(2).

Key Matters

4. The Proposed 2022-23 Budget (budget) for the financial year commencing 1 July 2022 has been completed.

5. The elements of the budget are contained in Attachment 1. Key outcomes are:

   5.1. The budget has been developed in line with sustainable budgeting principles and responsible financial management.

   5.2. A Total Comprehensive Income result for 2022-23 of $184.9 million, driven by strong monetary and non-monetary contributions from developers.

   5.3. Capital expenditure over the four-year plan exceeds $640 million, with $206.6 million expected for 2022-23.

   5.4. Further investment in renewing assets has been included in the plan.

6. A full list of Fees and Charges is provided with the Proposed 2022-23 Budget Report.

RESOLUTION - Item 2.1

Cr Aitken moved, Cr Harwood seconded -

That Council:

1. **Note that pursuant to section 94 of the *Local Government Act 2020* Council:**
   - **1.1. Must prepare and adopt a budget for each financial year and the subsequent 3 financial years by June each year;**
   - **1.2. Receive and consider the Proposed 2022-23 Budget (Attachment 1), which includes the annual budget and 3-year projections, Financial Statements, Statement of Capital Works and Statement of Human Resources;**
   - **1.3. Receive and consider the Rates, Waste Collection & Recycling Charge and other income (required to meet the appropriate financial requirements as proposed in the 2022-23 Budget);**
   - **1.4. Receive and consider the proposed declaration of Rates and Charges (Attachment 2), for the purpose of:**
     - **1.4.1. Public scrutiny and comment; and**
     - **1.4.2. Inclusion with the Revenue and Rating Plan 2022-23 (Attachment 3) of rate waivers under section 171 of the *Local Government Act 1989* as detailed therein.**
   - **1.5. Receive and consider the full list of Fees and Charges provided within the Proposed 2022-23 Budget;**
2. **Endorse for exhibition the Proposed 2022-23 Budget and 2022-23 Declaration of Rates by publishing a notice in the Geelong Advertiser on Wednesday 27 April 2022, make copies available on the City of Greater Geelong website or on request and invite submissions from the public via the Have Your Say engagement page on Council's website or in written format only, with the submission period closing at 5pm on Tuesday 24 May 2022;**
3. **Approve community engagement in accordance with section 114 of the *Local Government Act 2020* and Council's Community Engagement Policy of its intention to sell land (buildings) at:**
   - **3.1. 21 Gheringhap Street, Geelong, being certificate of title volume 10441 folio 837, lot 1 on plan of subdivision 415929 and certificate of title volume 10441 folio 838, lot 2 on plan of subdivision 415929;**
   - **3.2. 30-54 Brougham St, Geelong, being certificate of title volume 10301 folio 936, lot 1 on plan of subdivision 333799;**
   - **3.3. 17 Reynolds Road, Belmont being certificate of title volume 11432 folio 309, lot 2 of plan of subdivision 509248; and**
   - **3.4. 200 Princes Hwy, Corio being contained within portions of Lots 28-30 and lot 14 on Title Plan 955288J, portion of Lots 5 and 23 of Lodged Plan 13397 and portion of Ballara Avenue, an unmade road which will be discontinued.**

4. **Consider outcomes of community engagement on the proposed sale of land in determining if the land is surplus to the City's needs and will be sold, and that the sales income is to be included in the 2022-23 budget;**
5. **Appoint a Submissions Review Panel (panel) to:**
   - **5.1. Consider any written submissions or submissions received on The City of Greater Geelong Have Your Say engagement page and hear any person who wishes to address the panel at a meeting on or after Wednesday 8 June 2022 in support of a submission incorporating the:**
     - **5.1.1. Proposed 2022-23 Budget;**
     - **5.1.2. 2021-25 Revenue and Rating Plan (2022-23 update); and**
     - **5.1.3. Sale of Land (buildings).**
   - **5.2. Provide a report to Council on its proceedings, including a summary of hearings including any recommendations; and**
6. **Note that, after considering the report of the Submissions Review Panel, Council will consider adopting the 2022-23 Budget and declare the rates at a Council meeting in June 2022.**

Carried

Financial Sustainability

7. The budget has been prepared in accordance with the direction provided by Council at a rate increase of 1.75% which is in line with the rate cap of 1.75%. Changes in rates, fees and charges have been structured to meet the financial requirements as proposed for the 2022-23 year.

8. Expenditure includes the continuation of Councils services to the community.

9. The budget achieves a comprehensive income result of $184.9 million including an underlying $0.1 million surplus, recognition of infrastructure $90 million and capital grant income of $27.8 million.

10. New loans of $71.3 million are proposed for 2022 of which $14.8 million are carried over from prior years.

Community Engagement

11. A public notice will be published in the Geelong Advertiser on Wednesday 27 April 2022, advising the budget will be available for public inspection and inviting submissions that have been received. A report will then be presented to Council with any recommended amendments to the budget.

12. Following the closing date for receipt of submissions on Tuesday 24 May 2022 at 5:00pm, it is proposed to convene a Submission Panel hearing on Wednesday 8 June 2022 to review any submissions that have been received. A report will then be presented to Council with any recommended amendments to the budget.

13. Public notice of the adopted budget and declaration of rates and charges will be advertised following the Council meeting on 21 June 2022.

Social Equity and Sustainability

14. The budget identifies the sources and allocation of resources to assist in the implementation of many social initiatives to support the community.

Relevant Law/Policy/Legal Implications

15. The budget is prepared to comply with the requirements of the Act and the Local Government (Planning and Reporting) Regulations 2020. The process also recognises the need to align the budget to the direction and allocation of resources identified in Our Community Plan 2021-25.

Alignment to Community Plan and Vision

16. This report aligns with Our Community Plan 2021-2025 strategic priority:
High-performing council and organisation.
Strong local economy.

Conflict of Interest

17. No officer involved in the preparation of this report declared a general or material conflict of interest.

Risk Assessment

18. In accordance with the *Local Government Act 2020* Council must adopt an annual budget each year.

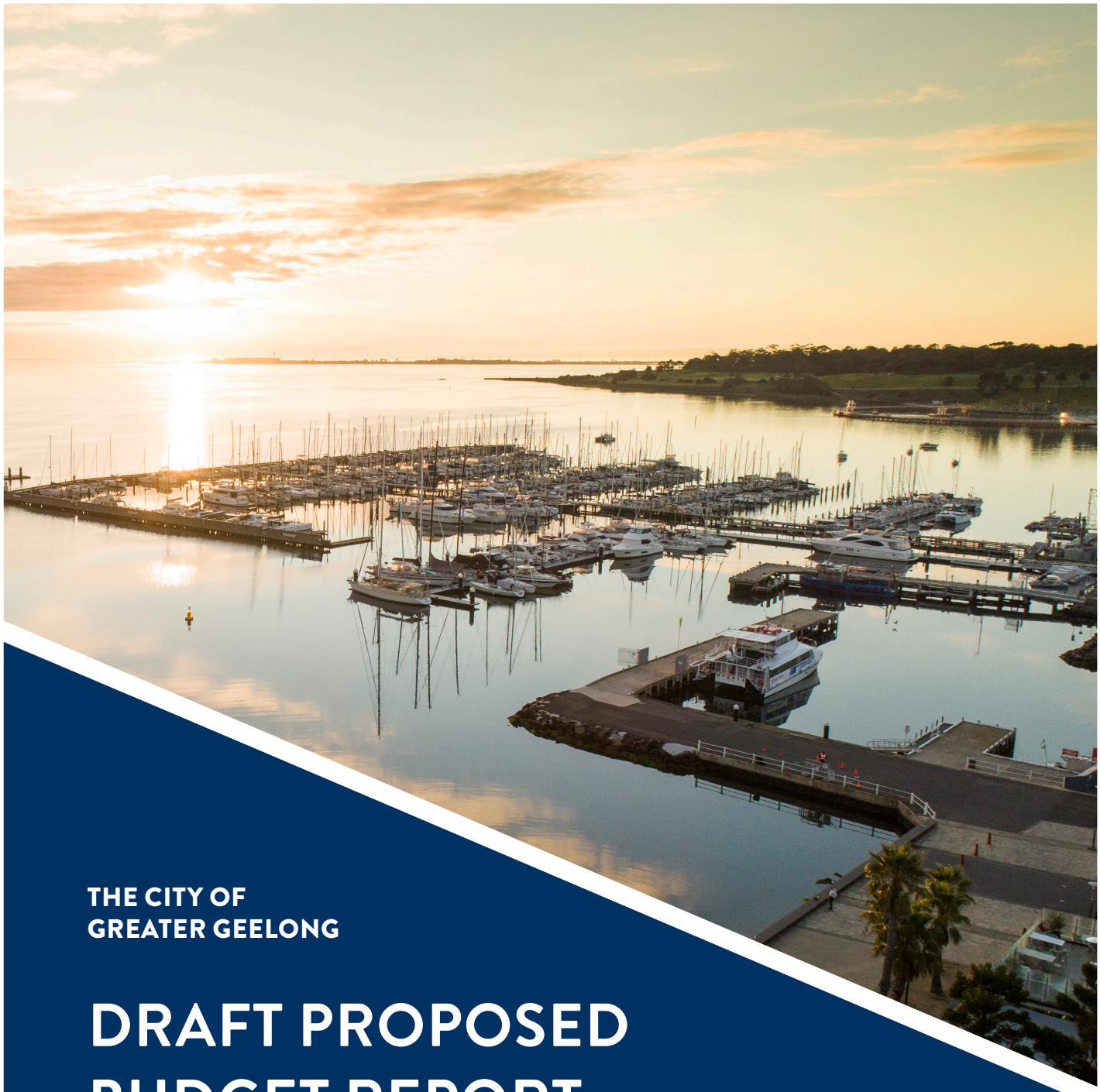
19. The budget has been developed in accordance with a timetable to ensure sufficient time to achieve the adoption timeframe and to include community consultation, meetings of the executive and preparation of the proposed 2022-23 Budget. The timetable provides a framework to manage risk for Council to meet its statutory obligations and avoid adverse implications if the process is delayed.

Environmental Sustainability

20. The proposed budget identifies the sources and allocation of the resources to implement the many environmental initiatives that impact on the community as outlined in Our Community Plan 2021-25.

Attachments

1. Proposed 2022-23 to 2025-26 Budget [**2.1.1** - 106 pages]
2. Declaration of Rates and Charges [**2.1.2** - 20 pages]
3. Proposed 2023-24 Four Year Revenue and Rating Plan - Final [**2.1.3** - 28 pages]
4. Sale of Land - Four Commercial Properties [**2.1.4** - 13 pages]



THE CITY OF
GREATER GEELONG

DRAFT PROPOSED BUDGET REPORT: 2022-23 TO 2025-26

ENDORSED 26 APRIL 2022

CITY OF GREATER GEELONG

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Disclaimer

The information contained in this document is for general guidance only. It is not professional advice and should not be used, relied upon or treated as a substitute for specific professional advice. Given the changing nature of laws, rules and regulations, and the inherent hazards of electronic communication, there may be delays, omissions or inaccuracies in information contained in this document.

The model budget, including financial statements, has been prepared in accordance with the requirements of the Local Government Act 2020 and the Local Government (Planning and Reporting) Regulations 2020. While every effort has been made to ensure that the information contained in this document is accurate and complies with relevant Victorian legislation and the Model budget, each Council remains responsible to ensure that the budget they prepare is compliant with all statutory requirements.

A MESSAGE FROM THE MAYOR AND CEO

Budgets bring to life an organisation's purpose, values and priorities.

When their size ($430 million of operating expenditure) and scope (more than 130 services) is as far-reaching as ours, budgets are also far more than the sum of their parts.

At the City of Greater Geelong, we are working together to support a thriving community.

To deliver this, we're driving a culture of sustainable practice that focuses on the best long-term outcomes for our people, our environment and our economy.

Those three aims are at the heart of our Proposed Budget 2022-23.

One of our biggest sustainability challenges is preserving what people love about living and working in the region.

As we experience a remarkable period of population growth, we are investing in the places and spaces that bring our community together.

For the first time last year, we created a four-year budget that outlined $748 million worth of capital infrastructure spending over this Council term.

We are honouring all of those commitments in 2022-23, investing $206 million in a range of new and upgraded capital works projects.

In 2022-23 we will build facilities such as the Armstrong Creek Town Centre Library and Learning Hub, the North Bellarine Aquatic and Leisure Centre (stage one) and Lara Early Years Library and Community Hub.

As detailed in our 10-year asset plan, we are also determined to better maintain our existing assets across Greater Geelong, which combined are worth more than $3 billion.

We will lift our spend on asset renewal works in 2022-23, to upgrade a range of sport and recreation facilities, playgrounds, libraries, shared trails and streetscapes.

We will also begin major remediation works on heritage-listed assets, such as Osborne House and the Geelong Waterfront.

Further resources and investment will be directed to maintaining our ageing assets in coming years.

Our journey to a carbon-neutral future will see continued investment in environmental sustainability initiatives, such as powering the new Northern Aquatic and Community Hub with 100 per cent renewable energy.

Through our $9 million Community Grants program, we are also supporting community-led sustainability initiatives.

Among the variety of grant opportunities is the Environmental Sustainability grants pool, and a new Climate Change Action funding stream.

But as much as this budget is about investing in our community's future, it's also about being financially responsible.

To respond to the upheaval created by the COVID-19 pandemic, we implemented $19 million worth of support packages to assist the community to respond and recover.

While this unprecedented support saw us run two years of recurrent deficits, we were always keen to return to more sustainable levels.

In this Proposed Budget, we are following through on our commitment last year to bring the recurrent position back into the black in 2022-23.

The forecast $100,000 surplus is the first of four small annual surpluses we are aiming to deliver through to the 2025-26 financial year.

To help balance future budgets, reduce debt levels and invest in priority projects, we propose to sell further properties that are surplus to our long-term plans.

All our proposed actions and initiatives, outlined in this Proposed Budget, aim to steer Greater Geelong towards a financially, environmentally and socially sustainable future.

Cr Trent Sulivan

Deputy Mayor
City of Greater Geelong

Martin Cutter

CEO
City of Greater Geelong

EXECUTIVE SUMMARY

Last year Council adopted its first four-year budget, which is the key foundation for this 2022-23 update. This Proposed Budget (the budget) has been developed in line with Council's ongoing commitment to sustainable budgeting and responsible financial management. The budget continues to maintain our current levels of services and support to the community as well as increasing our investment in our current assets and building new assets in our high growth areas

The first year of the budget, sees Council with a breakeven operating result of $107,000, as we see some services still recovering from the financial impacts from the COVID-19 pandemic, plus increased costs to deliver our services and infrastructure.

Council has continued to keep the overall rate increase to 1.75%, in line with the State Government's rate cap as well as limiting where possible fees and charges increases. Over the next four years Council is aiming to simplify the rating system and look to provide a more equitable distribution of rates payable between our rating differentials. This will see sectors of our community with average rates decreasing below the rate cap while others will see increases above the rate cap.

The City of Greater Geelong continues to manage the ongoing period of growth in the region, with high demand for services and infrastructure with continued investments in new assets and services for the growing areas. Council will continue to play a key role in leading and supporting the community through the future challenges that will arise.

Key outcomes from this budget include:

- A strategic and community-led approach to the prioritisation and development of community infrastructure, that drives business investment.
- A focus on asset renewal investment and key heritage assets, with increased renewal expenditure.
- Responding to growth and future planning and balancing these with the immediate priorities in the community.
- Key asset sales over the period to keep debt levels and liquidity to sustainable levels.

The 2022-23 Budget has been developed with five key fiscal objectives:

1. Council is committed to maintaining operating surpluses in future years in order to contribute internal funding for the capital works program.
2. Growing infrastructure renewal expenditure, while increasing expenditure on new community infrastructure in key growth areas.
3. Maintain net financial liabilities at a sustainable level and maintain adequate liquidity levels.
4. Maintain funding of service delivery consistent with community needs.
5. Investment in sustainable initiatives that improve our environment and reduce our costs to service the community's needs.

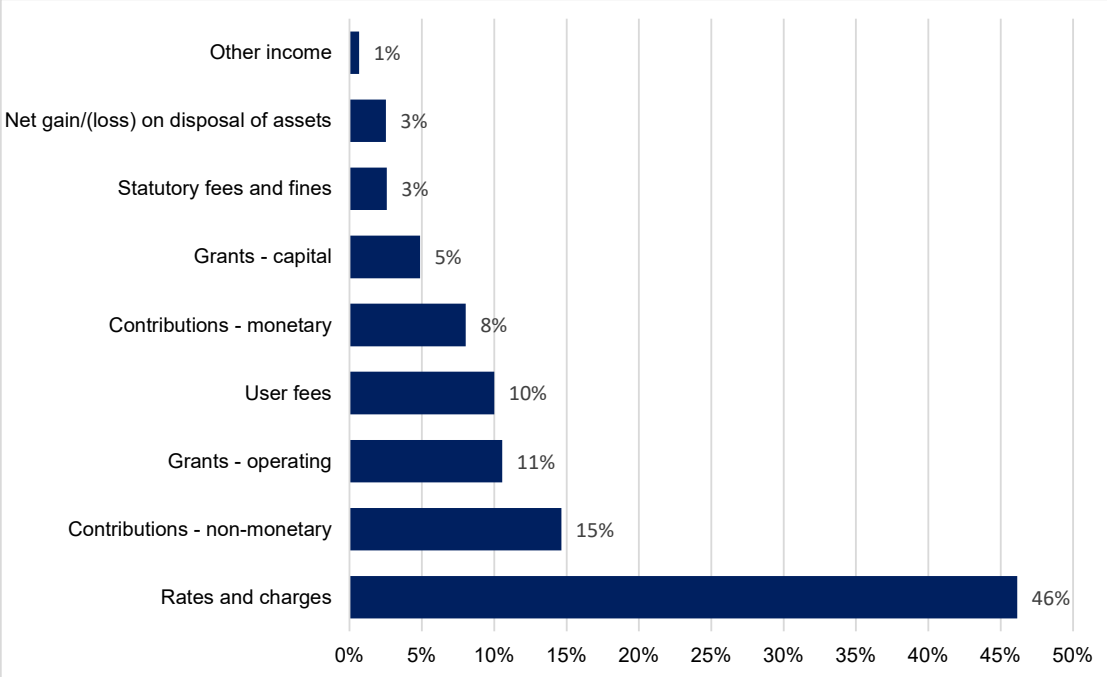
Financial Snapshot

	2021-22 Forecast $000's	2022-23 Budget $000's	% Movement
Total Income	542,479	614,929	13%
Total Expenditure	402,581	430,048	7%
Underlying Operating Surplus/ (Deficit)	9,301	107	(99%)
Cash result	(3,195)	58,366	1927%
Capital Works Program Expenditure (pre carryover)	182,759	206,562	13%
Funding the Capital Works Program			
Grants	19,421	27,846	43%
Contributions	30,597	38,590	26%
Council	98,633	86,630	(15%)
Borrowings	34,108	56,497	66%

1. INCOME AND EXPENDITURE

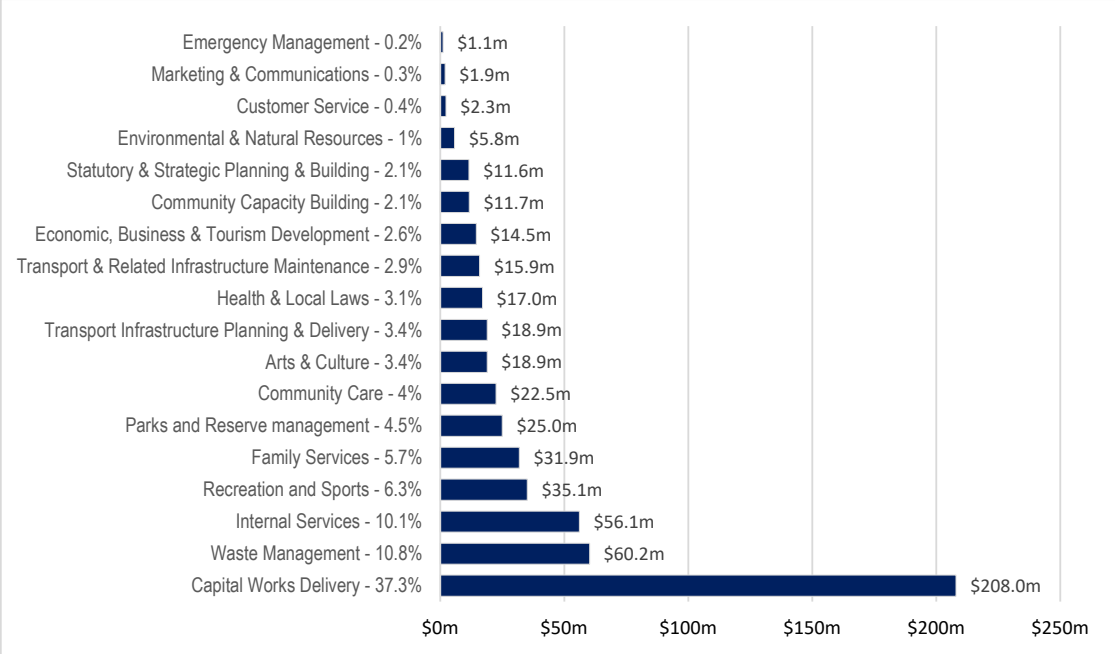
1(a). Breakdown of Total Comprehensive Income

The City receives income from a variety of sources from rates, capital and operating grants, statutory fees and fines and contributions from developers.



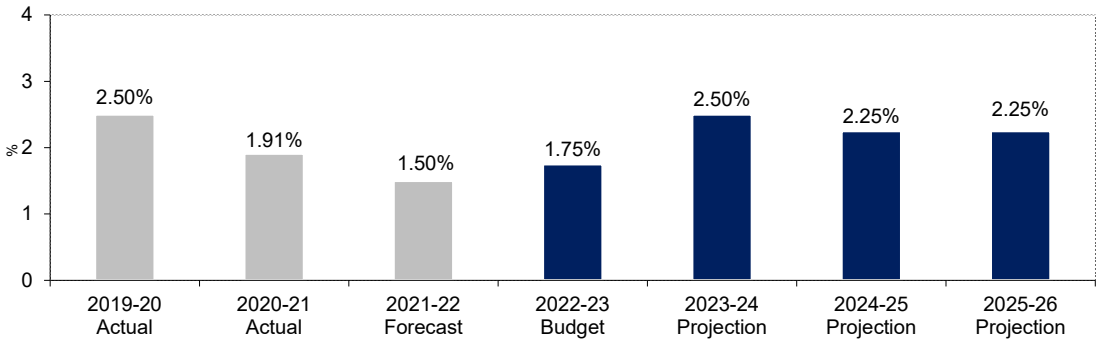
1(b). Breakdown of where our money goes

In 2022-23 the City will allocate $558.4 million expenditure (total expenses $430.0 million less non-cash items $78.1 million plus capital project expenditure $206.6 million) across the main services that it delivers. The chart below shows gross expenditure allocated to each service area.



2. REVENUE AND RATES

2(a). Rate Increases



Rate revenue is 46% of total comprehensive income and 66% of operating revenue. The increase in average rates for 2022-23 has been contained to 1.75%, which is aligned to the rate cap. Excluded from the rate cap calculation is the waste collection service charge.

Future year rate increases are assumed to average 2.25% and this assumption will be subject to future announcements from the Minister for Local Government on an annual basis.

2(b). Average Rates Payable by Differential (excluding Waste Charge)

Differential	2021-22 $	2022-23 $	Change $	%
Residential	1,336	1,397	60.66	4.5%
Vacant land	1,494	1,592	97.14	6.5%
Commercial	5,539	5,152	(387.74)	(7.0%)
The Point residential	1,531	1,647	116.12	7.6%
The Point vacant land	1,774	1,911	137.41	7.7%
The Point commercial	12,634	11,453	(1,181.53)	(9.4%)
Industrial	5,303	4,789	(514.14)	(9.7%)
Mixed use	2,523	2,624	100.91	4.0%
Farm (with the rebate deducted)	2,702	2,825	123.27	4.6%
Petroleum	844,237	691,748	(152,489.28)	(18.1%)
Cultural and Recreational	4,656	4,372	(283.92)	(6.1%)

In total, rate revenue will increase on average 1.75% in line with the State Government announced rate cap. As detailed in the table above average rate movements will differ by each rating differential, because of property valuation changes and the outcomes of Councils medium term rating strategy.

Average residential rates will increase $60.66 or a 4.5% for the 2022-23 year. Commercial rate payers may see an average rate reduction of ($387.74) or (7.0%) and Industrial an average reduction of ($514.14) or (9.7%).

The 2022-23 rate notices will include the 2022 valuations, where the average residential valuation increase was 25.6%, commercial 4.18% and industrial 1.54%. The rates and charges for individual properties will increase or decrease by different percentage amounts dependent on whether the valuation of the property is higher or lower relative to the average valuation of other properties in the municipality.

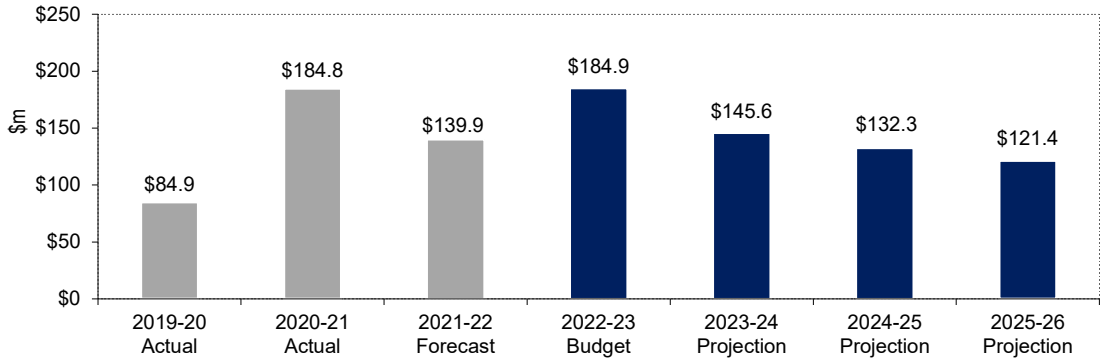
The City exercises discretion in the setting of differential rates to increase one differential higher than the rate cap relative to others. Council plans to reduce the relativity between Industrial, Commercial and Residential over the medium term, commencing from 2023-23.

3. RESULTS

3(a). Total Comprehensive Result

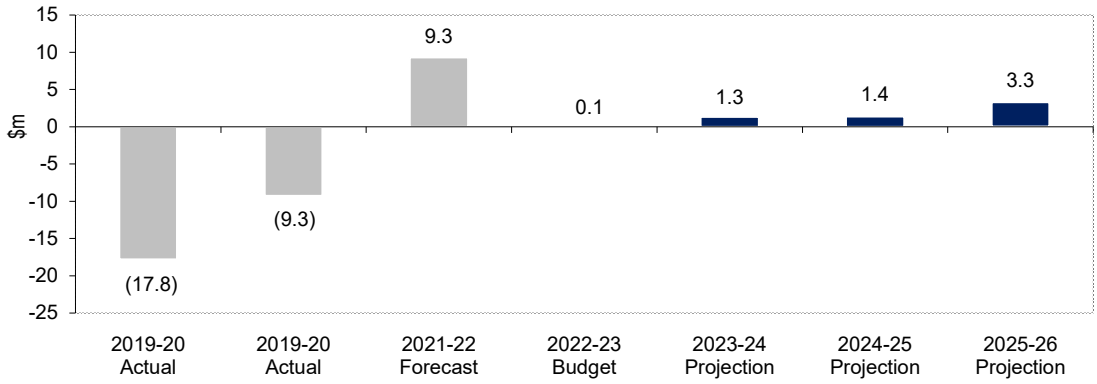
The 2022-23 budget shows a total surplus of $184.9 million, an increase of $45.0 million over the 2021-22 forecast result. The total comprehensive result comprises the underlying operating result $0.1 million plus monetary and non-monetary contributions from developers of $49.4 million and $90.0 million respectively, capital grants income of $30.0 million and gain on asset disposal of $18.9 million.

The movement from the 2021-22 forecast is largely due to improved user fees $19.9 million, increased gain on asset sales $17.3 million and stronger rates and charges $9.8 million, offset by higher material and services expenditure ($12.7 million), employee costs ($9.7 million) and lower grants and contributions ($15.8 million).



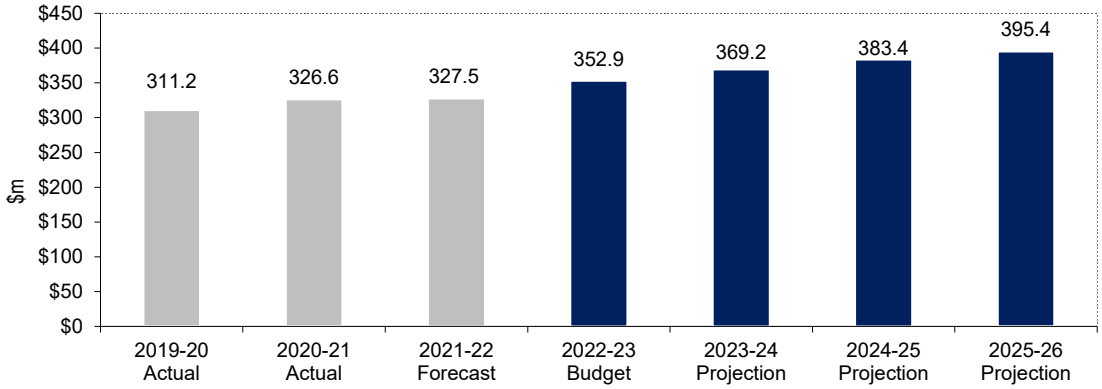
3(b). Underlying (Recurrent) Operating Result

The total underlying result is a break-even position of $107,000 for the 2022-23 financial year. The result is lower than prior year due to the timing of the Federal Grants Commission income, increased operating costs offset by improved rates and charges and user fees. Operating surpluses are expected in the projected years.



4. SERVICES

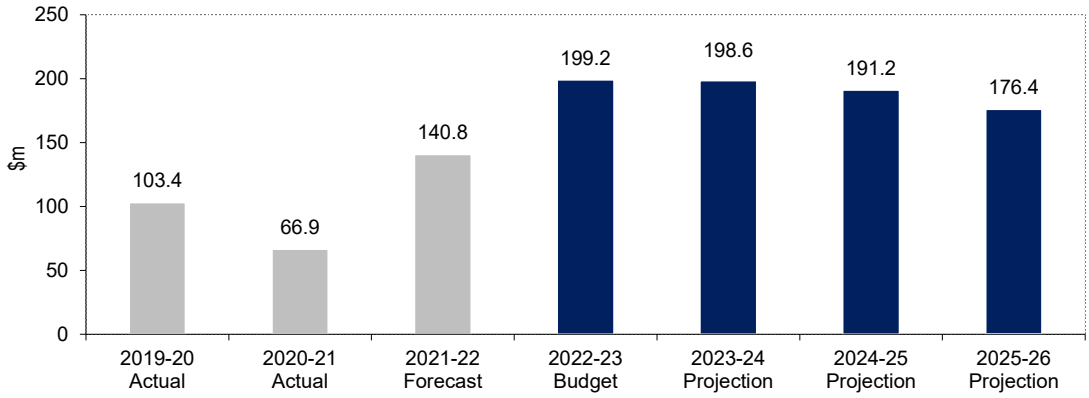
The cost of services delivered to the community for the 2022-23 year is expected to be $352.9 million which is an increase of $25.4 million over the 2021-22 forecast. A key influencing factor in the development of the 2022-23 budget has been the maintenance of existing service funding levels and the inclusion of other agreed community funding increases.



*Total Service Cost (recurrent expenditure less depreciation and amortisation).

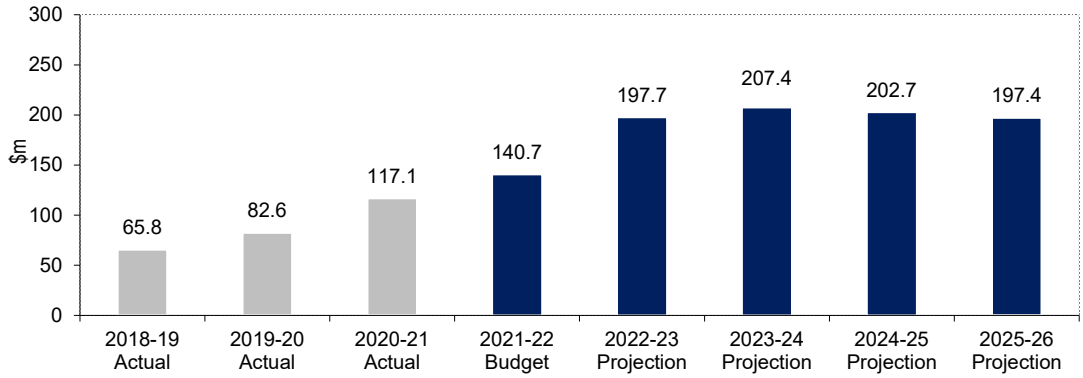
5. CASH & INVESTMENTS & BORROWINGS

5(a). Cash & Investments



Cash on hand as at 30 June 2023 is expected to be $199.0 million. Increased cash levels are a result of developer contributions and grants expected to be received during 2022-23. Whilst cash levels are dropping over the course of the four-year plan, liquidity levels remain strong and above agreed risk levels.

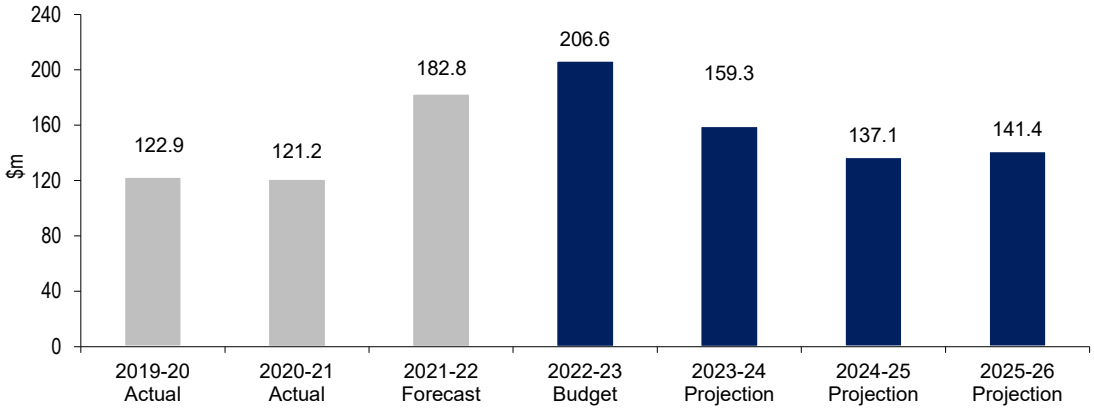
5(b). Loan Borrowings Balance



Total new borrowings for 2022-23 are expected to be $71.3 million ($14.8 million of which are carried over from prior years). This will result in a closing loan balance of $197.7 million as at 30 June 2023. New borrowings will fund developer contribution projects, LED streetlighting, design and construction of the North Bellarine Aquatic Centre and the Northern Aquatic and Community Hub. The proposed cash balance as at 30 June 2023 is adequate to meet our short-term obligations.

6. CAPITAL WORKS

6(a). Capital Works Expenditure



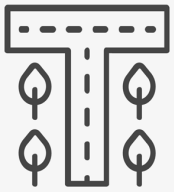
Over the 2021-22 and 2022-23 financial years, the City will be delivering the largest capital program in its history, which will help stimulate the regions recovery from the COVID-19 pandemic and continue to drive investment.

Expenditure for the 2022-23 year is proposed at $206.6 million (excluding impacts of carryover). The program is expected to deliver key funding for core programs, ageing infrastructure and the construction of the Northern Aquatic and Community Hub and North Bellarine Aquatic Centre, as well as investments in our parks, leisure and sporting grounds.

6(b). Capital Works Expenditure by Type

$96.5m

Buildings



$46.0m

Roads, footpaths, kerb and channel and drains

$4.4m

Land acquisitions

$30.7

Parks, open space and leisure

$8.4m

Plant & equipment

$8.7m

Roadside Infrastructure & furniture

$11.9m

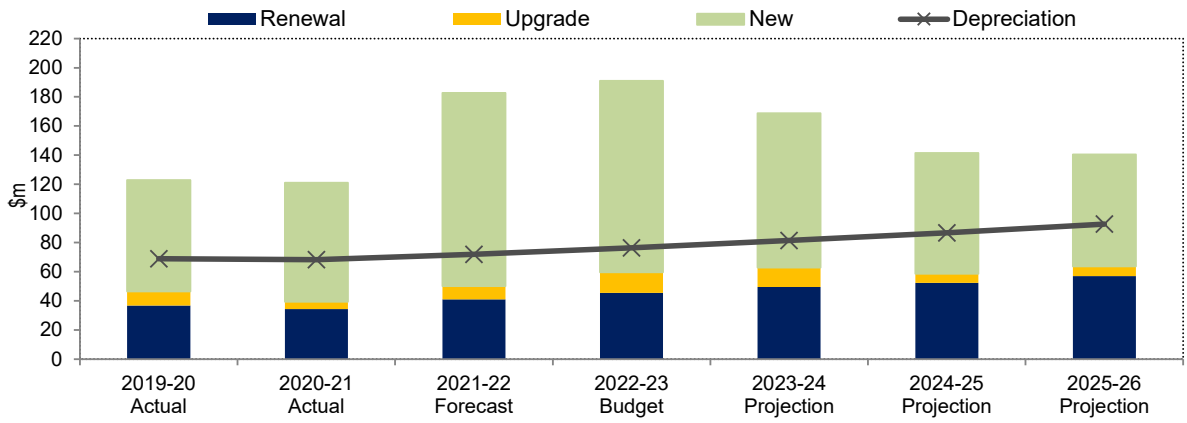
Other

6(c). Capital Spend by Classification

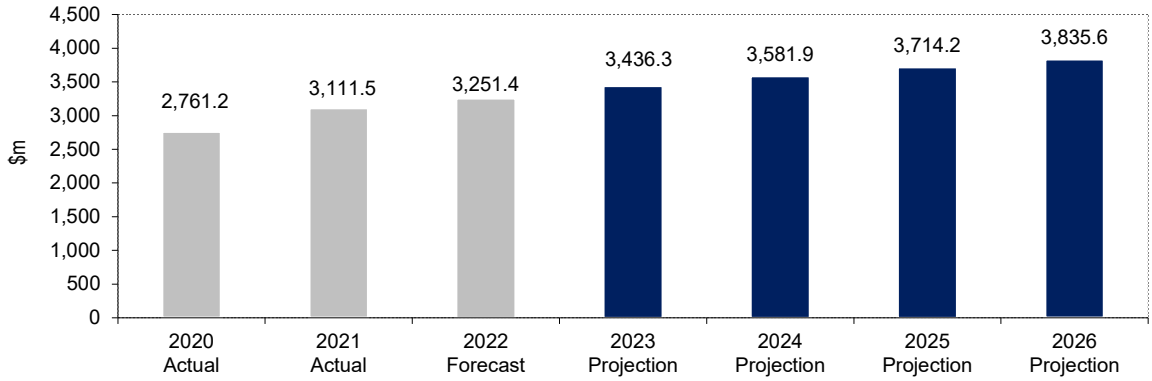
The graph below highlights the ratio of renewal and upgrade expenditure to depreciation.

The percentage of renewal / upgrade capital expenditure is a long-term indicator of how well the City is maintaining its current asset base. The trend indicates that the City is allocating further resources to renewal / upgrade capital expenditure during the projected period.

A key driver of the investment in new infrastructure is growth across the municipality and the civic precinct building due to finish construction by the end of 2021-22 and the construction of the Northern Aquatic and Community Hub over 2022-23 and 2023-24.



7. NET ASSETS



Net assets (net worth) will increase by $184.9 million to $3,436.3 million as at 30 June 2023.

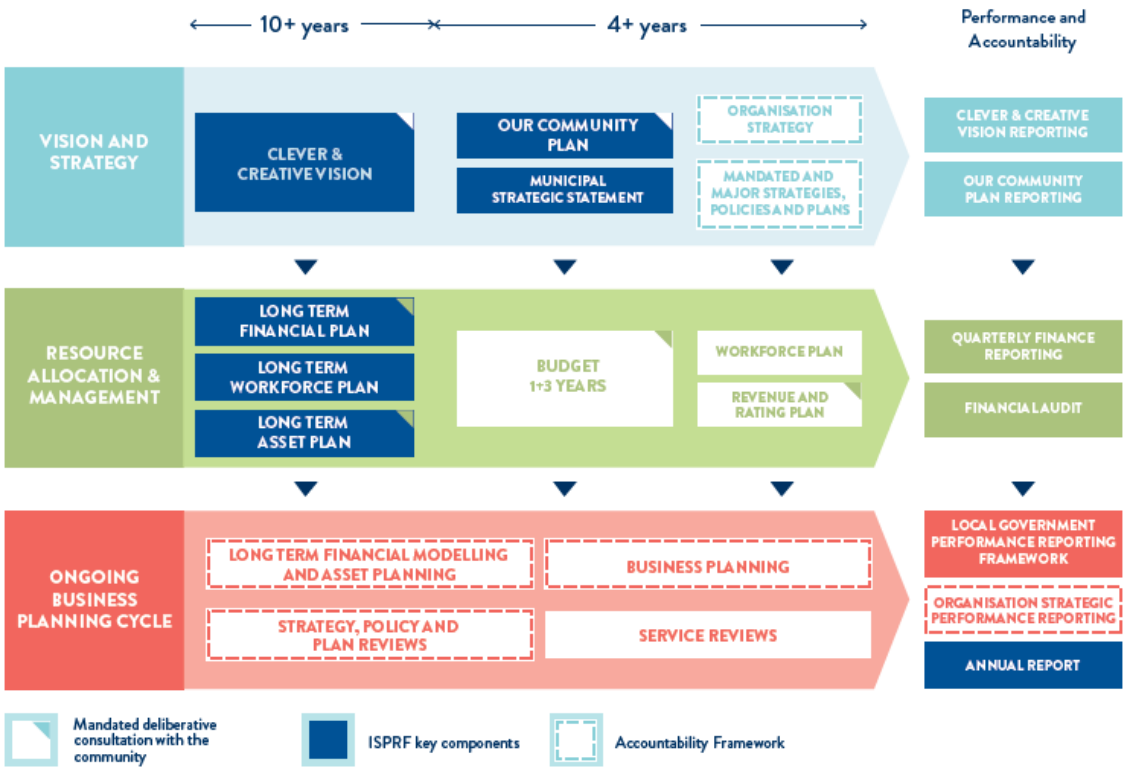
1. INTEGRATED PLANNING AND REPORTING FRAMEWORK

This section describes how the Budget links to the achievement of the Community Vision and Our Community Plan within an overall integrated planning and reporting framework. This framework guides the Council in identifying community needs and aspirations over the long term (Community Vision, Financial Plan and Asset Management Plan), medium term (Our Community Plan – our integrated Council Plan and Municipal Public Health and Wellbeing Plan, Strategic Workforce Plan, and Revenue and Rating Plan) and short term (Budget) and then holding itself accountable (Annual Report). The timing of each component of the framework is critical to the successful achievement of the planned outcomes.

1.1 Legislative planning and accountability framework

Annually, Council adopt a budget for the next four financial years, which outlines the financial and non-financial resources that Council requires to achieve the strategic objectives described in Our Community Plan.

The diagram below depicts the integrated planning and reporting framework that applies to local government in Victoria. At each stage of the integrated planning and reporting framework there are opportunities for community and stakeholder input. This is important to ensure transparency and accountability to both residents and ratepayers.



The timing of each component of the integrated planning and reporting framework is critical to the successful achievement of the planned outcomes.

1.1.2 Key planning considerations

Service level planning

Although councils have a legal obligation to provide some services — such as animal management, local roads, food safety and statutory planning - most council services are not legally mandated, including some services closely associated with councils such as libraries, building permits and sporting facilities. Further, over time, the needs and expectations of communities can change. Therefore, councils need to have robust processes for service planning and review to ensure all services continue to provide value for money and are in line with community expectations.

Community consultation needs to be in line with the Council's adopted *Community Engagement Policy* and *Public Transparency Policy*.

1.2 Our purpose

Our Vision

By 2047, Greater Geelong will be internationally recognised as a clever and creative city-region that is forward looking, enterprising and adaptive and cares for its people and environment.

The community-led 30-year vision, *Greater Geelong: A Clever and Creative Future*, was developed in 2016 following a considerable deliberative engagement process which captured the voices of over 16,000 community members.

Our Purpose

Working together for a thriving community

Our Values

Respect and encourage each other

Embrace new ideas and better ways to work

Create a healthy and safe environment for all

Make people the centre of our business

2. SERVICES AND SERVICE PERFORMANCE INDICATORS

This section provides a description of the services and initiatives to be funded in the Budget for the 2022–23 year and how these will contribute to achieving the strategic directions outlined in the *Our Community Plan 2021–25*. It also describes several initiatives and service performance outcome indicators for key areas of Council's operations. Council is required by legislation to identify major initiatives, other initiatives and service performance outcome indicators in the Budget. For transparency and accountability, progress against major initiatives and service performance outcome indicators will be reported as part of Council's Annual Report.

2.1 Strategic Directions

Our Community Plan 2021–25 is the key plan of the Greater Geelong City Council. It tells our community what our Councillors are aiming to achieve during their four-year term.

All newly elected councils in Victoria are required to develop a council plan and municipal public health and wellbeing plan following council elections. In 2021, we incorporated our municipal public health and wellbeing plan into our council plan.

We've done this because the health and wellbeing of our community is central to everything we do – whether it's supporting economic growth in our region, creating new opportunities for social connection or putting in place safeguards to encourage sustainable development.

The plan will guide decisions about policy, programs, services, resources and performance, to ensure the social, economic and environmental sustainability of our region. While the plan is for four years, it will be supported by an annual action plan and budget.

The four strategic directions we've chosen to guide us are as follows:

- Healthy, caring and inclusive community
- Sustainable growth and environment
- Strong local economy
- High-performing Council and organisation.

The five health and wellbeing priorities are:

- Tackling climate change and its impact on health
- Increasing healthy eating
- Increasing active living
- Demonstrating and promoting gender equity practices
- Improving mental wellbeing and social connection.

2.2 Strategic Direction 1: Healthy, caring, and inclusive community

A healthy community is one where everyone has the opportunity to experience their best possible health and wellbeing.

As our health and engagement data shows, there are some pressing issues impacting the health and wellbeing of our local community, including mental health issues and the impacts of climate change.

We recognise community wellbeing and social equity as a key priority in our *Sustainability Framework 2020*. This plan emphasises the importance of supporting our community to adopt sustainable practices for health now and in the future.

We cannot address these significant and complex challenges alone because it requires a whole-of-community approach to create a lasting impact that will benefit everyone equally.

Working alongside other stakeholders and community groups, our role is to deliver liveable and accessible places, promote active and healthy lifestyles at every stage of life, deliver services and programs more equitably and support people to stay connected with others in their local community. We also need to create an environment where everyone feels welcome and valued for their unique contribution – regardless of age, ability, gender, cultural background, geographic location or income status.

The four-year priorities we will focus on to help achieve our desired outcomes are:

- Help our community, recreation groups and volunteers to prosper and grow*
- Deliver health and community initiatives that are culturally sensitive and accessible across all life stages*
- Foster and embrace community connectedness*
- Demonstrate and promote gender equity practices*
- Foster an inclusive community culture*
- Facilitate social and affordable housing in Greater Geelong*
- Provide access to places, spaces and services where and when people need them the most*
- Strengthen relationships and partnerships with the Aboriginal and Torres Strait Islander communities in Greater Geelong*
- Support the City's cultural and creative life, history and heritage*
- Provide facilities that foster and facilitate positive health and wellbeing outcomes*
- Respond to the findings of the Royal Commissions into aged care and mental health*

Services

Service area	Description of services provided		2020-21 Actual $'000	2021-22 Forecast $'000	2022-23 Budget $'000
Community Care	Provides a range of home care services to older people which meet and support both client's and their carer's needs, based on referral information received, assist older people to retain or regain skills that enable them to continue to live independently in their community, align provision of these services with program funding and guidelines.	*Inc*	19,188	25,681	21,781
		Exp	20,223	22,887	22,550
		Surplus / (deficit)	(1,035)	2,794	(769)

* Supports health and wellbeing priorities

Service area	Description of services provided		2020-21 Actual $'000	2021-22 Forecast $'000	2022-23 Budget $'000
Connected Communities	Works closely with young people, older people, people with a disability, community groups, sporting clubs and volunteers to enhance connection and participation in community life and to improve access to programs, services and facilities.	*Inc*	1,082	1,360	1,508
		Exp	5,463	5,793	6,562
		Surplus / (deficit)	(4,381)	(4,434)	(5,054)
Family Services	Responsible for planning, developing and direct service delivery of services to families with young children including maternal and child health services, contract management of the public immunisation service, early childhood education and care services, supported playgroups and parenting programs.	*Inc*	24,783	26,715	26,504
		Exp	28,575	30,810	31,901
		Surplus / (deficit)	(3,792)	(4,095)	(5,397)
Healthy Communities	Creating opportunities to improve social and health equity by working with our communities and leading a whole of organisation approach.	*Inc*	77	58	33
		Exp	2,586	3,112	2,797
		Surplus / (deficit)	(2,510)	(3,055)	(2,763)
Leisure & Recreation Services	Provides facilities and centres that offer a diverse range of opportunities to the community for sporting, recreational, educational, wellness and social opportunities.	*Inc*	7,988	9,460	17,531
		Exp	18,246	21,446	26,835
		Surplus / (deficit)	(10,258)	(11,986)	(9,305)
Social Planning & Investment	Responsible for providing a policy and planning capability, combined with good stakeholder and community engagement skills, to ensure an integrated approach to the delivery of social infrastructure across the City.	*Inc*	37	17	17
		Exp	2,279	3,236	3,205
		Surplus / (deficit)	(2,242)	(3,219)	(3,188)
Health & Local Laws	Responsible for implementing protection and prevention programs that provide for a healthy, safe and harmonious environment for our community.	*Inc*	8,941	12,517	18,026
		Exp	10,995	13,381	15,191
		Surplus / (deficit)	(2,054)	(863)	2,835
Arts & Culture	Arts, culture and heritage are integral to Geelong's identity and the City's sustainability. Our service contributes to the quality of life of all residents by celebrating diversity, improving cross cultural understanding and building social cohesion.	*Inc*	467	398	1,156
		Exp	17,334	18,792	18,912
		Surplus / (deficit)	(16,867)	(18,394)	(17,755)
Emergency Management	Responsible for ensuring the City, our staff and the multi-agency Municipal Emergency Management Planning Committee and its sub-committees continue to mitigate risks continues to plan for, respond to, and recover from an emergency event by planning for the three 'phases' of an emergency.	*Inc*	591	656	413
		Exp	3,358	2,574	1,146
		Surplus / (deficit)	(2,767)	(1,918)	(734)

Major Initiatives

1) Northern Aquatic and Community Hub (Northern ARC)
2) North Bellarine Aquatic Centre
3) Rippleside Playground

Other Initiatives

4) Community Facility Infrastructure Grants
5) Arena Roof Replacement
6) Library, community and learning hubs including: Armstrong Creek Town Centre Library and Learning Hub, Barwon Heads Arts and Community Hub, Chilwell Library, Jetty Road Children's and Community Hub, Lara Early Years Library and Community Hub
7) Playground Development Program
8) Public Art Strategy project delivery
9) Social housing implementation
10) Sport and recreation facility upgrades including: Anakie Football / Netball Club, Corio Football / Cricket Club, Landy Field, Lara Recreation Reserve Master Plan, Portarlington Recreation Reserve Master Plan, Newcomb and District Cricket Club and Newcomb Netball Club, Barwon Heads Bowling Club, St Leonards Cricket Club, Waurn Ponds Playground, Skate Park and BMX Track

Service Performance Outcome Indicators

Service	Indicator	Performance Measure	Computation
Animal Management	Health and safety	Animal management prosecutions	[Number of successful animal management prosecutions / Total number of animal management prosecutions] x 100
Aquatic Facilities	Utilisation	Utilisation of aquatic facilities	[Number of visits to aquatic facilities / Population]
Food safety	Health and safety	Critical and major non-compliance outcome notifications	[Number of critical non-compliance outcome notifications and major non-compliance notifications about a food premises followed up / Number of critical non-compliance outcome notifications and major non-compliance notifications about a food premises] x100
Libraries	Participation	Active library borrowers in municipality	[The sum of the number of active library borrowers in the last three financial years / The sum of the population in the last three financial years] x100
Maternal and Child Health	Participation	Participation in the MCH service	[Number of children who attend the MCH service at least once (in the year) / Number of children enrolled in the MCH service] x100

2.3 Strategic Direction 2: Sustainable growth and environment

Protecting our environment is a key priority of our *Sustainability Framework 2020* and we are committed to achieving zero-emissions, using the planning framework to influence sustainable growth in the built environment, increasing green spaces, supporting biodiversity and leading our community to mitigate the impacts of climate change.

With global pressures to consider, such as climate change and waste, and significant flora and fauna in our region in need of protection, it's clear that the stakes couldn't be higher. It is therefore vital that we respond by creating high-amenity neighbourhoods that are well-connected, liveable and sustainable.

The four-year priorities we will focus on to help achieve our desired outcomes are:

- Meet the housing needs of our future community*
- Meet existing and future transport needs*
- Create engaging places and spaces*
- Deliver best practice Environmentally Sustainable Design principles and vibrant neighbourhoods
- Achieve carbon neutral in all City-managed operations by 2025 and manage our climate change risks*
- Support out community and region to reduce emissions and build resilience to climate change*
- Reduce the impact of waste*
- Support greater indigenous biodiversity*

Services

Service area	Description of services provided		2020-21 Actual $'000	2021-22 Forecast $'000	2022-23 Budget $'000
City Development	Responsible for reviewing, amending and implementing the provisions of the Greater Geelong Planning Scheme, assessing and determining Planning Permits and undertaking building compliance under the Building Act 1993.	*Inc*	9,527	6,587	6,923
		Exp	13,890	10,062	11,574
		Surplus/ (deficit)	(4,364)	(3,475)	(4,650)
Planning & Growth	Responsible for providing land use planning and urban design guidance for the City to ensure that we can meet the housing, community and infrastructure needs of the growing city in a sustainable way.	*Inc*	1,122	828	62
		Exp	3,520	3,348	3,877
		Surplus/ (deficit)	(2,399)	(2,520)	(3,815)
Urban Design & Heritage	Responsible for providing urban design and heritage guidance on urban development, renewal and growth and to help deliver across a range of social, environmental and economic policies.	*Inc*	-	-	
		Exp	1,023	1,483	2,060
		Surplus/ (deficit)	(1,023)	(1,483)	(2,060)
Central Geelong & Waterfront	Responsible for the planning, design, activation, curation and management of public spaces within Central Geelong and the Waterfront precincts.	*Inc*	1,235	143	291
		Exp	4,360	4,624	5,043
		Surplus/ (deficit)	(3,125)	(4,481)	(4,752)

* Supports health and wellbeing priorities

Service area	Description of services provided		2020-21 Actual $'000	2021-22 Forecast $'000	2022-23 Budget $'000
City Works	Responsible for the maintenance of Council's civil infrastructure assets including construction and maintaining the City's local road reserves to safely connect our growing community.	*Inc*	535	446	676
		Exp	12,293	12,806	15,902
		Surplus/ (deficit)	(11,758)	(12,360)	(15,226)
Engineering Services	Responsible for management of engineering infrastructure assets, management of roads and drains, transport, parking and land development.	*Inc*	5,951	5,537	6,367
		Exp	19,947	17,478	18,860
		Surplus/ (deficit)	(13,996)	(11,940)	(12,494)
Environment & Waste Services	Responsible for the delivery of environment, sustainability and waste programs including development and implementation of corporate strategies and policies for Council. Note: cost of collections is funded through the waste charge in general rates	*Inc*	12,190	13,927	14,546
		Exp	49,910	56,233	65,977
		Surplus/ (deficit)	(37,720)	(42,306)	(51,431)
Parks & Gardens	Responsible for maintenance of a diverse range of open space and horticultural assets that provide active and passive recreation opportunities for the community.	*Inc*	270	373	196
		Exp	22,185	23,460	24,961
		Surplus/ (deficit)	(21,916)	(23,087)	(24,765)
Capital Projects	Responsible for the project management centre of excellence within Council delivering key community assets through the construction of new and renovation of existing buildings and infrastructure.	*Inc*	12	12	71
		Exp	1,992	1,360	1,445
		Surplus/ (deficit)	(1,980)	(1,348)	(1,374)

Major Initiatives

1) Sparrovale Wetlands project implementation
2) Integrated Transport Plan
3) LED Street Lighting and Smart Control Technology
4) Northern Aquatic Centre and Community Hub electricity to gas conversion

Other Initiatives

5) Coastal and Marine Management Plan
6) Environment reserves capital improvements
7) Footpath, road and drainage renewal
8) Lara Golf Club Water Sustainability and New Irrigation System Scoping Study
9) LED Street Lighting and Smart Control Technology
10) Mount Brandon Masterplan
11) Open space and recreation renewal
12) Osborne House remedial works
13) Province Estate Highton – Wandana Gully landscaping and water treatment
14) Shared Trails Masterplan implementation of linkages
15) Traffic management improvements
16) Urban Design Framework implementation including Highton shopping strip and Pakington Street
17) Waterfront renewal

Service Performance Outcome Indicators

Service	Indicator	Performance Measure	Computation
Roads	Satisfaction	Satisfaction with sealed local roads	[Community satisfaction rating out of 100 with how council has performed on the condition of sealed local roads]
Waste collection	Waste diversion	Kerbside collection waste diverted from landfill	[Weight of recyclables and green organics collected from kerbside bins / Weight of garbage, recyclables and green organics collected from kerbside bins] x100

2.4 Strategic Direction 3: Strong local economy

Our economy is changing to service Geelong's growing population and meet the needs of emerging industries.

To stay competitive in a globalised economic environment, we must collaborate with stakeholders to market Greater Geelong's competitive strengths, support local business and advocate for the infrastructure and services we need to attract investment and stimulate economic growth.

To secure Geelong's economic future, we must support business and industry across:

- existing sectors – health, education, construction, tourism, retail and hospitality
- diversifying industries – advanced manufacturing, technology, research and innovation, transport, warehousing and logistics
- emerging industries – carbon fibre manufacturing, progressive agribusiness, creative and cultural industries, smart technology businesses, cleantech and circular economy businesses.

We will continue to work with a range of partners to leverage and promote our competitive strengths including transport and access, available and affordable land, and natural and cultural assets.

In addition, we will continue to work with our stakeholders to help prepare our workforce for this changing economy and support equal participation in the workforce for all.

The four-year priorities we will focus on to help achieve our desired outcomes are:

- Attract and facilitate public and private investment
- Promote and leverage the competitive strengths and attractiveness of our region, globally, nationally and locally
- Support entrepreneurs, start-ups, innovation, research and digital connectivity*
- Attract businesses with a carbon neutral and circular economy focus
- Support local business resilience and recovery from the impacts of the COVID-19 pandemic*
- Attract, retain and enable participation in the workforce to meet industry needs*
- Address high levels of unemployment in targeted areas of our region*
- Promote our region as a trial location for innovation and new technologies

Services

Service area	Description of services provided		2020-21 Actual $'000	2021-22 Forecast $'000	2022-23 Budget $'000
Economic Development	Supporting an environment that is attractive and conducive to business and investment leading to job creation for the community.	*Inc*	1,096	123	44
		Exp	2,650	2,149	2,502
		Surplus/ (deficit)	(1,554)	(2,027)	(2,458)
Events	Providing both a regulatory and a discretionary role in the support of events to be staged in the Geelong region.	*Inc*	51	1,360	10
		Exp	2,360	1,051	3,290
		Surplus/ (deficit)	(2,309)	309	(3,280)

* Supports health and wellbeing

Service area	Description of services provided		2020-21 Actual $'000	2021-22 Forecast $'000	2022-23 Budget $'000
Smart City	Responsible for supporting the organisation to embrace smart technology and harness data to make better-informed decisions, to be innovative and to put people at the centre of decision-making.	*Inc*	-	-	-
		Exp	1,154	1,236	1,523
		Surplus/ (deficit)	(1,154)	(1,236)	(1,523)
Tourism	Growing and supporting the visitor economy through leadership, promotion and development.	*Inc*	131	213	214
		Exp	2,555	2,332	2,519
		Surplus/ (deficit)	(2,424)	(2,119)	(2,305)

Major Initiatives

1) Public Wi-Fi and Enhanced Broadband Geelong pilot

Other Initiatives

2) 2P Parking, 1 Hour Free
3) Revitalising Central Geelong City Deal Green Spine Block 1

2.5 Strategic Direction 4: High-performing Council and organisation

Under the leadership of Council, we are duty-bound to make decisions that are evidence-based, financially responsible and reflect the needs of the community and stakeholders we serve. In a rapidly changing environment, this can be a balancing act.

Advancing technologies, environmental issues, social inequity, rapid growth, organisational change, and ageing assets all place pressure on our existing resources. We must adapt to these challenges by making strategic decisions in alignment with the four-year organisational priorities of this strategic direction, if we are to continue delivering services, programs, and infrastructure to our communities in a way that is equitable and valuable.

Responsible and transparent business is the third key priority area identified in our *Sustainability Framework 2020*, and we are working hard to position the organisation to better achieve our sustainability objectives.

The four-year priorities we will focus on to help achieve our desired outcomes are:

- Enable a customer-focused approach that delivers efficient and responsive service
- Communicate and engage effectively with our community to understand their needs and advocate on their behalf*
- Foster excellence and equity in planning for our growing region
- Continue to strengthen our workforce capabilities and culture*
- Create a more efficient and effective organisation
- Develop a digital core of brilliant basic technology that supports better ways of working
- Ensure that our employees are safe at work*
- Focus on economic, social, and environmental sustainability

Services

Service area	Description of services provided		2020-21 Actual $'000	2021-22 Forecast $'000	2022-23 Budget $'000
Strategy, People and Performance	Responsible for promoting and empower excellence in people so that our organisation can perform at its very best Also for ensuring the long-term vision is brought to life and cascades business planning throughout the organisation. Development and reporting of key organisation performance metrics	*Inc*	15	4	-
		Exp	11,132	11,421	13,829
		Surplus/ (deficit)	(11,118)	(11,417)	(13,829)
Corporate & Customer Services	Business Improvement, Digital information services, financial services, integrity and risk, legal service, customer services and property, procurement and assets.	*Inc*	4,310	4,358	4,404
		Exp	40,793	45,217	49,011
		Surplus/ (deficit)	(36,483)	(40,859)	(44,606)
Corporate Affairs	Responsible for delivering corporate external communication, marketing services, community engagement and government relations and advocacy for the organisation to effectively communicate the Council Plan and priorities.	*Inc*	3	55	10
		Exp	2,582	2,794	3,482
		Surplus/ (deficit)	(2,579)	(2,738)	(3,472)
Governance	Responsible for having appropriate processes and systems necessary to provide for good governance and ensured members of the public can access, understand and participate in our local government processes.	*Inc*	11	2	3
		Exp	2,874	2,861	3,459
		Surplus/ (deficit)	(2,863)	(2,859)	(3,456)

* Supports health and wellbeing priorities

Major Initiatives

1) Cyber security

Other Initiatives

2) Light fleet replacement core program
3) Sustainability Framework implementation
4) Volunteers – internal (will need better description

Service Performance Outcome Indicators

Service	Indicator	Performance Measure	Computation
Governance	Satisfaction	Satisfaction with council decisions	[Community satisfaction rating out of 100 with the performance of council in making decisions in the interest of the community]
Statutory planning	Decision making	Council planning decisions upheld at VCAT	[Number of VCAT decisions that did not set aside council's decision in relation to a planning application / Number of VCAT decisions in relation to planning applications] x100

3. FINANCIAL STATEMENTS

This section presents information in regard to the Financial Statements and Statement of Human Resources. The budget information for the year 2022-23 has been supplemented with projections to 2025-26.

This section includes the following financial statements prepared in accordance with the *Local Government Act 2020* and the *Local Government (Planning and Reporting) Regulations 2020*.

Comprehensive Income Statement
Balance Sheet
Statement of Changes in Equity
Statement of Cash Flows
Statement of Capital Works
Statement of Human Resources

Comprehensive Income Statement

For the four years ending 30 June 2026

	Notes	Forecast 2021-22 $'000	Budget 2022-23 $'000	2023-24 $'000	2024-25 $'000	Projections 2025-26 $'000
Income						
Rates and charges	4.1.1	269,836	**283,775**	300,863	316,634	332,938
Statutory fees and fines	4.1.2	14,693	**15,884**	16,202	16,526	16,856
User fees	4.1.3	46,429	**61,474**	64,140	65,583	67,059
Grants - Operating	4.1.4	75,365	**64,921**	66,032	67,517	69,036
Grants - Capital	4.1.4	19,422	**27,846**	9,690	5,190	3,277
Contributions - monetary	4.1.5	33,106	**51,502**	34,551	38,060	27,090
Contributions - non-monetary	4.1.5	80,000	**90,000**	90,000	90,000	90,000
Net gain/(loss) on disposal of property, infrastructure, plant and equipment		(1,296)	**15,458**	10,136	(2,204)	(2,209)
Fair value adjustments for investment property		-	**-**	-	-	-
Share of net profits/(losses) of associates and joint ventures		-	**-**	-	-	-
Other income	4.1.6	4,923	**4,071**	5,345	5,904	5,952
Total income		542,479	**614,932**	596,959	603,211	610,000
Expenses						
Employee costs	4.1.7	175,285	**189,207**	195,407	203,958	212,674
Materials and services	4.1.8	120,605	**127,451**	140,564	144,597	151,430
Depreciation	4.1.9	72,021	**76,360**	81,416	86,816	92,697
Amortisation - intangible assets	4.1.10	387	**387**	387	387	387
Amortisation - right of use assets	4.1.11	2,700	**385**	342	281	88
Bad and doubtful debts		(1,184)	**1,038**	1,060	1,060	1,060
Borrowing costs		2,916	**3,091**	3,574	3,893	3,904
Finance Costs - leases		57	**27**	21	11	5
Other expenses	4.1.12	29,795	**32,103**	28,571	29,888	26,356
Total expenses		402,581	**430,048**	451,344	470,892	488,601
Surplus/(deficit) for the year		139,898	**184,883**	145,615	132,319	121,399
Other comprehensive income						
Items that will not be reclassified to surplus or deficit in future periods						
Net asset revaluation increment /(decrement)		-	**-**	-	-	-
Share of other comprehensive income of associates and joint ventures		-	**-**	-	-	-
Items that may be reclassified to surplus or deficit in future periods (detail as appropriate)		-	**-**	-	-	-
Total comprehensive result		139,898	**184,883**	145,615	132,319	121,399

Balance Sheet

For the four years ending 30 June 2026

	Notes	Forecast 2021-22 $'000	Budget 2022-23 $'000	2023-24 $'000	2024-25 $'000	Projections 2025-26 $'000
Assets						
Current assets						
Cash and cash equivalents		140,810	**199,179**	198,563	191,197	176,392
Trade and other receivables		18,117	**18,417**	18,717	19,017	19,317
Other financial assets		1,977	**1,977**	1,977	1,977	1,977
Inventories		772	**857**	879	898	919
Non-current assets classified as held for sale		-	**-**	-	-	-
Other assets		-	**-**	-	-	-
Total current assets		161,677	**220,430**	220,135	213,089	198,605
Non-current assets						
Trade and other receivables		9,918	**10,019**	10,224	10,432	10,645
Other financial assets		-	**-**	-	-	-
Investments in associates, joint arrangement and subsidiaries		-	**-**	-	-	-
Property, infrastructure, plant & equipment	4.2.1	3,323,379	**3,495,483**	3,647,524	3,780,817	3,911,208
Right-of-use assets	4.2.4	774	**898**	555	256	168
Investment property		9,327	**9,327**	9,327	9,327	9,327
Intangible assets		-	**-**	-	-	-
Total non-current assets		3,343,399	**3,515,728**	3,667,630	3,800,833	3,931,349
Total assets		3,505,075	**3,736,158**	3,887,765	4,013,922	4,129,954
Liabilities						
Current liabilities						
Trade and other payables		46,812	**33,360**	34,857	35,806	36,494
Trust funds and deposits		10,000	**10,000**	10,000	10,000	10,000
Unearned income/revenue		-	**-**	-	-	-
Provisions		35,619	**38,438**	39,694	41,426	43,190
Interest-bearing liabilities	4.2.3	14,269	**20,073**	21,713	29,661	21,369
Lease liabilities	4.2.4	437	**361**	304	101	104
Total current liabilities		107,137	**102,232**	106,568	116,993	111,158
Non-current liabilities						
Provisions		19,271	**19,542**	13,385	9,525	7,168
Interest-bearing liabilities	4.2.3	126,382	**177,577**	185,697	173,070	176,000
Lease liabilities	4.2.4	905	**544**	237	137	33
Total non-current liabilities		146,558	**197,662**	199,320	182,732	183,201
Total liabilities		253,696	**299,895**	305,887	299,725	294,358
Net assets		3,251,380	**3,436,263**	3,581,878	3,714,197	3,835,595
Equity						
Accumulated surplus		1,789,176	**1,951,618**	2,107,701	2,248,635	2,367,668
Reserves		1,462,204	**1,484,645**	1,474,176	1,465,562	1,467,927
Total equity		3,251,380	**3,436,263**	3,581,878	3,714,197	3,835,595

Statement of Changes in Equity

For the four years ending 30 June 2026

	Notes	Total $'000	Accumulated Surplus $'000	Revaluation Reserve $'000	Other Reserves $'000
2022 Forecast Actual					
Balance at beginning of the financial year		3,111,481	1,652,274	1,396,297	62,910
Impact of adoption of new accounting standards		-	-	-	-
Adjusted opening balance		3,111,481	1,652,274	1,396,298	62,910
Surplus/(deficit) for the year		139,898	139,898	-	-
Net asset revaluation increment/(decrement)		-		-	-
Transfers to other reserves		-	(49,426)	-	49,426
Transfers from other reserves		-	46,429	-	(46,429)
Balance at end of the financial year		**3,251,380**	**1,789,176**	**1,396,297**	**65,908**
2023 Budget					
Balance at beginning of the financial year		3,251,380	1,789,176	1,396,297	65,908
Surplus/(deficit) for the year		184,883	184,883	-	-
Net asset revaluation increment/(decrement)		-	-	-	-
Transfers to other reserves	4.3.1	-	(78,944)	-	78,944
Transfers from other reserves	4.3.1	-	56,503	-	(56,503)
Balance at end of the financial year	4.3.2	**3,436,263**	**1,951,618**	**1,396,297**	**88,349**
2024					
Balance at beginning of the financial year		3,436,263	1,951,618	1,396,297	88,349
Surplus/(deficit) for the year		145,615	145,615	-	-
Net asset revaluation increment/(decrement)		-	-	-	-
Transfers to other reserves		-	(57,585)	-	57,585
Transfers from other reserves		-	68,054	-	(68,054)
Balance at end of the financial year		**3,581,878**	**2,107,701**	**1,396,297**	**77,880**
2025					
Balance at beginning of the financial year		3,581,878	2,107,701	1,396,297	77,880
Surplus/(deficit) for the year		132,319	132,319	-	-
Net asset revaluation increment/(decrement)		-	-	-	-
Transfers to other reserves		-	(61,604)	-	61,604
Transfers from other reserves		-	70,219	-	(70,219)
Balance at end of the financial year		**3,714,197**	**2,248,635**	**1,396,297**	**69,265**
2026					
Balance at beginning of the financial year		3,714,197	2,248,634	1,396,297	69,265
Surplus/(deficit) for the year		121,399	121,399	-	-
Net asset revaluation increment/(decrement)		-	-	-	-
Transfers to other reserves		-	(57,505)	-	57,505
Transfers from other reserves		-	55,140	-	(55,140)
Balance at end of the financial year		**3,835,595**	**2,367,668**	**1,396,297**	**71,630**

Statement of Cash Flows

For the four years ending 30 June 2026

	Notes	Forecast 2021-22 $'000	Budget 2022-23 $'000	2023-24 $'000	2024-25 $'000	Projections 2025-26 $'000
		Inflows (Outflows)	**Inflows (Outflows)**	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)
Cash flows from operating activities						
Rates and charges		269,836	**281,407**	300,637	316,408	332,727
Statutory fees and fines		14,693	**15,884**	16,202	16,526	16,856
User fees		46,429	**58,549**	64,045	65,489	66,950
Grants - operating		75,365	**64,921**	66,032	67,517	69,036
Grants - capital		19,422	**27,846**	9,689	5,190	3,276
Contributions - monetary		33,106	**51,502**	34,551	38,105	27,090
Interest received		459	**336**	1,516	1,989	1,949
Dividends received		-	**-**	-	-	-
Trust funds and deposits taken		-	**-**	-	-	-
Other receipts		4,465	**3,736**	3,829	3,916	4,004
Net GST refund / payment		19,000	**19,000**	19,000	19,000	19,000
Employee costs		(181,560)	**(189,666)**	(195,895)	(203,966)	(212,688)
Materials and services		(113,238)	**(136,495)**	(134,986)	(139,779)	(144,805)
Short-term, low value and variable lease payments		-	**-**	-	-	-
Trust funds and deposits repaid		-	**-**	-	-	-
Other payments		(43,001)	**(48,305)**	(50,713)	(51,818)	(52,979)
Net cash provided by/(used in) operating activities	**4.4.1**	**144,977**	**148,714**	133,907	138,533	130,617
Cash flows from investing activities						
Payments for property, infrastructure, plant and equipment		(182,758)	**(191,088)**	(168,793)	(141,585)	(140,550)
Proceeds from sale of property, infrastructure, plant and equipment		17,398	**47,256**	28,466	4,577	4,502
Payments for investments		-	**-**	-	-	-
Proceeds from sale of investments		-	**-**	-	-	-
Loan and advances made		-	**-**	-	-	-
Payments of loans and advances		-	**-**	-	-	-
Net cash provided by/ (used in) investing activities	4.4.2	(165,360)	**(143,832)**	(140,327)	(137,009)	(136,048)
Cash flows from financing activities						
Finance costs		(2,916)	**(3,091)**	(3,574)	(3,893)	(3,904)
Proceeds from borrowings		34,000	**71,268**	29,833	17,034	24,299
Repayment of borrowings		(10,975)	**(14,269)**	(20,073)	(21,713)	(29,661)
Interest paid - lease liability		(57)	**(27)**	(21)	(11)	(5)
Repayment of lease liabilities		(2,864)	**(395)**	(361)	(306)	(101)
Net cash provided by/(used in) financing activities	4.4.3	17,189	**53,487**	5,803	(8,890)	(9,372)
Net increase/(decrease) in cash & cash equivalents		(3,195)	**58,369**	(617)	(7,366)	(14,804)
Cash and cash equivalents at the beginning of the financial year		144,005	**140,810**	199,179	198,563	191,197
Cash and cash equivalents at the end of the financial year		140,810	**199,179**	198,563	191,197	176,392

Statement of Capital Works

For the four years ending 30 June 2026

	Notes	Forecast 2021-22 $'000	Budget 2022-23 $'000	2023-24 $'000	2024-25 $'000	Projections 2025-26 $'000
Property						
Land		17,222	**4,380**	14,550	9,802	18,866
Buildings		83,595	**94,313**	51,104	36,522	31,364
Heritage buildings		300	**2,200**	3,000	3,000	-
Total property		101,116	**100,893**	68,654	49,324	50,230
Plant and equipment						
Fleet		7,761	**5,110**	5,212	5,316	5,423
Minor plant and equipment		115	**118**	120	122	125
Arts & Culture		195	**199**	253	307	313
Computers and telecommunications		3,354	**2,990**	3,217	2,354	2,401
Total plant and equipment		11,425	**8,417**	8,802	8,100	8,262
Infrastructure						
Roads		21,194	**25,651**	30,812	27,432	27,957
Roadside infrastructure & furniture		8,493	**8,693**	4,728	377	1,014
Bridges		631	**1,140**	829	1,038	1,059
Paths		5,325	**10,328**	9,615	10,437	7,819
Drainage		4,706	**5,710**	9,027	8,278	8,145
Kerb and Channel		2,425	**3,137**	2,435	2,483	2,533
Parks, open space and leisure		19,575	**30,702**	12,585	20,040	18,289
Waste management		1,152	**1,538**	651	664	3,677
Environment and costal structures		839	**945**	1,306	1,317	1,343
Other infrastructure		5,876	**9,409**	9,885	7,659	11,072
Total infrastructure		70,217	**97,252**	81,873	79,726	82,908
Total capital works expenditure (pre-carryover)		182,759	**206,562**	159,329	137,150	141,400
Carryover from prior year			**25,856**	41,330	31,866	27,430
Carryover to next year			**(41,330)**	(31,866)	(27,430)	(28,280)
Total capital works expenditure	4.5.1	182,759	**191,088**	168,793	141,586	140,550
Represented by:						
New asset expenditure		132,670	**131,425**	106,001	82,995	76,848
Asset renewal expenditure		40,985	**45,595**	49,459	52,310	56,971
Asset upgrade expenditure		9,103	**14,069**	13,332	6,281	6,731
Total capital works expenditure	4.5.1	**182,759**	**191,088**	168,793	141,586	140,550
Funding sources represented by:						
Grants		19,421	**27,846**	9,690	5,190	3,277
Contributions		30,597	**38,590**	29,742	39,910	33,317
Council cash		98,633	**53,385**	99,528	79,451	78,157
Borrowings		34,108	**71,268**	29,833	17,034	25,800
Total capital works expenditure	4.5.1	**182,759**	**191,088**	168,793	141,586	140,550

Statement of Human Resources

For the four years ending 30 June 2026

	Forecast Actual	Budget	Projections		
	2021-22	2022-23	2023-24	2024-25	2025-26
	$'000	$'000	$'000	$'000	$'000
Staff expenditure					
Employee costs - operating	175,285	**189,207**	195,407	203,958	212,674
Employee costs - capital	9,634	**10,191**	9,283	7,728	7,502
Total staff expenditure	184,920	**199,398**	204,690	211,686	220,175
	FTE	**FTE**	FTE	FTE	FTE
Staff numbers					
FTE - operating	1,645.0	**1,743.1**	1,756.3	1,788.5	1,819.4
FTE- capital	82.2	**84.6**	75.2	61.1	57.8
Total staff numbers	1,727.2	**1,827.7**	1,831.5	1,849.5	1,877.2

A summary of human resources expenditure categorised according to the organisational structure of Council is included below:

Department	Budget	Comprises			
		Permanent		Casual	Temporary
	2022-23	Full Time	Part time		
	$'000	$'000	$'000	$'000	$'000
Chief Executive	**5,205**	4,474	383	20	328
Strategy, People and Performance	**12,729**	8,532	1,829	26	2,343
Customer & Corporate Services	**18,992**	12,708	4,155	463	1,665
City Services	**52,970**	44,910	5,281	911	1,868
Community Life	**73,452**	28,510	35,076	6,393	3,474
City Planning and Economy	**24,503**	18,054	4,751	626	1,072
Total permanent staff expenditure	**187,852**	117,190	51,474	8,439	10,749
Supplementary labour and other	**1,355**				
Total operating expenditure	**189,207**				
Capitalised labour costs	**10,191**				
Total expenditure	**199,398**				

A summary of the number of full time equivalent (FTE) Council staff in relation to the above expenditure is included below:

Department	Budget	Comprises			
		Permanent		Casual	Temporary
	2022-23	Full Time	Part time		
Chief Executive	**35**	30	3	0	2
Strategy, People and Performance	**84**	56	12	0	16
Customer & Corporate Services	**155**	103	34	5	13
City Services	**518**	442	52	10	14
Community Life	**740**	291	358	61	31
City Planning and Economy	**212**	156	41	7	8
Total permanent staff FTE	**1,743.1**	1,077	499	82	85
Capitalised labour FTE	**84.6**				
Total permanent FTE	**1,827.7**				
Supplementary labour and other	**12.3**				
Total staff	**1,840.0**				

Summary of Planned Human Resources Expenditure

For the four years ended 30 June 2026

Total $'000	2022-23 $'000	2023-24 $'000	2024-25 $'000	2025-26 $'000
Chief Executive				
Permanent - Full time	4,474	4,621	4,823	5,029
Female	*3,351*	*3,461*	*3,613*	*3,767*
Male	*1,123*	*1,160*	*1,210*	*1,262*
Permanent - Part time	383	396	413	431
Female	*383*	*396*	*413*	*431*
Male	*0*	*0*	*0*	*0*
Total Chief Executive	**4,857**	5,016	5,236	5,460
Strategy, People and Performance				
Permanent - Full time	8,532	8,812	9,197	9,591
Female	*6,052*	*6,251*	*6,524*	*6,803*
Male	*2,480*	*2,561*	*2,673*	*2,787*
Permanent - Part time	1,829	1,889	1,971	2,056
Female	*1,829*	*1,889*	*1,971*	*2,056*
Male	*0*	*0*	*0*	*0*
Total Strategy, People and Performance	**10,361**	10,701	11,169	11,646
Customer and Corporate Services				
Permanent - Full time	12,708	13,125	13,699	14,285
Female	*5,635*	*5,820*	*6,075*	*6,334*
Male	*7,073*	*7,305*	*7,624*	*7,950*
Permanent - Part time	4,155	4,291	4,479	4,670
Female	*3,675*	*3,795*	*3,961*	*4,130*
Male	*480*	*496*	*518*	*540*
Total Customer and Corporate Services	**16,863**	17,416	18,178	18,955
City Services				
Permanent - Full time	44,910	46,382	48,412	50,480
Female	*8,166*	*8,433*	*8,802*	*9,179*
Male	*36,745*	*37,949*	*39,609*	*41,302*
Permanent - Part time	5,281	5,454	5,693	5,936
Female	*3,496*	*3,610*	*3,768*	*3,930*
Male	*1,785*	*1,844*	*1,924*	*2,007*
Total City Services	**50,191**	51,836	54,105	56,417
Community Life				
Permanent - Full time	28,510	29,444	30,733	32,046
Female	*22,593*	*23,334*	*24,355*	*25,395*
Male	*5,917*	*6,111*	*6,378*	*6,651*
Permanent - Part time	35,076	36,225	37,810	39,426
Female	*31,876*	*32,921*	*34,362*	*35,830*
Male	*3,199*	*3,304*	*3,449*	*3,596*
Total Community Life	**63,586**	65,669	68,543	71,472
City Planning and Economy				
Permanent - Full time	18,054	18,646	19,462	20,294
Female	*8,457*	*8,735*	*9,117*	*9,506*
Male	*9,597*	*9,912*	*10,345*	*10,787*
Permanent - Part time	4,751	4,906	5,121	5,340
Female	*4,329*	*4,471*	*4,667*	*4,866*
Male	*421*	*435*	*454*	*474*
Total City Planning and Economy	**22,805**	23,552	24,583	25,633
Casuals, temporary and other expenditure	20,543	21,216	22,145	23,091
Capitalised labour costs	10,191	9,283	7,728	7,502
Total staff expenditure	**199,398**	204,690	211,686	220,175

Total FTE	2022-23 FTE	2023-24 FTE	2024-25 FTE	2025-26 FTE
Chief Executive				
Permanent - Full time	29.9	30.2	30.7	31.2
Female	*22.4*	*22.6*	*23.0*	*23.4*
Male	*7.5*	*7.6*	*7.7*	*7.8*
Permanent - Part time	2.6	2.6	2.6	2.7
Female	*2.6*	*2.6*	*2.6*	*2.7*
Male	*0.0*	*0.0*	*0.0*	*0.0*
Total Chief Executive	**32.5**	32.8	33.3	33.9
Strategy, People and Performance				
Permanent - Full time	55.6	56.0	57.0	58.0
Female	*39.4*	*39.7*	*40.5*	*41.2*
Male	*16.2*	*16.3*	*16.6*	*16.9*
Permanent - Part time	11.9	12.0	12.2	12.4
Female	*11.9*	*12.0*	*12.2*	*12.4*
Male	*0.0*	*0.0*	*0.0*	*0.0*
Total Strategy, People and Performance	**67.5**	68.0	69.3	70.5
Customer and Corporate Services				
Permanent - Full time	103.2	104.0	105.9	107.8
Female	*45.8*	*46.1*	*47.0*	*47.8*
Male	*57.5*	*57.9*	*59.0*	*60.0*
Permanent - Part time	33.8	34.0	34.6	35.2
Female	*29.9*	*30.1*	*30.6*	*31.2*
Male	*3.9*	*3.9*	*4.0*	*4.1*
Total Customer and Corporate Services	**137.0**	138.0	140.6	143.0
City Services				
Permanent - Full time	441.8	445.1	453.2	461.1
Female	*80.3*	*80.9*	*82.4*	*83.8*
Male	*361.4*	*364.2*	*370.8*	*377.3*
Permanent - Part time	51.9	52.3	53.3	54.2
Female	*34.4*	*34.6*	*35.3*	*35.9*
Male	*17.6*	*17.7*	*18.0*	*18.3*
Total City Services	**493.7**	497.4	506.5	515.3
Community Life				
Permanent - Full time	290.7	292.9	298.3	303.4
Female	*230.4*	*232.1*	*236.4*	*240.5*
Male	*60.3*	*60.8*	*61.9*	*63.0*
Permanent - Part time	357.7	360.4	367.0	373.3
Female	*325.1*	*327.5*	*333.5*	*339.3*
Male	*32.6*	*32.9*	*33.5*	*34.1*
Total Community Life	**648.4**	653.3	665.3	676.8
City Planning and Economy				
Permanent - Full time	155.6	156.8	159.7	162.5
Female	*72.9*	*73.5*	*74.8*	*76.1*
Male	*82.7*	*83.4*	*84.9*	*86.4*
Permanent - Part time	41.0	41.3	42.0	42.7
Female	*37.3*	*37.6*	*38.3*	*39.0*
Male	*3.6*	*3.7*	*3.7*	*3.8*
Total City Planning and Economy	196.6	198.1	201.7	205.2
Casuals and temporary staff	179.7	181.1	184.4	187.6
Capitalised labour	84.6	75.2	61.1	57.8
Total staff numbers	**1,840.0**	**1,843.9**	**1,862.2**	**1,890.1**

4. NOTES TO FINANCIAL STATEMENTS

This section presents detailed information on material components of the financial statements. Council needs to assess which components are material, considering the dollar amounts and nature of these components.

4.1 Comprehensive Income Statement

4.1.1 Rates and Charges

Rates and charges are required by the Act and the Regulations to be disclosed in Council's budget.

As per the *Local Government Act 2020* (Act), Council is required to have a Revenue and Rating Plan which is a four year plan for how Council will generate income to deliver the Council Plan, program and services and capital works commitments over a four-year period.

In developing the Budget, rates and charges were identified as an important source of revenue. Planning for future rate increases has therefore been an important component of the financial planning process. The Fair Go Rates System (FGRS) sets out the maximum amount councils may increase rates in a year. For 2022-23 the FGRS cap has been set at 1.75% and is calculated on Council's average general rate charges.

The level of required rates and charges has been considered in this context, with reference to Council's other sources of income and the planned expenditure on services and works to be undertaken for the community. To achieve these objectives while maintaining service levels and a strong capital expenditure program Council has determined that average rates will increase by 1.75% in line with the rate cap.

This will raise total rates and charges for 2022-23 to $283,774,592

4.1.1 (a) The reconciliation of the total rates and charges to the Comprehensive Income Statement is as follows:

	2021-22 Forecast Actual $'000	2022-23 Budget $'000	Change $'000	Change %
General rates*	217,502	**225,846**	8,344	3.84%
Revenue in lieu of rates	73	**73**	-	0.00%
Cultural and recreational rates	245	**232**	(13)	(5.31%)
Supplementary rates and rate adjustments	3,737	**4,000**	263	7.04%
Interest on rates and charges	565	**580**	15	2.65%
Waivers	(29)	**(107)**	(78)	268.97%
Rebates	(559)	**(128)**	431	(77.10%)
Waste management charge	47,365	**52,062**	4,697	9.92%
Service rates and charges	938	**1,217**	279	29.74%
Total rates and charges	269,837	**283,775**	13,938	5.17%

*These items are subject to the rate cap established under the FGRS

Waste Management Charge
The waste collection service charge is calculated based on a fee for service, including direct, indirect and overhead costs. The charge for 2022-23 will increase from $396.35 to $428.85 or 8.2%.

Service rates and charges
A section 162 service charge known as additional bins service was introduced in 2016-17. Households may apply for an additional garbage bin, upsized garbage bin, recycling bin or green waste bin. The charges for 2022-23 are $178.85 for a 140L garbage bin, $129.30 to upgrade to a 240L bin, $94.10 for a recycling bin and $87.45 for a green waste bin.

Special rates and charges
Council has not declared any new special rate and charge schemes for 2022-23.

Waivers
Council declares a waiver under section 171 of the Act for specific qualifying properties.

The waivers include:

Housing support waiver - residential property used for transitional, emergency or crisis housing.

Rates assistance waiver - Qualifying residential and farm properties where the valuation has increased by greater than 50%.

New Corio Estate waiver - New Corio Estate properties where property encumbrances prevent owners from making any demands on Council services now and into the future.

Financial hardship policy - support is available to individuals and businesses in exceptional hardship circumstances determined at the sole discretion of the Chief Executive Officer.

Rebates
Council declares a rebate under section 169 of the Act.

A farm rebate is available for qualifying farmland. The rebate is set at 12.7% and recognises the benefit to the community in encouraging the retention of large lot primary holdings.

4.1.1(b) The rate in the dollar to be levied as general rates under section 158 of the Act for each type or class of land compared with the previous financial year

Type of Class of Land	2021-22 cents/$CIV*	2022-23 cents/$CIV*	Change %
General rate for rateable residential properties	0.00228877	**0.00191167**	(16.48%)
General rate for rateable vacant land	0.00320293	**0.00267705**	(16.42%)
General rate for rateable commercial properties	0.00546839	**0.00488177**	(10.73%)
General rate for rateable The Point residential	0.00228877	**0.00191167**	(16.48%)
General rate for rateable The Point vacant	0.00320293	**0.00267705**	(16.42%)
General rate for rateable The Point commercial	0.00546839	**0.00488177**	(10.73%)
General rate for rateable industrial properties	0.00581831	**0.00488177**	(16.10%)
General rate for rateable mixed use properties	0.00331171	**0.00303177**	(8.45%)
General rate for rateable farm properties	0.00145458	**0.00122044**	(16.10%)
General rate for rateable cultural and recreational properties	0.00178645	**0.00143375**	(16.48%)
General rate for rateable petroleum properties	0.00581831	**0.00488177**	(16.10%)

(* Use CIV or NAV depending on the valuation basis used by the Council)

4.1.1(c) The estimated total amount to be raised by general rates in relation to each type or class of land as compared with the previous financial year.

Type or class of land	2021-22 $'000	2022-23 $'000	$'000	Change %
Residential	154,877	**165,463**	10,586	**6.84%**
Vacant land	10,458	**11,389**	931	**8.90%**
Commercial	33,657	**31,980**	(1,677)	**(4.98%)**
The Point residential	528	**642**	114	**21.59%**
The Point vacant land	143	**155**	12	**8.39%**
The Point commercial land	63	**57**	(6)	**(9.52%)**
Industrial	12,914	**11,959**	(955)	**(7.40%)**
Mixed use	772	**800**	28	**3.63%**
Farm	3,005	**2,781**	(224)	**(7.45%)**
Petroleum	844	**692**	(152)	**(18.01%)**
Total amount to be raised by general rates	217,261	**225,918**	8,657	**3.98%**
Cultural and recreational land*	245	232		

***as per the Cultural and Recreational Lands Act 1963**

4.1.1(d) The number of assessments in relation to each type or class of land, and the total number of assessments, compared with the previous financial year.

Type or class of land	2021-22 $'000	2022-23 $'000	$'000	Change %
Residential	116,172	**118,461**	2,289	**1.97%**
Vacant land	6,879	**7,156**	277	**4.03%**
Commercial	6,142	**6,208**	66	**1.07%**
The Point residential	342	**390**	48	**14.04%**
The Point vacant land	87	**81**	(6)	**(6.90%)**
The Point commercial land	5	**5**	-	**0.00%**
Industrial	2,382	**2,497**	115	**4.83%**
Mixed use	307	**305**	(2)	**(0.65%)**
Farm	942	**939**	(3)	**(0.32%)**
Petroleum	1	**1**	-	**0.00%**
Total number of assessments	133,259	**136,043**	2,784	**2.09%**
Cultural and recreational land*	53	**53**		

***as per the Cultural and Recreational Lands Act 1963**

4.1.1(e) The basis of valuation to be used is the Capital Improved Value (CIV).

4.1.1(f) The estimated total value of each type or class of land, and the estimated total value of land, compared with the previous financial year.

Type or class of land	2021-22 $'000	2022-23 $'000	$'000	Change %
Residential	69,153,855	**86,554,120**	17,400,265	**25.16%**
Vacant land	3,338,932	**4,254,494**	915,562	**27.42%**
Commercial	6,288,435	**6,550,995**	262,560	**4.18%**
The Point residential	260,880	**336,030**	75,150	**28.81%**
The Point vacant land	44,860	**57,830**	12,970	**28.91%**
The Point commercial land	11,552	**11,730**	178	**1.54%**
Industrial	2,276,017	**2,449,675**	173,658	**7.63%**
Mixed use	232,340	**263,945**	31,605	**13.60%**
Farm	2,066,791	**2,278,980**	212,189	**10.27%**
Petroleum	145,100	**141,700**	(3,400)	**(2.34%)**
Total value of land	83,818,762	**102,899,499**	19,080,737	**22.76%**
Cultural and recreational land*	143,759	**161,622**		

***as per the Cultural and Recreational Lands Act 1963**

4.1.1(g) The rate or unit amount to be levied for each type of service rate or charge under Section 162 of the Act compared with the previous financial year.

Type of Charge	Per Rateable Property 2021-22 $	Per Rateable Property 2022-23 $	Change $	Change %
Waste management charge	396.35	**429.65**	33.30	8.4%
Waste management charge applicable multi-sites	151.55	**166.35**	14.80	9.77%

4.1.1(h) The estimated total amount to be raised by each type of service rate or charge, and the estimated total amount to be raised by service rates and charges, compared with the previous financial year.

Type of Charge	2021-22 $	2022-23 $	Change $	Change %
Waste management charge	47,300	**52,000**	4,700	9.94%
Waste management charge applicable multi-sites	65	**62**	3	(4.62%)
Total	**47,365**	**52,062**	4,697	9.92%

4.1.1(i) Fair Go Rates System Compliance

The City of Greater Geelong is required to comply with the State Government's Fair Go Rates System (FGRS). The table below details the budget assumptions consistent with the requirements of the Fair Go Rates System.

	2021-22	2022-23
Total Rates	$214,263,815	$ 225,919,591
Number of rateable properties	$133,259	$136,043
Base Average Rate	$1,607.88	$1,632.03
Maximum Rate Increase (set by the State Government)	**1.50%**	**1.75%**
Capped Average Rate	$1,631.92	$1,660.59
Maximum General Rates Revenue	$217,468,027	$225,911,213
Budgeted General Rates Revenue	$217,154,912	$ 26,023,029
Budgeted Supplementary Rates	$2,900,000	$4,000,000
Budgeted Total Rates and Municipal Charges Revenue	**$ 220,054,912**	**$ 230,023,029**

4.1.1(j) Average Rates Payable by Differential

	2021-22	2022-23	Change	
	$	$	$	%
Residential	1,336.11	1,396.77	60.66	4.5%
Vacant land	1,494.46	1,591.60	97.14	6.5%
Commercial	5,539.24	5,151.50	(387.74)	(7.0%)
The Point residential	1,531.01	1,647.13	116.12	7.6%
The Point vacant land	1,773.87	1,911.28	137.41	7.7%
The Point commercial land	12,634.17	11,452.64	(1,181.53)	(9.4%)
Industrial	5,303.39	4,789.25	(514.14)	(9.7%)
Mixed use	2,522.76	2,623.67	100.91	4.0%
Farm	2,702.16	2,825.43	123.27	4.6%
Petroleum	844,236.78	691,747.50	(152,489.28)	(18.1%)
Cultural and Recreation	4,656.11	4,372.19	(283.92)	(6.1%)

4.1.1(k) Any significant changes that may affect the estimated amounts to be raised by rates and charges.

There are no known significant changes which may affect the estimated amounts to be raised by rates and charges. However, the total amount to be raised by rates and charges may be affected by:

- The making of supplementary valuations (2022-23: estimated $4.0m and 2021-22: $3.7m)
- The variation of returned levels of value (e.g. valuation appeals)
- Changes of use of land such that rateable land becomes non-rateable land and vice versa
- Changes of use of land such that residential land becomes business land and vice versa.

4.1.2 Statutory fees and fines

	Forecast 2021-22 $'000	Budget 2022-23 $'000	Change $'000	Change %
Permits	6,515	**7,229**	713	10.95%
Registrations	4,661	**5,020**	359	7.70%
Infringements and costs	2,432	**2,506**	74	3.04%
Town planning fees	1,086	**1,130**	44	4.08%
Total statutory fees and fines	14,693	**15,884**	1,191	8.10%

Permits	Permit fees are expected to increase in volume due to current market trends as well as a change to the legislated fee rate.

4.1.3 User fees

	Forecast 2021-22 $'000	Budget 2022-23 $'000	Change $'000	Change %
Aged and health services	3,339	**3,707**	369	11.04%
Building Services	7,379	**8,110**	731	9.90%
Childcare/children's programs	5,544	**7,202**	1,657	29.89%
Leisure centre and recreation	9,783	**17,329**	7,546	77.14%
Retail Sales	536	**1,273**	737	137.54%
Other Fees and Charges	10	**40**	30	294.42%
Parking	5,457	**8,430**	2,973	54.49%
Parks	1,186	**949**	(237)	(19.97%)
Waste Management Services	13,196	**14,434**	1,238	9.38%
Total user fees	46,429	**61,474**	15,045	32.40%

Childcare/children's programs	Anticipating normal attendance and utilisation of services following COVID-19 for Council activities and programs.
Leisure centre and recreation	Increased patronage/membership for the leisure facilities and hiring of council facilities following an interrupted year with COVID 19.
Parking	CBD parking activity expected to increase with the ending of COVID restrictions and return to work for large CBD employers.
Waste Management Services	Increase in EPA levies ($20/tonne) to be applied from 1 July 2022, will result in increased disposal costs and passed on through higher gate fees at Drysdale and North Geelong transfer centres.

4.1.4 Grants

Grants are required by the Act and the Regulations to be disclosed in Council's budget.

	Forecast 2021-22 $'000	Budget 2022-23 $'000	Change $'000	Change %
Grants were received in respect of the following:				
Summary of grants:				
Commonwealth funded grants	65,180	**65,590**	410	1%
State funded grants	29,605	**29,307**	(298)	(1%)
Total grants received	94,785	**94,897**	112	0%
(a) Operating Grants				
Recurrent - Commonwealth Government				
Financial Assistance Grants	30,991	**24,657**	(6,334)	(20%)
Family day care	11,268	**11,155**	(113)	(1%)
General home care	20,040	**17,244**	(2,796)	(14%)
Other	252	**252**	0	0%
Recurrent - State Government				
Aged care	2,046	**2,065**	19	1%
School crossing supervisors	922	**991**	69	8%
Family services	7,480	**7,753**	273	4%
Environment	95	**55**	(40)	(42%)
Other	411	**494**	83	20%
Total recurrent grants	73,506	**64,667**	(8,839)	(12%)
Non-recurrent - Commonwealth Government				
Aged care		**-**	-	-
Other		**-**	-	-
Non-recurrent - State Government				
Aged Care	61	**-**	(61)	(100%)
Family Services		**-**	-	0%
COVID-19 Support	1,463	**-**	(1,463)	(100%)
Other	335	**254**	(81)	(24%)
Total non-recurrent grants	1,859	**254**	(1,605)	(86%)
Total operating grants	75,365	**64,921**	(10,444)	(14%)
(b) Capital Grants				
Recurrent - Commonwealth Government				
Roads to recovery	2,184	**2,184**	-	0%
Other	445	**-**	(445)	(100%)
Recurrent - State Government			-	-
Other	-	**-**	-	-
Total recurrent grants	**2,629**	**2,184**	(445)	(17%)
Non-recurrent - Commonwealth Government				
Buildings	-	**4,958**	4,958	0%
Other	-	**3,010**	3,010	0%
Non-recurrent - State Government				
Roads	500	**500**	-	0%
Recreation	7,264	**9,747**	2,483	34%
Buildings	7,528	**7,448**	(80)	(1%)
Public WiFi & Enhanced Broadband	1,500	**-**	(1,500)	(100%)
Total non-recurrent grants	16,792	**25,663**	8,871	53%
Total capital grants	19,421	**27,846**	8,426	43%
Total Grants	94,785	**92,767**	(2,018)	(2%)

Operating Grants

Financial Assistance Grants	2021-22 income was favourably impacted due to the timing of grant receipts.
Aged Care	2021-22 income was favourably impacted by changes to the Commonwealth Home Support Program funding agreements, which were temporarily introduced to assist providers during the pandemic ($2.8m).
COVID-19 Support	2021-22 income includes funding received to assist with outdoor area transformation ($1m). The City of Greater Geelong also received funding for Working for Victoria in 2021-22, as a special COVID-19 recovery measure to support jobs ($0.3m).

Capital Grants

Buildings	2022-23 income includes funding for the Northern Aquatic and Community Hub ($10.06m) and the Armstrong Creek West Community Hub ($1.13m) and funding from Local Roads and Community Infrastructure program
Recreation	2022-23 income includes funding for the Northern Bellarine Aquatic Centre ($5m) and the Drysdale Sporting Precinct Master Plan Implementation ($4.25m).
Public WiFi & Enhanced Broadband	2021-22 income included funding to provide scalable and sustainable technology installation and usage for the City of Greater Geelong and the community.

4.1.5 Contributions

	Forecast 2021-22 $'000	Budget 2022-23 $'000	Change $'000	Change %
Monetary	33,107	**51,502**	18,395	55.56%
Non-monetary	80,000	**90,000**	10,000	12.50%
Total contributions	113,107	**141,502**	28,395	25.11%

Monetary	Continued development activity in Armstrong Creek has led to a higher intake in the amount of developer contributions.

4.1.6 Other income

	Forecast 2021-22 $'000	Budget 2022-23 $'000	Change $'000	Change %
Interest	459	**336**	(123)	(26.83%)
Reimbursement and recoveries	2,464	**1,908**	(556)	(22.58%)
Levies	204	**197**	(7)	(3.53%)
Other	1,796	**1,631**	(165)	(9.18%)
Total other income	4,923	**4,071**	(852)	(17.30%)

Reimbursements and recoveries	Decline in reimbursements and recoveries with a material settlement agreed upon in the current financial year.

4.1.7 Employee costs

	Forecast 2021-22 $'000	Budget 2022-23 $'000	Change $'000	Change %
Wages and salaries	151,195	**164,736**	13,541	8.96%
Workcover	2,605	**3,887**	1,282	49.22%
Superannuation	14,872	**16,204**	1,332	8.96%
Casual Staff / Supplementary Labour	4,004	**1,355**	(2,649)	(66.15%)
Fringe Benefits Tax	478	**468**	(11)	(2.25%)
Other	2,130	**2,558**	427	20.06%
Total employee costs	175,284	**189,207**	13,923	7.94%

Wages and salaries	COVID-19 restrictions have impacted closed services for part of the 2021-22 financial year with increased demand on supplementary labour occurring after the pandemic. For the 2022-23 financial year there is an expectation of increased employee costs due to requirements to support service growth, cultural initiatives and salary inflation.

4.1.8 Materials and services

	Forecast 2021-22 $'000	Budget 2022-23 $'000	Change $'000	Change %
Materials	7,725	**8,572**	847	10.96%
Contract Payments/Internal costs	49,368	**51,817**	2,449	4.96%
Plant/Equipment/Vehicle Costs	13,939	**13,470**	(468)	(3.36%)
Utilities	9,292	**9,997**	705	7.58%
Office Administration	1,808	**2,801**	993	54.88%
Information Technology	5,344	**5,849**	505	9.44%
Insurance	2,785	**3,175**	389	13.97%
Levies	10,639	**10,798**	158	1.49%
Geelong Regional Library Corporation	11,260	**12,019**	759	6.74%
Consultants	8,444	**8,954**	509	6.03%
Total materials and services	120,605	**127,451**	6,845	5.68%

Contract payments/internal costs	Increased contractor costs due to growth and contractual CPI increases.
Office Administration	With employees returning to the office post pandemic and the new Civic Accommodation coming online in 2022-23 financial year, office administration is anticipated to increase materially.
Levies	EPA landfill levy is expected to increase by $20/tonne from 1 July 2022.
Geelong Regional Library Corporation	Current Geelong Library contribution increasing by 6.74% to cover increasing operational costs as well as additional funding for a new facility.

4.1.9 Depreciation

	Forecast 2021-22 $'000	Budget 2022-23 $'000	Change $'000	Change %
Property	12,632	**13,793**	1,161	9.19%
Plant & equipment	9,601	**10,127**	526	5.48%
Infrastructure	49,788	**52,440**	2,652	5.33%
Total depreciation	72,021	**76,360**	4,339	6.02%

Additional depreciation on completion of new assets including the new Civic Administration building, Infrastructure, community facilities and increased IT capital expenditure. IT increases largely due to increased investment in key financial and procurement systems as part of the digital modernisation project.

4.1.10 Amortisation - Intangible assets

	Forecast 2021-22 $'000	Budget 2022-23 $'000	Change $'000	Change %
Intangible assets	387	**387**	-	0.0%
Total amortisation - intangible assets	387	**387**	-	0.0%

4.1.11 Amortisation - Right of use assets

	Forecast 2021-22 $'000	Budget 2022-23 $'000	Change $'000	Change %
Right of use assets	2,700	**385**	2,315	(85.73%)
Total amortisation - right of use assets	2,700	**385**	2,315	(85.73%)

Decline in Amortisation is due to the office leaseholds for Mercer Street & Brougham Street cease in 2021-22.

4.1.12 Other expenses

	Forecast 2021-22 $'000	Budget 2022-23 $'000	Change $'000	Change %
Waste disposal & recycling	15,284	**17,205**	1,920	12.56%
Councillor allowances	427	**510**	83	19.45%
Events and functions	1,062	**1,233**	171	16.12%
Contributions	4,980	**4,955**	(24)	(0.49%)
Grants	2,288	**2,457**	169	7.39%
Licences, fees and permits	825	**657**	(169)	(20.44%)
Marketing, promotion & advertising	1,242	**1,240**	(2)	(0.18%)
Memberships and subscriptions	782	**673**	(109)	(13.91%)
Operating lease expense	2,023	**1,998**	(25)	(1.24%)
Other	652	**851**	198	30.37%
Audit	228	**324**	96	41.91%
Total other expenses	29,795	**32,103**	2,308	7.75%

Waste disposal	Increased contractor costs (mainly due to fuel and labour) in relevant kerbside collection components. Also includes uplift of disposal costs at Wyndham Landfill.
Events and functions	Minimal events in the first half of 2021-22 due to COVID-19, expectations of a return to full pre pandemic status.
Councillor Allowances	Councillor Allowances increased in accordance with 7th March 2022 Determination by the Victorian Independent Remuneration Tribunal.
Grants	Funding for 2021-22 Community Infrastructure Grants awarded across operational and capital activities.
Audit	Drysdale Landfill operations audit services and other internal programs.

4.2 Balance Sheet

4.2.1 Assets

Property, infrastructure, plant and equipment	Increased due to the level of internal capital expenditure plus an increase in subdivision assets received from developers.

4.2.2 Liabilities

Interest-bearing liabilities	Increased due to Loans for Capital projects to be drawn down during the 2022-23 year.

4.2.3 Borrowings

The table below shows information on borrowings specifically required by the Regulations.

	Forecast 2021-22 $	Budget 2022-23 $	2023-24 $	2024-25 $	Projections 2025-26 $
Amount borrowed as at 30 June of the prior year	117,626	**140,651**	197,650	207,410	202,731
Amount proposed to be borrowed	34,000	**71,268**	29,550	17,034	24,299
Amount projected to be redeemed	(10,975)	**(14,269)**	(19,987)	(21,613)	(29,625)
Amount of borrowings as at 30 June	140,651	**197,650**	207,410	202,731	197,369

Increased borrowings will assist in funding the 2022-23 capital program. Additional borrowings in the next financial year of $71.2 consist of $56m for new projects items, including developer contribution projects, funding for the construction of the Northern Aquatic and Community Hub ($40.3m) and North Bellarine Aquatic Centre ($5.7m) with a further $14.7m being carried over from prior years.

4.2.4 Leases by category

As a result of the introduction of *AASB 16 Leases*, right-of-use assets and lease liabilities have been recognised as outlined in the table below.

	Forecast 2021-22 $	Budget 2022-23 $
Right-of-use assets		
Property	733	**898**
Vehicles	42	**1**
Other, etc.	-	**-**
Total right-of-use assets	774	**898**
Lease liabilities		
Current lease Liabilities		
Land and buildings	395	**361**
Plant and equipment	42	**-**
Other, etc.	-	**-**
Total current lease liabilities	437	**361**
Non-current lease liabilities		
Land and buildings	905	**544**
Plant and equipment	1	**-**
Other, etc.	-	**-**
Total non-current lease liabilities	905	**544**
Total lease liabilities	1,342	**905**

Where the interest rate applicable to a lease is not expressed in the lease agreement, Council applies the average incremental borrowing rate in the calculation of lease liabilities. The current incremental borrowing rate is 0.25%.

4.3 Statement of changes in Equity

4.3.1 Reserves

Increase in the 2022-23 year due to increased Developer Contribution receipts being transferred into the reserve account.

4.3.2 Equity

Major increase is as a result of the surplus, largely driven by non-monetary contributions.

4.4 Statement of Cash Flows

4.4.1 Net cash flows provided by/used in operating activities

Rates and charges	Increase in expected revenue due to growth with municipality and a 1.75% average rate increase.
User Fees	With post COVID-19 pandemic levels expected the material areas for increased patronage and utilisation is leisure centres and car parking.
Employee Costs	Increased employee costs due to requirements to support service growth, cultural initiatives and salary inflation.

4.4.2 Net cash flows provided by/used in investing activities

Payments for property, infrastructure, plant and equipment	Continued investment in higher developer contribution projects, asset renewal and other community related initiatives and carried over projects not completed in 2021-22.
Proceeds from sale of property, infrastructure, plant and equipment	Expected sale of excess assets during 2022-23, which will assist with the funding of the capital program.

4.4.3 Net cash flows provided by/used in financing activities

Proceeds from borrowings	Increased loan borrowings to be drawn down during the year to fund capital projects.

4.5 Capital works program

This section presents a listing of the capital works projects that will be undertaken for the 2022-23 year, classified by expenditure type and funding source. Works are also disclosed as current budget or carried forward from prior year.

4.5.1 Summary

	Forecast 2021-22	Budget 2022-23	Change	
	$'000	$'000	$'000	%
Property	101,116	**100,893**	(223)	**(0.2%)**
Plant and equipment	11,425	**8,417**	(3,008)	**(26.3%)**
Infrastructure	70,217	**97,252**	27,035	**38.5%**
Total (before carryover)	182,759	**206,562**	23,804	**13.0%**
Carryover from prior year	-	**25,856**		
Carryover to next year	-	**(41,330)**		
Total	182,759	**191,088**	8,330	**4.6%**

	Project Cost	Asset expenditure types			Summary of Funding Sources			
		New	Renewal	Upgrade	Grants	Contrib.	Council cash	Borrowings
	$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000
Property	**100,893**	86,590	5,536	8,767	13,906	31,132	8,915	46,940
Plant and equipment	**8,417**	1,300	7,069	48	-		8,417	-
Infrastructure	**97,252**	59,008	32,990	5,254	13,940	7,457	66,298	9,557
Total (before carryover)	**206,562**	**146,899**	**45,595**	**14,069**	**27,846**	**38,590**	**83,630**	**56,497**
Carryover from prior year	25,856	25,856					11,085	14,771
Carryover to next year	(41,330)	(41,330)					(41,330)	
Total	**191,088**	**131,425**	**45,595**	**14,069**	**27,846**	**38,590**	**53,385**	**71,268**

The 2022-23 program (before carryover) of $206.5 million is detailed in Appendix 2. The program highlights the significant allocation of funds to new assets relative to renewal and upgrade. The capital works to be carried over from 2021-22 total $25.8 million and is summarised in table 4.5.3.

4.5.2 Current Budget

Capital Works Area	Project Cost	Asset expenditure types			Summary of Funding Sources			
		New	Renewal	Upgrade	Grants	Contrib.	Council cash	Borrowings
	$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000
PROPERTY								
Land	**4,380**	4,380					380	4,000
Buildings	**94,313**	82,210	5,536	6,567	13,906	31,132	8,536	40,740
Heritage buildings	**2,200**		-	2,200			.	2,200
TOTAL PROPERTY	**100,893**	**86,590**	**5,536**	**8,767**	**13,906**	**31,132**	**8,915**	**46,940**
PLANT AND EQUIPMENT								
Fleet	**5,110**	-	5,110	-	-	-	5,110	-
Minor plant and equipment	**118**	-	70	47	-	-	118	-
Arts & Culture	**199**	173	26	-	-	-	199	-
Computers and telecommunications	**2,990**	1,127	1,864	-	-	-	2,990	-
TOTAL PLANT AND EQUIPMENT	**8,417**	**1,300**	**7,069**	**47**	**-**	**-**	**8,417**	**-**
INFRASTRUCTURE								
Roads	**25,651**	18,871	-	4,704	3,184	1,520	20,947	-
Roadside infrastructure & furniture	**8,693**	818	330	330	330	-	4,806	3,557
Bridges	**1,140**	640	-	500	500	-	640	-
Paths	**10,328**	3,448	-	610	-	610	9,718	-
Drainage	**5,710**	2,464	-	-	-	-	5,710	-
Kerb and Channel	**3,137**	2,387	-	-	-	-	3,137	-
Parks, open space and leisure	**30,702**	2,219	3,470	9,917	9,917	5,327	9,458	6,000
Waste management	**1,538**	-	400	-	-	-	1,538	-
Environmental and costal structures	**945**	390	555	-	-	-	945	-
Other infrastructure	**9,409**	1,753	-	10	10	-	9,399	-
TOTAL INFRASTRUCTURE	**97,252**	**59,008**	**32,990**	**5,254**	**13,940**	**7,457**	**66,298**	**9,557**
TOTAL NEW CAPITAL WORKS	**206,562**	**146,899**	**45,595**	**14,068**	**27,846**	**38,589**	**83,630**	**56,497**
Net Carry over	**(15,474)**	**(15,474)**	**-**	**-**			**(30,245)**	**14,771**
Total	**191,088**	**131,425**	**45,595**	**14,069**	**27,846**	**38,589**	**53,385**	**71,268**

4.5.3 Works carried forward from the 2021-22 year

Capital Works Area	Project Cost	Asset expenditure types			Summary of Funding Sources			
		New	Renewal	Upgrade	Grants	Contrib.	Council cash	Borrowings
	$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000
PROPERTY								
Land	**11,349**	11,349					1,349	10,000
Buildings								
Heritage buildings								
TOTAL PROPERTY	**11,349**	**11,349**					**1,349**	**10,000**
PLANT AND EQUIPMENT								
Fleet	-	-	-	-	-	-	-	-
Minor plant and equipment	-	-	-	-	-	-	-	-
Arts & Culture								
Computers and telecommunications	1,507	1,507	-	-	-	-	1,507	-
TOTAL PLANT AND EQUIPMENT	**1,507**	**200**	**-**	**-**	**-**	**-**	**1,507**	**-**
INFRASTRUCTURE								
Roads	-	-	-	-	-	-	-	-
Roadside infrastructure & furniture	3,.562	3,.562	-	-	-	-	2,562	1,000
Bridges	-	-	-	-	-	-		
Paths	4,307	4,307	-	-	-	-	2,536	1,771
Drainage	1,318	1,318	-	-	-	-	1,315	-
Kerb and Channel	-	-	-	-	-	-	-	-
Parks, open space and leisure	3,065	3,065	-	-	-	-	1,065	2,000
Waste management	-	-	-	-	-	-	-	-
Environment and costal structures	-	-	-	-	-	-	-	-
Other infrastructure	750	750	-	-	-	-	750	-
TOTAL INFRASTRUCTURE	**13,000**	**13,000**	**-**	**-**	**-**	**-**	**8,229**	**4,771**
TOTAL CARRIED FORWARD CAPITAL WORKS 2021-22	**25,856**	**25,856**	**-**	**-**	**-**	**-**	**11,085**	**14,771**

Summary of Planned Capital Works Expenditure
For the years ending 30 June 2024, 2025 & 2026

2023-24	Asset Expenditure Types				Funding Sources				
	Total	New	Renewal	Upgrade	Total	Grants	Contributions	Council Cash	Borrowings
	$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000
Property									
Land	**14,550**	14,550	0	0	14,550	0	0	4,792	9,758
Buildings	**51,104**	38,158	4,537	8,409	51,104	1,276	21,932	15,746	12,150
Heritage buildings	**3,000**	0	0	3,000	3,000	0	0	0	3,000
Total Property	**68,654**	**52,708**	**4,537**	**11,409**	**68,654**	**1,276**	**21,932**	**20,538**	**24,908**
Plant and Equipment									
Fleet	**5,212**	-	5,212	0	**5,212**	-	-	5,212	-
Minor plant and equipment	**120**	-	71	49	**120**	-	-	120	-
Arts & Culture	**253**	177	76	0	**253**	-	-	253	-
Computers and telecommunications	**3,217**	1,131	2,086	0	**3,217**	-	-	3,217	-
Total Plant and Equipment	**8,802**	**1,308**	**7,445**	**49**	**8,802**	**0**	**0**	**8,802**	**0**
Infrastructure									
Roads	**30,812**	9,671	20,641	500	30,812	2,683	1,551	26,578	0
Roadside infrastructure & furniture	**4,728**	3,653	975	100	4,728	0	0	4,728	0
Bridges	**829**	0	829	0	829	0	0	829	0
Paths	**9,615**	5,856	3,759	0	9,615	980	4,222	4,413	0
Drainage	**9,027**	5,724	3,303	0	9,027	0	0	9,027	0
Kerb and Channel	**2,435**	0	2,435	0	2,435	0	0	2,435	0
Parks, open space and leisure	**12,585**	9,238	2,639	709	12,585	4,750	2,037	1,873	3,925
Waste management	**651**	651	0	0	651	0	0	651	0
Environment and costal structures	**1,306**	0	740	566	1,306	0	0	1,306	0
Other infrastructure	**9,885**	7,729	2,156	0	9,885	0	0	8,885	1,000
Total Infrastructure	**81,873**	**42,521**	**37,476**	**1,875**	81,873	**8,413**	**7,810**	**60,724**	**4,925**
Net Carryover	**9,464**	**9,464**			**9,464**			**8,264**	
Total Capital Works Expenditure	**168,793**	**106,001**	**49,459**	**13,332**	**168,793**	**9,690**	**29,742**	**99,528**	**29,833**

2024-25	Asset Expenditure Types				Funding Sources				
	Total	New	Renewal	Upgrade	Total	Grants	Contributions	Council Cash	Borrowings
	$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000
Property									
Land	**9,802**	9,802	0	0	**9,802**	0	8,425	1,377	0
Buildings	**36,522**	30,101	5,290	1,131	**36,522**	1,277	19,658	7,739	7,848
Heritage buildings	**3,000**	0	0	3,000	**3,000**	0	0	0	3,000
Total Property	**49,324**	**39,903**	**5,290**	**4,131**	**49,324**	**1,277**	**28,083**	**9,116**	**10,848**
Plant and Equipment									
Fleet	**5,316**	0	5,316	0	**5,316**	0	0	5,316	0
Minor plant and equipment	**122**	0	73	50	**122**	0	0	122	0
Arts & Culture	**307**	180	127	0	**307**	0	0	307	0
Computers and telecommunications	**2,354**	236	2,118	0	**2,354**	0	0	2,354	0
Total Plant and Equipment	**8,100**	**416**	**7,635**	**50**	**8,100**	**0**	**0**	**8,100**	**0**
Infrastructure									
Roads	**27,432**	6,543	20,389	500	**27,432**	3,284	3,503	20,645	0
Roadside infrastructure & furniture	**377**	46	331	0	**377**	0	0	377	0
Bridges	**1,038**	0	1,038	0	**1,038**	0	0	1,038	0
Paths	**10,437**	6,366	4,071	0	**10,437**	630	3,518	6,290	0
Drainage	**8,278**	3,613	4,365	300	**8,278**	0	0	8,278	0
Kerb and Channel	**2,483**	0	2,483	0	**2,483**	0	0	2,483	0
Parks, open space and leisure	**20,040**	15,508	3,809	723	**20,040**	0	4,806	9,048	6,186
Waste management	**664**	664	0	0	**664**	0	0	664	0
Environment and costal structures	**1,317**	0	740	577	**1,317**	0	0	1,317	0
Other infrastructure	**7,659**	5,500	2,159	0	**7,659**	0	0	7,659	0
Total Infrastructure	**79,726**	**38,240**	**39,386**	**2,100**	**79,726**	**3,914**	**11,827**	**57,798**	**6,186**
Net Carryover	**4,436**	**4,436**			**4,436**			**4,436**	
Total Capital Works Expenditure	**141,586**	**82,995**	**52,310**	**6,281**	**141,586**	**5,190**	**39,910**	**79,451**	**17,034**

2025-26	Asset Expenditure Types				Funding Sources				
	Total	New	Renewal	Upgrade	Total	Grants	Contributions	Council Cash	Borrowings
	$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000
Property									
Land	**18,866**	18,866	0	0	**18,866**	0	6,715	2,430	9,720
Buildings	**31,364**	24,499	5,711	1,154	**31,364**	27	15,669	1,088	14,579
Heritage buildings		0		0	**0**	0	0	0	0
Total Property	**50,230**	**43,365**	**5,711**	**1,154**	**50,230**	**27**	**22,385**	**3,518**	**24,300**
Plant and Equipment									
Fleet	**5,423**	0	5,423	0	**5,423**	0	0	5,423	0
Minor plant and equipment	**125**	0	74	51	**125**	0	0	125	0
Arts & Culture	**313**	184	129	0	**313**	0	0	313	0
Computers and telecommunications	**2,401**	241	2,161	0	**2,401**	0	0	2,401	0
Total Plant and Equipment	**8,262**	**425**	**7.787**	**51**	**8,262**	**0**	**0**	**8,262**	**0**
Infrastructure									
Roads	**27,957**	7,161	20,796	0	**27,957**	2,737	4,847	20,373	0
Roadside infrastructure & furniture	**1,014**	676	338	0	**1,014**	0	0	1,014	0
Bridges	**1,059**	0	1,059	0	**1,059**	0	0	1,059	0
Paths	**7,819**	3,667	4,152	0	**7,819**	512	647	6,659	0
Drainage	**8,145**	2,692	4,452	1,000	**8,145**	0	0	8,145	0
Kerb and Channel	**2,533**	0	2,533	0	**2,533**	0	0	2,533	0
Parks, open space and leisure	**18,289**	13,466	3,886	938	**18,289**	0	5,438	11,351	1,500
Waste management	**3,677**	677	0	3,000	**3,677**	0	0	3,677	0
Environment and costal structures	**1,343**	0	755	589	**1,343**	0	0	1,343	0
Other infrastructure	**11,072**	5,570	5,502	0	**11,072**	0	0	11,072	0
Total Infrastructure	**82,908**	**33,908**	**43,473**	**5,526**	**82,908**	**3,250**	**10,932**	**67,226**	**1,500**
Net Carryover	**(850)**	**(850)**			**(850)**			**(850)**	
Total Capital Works Expenditure	**140,550**	**76,848**	**56,971**	**6,731**	**140,550**	**3,277**	**33,317**	**78,157**	**25,800**

4.7 Proposals to Lease Council Land

This section presents a summary of Council's proposals to lease council land to external parties in the 2022-23 financial year.

Leases for City owned and managed land

The City leases land, including buildings, in compliance with section 115 of the *Local Government Act 2020* (Act).

Section 115 - Lease of land

(1) A Council's power to lease any land to any person is limited to leases for a term of 50 years or less.

(2) Subject to any other Act, and except where section 116 applies, if a Council leases any land to any person subject to any exceptions, reservations, covenants and conditions, it must comply with this section.

(3) A Council must include any proposal to lease land in a financial year in the budget, where the lease is—

a) for one year or more and—

(i) the rent for any period of the lease is $100 000 or more a year; or

(ii) the current market rental value of the land is $100 000 or more a year; or

b) for 10 years or more.

(4) If a Council proposes to lease land that is subject to subsection (3) and that was not included as a proposal in the budget, the Council must undertake a community engagement process in accordance with the Council's community engagement policy in respect of the proposal before entering into the lease.

The leases listed are included in the 2022-23 Budget to comply with section 115 (3) of the Act. Some leases listed do not noticeably meet the requirements, however, a commercial market rental value of the building could potentially exceed $100,000 if leased for its highest and best use, *(The use of an asset that maximises its potential and that is physically possible, legally permissible and financially feasible").* This may particularly apply to kindergartens, preschools and neighbourhood houses which are operated by a third party with a subsidised community rent due to the permitted use to provide community services and benefits.

To ensure transparency, these proposed leases have been included in the list below.

Permitted Use	Address	Suburb	Proposed Term	Proposed Annual Rental ($)
Indoor Bowling	17 Reynolds Road	BELMONT	15 (10 + 5) years	195,000
Art Gallery	47 Lt Malop Street	GEELONG	3 years	1
Kindergarten	51-53 Richard Street	NEWCOMB	3 years	104
Kindergarten	74 Bellevue Avenue	HIGHTON	3 years	104
Kindergarten	18-30 Allanvale Avenue	LEOPOLD	3 years	104
Kindergarten	21-29 Kanimbla Avenue	LEOPOLD	3 years	104
Kindergarten	224 Roslyn Road	HIGHTON	3 years	104

Permitted Use	Address	Suburb	Proposed Term	Proposed Annual Rental ($)
Kindergarten	44 Kidman Ave	BELMONT	3 years	104
Kindergarten	83 Heyers Road	GROVEDALE	3 years	104
Kindergarten	58-62 Greenville Drive	GROVEDALE	3 years	104
Kindergarten	10-12 Barton Street	BELL PARK	3 years	104
Kindergarten	10 Waverly Road	LARA	3 years	104
Kindergarten	39-43 Peacock Ave	NORLANE	3 years	104
Kindergarten	25-29 Darcy Street	LARA	3 years	104
Kindergarten	49 Rix Street	HERNE HILL	3 years	104
Kindergarten	1-3 Kees Road	LARA	3 years	104
Kindergarten	22-34 Hendy Street	CORIO	3 years	104
Kindergarten	58-60 Ernest Street	BELL POST HILL	3 years	104
Kindergarten	17-19 Worden Court	WHITTINGTON	5 years	104
Neighbourhood House	2-10 Pier Street	PORTARLINGTON	3 Years	104
Neighbourhood House	2115 Ballan Road	ANAKIE	5 years	104
Neighbourhood House	11-15 Waverly Road	LARA	5 years	104
Neighbourhood House	33 Mt Pleasant Road	BELMONT	5 years	104
Neighbourhood House	167-169 Purnell Road	CORIO	5 years	104
Neighbourhood House	77-93 Autumn Street	GEELONG WEST	5 years	104
Neighbourhood House	39A Rose Avenue	NORLANE	5 years	104
Neighbourhood House	38 Sharland Road	CORIO	5 years	104
Neighbourhood House	32-34 Hendy Street	CORIO	5 years	104
Neighbourhood House	55 Staughton Vale Road	STAUGHTON VALE	5 years	104
Neighbourhood House	17-21 High Street	DRYSDALE	5 years	104

FINANCIAL PERFORMANCE INDICATORS

The following table highlights Council's current and projected performance across a range of key financial performance indicators. These indicators provide a useful analysis of Council's financial position and performance and should be interpreted in the context of the organisation's objectives.
The financial performance indicators below are the prescribed financial performance indicators contained in Part 3 of Schedule 3 of the Local Government (Planning and Reporting) Regulations 2020. Results against these indicators will be reported in Council's Performance Statement included in the Annual Report.

Indicator / Measure Measure	Notes	Actual	Forecast	Budget	Projections			Trend
		2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	+/o/-
Operating position								
Adjusted underlying result								
Adjusted underlying surplus (deficit) / Adjusted underlying revenue	*1*	*-1.5%*	*3.2%*	***4.0%***	*3.1%*	*0.5%*	*0.9%*	-
Liquidity								
Working Capital								
Current assets/current liabilities	*2*	*140.5%*	*150.9%*	***215.6%***	*206.6%*	*182.1%*	*178.7%*	-
Unrestricted cash								
Unrestricted cash/current liabilities	*3*	*89.3%*	*96.8%*	***156.5%***	*148.7%*	*128.1%*	*120.3%*	-
Obligations								
Loans and borrowings								
Interest bearing loans and borrowings / rate revenue	*4*	*46.2%*	*52.1%*	***69.7%***	*68.9%*	*64.0%*	*59.7%*	+
Interest and principal repayments on interest bearing loans and borrowings / rate revenue		*5.3%*	*6.4%*	***6.1%***	*7.9%*	*8.1%*	*10.1%*	-
Indebtedness								
Non-current liabilities / own source revenue		*37.3%*	*43.0%*	***51.5%***	*49.8%*	*45.0%*	*43.5%*	+
Asset renewal								
Asset renewal and upgrade expense / Asset depreciation	*5*	*58.6%*	*66.7%%*	***77.4%***	*76.4%*	*67.0%*	*68.4%*	-
Stability								
Rates concentration								
Rate revenue / adjusted underlying revenue	*6*	*65.0%*	*63.0%*	***59.4%***	*62.5%*	*66.4%*	*67.1%*	+
Rates effort								
Rate revenue / CIV of rateable properties in the municipality		*0.3%*	*0.3%*	***0.3%***	*0.3%*	*0.3%*	*0.3%*	o
Efficiency								
Expenditure level		*$3,120*	*$3,070*	***$3,187***	*$3,262*	*$3,319*	*$3,376*	+
Total expenses/ no. of property assessments								
Revenue level		*$1,680*	*$1,741*	***$1,836***	*$1,858*	*$1,866*	*$1,893*	+
Total rate revenue / no. of property assessments								

Key to Forecast Trend:

\+ Forecasts improvement in Council's financial performance/financial position indicator

o Forecasts that Council's financial performance/financial position indicator will be steady

\- Forecasts deterioration in Council's financial performance/financial position indicator

Notes to indicators

1. Adjusted underlying result

Underlying result is to continue to increase in 2022-23 financial year with the future years to stay in surplus.

2. Working Capital

Increase in current liabilities with drawdowns of loans in 2022-23 continued with stable cash balance in future years.

3. Unrestricted Cash

Increased draw down of loans and developer contributions provides a higher cash balance for 2022-23 financial year.

4. Debt compared to rates

Increased loan borrowings in 2022-23 financial year and future years is great than the increase in rates, however is offset from 2024-25 financial year.

5. Asset renewal

Asset renewal expenditure is growing over the budget period, however expenditure on upgrades is dropping post key projects, which is reducing the overall indicator.

6. Rates concentration

No material variation.

APPENDICES

Appendix 1	Budgeted Income Statement
Appendix 2	2022-23 Capital Project Listing by Asset Category
Appendix 3	2022-23 Non Capital Projects – New and Increased Initiatives
Appendix 4	Community Investment & Support Fund 2022-23
Appendix 5	Fees and Charges Summary
Appendix 6	2022-23 Fees and Charges Listing
Appendix 7	Glossary

BUDGETED INCOME STATEMENT

	Forecast 2021-22 $'000	Budget 2022-23 $'000	Plan 2023-24 $'000	Plan 2024-25 $'000	Plan 2025-26 $'000
RECURRENT INCOME					
Rates and Charges	269,836	283,775	300,863	316,634	332,938
Government Grants	75,365	64,921	66,032	67,517	69,036
User Charges	46,429	61,474	64,140	65,583	67,059
Statutory Fees & Fines	14,693	15,884	16,202	16,526	16,856
Sundry Income	4,465	3,736	3,829	3,916	4,004
Interest Investments	459	336	1,516	1,989	1,949
Total Recurrent Income	**411,247**	**430,125**	**452,582**	**472,164**	**491,842**
RECURRENT EXPENDITURE					
Employee Related					
Salaries	165,386	180,939	186,899	195,205	203,668
Workcover	3,226	3,887	4,004	4,124	4,248
Supplementary Labour	4,065	1,355	1,389	1,420	1,452
Other Employment Costs	2,609	3,025	3,116	3,209	3,306
	175,285	189,207	195,407	203,958	212,674
Goods and Services					
General Works - Materials	7,725	8,572	8,786	8,984	9,186
General Works - Plant, Vehicle Costs	13,939	13,470	13,807	14,118	14,436
General Works - External Services	75,838	80,275	87,864	91,350	92,751
Administration	34,631	39,345	40,329	41,236	42,164
Interest Expense	2,916	3,091	3,574	3,893	3,904
Professional Services	8,370	8,960	9,184	9,391	9,602
Utilities	9,292	9,997	10,247	10,477	10,713
	152,188	163,709	173,791	179,449	182,756
Depreciation & Amortisation	75,108	77,132	82,145	87,485	93,171
Landfill Provision	0	0	0	0	0
(Gain)/Loss on Sale of Plant & Equipment	(635)	(30)	(82)	(96)	(91)
Total Recurrent Expenditure	**401,946**	**430,018**	**451,262**	**470,796**	**488,510**
Recurrent Surplus / (Deficit)	**9,301**	**107**	**1,320**	**1,369**	**3,332**
NON-RECURRENT INCOME					
Capital Grants and Income	21,931	29,996	11,882	7,427	5,558
Developer Cash Contributions	30,597	49,352	32,358	35,824	24,808
Gain / (Loss) on Sale of Property	4,601	18,928	13,554	1,200	1,200
Recognition of Infrastructure	80,000	90,000	90,000	90,000	90,000
Total Non-Recurrent Income	**137,130**	**188,276**	**147,794**	**134,451**	**121,566**
NON-RECURRENT EXPENDITURE					
Loss on Disposal of Infrastructure	6,080	3,500	3,500	3,500	3,500
Non Council Assets/Prior Yr Adj	452	0	0	0	0
Disbursements	0	0	0	0	0
Total Non-Recurrent Expenditure	**6,532**	**3,500**	**3,500**	**3,500**	**3,500**
Non-Recurrent Surplus / (Deficit)	**130,597**	**184,776**	**144,294**	**130,951**	**118,066**
NET SURPLUS / (DEFICIT)	**139,898**	**184,883**	**145,615**	**132,319**	**121,399**

2022-23 to 2025-26 CAPITAL PROJECTS PROGRAM

Project Name	Description	2022-23			2023-24	2024-25	2025-26
		Expenditure $	Income $	Net Cost $	Net Cost $	Net Cost $	Net Cost $
Anakie Football/Netball Club	Upgrade to club social rooms and lighting repair on training netball courts.	2,520,000		2,520,000	-	-	-
Arena Roof Replacement	Replace the asbestos roof sheeting.	1,500,000	1,500,000	-			
Armstrong Creek East Precinct - LAC active open space reserve - community pavilion	DCP funded project required to design and construct the Armstrong Creek East Precinct Local Activity Centre Community Sports Pavilion.	50,000		50,000	992,982	4,693,423	4,693,423
Armstrong Creek Town Centre Library & Learning Hub Design	Planning and construction of a library and learning hub in the Armstrong Creek Town Centre. (CI_CF_1)	7,000,000		7,000,000	13,689,835	102,127	-
Armstrong Creek West Community Hub - Design and Construction	Armstrong Creek West Community Hub - Design and construction of a new Hub including a kindergarten, MCH and community spaces.	8,114,015	1,125,000	6,989,015	-	-	-
Armstrong Creek West Precinct - Neighbourhood Activity Centre Active Open Space - Community Pavilion (Northern)	DCP funded project required to design and construct the Armstrong Creek West Neighbourhood Activity Centre Community Sports Pavilion (CI-OS-2)	-		-	-	230,456	3,061,773
Armstrong Creek West Precinct Local Activity Centre - Community complex construction	DCP funded project required to design and construct the Armstrong Creek West Precinct Local Activity Centre Community Complex	50,000		50,000	898,724	4,269,262	4,269,263
Barwon Heads Arts & Community Hub	Design and construction of the Barwon Heads Arts & Community Hub. 2018 State Election commitment with funding through Regional Development Victoria - Regional Jobs & Infrastructure Fund.	-	300,000	(300,000)	-	-	-
Barwon Heads Bowling Club	Deliver a new pavilion for the Barwon Heads Bowling Club which will support and service Bowls Club members and the broader Barwon Heads Community.	580,000		580,000	-	-	-
Bell Park / Bell Post Hill Enhanced Early Years and Community Hub	Design and construction for an early years and community hub to integrate and co-locate existing services including Bell Park Hill and Bell Park Kindergarten and Maternal Child Health centres including flexible community space. Land was acquired in the 2019-20 financial year. Construction expected to commence in 2023-24.	400,000		400,000	2,500,000	2,500,000	-
Bell Park Sports Club	City's contribution towards purchase of Bell Park Sports Club land and buildings including upgrade to change rooms.	1,730,000		1,730,000	-	-	-
Building Design - Core Program	Emergency design requirements for safety and emerging priorities, and specifications for sports floodlighting.	23,294	-	23,294	23,760	24,235	24,720
Building Renewals - Core Program	Annual building renewals fund. Includes funding for Council Assets; new roof replacements and switchboard upgrades.	2,993,549		2,993,549	3,486,420	4,230,149	4,630,149
Capital Projects Design - Core Program	Design work on capital projects.	45,553		45,553	46,464	47,394	48,341
Children Services Facilities Upgrades - Core Program	Upgrade of children's service facilities including childcare centres, kindergartens and occasional care venues to ensure compliance with children service regulations and continuation of service delivery.	419,297		419,297	427,682	436,236	444,961

2022-23 to 2025-26 CAPITAL PROJECTS PROGRAM

Project Name	Description	2022-23			2023-24	2024-25	2025-26
		Expenditure $	Income $	Net Cost $	Net Cost $	Net Cost $	Net Cost $
Chilwell Library	Concept plans to be completed in 2021-22 for community hub, meeting rooms and toilets at Chilwell Library.	1,410,000	150,000	1,260,000	-	-	-
Community Complex - Neighbourhood Activity Centre - Construction	Armstrong Creek - Horseshoe Bend Precinct Neighbourhood Activity Centre. Design and construction of a new hub including early years and community spaces.	50,000		50,000	1,102,834	5,187,667	5,187,667
Community Halls Upgrade - Core Program	Upgrades to major halls to maintain a standard of venue delivery.	226,731		226,731	231,265	235,891	240,608
Concrete Core Replacement Program	The Concrete/Concourse Core Replacement Program is an annual planned replacement program that is essential to the leisure and aquatic centre operations. The program addresses the ageing infrastructure of the concrete and concourse surfaces at the leisure and aquatic centres.	103,530		103,530	105,601	107,713	109,867
Corio Football / Cricket Club change rooms upgrade	Shell Reserve, Corio. Change facilities upgrade - Gender neutral change facilities. Identified in SIP for Detailed design and implementation over	3,331,000	250,000	3,081,000	-	-	-
Drysdale Library	Construction of a new library in Drysdale.	6,150,153		6,150,153	113,304	-	-
Disability Access - Core Program	Identification and completion of works, designs, plans and estimates of community facilities to enable equal accessibility to people with disabilities.	352,002		352,002	359,042	366,223	373,547
Eastern Multipurpose Community Centre - Construction	Lara West - Eastern Child and Community Centre Design & Construction, including early years and community spaces.	-		-	111,214	1,000,929	5,004,643
Jetty Road Children's & Community Hub	Design and development of the Jetty Road Children's and Community Centre to meet the needs of the expanding population in the Curlewis growth area. Facility to include development of an early childhood and maternal services area and neighbourhood community hub (C002 DCP - JR)	49,086		49,086	441,779	2,208,898	2,208,899
Landy Field	Refurbishment of facilities (including pavilion upgrade).	2,380,000		2,380,000	3,500,000	-	-
Lara Early Years Library and Community Hub - Design and Construction	DCP funded project required to design and construct the permanent Lara Regional Library to replace the existing temporary library.	1,717,338		1,717,338	8,586,693	8,586,692	-
FC Leopold Masterplan	Upgrades to facilities at soccer facilities at Estuary Estate Leopold.		25,000	(25,000)	-	-	-
Leopold Tennis Club	Precommitment for SRV funding to renew pavilion and change room facilities, project subject to receipt of funding	720,000		720,000	-		-
Northern Aquatic and Community Hub (Northern Arc)	Construction of the Northern Aquatic and Community Hub development. Total project cost is expected to be $65.6m, being $16.7m funding support from the State Government, $8.5m from the Federal government $8.3m and a contribution from council of $48.8m. A further $4m of funding has been included to convert the facility from gas to electricity to support sustainability measures and lower energy costs	50,400,000	10,060,000	40,340,000	8,400,000	-	-

2022-23 to 2025-26 CAPITAL PROJECTS PROGRAM

Project Name	Description	2022-23			2023-24	2024-25	2025-26
		Expenditure $	Income $	Net Cost $	Net Cost $	Net Cost $	Net Cost $
Ocean Grove - Collendina Reserve facility upgrade	Provide facility upgrades to existing pavilion, including gender neutral facilities. (100% Grant funded).	470,000	470,000	-	-		-
Office Alteration / Improvements - Core Program	Minor office alterations and improvements.	89,098		89,098	90,880	92,697	94,551
Potato Shed Facility Renewal - Core Program	Ongoing funding as part of agreement between the City, Bellarine Secondary College and Catholic Regional College for critical facility maintenance and improvement.	69,360	25,593	43,767	44,643	45,536	46,446
Queens Park golf course redevelopment	Upgrade of Pavilion at Queens Park golf course.	150,000		150,000	2,800,000		-
St Leonards Cricket club upgrades	Pavilion, nets and ground - 'St Leonards Lake Reserve'	350,000		350,000	1,000,000		-
Toilet Block Renewal / Replacement - Core Program	Public toilet refurbishments	869,178		869,178	874,562	880,053	897,654
Total Buildings		**94,313,184**	**13,905,593**	**80,407,591**	**49,827,684**	**35,245,580**	**31,336,513**
Cultural Venues	Develop business cases and design for the Geelong Art Gallery, National Wool Museum and Potato Shed.	200,000		200,000	-		
Osborne House Remedial Works	Remediation works to bring the building to an occupiable state.	2,000,000		2,000,000	3,000,000	3,000,000	-
Total Heritage Buildings		**2,200,000**	**-**	**2,200,000**	**3,000,000**	**3,000,000**	**-**
Armstrong Creek land acquisition program	Land acquisition required to support the Armstrong Creek DCP Precincts.	73,974		73,974	10,400,412	9,651,912	18,716,303
New Corio Estate Land Development	Development of New Station Estate	4,000,000		4,000,000	4,000,000		
New Corio / New Station Estates Voluntary Purchase Scheme	Purchase of land in the New Corio and New Station Estates Corio, being old and inappropriate subdivisions comprising total of 847 small lots.	306,000		306,000	150,000	150,000	150,000
Total Land		**4,379,974**	**-**	**4,379,974**	**14,550,412**	**9,801,912**	**18,866,303**
TOTAL PROPERTY		**100,893,158**	**13,905,593**	**86,987,565**	**67,378,096**	**48,047,492**	**50,202,816**
Heavy and Dedicated Plant Replacement	Heavy and dedicated plant replacement core program.	2,755,000		2,755,000	2,810,100	2,866,302	2,923,628
Light Fleet	Light fleet replacement core program.	2,355,000		2,355,000	2,402,100	2,450,142	2,499,145
Total Fleet		**5,110,000**	**-**	**5,110,000**	**5,212,200**	**5,316,444**	**5,422,773**

2022-23 to 2025-26 CAPITAL PROJECTS PROGRAM

Project Name	Description	2022-23			2023-24	2024-25	2025-26
		Expenditure $	Income $	Net Cost $	Net Cost $	Net Cost $	Net Cost $
Arts & Collection Item Purchases	Funding for the purchase of new art and collection items for consideration across venues in the region, in accordance with the City's Corporate Collection Strategy.	40,800		40,800	41,616	42,448	43,297
Arts & Culture Renewal	General renewal of our Arts and Culture assets	-		-	50,000	100,000	102,000
Public Art Strategy Project Delivery	To deliver on the public art strategy.	132,600		132,600	135,252	137,957	140,716
Veteran Affairs	Funding to provide additional funds for Veteran's memorials.	25,500		25,500	26,010	26,530	27,061
Total Arts and Culture		**198,900**	**0**	**198,900**	**252,878**	**306,936**	**313,074**
Furniture Replacement	Furniture and equipment replacement.	47,624		47,624	48,576	49,548	50,539
Minor Plant & Equipment - Replacements	Minor plant and equipment replacement.	69,883		69,883	71,280	72,706	74,160
Total Minor Plant and Equipment		**117,507**	**0**	**117,507**	**119,857**	**122,254**	**124,699**
Cyber Security	Funding to establish an organisation wide information security management system and cyber security risk management framework to manage changing security identify management and information protection needs of the organisation.	400,000		400,000	400,000	-	-
IT Asset Replacement Program	IT Hardware replacement cycle for end of life IT assets.	1,603,680		1,603,680	1,635,753	1,668,468	1,701,838
IT Systems Renewal Program	IT Systems renewal cycle for end of life IT systems	260,000		260,000	450,000	450,000	459,000
Minor IT Acquisitions Program	Core program.	226,731		226,731	231,265	235,891	240,608
Public Wi-Fi & Enhanced Broadband Geelong Pilot	In partnership with the State Government to support infrastructure and contractual agreements to provide scalable and sustainable technology installation and usage for the City of Greater Geelong and the community. This includes installing fibre optic cabling, Smart Nodes activations and enabling enhanced broadband/high speed internet facilities.	500,000		500,000	500,000	-	-
Total Computers and Telecommunications		**2,990,410**	**-**	**2,990,410**	**3,217,019**	**2,354,359**	**2,401,446**
TOTAL PLANT AND EQUIPMENT		**8,416,817**	**-**	**8,416,817**	**8,801,953**	**8,099,992**	**8,261,992**
Bridge Upgrades - Major Renewal Works	Major renewal works on road and pedestrian bridges across municipality, core program.	640,003		640,003	828,803	1,037,779	1,058,535
Seagull Paddock Pedestrian Bridge	Removal of existing failed pedestrian bridge over weir and replacement with 100 year maintained free designed structure.	500,000	500,000	-			
Total Bridges		**1,140,003**	**500,000**	**640,003**	**828,803**	**1,037,779**	**1,058,535**
Central Road Basin - Construction & Landscaping	Central road basin construction and landscaping works. (DI_DR_1a) and (DI_DR_1b)	-		-	-	438,476	-
Ceres Drainage Improvements	Design and community consultation on drainage works in the Ceres area.	100,000		100,000	-	-	-

2022-23 to 2025-26 CAPITAL PROJECTS PROGRAM

Project Name	Description	2022-23			2023-24	2024-25	2025-26
		Expenditure $	Income $	Net Cost $	Net Cost $	Net Cost $	Net Cost $
Connection of irrigation to Sladen Park / Claremont Park	Upgrades to existing irrigation system.	-		-	64,000	-	-
Drainage Construction Sub Program - Flood & Drainage Management	Core program of drainage related works including upgrading main drainage infrastructure.	2,537,125		2,537,125	2,587,867	2,639,625	2,692,417
Drainage Renewal	Core program for the renewal of drainage infrastructure to reduce the likelihood of property flooding events.	2,064,101		2,064,101	2,639,383	3,515,171	3,585,474
Drainage Renewal - WSUD	Water-sensitive urban design (WSUD) is a land planning and engineering design approach to minimise environmental degradation and improve aesthetic and recreational appeal.	400,000		400,000	600,000	850,000	867,000
Drainage Works	Wetland retarding Basins (WLRB8) - construction.	9,054		9,054	81,493	-	-
Drainage Works	Reserve Road Retarding Basin to Barwon Heads Road Retarding Basin - Construction of pipeline. (DI_DR_03)	100,000		100,000	2,489,644	-	-
Drainage Works	Jetty Road Downstream Basin - Construction and landscaping works	-		-	504,974	474,951	-
Drainage Works	Kyema Drive design and construction.			-	-	300,000	1,000,000
Mount Brandon Reserve - Stormwater	Works to complete riparian sponge / stormwater infrastructure at the bottom section of Wandana Gully #02	500,000		500,000	60,000	60,000	-
Total Drainage		**5,710,280**	**-**	**5,710,280**	**9,027,361**	**8,278,223**	**8,144,892**
Environment Reserves Capital Improvements	Core program of priority capital works as identified in adopted conservation and environment reserves management plans.	554,680		554,680	565,774	577,089	588,631
Environment Asset Renewal	Core renewal program to maintain environment and coastal assets	390,000		390,000	740,000	740,000	754,800
Total Environment and Coastal Structures		**944,680**	**0**	**944,680**	**1,305,774**	**1,317,089**	**1,343,431**
Kerb and Channel Renewal	Core program replacement of kerb and channel in full block sections.	2,386,800		2,386,800	2,434,536	2,483,227	2,532,891
Ocean Grove Lookout Reserve	Kerb and channel and sealing the lookout visitor carpark.	750,000		750,000	-	-	-
Total Kerb and Channel		**3,136,800**	**0**	**3,136,800**	**2,434,536**	**2,483,227**	**2,532,891**
Aldershot Reserve Fenced Dog Park	Design and construction of fenced dog park and supporting infrastructure (paths, shelters).	250,000	100,000	150,000			
Armstrong Creek Greenway Improvements	Greenway improvements on Burvilles Road between Peaceful Avenue and Horseshoe Bend Road and on Paddock Road between HSB Road and Whitehaven Chase. (DI_TR_2)	28,259		28,259	28,259	28,259	28,259
Armstrong Creek East Precinct - LAC active open space reserve - community pavilion	DCP funded project required to design and construct the Armstrong Creek East Precinct Local Activity Centre Community Sports Pavilion.	-		-	-	123,808	1,644,880
Armstrong Creek West Neighbourhood - Play Fields and Bowling Greens NAC Active Open Space	Design and Construction of sporting fields and supporting infrastructure (fencing, irrigation lighting, paths etc) within the Armstrong Creek West Neighbourhood Active Open Space Reserve.	52,565		52,565	157,698	3,544,848	-

2022-23 to 2025-26 CAPITAL PROJECTS PROGRAM

Project Name	Description	2022-23			2023-24	2024-25	2025-26
		Expenditure $	Income $	Net Cost $	Net Cost $	Net Cost $	Net Cost $
Armstrong Creek West Precinct - LAC active open space reserve - playing fields	DCP funded project required to design and construct the Armstrong Creek Wes Precinct Local Activity Centre - Playing Fields.			-	-		327,037
Aquatic Play Equipment Maintenance and Upgrades	The Aquatic Play Equipment Core Renewal and Upgrade Program is an annual planned asset management program that is essential to the leisure and aquatic centre operations. The program addresses equipment renewal and upgrade of aquatic play structure at the 4 Leisure Centres and 2 outdoor pools.	124,236		124,236	126,721	129,255	131,840
Barwarre Road South Greenway improvement Works	Greenway improvements along Barwarre Road South. (DI_TR_3)	46,709		46,709	46,709	46,709	46,709
Bloinks Reserve Master Plan	Development of the Bloinks Reserve Master Plan, Detailed design and delivery of reserve. DI_OS_07 - LAC active open space reserve - playing fields and bowling greens.	146,969		146,969	587,877	3,306,809	3,306,809
Central Road	DCP funded works for landscaping of 1ha of land Central Road	-		-	-	-	590,583
Central Active Open Space - Play Fields - ACHBP	DCP funded works for playing fields of 1ha of land Central Road	-		-	-	-	94,572
Central Road 1ha Reserve - Playground	DCP funded works for the construction of a playground of 1ha of land Central Road	-		-	-	-	140,129
Co-Located Open Space - Playground	DCP funded works for the construction of a playground of 1ha of land Central Road	-		-	-	57,460	-
Collendina Reserve Covered Spectator Area	Installation of covered spectator viewing platform	80,000	80,000	-			
District Active Open Space - Play Fields - construction	Construction of playfields in the Lara West development precinct	-		-	-	122,337	489,349
Drysdale Sporting Precinct Master Plan Implementation	Design and construction of the Drysdale Sub-Regional Sporting Precinct Masterplan. Builds upon existing uses and to ultimately deliver on the strategic (and sustainable) vision for the precinct.	4,350,000	4,250,000	100,000	750,000	5,000,000	-
Eastern Beach	Development of a Master Plan.	100,000		100,000	150,000	-	-
Foreshore Reserve- Improvements	Protection and rehabilitation of the foreshore reserve	-		-	-	697,525	697,525
Greenway improvement Works - (Barwarre Road South and Boundary Road West)	Greenway improvements along Barwarre Road South and Boundary Road West.	18,368		18,368	18,368	18,368	18,368
Ground Renovation Program	Core program for improvements to sports fields and grounds.	238,208		238,208	242,972	247,832	252,788
Gymnasium Equipment Changeover	The Gymnasium Equipment Core Replacement Program is part of Leisure Services rolling gymnasium asset replacement program.	644,000		644,000	553,000	363,000	370,260
Hammersley Reserve	Upgrade works to playground and reserve.	-		-	-	-	200,000
Irrigation Asset Renewal	Core renewal of irrigation-related assets that are in need of improvement.	287,028		287,028	292,769	298,624	304,596

2022-23 to 2025-26 CAPITAL PROJECTS PROGRAM

Project Name	Description	2022-23			2023-24	2024-25	2025-26
		Expenditure $	Income $	Net Cost $	Net Cost $	Net Cost $	Net Cost $
Lara Recreation Reserve Masterplan Project - Stage 1	Implementation of the Lara Recreation Reserve Masterplan. Builds upon existing uses and to ultimately deliver on the Masterplan's strategic and sustainable vision for the precinct.	350,000		350,000	-		-
Lara Recreation Reserve Master Plan Stage 2 Implementation – Oval 3/Baseball Project	Funding to support the implementation of Stage 2 works including the provision of a new Oval 3 multi purpose building and reconstruction of baseball field to new orientation.	4,230,000		4,230,000	-	-	-
Lara Golf Club	Scoping study for water sustainability and new irrigation system	100,000		100,000	1,125,000	1,000,000	-
Leisure Centre Renewal	Renewal program to restore Leisure Centres to their original condition.	250,000		250,000	500,000	850,000	867,000
Moorpanyl Park	Development of Master Plan for Moorpanyal Park North Shore.	150,000		150,000	450,000	-	-
Mount Brandon - Masterplan	Continued implementation of works identified in the Master Plan.	1,286,900		1,286,900	496,250	-	-
Newcomb Football and Netball Club	Grinter Reserve Masterplan, including lighting upgrade and female friendly changeroom upgrade.	350,000		350,000	-		-
Northern Bellarine Aquatic Centre - Design and Construction	To provide a centre that will cater for the needs of a growing Northern Bellarine community and to meet the following requirements; 50m long pool, to be outdoors, to be heated, to have a hydro-therapy section, be suitable for school students and adults, to have a meeting room, a small gym/exercise section, a rehab facility and be central to the North Bellarine.	10,750,000	5,000,000	5,750,000	-	-	-
Open Space Renewal	Renewal program to restore public open space assets to their original condition.	800,000		800,000	1,050,000	2,050,000	2,091,000
Play Ground Equipment - Local Park	Playground equipment for 6 local parks in the Armstrong Creek / Horseshoe Bend precinct.	-		-	-	3,235	158,561
Playground Development Program Implementation	Playground development core program to bring existing playgrounds up to standard to legislative requirements and the needs of the community.	570,916		570,916	582,335	593,981	605,861
Portarlington Recreation Reserve Master Plan	To deliver a Masterplan for the Portarlington Recreation Reserve to inform the future developments and investment at the reserve.	1,007,000		1,007,000	-	-	-
Province Blvd playground	Design and construction of playground.	250,000		250,000	-	-	-
Province Estate Highton - Wandana Gully Landscaping & Water Treatment (#3)	These works capture remediation and fully landscaping of higher embankments within Gully #03.	650,000		650,000	-	-	-
Queens Park Golf Water Irrigation	The project will replace and upgrade the current aging irrigation infrastructure at Queens Park Golf Course. It will include a system expansion to include the driving range, greater playing area and 2 adjoining sports fields.	498,000		498,000	-	-	-
Regional Active Open Space - Play Fields	Design and Construction of sporting fields and supporting infrastructure (fencing, irrigation lighting, paths etc) within the Armstrong Creek West Regional Active Open Space Reserve.	-		-	-	253,035	1,012,141

2022-23 to 2025-26 CAPITAL PROJECTS PROGRAM

Project Name	Description	2022-23			2023-24	2024-25	2025-26
		Expenditure $	Income $	Net Cost $	Net Cost $	Net Cost $	Net Cost $
Regional Active Open Space (Northern) - Play Fields	Design and construction of sporting fields and supporting infrastructure (fencing, irrigation lighting, paths etc) within the Horseshoe Bend Regional Active Open Space Reserve.	-		-	154,055	616,220	3,466,239
Regional Park - playground equipment	Playground equipment to be provided within the Armstrong Creek East Precinct District park.	-		-	-	51,661	464,948
Rippleside Playground	Design and construct a new regional playground utilising universal design principles to replace the existing outdated, unsuitable facility and plan for the associated infrastructure such as path connections, accessible toilet and park infrastructure.	1,300,000	80,000	1,220,000	-	-	-
Southern Active Open Space - Play Fields & Bowling Greens - ACHBP	Playing fields and bowling greens in Armstrong Creek and Horseshoe Bend precinct.	-		-	-	114,028	456,112
South Barwon Reserve (Cricket Training Facility)	A net cost to council of $250k, with $100k funding provided by Sport and Recreation Victoria (SRV). $90k of this funding has been received in 2020-21 with the remaining $10k to come in 2022-23.		10,000	(10,000)			
Sports Lighting Upgrade Program - Infrastructure Stimulus Program	Government funded Community Sports Infrastructure Stimulus Program - New floodlighting at seven different reserves across the region, as follows: St Albans Recreation Reserve in Thomson, Osborne Park in North Geelong, Evans Reserve in Norlane, St Leonards Lake Reserve, Grinter Reserve in Newcomb, Winter Reserve in Belmont and Burdoo Reserve in Grovedale.	-	226,000	(226,000)	-	-	-
Sparrovale Wetlands Project Implementation DCP - HBP	Development of the Sparrovale Master Plan, ongoing maintenance and management of the Sparrovale Wetlands 550 hectare site.	523,487		523,487	523,487	523,487	523,487
St Leonards Lake Reserve (Automated Irrigation)	A net cost to council of $100k, with $100k funding provided by Sport and Recreation Victoria (SRV). $90k of this funding has been received in the 2020-21 year with the remaining $10k to come in 2022-23.	-	10,000	(10,000)	-	-	-
St Leonards Skate Park	Redevelopment of the existing facility.	460,592	35,339	425,253	-	-	-
Waurn Ponds Playground, Skate Park and BMX Track	Playground, Skate Park and BMX Track Upgrade and Crime Prevention Through Environmental Design (CPTED) response including better connections between site elements.	808,779	135,592	673,187	-	-	-
Total Parks, Open Space and Leisure		**30,702,016**	**9,926,931**	**20,775,085**	**7,835,499**	**20,040,481**	**18,289,054**
Footpath Construction Sub Program - Special Rates & Charges - Core Program	Ongoing program of new footpath construction in accordance with approved schedule funded via Special Rates and Charges Schemes.	1,299,200	610,000	689,200	702,984	717,044	731,385
Footpath Renewal	Core program for renewal / replacement of footpaths across the municipality.	3,447,923		3,447,923	3,758,882	4,071,059	4,152,480
Footpaths - General	Development of new footpaths across the municipality to support key network gaps	1,000,000		1,000,000	-	-	-
Footpaths on Barrabool Road Highton	Construction of new footpath infrastructure on Barrabool Road Highton.	600,000		600,000	600,000	-	-

2022-23 to 2025-26 CAPITAL PROJECTS PROGRAM

Project Name	Description	2022-23			2023-24	2024-25	2025-26
		Expenditure $	Income $	Net Cost $	Net Cost $	Net Cost $	Net Cost $
Footpaths on the Bellarine	Development of footpaths on the Bellarine, including the Ocean Grove PPN supported by a special rates and charge scheme.	150,000		150,000	2,158,000	2,091,690	1,258,472
Montpellier Drive	Construction of footpaths on the east side of Montpellier Drive.	85,000		85,000	-	-	-
Off-road shared trail network	Trail on Burvilles Road between Peaceful Ave and Horseshoe Bend Road and on Paddock Road between HSB Road and Whitehaven Chase. (DI_TR_1)	119,997		119,997	119,997	119,997	295,957
Patullos Rd East - Road Widening/Shared User Path	Design of widened road and shared user path between O'Hallorans Rd and Kees Rd, Lara.	2,327,342		2,327,342	-		-
Shared Path network - Mt Duneed - Offroad	Trail within of Baanyip and Boundary Road intersection project. (DI_TR_2)	156,323		156,323	156,323	156,323	156,323
Shared Path Network - Off Road (Barwarre Road South)	Trail along Barwarre Road South. (DI_TR_2)	16,735		16,735	16,735	16,735	16,735
Shared Trails Masterplan - Implementation of Linkages	Implementation of the Shared Trails Master Plan. A review of the municipalities shared trails and paths network was completed. The Masterplan also identified gaps and opportunities in the network. The intent is to develop a prioritised list of identified opportunities that can then be further scoped as specific projects for future funding.	1,125,000		1,125,000	500,000	2,000,000	-
Wyndham Street Drysdale Shared Path					-		48,071
Total Paths		**10,327,520**	**610,000**	**9,717,520**	**8,012,921**	**9,172,848**	**6,659,423**
Asphalting - Road Surfacing	Resurfacing of sealed road surfaces with asphalt to maintain a waterproof surface and ensure the long term integrity of the road pavement. Core program.	6,262,800		6,262,800	6,388,056	6,515,817	6,646,133
Capital Renewal of Civil Assets in Parks	Renewal of Civil Assets (Roads, Gravel Surfaces, Kerbs, Car Parks).	266,220		266,220	271,544	276,975	282,515
Carter Road Armstrong Creek Traffic Management	Wombat crossings on Carter Road Armstrong Creek.	135,000		135,000	-	-	-
Central Road/Wyndham Street Drysdale Intersection		-		-	-		541,889
City of Geelong Assets Created by Blackspot VicRoads Program	This program relates to VicRoads funded projects on council assets.	558,287	500,000	58,287	69,453	47,340	48,287
Community, Leisure & Recreation Carparks	Upgrading of existing gravel carpark to a sealed asphalt carpark. Pavement construction included in this project.	124,440		124,440	126,929	129,467	132,057
Design & Investigation - Traffic Management Projects - Road & Street Management	Core program for investigation and design program for projects involving traffic management treatments throughout the municipality.	95,248		95,248	97,153	99,096	101,078
East West Link Road - Interim Construction - ACNEIP		-		-	-	-	233,241
Federal Roads Program (Roads to Recovery)	Next stage of federally funded program for the renewal of roads and road related assets.	2,420,340	2,183,504	236,836	285,242	334,617	341,310
Gravel Resheeting	Resheeting core program for gravel roads that are in need of improvement.	1,988,406		1,988,406	2,739,174	3,510,357	3,580,565

2022-23 to 2025-26 CAPITAL PROJECTS PROGRAM

Project Name	Description	2022-23			2023-24	2024-25	2025-26
		Expenditure $	Income $	Net Cost $	Net Cost $	Net Cost $	Net Cost $
Highmont Drive Traffic Management	Installation of speed humps/wombat humps on Highmont Drive Belmont.	67,500		67,500	-	-	-
Intersection - Internal North South/ East West Collector Road		-		-	-	-	60,593
Intersection - Bacchus Marsh Road / Windermere Road	Construction of a signalised intersection - Bacchus Marsh Road/Windermere Road.	-		-	-	83,959	755,638
Intersection - East West Link Road and Barwon Heads Road	Sewer Confluence relocation - ACNEIP	-		-	-	-	462,808
Intersection - Reserve Road/Horseshoe Bend Road/ Drews Road		150,000		150,000	1,625,737	1,452,876	-
Intersection - Surf Coast Hwy and Boundary Road	Construction of a signalised intersection - Surf Coast Hwy and Boundary Road (DI_RO_01)	283,324		283,324	2,472,622	-	-
Intersection - Jetty Road		-		-	356,327	-	-
Local Roads Construction Sub Program - Road & Street Management - Core Program	Ongoing program of local road works including road construction, provision of roundabouts.	951,441		951,441	970,470	989,879	1,009,676
Melaluka Rd Leopold Resealing		600,000		600,000	-	-	-
Roads Other	Renewal / Replacement of laneways, on-street carparks and other sundry road and street related infrastructure.	219,300		219,300	223,686	478,160	487,723
Reseal - Road Surfacing	Resurfacing of sealed road surfaces with spray seal or scrap rubber reseal to maintain a waterproof surface and ensure the long term integrity of the road pavement. Core program	1,907,400		1,907,400	1,945,548	1,984,459	2,024,148
Road Rehabilitation	Renewal / replacement of road pavements in full block sections.	4,071,840		4,071,840	4,153,277	4,236,342	4,321,069
Road Surfacing	Surfacing of roads in the Bellarine.	300,000		300,000	1,600,000	-	-
Roads Sealed	Increase sealed roads on the Bellarine Peninsula, includes grant funding in 2024-25.	-		-	500,000	- 100,000	-
Roundabout at Scenic Rd and Roslyn Rd	Planning and construction of a roundabout at intersection of Scenic Road and Roslyn Road Highton.	750,000		750,000	-	-	-
Street Construction Sub Program - Special Rates & Charges	Core program of construction of road and drainage projects in accordance with approved schedule funded via Special Rates and Charges Schemes.	3,239,068	1,520,000	1,719,068	1,753,449	1,788,518	1,824,289
Traffic calming & management measures - Lower Bluff Road St Leonards	The installation of permanent traffic management measures.	500,000	500,000	-			
Traffic Major Works	Construction of major traffic works as prioritised from core traffic projects. Core Program	710,216		710,216	724,420	738,909	753,687
Warralily Boulevard Traffic Management	Installation of traffic calming measures on Warralily Boulevard.	50,000		50,000	275,000	-	-
Total Roads		**25,650,828**	**4,703,504**	**20,947,324**	**26,578,086**	**22,566,771**	**23,606,704**

2022-23 to 2025-26 CAPITAL PROJECTS PROGRAM

Project Name	Description	2022-23			2023-24	2024-25	2025-26
		Expenditure $	Income $	Net Cost $	Net Cost $	Net Cost $	Net Cost $
Bus Shelter Renewal	Renewal and upkeep of the regions bus shelters.	602,000		602,000	754,040	106,121	108,243
Convention & Exhibition Centre - Public Realm	Contribution to the external urban space that will be publicly accessible around the site of the proposed Geelong Convention and Exhibition Centre. Funding for the Geelong Convention and Exhibition Centre has been included in a landmark City Deal which includes commitments from the Federal Government, Victorian Government and the City of Greater Geelong.			-	3,000,000	-	-
Eastern Park Hoon mitigation	Installation of new permanent fencing to exclude vehicles, prevent after hours vehicle access and hoon behaviour.	85,000	30,000	55,000			
Highton Village West side renew alleyways	Highton Village Urban Design Framework streetscape upgrade.	30,000		30,000	100,000	-	-
Ritchie Boulevard Public Lighting	Upgrade of all pedestrian lighting along Ritchie Boulevard.	300,000	300,000	-			
Traffic Signals	Signals - New Boundary Road and Connector F (between Barwarre and Horseshoe Bend Road)			-	-	-	68,638
Traffic Signals	Traffic Signals - New Burvilles Road and Connector F			-	-	45,732	607,580
LED Street Lighting & Smart Control Technology	This project involves a bulk change out of existing light fittings to more efficient LED's with Smart Control technology. Once complete, there will be significant operational and maintenance savings from the new LED's.	3,557,189		3,557,189	-	-	-
Major Culvert Guardrail Replacement / Installation	Ongoing program of replacement or installation of guardrail over major culverts in accordance with approved schedule. Core program	114,240		114,240	116,525	118,855	121,232
Revitalising Central Geelong City Deal Green Spine Block 1	These works will deliver a newly landscaped public space on the corner of Gheringhap and Malop Streets, complimenting a redeveloped streetscape on the northern side of Malop St between Gheringhap and Moorabool Streets. This is a Revitalising Central Geelong Action Plan project which is funded through the Geelong City Deal and aims to deliver greater pedestrian amenity, universal access and enhance street activity.	1,900,000		1,900,000	-	-	-
Street Lighting Renewal	Renewal and upkeep of the regions street lighting.	102,000		102,000	104,040	106,121	108,243
Traffic Lights - Roslyn Rd/Thornhill Rd	Traffic investigations were completed in 2020-21 and included potential layout options. Planning and design to be finalised in 2021-22 and construction from 2022-23, if feasible	1,350,000		1,350,000	-	-	-
Urban Design Framework	Implementation of works identified in key urban design frameworks including Highton shopping strip and Pakington St.	653,000		653,000	653,000	-	-
Roadside Infrastructure & Furniture		**8,693,429**	**330,000**	**8,363,429**	**4,727,605**	**376,829**	**1,013,937**
Drysdale Landfill Rehabilitation	This is full scale rehabilitation project for the Drysdale landfill completed landfill cells.	-		-	-	-	3,000,000

2022-23 to 2025-26 CAPITAL PROJECTS PROGRAM

Project Name	Description	2022-23			2023-24	2024-25	2025-26
		Expenditure $	Income $	Net Cost $	Net Cost $	Net Cost $	Net Cost $
New Bin Supply - Waste Collection and Recycling Systems	Supply of mobile bins to new and additional occupancy residential properties and for new commercial customers.	637,755		637,755	650,510	663,520	676,791
Staceys Road Works	Supporting works at the site including widening of culvert on access road into the site along with power and security system upgrades.	400,000		400,000	-	-	-
Transfer Station works	Additional works at Douro Street site, traffic flow improvement works and cardboard compactor purchase. Plus works required to manage the transition of the Pt Henry Transfer station into an EPA licenced site.	500,000		500,000	-		
Total Waste Management		**1,537,755**	**-**	**1,537,755**	**650,510**	**663,520**	**3,676,791**
Capital Program Project Management - Capitalised Salaries	Annual allowance to deliver the Capital Projects Program - based on current approved labour allocations.	3,656,154		3,656,154	3,729,277	3,500,000	3,570,000
Community Facility Infrastructure Grants Public	Community Infrastructure Grants Program.	2,000,000		2,000,000	2,000,000	2,000,000	2,000,000
Regional Livestock and Information Exchange	Project funding is subject to outcomes of feasibility study.	2,000,000		2,000,000	2,000,000	-	-
Geelong Waterfront Assets	Renewal of council owned assets situation along the Geelong waterfront.	1,753,000		1,753,000	2,156,060	2,159,181	2,202,365
General Asset Renewal	Additional renewal funding to be allocated across asset classes based on asset condition data and need			-	-	-	3,300,000
Total Other		**9,409,154**	**-**	**9,409,154**	**9,885,337**	**7,659,181**	**11,072,365**
TOTAL INFRASTRUCTURE		**97,252,466**	**16,070,435**	**81,182,031**	**71,286,432**	**73,595,948**	**77,398,021**
TOTAL CAPITAL EXPENDITURE		**206,562,440**	**29,976,028**	**176,586,412**	**147,466,482**	**129,743,432**	**135,862,829**

2022-23 TO 2025-26 NON CAPITAL PROGRAM - NEW AND INCREASED INITIATIVES

Project Name	Description	2022-23 Expenditure $	2023-24 Expenditure $	2024-25 Expenditure $	2025-26 Expenditure $
2P Parking, 1 hour free	Second hour free in 2P street parking zones.	2,068,865	2,068,865	2,068,865	
Integrated Transport Plan	The engagement of an external consultant to plan Geelong's transport future and guide investment decisions for the transport system within City of Greater Geelong over the next 30 years (by 2051) in response to growth.	150,000			
Shared Trails	Implementation of three 'shovel ready' projects in 2021-22 and the resources to investigate the viability of network gaps and associated planning to help with future capital investments.	254,609	259,702	264,896	
Coastal and Marine Management Plan	These management plans will assist the council in prioritising where funding will be allocated as well as assist in securing state government grant funding for the delivery of capital works.	190,000			
Kardinia Pool	Extended opening of Kardinia pool, covering winter months.	500,000	500,000	500,000	500,000
Lara Swimming Pool	Open Lara pool from 1 October each year, one month earlier than the scheduled opening.	45,000	45,000	45,000	45,000
Connecting Communities & Growing Tourism	Planning to determine the feasibility of shared trail infrastructure for Bellarine, Lara to You Yangs, Rail Trail and Barwon River Loop	350,000			
Cyber Security	Funding to establish an organisation wide information security management system and cyber security risk management framework to manage changing security identify management and information protection needs of the organisation.	300,000	300,000		
Norlane Community Hub	Facilities Development Plan to identify future renewal works at the community hub.	100,000			
Climate Change Plan Community Programs and Engagement	Developing a climate change community awareness and engagement program, including community workshops, provision of subsidised energy audits.	95,000			
Sustainability Framework Implementation	The integrated sustainability performance framework is a foundation piece needed to create integrated dashboard reporting, which will break down silos and show each department's contribution to strategic outcomes. It will ensure our decision makers are provided with holistic, transparent insight.	365,000	370,000		
Social Housing Implementation	Additional social housing requirements to cater for the City's burgeoning population growth. The funding includes a review of social and affordable housing assessments by developers, legal fees associated with section 173 agreements and development of a new council policy and undertaking public education and engagement.	125,000	125,000	125,000	
Sports Lighting Audit	Collection of asset data for our spots lighting infrastructure	300,000			
Volunteers Internal	Funding to support the development of a Volunteer Framework and Action Plan and support the implement and administration of a Volunteer Management System.	200,000	200,000	200,000	200,000
		5,043,474	**3,868,567**	**3,203,761**	**745,000**

2022-23 COMMUNITY INVESTMENT & SUPPORT FUND

Project Name	Type	2021-22 Budget $	2022-23 Budget	Description
Community Grants				
Children's Week Grants	Community Grants	5,000	5,000	Grants for not-for-profit community groups to run activities and events during Children's Week held annual in October.
Christmas in the Community (Neighbourhood House)	Community Grants	40,000	40,000	Grants to Neighbourhood Houses to provide equity and inclusion for Christmas celebrations across the municipality with a focus on the Northern and Eastern suburbs.
Community Christmas Carols	Community Grants	80,000	80,000	Grants to support community Christmas Carol events - Denis Walter Carols by the Bay, Christmas Eve Johnstone Park, Ocean Grove, Cloverdale Care.
Community Climate Action	Community Grants	100,000	100,000	Partnership Grants for community led projects and activates to support the greater Geelong community to achieve net zero community emissions and increase resilience to the impact of climate change.
Community Events Grants	Community Grants	200,000	200,000	Grants to community groups to support moderate sized events which bring economic benefits to the City, strengthen and enrich community, celebrate common interests, showcase local competitive advantages and provide opportunities for local participation.
Community Infrastructure Grants	Community Grants	3,000,000	3,000,000	Grants to not-for-profit community groups for the planning and delivery of capital works on community infrastructure.
Creative Communities Grants Program	Community Grants	220,000	220,000	Grants to support arts and cultural projects and professional development for arts workers.
Environmental Sustainability Grants	Community Grants	150,000	150,000	Grants to not-for-profit community groups for the initiation, development and delivery of projects that enhance our natural environment and drive environmental sustainability actions across the Geelong region.
First Nations Cultural Heritage Grants	Community Grants	100,000	100,000	Grants for projects that recognise, restore, protect and preserve Aboriginal Cultural Heritage.
Geelong Heritage Grants	Community Grants	100,000	100,000	Grants to assist owners in conserving heritage buildings within the Greater Geelong region that contribute to the visual character of the city's streetscapes and public space and/or provide community amenity.
Healthy & Connected Communities Grants	Community Grants	243,000	263,000	Grants for not-for-profit community groups for projects and activities that respond to community need and will improve the health, wellbeing and capacity of our community.
Neighbourhood House Grants	Community Grants	182,500	182,500	Grants to Neighbourhood Houses for operating costs and community development projects.
Seniors Festival Grants	Community Grants	24,000	24,000	Grants for not-for-profit community groups to run activities and events in the Geelong Seniors Festival held annually in October.
COVID-19 Arts, Culture & Heritage Recovery	Community Grants	400,000		
COVID-19 Quick Response Community	Community Grants	100,000		
Community Events Quick Response (COVID-19 Recovery)	Community Grants	90,000		
Community Grants Sub Total		**5,034,500**	**4,464,500**	

2022-23 COMMUNITY INVESTMENT & SUPPORT FUND

Project Name	Type	2021-22 Budget $	2022-23 Budget	Description
Partnerships				
Barwon Coast Beach Bus	Partnerships	12,000	12,000	Partnership with Barwon Coast Committee of Management for Ocean Grove-Barwon Heads shuttle bus for six weeks during summer.
Barwon Heads Football Netball Club	Partnerships	20,000	20,000	A three year agreement to provide funding to subsidise Barwon Heads Football Netball Club (BHFNC) for maintenance and watering of Howard Harmer Reserve.
Barwon Sports Academy	Partnerships	61,975	61,975	Council contribution to operating costs and in-kind memberships.
Bellarine Catchment Network	Partnerships	20,000	20,000	To support the Bellarine Catchment Network in providing environment projects for the Bellarine Peninsula community.
Bis-Sport Sponsorship	Partnerships	6,000	6,000	Partnership with Barwon Sports Academy to support elite athletes to compete.
Emergency Management	Partnerships	1,800	1,800	Contribution to Citizens Radio Emergency Services Teams (CREST).
Friends of Buckley Falls	Partnerships	15,000	15,000	Partnership with Geelong Environment Council.
Geelong Cricket Association	Partnerships	266,090	266,090	Partnership for turf wicket upkeep.
Geelong Sustainable House Day	Partnerships	15,000	15,000	Contribution to event operating costs.
Life Education Van	Partnerships	8,000	8,000	Contribution to operating costs.
Lifeguard Services	Partnerships	48,750	48,750	Partnership to provide professional life guards at Ocean Grove, Barwon Heads and Bancoora.
Park Stewardship Funds	Partnerships	10,000	10,000	Council commitment to groups to develop parks (including Hoffman Walk).
Peaks to Plains	Partnerships	24,000		Partnership program to support landowners in the Little River area to protect grasslands.
Support Vulnerable People - Partnership	Partnerships	20,000		Support charitable groups who provide support programs for vulnerable people within the City of Greater Geelong. Funding allocation has been transferred to the Healthy & Connected Community Grant.
Swan Bay Catchment Program	Partnerships	50,000	50,000	Partnership program to protect and enhance native vegetation and waterways within the Swan Bay Catchment on the Bellarine Peninsula.
Partnerships Sub Total		**578,615**	**534,615**	
Community Grants & Partnership Total		**5,613,115**	**4,999,115**	

2022-23 COMMUNITY INVESTMENT & SUPPORT FUND

Project Name	Type	2021-22 Budget $	2022-23 Budget	Description
G21 Contribution				
G21 Contribution	Partnerships	511,826	528,478	Contribution to G21 Geelong Regional Alliance.
G21 Contribution Total		**511,826**	**528,478**	
Arts & Culture Funding Agreements				
Geelong Art Gallery	Partnerships	1,336,220	1,359,604	2020-2023 Funding Agreement to support core operations being: A public art gallery responsible for cultural and artistic advancement and community learning activities, including retail sales.
Geelong Maritime Museum	Partnerships	9,000	9,158	Annual support for the conservation and care of the Geelong Maritime Museum collection.
Platform Arts	Partnerships	275,303	280,121	2019-2023 Funding Agreement to support core operations being: Working across multiple creative platforms, to champion a new generation of thinkers, makers, risk-takers and agitators.
Courthouse Back to Back	Partnerships	8,884	9,039	Annual support for venue lease costs.
Arts & Culture Initiatives Total		**1,629,407**	**1,657,922**	
Economic Development Community Events				
Pako Festa	Partnerships	100,000	100,000	Commitment to support regional signature community event.
Regional Signature Community Events	Partnerships	76,000	76,000	Council civic responsibility and regional signature community events. Includes Australia Day Committee, Geelong Show, Gala Day and Geelong Cup.
- Australia Day Committee		35,000	35,000	
- Geelong Show		10,000	10,000	
- Gala Day		15,000	15,000	
- Geelong Cup		16,000	16,000	
Economic Development Total		**176,000**	**176,000**	
Geelong Major Events				
Australian International Airshow	Geelong Major Events	365,000	365,000	Sponsorship payment of the Australian International Airshow, to be held in November 2023.
Major Events to be confirmed	Geelong Major Events	1,230,000	1,230,000	Funding for the attraction of major events to Geelong.
Geelong Major Events Sub Total		**1,595,000**	**1,595,000**	
Sponsorships & Donations				
Geelong Business Excellence Awards	Sponsorships & Donations	25,000	25,000	Sponsorship for the Geelong Business Excellence Awards in return for category naming rights.

2022-23 COMMUNITY INVESTMENT & SUPPORT FUND

Project Name	Type	2021-22 Budget $	2022-23 Budget	Description
Geelong Football Club	Sponsorships & Donations	16,000	16,000	President's Club
Geelong Supercats	Sponsorships & Donations	7,000	7,000	Match Day partnership
Give Where You Live	Sponsorship & Donation	20,000	20,000	Donation to support Give Where You Live to provide services and programs to vulnerable community members.
Sponsorships & Donations Sub Total		**68,000**	**68,000**	
Total		**9,593,348**	**9,024,515**	

FEES AND CHARGES ANALYSIS

Each year Council's fees and charges are reviewed as part of the budget development process. Existing fees and charges have been increased in line with cost increases, market levels, changes in supply and demand for services and the user pay principles. Council has a continuing commitment to ensure its services are priced fairly to allow for maximum community participation, whilst meeting National Competition Policy requirements for services subject to competition.

Fees and charges are based on information available at the time of publishing and may vary during the financial year subject to any changes in Council's policy or legislation. Several of Council's fees and charges were not increased in line with the 2021-22 budget due to the impact of COVID-19.

The on-going impact from the pandemic has been considered when setting the fees for the 2022-23 budget, and as a result, several of Council's discretionary fees have increased for the 2021-22 financial year. Fees being held at 2020-21 rates include key arts facilities including National Wool Museum and Potato Shed.

The major movements in Council's fees and charges are listed in the table below.

Fee Groups	Fee Type	Comments
Leisure Services	Discretionary	Fee increases on average of 7%, noting there has been no increase in the past 2 years.
Community & Recreation	Discretionary	Summer hire increasing from 12% to 15% of the commercial fee as per Council's Fair Play Strategy. Average fee increase is 30%.
Waste Disposal Services	Discretionary	Waste disposal service fees, including gate fees at the City's transfer stations are rising on average 12% to 20%, with Waste Clean fill increasing by 20.77%. Increases are a direct result of a $20/tonne increase in the State Government EPA levy, which takes effect from 1 July 2022. The fee is directly passed through to gate fees.
Kindergartens	Discretionary	3 & 4 year old Kindergarten fees are increasing 6.9%.
Long Day Care	Discretionary	Increase in hourly rate of 6.1% at Belmont and Whittington Centres.
Planning Advertising Material	Discretionary	Cost of advertising material increased to reflect the cost of service and fee benchmarking with other Councils.
Planning Scheme fees	Statutory	Legislative increases in fees of approximately 6%.

CITY OF GREATER GEELONG - FEES AND CHARGES SCHEDULE
2022-23 Budget

Basis of Charge:
A= Act of Parliament D = Discretionary
L = Local Law

Fees & Charges	Basis of Charge	2022-23 GST Amount $	2022-23 Charge $ (incl GST)	2021-22 Charge $ (incl GST)	Movement in price per unit $	Change in Charge %
Chief Executive						
Governance Administration						
2600 - FOI fees	A	-	30.10	29.60	0.50	1.7%
City Planning & Economy						
Advertising Material						
Each Additional Letter	D	0.55	6.00	5.00	1.00	20.0%
Each Additional Sign	D	6.82	75.00	50.00	25.00	50.0%
Letter (up to 10) & Sign	D	15.91	175.00	150.00	25.00	16.7%
Newspapers Advertising - (Price on Application - recovery of costs incurred)	D		P.O.A	P.O.A		
Building Services - Building Permits - Owner Builder						
Building Permits - Alterations & Additions - cost of work $0 - $10,000	D	92.73	1,020.00	-	1,020.00	-
Building Permits - Alterations & Additions - cost of work $0 - $5,000	D	-	n/a	785.00	(785.00)	(100.0%)
Building Permits - Alterations & Additions - cost of work $10,000 - $25,000	D	204.00	2,244.00	2,244.00	-	-
Building Permits - Alterations & Additions - cost of work $100,000 - $150,000	D	389.45	4,284.00	4,284.00	-	-
Building Permits - Alterations & Additions - cost of work $150,000 - $200,000	D	445.09	4,896.00	4,896.00	-	-
Building Permits - Alterations & Additions - cost of work $200,000	D		P.O.A	P.O.A	-	-
Building Permits - Alterations & Additions - cost of work $25,000 - $50,000	D	241.09	2,652.00	2,652.00	-	-
Building Permits - Alterations & Additions - cost of work $5,001 - $10,000	D	-	n/a	890.00	(890.00)	(100.0%)
Building Permits - Alterations & Additions - cost of work $50,000 - $100,000	D	333.82	3,672.00	3,672.00	-	-
Building Permits - Any Fence - cost of works $10,000 - $20,000	D	74.92	824.16	816.00	8.16	1.0%
Building Permits - Any Fence - cost of works $20,000	D		P.O.A	P.O.A	-	-
Building Permits - Brick Fences - cost of works $0 - $10,000	D	65.56	721.14	714.00	7.14	1.0%
Building Permits - Class 2 - 9 - cost of works $0 - $10,000	D	208.64	2,295.00	2,352.38	(57.38)	(2.4%)
Building Permits - Class 2 - 9 - cost of works $1,000,000	D		P.O.A	P.O.A	-	-
Building Permits - Class 2 - 9 - cost of works $10,000 - $50,000	D	259.64	2,856.00	2,927.40	(71.40)	(2.4%)
Building Permits - Class 2 - 9 - cost of works $100,000 - $150,000	D	438.00	4,818.00	4,938.45	(120.45)	(2.4%)
Building Permits - Class 2 - 9 - cost of works $150,000 - $200,000	D	536.36	5,900.00	6,047.50	(147.50)	(2.4%)
Building Permits - Class 2 - 9 - cost of works $200,000 - $300,000	D	614.73	6,762.00	6,931.05	(169.05)	(2.4%)
Building Permits - Class 2 - 9 - cost of works $300,000 - $500,000	D	714.91	7,864.00	8,060.60	(196.60)	(2.4%)
Building Permits - Class 2 - 9 - cost of works $50,000 - $100,000	D	340.36	3,744.00	3,837.60	(93.60)	(2.4%)
Building Permits - Class 2 - 9 - cost of works $500,000 - $600,000	D	827.09	9,098.00	9,325.45	(227.45)	(2.4%)
Building Permits - Class 2 - 9 - cost of works $600,000 - $800,000	D	912.73	10,040.00	10,291.00	(251.00)	(2.4%)
Building Permits - Class 2 - 9 - cost of works $800,000 - $1,000,000	D	1,079.36	11,873.00	12,169.83	(296.83)	(2.4%)
Building Permits - Demolition/Removal (Domestic) - cost of works $0 - $20,000	D		P.O.A	P.O.A	-	-
Building Permits - Garages/Carports/Sheds >20m2 - cost works $0 - $50,000	D	67.03	737.30	730.00	7.30	1.0%
Building Permits - Masts/Antennas/Retaining Walls - cost of works $0 - $10,000	D	98.34	1,081.71	1,071.00	10.71	1.0%
Building Permits - Masts/Antennas/Retaining Walls - cost of works $10,000 - $25,000	D	187.31	2,060.40	2,040.00	20.40	1.0%
Building Permits - New Dwellings & Multi Unit Development - cost of work - $150,001 - $250,000	D	-	n/a	2,950.00	(2,950.00)	(100.0%)
Building Permits - New Dwellings & Multi Unit Development - cost of work - $250,001 - $350,000	D	-	n/a	3,460.00	(3,460.00)	(100.0%)
Building Permits - New Dwellings & Multi Unit Development - cost of work - $350,001 - $400,000	D	-	n/a	4,480.00	(4,480.00)	(100.0%)
Building Permits - New Dwellings & Multi Unit Development - cost of work $0 - $150,000	D	-	n/a	2,338.00	(2,338.00)	(100.0%)
Building Permits - New Dwellings & Multi Unit Development - cost of work $0 - $200,000	D	268.18	2,950.00	-	2,950.00	-
Building Permits - New Dwellings & Multi Unit Development - cost of work $200,000 - $300,000	D	314.55	3,460.00	-	3,460.00	-
Building Permits - New Dwellings & Multi Unit Development - cost of work $300,000 - $400,000	D	407.27	4,480.00	-	4,480.00	-
Building Permits - New Dwellings & Multi Unit Development - cost of work $400,000 - $500,000	D	500.00	5,500.00	5,500.00	-	-
Building Permits - New Dwellings & Multi Unit Development - cost of work $500,000 - $600,000	D	592.73	6,520.00	6,520.00	-	-
Building Permits - New Dwellings & Multi Unit Development - cost of work $600,000	D		P.O.A	P.O.A	-	-
Building Permits - Reclad/Reroof/Restump - cost of works $0 - $10,000	D	231.82	2,550.00	-	2,550.00	-
Building Permits - Reclad/Reroof/Restump - cost of works $0 - $5,000	D	-	n/a	1,683.00	(1,683.00)	(100.0%)
Building Permits - Reclad/Reroof/Restump - cost of works $10,000	D		P.O.A	P.O.A	-	-
Building Permits - Reclad/Reroof/Restump - cost of works $5,001 - $10,000	D	-	n/a	2,550.00	(2,550.00)	(100.0%)
Building Permits - Relocation of Dwelling (including Alterations & Additions) - cost of works $0 - $10,000	D	282.35	3,105.90	3,060.00	45.90	1.5%
Building Permits - Relocation of Dwelling (including Alterations & Additions) - cost of works $10,000 - $20,000	D	329.41	3,623.55	3,570.00	53.55	1.5%
Building Permits - Relocation of Dwelling (including Alterations & Additions) - cost of works $100,000	D		P.O.A	P.O.A	-	-
Building Permits - Relocation of Dwelling (including Alterations & Additions) - cost of works $20,000 - $50,000	D	470.59	5,176.50	5,100.00	76.50	1.5%

CITY OF GREATER GEELONG - FEES AND CHARGES SCHEDULE
2022-23 Budget

Basis of Charge:
A= Act of Parliament D = Discretionary
L = Local Law

Fees & Charges	Basis of Charge	2022-23 GST Amount $	2022-23 Charge $ (incl GST)	2021-22 Charge $ (incl GST)	Movement in price per unit $	Change in Charge %
Building Permits - Relocation of Dwelling (including Alterations & Additions) - cost of works $50,000 - $100,000	D	752.95	8,282.40	8,160.00	122.40	1.5%
Building Permits - Relocation of Dwelling (including Alterations & Additions) - Deposit: $5,000 or $100m/2 (the greater)	D	941.18	10,353.00	10,200.00	153.00	1.5%
Building Permits - Signs - cost of works $0 - $10,000	D	74.92	824.16	816.00	8.16	1.0%
Building Permits - Signs - cost of works $10,000 - $25,000	D	112.39	1,236.24	1,224.00	12.24	1.0%
Building Permits - Swimming Pools/Spas/Decks - cost of works $0 - $10,000	D	172.73	1,900.00	2,040.00	(140.00)	(6.9%)
Building Permits - Swimming Pools/Spas/Decks - cost of works $10,000 - $25,000	D	200.00	2,200.00	2,448.00	(248.00)	(10.1%)
Building Permits - Swimming Pools/Spas/Decks - cost of works $25,000	D		P.O.A	P.O.A	-	-
Building Permits - Timber & Metal Fences/Screens - cost of works $0 - $10,000	D	54.32	597.52	591.60	5.92	1.0%
Building Permits - Verandahs/Decks/Sheds >20m2 - cost works $10,000 - $20,000	D	91.36	1,004.95	995.00	9.95	1.0%
Building Permits - Verandahs/Decks/Sheds >20m2 - cost works $20,000 - $30,000	D	107.43	1,181.70	-	1,181.70	-
Building Permits - Verandahs/Decks/Sheds >20m2 - cost works $30,000 - $40,000	D	112.48	1,237.25	1,225.00	12.25	1.0%
Building Permits - Verandahs/Decks/Sheds >20m2 - cost works $40,000 - $50,000	D	154.71	1,701.85	1,685.00	16.85	1.0%
Building Permits - Verandahs/Decks/Sheds >20m2 - cost works $5,000 - $10,000	D	84.47	929.20	920.00	9.20	1.0%
Building Permits - Verandahs/Decks/Sheds >20m2 - cost works $50,000+ (Price on Application)	D				-	-
Building Services - Building Permits - Registered Builder						
Building Permits - Alterations & Additions - cost of work $0 - $10,000	D	77.27	850.00	-	850.00	-
Building Permits - Alterations & Additions - cost of work $0 - $5,000	D	-	n/a	816.00	(816.00)	(100.0%)
Building Permits - Alterations & Additions - cost of work $10,000 - $25,000	D	133.53	1,468.80	1,632.00	(163.20)	(10.0%)
Building Permits - Alterations & Additions - cost of work $100,000 - $150,000	D	300.44	3,304.80	3,672.00	(367.20)	(10.0%)
Building Permits - Alterations & Additions - cost of work $150,000 - $200,000	D	350.51	3,855.60	4,284.00	(428.40)	(10.0%)
Building Permits - Alterations & Additions - cost of work $200,000	D		P.O.A	P.O.A	-	-
Building Permits - Alterations & Additions - cost of work $25,000 - $50,000	D	166.91	1,836.00	2,040.00	(204.00)	(10.0%)
Building Permits - Alterations & Additions - cost of work $5,001 - $10,000	D	-	n/a	1,020.00	(1,020.00)	(100.0%)
Building Permits - Alterations & Additions - cost of work $50,000 - $100,000	D	250.36	2,754.00	3,060.00	(306.00)	(10.0%)
Building Permits - Any Fence - cost of works $10,000 - $20,000	D	69.55	765.00	765.00	-	-
Building Permits - Brick Fences - cost of works $0 - $10,000	D	63.05	693.60	693.60	-	-
Building Permits - Class 2 - 9 - cost of works $0 - $10,000	D	157.45	1,732.00	1,732.25	(0.25)	(0.0%)
Building Permits - Class 2 - 9 - cost of works $1,000,000	D		P.O.A	P.O.A	-	-
Building Permits - Class 2 - 9 - cost of works $10,000 - $50,000	D	203.18	2,235.00	2,234.50	0.50	0.0%
Building Permits - Class 2 - 9 - cost of works $100,000 - $150,000	D	228.82	2,517.00	2,517.40	(0.40)	(0.0%)
Building Permits - Class 2 - 9 - cost of works $150,000 - $200,000	D	272.73	3,000.00	3,000.18	(0.18)	(0.0%)
Building Permits - Class 2 - 9 - cost of works $200,000 - $300,000	D	329.18	3,621.00	3,621.33	(0.33)	(0.0%)
Building Permits - Class 2 - 9 - cost of works $300,000 - $500,000	D	379.55	4,175.00	4,173.80	1.20	0.0%
Building Permits - Class 2 - 9 - cost of works $50,000 - $100,000	D	211.86	2,330.50	2,330.85	(0.35)	(0.0%)
Building Permits - Class 2 - 9 - cost of works $500,000 - $600,000	D	480.18	5,282.00	5,282.85	(0.85)	(0.0%)
Building Permits - Class 2 - 9 - cost of works $600,000 - $800,000	D	689.73	7,587.00	7,587.05	(0.05)	(0.0%)
Building Permits - Class 2 - 9 - cost of works $800,000 - $1,000,000	D	827.64	9,104.00	9,104.05	(0.05)	(0.0%)
Building Permits - Demolition/Removal (Domestic) - cost of works $0 - $20,000	D	61.27	674.00	674.00	-	-
Building Permits - Demolition/Removal (Domestic) - cost of works $20,000	D		P.O.A	P.O.A	-	-
Building Permits - Garages/Carports/Sheds >20m2 - cost works $0 - $5,000	D	55.64	612.00	612.00	-	-
Building Permits - Industrial & Commercial (includes 1 inspection) - cost of works $100,000	D		P.O.A	P.O.A	-	-
Building Permits - Industrial & Commercial (includes 1 inspection) - cost of works $20,000 - $100,000	D		P.O.A	P.O.A	-	-
Building Permits - Masts/Antennas/Retaining Walls - cost of works $0 - $10,000	D	78.82	867.00	867.00	-	-
Building Permits - Masts/Antennas/Retaining Walls - cost of works $10,000 - $25,000	D	139.09	1,530.00	1,530.00	-	-
Building Permits - New Dwellings & Multi Unit Development - cost of work - $150,001 - $250,000	D	-	n/a	2,550.00	(2,550.00)	(100.0%)
Building Permits - New Dwellings & Multi Unit Development - cost of work - $250,001 - $350,000	D	-	n/a	3,060.00	(3,060.00)	(100.0%)
Building Permits - New Dwellings & Multi Unit Development - cost of work - $350,001 - $400,000	D	-	n/a	4,080.00	(4,080.00)	(100.0%)
Building Permits - New Dwellings & Multi Unit Development - cost of work $0 - $150,000	D	-	n/a	1,938.00	(1,938.00)	(100.0%)
Building Permits - New Dwellings & Multi Unit Development - cost of work $0 - $200,000	D	208.64	2,295.00	-	2,295.00	-
Building Permits - New Dwellings & Multi Unit Development - cost of work $200,000 - $300,000	D	250.36	2,754.00	-	2,754.00	-
Building Permits - New Dwellings & Multi Unit Development - cost of work $300,000 - $400,000	D	333.82	3,672.00	-	3,672.00	-
Building Permits - New Dwellings & Multi Unit Development - cost of work $400,000 - $500,000	D	417.27	4,590.00	5,100.00	(510.00)	(10.0%)
Building Permits - New Dwellings & Multi Unit Development - cost of work $500,000 - $600,000	D	500.73	5,508.00	6,120.00	(612.00)	(10.0%)
Building Permits - New Dwellings & Multi Unit Development - cost of work $600,000	D		P.O.A	P.O.A	-	-
Building Permits - Reclad/Reroof/Restump - cost of works $0 - $10,000	D	109.09	1,200.00	-	1,200.00	-
Building Permits - Reclad/Reroof/Restump - cost of works $0 - $5,000	D	-	n/a	1,530.00	(1,530.00)	(100.0%)
Building Permits - Reclad/Reroof/Restump - cost of works $10,000	D		P.O.A	P.O.A	-	-
Building Permits - Reclad/Reroof/Restump - cost of works $5,001 - $10,000	D	-	n/a	2,040.00	(2,040.00)	(100.0%)

CITY OF GREATER GEELONG - FEES AND CHARGES SCHEDULE
2022-23 Budget

Basis of Charge:
A= Act of Parliament D = Discretionary
L = Local Law

Fees & Charges	Basis of Charge	2022-23 GST Amount $	2022-23 Charge $ (incl GST)	2021-22 Charge $ (incl GST)	Movement in price per unit $	Change in Charge %
Building Permits - Relocation of Dwelling (including Alterations & Additions) - cost of works $0 - $10,000	D	235.30	2,588.25	2,550.00	38.25	1.5%
Building Permits - Relocation of Dwelling (including Alterations & Additions) - cost of works $10,000 - $20,000	D	282.35	3,105.90	3,060.00	45.90	1.5%
Building Permits - Relocation of Dwelling (including Alterations & Additions) - cost of works $100,000	D		P.O.A	P.O.A	-	-
Building Permits - Relocation of Dwelling (including Alterations & Additions) - cost of works $20,000 - $50,000	D	423.53	4,658.85	4,590.00	68.85	1.5%
Building Permits - Relocation of Dwelling (including Alterations & Additions) - cost of works $50,000 - $100,000	D	705.89	7,764.75	7,650.00	114.75	1.5%
Building Permits - Relocation of Dwelling (including Alterations & Additions) - Deposit: $5,000 or $100m/2 (the greater)	D	941.18	10,353.00	10,200.00	153.00	1.5%
Building Permits - Signs - cost of works $0 - $10,000	D	60.88	669.63	663.00	6.63	1.0%
Building Permits - Signs - cost of works $10,000 - $25,000	D	79.61	875.67	867.00	8.67	1.0%
Building Permits - Swimming Pools/Spas/Decks - cost of works $0 - $10,000	D	127.27	1,400.00	1,683.00	(283.00)	(16.8%)
Building Permits - Swimming Pools/Spas/Decks - cost of works $10,000 - $25,000	D	172.73	1,900.00	2,295.00	(395.00)	(17.2%)
Building Permits - Swimming Pools/Spas/Decks - cost of works $25,000	D		P.O.A	P.O.A	-	-
Building Permits - Timber & Metal Fences/Screens - cost of works $0 - $10,000	D	51.00	561.00	561.00	-	-
Building Permits - Verandahs/Decks/Sheds >20m2 - cost works $10,000 - $20,000	D	72.73	800.00	800.00	-	-
Building Permits - Verandahs/Decks/Sheds >20m2 - cost works $20,000 - $30,000	D	82.09	903.00	903.00	-	-
Building Permits - Verandahs/Decks/Sheds >20m2 - cost works $30,000 - $40,000	D	90.00	990.00	990.00	-	-
Building Permits - Verandahs/Decks/Sheds >20m2 - cost works $40,000 - $50,000	D	104.09	1,145.00	1,145.00	-	-
Building Permits - Verandahs/Decks/Sheds >20m2 - cost works $5,000 - $10,000	D	63.09	694.00	694.00	-	-
Building Permits - Verandahs/Decks/Sheds >20m2 - cost works $50,000	D		P.O.A	P.O.A	-	-
Building Services - Building Permits - Variations, Dispensations						
Building Permits - Additional/Reinspect Council Permits (current permit only/per inspection)	D	18.55	204.00	204.00	-	-
Building Permits - Change of Builders' Details	D	22.73	250.00	250.00	-	-
Building Permits - Change of Ownership Details	D	18.55	204.00	204.00	-	-
Building Permits - Drawings / Amendments	D	27.27	300.00	300.00	-	-
Building Services - Caravan Park Registrations						
1694 - Build - Stat - Caravan Annexe/UMD Installed in Caravan Parks (per inspection)	D	-	142.00	142.00	-	-
2322 - Caravan Park Registration Fee (per unit)	A	-	14.00	14.00	-	-
Building Services - Copies of Documents						
Copies of Commercial Plans (all plans regardless of age)	D	31.82	350.00	362.75	(12.75)	(3.5%)
Copies of Commercial Plans (less than 10 years old)	D	-	n/a	213.30	(213.30)	(100.0%)
Copies of Domestic Plans (all plans regardless of age)	D	18.18	200.00	195.50	4.50	2.3%
Copies of Domestic Plans (less than 10 years old)	D	-	n/a	121.30	(121.30)	(100.0%)
Copy of Commercial Building Permits (Per Permit)	D	10.00	110.00	106.65	3.35	3.1%
Copy of Commercial Final Inspection (Per Permit)	D	10.00	110.00	106.65	3.35	3.1%
Copy of Commercial Occupancy Permits (Per Permit)	D	10.00	110.00	106.65	3.35	3.1%
Copy of Domestic Building Permits (Per Permit)	D	6.82	75.00	70.15	4.85	6.9%
Copy of Domestic Final Inspection (Per Permit)	D	6.82	75.00	70.15	4.85	6.9%
Copy of Domestic Occupancy Permits (Per Permit)	D	6.82	75.00	70.15	4.85	6.9%
Scanning of Plans (A0 - per page)	D	0.91	10.00	10.00	-	-
Scanning of Plans (A1 - per page)	D	0.82	9.00	9.00	-	-
Scanning of Plans (A2 - per page)	D	0.73	8.00	8.00	-	-
Scanning of Plans (A3 - per page)	D	0.18	2.00	2.00	-	-
Scanning of Plans (A4 - per page)	D	0.09	1.00	1.00	-	-
Building Services - Council Consents						
Council Consent - Administrative Fee	D	-	67.50	-	67.50	-
Council Consent - Places of Public Entertainment/Temp Structure - per hour (after the first 3 hours)	D	-	157.00	154.20	2.80	1.8%
Council Consent - Protection of the Public	D	-	299.00	294.90	4.10	1.4%
Council Consent - Siting Approval Only (Temporary Structures)	D	-	373.00	367.20	5.80	1.6%
Council Consents - all matters except easements	A	-	299.32	294.90	4.42	1.5%
Council Consents - easements	D	-	321.00	316.00	5.00	1.6%
Variation to Council Consent / Extension of Time	D	-	137.00	135.00	2.00	1.5%
Building Services - Lodgement Fees						
Lodgement Fee - Commercial Permits - cost of works $5,000 +	A	-	125.56	123.70	1.86	1.5%
Lodgement Fee - Domestic Permits - cost of works $5,000 +	A	-	125.56	123.70	1.86	1.5%

CITY OF GREATER GEELONG - FEES AND CHARGES SCHEDULE
2022-23 Budget

Basis of Charge:
A= Act of Parliament D = Discretionary
L = Local Law

Fees & Charges	Basis of Charge	2022-23 GST Amount $	2022-23 Charge $ (incl GST)	2021-22 Charge $ (incl GST)	Movement in price per unit $	Change in Charge %
Building Services - Non-Conforming Works						
Application for Council Assessment for Illegal Building Works - 25% of the applicable application fee	D				-	-
Building Services - Occupancy Permits - Places of Public Entertainment						
POPE - 0 to 1000 people	D	-	n/a	800.00	(800.00)	(100.0%)
POPE - 1000 to 2000 people	D	-	n/a	900.00	(900.00)	(100.0%)
POPE - 10000 to 15000 people	D	-	n/a	2,950.00	(2,950.00)	(100.0%)
POPE - 2000 to 3000 people	D	-	n/a	1,000.00	(1,000.00)	(100.0%)
POPE - 3000 to 5000 people	D	-	n/a	1,350.00	(1,350.00)	(100.0%)
POPE - 5000 to 10000 people	D	-	n/a	1,950.00	(1,950.00)	(100.0%)
POPE Permit - 0 to 5,000 people	D	-	900.00	-	900.00	-
POPE Permit - 10,000+ people	D	-	2,950.00	-	2,950.00	-
POPE Permit - 5,000 to 10,000 people	D	-	1,500.00	-	1,500.00	-
Building Services - Property Information Requests						
Owner Builder Statement	A	-	97.24	95.80	1.44	1.5%
Building Services - Road Occupation Permits						
Road Occupation - Alimaks, chutes, fixed crane base max deposit	D	2,272.73	25,000.00	25,000.00	-	-
Road Occupation - Alimaks, chutes, fixed crane base min deposit	D	181.82	2,000.00	2,000.00	-	-
Road Occupation - Alimaks, chutes, fixed crane base permit fee	D	25.18	277.00	273.00	4.00	1.5%
Road Occupation - Alimaks, chutes, fixed crane bases space occup fee (pr wk)	D	25.18	277.00	273.00	4.00	1.5%
Road Occupation - Cranes/lifting device, concrete pumps/motorised plant fee (pr day each device)	D	25.18	277.00	273.00	4.00	1.5%
Road Occupation - Cranes/lifting device, concrete pumps/motorised plant max deposit	D	2,272.73	25,000.00	25,000.00	-	-
Road Occupation - Cranes/lifting device, concrete pumps/motorised plant min deposit	D	181.82	2,000.00	2,000.00	-	-
Road Occupation - Footpath Occup max Deposit	D	2,272.73	25,000.00	25,000.00	-	-
Road Occupation - Footpath Occup min deposit	D	181.82	2,000.00	2,000.00	-	-
Road Occupation - Footpath Occup space occup fee (m2/per wk - min $200)	D	0.36	4.00	4.00	-	-
Road Occupation - Gantry max deposit	D	2,272.73	25,000.00	25,000.00	-	-
Road Occupation - Gantry min deposit	D	181.82	2,000.00	2,000.00	-	-
Road Occupation - Gantry Permit Fee	D	25.18	277.00	273.00	4.00	1.5%
Road Occupation - Hoard & scaffold over gantry space occup fee (m2/per wk - min $130)	D	0.36	4.00	4.00	-	-
Road Occupation - Hoarding & scaffold over gantry max deposit	D	2,272.73	25,000.00	25,000.00	-	-
Road Occupation - Hoarding & Scaffold over gantry min deposit	D	181.82	2,000.00	2,000.00	-	-
Road Occupation - Hoarding & scaffold over gantry permit fee	D	25.18	277.00	273.00	4.00	1.5%
Road Occupation - road/lane closures max deposit	D	2,272.73	25,000.00	25,000.00	-	-
Road Occupation - road/lane closures min deposit	D	181.82	2,000.00	2,000.00	-	-
Road Occupation - road/lane closures space occup fee (per lane, per day)	D	25.18	277.00	273.00	4.00	1.5%
Road Occupation - Site shed over gantry space occup fee (per shed 6x3mtr, pr wk)	D	25.18	277.00	273.00	4.00	1.5%
Road Occupation - Street Occupation Permit fee	D	25.18	277.00	273.00	4.00	1.5%
Building Services - Swimming Pool & Spa Registrations						
Information Search Fee - Swimming Pool Regulation	A	-	49.00	47.97	1.03	2.1%
Lodgement Fee - Compliant - Swimming Pool Regulation	A	-	21.00	20.75	0.25	1.2%
Lodgement Fee - Non Compliant - Swimming Pool Regulation	A	-	397.00	391.00	6.00	1.5%
Registration Fee - Swimming Pool Regulation	A	-	33.00	32.30	0.70	2.2%
Building Services - Property Information Requests						
Building Permit Details (10 years) inc current notices/orders - fast track	D	-	97.24	95.80	1.44	1.5%
Building Permit Details (10 years) inc current notices/orders - standard	A	-	48.62	47.90	0.72	1.5%
Land in Special Areas - fast track	D	-	97.24	95.80	1.44	1.5%
Land in Special Areas - standard	A	-	48.62	47.90	0.72	1.5%
Mandatory Inspection/Approval Dates	A	-	48.62	47.90	0.72	1.5%
Carousel - Private Hire						
Private Hire of Carousel - Wedding Photos 1/2 hour	D	19.45	214.00	210.50	3.50	1.7%
Private Hire of Carousel - Wedding Ceremony 1 hour	D	43.55	479.00	470.50	8.50	1.8%
Private Hire of Carousel - Private Function Booking 2 hours	D	85.09	936.00	920.00	16.00	1.7%
Private Hire of Carousel - Private Function Booking 2-4 hours	D	129.27	1,422.00	1,397.50	24.50	1.8%
Private Hire of Carousel - Private Functions Booking 4-6 hours	D	174.73	1,922.00	1,888.50	33.50	1.8%
Additional 1/2 hour (Private Function Hour or Weddings)	D	19.45	214.00	210.50	3.50	1.7%
Private Hire of Carousel - Decking Hire per Function	D	39.18	431.00	424.00	7.00	1.7%
Childrens Birthday Parties - Package 1 per Child (self-catered)	D	1.53	16.80	16.80	-	-
Childrens Birthday Parties - Package 2 per Child (catered)	D	2.55	28.00	28.00	-	-

CITY OF GREATER GEELONG - FEES AND CHARGES SCHEDULE
2022-23 Budget

Basis of Charge:
A= Act of Parliament D = Discretionary
L = Local Law

Fees & Charges	Basis of Charge	2022-23 GST Amount $	2022-23 Charge $ (incl GST)	2021-22 Charge $ (incl GST)	Movement in price per unit $	Change in Charge %
Carousel - Ride Tickets						
Adult Carousel Ride Ticket	D	0.45	5.00	5.00	-	-
Child Carousel Ride Ticket	D	0.45	5.00	5.00	-	-
Carousel Ride Group Booking 10-19 people	D	0.39	4.30	5.00	(0.70)	(14.0%)
Carousel Ride Group Booking 20-49 people	D	0.38	4.20	5.00	(0.80)	(16.0%)
Carousel Ride Group Booking 50+ people	D	0.36	4.00	5.00	(1.00)	(20.0%)
Carousel Ride Multi-Ride Ticket (10)	D	4.09	45.00	45.00	-	-
Concession Carousel Ride Ticket	D	0.45	5.00	5.00	-	-
Certification of Compliance						
Certificate of Compliance	A	-	311.60	307.00	4.60	1.5%
Demolitions Certificates						
Demolition Certificate	A	-	61.00	61.00	-	-
Developer Fines & Costs						
Developer Fines and Costs - Breach of Planning & Environment Act - per unit	A	-	181.74	181.74	-	-
Extension of Time						
Extension of Time - first request	D	-	300.00	300.00	-	-
Extension of Time - second request	D	-	400.00	350.00	50.00	14.3%
Extension of Time - third request	D	-	600.00	500.00	100.00	20.0%
Information & Copies of Documents						
Written Request for Information - commercial/industrial/other	D	-	250.00	240.00	10.00	4.2%
Written Request for Information - residential	D	-	180.00	165.00	15.00	9.1%
Laneway Waste Collection						
Laneways Waste Collection	D	103.82	1,142.00	1,142.00	-	-
National Wool Museum - Facilities Hire						
NWM Facilities - Casual Hire	D	2,272.73	25,000.00	25,000.00	-	-
NWM Auction Room - Standard Full Day Rate	D	40.00	440.00	440.00	-	-
NWM Auction Room - Regular User Day Rate	D	35.45	390.00	390.00	-	-
NWM Auction Room - CoGG & Community Group Rate	D	30.91	340.00	340.00	-	-
NWM Auction Room - Half Day Rate	D	25.00	275.00	275.00	-	-
NWM Auction Room - Hourly Rate	D	9.09	100.00	100.00	-	-
NWM Auction and Multifunction Room - Standard Full Day Rate	D	71.82	790.00	790.00	-	-
NWM Auction and Multifunction Room - Regular User Rate	D	63.64	700.00	700.00	-	-
NWM Auction and Multifunction Room - CoGG & Community Group	D	57.27	630.00	630.00	-	-
NWM Auction and Multifunction Room - Half Day Rate	D	44.09	485.00	485.00	-	-
NWM Auction and Multifunction Room - Hourly Rate	D	22.73	250.00	250.00	-	-
NWM Strachan Room - Standard Full Day Rate	D	70.91	780.00	780.00	-	-
NWM Strachan Room - Regular User Day Rate	D	63.64	700.00	700.00	-	-
NWM Strachan Room - CoGG & Community Group Day Rate	D	54.55	600.00	600.00	-	-
NWM Strachan Room - Half Day Rate	D	44.09	485.00	485.00	-	-
NWM Strachan Room - Hourly Rate	D	21.82	240.00	240.00	-	-
Labour - Regular Hourly Rate	D	5.91	65.00	65.00	-	-
Labour - Concessional Hourly Rate	D	3.64	40.00	40.00	-	-
Security & Out of Hours Costs - Museum Staff 5pm-9am Hourly	D	10.00	110.00	110.00	-	-
Security & Out of Hours Costs - Micom Security Call Out - M	D	30.00	330.00	330.00	-	-
Commercial Kitchen Rental - Day Rate	D	50.00	550.00	550.00	-	-
National Wool Museum - General Admission						
NWM Gen Adm Adult	D	-	12.00	12.00	-	-
NWM Gen Adm Concession	D	-	9.00	9.00	-	-
NWM Gen Adm Child	D	-	7.00	7.00	-	-
NWM Gen Adm Family	D	-	33.00	33.00	-	-
NWM Gen Adm Group	D	-	9.00	9.00	-	-
NWM Gen Adm School	D	-	6.00	6.00	-	-
NWM Gen Adm Pre-School - Group	D	-	7.00	7.00	-	-
NWM Gen Adm Pre-School - Individual	D	-	11.00	11.00	-	-
National Wool Museum - Memberships						
NWM M/Ship Adult	D		45.00	45.00		-
NWM M/Ship Senior/Student/Concession	D		35.00	35.00	-	-
NWM M/Ship Family	D		70.00	70.00	-	-

CITY OF GREATER GEELONG - FEES AND CHARGES SCHEDULE
2022-23 Budget

Basis of Charge:
A= Act of Parliament D = Discretionary
L = Local Law

Fees & Charges	Basis of Charge	2022-23 GST Amount $	2022-23 Charge $ (incl GST)	2021-22 Charge $ (incl GST)	Movement in price per unit $	Change in Charge %
NWM M/Ship Child Age 2-16	D		17.00	17.00	-	-
NWM General Membership	D	-	5,000.00	5,000.00	-	-
NWM Affiliated Schools	D	-	2,500.00	2,500.00	-	-
NWM Volunteers / Hons Committee Fee	D	-	200.00	200.00	-	-
Park & Ride						
Park & Ride User Fees	D	-	3.00	3.00	-	-
Planning Permits - Amended Permit Fees						
Amend a Permit - change statement or conditions	A	-	1,259.62	1,241.00	18.62	1.5%
Amend VicSmart Subdivision	A	-	190.82	188.00	2.82	1.5%
Amend VicSmart Use Permit	A	-	1,259.62	1,241.00	18.62	1.5%
Amended Development Permit $1,000,001 - $9,999,999	A	-	3,261.20	3,213.00	48.20	1.5%
Amended Development Permit $100,001 - $1,000,000	A	-	1,478.86	1,457.00	21.86	1.5%
Amended Development Permit up to $100,000	A	-	1,096.20	1,080.00	16.20	1.5%
Amended Residential Permit $1,000,001 - $ 9,999,999	A	-	3,261.20	3,213.00	48.20	1.5%
Amended Residential Permit $10,001 - $100,000	A	-	601.90	593.00	8.90	1.5%
Amended Residential Permit $100,001 - $500,000	A	-	1,231.20	1,213.00	18.20	1.5%
Amended Residential Permit $500,001 - $1,000,000	A	-	1,329.65	1,310.00	19.65	1.5%
Amended Residential Permit up to $10,000	A	-	190.82	188.00	2.82	1.5%
Amended VicSmart Development $10,001 - $9,999,999	A	-	410.06	404.00	6.06	1.5%
Amended VicSmart Development up to $10,000	A	-	190.82	188.00	2.82	1.5%
Amendments to Subdivision Permits	A	-	1,259.62	1,241.00	18.62	1.5%
Planning Permits - Initial Permit Fees						
Amend or End a s173 Agreement	A	-	629.30	620.00	9.30	1.5%
Change of Use	A	-	1,259.62	1,241.00	18.62	1.5%
Create, Vary or Remove Easement	A	-	1,259.62	1,241.00	18.62	1.5%
Create, Vary or Remove Restriction/Right of Way	A	-	1,259.62	1,241.00	18.62	1.5%
Development Buildings & Works $1,000,001 - $5,000,000	A	-	3,261.20	3,213.00	48.20	1.5%
Development Buildings & Works $15,000,001 - $50,000,000	A	-	24,513.27	24,151.00	362.27	1.5%
Development Buildings & Works $5,000,001 - $15,000,000	A	-	8,312.85	8,190.00	122.85	1.5%
Development Buildings & Works $50,000,001 - $9,999,999,999	A	-	55,096.23	54,282.00	814.23	1.5%
Development Buildings & Works $100,001 - $1,000,000	A	-	1,478.86	1,457.00	21.86	1.5%
Development Buildings & Works up to $100,000	A	-	1,096.20	1,080.00	16.20	1.5%
Development Plans	A	-	311.61	307.00	4.61	1.5%
Miscellaneous Fees (waiver of car parking requirements etc)	A	-	1,259.62	1,241.00	18.62	1.5%
Planning - Decision of Responsible Authority	A	-	311.61	307.00	4.61	1.5%
Re-alignment or Consolidation	A	-	1,259.62	1,241.00	18.62	1.5%
Removal of Restriction (greater than 2 years)	A	-	1,259.62	1,241.00	18.62	1.5%
Residential Development - Single Dwelling - $1,000,001 - 2,000,000	A	-	1,429.12	1,408.00	21.12	1.5%
Residential Development - Single Dwelling - $10,001 - $100,000	A	-	601.90	593.00	8.90	1.5%
Residential Development - Single Dwelling - $100,001 - $500,000	A	-	1,231.20	1,213.00	18.20	1.5%
Residential Development - Single Dwelling - $2,000,001 - $5,000,000	A	-	3,261.20	3,213.00	48.20	1.5%
Residential Development - Single Dwelling - $500,001 - $1,000,000	A	-	1,329.65	1,310.00	19.65	1.5%
Residential Development - Single Dwelling up to $10,000	A	-	191.84	189.00	2.84	1.5%
Subdivision of Existing Building or Two lots Only	A	-	1,259.62	1,241.00	18.62	1.5%
VicSmart Development Applications $10,001 - $9,999,999,999	A	-	410.06	404.00	6.06	1.5%
VicSmart Development Applications up to $10,000	A	-	190.82	188.00	2.82	1.5%
VicSmart Subdivision	A	-	190.82	188.00	2.82	1.5%
VicSmart Use Permit	A	-	1,259.62	1,241.00	18.62	1.5%
Potato Shed Facility Hire - Cleaning & Rubbish						
P-Shed Weekend Surcharge Clean	D	7.27	80.00	80.00	-	-
P-Shed Extra Cleaning	D	6.09	67.00	67.00	-	-
P-Shed Rubbish - in Skip Full	D	7.27	80.00	80.00	-	-
P-Shed Rubbish - in Skip Half	D	4.73	52.00	52.00	-	-
P-Shed Wastewise Sorting Fee	D	5.91	65.00	65.00	-	-
P-Shed Dirty Dishes (per item)	D	0.36	4.00	4.00	-	-
P-Shed Sunday Cleaning Cost	D	7.73	85.00	85.00	-	-
Potato Shed Facility Hire - Commercial Rate						
P-Shed Comm Rate Auditorium Rehearsal	D	3.64	40.00	40.00	-	-
P-Shed Comm Rate Auditorium Performance	D	4.09	45.00	45.00	-	-
P-Shed Comm Rate Multi Purpose	D	2.55	28.00	28.00	-	-
P-Shed Comm Rate Studio	D	2.55	28.00	28.00	-	-
P-Shed Comm Rate Music 1	D	2.09	23.00	23.00	-	-
P-Shed Comm Rate Music 2	D	2.09	23.00	23.00	-	-
P-Shed Comm Rate Music 3	D	2.09	23.00	23.00	-	-

CITY OF GREATER GEELONG - FEES AND CHARGES SCHEDULE
2022-23 Budget

Basis of Charge:
A= Act of Parliament D = Discretionary
L = Local Law

Fees & Charges	Basis of Charge	2022-23 GST Amount $	2022-23 Charge $ (incl GST)	2021-22 Charge $ (incl GST)	Movement in price per unit $	Change in Charge %
P-Shed Comm Rate Foyer	D	2.55	28.00	28.00	-	-
P-Shed Comm Rate Kitchen	D	1.64	18.00	18.00	-	-
P-Shed Comm Rate Foyer & Hall - Exhibition weekly	D	6.00	66.00	66.00	-	-
P-Shed Comm Rate All Areas Hourly	D	12.09	133.00	133.00	-	-
P-Shed Comm Rate All Areas Daily	D	95.45	1,050.00	1,050.00	-	-
P-Shed Comm Rate All Areas Weekly	D	413.64	4,550.00	4,550.00	-	-
P-Shed Comm Rate All Areas Weekend	D	181.82	2,000.00	2,000.00	-	-
P-Shed Comm Rate Auditorium Daily	D	42.73	470.00	470.00	-	-
P-Shed Comm Rate Multi Purpose Daily	D	26.36	290.00	290.00	-	-
P-Shed Comm Rate Studio Daily	D	26.36	290.00	290.00	-	-
P-Shed Comm Rate Music 123 Daily (each room)	D	21.82	240.00	240.00	-	-
P-Shed Comm Rate Foyer Daily	D	26.36	290.00	290.00	-	-
P-Shed Comm Rate Kitchen Daily	D	13.64	150.00	150.00	-	-
P-Shed Comm Rate Auditorium Weekend	D	75.45	830.00	830.00	-	-
P-Shed Comm Rate Multi Purpose Weekend	D	52.73	580.00	580.00	-	-
P-Shed Comm Rate Studio Weekend	D	52.73	580.00	580.00	-	-
P-Shed Comm Rate Music 123 Weekend (each rm)	D	52.73	580.00	580.00	-	-
P-Shed Comm Rate Foyer Weekend	D	52.73	580.00	580.00	-	-
P-Shed Comm Rate Kitchen Weekend	D	19.09	210.00	210.00	-	-
P-Shed Comm Rate Auditorium Week	D	278.18	3,060.00	3,060.00	-	-
P-Shed Comm Rate Multi Purpose Week	D	134.09	1,475.00	1,475.00	-	-
P-Shed Comm Rate Studio Daily Week	D	134.09	1,475.00	1,475.00	-	-
P-Shed Comm Rate Music 123 Week (each room)	D	93.64	1,030.00	1,030.00	-	-
P-Shed Comm Rate Foyer Week	D	134.09	1,475.00	1,475.00	-	-
P-Shed Comm Rate Kitchen Weekend	D	41.82	460.00	460.00	-	-
Potato Shed Facility Hire - Corporate Rate						
P-Shed Corp Rate Auditorium Rehearsal	D	11.82	130.00	130.00	-	-
P-Shed Corp Rate Auditorium Performance	D	15.27	168.00	168.00	-	-
P-Shed Corp Rate Multi Purpose	D	7.64	84.00	84.00	-	-
P-Shed Corp Rate Studio	D	7.64	84.00	84.00	-	-
P-Shed Corp Rate Music 1	D	5.27	58.00	58.00	-	-
P-Shed Corp Rate Music 2	D	5.27	58.00	58.00	-	-
P-Shed Corp Rate Music 3	D	5.27	58.00	58.00	-	-
P-Shed Corp Rate Foyer	D	9.09	100.00	100.00	-	-
P-Shed Corp Rate Kitchen	D	4.00	44.00	44.00	-	-
P-Shed Corp Rate All Areas	D	37.73	415.00	415.00	-	-
P-Shed Corp Rate All Areas Daily	D	240.91	2,650.00	2,650.00	-	-
P-Shed Corp Rate All Areas Weekly	D	778.18	8,560.00	8,560.00	-	-
P-Shed Corp Rate All Areas Weekend	D	361.36	3,975.00	3,975.00	-	-
P-Shed Corp Rate Auditorium Daily	D	113.64	1,250.00	1,250.00	-	-
P-Shed Corp Rate Multi Purpose Daily	D	66.36	730.00	730.00	-	-
P-Shed Corp Rate Studio Daily	D	66.36	730.00	730.00	-	-
P-Shed Corp Rate Music 123 Daily (each room)	D	38.18	420.00	420.00	-	-
P-Shed Corp Rate Foyer Daily	D	63.64	700.00	700.00	-	-
P-Shed Corp Rate Kitchen Daily	D	20.00	220.00	220.00	-	-
P-Shed Corp Rate Auditorium Weekend	D	215.91	2,375.00	2,375.00	-	-
P-Shed Corp Rate Multi Purpose Weekend	D	110.91	1,220.00	1,220.00	-	-
P-Shed Corp Rate Studio Weekend	D	110.91	1,220.00	1,220.00	-	-
P-Shed Corp Rate Music 123 Weekend (each rm)	D	72.73	800.00	800.00	-	-
P-Shed Corp Rate Foyer Weekend	D	110.91	1,220.00	1,220.00	-	-
P-Shed Corp Rate Kitchen Weekend	D	34.09	375.00	375.00	-	-
P-Shed Corp Rate Auditorium Week	D	361.36	3,975.00	3,975.00	-	-
P-Shed Corp Rate Multi Purpose Week	D	240.91	2,650.00	2,650.00	-	-
P-Shed Corp Rate Studio Week	D	240.91	2,650.00	2,650.00	-	-
P-Shed Corp Rate Music 123 Week (each room)	D	152.27	1,675.00	1,675.00	-	-
Potato Shed Facility Hire - Miscellaneous						
P-Shed Add On Insurance	D	4.27	47.00	47.00	-	-
P-Shed Call out - Staff	D	8.64	95.00	95.00	-	-
P-Shed Security Call out	D	9.73	107.00	107.00	-	-
P-Shed Globe replacement	D	5.91	65.00	65.00	-	-
P-Shed Pro Rata Sound Performance	D	2.55	28.00	28.00	-	-
P-Shed Kiosk Charge	D	3.91	43.00	43.00	-	-
P-Shed Merchandising Fee	D	2.09	23.00	23.00	-	-
P-Shed Marketing Fee	D	8.00	88.00	88.00	-	-
P-Shed Advertising Fee	D	9.27	102.00	102.00	-	-
P-Shed Postering Fee	D	8.64	95.00	95.00	-	-
P-Shed Security Loading Fee	D	4.09	45.00	45.00	-	-

CITY OF GREATER GEELONG - FEES AND CHARGES SCHEDULE
2022-23 Budget

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Fees & Charges	Basis of Charge	2022-23 GST Amount $	2022-23 Charge $ (incl GST)	2021-22 Charge $ (incl GST)	Movement in price per unit $	Change in Charge %
P-Shed Lost Key Fee	D	9.27	102.00	102.00	-	-
P-Shed Key Re Issue Fee	D	5.91	65.00	65.00	-	-
P-Shed Ticket Set Up Fee	D	4.36	48.00	48.00	-	-
Potato Shed Facility Hire - Set Up & Equipment Hire						
P-Shed Pro Rata Lights Performance	D	2.55	28.00	28.00	-	-
P-Shed Radio Mic w/batteries (each)	D	2.55	28.00	28.00	-	-
P-Shed Microphone lead set (each)	D	2.55	28.00	28.00	-	-
P-Shed Projector Screen	D	2.55	28.00	28.00	-	-
P-Shed Full Projector Screen Set Up	D	8.36	92.00	92.00	-	-
P-Shed Set up / Pick up / Chairs	D	8.64	95.00	95.00	-	-
P-Shed Stage Set up / Pack up	D	8.64	95.00	95.00	-	-
P-Shed Set up / Room	D	7.27	80.00	80.00	-	-
P-Shed Tech on Call hr (min 3hrs)	D	4.55	50.00	50.00	-	-
P-Shed Incorrect pack up	D	8.64	95.00	95.00	-	-
P-Shed Tea Coffee Bisc. per head	D	0.36	4.00	4.00	-	-
P-Shed Small Room Setup	D	5.45	60.00	60.00	-	-
P-Shed Theatre Set Up	D	13.18	145.00	145.00	-	-
P-Shed Chair Set Up	D	8.64	95.00	95.00	-	-
P-Shed Lectern Mic	D	3.82	42.00	42.00	-	-
P-Shed Data Projector and Remote Screen Per Hour	D	3.00	33.00	33.00	-	-
P-Shed LED Parcan	D	1.36	15.00	15.00	-	-
P-Shed ProSTAGE	D	3.64	40.00	40.00	-	-
P-Shed ProSTAGE Rail 1M	D	1.82	20.00	20.00	-	-
P-Shed ProSTAGE Rail 2M	D	2.27	25.00	25.00	-	-
P-Shed Crowd Barrier	D	2.00	22.00	22.00	-	-
P-Shed EWP	D	5.27	58.00	58.00	-	-
P-Shed Badge Machine	D	2.55	28.00	28.00	-	-
P-Shed Badge Parts	D	0.18	2.00	2.00	-	-
Seating Bank Dismantle	D	31.36	345.00	345.00	-	-
Seating Bank Reinstall	D	31.36	345.00	345.00	-	-
Potato Shed General Admission						
P-Shed General Admission Exempt GST	D	-	110,000.00	110,000.00	-	-
P-Shed General Admission Taxable	D	2,818.18	31,000.00	31,000.00	-	-
P-Shed Activity Fee	D	0.11	1.25	1.25	-	-
Pre-Application Advice						
Pre-Application Advice - Type 1	D	13.64	150.00	150.00	-	-
Pre-Application Advice - Type 2	D	18.18	200.00	200.00	-	-
Pre-Application Advice - Type 3	D	22.73	250.00	250.00	-	-
Pre-Application Advice - Type 4	D	45.45	500.00	500.00	-	-
Secondary Consents						
Secondary Consents - General	D	-	500.00	450.00	50.00	11.1%
Secondary Consents - VicSmart	D	-	100.00	100.00	-	-
Strategic Implementation						
Planning Scheme Amendment - Adoption Fee	A	-	495.83	488.50	7.33	1.5%
Planning Scheme Amendment - Application Fee	A	-	3,142.64	3,096.20	46.44	1.5%
Planning Scheme Amendment - Consideration of Submission Fee - 11 to 20 submissions	A	-	31,121.12	30,661.20	459.92	1.5%
Planning Scheme Amendment - Consideration of Submission Fee - 20 or more submissions	A	-	41,601.60	40,986.80	614.80	1.5%
Planning Scheme Amendment - Consideration of Submission Fee (minimum fee up to 10 submissions)	A	-	15,575.78	15,345.60	230.18	1.5%
Subdivision Certificates						
Alter plan prior to Certification	A	-	112.77	111.10	1.67	1.5%
Certification Fee - Plan of Subdivision	A	-	177.42	174.80	2.62	1.5%
Certification Fee - Procedural Plan	A	-	177.42	174.80	2.62	1.5%
Recertification	A	-	142.81	140.70	2.11	1.5%
City Services						
Botanics						
Waste Collection & Recycling Strategic Dev.	D	-	-	-	-	-
Fire Prevention - 2nd Notice	D	-	245.00	241.00	4.00	1.7%
Subd Property Information Fees	A	-	190.00	185.00	5.00	2.7%
Childrens Program	D	0.94	10.30	10.30	-	-
Booked Program - 90 mins	D	0.56	6.15	6.15	-	-

CITY OF GREATER GEELONG - FEES AND CHARGES SCHEDULE
2022-23 Budget

Basis of Charge:
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Fees & Charges	Basis of Charge	2022-23 GST Amount $	2022-23 Charge $ (incl GST)	2021-22 Charge $ (incl GST)	Movement in price per unit $	Change in Charge %
Booked Program < 20 students	D	1.03	11.30	11.30	-	-
Events	D	26.82	295.00	295.00	-	-
Visitor Facilities hire - 2 hours	D	16.82	185.00	185.00	-	-
Visitor Facilities hire - half day	D	26.82	295.00	295.00	-	-
Visitor Facilities - full day	D	53.64	590.00	590.00	-	-
Annual Agreement	D	13.27	146.00	146.00	-	-
Annual Agreement - Friends	D	1.36	15.00	14.40	0.60	4.2%
Annual Agreement - ad hoc	D	1.31	14.40	14.40	-	-
Weekdays - full day	D	12.91	142.00	142.00	-	-
Weekdays - half day	D	6.55	72.00	72.00	-	-
Booked Program - 60 mins	D	0.47	5.15	5.15	-	-
Abandoned Vehicles						
Abandoned Vehicles - Impound Release Fee - Motor Cycles	D	-	355.00	355.00	-	-
Abandoned Vehicles - Impound Release Fee - Vehicles	D	-	233.00	233.00	-	-
Alfresco Dining Fees & Permits						
A Frame Advertising Sign occupying footpath (can only be placed in a 0-60km/h speed zone)	D	-	203.00	203.00	-	-
Alfresco Dining Application Fee	D	-	85.00	85.00	-	-
Alfresco Dining Chair Fee (Central Activity Area) - per chair	D	-	39.00	39.00	-	-
Alfresco Dining Chair Fee (Non Central Activity Area) - per chair	D	-	33.00	33.00	-	-
Alfresco Dining Fixed Furniture Fee - per m2	D	-	88.00	88.00	-	-
Alfresco Dining Transfer Fee	D	-	85.00	85.00	-	-
Goods for Sale occupying footpath (annually)	D	-	212.00	212.00	-	-
Animal Impound & Release Fees						
Impound Release fees - Livestock (per animal)	D	-	90.00	88.00	2.00	2.3%
Labour & Vehicle Charge - Impounded Livestock - all days other than Sunday (per animal)	D	-	105.00	100.00	5.00	5.0%
Labour & Vehicle Charge - Impounded Livestock - Sundays (per animal)	D	-	125.00	119.00	6.00	5.0%
Returned Animal to Owner (dogs and cats)	L	-	34.50	34.50	-	-
Sustenance Charge - larger than sheep (per day, per animal)	D	-	20.00	19.00	1.00	5.3%
Sustenance Charge - sheep or smaller (per day, per animal)	D	-	20.00	19.00	1.00	5.3%
Animal Registration Fees - Cat (Special Conditions)						
Cat Breeder	D	-	53.00	51.90	1.10	2.1%
Member Association - Cat	D	-	53.00	51.90	1.10	2.1%
Pensioner Cat Breeder	D	-	26.00	25.90	0.10	0.4%
Pensioner Member Association - Cat	D	-	26.00	25.90	0.10	0.4%
Animal Registration Fees - Cat (Standard)						
Cat Over 10	D	-	53.00	51.90	1.10	2.1%
Cat over 10 years desexed	D	-	52.00	51.00	1.00	2.0%
Cat over 10 years desexed pensioner	D	-	26.00	26.00	-	-
Cat Registration Pensioner Fee - Full Fee	D	-	76.00	75.00	1.00	1.3%
Cat Registration Fee - Full Fee	D	-	152.00	149.00	3.00	2.0%
Desexed and Microchipped Cat	D	-	34.00	33.60	0.40	1.2%
Desexed Cat	D	-	53.00	51.90	1.10	2.1%
Microchipped Cat	D	-	60.00	58.80	1.20	2.0%
Pensioner Cat Over 10	D	-	26.00	25.90	0.10	0.4%
Pensioner Desexed and M/Chipped Cat	D	-	17.00	16.80	0.20	1.2%
Pensioner Desexed Cat	D	-	26.00	25.90	0.10	0.4%
Pensioner Microchipped Cat	D	-	30.00	29.40	0.60	2.0%
Animal Registration Fees - Dog (Special Conditions)						
Dangerous Dog (Guard Dog)	D	-	202.00	198.70	3.30	1.7%
Dog Breeder	D	-	70.00	69.00	1.00	1.4%
Dog Registration - Dangerous Dog (Residential)	D	-	280.00	275.40	4.60	1.7%
Dog Registration - Menacing Dog	D	-	230.00	226.30	3.70	1.6%
Dog Registration - Restricted Breed	D	-	280.00	275.40	4.60	1.7%
Member Canine Association	D	-	70.00	69.00	1.00	1.4%
Obedience Trained Dog	D	-	70.00	68.70	1.30	1.9%
Pensioner Dog Breeder	D	-	35.00	34.00	1.00	2.9%
Pensioner Member Canine Association	D	-	35.00	34.40	0.60	1.7%
Pensioner Obedience Trained Dog	D	-	35.00	34.40	0.60	1.7%
Pensioner Working Dog	D	-	35.00	34.00	1.00	2.9%
Working Dog	D	-	70.00	69.00	1.00	1.4%

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Animal Registration Fees - Dog (Standard)						
Desexed and Microchipped Dog	D	-	45.00	43.80	1.20	2.7%
Desexed Dog	D	-	63.00	61.70	1.30	2.1%
Dog Over 10 (entire)	D	-	70.00	69.00	1.00	1.4%
Dog over 10 years desexed	D	-	62.00	61.00	1.00	1.6%
Dog over 10 years desexed pensioner	D	-	31.00	30.00	1.00	3.3%
Dog Pensioner Fee - Full Fee	D	-	100.00	98.00	2.00	2.0%
Dog Registration - Full Fee	D	-	199.00	196.00	3.00	1.5%
Microchipped Dog (entire)	D	-	202.00	198.70	3.30	1.7%
Microchipped Dog (pre 2013)	D	-	70.00	69.00	1.00	1.4%
Microchipped Dog Pensioner (pre 2013)	D	-	35.00	34.00	1.00	2.9%
Pensioner Desexed and Microchipped Dog	D	-	22.00	21.90	0.10	0.5%
Pensioner Desexed Dog	D	-	31.00	30.80	0.20	0.6%
Pensioner Dog Over 10	D	-	35.00	34.00	1.00	2.9%
Pensioner Microchipped Dog (entire)	D	-	101.00	99.30	1.70	1.7%
Animal Registration Information Fees						
Public printing of Animal registration record cost per record	L	-	11.00	11.00	-	-
Viewing of CoGG animal registration database	L	-	28.00	28.00	-	-
Animal Registrations - Misc Permits						
Ad-Hoc Inspections of Domestic Animal Business, Multiple Animal Permits or Declared Dogs	D	-	109.00	109.00	-	-
Domestic Animal Business Registration - annually, per business application	D	-	240.00	237.00	3.00	1.3%
Multiple Animal Permit - New Application	D	-	152.50	150.00	2.50	1.7%
Multiple Animal Permit - Renewal (no change in permit conditions & no inspection required)	D	-	42.50	42.00	0.50	1.2%
Animals at Large/Prohibited						
Cat at large	A	-	92.37	91.00	1.37	1.5%
Contravening Council Order	A	-	184.73	182.00	2.73	1.5%
Dog at large day time	A	-	277.10	273.00	4.10	1.5%
Dog at large night time	A	-	368.45	363.00	5.45	1.5%
Non serious injury by non dangerous dog	A	-	460.81	454.00	6.81	1.5%
Casual Parking						
Reserve Car Park Space - Metered	D	4.18	46.00	46.00	-	-
Reserve Car Park Space - unmetered	D	2.27	25.00	25.00	-	-
Reserved Car Parking Spaces (Long Term) Non- Metered	D	1.91	21.00	21.00	-	-
Reserved Car Parking Spaces (Long Term) Metered	D	3.36	37.00	37.00	-	-
3P capped parking fee	D	0.60	6.60	6.50	0.10	1.5%
4P capped parking fee	D	0.60	6.60	6.50	0.10	1.5%
All day capped fee (low occ area)	D	0.60	6.60	6.50	0.10	1.5%
Casual Parking - Civic Centre	D	0.30	3.25	3.20	0.05	1.6%
Casual Parking - On-Street Parking	D	0.30	3.25	3.20	0.05	1.6%
Casual Parking - Wesley	D	0.30	3.25	3.20	0.05	1.6%
Haymarket - All Day Parking	D	1.26	13.90	13.70	0.20	1.5%
Development Planning						
Subd Building Site Access Permit	D	-	155.00	153.00	2.00	1.3%
Additional Inspection Fee	D	-	60.00	n/a	60.00	-
Subd Road Opening Permit	D	-	160.00	158.00	2.00	1.3%
Subd Vehicle Xing Permits (Stand)	D	-	220.00	215.00	5.00	2.3%
Failure to Register Animals						
Failure to apply to register	A	-	368.45	363.00	5.45	1.5%
Failure to renew cat or dog registration	A	-	368.45	363.00	5.45	1.5%
Fire prevention						
Fire Prevention Penalty Notice	A	-	1,650.00	1,650.00	-	-
Failing To Comply With A Notice To Comply	L	-	500.00	500.00	-	-
Food Premises Fees						
Food Premises - Admin Changes including reissuing documentation	D	-	50.00	56.00	(6.00)	(10.7%)
Food Premises - Class 1 - base rate, includes aged care; rehab centres and hospitals with limited meals	D	-	630.00	621.00	9.00	1.4%
Food Premises - Class 1 - child care facility	D	-	630.00	588.00	42.00	7.1%
Food Premises - Class 1 - day programs with limited meal services (off-site food production)	D	-	315.00	310.00	5.00	1.6%
Food Premises - Class 1 - hospitals, manufacturing kitchens	D	-	945.00	931.00	14.00	1.5%

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Food Premises - Class 2 - Charity/NFP/service clubs/community group & sporting clubs (with bar) - small/seasonal	D	-	288.00	284.00	4.00	1.4%
Food Premises - Class 2 - multiple kitchens	D	-	966.00	952.00	14.00	1.5%
Food Premises - Class 2 - base rate. Includes cafes/restaurants, bakeries, caterers, green grocers, mobile food vehicles, home occupations (PHF/meals/catering), supermarkets (small/medium), large clubs/RSL (i.e. with restaurant), school canteens (i.e. trade 4-5 days week with PHF produced onsite, or secondary school) - commercial or school-run.	D	-	597.00	588.00	9.00	1.5%
Food Premises - Class 2 - Charity/NFP/service clubs/community group & sporting clubs (without bar) - small/seasonal - or their mobile vehicles/temporary premises; school-run before & after school care or canteen (minimal food preparation)	D	-	149.00	147.00	2.00	1.4%
Food Premises - Class 2 - food factories, manufacturing kitchens	D	-	682.00	672.00	10.00	1.5%
Food Premises - Class 2 - small scale/occasional operations. Includes home occupations, accommodation/B&B (meals to guests only), low-risk & small-scale manufacturer, before & after school care (not school-run), school canteens (operate up-to 3 days/week, PHF produced onsite) - commercial or school run.	D	-	288.00	284.00	4.00	1.4%
Food Premises - Class 2 - supermarket (large/multiple production areas)	D	-	1,545.00	1,522.00	23.00	1.5%
Food Premises - Class 2 - temporary or mobile premises - less than 12 events	D	-	597.00	588.00	9.00	1.5%
Food Premises - Class 2/3 - additional registration for off-site trading (temporary premises associated with registered fixed premises)	D	-	68.00	67.00	1.00	1.5%
Food Premises - Class 2/3 - senior citizen groups	D	-	73.00		73.00	-
Food Premises - Class 2/3 - Vending Machines	D	-	73.00	72.00	1.00	1.4%
Food Premises - Class 3 and 3A - accommodation meals/B&B (with PHW Act registration)	D	-	149.00	139.00	10.00	7.2%
Food Premises - Class 3 - bakery, large convenience store/supermarket, large food/drink manufacturer (including brewery/ distillery/winery)	D	-	597.00	n/a	597.00	-
Food Premises - Class 3 - base rate. Includes accommodation/B&B meals (without PHW registration), mobile & temporary premises, home-based businesses, green-grocers, before & after school care or canteen (not school-run), wholesalers/distributors	D	-	288.00	n/a	288.00	-
Food Premises - Class 3 - Charity/NFP/Church Community Meals/Senior Citizens Groups & Temporary Food	D	-	73.00	72.00	1.00	1.4%
Food Premises - Class 3 - Charity/NFP/service clubs/community group & sporting clubs (with or without bar) or their mobile vehicles/temporary premises; meals-on-wheels services; school-run before & after school care or canteen.	D	-	149.00	n/a	149.00	-
Food Premises - Class 3 - temporary or mobile premises - less than 12 events	D	-	288.00	284.00	4.00	1.4%
Food Premises - Class 3A - base rate, includes accommodation meals (without PHW registration), home-based businesses.	D	-	288.00	n/a	288.00	-
Food Premises - Fast Track Fee - Application or Inspection; additional inspection fee	D	-	262.00	258.00	4.00	1.6%
Food Premises - Fines & Infringements - per unit (failure to register, non-compliance)	A	-	184.00	181.74	2.26	1.2%
Food Premises Rating (CS/Major Non-Compliance) Performance Fee	D	-	184.00	181.00	3.00	1.7%
Food Premises Rating (D-F/Critical Non-Compliance) Performance Fee	D	-	309.00	304.00	5.00	1.6%
GAWS Animal Release Fees						
Release Fees (Cats)	D	-	85.00	83.00	2.00	2.4%
Release Fees (Dogs)	D	-	85.00	83.00	2.00	2.4%
Geelong Botanic Garden						
Private works income - Taxable GST	D	-	-	-	-	-
Infrastructure Planning						
Subd Property Information Fees - all information	A	-	190.00	185.00	5.00	2.7%
Subd Property Information Fees - basic	A	-	145.00	140.00	5.00	3.6%
Local Laws Infringements						
Infringement - 0.5 penalty unit	L	-	50.75	50.00	0.75	1.5%
Infringement - 1 penalty unit (1)	A	-	101.50	100.00	1.50	1.5%
Infringement - 1 penalty unit (2)	A	-	150.22	148.00	2.22	1.5%
Infringement - 2 penalty units	L	-	203.00	200.00	3.00	1.5%
Infringement - 3 penalty units	A	-	304.50	300.00	4.50	1.5%
Infringement - 5 penalty units	A	-	507.50	500.00	7.50	1.5%
Local Laws Permits & Inspections						
Local Law Inspection under Neighbourhood Amenity Local Law	D	-	111.00	111.00	-	-
Local Law Permit Application under Neighbourhood Amenity Local Law	D	-	28.00	28.00	-	-
Onsite Waste Water Management Permits						
Amend a permit (regulation 198)	A	-	158.35	156.01	2.34	1.5%
Construct, install or alter OWMS (regulation 196(1)(b),(2)) (hourly fee after 8.2 hours - up to a maximum of $2,005.70)	A	-	91.96	90.60	1.36	1.5%
Construct, install or alter OWMS (regulation 196(1)(b),(2)) (minimum fee before 8.2 hours)	A	-	744.20	733.20	11.00	1.5%

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Copies of Septic Tank Plans	D	-	110.00	108.00	2.00	1.9%
Exemption (regulation 199) - minimum fee	A	-	227.82	224.45	3.37	1.5%
Exemption (regulation 199) (hourly rate after 2.6 hours up to a maximum $909.50)	A	-	89.32	88.00	1.32	1.5%
Minor alteration to OWMS (regulation 196(1)(a),(3))	A	-	568.26	559.86	8.40	1.5%
Renew a permit (regulation 200)	A	-	129.05	127.14	1.91	1.5%
Septic Tank Additional inspection fee	D	-	178.00	175.00	3.00	1.7%
Septic Tank Fast Track fee	D	-	236.00	233.00	3.00	1.3%
Septic Tank Permit Minor Administrative Changes	D	-	50.00	43.00	7.00	16.3%
Septic Tank Permits (Alterations)	D	-	267.00	263.00	4.00	1.5%
Septic Tank Permits (Installation)	D	-	545.00	527.00	18.00	3.4%
Septic Tank Re-Issue Expired Permit or Major Administrative Changes	D	-	110.00	108.00	2.00	1.9%
Transfer a permit (regulation 197)	A	-	149.31	147.10	2.21	1.5%
Parking Infringements						
Parking Fine - High Range: No Standing Area, Disabled Bays	A	-	184.73	182.00	2.73	1.5%
Parking Fine - Low Range: Overstay, Fail to Pay	A	-	92.37	91.00	1.37	1.5%
Parking Fine - Mid Range: Taxi Zone, Footpath, Driveway	A	-	110.64	109.00	1.64	1.5%
Parking Permits						
Busport - Reserved Permit Parking	D	321.82	3,540.00	3,480.00	60.00	1.7%
Busport - Unreserved Permit Parking	D	252.27	2,775.00	2,730.00	45.00	1.6%
Civic Centre - Reserved Permit Parking	D	321.82	3,540.00	3,480.00	60.00	1.7%
Civic Centre - Unreserved Permit Parking	D	252.27	2,775.00	2,730.00	45.00	1.6%
Haymarket - Unreserved Parking Permit	D	252.27	2,775.00	2,730.00	45.00	1.6%
Little Ryrie St - Unreserved Parking Permit	D	252.27	2,775.00	2,730.00	45.00	1.6%
Mobile Business Parking Permit	D	32.73	360.00	360.00	-	-
Mobile Courier Parking Permit	D	10.91	120.00	120.00	-	-
Private Car Park Agreement Permits	D	-	23.00	23.00	-	-
Replacement Parking Permit	D	1.82	20.00	18.00	2.00	11.1%
Replacement swipe permit pass	D	-	25.00	25.00	-	-
Wesley - Unreserved Permit Parking	D	252.27	2,775.00	2,730.00	45.00	1.6%
Western Beach - Unreserved Permit Parking	D	241.36	2,655.00	2,610.00	45.00	1.7%
Public Health & Wellbeing infringements						
Public Health & Wellbeing infringements (4 penalty unit infringement)	A	-	737.90	727.00	10.90	1.5%
Public Health Premises						
Health Premises - Admin Changes including reissuing documentation	D	-	50.00	43.00	7.00	16.3%
Health Premises - low risk - once off registration	D	-	339.00	334.00	5.00	1.5%
Health Premises - medium/high risk - annual registration	D	-	339.00	334.00	5.00	1.5%
Health Premises Existing Registration Consultancy Fee - Alteration	D	-	200.00	201.00	(1.00)	(0.5%)
Health Premises Initial Registration Consultancy Fee	D	-	252.00	248.00	4.00	1.6%
Health Premises Rating (D-F) Performance Fee	D	-	79.00	78.00	1.00	1.3%
Health Premises Transfer of Registration	D	-	204.00	201.00	3.00	1.5%
Health Prescribed Accommodation - (51-80 people)	D	-	395.00	389.00	6.00	1.5%
Health Prescribed Accommodation - (6-50 people)	D	-	315.00	310.00	5.00	1.6%
Health Prescribed Accommodation - (80 + people)	D	-	489.00	482.00	7.00	1.5%
Street and Parks Trees						
Tree Planting and Establishment	D	40.00	440.00	440.00	-	-
Use & Occupying Public Space						
Application Fee Roadside Trading (non-refundable)	D	-	91.00	91.00	-	-
Bulk Rubbish Container - Accredited (monthly)	D	-	46.00	46.00	-	-
Busking, Spruiking & Pavement Art Fees (monthly)	D	-	20.00	20.00	-	-
Real Estate agent portable signs occupying footpath (annually) - per application	D	-	129.00	129.00	-	-
Roadside Trading Permit (annually)	D	-	223.00	223.00	-	-
Street Occupation per day (no building permit)	L	3.18	35.00	35.00	-	-
Transfer of A Frame Advertising Sign occupying footpath (annually)	D	-	93.00	93.00	-	-
Transfer of Goods for Sale occupying footpath (annually)	D	-	93.00	93.00	-	-
Waste Collection Services						
Other Recycling service	D	19.57	215.25	205.00	10.25	5.0%
Green Waste Service	D	13.91	153.00	148.60	4.40	3.0%
1 bin weekly	D	50.82	559.00	494.00	65.00	13.2%
Extra bins	D	47.27	520.00	429.00	91.00	21.2%
Waste Car Boot	D	2.95	32.50	29.00	3.50	12.1%
Waste Utilities Vans Single Axle trailers	D	5.82	64.00	57.00	7.00	12.3%

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Fees & Charges	Basis of Charge	2022-23 GST Amount $	2022-23 Charge $ (incl GST)	2021-22 Charge $ (incl GST)	Movement in price per unit $	Change in Charge %
Waste Single axle trailers (heaped) min	D	7.77	85.50	76.00	9.50	12.5%
Waste Tandem Trailers (waterline)	D	7.77	85.50	76.00	9.50	12.5%
Waste Tandem Trailers (heaped) min	D	15.55	171.00	152.00	19.00	12.5%
Waste Car tyres up to 1M diameter each	D	0.91	10.00	10.00	-	-
Waste Car tyres on rims	D	1.00	11.00	11.00	-	-
Waste Truck Tyres	D	3.09	34.00	34.00	-	-
Waste Concrete/Build-Build rubble/concrete	D	17.23	189.50	141.00	48.50	34.4%
Pres Waste Mattresses	D	2.32	25.50	25.00	0.50	2.0%
Metreage	D	7.77	85.50	76.00	9.50	12.5%
Single Axle Caged Trailer	D	11.64	128.00	114.00	14.00	12.3%
Single Axle Caged Heaped Trailer	D	15.55	171.00	152.00	19.00	12.5%
Tandem Caged Trailer	D	23.32	256.50	228.00	28.50	12.5%
Tandem Caged Heaped Trailer	D	31.09	342.00	304.00	38.00	12.5%
Waste Disposal Services						
Fire Extinguishers	D	0.59	6.50	n/a	6.50	-
Solar Panels	D	2.50	27.50	n/a	27.50	-
Drys Waste Car Boot	D	2.95	32.50	29.00	3.50	12.1%
Drys Waste Utilities Vans Single Axle trailers	D	5.82	64.00	57.00	7.00	12.3%
Drys Waste Single axle trailers (heaped) min	D	7.77	85.50	76.00	9.50	12.5%
Drys Waste Tandem Trailers (waterline)	D	7.77	85.50	76.00	9.50	12.5%
Drys Waste Tandem Trailers (heaped) min	D	15.55	171.00	152.00	19.00	12.5%
Waste Car tyres up to 1M diameter each	D	0.91	10.00	10.00	-	-
Waste Car tyres on rims	D	1.00	11.00	11.00	-	-
Waste Truck Tyres	D	3.09	34.00	34.00	-	-
Waste Concrete/Build-Build rubble/concrete	D	17.23	189.50	165.90	23.60	14.2%
Pres Waste Animal Carcass (single)	D	6.82	75.00	66.50	8.50	12.8%
Pres Waste Animal Carcass (multiple)	D	20.05	220.58	196.00	24.58	12.5%
Pres Waste Fish waste	D	25.65	282.20	256.30	25.90	10.1%
Pres Waste Scallop Shell	D	25.65	282.20	256.30	25.90	10.1%
Pres Waste Poultry	D	25.65	282.20	256.30	25.90	10.1%
Pres Waste Industrial Waste	D	20.05	220.58	196.00	24.58	12.5%
Pres Waste Clean Fill	D	12.79	140.70	116.50	24.20	20.8%
Pres Waste Greenwaste (clean)	D	18.73	206.00	182.00	24.00	13.2%
Pres Waste Seaweed	D	17.80	195.80	172.00	23.80	13.8%
Pres Waste Mattresses	D	2.32	25.50	25.00	0.50	2.0%
Metreage	D	7.77	85.50	76.00	9.50	12.5%
Single Axle Caged Trailer	D	11.64	128.00	114.00	14.00	12.3%
Single Axle Caged Heaped Trailer	D	15.55	171.00	152.00	19.00	12.5%
Tandem Caged Trailer	D	23.32	256.50	228.00	28.50	12.5%
Tandem Caged Heaped Trailer	D	31.09	342.00	304.00	38.00	12.5%
Works Maintenance - Program Works						
Up to 10m2 Deep strgth Asphalt	D	-	-	-	-	-
Up to 10m2 Asphalt path	D	-	226.40	222.00	4.40	2.0%
Up to 10m2 Concrete Path - 75mm	D	-	220.30	216.00	4.30	2.0%
Up to 10m2 Concrete Path - 125mm	D	-	235.60	231.00	4.60	2.0%
Up to 10m2 Concrete Kerb	D	-	233.60	229.00	4.60	2.0%
Up to 50m2 Asphalt path	D	-	152.00	149.00	3.00	2.0%
Up to 50m2 Concrete Path - 75mm	D	-	213.20	209.00	4.20	2.0%
Up to 50m2 Concrete Path - 125mm	D	-	232.60	228.00	4.60	2.0%
Up to 50m2 Concrete Kerb	D	-	233.60	229.00	4.60	2.0%
> than 50m2 Asphalt path	D	-	121.40	119.00	2.40	2.0%
> than 50m2 Concrete Path - 75mm	D	-	208.10	204.00	4.10	2.0%
> than 50m2 Concrete Path - 125mm	D	-	223.40	219.00	4.40	2.0%
> than 50m2 Concrete Kerb	D	-	234.60	230.00	4.60	2.0%
Up to 10m2 Bitumen Rd	D	-	226.40	222.00	4.40	2.0%
Up to 50m2 Bitumen Rd	D	-	152.00	149.00	3.00	2.0%
> than 50m2 Bitumen Rd	D	-	121.40	119.00	2.40	2.0%
Up to 10m2 Concrete Path - 150mm Industrial	D	-	242.80	238.00	4.80	2.0%
Up to 50m2 Concrete Path - 150mm Industrial	D	-	239.70	235.00	4.70	2.0%
> 50m2 Concrete Path - 150mm Industrial	D	-	230.50	226.00	4.50	2.0%
Community Life						
Agencies						
Home, Personal and Respite Care Agency - Evening / Saturday	D	8.08	88.90	86.30	2.60	3.0%
Home, Personal and Respite Care Agency - Normal	D	6.22	68.40	66.40	2.00	3.0%
Home, Personal and Respite Care Agency - Public Holiday	D	11.80	129.80	126.00	3.80	3.0%
Home, Personal and Respite Care Agency - Sunday	D	9.95	109.40	106.20	3.20	3.0%

CITY OF GREATER GEELONG - FEES AND CHARGES SCHEDULE
2022-23 Budget

Basis of Charge:
A= Act of Parliament D = Discretionary
L = Local Law

Fees & Charges	Basis of Charge	2022-23 GST Amount $	2022-23 Charge $ (incl GST)	2021-22 Charge $ (incl GST)	Movement in price per unit $	Change in Charge %
Arena						
Arena - Annex Hire - Basketball per court per hour - after 5pm	D	3.77	41.50	39.50	2.00	5.1%
Arena - Annex Hire - Basketball per court per hour - all other times	D	3.01	33.15	32.50	0.65	2.0%
Arena - Annex Hire - Casual Shoot Around per person	D	0.37	4.10	4.00	0.10	2.5%
Arena - Annex Hire - Commercial Use - per day	D	479.09	5,270.00	5,100.00	170.00	3.3%
Arena - Annex Hire - Community Group	D	287.45	3,162.00	3,100.00	62.00	2.0%
Arena - Annex Hire - School Tournament Days 3 courts - per hour	D	2.41	26.50	26.00	0.50	1.9%
Arena - Auditorium Hire - Basketball court per hour	D	-	-	90.00	(90.00)	(100.0%)
Arena - Auditorium Hire - Basketball court per hour - community	D	-	-	56.00	(56.00)	(100.0%)
Arena - Auditorium Hire - Commercial Use per day	D	479.09	5,270.00	5,100.00	170.00	3.3%
Arena - Auditorium Hire - Community Group per day	D	287.45	3,162.00	3,100.00	62.00	2.0%
Arena - Auditorium Hire - Promoter Rate (concerts only)	D	-	-	6,300.00	(6,300.00)	(100.0%)
Arena - Auditorium Hire - School Tournaments - must be booked with Annex	D	-	-	255.00	(255.00)	(100.0%)
Arena - Back Stage - Back Stage break out rooms - all three	D	-	-	55.00	(55.00)	(100.0%)
Arena - Back Stage - Back Stage open space	D	-	-	95.00	(95.00)	(100.0%)
Arena - Board Room/Meeting Room - Community Groups per hour	D	-	-	28.00	(28.00)	(100.0%)
Arena - Board Room/Meeting Room - Council Depts per day	D	-	-	127.50	(127.50)	(100.0%)
Arena - Board Room/Meeting Room - Private/Commercial Group per day - room only	D	-	-	112.50	(112.50)	(100.0%)
Arena - Board Room/Meeting Room - Private/Commercial per day - inc projector	D	-	-	189.00	(189.00)	(100.0%)
Arena - Contractors - Cleaners	D	5.91	65.00	63.50	1.50	2.4%
Arena - Contractors - First Aid - Commercial	D	4.99	54.85	53.50	1.35	2.5%
Arena - Contractors - First Aid - Community	D	4.99	54.85	53.50	1.35	2.5%
Arena - Contractors - House Technician	D	6.41	70.50	69.00	1.50	2.2%
Arena - Contractors - Road Crew	D	6.41	70.50	69.00	1.50	2.2%
Arena - Contractors - Security	D	4.99	54.85	53.50	1.35	2.5%
Arena - Contractors - Trades - Rigger, electrician, plumber, etc	D	12.64	139.00	133.25	5.75	4.3%
Arena - Fire Isolation (min 4 hrs) - Fire Services After Hours 7pm to 7am	D	70.45	775.00	755.00	20.00	2.6%
Arena - Fire Isolation (min 4 hrs) - Fire Services Daytime 7am to 5pm	D	26.82	295.00	285.00	10.00	3.5%
Arena - Function Room - Community Groups per hour	D	2.59	28.50	28.00	0.50	1.8%
Arena - Function Room - Council Depts per day	D	11.82	130.00	127.50	2.50	2.0%
Arena - Function Room - Private/Commercial Group per hour	D	2.59	28.50	28.00	0.50	1.8%
Arena - Function Room - Staff member hire per hour	D	2.59	28.50	28.00	0.50	1.8%
Arena - Kitchen - Private/Commercial Group per day	D	-	-	275.50	(275.50)	(100.0%)
Arena - Labour Crew - Box Office Attendant	D	4.95	54.50	53.50	1.00	1.9%
Arena - Labour Crew - Chief Fire Warden	D	6.64	73.00	71.50	1.50	2.1%
Arena - Labour Crew - Event Supervisor	D	5.91	65.00	63.50	1.50	2.4%
Arena - Labour Crew - FOH Supervisor	D	5.91	65.00	63.50	1.50	2.4%
Arena - Labour Crew - Labour Crew	D	4.95	54.50	53.50	1.00	1.9%
Arena - Labour Crew - Safety Officer	D	6.64	73.00	71.50	1.50	2.1%
Arena - Labour Crew - Ticket Checker/Usher	D	4.95	54.50	53.50	1.00	1.9%
Arena - Options - Projector per day	D	-	-	76.50	(76.50)	(100.0%)
Arena - Options - Tea/Coffee per person	D	0.41	4.50	4.45	0.05	1.1%
Arena - Public Holiday Rates - Box Office Attendant	D	8.59	94.50	92.20	2.30	2.5%
Arena - Public Holiday Rates - Chief Fire Warden	D	13.59	149.50	146.00	3.50	2.4%
Arena - Public Holiday Rates - Event Supervisor	D	11.64	128.00	125.00	3.00	2.4%
Arena - Public Holiday Rates - FOH Supervisor	D	10.00	110.00	107.50	2.50	2.3%
Arena - Public Holiday Rates - Labour Crew	D	8.59	94.50	92.20	2.30	2.5%
Arena - Public Holiday Rates - Safety Officer	D	13.59	149.50	146.00	3.50	2.4%
Arena - Public Holiday Rates - Ticket Checker/Usher	D	8.59	94.50	92.20	2.30	2.5%
Arena - Services - Catering fee per person	D	0.09	1.00	1.00	-	-
Arena - Services - Linen - table cloths each	D	1.70	18.75	18.25	0.50	2.7%
Arena - Services - Sanitary bins - per bin	D	-	-	13.00	(13.00)	(100.0%)
Arena - Services - Two way radio	D	1.77	19.50	19.00	0.50	2.6%
Arena - Venue Bump In/Out Day - Events	D	71.86	790.50	775.00	15.50	2.0%
Commonwealth Home Support Program						
Home Care - High	D	-	67.90	66.20	1.70	2.6%
Home Care - Low	D	-	9.70	9.40	0.30	3.2%
Home Care - Medium	D	-	24.20	23.60	0.60	2.5%
Personal Care	D	-	9.70	9.40	0.30	3.2%
Personal Care - High	D	-	67.90	66.20	1.70	2.6%
Personal Care - Medium	D	-	24.20	23.60	0.60	2.5%
Respite - High	D	-	67.90	66.20	1.70	2.6%
Respite - Medium	D	-	24.20	23.60	0.60	2.5%
Respite Care over 18	D	-	9.70	9.40	0.30	3.2%

CITY OF GREATER GEELONG - FEES AND CHARGES SCHEDULE
2022-23 Budget

Basis of Charge:
A= Act of Parliament D = Discretionary
L = Local Law

Fees & Charges	Basis of Charge	2022-23 GST Amount $	2022-23 Charge $ (incl GST)	2021-22 Charge $ (incl GST)	Movement in price per unit $	Change in Charge %
Community and Recreation						
Casual Hire Summer - Community 1 Oval - Commercial Rate	D	89.00	979.00	937.00	42.00	4.5%
Casual Hire Summer - Community 1 Oval - Community Rate	D	29.64	326.00	312.00	14.00	4.5%
Casual Hire Summer - Community 1 Pitch - Commercial Rate	D	51.36	565.00	541.00	24.00	4.4%
Casual Hire Summer - Community 1 Pitch - Community Rate	D	17.09	188.00	180.00	8.00	4.4%
Casual Hire Summer - Community 2 Oval - Commercial Rate	D	58.27	641.00	614.00	27.00	4.4%
Casual Hire Summer - Community 2 Oval - Community Rate	D	19.45	214.00	205.00	9.00	4.4%
Casual Hire Summer - Community 2 Pitch - Commercial Rate	D	29.09	320.00	307.00	13.00	4.2%
Casual Hire Summer - Community 3 Oval - Commercial Rate	D	29.09	320.00	307.00	13.00	4.2%
Casual Hire Summer - Community 3 Oval - Community Rate	D	9.64	106.00	102.00	4.00	3.9%
Casual Hire Summer- Athletics- Commercial Rate	D	29.09	320.00	307.00	13.00	4.2%
Casual Hire Summer- Athletics- Community Rate	D	9.64	106.00	102.00	4.00	3.9%
Casual Hire Summer- BMX- Commercial Rate	D	12.18	134.00	129.00	5.00	3.9%
Casual Hire Summer- BMX- Community Rate	D	4.00	44.00	43.00	1.00	2.3%
Casual Hire Summer- Bowls- Commercial Rate	D	5.00	55.00	53.00	2.00	3.8%
Casual Hire Summer- Bowls- Community Rate	D	1.68	18.50	18.00	0.50	2.8%
Casual Hire Summer- Community 2 Pitch - Community Rate	D	9.64	106.00	102.00	4.00	3.9%
Casual Hire Summer- Community 3 Pitch- Commercial Rate	D	17.82	196.00	188.00	8.00	4.3%
Casual Hire Summer- Community 3 Pitch- Community Rate	D	5.91	65.00	63.00	2.00	3.2%
Casual Hire Summer- Court- Commercial Rate	D	4.00	44.00	43.00	1.00	2.3%
Casual Hire Summer- Court- Community Rate	D	1.32	14.50	14.00	0.50	3.6%
Casual Hire Summer- Criterium Track- Commercial Rate	D	8.73	96.00	92.00	4.00	4.3%
Casual Hire Summer- Criterium Track- Community Rate	D	2.91	32.00	31.00	1.00	3.2%
Casual Hire Summer- Reserve- Commercial Rate	D	12.18	134.00	129.00	5.00	3.9%
Casual Hire Summer- Reserve- Community Rate	D	4.00	44.00	43.00	1.00	2.3%
Casual Hire Summer- Velodrome- Commercial Rate	D	2.45	27.00	26.00	1.00	3.8%
Casual Hire Summer- Velodrome- Community Rate	D	0.85	9.40	9.00	0.40	4.4%
Casual Hire Winter - Community 1 Oval - Community Rate	D	30.27	333.00	319.00	14.00	4.4%
Casual Hire Winter - Community 1 Pitch - Commercial Rate	D	52.27	575.00	551.00	24.00	4.4%
Casual Hire Winter - Community 2 Oval - Commercial Rate	D	59.55	655.00	627.00	28.00	4.5%
Casual Hire Winter - Community 2 Oval - Community Rate	D	19.82	218.00	209.00	9.00	4.3%
Casual Hire Winter - Community 2 Pitch - Commercial Rate	D	29.82	328.00	314.00	14.00	4.5%
Casual Hire Winter - Community 2 Pitch - Community Rate	D	9.91	109.00	105.00	4.00	3.8%
Casual Hire Winter - Community 3 Oval - Commercial Rate	D	29.82	328.00	314.00	14.00	4.5%
Casual Hire Winter - Community 3 Oval - Community Rate	D	9.91	109.00	105.00	4.00	3.8%
Casual Hire Winter - Community Oval 1 - Commercial Rate	D	90.82	999.00	957.00	42.00	4.4%
Casual Hire Winter - Community 1 Pitch - Community Rate	D	17.45	192.00	184.00	8.00	4.3%
Casual Hire Winter- Athletics- Commercial Rate	D	29.64	326.00	312.00	14.00	4.5%
Casual Hire Winter- Athletics- Community Rate	D	9.91	109.00	105.00	4.00	3.8%
Casual Hire Winter- BMX- Commercial Rate	D	12.55	138.00	132.00	6.00	4.5%
Casual Hire Winter- Bowls- Commercial Rate	D	5.36	59.00	57.00	2.00	3.5%
Casual Hire Winter- Bowls- Community Rate	D	1.77	19.50	19.00	0.50	2.6%
Casual Hire Winter- Community 3 Pitch- Commercial Rate	D	18.45	203.00	195.00	8.00	4.1%
Casual Hire Winter- Community 3 Pitch- Community Rate	D	6.09	67.00	65.00	2.00	3.1%
Casual Hire Winter- Court- Community Rate	D	1.41	15.50	15.00	0.50	3.3%
Casual Hire Winter- Criterium Track- Community Rate	D	3.00	33.00	32.00	1.00	3.1%
Casual Hire Winter- Reserve- Commercial Rate	D	12.55	138.00	132.00	6.00	4.5%
Casual Hire Winter- Reserve- Community Rate	D	4.18	46.00	44.00	2.00	4.5%
Casual Hire Winter- Velodrome- Commercial Rate	D	2.45	27.00	26.00	1.00	3.8%
Casual Hire Winter- Velodrome- Community Rate	D	0.85	9.40	9.00	0.40	4.4%
Casual Hire Winter-BMX- Community Rate	D	4.18	46.00	44.00	2.00	4.5%
Casual Rate Winter- Court- Commercial Rate	D	4.27	47.00	45.00	2.00	4.4%
Casual Rate Winter- Criterium Track- Commercial Rate	D	9.00	99.00	95.00	4.00	4.2%
Seasonal Hire Summer- Athletics- Commercial Rate	D	970.82	10,679.00	10,220.00	459.00	4.5%
Seasonal Hire Summer- Athletics- Community Rate	D	145.55	1,601.00	1,227.00	374.00	30.5%
Seasonal Hire Summer- BMX- Commercial Rate	D	411.18	4,523.00	4,329.00	194.00	4.5%
Seasonal Hire Summer- BMX- Community Rate	D	61.64	678.00	519.00	159.00	30.6%
Seasonal Hire Summer- Bowls- Commercial Rate	D	171.36	1,885.00	1,804.00	81.00	4.5%
Seasonal Hire Summer- Bowls- Community Rate	D	25.64	282.00	217.00	65.00	30.0%
Seasonal Hire Summer- Community 1 Oval- Commercial Rate	D	2,969.82	32,668.00	31,262.00	1,406.00	4.5%
Seasonal Hire Summer- Community 1 Oval- Community Rate	D	445.45	4,900.00	3,751.00	1,149.00	30.6%
Seasonal Hire Summer- Community 1 Pitch- Commercial Rate	D	1,713.36	18,847.00	18,036.00	811.00	4.5%
Seasonal Hire Summer- Community 1 Pitch- Community Rate	D	257.00	2,827.00	2,164.00	663.00	30.6%
Seasonal Hire Summer- Community 2 Oval- Commercial Rate	D	1,941.82	21,360.00	20,441.00	919.00	4.5%
Seasonal Hire Summer- Community 2 Oval- Community Rate	D	291.27	3,204.00	2,453.00	751.00	30.6%
Seasonal Hire Summer- Community 2 Pitch- Commercial Rate	D	970.82	10,679.00	10,220.00	459.00	4.5%
Seasonal Hire Summer- Community 2 Pitch- Community Rate	D	145.55	1,601.00	1,227.00	374.00	30.5%
Seasonal Hire Summer- Community 3 Oval- Commercial Rate	D	970.82	10,679.00	10,220.00	459.00	4.5%
Seasonal Hire Summer- Community 3 Oval- Community Rate	D	145.55	1,601.00	1,227.00	374.00	30.5%
Seasonal Hire Summer- Community 3 Pitch- Community Rate	D	89.91	989.00	758.00	231.00	30.5%

CITY OF GREATER GEELONG - FEES AND CHARGES SCHEDULE
2022-23 Budget

Basis of Charge:
A= Act of Parliament D = Discretionary
L = Local Law

Fees & Charges	Basis of Charge	2022-23 GST Amount $	2022-23 Charge $ (incl GST)	2021-22 Charge $ (incl GST)	Movement in price per unit $	Change in Charge %
Seasonal Hire Summer- Community 3 Pitch- Commercial Rate	D	599.73	6,597.00	6,313.00	284.00	4.5%
Seasonal Hire Summer- Court- Commercial Rate	D	139.36	1,533.00	1,467.00	66.00	4.5%
Seasonal Hire Summer- Court- Community Rate	D	20.82	229.00	176.00	53.00	30.1%
Seasonal Hire Summer- Criterium- Commercial Rate	D	293.27	3,226.00	3,088.00	138.00	4.5%
Seasonal Hire Summer- Criterium- Community Rate	D	44.00	484.00	371.00	113.00	30.5%
Seasonal Hire Summer- Reserve- Commercial Rate	D	411.18	4,523.00	4,329.00	194.00	4.5%
Seasonal Hire Summer- Reserve- Community Rate	D	61.64	678.00	519.00	159.00	30.6%
Seasonal Hire Summer- Velodrome- Commercial Rate	D	86.73	954.00	913.00	41.00	4.5%
Seasonal Hire Summer- Velodrome- Community Rate	D	13.00	143.00	110.00	33.00	30.0%
Seasonal Hire Winter- Athletics- Commercial Rate	D	990.36	10,894.00	10,425.00	469.00	4.5%
Seasonal Hire Winter- Athletics- Community Rate	D	148.55	1,634.00	1,564.00	70.00	4.5%
Seasonal Hire Winter- BMX- Commercial Rate	D	419.27	4,612.00	4,414.00	198.00	4.5%
Seasonal Hire Winter- BMX- Community Rate	D	62.82	691.00	662.00	29.00	4.4%
Seasonal Hire Winter- Bowls- Commercial Rate	D	174.64	1,921.00	1,839.00	82.00	4.5%
Seasonal Hire Winter- Bowls- Community Rate	D	26.18	288.00	276.00	12.00	4.3%
Seasonal Hire Winter- Community 1 Oval- Commercial Rate	D	3,029.18	33,321.00	31,887.00	1,434.00	4.5%
Seasonal Hire Winter- Community 1 Oval- Community Rate	D	454.36	4,998.00	4,783.00	215.00	4.5%
Seasonal Hire Winter- Community 1 Pitch- Commercial Rate	D	1,747.55	19,223.00	18,396.00	827.00	4.5%
Seasonal Hire Winter- Community 1 Pitch- Community Rate	D	262.09	2,883.00	2,760.00	123.00	4.5%
Seasonal Hire Winter- Community 2 Oval- Commercial Rate	D	1,980.64	21,787.00	20,849.00	938.00	4.5%
Seasonal Hire Winter- Community 2 Oval- Community Rate	D	297.09	3,268.00	3,127.00	141.00	4.5%
Seasonal Hire Winter- Community 2 Pitch- Commercial Rate	D	990.36	10,894.00	10,425.00	469.00	4.5%
Seasonal Hire Winter- Community 2 Pitch- Community Rate	D	148.55	1,634.00	1,564.00	70.00	4.5%
Seasonal Hire Winter- Community 3 Oval- Commercial Rate	D	990.36	10,894.00	10,425.00	469.00	4.5%
Seasonal Hire Winter- Community 3 Oval- Community Rate	D	148.55	1,634.00	1,564.00	70.00	4.5%
Seasonal Hire Winter- Community 3 Pitch- Commercial Rate	D	611.64	6,728.00	6,439.00	289.00	4.5%
Seasonal Hire Winter- Community 3 Pitch- Community Rate	D	91.73	1,009.00	966.00	43.00	4.5%
Seasonal Hire Winter- Court- Commercial Rate	D	142.09	1,563.00	1,496.00	67.00	4.5%
Seasonal Hire Winter- Court- Community Rate	D	21.27	234.00	224.00	10.00	4.5%
Seasonal Hire Winter- Criterium- Commercial Rate	D	299.09	3,290.00	3,149.00	141.00	4.5%
Seasonal Hire Winter- Criterium- Community Rate	D	44.82	493.00	472.00	21.00	4.4%
Seasonal Hire Winter- Reserve- Commercial Rate	D	419.27	4,612.00	4,414.00	198.00	4.5%
Seasonal Hire Winter- Reserve- Community Rate	D	62.82	691.00	662.00	29.00	4.4%
Seasonal Hire Winter- Velodrome- Community Rate	D	13.27	146.00	140.00	6.00	4.3%
Seasonal Rate Winter- Velodrome- Commercial Rate	D	88.45	973.00	932.00	41.00	4.4%
Community Halls & Buses						
Centenary Hall Hourly Rate - Main Hall Weekday	D	5.82	64.00	62.50	1.50	2.4%
Centenary Hall Hourly Rate - Main Hall Weekend	D	9.36	103.00	101.00	2.00	2.0%
Centenary Hall Hourly Rate - Supper Room Weekday	D	4.73	52.00	51.00	1.00	2.0%
Centenary Hall Hourly Rate - Supper Room Weekend	D	6.59	72.50	71.00	1.50	2.1%
Centenary Hall Hourly Rate - Whole Venue Weekday	D	7.68	84.50	82.50	2.00	2.4%
Centenary Hall Hourly Rate - Whole Venue Weekend	D	12.27	135.00	132.00	3.00	2.3%
Cobbin Farm Hourly Rate - Chapel Weekday	D	3.50	38.50	37.50	1.00	2.7%
Cobbin Farm Hourly Rate - Chapel Weekend	D	11.64	128.00	125.50	2.50	2.0%
Cobbin Farm Hourly Rate - Homestead Weekday	D	3.50	38.50	37.50	1.00	2.7%
Cobbin Farm Hourly Rate - Homestead Weekend	D	6.91	76.00	74.50	1.50	2.0%
Cobbin Farm Hourly Rate - Whole Venue Weekday	D	6.91	76.00	74.50	1.50	2.0%
Cobbin Farm Hourly Rate - Whole Venue Weekend	D	12.59	138.50	135.50	3.00	2.2%
Cobradah House Hourly Rate	D	3.50	38.50	37.50	1.00	2.7%
Community Bus 24-Hour Hire	D	6.05	66.50	65.00	1.50	2.3%
Geelong West Town Hall Hourly Rate - Main Hall Weekday	D	9.09	100.00	98.00	2.00	2.0%
Geelong West Town Hall Hourly Rate - Main Hall Weekend	D	13.27	146.00	143.00	3.00	2.1%
Geelong West Town Hall Hourly Rate - Supper Room Weekday	D	5.18	57.00	55.50	1.50	2.7%
Geelong West Town Hall Hourly Rate - Supper Room Weekend	D	6.77	74.50	73.00	1.50	2.1%
Geelong West Town Hall Hourly Rate - Whole Venue Weekday	D	13.27	146.00	143.00	3.00	2.1%
Geelong West Town Hall Hourly Rate - Whole Venue Weekend	D	17.36	191.00	187.00	4.00	2.1%
Lara Hall Hourly Rate - Main Hall	D	3.50	38.50	37.50	1.00	2.7%
Lara Hall Hourly Rate - Meeting Room	D	2.59	28.50	27.50	1.00	3.6%
Lara Hall Hourly Rate - Whole Venue	D	5.09	56.00	54.50	1.50	2.8%
Marcus Hill Memorial Hall Hourly Rate	D	3.50	38.50	37.50	1.00	2.7%
Mt. Duneed Hall Hourly Rate	D	2.14	23.50	23.00	0.50	2.2%
Newcomb Hall Hourly Rate - Main Hall	D	3.50	38.50	37.50	1.00	2.7%
Newcomb Hall Hourly Rate - Meeting Room	D	2.59	28.50	27.50	1.00	3.6%
Newcomb Hall Hourly Rate - Whole Venue	D	5.09	56.00	54.50	1.50	2.8%
Parks Hall Hourly Rate - Bayview Room	D	2.14	23.50	23.00	0.50	2.2%
Parks Hall Hourly Rate - Kitchen	D	2.14	23.50	23.00	0.50	2.2%
Parks Hall Hourly Rate - Main Hall	D	3.50	38.50	37.50	1.00	2.7%
Parks Hall Hourly Rate - Parkview Room	D	2.59	28.50	27.50	1.00	3.6%
Parks Hall Hourly Rate - Whole Venue	D	8.14	89.50	87.50	2.00	2.3%

CITY OF GREATER GEELONG - FEES AND CHARGES SCHEDULE
2022-23 Budget

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Fees & Charges	Basis of Charge	2022-23 GST Amount $	2022-23 Charge $ (incl GST)	2021-22 Charge $ (incl GST)	Movement in price per unit $	Change in Charge %
St. Leonards Reserve Hall Hourly Rate	D	3.50	38.50	37.50	1.00	2.7%
Virginia Todd Hall Hourly Rate	D	3.50	38.50	37.50	1.00	2.7%
Community Hubs						
Armstrong Creek East Community Hub Community Space 1	D	3.55	39.00	37.50	1.50	4.0%
Armstrong Creek East Community Hub Community Space 2	D	2.59	28.50	27.50	1.00	3.6%
Armstrong Creek East Community Hub Community Space 3	D	2.59	28.50	27.50	1.00	3.6%
Armstrong Creek East Community Hub Meeting Room 2	D	2.16	23.80	23.00	0.80	3.5%
Leopold Community Hub Community Room	D	3.55	39.00	37.50	1.50	4.0%
Leopold Community Hub Meeting Room	D	2.16	23.80	23.00	0.80	3.5%
Leopold Community Hub Multi-Purpose Room	D	2.59	28.50	27.50	1.00	3.6%
Community Inclusion						
Community Information Board	D	12.79	140.70	134.00	6.70	5.0%
Grovedale Neighbourhood House	D	2.58	28.35	27.00	1.35	5.0%
Grovedale Neighbourhood House hire	D	3.05	33.60	32.00	1.60	5.0%
Golf Courses						
Balyang Adult Green Fee	D	1.39	15.30	15.00	0.30	2.0%
Balyang Adult Membership - 12 months	D	36.09	397.00	389.00	8.00	2.1%
Balyang Adult Membership - 3 months	D	12.36	136.00	133.00	3.00	2.3%
Balyang Child Green Fee	D	1.21	13.30	13.00	0.30	2.3%
Balyang Concession Adult Green Fee	D	1.21	13.30	13.00	0.30	2.3%
Balyang Concession Membership - 12 months	D	29.36	323.00	316.50	6.50	2.1%
Balyang Concession Membership - 3 months	D	10.00	110.00	107.50	2.50	2.3%
Balyang Family Membership - 12 months	D	69.09	760.00	745.00	15.00	2.0%
Balyang Golf Club Hire - 1 Club	D	0.18	2.00	2.00	-	-
Balyang Group Concession	D	1.07	11.80	11.50	0.30	2.6%
Balyang Junior Membership - 12 months	D	14.18	156.00	153.00	3.00	2.0%
Balyang School Group	D	0.86	9.50	9.30	0.20	2.2%
Elcho Adult Green Fee	D	2.59	28.50	28.00	0.50	1.8%
Elcho Green Concession and Students u/21	D	2.09	23.00	22.50	0.50	2.2%
Elcho Green Students u /17 years of age	D	1.68	18.50	18.00	0.50	2.8%
Elcho M/Ship Adult 12 months	D	54.41	598.50	586.50	12.00	2.0%
Elcho M/ship Pensioner / Concession 12 months	D	42.59	468.50	459.00	9.50	2.1%
Elcho M/ship Student 12 month	D	27.45	302.00	296.00	6.00	2.0%
Elcho Park - 9 holes	D	2.00	22.00	21.50	0.50	2.3%
Green Fees Competition	D	1.03	11.30	11.00	0.30	2.7%
Queens Park 9 Holes	D	1.91	21.00	20.50	0.50	2.4%
Queens Park 9 Holes Junior	D	1.36	15.00	14.50	0.50	3.4%
Queens Park Adult Green Fee	D	2.68	29.50	29.00	0.50	1.7%
Queens Park Junior 12 Month Membership	D	12.82	141.00	138.00	3.00	2.2%
Queens Park M/ship Adult 12 months	D	55.82	614.00	602.00	12.00	2.0%
Queens Park M/ship Pensioner / Concession 12 months	D	43.59	479.50	470.00	9.50	2.0%
Queens Park M/ship Student 12 months	D	30.32	333.50	327.00	6.50	2.0%
Queens Park Pensioner / Concession Green Fee	D	1.91	21.00	20.50	0.50	2.4%
Queens Park Student Green Fee	D	1.68	18.50	18.00	0.50	2.8%
Home Care Packages						
Home, Personal and respite Care - Public Holiday	D	-	116.20	113.40	2.80	2.5%
Home, Personal and Respite Care - Sunday	D	-	98.00	95.60	2.40	2.5%
Home, Personal and Respite Care - Evening/ Saturday	D	-	79.70	77.70	2.00	2.6%
Home, Personal and Respite Care - Normal	D	-	61.30	59.80	1.50	2.5%
Home Modifications						
Home Maintenance - Agency	D	6.35	69.80	68.00	1.80	2.6%
Home Maintenance - High	D	-	63.60	62.00	1.60	2.6%
Home Maintenance - Low	D	-	20.00	19.50	0.50	2.6%
Home Maintenance - Medium	D	-	23.90	23.30	0.60	2.6%
Home Maintenance - PYP - High	D	-	52.50	51.15	1.35	2.6%
Home Maintenance - PYP - Low	D	-	15.70	15.30	0.40	2.6%
Home Maintenance - PYP - Medium	D	-	19.80	19.30	0.50	2.6%
Indoor Activity Centres						
B/Ball Causal User Shootaround	D	0.37	4.10	4.00	0.10	2.5%
BVAC B/ton Casual User	D	1.55	17.00	16.50	0.50	3.0%
BVAC Badminton	D	0.88	9.70	9.50	0.20	2.1%
BVAC Belmont Market Online Booking Indoor Stall	D	2.05	22.50	22.00	0.50	2.3%

CITY OF GREATER GEELONG - FEES AND CHARGES SCHEDULE
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BVAC Belmont Market Online Booking Outdoor Stall	D	1.86	20.50	20.00	0.50	2.5%
BVAC Court Four B/Ball Casual Hire	D	2.98	32.75	32.00	0.75	2.3%
BVAC Court One B/Ball Casual Hire	D	3.66	40.25	39.25	1.00	2.5%
BVAC Court Three Cricket Casual Hire	D	5.64	62.00	60.50	1.50	2.5%
BVAC Court Two B/Ball Casual Hire	D	3.66	40.25	39.25	1.00	2.5%
BVAC Futsal Stars development & transition (per player)	D	1.01	11.10	10.80	0.30	2.8%
BVAC Futsal Stars game phase (per player)	D	1.01	11.10	10.80	0.30	2.8%
BVAC Meet Rm	D	2.18	24.00	23.50	0.50	2.1%
BVAC Sports Club (per child)	D	0.95	10.40	10.20	0.20	2.0%
BVAC Sunday Market Clothes Rack Hire	D	0.46	5.10	5.00	0.10	2.0%
BVAC Sunday Market Indoor Stall	D	2.98	32.75	32.00	0.75	2.3%
BVAC Sunday Market Outdoor Stall	D	2.27	25.00	24.50	0.50	2.0%
BVAC Sunday Market Storage	D	1.44	15.80	15.50	0.30	1.9%
BVAC Sunday Market Trestle Table Hire	D	0.46	5.10	5.00	0.10	2.0%
CLTC - Futsal Stars Development & Transition (per player)	D	0.95	10.40	10.20	0.20	2.0%
CLTC - Sports Club (per Child)	D	0.95	10.40	10.20	0.20	2.0%
CLTC - V/Ball & Soccer Casual after 5pm	D	3.73	41.00	40.20	0.80	2.0%
CLTC - V/Ball & Soccer Casual before 5pm	D	3.41	37.50	36.50	1.00	2.7%
CLTC B/Ball After 5pm	D	3.66	40.25	39.25	1.00	2.5%
CLTC B/Ball Casual before 5pm	D	2.97	32.70	32.00	0.70	2.2%
CLTC Badminton After 5pm	D	1.55	17.00	16.50	0.50	3.0%
CLTC Badminton Casual before 5pm	D	1.30	14.30	14.00	0.30	2.1%
CLTC Meet Rm After 5pm	D	2.60	28.60	28.00	0.60	2.1%
CLTC Meet Rm Casual before 5pm	D	2.60	28.60	28.00	0.60	2.1%
CLTC Meet Rm Day Rate	D	10.91	120.00	117.50	2.50	2.1%
CLTC Meet Rm User grp schools before 5pm	D	2.05	22.50	22.00	0.50	2.3%
CLTC MP Room After 5pm	D	2.60	28.60	28.00	0.60	2.1%
CLTC MP Room Casual before 5pm	D	2.32	25.50	25.00	0.50	2.0%
CLTC N/Ball O/Door Casual rate	D	0.95	10.40	10.20	0.20	2.0%
CLTC Squash After 5pm	D	1.68	18.50	18.00	0.50	2.8%
CLTC Squash Casual before 5pm	D	0.93	10.20	10.00	0.20	2.0%
CLTC Street Soccer After 5pm	D	2.09	23.00	22.50	0.50	2.2%
CLTC Street Soccer before 5pm	D	2.09	23.00	22.50	0.50	2.2%
CLTC Synthetic Pitch Casual Hire Full Pitch after 4pm	D	10.77	118.50	116.00	2.50	2.2%
CLTC Synthetic Pitch Casual Hire Full Pitch before 4pm	D	9.27	102.00	100.00	2.00	2.0%
CLTC Synthetic Pitch Casual Hire Half Pitch before 4pm	D	5.02	55.20	54.00	1.20	2.2%
CLTC Synthetic Pitch Half Pitch Casual Hire After 4pm	D	5.77	63.50	62.00	1.50	2.4%
CLTC Synthetic Pitch Half Pitch Hire After 4pm	D	5.41	59.50	58.00	1.50	2.6%
CLTC Synthetic Pitch Hire Affiliate Full Pitch after 4pm	D	7.82	86.00	84.00	2.00	2.4%
CLTC Synthetic Pitch Hire Affiliate Full Pitch before 4pm	D	6.82	75.00	73.50	1.50	2.0%
CLTC Synthetic Pitch Hire Affiliate Half Pitch After 4pm	D	4.09	45.00	44.00	1.00	2.3%
CLTC Synthetic Pitch Hire Affiliate Half Pitch before 4pm	D	3.59	39.50	38.50	1.00	2.6%
CLTC Synthetic Pitch Hire Local Tournaments & Events Per Day	D	60.27	663.00	650.00	13.00	2.0%
CLTC Synthetic Pitch Hire Non-Affiliate Full Pitch after 4pm	D	10.18	112.00	109.50	2.50	2.3%
CLTC Synthetic Pitch Hire Non-Affiliate Full Pitch before 4pm	D	8.73	96.00	94.00	2.00	2.1%
CLTC Synthetic Pitch Hire Non-Affiliate Half Pitch After 4pm	D	5.38	59.20	58.00	1.20	2.1%
CLTC Synthetic Pitch Hire Non-Affiliate Half Pitch before 4pm	D	4.59	50.50	49.50	1.00	2.0%
CLTC Synthetic Pitch Social Competition 1/2 Pitch Team Fee Per Week	D	7.05	77.50	76.00	1.50	2.0%
Kindergarten Services						
3 & 4 yr old Kindergarten Fees - 15 hour session	D	-	1,700.00	1,590.00	110.00	6.9%
3 yr old Kindergarten Fees - 10 hr session	D	-	1,133.00	n/a	1,133.00	-
3 yr old Kindergarten Fees - 3.5 hr session	D	-	-	1,250.00	(1,250.00)	(100.0%)
3 yr old Kindergarten Fees - 5 hr session	D	-	567.00	1,788.00	(1,221.00)	(68.3%)
3 yr old Kindergarten Fees - 6 hr session	D	-	-	2,144.00	(2,144.00)	(100.0%)
3 yr old Kindergarten Fees - 7.5 hr session	D	-	850.00	2,680.00	(1,830.00)	(68.3%)
Leisure Centres						
Active Adult GOLD - Fortnightly Debit (only available to existing members)	D	2.96	32.55	31.15	1.40	4.5%
Active Adult GOLD - Monthly Debit (only available to existing members)	D	6.41	70.50	67.50	3.00	4.4%
Active Adults 12 Months	D	64.36	708.00	708.00	-	-
Active Adults 3 months	D	20.55	226.00	226.00	-	-
Active Adults 3 months Renew (only available to existing members)	D	16.55	182.00	177.00	5.00	2.8%
Active Adults Fortnightly Debit	D	2.48	27.25	27.25	-	-
Active Adults GOLD - 12 months (only available to existing members)	D	76.91	846.00	810.00	36.00	4.4%
Active Adults Monthly Debit	D	5.36	59.00	59.00	-	-
Adult after Entry Swim/Sauna/Spa	D	0.58	6.40	6.30	0.10	1.6%
Adult M/Ship 12 months	D	-	-	1,080.00	(1,080.00)	(100.0%)
Adult M/Ship 3 months	D	34.91	384.00	518.00	(134.00)	(25.9%)

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Adult M/Ship Fortnightly	D	3.78	41.55	41.55	-	-
Adult M/Ship Monthly	D	8.18	90.00	90.00	-	-
Adult Renew 12 months (only available to existing members)	D	86.36	950.00	900.00	50.00	5.6%
Aerobics Adult	D	1.35	14.80	14.50	0.30	2.1%
Aerobics Adult x 10	D	12.11	133.20	130.50	2.70	2.1%
Aerobics Concession	D	1.06	11.70	11.70	-	-
Aerobics Concession x 10	D	9.57	105.30	105.00	0.30	0.3%
Aerobics Group	D	12.36	136.00	133.00	3.00	2.3%
Aqua Aerobics Adult	D	1.35	14.80	14.50	0.30	2.1%
Aqua Aerobics Adult x 10	D	12.11	133.20	130.50	2.70	2.1%
Aqua Aerobics Concession	D	1.06	11.70	11.70	-	-
Aqua Aerobics Concession x 10	D	9.57	105.30	105.00	0.30	0.3%
Casual 25 Metre Lane Hire	D	3.45	38.00	37.00	1.00	2.7%
Champ Card - Gym	D	17.00	187.00	183.00	4.00	2.2%
Champ Cards - Swim	D	9.91	109.00	106.00	3.00	2.8%
Club 25 Metre Lane Hire	D	0.95	10.50	10.00	0.50	5.0%
Con/Offpeak Adult M/ship 12 months	D	-	-	810.00	(810.00)	(100.0%)
Concession Adult M/Ship Fortnightly	D	2.83	31.15	31.15	-	-
Concession Adult M/Ship Monthly	D	6.14	67.50	67.50	-	-
Concession after Entry Swim/Sauna/Spa	D	0.50	5.50	5.50	-	-
Concession Plus 70% Student	D	-	-	243.00	(243.00)	(100.0%)
Concession Renew 12 months (only available to existing members)	D	65.45	720.00	675.00	45.00	6.7%
Corp Adult 12 Mth Renew (only available to existing members)	D	78.18	860.00	810.00	50.00	6.2%
Corp Family 12 Mth Renew (only available to existing members)	D	134.55	1,480.00	1,395.00	85.00	6.1%
Corp Family Monthly Debit + 1 student (only available to existing members)	D	15.64	172.00	160.50	11.50	7.2%
Corp Family Monthly Debit + 2 students (only available to existing members)	D	17.73	195.00	181.50	13.50	7.4%
Corp Family Monthly Debit + 3 students (only available to existing members)	D	19.73	217.00	202.50	14.50	7.2%
Corp M/Ship Adult Fortnightly	D	3.40	37.40	37.40	-	-
Corp M/Ship Adult Monthly	D	7.36	81.00	81.00	-	-
Corp M/Ship Adult weekly	D	1.70	18.70	18.70	-	-
Corp M/Ship Adult yearly	D	-	-	972.00	(972.00)	(100.0%)
Corp M/Ship Family + 1 student Payroll Deduction (only available to existing members)	D	3.26	35.85	35.85	-	-
Corp M/Ship Family + 2 Students Payroll Deduction (only available to existing members)	D	3.70	40.70	40.70	-	-
Corp M/Ship Family Fortnightly	D	6.05	66.55	64.40	2.15	3.3%
Corp M/Ship Family Monthly	D	13.11	144.20	139.50	4.70	3.4%
Corp M/Ship Family Payroll Deduction (only available to existing members)	D	2.85	31.30	31.30	-	-
Corp M/Ship Family yearly	D	-	-	1,674.00	(1,674.00)	(100.0%)
Creche Aerobics Staff	D	-	6.95	6.80	0.15	2.2%
Fam M/Ship 12 months	D	-	-	1,860.00	(1,860.00)	(100.0%)
Fam M/Ship Fortnightly	D	6.72	73.95	71.55	2.40	3.4%
Fam M/Ship Monthly	D	14.56	160.20	155.00	5.20	3.4%
Fam Monthly Debit x 1 student	D	-	-	398.00	(398.00)	(100.0%)
Fam Monthly Debit x 2 students	D	-	-	642.00	(642.00)	(100.0%)
Family Renew 12 months (only available to existing members)	D	150.00	1,650.00	1,550.00	100.00	6.5%
Fitness Assessment	D	-	-	60.00	(60.00)	(100.0%)
Group Adult Swim	D	0.56	6.20	6.00	0.20	3.3%
Group Personal Training	D	23.18	255.00	250.00	5.00	2.0%
Gym Adult	D	1.62	17.80	17.50	0.30	1.7%
Gym Adult x 10	D	14.56	160.20	157.50	2.70	1.7%
Gym Concession	D	1.27	14.00	14.00	-	-
Gym Concession x 10	D	11.45	126.00	126.00	-	-
Learn to Swim - Private Lesson	D	-	65.00	61.00	4.00	6.6%
Learn to Swim - Squad	D	-	19.40	18.70	0.70	3.7%
Learn to Swim - Squad Concession	D	-	15.00	15.00	-	-
Learn to Swim Concession	D	-	14.30	14.30	-	-
Membership Card Replacement	D	0.37	4.10	4.00	0.10	2.5%
Off Peak Upgrade	D	0.69	7.60	7.30	0.30	4.1%
Pool Parties - Catered Party	D	2.51	27.60	27.00	0.60	2.2%
Pool Parties - Inflatable per hour	D	10.23	112.50	110.00	2.50	2.3%
Pool Parties - Party Deposit	D	9.27	102.00	100.00	2.00	2.0%
Single Waterslide	D	0.27	3.00	3.00	-	-
Squad Casual Member	D	1.27	14.00	13.60	0.40	2.9%
Squad Casual Non Member	D	1.59	17.50	17.00	0.50	2.9%
Squad Member x 25 visits	D	26.73	294.00	272.00	22.00	8.1%
Squad Non Member x 25 visits	D	33.41	367.50	340.00	27.50	8.1%
Swim Adult	D	0.75	8.20	8.00	0.20	2.5%
Swim Adult With Child 5 - 10 yrs	D	1.18	13.00	12.00	1.00	8.3%
Swim Adult With Child 5 - 18 yrs	D	-	-	12.00	(12.00)	(100.0%)
Swim Adult With Child Under 5 yrs	D	0.56	6.15	6.00	0.15	2.5%
Swim Adult x 25	D	15.65	172.20	160.00	12.20	7.6%

CITY OF GREATER GEELONG - FEES AND CHARGES SCHEDULE
2022-23 Budget

Basis of Charge:
A= Act of Parliament D = Discretionary
L = Local Law

Fees & Charges	Basis of Charge	2022-23 GST Amount $	2022-23 Charge $ (incl GST)	2021-22 Charge $ (incl GST)	Movement in price per unit $	Change in Charge %
Swim Concession	D	0.56	6.15	6.00	0.15	2.5%
Swim Concession x 25	D	11.74	129.15	120.00	9.15	7.6%
Swim Family (Spectator) with Child aged 5 - 18 yrs	D	-	-	8.00	(8.00)	(100.0%)
Swim School	D	0.38	4.20	4.10	0.10	2.4%
Swim Spectator Fee	D	-	-	2.00	(2.00)	(100.0%)
Swim/Sauna/Spa Adult	D	1.30	14.30	14.30	-	-
Swim/Sauna/Spa Concession	D	1.05	11.50	11.50	-	-
Unlimited Ticket Waterslide	D	1.36	15.00	15.00	-	-
Unlimited Ticket Waterslide After Entry	D	0.82	9.00	9.00	-	-
3D Body Composition Testing - Member price per scan	D	-	-	20.00	(20.00)	(100.0%)
3D Body Composition Testing - Non Member price per scan	D	-	-	40.00	(40.00)	(100.0%)
Aquatic Access Membership Adult - Fortnightly	D	2.64	29.00	n/a	29.00	-
Aquatic Access Membership Concession - Fortnightly	D	1.98	21.75	n/a	21.75	-
Aquatic Access Membership Corp Adult - Fortnightly	D	2.37	26.10	n/a	26.10	-
Aquatic Access Membership Corp Family - Fortnightly	D	4.75	52.20	n/a	52.20	-
Aquatic Access Membership Family - Fortnightly	D	5.27	58.00	n/a	58.00	-
Creche 25 visit pass 30 mins (Member)	D	-	70.00	65.10	4.90	7.5%
Creche 25 visit pass 30 mins (Non Member)	D	-	120.00	109.20	10.80	9.9%
Creche Casual Visit 30 mins (Member)	D	-	3.50	3.30	0.20	6.1%
Creche casual Visit 30 mins(Non Member)	D	-	6.00	5.50	0.50	9.1%
Joining Fee	D	4.45	49.00	49.00	-	-
Learn to Swim	D	-	18.50	17.90	0.60	3.4%
Locker Hire (per hour)	D	0.20	2.20	n/a	2.20	-
Occasional Care 3 hr	D	-	30.50	30.00	0.50	1.7%
Occasional Care half hour	D	-	6.10	6.00	0.10	1.7%
Offpeak Adult M/Ship Fortnightly (only available to existing members)	D	2.83	31.15	31.15	-	-
Offpeak Adult M/Ship Monthly (only available to existing members)	D	6.14	67.50	67.50	-	-
Offpeak Renew 12 months (only available to existing members)	D	65.45	720.00	675.00	45.00	6.7%
Swim Lessons - 30 min Group 5-6	D	-	8.60	8.40	0.20	2.4%
Swim Lessons - 30 min Group 7-8	D	-	7.35	7.20	0.15	2.1%
Swim Lessons - 45 min Group 7-8	D	-	8.90	8.70	0.20	2.3%
Swim Lessons - 45min Group 5-6	D	-	10.80	10.55	0.25	2.4%
Swim Lessons - 60min Group 5-6	D	-	12.95	12.70	0.25	2.0%
Swim Lessons - 60min Group 7-8	D	-	10.40	10.20	0.20	2.0%
Virtual Classes plus Free Swim	D	-	-	14.50	(14.50)	(100.0%)
Virtual Classes plus Free Swim Concession	D	-	-	11.70	(11.70)	(100.0%)
Webstar Learn to Swim	D	-	31.00	30.00	1.00	3.3%
Webstar Learn to Swim Concession	D	-	24.00	24.00	-	-
Webstar Learn to Swim x 2 Classes	D	-	56.00	54.00	2.00	3.7%
Webstar Private Lesson	D	-	105.00	100.00	5.00	5.0%
Webstar Squad	D	2.95	32.50	31.50	1.00	3.2%
Webstar Squad Concession	D	2.29	25.20	25.20	-	-
Long Day Care						
Belmont and Whittington - Hourly Rate	D	-	17.50	16.50	1.00	6.1%
Belmont and Whittington - Per Day	D	-	134.00	128.50	5.50	4.3%
Belmont and Whittington - Per Week	D	-	641.50	616.50	25.00	4.1%
Belmont and Whittington - Sessional	D	-	81.50	78.00	3.50	4.5%
Belmont and Whittington - Short Day Program	D	-	100.00	96.00	4.00	4.2%
Long Day Care per day	D	-	138.50	133.00	5.50	4.1%
Long Day Care per hour	D	-	19.50	18.50	1.00	5.4%
Long Day Care per week	D	-	648.00	623.00	25.00	4.0%
Long Day Care Sessional	D	-	88.50	85.00	3.50	4.1%
Long Day Care short day	D	-	113.50	109.00	4.50	4.1%
Meal Provision and Distribution Service						
Food Services	D	-	10.50	10.20	0.30	2.9%
Food Services (Agencies)	D	2.28	25.10	24.40	0.70	2.9%
Hardship Rate	D	-	3.80	3.70	0.10	2.7%
Occasional Care						
Occasional Care - 1 hr session	D	-	18.50	17.50	1.00	5.7%
Occasional Care - 3 hr session	D	-	53.00	51.00	2.00	3.9%
Occasional Care - 4 hr session	D	-	68.00	65.50	2.50	3.8%
Occasional Care - 5 hr session	D	-	82.50	79.00	3.50	4.4%
Outdoor Pools						
Adult Aqua Aerobics - Concession x 10	D	9.55	105.00	105.00	-	-
Aquatic Access Membership Adult - Fortnightly	D	2.64	29.00	n/a	29.00	-

CITY OF GREATER GEELONG - FEES AND CHARGES SCHEDULE
2022-23 Budget

Basis of Charge:
A= Act of Parliament D = Discretionary
L = Local Law

Fees & Charges	Basis of Charge	2022-23 GST Amount $	2022-23 Charge $ (incl GST)	2021-22 Charge $ (incl GST)	Movement in price per unit $	Change in Charge %
Aquatic Access Membership Concession - Fortnightly	D	1.98	21.75	n/a	21.75	-
Aquatic Access Membership Corp Adult - Fortnightly	D	2.37	26.10	n/a	26.10	-
Aquatic Access Membership Corp Family - Fortnightly	D	4.75	52.20	n/a	52.20	-
Aquatic Access Membership Family - Fortnightly	D	5.27	58.00	n/a	58.00	-
Club Whole Pool Hire, Per Hour	D	20.00	220.00	215.00	5.00	2.3%
Club/School Carnival, Fina Pool	D	163.64	1,800.00	1,778.00	22.00	1.2%
Club/School Carnival, Olympic Pool	D	130.45	1,435.00	1,420.00	15.00	1.1%
Club/School Half Day Carnival	D	85.45	940.00	928.00	12.00	1.3%
Diving Pool Per Hr	D	11.95	131.50	129.00	2.50	1.9%
Joining Fee	D	4.45	49.00	49.00	-	-
Kardinia Adult Spectator with Child 5 -18	D	-	-	8.00	(8.00)	(100.0%)
Kardinia Adult Swimming with Child 5-10	D	1.18	13.00	12.00	1.00	8.3%
Kardinia Adult Swimming with Child 5-18	D	-	-	12.00	(12.00)	(100.0%)
Kardinia Adult with Child Under 5	D	0.56	6.15	6.00	0.15	2.5%
Kardinia Aqua Aerobics	D	1.35	14.80	14.50	0.30	2.1%
Kardinia Aqua Aerobics Concession	D	1.06	11.70	11.70	-	-
Kardinia Aqua Aerobics x 10	D	12.11	133.20	130.50	2.70	2.1%
Kardinia Carnival - Half Day	D	113.64	1,250.00	1,235.00	15.00	1.2%
Kardinia Carnival Hire, Fina Pool	D	227.27	2,500.00	2,470.00	30.00	1.2%
Kardinia Carnival Hire, Olympic Pool	D	182.73	2,010.00	1,989.00	21.00	1.1%
Kardinia Swim Clubs (non profit) lane hire per hour	D	0.95	10.50	10.00	0.50	5.0%
Kardinia Waterslide per hour	D	15.91	175.00	169.00	6.00	3.6%
Learn to Swim	D	-	-	17.90	(17.90)	(100.0%)
Learn to Swim Concession	D	-	-	14.30	(14.30)	(100.0%)
Learners Pool per hr	D	9.55	105.00	103.00	2.00	1.9%
Pass Adult Dec	D	-	-	346.00	(346.00)	(100.0%)
Pass Adult Feb	D	-	-	234.00	(234.00)	(100.0%)
Pass Adult Jan	D	-	-	292.00	(292.00)	(100.0%)
Pass Concession Dec	D	-	-	248.00	(248.00)	(100.0%)
Pass Concession Feb	D	-	-	170.00	(170.00)	(100.0%)
Pass Concession Jan	D	-	-	210.00	(210.00)	(100.0%)
Pass Family Dec	D	-	-	698.00	(698.00)	(100.0%)
Pass Family Feb	D	-	-	549.00	(549.00)	(100.0%)
Pass Family Jan	D	-	-	607.00	(607.00)	(100.0%)
Pool Hire 50 m Lane Hire (per hr)+entry fee	D	3.45	38.00	37.00	1.00	2.7%
Private Lesson	D	-	-	61.00	(61.00)	(100.0%)
Replacement Card	D	0.37	4.10	4.00	0.10	2.5%
School Slide After Entry	D	0.34	3.70	3.60	0.10	2.8%
School Swim and Slide	D	0.78	8.60	8.40	0.20	2.4%
Season ticket (adult)	D	-	-	405.00	(405.00)	(100.0%)
Season ticket (conc)	D	-	-	293.00	(293.00)	(100.0%)
Season ticket (family)	D	-	-	790.00	(790.00)	(100.0%)
Squad	D	-	-	18.70	(18.70)	(100.0%)
Squad Concession	D	-	-	15.00	(15.00)	(100.0%)
Swim Adult	D	0.75	8.20	8.00	0.20	2.5%
Swim Adult x 25	D	15.65	172.20	160.00	12.20	7.6%
Swim Concession	D	0.56	6.15	6.00	0.15	2.5%
Swim Concession x 25	D	11.74	129.15	120.00	9.15	7.6%
Swim Locker	D	0.20	2.20	2.00	0.20	10.0%
Swim School	D	0.39	4.30	4.10	0.20	4.9%
Swim Spectator	D	-	-	2.00	(2.00)	(100.0%)
Swim/slide unlimited	D	1.12	12.30	12.00	0.30	2.5%
Toddlers Pool Per Hr	D	9.55	105.00	102.50	2.50	2.4%
Whole Pool Hire, Per Hour	D	25.45	280.00	277.00	3.00	1.1%
Program for Younger People						
PYP Home Care	D	-	6.60	6.45	0.15	2.3%
PYP Home Care - High	D	-	50.60	49.30	1.30	2.6%
PYP Home Care - Medium	D	-	16.10	15.70	0.40	2.5%
PYP Personal Care	D	-	6.50	6.30	0.20	3.2%
PYP Personal Care - High	D	-	50.70	49.30	1.40	2.8%
PYP Personal Care - Medium	D	-	10.50	10.20	0.30	2.9%
PYP Respite	D	-	6.10	5.90	0.20	3.4%
PYP Respite - High	D	-	50.60	49.30	1.30	2.6%
PYP Respite - Medium	D	-	6.20	6.00	0.20	3.3%

CITY OF GREATER GEELONG - FEES AND CHARGES SCHEDULE
2022-23 Budget

Basis of Charge:
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Fees & Charges	Basis of Charge	2022-23 GST Amount $	2022-23 Charge $ (incl GST)	2021-22 Charge $ (incl GST)	Movement in price per unit $	Change in Charge %
Customer & Corporate Services						
Revenue, Property and Valuations						
P&R Land Information Certificates	A	-	28.10	27.40	0.70	2.6%
P&R Sales / Misc / Fencing	D	0.91	10.00	9.75	0.25	2.6%
Rates Rate Reprint between 1 and 7 years	D	1.39	15.25	14.90	0.35	2.3%
P&V Rate search over 7 years	D	7.95	87.50	85.00	2.50	2.9%
Complaint Costs	D	-	882.10	860.50	21.60	2.5%
Judgement	D	-	94.10	91.40	2.70	3.0%
Warrant	D	-	347.10	339.80	7.30	2.1%
Summons for Oral Examination	D	-	339.20	330.70	8.50	2.6%
Attachment of Earnings	D	-	199.90	168.80	31.10	18.4%
Substituted Service Fee	D	-	159.30	157.00	2.30	1.5%
Admin Fee on Refunds	D	2.73	30.00	30.00	-	-
P&R Renumbering Charge to Subdividers	D	9.55	105.00	100.00	5.00	5.0%

GLOSSARY OF TERMS

Act	*Local Government Act 2020* (Act).
Accounting standards	Accounting standards are set by the Australian Accounting Standards Board (AASB) and have the force of law for Corporations law entities under s 296 of the Corporations Act 2002. They must also be applied to all other general purpose financial reports of reporting entities in the public and private sectors. Accounting standards are issued from time to time by the professional accounting bodies and are applicable to the preparation of general purpose financial reports.
Adjusted underlying revenue	The adjusted underlying revenue means total income other than non-recurrent grants used to fund the capital expenditure, non-monetary asset contributions and contributions to fund capital expenditure from sources other than grants and non-monetary contributions. *Local Government (Planning and Reporting) Regulations 2020*
Annual budget	Is a plan under section 94 of the Act setting out the services to be provided and initiatives to be undertaken over the next financial year and the funding and other sources required.
Annual report	Is a report of the Council's operations of the previous financial year and contains a report of operations, audited financial statements and an audited performance statement.
Annual reporting requirements	Annual reporting requirements include the financial reporting requirements of the Act, Accounting Standards and other mandatory professional reporting requirements.
Asset renewal expenditure	Expenditure on an existing asset or on replacing an existing asset that returns the service capability of the asset to original capability. *Local Government (Planning and Reporting) Regulations 2020 - Regulation 5.*
Asset upgrade expenditure	Expenditure that: (a) enhances an existing asset to provide a higher level of service; or (b) that will increase the life of the asset beyond its original life. *Local Government (Planning and Reporting) Regulations 2020 - Regulation 5.*
Australian Accounting Standards (AAS)	Means the accounting standards published by the Australian Accounting Standards Board.
Better practice	Means that in the absence of legislation or a relevant Australian Accounting Standard this commentary is considered by Local Government Victoria to reflect better practice reporting.
Borrowing strategy	A borrowing strategy is the process by which the Council's current external funding requirements can be identified, existing funding arrangements managed and future requirements monitored. *Local Government (Planning and Reporting) Regulations 2020 - Regulation 5.*
Budget	Means a plan setting out the services and initiatives to be funded for the financial year and subsequent 3 financial years, and how they will contribute to achieving strategic objectives specified in the Community Plan.

GLOSSARY OF TERMS

Budget preparation requirement	Under Section 94(1) of the *Local Government Act 2020* a Council must prepare and adopt a budget for each financial year and the subsequent 3 financial years by; (b) a general description of the services and initiatives to be funded in the budget. Council is required to prepare and adopt an annual budget by 30 June each year.
Budgeted Balance sheet	The balance sheet shows the expected net current asset, net non-current asset and net asset positions in the forthcoming year compared to the forecast actual in the current year. The balance sheet should be prepared in accordance with the requirements of AASB 101 - Presentation of Financial Statements and the Local Government Model Financial Report.
Budgeted Comprehensive income statement	The comprehensive income statement shows the expected operating result in the forthcoming year compared to the forecast actual result in the current year. The income statement should be prepared in accordance with the requirements of AASB 101 Presentation of Financial Statements and the Local Government Model Financial Report.
Budgeted Financial statements	Budgeted Financial statements are the: - Budgeted Comprehensive Income Statement - Budgeted Balance Sheet - Budgeted Statement of Changes in Equity - Budgeted Statement of Cash Flows - Budgeted Statement of Capital Works - Statement of Human Resources The budgeted financial statements must be in the form set out in the Local Government Model Financial Report. Means the financial statements and notes prepared in accordance with the Local Government Model Financial Report, Australian Accounting Standards and other applicable standards as they apply to the general purpose financial reports and statement of capital works, included in the annual report.
Budgeted Statement of capital works	The statement of capital works shows the expected internal and external funding for capital works expenditure and the total proposed capital works expenditure for the forthcoming year with a comparison with forecast actual for the current year. The statement of capital works should be prepared in accordance with Regulation 9.
Budgeted Statement of cash flows	The statement of cash flows shows the expected net cash inflows and outflows in the forthcoming year in the form of reconciliation between opening and closing balances of total cash and investments for the year. Comparison is made to the current year's expected inflows and outflows. The cash flows statement should be prepared in accordance with the requirements of AASB 107 Statement of Cash Flows and the Local Government Model Financial Report.

GLOSSARY OF TERMS

Budgeted Statement of changes in equity	The statement of changes in equity shows the expected movement in accumulated surplus and reserves for the year. The statement of changes in equity should be prepared in accordance with the requirements of AASB 101 - Presentation of Financial Statements and the Local Government Model Financial Report.
Capital expenditure	Capital expenditure is relatively large (material) expenditure that produces economic benefits expected to last for more than 12 months. A predetermined 'threshold' may be used which indicates the level of expenditure deemed to be material in accordance with Council's policy. Capital expenditure includes renewal, expansion and upgrade. Where capital projects involve a combination of renewal, expansion and upgrade expenditures, the total project cost needs to be allocated accordingly.
Capital works program	A detailed list of capital works expenditure that will be undertaken during the 2022-23 financial year. Regulation 10 requires that the budget contains a detailed list of capital works expenditure and sets out how that information is to be disclosed by reference to asset categories, asset expenditure type and funding sources.
Carry forward capital works (forward commitments)	Carry forward capital works are those works that are incomplete in the current budget year due to unavoidable delays and will be completed in the following budget year.
Community plan / vision	A "community owned" document or process which identifies the long term needs and aspirations of the Council, and the medium and short term goals and objectives which are framed within the long term plan.
Council plan (Community Plan)	Means a plan setting out the medium-term strategic objectives, strategies, strategic indicators and resources reflecting vision and aspirations of the community for the next four years.
Current year rate increase *(Rating information)*	A statement included in the budget quantifying the amount of the rate change for the forthcoming year and disclosing any significant factors influencing the rate change.
Differential rates	When a Council intends to declare a differential rate (e.g. business and residential), information prescribed by the Act under section 94(2) must be disclosed in the Council budget.
Discretionary reserves	Discretionary reserves are funds earmarked by Council for various purposes. Councils can by resolution, change the purpose of these reserves.
Financial sustainability	A key outcome of the four-year budget. Longer term planning is essential in ensuring that a Council remains financially sustainable in the long term.
Financial year	Means the period of 12 months ending on 30 June each year.
Financing activities	Financing activities means those activities which relate to changing the size and composition of the financial structure of the entity, including equity, and borrowings not falling within the definition of cash.

GLOSSARY OF TERMS

Heritage asset	Means an asset with historic, artistic, scientific, technological, geographical or environmental qualities that is held and maintained principally for its contribution to knowledge and culture and this purpose is central to the objectives of the entity holding it.
Infrastructure	A category of non-current fixed assets comprising a number of asset classes including roads, drains, footpaths and cycleways, bridges and off-street car parks, recreational leisure and community facilities and parks, open space and streetscapes. Non-current property, plant and equipment excluding land.
Infrastructure strategy	An infrastructure strategy is the process by which the council's current infrastructure and ongoing maintenance requirements can be identified, budgeted capital works implemented and future developments monitored. The key objective of an infrastructure strategy is to maintain or preserve council's existing assets at desired condition levels. If sufficient funds are not allocated to asset preservation then council's investment in those assets will reduce, along with the capacity to deliver services to the community.
Investing activities	Investing activities means those activities which relate to acquisition and disposal of non-current assets, including property, plant and equipment and other productive assets, and investments not falling within the definition of cash.
Legislative framework	The Act, Regulations and other laws and statutes which set a Council's governance, planning and reporting requirements.
Local Government Act 2020	The *Local Government Act 2020* (the Act) provides a framework for the establishment and operation of councils.
Local Government Model Financial Report	Local Government Model Financial Report published by the Department from time to time including on the Department's Internet website.
Local Government (Planning and Reporting) Regulations 2020	Regulations, made under Section 325 of the Act prescribe: (a) the content and preparation of the financial statements of a Council; and (b) the performance indicators and measures to be included in a budget, revised budget and annual report of a Council; and (c) the information to be included in a financial plan, budget, revised budget and annual report. (d) other matters required to be prescribed under Parts 4 of the Act.
Minister	Means the Minister for Local Government.
New asset expenditure	Means expenditure that creates a new asset that provides a service that does not currently exist. *Local Government (Planning and Reporting) Regulations 2020 - Regulation 5.*
Non financial resources	Resources of a non-financial nature (such as human resources, information systems and processes, asset management systems) that are consumed by a Council in the achievement of its strategic resource plan goals. *Local Government (Planning and Reporting) Regulations 2014 - Regulation 5.*

GLOSSARY OF TERMS

Non-recurrent grant	A grant obtained on the condition that it be expended in a specified manner and is not expected to be received again during the period covered by the Council's budget.
Operating activities	Operating activities means those activities that relate to the provision of goods and services.
Operating expenditure	Operating expenditure is defined as consumptions or losses of future economic benefits, in the form of reductions in assets or increases in liabilities; and that result in a decrease in equity during the reporting period.
Operating performance	This statement shows the expected operating result as compared to the budget result in the current year separating operating and capital components of revenue and expenditure.
Operating revenue	Operating revenue is defined as inflows or other enhancements, or savings in outflows of future economic benefits, in the form of increases in assets or reductions in liabilities; and that result in an increase in equity during the reporting period.
Own-source revenue	Revenue generated from council operations excluding revenue that is not under the control of Council e.g. Government Grants.
Performance statement	Means a statement including the results of the prescribed service outcome indicators, financial performance indicators and sustainable capacity indicators for the financial year and included in the annual report.
Planning and accountability framework	Means the key statutory planning and reporting documents that are required to be prepared by councils to ensure accountability to local communities in the performance of functions and exercise of powers under the Act.
Principal accounting officer	Means the person designated by a council to be responsible for the financial management of the council.
Projections	Means a financial forecast of future revenues and expenses for the three financial years subsequent to the annual budget year.
Rate cap	The maximum annual rate of increase that Councils can apply to their rates revenue, as advised by the Minister for Local Government under Section 185D of the Local Government Act 1989.
Rating strategy	A rating strategy is the process by which the Council's rate structure is established and how the total income generated through rates and charges is allocated across properties in the municipality. Decisions regarding the quantum of rate levels and increases from year to year are made as part of Council's budget, financial planning processes and with consideration of Council's other sources of income and the planned expenditure on services and works to be undertaken for its community.
Recurrent grant	A grant other than a non-recurrent grant.
Recurrent Surplus/(Deficit)	Recurrent surplus /(deficit) is the net result from on-going recurrent operations.
Regulations	Means the *Local Government (Planning and Reporting) Regulations 2020.*

GLOSSARY OF TERMS

Restricted cash	Cash and cash equivalents, within the meaning of Australian Accounting Standards, that are not available for use other than a purpose for which it is restricted and includes cash to be used to fund capital works expenditure form the previous financial year.
Report of operations	Means a report containing a description of the operations of the Council during the financial year and included in the annual report.
Revised budget	Section 95 of the Act permits a council to prepare a revised budget if circumstances arise which cause a material change in the budget and which affects the financial operations and position of the Council.
Road Management Act 2004	The purpose of this Act which came into operation from 1 July 2004 is to reform the law relating to road management in Victoria and to make relating amendments to certain Acts, including the *Local Government Act 2020.*
Services, initiatives and major initiatives	Section 94(2) of the Act requires a budget to contain a description of the services and initiatives to be funded by the budget, along with a statement as to how they will contribute to the achievement of the Council's strategic objectives as specified in the Council Plan. The budget must also include major initiatives, being initiatives identified by the Council as priorities to be undertaken during the financial year. The services delivered by Council means assistance, support, advice and other actions undertaken by a council for the benefit of the local community. Initiatives means actions that are once-off in nature and/or lead to improvements in service. Major initiatives mean significant initiatives that will directly contribute to the achievement of the Council plan during the current year and have a major focus in the budget.
Specialised assets	Means assets designed for a specific limited purpose. Specialised assets include buildings such as schools, hospitals, court houses, emergency services buildings (police, fire, ambulance and emergency services), specialised buildings to house infrastructure (pump stations, etc.), some heritage properties and most infrastructure assets.
Statement of human resources	Means a statement which shows all Council staff expenditure and the number of full time equivalent Council staff. Local Government (Planning and Reporting) Regulations 2020 Regulation 8(4)(c)
Statutory reserves	Statutory reserves are funds set aside for specified statutory purposes in accordance with various legislative and contractual requirements. These reserves are not available for other purposes.
Unrestricted cash	Unrestricted cash represents all cash and cash equivalents other than restricted cash.
Valuations of Land Act 1960	The Valuations of Land Act 1960 Section 2 requires a Council to revalue all rateable properties every year.

THE CITY OF
GREATER GEELONG

2022-23 PROPOSED DECLARATION OF RATES AND CHARGES

CITY OF GREATER GEELONG

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Background

In accordance with section 94 of the *Local Government Ac 2020* Council is required to prepare a budget for each financial year. A component of the proposed budget is the setting of rates and charges. The proposed Declaration of Rates and Charges for 2022-23 is provided in this attachment.

Declaration of Rates and Charges

DECLARATION OF RATES AND CHARGES

1. **Amount intended to be raised by General Rates and Annual Service Charge for the period 1 July 2022 - 30 June 2023.** An amount of $264,764,107 be declared as the amount which Council intends to raise by General Rates and the Annual Service Charge, which amount is calculated as follows:

General Rates	$217,808,518
Annual Service Charge	$ 46,955,589

2. **General Rates**

2.1 A general rate be declared for the period 1 July 2022 to 30 June 2023.

2.2 It be further declared that the general rate be raised by the application of differential rates.

2.3 A differential rate be respectively declared for rateable land having the respective characteristics specified below, which characteristics will form the criteria for each differential rate so declared.

2.3.1 **Farm Land** – means any land which:

i. is not less than 2 hectares in area; and

ii. is used predominantly for the business of grazing (including agistment), dairying, pig-farming, poultry farming, fish farming, tree farming, bee-keeping, viticulture, horticulture, fruit growing or the growing of crops of any kind or for any combination of those activities; or

iii. satisfies the criteria for municipal purpose benefit for large holdings to the extent that it is, for example, land that is predominantly used and maintained for heritage, cultural or environmental purposes, or land that is held as natural bushland under a trust for nature covenant, or land that is held under some other type of similar formal undertaking.

To avoid doubt, 'business' for the purposes of identifying Farm Land has the same meaning as that given to it by section 2(1) of the *Valuation of Land Act* 1960 for the same purpose, being a business that:

i. has a significant and substantial commercial purpose or character;

ii. seeks to make a profit on a continuous or repetitive basis form its activities on the land; and

iii. is making a profit from its activities on the land, or that has a reasonable prospect of making a profit from its activities on the land if it continues to operate in the way that it is operating.

2.3.2 **Residential Land** - means any land:

i. that is used exclusively for residential purposes; or

ii. on which a habitable building is erected, which building is unoccupied, and which is zoned residential under the Greater Geelong Planning Scheme.

2.3.3 **Vacant Land** - means any land:

i. that does not have the characteristics of Farm Land; and

ii. on which no building is erected, save for any uninhabitable shed or shelter, the size of which does not exceed 5% of the total area of the land.

2.3.4 **Petroleum Production Land** – means any land that is:

i. used primarily for the production or conveyance of petroleum and/or petroleum by-products; and

ii. is described as such in Schedule A.

2.3.5 **Industrial Land** – means any land that:

i. does not have the characteristics of

- Vacant Land; or
- Commercial Land; or
- Petroleum Production Land; and

ii. is used predominantly for industrial purposes, which includes manufacturing, repairing, servicing, processing and reprocessing or warehousing.

2.3.6 **Commercial Land** – means any land that:

i. does not have the characteristics of:

- Farm Land; or
- Industrial Land; or
- Petroleum Production Land; and

ii. is used predominantly for the sale of goods or services or other commercial purposes; or

iii. on which a habitable building is erected, which building is unoccupied, and which is zoned other than residential under the Greater Geelong Planning Scheme.

2.3.7 **Mixed Use Land** – means any land that:

i. has the characteristics of Residential Land combined with the characteristics of Commercial Land or Industrial Land; and

ii. is used partly for residential purposes and partly for commercial and/or industrial purposes.

2.3.8 **The Point – Residential Land -** means any land that:

i. is used exclusively for residential purposes; or

ii. on which a habitable building is erected, which building is unoccupied, and which is zoned residential under the Greater Geelong Planning Scheme; and

iii. is described as such in Schedule A.

2.3.9 **The Point – Vacant Land -** means any land:

i. that does not have the characteristics of Farm Land; and

ii. on which no building is erected save for any small uninhabitable storage shed or shelter, the size of which does not exceed 5% of the total land area; and

iii. is described as such in Schedule A.

2.3.10 **The Point – Commercial Land -** means any land that:

i. does not have the characteristics of:

- Farm Land; or
- Industrial Land; or

- Petroleum Production Land; and

ii. is used predominantly for the sale of goods or services, or other commercial purposes; or

iii. on which a habitable building is erected, which building is unoccupied, and which is zoned other than residential under the Greater Geelong Planning Scheme; and

iv. is described as such in Schedule A.

2.4 A rate pursuant to the Cultural and Recreational Lands Act 1963 be declared for rateable land having the respective characteristics specified below:

2.4.1 **Cultural and Recreational Land -** Any land which -

i. has the characteristics of Recreational land as defined by the Cultural and Recreational Lands Act 1963; and

ii. is described as such in Schedule A.

2.5 Each differential rate and Cultural and Recreation Lands Rate will be determined by multiplying the Capital Improved Value of each rateable land (categorised by the characteristics described in paragraph 2.3 and 2.4 by the relevant percentages indicated in the following:

CATEGORY %

2.5.1 Farm Land .00122044 (or .122044 percent of Capital Improved Value).

2.5.2 A rebate of 12.7% of the CIV by rate in dollar in accordance with Council policy for farm rating.

2.5.3 Residential Land .00191167 (or .191167 percent of Capital Improved Value).

2.5.4 Vacant Land .00267705 (or .267705 percent of Capital Improved Value).

2.5.5 The Point Residential Land .00191167 (or .191167 percent of Capital Improved Value).

2.5.6 The Point Vacant Land .00267705 (or .267705 percent of Capital Improved Value).

2.5.7 The Point Commercial Land .00488177 (or .488177 percent of Capital Improved Value).

2.5.8 Petroleum Production Land .00488177 (or .488177 percent of Capital Improved Value).

2.5.9 Industrial Land .00488177 (or .488177 percent of Capital Improved Value).

2.5.10 Commercial Land .00488177 (or .488177 percent of Capital Improved Value).

2.5.11 Mixed Use Land .00303177 (or .303177 percent of Capital Improved Value).

2.5.12 Cultural and Recreational .00143375(or .00143375 percent of Capital Improved Value).

2.6 It be recorded that Council considers that each differential rate will contribute to the equitable and efficient carrying out of Council functions; and that;

2.6.1 the respective objectives of each differential rate be those specified in Schedule B;

2.6.2 the respective types or classes of land which are subject to each differential rate be those defined in Schedule B**;**

2.6.3 the respective uses and levels of each differential rate in relation to those respective types or classes of land be those described in Schedule B; and

2.6.4 the relevant:

i. uses of; and

ii. geographical locations of; and

iii. planning scheme zonings of; and

iv. types of buildings on the respective types or classes of land be those identified in Schedule B; and

2.7 It be confirmed that no amount is fixed as the minimum amount payable by way of general rate in respect of each rateable land within the municipal district.

3. Rebates

3.1 Farm Rebate

For 2022-23 Council declare a rebate under section 169 of the Act of 12.7% for all land classified and rated as Farm Land. Properties defined as farms will be entitled to a rebate recognising that there is a benefit to the community in encouraging the retention of large lot primary producing holdings. An application can be made to Council to have land classified as Farm land.

4. Waivers

4.1 Rates Assistance Waiver

Council declares a waiver of general rates under section 171 of the Act for the class of persons comprised of ratepayers in respect of assessments which are categorised as Residential Land or Farm Land where the valuation of the assessment has increased, between the 2021 valuation and the 2022 valuation, by 50% or more and that increase is purely attributable to market factors, not attributable, in whole or in part, to improvements made to the assessment by the owner (or occupier). The amount of the waiver is set at:

4.1.1 between 25% and 49.99% of the general rates payable for the 2022-23 financial year, increasing pro rata according to the valuation increase, for valuation increases between 50% and 59.99%; and

4.1.2 50% of the general rates for the 2022-23 financial year for valuation increases of 60% or more.

The waiver is designed to mitigate the rates shock of a valuation increase.

4.2 For 2022-23 Council declares a Housing Support waiver of 100% of general rates under section 171 of the Act for the class of persons comprised of ratepayers in respect of assessments which contain the following types of housing:

4.2.1 transitional, emergency or crisis housing;

4.2.2 housing for Legatees or War Widows, provided by the Geelong Legacy Club or provided by RSL; and

4.2.3 supported housing for disabled people.

This waiver recognises that these properties provide for specific needs within the community. Application can be made to Council to have land classified as being eligible for the waiver

4.3 New Corio Estate (Inappropriate Subdivision)

For 2022-23 financial year, Council declares a waiver of 100% of general rates under section 171 of the Act for the class of persons comprised of ratepayers in respect of assessments which are in private ownership within the inappropriate subdivision known as New Corio Estate. This rates assistance waiver recognises the financial burden associated with ownership of this land. Land within the New Corio Estate is zoned as farming land and the area has been determined to be an inappropriate subdivision due to the difficulty of providing utilities and drainage and due to its distance from other residential areas. The Minister for Environment & Climate Change has approved a native vegetation plan for this land in support of natural temperate grassland of the Victorian Volcanic Plains. The waiver recognises the ongoing encumbrances on the land that prevent owners from making any demands on Council services now and into the future.

4.4 Financial Hardship Policy

Council acknowledges and inequity for ratepayers is created where rates are waived which would otherwise be charged against the property assets and recognised the deferral of rates and charges as a more equitable outcome for the entire community.

However, Council will consider waiving or reducing rates for certain ratepayers where exceptional circumstances are experienced, and where severe impact can be demonstrated.

Consideration of a waiver can only occur if all financial information has been disclosed to Council with supporting documentation as may be requested. Penalties apply for providing false and misleading information for an application for waiver.

Exceptional circumstances will be determined at the sole discretion of the Chief Executive Officer. Waivers can only be approved by the Chief Executive Officer and are limited to a total value of one instalment.

5. Municipal Charge

5.1 No municipal charge be declared for the period commencing 1 July 2022 to 30 June 2023.

6. Annual Service Charge

6.1 An Annual Service Charge be declared for the period commencing 1 July 2022 to 30 June 2023.

6.2 The Annual Service Charge to be declared for the collection and disposal of refuse.

6.3 The Annual Service Charge to be $429.65 for each rateable land and non-rateable land (or part) in respect of which the Annual Service Charge may be levied. For identified multi unit assessments the charge will be $166.35.

6.4 The criteria specified below, be the criteria, which form the basis of the Annual Service Charge, so declared:

Geographic existence within those areas of the municipal district in which Council provides a domestic refuse collection and disposal service. The charge will be raised irrespective of whether the service is used or not unless it has been identified as a multi unit assessment via the planning process where the traditional waste collection service cannot be used.

7. Annual Service Charge – Additional Bin Service

7.1 An Annual Service Charge – Additional Bin Service, be declared for the period commencing 1 July 2022 to 30 June 2023.

7.2 The Annual Service Charge – Additional Bin Service, be declared for the collection and disposal of refuse.

7.3 New Service Charge to apply if additional services are requested by the property owners who meet eligibility criteria.

7.4 The criteria specified below, be the criteria, which form the basis of the Annual Service Charge – Additional Bin Service, so declared:

The additional bin service charge will be available via application, compliant with the following criteria:

7.4.1 The property owner or their authorised agent signs the additional bin application form, provides appropriate supporting evidence and agrees to the applicable service charge;

7.4.2 In all cases of application for additional bins, Council reserves the right to inspect the applicant's existing bins to confirm that they are overloaded. If this cannot be confirmed, the additional bins will not be provided;

7.5 Applications that meet the criteria will be billed via the Rate, Valuation & Charges notice.

If an application is received and approved in the first six months of the financial year, that is, from July to December, the full annual cost of the additional bin will be charged. If an application is received and approved in the second half of the financial year, that is January to June, half the annual cost will be charged.

The following costs will apply for the additional bin service for 2022-23:

7.5.1	Garbage bin 140L	$178.85
7.5.2	Garbage bin 240L	$129.30
7.5.3	Recycling bin 240L	$ 94.10
7.5.4	Green waste 240L	$ 87.45

8. Incentives

No incentives be declared as the incentives to be given by Council for the payment of General Rates and the Annual Service Charge (described earlier in this document) before the dates fixed for their payment under section 167 of the Act.

9. Consequential

9.1 Notwithstanding anything said in any earlier Resolution of Council, the Geelong Advertiser be chosen, as the newspaper in which the public notice will appear.

9.2 The Responsible Officer of Council be authorised to levy and recover the General Rates and the Annual Service Charge described earlier in accordance with the Act.

10. Interest

Interest on unpaid rates and charges will be charged in accordance with section 172 of the Act. Interest will be charged at the penalty interest rate of 10% for 2022-23. In proven cases of hardship where Council approves rates to be deferred, interest will be charged at 2.57% for 2022-23.

SCHEDULE A

1. Petroleum Production Land

All that land generally bounded more or less by Princes Highway, Shell Parade, Corio Bay Foreshore, Wharf Road, Station Road and neighboring land.

2. The Point Residential Land

All the residential land formerly described in Certificate of Title Volume 09901 Folio 324 and also described as Lot B PS 635643, PS 640648Y, PS 722221H, PS 722220K, PS 743868K, PS 732908M, PS 638301D, PS 635642R, PS722215C, PS 722214E, PS 743877, PS 816893, PS 743876, PS 743878, PS 822924, PS 822922, PS 822918, PS 816907, PS 822928, PS 832773, PS 822948 PS 743870, PS 843583, PS 843598, PS 906850, PS 843602, PS 843603, PS 843611, PS 843612, PS 822947 and PS 843608.

3. The Point Vacant Land

All the vacant land formerly described in Certificate of Title Volume 09901 Folio 324 and also described as Lot B PS 635643, PS 640648Y, PS 722221H, PS 722220K, PS 743868K, PS 732908M, PS 638301D, PS 635642R, PS722215C, PS 722214E, PS 743877, PS 816893, PS 743876, PS 743878, PS 822924, PS 822922, PS 822918, PS 816907, PS 822928, PS 832773, PS 822948 PS 743870, PS 843583, PS 843598, PS 906850, PS 843602, PS 843603, PS 843611, PS 843612, PS 822947 and PS 843608.

4. The Point Commercial Land

All the commercial land formerly described in Certificate of Title Volume 09901 Folio 324 and also described as Lot B PS 635643, PS 640648Y, PS 722221H, PS 722220K, PS 743868K, PS 732908M, PS 638301D, PS 635642R, PS722215C, PS 722214E, PS 743877, PS 816893, PS 743876, PS 743878, PS 822924, PS 822922, PS 822918, PS 816907, PS 822928, PS 832773, PS 822948 PS 743870, PS 843583, PS 843598, PS 906850, PS 843602, PS 843603, PS 843611, PS 843612, PS 822947 and PS 843608.

5. Cultural and Recreational Land

Any land reserved under the Cultural and Recreational Lands Act 1963 including the following:

Ratepayer	Property Address
Bareena Bowling Club Incorporated	89 Noble Street, NEWTOWN VIC 3220
Bell Park Sports Club	10 Lynnburn Road, BATESFORD VIC 3213
Barwon Rowing Club Inc.	2 Barwon Terrace, SOUTH GEELONG VIC 3220
Geelong College Rowing Club	4 Barwon Terrace, SOUTH GEELONG VIC 3220
Geelong Church of England Grammar School	6 Barwon Terrace, SOUTH GEELONG VIC 3220
Geelong Rowing Association	8 Barwon Terrace, SOUTH GEELONG VIC 3220
Corio Bay Rowing Club	10 Barwon Terrace, SOUTH GEELONG VIC 3220
Geelong Race Course Trustees	99 Breakwater Road, BREAKWATER VIC 3219
Royal Geelong Agricultural & Pastoral Society Inc	79 Breakwater Road, BREAKWATER VIC 3219
Royal Geelong Yacht Club	25 Eastern Beach Road, GEELONG VIC 3220
Geelong Eastern Park Bowling Club Inc	51-55 Garden Street, EAST GEELONG VIC 3219
Geelong Football Club Limited	360 Moorabool Street, SOUTH GEELONG VIC 3220
East Geelong Golf Club	401 Eastern Park Circuit, EAST GEELONG VIC 3219
East Geelong Recreation Reserve Committee	137-139 McKillop Street, GEELONG VIC 3220
Western Beach Boat Club Inc	74-90 Western Foreshore Road, GEELONG VIC 3220

Ratepayer	Property Address
Highton Bowling Club Inc	204 Roslyn Road, HIGHTON VIC 3216
Barwon Heads Golf Club Incorporated	1A Golf Links Road, BARWON HEADS VIC 3227
Belmont Bowling Club Incorporated	16-36 Reynolds Road, BELMONT VIC 3216
Geelong Lawn Tennis Club Incorporated	12-20 Sommers Street, BELMONT VIC 3216
Geelong Bowls Club Incorporated	4-10 Sommers Street, BELMONT VIC 3216
Geelong Pistol Club Inc	70-80 Williams Road, MOUNT DUNEED VIC 3217
Western District Car Club and Geelong Motor Sports Complex Inc	55 Beach Road, AVALON VIC 3212
Beckley Park Committee of Management Inc	40 Broderick Road, CORIO VIC 3214
Croatian Community Centre of Geelong (Inc)	172 Cox Road, CORIO VIC 3214
Australian Croatian Sporting Centre and North Geelong Warriors Soccer Club Inc	15 Gibbons Road, LARA VIC 3212
Geelong Trailable Yacht Club Inc	105 Mackey Street, NORTH GEELONG VIC 3215
Clifton Springs Golf Club Inc	62-88 Clear Water Drive, CLIFTON SPRINGS VIC 3222
Clifton Springs Bowling Club	39 Springs Street, CLIFTON SPRINGS VIC 3222
Drysdale Bowling & Croquet Club Inc	19-29 Collins Street, DRYSDALE VIC 3222
Lonsdale Golf Club	PARENT - 28 Gill Road, POINT LONSDALE VIC 3225
Portarlington Sailing Club	219 Point Richards Road, PORTARLINGTON VIC 3223
Portarlington Bowls Club Incorporated	2A Harding Street, PORTARLINGTON VIC 3223
Indented Head Boat Club Inc	326A The Esplanade, INDENTED HEAD VIC 3223
Indented Head Yacht Club	326B The Esplanade, INDENTED HEAD VIC 3223
St Leonards Yacht Club & Motor Squadron	1001 Lower Bluff Road, ST LEONARDS VIC 3223
Portarlington Golf Club	92-160 Hood Road, PORTARLINGTON VIC 3223
Leopold Sportsmans Club Inc	131-139 Kensington Road, LEOPOLD VIC 3224
Ocean Grove Bowling Club Incorporated	16-24 The Terrace, OCEAN GROVE VIC 3226
St Leonards Bowling Club	1274 Murradoc Road, ST LEONARDS VIC 3223
Ocean Grove Golf Club Incorporated	9 Guthridge Street, OCEAN GROVE VIC 3226
Geelong Watersports Club Inc	493-499 Wilsons Road, ST ALBANS PARK VIC 3219
Lagoon Boat Club Inc	200 Foreshore Road, CORIO VIC 3214
Belrec Incorporated	68 Calvert Street, HAMLYN HEIGHTS VIC 3215
North Shore Football & Netball Club Inc	39 Rose Avenue, NORLANE VIC 3214
Lara Sporting Club Incorporated	4 Mill Road, LARA VIC 3212
Corio Bay Sailing Club	180 Foreshore Road, CORIO VIC 3214
Norlane Bowling Club Incorporated	26-36 St Georges Road, CORIO VIC 3214
Lara Bowling Club Inc	10 Alkara Avenue, LARA VIC 3212
Herne Hill Bowls Club Inc	200 McCurdy Road, FYANSFORD VIC 3218
Seabrae Boat Owners Club Inc	302 Clifton Avenue, LEOPOLD VIC 3224
Barwon Heads Bowling Club Inc	18 Geelong Road East, BARWON HEADS VIC 3227
Lonsdale Golf Club	69 Fellows Road, POINT LONSDALE VIC 3225
City of Geelong Bowls Club Inc	7-9 Ballarat Road, NORTH GEELONG VIC 3215

SCHEDULE B

1. Farm Land

1.1 Rating Objectives:

1.1.1 To ensure that all rateable land makes an equitable and efficient financial contribution to the cost of carrying out the functions of Council generally, including the:

i construction and maintenance of public infrastructure;

ii development and provision of health and community services; and

iii provision of general support services.

1.1.2 To encourage and support the business of primary production and, where appropriate, expand the business of primary production.

1.1.3 These objectives will be met by setting the Farm Land differential at 63.8% of the Residential Land differential before the rebate and at 60.9% of the Residential Land differential after the rebate (under section 169 of the Act).

Types and Classes

Rateable land having the relevant characteristics described previously at point 2.3.1 Attachment 5

Use and Level of Differential Rate

The differential rate will be used to fund some of those items of expenditure described in the Budget adopted by Council. The level of the differential rate less the applicable rebate is the level, which Council considers it necessary to achieve the objectives specified above.

Geographic Location

Wherever located within the municipal district.

Use of Land

Any use permitted under the Greater Geelong Planning Scheme.

Planning Scheme Zoning

The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the Greater Geelong Planning Scheme.

Types of Buildings

All buildings which are now constructed on the land or which are constructed prior to 30 June 2023.

2. Residential Land

2.1 Rating Objectives:

2.1.1 To ensure that all rateable land makes an equitable and efficient financial contribution to the cost of carrying out the functions of Council generally, including the:

i construction and maintenance of public infrastructure;

ii development and provision of health and community services; and

iii provision of general support services.

Types and Classes
Rateable land having the relevant characteristics described previously at point 2.3.2 Attachment 5

Use and Level of Differential Rate
The differential rate will be used to fund some of those items of expenditure described in the Budget adopted by Council. The level of the differential rate is the level which Council considers is necessary to achieve the objectives specified above.

Geographic Location
Wherever located within the municipal district.

Use of Land
Any use permitted under the Greater Geelong Planning Scheme.

Planning Scheme Zoning
The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the Greater Geelong Planning Scheme.

Types of Buildings
All buildings which are now constructed on the land or which are constructed prior to 30 June 2023.

3. Vacant Land

3.1 Rating Objectives:

3.1.1 To ensure that all rateable land makes an equitable and efficient financial contribution to the cost of carrying out the functions of Council generally, including the:

i construction and maintenance of public infrastructure;

ii development and provision of health and community services; and

iii provision of general support services.

3.1.2 To encourage the prompt development of vacant land to attract new residents and businesses to the City of Greater Geelong.

These objectives will be met by setting the Vacant Land differential at 140.4% of the Residential Land differential.

Types and Classes
Rateable land having the relevant characteristics described at point 2.3.3 Attachment 5.

Use and Level of Differential Rate
The differential rate will be used to fund some of those items of expenditure described in the Budget adopted by Council.

Geographic Location
Wherever located within the municipal district.

Use of Land
Any use permitted under the Geelong Regional Planning Scheme.

Planning Scheme Zoning
The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the Geelong Regional Planning Scheme.

Types of Buildings
No building must be located on the land or constructed prior to 30 June 2023 save for any uninhabitable shed or shelter that does not exceed more than 5% of the total area of the land.

4. Petroleum Production Land

4.1 Rating Objective:

4.1.1 To ensure that all rateable land makes an equitable and efficient financial contribution to the cost of carrying out the functions of Council generally, including the:

i construction and maintenance of public infrastructure;

ii development and provision of health and community services; and

iii provision of general support services; and

iv That the equitable contribution made by petroleum land recognises the income generating capability and tax deductibility of council rates, which is not available to the majority of the residential sector.

Types and Classes
Rateable land having the relevant characteristics described at point 2.3.4 Attachment 5.

Use and Level of Differential Rate
The differential rate will be used to fund some of those items of expenditure described in the Budget adopted by Council.

Geographic Location
As described in Schedule A.

Use of Land
Any use permitted under the Greater Geelong Planning Scheme.

Planning Scheme Zoning
The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the Greater Geelong Planning Scheme.

Types of Buildings
All buildings which are now constructed on the land or which are constructed prior to 30 June 2023.

5. Industrial Land

5.1 Rating Objective:

5.1.1 To ensure that all rateable land makes an equitable and efficient financial contribution to the cost of carrying out the functions of Council generally, including the:

i construction and maintenance of public infrastructure;

ii development and provision of health and community services; and

iii provision of general support services; and

iv Enhancement of the economic viability of the industrial sector through targeted programs and projects; and

v That the equitable contribution made by industrial land recognises the income generating capability and tax deductibility of council rates, which is not available to the majority of the residential sector.

Types and Classes
Rateable land having the relevant characteristics described previously at point 2.3.5 Attachment 5.

Use and Level of Differential Rate
The differential rate will be used to fund some of those items of expenditure described in the Budget adopted by Council.

Geographic Location
Wherever located within the municipal district.

Use of Land
Any use permitted under the Greater Geelong Planning Scheme.

Planning Scheme Zoning
The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the Greater Geelong Planning Scheme.

Types of Buildings
All buildings which are now constructed on the land or which are constructed prior to 30 June 2023.

6. Commercial Land

6.1 Rating Objective:

6.1.1 To ensure that all rateable land makes an equitable and efficient financial contribution to the cost of carrying out the functions of Council generally, including the:

i construction and maintenance of public infrastructure;

ii development and provision of health and community services; and

iii provision of general support services; and

iv enhancement of the economic viability of the commercial sector through targeted programs and projects; and

v that the equitable contribution made by commercial land recognises the income generating capability and tax deductibility of council rates, which is not available to the majority of the residential sector.

Types and Classes
Rateable land having the relevant characteristics described previously at point 2.3.6 Attachment 5.

Use and Level of Differential Rate

The differential rate will be used to fund some of those items of expenditure described in the Budget adopted by Council.

Geographic Location
Wherever located within the municipal district.

Use of Land
Any use permitted under the Greater Geelong Planning Scheme.

Planning Scheme Zoning
The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the Greater Geelong Planning Scheme.

Types of Buildings
All buildings which are now constructed on the land or which are constructed prior to 30 June 2023.

7. Mixed Use Land

7.1 Rating Objective:

7.1.1 To ensure that all rateable land makes an equitable and efficient financial contribution to the cost of carrying out the functions of Council generally, including the:

i construction and maintenance of public infrastructure;

ii development and provision of health and community services; and

iii provision of general support services; and

iv enhancement of the economic viability of the industrial sector through targeted programs and projects; and

v That the equitable contribution made by mixed use land recognises the income generating capability and tax deductibility of council rates, which is not available to the majority of the residential sector

Types and Classes
Rateable land having the relevant characteristics described previously at point 2.3.7 Attachment 5.

Use and Level of Differential Rate
The differential rate will be used to fund some of those items of expenditure described in the Budget adopted by Council.

Geographic Location
Wherever located within the municipal district.

Use of Land
Any use permitted under the Greater Geelong Planning Scheme.

Planning Scheme Zoning
The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the Greater Geelong Planning Scheme.

Types of Buildings
All buildings which are now constructed on the land or which are constructed prior to 30 June 2023.

8. The Point – Residential Land

8.1 Rating Objectives:

8.1.1 To ensure that all rateable land makes an equitable and efficient financial contribution to the cost of carrying out the functions of Council generally, including the:

i construction and maintenance of public infrastructure;

ii development and provision of health and community services;

iii provision of general support services; and

iv management of environmentally sensitive land.

8.1.2 To ensure that, following the development of the Point Land, and transfer to Council of the management of environmentally sensitive land, including the provision of a range of services around an existing waterway, constructed lake and canal system, an equitable and efficient financial contribution to the cost of Council's management responsibilities will be made by the ratepayers in respect of that land.

Types and Classes
Rateable land having the relevant characteristics described previously at point 2.3.8 Attachment 5.

Use and Level of Differential Rate
The differential rate will be used to fund some of those items of expenditure described in the Budget adopted by Council.

Geographic Location
As described in Schedule A.

Use of Land
Any use permitted under the Greater Geelong Planning Scheme.

Planning Scheme Zoning
The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the Greater Geelong Planning Scheme.

Types of Buildings
All buildings which are now constructed on the land or which are constructed prior to 30 June 2023.

9. The Point – Vacant Land

9.1 Rating Objectives:

9.1.1 To ensure that all rateable land makes an equitable and efficient financial contribution to the cost of carrying out the functions of Council, generally including the:

i construction and maintenance of public infrastructure;

ii development and provision of health and community services;

iii provision of general support services; and

iv to encourage the prompt development of vacant land to attract new residents and businesses to the City of Greater Geelong; and

v management of environmentally sensitive land.

9.1.2 To ensure that, following the development of the Point Land, and transfer to Council of the management of environmentally sensitive land, including the provision of a range of services around an existing waterway, constructed lake and canal system, an equitable and efficient financial contribution to the cost of Council's management responsibilities will be made by the ratepayers in respect of that land.

Types and Classes
Rateable land having the relevant characteristics described previously at point 2.3.9 Attachment 5.

Use and Level of Differential Rate
The differential rate will be used to fund some of those items of expenditure described in the Budget adopted by Council.

Geographic Location
As described in Schedule A.

Use of Land
Any use permitted under the Greater Geelong Planning Scheme.

Planning Scheme Zoning
The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the Greater Geelong Planning Scheme.

Types of Buildings
All buildings which are now constructed on the land or which are constructed prior to 30 June 2023.

10. The Point – Commercial Land

10.1 Rating Objectives:

10.1.1 To ensure that all rateable land makes an equitable and efficient financial contribution to cost of carrying out the functions of Council, generally including the:

i construction and maintenance of public infrastructure;

ii development and provision of health and community services;

iii provision of general support services; and

iv enhancement of the economic viability of the industrial sector through targeted programs and projects; and

v that the equitable contribution made by commercial land recognises the income generating capability and tax deductibility of council rates, which is not available to the majority of the residential sector; and

vi management of environmentally sensitive land.

10.1.2 To ensure that, following the development of the Point Land, and transfer to Council of the management of environmentally sensitive land, including the provision of a range of services around an existing waterway, constructed lake and canal system, to ensure that an equitable and efficient financial contribution to the cost of Council's management responsibilities will be made by the ratepayers in respect of that land.

Types and Classes
Rateable land having the relevant characteristics described previously at point 2.3.10 Attachment 5.

Use and Level of Differential Rate
The differential rate will be used to fund some of those items of expenditure described in the Budget adopted by Council.

Geographic Location
As described in Schedule A.

Use of Land
Any use permitted under the Greater Geelong Planning Scheme.

Planning Scheme Zoning
The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the Greater Geelong Planning Scheme.

Types of Buildings
All buildings which are now constructed on the land or which are constructed prior to 30 June 2023.

11. Cultural and Recreational Land

11.1 Has the characteristics of Recreational land as defined by the Cultural and Recreational Lands Act 1963.

Types and Classes
Rateable land having the relevant characteristics described previously at point 2.4.1 Attachment 5.

Use and Level of Differential Rate
The differential rate will be used to fund some of those items of expenditure described in the Budget adopted by Council.

Geographic Location
As described in Schedule A.

Use of Land
Any use permitted under the Greater Geelong Planning Scheme.

Planning Scheme Zoning
The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the Greater Geelong Planning Scheme.

Types of Buildings
All buildings which are now constructed on the land or which are constructed prior to 30 June 2023

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CITY OF GREATER GEELONG

THE CITY OF GREATER GEELONG

PROPOSED FOUR YEAR REVENUE AND RATING PLAN

2022-23 TO 2025-26

CITY OF GREATER GEELONG

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The City of Greater Geelong acknowledges Wadawurrung people as the Traditional Owners of this land. It also acknowledges all other Aboriginal and Torres Strait Islander People who are part of the Greater Geelong community today.

Artwork: *On Country* by Ammie Howell.

Preamble

On 28 June 2021 Council adopted a four-year Revenue and Rating Plan (the Plan). The updated Plan for 2022-23 incorporates feedback from extensive community engagement over the year as well as outcomes from Council's budget discussions. The Plan will continue to be reviewed and updated on an annual basis.

The four-year plan explains how the City of Greater Geelong (City) will generate sufficient income to deliver infrastructure, services and programs to ensure the social, economic and environmental sustainability of our region.

The Plan will introduce changes outlined in the medium and long term strategy section, key features being;

- In the medium term reduce commercial, industrial and petroleum rates in the dollar relative to the residential rate. Resulting in an overall reduction in the average rates payable by commercial, industrial and petroleum rate classes and bridging the gap to residential average rates payable, and
- Remove the farm rebate and increase the farm rate in the dollar to 75% of the residential rate over the long term.

In 2022-23 it is proposed to;

- Increase general rates by a total of 1.75%, in line with the State Government rate cap.
- Align the commercial, industrial and petroleum rates in the dollar.
- Reduce the average commercial rates payable by 7% or $387.74.
- Increase the average residential rates by 4.5% or $60.66.
- Increase the average vacant land rates by 6.5% or $97.14.
- Reduce the average industrial rates payable by 9.7% or $514.14.
- Set the farm rebate at 12.7% to maintain an average rate increase consistent with the residential rate increase.

The Plan also includes the City's approach to fees and user charges, operating and capital grants, cash contributions and other non-rate revenue.

Introduction

PURPOSE

The *Local Government Act 2020* requires Council to prepare a Revenue and Rating Plan (the Plan) for a minimum period of four years, following each Council election. Each year the plan will be revised to take into consideration any changes to the rating and other revenue strategies.

The purpose of the Plan is to outline the most appropriate and affordable revenue and rating approach for Council in conjunction with other income sources that will adequately finance the objectives and actions of Our Community Plan 2021-25.

The Plan explains the revenue required to fund council services and activities and how the funding responsibility will be apportioned between rate payers and users of council facilities and services.

In particular, the Plan sets out the system of rates and charges adopted by Council for the purposes of allocating the required rates contribution across the municipality on the most appropriate, equitable and affordable basis.

LINKS TO OUR COMMUNITY AND FINANCIAL PLANS

Our Community Plan 2021-25 represents our community voice and guides our resources to deliver infrastructure, services and programs to ensure the social, economic and environmental sustainability of our region.

As part of moving towards Council's 30-year vision, Our Community Plan focuses on four strategic directions over the next three years. These strategic directions and links to the Revenue and Rating Plan are summarised below:

1. **Healthy, caring and inclusive community**

   Working alongside other stakeholders and community groups, the City's role is to deliver liveable and accessible places, promote active and healthy lifestyles at every stage of life, deliver services and programs more equitably and support people to stay connected with others in their local community. The Plan strongly supports the actions and outcomes of this key initiative in the following ways:

   - Income received from general rates are used to support key direct services and support functions of Local Government (i.e. community grants, statutory planning and administration) and indirect services and amenity (i.e. open space, playgrounds, footpaths and roads).
   - The use of fees and charges to support fully or partly subsided services (i.e. fee for service in long day care, leisure and recreation services).

2. **Sustainable growth and environment**

   It is anticipated that Greater Geelong will continue to experience strong growth and demand for housing over a sustained period. Our role will be to manage population growth while maintaining what people love about living in this region, both now and in the future.

   The Plan outlines how fees and charges will assist in the supporting growth in in the region.

3. **Strong local economy**

   To secure Geelong's economic future, council supports business and industry across:

   - existing sectors – health, education, construction, tourism, retail and hospitality.
   - diversifying industries – advanced manufacturing, technology, research and innovation, transport, warehousing and logistics.
   - emerging industries – carbon fibre manufacturing, progressive agribusiness, creative and cultural industries, smart technology businesses.

   We will continue to work with a range of partners to leverage and promote our competitive strengths including transport and access, available and affordable land, and natural and cultural assets. In addition, we will continue to work with our stakeholders to prepare our workforce for this changing economy.

   The Plan's longer term strategy aims to support the delivery of a strong economy by focussing on the fair distribution of rate income between residential, commercial and industrial rate payers.

4. **High performing Council and Organisation.**

   Council make decisions that are evidence-based, financially responsible and reflect the needs of the community and stakeholders we serve.

   Advancing technologies, environmental issues, social inequity, rapid growth, organisational change and ageing assets all place pressure on our existing resources. Council adapts to these challenges by continuing to deliver services, programs and infrastructure to our communities in a way that is fair and equitable.

   The Plan strongly supports this initiative through:

   a. Generating sufficient revenue to maintain service levels.

   b. Investing in efficiencies in key initiatives to drive cost savings.

   c. Investing in our people, systems and processes to drive an improved community experience of services delivered by Council.

As part of council's Integrated Strategic Planning and Reporting Framework, a four-year budget is prepared on an annual basis. The key strategies of this Plan will be integrated into the budget document.

The Plan includes increased focus on the following:

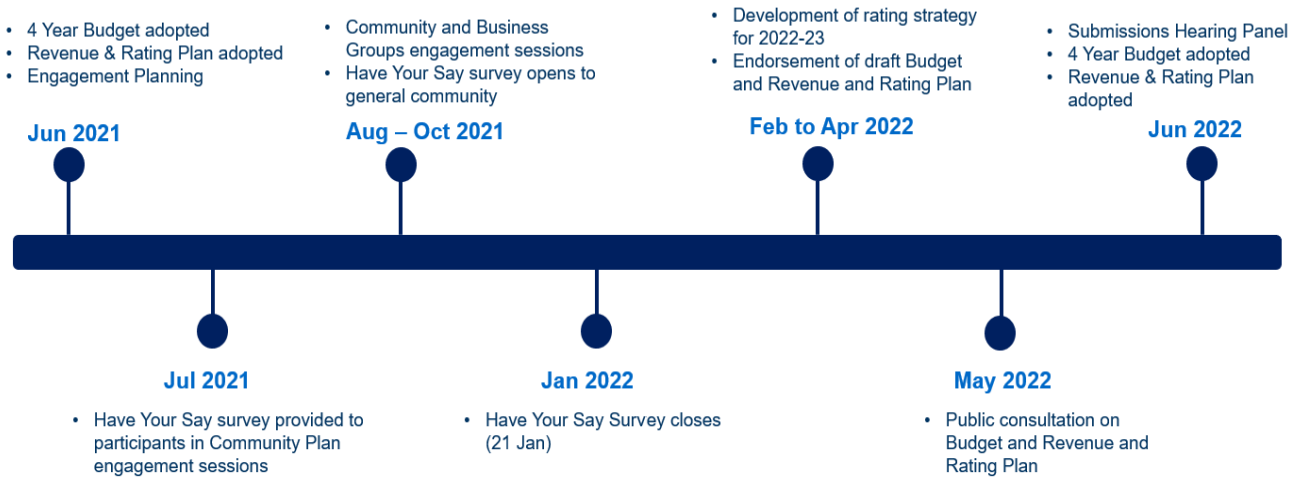
- Aligning rating decisions and linkages to long term financial plans.
- Engagement opportunities will continue to be provided for the community to review and provide feedback on the Plan.
- Revenue raising practices covering both rates and other income sources such as fees and charges, operating and capital grants and other non-rate income.

How we engaged with the community

Community engagement is a key step in the planning process, it has helped shape several strategic plans and key projects for the City. The feedback received from the community engagement has influenced the development of the 2022-23 Revenue and Rating Plan.

Engagement with the community commenced via a Have Your Say Survey which was open from July 2021 to January 2022. Furthermore, broader discussions were undertaken with a wide range of rating sectors including commercial and residential groups. The engagement provided insight on community expectations regarding the current rating strategy and timeline for any proposed change. The learnings from this engagement was considered as part of setting the 2022-23 rating strategy and on-going engagement will inform future revenue and rating plans.

Overview of Engagement Process



What makes up total revenue

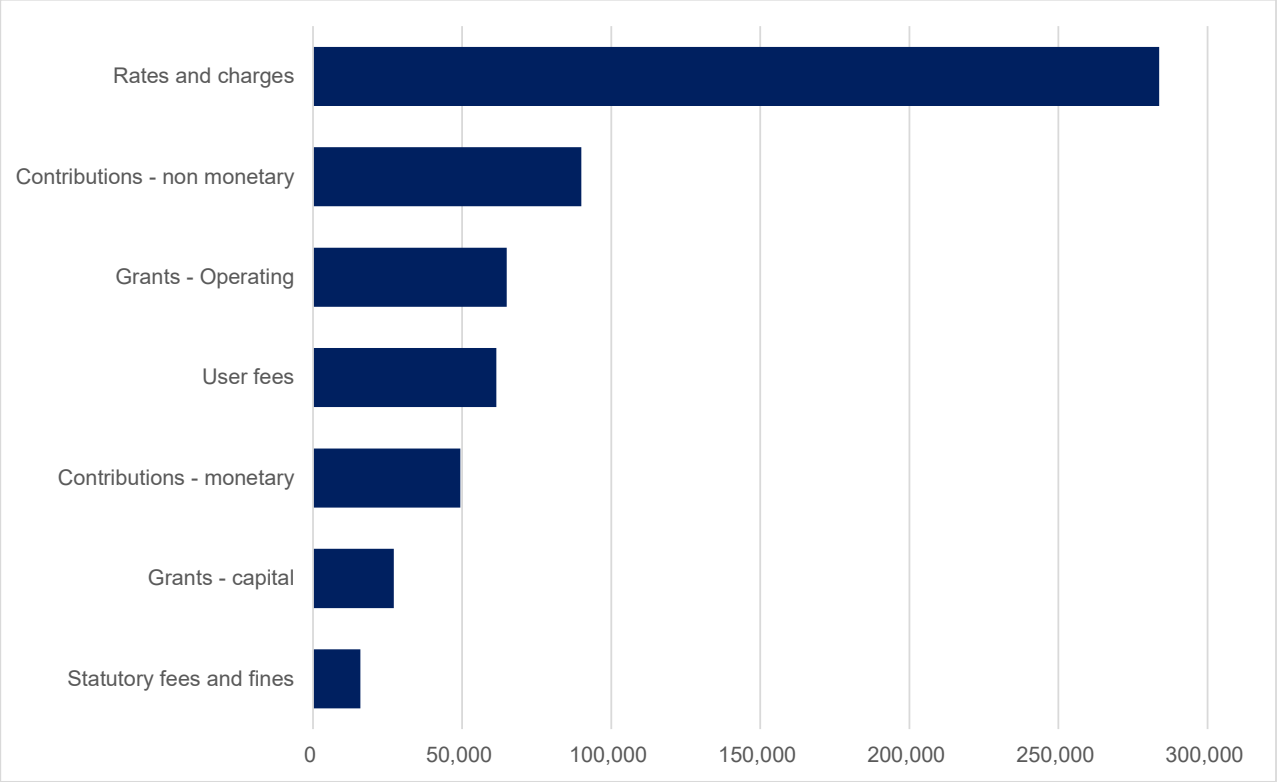
REVENUE SOURCES

The City requires sufficient revenue to deliver ongoing services, infrastructure and asset management requirements. Some of these services cannot be delivered by the general market (e.g. community services, street lighting, regulatory and compliance activities).

The most significant sources of council funds are:

- General rates and charges;
- Statutory fees and fines;
- User fees and charges;
- Government grants (operating and capital);
- Contributions (both cash and non-cash); and
- Asset sales.

A summary of the City's revenue for 2022-23 ($'000) is shown in the graph below.



Rates and Charges

WHY HAVE A RATING PLAN?

Council is required to consider how the rate contributions from individual rating sectors can be most appropriately apportioned. It is the method by which Council informs its decisions about the rating strategy and how Council will raise revenue from properties within the municipality.

The rating system comprises the valuation base for each property class and the actual rating instruments allowed under the *Local Government Act (1989)* to calculate a property owners' contribution for rates.

The Plan is underpinned by sound principles, which are well understood, communicated to ratepayers and compliant with current legislation.

Council aims to balance service levels in accordance with the needs and expectations of its community and applies rates to adequately resource its roles and responsibilities.

In setting rates, the City gives primary consideration to the strategies, rate cap and budget sustainability principles the current economic climate, other external factors and likely impacts upon the community.

The City currently receives 66% of its total revenue (excluding capital grants and contributions) by way of property based rates and waste charges. The balance of 34% is received from government operational grants, fees and charges, statutory fees and fines and other income. The principles of good governance require council to provide ongoing or periodic monitoring and review of the impact of major decisions. It is, therefore required that the City review on a regular basis, the legislative objectives relevant to rating.

RATING FRAMEWORK

Rates are a property tax on the local community to help fund local infrastructure and services and subsequently a ratepayer will not necessarily receive services to the extent of the tax (rates) paid. Benefits are consumed in different quantities and types over the lifecycle of the ratepayer (e.g. maternal and child health, libraries and aged care, roads and footpaths, local laws).

The City's practices and decisions regarding rating are underpinned by:

- Accountability, transparency and simplicity;
- Efficiency, effectiveness and timeliness;
- Equitable distribution of the rate contribution across the community according to assessment of property values for like uses (Horizontal equity further defined below) and capacity to pay (Vertical equity further defined below) based on different uses;
- A "safety net" approach to assist eligible ratepayers significantly affected by increasing rates; and
- Compliance with relevant legislation.
- Where feasible, services should be funded on a user pays system.
- Where specified, local objectives can be achieved using differential rates.
- Residual service costs should be apportioned on the basis of property valuation.

In addition to the decisions above, public finance theory sets three major criteria for successful taxation policy:

- Equity - including both horizontal and vertical equity.
    - Horizontal equity means ratepayers in similar situations should pay similar amounts. This is achieved mainly by accurate property valuations, undertaken in a consistent manner, their classification into homogenous property classes and the right of appeal against valuation.
    - Vertical equity means those who are better off should pay more than those worse off. The rationale applies for the use of progressive and proportional income taxation. It implies a "relativity" dimension to the fairness of the tax contribution.

- Efficiency - Has two meaning's. The tax should not unduly interfere with the efficient operation of the economy and secondly is related to the cost of administering the collection of rates. For Local Government the tax should also be consistent with the major policy objectives of council. Administration costs include the issuing of assessments, collection of rates (including maintaining and improving collection systems), monitoring outcomes, communicating and informing ratepayers, and enforcement and debt recovery.
- Simplicity - for both administrative ease (and therefore lower cost) and to ensure that the tax is understood by taxpayers. The latter ensures that the tax system is transparent and capable of being questioned and challenged by ratepayers.

Council has considered the issues concerning equity within the community and through the Plan aims to over the medium to long term ameliorate the changes in commercial and industrial rating groups which have occurred over a long period of time. The inputs used to calculate rates payable include the following:

- Land use – differential groups;
- Valuation – valuation relative to other properties within land use groups;
- Rate in the dollar – based on the City's revenue requirements and % contribution by differential group; and
- Hardship being taken into consideration – subject to rating impact on class of persons or by application for individuals.

Rating equity as it relates to land uses with the exception of the specified objectives in each of the differentials are as follows:

- The Point (land at Point Lonsdale) – Differs from the residential, commercial and vacant differentials and the horizontal equity principle on the basis of its specified maintenance expense, in order to maintain the water quality of the waterways in line with the environmental obligations, once it becomes Council's responsibility;
- Commercial, Industrial, Petroleum and Mixed Use differs from the Residential differential based on:
  - Vertical equity principle in that these uses all generate a revenue and that it recognises the ability of some ratepayers to obtain concessions from the tax deductibility of council rates.
- Vacant Land – As distinct from all other differentials to stimulate the development of vacant land to attract new residents and businesses; and
- Farm – As distinct from all other differentials to stimulate sustainable primary production.

No Windfall Gain

The City does not receive any "windfall gain" of additional income when the property valuations change. The revaluation process results in a redistribution of rate revenue across all properties in the municipality. Any increase to total valuations/number of properties of the municipality is adjusted by recalculating the rate in dollar to stay within the rate cap set by State Government.

The rate in the dollar is adjusted for the change to the capital improved value to obtain the same revenue. The rate in the dollar is then adjusted by the rate cap percentage for the budgeted revenue.

Example	2021-22	Change to valuation without adjusting rate in $	Adjusted to 2021-22 – No windfall gain	2022-23 Increase by rate cap
Rate in $	0.00228877	0.00228877	0.00182865	0.00186065
Valuation	583,769	730,655	730,655	730,655
Rates Generated	1,336.11	1,672.30	1,336,11	1,359.49

*Rate in $ x Valuation = Rates Generated

MEDIUM AND LONG TERM RATING PLAN

The City of Greater Geelong medium term (2022-23 to 2025-26) and long-term (to 2032-33) Revenue and Rating Plan will:

- Maintain rate increases in alignment with State Government rate cap, unless significant circumstances warrant a request for a variation to the rate cap.
- Reduce the commercial, industrial and petroleum rate in the dollar relative to the residential rate over the medium term as opportunities arise in the setting of the annual rate cap and valuation changes allow. The target state to be set at 1.8 times the residential differential by 2025-26. Excluding any valuation changes, this will have the impact of reducing average rates payable for commercial, industrial and petroleum properties.
- Residential and vacant land rates will, depending on the movement in valuations, need to increase at amounts higher than the rate cap over the medium term in order to reduce the relativity of the commercial and industrial rating differentials.
- The current Farm rebate is transitioned out over the medium term to allow all differential rates to be managed solely within the 4 times rule.
- The Farm rate differential to be set at 75% of the residential rates over the long term.
- All rating differentials including vacant land, mixed use and other land use types will continue to be reviewed on an annual basis.

Refer to Appendix 1 for the impact on differentials to set commercial rates at a notional 1.8 of residential rates by 2025-26.

The medium to long term plan recognises the current rating differential comparisons within the Local Government sector where average rates paid by commercial and industrial rate payers are in the top quartile and the residential rates are in the lowest quartile.

RATE CAP

The rate cap is regulated by the Essential Services Commission (ESC).[1] For the 2022-23 financial year the rate cap is set to a maximum of 1.75% increase on the total rates amount levied and not individual rating classes. Waste charges are a separate cost reflective charge which is excluded from the rate cap calculations.

The Valuer General-Victoria provides the valuations to Council on an annual basis. The actual rate increase for an individual rateable property class is likely to differ from the rate cap percentage due to changes in individual property valuations and changes between property classes.

Where the change in an individual property valuation is higher than the average for all rateable properties, the rate increase for that property may be greater than the cap. Where the change in the property valuation is lower than the average for all properties, the rate increase may be lower than the cap.

Rate Type	Number of Properties	Average Capital Valuation 2021-22	Average Capital Valuation 2022-23	Valuation Change %
Residential	118,461	583,769	730,655	25.2%
Vacant land	7,156	466,592	594,535	27.4%
Commercial	6,208	1,012,957	1,055,250	4.2%
The Point residential	390	668,923	861,615	28.8%

[1] The *Local Government Act (Vic) 1989* (the Act) was amended in December 2015 to include Part 8A – Rate Caps, sections 185A to 185G to promote the long-term interests of ratepayers and the community in relation to sustainable outcomes in the delivery of services and infrastructure.

Rate Type	Number of Properties	Average Capital Valuation 2021-22	Average Capital Valuation 2022-23	Valuation Change %
The Point vacant land	81	553,827	713,951	28.9%
The Point commercial	5	2,310,400	2,346,000	1.5%
Industrial	2,497	911,501	981,047	7.6%
Mixed use	305	761,770	865,393	13.6%
Farm	939	2,201,055	2,427,029	10.3%
Petroleum	1	145,100,000	141,700,000	(2.3%)
Cultural and recreation land	53	2,712,434	3,049,472	12.4%
Grand Total	**136,096**	**616,936**	**757,268**	

Property Valuations

The *Valuation of Land Act 1960* is the principal act in determining property valuations. Generally, each separate occupancy on rateable land must be valued and rated. Contiguous areas of vacant land with more than one title in the same ownership may be consolidated for rating purposes.

For the purpose of rating an assessment may be levied on any piece of land subject to separate ownership or occupation. In this context, land has been defined to include buildings, structures or improvements and may include automatic teller machines, signage, advertising, radio and mobile telecommunications towers.

Local Government may adopt one of the following three valuation methodologies to value properties in its area (LGA section 157).

Capital Value: (CIV) the value of land and other improvements including the house, other buildings and landscaping.

Site Value: (SV) the value of the land plus any improvements which permanently affect the amenity or use of the land, such as drainage works, but excluding the value of buildings and other improvements. Also referred to as the unimproved market value of the land.

Net Annual Value: (NAV) the value of the rental potential of the land, less the landlords' outgoings (such as insurance, land tax and maintenance costs). For residential and farm properties this must be set at 5% of the CIV (Valuation of Land Act 1960 - section 2).

Council has adopted the Capital Improved Value as the value to which the rate in the dollar will be assessed.

Council applies a capital improved valuation (CIV) method to all properties within the municipality to take into account the full development value of the property. This method is applied irrespective of whether the property is subject to rates or exempt under legislation.

The Valuer General-Victoria has a statutory requirement under the *Valuation of Land Act 1960 section 13DC (5)*, to conduct a review of property values based on market movements and recent sales trends on an annual basis. For the 2022-23 rating year, valuations will be based on values returned as at 1 January 2022.

The valuers undertake a physical inspection of some properties during each revaluation. Other valuations are derived from a formula based on sectors, sub market groups, property condition factors (including age, materials and floor area), influencing factors such as locality and views, and land areas compared to sales trends within each sector/sub-market group. The municipality has defined sub-market groups of homogeneous property types which are reviewed during the revaluation process. The valuers determine the valuations according to the highest and best use of a property.

In valuing large areas of land without buildings, residential zoning, permits for subdivision or structure plans are indications of potential for subdivision. If the land is capable of subdivision it will be valued accordingly as potential subdivisional land

rather than farm land, despite its use. The value of subdivisional land will typically be higher than farm land. The amount of valuation increase will depend on market factors at the time of valuation.

Supplementary Rates

In certain circumstances, valuations must be performed between general valuations. These are known as supplementary valuations. The Valuer-General Victoria is tasked with undertaking supplementary valuations and advises council of valuation and Australian Valuation Property Classification Code (AVPCC) changes. Supplementary valuations bring the value of the affected property into line with the general valuation of other properties within the municipality.

They are mainly required when properties are:

- physically changed – for example, when buildings are altered, erected or demolished; or
- amalgamated or subdivided; or
- when data held on council's database is corrected.

Supplementary valuations are completed in accordance with the circumstances as listed in section 13DF (2) (a)-(o) of the *Valuation of Land Act 1960*.

Rate Review

Rateable and non-rateable land shall be subject to regular review and audit.

- upon revaluation;
- when building permits or subdivisions occur;
- physically changed – for example, when buildings are altered, erected or demolished;
- where a parcel of land may have more than one land use;
- if the creation of a separate assessment on a parcel of land is required;
- upon sale and transfer of land;
- upon inspection by the City; and
- upon application and inquiry by the ratepayer.

Objections for Property Valuation

The *Valuation of Land Act 1960* provides that objection to the valuation may be made each year within two months of the issue of the original or amended (supplementary) Rates and Valuation Charges Notice (Rates Notice), or within four months if the notice was not originally issued to the occupier of the land.

Objections must be dealt with in accordance with the Valuation of Land Act – Division 3 sections 16-21.

The City will continue to advise ratepayers via the "Rates, Charges and Valuation Notice (the Rate Notice), brochure, web site and City News, of their right to object and appeal the valuation.

Property owners also have the ability to object to the site valuations on receipt of their land tax assessment. Property owners can appeal their land valuation within two months of receipt of council Rate Notice (via the City) or within two months of receipt of their Land Tax Assessment (via the State Revenue Office).

Property owners are able to lodge objections directly with the Valuer-General Victoria via the Rating Valuation Objections Portal www.ratingvaluationobjections.vic.gov.au.

DIFFERENTIAL RATING CLASSES

Ministerial Guidelines

The *Local Government Legislation Amendment (Miscellaneous) Act 2012* allows the Minister to set differential rating guidelines for compliance by councils. The final version of the Ministerial Guidelines was gazetted on 26 April 2013 and

came into effect from 1 July 2013. Council needs to consider the objectives, the suitable uses and the types of classes of land when introducing a differential rate. There are no new differential rates being introduced as part of the 2022-23 Budget.

Reasons for Differential Rates

Rating, through the application of different differentials recognises the ability of some ratepayers to obtain concessions from the tax deductibility of council rates and provides for a series of differential rates. This considers low economic return to large landholdings, avoid distortions in the market or an ability to contribute above the standard charge.

DIFFERENTIAL CHARACTERISTICS & RATING OBJECTIVES

Residential Land - means any land:

i. that is used exclusively for residential purposes; or

ii. on which a habitable building is erected, which building is unoccupied, and which is zoned residential under the Greater Geelong Planning Scheme.

Rating Objective:

i. That all rateable land makes an equitable and efficient financial contribution to the cost of carrying out the functions of the City generally, including the:

a) construction and maintenance of public infrastructure;

b) development and provision of health and community services; and

c) provision of general support services

Vacant Land - means any land:

i. that does not have the characteristics of Farm Land; and

ii. on which no building is erected, save for any uninhabitable shed or shelter, the size of which does not exceed 5% of the total area of the land.

Rating Objectives:

ii. That all rateable land makes an equitable and efficient financial contribution to the cost of carrying out the functions of the City generally, including the:

a) construction and maintenance of public infrastructure;
b) development and provision of health and community services; and
c) provision of general support services.

iii. To encourage the prompt development of vacant land to attract new residents and businesses to the City of Greater Geelong.

These objectives will be met by setting the Vacant Land differential at 140.04% of the Residential Land differential.

Commercial Land – means any land that:

i. does not have the characteristics of:

a) Farm Land; or
b) Industrial Land; and
c) Petroleum Production Land.

ii. is used predominantly for the sale of goods or services or other commercial purposes; or

iii. on which a habitable building is erected, which building is unoccupied, and which is zoned other than residential under the Greater Geelong Planning Scheme.

Rating Objective:

i. That all rateable land makes an equitable and efficient financial contribution to the cost of carrying out the functions of the City generally, including the:

a) construction and maintenance of public infrastructure;

b) development and provision of health and community services; and

c) provision of general support services.

d) enhancement of the economic viability of the commercial sector through targeted programs and projects;

e) That the equitable contribution made by Commercial land recognises the income generating capability and tax deductibility of council rates, which is not available to the majority of the residential sector.

The Point – Residential Land - means any land that:

i. is used exclusively for residential purposes; or

ii. on which a habitable building is erected, which building is unoccupied, and which is zoned residential under the Greater Geelong Planning Scheme; and

All the residential land formerly described in Certificate of Title Volume 09901 Folio 324 and also described as Lot B PS 635643, PS 640648Y, PS 722221H, PS 722220K, PS 743868K, PS 732908M, PS 638301D, PS 635642R, PS722215C, PS 722214E, PS 743877, PS 816893, PS 743876, PS 743878, PS 822924, PS 822922, PS 822918, PS 816907, PS 822928, PS 832773, PS 822948 PS 743870, PS 843583, PS 843598, PS 906850, PS 843602, PS 843603, PS 843611, PS 843612, PS 822947 and PS 843608.

Rating Objectives:

i. That all rateable land makes an equitable and efficient financial contribution to the cost of carrying out the functions of the City generally, including the:
   a) construction and maintenance of public infrastructure;
   b) development and provision of health and community services;
   c) provision of general support services; and
   d) management of environmentally sensitive land.

ii. To ensure that, following the development of the Point Land, and transfer to the City of the management of environmentally sensitive land, including the provision of a range of services around an existing waterway, constructed lake and canal system, an equitable and efficient financial contribution to the cost of the City's management responsibilities will be made by the ratepayers in respect of that land.

The Point – Vacant Land - means any land:

i. that does not have the characteristics of Farm Land; and

ii. on which no building is erected save for any small uninhabitable storage shed or shelter, the size of which does not exceed 5% of the total land area; and

iii. All the vacant land formerly described in Certificate of Title Volume 09901 Folio 324 and also described as Lot B PS 635643, PS 640648Y, PS 722221H, PS 722220K, PS 743868K, PS 732908M, PS 638301D, PS 635642R, PS722215C, PS 722214E, PS 743877, PS 816893, PS 743876, PS 743878, PS 822924, PS 822922, PS 822918, PS 816907, PS 822928, PS 832773, PS 822948 PS 743870, PS 843583, PS 843598, PS 906850, PS 843602, PS 843603, PS 843611, PS 843612, PS 822947 and PS 843608.

Rating Objectives:

i. That all rateable land makes an equitable and efficient financial contribution to the cost of carrying out the functions of the City, generally including the:
   a) construction and maintenance of public infrastructure;
   b) development and provision of health and community services;
   c) provision of general support services; and
   d) management of environmentally sensitive land.

ii. To ensure that, following the development of the Point Land, and transfer to the City of the management of environmentally sensitive land, including the provision of a range of services around an existing waterway, constructed lake and canal system, an equitable and efficient financial contribution to the cost of the City's management responsibilities will be made by the ratepayers in respect of that land.

iii. To encourage the prompt development of vacant land to attract new residents and businesses to the City of Greater Geelong and, more specifically, to the Point Land.

The Point – Commercial Land - means any land that:

i. does not have the characteristics of:
   a) Farm Land; or
   b) Industrial Land; and

ii. is used predominantly for the sale of goods or services, or other commercial purposes; or

iii. on which a habitable building is erected, which building is unoccupied, and which is zoned other than residential

under the Greater Geelong Planning Scheme; and

iv. All the commercial land formerly described in Certificate of Title Volume 09901 Folio 324 and also described as Lot B PS 635643, PS 640648Y, PS 722221H, PS 722220K, PS 743868K, PS 732908M, PS 638301D, PS 635642R, PS722215C, PS 722214E, PS 743877, PS 816893, PS 743876, PS 743878, PS 822924, PS 822922, PS 822918, PS 816907, PS 822928, PS 832773, PS 822948 PS 743870, PS 843583, PS 843598, PS 906850, PS 843602, PS 843603, PS 843611, PS 843612, PS 822947 and PS 843608.

Rating Objectives:

i. That all rateable land makes an equitable and efficient financial contribution to cost of carrying out the functions of the City, generally including the:

   a) Construction and maintenance of public infrastructure;
   b) Development and provision of health and community services; and
   c) Provision of general support services;
   d) enhancement of the economic viability of the commercial sector through targeted programs and projects
   e) That the equitable contribution made by Commercial land recognises the income generating capability and tax deductibility of Council rates, which is not available to the majority of the residential sector.
   f) Management of environmentally sensitive land.

ii. To ensure that, following the development of the Point Land, and transfer to the City of the management of environmentally sensitive land, including the provision of a range of services around an existing waterway, constructed lake and canal system, to ensure that an equitable and efficient financial contribution to the cost of the City's management responsibilities will be made by the ratepayers in respect of that land.

Industrial Land – means any land that:

i. does not have the characteristics of:

   a) Vacant Land; or
   b) Commercial Land; and
   c) Petroleum Production Land.

ii. is used predominantly for industrial purposes, which includes manufacturing, repairing, servicing, processing and reprocessing or warehousing.

Rating Objective:

i. That all rateable land makes an equitable and efficient financial contribution to the cost of carrying out the functions of the City generally, including the:

   a) Construction and maintenance of public infrastructure;
   b) Development and provision of health and community services;
   c) Provision of general support services;
   d) Enhancement of the economic viability of the industrial sector through targeted programs and projects.
   e) That the equitable contribution made by industrial land recognises the income generating capability and tax deductibility of Council rates, which is not available to the majority of the residential sector.

Mixed Use Land – means any land that:

i. has the characteristics of Residential Land combined with the characteristics of Commercial Land or Industrial Land; and

ii. is used partly for residential purposes and partly for commercial and/or industrial purposes.

Rating Objective:

i. That all rateable land makes an equitable and efficient financial contribution to the cost of carrying out the functions of the City generally, including the:

   a) Construction and maintenance of public infrastructure;
   b) Development and provision of health and community services; and
   c) Provision of general support services.
   d) enhancement of the economic viability of the commercial sector through targeted programs and projects;
   e) That the equitable contribution made by Commercial land recognises the income generating capability and tax deductibility of Council rates, which is not available to the majority of the residential sector

Farm Land – means any land which:

i. is not less than 2 hectares in area; and

ii. is used predominantly for the business of grazing (including agistment), dairying, pig-farming, poultry farming, fish farming, tree farming, bee-keeping, viticulture, horticulture, fruit growing or the growing of crops of any kind or for any combination of those activities; or

iii. satisfies the criteria for municipal purpose benefit for large holdings to the extent that it is, for example, land that is predominantly used and maintained for heritage, cultural or environmental purposes, or land that is held as natural bushland under a trust for nature covenant, or land that is held under some other type of similar formal undertaking.

To avoid doubt, 'business' for the purposes of identifying Farm Land has the same meaning as that given to it by section 2(1) of the *Valuation of Land Act* 1960 for the same purpose, being a business that:

a) has a significant and substantial commercial purpose or character; and
b) seeks to make a profit on a continuous or repetitive basis from its activities on the land; and
c) is making a profit from its activities on the land, or that has a reasonable prospect of making a profit from its activities on the land if it continues to operate in the way that it is operating.

Rating Objectives:

i. That all rateable land makes an equitable and efficient financial contribution to the cost of carrying out the functions of the City generally, including the:

a) construction and maintenance of public infrastructure;
b) development and provision of health and community services; and
c) provision of general support services.

ii. To encourage and support the business of primary production and, where appropriate, expand the business of and viability of primary production.

These objectives will be met by setting the Farm Land differential at 63.84% of the Residential Land differential and by the provision of a farm rebate of 12.7% under section 169 of the LGA.

Petroleum Production Land – means any land that is:

i. used primarily for the production or conveyance of petroleum and/or petroleum by-products; and

ii. described as all that land generally bounded more or less by Princes Highway, Shell Parade, Corio Bay Foreshore, Wharf Road, Station Road and neighbouring land.

Rating Objective:

i. That all rateable land makes an equitable and efficient financial contribution to the cost of carrying out the functions of the City generally, including the:

a) Construction and maintenance of public infrastructure;
b) Development and provision of health and community services; and
c) Provision of general support services.
d) That the equitable contribution made by petroleum land recognises the income generating capability and tax deductibility of Council rates, which is not available to the majority of the residential sector

Cultural & Recreational Land – means any land that:

i. has the characteristics of '*recreational lands*' as defined by the *Cultural and Recreational Lands Act* 1963;

CULTURAL AND RECREATIONAL LAND RATES

Council declares the Cultural and Recreation Rate on all land reserved under and in accordance with the *Cultural and Recreational Lands Act 1963* – section 4.

The *Cultural and Recreational Lands Act* provides that “an amount be payable in lieu of rates in each year being such amount as the municipal council thinks reasonable having regard to the services provided in relation to such lands and having regard to the benefit to the community derived from such recreational lands”.

Rather than calculating the costs that local government bears in respect to such lands, or the benefits received by locals in relation to these properties, Council has set the rate representing a concession to the commercial rate. The 2022-23 rate is 29.4% of the commercial rate.

REBATES AND CONCESSIONS

Council provides the following rebates:

Pensioner Rebates

Council administers the State Government funded pension rebate according to the eligibility criteria set by the State Government.

Holders of a Centrelink or Veterans Affairs pension concession card, or a Veteran Affairs Gold card which stipulates TPI or War Widow (excludes Health Care and DVA all conditions, POW, EDA and dependant cards) may claim a rebate on their sole or principal place of residence.

For 2022-23 the government-funded indexed rebate is provided under the Municipal Rates Concession scheme. It will increase from $247.00 to an estimated $253.00 (to be confirmed in June 2022) or 50% of the rate payment, whichever is the less. Upon initial application, an ongoing eligibility is maintained unless rejected by Centrelink or Department of Veteran Affairs during verification procedures. Upon acceptance of pensioner status the concession or rebate is deducted from the rate account before payment by the ratepayer.

Applications for the concession must be lodged by 30 June in each year.

Farm Rebates

Council declares a Farm Rebate to support the continuation of broad acre farming. The Farm Rebate is fixed at 12.7% of farm rates payable in respect of each assessment that is subject to the Farm Land differential.

Council has resolved to retain and set the farm differential at a lower rate than the residential rate, (for 2022-23 the farm differential will be set at 63.84% of the residential differential before the farm rebate, set at 60.9% of the residential rate after the rebate) and provide a rebate to all farm properties in accordance with having the farm sector as the lowest rated differential.

To qualify for the farm rebate properties will be defined as farm land. The rebate will be set at 12.7% of the amount payable of the capital improved value of the property.

The rebate recognises the nature of the farm with a LGA section 169 rebate.

Incentives for Prompt Payment

Council has determined that no incentives for prompt payment will be offered for the year 2022-23.

Liability to Pay Rates

The Local Government Act section 156 makes the owner of the land liable to pay the rates and charges on that land. In certain cases, the occupier, mortgagee or licensee holder is liable to pay the rates.

The Local government Act section 156(6) declares the rate or charge, unpaid interest or costs to be a first charge upon the land.

Electronic Notices

Council encourages the electronic distribution of rate notices and promotes the My Geelong website where ratepayers can receive either their Annual Rate notice or Instalment Rate notice electronically through their email address.

Register with your rate notice at www.geelongaustralia.com.au/ratesonline.

Once you have registered you can:

- Receive and manage rate notices and payments
- Receive and manage animal registrations
- Check bin collection days
- Submit service requests.

Payment Dates for Rates

Council, in accordance with the Act section 167 (1) must allow for the payment of rates by four instalments per annum. Council may allow a person to pay a rate or charge in a single lump sum payment LGA section 167 (2).

The Minister for Local Government fixes instalment and single lump sum payment dates by notice published in the Government gazette.

This is set in accordance with the Act.

Council offer ratepayers the option to pay rates by four instalments due on 30 September, 30 November, 28 February and 31 May each year, or the next working day thereafter should those days be a weekend or public holiday.

Ratepayers may pay in a single lump sum payment provided that payment is received by 15 February or next working day thereafter if that day is a weekend or public holiday.

For 2022-23 there is to be no change to the existing payment instalment arrangements.

Payment Options

The City offer a range of payment options including direct debit, Bpay, internet via www.geelongaustralia.com.au, by mail, telephone, over the counter services at customer service centres or Australia Post agencies. Council also uses Centrepay arrangements which allows Centrelink recipients to have payments deducted directly from their Centrelink entitlements.

Individual payment arrangements are available by contacting our team. Any payment arrangement should be set with a known end date that clears the debt within an agreed timeframe preferably within 12 months.

Council incurs costs of collection via agency and merchant service fees. A payment processing fee on credit card transactions in 2022-23 will be 0.51% from 1 July 2022 to offset the merchant service fees charged by financial institutions.

Late Payment of Rates

Council has determined that the application of interest penalties will be in accordance with the Act section 172.

Late payment of fines and penalties will be applied to any outstanding rates not paid by the due date. .

Interest on Arrears and Overdue Rates

Interest is charged on all overdue rates in accordance with the Act section 172. Penalty interest is to be charged from the date when each instalment was due, irrespective of whether a lump sum option is available.

The interest rate to apply is fixed under section 2 of the Penalty Interest Rates Act 1983, which is determined by the Minister and published by notice in the Government Gazette. The penalty interest rate of 10% per annum will apply from 1 July 2017.

Whilst Council cannot apply an alternative rate it does have the power to exempt any person from paying the whole or part of any interest amount generally or specifically payable – LGA section 172 (2A).

As part of the hardship provisions the City allows people who have proven financial difficulties to defer rate payments. The interest rate for deferred rate payments is set at 2.57% for 2022-23.

Debt Recovery - Collection of Overdue Rates

It is the ratepayers' responsibility to properly advise the City of their contact details. Amendments to the Act require both the vendor and buyer of property, or their agents (e.g. solicitors), to notify the City by way of a notice of acquisition.

Council has established procedures for the issue of an overdue final notice which may include interest pre calculated to a forward payment date.

Where an account remains unpaid, the City may take legal action with notice to recover any overdue amount. All fees and court costs are recoverable from the ratepayer.

If Rates remain in arrears for three years or more, Council may sell the land in accordance with the *Local Government Act* – section 181.

Councils debt collection practices have regard to ratepayers who are experiencing hardship but are intended to act as a deterrent to ratepayers who might otherwise fail to pay rates on time,.

RELIEF AND HARDSHIP POLICIES AVAILABLE TO RATEPAYERS IN FINANCIAL DISTRESS

Rates Assistance is reviewed annually as part of the budget process and published within the City's Revenue and Rating Plan and on our website www.geelongaustralia.vic.gov.au.

Ratepayers are encouraged to contact the City to discuss support options available to them.

Applications for hardship will be considered in accordance with sections 170 and 171 of the LGA and as per Council's hardship policy.

Rates Assistance Waiver

Council declares a waiver to any qualifying ratepayer experiencing an increase in valuation of more than 50% due solely to the annual revaluation.

The purpose of this measure is to provide relief to qualifying ratepayers who have incurred significant increases to valuation and hence rates arising solely from an increase in valuation caused by market conditions. Relief is granted subject to the criteria below.

- the property is the principal place of residence;
- the property has been owned by the same ratepayer for both valuation periods;
- the property is rated within the residential or farm differential; and
- have not had an increase in valuation because of improvements made requiring a building permit;
- can demonstrate that they are of low income status with a maximum income of $56,137 or less (Statement of Earnings SOE - Centrelink or most recent tax assessment notice).

The amount of the waiver is shown in the table below:

Property valuation increased by:		
50% - 51.9%	Waiver	25%
52% - 53.9%	Waiver	30%
54% - 55.9%	Waiver	35%
56% - 57.9%	Waiver	40%
58% - 59.9%	Waiver	45%
60% or greater	Waiver	50%

The waiver for 2022-23 is granted in accordance with the waiver / hardship provisions of section 171A of the Act The waste charge is excluded from the waiver.

Housing Support Waivers

Council declares a Housing Support Waiver of 100% of general rates under section 171 of the LGA for ratepayers in respect of assessments which contain the following types of housing:

- transitional, emergency or crisis housing;
- housing for legatees or war widows, provided by the Geelong Legacy Club or provided by RSL; and
- supported housing for disabled people.

This allows Council to waive the fire services property levy under section 27 of the FSPL Act.

This waiver recognises that these properties provide for specific needs within the community.

Assistance to Individuals in Hardship or Domestic Violence

In times of emergency, the City recognises the significant hardship that can be experienced by the members of the community and business. Managing financial hardship is a shared responsibility and the City has a part to play whilst ensuring that it maintains the necessary cashflow to deliver critical services to the community during this time.

Council has determined that the provisions for deferral (the Act section 170) and waiver of rates (the Act section 171 & 171A) may be utilised in accordance with the delegated authority to officers approved by Council.

Promotion of this option will occur on the rate notice, rate brochures and web site.

The City will consider an application for financial hardship relief confidentially and objectively based on the information provided by the person or business in the application and will and advise of its decision in writing within 14 days of receiving the application and all supporting information.

The deferral will be granted on the following conditions:

- That the ratepayer pay interest on the amount affected by the deferral at a rate fixed by Council.
- The deferral ceases if the City in its discretion revokes the deferral (in which case the City must give the ratepayer at least 30 days' notice in writing of the revocation before taking action to recover rates affected by the deferral);
- The ratepayer ceases to own or occupy the land in respect of which rates are imposed (in which case the rates are immediately payable); and
- Any other conditions at the City's discretion.

The application for deferral does not change the due date for payment of rates.

In all applications for Deferral, Ratepayers will be encouraged to continue to pay that portion of the rates, fees and charges or rent that is affordable given their individual circumstances. This will be mutually agreed given the particular circumstances of the Ratepayer's individual case.

Council policy is that deferral is appropriate where ratepayers have incurred increases to rates and immediate affordability is an issue.

Council acknowledges an inequity for ratepayers is created where rates are waived which would otherwise be charged against the property assets and recognises the deferral of rates and charges as a more equitable outcome for the entire community.

Council will consider waiving or reducing rates for ratepayers where exceptional circumstances are experienced, and where severe impact can be demonstrated.

Consideration of a waiver can only occur if all relevant financial information has been disclosed to the City with supporting documentation as may be requested. For residential rates the ratepayer needs to meet with a financial counsellor and provide authority for the City to discuss the account. Penalties apply for providing false and misleading information for an application for waiver.

Exceptional circumstances will be determined at the sole discretion of the Chief Executive Officer. Waivers can only be approved by the Chief Executive Officer and are limited to a total value of one instalment.

Where a person or business is dissatisfied with the outcome of their application, the person or business may ask the Chief Financial Officer to review the City's decision by completing and lodging the *Appeal Against Decision* form. The Chief Financial Officer will determine the appeal within 14 days from receipt of the form.

New Corio Estate Waivers

For 2022-23 financial year, Council declares a waiver of 100% of general rates under section 171 of the LGA for the class of persons comprised of ratepayers in respect of assessments which are in private ownership within the inappropriate subdivision known as New Corio Estate.

This rates assistance waiver recognises the financial burden associated with ownership of this land. Land within the New Corio Estate is zoned as farming land and the area has been determined to be an inappropriate subdivision due to the difficulty of providing utilities and drainage and due to its distance from other residential areas. The Minister for Environment & Climate Change has approved a native vegetation plan for this land in support of natural temperate grassland of the Victorian Volcanic Plains.

The waiver recognises the ongoing encumbrances on the land that prevent owners from making any demands on council services now and into the future.

OTHER SERVICE RATES AND CHARGES COLLECTED VIA THE RATES PROCESS

Waste Collection Service Charges – LGA section 162

Council declares a service charge in respect to the collection and disposal of refuse. The Recycle and Waste Collection service is based on user-pay principles to cover the costs of collection, recycling and landfill disposal. The City operates a full domestic garbage, recycling and green waste system providing a three bin service to all residential and eligible farm

households. Private contractors generally undertake all non-residential refuse collections by direct arrangement with the landowner or tenant.

The Recycling and Waste Collection Service charge is levied on the following criteria:

- Geographic existence within those areas of the municipal district in which the City provides a domestic refuse collection and disposal service.
- The standard waste collection service charge will be raised irrespective of whether the service is used or not.
- The only exception to this is for a multi-unit assessment that has been identified via the planning process where the traditional waste collection service cannot be used. A separate rate will be charged.

The service charge does not form part of the rate cap. The waste collection charge will increase from $396.35 to $428.85 or 8.45%. For identified multi-unit assessments, the charge will be $166.35 per assessment. The EPA landfill levy increases from $56.88 to $80.75 per tenement (included in the service charge). The increases are a direct result of a $20/tonne increase in the State Government EPA levy which takes effect from 1 July 2022.

A section 162 service charge was introduced in 2016-17- The Annual Service Charge – Additional Bin Service.

From 1 July 2016 property owners currently receiving the waste collection service charge are able to apply for the additional bin service via application compliant with the following criteria with upfront payment:

- In all cases of application for additional bins, the City reserves the right to inspect the applicant's existing bins to confirm that they are overloaded. If this cannot be confirmed, the additional bins will not be provided;
- The property owner or their authorised agent signs the additional bin application form, provides appropriate supporting evidence and agrees to the application service charge.

Applications that meet the criteria will be billed via the Rate, Valuation & Charges notice in future years.

If an application is received and approved in the first six months of the financial year, that is, from July to December, the full annual cost of the additional bin will be charged. If an application is received and approved in the second half of the financial year, that is January to June, half the annual cost will be charged.

The following costs will apply for the additional bin service per year:

- Garbage bin 140L $178.85
- Garbage bin from 140L to 240L $129.30
- Recycling bin 240L $ 94.10
- Green waste bin 240L $ 87.45

Special Charge Rates – LGA section 163

Council has special rates and charges to defray the cost for the performance of a function that is of special benefit to any specific ratepayer group (refer Council Policy Special Rates & Charges).

Council from time to time declares special charges in respect to street schemes, construction of footpaths and area beautification subject to the provisions of LGA S163-S166.

Ex Gratia Rates

Council has "Ex Gratia Rates" to gain contributions towards its operational costs from those property owners which are otherwise exempt from paying rates. It is Council's intent to align ex gratia contributions as close, or equivalent, to the applicable rate category for that property as possible, subject to particular circumstances.

THE FIRE SERVICES PROPERTY LEVY (FSPL) AND ITS IMPACT ON RATE NOTICES

Fire Services Property Levy (FSPL)

The Victorian State Government introduced the *Fire Services Property Levy Act* (2012) which came into effect from 1 July 2013 and requiring local government to bill, receipt and collect a Fire Services Property Levy on rateable and non rateable properties.

The levy is designed to ensure that all property owners pay a contribution for fire services so that Victoria's fire services continue to operate with sufficient resources. The levy is assessed on the Capital Improved Value (CIV) of property and is consistent with the valuation base used by most municipalities in levying rates.

How is the payment calculated?

The levy will consist of a fixed component plus a variable component based on the property's capital improved value. The variable component will be a rate based on the land use classification code, known as the Australian Valuation Property Classification Code (AVPCC) for different property types [residential, commercial, industrial, primary production, public benefit, vacant] and will be determined by the Minister on or before 31 May each year. A $50 per property concession will apply to pensioner concession and Veterans Affairs gold card holders.

Fees and Charges

USER FEES AND CHARGES

The City provides a wide range of services to its community. In undertaking this role, the City respond to community needs through its planning process and assesses which services Council will support. Of those identified services, the City can advocate for the service, facilitate the service or actively participate and deliver the service.

Examples of user fees and charges provided by the City include:

- Kindergarten & childcare fees
- Leisure Centre, Gym and Pool visitation and membership fees
- Waste management fees
- Aged and health care service fees
- Leases and facility hire fees.

The City periodically reviews user fees and charges and adjusts the levels consistent with application of the principles outlined in the Council's Fees and Charges Policy.

The provision of infrastructure and services form a key part of council's role in supporting the local community. In providing these, council must consider a range of 'Best Value' principles including service cost and quality standards, value-for-money, and community expectations and values. Council must also balance the affordability and accessibility of infrastructure and services with its financial capacity and in the interests of long-term financial sustainability.

Councils must also comply with the government's Competitive Neutrality Policy for significant business activities they provide and adjust their service prices to neutralise any competitive advantages when competing with the private sector.

Council has adopted a Fees and Charges Policy that guides in the setting of user fees and charges for council services. This policy and methodology is applied to setting fees consistently across the organisation in order to enhance accountability and provide transparency to the community in the decision-making process.

A schedule of the current user fees and charges is presented in the City of Greater Geelong annual budget.

STATUTORY FEES AND CHARGES

Statutory fees and fines are those which council collects under the direction of legislation or other government directives. The rates used for statutory fees and fines are generally advised by the state government department responsible for the corresponding services or legislation, and generally councils will have limited discretion in applying these fees.

Examples of statutory fees and fines include:

- Planning and subdivision fees
- Building and Inspection fees
- Infringements and fines
- Land Information Certificate fees

Penalty and fee units are used in Victoria's Acts and Regulations to describe the amount of a fine or a fee.

Grants Revenue

Grant revenue represents income usually received from other levels of government. The City pursues all avenues to obtain external grant funds for programs and prioritised works. Our Community Plan guides us in prioritising new initiatives and improvements to our services and allows us to ensure resources are directed to areas where action is needed to achieve our Council priorities. However, we cannot deliver this alone. Key to our success will be our ability to advocate to and collaborate with:

- state and federal governments
- other local governments, especially those in the G21 region
- peak bodies
- community groups
- local organisations
- businesses.

A large proportion of grants income is made up of the Financial Assistance Grant provided by the Commonwealth Government under the Local Government (Financial Assistance) Act 1995 (Commonwealth) and distributed annually to 79 local governing bodies within Victoria.

The Financial Assistance Grant program consists of two components:

- A general purpose component, which is distributed between the states and territories according to population (i.e., on a per capita basis), and
- An identified local road component, which is distributed between the states and territories according to fixed historical shares.

Both components of the grant are untied, allowing councils to spend the grants according to local priorities. The City applies the local roads component to road rehabilitation projects in its capital works program and utilises the general purpose component to fund the City's operations and capital works.

When preparing its budget and financial plan, council considers its future projects, advocacy priorities, upcoming grant program opportunities, and co-funding options to determine what grants to apply for.

Contributions

Contributions represent funds received by the City, usually from non-government sources, and are usually linked to projects. Contributions can be made to the City in the form of either cash payments or asset hand-overs.

Examples of contributions include:

- Monies collected from developers under planning and development agreements
- Monies collected under developer contribution plans and infrastructure contribution plans
- Contributions from user groups towards upgrade of facilities
- Assets handed over to council from developers at the completion of a subdivision, such as roads, drainage, and streetlights.

Contributions should always be linked to a planning or funding agreement. The City will not undertake any work on a contribution-funded project until a signed agreement outlining the contribution details is in place. Contributions linked to developments can be received well before any council expenditure occurs. In this situation, the funds will be identified and held separately for the specific works identified in the agreements.

Appendix 1

FOUR YEAR VIEW OF MEDIUM TERM STRATEGY

The below figures are indicative only and are based on a number of assumptions. Each year the strategy will be numbers will be reviewed based on changes in the approved rate cap and property valuations.

Key Assumptions:

- Property valuations for 2022-23 are based on Stage 3 valuations (28 February) from the Valuer General.
- No valuation changes are assumed for the 2023-24 to 2025-26 financial years
- The rate cap is assumed to increase 1.75% per annum

Four Year View																
	2022-23				2023-24				2024-25				2025-26			
Rate Type	Average Rates Payable	Year on Year Change $	Year on Year Change %	Relativity	Average Rates Payable	Year on Year Change $	Year on Year Change %	Relativity	Average Rates Payable	Year on Year Change $	Year on Year Change %	Relativity	Average Rates Payable	Year on Year Change $	Year on Year Change %	Relativity
Residential Rates	1,396.77	60.66	4.5%	100.0%	1,452.64	55.87	4.0%	100.0%	1,506.83	54.18	3.7%	100.0%	1,560.32	53.49	3.5%	100.0%
Vacant Land	1,591.60	97.14	6.5%	140.0%	1,679.14	87.54	5.5%	142.1%	1,763.10	83.96	5.0%	143.8%	1,851.25	88.15	5.0%	145.8%
Commercial Rate	5,151.50	(387.74)	(6.99%)	255.4%	4,765.13	(386.36)	(7.5%)	227.1%	4,407.75	(357.38)	(7.5%)	202.5%	4,056.29	(351.46)	(8.0%)	180.0%
The Point - Residential Lan	1,647.13	116.12	7.6%	100.0%	1,713.01	65.89	4.0%	100.0%	1,776.91	63.90	3.7%	100.0%	1,839.99	63.08	3.6%	100.0%
The Point - Vacant Land	1,911.28	137.41	7.7%	140.0%	2,016.40	105.12	5.5%	142.1%	2,117.22	100.82	5.0%	143.8%	2,223.08	105.86	5.0%	145.8%
The Point - Commercial Lar	11,452.64	(1,181.53)	(9.49%)	255.4%	10,593.70	(858.95)	(7.5%)	227.1%	9,799.17	(794.53)	(7.5%)	202.5%	9,017.82	(781.35)	(8.0%)	180.0%
Industrial Rate	4,789.25	(514.14)	(9.7%)	255.4%	4,430.06	(359.19)	(7.5%)	227.1%	4,097.80	(332.25)	(7.5%)	202.5%	3,771.06	(326.74)	(8.0%)	180.0%
Mixed Use Rate	2,623.67	100.91	4.0%	158.6%	2,728.62	104.95	4.0%	158.6%	2,824.12	95.50	3.5%	158.2%	2,922.97	98.84	3.5%	158.2%
Farm Rate	2,825.43	123.27	4.6%	60.9%	2,953.06	127.63	4.5%	61.2%	3,078.23	125.17	4.2%	61.5%	3,197.87	119.64	3.9%	61.7%
Petroleum Rate	691,747.50	(152,489.28)	(18.06%)	255.4%	639,866.43	(51,881.06)	(7.5%)	227.1%	591,876.45	(47,989.98)	(7.5%)	202.5%	544,682.57	(47,193.89)	(8.0%)	180.0%
Culture & Recreation	4,372.19	(283.92)	(6.1%)	75.0%	4,547.08	174.89	4.0%	75.0%	4,716.69	169.61	3.7%	75.0%	4,884.13	167.44	3.5%	75.0%

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CITY OF GREATER GEELONG

THE CITY OF
GREATER GEELONG

SALE OF LAND (BUILDINGS) – FOUR COMMERCIAL PROPERTIES

CITY OF GREATER GEELONG

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Background

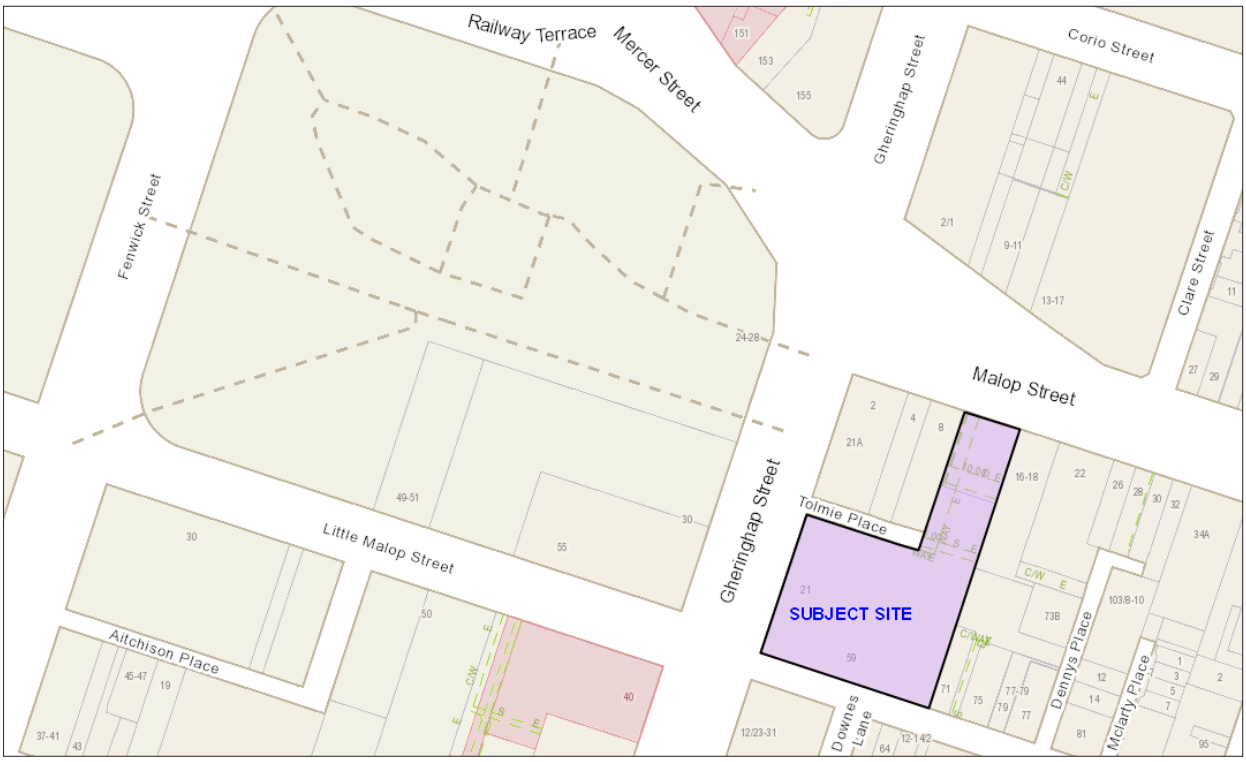
- Four commercial properties have been identified as land potentially surplus to the City's needs.
- Each of these properties are developed with commercial activities which are or could be provided by commercial entities.
- The properties are listed here and additional details on each property are provided in the attachments to this report.
  - 21 Gheringhap Street, Geelong, known as the Civic Carpark
  - 30-54 Brougham St, Geelong, known as the Busport Carpark
  - 17 Reynolds Road, Belmont, including a tenpin bowling centre and associated carparks
  - 200 Princes Hwy, Corio – containing a KFC fast food outlet
- Income from land sales is included in the Proposed 2022-23 to 2025-26 Budget and the Long-term Financial Plan 2021-2031.
- The sale of these assets aligns with Our Community Plan, Strategic Direction 4 High-Performing Council and Organisation to support financial sustainability by divesting surplus assets to invest in the development and renewal of community infrastructure.
- Before selling land, the Council must comply with section 114 of the *Local Government Act 2020*, which includes publishing notice of intention to do so on the Council's internet site and undertaking a community engagement process in accordance with its community engagement policy.
- To set the projected land sales budget, the process required by section 114 of the *Local Government Act 2020* will be conducted on identified land as part of the budget preparation process
- For more information and to provide feedback about the proposed sale, please visit Have Your Say at https://yoursay.geelongaustralia.com.au/

Land Proposed For Sale

21 GHERINGHAP STREET, GEELONG

- The land at 21 Gheringhap Street, Geelong contains the Civic Carpark, with 503 commercial car parks and 4 retail shops.
- The land measures approximately 4062.7m^2 and is zoned Activity Centre 1 Zone (ACZ1).
- The retails shops front Little Malop Street and are leased commercially. This retail activity contributes to the vibrancy of Little Malop Street and compliments the civic and cultural precinct.
- The building was constructed in the mid-1970s, with land acquisition and development works of $2,602,977 including an estimated contribution of $944,530 from a Special Rate which was levied on surrounding traders over 20 years.
- The structural integrity of the building has been examined in the GHD Report 'Civic Centre Car Park – Condition Assessment Materials Investigation' dated November 2018. This suggests that the current building improvements have approximately 10-15 years remaining life before significant investment would be required to renew it.
- It is intended that a condition of any potential sale would ensure that the current use for commercial car parking and car park numbers to be retained for a minimum of 10 years, which would align with the practical remaining life of the building.
- While the sale of the building would reduce the commercial income from parking fees and retail leases, the City will receive the capital income from the land sale and not have the burden of renewing the building in 10 years.

Locality Plans – 21 Gheringhap Street, Geelong

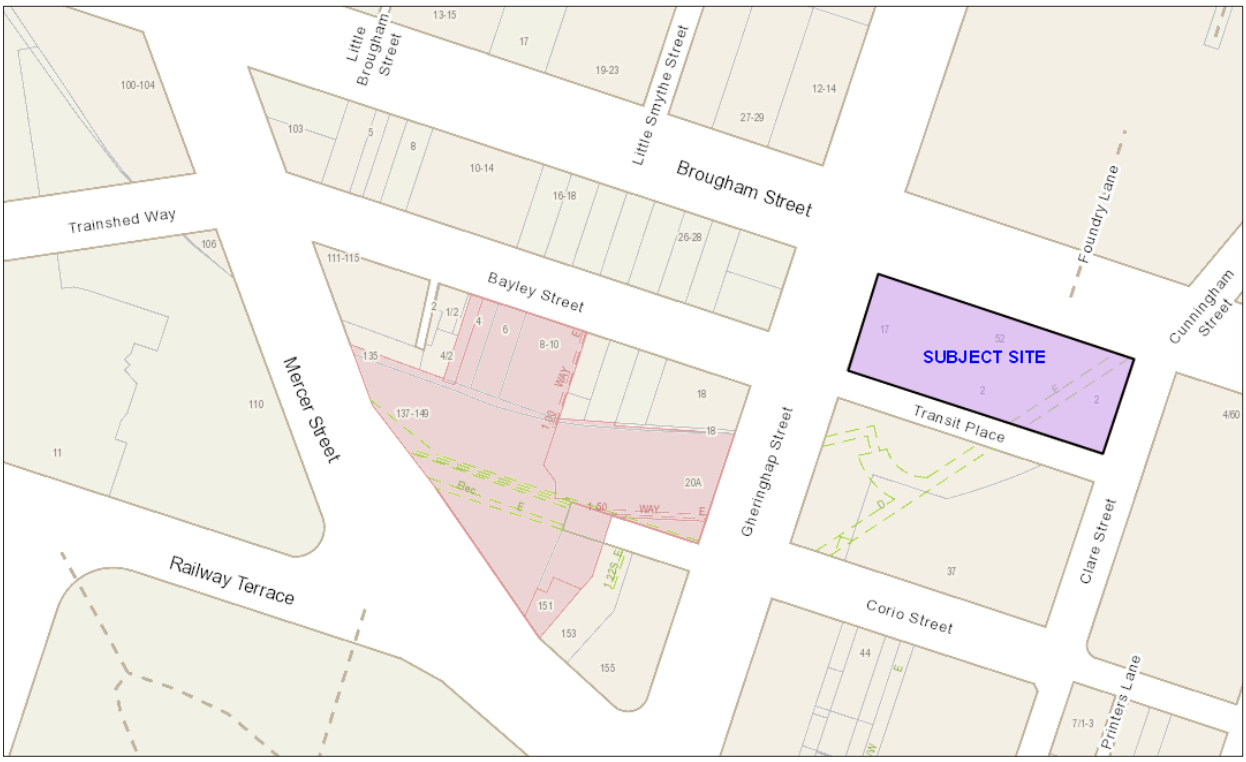


Street View – 21 Gheringhap Street Geelong

30-54 BROUGHAM STREET, GEELONG

- The land at 30-54 Brougham Street, Geelong contains the Busport Carpark with 196 commercial car parks and office space
- The land measures approximately 3,218m^2 and is zoned Activity Centre 1 Zone (ACZ1).
- The office space is predominately occupied by the City, however will not be required once the new Wurriki Nyal building is completed in 2022.
- The building structure is capable of supporting another two levels of car parking.
- While the sale of the building would reduce the commercial income from parking fees and potential office leases, the City will receive the capital income from the land sale and not have the burden of maintaining or operating the building.

Locality Plans – 30-54 Brougham Street, Geelong

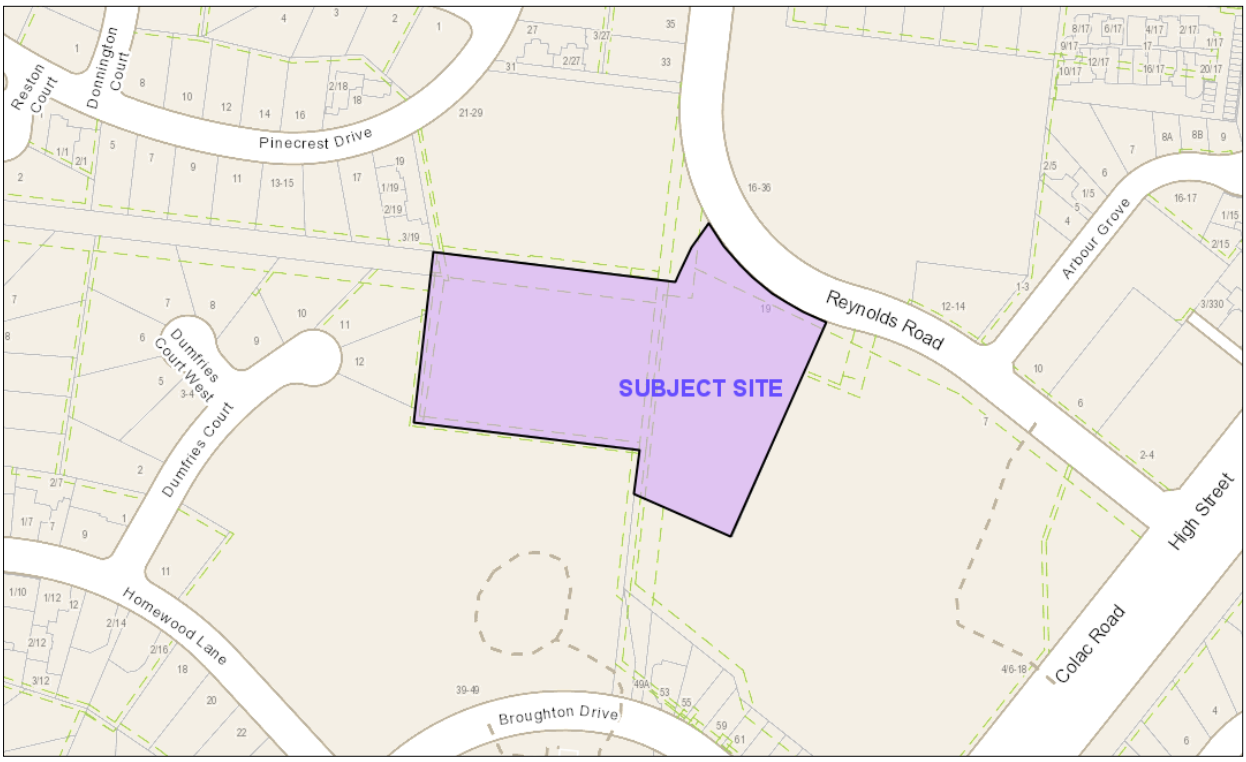


Street View – 30-54 Brougham Street, Geelong

17 REYNOLDS ROAD, BELMONT

- The land at 17 Reynolds Road, Belmont measures 1.561Ha and is zoned Mixed Use Zone (MUZ)
- The land has a tenpin bowling centre with a commercial lease, a maternal health centre run by the City and car parking.
- There are several easements on the title for underground services including drainage, water and gas.
- If the land is sold, the City will include a condition on the sale to secure a 20 year lease for the Maternal Health Centre so the service would not be impacted.
- The sale will enable the commercial use to continue without the City being responsible for maintaining the land and buildings.
- The sale may open the opportunity for additional development.

Locality Plans – 17 Reynolds Road, Belmont



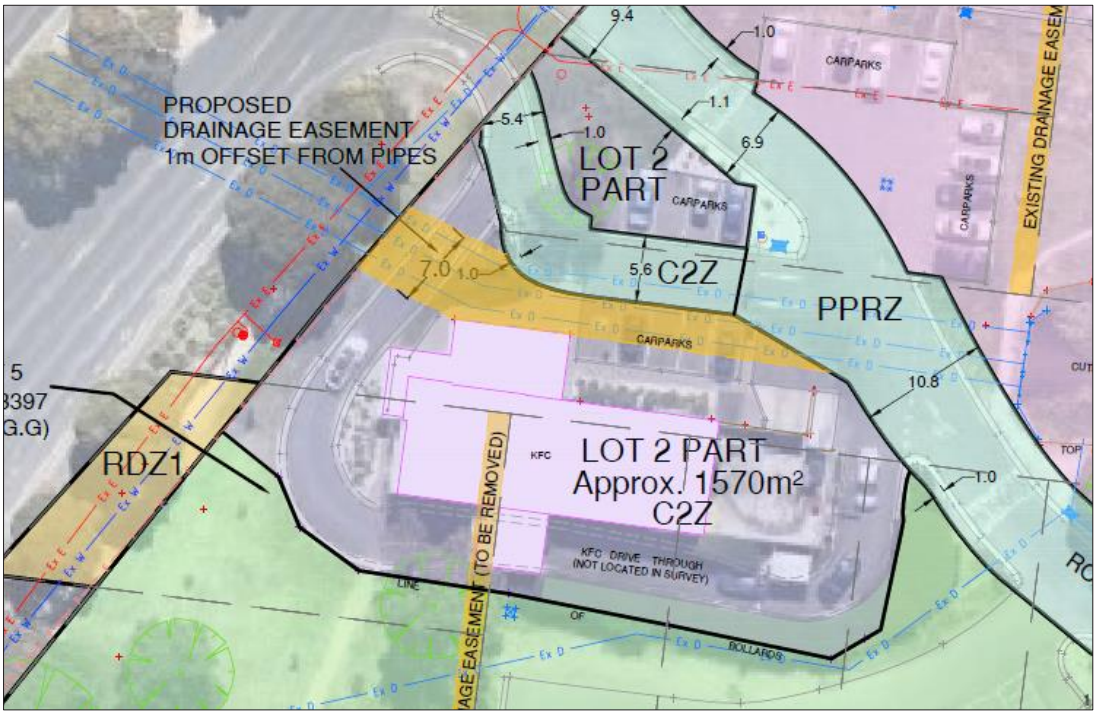
Street View – 17 Reynolds Road, Belmont

200 PRINCES HIGHWAY, CORIO

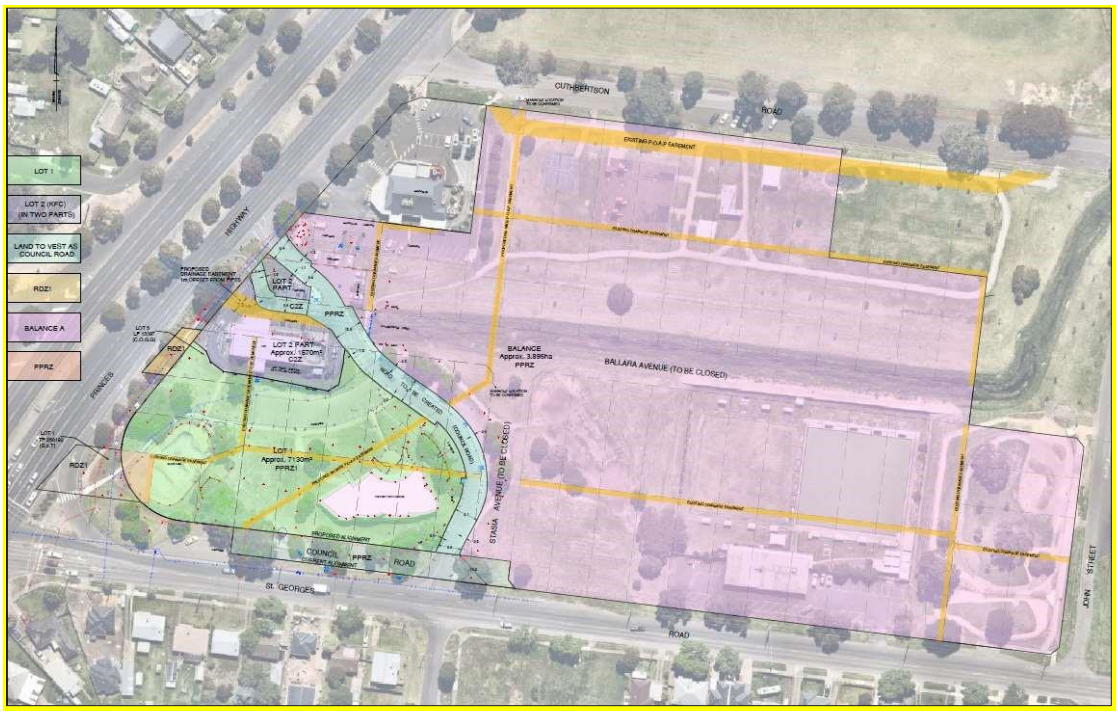
- The land at 200 Princes Hwy, Corio contains a KFC store and associated car parks which have been there for over 40 years.
- The property is commercially leased until 2029 with a further 2 x 5 years options to extend the lease.
- The leased area is within Stead Park, which is a well utilised, regionally significant, reserve.
- The commercial activity is inconsistent with the reserve land use, however the fast-food restaurant is a well-located and a popular amenity for the area.
- The City intends to subdivide approximately 1,570m^2 from the reserve and rezone it to a Commercial 2 Zone (C2Z) to conform with the developed use. This is shown in the images as Lot 2 on the proposed plan of subdivision.
- If the land is rezoned, the City proposes to sell the C2Z land which will enable the commercial use to continue without the City being responsible for maintaining the land and buildings.
- This proposed land sale will not negatively impact the reserve as the income will support ongoing maintenance and investment in improving Stead Park and other reserves for the enjoyment of the wider community.
- The subdivision will create road reserves to align with the constructed roads, create easements over the existing drainage and discontinue an unmade road reserve.

Locality Plans – 200 Princes Highway, Corio

Site Plan – Proposed plan of subdivision – Lot 2



Site Plan – Proposed plan of subdivision- Stead Park



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CITY OF GREATER GEELONG

2.2. Asset Plan 2022-32

Source: **Customer & Corporate Services**
Director: **Michael Dugina**

Purpose

1. To seek Council approval to release the draft Asset Plan 2022-2032 (Asset Plan) for community consultation in accordance with Section 92 of the *Local Government Act 2020*.

Background

2. Section 92 of the *Local Government Act 2020* requires councils to adopt and keep in force a 10-year asset plan by 30 June 2022. As part of the legislation the Asset Plan must include the following:

    2.1. A planning horizon of at least the next 10 financial years.

    2.2. Information about maintenance, renewal, acquisition, expansion, upgrade, disposal and decommissioning in relation to each class of infrastructure asset under the control of the council.

    2.3. Address any other matters (relevant to the asset class) prescribed by the regulations.

    2.4. Develop or review the Asset Plan in accordance with the council's deliberative engagement practices and in accordance with its community engagement policy.

Key Matters

3. Officers undertook deliberative engagement to assist in identifying key considerations to be addressed within the Asset Plan.

4. The draft Asset Plan was informed by community engagement and a strong understanding of the City's asset portfolio.

5. A draft Asset Plan has been created with the intent of ensuring delivery of the required service levels and financial sustainability.

6. In accordance with Council's Community Engagement Policy the City must seek broader community engagement.

RESOLUTION - Item 2.2

Cr Aitken moved, Cr Harwood seconded -

That Council:

1. **Endorse the release of the draft Asset Plan 2022-2032 for public consultation for 30 days; and**

2. **Note that a further report will be presented to Council to adopt the final version of the Asset Plan 2022-2032, which will take into consideration any feedback from the community engagement.**

Carried

Financial Sustainability

7. This document is designed to provide a financially sustainable approach to all of Council's assets over a 10-year period.

Community Engagement

8. Deliberative community engagement has already commenced on this piece of work. The consultation included an initial survey to the City's Advisory Committees as well as five virtual community meetings (10 hours in total) held in November and December 2021 to discuss service provision levels and understand the aspects of the City's asset provision the community most value.

9. The five virtual community sessions each had a separate focus and specific feedback and advice was provided accordingly. Some themes were evident, reflected in polling, community members' worksheets and reflections at the end of the process. The four key themes were:

    9.1. Equity, in terms of how and where assets and services are provided across the City of Greater Geelong, was consistently supported.

    9.2. Community engagement reiterated the direction the City is heading, which is making data-based decisions.

    9.3. Environmentally sustainable practices, in particular the use of suitable sourced products and the importance of adequate drainage to manage the increasing major rain events.

    9.4. The panel supported the need for a greater focus on improving existing infrastructure.

10. These findings have been incorporated into the draft Asset Plan.

11. A further session with this group is planned as part of this engagement process.

12. A Have Your Say Page and drop-in sessions for more information are also to be arranged and advertised on the Have Your Say Page.

Social Equity and Sustainability

13. Equity and sustainability have both been addressed as part of this draft Asset Plan.

14. Equity to infrastructure, maintenance, services were all highlighted as part of the community engagement and this draft plan addresses those concerns.

Relevant Law/Policy/Legal Implications

15. This Asset Plan is required to be adopted by 30 June 2022 in accordance with section 92 of the *Local Government Act 2020.*

Alignment to Community Plan and Vision

16. This report aligns with Our Community Plan 2021-2025 strategic priority:
    High-performing council and organisation.
    Strong local economy.

17. This report aligns with the Community led 30-year Vision, “Greater Geelong: A Clever and Creative Future” community aspiration:
    A prosperous economy that supports jobs and education opportunities.
    Sustainable development that supports population growth and protects the natural environment.

Conflict of Interest

18. No officer involved in the preparation of this report declared a general or material conflict of interest.

Risk Assessment

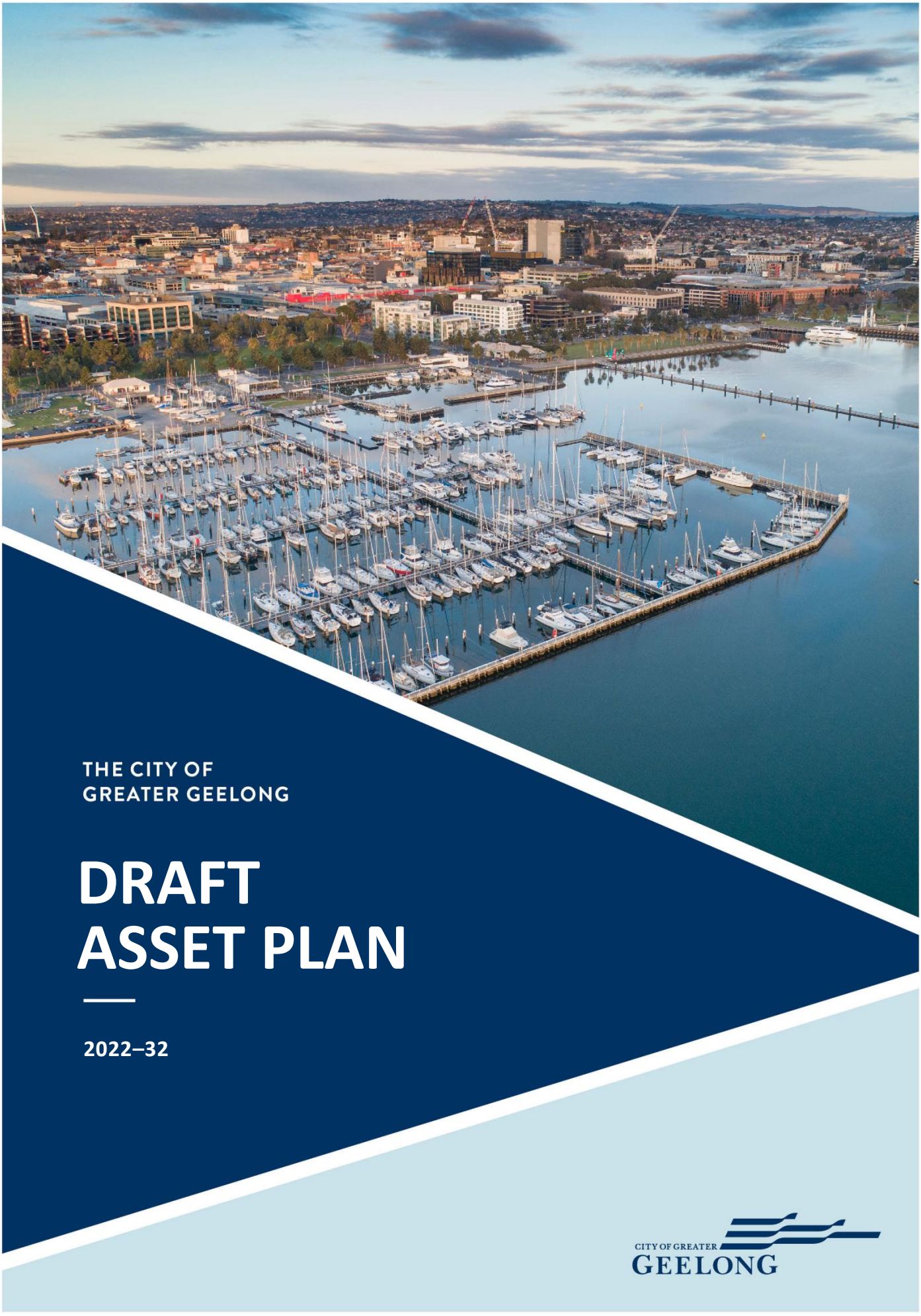
19. Each Asset Management Plan includes a risk assessment for the individual asset class. Financial projections incorporate key asset risks.

Environmental Sustainability

20. Environmental sustainability has been addressed as part of this draft Asset Plan. It was identified as a priority in our deliberative community engagement.

Attachments

1. Asset Plan 2022-2032 [**2.2.1** - 37 pages]



THE CITY OF
GREATER GEELONG

DRAFT ASSET PLAN

2022–32

CITY OF GREATER GEELONG

We Acknowledge the Wadawurrung People as the Traditional Owners of the Land, Waterways and Skies. We pay our respects to their Elders, past and present.
We Acknowledge all Aboriginal and Torres Strait Islander people who are part of our Greater Geelong community today.

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Mayor and CEO message

As Greater Geelong evolves and expands, so do our goals and priorities for the region.

Our population is growing, we are becoming more environmentally, economically and socially sustainable, technology is opening new and exciting possibilities, and we have a deeper understanding of our precious natural environment.

This Asset Plan will help us address the challenges and opportunities each of these changes presents.

In total, the City of Greater Geelong's asset base is now valued at $3.1 billion – a number that will continue to increase as we invest in new facilities across the region and inherit assets such as parks, roads, drainage and footpaths in newly developed areas. To best serve our community, all of these assets must be maintained to a high standard, meaning a growing asset base places increasing pressure on our annual budget.

In response, the Council has made a strategic decision to allocate a progressively higher share of its budget towards asset renewal over the next 10 years. This document sets out a plan to raise the figure from $28.2 million in 2021-22 to $45.7 million by 2032.

This means that while we will continue to deliver new facilities and infrastructure, we will have a stronger focus on renewing assets in already established areas so that they can continue to meet the community's needs.

Having been awarded the Institute of Public Works Engineering Australasia's Excellence in Asset Management Award in 2021, we're confident this plan will further strengthen the City's position as a leader in asset management within the local government sector.

Recognising the importance of making strategic decisions that reflect the needs and wishes of our community, the plan also delivers on Council's new deliberative engagement requirements under the *Local Government Act 2020*.

It will see us continue to work with partners, the community and key stakeholders to develop relationships that improve our capacity to plan and deliver timely infrastructure. The key is in staying true to our values, while being adaptable enough to respond to evolving short- and medium-term circumstances and needs.

Our *Asset Plan 2022–32* is a key component of the City's Integrated Planning Framework, which also includes our long-term clever and creative vision, *Our Community Plan 2021–25* and the *Long-Term Financial Plan*.

We are confident that it will go a long way towards ensuring Greater Geelong is a sustainable, flourishing and prosperous region, and we look forward to seeing its outcomes become a reality in the coming years.

Cr Trent Sulivan
Deputy Mayor
City of Greater Geelong

Martin Cutter
CEO
City of Greater Geelong

Asset plan on a page

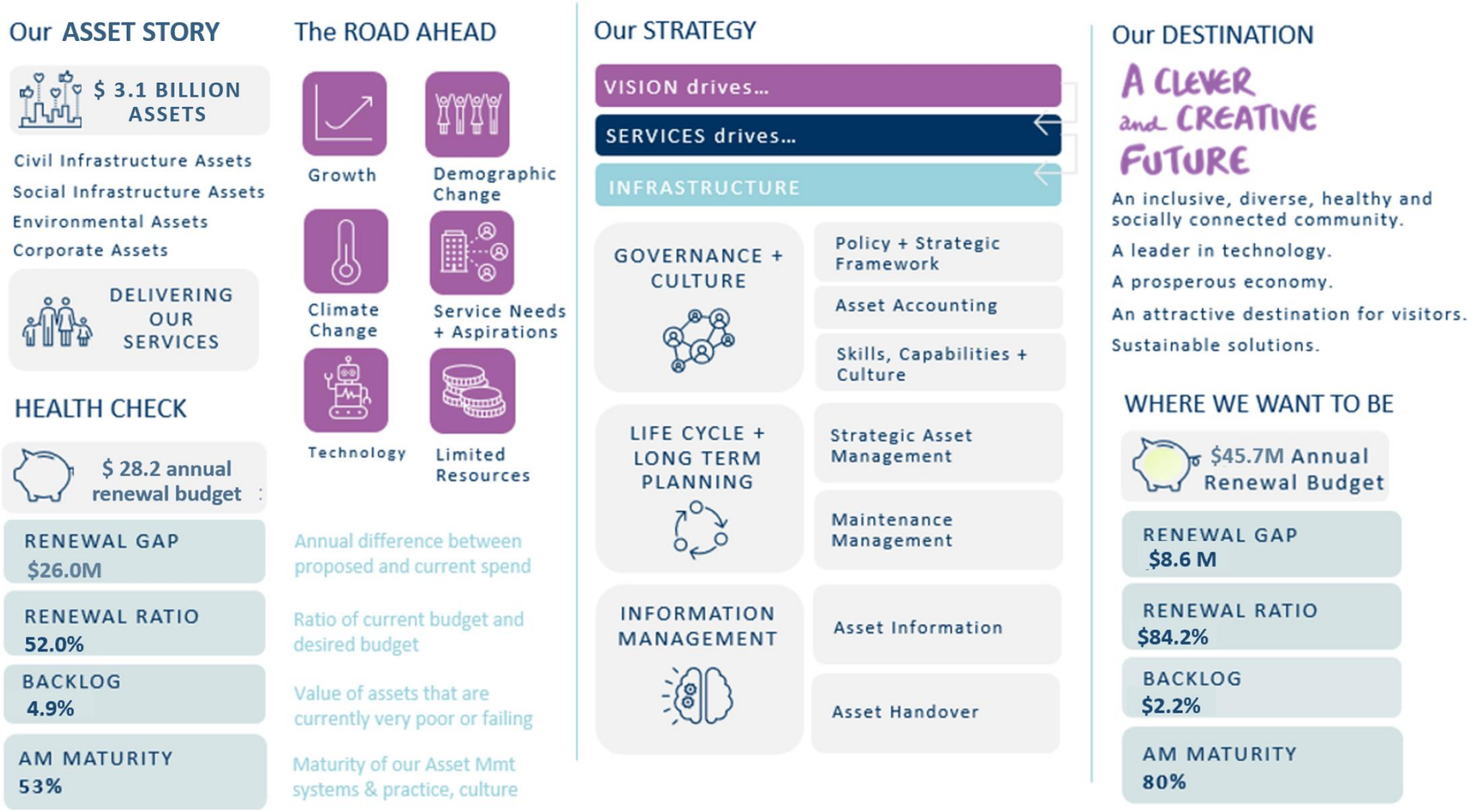


Figure 1. Asset plan on a page

Executive Summary

In alignment with the Local Government Act, this plan sets out how our assets will be managed and maintained in a financially sustainable way over the next 10 years. It also details how we will meet the community's needs and interests through the management of our assets.

Our municipality is going through a period of significant growth. The biggest challenge we are facing is how we accommodate that growth while protecting our natural environment, preserving the liveability of our region and ensuring financial sustainability. This plan documents our approach to meeting this challenge through management of our $3.1 billion asset portfolio.

Section 1 sets out our planning framework and the suite of documents that form our asset management approach. Asset management is an integral component of the City's Integrated Reporting Framework. It aligns with our Council Plan, Community Vision, and Workforce and Financial Plan. The framework includes our policy and asset class specific asset management plans. These documents detail our service commitments and the 10-year capital works plan informing the City's Long-Term Financial Plan. Most importantly, our planning framework has been designed to ensure we meet our community's needs and interests.

Section 2 describes the current state of our asset portfolio and our 10-year targets. We have an asset backlog of 1.1 per cent. Our annual depreciation is $58 million, above the national average of 1.6 per cent. Our current position is relatively strong. Our objective is to ensure ongoing sustainability. Under the current spending levels the portion of assets in very poor condition will rise to 4.9 per cent, creating a renewal gap of $26 million, and renewal ratio of 52 per cent. Our Asset Plan proposes an increase in average renewal spending of $17 million, reducing our renewal gap to $8.6 million and ensuring a renewal ratio of 86 per cent (within the target range 80-110 per cent).[1] These targets have been established based on industry guidelines, also taking into consideration affordability and the City's capacity to deliver the capital works program. The asset plan sets an ambitious target to improve our asset management capability from a maturity score of 56 per cent to 80 per cent.[2]

Section 3 sets out our roadmap for achieving these targets, including a detailed improvement plan. Our roadmap is formed around three strategic pillars:

- **Governance & Culture**: The City has established a governance framework overseen by the Asset Management Steering Committee and Corporate Asset Management Team. Our policy and Generation 1 plans are in place and will continue to strengthen. Continual refinement of roles and responsibilities and capacity across the organisation will remain a focus.

- **Lifecycle and long-term planning**: The City has ensured visibility of service levels and forecast spending. We have established Strategic Asset Management models across major asset classes. The journey with our community in deliberative engagement on these service levels started in 2021. We will continue to strengthen corporate maintenance management systems and service planning across the asset lifecycle. We will continue to strengthen this practice to ensure investment decisions are service driven, evidence based and aligned with community requirements.

- **Information Management**: The City is responsible for hundred of thousands of individual assets, from bridges to playgrounds, jetties and road signs. We hold information on each individual asset. The numbers and condition of this infrastructure changes day by day. We will continue to ensure that the information we hold is reliable, consistent and appropriate to inform investment decisions.

We have made significant progress over the past three years in building our infrastructure planning framework and practice. This progress was recognised through the 2021 Institute of Public Works Engineers Excellence Award. However, as our improvement plan sets out, there is much work remaining. We will continue to strive to increase the maturity of our data and systems and the capabilities of our people.

The City of Greater Geelong considers financial prudence and management of infrastructure for future generations as part of our core service delivery objectives. We will continue to engage with our community to ensure

[1] Australian Financial Management Guidelines 2015.

[2] IPWEA National Asset Management Assessment Framework

investment decisions and the services and assets we provide are best aligned with their needs now and into the future.

1. Introduction

Across the municipality we have thousands of physical objects, as well as infrastructure that stretches for many kilometres. These assets include roads and drains, art objects and sculptures, jetties and boat ramps, and sports fields. In financial terms, these physical objects or assets are valued at approximately $3.1 billion of gross replacement cost.

The world is changing rapidly with climate change, rates of development and technological advancement. Our community is seeking a high level of responsiveness to these challenges and opportunities. Within Local Government, reforms via the Local Government Act recognise the importance of such requirements. Asset management planning, as a component of the Act requires a clear and evidence-based approach, linking service needs and asset provision to long-term financial sustainability.

This Asset Plan outlines our 10-year approach to maintain, improve and invest in our assets in a strategic and innovative way. It sets out:

- An introduction to our City, our vision and Asset Management Planning Framework
- The state of the assets: current and target state
- Our strategy
- Governance and culture
- Lifecycle and long-term planning
- Information management
- Action Plan and progress monitoring.

OUR CITY

With a population of nearly 265,000 people, the City of Greater Geelong is Victoria's largest regional municipality. Located 75 kilometres south-west of Melbourne, the municipality covers an area of 1,252 km2, comprising suburban, coastal and country areas. Greater Geelong is bounded by the Moorabool Shire in the north, Wyndham City Council and the Borough of Queenscliffe in the east, Surf Coast Shire and Golden Plains Shire in the west, and Bass Strait to the south. Key natural features of the region include Corio Bay, the Bellarine Peninsula, the Barwon River, the You Yangs Regional Park, wetlands, parklands and wildlife sanctuaries.

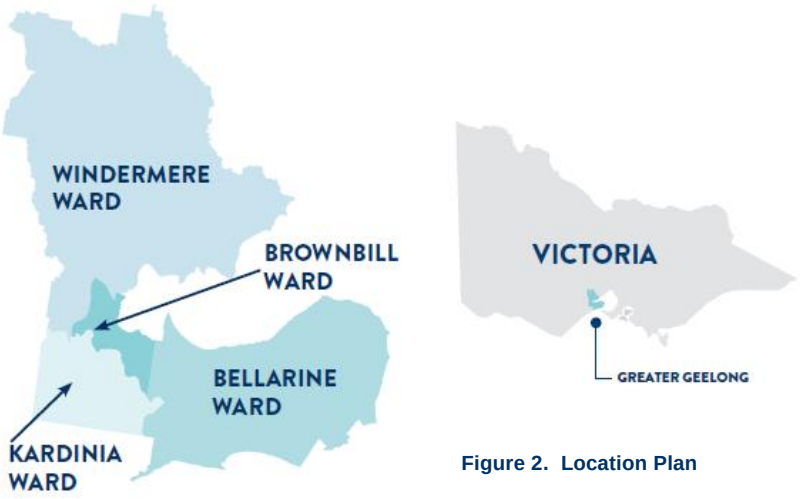


Figure 2. Location Plan

Our region is made up of Geelong and its surrounding suburbs, rural and coastal townships and rural, agricultural and coastal landscapes.

The Wadawurrung people are the Traditional Owners of this area. As custodians of the land, their history, knowledge and passion continue to inform and shape the environmental practices of today.

Our region is under immense pressure from development – our population is expected to grow to 387,900 by 2036. The Greater Geelong municipality is the most populated region in Victoria outside of metropolitan Melbourne. Our 2.29 per cent projected growth will have implications for both our built and natural environments.

Ourcommunity's 30-year vision states that *"By 2047, Greater Geelong will be internationally recognised as a clever and creative city-region that is forward looking, enterprising and adaptive, and cares for its people and environment."* The vision features nine community aspirations:

- A prosperous economy that supports jobs and education opportunities.
- A leader in developing and adopting technology.
- Creativity drives culture.
- A fast, reliable and connected transport network.
- A destination that attracts local and international visitors.
- People feel safe wherever they are.
- An inclusive, diverse, healthy and socially connected community.
- Sustainable development that supports population growth and protects the natural environment.
- Development and implementation of sustainable solutions.

ASSETS AND THE INTEGRATED PLANNING FRAMEWORK

The introduction of the Asset Management Accountability Framework in Victoria, along with the the Local Government Act (Planning and Reporting) Regulations 2020, has brought about the most significant raft of reforms in 30 years.[4] This has driven key changes in our strategic planning and reporting arrangements.

The Act requires Councils to show clear linkages between the community, Long-Term Finance and Asset Management Plan. It also requires services and asset planning to be integrated and for all planning to be undertaken based on deliberative community engagement. The recent Act Amendments introduced planning horizons of long-term (10+ years) for the Community Vision, Finance and Asset Plan, medium-term (4+ years) for the Community Plan, Workforce Plan, and Revenue and Rating Plan, and short-term for budgeting, with accountability via annual reporting.

The City's Integrated Strategic Planning and Reporting Framework was formed in 2021 in response to these changes.

THE ASSET PLAN

The Local Government Act section 92 (the Asset Plan) sets out a number of requirements Councils must meet regarding management of their assets and infrastructure.[5] The Act states that Councils must develop, adopt and keep in force an Asset Plan which:

- Covers a planning horizon of at least the next 10 financial years.
- Includes information about maintenance, renewal, acquisition, expansion, upgrade, disposal and decommissioning in relation to each class of infrastructure asset under the control of the Council.
- Address any other matters (relevant to the asset class) prescribed by the regulations.
- Develop or review the Asset Plan in accordance with its deliberative engagement practices section in its community engagement policy.

[4] https://www.localgovernment.vic.gov.au/council-governance/local-government-act-2020

[5] Local Government Victoria Asset Plan Guidance (2022) notes that compliance with the act will require Councils to report against Governance and Management Checklist on the Know Your Council website.

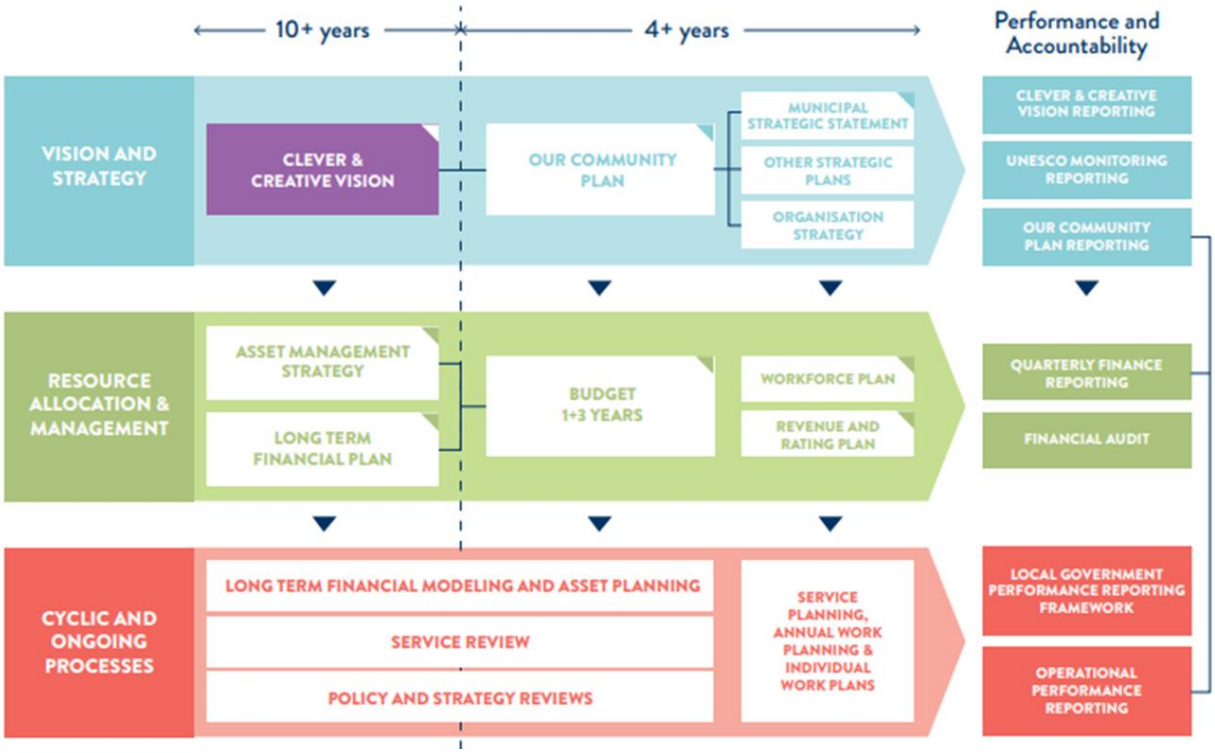


Figure 3. Integrated Planning Framework

One of the fundamental shifts in the amended Act is a move away from a prescriptive form to a principles based approach. How each organisation meets the principles outlined above is determined by the organisation[6].

This document forms the City's 10-year Asset Plan. The Asset Plan provides a summary of the 10-year capital works plans drawn from the individual asset class asset management plans, along with the sustainability ratios and state of the City's overall asset health. We recognise that the Asset Plan, underpinned by Levels of Service, will inform the Long-Term Financial Plan.

The Asset Plan is informed by local planning documents, including the Social Infrastructure Plan 2020-2023, and Stormwater Services Strategy 2020-2030. These documents establish strategic service levels which inform renewal planning around target asset condition, criticality, capacity and fitness for purpose. They also identify requirements for new assets, asset upgrades, relocation and disposal.

The asset management planning process (Asset Plan) and its relationship to organisational Council process is shown in Figure 2.

[6] https://www.localgovernment.vic.gov.au/council-governance/local-government-act-2020/principles-of-the-local-government-act-2020

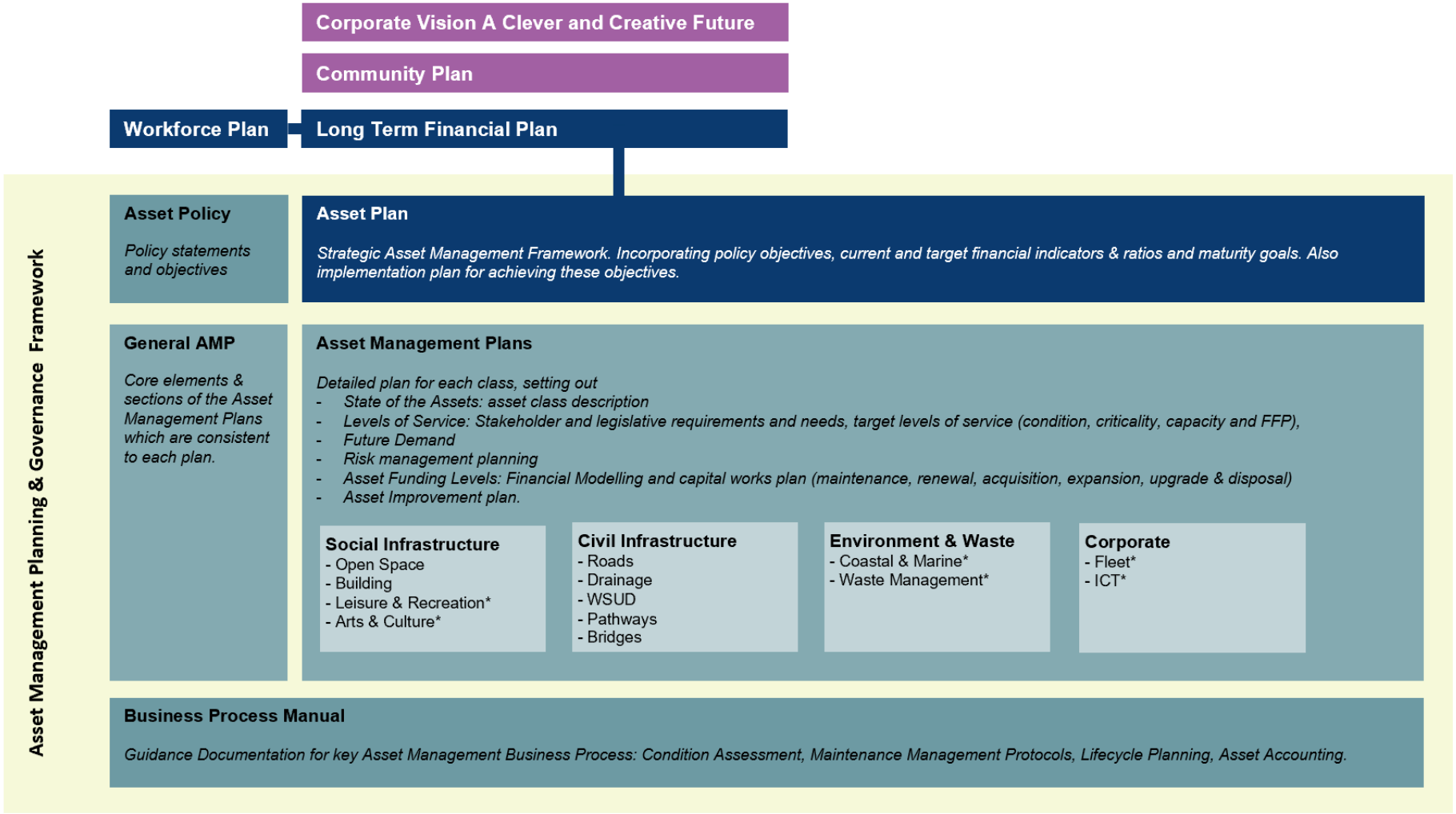


Figure 4. Asset Planning Documents

OUR DESTINATION

Through our asset management practice, we will work towards the community's clever and creative vision. Each of these elements forms a project stream within this plan. Sections 4–7 are dedicated to elaborating the steps within each stream. The metrics by which we will measure our progress towards this destination are set out in the following section.

Figure 5. Our Destination

2. The state of our assets

The City of Greater Geelong is responsible for thousands of physical objects and pieces of infrastructure throughout the municipality. Understanding the current state of these assets, their service performance, costs, and risks enables us to plan and prioritise the maintenance and management to best meet the needs of the community.

This section sets out a summary of asset values, condition and asset performance. The range of our assets are vast, from roads to sea walls, sculptures, footpaths, buildings and football fields. In the case of some assets, such as roads, bridges and buildings, their lifespan can be 50-100 years or more.[7] When we consider asset performance, we consider current state, but most importantly take a long-term view in order to ensure future sustainability, and minimise any burden on future generations. This section presents the anticipated performance of our $3.1 billion asset portfolio across the 10-year landscape

This plan presents a high level summary of the state of the assets and their sustainability. Detailed data on each asset class as well as intervention levels and service monitoring, future financial sustainability options and consequences can be found in the Asset Class Asset Management Plan.

PERFORMANCE INDICATORS

A number of key indicators are used to represent asset performance, level of service and future financial sustainability. The following terms are used in this section.

Metric	Definition[8]
Replacement Value	The cost of replacing the asset using either reproduction or modern equivalents.
Written Down Value	The amount at which an asset is recognised after deducting depreciation and impairment losses.
Annual Average Depreciation	The systematic allocation of the depreciable amount of a non-current asset over its useful life, which reflects the pattern in which the non-current asset's future economic benefits are expected to be consumed by the entity.
Remaining Service Potential	A measure of how much service capacity is left in an asset as of the measurement date.
Condition	The physical asset health measured on a 0–6 scale (where 0 is New and 6 is Impaired)
Backlog	The proportion of assets in condition 5 or 6 (Very Poor or Impaired) and expressed in replacement cost
Renewal Ratio	Ratio of planned expenditure (available budget) to desired expenditure (LoS based).
Sustainability Ratio	Planned renewal expenditure against average depreciation. Financial indicator.
Renewal Gap	Average annual difference between a planned budget (excluding new assets and upgrades) and the desired renewal budget. Typically recommended to be measured over 10 years.

[7] Our assets are referred to as fixed assets because unlike liquid assets their value is realised over time.
[8] Refer also to City of Greater Geelong Non-Current Asset Accounting Policy.

ASSET PORTFOLIO: DESCRIPTION

Our assets are grouped into four categories. These categories reflect our organisational structure and strategic service planning frameworks.

- Civil Infrastructure Assets
- Social Infrastructure Assets
- Environmental Assets
- Corporate Assets

The total replacement value for each of these is shown in Figure 6.

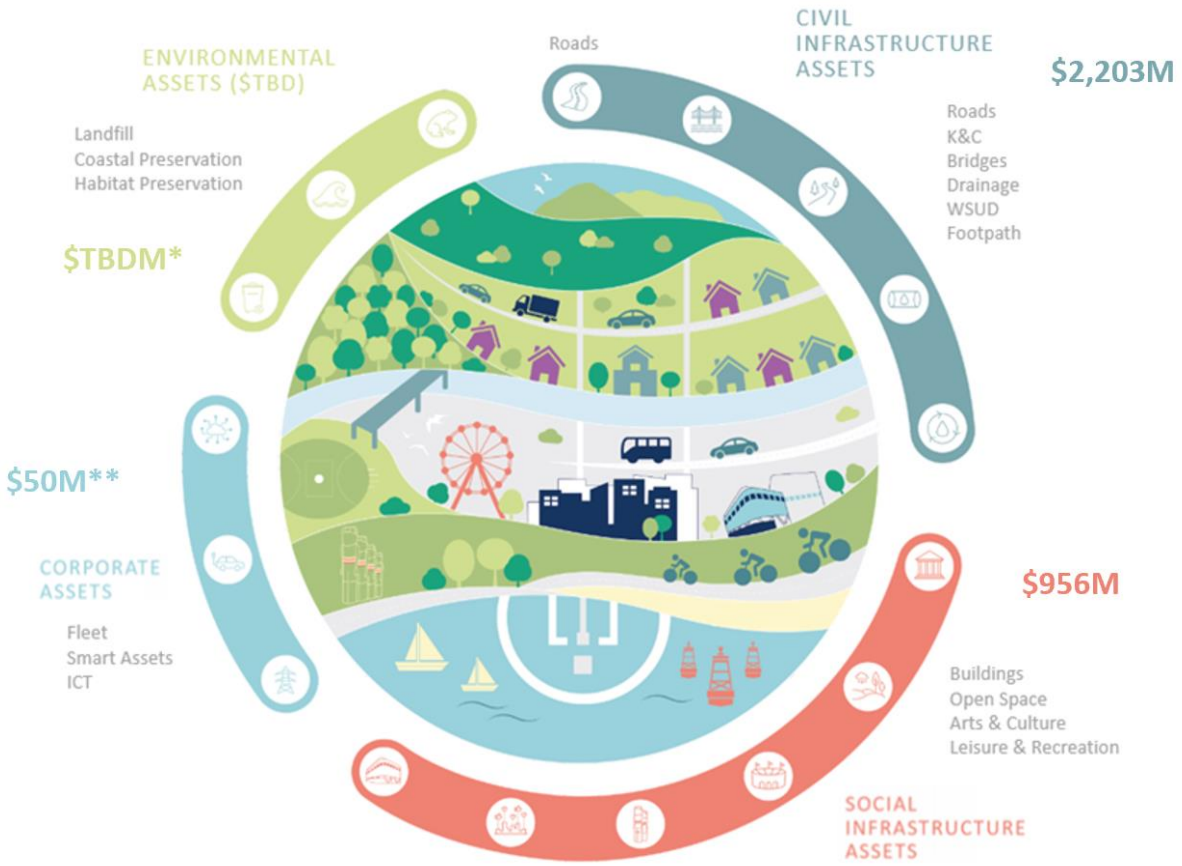


Figure 6. Percentage of total replacement value by Asset Class.

Historically our Civil Assets, which represent around 60 per cent of the value of our assets, have been the focus of asset management planning. However, over the past two years, a significant focus has been turned to our social assets and relationship between the asset planning and Social Infrastructure Plan. Our Environmental Assets also represent significant value and in the context of our Climate Response Strategy are of fundamental importance to our community and region. In the coming years we will focus on the maturity of asset planning in this area. While representing a smaller proportion of the asset value, our Corporate Assets are critical to the operation of our corporate function.[9]

[9] Within our corporate assets, Fleet assets valued at $35m, Smart assets and ICT to be valued

Table 1 presents the financial status and current performance of each asset class in terms of remaining service potential, condition and backlog. The Asset Class Plans provide detailed descriptions on the detail in Table 1. It is anticipated that there will be an additional $20m in non-material (Corporate and Environmental) assets.

Table 1 Asset Summary by Class[10]

Asset Class	Replacement Value	Written Down Value	Avg Annual Depreciation	Condition	Backlog
Bridges	$61.2m	$24.9m	$1.2m	1.98	0.08%
Buildings	$668.2m	$508.0m	$9.5m	1.43	0.02%
Drainage	$642.3m	$478.8m	$6.9m	1.62	4.11%
Footpaths	$304.3m	$156.1m	$6.6m	1.85	0.34%
Kerb & Channel	$257.4m	$121.9m	$4.6m	1.18	0.06%
Open Space	$254.4m	$124.7m	$8.4m	2.48	2.00%
Roads	$867.9m	$654.2m	$19.8m	1.47	0.00%
Waterfront	$33.8m	$16.6m	$1.1m	2.24	0.09%
WSUD	$70.6m	$52.6m	$0.8m	1.8	2.37%
Total	$3,159.8m	$2,137.8m	$58.9m	1.62	1.10%

A few key notes to draw attention to from these figures:

- Condition of assets is predominantly in healthy state, over 80 per cent of the assets in Condition 1 and 2. As displayed on the chart below the asset condition of the City assets is significantly better than national averages.[11]

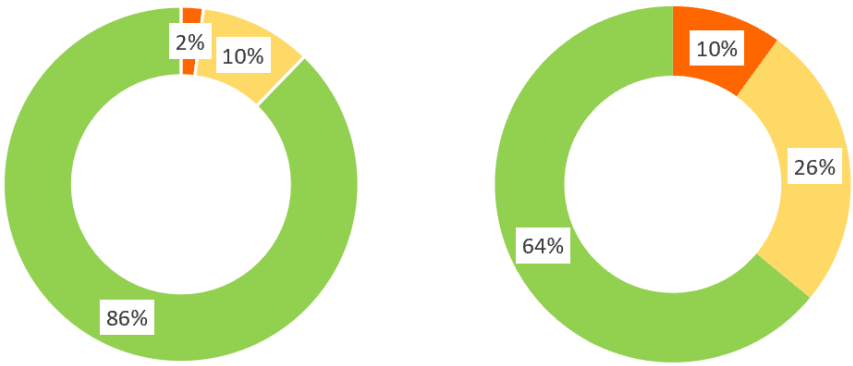


Figure 7. Condition Distribution (City of Greater Geelong (LHS), National Average (RHS).

- 1.1 per cent of assets are at condition 5, forming our current backlog.[12] National data for comparison not available.
- Annual Depreciation across portfolio is $58 million, equating to 1.8 per cent. This is above the national average of 1.6 per cent.[13]
- The remaining service potential is 68 per cent, four percentage points above the state average.[14]

[10] Buildings and Open Space are currently being reviewed. Figures will be updated in June 2022, changes will only be a small margin.
[11] 2021 National State of the Assets Report - Australian Local Government Association, Summary Report, 5.
[12] 2021 National State of the Assets Report - Australian Local Government Association, Technical Report, 74.
[13] 2021 National State of the Assets Report - Australian Local Government Association, Technical Report, 74.
[14] 2021 National State of the Assets Report - Australian Local Government Association, Technical Report, 74.

CURRENT AND FUTURE STATE TARGETS

As mentioned, when we consider asset performance, we consider current state, but most importantly take a long term view in order to ensure future sustainability and minimise any burden on future generations. The City has established detailed Strategic Asset Management models across each asset class to ensure service levels, funding scenarios and anticipated outcomes are explored and understood.

Two key measures have been established in the plan to quantify and qualify our ability to achieve our corporate vision. These are the financial ratios and our asset management maturity measure.

Financial ratios

A key objective of the Asset Plan is ensuring the financial sustainability of the management of the City's assets as they grow and age and provide the services they require. We measure and track our sustainability through our financial ratios.

In broad terms the City operates assets valued at $3.1 billion. This equates to $12,000 per head of population. To continue to provide services, we need to maintain, replace, rationalise and upgrade infrastructure. These assets are prone to natural wear and tear and/or they may become functionally obsolete. In simple accounting terms, this equates to $45 million in annual depreciation. Our current capital expenditure which replaces assets when they reach our service level thresholds is of the order of $30 million per annum which equates to circa $1200 per head of population.

We make a significant investment of our community resource in our assets and the services they deliver. Clear communication of our ratios and what they mean for the community is a priority for the City. These ratios are set out in the Figure Below.

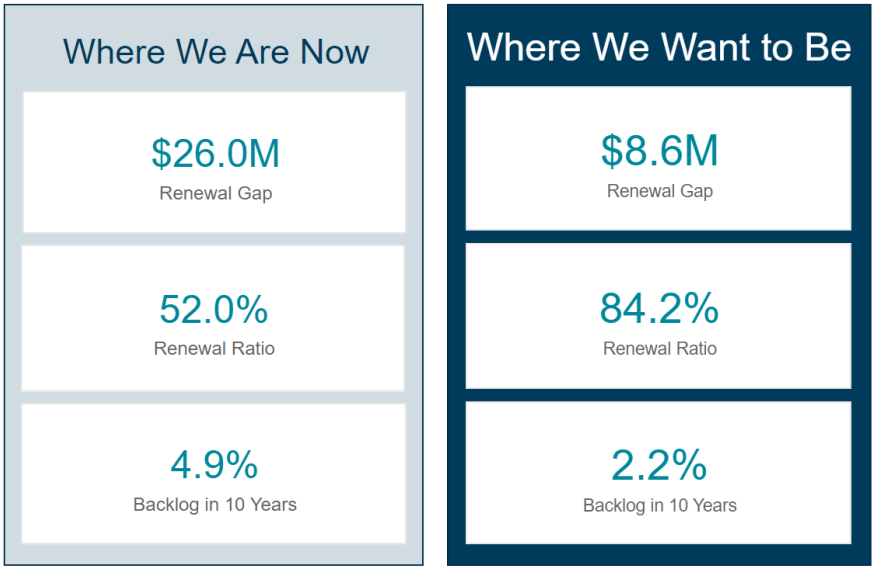


Figure 8. Strategic Asset Management Targets

The target state, or where we want to be, has been set based on a number of key considerations. Firstly, the City has a commitment to "A Sustainable Approach." This is defined as:

> "a continual way of thinking that focuses on the best outcomes for people, the environment and the economy – both now and in the future. It also means demonstrating leadership, supporting sustainable choices for industry

and the community, as well as tracking our progress and reporting annually against global reporting standards."[15]

From an asset management perspective, we aim to set our intervention standards to hold assets in a manageable state, where we are not creating a burden for future generations. Further rationale for these targets:

- Australian Industry guidelines set a target of 0–3 per cent for Asset Backlog and 80 per cent for renewal ratio.[16]
- Assessing each individual Asset Management Plan, the recommended scenarios and indicators for each class, balancing these plans at the portfolio level.
- Considering affordability under the advice of the City's Chief Financial Officer, and Asset Management Steering Committee.
- Considering achievability – the capital works plan we are able to deliver across the 10 years.

Considering all these factors, based on the guidance of IPWEA FPM guidelines, while our targets may vary slightly with improved maturity in our data, community engagement and our models, we will aim to carry a renewal gap of under $10 million per annum for our $3 billion asset stock.

Figure 9 has been provided as an illustration of the practical impacts of this strategy. This Figure shows assets at our Eastern Beach location on the Waterfront. The initial image is the current state of the assets. The second image is the state of the assets in 2032 under the current renewal spending. The final image illustrates the state of the assets in 2032 under the proposed scenario – a far preferable outcome for the community at this important City site.

[15] The City of Greater Geelong Sustainability Policy 2021.

[16] Australian Financial Guideline, IPWEA, 2015

Condition 1 2 3 4 5
Eastern Beach Swimming Enclosure
Eastern Beach Reserve
Ritchie Blvd
Eastern Beach Rd
Heaths Ln
Hearne Pde
Podbury Cres
Eastern Park Cirt
Fitzroy St

Asset management maturity

The Asset Management Maturity has been assessed against the NAMAF Maturity framework, modified as an assessment against our strategy. The NAMAF parameters have been grouped around the themes of our Asset Plan. Our current maturity sits at 57 per cent. Maintenance Management Systems, Asset Accounting, and Information are highlighted as improvement opportunities. Strategic Modelling and Governance are our strongest performance areas.

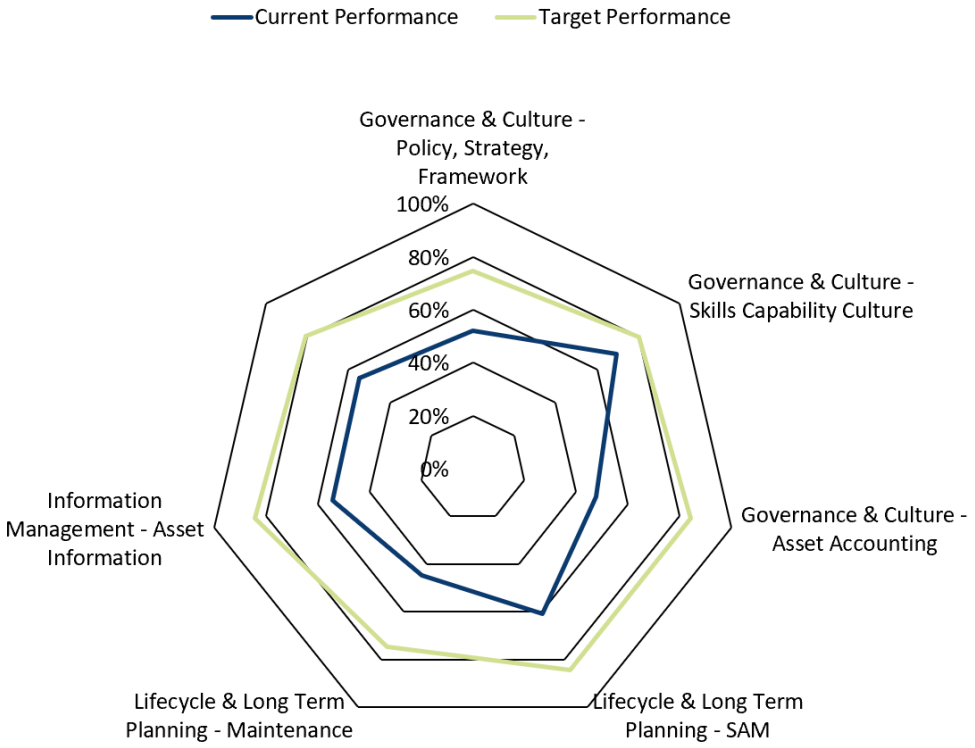


Figure 10. Asset Management Maturity Targets

3. How will we get there

Considering the demand factors as we look ahead, and the current state of health of our asset systems, capabilities and network, we have designed a roadmap and action plan for the way forward.

The action plan is framed around our key strategic themes:

- governance and culture
- lifecycle and long-term planning
- information management.

GOVERNANCE AND CULTURE

Establishing a clear and consistent framework for our Asset Management practice across the organisation is at the heart of our Asset Plan. The National Asset Management Assessment Framework, Asset Management Assessment Framework and ISO 55000 all point to a clear and consistent governance and planning framework. At the City of Greater Geelong, as outlined in our Asset Management Story, we have commenced the journey to developing key components of this framework. Moving forward we will continue its development and implementation across the organisation. Key components of our Governance and culture framework include:

- The Project Governance Structure – Attachment 1.
- Asset Planning Process – Attachment 2.
- Asset Roles and Responsibilities Matrix – Attachment 3.
- Policy, Plan and Process – See improvement plan for targets.
- Skills Culture and Communication – how knowledge of this framework will be disseminated across the organisation. See improvement plan for targets.

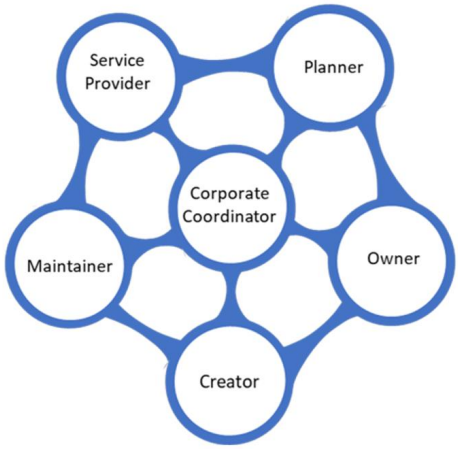


Figure 11. Asset Management Roles and Responsibilities

INFORMATION MANAGEMENT

In 2019 the Victorian Auditor General's Office published "Local Government Assets: Asset Management and Compliance." The report presented the results of an audit into the reliability of local government asset information systems and the use of this data in asset management and planning. The audit recommendations included:

- Determine and document information required for effective asset reporting and decision-making.
- Establish more consistent and systematic processes for data collection to a level commensurate with asset criticality and implement them to collect the information.
- Integrate asset management information systems so staff can easily record and access data to enable analysis for planning and decision-making.
- Identify their critical assets, and the potential risks of their failure, to inform investment priorities.
- The information management stream of this strategy incorporates our response to these requirements, and the requirements of the NAMAF and ISO 55 000.

The state of our asset data is provided in Attachment 4. Our work in this area focuses on the following areas:

- Systems Improvements – Business Process Improvement Project Plan 2022.
- Data Governance – Asset Data Governance Framework 2022 (Business Process Manual).

- Asset Inspections – Business Process Manual.
- Smart Technologies – Use of technology an improvement action (see Improvement Plan for targets).

LIFECYCLE PLANNING AND COMMUNITY ENGAGEMENT

The City is facing a range of pressures now and into the coming decades. Our Community Plan has summarised these as growth, environmental management and climate change, health and wellbeing. The recent changes to the Local Government Act have been introduced to ensure we have a planning process in place to consider all of these pressures, our community requirements, the infrastructure and services required over the coming years and ability, financially to provide them.

The Act mandates that our 10-year plan sets out our requirements for maintenance, renewal, acquisition, expansion, upgrade, disposal and decommissioning of assets. Over the past three years the City has established Generation 1 strategic models for each major asset class. These models have been developed in collaboration with subject matter experts and stakeholders across the organisation. These models inform our Asset Class Asset Management Plans, the 10-year capital works plans within them and ultimately our Long-Term Financial Plan.

The models establish the recommended renewal funding based on current asset condition, the way assets are understood to deteriorate over time, and the levels of service we establish for asset intervention. The models are also informed by requirements for upgrades, new assets and disposals identified in Council's key planning documents.

There are a number of key planning documents which consider these challenges, community requirements and shifts in our infrastructure offering to provide key services. These include the Social Infrastructure Plan 2020-2023 which states the City's objectives and aspirations for social infrastructure as: Equitable, Accessible, Adaptable, Integrated and Sustainable.

Strategic asset management is an ongoing process. It involves quantifying our community wants and needs along with the condition, functionality, and capacity of our current asset portfolio. Further, matching the availability of assets and community demand with forward projections of our financial capacity.

Strategic Asset Planning engages a range of strategies for asset provision as set out in Figure 1.

Deliberative community engagement

As an organisation, the City of Greater Geelong provides over 130 services to the community including aged care, open space and recreation, arts and culture. The range and suitability of these services depends on the correct provision of assets.

The *Local Government Act 2020* also mandated deliberative community consultation as a central task of Asset Planning.[17] Services drive asset management: they inform us for the next 10 years what the demographic drivers are, where demand is likely to increase or reduce and how that will affect our service provision and required levels of service. A core requirement of the *Local Government Act 2020* is the alignment of Asset and Service Planning.

The City's Engagement Policy was adopted in February 2021. An extensive engagement program has been carried out in the development of the Our Community Plan, our Long-Term Financial Plan and Asset Plan. The Asset specific consultation was undertaken in 2021 and included five virtual community meetings in November/December. Feedback from a survey to the City's Advisory Committees was used as input to the consultation. The participants were selected from the pool of community members already involved in previous deliberative engagement to ensure a continued conversation with the community and allow a 'deep dive' into the long-term planning for Council, regarding the factors already debated as part of the development of Our Community Plan and the Revenue and Rating Plan. A cross section of the community was represented including several members of the City's Youth Council. The engagement also involved Council officers from across the organisation. Findings have been summarised in the consultation report.[18] Key findings which have been incorporated into our Asset Planning process:

[17] Deliberative Engagement as a requirement of the Act has been shifted to commence 23/24 FY.
[18] Reference Community Consultation Report.

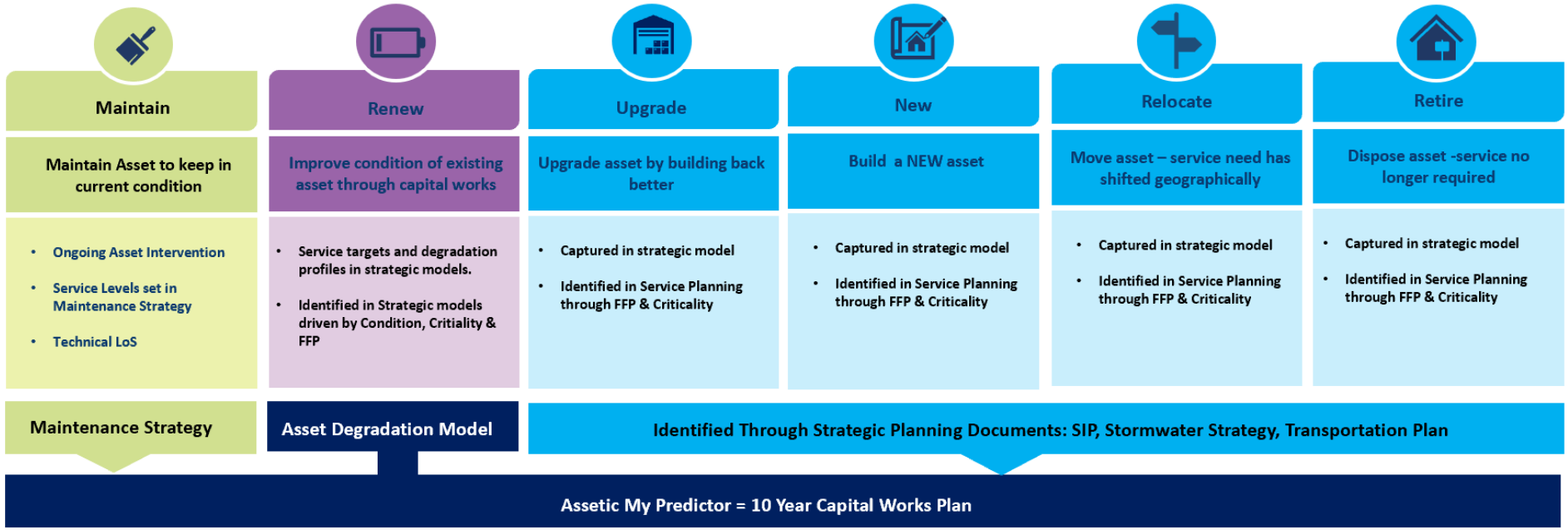


Figure 12. Asset Management Strategies

- Climate Change and management of our rich environmental resources are forefront for the community. A focus on funding drainage and WSUD assets to protect our environment. Also building in technology such as electronic vehicles in our fleet portfolio. Finally continuing our work modelling climate impact in infrastructure planning with the CSIRO.
- Ensuring the SIP principles (equity, affordability, access etc) are central in asset planning.
- Ensuring financial sustainability.

Maintenance management

Maintenance Management systems are fundamental to lifecycle management of assets. Maintenance is the work which needs to be done to ensure assets deliver the standard of service that the asset owner requires. Maintenance Management is carried out in the City across a number of areas: We will align and bring consistency to our practice across all maintenance areas.

In the short term a maintenance management solution is being developed in the Konect software platform which will ultimately be migrated into the corporate MMS solution. The solution and inputs will be spatially enabled. Key inputs to this work will include preparation of maintenance and service level plans for each area.

Long-Term Financial Plan

The Asset expenditure for the next 10 years projected through the strategic modelling process are shown in the table below19.[20] Details are provided in Attachment 3.

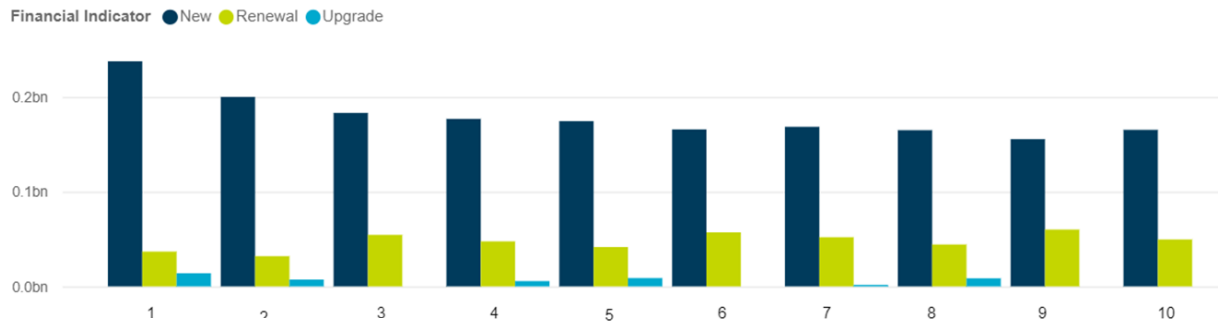


Figure 13. Long-Term Financial Plan

[19] The figures projected in model are as at January 2022. The Cities Generation 1 Long Term Financial Plan was published in 2021.
[20] Figures will be updated by June 2022. Changes will only be a small amount.

IMPLEMENTATION PLAN

This implementation plan sets out the strategic deliverables and timeframes for the coming years. It is intended that this plan will be reviewed annually. This plan should be read together with individual action items in the Asset Management Plans.

	Project Area	Deliverable	Who	Due	Status	Comment	AMP Link[21]
1	Governance and Culture Policy Strategy Framework	Review Asset Management Policy (2019).	CAM	Jun '23	10 %	Due for update	GAMP
2		Approval and implementation of Asset Plan.	CAM	Jul '22	80 %	Gen 1 to be endorsed for LG Act Compliance.	GAMP
3		Update TORs for Steering Committee and Sub Committees.	CAM	Jun '23	0 %	Update membership and scope	GAMP
4		Business Process Framework: Centralise Condition Assessment Manuals each asset class.	CAM, AO	Jun '24	20 %	Required to comply with accounting standards and to ensure data consistency.	BR6, F3
5		Business Process Framework: Refine Valuation methodology.	CAM, FIN	Jun '24	20 %	Required to comply with accounting standards and to ensure data consistency.	OS6, R7
6		Update General AMP (2020).	CAM	Jun '24	0 %	Will be due for update.	GAMP
7		Business Process Framework: Refining design guidelines for developments and private assets, Align with ACDC project.	CAM, AO	Jun '24	0 %		WS9, R5
8		Business Process Framework: Establish business process for assessment / classification of assets criticality (Incorporation of road and pathway hierarchies).	CAM	Jun '24		Ensuring data reliability, consistency and alignment with new asset register.	R5
9		Business Process Framework: Establish business process for assessment / classification of assets capacity, utilisation, fitness for purpose.	CAM	Jun '24	0 %	Ensuring data reliability, consistency and alignment with new asset register.	D3, OS 4, B4) BR12
10		Business Process Framework: Establish Asset Data collection plan and methodology including audit process.	CAM	Jun '23	0 %	Ensuring data reliability, consistency and alignment with new asset register.	WS 10, WS11, WF11) (BR5, WF1, WF3, WF3, WF5) WF4

[21] WS (WSUD), F (Pathways). R (Roads), BR (Bridges), OS (Open Space), GAMP (General AMP), B (Building)

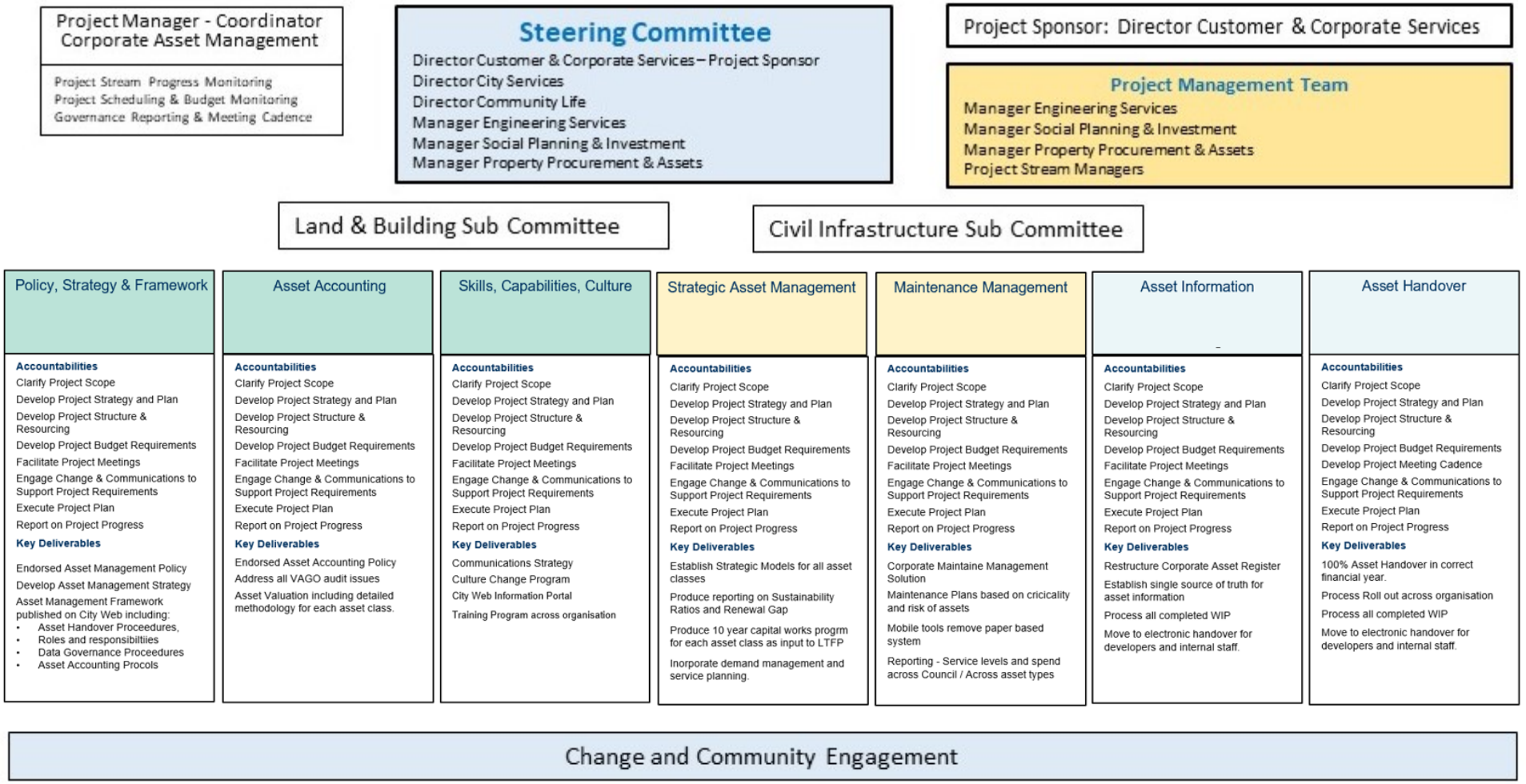
	Project Area	Deliverable	Who	Due	Status	Comment	AMP Link[21]
11		Business Process Framework: Continue to define asset handover protocols as part of Asset Handover project. Handover of minor assets, under 10k.	CAM	Jun '23	50 %	Compliance with Accounting Standards	GAMP WF2 WF15, WS12
12		Business Process Framework: Clarification of Roles and Responsibilities Matrix.	CAM	Jun '23	50%		GAMP
13		Business Process Framework: Protocols for asset disposal (Approach for assets not in service).	CAM	Jun '23	50%	Emerging business requirement in 2021.	GAMP, BR4, F2
14	Asset Accounting	Establish and meet Asset Handover Targets 2022/23.	CAM, FIN	Jul '23	10%	To be completed with Finance Team	GAMP
15		Valuation Targets – ARC Dashboard – Valuation of new asset classes.	CAM, FIN	Jul '23	10%	To be completed with Finance Team	WS1
16		Valuation Targets – ARC Dashboard – Revaluation existing asset classes.	CAM, FIN	Jul '23	30%	To be completed with Finance Team	WS1
17	Culture and Communications	Comms Plan – Deliberative Community Consultation.	CAM, COMMS	Jul '23	10%	Carry on work commenced in 2021.	GAMP
18		AM Landing Page – Update current SharePoint / City Web offering.	CAM	Jun '23	20%	Carry on work commenced in 2021.	GAMP
19		Skills Matrix – Conduct Gap Assessment.	CAM	Jun '23	0%	Align with BSR	GAMP
20		Internal Communication – Internal engagement on handovers, roles and responsibilities.	CAM	Jun '23	0%	Align with BSR	GAMP
21		AM Training – Internal training and information sessions as well as identifying external courses for individuals with particular gaps.	CAM	Jun '24	10%	Align with BSR	GAMP
22		Industry Participation: Participation in conferences, working groups and G21 leadership events.	CAM	Jun '24	30%	Presented at Assetic Conference in 2021, Awarded excellence in AM in 2021. IPWEA international conference in 2022. Participating in a range of industry working groups.	GAMP

	Project Area		Deliverable	Who	Due	Status	Comment	AMP Link[21]
23	Lifecycle and LTP	SAM	Annual update of Strategic Models to produce capital works plan.	CAM, AO	Annually	90% 2022	Working with Asset Owners to update models.	BR1, B1, DR1, F1, OS1, WS 2, WS 5, R1, R3, R4.3, R4.4
24			Annual Update of Asset Management Plans.	CAM	Jun '22	10%	All major Asset Classes. Fleet, Env, A and C, Leisure Service Outstanding.	WS5
25			Adopt AMP 10 year capital works plans into LTFP.	CAM	Jun '22	90%	Working with Finance team to align.	BR2, B2, F2, WS6
26			Asset Categories where SAM is Gen 1 (open space, building, waterfront, leisure) additional support to ensure renewal program implemented and input into LTFP.	CAM	Jun '22	10%	Working to support asset owners.	OS2, WF14, WF9
27			Explore alternate sources of funding (grant) to support infrastructure funding shortfalls.	AO, AP CAM	Jun '24	0%	Working to support asset owners.	WF10
29			Integrate strategic plans such as SIP, Drainage strategy, footpath hierarchy, DCP Infrastructure Prioritisation Tool.	CAM	Jun '24	10%	Focus primarily on SIP in 2021.	BP3, F4, OS3
30			Improved Service Planning / Demand Matrix: Improve maturity of service levels and incorporation of non-condition-based performance data (capacity, utilisation, criticality, fitness for purpose).	CAM	Jun '24	10%	Focus for second half 2021	
31			Integrating climate change, growth and demographics into strategic model.	CAM	Jun '22	10%	2021–22 pilot completed.	WF16
32			Deliberative Community Engagement.	CAM	Jun '24	10%	Deliberative Community Consultation	WF8, BR11
33		Maintenance Management	Maintenance Management Strategy Develop documents for each maintenance area which sets out: operations and maintenance requirement for asset types. Service Plans, intervention levels, LoS for each service area.	CAM AM, BSR	Jun '23	10%	Service Planning engagement in 2019–20.	F7, WS7, WS13 DR9, BR9

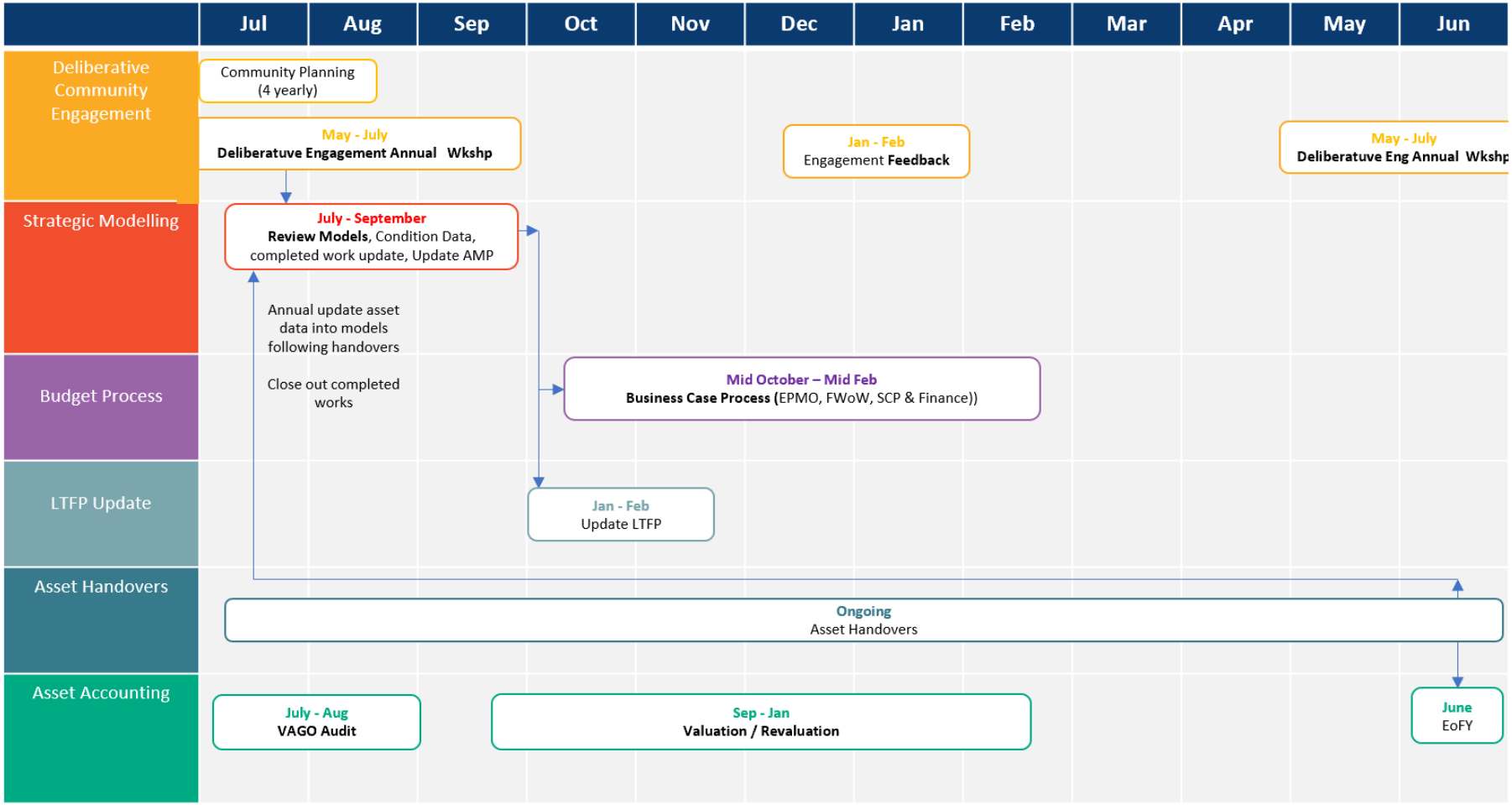
	Project Area	Deliverable	Who	Due	Status	Comment	AMP Link[21]
		inspections (including proactive), addressing backlog.					
34		Development of Corporate Wide Maintenance Management solution as part of Business System Refresh (BSR) Business Process mapping of current and future state Incorporation of MMS Strategy, Asset Classes, Service levels and reporting requirements Ensure solution can grow with our organisation as we become more mature and aligned.	CAM AM, BSR	Jun '23	10%	Phase 2 kick off 2022 Next steps as part of BSR project	
35		Integration of SAM and MMS solution through Business System Refresh Project. Ensure capture of maintenance resourcing and asset performance to inform 10 year funding requirements for each asset class.	CAM AM, BSR	Jun '23	10%	Assumed values in Gen 1 Models.	B7, OS 7, WF6)
36		Customer Request System – as part of BSR project ensure alignment of RFS Codes with asset classes / types for better reporting.	CAM AM, BSR	Jun '23	10%	Working as part of BSR	BR 7, WS 4
37		BSR booking system aligned with Asset Register to enable visibility of scheduled works for on assets prior to booking.	CAM, AM, BSR	Jun '23	10%	Working as part of BSR	
38	Information Management	Asset Register: System management / BSR. Asset definition, incorporate all data into corporate asset register/prioritisation.	CAM	Jun '23	10%	Working as part of BSR	GAMP, BR3, F5, F6, WS8, R2.
39		Alignment of budget structure with asset reporting	CAM	Jun '23	20%	Working as part of BSR	BR10, WS3 DR 6, R4.1, R4.2

	Project Area	Deliverable	Who	Due	Status	Comment	AMP Link[21]
		requirements: maintenance, capital and asset classes.					
40		Collection of asset criticality, data.	CAM		10%		OS 4, WF 12, D3, B4, WS15 Br 8, 7
41		Collection of asset utilisation, data – Harnessing Smart City Data Collection.	CAM	Jun '23	10%	Initial discussion with Smart Cities team. Work to date mainly desk based input from SME.	OS 4, B4, WF13, F
42		Collection of asset fitness for purpose data.	CAM	Jun '23	10%	Initiated with WF team and Open Space.	WF
43		Review Asset Data Quality Dashboard (Attachment 3) and refine gap analysis as part of BSR. Check consistency, reliability, attributes and componentisation, key associated documents and manuals.	CAM	Jun '23	10%	Working as part of BSR	B5, B6 DR4, OS5
44		Establish a corporate plan and resource requirement for data collection.	CAM	Jun '23	60%	Business case for 2023–24 FY	DR 5
45		Input into preparation of GIS Strategy – ensure GIS Integration as part of BSR.	CAM	Jun '23	10%		WS14
46		Asset Management Handover Project Continue project to ensure asset data maintained and reliable. Develop ACDC protocols as part of BSR	CAM	Jun '23	20%	Continuing work initiated in 2019.	GAMP

Attachment 1 – Project governance



Attachment 2 – Asset planning cycle



Attachment 3 – Roles and responsibilities

Role	Responsibilities
Asset Owner Delegated ultimate responsibility for the asset.	Compliance with legislative requirements. Establishing the assets technical levels of service. Establishing the asset management plan. Asset Handover: recording data relating to inventory, valuation and condition in the City's asset register. Capturing and monitoring asset condition. Minimising the City's risk exposure. Reporting on assets. (e.g. condition, value, number of, asset performance.) Providing technical expertise pertaining to the design and operation of the asset. (e.g. Engineering, Environmental Science.) Develop and implement AMP. Risk management.
Asset Maintainer responsible for the day to day running and upkeep of the asset.	Leading and developing maintenance strategy together with the Service Provider and Asset Owner. leading and developing maintenance service levels to keep asset at acceptable standard of availability. Advising any issues relating to performance and any opportunities to improve asset efficiency to the asset to the Asset Owner and Service Provider. Identifying opportunities to improve efficiency of the asset. Recording data pertaining to asset maintenance and cost. Reporting non approved works, safety issues, unauthorised access to Asset Owner and Service Provider. Managing reactive Customer Service Requests. Responsible for monitoring and reporting on the specific asserts.
Asset Creator responsible for the provision of or improvement to, an asset	Delivery of the new, upgraded, modified or renewed assets (where benefit extends beyond the year of outlay). The development of the scope of works in consultation with the Planner, Asset Owner, Maintainer, Service Provider Adopting a value management approach to produce the most economic and creative solutions. The delivery of the new, upgraded, modified or renewed assets is compliant with City asset standards. Informing Asset Owner, Maintainer and Service Provider during asset construction, project milestones, asset inspection points and asset completion. Asset commissioning.

Role	Responsibilities
	Informing Asset Owner, Asset Maintainer and Service Provider during asset construction and completion.
	Transfer of asset information via the asset handover process.
	Transfer asset information in the formats required for corporate record keeping requirements (i.e. as built, statement of assets, GIS, asset attributes).
	Evaluation of asset creation to determine any improvement opportunities for future asset delivery.
	Financial governance – stewardship of project deliver.
Service provider responsible for how a service is provided with the asset. The service provider is responsible for:	Liaison with the Community and stakeholders.
	Determining the method of asset utilisation.
	Capturing and recording asset utilisation data.
	Analysis of asset utilisation data and communicate findings to Asset Planner and Asset Owner.
	Establishing community levels of service via community consultation.
	liaising with Planner on practical levels of service given City funding constraints, being transparent with community on the current financial state.
	liaising with the asset Owner on the technical performance of the asset, providing feedback on future project improvements.
	Advising the asset Planner and Owner when an asset (i.e. building) asset is not be utilised.
	Play a support role when asset Maintainers are seeking budget increases for increased levels of service.
Asset planner responsible for confirming that the service is required and that the proposed asset is the most effective solution for meeting the customer need.	Consultation with stakeholder / community for asset usage.
	The acquisition, creation, modification, renewal and disposal of assets.
	Advocating for appropriate maintenance budgets.
	Review of assets to support current service.
	Analysing trends and demographics, including future growth.
	Identification of asset gaps and levels of service.
	Consultation with community and stakeholders to test gap findings.
	Prioritisation of project.
	Develop relevant funding proposals. (e.g. business case)
	Plan for acquisition, creation, modification, renewal and disposal, in consultation with asset owner, asset creator, maintainer and service provider.
Governance	A ‘whole of organisation’ approach to asset management has been driven by the corporate asset management team. The benefits of a corporate asset management team includes:
	Demonstrating corporate support for sustainable asset management.

Role	Responsibilities
Corporate Asset Management and Asset Accounting	Encouraging corporate buy-in and responsibility. Coordinating strategic planning, information technology and asset management activities. Promoting uniform asset management practices across the organisation. Pooling of corporate expertise. Championing of asset management process. Wider accountability for achieving and reviewing sustainable asset management practices. Strategic Asset Management Coordination – Models The Asset Management Plans Guidance and Oversight: operational planning and control supporting activities control activities other relevant processes Asset Accounting Oversight Facilitating the Asset Management Steering Committee and PMG. Asset Management Steering Committee will ensure that projects and initiatives meet Council's strategic objectives. A review of the committee members, meeting frequency and agenda is currently underway to ensure that the committee is in the best position to manage the direction of Asset Management within Council.

Attachment 4 – State of our asset data

Since 2017 a great deal of effort has been focused on understanding and improving the state of our Asset Data. Data collection activities have been initiated, including the work undertaken under the 2020 the State Government, Working for Victoria Grant. This work has accelerated the development of Asset Hierarchies and Attribution. The state of our asset data is improving and is presented below.

Asset Type	Basic Attribute	Condition	Valuation	Capacity	Utilisation	Fit For Purpose	Criticality	Spatial	Focus / Comment
Building	G3	3	3	No	No	No	No	60%	Asset data hierarchy refinement – Aligning Financial & Maintenance Components Room level data. Collection of non condition performance data.
Open Space	G1	1	1	No	No	No	No	40%	Post process and integrate data from WfV exercise. Valuation of assets.
Lesire & Recreation	G2	1	0	No	No	No	No	20%	Post process and integrate data from WfV exercise. Valuation of assets.
Arts & Culture	G2	1	0	No	No	No	No	20%	Review data held in various registers. Commence collection of outstanding data (WfV City Hall Basement) Integrate data into corporate data sets.
Roads	G3	3	3	No	No	No	No	90%	Inclusion of Formation component in corporate dataset. Refinement of network crticialty.
Drainage	G2	2	3	No	No	No	No	60%	Improvement of confidence in dataset. Condition and other performance measures.
Bridges	G3	3	3	No	No	No	No	90%	Componentisation of bridge data. Improved maturity of understanding of network crticialty.
Footpath	G3	2	3	No	No	No	No	70%	Improvement of confidence in dataset through capture of category 7 footpaths. Improved understanding of network criticality.
Coastal & Env Preservation	G1	1	0	No	No	No	No	30%	Improved data to be incorporated in corporate asset dataset. Valuation of assets.
Landfill	G1	0	0	No	No	No	No	10%	Improved inventory and performance data to be incorporated in corporate asset dataset. Valuation of assets.
Smart Assets	G1	0	0	No	No	No	No	10%	Asset data to be incorporate into corporate asset register.
ICT	G2	0	0	No	No	No	No	0%	Tracking of mobile assets.
Fleet	G3	0	3	No	No	No	No	N/A	Review inventory data and check performance information.

Attachment 5 –Long Term Financial Plan[22]

Budget Category / Class	1	2	3	4	5	6	7	8	9	10	Total
New											
Roads	43,607,710	47,583,182	47,814,614	45,621,980	46,295,749	52,710,208	51,261,187	48,187,052	49,444,889	49,435,508	**481,962,080**
Drainage	37,163,202	42,262,265	43,799,643	39,446,173	40,600,027	40,093,893	41,129,511	41,938,248	42,771,908	43,366,995	**412,571,866**
Buildings	74,775,498	92,225,521	34,652,253	21,720,761	23,273,485	14,310,542	10,960,776	16,274,584	22,011,134	12,962,318	**323,166,872**
Open Space	14,099,868	21,903,604	14,094,574	22,870,002	34,668,831	25,578,746	31,968,159	42,993,938	17,198,384	14,900,619	**240,276,725**
Footpaths	19,729,093	21,096,784	22,553,885	24,305,920	19,835,832	20,370,048	20,713,289	21,063,394	21,420,502	21,661,836	**212,750,584**
Kerb and Channel	10,134,099	11,000,081	10,455,083	10,664,185	11,377,468	11,595,018	11,816,918	12,043,257	12,274,122	12,509,604	**113,869,836**
Bridges	223,952	223,952	223,952	223,952	523,952	523,952	523,952	523,952	523,952	523,952	**4,039,515**
WSUD	218,910	1,231,437	738,753	0	200,000	0	0	0	0	0	**2,389,100**
Waterfront	0	0	0	0	0	0	0	0	0	0	**0**
Total	**199,952,331**	**237,526,827**	**174,332,757**	**164,852,973**	**176,775,345**	**165,182,407**	**168,373,792**	**183,024,423**	**165,644,890**	**155,360,832**	**1,791,026,577**
Renewal											
Roads	15,637,927	16,820,086	18,188,487	17,213,257	17,820,086	17,820,086	17,820,086	17,820,086	17,820,086	17,820,086	**174,780,270**
Open Space	1,718,463	2,750,832	3,347,849	3,317,526	5,806,176	8,831,343	10,972,863	12,869,471	14,862,687	15,809,294	**80,286,504**
Buildings	4,499,230	5,219,214	5,990,599	7,563,411	8,594,520	7,194,520	7,194,520	7,076,954	7,576,954	8,928,148	**69,838,070**
Footpaths	3,788,000	4,247,923	4,708,882	5,271,059	5,271,059	5,271,059	5,271,059	5,271,059	5,271,059	5,271,059	**49,642,218**
Drainage	2,039,315	2,564,101	3,189,383	3,815,171	5,237,055	5,237,055	5,237,055	5,737,055	5,937,055	6,537,055	**45,530,303**
WSUD	400,000	650,000	900,000	1,000,000	1,588,657	1,988,657	2,188,657	2,388,657	2,388,657	2,388,657	**15,881,942**
Kerb and Channel	2,340,000	2,486,800	2,634,536	2,783,227	850,000	850,000	850,000	850,000	850,000	850,000	**15,344,563**
Waterfront	750,000	1,003,000	1,456,060	1,959,181	1,328,785	1,328,785	1,328,785	1,328,785	1,328,785	1,328,785	**13,140,951**
Bridges	743,375	954,243	1,115,327	1,276,634	1,016,730	1,016,730	1,016,730	1,016,730	1,016,730	1,016,730	**10,189,958**
Total	**31,916,310**	**36,696,199**	**41,531,123**	**44,199,466**	**47,513,068**	**49,538,235**	**51,879,755**	**54,358,796**	**57,052,012**	**59,949,814**	**474,634,779**
Upgrade											
Buildings	1,100,000	3,160,000	3,500,000	8,033,524	5,593,000	0	0	0	0	0	**21,386,524**
Open Space	5,848,000	8,094,371	4,800,000	0	0	0	397,311	0	0	0	**19,139,682**
Roads	285,647	2,570,818	500,000	500,000	0	0	0	0	0	0	**3,856,465**
Bridges	0	0	0	0	0	0	0	0	0	0	**0**
Drainage	0	0	0	0	0	0	0	0	0	0	**0**
Footpaths	0	0	0	0	0	0	0	0	0	0	**0**
Kerb and Channel	0	0	0	0	0	0	0	0	0	0	**0**
Waterfront	0	0	0	0	0	0	0	0	0	0	**0**
WSUD	0	0	0	0	0	0	0	0	0	0	**0**
Total	**7,233,647**	**13,825,189**	**8,800,000**	**8,533,524**	**5,593,000**	**0**	**397,311**	**0**	**0**	**0**	**44,382,671**
Total	**239,102,287**	**288,048,215**	**224,663,881**	**217,585,963**	**229,881,413**	**214,720,642**	**220,650,857**	**237,383,220**	**222,696,903**	**215,310,646**	**2,310,044,027**

[22] Maintenance expenditure currently based on historical data. Reporting will be improved as part of Business System Refresh Project.

Contact us

This document contains important information about the City of Greater Geelong.

Please contact us if you have any questions or would like to request a paper copy of the report. Customer Service 03 5272 5272.

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CITY OF GREATER GEELONG

2.3. 2021-22 Loan Borrowing Provision of $34 Million

Source: **Customer & Corporate Services**
Director: **Michael Dugina**

Purpose

1. To authorise the Chief Executive Officer to commence the procurement process for the provision of two loans of $17 million each, totalling $34 million, and to accept or reject the lowest confirming tender for each individual loan and to authorise the Chief Executive Officer to execute the necessary documentation to secure the loans.

Background

2. Council adopted its 2021-22 to 2024-25 Budget (budget) on 22 June 2021. The budget provides for loan borrowings of $82.3 million.

3. Loan borrowings are timed based on working capital requirements and expenditure forecasts for each specific capital project.

Key Matters

4. The budget included provisions for new borrowings of $82.3 million, including $22.3 million deferred borrowings from 2020-21.

5. It is proposed that, based on cash flow requirements, a loan tender for two loans of $17 million each be issued.

6. These loan borrowings are sought for the Civic Accommodation project (the project to be partly funded by asset sales), LED Street Lighting, Leisurelink pool replacement and developer contribution plans. The projects are included in the City's capital works program and will provide significant economic input.

7. Tight timeframes apply to acceptance of loan borrowing tenders with financial institutions only holding quoted interest rates for a short period of time requiring draw down within one week in some cases. This constraint prevents Council from having an opportunity to formally consider the tender process prior to acceptance.

8. In accordance with the Council Borrowing Policy, authorisation is sought for the Chief Executive Officer to commence a procurement process for a $17 million loan for a term of 10 years, with fixed interest repayments and a $17 million loan for a term of 10 years, with principal and fixed interest payments. Authorisation is also sought for the Chief Executive Officer to accept the lowest conforming tender for each loan, and for the Chief Executive Officer to sign and affix the Common Seal of Council if required, to the necessary documentation, to be countersigned by the Mayor if required, to secure the two $17 million loans (such documentation would include: Bank – Letter of Offer; Deed of Charge and Certificate in relation to Deed of Charge).

9. The revised loan borrowings will result in a loan balance at 30 June 2022 of $128.6 million.

10. Additional loans from the 2021-22 budget will continue to be reviewed as part of updates to the 2021-31 Long Term Financial plan and new financing requirements available from Treasury Corporation Victoria in the 2022-23 financial year.

RESOLUTION – Item 2.3

Cr Aitken moved, Cr Harwood seconded –

That Council:

1. **Authorise the Chief Executive Officer to commence the procurement process for a:**
   - **1.1. $17 million fixed interest rate only loan for a term of 10 years; and**
   - **1.2. $17 million principal and fixed interest rate loan for a term of 10 years.**
2. **Authorise the Chief Executive Officer to accept or reject the lowest conforming tender for the two specified loans; and**
3. **Authorise the Chief Executive Officer to execute the loan documentation and any other documents required by or to give effect to the terms of the contract on behalf of Council and to affix the Common Seal of Council if required, to be countersigned by the Mayor if required.**

Carried

Financial Sustainability

11. Table 1 summarises the forecast annual principal repayments and loan balance amounts.

Year	Opening loan Balance $'000	New Borrowings $'000	Principal Repayments $'000	Loan Balance $'000
2021-22	105,620	34,000	(10,975)	128,645

12. Table 2 summarises the planned new loan borrowings relative to the original budget provision.

Project	Budget borrowings 2021-22 $'000's	Borrowings not yet required $'000's	Borrowings 2021-22 $'000's
Civic Accommodation	17,800	800	17,000
LED Street Lighting & Smart Controls	5,308		5,308
Digital Modernisation	3,200	3,200	0
Developer Contribution Plans	12,263	7,171	5,092
North Bellarine Aquatic Centre	4,000	4,000	0
Leisure Link 50m Pool Replacement	6,600		6,600
Convention Centre – Public	3,000	3,000	
Bell Park Early Years	100	100	0
Lara Golf Club – Irrigation	225	225	0
Cultural Venues	150	150	0
Livestock Exchange	150	150	0
Other Community Projects	7,202	7,202	0
Deferred Projects from Prior Year	22,300	22,300	0
Total	**82,298**	**48,298**	**34,000**

13. Financial performance indicators for loans and borrowings indicate that the City can be described as having low to medium debt levels with the capacity to increase debt levels into the future for major infrastructure projects. The table below shows the increase in debt levels due to the initial loans associated with the Civic Accommodation project.

Indicator	Description	Greater Geelong	Similar Council comparison 2020-21	Risk
Indebtedness (%)	Non-current liabilities / own sourced revenue	39.46%	40.31%	Low
Debt Commitment Ratio	Interest bearing loans / rate revenue	45.94%	34.32%	Low
Borrowing Rates Ratio	Interest & principal repayments / rate revenue	5.29%	4.33%	Low

Community Engagement

14. Provision for loan borrowings was communicated through the 2021-22 budget process.

Social Equity and Sustainability

15. There are no social equity considerations associated with the acceptance of this tender.

Relevant Law/Policy/Legal Implications

16. This report is required to comply with Council's Borrowing Policy.

Alignment to Community Plan and Vision

17. This report aligns with Our Community Plan 2021-2025 strategic priority:
    High-performing council and organisation.
    Strong local economy.

18. This report aligns with the Community led 30-year Vision, "Greater Geelong: A Clever and Creative Future" community aspiration:
    A prosperous economy that supports jobs and education opportunities.

Conflict of Interest

19. No officer involved in the preparation of this report declared a general or material conflict of interest.

Risk Assessment

20. There are no risks associated with the acceptance of this tender.

Environmental Sustainability

21. There are no environmental implications arising from the subject of this report.

Attachments

Nil

2.4. COVID-19 Support Package - Hospitality Support

Source: **City Planning & Economy**
Director: **Gareth Smith**

Purpose

1. To provide Council with the outcomes of an investigation into supporting retail, hospitality and entertainment businesses in the City of Greater Geelong through a voucher or rebate scheme, in response to a Council resolution of 23 November 2021.

Background

2. The COVID-19 pandemic has had a significant impact on the community and the economy. In 2020/21, Council committed $16.9 million in support packages to assist the community, businesses and the tourism industry, due to the impacts of the COVID-19 pandemic.
3. At the 23 November 2021 meeting, Council endorsed a further COVID-19 support package valued at $2.35 million, increasing its support to $19.25 million in total and resolved to:

   3.1. "*Request the Chief Executive Officer to investigate further support to retail, hospitality and entertainment businesses in CoGG through a voucher or refund scheme (or similar) and report to Council no later than March 2022."*

4. On Monday 21 February 2022, the State Government announced a new and extended $100 million voucher scheme to provide Victorians with rebates for entertainment, dining and travel. The statewide Dining and Entertainment Rebate Program commenced on 29 March 2022.

Key Matters

5. Officers have reviewed recent voucher/rebate program examples delivered by the City of Greater Geelong (the City), other councils and agencies.
6. 'May Magic' is the best example of a similar program delivered by the City. This promotion was delivered via the Central Geelong Marketing (CGM) delegated committee of Council. This was a 'proof of purchase' scheme developed to encourage people to spend in Central Geelong during an off-peak period. Refer **Attachment 1** for the program summary and outcomes.
7. The City of Melbourne (COM) has now run two rounds of a successful 'rebate' scheme program in 2021 and 2022 titled 'Melbourne Money', via the $200 million Melbourne City Revitalisation Fund – a joint partnership between the COM and the Victorian Government. Round three is currently open with a $10 million fund.
8. Spending data across Geelong indicates that spending across retail and dining/entertainment categories across the municipality has generally recovered to pre COVID-19 levels. The Victorian Government statewide rebate program will be a welcome additional boost to businesses in the dining, hospitality and entertainment categories.

9. Should Council want to deliver a similar stand-alone program in the future, a program based on the same principles as the current statewide rebate scheme, utilising external contractors and with Victorian Government funding support is seen as the best low risk and high reward option. It is expected the lead time would be six months to establish and launch a standalone program in Geelong. Refer **Attachment 2** for the draft program summary and rationale.

RESOLUTION - Item 2.4

Cr Kontelj moved, Cr Grzybek seconded -

That Council:

1. **Note this COVID-19 Support Package – Hospitality Support responding to a resolution of Council at its 23 November 2021 meeting;**

2. **Note that the officer's review of spend data indicates overall expenditure in the retail and dining/entertainment categories across the municipality has returned to pre COVID-19 levels, while acknowledging this may not be the case for all businesses; and**

3. **Request the Chief Executive Officer evaluate the success of the recent statewide Dining and Entertainment Rebate Programs and its direct benefit to Geelong, once the program has concluded and data becomes available by the Victorian Government.**

Carried

Financial Sustainability

10. There are no financial implications for the City from the recent Victorian Government's state-wide Dining and Entertainment Rebate Program valued at $60 million. It is expected that the community embrace the opportunity to further support local businesses. The City will request data from the Victorian Government to determine the amount of rebates claimed within the municipality. Officers will also review Spendmapp data to ascertain if the program provided a further uplift to expenditure within the municipality in the relevant categories.

11. Officers have reviewed Spendmapp data (the data) from July 2018 to February 2022, with a focus on dining and hospitality categories which indicates that:

    11.1. Expenditure across both dining and entertainment categories and all areas of the municipality has recovered to pre COVID-19 levels, assisted by an especially good Christmas 2021 trade. However, it should be noted that there will still be segments of business or precincts who will not reflect this trend.

    11.2. A high proportion of spend in dining and entertainment occurs in the Geelong suburb. In the last twelve months, 28% of all dining and entertainment spend occurred in the Geelong suburb.

    11.3. The dip in spend as a result of COVID-19 was more pronounced in the Geelong suburb compared to the other retail precincts.

    11.4. Areas such as Waurn Ponds/Grovedale competes with Geelong in terms of retail spend but not in terms of its dining and entertainment offer.

12. The data relates to expenditure by residents of Greater Geelong and visitors from outside the municipality, but excludes online spending. This data has been extracted from a paid subscription the City has with Spendmapp. Spendmapp is an online application that allows users to view expenditure activity in, to and from their region. It does this by taking bank transaction (EFTPOS and credit/debit) data and after some modelling, captures virtually all economic activity within a region.

13. If the City was to run a 'region specific' dining rebate scheme in the future, the expected budget which would make an impact across our region is an estimated $375,000 for program costs to support a $500,000 rebate fund. If the fund was increased to $1 million, the program costs would be an estimated $425,000. Generally speaking, each $500,000 of rebate budget is likely to support more than 15,000 claims.

14. If Council were to support such a program for Geelong in the future, it is recommended this be subject to Victorian Government funding support and the City's annual budget processes, as such programs are best run at a large scale and require additional staff resourcing and contracted external expertise and systems to facilitate the rebates.

Community Engagement

15. In developing this report, engagement occurred with the COM, the Victorian Government agency delivering the state refund program and a commercial supplier of services to support refund programs, including that used by the COM.

16. If Council was to provide a Geelong based program, the program principles would be finalised following consultation with relevant business sector representatives to ensure the final details best support the needs of the sector.

17. A significant public advertising and marketing campaign would be designed to promote the program including both customer facing collateral and business information communications.

Social Equity and Sustainability

18. The recently ran Victorian Government refund program was available to all residents and visitors to the municipally and supported all businesses within the targeted sectors.

19. If Council was to provide a Geelong based program, a potential program would be designed to include all food and beverage dine-in businesses across the municipality, thereby providing access to the program for customers in all areas of the region, regardless of where they work, live or shop.

Relevant Law/Policy/Legal Implications

20. There are no legal implications associated with this review. Refund and voucher programs have been successfully delivered previously by the City, other councils and the Victorian Government.

21. If Council was to provide a Geelong based program, due to the high value of the contract with an external provider, it is likely the contractor would have to be procured via a tender process or an exemption sought to procure directly.

Alignment to Community Plan and Vision

22. This report aligns with Our Community Plan 2021-2025 strategic priority:
Strong local economy.

23. This report aligns with the Community led 30-year Vision, “Greater Geelong: A Clever and Creative Future” community aspiration:
A prosperous economy that supports jobs and education opportunities.

Conflict of Interest

24. No officer involved in the preparation of this report declared a general or material conflict of interest.

Risk Assessment

25. If Council was to support a municipal wide hospitality rebate scheme that is based on a similar model to the State Government program, this would significantly reduce the financial risks of creating a new program from scratch. Utilising a fee-for-service external contractor and latest digital technology also reduces reputational risk by ensuring fast validation and automation of rebates out to customers.

Environmental Sustainability

26. There are no environmental sustainability implications from this proposal.

Attachments

1. Covid 19 Support Package Hospitality Support May Magic [**2.5.1** - 2 pages]
2. Covid 19 Support Package Hospitality Support Geelong Program Optio [**2.5.2** - 2 pages]

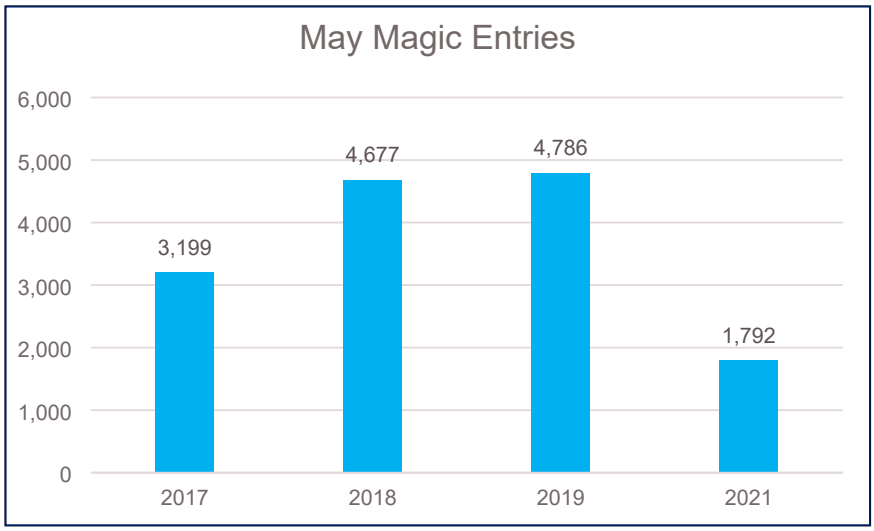
THE CITY OF
GREATER GEELONG

GEELONG HOSPITALITY REBATE SCHEME

CITY OF GREATER GEELONG

CITY OF GEELONG MAY MAGIC

- Following the Council resolution to request the City investigate further support to retail, hospitality and entertainment business through a voucher or refund scheme (or similar), officers have reviewed similar programs delivered in the past.
- 'May Magic' is the best example of a similar program. It was delivered by the City, via the Central Geelong Marketing (CGM) delegated committee of Council. CGM programs were funded via a special levy to over 1400 properties in Central Geelong. The levy was ceased by Council in 2021.
- 'May Magic' was delivered annually by CGM from 2010 to 2021 (excluding 2020 due to the pandemic). This 'proof of purchase' promotion was developed to encourage people to spend in Central Geelong during an off-peak period, to provide direct benefit to all businesses, regardless of business type.
- May Magic rewarded shoppers for spending $30 or more in Central Geelong in one day, giving them an instant prize and the chance to enter a major prize draw to win a new car (in 2021 the major prize changed to a $10,000 cash prize).
- The instant prizes had evolved over the years, commencing with product prizes such as chocolate blocks and fresh food vouchers. In 2021, the instant prize was a $10 gift voucher to spend at one of 20 participating Central Geelong businesses. Three additional weekly prize draws were also added in 2021, giving shoppers the chance to win a themed voucher bundle from selected Central Geelong businesses.
- May Magic evolved from a 7 day campaign in 2010 to a month long campaign in subsequent years with the total prize pool increasing from $30,000 in 2010 to over $85,000 in 2021.
- To enter, shoppers took their receipts to the redemption booth, open 7 days per week, 4 hours per day. Receipts were stamped to eliminate multiple use. Shoppers could also enter online via the Love Central Geelong App. All Central Geelong businesses received an event kit with 'point of sale' collateral to promote May Magic to their customers. The promotion was also supported by an extensive advertising campaign.
- The program peaked in 2019 where there was 4,786 entries and average spend of $87.76 per person. The total participating spend was just over $420,000. Over 67% of customers who entered, said they spent or increased their spend due to the promotion.
- The total economic output in 2021 was $854,000 and there was an estimated return on investment of $1 to $16.56.
- This program relied heavily on City staff as the claim process was mostly face-to-face and in a retail setting. The program ceased when the Central Geelong Marketing levy concluded in 2021.



2019	TOTAL ENTRIES: 4,786
TOTAL PARTICIPANT SPEND	**$420,041.13** **(average spend $87.76 PP)**
TOTAL ECONOMIC BENEFIT	**$282,850.48** **(spend/increased spend directly due to promotion)** 3223 entries (67.3%) said they spent or increased their spend in CG due to promotion.
TOTAL ECONOMIC OUTPUT (TEO)	**$854,000**
TOTAL RETURN ON INVESTMENT	**$1:$16.56**
NUMBER OF PARTICIPATING BUSINESS	**390 (total unique participating businesses)** **10 –** Businesses directly involved as promotional partners **18 –** Businesses involved as voucher redemption locations **378** – Unique businesses listed on entry forms as the location of $30 qualifying spend *(compared with 296 in 2018)*

THE CITY OF
GREATER GEELONG

GEELONG HOSPITALITY REBATE SCHEME

CITY OF GREATER GEELONG

A GEELONG HOSPITALITY REBATE PROGRAM OPTION

- Following the review of various scheme examples, officers advise that a targeted region-wide Dining & Entertainment Rebate program, based on the principles of the current state-wide rebate program, would be the best fit for Geelong.

- The Melbourne Money and the Melbourne Midweek Money programs were funded through the $200 million Melbourne City Revitalisation Fund – a joint partnership between the City of Melbourne and the Victorian Government. Melbourne Money initially offered a 20% rebate during its first round with an $8 million budget. For round two, which reduced the eligible dining days to Monday to Thursday, the rebate was increased to 30% with a $5 million budget. They have recently opened Round Three which continues the 30% rebate with a $10 million budget.

- Past results for City of Melbourne showed that 92% of diners said that scheme was one of the main reasons for visiting Melbourne City at that time. 40% said they also went shopping during their visit. About 30% of diners spent more than $100 on other activities around (Melbourne) town, proving the scheme was also a boost to retailers, theatres, entertainment businesses and galleries. 53% of diners said the scheme influenced their decision to return to the office.

- Commencing 29 March 2022, the Victorian Government have launched a state-wide Entertainment and Dining rebate program. $60 million is available for customers to claim back. This is made up of $30 million for Dining and $30 million for Entertainment. There is a maximum combined rebate of $125 per customer across the dining and entertainment experiences. The 25 per cent rebates will be offered on a first-come-first-served basis until funds are exhausted for Dining and Entertainment.

- From Tuesday 29 March, customers can claim 25% back on their bill when they spend at least $40 dining in hospitality venues between Monday and Thursday anywhere in Victoria (outside of the City of Melbourne). Eligible hospitality businesses include cafes and restaurants, bars and pubs, public clubs, breweries, wineries, fast food and take away, food courts and food trucks etc (not home delivered purchases)

- From Tuesday 29 March, customers can claim 25% back on the total cost of an entertainment experience, when they spend $40 or more, anywhere in Victoria from Monday to Sunday. This can include cinemas, exhibitions and conferences, museums, galleries and zoos, live performances, events, theme parks etc. The claim is made when you purchase the experience (tickets), not when you have the experience. Tickets purchased for an event in 2023 for example, can be claimed during this program.

- Based on the learnings from other programs, a Geelong program could target off-peak dining (Sunday to Thursday). It could offer rebates for dining and entertainment businesses across the municipality.

- The City of Greater Geelong has 1344 registered food businesses across the region with 19% of ‘dine-in’ food businesses located in Central Geelong. The other 81% of dine-in food and beverage businesses are spread across 55 suburbs and townships across the Geelong region.

- If a rebate budget of $500,000 was allocated and a minimum $50 spend and maximum $150 spend in a single transaction was applied to the program, with a 25% money-back offer – the program is estimated to generate between 15,000 and 25,000 claims.

- The final program details could be determined following consultation with relevant hospitality representative entities, including the Central Geelong Business Reference Group.

- A ‘money back/rebate’ scheme will drive spending by customers during a defined shorter period, in contrast to a ‘voucher’ scheme which generally sees the benefits delivered over a longer period. Consumers are known to see ‘cash’ prizes at a higher value than a ‘voucher’. The ‘rebate’ scheme is effectively in real time, where the businesses see the benefit immediately and the customer receives their benefit within days of making their claim.

- A third party contractor with a purpose built platform would be used for a program at this scale. This could not be managed in-house. The costs related to outsourcing this service are approximately 12% - 15% of the value of the rebate budget.

- Whilst there are costs paid to an external contractor per each validation that is made, it is a better option than a voucher or gift card system, as distributing ‘cash’ is cheaper. Vouchers and gift cards are expensive to supply and distribute.

- During the online ‘claim’ process, the customer is asked to respond to a number of survey questions which provide valuable data on the outcomes of the program.

- The expected budget for a Dining Rebate Scheme which would make an impact across our region is an estimated $375,000 for program costs to support a $500,000 rebate fund. If the fund was increased to $1 million, the program costs would be an estimated $425,000.

- The $425,000 of program costs include the contractor’s fees ($75,000), staffing of 2.5 project officers ($150,000) and a marketing campaign and point-of-sale collateral ($150,000).

- If Council were to support such a program for Geelong in the future, it is recommended this be subject to Victorian Government funding support and the City’s annual budget processes.

2.5. Central Geelong Marketing Review

Source: **City Planning & Economy**
Director: **Gareth Smith**

Cr Kontelj declared a Conflict of Interest in this item and left the meeting room prior to discussion at 7.02pm.

Purpose

1. To present the final report by consultants engaged to undertake a review of the historical Central Geelong Marketing program, and provide recommendations for a future marketing, events and activations program for Central Geelong.

Background

2. Central Geelong Marketing (CGM) was established in 2000 as a delegated Committee of the City of Greater Geelong. CGM was funded through a Special Rate, which was renewed every five years over a period of 20 years.

3. After a period of assessment and consultation, Council resolved at its meeting in May 2021 to not declare the Central Geelong Special Rate.

4. At the same time, Council allocated $700,000 to support continuation of marketing Central Geelong in 2021-22 and requested a review of the programs and activities that have been delivered historically by CGM, as well as recommendations for innovative solutions to create a marketing, events and activations program for Central Geelong.

5. The City engaged TownSquare creative agency to undertake the review.

Key Matters

6. The review included analysis of previous reports and studies as well as a presentation of the draft report to the Central Geelong Business Reference Group in December 2021.

7. Feedback from the Central Geelong Business Reference Group was positive and supportive of the recommendations made in the report.

8. The report recommends that a program of marketing for Central Geelong should continue, aligned with the City's Clever and Creative Vision and Our Community Plan 2021-25. A targeted marketing strategy is proposed to be developed in 2022 to identify specific activities and campaigns consistent with the report findings.

9. It is recommended that the marketing for Central Geelong should be funded by Council for the next three years, with specific boundaries to its scope. **Attachment 1** provides a summary of the recommendations.

10. The final report **(Attachment 2)** presented by TownSquare makes recommendations for the marketing reach, territory and function as well as funding options and collaboration opportunities.

Original Recommendation

That Council:

1. **Note the contents of the report on the review of the marketing of Central Geelong by TownSquare;**

2. **Support, in principle, the implementation of the recommendations within the TownSquare report; and**

3. **Refer an allocation of $700,000 to fund marketing and activation activities for Central Geelong to 2022-23 Council budget considerations and for forward planning for the 2023-24 and 2024-25 Council budgets, with future allocations to be informed by the marketing strategy.**

RESOLUTION - Item 2.5

Amended Motion

Cr Murrihy moved, Cr Harwood seconded -

That Council:

1. **Note the contents of the report on the review of the marketing of Central Geelong by TownSquare;**

2. **Support, in principle, the implementation of the recommendations within the TownSquare report; and**

3. **Refer an allocation of $700,000 to fund marketing and activation activities for Central Geelong to the 2022-23 Council budget considerations and for forward planning and consideration for the 2023-24 and 2024-25 Council budgets, with future allocations to be informed by the marketing strategy and key performance indicators.**

Carried

Financial Sustainability

11. The consultant report recommends the marketing for Central Geelong should be funded by Council for the next three years (FY23-FY25).

12. Funding certainty over the proposed three-year period is necessary to fully deliver on the recommendations in this report and provide adequate data for evaluation.

13. The funding allocations to be considered for FY24 and FY25 will be informed by the marketing strategy, to be developed in FY23

14. It is suggested that a Special Rate would be a particularly onerous burden for property owners and tenants dealing with the immediate economic impact of the pandemic.

15. Council funding would support the position that a thriving city centre is a positive asset for the whole municipality and reduces governance costs and requirements incurred by a delegated committee.

16. A review of the funding model should be undertaken in the third year to determine a future long term funding model.

17. The proposed FY23 budget for delivery of marketing and place activation for Central Geelong is $700,000. This includes targeted campaign design and implementation, online engagement and advertising, as well as event collaboration and delivery.

Community Engagement

18. The TownSquare review included analysis of previous reports and studies as well as feedback previously provided by the Central Geelong Taskforce (replaced with Central Geelong Business Reference Group).

19. A presentation of the draft report was delivered to the Central Geelong Business Reference Group in December 2021.

20. Feedback from the Central Geelong Business Reference Group was positive and supportive of the recommendations made in the report.

Social Equity and Sustainability

21. The report notes that Central Geelong plays a critical role as a focus of the municipality's civic pride, cultural vibrancy and social cohesion.

22. The report recommends the marketing of Central Geelong is focussed on the Greater Geelong audience to engage community members from throughout the region.

23. It is also recommended that a new marketing program should highlight and promote six identified 'precincts' within Central Geelong, delivering equitable benefit to businesses located in each area of the city centre.

24. Council funding support for the program enables a people-first strategy that focuses on the experience of the customer (our community), rather than a business-centric approach.

Relevant Law/Policy/Legal Implications

25. There are no law/policy or legal implications from this report.

Alignment to Community Plan and Vision

26. This report aligns with Our Community Plan 2021-2025 strategic priority:

    Strong local economy.

27. This report aligns with the Community led 30-year Vision, “Greater Geelong: A Clever and Creative Future” community aspiration:

    A destination that attracts local and international visitors.
    A prosperous economy that supports jobs and education opportunities.
    An inclusive, diverse, healthy and socially connected community.

Conflict of Interest

28. No officer involved in the preparation of this report declared a general or material conflict of interest.

Risk Assessment

29. Due to the change in funding after a 20-year period of a consistent model, there will likely be learnings and new challenges/opportunities to consider over the proposed three-year period.

30. It is anticipated there will be significant interest from businesses and community members in the outcomes of a new marketing program. Council support is vital to ensure the success of the new program throughout this time.

Environmental Sustainability

31. There are no environmental sustainability implications from this report.

Attachments

1. Report Summary Central Geelong Marketing Review [**2.4.1** - 4 pages]
2. Central Geelong Marketing Review Feb 2022 [**2.4.2** - 78 pages]

THE CITY OF
GREATER GEELONG

CENTRAL GEELONG MARKETING REVIEW

Summary of recommendations

Background

At its meeting in May 2021, Council resolved to not declare the Central Geelong Special Rate. Council also requested a review of the programs and activities that have been delivered historically by Central Geelong Marketing, as well as recommendations for innovative solutions to create a marketing, events and activations program for Central Geelong.

TownSquare commenced work on the Central Geelong Marketing review in October 2021.

The review included analysis of previous reports and studies as well as a presentation of the draft report to the Central Geelong Business Reference Group in December 2021. Feedback from the Central Geelong Business Reference Group was positive and supportive of the recommendations made in the report.

The report recommends that a collective program of marketing for Central Geelong should continue, aligned with the City's Clever and Creative Vision and Our Community Plan 2021-25.

The report provides recommendations for the strategy and direction for marketing Central Geelong, rather than proposing specific activities and campaigns. The strategy and recommendations must first be adopted before proposed activities are able to be considered.

Scope of Works

1. Broadly review the program delivered historically by CGM;
2. Review and address feedback provided by the Central Geelong Business Reference Group and businesses within the previous Special Rate declared area;
3. Develop clear recommendations for new and innovative solutions to create a dynamic marketing, events and activations program for Central Geelong, addressing:
    a. outsourcing opportunities;
    b. alternative funding options including but not limited to user buy in/membership marketing and event program model;
    c. proposed activities to attract visitation into Central Geelong as well as increase length of stay and spend;
    d. ongoing program elements to support an increased residential population and reduction of vacancy rates for shopfront tenancies.

Summary of Recommendations:

The final report presented by TownSquare makes the following recommendations:

1. **REACH**
    - The marketing for Central Geelong should address the people of Greater Geelong and G21 region - those who live, work, shop, play, study and invest in Greater Geelong – and not seek to reach out beyond the municipality;
    - Greater Geelong residents make up 67% of the spending in Central Geelong;
    - Audiences outside of the G21 region are less likely to distinguish between 'Central Geelong' and Greater Geelong as a whole;
    - Audiences outside Greater Geelong will be successfully reached by Tourism Greater Geelong & the Bellarine;
    - The Greater Geelong community will have the greatest impact on the vibrancy of Central Geelong – and will in turn receive the most benefit.

2. **TERRITORY**
    - Central Geelong marketing should focus on promoting a collection of precincts in the City, rather than a uniform and contiguous area with a hard border defined by the previous Special Rate area;
    - These defined 'precincts' have their own character, purpose and potentially different target audiences;
    - The proposed precincts are:
        1. **Malop Street Green Spine**
        2. **The Cultural Quarter**
        3. **The Waterfront**
        4. **Moorabool Street**
        5. **Little Malop Central**
        6. **Little Malop West**
        7. **Ryrie Street**

3. **FUNCTION**
    - Marketing should deliver promotional activity that generates community engagement with Central Geelong, in the form of events, promotional programs and communications that drive participation in Central Geelong life;
    - Marketing should not extend to service delivery (e.g. Park and Ride);
    - A marketing campaign can only be designed once strategic objectives have been set. The recommended principles for a marketing strategy are:
        - Focus on the Greater Geelong audience;
        - Celebrate the precincts people love (see Recommendation 2 'Territory');
        - Traders and City working in partnership;
        - A Central Geelong that is 'always on', rather than relying on one-off events for vibrancy (supporting Postcode 3220 project);
        - A people-first strategy focussing on the experience of the customer, rather than a business-centric approach;
        - A whole of City approach, promoting all dimensions of Central Geelong's appeal;
        - Clever & Creative at all times.

4. **FUNDING**

4a) Short term

- Marketing should be centrally funded for the next three years (FY23-FY25) to better reflect the benefits of a vibrant centre to the whole of the municipality. This also recognises that funding from a Special Rate would be a particularly onerous burden for property owners and tenants dealing with the immediate economic impact of the pandemic;
- The principles to support this recommendation are:
    - **The centre of Geelong belongs to all of Geelong -** Central Geelong plays a critical role as a focus of the municipality's civic pride, cultural vibrancy, and social cohesion;
    - **All of Greater Geelong benefits from the prosperity of its centre -** A thriving centre is a positive asset for any municipality. A successful marketing program will drive economic growth that will have flow-on benefits for the whole region;
    - **A coordinated approach to investment is best driven from the centre -** Central funding will most likely facilitate collaboration and coordination of investment in capital projects and operational programs delivered by the City, as well as projects delivered by state and federal government;
    - **COVID economic recovery -** In light of the economic impact of the pandemic, businesses that deliver the services that bring Central Geelong to life should be granted a period of relief from a Special Rate;
    - **Simplified accountability -** Central funding simplifies governance and evaluation requirements while ensuring focus stays on delivering a high quality campaign that serves the whole Greater Geelong community;
    - **Establishing an appropriate scope -** The scope of Central Geelong marketing should be more tightly defined in reach and in territory than under the Special Rate. Central funding allows time for this new scope to be embedded.

4b) Future funding

- A three-year period of Council funding for FY23-FY25 allows for a new marketing program to be planned, implemented and evaluated. After this period, the marketing program should be reviewed;
- Long-term, it may be appropriate to investigate a hybrid model in which Council provides core funding, with a series of precinct-level Special Rates;
- The programs could be controlled by a representative group of ratepayers within each precinct. An example of independently-managed, precinct-level scheme can be found in Sydney Rd, Brunswick.

5. **COLLABORATION**

5a) Traders

- The marketing strategy should work towards a long-term model that embraces and empowers precinct stakeholders as partners in delivering marketing activities;
- Collaboration between the City and traders will deliver the most compelling marketing campaign for the people of Greater Geelong;
- Traders within each precinct should be encouraged to 'own/lead' the marketing initiatives that promote their precinct;
- Precinct-level collaboration during 3-year Council funding period will increase buy-in by traders and may ease transition to hybrid or other variation of a Special-Rate funded model in the longer term.

5b) Internal

- Central Geelong Marketing previously delivered a significant portfolio of services in addition to marketing - including place activation, business engagement, data collection and evaluation as well as governance work necessary for running a delegated committee;
- Over this proposed three-year period, much of the work previously delivered by Central Geelong Marketing can be delivered by existing departments within the City of Central Geelong (CoGG);
- Funding should be allocated with reference to the city-wide synergies between various departments with responsibilities for programs in Central Geelong;
- There will be outsourcing requirements for marketing and creative strategies and implementation;
- Delivering the services previously delivered by CGM through CoGG's existing department structure, removes the need to resource the various administrative, reporting and governance requirements of the previous Central Geelong Marketing structure.

Town Square – helping brands earn their place in people's lives

Central Geelong Marketing Review

February 2022

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12/11/2021	First draft report
07/12/2021	Draft summary to CGBRG
15/12/2021	Final draft report
25/02/2022	Final report

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Scope of this review

Following an independent report (Peter McNabb & Associates, Nov 2020) and a process of stakeholder engagement, the City has requested an independent review of the historical program and activities delivered by Central Geelong Marketing (CGM) , as well as recommendations for innovative solutions to create a marketing, events and activations program for Central Geelong.

This report draws on the existing review of CGM activity, analysing and interpreting stakeholder feedback, to deliver recommendations on the way forward for the marketing of Central Geelong to ensure that Central Geelong is well positioned for recovery from the impacts of COVID-19, and for ongoing future growth.

Critical to the success of Central Geelong will be the City's ability to orchestrate and facilitate initiatives collaboratively, both within the City and with partners and stakeholders. The end goal is for Central Geelong to adopt a reframed proposition that invites maximum participation in every aspect of this place.

The Scope of Works

1. Broadly review the program elements delivered historically by CGM.
2. Map and review the work undertaken by business units within the City to support central Geelong (summary to be provided).
3. Review and address feedback provided by the former Central Geelong Taskforce, newly-formed Central Geelong Business Reference Group and businesses within the previous special rate declared area.
4. Develop clear recommendations for new and innovative solutions to create a dynamic marketing, events and activations program for Central Geelong, addressing:
    a. outsourcing opportunities;
    b. alternative funding options including but not limited to user buy in / membership marketing and event program model;
    c. proposed activities to attract visitation into Central Geelong as well as increase length of stay and spend;
    d. ongoing program elements to support an increased residential population and reduction of vacancy rates for shopfront tenancies; and
    e. integration and / coordination of program delivery with existing business units and activities

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Executive Summary

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Executive summary

After twenty years of effective marketing activity from Central Geelong Marketing there is a broad consensus that a collective program of marketing for Central Geelong should continue.

The marketing strategy should align with the place proposition for Central Geelong (which should itself be aligned with the City's ***Clever and Creative*** vision and ***Our Community Plan 2021-25***).

The marketing for central Geelong should be a highly-focused program with clear boundaries to its scope in terms of:

- Reach – the marketing program should address the people of Greater Geelong - those who live, work, shop, play, study and invest in Greater Geelong – and not seek to reach out beyond the municipality.
- Territory – Central Geelong marketing should focus on promoting the area(s) commonly understood to constitute the centre of City activity rather than a uniform and contiguous area with a hard border defined by the previous Special Rate area. It should be a collection of human-scale precincts that exist today, each well-defined, with a recognisable character and sense of place – and collectively understood to be the heart of the City.
- Function – marketing should deliver promotional activity that generates community engagement with central Geelong, in the form of events, promotional programs and communications that drive participation in Central Geelong life. Marketing should not extend to service delivery (e.g. Park and Ride).

A tighter definition of scope and narrower set of objectives will likely call for a smaller budget than the CGM budget of recent years.

Marketing should be centrally funded for the next three years (FY23-FY25) to better reflect the benefits of a vibrant centre to the whole of the municipality and to recognise that funding from a Special Rate would be a particularly onerous burden for property owners and tenants dealing with the immediate economic impact of a sustained pandemic lockdown.

Over this period, the work previously delivered by Central Geelong Marketing can be delivered by other departments within the City of Central Geelong (CoGG) or outsourced where appropriate.

Funding should be allocated with reference to the city-wide synergies that need to exist between investments through the various departments with responsibilities for programs in Central Geelong. Coordination and collaboration across programs and departments ensures that every dollar invested in Central Geelong is spent wisely and contributes to the most effective outcomes.

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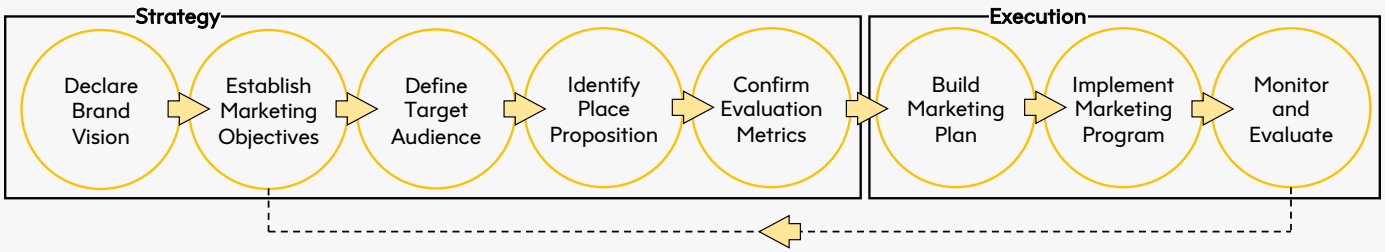
Strategy first

This review stops short of proposing specific marketing events, activations, campaigns or programs.

Marketing activity should be developed once a clear strategic plan is in place – based on a clear understanding of the audience and the characteristics of Central Geelong that dictate the experience of being here.

A solid strategic platform will ensure marketing activity contributes consistently towards achieving long-term objectives.



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Central Geelong Marketing

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Twenty years of Central Geelong Marketing

The Central Geelong Marketing Special Rate ran from 2000 to 2020. Well-funded, and with consistent and sustained investment, CGM delivered effective initiatives, with robust governance and healthy return on investment.

Over four consecutive Special Rate periods of five years each, CGM activity delivered a broad range of marketing initiatives to promote Central Geelong. Details of the Special Rate are summarised in the Appendix on page 58.

In recent times, the marketing platform for these initiatives has been ***Love Central Geelong*** – represented by a website for members and for the general public (www.centralgeelong.com.au), an app and social media channels (#lovecentralgeelong).

The activities of CGM in the last Special Rate period (2016-2021) are summarised in ***Central Geelong Marketing - The Story So Far – 2016-2021,*** under three broad categories:

- Flagship Events & Activities (e.g. Shopping Festival, May Magic)
- Consolidated Advertising and Digital Marketing (e.g. transit advertising, professional services campaign)
- Business & Support Programs (e.g. Networking Events, Park & Ride)

These activities were conducted within a strategic framework that identified three key focus areas:

- People ***- Growing the number of customers, workers, residents, students and visitors experiencing, and enjoying Central Geelong***
- Business ***- Creating Business Opportunity***
- Support ***- Growing CGM's capability to provide effective leadership through a coordinated approach to robust strategic planning, the delivery of valued programs, effective communication and advocacy.***

An independent assessment (Peter McNabb & Associates, Nov 2020) concluded that "the Central Geelong Marketing Program represents the gold standard for main street centre management, marketing and business development programs in terms of best practice in Australia".

But despite this endorsement, the funding model was increasingly felt to be inequitable by some of the 1,466 rate payers in Central Geelong who shouldered the burden of the Special Rate. And while the impact of the investment in CGM was acknowledged to be positive, over time questions arose regarding the delivery of the same tried and tested programs.

Add COVID to the mix, with the imperative to re-activate central Geelong post-lockdown for a new, COVID-normal world, and the need arose for a fundamental reappraisal of how marketing can best help to create sustained social, cultural and economic benefit to Central Geelong.

Reflecting on CGM activity with hindsight, it is fair to observe that greater potential exists to innovate and take Central Geelong on a forward trajectory. The UNESCO Creative City of Design designation and the Clever and Creative community vision for Greater Geelong can inspire a more progressive marketing agenda for Central Geelong.

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CGM activities

CGM undertook activities that fell into four broad categories (if we include data collection and evaluation) which are discussed further in relation to organisational structure on page 20.

Place activation

- Public events and activities: Tastes of Central Geelong, Christmas, School holiday program, Shopping Festival & Sidewalk Sales, May Magic
- Development of partnerships with Central Geelong businesses/ cultural organisations to leverage events and activities
- Provision of in-kind and financial support to externally lead events and activities in Central Geelong
- Support and promote Central Geelong placemaking activities - street entertainment, night time safety initiatives, parking info
- Activate ground floor shopfronts - encouraging landlords to allow usage for Central Geelong marketing, start-ups or NFPs

Marketing

- Digital marketing, social media and communications to support CGM activities and Central Geelong business offerings
- Management of Central Geelong Website and App
- Management and growth of public databases to support CGM activities and Central Geelong business offerings
- Brand awareness initiatives
- Consolidated advertising campaigns – TV commercials, cinemas, signage, transit, static
- Sponsorship of Park & Ride service

Business engagement

- Quarterly networking events, monthly training and professional development program
- In-person engagement – daily contact with Central Geelong business, provision of new business welcome kits, ongoing strategies to directly engage with and support new and existing businesses
- Quarterly printed newsletters and monthly updates to Central Geelong businesses

Data collection and evaluation

- Evaluation activities to capture the economic, social, community and strategic benefits of events and activities
- Lead and manage data collection for Central Geelong – management of business database to capture ongoing tenancy mix/vacancy rates, Placescore and device counting

Governance, reporting and Committee administration

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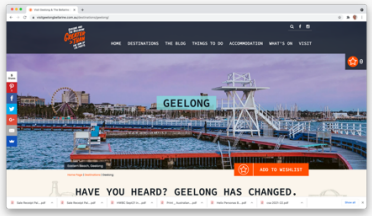
The digital dimension

The Central Geelong website perhaps illustrates how the promotion of Central Geelong has experienced a degree of scope creep over time. If the primary purpose of Central Geelong marketing is to create a vibrant city centre for the municipality, then the role of this website in meeting the needs of people outside the municipality should be called into question. With 85.1% of sessions originating outside Greater Geelong, this website appears to serve a similar purpose to CoGG's tourism website.

But even within the municipality, there may be digital duplication in play. In many respects, the user of the Central Geelong website within the municipality could potentially satisfy their needs through the City's website events page. Or through the LoveCentralGeelong social media pages or the LoveCentralGeelong app. In developing a new marketing strategy and plan for Central Geelong, the performance of the digital platforms should be reviewed to identify the utility of each and to clarify how Central Geelong's online presence fits within the CoGG digital ecosystem.

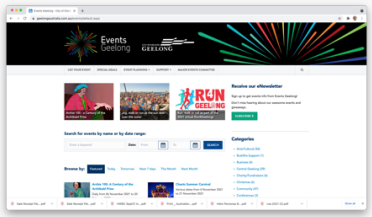
85.1% of website sessions are from outside Geelong (last five years)

www.centralgeelong.com.au/



Meets the needs of users considering a visit to Geelong from beyond the municipality.

www.visitgeelongbellarine.com.au/destinations/geelong/



Meets the needs of users considering a visit from within the municipality.

www.geelongaustralia.com.au/events

Google Analytics - Nov 2016 to Oct 2021

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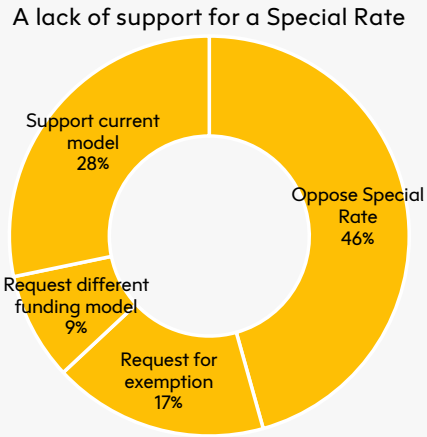
The Special Rate funding model

The Special Rate funding model appears to have worked well for twenty years, achieving a sustained period of robust funding for Central Geelong Marketing that delivered an enduring program of value to Central Geelong.

But the notice of intention to declare a Special Rate for a fifth consecutive 5 year period elicited enough opposition for the rate to be withdrawn. The funding model was the primary focus of objections rather than the program itself.

In February 2021 Council gave notice of their intention to declare a Special Rate for Central Geelong for a further five years. A copy of this notice was sent to the 1,466 Special Rate payers within Central Geelong and notifications were placed in local press and on the City of Greater Geelong website.

A total of 46 individual submissions were received to the City's notice to Declare a Special Rate for Central Geelong Marketing, legally representing a combined 110 properties/businesses. Of these submissions:



Hearing Panel Minutes – Submissions Review Panel – Intention to Declare a Special Rate for Central Geelong Marketing – April 2021

Note: A small number of submissions claimed to represent others. CoGG notes that this is not a valid submission under Section 223 of the Local Government Act unless express written permission is provided by each party approving representation by another party. This information was provided in the Intention to Declare documentation sent to all parties.

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Feedback from stakeholders

Geelong CBD Engagement Task Force

August 2020

Scrap the levy. Centralised marketing had merit, but better funded by Council directly or through state government tourism initiatives.

Some felt CBD owners were indirectly funding events that benefitted the entire region – a contribution disproportionate to the benefit they received.

Budget transparency and more engagement with businesses. Desire for program to drive budget and not budget to drive program. **Consider control under business owner group**, independent of Council.

Diverse range of events – to benefit many different CBD businesses. Events should strive to deliver a distinctly Geelong experience. Events could be tailored to the needs of businesses that opt in to a voluntary funding model.

More contemporary promotional strategies. Less traditional, print-based promotional materials and more social media focus.

Central Geelong Business Reference Group

August 2021

Make Central Geelong a magnet that attracts community members intrinsically - without the need for businesses to provide discounts or special deals. Members wanted **shopping in Central Geelong to feel fun - and for that to be the people attractor**.

Also:

Focus on shoulder/off-peak (peak periods less of an issue).

Coordinate/collaborate with external event opportunities (e.g. Kardinia Park football games).

Avoid food trucks that take trade from local businesses.

Artisan produce/farmers markets (local produce), buskers and entertainment.

Promo activity throughout year

Events that benefit more than one industry type (retail and hospitality cross-promotion)

Geelong CBD Engagement Task Force – Findings Report to Council - Melbourne Leadership Group - August 2020
Central Geelong Business Reference Group - Outcomes Report from Workshop 1, August 2021

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Funding drives focus

Funded by a Special Rate levied on commercial property owners, Central Geelong Marketing has served these commercial property owners for twenty years. But the funding model has inevitably created an environment in which the needs of these rate payers are the primary consideration in developing the marketing program, coming before the needs of the end users who bring Central Geelong to life and on whom many property owners ultimately depend.

The most effective marketing program will put its strategic focus on the needs of the people of Geelong first, as these are the people whose choice to spend time in Central Geelong will determine the long-term fortunes of the area and the businesses that operate within it.

This change in strategic focus is a fundamental step in turning Central Geelong from a Central Business District to a Central ***Experience*** District – a mixed-use place, where humans actively choose to spend their time.

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The role for marketing

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Why does Central Geelong matter?

Humans are social animals. We need a gathering place, a forum, a place to exchange information and share ideas, to trade, to express ourselves, learn from each other, entertain and be entertained.

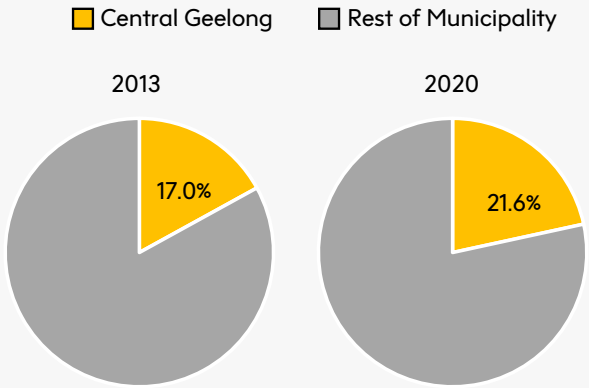
As for any municipality, the City of Greater Geelong needs a heart - a hub that acts as a central focal point for its economic, cultural and social activities. Somewhere that achieves a discernable level of vibrancy, and creates a sense of place. Central Geelong plays this role for everyone in Greater Geelong, by providing the centre of gravity for the various activities that take place in this city and for the flow of foot traffic that delivers human engagement.

But Geelong is not just any municipality. This is Victoria's largest provincial city, playing a critical role in the Victorian economy today, as it has for almost two centuries. Greater Geelong has a healthy economy, a strong sense of identity, a high level of civic pride and a community with heaps of ambition. Central Geelong plays a critical role in this economy, identity, pride and sense of community ambition.

Supporting over 27,000 jobs, Central Geelong generates a growing proportion of the municipality's Gross Regional Product. In 2020 Central Geelong generated over $3.2billion in annual gross product, representing 21.6% of gross regional product for the municipality, compared with a contribution of 17% ($1.7billion) in 2013.

As Victoria recovers from the COVID-19 pandemic, people are considering their lifestyle choices more than ever. And as the Victorian Government acknowledges the significance of regional cities in the future growth and development of the State, the case for investment in marketing to stimulate further growth in central Geelong could hardly be more compelling.

Gross Regional Product



Census of Land Use & Employment (CLUE)
2013 -CentralGeelongActionPlan.pdf p7
Plan Melbourne 2017-2050

© Town Square 2022

The role for marketing

There is a broad consensus that a collective marketing program for Central Geelong should be sustained. But it is healthy to ask why.

With a population of over a quarter of a million people and an area of 1,248km^2, the City of Greater Geelong needs a centre, for the economic, social and cultural benefits it can deliver today and to nurture the future growth of a municipality projected to be home to a population exceeding 360,000 by 2036.

The role for marketing is to cultivate the social, cultural and economic centre of Geelong so that people choose to participate in this growth by living, working, shopping, playing, studying and investing here.

Marketing can provide a lens that brings into focus the positive characteristics, benefits, enhancements and future opportunities that are offered at the heart of a city, acting as a catalyst for economic, social and cultural prosperity.

An implicit belief in this role for marketing is reflected in the Central Geelong Business Reference Group feedback (see below).

But the strategic principles that underpin the marketing program should be clearly articulated before the program can be developed and adopted. And these principles should be developed from a clear understanding of:

- the people who will generate the social cultural and economic growth of Central Geelong – its residents, workers, shoppers, students, business owners and visitors.
- the place itself – the characteristics of Central Geelong that people experience when they spend time here.

A vision was painted of a place where there were thriving businesses, accessible public transport, convenient parking for those that need it and vibrant, active streets.

Central Geelong Business Reference Group
Outcomes Report from Workshop 1, August 2021

Geelong Fast Facts / Department of Environment, Land, Water and Planning, 'Victoria in Future 2019'.

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Marketing responsibilities

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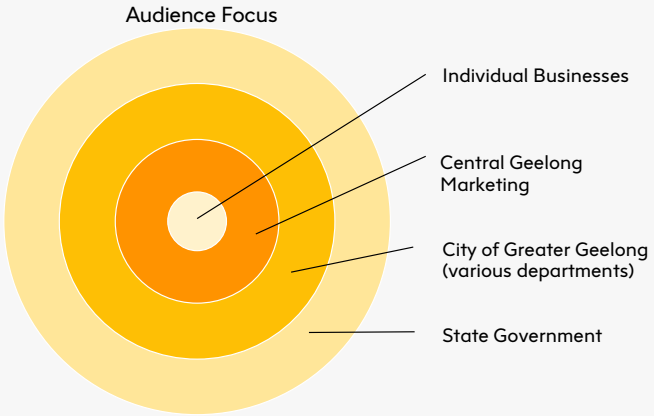
Marketing roles and responsibilities

Many audiences contribute to the prosperity of Central Geelong, both within and beyond the municipality.

It is recommended that the collective program of marketing for Central Geelong should focus exclusively on the population of Greater Geelong as its audience. Other departments within the City of Greater Geelong have the capacity, the expertise and the existing remit to communicate with audiences outside the municipality on behalf of Central Geelong, notably Tourism Greater Geelong & The Bellarine.

Indeed, external parties will also contribute marketing activity that supports Central Geelong. The diagram below illustrates how City marketing should operate within the entire marketing ecosystem for Greater Geelong.



Responsibility	Audience
Promote business products and services	Existing and new customers, regardless of location
Promote services and activities within Central Geelong	G21 population
Promote the City Region (including Central Geelong) as a place to live, work, shop, study, play, visit or invest.	Various intrastate, interstate and international catchments
Promote Victoria's largest city-region	Interstate and overseas audiences

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A focus on the G21 audience

Central Geelong marketing should address the people of Greater Geelong and wider G21 community.

The vibrancy of Central Geelong is determined first and foremost by the people of Greater Geelong embracing it as the heart of their community. Visitors will follow.

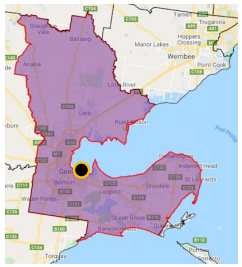
The economy of Central Geelong is similarly driven primarily by the people of Greater Geelong. For every dollar spent in the suburb of Geelong by visitors to the municipality, the residents of Greater Geelong spend over two dollars (see Appendix, page 71). As Central Geelong acts as the major city for all municipalities in the G21 region (Queenscliffe, Golden Plains, Surf Coast Shire), it is noted that these audiences also have a key role to play in the city's vibrancy and economic success and should be included in a marketing strategy.

Furthermore, the notion of a discrete Central Geelong has limited relevance to people outside Greater Geelong and the wider G21 community. For these audiences, the concept of Central Geelong is rightly subsumed within a broader definition of Geelong as a whole.

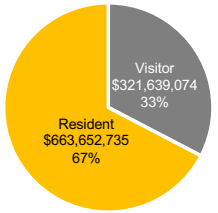
Arguably therefore, marketing for Central Geelong should not be responsible for drawing people into the City from beyond the G21 region. Putting to one side whether a $50,000 metro TV campaign in Melbourne is an effective investment for any advertiser, we should first of all ask how the objectives of Central Geelong are best addressed by promoting Central Geelong to audiences outside the G21, when it is the G21 community who will collectively determine the vibrancy of Central Geelong – and collectively enjoy the benefits once this is achieved.

Central Geelong has limited relevance to people outside Greater Geelong and the G21 region

Only in the context of Greater Geelong does Central Geelong have significant meaning



Greater Geelong residents drive the economy of Central Geelong



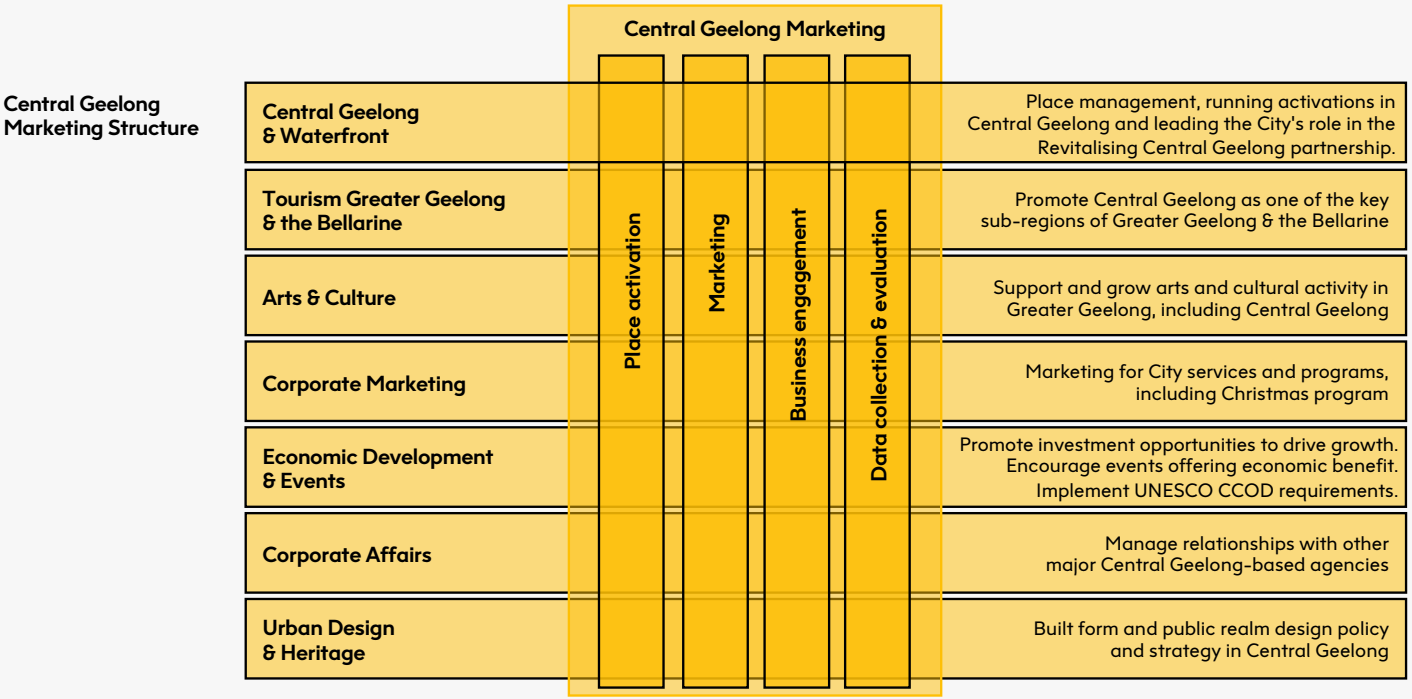
Spendmapp - 12 months to 30 March 2020

© Town Square 2022

Roles in marketing Central Geelong

While CMG has taken 'place-based' responsibility for marketing Central Geelong, other departments have functional responsibilities for promoting Central Geelong within their City-wide roles. Consideration should be given to the organisational structure within CoGG that achieves the most effective and efficient delivery of marketing services.

There is potential to deliver these services through CoGG's existing departmental structure, removing the need to resource the various administrative, reporting and governance requirements of the existing Central Geelong marketing structure.



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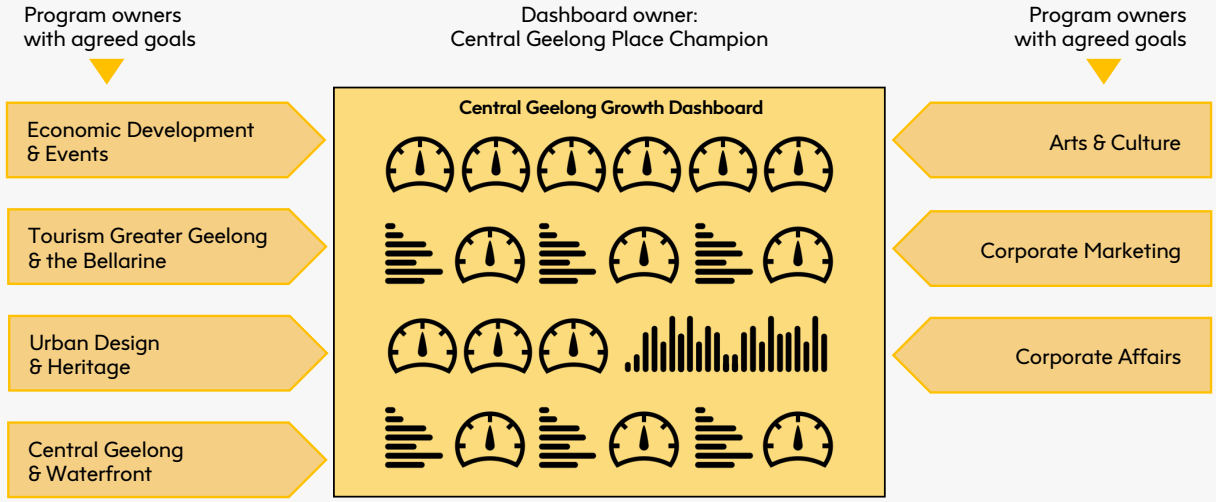
Driving functional synergies

The City should consider driving synergies in Central Geelong programs by establishing a collective dashboard to track KPIs for all programs, delivering a single view of performance outcomes across all dimensions of Central Geelong growth. The Central Geelong Place Champion would be a logical owner for this dashboard, which would identify opportunities to drive integration, collaboration and efficiency.



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Central Geelong – the people

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The people of Central Geelong

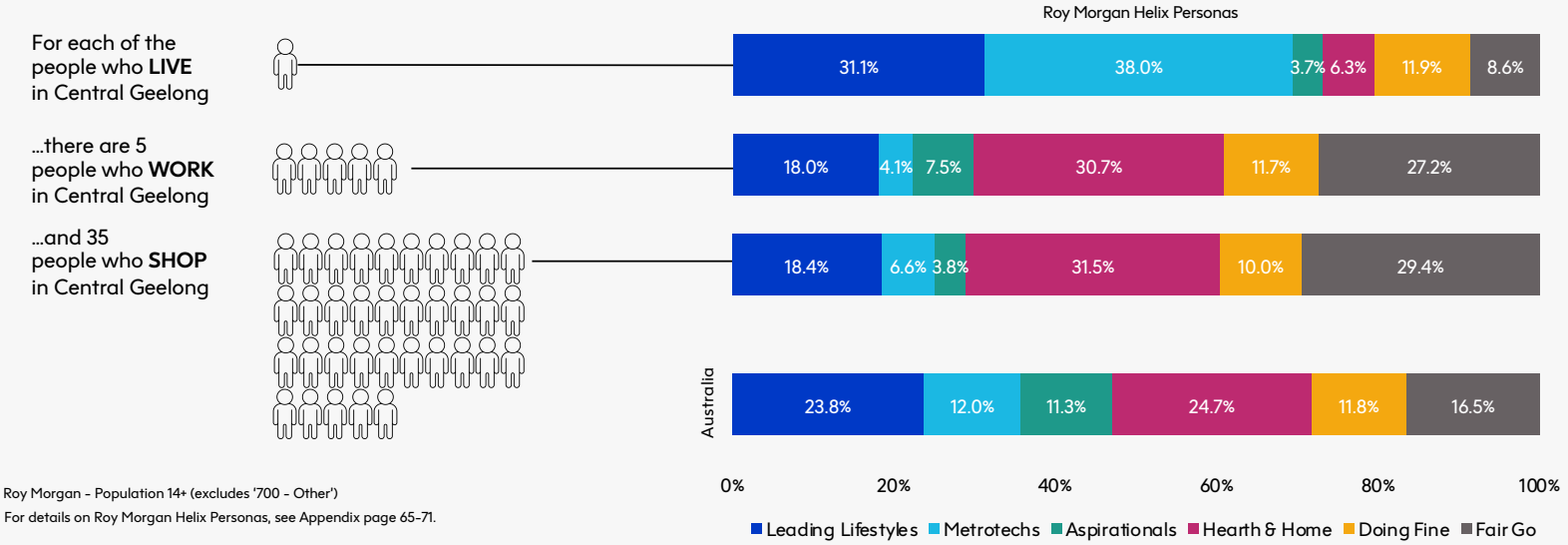
Central Geelong residents are disproportionately affluent and progressive

The resident population of Central Geelong is currently very small. For each of its residents, the catchment hosts five workers. And for each of these workers, the area attracts seven shoppers, or 35 shoppers per resident.

While the resident population of Central Geelong is small, analysis of the Helix Personas represented within it (best fit), reveals that this is an important constituency both for its capacity to bring the City's vision to life, and for its inherent spending power.

Over two thirds of residents belong to the Metrotech and Leading Lifestyle communities. Characterised by their affluence and progressive attitudes, these are among the most successful, prosperous and forward-looking members of society. This heavy representation of Metrotechs and Leading Lifestyles reveals the significant role that the resident population can play in driving prosperity and ultimately in realising the clever and creative vision for Central Geelong.

For more detail and a camparison with the population of Greater Geelong, see Appendix page 61-71.



Roy Morgan - Population 14+ (excludes '700 - Other')

For details on Roy Morgan Helix Personas, see Appendix page 65-71.

© Town Square 2022

Residents first, then workers and shoppers

This analysis serves to illustrate the importance of encouraging a thriving resident community for Central Geelong. The resident population not only mitigates the retreat to suburbia each evening, contributing all day, every day to the mixed use and overall vibrancy of Central Geelong, it also populates the City with the leaders and early adopters whose habits and choices will have a significant positive influence on others. Their capacity for discretionary spending on goods, services and experiences is also far greater than for other groups, whose significance comes from their volume rather than their individual yield.

These findings indicate that growing the residential population of Central Geelong (currently very low), is a good strategy for achieving social, cultural and economic growth.

Increasing the number of people living in Central Geelong was an objective clearly set out in the Postcode 3220 strategy (Central Geelong Action Plan, 2013), where a target was set for 10,000 people living in Central Geelong by 2028. This strategy serves to better utilise existing social and physical infrastructure and deliver enhanced social cohesion and improved sustainability.

Postcode 3220,which is being delivered through the Revitalising Central Geelong partnership, calls for the promotion of housing investment, better use of government land and reuse of existing buildings, as part of Vision 2's Inhabiting The City project. The City should redouble these efforts.

Beyond its small but strategically significant population of residents, Central Geelong has substantially larger populations of workers and shoppers. These two groups share similar patterns of representation across the Helix communities. No individual Personas dominate, reflecting the diverse nature of the populations, but with well over half of these groups belonging to the older and more financially constrained Hearth & Home and Doing Fine communities, we can see that our workers and shoppers are quite different from our smaller resident group. They remain significant audiences for Central Geelong marketing, on the basis of their significant volume.

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Central Geelong – the place

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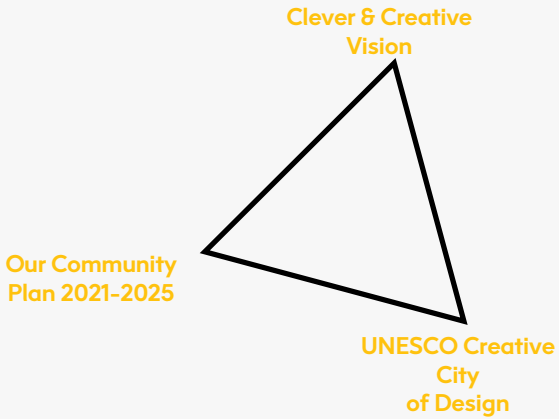
Understanding Central Geelong

An effective destination/place marketing strategy curates and amplifies the intrinsic characteristics of the destination. What is the underlying place proposition for Central Geelong? This is the first question to address, as this should inform the strategy and the executional framework for marketing Central Geelong. Any other approach creates a superficial, inauthentic (and more likely generic) marketing program.

Significant work has been done to develop a 30 year community vision for Greater Geelong. The ***Clever and Creative*** vision is well-established, inspired by the voice of the community. So ***Clever and Creative*** is a very good place to start.

The Vision is substantiated convincingly by Geelong's Creative City of Design designation and a route map for achieving the Vision is embodied in Our Community Plan (see Appendix, pages 73-75)

The role of the place proposition is to articulate the characteristics of Central Geelong to represent the reality of the human experience in a way that draws on the Clever and Creative vision, reflects the Community Plan developed to achieve it and builds on the Creative City of Design designation.



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Central Geelong – the territory

For the purposes of Central Geelong Marketing, the area of Central Geelong has been defined by the Special Rate area - the tangible boundary created in order to implement a binary funding framework - in or out.

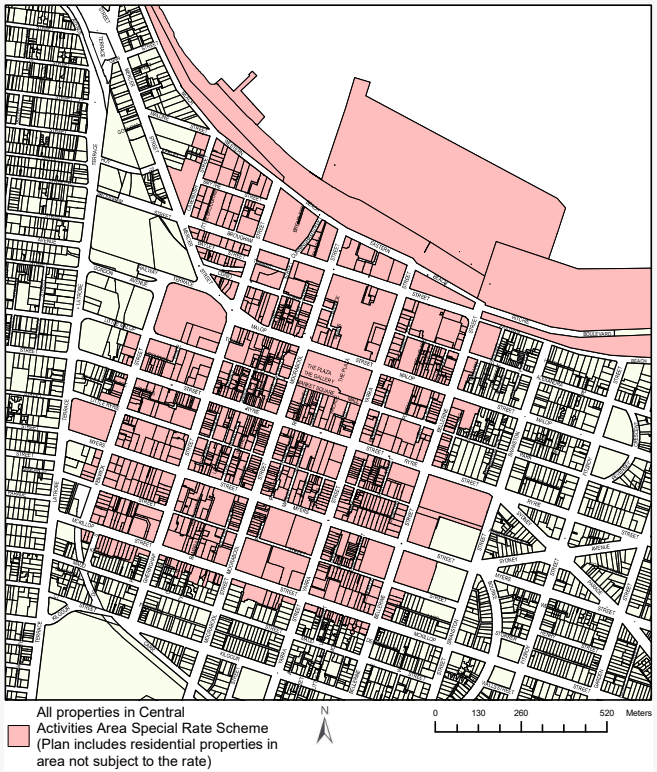
The Special Rate area was established in 2000. The specific criteria used at the time to establish its boundaries are not known to us, but by a process of proposal, consultation and review (the precise boundaries were revised to address stakeholder feedback prior to implementation) the Special Rate was implemented across an area from the Waterfront to McKillop Street, between Fenwick Street and Bellerine Street.

This clear territorial footprint is good because it creates a sense of clarity, focus and definition to Central Geelong as a place and as a marketing territory.

But a definitive territory also creates challenges, because the marketing investment has an impact that doesn't respect this hard boundary. The marketing activity for Central Geelong has benefits for Greater Geelong as a whole, even if these benefits are felt to varying degrees, depending on many factors, including proximity to Central Geelong.

As is often the case with marketing, the cost of a given marketing program is much easier to measure than the benefit (and the source of funds easier to identify than the beneficiary).

Central Geelong Marketing Rate Area Map 2021



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Central Geelong – a behavioural definition

Central Geelong as defined by the Special Rate area is not the Central Geelong that exists in the minds of the people of Geelong. It's not readily walkable and arguably it does not align with any social, cultural or economic area. It is, in short, too big – lacking the intensity and the intelligible footprint that vibrant urban centres display.

For Central Geelong to achieve long-term prosperity, it should play to its strengths and focus on driving vibrancy in the real, human-scale precincts that the people of Geelong recognise for themselves.

The true centre of Geelong must be defined by the behaviour of its users. When the Cats won the AFL Premiership in 2007, no one knew where crowds would choose to gather and celebrate - Kardinia Park? The Waterfront? The centre of town? People came together on Moorabool Street, between Malop St and Ryrie St, on the main artery between Kardinia Park and the Waterfront. As for other great cities, where human behaviour has decreed the location of their key pedestrian nodes, perhaps this spontaneous, community-driven congregation in 2007 stands as the most legitimate, defining act for identifying the true heart of the City.

It is the human-scale precincts of Geelong City that truly define Central Geelong.

2007 AFL Premiership celebrations
Junction of Moorabool St and Little Malop St

© Town Square 2022

The precincts of Central Geelong

Like any good city centre, Central Geelong has precincts – locations within the bigger location. In effect, precincts (quarters, areas, neighbourhoods) are a much easier way for an end-user to digest a city, which is inherently large and complex. The definition of those precincts is a subjective process – based on a mental picture rather than pre-determined physical boundaries. These cognitive maps explain how people truly experience their city – how they move around, what they like or dislike, what's memorable and attractive to them. To get closer to the end-user's perspective of Central Geelong, we have suggested a series of precincts in response to our own research and lived experience of the city.

Whilst these proposed precincts interact with one another, they are all uniquely different and have their own inherent strengths. This is where the opportunity lies to create an experience-rich place. There is a clear opportunity to develop a marketing strategy for each precinct in conjunction with its traders and end-users. In each case, the precinct strategy should have a lead – e.g. a Waterfront precinct strategy should be City-led, due to its scale, complexity and civic significance, while a Little Malop West precinct strategy could be led by the traders who operate in this precinct.

All of the precincts would ultimately work in concert under the overarching Central Geelong place proposition and place branding strategy. This is not about creating silos but about amplifying the sense of place by taking a fine-grained, hyper-local approach which will strengthen the Central Geelong narrative.

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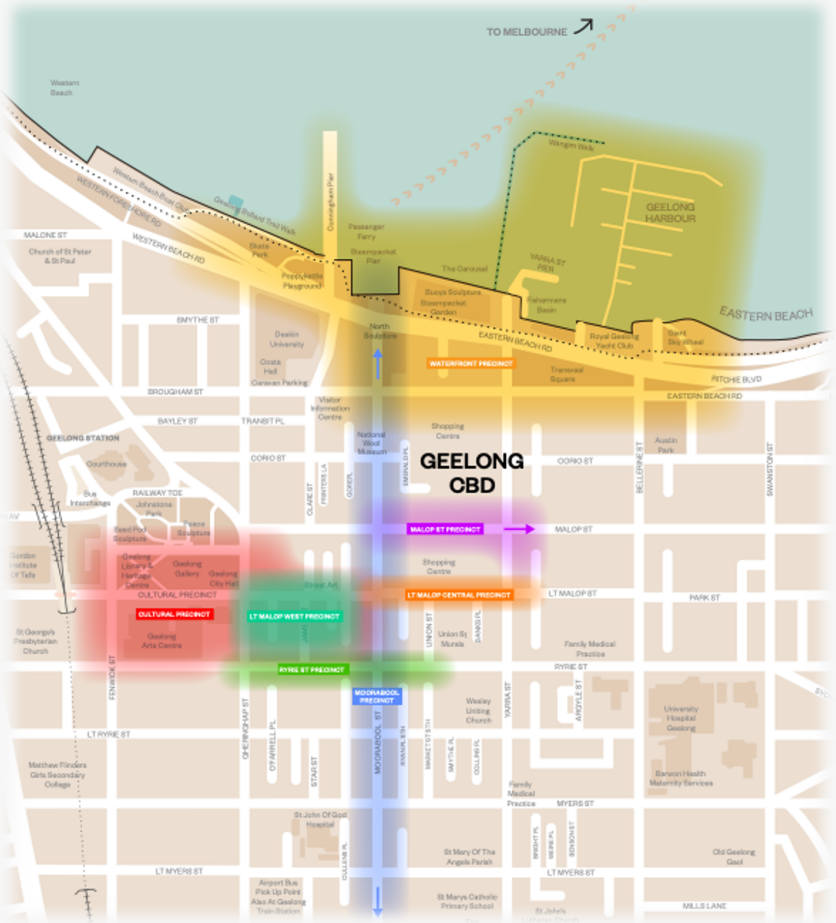
Seven candidate precincts

- **Malop Street and the green spine** – The 'high street' retail hub is also being transformed into an extension of Geelong's Botanic Gardens through the inclusion of an expanded public realm, trees and gardens.
- **The Cultural Quarter** – The civic and cultural heart of Geelong, undergoing significant transformation.
- **The Waterfront** – Where Central Geelong gets her feet wet. This is by far the City's greatest defining feature and hub for major events. Busy throughout the year, the shoreline truly comes alive in summer.
- **The Moorabool Street spine** - Moorabool St is the connecting spine linking all of the precincts together. It also connects the Bay to the Barwon River and is one of Victoria's great streets.
- **Little Malop Central** – A busy pedestrian thoroughfare and gathering place. A place that can inform, inspire and tell a story, this could become one of Geelong's busiest public spaces like Melbourne's City Square.
- **Little Malop West** – A booming laneway precinct, full of fantastic experiences by day and night that point the way for the future of Central Geelong. It's an expression of the undercurrent of bold thinking, creativity and entrepreneurship that will be the secret ingredient for Geelong's bright future.
- **Ryrie Street** – Whilst this is one of the busiest throughroads in Central Geelong, its combination of heritage architecture and main street retail make for a successful precinct. It also feeds off the success of Little Malop West.



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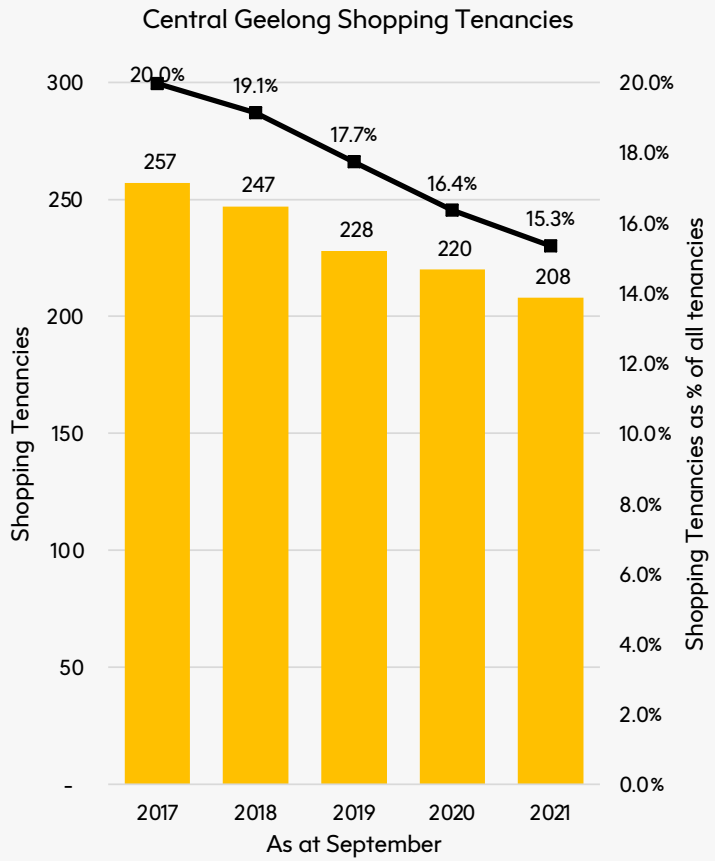
A word on retail

Every prosperous city centre needs a compelling retail proposition to satisfy consumer needs and for the employment capacity it creates. For at least the last five years, retail tenancies have been in decline in Central Geelong. A number of causes may have contributed to this decline, including growth in online shopping, competition from retail parks and more recently the impact of the pandemic lockdown.

But Central Geelong's retail proposition has distinctive advantages over alternative retail propositions and these should be addressed within the marketing strategy for Central Geelong.

The advantage for Central Geelong retail lies in the fact that shopping is not a purely transactional activity. The experience involved in shopping is a distinct advantage of bricks-and-mortar retailers over their online competitors. Likewise, the experience of shopping in a city centre can be richer and more rewarding than in a purpose-built shopping centre (as long as the infrastructure is in place to deliver access and convenience) and comes with a much stronger sense of place. The authentic, 'lifestyle-led' city centre has advantages for shoppers, traders, workers and residents – where shopping ceases to be a one-dimensional, transactional experience and the complex interplay between people and place comes to life.

Central Geelong has a stunning waterfront location, heritage fabric, friendly locals, characterful precincts and an inherent walkability that combine with its many other cultural, social and commercial activities to make it a great place to shop.



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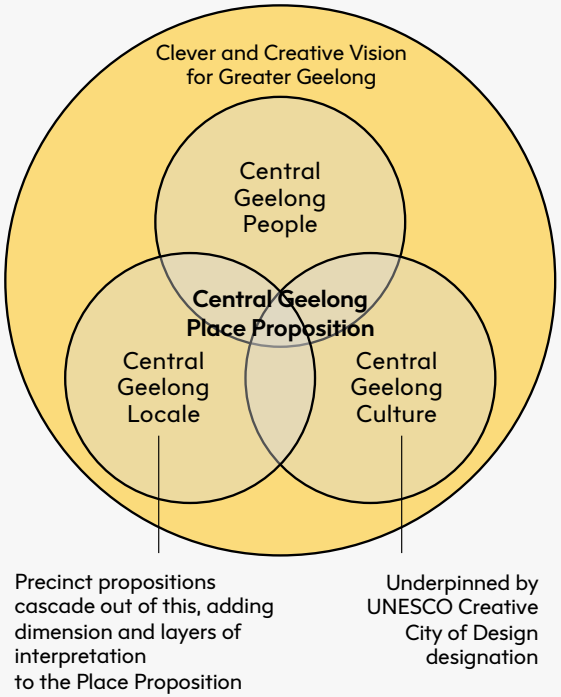
A place proposition

A Place Proposition, as distinct from a Vision Statement or Strategic Planning Framework, seeks to describe the desired nature, atmosphere and feel of a precinct or location. A Place Proposition would typically be a part of a Place Plan or Placemaking Strategy. It's a result of a deep understanding of the physical, social, cultural and environmental fabric of a place and sets the direction for ongoing evolution.

A place-led marketing approach establishes a Place Proposition as the centrepiece of the 'brand' and its marketing strategy.

The goal is to create cities with an incredible 'sense of place' - cities that are memorable and 'sticky', that we love and want to spend time in and visit again and again. The sense of place is the feeling derived from the people, the locale and the culture of a place. It is the amalgam of these three elements (see diagram).

A Place Proposition is a statement that describes the end-user experience that results when these three elements are in harmony.



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A place proposition

Creation of a great place hinges on a Place Proposition focused on the desired experience for the end user, not just the physical fabric of the place. It's a performance-based intention.

Current State

Geelong has great 'bones' and the right ingredients within its core, but surprisingly, there doesn't seem to be a defining singular place proposition or place vision for Central Geelong. Whilst a number of strategic plans, frameworks, guidelines and action plans have been created for Central Geelong, there isn't a cohesive Place Plan or Place Proposition – a 'go to' statement about the nature of the place today and into the future. The focus has been, for good reasons, on capacity for employment and residential growth and the infrastructure to support that growth. The Clever and Creative vision for Greater Geelong has yet to be translated into a compelling proposition for Central Geelong.

However we do see street-based placemaking and place activation occurring in pockets such as Little Malop West, Little Malop Central, Malop Street and the Foreshore. And we can see that a number of Central Geelong precincts have emerged that include: Retail Core, Waterfront, York, Knowledge & Enterprise, Station Precinct, Cultural Precinct, West Village Precinct, Health Precinct (Draft Central Geelong Planning Framework).

How might a clear Place Proposition reframe Central Geelong and the City's approach to marketing? Currently the focus is on implementing the Central Geelong Revitalisation Plan through the Central Geelong Action plan with several key focus areas including growth in the resident, worker, student and visitor population of Central Geelong.

Future State

The challenge for Central Geelong is to become a bigger, busier city centre and at the same time be a loveable, clever, creative, 'fine-grained', vibrant and inviting place. New development even with the best intentions will always struggle to recreate the qualities of the best places that have evolved over time. With over 1.2 million square metres of additional floor space to be injected into Central Geelong, the place we know today will be transformed in coming decades. This will support around 12,000 residents (Draft Central Geelong Planning Framework).

A clear, concise Place Proposition will inform the objectives of any growth strategy and articulate the reasons for Central Geelong's attractiveness as a public realm and a place to live, work and play. How might Central Geelong become a clever and creative place? How might future projects and investment be leveraged to enable delivery of a clever and creative place and a rich experience for the people who spend time here?

The Place Proposition ideas for Central Geelong shared in this report are thought-starters only. The development of a Proposition must ultimately become part of a wider Place Planning journey and should evolve further through a multi-layered collaboration with stakeholders including traders, residents, workers, youth, children and visitors.

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Towards a place proposition

The development of any Place Proposition is a collaborative process involving its end users. Rather than impose a Place Proposition for Central Geelong, we are mindful of the need to re-engage traders, workers, students and visitors in the process, particularly in light of the effects of the COVID-19 pandemic on habits and lifestyles.

The diagram below illustrates the process for developing a Place Proposition for central Geelong and for a series of sub-precincts (refer diagram and previous sub-precinct diagram).

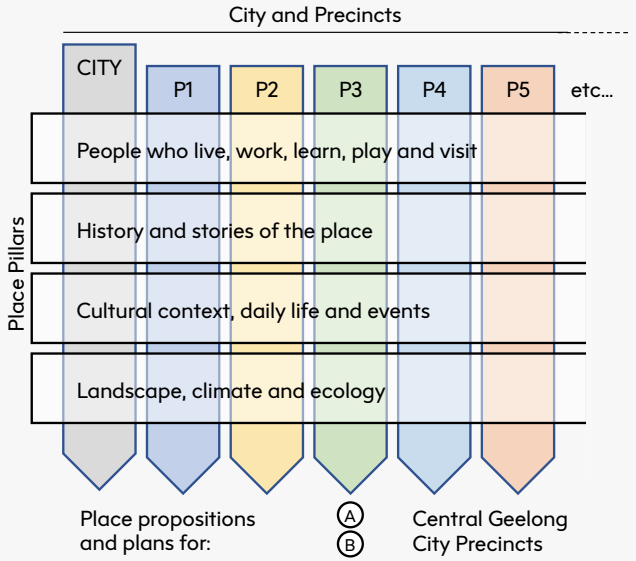
The diagram identifies four Place Pillars which inform the development of place propositions at both a City and Precinct scale.

Country, climate, landscape and ecology - This is about exposing our living indigenous culture in a bold and distinctive way and responding to Central Geelong's topography - the city is nestled in a natural amphitheatre sloping gently from the south down to the waterfront to the north. It is about embracing and cultivating the bay views and cooling summer breezes and how the north/south running streets reach the waterfront to reveal long distance views over the bay.

Historical stories of the place - Building experience around the interplay between the old and the new.

People who live, visit, work and learn - Ensuring end-users are central to the development of the overarching and precinct place propositions.

Cultural context, daily life and events - An experience-dense place that's memorable and 'sticky', a delight to move in and around a rich tapestry of human-centred, pedestrian 'things to do and inspire'. A fun vibrant nightlife and daytime scene. A place to be ***in the sun and out of the wind*** – enriching reasons to be out and about in the cooler months.



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Place proposition themes

Themes	Directions/Opportunities	Recommendations
Place Planning	- A human-centred, experience-rich place that hums throughout the year - A nuanced multi-location placemaking and activations approach that meets the needs of different audiences in each sub-precinct. Avoid generic, predictable marketing and place activation initiatives.	Whilst there is a vision for the urban form of Central Geelong, it lacks a cohesive Place Vision & Plan that's human centred and experience rich. A single 'source of truth' for all stakeholders. For instance, this will enable individual traders to better understand their role in the centre and how they can support activation of their patch. It will set direction for decades to come.
Human wayfinding and movement	- Central Geelong is car dominant. Place people at the top of the Movement Hierarchy instead of vehicles. - Make walking the most desirable form of movement throughout the year - To do this requires a rethinking of the public realm, the distance between 'things to do or inspire' needs to shrink.	- Clear, user-friendly wayfinding tools, traffic management and a focus on an interconnected yet diversified public realm. - Cleverly & creatively present the story of the city, its connection to Country, its bayside setting and amphitheatre landscape using a plethora of multi-sensory tools and tactics. - Increase the density and proximity of 'things to do or inspire' down to every 100m or less along key pedestrian routes and in key precincts.
Sub precincts	- Central Geelong isn't a singular experience but rather is many experiences. - For any place to be successful, those experiences must become sticky and memorable to prompt both the decision to 'stay a while' and the decision to 'come back again and again'	Identify the precincts that define the character and user experience of Central Geelong. CoGG will need to confirm/validate the identity of these precincts, but our recommendation based on the information available to us is to create the following seven precincts (see map below): ▪ Waterfront ▪ Cultural Precinct ▪ Malop Street ▪ Ryrie Street ▪ Moorabool Precinct ▪ Little Malop St West ▪ Little Malop Central Precinct marketing should be either City-led or Trader-led, depending on the character of the precinct. Traders within each precinct should be encouraged to 'own/lead' the marketing initiatives that promote their precinct.

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Place proposition themes – cont'd

Themes	Directions/Opportunities	Recommendations
Re-engage to activate	- The secret ingredient to 'Place Led' activation is trader and community engagement in a place. - As Central Geelong emerges from COVID Council must re-engage traders and the community. Start asking questions, building a dialogue around the core themes and the future state experience (hint – this isn't a conversation about parking – it must be a conversation about the foundations for an incredible, memorable experience of place.	- Re-engage traders and community in the creation of a Central Geelong Place Plan. The Plan must both outline and implement a state-of-the-art Human Centred Design approach that centralises the end-user's needs (in the full sense of the word) at the heart of the Place Planning Process and the implementation of it. - Re-Engage the traders and community at the precinct level to ensure a richness and complexity of inputs to the plan and to establish the strategic 'Place Proposition' for each sub-precinct as well as an overarching Proposition for the whole.
Liveability of Central Geelong	- Transform Central Geelong into a thriving residential neighbourhood that brings with it the advantages of greater pedestrian movement and increased activation through the week, day and night. - Mitigate the retreat to suburbia each evening. More people in Central Geelong just 'being' rather than a functional focus on 'doing'. - Rather than outward urban expansion, the city should come back in on itself, building around existing transport infrastructure – and existing social and physical infrastructure. Better social cohesion. Better sustainability.	- The Place Proposition should seek to build a narrative around Central Geelong as a residential address. Much like postcode 3000 has achieved for Melbourne. - Incentivise developers to cross-market with the city in an effort to fast-track demand for Central Geelong living.

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Towards a marketing strategy

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Towards a marketing strategy

A marketing strategy can only be developed once objectives have been clearly set, but the following observations may play a role in guiding the development of the marketing strategy.

Focus on the Greater Geelong audience

Promote Central Geelong to the G21 community first. Priority should be given to growing the resident population. Audiences outside the municipality are not Central Geelong's focus.

Celebrating the precincts people love

Allow Central Geelong to express itself through the human-scale precincts that drive the character and experience of the place.

Traders and City in partnership

Collaboration between the City and its traders will deliver the most compelling marketing proposition to the people of the G21. Audiences outside these municipalities will be targeted through Tourism Greater Geelong & the Bellarine.

A Central Geelong that is Always On

Activations that ensure Central Geelong delivers an engaging experience consistently – through the seasons, across the week and from daybreak to late night each day. Events are important (major and minor), but Central Geelong should deliver an underlying vibrancy without having to rely on the temporary uplift generated by events.

A people-first strategy

An approach that encourages Central Geelong to thrive for the benefit of all, with a comprehensive showcase of experiences large and small, accessible to the people. Mixed-use.
A business-centric approach is unlikely to be embraced in the same way by the people who live, work, shop and play here.

A whole of Central Geelong approach

Marketing should embrace and promote all dimensions of Central Geelong's appeal to the people of Greater Geelong, not just those funded or facilitated from within this marketing program. Audiences outside the municipality will be targeted through Tourism Greater Geelong & the Bellarine.

Clever and Creative, at all times

A marketing program that brings the Clever and Creative vision to life meaningfully for the people of Greater Geelong (and for visitors). Clever and Creative should be a consistent theme, expressed and re-interpreted afresh at every turn, so that Central Geelong comes to know itself better and celebrate its distinctive appeal more instinctively all the time.

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Towards a marketing strategy

Vision

Central Geelong is the heart of a clever and creative city-region that is forward- looking, enterprising and adaptive, and cares for its people and environment.

Objectives

Foster the vibrancy and prosperity of Central Geelong. Promote Central Geelong as the engine room that drives social, cultural and economic growth for the whole of Greater Geelong.

Target Audience

The G21 community.

A diverse and growing community of people who together determine the vibrancy of their city.

Proposition

The centre of Geelong is a series of engaging human precincts in a landscape with inspiring urban character, where a proud community comes together to live, work, play, study and shop.

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What does clever and creative marketing look like?

The marketing strategy should focus on Clever and Creative as its guiding vision and central proposition.

A clever and creative marketing plan should include inspiring initiatives that no one has seen before. It will also include some familiar, tried-and-tested programs (we can predict that Christmas and school holidays will always be represented in the calendar) – but all aspects of the marketing plan should strive to embody the Clever and Creative vision for Geelong at all times.

The marketing plan should be built on a framework that encourages cleverness and creativity in the design and execution of all activities.

A clever and creative marketing plan will inspire and delight, eschewing the predictable and avoiding the routine. If a marketing plan delivers a calendar of tried-and-tested events and programs, these should be constantly re-examined to identify opportunities to inject new interpretations and fresh ideas that draw people towards Central Geelong.

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Inspiring a clever and creative approach

In different ways, these three initiatives illustrate clever and creative ways to bring a place marketing program to life.

San Diego
Just Say No To Winter

Embrace the fact that cities compete not just for visitors, but for talent. A social media campaign from San Diego designed to get people (from Boston, New York and Chicago) not just to visit, but to stay and build a career.

Wyoming
That's WY

Showcase breathtaking landscapes when you have them, but capture a deeper 'epic intimacy' too, by tapping into the mindset of those seeking to unleash their uninhibited spirit of adventure.

Ballarat
Made of Ballarat

Celebrate the alchemy that occurs when a place puts its natural resources in the hands of its restless talent. Mumbrella Travel Advertising Campaign of the Year.

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Marketing evaluation

In developing the marketing strategy for Central Geelong, a critical early step is to determine how the objectives will be measured and to establish specific metrics that will be used to evaluate the program.

The best metrics can often be found by asking the question ***What does success look like?*** If we can describe the future in which Central Geelong marketing has achieved its objectives, metrics can be identified to track progress on the various dimensions that contribute to that future state.

So, what does success look like?

- We will know that Central Geelong marketing has been effective when:
- We see a thriving, vibrant and prosperous heart to the municipality
- Pedestrian flow creates an enduring energy around the city
- Traders report sustained positive trading performance
- The population of residents, workers and shoppers grows – along with its diversity
- Members of the community report that time spent in central Geelong is a stimulating and engaging experience
- Visitation from intrastate, interstate and international markets grows and yield from the visitor economy grows around Central Geelong and the municipality as a whole.

These are just a few examples of what success might look like. A broader exploration of this question may be a valuable subject for community consultation.

The table below begins to identify some candidate indicators which might contribute to an evaluation scorecard for Central Geelong marketing but at the same time, it should be acknowledged that not all desirable outcomes are easily measurable. Serious consideration should be given to the evaluation of intangible goals related to the clever and creative vision as these will be hard to measure, though no less important for it.

Candidate Indicators	Sample Metrics
Qualitative	
Greater Geelong community feedback	Survey feedback / Social media sentiment
Central Geelong community feedback (traders/tenants/business owners)	Submissions
External recognition of Clever & Creative credentials	Anecdotal
Quantitative	
Growth in resident population	Census
Growth in pedestrian flow	Foot count, parking /public transport, WiFi, metrics
Growth in Geelong suburb expenditure	SpendMapp
Growth in Central Geelong jobs	CLUE
Economic uplift	Property valuations
City revenue	Rates, licences, fines, etc
Development pipeline	Planning applications

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Marketing principles

1. The audience for marketing activities should be limited to those from within the G21 who live, work, study, play and invest in Central Geelong. Broader audiences, beyond the municipality should be addressed from within departments with a City-wide remit.

2. Marketing should be planned and implemented through a framework that reflects the authentic place proposition for Central Geelong.

3. Marketing activity should reflect the Clever and Creative vision for the City.

4. Marketing programs should promote the activities and benefits of Central Geelong. They should not extend beyond this activity to fund core services.

5. The marketing program should respond to a clearly defined set of objectives and desired outcomes, which should in turn drive budget planning.

6. The marketing program should be established with long-term objectives in mind and with sustained funding to achieve them. Key Performance Indicators should be set for the marketing program but the temptation to scrutinise short term metrics to assess long-term performance should be avoided. Few meaningful outcomes can be measured within the timeframe of a single budget cycle.

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How to fund marketing for Central Geelong

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Budget setting

While it is not within the scope of this review to determine the annual budget for marketing in Central Geelong, if the scope of the marketing objectives is defined more narrowly than it was for CMG's 2016-2021 Special Rate period, then it is fair to expect that the funding requirement will be lower too.

The budget for Central Geelong marketing should be set on the basis of the following considerations:

- a marketing plan costed from the ground up to meet an agreed set of objectives
- historical CGM scope and expenditure – taking account of a newly-established, tighter definition of scope
- funding context for programs undertaken by other departments within CoGG
- administrative efficiencies achieved through organisational re-alignment
- equivalent programs in other municipalities

A sustained program of investment is required if long-term growth is to be achieved, but budgets should remain task-related to meet a forward plan, and not simply driven by precedent.

Given the proposal for a reduced scope of activities, we anticipate that the appropriate budget for Central Geelong marketing is likely to fall closer to the 2021 transitional budget of $700,000 than the 2020 CGM budget of $1.13 million.

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Central Geelong – who benefits?

While the whole of Greater Geelong should invest in the vibrancy of its centre, it is the businesses and the people who occupy the centre of Geelong who enjoy its tangible benefits the most. There will be people in the municipality who visit Central Geelong rarely, if ever, and feel only the loosest attachment to it. There will be businesses elsewhere in the municipality that see businesses in Central Geelong as their competition.

If the Special Rate was discontinued in part for the growing sense that a burden on the ratepayers of Central Geelong alone lacked fairness, neither will a central funding model pass a fairness test if people elsewhere in Greater Geelong feel they are subsidising benefits enjoyed disproportionately by the people who operate in Central Geelong every day.

The fairness of the Special Rate funding model has been questioned from within the Special Rate area, too. A Special Rate levied at a flat percentage of capital improved value, while appealing in its simplicity, is not particularly effective at reflecting the greater value of a more vibrant streetscape to some businesses more than others.

There is merit to the idea that the people who benefit from the investment should contribute to it – so in the long-term, it may be of value to re-introduce a collective contribution from rate payers.

Alternatively, a 'buy-in' model for Central Geelong businesses has its attractions for aligning the investment with the interests of those who choose to contribute. However this model can tend to focus on justifying costs to participants and delivering direct commercial outcomes, relegating the interests of the community which should always be the first priority. There is also the potential for collateral benefits to be felt by those who have opted out, which can undermine the collaborative stakeholder climate that a city should strive to achieve.

The fairest funding model will reflect the fact that a more vibrant Central Geelong is of benefit to the whole of Greater Geelong, but of greatest benefit to those in the centre, and that improved pedestrian flow is likely to benefit some precincts more than others, and a street level tenancy more than an upper level tenancy – a convenience store more than an accountancy practice, perhaps.

On balance, this report recommends the City move to a centrally-funded model for a three-year period.

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Funding principles – FY23-25

Why move to a central funding model?

The centre of Geelong belongs to all of Greater Geelong

The centre of Geelong plays a critical role as a focus of the municipality's civic pride, cultural vibrancy and social cohesion. It is Geelong's centre in the same way that the Barwon is Geelong's river and Kardinia Park is Geelong's stadium.

All of Greater Geelong benefits from the prosperity of its centre

A thriving centre is a positive asset for any municipality. A successful marketing program will drive positive commercial outcomes for the City of Greater Geelong, through the various revenue streams that contribute to City income, and for the benefit of the whole municipality.

A coordinated approach to investment is best driven from the centre

The best outcomes will only come if appropriate synergies are achieved through a coordinated approach across all capital projects and operational programs. Central funding is most likely to facilitate the achievement of a joined-up plan for investment in Central Geelong across the Whole of City.

COVID economic recovery

A Special Rate is a particularly onerous burden for property owners/tenants dealing with the immediate economic impact of a sustained pandemic lockdown. Businesses that deliver the services that bring Central Geelong to life should be granted a period of relief from a Special Rate.

Simplified accountability

Answerable to those who pay, a Special Rate funded program will tend to invest in demonstrating its efficacy and value to its stakeholders - to justify future funding. Effective evaluation must ensure good governance, but a period of central funding removes the temptation to invest in marketing the marketing program.

Establishing an appropriate scope

The scope of Central Geelong marketing should be more tightly defined in reach and in territory than under the Special Rate. A centrally-funded implementation period may be appropriate to establish and embed this newly-defined scope.

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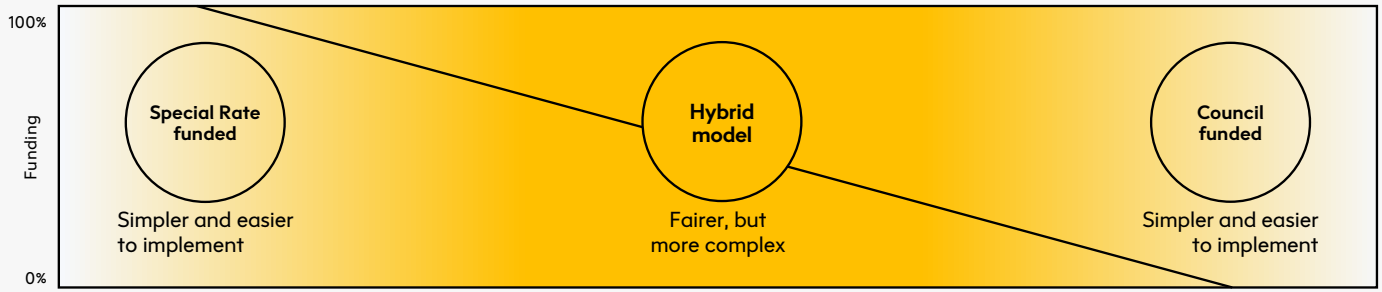
Achieving fair funding

The challenge for the City of Greater Geelong is that fairness in funding drives complexity in implementation. A carefully conceived funding model that allocates the cost burden in a manner that is agreeable to all is likely to be too complex and elaborate to implement effectively.

Ultimately, the long-term funding model must lie somewhere on the continuum between being (a) fully-funded by a Special Rate levied directly on property owners in Central Geelong and (b) fully-funded from existing CoGG budgets.

A hybrid funding model occupying a position somewhere in the middle of this continuum is likely to achieve a fairer allocation of cost but should only be pursued if it can achieve the robust simplicity of the Special Rate. This simplicity may be accessible by adopting a matched funding approach or a levy that is set on a precinct-by-precinct basis.

Opportunities to introduce additional funding contributions for Central Geelong marketing should also be explored, whether this be in the form of a user-pays initiative such as a congestion charge or parking levy, or an investment contribution from developers as a condition of planning approval to better reflect the positive impact of a vibrant precinct on the value of the property they will sell. Each of these opportunities should be given careful considerations to avoid any unintended consequences.



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Summary of funding options (not exhaustive)

Option	Advantages	Disadvantages
Core Funding		
City Funding	Simple to implement. Facilitates central control, efficiency and city-wide synergies.	Fails to draw contribution from Central Geelong rate payers who benefit most.
Special Rate Funding (can be managed by City or 'arms-length' Committee)	Simple to implement. Facilitates independent, 'arms length' operational model.	Exclusive burden on Central Geelong rate payers. Fails to reflect universal benefit for Whole of City. Resource requirement for cost/benefit justification to rate payers.
50:50 City/Special Rate	Establishes collaborative framework.	-
Hybrid (funding from various core and contributory sources)	Potential to 'fine tune' funding to reflect benefit derived. 'Mixed' funding may have more long-term security.	Potential complexity.
Contributory Funding		
Precinct-based Special Rates	Allows contributions to be set relative to 'fine-grained' economic climate of specific precincts. Builds precinct-level trader community. Opportunity to be self-managed by precinct representatives.	Potentially operating at a scale that does not justify cost of implementation.
Buy-In	Promotes active stakeholder engagement.	Creates 'us and them' culture of opt-in/opt-out stakeholders.
User-pays e.g. parking levy, congestion charge, etc.	Pay-as-you-go end-user contributions inherently fair.	Cost disincentive for engaging with Central Geelong.
Developer Planning Approval Levy	Sets precedent for development as active participant in Central Geelong growth. One-off contribution.	-

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A forward plan

A three year period of City funding for FY22-FY25 allows for a new marketing program to be planned, implemented and evaluated. After this period, the marketing program should be reviewed to assess its effectiveness and to determine whether a long-term funding model can be established for FY26 and beyond that strikes a balance between fairness and simplicity.

The model should ideally reflect the fact that those who benefit most from the vibrancy of Central Geelong should contribute the most, at the same time as it respects that the municipality as whole should support Central Geelong.

Further consideration should be given to the value of the funds raised by a given model relative to the effort required to raise them. Regardless of the principles involved, a practical issue arises if the burden of raising the funds from appropriate stakeholders is simply too onerous to justify the funds raised.

Long-term, it may be appropriate to investigate a hybrid model in which the City provides core funding, with a series of precinct-level Special Rates levied for supplementary funding, to be controlled by a representative group of rate payers within each precinct.

An example of an independently-managed, precinct-level scheme can be found in the case study opposite.

Case Study

Sydney Road Brunswick Association (SRBA)

An initiative of local business operators to support the growth and development of a thriving shopping strip which is of benefit to the whole community.

SRBA contracted through Moreland City Council. Funded through special levy via Council rates on 500 businesses on Sydney Rd (retail, hospitality, professional services).

Emphasis on an authentic, multicultural, quintessentially Melbourne experience (languages, atmospheres and flavours) within a 2.4km retail strip. 'A go-to destination for locals and visitors alike'.

SRBA business plan sets out promotional and marketing program with strong emphasis on nurturing an eclectic destination.

Committee of Management drawn from volunteer traders.

Activities facilitated by SRBA Manager.

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Funding principles

1. Overall, the funding model must strive to be (a) fair and (b) simple. The Special Rate fell on (a).
2. The centre of Geelong belongs to the whole of Geelong. Everyone in Greater Geelong benefits (to a greater or lesser degree). Contributions should not be born exclusively by property owners in a Special Rate area.
3. Those who benefit the most, should pay the most.
4. Keep it simple – anything too elaborate will fall over. A simple, robust funding model beats an elaborate, delicately-balanced funding model.
5. Ensure the funding model has staying power – a lasting impact requires sustained/enduring, multi-year investment.

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Summary of recommendations

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Summary of recommendations

1. Reach

Focus on generating vibrancy in Central Geelong from within the G21 community.

2. Territory

Redefine Central Geelong to play to its strengths – its human precincts, rather than a uniform and contiguous area with a hard border defined by the previous Special Rate area.

3. Function

Build an authentic place proposition and draw from the community vision as foundations for a distinctive marketing strategy – to include activations, promotional programs and communications. Marketing should not extend to service delivery (e.g. Park and Ride).

The strategy should support the City's efforts to fast-track the Postcode 3220 project to increase residents in Central Geelong.

4. Funding

a) Establish a City budget of approx. $700,000 per annum to fund a Central Geelong marketing program for the next three years. This better reflects the benefits of a vibrant centre to the whole of the municipality and grants a period of relief from a special rate for businesses significantly impacted by COVID.

b) Prior to the end of this period, the marketing program and funding model should be reviewed.

5. Collaboration

a) Build a long-term Central Geelong marketing model that embraces and empowers precinct stakeholders as partners.

b) Review existing City structures and functions to clarify roles and responsibility and create stronger functional alignment and coordination across the organisation.

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Thank you

APPENDIX

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The Special Rate

The Special Rate was established and approved over four consecutive five year periods, as detailed in the table below.

Council once again resolved to give notice of its intention to declare the Central Geelong Marketing Special Rate in February 2021.
A review of submissions in response to this notice concluded that a collective marketing program has broad support from owners in the Special Rate area, but the funding model for the program lacked support.

	CGM lifespan				
	FY2000-2004	FY2005-2009	FY2010-2015	FY2016-2000	FY2021
Model	CGM / Special Rate	CGM / Special Rate	CGM / Special Rate	CGM / Special Rate	Transitional
Annual Funding	$295,000 (01-02)	$490,000 (+ annual CPI)	$602,000 (+ annual CPI) + 4x additional $50,000 in years 2-4	$1,045,122 (+ annual CPI) + 4x additional $50,000 in years 2-5	$700,000
Properties	1,149	1,249	1,421	1,507	n/a
Opposing submissions	77	11	5	17/3	n/a

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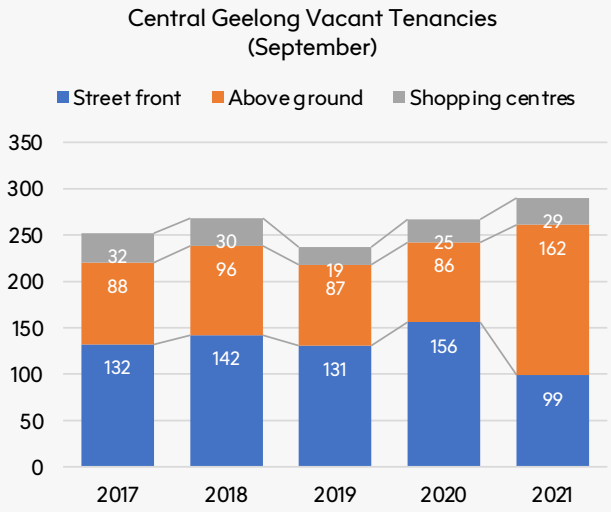
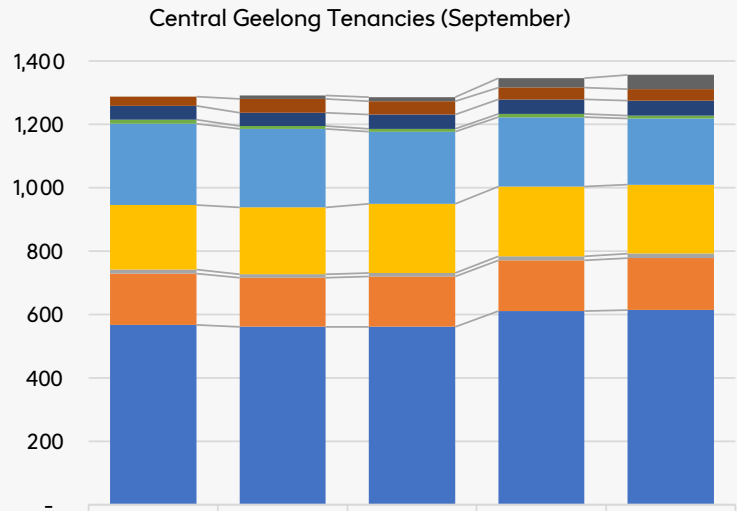
Central Geelong tenancies

Over the five years to September 2021, there has been a 5.4% net uplift in tenancies in Central Geelong. Most tenant categories have shown modest growth, with the exception of Shopping, with a loss of 49 tenancies (-19.1%) and Professional Services (Business) which gained 47 tenancies (+8.3%).

Growth in vacancies over the past five years is driven significantly by above ground tenancies, masking a decline in street front vacancies.





	2017	2018	2019	2020	2021
Under Construction (sub category ATM/Other)		11	13	29	44
ATM/Storage/Other	29	43	42	37	37
Entertainment	44	42	45	46	47
Attraction	11	10	9	10	10
Shopping	257	247	228	220	208
Eating	204	211	218	220	218
Accommodation	12	11	11	12	14
Professional Services (Retail)	163	155	159	160	164
Professional Services (Business)	567	561	561	611	614

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The rate payers

The businesses that occupy Central Geelong come in all shapes and sizes. Broadly a third of commercial tenancies are non-retail professional services, another third are shopping/eating and retail professional services, with the balance being accommodation, parking, entertainment, attractions and vacancies.

As in any local economy, the businesses in Central Geelong will experience varied fortunes, with each individual entity achieving commercial results determined by its own performance. The COVID-19 pandemic will have had a devastating impact on some while others experienced little impact at all. Some others may even have experienced positive commercial outcomes from the trading environment created by the pandemic.

Businesses in different industrial sectors will experience the impact of a marketing program for Central Geelong in different ways – some more directly and measurably than other. A marketing campaign for Central Geelong will likely have a significantly greater impact on the fortunes of a hospitality business than a professional services business and on a street-front tenancy than on a tenancy above ground floor.

Commercial rates are paid by a diverse business community. In some cases, the property owner will pay rates. In others, rates are charged on to the tenant of the property. There are examples of some rate payers owning multiple properties in Central Geelong and considering whether this collective holding might justify its own dedicated marketing effort.

But what these rate payers have in common is a broad agreement that a collective marketing program for Central Geelong is of value to Central Geelong as a whole, even if some rate payers perceive there to be no measurable benefit to their own business.

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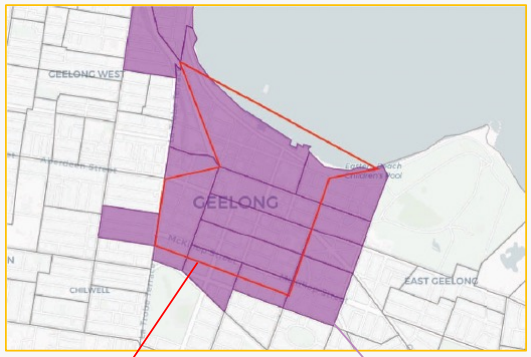
The people of Central Geelong

Using a best fit map of Statistical Area 1 overlay areas, we can generate data from Roy Morgan Research to quantify the populations that live, work and shop in a catchment roughly equivalent to the Special Rate area. This allows us to analyse the psychographic consumer segments represented in these populations to better understand the people of Central Geelong.



Approximate boundary of Special Rate Area

Best fit SA1 catchment overlay

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The residents of Central Geelong

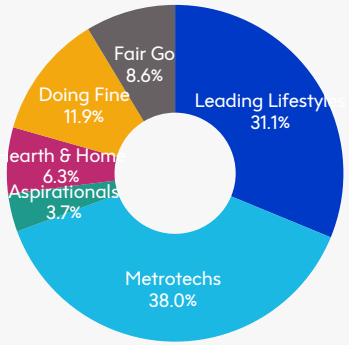
While the resident population of Central Geelong is small, analysis of the Helix Personas* represented within it, reveals that this is an important constituency both for its capacity to bring the City's vision to life, and for its inherent spending power.

Over two thirds of the residents of Central Geelong belong to the Metrotech and Leading Lifestyle communities. These two communities account for 35.8% of Australians. Characterised by their affluence and their progressive attitudes, these are among the most successful, prosperous and forward-looking members of society.

This heavy representation of Metrotechs and Leading Lifestyles reveals the significant potential that the resident population can play in driving prosperity and realising the clever and creative vision for Central Geelong.

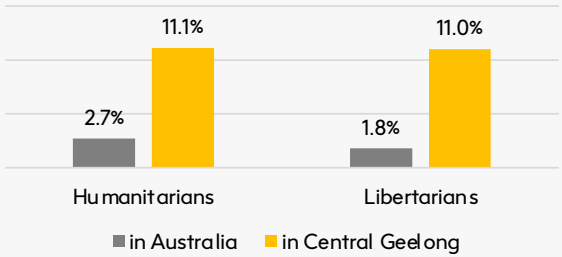
More specifically, within these communities we can identify two personas that are particularly over-represented within the resident population of Central Geelong. Of the 54 personas across the Australian population, only these two personas, known as (109) Humanitarians and (205) Libertarians, each account for more than 10% of the resident population of Greater Geelong, despite being only 4.5% of the Australian population in combination.

Central Geelong residents are disproportionately affluent and progressive



Roy Morgan (excludes '700 - Other')

Central Geelong's most common resident personas



The characteristics of these Personas are discussed in more detail on page 63.

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The residents of Central Geelong

Of the 54 Personas within the Australian population, central Geelong's two most common resident Personas have psychographic profiles that are highly appropriate for a city with a clever and creative vision.

Humanitarians

These high income professionals are often employed in the public service or self-employed. They are early adopters of technology, highly educated and cultured, embracing the best of city living but, with a solid social conscience.

The majority are Australian-born, living in metro areas, mostly in separate houses with the rest mainly in townhouse and semis. Many are mid-life householders, along with young parents and young singles.

Highly educated, progressive and very socially aware, they care passionately about the world and the big issues that affect people's lives. Health and wellbeing are also high on their priority list. They are optimistic, consider themselves to be intellectuals, and are stimulated by new ideas. They love new experiences and are committed to making a difference in life.

They're big spenders and prioritise spending on experiences rather than material wealth. They are highly social and love culture. On the weekend, you'll find them packing out cafes in between catching the latest theatre and art shows, movies and public lectures, or hosting dinner at home with friends, with a nice bottle of wine.

Libertarians

This are highly intellectual, focused on success and believe in taking risks to make their dreams comes true.

Most are Australian born, along with a significant proportion of those born in Asia, the UK and New Zealand. A significant proportion work in the public service.

They are highly educated and many are young singles. Close to a quarter are still studying. You'll find most of these inner city semi-detached terrace and townhouse occupiers renting in Melbourne, along with smaller clusters in Sydney, Brisbane and Perth.

They are highly social and spend much of their time out and about or in the air – travelling for work and leisure both domestically and overseas. Home is little more than a place to sleep – meals are either eaten out in restaurants and cafes or home delivered, enjoyed with a premium beer or glass of wine.

They shun traditional media, particularly commercial TV, instead relying on mobile for entertainment and information to organise their busy work, study and social lives.

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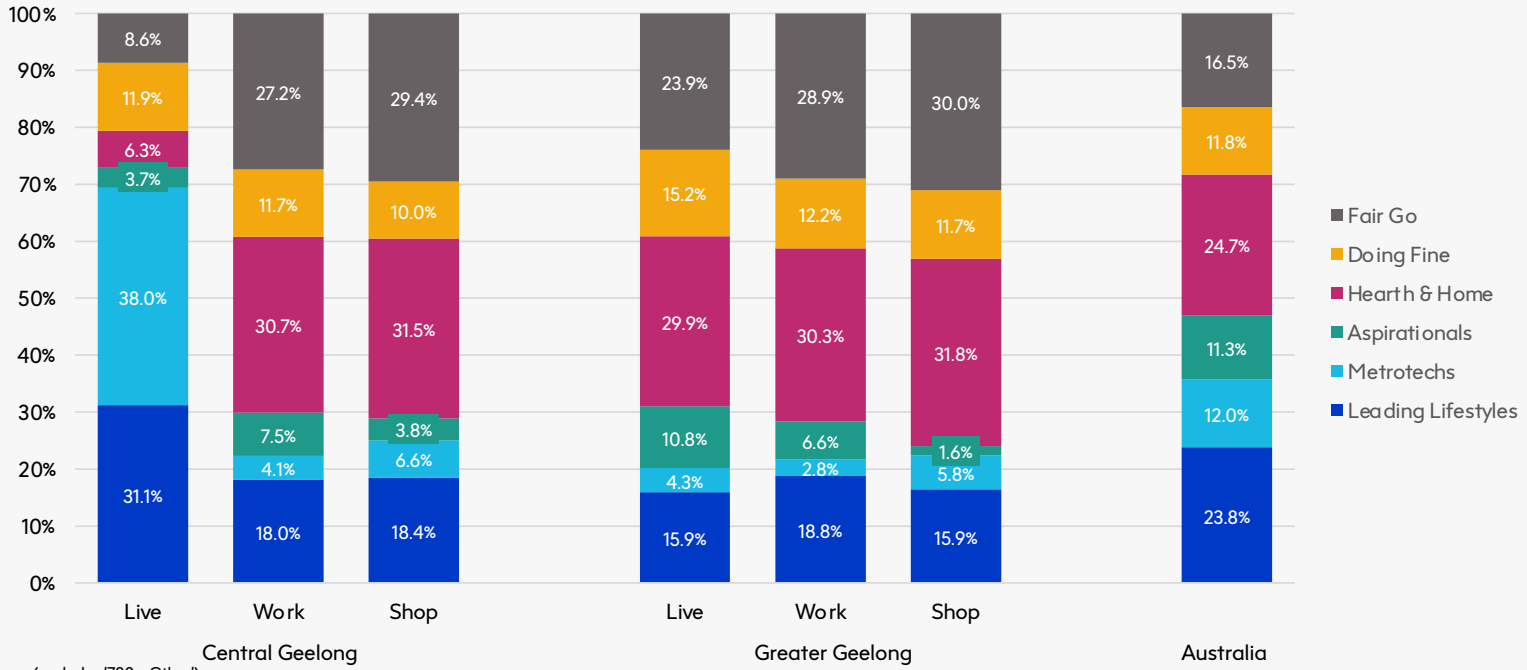
The psychographics of Central Geelong

When the people of Central Geelong are compared with the broader population of Greater Geelong, and then of Australia as a whole, it is clear that the workers and shoppers of Central Geelong have similar psychographic characteristics as those for Greater Geelong. The older and more financially constrained Hearth & Home and Doing Fine communities are heavily represented, while the affluent and progressive Metrotechs and Lifestyle Leaders come in limited numbers, relative to the Australian population as a whole. Central Geelong's resident population is however quite different. Here we can see how significantly the Metrotechs and Lifestyle Leaders communities are over-represented, relative to the rest of Greater Geelong and to Australia as a whole.



Roy Morgan (excludes '700 - Other')

© Town Square 2022

Roy Morgan Helix Personas

Helix Personas is a Roy Morgan classification system for each type of Australian consumer, and the communities of which they are a part. It provides a view of Australians that reaches beyond geo-demographic modelling to incorporate attitudes, values and behavioural aspects and provide psychographic modelling on a grand scale.

Helix Personas divides the Australian population into 54 individual segments – Personas – that are then grouped into 6 Helix Communities using a combination of data and existing segmentation models from Roy Morgan Single Source, the ABS Census and third party data.

Helix Personas uses deep psychographic insights, far beyond simple demographics, to segment consumers into targetable groups. The tool incorporates values, beliefs and attitudes which are the best predictors of consumer behaviour, so you can reach your customers most effectively with messages that resonate.

© Town Square 2022

Helix Personas – Leading Lifestyles

High income, highly educated, progressive and career/success focused, people in the Leading Lifestyles Community enjoy sophisticated city living to the max. From eating out and soaking up the cultural life of their city to indulging in their passion for international travel, Leading Lifestylers are truly living the good life. They've worked hard for their success and place value on demonstrating their status and achievements to the world. However, they also care passionately about the big issues that affect society at large and those less fortunate than them.

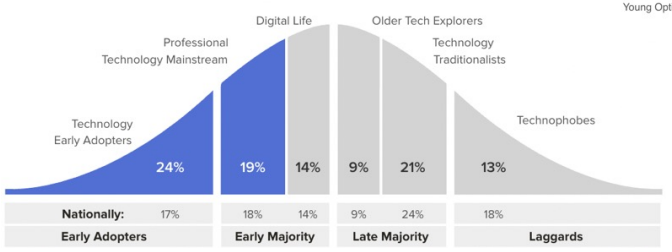
DEMOGRAPHICS

Population: **5935k**

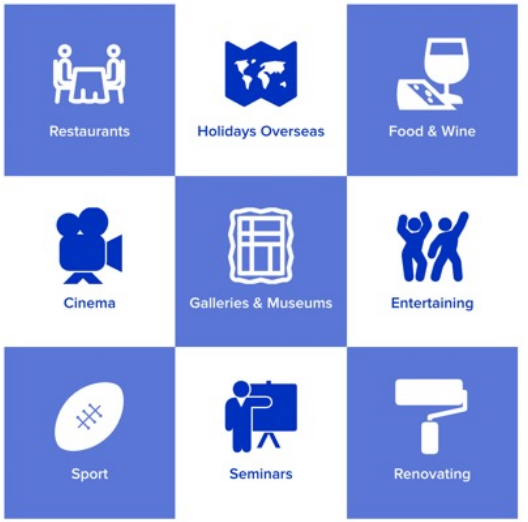
Population Percentage: **23.7%**

Average Household Income: **$134k**

TECHNOLOGY ADOPTION SEGMENTS



VALUES SEGMENTS*



© Town Square 2022

Helix Personas – Metrotechs

Socially aware, successful, career focused and culturally diverse, Metrotechs are trend and tech focused. They are committed experience seekers, willing to spend big on the best of city life and thrive on being out and about in the world.

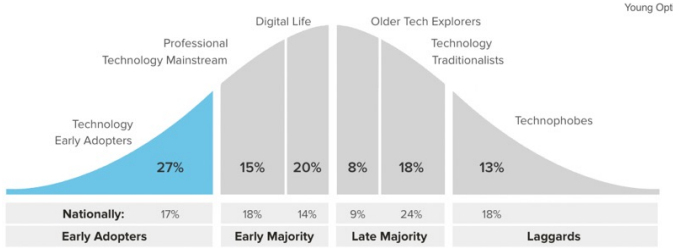
DEMOGRAPHICS

Population: **2995k**

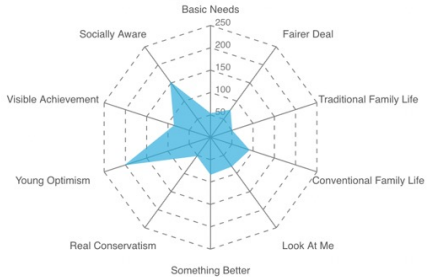
Population Percentage: **11.9%**

Average Household Income: **$97k**

TECHNOLOGY ADOPTION SEGMENTS



VALUES SEGMENTS*



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Helix Personas – Aspirationals

Driven by dreams of a big future, Aspirationals are highly ambitious and culturally diverse up-and-comers. Careful spenders, they're working hard today to create a more successful tomorrow.

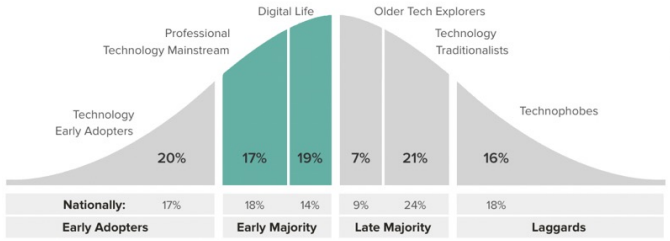
DEMOGRAPHICS

Population: **2815k**

Population Percentage: **11.2%**

Average Household Income: **$100k**

TECHNOLOGY ADOPTION SEGMENTS



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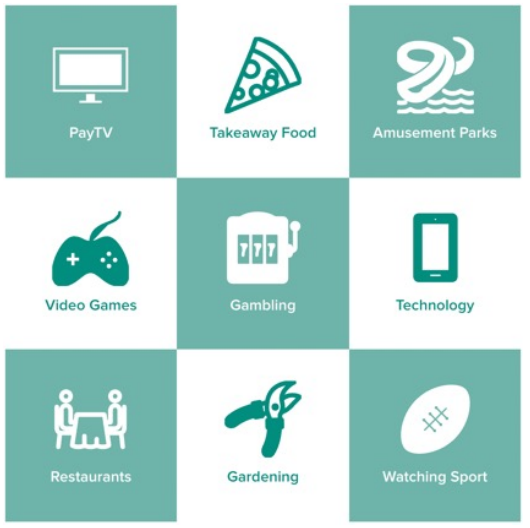

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Helix Personas – Hearth & Home

Closest to the average Australian, life revolves around the home for these contented families and empty nesters. They are heavily invested in their homes, financially and emotionally, seeing them as an expression of their status and achievements. Perennial 'tinkerers' and home improvers, they also love nature and the outdoors.

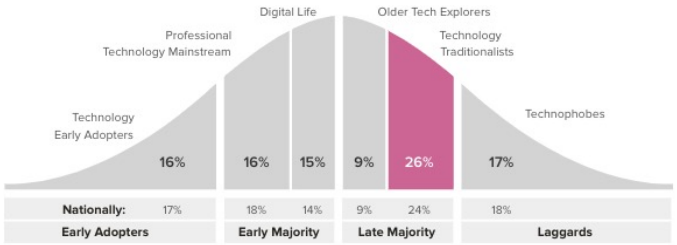
DEMOGRAPHICS

Population: **6159k**

Population Percentage: **24.6%**

Average Household Income: **$85k**

TECHNOLOGY ADOPTION SEGMENTS



VALUES SEGMENTS

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Helix Personas – Doing Fine

Content with their place in life, Doing Fine is comprised of a mix of household types and ages, including many young migrants and some older Australians, happily making their way through life on modest incomes across Australia in a mix of metro, outer urban and rural areas.

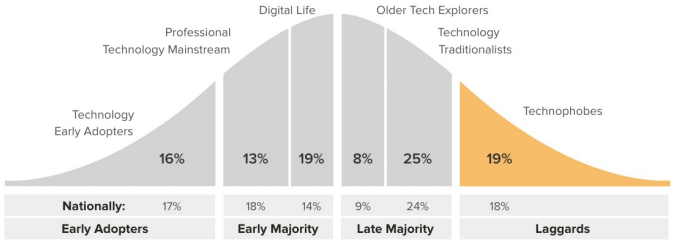
DEMOGRAPHICS

Population: **2970k**

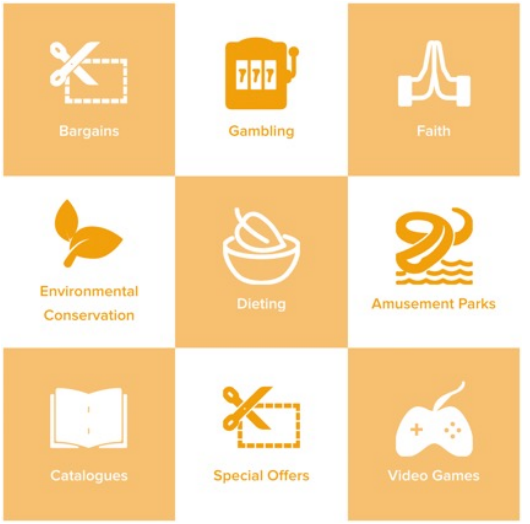
Population Percentage: **11.8%**

Average Household Income: **$65k**

TECHNOLOGY ADOPTION SEGMENTS



VALUES SEGMENTS*



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Helix Personas – Fair Go

Struggling to make ends meet, looking for a better deal in life, making the best of things or simply pessimistic, cynical and likely to feel they get a raw deal out of life; the Fair Go community are lower income Australians.

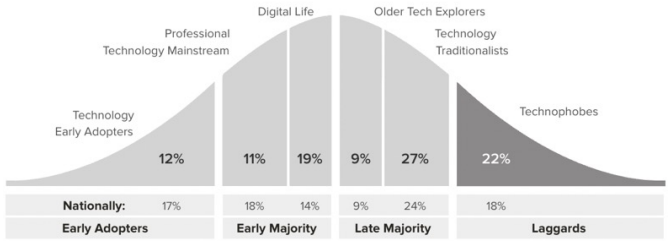
DEMOGRAPHICS

Population: **4112k**

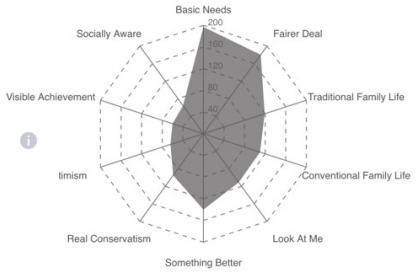
Population Percentage: **16.4%**

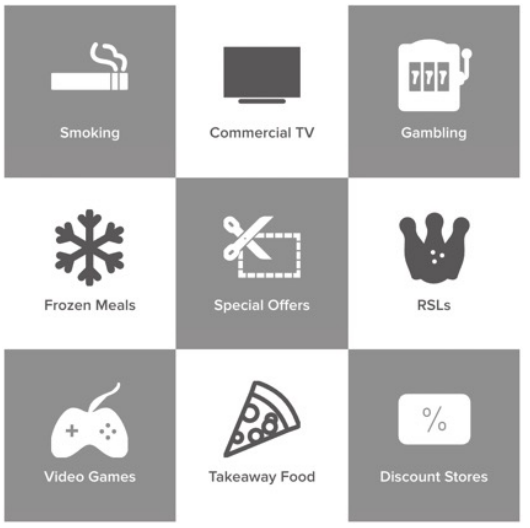
Average Household Income: **$57k**

TECHNOLOGY ADOPTION SEGMENTS



VALUES SEGMENTS*





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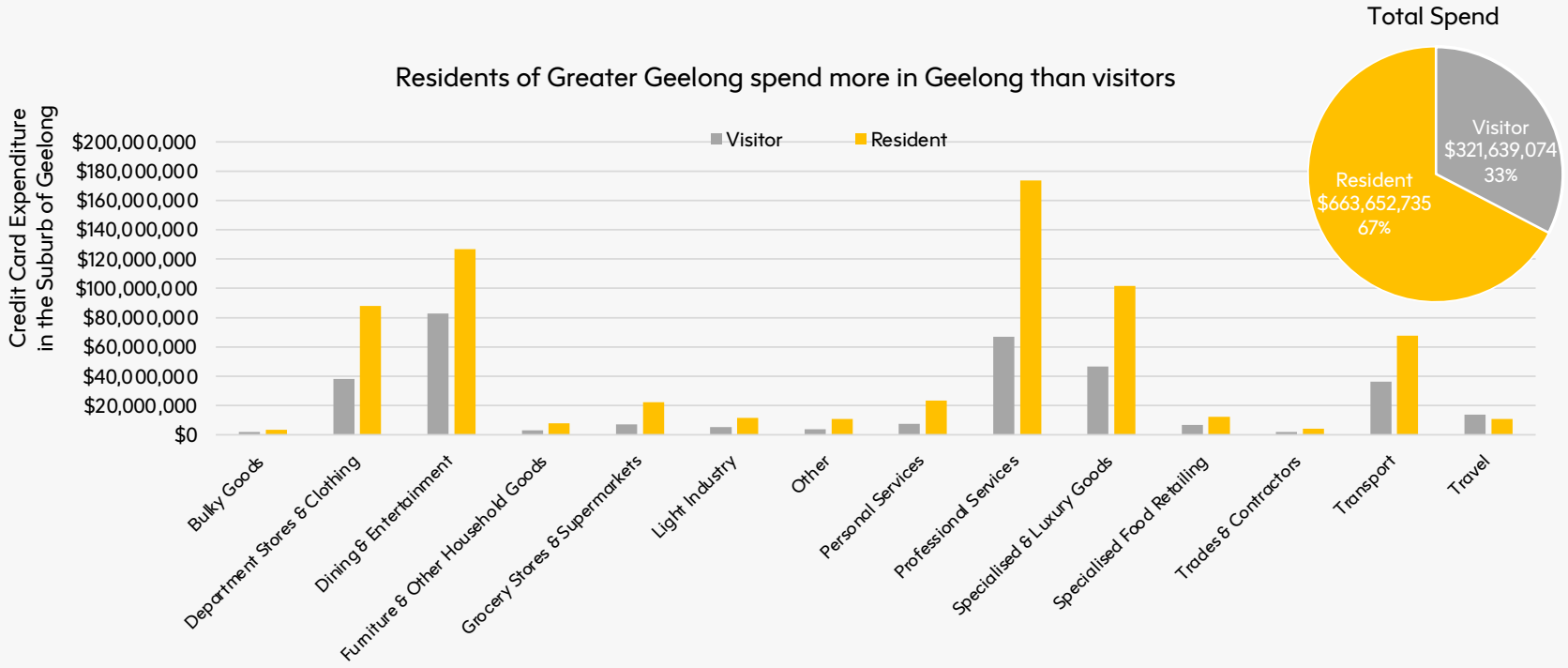
Spend local

In the twelve months prior to the COVID-19 pandemic, bank transaction data reveals that over $985 million was spent in the suburb of Geelong (postcode 3220). Two thirds of this expenditure came from residents of Greater Geelong, who outspent visitors to the municipality in almost every category of expenditure.

Clearly, it is the local economy that drives prosperity in Geelong, with the visitor economy providing valuable supplementary expenditure.



Spendmapp – 12 months to 30 March 2020

© Town Square 2022

Aligning to the vision

Representing the voices of over 16,000 residents and stakeholders the Clever and Creative vision is a community-led blueprint for transforming the people of Geelong's aspirations into reality.

The diversity of the people involved and their commitment and passion for Greater Geelong makes the vision a strong and durable platform for future decision-making.

With this level of endorsement and its inherently progressive posture, the Clever and Creative vision should be reflected in the place proposition for Central Geelong, providing a clear mandate for social, cultural and economic growth.

Our community's 30-year clever and creative vision

By 2047, Greater Geelong will be internationally recognised as a clever and creative city-region that is forward looking, enterprising and adaptive, and cares for its people and environment.

Greater Geelong, A Clever and Creative Future - City of Greater Geelong – December 2017

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Our community plan

Greater Geelong is committed to becoming the clever and creative city-region the community described when asked to form a long-term vision for the region in 2017.

The Community Plan outlines the steps to be taken over the next four years to move closer to that goal, with four strategic directions chosen to guide the steps.

	1. Healthy, caring and inclusive community	2. Sustainable growth and environment	3. Strong local economy	4. High-performing Council and organisation
Strategic Direction				
Links to Clever & Creative Vision	• An inclusive, diverse, healthy and socially connected community • People feel safe wherever they are • Creativity drives culture	• Sustainable development that supports population growth and protects the natural environment • Development and implementation of sustainable solutions • A fast, reliable and connected transport network • Creativity drives culture • People feel safe wherever they are	• A prosperous economy that supports jobs and education opportunities • A leader in developing and adopting technology • Creativity drives culture • A destination that attracts local and international visitors	

Our Community Plan 2021-2025

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Creative City of Design designation

Geelong's creative credentials are significantly burnished by its designation as UNESCO City of Design - one of only 40 cities worldwide to receive this designation.

The designation aligns well with the Clever and Creative vision in its goals, its values and its guiding principles.

Together, the vision and the UNESCO designation provide a solid cornerstone to Geelong's place proposition.

GEELONG
UNESCO
CITY OF DESIGN

GCOD_GuidingPrinciples_DRAFT5

Our Goals

As a Creative City of Design, we will strive for Geelong to be:

- A city of possibility where creativity flourishes;
- A place where design drives an exceptional quality of life for our community;
- A place that embraces transformative thinking, ideas and activities; and
- An essential and renowned engine room for Victoria's creative economy.

Our Values

As a Creative City of Design, we value:

- Wadawurrung People, Traditional Owners of this land, and all Aboriginal and Torres Strait Islander people, and their beliefs;
- Our distinctive heritage, diverse communities and contemporary culture;
- New ways of thinking and doing;
- Creative risk taking, being clever, agile and bold;
- Collaboration and exchanging ideas;
- Inclusion, equity and accessibility; and
- Reflection, learning and growth.

Our Guiding Principles

Three principles guide our goals focus areas, live our values and drive creative outcomes for our region.

1. **Embrace a design mindset**
2. **Nurture creative talent**
3. **Foster our design culture**

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Place management case studies - international

	Springfield, Mass USA	Granollers, Catalonia Spain	Toyama City, Tomaya Prefecture, Japan	Darwen, Lancashire UK
Scheme	Springfield Business Improvement District (BID)	Gran Centre Granollers	Inter-departmental Partnership	Darwen Town Centre Partnership
Population	153,060 (US Census, 2010). Fourth largest city in New England	52,000	400,000	32,000 (2001 Census)
Issues	Lack of investment, poor aesthetics, declining footfall, significant rise in violent crime	Traditional market town 25km from Barcelona, struggling with competition from new retail alternatives.	Lack of pedestrian access. High car-dependency. High maintenance cost of public facilities. Less active and attractive town centre. Ageing and declining population.	Adverse changes in consumer behaviour, business community apathy, local cynicism. Physical and commercial decline of town centre.
Approach	A coalition of property owners (235), tenants, City officials and other groups with a stake in Springfield's success, and includes an 11-member Board of Directors.	Informal, fee-based, free-standing association of 300 independent retailers/SMEs.	Town Centre partnership to coordinate activity across local authority departments to tackle town centre revitalisation. Funded by local authority and State Town Centre Revitalisation programs.	Community-inspired town centre strategy. Core funding from Council. External grant funding from national and regional sources. Broad local consultation with representatives of multiple interest groups on steering group.
Activities	Street cleaning, aesthetics, security, marketing downtown, concerts, fireworks, festive lighting.	Customer loyalty credit card (3 months interest free, discounts, free parking).	Town centre revitalisation. Promotion of public transport system. Network building between the town centre and district centres. Offering an attractive central area. Promotion of town centre living. Access to public transport and development close to public transport.	Town Centre masterplan (every household consulted) giving rise to Townscape Heritage Initiative, new leisure and health centres. New college.
Outcomes	Between 1999 and 2006, assessed values climbed +54%	15,000 users. Positive contribution to trade. Helps fund social and cultural events in pedestrian centre, restoration of historic buildings and support for local homeless refuge.	Not reported	Town Centre Management scheme positively received in street and business surveys, performing well on KPIs vs comparable centres.

Place Management : An International Review - Institute of Place Management - Manchester Metropolitan University - 2011

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Place management case studies - Victoria

	Swan Hill, Victoria	Camberwell Shopping Precinct, Victoria	Werribee City Centre, Victoria	Brunswick, Victoria
Scheme	Swan Hill, Inc.	Camberwell Centre Association	Werribee Business & Tourism Association	Sydney Road Brunswick Association
Population	20,000	Not disclosed	Not disclosed	Not disclosed
Issues	Lack of investment in public realm. 'Hollowing out' of key retail hub. Transition from goods to services.	Competition from nearby precincts and from Chadstone.	Keeping pace with rapidly expanding municipal population to serve as a significant regional centre. Transition from goods to services.	Protecting status of Sydney Rd as a cultural and social community backbone, rather than just a thoroughfare/commercial centre.
Approach	Collaborative marketing and trader support program. 339 operators in Special Rate scheme – of which 110 opt in to membership of Swan Hill Inc.	Levy on 772 traders raises $550,000. Only 30 members opt in to running the Association.	Limited membership fees from approx. 90 members, plus Council grants. Council's Vibrant City Centres team collaborates with traders on events.	SRBA contracted through Moreland City Council. Funded through special levy via Council rates on 500 businesses only on Sydney Rd (retail, hospitality, professional services).
Activities	Operation of market days, EOFY sale, events and Christmas decorations. The voice of business, with a significant role in tourism promotion alongside Council.	Primary focus on marketing and promotional investment, including website – and newspaper delivered to 25,000 households 3 x per year.	Networking, training and information programs. Promotional programs (limited to social media).	Emphasis on an authentic, multicultural, quintessentially Melbourne experience (languages, atmospheres and flavours) within a 2.4km retail strip. 'A go-to destination for locals and visitors alike'.
Outcomes	Vacancy rates remain acceptable despite COVID.	Not reported	Not reported	Not reported

The Value of Victoria's Main Streets, Geografia, July 2021

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- The Value of Victoria's Main Streets - Geografia - July 2021

Graph by Marek Polakovic
Person by Valeria Lamm
Speedometer by Johan H. W. Basberg
from the Noun Project

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2.6. Portarlington Recreation Reserve Master Plan - Final Plan

Source: **Community Life**
Director: **Robyn Stevens**

Cr Kontelj re-entered the meeting room at 7.14pm

Purpose

1. To seek Council's adoption of the final Portarlington Recreation Reserve Master Plan (Master Plan) **Attachment 1**.

Background

2. In July 2021 Council endorsed the draft Portarlington Recreation Reserve Master Plan for the purpose of community engagement.

Key Matters

3. Community engagement on the draft Master Plan recorded over 3,000 views via the City's online Have Your Say platform. The engagement resulted in 289 total contributions and included a face-to-face drop-in session. Refer to **Attachment 2** to view the Community Engagement Report.

4. In response to community engagement several changes have been included which now inform the final Master Plan.

5. Some key stakeholder groups seek a 30-metre buffer zone (requiring the removal of native vegetation) to the west of oval two which is not recommended in the final Master Plan.

RESOLUTION - Item 2.6

Cr Mason moved, Cr Sullivan seconded -

That Council:

1. **Adopt the final Portarlington Recreation Reserve Master Plan;**

2. **Refer the final Portarlington Recreation Reserve Master Plan for consideration as part of Council's future strategic resource planning and annual budget processes; and**

3. **Acknowledge the community for their contributions to the Portarlington Recreation Reserve Master Plan throughout the community engagement period.**

Carried

Financial Sustainability

6. The implementation of the Master Plan will require funding over the next ten years to deliver all recommendations.

7. The total cost to implement all recommendations within the Master Plan is approximately $10,600,000. This excludes contingencies and cost escalations that would need to be applied at the time of funding.

8. The total cost of the quantity survey provided for the Master Plan has considered contingency, site preparation, services, demolition and consultancy fees and has included escalations for two years into the future. The total cost of the quantity survey and implementation plan is $16,305,000.

9. Costs provided for recommendations within the Master Plan are high level and may change throughout detailed design and delivery.

10. The City has allocated $1,157,000 within the 2021/22 and 2022/23 budget periods for the Portarlington Recreation Reserve Pavilion Upgrade project.

11. The Master Plan will be used to inform future social infrastructure planning and investment decisions as part of the annual budget processes.

Community Engagement

12. A Project Reference Group (PRG) was established for the project including representatives from all current user groups of the reserve and relevant community organisations. Significant consultation has occurred via this group throughout the duration of the project. The PRG membership includes:

    12.1. The Portarlington Community Association;

    12.2. Portarlington Football and Netball Club;

    12.3. Portarlington Cricket Club;

    12.4. Portarlington Tennis Club;

    12.5. Bellarine Agricultural Society;

    12.6. Portarlington Pony Club;

    12.7. Portarlington Community Garden Group;

    12.8. Bellarine Bayside Coastal Management Authority; and

    12.9. Country Fire Association.

13. Input was also sought from the Bellarine Guides group.

14. Key changes incorporated into the final plan informed by consultation were:

    14.1. Addition of warm up netball court and identifying surface improvements for netball and tennis courts.

14.2. Relocation of proposed community garden and bike track off the ‘old’ netball courts and provision of other multi-use opportunities through line marking and goals. This will create additional recreation opportunities and allow access for Country Fire Authority (CFA) use.

14.3. Improvements to safety have been made within the reserve by creating an increased buffer between vehicles and pedestrians.

15. The draft plan was released for community consultation for six weeks between 30 July to 10 September 2021, facilitated via online feedback tools and a face-to-face drop-in session.

16. In total, there were over 3,350 views on the Have Your Say Page, resulting in 289 contributions.

17. Feedback indicated 88 per cent of survey respondents were supportive or very supportive of the proposed draft Master Plan.

18. The PRG has met to discuss the final feedback and recommendations for the plan. All groups are generally supportive of the plan. The Portarlington Community Association, Portarlington Football and Netball Club, Portarlington Cricket Club and Bellarine Agricultural Society have requested the passive recreation area be identified for future active (sporting) recreation pursuits, as well as a 30-metre buffer zone between oval two and the passive recreation area. Neither request is recommended in the Final Master Plan.

Social Equity and Sustainability

19. A range of social equity matters were identified and considered as part of developing the Master Plan.

20. A focus of the plan is to create an inclusive and accessible park for all and reduce barriers to participation and active living.

21. A key focus area for the plan has been the renovation of the main pavilion to improve accessibility and gender equity.

22. A range of recommendations have been identified to improve other sporting facilities across the reserve to ensure they are meeting current accessibility and equity standards and are in line with the guidelines from peak body sporting codes.

23. An enhanced play precinct has been proposed to provide alternative play features to what is provided in the nearby playgrounds and provide an engaging play space including opportunities for teenagers and in particular spaces for girls to gather and socialise.

24. There has been support for a community garden in the reserve. This opportunity has the potential to diversify the visitors and users to the reserve.

25. The amenity of the reserve is to be enhanced with a recommendation seeking to undertake additional plantings, improvements to entries and fencing.

26. Accessibility and safety are a further key theme with several projects aimed at improving pedestrian safety, traffic management and parking.

27. The Master Plan proposes a sustainable level of investment in the park over the next ten years that will improve access and amenities for all participants in both informal recreation and organised sport, particularly female participation in football and cricket.

Relevant Law/Policy/Legal Implications

28. Several of the development proposals may trigger a Cultural Heritage Management Plan process to assess the impacts on potential cultural heritage under the *Aboriginal Heritage Act 2006 / Regulations 2018.*

29. Consent for the development of future projects may also be required under the *Marine Coastal Act 2018.*

30. Should there be an identified need to remove native vegetation in the Passive Recreation Area, the proponent (the City or person with consent from the City) would need to apply for a Planning Permit under Clause 52.17 of the *Planning and Environment Act 1987.* In addition, any proposal may also trigger the need to apply for a permit under the *Flora and Fauna Guarantee Act 1988* and be referred to the Commonwealth to assess if the plans might significantly impact on matters of national significance under the *Environment Protection and Biodiversity Act 1999.*

31. All recommendations are consistent with the relevant Council policies.

Alignment to Community Plan and Vision

32. This report aligns with Our Community Plan 2021-2025 strategic priority:
Healthy, caring and inclusive community.
Sustainable growth and environment.

33. This report aligns with the Community led 30-year Vision, “Greater Geelong: A Clever and Creative Future” community aspiration:
A destination that attracts local and international visitors.
An inclusive, diverse, healthy and socially connected community.
Creative and diverse culture.
Development and implementation of sustainable solutions.
People feel safe wherever they are.
Sustainable development that supports population growth and protects the natural environment.

Conflict of Interest

34. No officer involved in the preparation of this report declared a general or material conflict of interest.

Risk Assessment

35. There are no known risks associated with the approval and implementation of the final Master Plan.

Environmental Sustainability

36. The Master Plan aligns with a key direction of the City’s Sustainability Policy to enhance, protect and restore our biodiversity and natural environments, including the plants and animals that inhabit them.

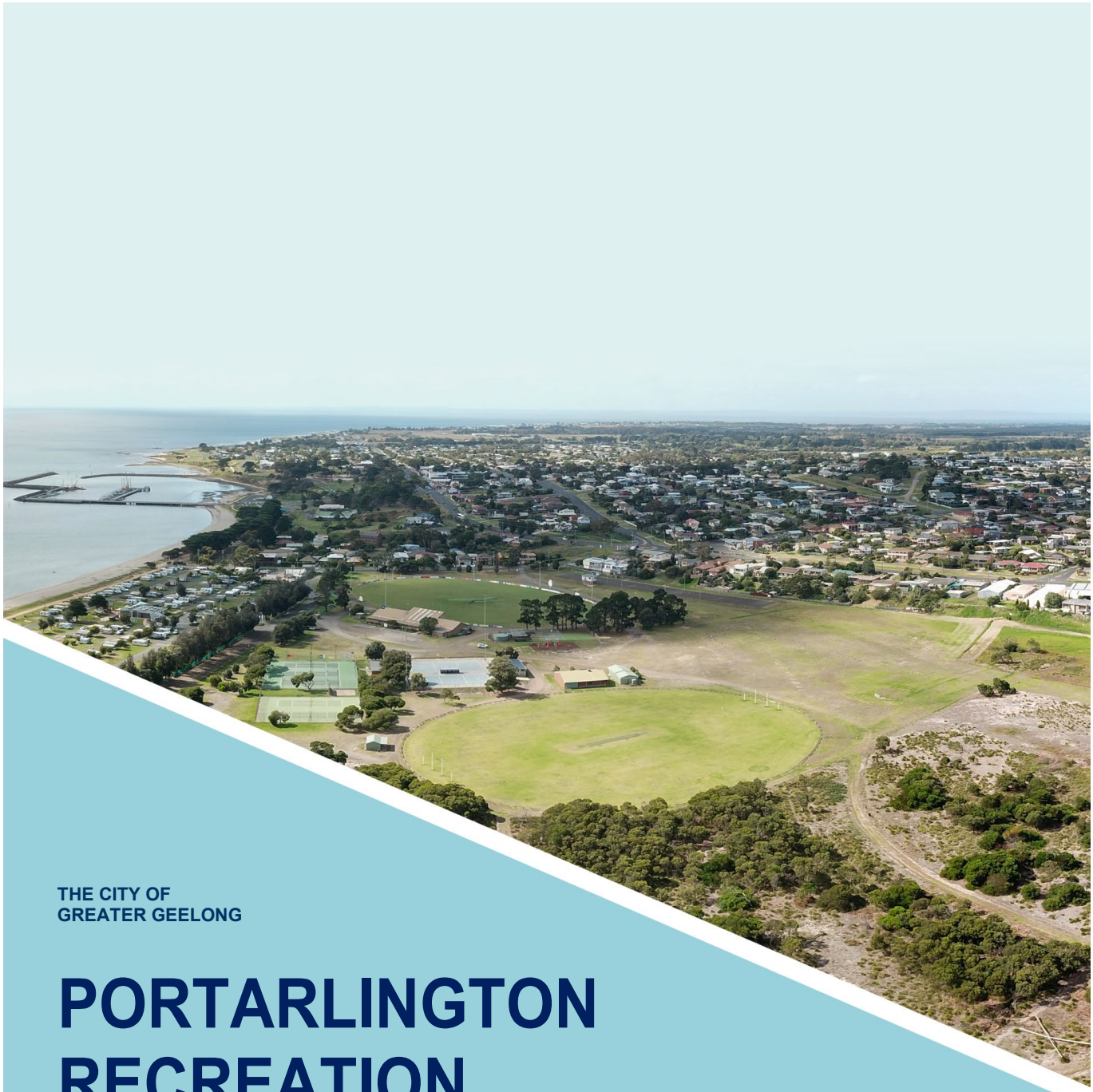
37. An independent ecological report has been prepared for the reserve which has highlighted the values in the western passive recreation area. The recreation focus in this area is on providing passive trail-based opportunities. The area will also be a focus for conservation efforts to improve the quality of the values in the area that add significantly to the adjacent Point Richards Flora and Fauna Reserve and biodiversity hubs across the Bellarine. Refer to **Attachment 3** to view the independent Ecological Report.

38. Areas of environmental sensitivity are being avoided in considering new or redeveloped infrastructure wherever possible.

39. Initiatives have been included that seek to enhance the landscape amenity and tree cover in the reserve in line with the City's *Urban Forest Strategy 2015-2025*.

Attachments

1. Portarlington Recreation Reserve - Master Plan Report - Final - March 2022 [**2.8.1** - 66 pages]
2. Portarlington Recreation Reserve Master Plan - Community Engagement Report - Final [**2.8.2** - 14 pages]
3. Portarlington Recreation Reserve Master Plan - Ecological Report - Final [**2.8.3** - 35 pages]



THE CITY OF
GREATER GEELONG

PORTARLINGTON RECREATION RESERVE

MASTER PLAN

FINAL REPORT

MARCH 2022

CITY OF GREATER GEELONG

We acknowledge the Traditional Custodians of the land, the Wadawurrung People of the Kulin Nations. We pay our respects to their Elders past and present and acknowledge all Aboriginal and Torres Strait Islander people who are part of the Greater Geelong community today.

Disclaimer: This Master Plan Report was prepared by an independent consultant in conjunction with the City of Greater Geelong. The Master Plan Report provides an overview of the context, need and community engagement methods undertaken which have helped to form the Master Plan. This report is also subject to further consultation and consideration by the City of Greater Geelong.

The contents of this report are approved by the City of Greater Geelong, however, may require revision over time to reflect current council policy.

All illustrative plans, perspectives and imagery contained within this report are indicative artists impressions to illustrate conceptual ideas only and are subject to further resolution, consultation, detailed design, and approvals.

All images throughout this document have been credited where required.

The City of Greater Geelong wish to acknowledge contributions to this report made by the Project Reference Group, Project Control Group, Project Working Group, and the greater Geelong community.

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EXECUTIVE SUMMARY

This Master Plan has been developed to provide a clear direction for the overall improvement of Portarlington Recreation Reserve. Following broad consultation with stakeholders, the Master Plan aims to strike a balance between the embellishment of the Reserve and its intended future use as a local level facility. In addition, the Plan also considers the capacity of potential investment partners and future resources required for implementation.

Portarlington Recreation Reserve is a 38-hectare allotment which serves a variety of purposes for the community including sport, recreation, event, and environmental uses. The Reserve is situated within the township of Portarlington, which has a current population of 4,046. The township offers an enviable combination of rural and coastal lifestyles, maintaining a small town feel whilst welcoming an influx of holiday makers throughout the summer months.

It is anticipated that the current Portarlington population is expected to experience growth of 26% to 2030, at an average annual change of approximately 2%. This equates to approximately 1,087 additional persons living in Portarlington in 2030. Most of the population growth will be experienced within the 60 – 75 year old age cohort.

Portarlington sits just outside of the City of Greater Geelong's growth boundaries, and therefore, according to the 2017 Portarlington Structure Plan, the town's role over the next 10 years will be as a popular holiday destination, along with an acknowledgement that elderly persons will continue to comprise a very high portion of permanent resident population.

The Portarlington Recreation Reserve Master Plan has been shaped around the future likely use of the Reserve and demographic of the township over the next 10 years. These considerations have resulted in the development of recommendations that are both aspirational and achievable.

The Reserve currently offers a diverse range of uses and activities across its sporting and active recreation precinct and throughout the passive recreation area. As discovered through the findings within this report, both active and passive areas of the Reserve are highly valued by the community and, as such, a balanced approach to their improvement, activation and management has been considered throughout.

The Reserve has a strong organised sporting contingent, with tennis, netball, football, and cricket all represented. The Reserve is also home to Girl Guides as well as an Agricultural Society, who host the town's popular annual event, the Bellarine Agricultural Show.

The passive recreation area holds significant environmental and biodiversity values and is located to the west of the active sporting precinct. Trails and habitat throughout this area can be found, and it is well utilised by walkers, joggers, and nature enthusiasts alike.

The Master Plan's recommendations have been developed alongside broad engagement with the Project Control Group, Project Working Group and Project Reference Group, and the broader community. In addition, this report has reviewed relevant literature, facility inspections and participation analysis.

The Master Plan has been driven by four development principles and six goals, of which each of the recommendations align. These include sustainability, accessibility, multi-use and fit for purpose. In line with these, key themes of the Master Plan and its recommendations, include:

Refurbishment of identified sporting facilities where they do not align with recommended guidelines. The Plan recognises that most sporting infrastructure at the Reserve is in good structural condition, particularly in regard to the various pavilions, however there are some deficiencies in their quality and function. Several opportunities exist for the associated sporting amenities and playing surfaces to be upgraded to encourage multi-use and to contribute to greater programming and participation opportunities.

Improvement in vehicle and pedestrian movement and connections, making access safer and more inclusive. Throughout the Reserve, recommendations have been made to enhance car parking areas and to formalise access routes that experience high volumes of traffic. Connectivity throughout the Reserve and to neighbouring land parcels including the Point Richards Flora & Fauna Reserve and the Portarlington Holiday Park are recommended to increase visitation and the safety of pedestrians.

Greater improvements to the passive recreation area to enhance the biodiversity aspects of the Reserve, as well as contribute to a better user experience. The western area of Portarlington Recreation Reserve has been improved through the regeneration of vegetation and habitat. Combined with the Point Richards Flora and Fauna Reserve adjacent, this represents the largest area of native vegetation of the northern Bellarine Peninsula. The Master Plan's recommendations include improving vegetation and habitat whilst elevating the quality of recreation access and enjoyment of the area.

A better variety of community activities throughout the Reserve such as diversified play for a broader age group of children and adolescents as well as community garden, will contribute to increased opportunities for involvement.

Additional tree canopy and landscaping commensurate with the character and context of the site, will make the Reserve more visually appealing and offer greater amenity and habitat. Strategically placing new plantings in areas which improve the overall value of the Reserve, but that does not hinder the deliverability of community events, is recommended.

EXECUTIVE SUMMARY

The following summary provides a high-level overview of the key recommendations of the Portarlington Recreation Reserve Master Plan:

Refurbishing the existing main (football/cricket) pavilion as well as small extentions to the tennis and netball pavilions to ensure essential sporting infrastructure components are meeting the requirements and expectations of the modern game.

Improvements to car parking and vehicle movement throughout the site will enhance connectivity, make it safer for pedestrians, and encourage more active modes of transport.

Upgraded entrances will make the Reserve more visually appealing and improve the management of foot and vehicle traffic.

Additional community activities have been recommended throughout the Master Plan including improved play space, multi-use sporting surfaces, BMX/bike jumps and community garden.

Upgrading the cricket practice nets will enable multi-use opportunities whilst providing a more up to date and safer facility for players and spectators.

Recommendations for the passive recreation area aim to improve the Reserve's biodiversity properties and value whilst creating opportunities for visitation and casual recreational activities.

Recommendations to provide additional tree canopy throughout the Master Plan aim to enhance the amenity of the Reserve whilst contributing to a greener parkland.

Undertaking small improvements to the open space and events area within the Reserve will ensure it is well serviced to host current and future community events.

Consolidating and replacing old infrastructure, where appropriate, that is past its useful life and no longer fit for purpose has been recommended.

Accessible pathways and connections, including wayfinding signage is recommended both within the Reserve and to adjacent land parcels and neighbouring properties. Connections between the active recreation and passive recreation areas are highlighted throughout.

Functional upgrades to the tennis and netball courts, including lighting and spectator seating, as well as the provision of a netball warm up area will provide greater participation and programming opportunities.

Improving community amenity within the Reserve, including park benches and picnic facilities will offer greater opportunities for other recreational activities including unstructured play and nature appreciation.

Image 1: Portarlington Recreation Reserve – image of active recreation area including tennis courts and netball courts

INTRODUCTION

1.1 PROJECT OVERVIEW

The City of Greater Geelong, with funding from the Victorian Government, has commissioned the development of a Master Plan for Portarlington Recreation Reserve. The Master Plan aims to assist in guiding the community's vision for the site and to provide clear strategic direction for future investment and development.

With growing demand for improved sporting and community infrastructure, better pedestrian and vehicle accessibility and enhanced open space and passive recreation areas, a coordinated approach to development is required.

This report provides the supporting context to the Master Plan and a summary of the issues and opportunities that have been addressed as part of the process. Through the analysis of supporting information and consultation undertaken to date, the Master Plan will enable greater function, activation, and participation at the Reserve.

1.2 STUDY AREA

The project study area for the Portarlington Recreation Reserve is identified in 'Map 1' on the adjacent page. The study area includes the ovals, netball and tennis courts, playground and the open space area to the south which is commonly used for events. The area to the west of the active precinct is known, for the purposes of this report, as the 'passive recreation area' and is also included within the Master Plan's scope. This area is primarily used for the creation and retention of habitat and for more passive recreation pursuits including walking, jogging, nature appreciation and for overflow event parking.

It should be noted that the original scope for the Master Plan's development did not include the passive recreation area. A change in scope throughout the masterplanning process has seen the inclusion of this precinct.

1.3 PROJECT OBJECTIVES

Through broad consultation with user groups, the community, Council and other stakeholders, the objectives of the project are to:

- Provide a strategic vision and future direction for the Reserve which responds to community need;
- Understand the role Portarlington Recreation Reserve plays in the local community and its diverse range of uses including for active, passive and nature-based activities;
- Highlight the most appropriate approach to the activation and programming of the Reserve so that capacity and utilisation is maximised;
- Understand improvement opportunities that enhance user experience, sentiment, and sense of place;
- Optimise sports facility and open space usage and increase multi-use of recreational facilities;
- Plan for the protection and enhancement of the passive recreation area of the Reserve;
- Identify infrastructure development opportunities for the Portarlington Recreation Reserve for the next 10 years;
- Provide a preliminary concept plan showing potential layouts and various options to address identified priorities;
- Identify the broad costs and staging opportunities associated with the implementation of proposed Master Plan recommendations; and
- Identify areas where a soft transition in use, from active sport to informal recreation, can be achieved.

1.4 RECENT INFRASTRUCTURE PROJECTS

At the time of writing this report, investment has been confirmed for the delivery of the following infrastructure projects at Portarlington Recreation Reserve:

- Upgrade to sports lighting on Oval 1 (underway)
- Oval 2 shelter (underway)
- Upgrade to sporting lighting on netball courts (completed)

Funding for these projects has been received through various funding streams including the Australian Government, Victorian Government, and the City of Greater Geelong.

Map 1: Portarlington Recreation Reserve – image of study area

1.5 PROJECT METHODOLOGY

STAGE	TASKS	DATES
1	**Project Establishment** • Project commencement • Project inception meeting • Site inspections	**Completed**
2	**Needs Analysis and Stakeholder Engagement** • User group (Project Working Group, Project Reference Group) consultation • Demographic review • Literature review • Site inventory and existing conditions assessment • Community engagement	**Completed**
3	**Issues and Opportunities Report** • Consultation summary and findings • Issues and Opportunities Report • Project Working Group, Project Reference Group and Project Control Group meetings	**Completed**
4	**Draft Master Plan** • Draft Master Plan options identified • Preliminary cost estimates and investment opportunities outlined • Draft Master Plan for review and approval by PCG • Draft Master Plan for review by PRG and PWG	**Completed**
5	**Public Exhibition Period** • Draft Master Plan considered by Council and released to Public Exhibition.	**July-September 2021**
6	**Final Master Plan and Recommendations** • Review of Public Exhibition feedback • Development of Final Master Plan and Cost Estimates • Review of final Master Plan and approval by PCG • Review of final Master Plan by PRG and PWG • Council Endorsement of final Master Plan	**This document**

1.6 MASTER PLAN DEVELOPMENT PRINCIPLES

The following principles and goals have underpinned and guided the Master Plan's development. These principles were shaped following the strategic literature review, site inspections, demographic analysis and community consultation outlined throughout this report.

1. SUSTAINABILITY

Economic Sustainability

- Utilising resources efficiently and responsibly, including technological advancements, through the recommendations in the Master Plan to deliver long term economic growth without any negative impact.
- Facility investment that increases the capacity of not-for-profit organisations to drive revenue and fundraising initiatives and deliver infrastructure upgrades that can demonstrate financial responsibility to the rate payer and offer opportunities for collaborative investment.

Environmental Sustainability

- Enhancing and protecting the values of the Reserve and its environmental properties and to make contributions towards managing the impacts of climate change.

Cultural Sustainability

- A need to understand and protect areas of cultural heritage sensitivity, and to work with traditional owners, throughout the management and development of the Reserve.

Social Sustainability

- Through the provision of facilities that support community participation that enhances social cohesion and capacity.

2. ACCESSIBILITY

- Improving opportunities for all people of all backgrounds, genders, abilities, cultures, and beliefs to utilise the facility in a manner that avoids segregating people and makes the facility more appealing and intuitive to use.
- Improving the connectivity of the Reserve with adjacent land parcels to create a more vibrant sense of place.

4. MULTI-USE

- Offer opportunities to maximise community participation through flexible facilities that are available for a wide range of uses.
- Building the capacity of facility's existing attributes including improved utilisation.

5. FIT FOR PURPOSE

- Use activity and industry specific, universal design, strategic and informing documents to determine facility and infrastructure needs to address facility gaps and needs.
- Continue to ensure Portarlington Recreation Reserve provides a balance of sporting activity, event, community and environmental uses and functions.

GOALS

- See page 44

Image 2: Portarlington Recreation Reserve – active recreation area - view of Oval 2 and open space and events area

STRATEGIC CONTEXT

2.1 LITERATURE REVIEW

The following pages provide a high-level summary of the documents and key strategic influences which have guided the development of the Portarlington Recreation Reserve Master Plan. This summary was created close to the commencement of the project in early 2020 and therefore, some documents may have been superseded since this time.

2.1.1 STATEWIDE STRATEGIC CONTEXT

ACTIVE VICTORIA: A STRATEGIC FRAMEWORK FOR SPORT AND RECREATION IN VICTORIA 2017-2021

This document, developed by the Victorian Government, aims to provide a consolidated approach to the improvement in participation in sport and recreation from a state-wide perspective.

The vision for participation outcomes in sport within the document are based upon five key areas;

- **More active:** increased proportion of Victorian's regularly participating in sport or active recreation.
- **More diverse and inclusive:** providing opportunities for all to become involved.
- **Robust, flexible, sustainable, and affordable:** providing flexible and affordable choices for participants.
- **Collaborative:** well-planned and connected investment that maximises participation and other community benefits.
- **Broad-based and connected:** A system that addresses the different demands, contributors and structure of sport and active recreation and maximises connections across the system.

The Master Plan's development has considered these focus areas throughout. The importance of delivering a Plan which drives multi-use and offers diverse and broad participation outcomes will be imperative to its success and implementation.

PROTECTING VICTORIA'S ENVIRONMENT – BIODIVERSITY 2037

This document provides a strategic approach to stop the decline of biodiversity and to see its improvement over the next 20 years.

The Biodiversity Plan outlines priorities which aim to see more Victorian's valuing nature and for Victoria to have a healthy natural environment.

The Plan states that biodiversity in Victoria is experiencing a number of threats, with many plants and vertebrate animals considered as rare, threatened or near-threatened. It is outlined within the document that there is a continued decline in the quality and extent of habitat due to habitat loss, weeds, pest animals and changes in fire and water regimes – all of which will be exacerbated by the effects of climate change.

Biodiversity is considered fundamental to the health, wellbeing and prosperity of current and future generations, and it has an intrinsic value and right to exist.

The Key Priorities outlined in the Plan to protect and improve Victorian biodiversity, include:

- Increase opportunities for all Victorian to have daily connections with nature.
- Increase opportunities for all Victorians to act to protect biodiversity.
- Embed consideration of natural capital into decision making across the whole of government.
- Help to create more liveable and climate-adapted communities.
- Better care for and showcase Victoria's environmental assets as world-class natural and cultural tourism attractions.
- Engage with Traditional Owners and Aboriginal Victorians to include Aboriginal values and traditional ecological knowledge in biodiversity planning and management.

The Master Plan's development relies on the directions in the Biodiversity 2037 Plan to guide recommendations, particularly for those surrounding the passive recreation area. Demonstrating the commitment to achieving a number of the noted key priorities will be important in the Master Plan's future directions and implementation.

2.1.2 REGIONAL STRATEGIC CONTEXT

G21 PHYSICAL ACTIVITY STRATEGY 2014-2017

This document is a region-wide approach to improving opportunities for physical activity and participation in a range of passive and active sports.

The G21 Physical Activity Strategy provides an overview of the importance of physical activity and the way in which the G21 Region can help to create environments to support it. Key actions within the Strategy as they relate to the Master Plan include:

- Work within local sport and active recreation settings to address barriers to participation for vulnerable groups within our community.
- Encourage broader community access to tenanted sport and recreation facilities.
- Ensure that all active sport and recreation settings such as recreation reserve, stadiums, tennis courts are planned, designed, managed, and maintained to be accessible and appropriate to the needs of all user groups.

The Master Plan has a strong focus on opportunities for broader community benefit and involvement through its implementation. This includes for all genders and abilities.

CITY OF GREATER GEELONG OUR COMMUNITY PLAN (2021-2025)

Our Plan tells the community what Councillors are aiming to achieve during their four year term. The Plan guides decisions about policy, programs, services, resources and performance.

The Plan includes a strategic priority of a 'healthy, caring and inclusive community' of which, 'providing facilities that foster and facilitate positive health and wellbeing outcomes' and 'help community recreation groups and volunteers to prosper and grow'. In addition, a subsequent strategic direction includes 'sustainable growth and environment' through 'supporting the community and region to reduce emissions and build resilience to climate change' and 'support greater indigenous biodiversity'.

Recommendations within the Master Plan contribute to achieving these objectives through; facility improvements that foster more participation opportunities for all genders and abilities, reduced volunteer burden through streamlined facility operations and an overall contribution to improving the health of the community. In addition, improved biodiversity properties and value of the Reserve, particularly through the passive recreation area, will build resilience to climate change and a more thriving natural environment.

CITY OF GREATER GEELONG SOCIAL INFRASTRUCUTRE PLAN (GENERATION ONE) 2020-2023

This document sets the strategic drivers for decision making and prioritisation in relation to the planning, development, and investment of social infrastructure in the City of Greater Geelong.

Five (5) directions for the strategic development of outdoor community sporting facilities are identified in the Plan, including the investment in infrastructure that improves the quality, functionality and carrying capacity of venues and the activation of facilities to increase participation and maximise use. The completion of the Portarlington Recreation Reserve Master Plan is listed as a priority under the 'sport and recreation planning projects' within the Outdoor Sport and Recreation Network Report.

The principles within the Social Infrastructure Plan have assisted in guiding and recommending the projects identified within the Master Plan. Ensuring projects align with the major objective identified in the Network Report being to 'build capacity in the network', including increased capability of facilities.

CITY OF GREATER GEELONG ENVIRONMENT STRATEGY 2020-2030

This document outlines a roadmap to improving the region's environment and reducing its environmental footprint. The Strategy outlines several planning and decision-making initiatives to improve the health of the local environment over the next 10 years.

The Strategy acknowledges that to respond to population growth estimates for the City, that it must lead, educate, advocate and support for the improvement, retention, development, and restoration of the natural environment. Following extensive community consultation, five key goals were identified, including:

- Become a zero-emission, climate ready city and region;
- Create greener community spaces;
- Contribute to a circular economy by reducing waste;
- Protect, enhance, and restore our region's biodiversity; and
- Achieve better integrated water management through planning and design.

The Master Plan includes recommendations that align with improving the goals outlined within this Strategy. To ensure these objectives are met, the Master Plan has demonstrated commitment to contributing to a healthier natural environment for the present and future community.

CITY OF GREATER GEELONG URBAN FOREST STRATEGY 2015-2025

This document outlines the key actions and tasks associated with increasing the urban tree population throughout the City of Greater Geelong to improve the City's look, feel and liveability as well as the health of the community.

The City of Greater Geelong's Urban Forest Strategy has a vision for Geelong to be a 'cool, green city for the future'. This vision aims to be achieved through the development of healthier and more dynamic urban forests and improved tree canopy in streetscapes, urban growth areas, open space areas and reserves.

The addition of tree planting, vegetation, and landscaping within Master Plan recommendations will improve the Reserve's environmental properties will contribute to achieving this vision.

CITY OF GREATER GEELONG PLAY STRATEGY 2012-2021

This document provides a strategic approach to the need, role, and function of Geelong's play spaces to ensure children receive equitable access to quality playgrounds and can also participate in a range of play experiences.

The Play Strategy outlines a range of principles regarding the provision and design of places of play, including:

Improving supporting infrastructure at play spaces.

Creating better connections to cycling/walking networks.

Improving play opportunities throughout the municipality by focusing on delivering diversity in play for all ages and abilities. The Master Plan has considered the above in its recommendation for new or redeveloped play facilities within the Reserve.

2.1.3 LOCAL STRATEGIC CONTEXT

PORTARLINGTON RECREATION RESERVE MASTER PLAN 2011

The 2011 Portarlington Recreation Reserve Master Plan has guided the development and improvement of the Reserve over the last 10 years. The document aimed to enhance opportunities for community participation at the Reserve through sports, events, and informal recreation. The review of this document has been undertaken and consideration will be given to any outstanding, relevant actions that need to be considered in the updated Plan.

The 2011 Master Plan has been included within the strategic review, like all other informing and strategic documents, to further understand where the new Plan will need to address any outstanding items and/or where actions have been superseded. The new Master Plan refers to the new context and environment that it relates to, and to respond to newer and emerging trends that may not have been apparent or required within the previous Plan.

BELLARINE BAYSIDE COASTAL MANAGEMENT - DRAFT NORTHERN BELLARINE COASTAL AND MARINE MANAGEMENT PLAN

The Draft Plan aims to reflect the objectives and long-term aspirations for the sustainable management of the northern Bellarine foreshore. Specific to the Master Plan's development, the following is noted within:

- Contribute to CoGG's Portarlington Recreation Reserve Master Plan to improve connections to Portarlington Holiday Park.
- Work with CoGG to promote use of Portarlington Recreation Reserve for events during the peak holiday period.

The Master Plan's development includes representation from the Bellarine Bayside Coastal Management Committee on the Project Reference Group to provide input and to assist in achieving collaborative aspirations.

PORTARLINGTON RECREATION RESERVE DRAFT WORKS PLAN 2016

This document lead by the City of Greater Geelong's Environment Department, highlights improvements to be undertaken within the western section of Portarlington Recreation Reserve, otherwise referred to as the 'passive recreation area'. These recommendations aim to expand the environmental properties and habitat within this area and make a clear distinction between the active and passive spaces.

Recommendations within the Draft Works Plan have been utilised alongside an ecological assessment, to inform the Master Plan which includes actions for the passive recreation area.

BELLARINE PENINSULA DISTINCTIVE AREAS AND LANDSCAPES

The Department of Environment, Land, Water and Planning is currently developing a draft Statement of Planning Policy for the Bellarine Peninsula. This Policy aims to acknowledge and protect the Peninsula which is currently noted by DEWLP as 'under significant urban development pressure as well as threat from climate change risks. In addition, the Policy will include a 50 year vision and land use strategies to better protect the unique features of the Bellarine Peninsula, and designate long-term protected settlement boundaries to provide greater certainty for current and future generations. The Draft Policy is expected to be released for public consultation in late 2020.

The progress of the Distinctive Areas and Landscapes Policy for the Bellarine Peninsula has been monitored throughout the development of the Master Plan. Where recommendations and the final documentation is released, alignments to the Plan will be made.

PORTARLINGTON STRUCTURE PLAN 2017

The Portarlington Structure Plan aims to identify and address several purposes to determine the application of local planning policies, planning zones and overlays, and to assist the City of Greater Geelong when considering applications for planning permits. The key purposes of the Structure Plan, include:

- Identify the strategic planning issues facing the township, including community aspiration and needs:
- Articulate the preferred future planning directions for the township, and
- Identify appropriate planning controls which will protect and enhance the distinctive elements of the township, biodiversity, and landscape features.

The Structure Plan, based on the above principles and underpinning information, created the following vision for Portarlington - *'Portarlington will be the jewel of the Bellarine Peninsula. Our focus is a commitment to nurturing a vibrant, sustainable community, enhancing, and maintaining our lifestyle, heritage, and artistic pursuits'.*

The Master Plan aligns with the recommendations within the Structure Plan to ensure Portarlington maintains a balance coastal-rural lifestyles, community, environment, and economic opportunity.

2.1.4 SPORT SPECIFIC STRATEGIES

The City of Greater Geelong and the G21 Geelong Region Alliance have several strategic documents that have been developed in conjunction with peak sporting bodies and are relevant to the Portarlington Master Plan. In addition, state-wide strategic sporting documents also provide support and justification.

These include:

- AFL Victoria 'Growing the Heartland' Football Facilities Development Strategy (2014-2020);
- Victoria Cricket Infrastructure Strategy (2018-2028);
- Netball Victoria Statewide Infrastructure Strategy (2019-2022);
- Tennis Australia: Tennis 2020 Facility Development and Management Framework for Australian Tennis;
- G21 & AFL Barwon Regional Strategy (2015);
- G21 & Cricket Victoria Barwon Regional Strategy (2019); and
- G21 Regional Tennis Strategy (2015-2025).

These documents have been summarised and utilised to help create and shape the recommendations within the Master Plan.

AFL VICTORIA 'GROWING THE HEARTLAND' FOOTBALL FACILITIES DEVELOPMENT STRATEGY 2014-2020

The 'Growing the Heartland' Strategy aims to provide a planned approach to the provision of infrastructure across the State. One of the key development pillars of the Strategy is 'Great Infrastructure' which includes the objective to 'advocate for and collaborate in facility development for the network of community football leagues, their clubs and schools'.

The Strategy notes that Geelong is its highest participation region for Country Victoria which, at the time of the Strategy's development, boasted an additional 5,000+ players than the next highest region.

The development of the Portarlington Recreation Reserve Master Plan fits the AFL's planning facility hierarchy identified in the Strategy, seeing venue improvement plans and master plans as a key component to infrastructure development.

VICTORIAN CRICKET INFRASTRUCTURE STRATEGY 2018-2028

This Strategy provides the Victorian cricketing community and its stakeholders with a detailed assessment and analysis of the Victorian cricket facility landscape and identifies future planning and development priorities. The Strategy highlights critical actions for cricket participation and growth. Those most relevant to the development of the Portarlington Recreation Reserve Master Plan, includes:

- Prioritise and support the upgrade and development of facilities at sites with identified and potential female participation growth.

The Geelong/Barwon region, similarly to AFL, had the highest participation of any Country Region and the Geelong LGA had one of the highest saturations of cricket players to population ratios.

The Strategy highlights a low provision of inclusive, all gender facilities along with 59% of cricket practice nets in the Barwon Region presenting potential safety concerns.

The aspirations to improve facilities including the delivery of all gender change facilities and safer, multi-use cricket practice facilities at Portarlington Recreation Reserve align with the directions within this Strategy.

NETBALL VICTORIA STATEWIDE FACILITIES STRATEGY 2019-2022

The Plan outlines how Netball Victoria aims to deliver on their key strategic drivers for the future direction, demand, and investment into netball facilities.

The Strategy indicates that two courts be provided for local outdoor club-based netball competition as well as supporting infrastructure including:

Floodlighting;

Accessible change rooms and amenities; and

Player and officials shelters.

The G21 Region is recorded as having the highest number of participants of any Rural & Regional area in Netball.

TENNIS AUSTRALIA - TENNIS 2020: FACILITY DEVELOPMENT AND MANAGEMENT FRAMEWORK FOR AUSTRALIAN TENNIS

Key priorities identified within the Framework are:

- Better planning;
- More and better national infrastructure; and
- Better management practices.

This aims to result in:

- Healthier communities;
- More active players;
- More great champions; and
- More devoted fans.

The Framework identifies that community expectations of tennis facilities is changing and that certain standards must be met to attract and retain new participants. It notes that there is opportunity in offering multi-use facilities which promote broader community outcomes. The key role that facilities with greater than four courts, such as Portarlington Recreation Reserve, play is to host interclub tournaments and grass roots development and to help improve the sustainability of tennis and community health improvements.

G21 & AFL BARWON REGIONAL STRATEGY 2015

This document provides the principles and framework to support the future development, governance and growth of football and club-based netball throughout the Region. It also investigates issues facing the sport and makes recommendations for both regional and local priorities.

One of the priorities within the document is to 'Increase the quality and functionality of facilities to maximise carrying capacity' and that investment into facilities to meet minimum requirements will ensure participation growth can be accommodated for.

Currently, a 2020 update to the Strategy is underway, which will focus on what is changed since 2015, most notably being the significant increase in female participation and the introduction of the AFL Preferred Facility Guidelines and Netball Victoria Facilities Manual.

The 2020 Strategy will continue to focus on infrastructure and enhanced participation opportunities and will utilise the Sports Facility Auditor data as one method to prioritise improvements. It is likely that the clubroom facilities at Portarlington Recreation Reserve will be identified as a priority.

G21 & CRICKET VICTORIA BARWON REGIONAL CRICKET STRATEGY 2019

This Strategy investigates issues and opportunities facing cricket both 'on-field' (facilities and infrastructure) as well as 'off-field' (sport development, increasing participation and partnerships). The key strategic priority within the Strategy is 'Improved Governance and Cricket Activity Management' through developing an aligned and collaborative structure to manage cricket. Subsequent priorities include participation growth and facility provision, capacity, and renewal.

In terms of facility development for the Region, the Strategy recommends utilising facility audit data to identify gaps in provision and site-specific renewal programs. Projects that increase carrying capacity, functionality and activation of existing facilities including change room refurbishment should be prioritised.

This priority further supports and underpins the opportunity to improve cricket facilities at Portarlington Recreation Reserve including practice nets and change rooms. With Portarlington Cricket Club's steady growth in female participation, the improvement to these facilities will prove integral to the sustainability and prosperity for women in sport.

G21 REGIONAL TENNIS STRATEGY 2015-2025

The Strategy provides key directions to support the growth of tennis through the implementation of key priorities including infrastructure. The Strategy has a vision to see the G21 Region being the fastest growing and most accessible region for tennis. Key priorities including developing an aligned approach and structure to tennis as well as participation and facility provision and renewal are identified.

A key infrastructure focus within this Strategy is the provision of floodlighting to improve capacity. The Portarlington Tennis Club recently received investment to install improved floodlighting which supports flexible programming and greater participation opportunities. The upgrade to the supporting tennis amenities will further support their operations and offer modern infrastructure for players.

2.2 DEMOGRAPHIC REVIEW

The City of Greater Geelong has an average growth rate from 2020-2030 of 2.1%, which is higher than that of metropolitan Melbourne.

The City of Greater Geelong has an estimated population of 263,280 in 2020*. This is expected to grow to 324,289 in 2030 and 386,890 in 2040, primarily because of several growth areas to the south and north-west of the municipality.

Whilst the City of Greater Geelong boasts several residential growth areas, the township of Portarlington, as identified in the 2017 Portarlington Structure Plan, is set outside of this boundary. The Structure Plan recognises the uniqueness of Portarlington and sees its role over the next 10 years as a popular holiday destination, but with an acknowledgement that elderly persons will continue to comprise a very high proportion of the permanent population.

Portarlington itself has a total population of 4,046 in 2020 and is anticipated to reach 5,133 in 2030**. The average population growth rate of Portarlington is approximately 2%.

Portarlington and neighbouring towns including St Leonards and Indented Head have the smallest population base, with a total of 7,877 residents occupying the three towns with an expected population of 10,062 in 2030.

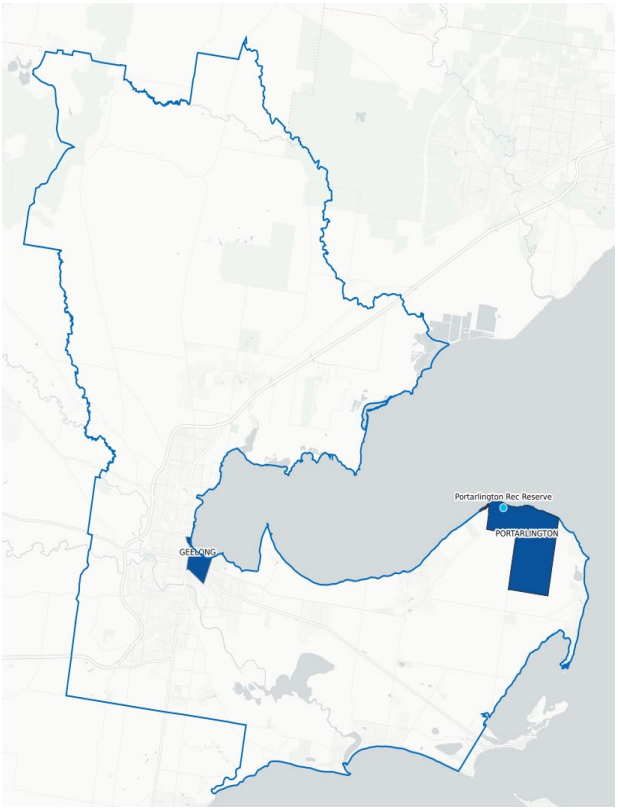
Portarlington experiences significant population growth in the summer months. It is estimated that an additional 6,000 – 8,000 people visit the seaside towns of Portarlington, St Leonards, and Indented Head from December to February each year.

2.2.1 LOCAL DEMOGRAPHIC INFLUENCES ON RECREATION

- The majority of population growth expected between 2020 and 2030 in Portarlington is within the 60-74 year old age cohort. In 2030, this age group will make up approximately 32% of the total Portarlington population.
- The largely older age demographic will present more demand for targeted activities that generally attract older people. This includes activities such as cycling, nature appreciation, tennis, and walking. Aging is inevitable, and the ability for active sports such as AFL, netball, and cricket to adapt to a point where they can continue to offer suitable and/or appealing programs for older adults is unlikely. It is therefore important that the Portarlington Recreation Reserve Master Plan considers participation opportunities and facilities that can service younger people, but flexible enough to cater for the diversity of its demographic profile.
- In terms of the younger age demographic, it is forecasted that population growth of 4.2% in the 5-9 year old age cohort will be experienced. This is a change of approximately 24 persons from 2020 to 2030. The 5-9 year old age group is considered a key introductory market for organised sporting programs. The limited growth in this age cohort will likely decrease demand for junior programs. Attracting participants from neighbouring towns where appropriate may be necessary to support greater participation into the future.
- There will be an average growth of 4%, or an additional 60 persons, from 2020-2030 in the 15-19 year old age cohort. This group is one where retention of active participants or players is important, as generally there is a decline or drop off in organised sport between these ages. A focus on modified formats, social and flexible participation opportunities will assist in the ongoing engagement of this demographic.
- The 5-39 year old age cohort is considered the key market for organised sport, and particularly with the rise in female participation, the attraction and retention of females is imperative to both community health and the sustainability of the game. There will be an additional 115 females within this age group residing in Portarlington and opportunities to engage them in sport and recreation via welcoming and inclusive facilities will be crucial.
- The seasonal population of Portarlington, particularly during summer months, offers opportunity to engage visitors in informal, social sport and recreation. Whilst these participants are unlikely to be retained post-holiday, it does offer more opportunities to improve health and activity outcomes as well as generate financial outcomes for Clubs.

"Portarlington will see an additional 24 people aged between 5-9 and 60 people aged between 15-19 living within the township between 2020 and 2030"

"An additional 115 females aged 5-39 will reside in Portarlington by 2030. This age cohort is considered the key market for organised sport"



Map 2: The City of Greater Geelong indicating the location of the Geelong CBD and Portarlington Recreation Reserve

Source:
**City of Greater Geelong population projections*
***Forecast.id*

2.3 DESIGN TRENDS

Current design trends have influenced the development of the Master Plan as they inform modern, accessible, and efficient facilities that achieve the objectives of the community and the City, as well as potential future investment partners. These trends and associated strategic design documents include:

2.3.1 UNIVERSAL DESIGN

Universal Design involves a holistic approach to the design of an environment so that it is accessible, intuitive, and understood by all people regardless of age, ability, gender, or culture.

- **Sport & Recreation Victoria's Design for Everyone Guide**
  The Guide aims to instil the principles of Universal Design to make the built environment more simplified and inclusive of as many users as possible. Equitable design, for people of all genders, all abilities and of all cultures should be at the forefront of any design process and have been incorporated throughout the development of the Master Plan.

2.3.2 ENVIRONMENTALLY SUSTAINABLE DESIGN (ESD)

Environmentally Sustainable Design (ESD) aims to improve the health and comfort of the built environment for user groups and occupants whilst concurrently reducing negative impacts on the environment. ESD helps future proof communities against rising utility costs and reduces the impact of climate change.

- **Sport & Recreation Victoria's Environmentally Sustainable Design Fact Sheet –** This Fact Sheet outlines some key design opportunities that can be considered during design development to reduce operational and environmental impacts while increasing building resilience. These include, but are not limited to:
  - Renewal energy generation
  - Utilising environmentally friendly products
  - Water efficient and water saving
  - Reducing construction waste
  - Optimising site potential and reduced operating costs through north facing elements
  - Natural light and cross flow ventilation
  - Optimising operational and maintenance costs
  - Finding sustainable trades people and professionals

2.3.3 GENDER NEUTRAL FACILITIES

The inclusion of facilities that are inclusive of all people and gender is imperative to any modern development. For sporting facilities, the rise in female participation has created increased demand for amenities that cater to the diversity of people attracted to sport. Guiding documentation for the development of gender-neutral facilities in the active sport setting, include:

- **SRV Female Friendly Infrastructure Guide -** The Guide aims to provide information on developing facilities which offer more gender equitable environments. This occurs through three main components, including facility planning and design, maximising use and policy that drives change.
- **Sporting Facility Guidelines -** Most peak sporting bodies have guidelines relating to facility development that include information in relation to the provision of gender-neutral amenities.
- **AFL Preferred Facility Guidelines 2019 -** These Guidelines outline the preferred facility requirements for venues which are utilised for AFL training and competition. The Guidelines are to be used as a key tool during the planning phase of a project to identify the spatial requirements for facilities to support male and female teams, umpires, officials, and the broader AFL community. The Guidelines also provide recommendations for the specification of supporting infrastructure such as floodlights.
- **Tennis Australia Infrastructure Planning 2018 -** This resource is designed to educate, inform, and guide tennis facility planning and development for existing venues and new builds.
- **Netball Victoria Facilities Manual 2017 -** Netball Victoria's Facilities Manual contains technical information on netball courts and associated infrastructure. It is Netball Victoria's expectation that all new and redeveloped facilities are constructed to meet the standards outlined within the Manual.
- **Cricket Australia Community Cricket Facility Guidelines 2015 -** The Cricket Australia Community Cricket Facility Guidelines provides facility planning, development, management, and maintenance information for use by the community, government and national cricket industry partners and stakeholders.

2.3.4 MULTI USE

Providing flexible spaces that offer multi-use opportunities for the community will see better social outcomes and returns on investment. Encouraging broader use of facilities by the community, outside of traditional uses such as sport, will be an important consideration in the Master Plan's development.

- **City of Greater Geelong's Social Infrastructure Plan –** This document, as referenced in the Strategic Context section of this Report, provides a framework as to how the City will prioritise and invest in social infrastructure. A key component guiding this decision making is the principle of 'multi use'. The Plan outlines that a focus on moving standalone facilities to more flexible and multipurpose community hubs should be considered, and that community infrastructure should be developed where shared use and integration of other services and users can be adapted.

2.3.5 OPEN SPACE DESIGN

The design of the Portarlington Recreation Reserve Master Plan aims to create opportunities for unstructured recreation in a manner that is safe and integrates the balance of the Reserve's activities.

- **Urban Design Guidelines for Victoria (Local Parks)** – These Guidelines developed by the Victorian Government offer principles for a range of settings in the public realm. For the purposes of this Report however, those relating to the development of local parks, include:
  - Ensuring convenient and safe access to and through local parks.
  - To encourage use of local parks at different times of the day by a wide range of users.
  - To ensure amenity and safety for local park users.
  - To emphasise a sense of place and character in local parks.
  - To ensure local parks are well maintained.

2.3.6 NATURE DESIGN

Nature design is the concept of incorporating native plant communities into the designed landscape. The success of vibrant, public open spaces which offer diversity and respond to their contextual setting can be attributed to the principles of nature design. Nature design includes improving aesthetics as well as creating an ecological relationship to the indigenous landscape. Creating spaces that improve a connection to nature through better mental and physical wellbeing along with better habitat that supports native species and reduce greenhouse gas emissions. During the COVID-19 pandemic, the criticality of providing spaces that contribute to a healthier community and environment have never been more apparent.

Incorporating nature design within a strategic planning document such as a Master Plan, according to ecolandscpaing.org, can include:

- Fostering a visual connection and contrast between the landscape and its surroundings;
- Minimising the disturbance of existing native vegetation;
- Allocating areas for varying landscape types including woodlands and open spaces;
- Incorporating native plant communities found in similar conditions in the surrounding areas;
- Using and planning for natural processes of change to modify the landscape;
- Preserving rainwater on site including the use of ponds, irrigation catchments, and wetlands.

2.3.7 CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN

Crime Prevention Through Environmental Design poses the idea that by using knowledge and creativity in the approach to the built environment, crime can be lessened or prevented. These ideas stem from the concept that where more people are around a public space, then incidents of crime are less likely to occur. The following guideline outlines this in further detail:

- **Victorian Government Safer Design Guidelines –** These Guidelines were developed to help planners and designers apply principles that will improve the safety of the built environment, minimise the opportunity for crime and promote safe, accessible, and liveable places. The public spaces principles within the design guide framework include:
  - Ensuring all users have convenient and safe access to and through public spaces
  - Achieving and creating vibrant public spaces
  - Establishing and supporting activity at the edges of public spaces
  - Ensuring safety and amenity in public spaces
  - Ensuring comfortable and enjoyable public spaces
  - Supporting a strong sense of place and local character
  - Ensuring public spaces are well utilised and maintained

SITE OVERVIEW

3.1 SITE LOCATION AND CONTEXT

Land Tenure: Portarlington Recreation Reserve is a 38-hectare Crown Land allotment with the City of Greater Geelong as the responsible land manager. As designated public land, it is provided to the community for a range of uses including recreation, cultural, conservation and government services.

Zoning: Portarlington Recreation Reserve is zoned Public Park and Recreation Zone (PPRZ) under the Geelong Planning Scheme which encourages enhancement and use of the land in support of appropriate recreation activities.

Cultural Significance: The traditional custodians of Portarlington Recreation Reserve are the Wadawurrung People, with the Wathaurong Aboriginal Corporation as the Registered Aboriginal Party (RAP) for the land.

A property report for the Reserve generated through the Victorian Government's Department of Environment, Land, Water and Planning (DELWP) website identified that the Reserve as an area of cultural sensitivity.

Under the Aboriginal Heritage Regulations (2018), the development of a Cultural Heritage Management Plan (CHMP) may be required for the delivery of infrastructure developments should they be designated as high-risk activities.

Regional Setting: Portarlington Recreation Reserve is located 31km from Geelong's CBD on the popular Bellarine Peninsula.

Local Setting: The Reserve is adjacent to Point Richards Flora & Fauna Reserve which is Public Conservation Reserve and Marine and Coastal Act zoned land. The Point Richards Flora & Fauna Reserve contains significant vegetation, environmental and coastal properties. The western area of Portarlington Recreation Reserve, which borders Point Richards, supports important habitat for a range of coastal bird species and hosts important biodiversity properties *(source: Portarlington Recreation Reserve – Environmental Draft Works Plan 2016).*

The Portarlington Holiday Park to the north of the Reserve is touted as the largest holiday park in Australia with many of its occupants utilising the recreation reserve for activities and meals during their stay. Further north of the Holiday Park is the Portarlington Foreshore, with its natural coastal environment attracting recreational fishing, boating and beachgoers, particularly during summer.

Study Area: The project study area for the Portarlington Recreation Reserve consists of two parts - the active sporting area including playing fields and open space to the east, and the passive recreation area to the west of the Reserve.

Bordering land, including the Point Richards Flora & Fauna Reserve and Portarlington Holiday Park, will be considered in terms of their interface with the study area.

Map 3: Map of the Portarlington township boundary

EXISTING CONDITIONS

The existing conditions summary provides an overview of observations obtained through on-site inspections by the project team. These inspections were conducted in February 2020 and their findings have assisted in shaping the Master Plan's recommendations.

4.1 ACTIVE RECREATION AREA

FOOTBALL/CRICKET PAVILION

Asset age: Circa 1970

Building description: The building is generally single level and consists of a slab on ground, double external walls, and a gable truss framed roof with metal/Colourbond roof cladding.

Building condition: Building appears to be in good condition structurally however the finishes and fixtures are dated.

Building Owner: City of Greater Geelong

Building Maintainer: City of Greater Geelong and Clubs

Tenancy Arrangement: Seasonal Licence

Building Code compliance: The internal public amenities would not cater for maximum function room use/occupancy based on the current Code calculations. In addition, there is no accessible WC compartment or ambulant WC facilities. Provision of these facilities would be a high priority for any refurbishment project.

DDA compliance: DDA access is not compliant in terms of door opening sizes and circulation space.

Sporting code compliance: The home and away change rooms are large in size, however the finishes are poor/dated. The amenities associated are not suitable for all genders. The umpire facilities are very undersized and internally accessed, which is not ideal from a functional perspective.

Opportunity: Overall the building is relatively large for a local pavilion and in good structural condition. The building could be retained and refurbished (internally and externally) and possibly extended to address several functional requirements. Extensions or enhancement to the second storey of the pavilion must be fully funded by club or other external sources.

TENNIS PAVILION

Asset age: Circa 1980

Building description: Slab on ground, single level, metal/Colourbond roof cladding.

Building condition: Building is in good structural condition. Finishes and fixtures are generally in good condition but are dated.

Building Owner: City of Greater Geelong

Building Maintainer: City of Greater Geelong and Club

Tenancy Arrangement: Seasonal Licence

Building code compliance: The accessible WC does not meet current standards (i.e. 2009 Australian Standard/NCC requirements).

DDA compliance: Some limitations existing with the building, pathways and access to the facility require improvement to ensure DDA compliance.

Sporting code compliance: There are no dedicated player change rooms which are recommended within the Tennis Vic planning guidelines.

Opportunity: The upgrade to the amenities block can provide compliant toilets and change facilities for both players and umpires. May also provide additional ancillary facilities such as improved storage and a first aid area.

NETBALL PAVILION

Asset age: Circa 2012

Building description: The facility was recently constructed and is in good condition internally and externally. The construction type is modular and consists of 8 square light weight modules in total.

Building condition: Excellent condition

Building Owner: City of Greater Geelong

Building Maintainer: City of Greater Geelong and Club

Tenancy Arrangement: Seasonal Licence

Building code compliance: The building appears to meet DDA compliance.

DDA compliance: DDA access provisions appear to meet current Code requirements and the accessible WC meets the 2009 Australian Standards.

Sporting code compliance: The player and umpire change rooms are split into 3 equal sized (13m2 each) compartments, with roller shutter access between each space. This is a functional design in terms of maximising space/usage, however the change rooms are undersized and should ideally be 20m2 each. It should be noted that the design/construction pre-dates the release of the 2017 Netball Victoria Facility Manual.

The umpire's room does not include any dedicated amenities (2 WC's would be preferable) and are presumably shared with the player amenities.

The player amenities contain one WC and shower in each compartment – ideally two WC's should be provided to meet both Code and Netball Victoria Facility requirements

There is currently no medical / first aid room within the facility, which is recommended under the Netball Facility standards at 10m2.

Opportunity: The building whilst in excellent condition, is slightly smaller than the recommendations of current sporting code guidelines. There is opportunity for a small footprint extension to ensure compliance, particularly with player and umpire change rooms and medical room.

GUIDE HALL

Asset age: Circa 1980

Building condition: Based on external observations, the building is in good condition structurally. The finishes are dated externally, and some maintenance repair is required, particularly to the eaves, gutters and downpipes.

Building Owner: Club

Building Maintainer: Club

Tenancy Arrangement: Ground Lease

Building Code compliance: Unsure – internal access was not available during the inspection.

DDA compliance: Unsure – internal access was not available during the inspection

Sporting code compliance: The facility is not currently used for sporting purposes hence no player change rooms or amenities are provided. Based on the existing conditions plan and external building site measurements, the hall and kitchen appear to be large / functional in size.

Opportunity: A refurbishment to this facility could provide improve functionality and usage opportunities.

AGRICULTURAL SOCIETY SHED

Asset age: Unknown

Building condition: Based on external observations, the shed is in good structural condition and appears to be fit for purpose.

Building Owner: Club

Building Maintainer: Club

Tenancy Arrangement: Ground Lease

Building Code compliance: Unsure – internal access was not available during the inspection.

DDA compliance: Unsure – internal access was not available during the inspection

Sporting code compliance: Not applicable.

Opportunity: Retain shed in existing condition to continue to service the needs of the Agricultural Society and for community events. Consider expansion of existing footprint of facility.

PATHWAYS AND CONNECTIONS

Description: There are no current defined pathways linking key features of facilities in the sporting precinct of the reserve.

Issues: Pedestrian pathways for general circulation, fitness and connectivity between recreational facilities and buildings are non-existent. Pedestrians share the use the gravel access roads. As a result, access for people in wheelchairs and reliant on mobility aids is difficult. Conflicts between vehicles and pedestrians are possible.

Connectivity to the caravan park and adjoining residential areas east of Sproat Street is ill defined.

The asphalt hardstand between the Main Sports Pavilion and Oval is in reasonable condition and provides ample spectator opportunities and good access from the main pavilion to the sports oval.

Opportunity: Address and improve pedestrian pathways and connections as part of the Master Plan to improve equity, accessibility, and safety.

Define connections to delineate clear access and egress to the Holiday Park and recreation and passive recreation area.

CAR PARKING AND VEHICULAR CIRCULATION

Description: There is limited hard stand parking at the Reserve. Informal car parking is unrestricted and disorganised throughout the reserve

Issues: The asphalt car park on the north side of the pavilion is broken up with gravel hardstands and could be made more efficient if it were sealed and line marked.

Vehicular movement and parking is generally unrestricted. Parking can occur anywhere in the reserve except for spectator areas around the pavilions and playground which are either fenced or safe guarded using timber bollards and post and rail fencing.

The nature of the car parking and vehicular movement throughout the site presents safety concerns due to a lack of safe access routes and pathways for pedestrians, along with the disorganised nature of the carparking throughout the site.

It is acknowledged that, particularly during peak use times including football, that some informal parking will continue to occur.

Opportunity: Address, organise and formalise vehicular circulation and parking to improve traffic flow, parking congestion and safety.

ENTRANCES

Description: Entrances for vehicles exist on Sproat Street (x1) and Boat Road (x2). These are poorly defined and visually lack appeal.

A ticket booth is located at the main entrance along Boat Road to control ticketed access during football match days.

The footpath on the west side of Sproat Street provides opportunity for additional dedicated pedestrian entry points from nearby surrounding areas into the reserve. This could connect to a broader pathway network if it were established.

Issues: Pedestrians would precariously (in busy times) share the same entrances into the reserve as vehicles, those arriving on foot are met with a confusing entry way to the reserve.

Opportunity: Improved entrances and wayfinding signage will improve safety and pedestrian experience. Separating vehicle and pedestrian entrances where appropriate should be explored. Improving and maintaining access for emergency vehicles will continue to be a priority.

RESERVE FRONTAGES

Description: The Reserve frontages consist of those along Boat Road and Sproat Street. There is a mix of fencing types and several advertising signs are scattered within entrances and along the Reserve boundary.

Issues: The residential interface along the site's southern boundary is visually unappealing which may impact on visitor experience.

Opportunity: Addressing the interface of the Reserve along its residential and road boundaries with additional planting would improve the views to adjoining residential properties. Whilst the frontages to Boat Road and Sproat Street afford good views into the Reserve which should be maintained, the frontage could be softened to make it more visually appealing.

PARK LIGHTING

Description: Park lighting is limited to the car park north of the main pavilion. A solar light exists near the public toilets, however its effectiveness is unknown. Lighting to the car park is aged and most certainly non-compliant in achieving minimum levels of luminance at night.

Issues: Inadequate park lighting can present a safety concern, particularly during winter months when daylight is limited. It also can increase the risk of trips and falls, particularly for people with mobility concerns. With the current path network through the Reserve undefined, it is difficult to ascertain where additional park lighting would be best placed. In addition, there is a need to balance the amount of park lighting for visitor safety and amenity, without enabling light pollution.

Opportunity: The adequacy of lighting to the car park and other passive open spaces should be reviewed in accordance with Council policy and relevant Australian Standards. Lighting should be kept away from flora and fauna areas with lighting spill minimised.

CRICKET PRACTICE NETS

Description: The existing cricket practice nets are sited south of Oval 1 and comprise 4 synthetic grass lanes. The nets support training and provide opportunities for community participation also. The current fencing separating the lanes and the practice facility from the Reserve shows some signs of wear and does not encompass the entirety of the bowlers run up area.

Issues: There may be an element of potential risk to passers-by when the nets are in use. The location of the playground adjacent to the nets is questionable given there is the possibility of errant balls potentially causing injury.

Sporting code compliance: Cricket Victoria guidelines recommend the complete enclosure (i.e. chain link fencing around all four sides as well as the top) of cricket practice facilities where a ball may damage property or cause injury to pedestrians. A minimum of 3 synthetic training wickets are recommended.

Opportunity: Consider the redevelopment of the existing cricket practice nets into an outdoor multi-purpose training facility. Opportunities to include retractable, soft netting and line marking for sports such as half court netball and basketball. This opportunity will provide for greater use of this facility, and address safety concerns, for usage both within and outside of cricket season.

A rainwater tank is located north of the cricket nets. It is visually obvious and could be partially screened\ with vegetation or relocated to reduce its visual impact and/or removed if redundant.

OVAL 1

Description: Oval 1 measures approximately 170m x 115m and has a cool season turf profile with automatic irrigation system, perimeter pipe and rail fence, synthetic centre wicket and sports lights. There is a spectator area attached to the main pavilion.

Issues: No issues evident, the playing surface is in good condition with well-established grass cover.

Sporting code compliance: Oval 1 falls slightly short of the AFL's preferred guideline of 165m x 135m boundary to boundary however this would not affect use. The sports lighting on Oval 1 has less than 50 lux which is lower than the recommended average of 50 lux (minimum) for football training (upgrade currently underway).

Opportunity: Although Oval 1 is slightly smaller than recommendations, this is a guide only. Any recommendation for expansion would be considered a low priority. The sports lighting identified as not meeting training standard recommendations is soon to be upgraded to 50 lux. This will therefore deem it adequate for AFL training activities.

OVAL 2

Description: Oval 2 measures approximately 135m x 115m and consists of a warm season turf profile, an automatic irrigation system, post and rail perimeter fence and synthetic centre wicket. There is also a small spectator/scorer's shelter located in the northern pocket on the oval.

Issues: The perimeter fence shows some signs of age.

Sporting code compliance: Oval 2 is mostly used for junior football and lower grade cricket. Its measurements comply with the recommended guidelines for football as well as requirements for open age community cricket. The oval has good grass coverage and overall is in a very satisfactory condition. The oval does not have any sports lighting however this is not a requirement.

Opportunity: The development of the Master Plan should consider the inclusion of sports lighting (to training standard) on Oval 2. Providing sports lighting on Oval 2 could increase the capacity and programmability of the oval and broaden participation opportunities. A schedule of use demonstrating that Oval 1 is experiencing capacity, along with projected participation outcomes as a result of the installation of lights on Oval 2 should support this proposal. In addition, should future demand necessitate there is opportunity to extend Oval 2 in length to the south of its current footprint.

SPORTS LIGHTING: TENNIS AND NETBALL COURTS

Description: Sports lighting is presently provided on 3 x tennis courts and the new netball courts. Some lighting is provided on old asphalt netball courts however this facility is not presently utilised.

Issues: The current provision of sports lighting is of a high standard on three tennis courts as well as the new netball courts, with both facilities having upgraded lighting recently installed. The lighting on the old asphalt netball courts does not likely meet minimum requirements.

Sporting code compliance: The current sports lighting on the 3 eastern tennis courts is commensurate with recommendations for training and competition. The two western courts are not lit.

Opportunity: Maintain existing sports lighting on new netball and three tennis courts.

Should a sixth tennis court be developed (see page 28 for further information) floodlighting should be provided to all western courts to further facilitate participation and use.

NETBALL COURTS (NEW)

Description: There are two acrylic surface netball courts situated between the tennis club rooms and the main football/cricket pavilion. These courts are serviced by the netball pavilion and include bench areas for players, separate scorers' shelter, covered spectator viewing area and perimeter fence. There is sports lighting on both courts which has recently been upgraded.

Issues: Both courts show some signs of wear and tear and the club notes that at times, capacity issues are being experienced due to high demand. Also there is presently no spectator seating within proximity to the courts.

Sporting code compliance: The two new netball courts comply with sporting code guidelines

Opportunity: Consider opportunity to additional spectator seating within close proximity to the netball courts. Consideration should be given to ensure recommended distances for court-run offs are maintained. Consider surface upgrades.

NETBALL COURTS (OLD)

Description: There are four old netball courts located along the southern boundary of the Reserve which are constructed from asphalt. There is sports lighting on these courts however its condition is unknown.

Issues: The four old netball courts are underutilised, no longer compliant with guidelines for the sport and are not aesthetically pleasing. The courts have also been superseded by the two newer acrylic courts within the Reserve.

Sporting code compliance: All four courts do not comply with current sporting code guidelines.

Opportunity: The netball court area could be more widely activated, and the space reinvigorated for broader activity opportunities that appeal to the wider community. Opportunities including community garden, bike discovery area and netball warm up spaces all present valid opportunities and have been suggested through the community consultation process.

TENNIS COURTS

Description: There are five tennis courts with acrylic surfaces at the reserve. New perimeter fencing has been installed on first three courts (pictured right in above image). These three courts also have a high standard of sports lighting provision. The other two courts (to the left of above image) have an acrylic surface however it shows some signs of wear and requires cleaning. These two courts do not have any sports lighting. The courts are separated by a hit up wall (also pictured) which shows signs of age however is in good structural condition.

Issues: Some cracking is evident on the two courts (pictured left in above image) however this is still considered playable and fit for purpose. Some slip issues may occur on these courts should cleaning be delayed.

Sporting code compliance: All courts comply with sporting code guidelines.

Opportunity: Monitor the cracking on the acrylic playing surface and program cyclical maintenance to improve asset performance and longevity. Consider upgrading lighting to training standards on two western courts.

Consider developing a sixth tennis court to the west of existing two court bank if demand necessitates.

HALF SIZE BASKETBALL COURT

Description: There is a half-size basketball court located at the western end of the old netball courts.

Issues: The court's use is unknown, and its positioning suggest it is not located in the most ideal location to facilitate use. The line marking is considerably faded, and the ring and back board are aged.

Opportunity: Consider transforming this area for broader community activities such as BMX and/or bike jumps area.

PARK FURNITURE

Description: Seating within the reserve is minimal and generally located near the netball and tennis courts and the main sports oval for spectating purposes. Two new styled seats existing near the playground, presumably installed as part of the previous playground upgrade.

Issues: The existing park seats are not consistent in style and there is a lack of seating throughout the Reserve. In addition, there are no other supporting picnic facilities, shelter, bike racks, drink fountains or bottle refill stations within the Reserve.

Opportunity: Consideration should be given to the installation of park furniture where demand is deemed highest. Aged seating should be removed and/or replaced where required. A consistent approach to style should be taken for uniformity and aesthetic purposes.

PLAYGROUND

Description: There is a local level playground located at the Reserve which has recently been upgraded and caters for children under the age of 12. The playground is centrally located and includes perimeter seating and soft fall.

Issues: The playground is in good condition with some natural shade and amenity. The location of the playground may present a safety concern due to the cricket practice nets not being enclosed.

Opportunity: Consider the location of the playground in the context of the cricket practice nets and the broader public amenities of the Reserve including toilets, park furniture, BBQs etc. Improve natural shade through landscaping of its surrounds. Opportunity to incorporate playground into broader play space which appeals to a wider demographic including innovative features that are different from the main Portarlington playground located in the township. Opportunity to incorporate play elements that appeal to children and teens of all genders.

EVENTS AREA INCLUDING PUBLIC TOILETS

Description: The open space area to the south of the Reserve is used primarily for the Bellarine Agricultural Show but also for parking for the Portarlington Mussel Festival and other events. Due to the diverse use of the area, the grass cover appears varied and the surface is uneven in places. The event space is supported by several amenities including public toilets, horse/cattle tethering/yard area and a livestock loading ramp.

Issues: The post and rail area for tethering horses and livestock shows is currently fit for purpose. The public toilet block located between the main oval and the old netball courts is unroofed and generally non-compliant in terms of accessibility and standard amenity provision. The grass in the area appears to be Kikuyu with varying levels of condition.

Opportunity: Consider initiating improvements to the event grass area to enhance condition including levelling the surface to create more flexible usage and programming opportunities. Retain toilet block until end of useful life, and then replace for updated, compliant facility which will continue to support the area. Replace livestock tethering rails when they reach end of useful life.

OPEN SPACE AREAS AND LANDSCAPING

Description: There are vast amounts of open space within the active Reserve area which offer varied opportunities for passive recreational pursuits. Within the active Reserve at present, a grove of Cypress trees (pictured above) line a small section of the landscape. Other than this however, there is minimal other vegetation to support and improve the environmental aspects of the Reserve including habitat, biodiversity, and aesthetic. The wide open space areas of the Reserve are considered a key feature and that future recommendations for landscaping need to retain part of this character.

Issues: Vegetation coverage within the active reserve area is sparse and open. Understory planting is minimal except for several floral garden beds around the main pavilion. The Reserve has limited natural shade coverage around the active sport areas.

Limited landscaping makes the Reserve look and feel as though it is lacking in general amenity, with minimal natural shade and wind breaks. The tree species presently occupying the Reserve are non-native or non-indigenous and potentially create weed issues and possibly reduced biodiversity outcomes.

In terms of passive recreational opportunity, there is ample space for activities throughout the open space areas, however amenity is limited given the lack of landscaping that would contribute to the user's experience.

Opportunity: Improve landscaping through the active Reserve area. A strategic approach to planting should be undertaken to minimise interference with any Reserve activity that requires a designated amount of space. That said however, greater plantings and improved landscaping will complement the Reserve when undertaken in a considered manner and should be a priority of the Master Plan's implementation.

4.2 ENVIRONMENTAL VALUES AND PASSIVE RECREATION AREA EXISTING CONDITIONS

The passive recreation area of Portarlington Recreation Reserve hosts a range of values and habitat which have been considered within the Master Plan's development. As part of the initial planning process, an Environmental Report undertaken by an independent ecologist was completed. This report aimed to understand the status of the area and has assisted in the Master Plan's recommendations. There are no recognised environmental values remaining in the active sport and recreation area and therefore the focus of the assessment was on the passive recreation area only.

Description: The 25 hectare passive recreation area is situated in the western section of the Reserve (as highlighted in Map 4 adjacent) and adds significantly to the environmental values and landscape character of the Bellarine Peninsula and the City of Greater Geelong. It is particularly important as it extends the values of the adjoining Point Richards Flora & Fauna Reserve, which combined, represent the largest extant area of native terrestrial vegetation remaining on the northern Bellarine Peninsula.

The passive recreation area contains three depleted Ecological Vegetation Classes (EVC); EVC 3 Damp Sands Herb-rich Woodland, EVC 821 Tall Marsh and EVC 891 Plains Brackish Sedge Wetland, These EVC's are listed as 'vulnerable' within the Otway Plain Bioregion and when combined with the adjacent Point Richards Flora & Fauna Reserve represent the only significantly sized area of EVC 3 (Damp Sands Herb-rich Woodland) on the Bellarine Peninsula and within the City of Greater Geelong.

The survey by Mark Trengove Ecological Services in July 2020 identified 40 indigenous plant species including Austral Crane's-bill (Geranium solanderi var. solanderi) which is listed as 'rare' on the Victorian Rare and Threatened Advisory Species List. Another species of note was the identification of a single Native Sow Thistle (Sonchus hydrophilus) which is of regional significance and potentially state significance.

The Victorian Biodiversity Atlas has recorded five bird species in the study area but as many as 118 fauna species combined with the Point Richards Flora & Fauna Reserve. These findings provide an indication of the value of the remnant habitat. Thirteen species exist on the Department of Environment Water Land and Planning advisory list of threatened flora and fauna. The vulnerable Grey Goshawk and Great Egret are also recorded from the area. A significant population (greater than 50) of Growling Grass Frog (listed under the FFG and EPBC Acts) is present in the adjoining reserve, and likely utilised wetland habitat in the passive area.

The condition of vegetation and diversity of native flora species across the study area varies considerably, transitioning from good in the north to poor in the south. Whilst the vegetation in the Reserve has previously been quite degraded due to neglect, effective weed control efforts in recent years has significantly improved its quality and resulted in prolific natural regeneration of the indigenous vegetation.

Public consultation for the Portarlington Recreation Reserve Master Plan revealed the importance of the passive recreation area to the community (see Consultation Summary section of this report for further detail), with environmental and landscape amenity deemed one of the most valued aspects of the Reserve via the Quick Poll.

Consultation has also shown that, although most people surveyed use the Reserve for playing or watching sport, almost 28% use the Reserve for appreciating nature and walking with or without their dog. This was reinforced by the Social Map engagement tool, where nearly half of the responses indicated they highly value this area and its passive recreational opportunities.

Uses: At present, the passive recreation area is utilised for walking, jogging, cycling, bird watching and nature appreciation. It is currently zoned as an on-leash dog walking area. The area is also presently used for overflow event parking.

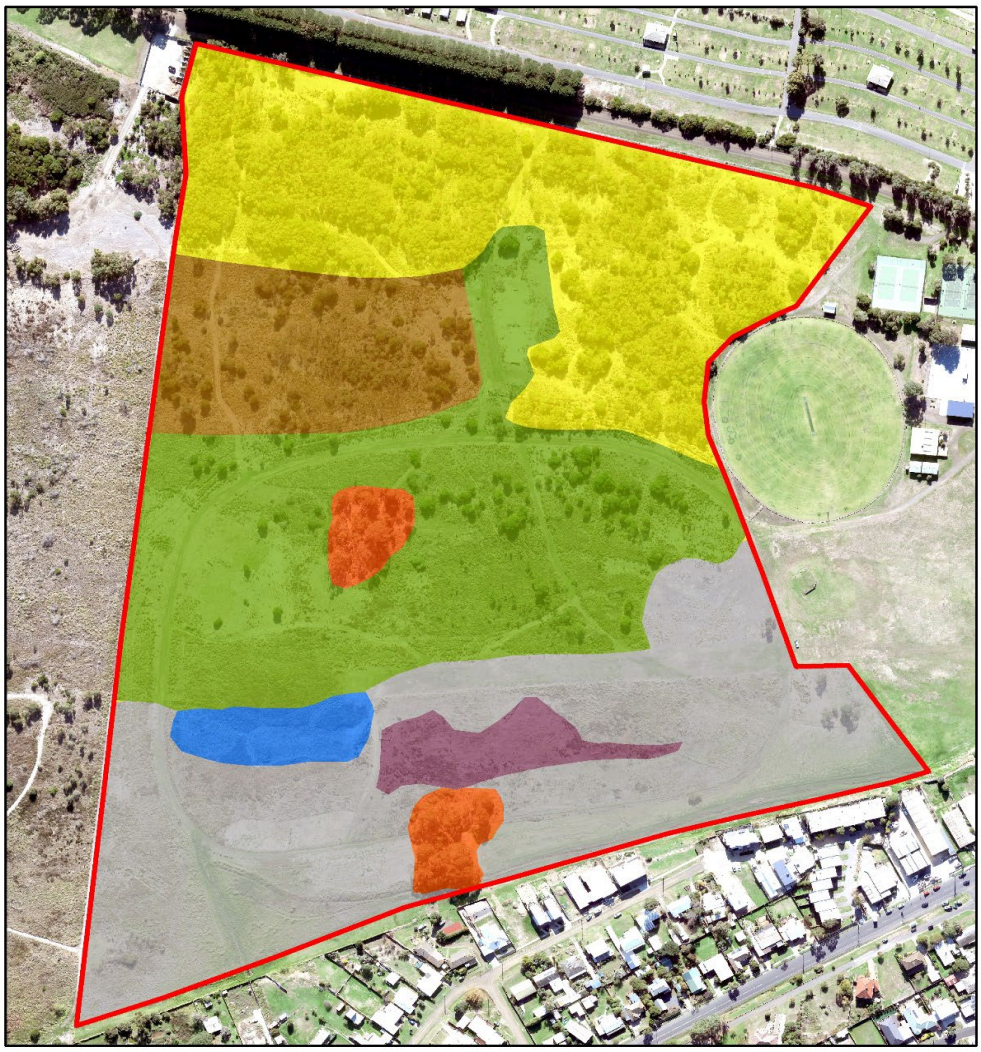
Map 4: Passive recreation area of Portarlington Recreation Reserve

Risks: To effectively protect the environmental values within the area, identifying and addressing the threats to its values must be considered. Through a risk evaluation process, each risk can be assessed based on its likelihood of occurring and the potential consequences associated. Through the development of a comprehensive risk assessment, strategies to assist in mitigation and action can be developed. A risk assessment for the area has been developed which will assist in the creation of the Master Plan. **A summary of the risk assessment is provided on pages 33-34 of this report.**

Past disturbances and land use have had a significant impact on the diversity and quality of values in the passive recreation precinct and ongoing and future risks will continue to make this area a challenge to manage. The relatively small size of the Reserve and fragmentated nature will limit the ability for many of the natural processes to occur. In this regard the adjoining Point Richards Flora & Fauna Reserve plays a critical role creating a larger body of vegetation and habitat. As a small Reserve, the loss of vegetation within the passive recreation area has a proportionally larger impact and therefore the variety of threats from trail expansion and other activities, particularly in better quality areas, is a high risk. The biodiversity and habitat values of the Reserve are important with vulnerable vegetation communities present, albeit in a variety of states of regeneration and recovery. The past and ongoing impacts of weeds and changes in fire regimes have had a deleterious impact on the diversity and condition of vegetation and habitat. Weeds continue to be the major threat to vegetation in this area due to their type and abundance. The changes in vegetation have also had significant impacts on the habitat values which have limited the presence and diversity of fauna in the Reserve.

Opportunity: Continued investment and responsible management of the passive recreation area will ensure the ongoing preservation of this regionally significant site, which will be for the benefit of current and future generations. Several opportunities exist to protect and enhance the environmental values of the area, which will assist in the Master Plan's development. These include:

- **Weed Management** – a holistic and integrated approach to weed control to encourage the regeneration of native vegetation and increase flora diversity.
- **Biodiversity Management –** introduce targeted revegetation activities consistent with findings in the ecological report to supplement natural regeneration of indigenous species. Undertake further flora and fauna surveys and studies to improve knowledge of species, values and habitat. Review previous fire management plans to identify a suitable regime that promotes positive ecological outcomes and fuel management objectives. Consolidate trails for pedestrians and cyclists and create a formalised network.
- **Collaborative Management –** investigate opportunities for a more integrated and collaborative management of values and risks across this precinct and adjoining public land.
- **Water and Wetland Management –** consider re-establishing a wetland system along the southern end of the Reserve to enhance the EVC 821 Tall Marsh and EVC 891 Plains Brackish Sedge Wetland as well as improve run off from adjacent residential properties.



Map 5: Study area and distribution of vegetation areas based upon July 2020 survey

PASSIVE RECREATION AREA RISK ASSESSMENT

Key Risks:	Threats	Description of threat	Rating
Loss of vegetation and habitat	Re-opening horse trails	Loss of vegetation can result from new infrastructure, creation of new trails, trampling of vegetation from vehicles or people.	High
Loss of flora biodiversity and habitat	Invasion of native vegetation by 'noxious weeds'	An assessment of weed species within the reserve found 59 species of exotic species and 3 native species that pose a threat to native vegetation. Whilst it is acknowledged that the historical EVC is significantly altered, weed species will continue to threaten both the extent of native vegetation and quality by occupying greater space as they compete with and smother native vegetation. The large variety of weed species makes this a greater challenge as the control techniques for one species may create a space for other exotic or environmental weeds to take over. Aggressive weeds such as Flax-leaf Broom and Gorse have had large populations in the past and have significant annual seed set colonising areas quickly supressing native regeneration and biodiversity. An ongoing source for weeds will come from both those areas that are more highly infested and adjoining private land where garden weeds may escape.	Extreme
	New and emerging weeds	New and emerging weeds such as Bridal Creeper and Chilean Needlegrass pose one of the largest future threats to the reserve biodiversity due in part to its smothering nature and the difficulties in treating this weed.	Extreme
	Inappropriate fire regimes causing disruption to sustainable ecosystem processes and resultant loss of biodiversity	Fire has been part of the Australian landscape for thousands of years. With colonisation those fire regimes and purposes have significantly altered along with the change and loss of vegetation. Fire regimes need to have clear objectives with fire frequency and intensity maintained within the tolerance limits of the desired native vegetation characteristics. Inappropriate use of fire could further alter the desired vegetation diversity and structure or trigger major weed events from dormant species such as Broom, Gorse and Coast Wattle.	High
	Loss of biodiversity as a result of the spread of invasive plants native to Victoria, such as Coast Wattle (Acacia longifolia subsp. sophorae) and Sallow Wattle (Acacia longifolia subsp. longifolia), into areas outside their natural range	Coast Wattle is recognised as a particularly invasive and aggressive coloniser of disturbed areas. It is widely distributed across the study area and potentially has a large dormant seedbank. Further disturbance and/or the use of fire could trigger major colonisation events that would need to be carefully managed if they were to be used for other objectives.	High
	Spread of Pittosporum undulatum in areas outside its natural distribution	Sweet Pittosporum is like many other native plants that have expanded beyond their range initially as garden escapees. The additional challenge of this species is the allelopathic effects it has on soil and the suppression of other plants species growing under its canopy. There are relatively few plants in the reserve.	Moderate
	Fragmentation	The passive recreation area, is quite fragmented with a high edge to core ratio. Fragmentation further reduces the ability for natural processes to occur with disturbance along edges being a source of further weed invasions and weed spread.	Moderate
	Trail use spreading weeds	The use of trails may be a source of new weeds coming in or spread of weeds along tracks further reducing biodiversity values.	Low

	Trail maintenance spreading weeds	Machinery brought into the reserve for maintenance, particularly slashing activities can be a source of weeds such as Chilean Needlgreass and potentially new weed species and or spread weeds along tracks and vegetation edges.	Low
Wetland loss and degradation	Change in water regime, dredging, draining, filling and grazing	Past and future changes to drainage at the Reserve dry out previously wetter areas reducing natural flooding and inundation regimes changing vegetation characteristics in key EVC's. Past changes to drainage have reduced the frequency and duration of ephemeral wetland events reducing the wetland habitat for a range of bird and frog species.	High
Loss of fauna biodiversity	Predation of native wildlife by the cat, Felis catus.	Cats are a highly aggressive and effective hunter of native wildlife. Although there are a small number of fauna species listed and an unknown cat population, they remain a risk to the presence or increase of fauna populations.	Moderate
	Predation of native wildlife by the introduced Red Fox Vulpes vulpes.	Foxes are a highly aggressive and effective hunter of native wildlife. Although there are a small number of fauna species listed and an unknown fox population, they remain a risk to the presence or increase of fauna populations. Trails increase the access to habitat reducing core areas that may afford greater protection against predation.	Moderate
	Off-lead dog disturbing or causing loss of wildlife	Dogs off-lead have the potential to reduce bird diversity and abundance through predation and disturbance. Under the current controls, dogs off-lead are not permitted, however evidence suggests this still may occur, but the frequency is uncertain. There is likely to be a higher consequence from dogs off-lead with potential bird mortality and a greater area impacted. This may also be a risk factor to other small mammals if they exist.	Moderate
	Motorbikes	Motorbikes have the potential to reduce bird diversity and abundance through disturbance with higher speed and noise.	Moderate
	Dogs on lead disturbing wildlife	Dogs on-lead have the potential to reduce bird diversity and abundance through disturbance. No data has been collected on the frequency or duration of dog walking but from the community consultation and anecdotal evidence suggests it is a common activity. The level of disturbance is unknown as no research has been undertaken on the abundance of birds, but research indicates this is a risk factor.	Low
	Walking and cycling disturbing wildlife	Walking and cycling has the potential to reduce bird diversity and abundance through disturbance. No data has been collected on the frequency or duration of walking but from the community consultation and anecdotal evidence suggests it is a common activity. The level of disturbance is unknown as no research has been undertaken on the abundance of birds, but research indicates this is a risk factor.	Low
	Impacts of climate change	Changes in climate may put further pressure on fauna through impacts on migratory species, changes in vegetation and habitat and increased risk of extreme weather events and fire. There are likely to be impacts over and above other impacts.	Low

PASSIVE RECREATION AREA IMAGES

Lightwood Dominated Woodland

Manna Gum Dominated Woodland

Spiny Mat-rush Dominated Open Sedge/Grassland

Spiny Mat-rush

Common Reed Dominated Wetland

Brackish Sedge Wetland

SITE USAGE

5.1 SPORTING CLUB PARTICIPATION

The 2020 Sport Australia AusPlay Survey data found that the top activities for sports club participation within the City of Greater Geelong are:

1. Australian Football
2. Golf
3. Netball
4. Basketball
5. Football/soccer
6. Tennis
7. Cricket
8. Bowls

All four sports tenanting Portarlington Recreation Reserve are represented within this listing, demonstrating a strong demand for participation and access to clubs and programs, as well as facilities that are modern, accessible, welcoming and fit-for- purpose.

To assist in identifying current and future demand for sport at Portarlington Recreation Reserve, an overview of participation for all active sporting user groups is provided below.

TOTAL MEMBERSHIP – 2019

CLUB	TOTAL	SENIOR MALE	SENIOR FEMALE	JUNIOR MALE	JUNIOR FEMALE	JUNIOR PROGRAMS MALE	JUNIOR PROGRAMS FEMALE	SOCIAL MEMBERS
PORTARLINGTON FOOTBALL NETBALL CLUB (FOOTBALL)	**615**	79	-	163	11	46	16	300
PORTARLINGTON CRICKET CLUB	**280**	85	15	80	14	18	-	68
PORTARLINGTON FOOTBALL NETBALL CLUB (NETBALL)	**255**	-	56	-	70	-	29	100
PORTARLINGTON TENNIS CLUB	**44**	13	17	7	7	-	-	-
TOTALS	**1,194**	177	88	250	102	64	45	468

The previous table shows active participation numbers (i.e. registered players) per club, including social members and officials such as coaches, trainers, support staff and volunteers. The table demonstrates that there is a healthy number of junior and female participants which is considered imperative to the sustainability of any sporting club.

The Portarlington Recreation Reserve is one several sporting venues that host local competition finals. This includes for all four sports, i.e. AFL, Tennis, Cricket and Netball. During weekends in February/March and September/October the Reserve has an influx of spectators and competitors utilising the venue for final's matches. These events attract a greater crowd than the home and away season, and there is recognition that the venue should continue this function. Finals games also offer a financial incentive for the hosting club and are an excellent way to raise revenue.

The AFL has detailed, historical participation information that demonstrates trends over a four-year period. The following table demonstrates the positive trend Portarlington Football Club has experienced since 2016:

FOOTBALL CLUB PARTICIPATION TRENDS				
	2016	2017	2018	2019
No of players	250	251	277	315
Change %	-	+0.4%	+10.4%	+13.7%

In addition, AFL Barwon has supplied detailed participation data for Portarlington Netball Club as follows:

NETBALL CLUB PARTICIPATION TRENDS				
	2016	2017	2018	2019
No of players	135	146	186	155
Change %	-	+8.2%	+27.4%	-16.6%

It should be noted that other current users such as the Bellarine Agricultural Society and Portarlington Girl Guides will further boost participation numbers and reserve attendance numbers through their relevant activities. It is estimated that combined these activities, particularly the Bellarine Show and associated events, would attract thousands to the Reserve each year.

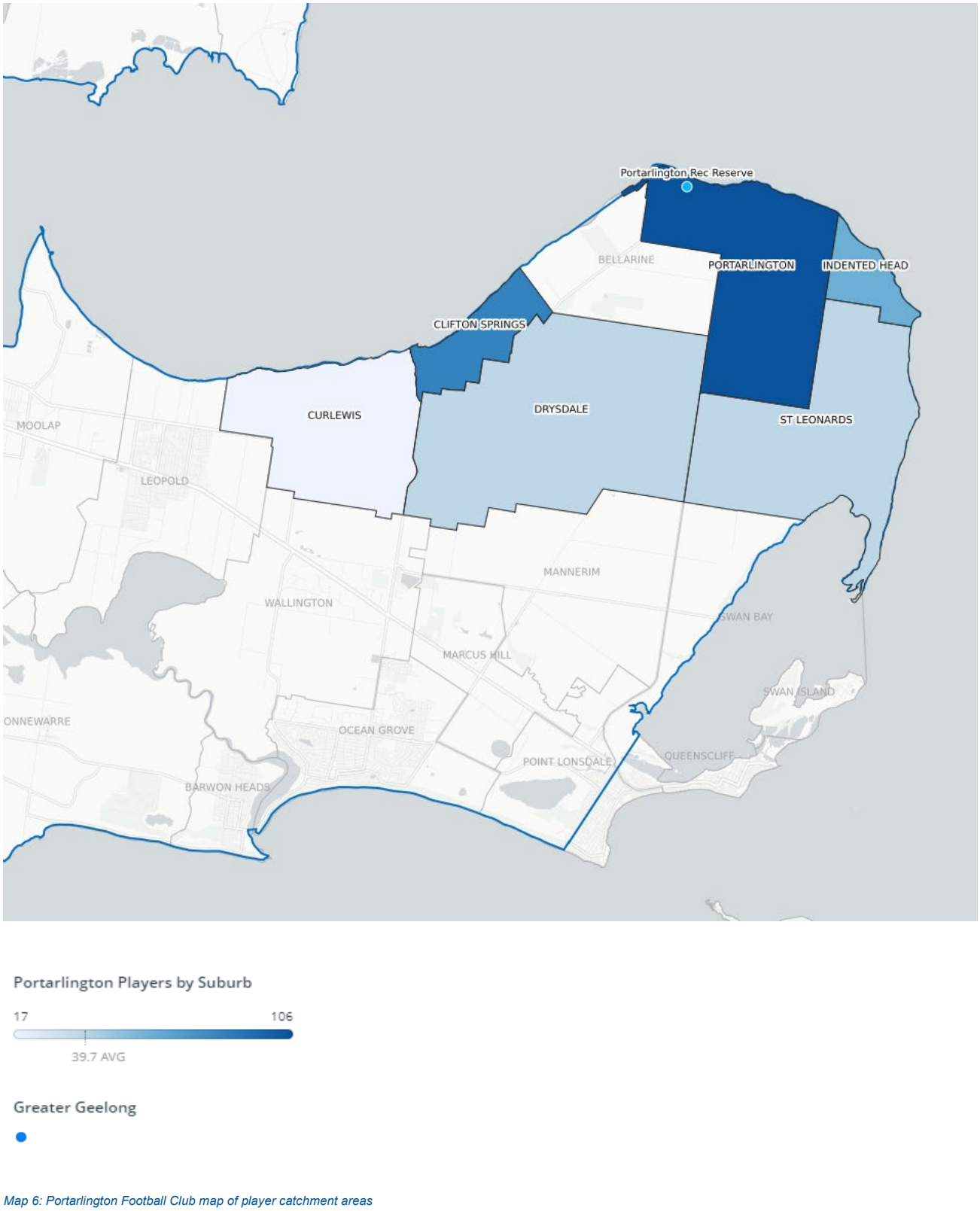
As previously mentioned within this report, due to the largely older demographic permanently residing in Portarlington that there will likely be demand for more unstructured activities and opportunities that appeal to the older age groups. Whilst participation trends remain healthy, it must be acknowledged that there may be a potential cap on the expansion of these sports purely due to demographic projections. The retention of players and a focus on no net loss of participants in the future can be viewed as a measure of success for these sports.

5.2 SPORTING PARTICIPATION CATCHMENT (AFL)

Whilst the future total population growth in Portarlington of 26% is high, the actual rate of change is approximately 2%, meaning that the number of additional people to 2030 within the township is minimal. In addition, a higher number of people will be aged over 60. It is therefore likely that future participation in organised sport at Portarlington Recreation Reserve will need to be drawn from the township as well as surrounding areas. This participation catchment is consistent with current trends, particularly in terms of the Portarlington Football Club who have the highest participant base of any tenant club at the Reserve. AFL also have detailed participation data available for analysis including the residential postcodes of registered participants. This data has demonstrated that in season 2019, the highest number of AFL players at Portarlington Football Club resided in the following locations:

PORTARLINGTON	116
CLIFTON SPRINGS	38
INDENTED HEAD	27
DRYSDALE	30
ST LEONARDS	25
CURLEWIS	17
ELSEWHERE	62

The Clifton Springs and Curlewis areas will continue to be important localities for the Club to source participants, with both suburbs set to experience population growth. Curlewis alone is forecast to double its population from 3,328 in 2020 to 6,583 in 2030. Both Clifton Springs and Curlewis do not have designated active recreation reserves and will become more reliant on facilities at Portarlington, Drysdale, and Leopold to accommodate demand.



Map 6: Portarlington Football Club map of player catchment areas

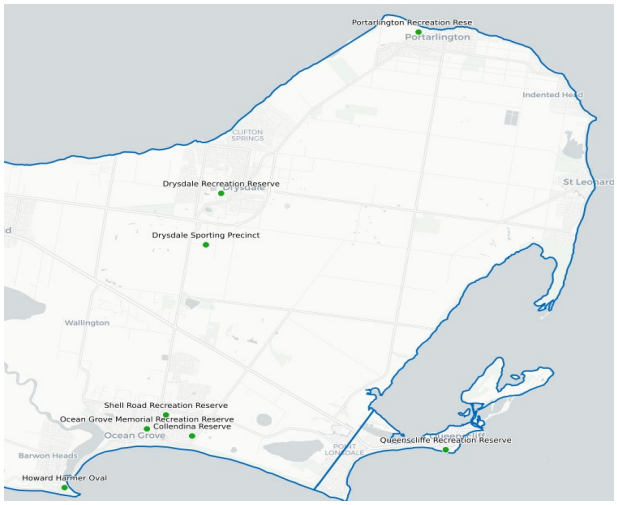
For comparison, a participation catchment analysis was also conducted for neighbouring football clubs Drysdale and Leopold. The aim of this exercise was to understand whether many players residing in Portarlington were travelling outside of the township to participate elsewhere. As evident in the following tables, both clubs only attracted a minor number of participants from Portarlington. This will likely indicate that Portarlington Football Club offers programs that retain and attract local participants. The viability and sustainability of Portarlington Football Club will continue to depend upon its ability continue to attract participants from the local area. Strong junior introductory and player pathway programs along with girls' and women's' teams are now the cornerstone of modern football. To remain competitive, the Club must proactively pursue these initiatives. Many clubs on the Bellarine Peninsula have access to modern facilities, which also contributes to participant experience and provides a welcoming and inclusive environment. As demonstrated in the tables below, these neighbouring clubs also attract a high number of their participants from their immediate local area. Therefore, it will be difficult for Portarlington to compete for and attract players from these areas given the strong local connection to all townships being experienced. The upgrade to Portarlington amenities along with program development however will assist the Club in staying competitive and on an equal playing field to the neighbouring clubs and others across the Bellarine.

DRYSDALE FOOTBALL CLUB

PORTARLINGTON	7
CLIFTON SPRINGS	164
DRYSDALE	148
CURLEWIS	70
ST LEONARDS	10
LEOPOLD	28
ELSEWHERE	71

LEOPOLD FOOTBALL CLUB

PORTARLINGTON	1
MOOLAP	10
CURLEWIS	6
LEOPOLD	351
ELSEWHERE	76



Map 7: Location of Bellarine Football Netball League venues within the City of Greater Geelong

5.3 SPORTING INFRASTRUCTURE SUPPLY AND PROVISION RATIOS

Supply and provision ratios are useful in assisting to understand, along with other influencing factors, the likely requirements for infrastructure. Ratios utilised within this report have been derived from industry benchmarks, recommended peak sporting body guidelines as well as other strategic infrastructure documents developed for sport. The ratios applied are those used for local sporting provision, which is consistent with the classification of Portarlington Recreation Reserve as a local level venue.

Provision ratios should be considered in conjunction with other influences such as participation, facility condition and community access. Other considerations when assessing provision ratios should include:

- Any localised strategic planning that identifies gaps in facility provision based on need;
- The proximity of like venues to those within the township and the geographical spread of infrastructure;
- Access and ownership limitations of existing facilities; and
- Condition of existing assets and their level of capacity to host sport.

The table on the following page indicates the current infrastructure provision at Portarlington Recreation Reserve against the township's population ratios and future forecasts. From the analysis, the current provision of sporting ovals and courts is sufficient to meet the future needs of the community for the next 20 years considering a growth rate at the higher end of the forecast population projections and participation scenarios.

A focus of the Master Plan should be given to improving the quality and capacity of infrastructure through potential playing surface improvements, lighting upgrades and access rather than the inclusion of additional playing surfaces.

Given most sports are deemed to be well-serviced from a provision perspective, this provides ample opportunity to enhance other recreational aspects at the Reserve which encourage informal participation, particularly within the older age demographic. The Master Plan for the Reserve should focus on a balanced approach to both organised and unstructured recreation to better service the community now and into the future.

"The current provision of sporting ovals and courts is sufficient to meet the future needs of the Portarlington community for the next 20 years. This is considered against a growth rate that is at the higher end of forecasted population projections and participation scenarios"

SPORT	Total no. of assets at PRR	2020 Portarlington population	2019 Participants	Recommended Industry Population/Provision Benchmark*	2020 Playing area to population ratio	Recommended Industry Participant/ Provision Benchmark **	2020 Playing area to participant ratio	Does supply meet, exceed or is less than benchmark	2031 Portarlington population	2031 Playing area to population ratio	Does supply meet, exceed or is less than benchmark
AFL	**2**	4,046	315	**1:5,000**	**1:2,023**	1:175 participants	**1:127**	Exceeds population ratio and participant ratio	5,133	**1:2,567**	Exceeds
NETBALL	**2**	4,046	155	**1:7,070**	**1:2,023**	1:60 participants	**1:78**	Exceeds population ratio Small need using participant ratio	5,133	**1:2,567**	Exceeds
TENNIS	**5**	4,046	44	**1:3,000**	**1:809**	N/A	N/A	Exceeds	5,133	**1:1,027**	Exceeds
CRICKET	**2**	4,046	212	**1:4,000**	**1:2,023**	N/A	N/A	Exceeds	5,133	**1:2,567**	Exceeds

*Recommended industry population/provision benchmark ratios utilised within the above table have been derived from the City of Greater Geelong's Social Infrastructure Plan (Generation One) 2020-2023

**Recommended industry/participant provision benchmark ratios utilised have been supplied by the relevant peak sporting body (where available)

CONSULTATION SUMMARY

Community consultation for the Master Plan's development aimed to understand what the community like, and what they think could be improved at Portarlington Recreation Reserve. The broad consultation program resulted in a high level of engagement and responses received. The below provides a summary of the various consultation methods undertaken.

6.1 PROJECT REFERENCE GROUP

Throughout the Master Plan's development, the City worked closely with the Project Reference Group, many of whom were representatives of tenanting user groups of the Reserve as well as members of the local Portarlington community. The purpose of this group was to provide information to assist in forming recommendations, including guidance around the functionality of the Reserve and its future infrastructure requirements.

Representatives of the group, included:

- Portarlington Football Netball Club
- Portarlington Cricket Club
- Portarlington Tennis Club
- Portarlington Pony Club
- Bellarine Agricultural Society
- Portarlington Girl Guides
- Portarlington Community Association
- Portarlington Community Garden Group
- Bellarine Bayside Foreshore Committee
- Office of Lisa Neville MP, Member for Bellarine

Several key themes emerged from consultation with the Project Reference Group, including:

Improving existing sporting infrastructure within the active recreation area to meet modern standards.

Increasing the capacity of sporting infrastructure so that more programming and participation opportunities can be created.

Improving connections for vehicles and pedestrians both within and to the Reserve, making it safer and more accessible for all

Considering how other activities for the community can be incorporated within the Reserve outside of sport.

6.2 STATE SPORTING ORGANISATIONS

Interviews with State Sporting Organisations including AFL Barwon, Cricket Victoria, Tennis Victoria and Netball Victoria were undertaken to understand their aspirations for the sports who tenant the Reserve, including questions relating to participation, programs, infrastructure and alignment with strategic priorities. A summary of the key themes emerging from consultation with these organisations are below:

Participation rates in sport at Portarlington Recreation Reserve are increasing.

Sporting facilities, particularly club change rooms/pavilions and some ancillary infrastructure require improvement.

Enhancing gender equity outcomes by generating more diverse participation opportunities and facilities is important for all sports.

Encouraging multi-use outcomes so that facilities can support a range of sporting opportunities that have widespread community benefit.

6.3 COMMUNITY CONSULTATION

The Master Plan has followed a two-step consultation process with the broader community. The first engagement commenced during the initial phase of the project where the community were asked what the liked, and what they thought could be improved into the future at Portarlington Recreation Reserve. The consultation was open for a six-week period and welcomed responses via a survey, quick poll, and interactive map. The consultation was undertaken in May 2020 and had strong community input, including:

- 192 survey responses
- 191 quick poll responses
- 75 comments on the interactive map
- 6 emails

This feedback directly influenced the first iteration of the Draft Master Plan prior to it being released for public exhibition. A detailed overview of the initial consultation can be found as a supporting document to this report. A summary of key themes through this engagement period, included:

Improving the quality and functionality of the football and cricket pavilion.

Developing trails and walking paths.

Enhancing vegetation, habitat and landscaping.

Developing all other existing sporting infrastructure.

Improving car parking and access.

The subsequent community engagement process was conducted over a six week period, from June-September 2021, and was based on the public exhibition of the Draft Master Plan and its recommendations. The engagement including the following activities:

- 515 flyers delivered to residents
- 3 print adverts in local newspapers
- 211 interactions on social media posts

These activities resulted in the following engagement outcomes:

- 3,358 views of the Have Your Say webpage
- 68 surveys completed
- 50 online written submissions
- 60 contributions via drop in sessions

Within the 68 surveys completed there was generally very positive feedback of the Draft Master Plan, including:

85% of survey respondents were 'very supportive' or 'supportive' of the overall Draft Master Plan.

90% of survey respondents were 'very supportive' or 'supportive' of the Draft Master Plan's vision and goals

90% of survey respondents were 'very supportive' or 'supportive' of the Draft Master Plan's recommendations.

As a result of feedback received through this period, the Draft Master Plan was updated and key themes were developed that represent what was heard via the engagement activities. A detailed summary of this engagement process and its findings are available as a supporting document to this report.

Upgrading existing facilities within the active recreation area a priority.

Environmental protection and cultural heritage valued and supported by the community.

Spaces for the community to gather and spend more time at the Reserve are important.

Improving safety outcomes for all users is required.

Flexibility in the use of different spaces will see more opportunity for community participation.

The Final Master Plan for Portarlington Recreation Reserve has considered all feedback received via the two-step engagement process, along with an assessment of themes and further review by the PRG to determine its recommendations.

Image 3: Portarlington Recreation Reserve Oval 1, Events Area/Open Space

Quotes from initial community engagement

"There are some of my favourite trails through the (passive) Reserve. It is a beautiful oasis of plant and animal life"

"I enjoy walking through the Reserve and the freedom and tranquillity it provides"

"The Bellarine Agricultural Show - what a great community event - showcasing and celebrating our local farming community!"

"The current infrastructure could be upgraded while keeping the environmental values and open space requirements for community events"

"The community loves the football, netball, cricket and other sports played here"

"The venue is not fit for purpose. The facilities are very old and need an upgrade. The facilities are not disability or gender diverse accessible"

MASTER PLAN

7.1 WHAT IS PROPOSED?

The Portarlington Recreation Reserve Master Plan has considered all consultation, background information, strategic context and other drivers in its development. The Plan has aimed to respond to the needs, aspirations and challenges to provide a clear approach to enhancing Portarlington Recreation Reserve.

The Plan is in line with community expectations as well as the City's strategic direction. The Plan looks to enhance the Reserve's existing features, whilst maintaining a close connection to its long history and function as a local level reserve. The Plan recommends improving facilities and attributes that will make Portarlington Recreation Reserve a more appealing place to visit, with modern facilities that enhance safety and amenity, as well as better environmental properties through tree planting and habitat creation.

The project objectives and Master Plan principles have been used to create vision and goals to guide the development of the Reserve.

The following section provides an overview along with a detailed summary of recommendations. This section begins by introducing the recommendations through the proposed Landscape Plan, followed by a summary of key recommendations and themes.

For the purposes of this report, the summary of recommendations has been broken down into individual areas to highlight the outcomes associated, particularly around key directions. An overview of these areas is provided on page 48 followed by a summary of each from page 49 onwards.

7.2 VISION AND GOALS

MASTER PLAN VISION

Portarlington Recreation Reserve is a spacious coastal recreation reserve in a rural setting providing contemporary facilities for sport, community use and events, balanced with passive recreation areas set amongst coastal bushland.

MASTER PLAN GOALS

Sporting & Social Infrastructure

Sporting and other social infrastructure will be redeveloped and replaced in line with the City's Social Infrastructure Policy to ensure they are compliant, inclusive, accessible, support multi use and are fit for purpose.

Social infrastructure will be designed and developed in a way that is creative, sustainable, and responsive to the character and scale of the reserve.

Social infrastructure and trail connections will be developed to improve safety, wayfinding, and encourage more engaging experiences.

Places and Community Use

Maintain the diversity of opportunities and spaces including organised sport, other community use and informal recreation to support community connections, health, wellbeing, and enjoyment of the Reserve.

Environment & Amenity

The Reserve's amenity and environmental values will be improved providing a more inviting and richer landscape.

Cultural Heritage

The cultural heritage values of the Reserve will be protected, and opportunities provided to improve awareness and understanding of its history and stories.

Park Management

The planning, development and management of the Reserve will be done in a holistic manner integrating all current uses and functions in consultation with the community.

New and emerging uses will be assessed according to the goals for the Reserve, local needs and the regional context to determine whether they are suitable.

Park Character

The Reserve will be managed in a way that protects the rural coastal character blending sporting and community use facilities with wide open spaces, scattered trees and areas of natural bushland explored through a winding trail network.

7.3 FUTURE CHARACTER DESCRIPTION

Portarlington Recreation Reserve is the primary home for the town's sporting and recreation activities and an important area for tourists during the holiday season. It extends across the coastal flats fringed by the Portarlington Holiday Park and Port Phillip Bay, with houses overlooking the Reserve along its southern and eastern boundaries. The active sport and recreation area is the hub of the Reserve, built around a developed core that includes the main ovals, pavilion, netball courts, tennis courts, Guides Hall, and Agricultural Society buildings. More formal and organised parking, roads and paths provide access and movement between the key facilities. The sporting facilities are surrounded by wide open spaces that are the basis for its important role as an events destination. The loose informality of the roads, parking and trails in the area creates a relaxed atmosphere and sense of freedom. Indigenous tree plantings enhance the amenity of the open spaces, improving shade and shelter from the elements. The Reserve has a strong connection and transition between spaces with the active sport and recreation precinct blending into regenerating coastal bushland, providing a natural backdrop to the more developed pockets. This passive recreation area provides opportunities to explore wetlands, pockets of Manna Gums and coastal bushland through a web of interlinked trails. Usage of the Reserve ebbs and flows across the day, the week, and the seasons. It is a place where sporting trials, tribulations and memories are made. Events bring a burst of life to the Reserve, gathering the community together to celebrate the history, diversity and creativity of people and the town. It is also a place that provides opportunities for quiet reflection and the appreciation of nature, or a casual moment spent walking the dog.

Image 4: Current view of active recreation area

Image 5: Current view of passive recreation area

7.4 MASTER PLAN (LANDSCAPE PLAN)

Enclosed Cricket Nets

Scoot Track

Community Garden

Map 8: Portarlington Recreation Reserve Master Plan – Landscape Plan – image 1 of 2

EXPLANATORY NOTES

ACCESSIBILITY AND SITE CONNECTIVITY

1. Formalise and expand the car park at the main entry utilising the existing car park and gravel road alignment. Include garden bed planting, trees and lighting. Approximately 100 proposed car parking spaces. Construction of the car park could potentially occur in two stages. Include traffic calming measures/safe pedestrian crossing points/vehicular exclusion.
2. Standardise informal car parking around Ron Evans Oval, utilising existing informal tracks and desire lines, to provide distinction between vehicle and pedestrian movement. Include traffic calming measures/safe pedestrian crossing points.
3. Formalise the main entry by providing a new ticket booth, landscaping and consolidating existing signage, maintaining appropriate emergency services access.
4. Provide feature landscaping and signage to pedestrian entry points into the Reserve and Passive Recreation Area. Install dog litter bins at trailheads into the Passive Recreation Area.
5. Provide pedestrian connections throughout the reserve which are DDA compliant and provide universal access. Ensure safe pedestrian crossings/traffic calming measures are incorporated at vehicular conflict points.
6. Provide a pedestrian pathway along the northern side of the Reserve to improve conectivity to surrounding areas including the Passive Recreation Area, Holiday Park and Sproat Street. Consider a safe pedestrian crossing to Boat Road at the main entry and continue to liaise with Bellarine Bayside to provide signage connections to Holiday Park.
7. Retain existing overflow parking north of tennis courts and consider formalising if wear and tear warrants it.
8a. Further investigate the feasibility of extending Oval 2 to the south to create a larger oval.
8b. Upgrade synthetic wicket to CA standards when pitch is at end of useful life
Maintain maintenance and emergency vehicle access across the site.
9. Shared access managed for events.

SPORTING FACILITIES

10. Upgrade the main pavilion based around improvements to the kitchen, bar, accessible toilets, changerooms, player amenities, first aid and umpire facilities to address gender accessibility, compliance with current code requirements and enhance the functionality of the main social rooms.
11. Extension of existing spectator area to Ron Evans Oval in line with pavilion upgrade.
12. When required, replace the main oval fence with suitable materials that reflect the character of the reserve but are long-lasting and sustainable.
13. Consider providing new sports lighting to Oval 2 to enable it to accommodate overflow from Ron Evans Oval.
14. Provide a new shelter to Oval 2.
15. Provide new sports lighting and surface upgrade to existing western tennis courts and make allowance for a potential sixth court if demand necessitates.
16. Provide soft netting to the north-east side of Oval 2 to prevent errant balls from entering vegetated area.
17. Consider an extension to existing netball club pavilion to ensure it meets the recommended guidelines outlined by Netball Victoria for a local level facility. Extension to the end of the pavilion will likely require tree removal.
18. Provide additional warm up half court, 3-tier spectator seating and surface improvements to existing netball courts.
19. Consider an extension to existing tennis club pavilion to ensure that amenities are meeting modern day and accessible standards.
20. Consider fully enclosing existing cricket nets to increase safety. Consider incorporating basketball half court line marking, basketball and netball rings to allow multi-purpose use of the nets. The enclosed facility is to meet Cricket Australia guidelines for a local level facility and ensure suitability within main playground area.
21. Consider undertaking surface improvements and providing multi-use linemarking and goals to the former asphalt netball courts. Opportunity for area to be available for CFA use.

PARK INFRASTRUCTURE AND OPEN SPACE

22. Provide new boundary fencing along Boat Road, 4th Avenue and Sproat Street to improve visual amenity while restricting vehicles and pedestrians to allocated entry points.
23. Investigate alternative solutions for water tanks north of the cricket nets.
24. Improve passive recreation opportunities by providing new picnic area, scoot track targeted at younger children and potential BMX and bike jump area. Consider providing additional play opportunities for teenagers such as a bouldering wall or other suitable activity for all genders. Ensure suitable buffer to the car park to maintain safety.
25. Provide a duplication of the current Agricultural Shed as a new footprint adjoining the current shed.
26. Investigate options to level the event space to create more multi-use options.
27. Retain existing cattle/horse tie up rails and replace with like for like at the end of their useful life.
28. Investigate establishing a community garden at the western end of the old netball courts.
29. Provide additional seating around the Reserve at regular intervals as indicated on this plan. Upgrade existing seats if required. Seats to have back and arm rests and be aesthetically consistent across the Reserve.
30. Retain existing loading ramp.
31. Retain existing toilet block and replace at end of useful life.

LANDSCAPING AND ENVIRONMENT

32. Provide new canopy trees which are consistent with the biodiversity of the area to provide shade, blur the boundary between the Reserve and the Passive Recreation Area, and to increase the vegetation character of the site
33. Provide low tree and shrub planting on southern boundary residential fences to improve visual amenity while also maintaining sightlines and reducing maintenance, fire hazard and likelihood of snakes. Species to be consistent with the biodiversity of the area.
34. Consider the removal of a select number of existing cypress trees to allow for cricket net expansion.
35. Provide water sensitive urban design (WSUD) in the form of a vegetated swale to capture car park run-off and to target drainage issues that currently occur between tennis club building and the existing car park.

EXPLANATORY NOTES

ACCESSIBILITY AND SITE CONNECTIVITY

- **A** Liaise with Bellarine Bayside to improve fire and maintenance access into the Reserve from Traum Street. Investigate the steepness of Traum Street and the viability of providing pedestrian access into the Reserve including a viewing platform and fencing on the north side of the path to stop dogs entering Point Richards Reserve
- **B** Work in partnership with Bellarine Bayside to improve fire access into the western side of the Passive Recreation Area from Point Richards Reserve.
- **C** Provide maintenance and fire access along southern boundary including gated access into the Active Sport and Recreation Area. Coordinate with the proposed potential wetland works and location of stormwater outlets.
- **D** Consolidate existing trails for pedestrians and cyclists. Primary trails to potentially be gravelled for shared fire, maintenance and pedestrian use. Secondary trails to largely remain as grass tracks. Area to south of old gallop track subject to inundation - exact make up of tracks to be determined.
- **E** Provide pedestrian stair access to the Reserve from Welfare Street.
- **F** Continue to liaise with Bellarine Bayside to provide improved and consistent signage and connections to Point Richards Flora and Fauna Reserve.
- **G** Provide signage, rubbish bins and dog litter bins at access points into the Passive Recreation Area. Signage to depict ways to sustainably explore the precinct.

LANDSCAPING AND ENVIRONMENT

- **H** Investigate establishing a system of sediment ponds and deeper wetland pools at the southern end of the Reserve to improve stormwater quality management, biodiversity values and expand habitat for the Growling Grass Frog and other threatened fauna. Stormwater outlets entering the Reserve from adjoining residential areas to have gross pollutant treatment traps.
- **I** Continue to maintain and improve environmental conditions within the Passive Recreation Area in line with recommendations from the Portarlington Recreation Reserve Environmental Report October 2020.
- **J** Investigate providing a boardwalk over new wetland area and potentially other areas subject to inundation to provide recreational and educational opportunities as well as a potential connection to Welfare Street and residential areas.
- **K** Create a new parking area for access to the Passive Recreation Area that also functions as event parking.
- **L** Set aside the area marked within the Passive Recreation Area for temporary event parking. Permit conditions will apply. Encourage regeneration of indigenous vegetation west of this area along the former gallop track.
- **M** Develop interpretative signage regarding flora and fauna values at the Reserve in consultation with the Bellarine Bayside Committee. Provide interpretative signage and seating at key locations in the Passive Recreation Area which depict the various Ecological Vegetation Classes.

Map 9: Portarlington Recreation Reserve Master Plan – Landscape Plan –image 2 of 2

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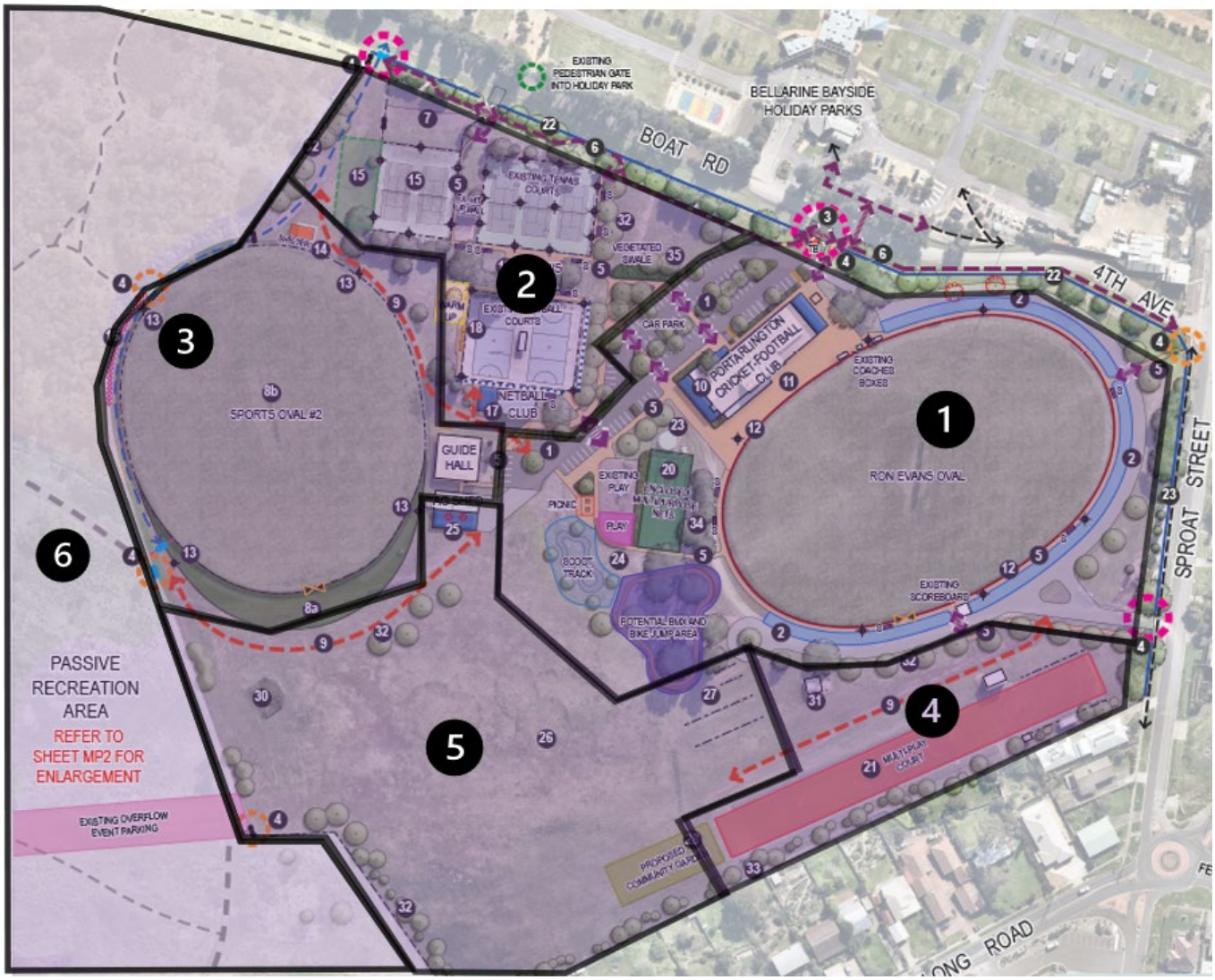
7.5 OVERVIEW OF MASTER PLAN RECOMMENDATIONS AND COSTS

For the purposes of this report, a summary of key Master Plan recommendations are discussed in further detail as per the six areas identified below. Due to the size and expanse of Portarlington Recreation Reserve, the following layout provides a more succinct way to summarise the recommendations and their associated outcomes. **It should be noted that the below areas do not constitute the priority order of the Master Plan's implementation. The total cost to implement all recommendations within the Master Plan is approximately $10.6m. Please note that this excludes contingencies and cost escalations that would need to be applied at the time of funding.**



Map 10: Identification of areas used to separate and discuss the Master Plan's recommendations

Within each area summary is a key to provide the reader with a reference back to the Master Plan Landscape Plan (see pages 46 & 47 of this report). The theme of each recommendation is represented by an infographic. A summary of these graphics can be found below.

Alongside each recommendation is also an indicative cost. Costs have been derived from a Quantity Survey undertaken in March 2022.

Sporting Facilities	Accessibility and Site Connectivity	Park Infrastructure and Open Space	Landscaping and Environment

AREA 1

- **Main (Football/Cricket) Pavilion**
- **Oval 1**
- **Play Space**
- **Cricket Practice Nets**
- **Car Parking and Vehicles**
- **Reserve Entrances, Frontages and Pedestrians**

MAIN (FOOTBALL/CRICKET) PAVILION

A refurbishment and extension to the main pavilion is recommended to improve the core functions of the building. Whilst the pavilion has good structure and size, amendments to the player and umpire facilities will ensure the building is consistent with modern standards. This includes the provision of all gender, universally designed change rooms and amenities. Small improvements are also recommended for the kitchen, kiosk and foyer/entrance areas to improve functionality and accessibility. Upgrades to the internal social room toilets is also likely to be required to ensure building code requirements are met. Consideration should also be given to providing externally accessible toilets for broader community use outside of scheduled activities.

Sample image

Landscape Plan ID	Recommendation	Key themes	Cost
10	Upgrade the main pavilion based around improvements to the kitchen, bar, accessible toilets, changerooms, player amenities, fist aid and umpire facilities to address gender accessibility, compliance with current code requirements and enhance the functionality of the main social rooms. The enhancement and/or extension to the second storey of the main pavilion may be considered however club and/or external funding must be sought.		**$1.53 m**
11	Extension of existing spectator area to Ron Evans Oval in line with pavilion upgrade.		**$205,000**

OVAL 1

Recommendations for Oval 1, also known as Ron Evans Oval, include improvements to the informal parking area around the oval's perimeter. This recommendation aims to improve pedestrian and spectator safety, as well as create efficiencies in traffic flow and vehicle movement. Improved parking areas will assist in removing the current ad-hoc flow of cars and informal tracks throughout the Reserve. It is recommended that the perimeter parking however remain unsealed to retain the character of the Reserve. In addition, consideration should be given to the installation of a new oval perimeter fence to improve visual amenity, condition and reduce ongoing maintenance liability.

Sample image

Landscape Plan ID	Recommendation	Key themes	Cost
2	Standardise informal car parking around Ron Evans Oval, utilising existing informal tracks and desire lines to provide distinction between vehicle and pedestrian movement. Include traffic calming measures/safe pedestrian crossing points.		**$132,000**
12	When required, replace the main oval fence with suitable materials that reflect the character of the reserve but are long-lasting and sustainable.		**$138,000**

PLAY SPACE

Providing additional supporting infrastructure to the existing play space is recommended within the Master Plan to produce greater amenity and increase play offerings for a broader age range of children. Opportunities to explore additional play and active recreation components along with supporting infrastructure for park users, including parents, children and teens of all genders, will add to the broader value of this area. The existing playground serves the precinct well and will continue to be upgraded and maintained as per the City's cyclical programs. Toilets and amenities to service the play area are recommended to be incorporated into the design of the main pavilion and/or the extension to the netball pavilion which are both in close proximity. The play space will continue to be supported with opportunities for informal recreation and unstructured play in the adjacent open space area. There is also opportunity to extend park furniture to include suitable facilities for picnics etc.

Sample image

Landscape Plan ID	Recommendation	Key themes	Cost
24	Improve passive recreation opportunities by providing new picnic area, scoot track targeted at younger children and potential BMX and bike jump area. Consider providing additional play opportunities for teenagers such as bouldering wall or other suitable activity for all genders. Ensure suitable buffer to the car park to maintain safety.		**$650,000**

CRICKET PRACTICE NETS

The Master Plan recommends the redevelopment of the existing cricket nets and the construction of a new, safer and multi-purpose facility that can facilitate cricket training as well other activities such as basketball, and/or as a warm up area for netball. It is recommended that the new facility is enclosed to enhance the safety of Reserve users. Investigating alternate solutions for water tanks presently located to the north of the cricket nets may improve sightlines and visual amenity of this area.

Sample image

Landscape Plan ID	Recommendation	Key themes	Cost
20	Consider fully enclosing existing cricket nets to increase safety. Consider incorporating basketball half court line marking, backboard, and ring to allow multi-purpose use of the nets. The enclosed facility is to meet Cricket Australia guidelines for a local level facility and ensure suitability within the main playground area.		**$303,000**

CAR PARKING AND VEHICLES

Widespread improvements to car parking and vehicle movement is recommended throughout the Master Plan, including within Area 1. These recommendations aim to improve traffic flow and organisation of vehicle management throughout the Reserve and maintain access for emergency vehicles. The recommendations aim to keep vehicles on designated roads and car parks, and to improve the safety of all pedestrians and encourage more active modes of travel. The Master Plan has proposed accomodating the majority of cars through a centralised car park, with up to 100 car parking spaces to service the main pavilion, tennis facilities, netball facilities, Oval 2, Guide Hall, Agricutural Society Shed and play space. The car park will have the ability to be constructed in a staged fashion where necessary.

Sample image

Landscape Plan ID	Recommendation	Key themes	Cost
1	Formalise and expand the car park at the main entry utilising the existing car park and gravel road alignment. Include garden bed planting, trees and lighting. Construction of the car park could potentially occur in two stages. Include traffic calming measures/safe pedestrian crossing points/vehicular exclusion.		**$379,000**

RESERVE ENTRANCES, FRONTAGES AND PEDESTRIANS

Improved entrances to the Reserve will contribute to its overall visual appeal and better management of pedestrians. This includes during regular, daily use of the Reserve as well as levels of increased visitation, such as annual events, holiday periods and football and cricket matches and finals.

The use of signage and separating pedestrians and vehicles where appropriate will contribute to safer outcomes for all users. Improvements to pathways that are compliant with guidelines for people of all abilities are also essential. The provision of enhanced crossing points, connections to neighbouring residential areas and the Bellarine Bayside Holiday Park will provide a safer and more enjoyable experience for all.

Sample image

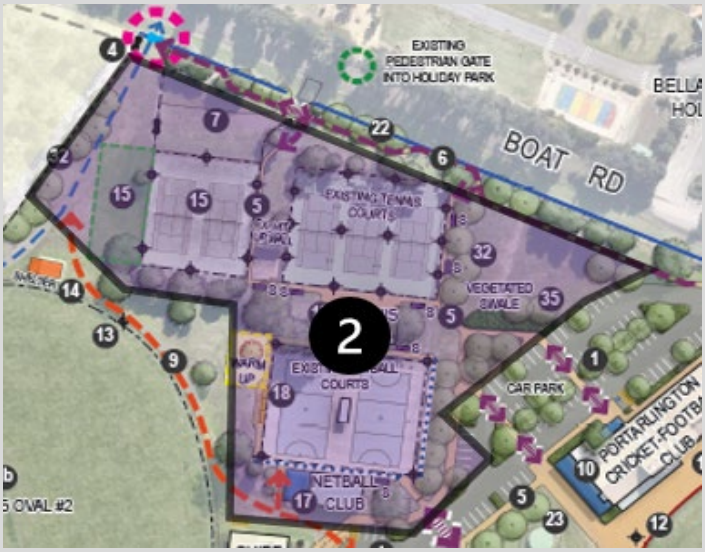
The main entrance off Boat Road is recommended to be improved both functionally and visually and will be the main entry point to the Reserve and car park. Secondary entrances from Boat Road are recommended to be utilised to service the proposed informal car park for the tennis club in the event that overflow parking is required.

Emergency vehicle access points will be available to service all areas from the main entrance from Boat Road, with all facilities accessible from this entry point.

Maintenance vehicle access points will remain accessible via the main entrance for the active Reserve precinct, as well as via the current access point on Boat Road into the passive recreation area.

Landscape Plan ID	Recommendation	Key themes	Cost
3	Formalise the main entry by providing a new ticket booth, landscaping and consolidating existing signage and improving emergency services access.		**$50,000**
4	Provide feature landscaping and signage to pedestrian entry points into the Reserve and into the passive recreation area. Install dog litter bins at trailheads into passive recreation area.		**$50,000**
5	Provide pedestrian connections throughout the Reserve which are DDA compliant and provide universal access. Ensure safe pedestrian crossings/traffic calming measures are incorporated at vehicular conflict points.		**$482,000**
6	Provide a pedestrian pathway along the northern side of the Reserve to improve connectivity to surrounding areas including the passive recreation area, Holiday Park and Sproat St. Consider a safe pedestrian crossing to Boat Road at the main entry and continue to liaise with Bellarine Bayside to provide signage and connections to the Holiday Park.		
22	Provide new boundary fencing along Boat Road, 4th Avenue and Sproat Street to improve visual amenity while restricting vehicles and pedestrians to allocated entry points.		**$181,000**

AREA 2



- **Tennis Courts**
- **Tennis Club Rooms**
- **Netball Club Rooms and Courts**
- **Open Space Area (east of tennis courts)**

TENNIS COURTS

The three existing tennis courts directly north of the tennis club rooms are currently well provisioned with good quality surface, fencing and sports lighting to competition standard. There is opportunity however for the remaining two tennis courts to the west to undertake surface and lighting upgrades to provide greater programming opportunities. There is also opportunity to identify a space for a sixth tennis court to the western bank of the existing courts to facilitate future participation if demand necessitates.

Sample image

Landscape Plan ID	Recommendation	Key themes	Cost
15	Provide new sports lighting and surface upgrade to existing western tennis courts and make allowance for a potential sixth court if demand necessitates.		**$442,000**
7	Retain existing overflow parking north of tennis courts and consider formalising if wear and tear warrants.		**$28,000**

TENNIS CLUB ROOMS

A small extension to the existing tennis club rooms is recommended to ensure amenities meet accessible, modern standards. The proposed extension will include the demolition of the existing amenities block attached to the tennis club rooms, and the construction of new, compliant facilities. Additional access points via the proposed pathway network will provide better access and egress into the facility.

Landscape Plan ID	Recommendation	Key themes	Cost
19	Consider an extension to existing tennis club pavilion to ensure that amenities are meeting modern day and accessible standards.		**$160,000**

NETBALL CLUB ROOMS AND COURTS

Whilst netball is well provisioned with new, modern courts and club rooms, there is a small deficiency in the size of the change facility. The current rooms are slightly undersized in accordance with Netball Victoria's facility guidelines for local level venues. A small extension, utilising a similar, modular construction would see the facility present greater functionality and flexibility. This includes providing dedicated umpire change rooms and improved storage areas. An extension to the facility can be made to the east or west of the existing building and should consider the provision of an externally accessible toilet to support Oval 2 and the play space. In addition, the provision of a formalised warm up court and spectator area for netball, by way of 3-tiered seating, would enhance amenity for supporters and players. Some surface improvements to the netball courts would also address some concerns over wear and tear.

Landscape Plan ID	Recommendation	Key themes	Cost
17	Consider extension to existing netball club pavilion to ensure it meets the recommended guidelines outlined by Netball Victoria for a local level facility. Extension to the end of the pavilion will likely require tree removal.		**$320,000**
18	Provide additional warm up half court, 3-tier spectator seating and surface improvements to existing netball courts.		**$350,000**

OPEN SPACE AREA (EAST OF TENNIS COURTS)

The open space/grassed area between the existing tennis courts and main entrance is utilised during the Bellarine Agricultural Show for display purposes. The area is also important to the Reserve's drainage function, capturing run off from the car park and both tennis and netball courts. To improve its function, and to maintain the area's importance for events, the Master Plan recommends the incorporation of a vegetated swale drain. The swale would consider an appropriate location that does not encroach onto the area utilised for the Show and utilise water sensitive design principles to minimalise environmental impacts.

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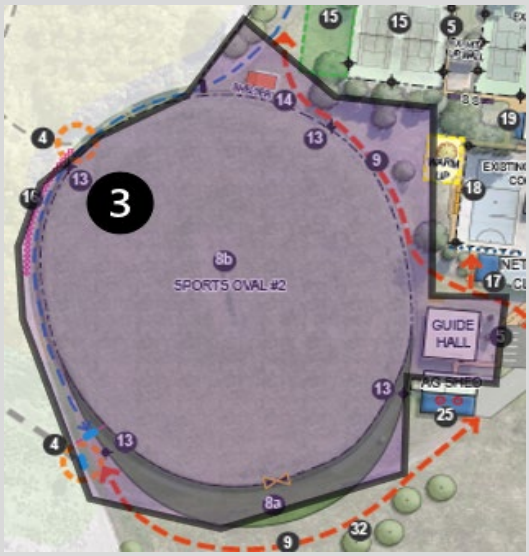
Landscape Plan ID	Recommendation	Key themes	Cost
35	Provide water sensitive urban design (WSUD) in the form of a vegetated swale to capture car park run-off and to target drainage issues that currently occur between tennis club building and the existing car park.		**$50,000**

AREA 3



- **Oval 2 and surrounds**

OVAL 2 AND SURROUNDS

The Master Plan includes recommendations for this area which are focused around Oval 2. This includes consideration towards the inclusion of sports lighting on this oval. Sports lighting, commensurate with AFL guidelines for local level facilities, can provide greater capacity for training, participation and programs, particularly during the winter months. The provision of lighting however needs to be supported by a detailed analysis of future use, to demonstrate the return on potential investment (both social and financial). Furthermore, investigations into the expansion of Oval 2, particularly its length to the south of its existing boundary, could assist in further facilitation of participation should demand necessitate.

To support participation and the amenity of spectators, it is also recommended that the existing shelter on Oval 2 be replaced. It is recognised that a new, basic structure would replace the existing shelter which is nearing the end of its useful life.

Sample image

Landscape Plan ID	Recommendation	Key themes	Cost
13	Consider providing new sports lighting to Oval 2 to enable it to accommodate overflow from Ron Evans Oval (i.e. Oval 1).		**$320,000**
14	Provide a new shelter to Oval 2.		**Recommendation has been funded**
9	Shared access managed for events.		**Nil cost. Operational recommendation**
16	Provide soft netting to the north-eastern side of Oval 2 to prevent errant balls from entering the vegetated area.		**$80,000**
8a	Further investigate the feasibility of extending Oval 2 to the south to create a larger oval.		**$200,000**
8b	Upgrade wicket to CA standards once pitch reaches end of useful life.		**$35,000**

AREA 4

- **Multi-play courts**
- **Public toilets**
- **Tree canopy and landscaping**

MULTI PLAY COURTS

It is recommended that a portion of the old asphalt netball courts be transformed into multi play courts that can host a range of recreational activities such as netball, basketball and futsal. Access through this area should be maintained, however primarily for events and for CFA use. Exploration into opportunities to consolidate or repurpose the old netball club rooms alongside the multi-court area should be considered.

Sample image

Landscape Plan ID	Recommendation	Key themes	Cost
21	Consider undertaking surface improvements and providing multi-use line marking and goals to the former asphalt netball courts. Opportunity for area to be available for CFA use.		**$105,000**

PUBLIC TOILETS

The existing public toilet block, located north-west of the old asphalt netball Courts, is reaching the end of its useful life as it no longer meets the expectations or standards of a modern facility. It is recognised that these public toilets are utilised during events, particularly the Bellarine Agricultural Show, and anticipated to be used by the proposed community garden. Therefore, it is recommended that this facility is replaced once the asset is no longer fit for purpose

Sample image

Landscape Plan ID	Recommendation	Key themes	Cost
31	Retain existing toilet block and replace at end of useful life.		**$250,000**

TREE CANOPY AND LANDSCAPING

Improving landscaping throughout the Reserve will create a better aesthetic, deliver more shade for users and generate enhanced environmental properties. Selecting trees which are consistent with the biodiversity of the area as well as those which can connect and provide a sense of unity between the active recreation and passive recreation areas is recommended. Additional tree planting will contribute to a cooler and greener parkland and municipality, which is both a priority of the Victorian Government and the City of Greater Geelong.

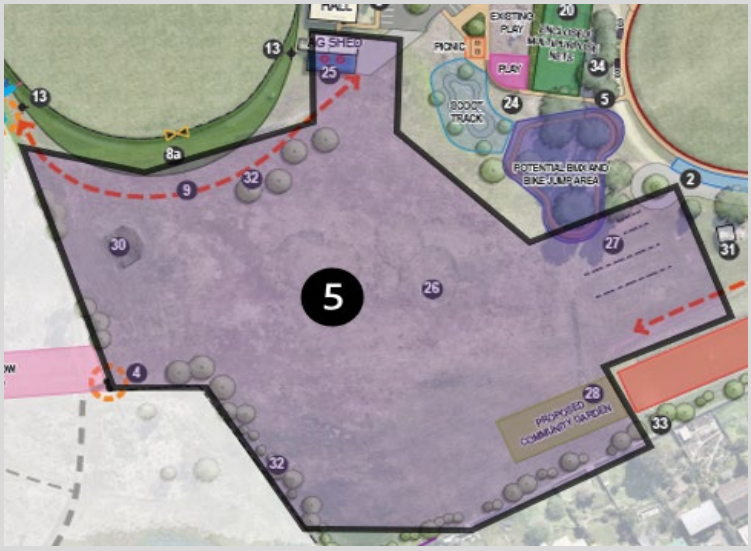
Landscaping throughout the Reserve should connect to the local identity and context and be strategically placed throughout. Selecting species that are fit for purpose, can be well managed and maintained, and that do not impede on sightlines and on key activity areas throughout the Reserve is recommended.

Sample image

Whilst the subject of providing additional tree canopy and landscaping is discussed within this specific area of the Reserve, it remains a common theme throughout the Master Plan and should be given an equal and holistic approach to its implementation.

Landscape Plan ID	Recommendation	Key themes	Cost
32	Provide new canopy trees which are consistent with the biodiversity of the area to provide shade, blur the boundary between the Reserve and the passive recreation area, and to increase the vegetation and character of the site.		**$26,000**
33	Provide low tree and shrub planting on southern boundary residential fences to improve visual amenity while also maintaining sightlines and reducing maintenance, fire hazard and likelihood of snakes. Species to be consistent with the biodiversity of the area.		**$40,000**

AREA 5



- **Events/Open Space Area**
- **Community Garden**

EVENTS/OPEN SPACE AREA/COMMUNITY GARDEN

(Image courtesy of the Bellarine Agricultural Show)

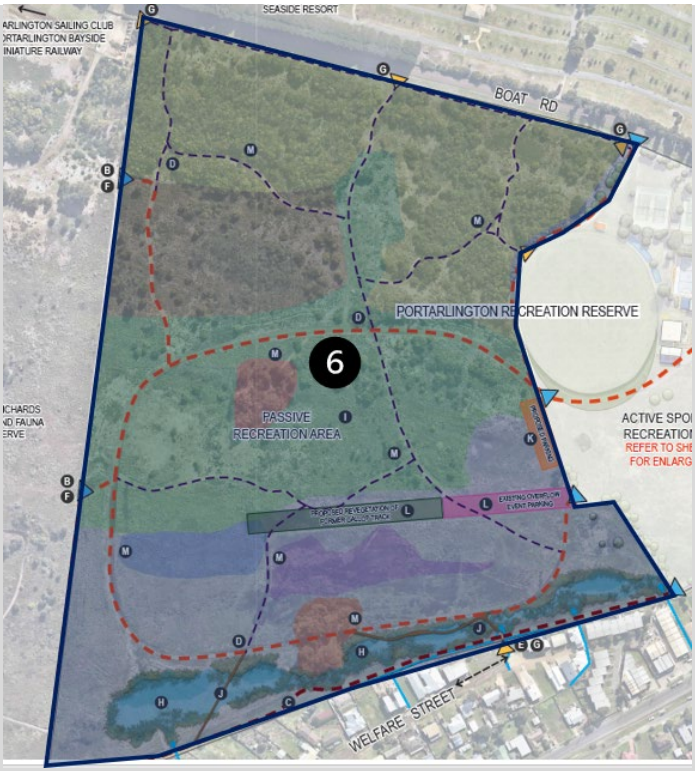
The existing Events/Open Space area makes the Reserve unique, providing it with the ability to host broader community events including the Bellarine Agricultural Show. Recommendations within the Master Plan include expanding the existing shed utilised by the Agricultural Society, to enable greater function and utilisation.

Further investigation into a community garden for the south-eastern corner is proposed to assess opportunities to provide a more diverse range of participation opportunities and community activities.

In addition, supplementary tree canopy around the perimeter of the area that does not encroach into the programmable event space will be important. The overall retention of this open space area aligns with broader open space planning principles regarding the value of green infrastructure and offering greater non-structured recreation including activities such as kite flying, dog walking and informal play. To improve the quality of the events area, opportunities to level and fill (where appropriate) the grassed area surface will further support show activities and other future opportunities.

Landscape Plan ID	Recommendation	Key themes	Cost
25	Provide a duplication of the current Agricultural Shed as a new footprint adjoining the current shed.		**$143,000**
26	Investigate options to level the event space to create more multi-use options.		**$150,000**
28	Investigate establishing a community garden at the western end of old netball courts.		**$200,000**

AREA 6



- **Passive recreation area**

PASSIVE RECREATION AREA

The whole of the passive recreation area has significant value as a large patch of native vegetation that is limited across the Bellarine Peninsula. The area varies in its condition, however as a whole it holds significant environmental value through the combination of depleted EVC's, rare and threatened species, wetland values and habitat. Legislation and policy require that the area is currently managed for those values, which is consistent with the City's Environment Strategy.

Assessment process

Should there be an identified need to remove native vegetation in this area for another purpose, the proponent (the City or a person with consent from the City) will need to apply for a Planning Permit under Clause 52.17 of the Planning and Environment Act 1987. In addition, any proposal may also trigger the need to apply for a permit under the Flora and Fauna Guarantee Act 1988 and also be referred to the Commonwealth to assess if plans significantly impact on matters of national significance under the EPBC Act 1999.

Assessment of need

As land manager, the City's obligations are to avoid impacts to native vegetation in line with the objectives of the Native Vegetation Management Framework.

An assessment of the existing facilities, provision standards, benchmarking, changes in population and current and future demand indicate that the existing provision of sporting infrastructure at Portarlington Recreation Reserve is largely sufficient to meet future need. The assessment indicates that any new infrastructure for active sport can be met within the active sport and recreation precinct. A range of other recreation opportunities can be undertaken in the passive recreation area including walking, dog walking, running, trail running, cycling, nature appreciation and bird watching.

Page 2 of the Master Plan – Landscape Plan (see page 47) outlines the recommendations for the passive recreation area. As an expansive precinct, this area offers ample opportunity to improve the biodiversity and environmental properties of the Reserve, whilst creating an enhanced visitor experience, and encouraging more activities and recreational pursuits. The Master Plan has acknowledged the importance of balancing community access and use of the area for activities including overflow parking, in conjunction with protecting the vast environmental values of the area.

Accessibility and Site Connectivity

An improved and consolidated trail network, including wayfinding and interpretative signage will attract and enhance the local community's connection with the area whilst providing greater protection to the areas under greatest threat.

Improved pedestrian access via Traum and Welfare Streets, will promote more foot traffic and active modes of off-road travel, including recreational cycling. Connecting trails aim to improve the interface with Point Richards Flora & Fauna Reserve, the active sporting and recreation area and surrounding residential areas. It is recommended that a variety of made and unmade trails be incorporated to encourage recreation and active travel, as well as offer passive experiences and to deter users from creating informal tracks through vegetated areas.

The Master Plan recommends retaining a large portion of the existing overflow parking area, also known as the 'old gallop track', as well as establishing an additional parking area on the fence line that borders the open space/events area. This recommendation aims to provide better connection and proximity for events, whilst minimising the environmental impact on the passive recreation area.

The Master Plan does not make any recommendation for the re-opening of former horse trails following consultation with stakeholders and the recommendations within the Portarlington Recreation Reserve Master Plan Environmental Report (2020).

Landscape Plan ID	Recommendation	Key themes	Cost
D	Consolidate existing trails for pedestrians and cyclists. Primary trails to be potentially graveled for shared fire, maintenance, pedestrian and cyclist use. Secondary trails to largely remain as grass track for pedestrian and cyclist use only.		**$200,000**
E	Provide pedestrian stair access to the Reserve from Welfare Street.		**$40,000**
F	Continue to liaise with Bellarine Bayside to provide improved and consistent signage connections to Point Richards Reserve.		**$10,000**
G	Provide signage, rubbish bins and dog litter bins at access points into the passive recreation area. Signage to depict ways to sustainably explore the precinct.		**$20,000**
J	Investigate providing a boardwalk over new wetland area to provide recreational and educational opportunities as well as a potential connection to Welfare Street and residential areas		**$500,000**
K	Create a parking area for access to the passive recreation area that also functions as event parking.		**$55,000**
L	Set aside the area marked within the passive recreation area for temporary event parking. Permit conditions will apply. Encourage regeneration of indigenous vegetation west of this area along the former gallop track.		**$5,000**
M	Develop interpretative signage regarding flora and fauna values at the Reserve in consultation with the Bellarine Bayside Committee. Provide interpretative signage and seating at key locations in the passive recreation area which depict the various Ecological Vegetation Classes.		**$35,000**

Weed, Environment and Biodiversity Management

The Draft Portarlington Recreation Reserve Works Plan (2016) and the Portarlington Recreation Reserve Master Plan Environmental Report (2020) remain important reference points and guiding documents for the area, particularly regarding the management of existing vegetation communities, weeds and flora and fauna. Within the passive recreation area, there are environmental and ecological values of varying degree, which presents opportunities to improve condition and quality as well as enhance education and knowledge of the importance of the area to the community.

Broad scale weed control to address specific weed threats in areas identified as having high environmental properties will continue to be an ongoing management priority. Encouraging the regeneration of highly disturbed areas, such as the western portion of the 'old gallop track' with indigenous species is recommended. Targeted revegetation and indigenous tree planting within the area, in partnerships with local community groups, is also recommended to encourage regeneration and improve value of the area.

Surveying, monitoring and evaluating flora and fauna changes as a result of management activities will create a measure of success, as well as a continued focus on identifying opportunities for improvement over the life of the Master Plan.

The establishment of sediment ponds and deeper wetland pools at the southern end of the area aims to create and expand habitat whilst providing drainage solutions and improving stormwater management and quality. Including pollutant traps within the future design of the wetlands will assist in preventing stormwater pollution from entering the waterway. The establishment of a boardwalk area across the wetland area which connects to proposed pedestrian connection points to residential areas is also recommended.

Landscape Plan ID	Recommendation	Key themes	Cost
H	Investigate establishing a system of sediment ponds and deeper wetland pools at the southern end of the Reserve to improve stormwater quality management, biodiversity values and expand habitat for the Growling Grass Frog and other threatened fauna. Stormwater outlets entering the Reserve from adjoining residential areas to have gross pollutant treatment traps.		**$2m**

Collaborative Management

Recommendations include continuing to liaise with adjacent land managers, Bellarine Bayside Foreshore Committee, in collaborative management of both the passive recreation area and the Point Richards Flora & Fauna Reserve. Recommendations to improve connectivity between the two sites will increase the value of the two land parcels as well as ensure access for maintenance and emergency vehicles remains.

Landscape Plan ID	Recommendation	Key themes	Cost
A	Liaise with Bellarine Bayside to improve fire and maintenance access into the Reserve from Traum Street. Investigate the steepness of Traum Street. Investigate the steepness of Traum Street and the viability of providing pedestrian access into the Reserve including a viewing platform and fencing on the north side of the path to stop dogs entering Point Richards Reserve.		**$250,000**
B	Work in partnership with Bellarine Bayside to improve fire management and access into the western side of the passive recreation area from Point Richards Reserve.		**$30,000**
C	Provide maintenance and fire access along southern boundary including gated access into the active sport and recreation area. Coordinate with the proposed potential wetland works and location of stormwater outlets. Work closely with traditional owners in the implementation management of the reserve.		**$100,000**
I	Continue to maintain and improve environmental conditions within the passive recreation area in line with recommendations for the Portarlington Recreation Reserve Environmental Report October 2020.		**$50,000**

7.6 IMPLEMENTATION SCHEDULE

The following table outlines each individual recommendation within the Master Plan and provides indicative capital costs for implementation as well as priority. Note that the following exclusions and assumptions have been applied within the cost estimates provided below:

- Costs below do not include any allowances for non-construction costs.
- Costs below are current as of March 2022 using the best available information and do not include contingency or cost escalations that would need to be applied at the time of funding these projects.
- The cost plan is indicative only of the possible order of cost. All components of the cost plan are subject to further detailed design and investigation and would need to be confirmed at that point.

ACTIVE SPORT AND RECREATION AREA					
Landscape Plan ID	**Recommendation**	**Theme**	**Cost Estimate**	**Priority**	**Comments**
ACCESSIBILITY AND SITE CONNECTIVITY					
1	Formalise and expand the car park at the main entry utilising the existing car park and gravel road alignment. Include garden bed planting, trees and lighting. Approximately 100 proposed car parking spaces. Construction of the car park could potentially occur in two stages. Include traffic calming measures/safe pedestrian crossing points/vehicular exclusion.		**$429,000**	High	Will assist in managing drainage, safety and functionality of main hub and access to key sporting areas.
2	Standardise informal car parking around Ron Evans Oval, utilising existing informal tracks and desire lines, to provide distinction between vehicle and pedestrian movement. Include traffic calming measures/safe pedestrian crossing points.		**$132,000**	Medium	Will support enhanced safety and access around the main oval.
3	Formalise the main entry by providing a new ticket booth, landscaping and consolidating existing signage, maintaining appropriate emergency services access.		**$50,000**	Medium	Supports improved safety and presentation of the Reserve and functionality during events.
4	Provide feature landscaping and signage to pedestrian entry points into the Reserve and Passive Recreation Area. Install dog litter bins at trailheads into the Passive Recreation Area.		**$50,000**	Low	Enhances amenity and presentation of the Reserve.
5	Provide pedestrian connections throughout the reserve which are DDA compliant and provide universal access. Ensure safe pedestrian crossings/traffic calming measures are incorporated at vehicular conflict points.		**$582,000**	High	Should be considered in conjunction with car park works to improve safety and access.
6	Provide a pedestrian pathway along the northern side of the Reserve to improve connectivity to surrounding areas including the Passive Recreation Area, Holiday Park and Sproat Street. Consider a safe pedestrian crossing to Boat Road at the main entry and continue to liaise with Bellarine Bayside to provide signage connections to Holiday Park.			High	
7	Retain existing overflow parking north of tennis courts and consider formalising if wear and tear warrants it.		**$28,000**	Low	Will require ongoing monitoring to determine when to action.

8a	Further investigate the feasibility of extending Oval 2 to the south to create a larger oval.		**$200,000**	Medium	
8b	Upgrade synthetic wicket to CA standards when pitch is at end of useful life.		**$35,000**	Medium	
9	Shared access managed for events.		**Nil**	Ongoing	Operational recommendation.
SPORTING FACILITIES					
10	Upgrade the main pavilion based around improvements to the kitchen, bar, accessible toilets, changerooms, player amenities, first aid and umpire facilities to address gender accessibility, compliance with current code requirements and enhance the functionality of the main social rooms.		**$1.523m**	High	Is identified as a priority to ensure building is fit for purpose for current and future use.
11	Extension of existing spectator area to Ron Evans Oval in line with pavilion upgrade.		**$205,000**	High	Is to be considered in conjunction with pavilion works to create more inviting space between oval and pavilion.
12	When required, replace the main oval fence with suitable materials that reflect the character of the reserve but are long-lasting and sustainable.		**$138,000**	High	Addresses asset condition issues and character of the Reserve.
13	Consider providing new sports lighting to Oval 2 to enable it to accommodate overflow from Ron Evans Oval.		**$320,000**	Medium	Will support greater capacity for training.
14	Provide a new shelter to Oval 2.		**N/A**	High	Recommendation has been funded.
15	Provide new sports lighting and surface upgrade to existing western tennis courts and make allowance for a potential sixth court if demand necessitates.		**$442,000**	Medium	Will create additional capacity for club and community use as demand grows.
16	Provide soft netting to the north-east side of Oval 2 to prevent errant balls from entering vegetated area.		**$80,000**	High	Enhances safety for participants using Oval 2.
17	Consider an extension to existing netball club pavilion to ensure it meets the recommended guidelines outlined by Netball Victoria for a local level facility. Extension to the end of the pavilion will likely require tree removal.		**$320,000**	High	Will create a more functional pavilion to meet current standards.
18	Provide additional warm up half court, 3-tier spectator seating and surface improvements to existing netball courts.		**$350,000**	Medium	Enhances quality of netball facility for players and spectators.

19	Consider an extension to existing tennis club pavilion to ensure that amenities are meeting modern day and accessible standards.		**$160,000**	Medium	Will create a more functional pavilion to meet current standards.
20	Consider fully enclosing existing cricket nets to increase safety. Consider incorporating basketball half court line marking, basketball and netball rings to allow multi-purpose use of the nets. The enclosed facility is to meet Cricket Australia guidelines for a local level facility and ensure suitability within main playground area.		**$303,000**	High	Enhances safety and multi-use options in the Reserve.
21	Consider undertaking surface improvements and providing multi-use line marking and goals to the former asphalt netball courts. Opportunity for area to be available for CFA use.		**$105,000**	Low	Enhances safety and multi-use options in the Reserve.
PARK INFRASTRUCTURE AND OPEN SPACE					
22	Provide new boundary fencing along Boat Road, 4th Avenue and Sproat Street to improve visual amenity while restricting vehicles and pedestrians to allocated entry points.		**$181,000**	Low	Improves amenity and presentation of Reserve. Should be considered in conjunction with path works.
23	Investigate alternative solutions for water tanks north of the cricket nets.		**$50,000**	Low	Seeking to improve amenity.
24	Improve passive recreation opportunities by providing new picnic area, scoot track targeted at younger children and potential BMX and bike jump area. Consider providing additional play opportunities for teenagers such as a bouldering wall or other suitable activity for all genders. Ensure suitable buffer to the car park to maintain safety.		**$650,000**	Medium	Creates an attractive destination for a more diverse group of users.
25	Provide a duplication of the current Agricultural Shed as a new footprint adjoining the current shed.		**$143,000**	Medium	Enhances the functionality for group and events.
26	Investigate options to level the event space to create more multi-use options.		**$150,000**	Low	Improves safety and enhances multi-use.
27	Retain existing cattle/horse tie up rails and replace with like for like at the end of their useful life.		**$15,000**	Low	
28	Investigate establishing a community garden at the western end of the old netball courts.		**$200,000**	Medium	Part of ongoing investigations to diversify community use.
29	Provide additional seating around the Reserve at regular intervals as indicated on this plan. Upgrade existing seats if required. Seats to have back and arm rests and be aesthetically consistent across the Reserve.		**$42,000**	Medium	Enhances amenity across Reserve.
30	Retain existing loading ramp.		**Nil**	Ongoing	Existing feature and no works are proposed.
31	Retain existing toilet block and replace at end of useful life.		**$250,000**	Low	

LANDSCAPING AND ENVIRONMENT					
32	Provide new canopy trees which are consistent with the biodiversity of the area to provide shade, blur the boundary between the Reserve and the Passive Recreation Area, and to increase the vegetation character of the site.		**$26,000**	High	Part of ongoing investigations to diversify community use
33	Provide low tree and shrub planting on southern boundary residential fences to improve visual amenity while also maintaining sightlines and reducing maintenance, fire hazard and likelihood of snakes. Species to be consistent with the biodiversity of the area.		**$40,000**	Medium	Enhances amenity across Reserve.
34	Consider the removal of a select number of existing cypress trees to allow for cricket net expansion.		**$30,000**	Medium	Addresses safety and functionality needs for cricket nets.
35	Provide water sensitive urban design (WSUD) in the form of a vegetated swale to capture car park run-off and to target drainage issues that currently occur between tennis club building and the existing car park.		**$50,000**	Low	Should be considered in conjunction with car park works.

	PASSIVE RECREATION AREA				
Landscape Plan ID	**Recommendation**		**Cost Estimate**	**Priority**	**Comments**
ACCESSIBILITY AND CONNECTIVITY					
A	Liaise with Bellarine Bayside to improve fire and maintenance access into the Reserve from Traum Street. Investigate the steepness of Traum Street and the viability of providing pedestrian access into the Reserve including a viewing platform and fencing on the north side of the path to stop dogs entering Point Richards Reserve.		**$250,000**	High	Important preventative action in partnership with Bellarine Bayside.
B	Work in partnership with Bellarine Bayside to improve fire management and access into the western side of the Passive Recreation Area from Point Richards Reserve.		**$30,000**	Medium	Important preventative action in partnership with Bellarine Bayside.
C	Provide maintenance and fire access along southern boundary including gated access into the Active Recreation Area. Coordinate with the proposed potential wetland works and location of stormwater outlets.		**$100,000**	Medium	Important preventative action in partnership with Bellarine Bayside.
D	Consolidate existing trails for pedestrians and cyclists. Primary trails to potentially be gravelled for shared fire, maintenance and pedestrian use. Secondary trails to largely remain as grass tracks. Area to south of old gallop track subject to inundation - exact make up of tracks to be determined.		**$200,000**	High	Enhances experience and diversity of use.
E	Provide pedestrian stair access to the Reserve from Welfare Street.		**$40,000**	Medium	Enhances community accessibility.

F	Continue to liaise with Bellarine Bayside to provide improved and consistent signage and connections to Point Richards Flora and Fauna Reserve.		**$10,000**	Low	Enhances safety and wayfinding.
G	Provide signage, rubbish bins and dog litter bins at access points into the Passive Recreation Area. Signage to depict ways to sustainably explore the precinct.		**$20,000**	Low	Improves the level of service to the Reserve.
LANDSCAPING AND ENVIRONMENT					
H	Investigate establishing a system of sediment ponds and deeper wetland pools at the southern end of the Reserve to improve stormwater quality management, biodiversity values and expand habitat for the Growling Grass Frog and other threatened fauna. Stormwater outlets entering the Reserve from adjoining residential areas to have gross pollutant treatment traps.		**$2m**	Medium	A significant opportunity to enhance wetland values and amenity but requires considered design response.
I	Continue to maintain and improve environmental conditions within the Passive Recreation Area in line with recommendations from the Portarlington Recreation Reserve Environmental Report October 2020.		**$50,000**	High	Annual maintenance cost to support the protection of key values and amenity.
J	Investigate providing a boardwalk over new wetland area and potentially other areas subject to inundation to provide recreational and educational opportunities as well as a potential connection to Welfare Street and residential areas.		**$500,000**	Medium	Enhances visitor experience and access.
K	Create a new parking area for access to the Passive Recreation Area that also functions as event parking.		**$55,000**	Low	Enhances visitor experience and access.
L	Set aside the area marked within the Passive Recreation Area for temporary event parking. Permit conditions will apply. Encourage regeneration of indigenous vegetation west of this area along the former gallop track.		**$5,000**	Ongoing	Enhances access during events.
M	Develop interpretative signage regarding flora and fauna values at the Reserve in consultation with the Bellarine Bayside Committee. Provide interpretative signage and seating at key locations in the Passive Recreation Area which depict the various Ecological Vegetation Classes.		**$35,000**	High	Enhances understanding and appreciation of values of the Reserve.
TOTAL			**$10.574m**		

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CITY OF GREATER GEELONG

THE CITY OF
GREATER GEELONG

PORTARLINGTON RECREATION RESERVE MASTER PLAN

FINAL ENGAGEMENT REPORT
DECEMBER 2021

CITY OF GREATER GEELONG

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ACKNOWLEDGEMENT OF COUNTRY

We acknowledge the Wadawurrung People as the Traditional Owners of the Land, Waterways and Skies. We pay our respects to their Elders, past and present. We acknowledge all Aboriginal and Torres Strait Islander people who are part of our Greater Geelong community today.

Introduction

In late 2019, we started a project to refresh the Portarlington Recreation Reserve Master Plan and provide a consolidated new vision for the reserve over the next 10 years

The existing plan was outdated and no longer reflected the needs and uses of the park by the changing community of Portarlington. Ageing facilities, changes in sporting and building guidelines balanced with the need to protect the parks significant environmental, cultural values and open space all highlighted the need for a new plan.

The planned project would involve an assessment of current conditions, issues and opportunities, stakeholder input and broad community consultation to develop the new plan for the park.

To oversee the project development, we also invited the local clubs and groups who use the space to be part of a Project Reference Group

ENGAGEMENT PURPOSE

The key aim of this engagement was to gain insight into community views about the draft plan, existing uses of the park and future needs. We also wanted to build community awareness of the project and strengthen relationships with, and between, all key stakeholder groups.

ABOUT THIS REPORT

This report summaries the community engagement process we used to seek feedback on the draft Master Plan and how that feedback has influenced the final plan.

This report consolidates the feedback received from the community through the engagement process, as well as feedback received from the Project Reference Group. The report also highlights how this feedback has been incorporated into the final plan.

The information contained in this report is intended to 'close the loop' with community members and stakeholders that contributed to the engagement process. It will also be used by councillors who will be endorsing the final Master Plan.

Image 1: Aerial views of Portarlington Recreation Reserve

Image 2: Aerial views of Portarlington Recreation Reserve

Image 3: Aerial views of Portarlington Recreation Reserve

How we engaged

The community engagement period was conducted over six weeks, from June to mid-September in 2021.

Our core engagement was conducted via the Have Your Say online platform, which was supplemented by a face-to-face drop-in session when COVID-related restrictions allowed.

The engagement was promoted via our many channels, including our direct mailout, posters in the park, a media release, and our Facebook page. A targeted post on Facebook created a reach of over 11,500 and 200 actions.

In total, there were over 3350 views of the Have Your Say project page, which converted to 289 contributions. To encourage contributions, the platform offered social maps, survey, and submission form. This was also supported by phone and email contacts and an onsite drop-in session.

8
Posters installed across the park

111
Posts on the social maps.

50
Online written submissions

68
Surveys completed

515
Flyers delivered to residents

3
Print adverts in local newspapers

3,358
Have Your Say website views

110
People following the project

SOCIAL MEDIA

211
Actions (Clicks, reactions, shares, comments

11,533
Reach/ Impressions etc.

289
Number of contributions

60
Contributions received at drop-in session

Engagement details	
Have Your Say online platform	An online 'Have Your Say' project page was designed to share relevant information to encourage community feedback. The initial release for information occurred in May 2020 and the core feedback period was opened on 30th June 2021 for 6 weeks closing on 10th September 2021. Maps of the draft Master Plan were provided on the HYS page to allow respondents to post specific feedback on their areas of interest in addition to a survey and open submission option.
Survey (online and hardcopy)	The survey was available on online and/or in hard copies if required. The online survey was the core feedback tool provided targeting people with 10-15 minutes of available time. 68 surveys were completed. The survey sought feedback on the vision and objectives, recommendations, and any issues that the community had with the future use and management of the park. The survey included some information and about peoples use and connection to the park.
Submission form	The submission form enabled people to provide more detailed open-ended feedback on any aspect of the draft Master Plan. This tool also enabled people to add attachments. 48 submissions were made with 14 attachments.
Email	A project specific email address was created enabling people to provide feedback through a fourth medium. 2 people provided email feedback about the plan.
Phone calls	The project manager's phone number was provided on all posters and flyers that went out with the mailout. This enabled people who may not access to the internet to provide feedback. A call back option was also provided on the webpage for those wanting to speak to an officer at a suitable time. We did not receive any calls about the project.
Drop-in sessions	An onsite drop-in session was held on 10 November at the Reserve, following the easing of COVID 19 restrictions, to provide face-to-face engagement with our project team. Large format posters were displayed along with copies of the plan. Attendees were encouraged to discuss issues with our team and provide a sticky note comment on the maps about an area of interest. IPads were also provided for attended to submit their feedback to our online tools. In total 60 individual comments were recorded.
Draft landscape plan social map	The social map tool was designed as a quick means for respondents to post a note about their key areas of interest in the park. 111 responses were provided using this tool.

Who we engaged

The Portarlington Recreation Reserve is an important community asset that is accessed by a wide range of community users for many activities. Due to this we targeted local residents and groups, but also provided opportunities for the broader community to contribute their views.

In total, 289 people participated in the Portarlington Draft Master Plan engagement process. 72 per cent engaged online, and 28 per cent engaged in-person.

Additionally, the Project Reference Group represented all the stakeholder groups actively leasing or licensing space in the park, as well as community representatives.

As a whole the engagement reached a representative sample of the intended target audience and was a success in terms of its reach amongst the community.

SURVEY RESPONDENT BREAKDOWN

The online survey included a number of demographic questions. As Figure 1 shows, 44 per cent of respondents were general users of the park, 17 per cent were part of a sporting club, 6 per cent were part of a community organisation and 1 per cent were members of a service organisation.

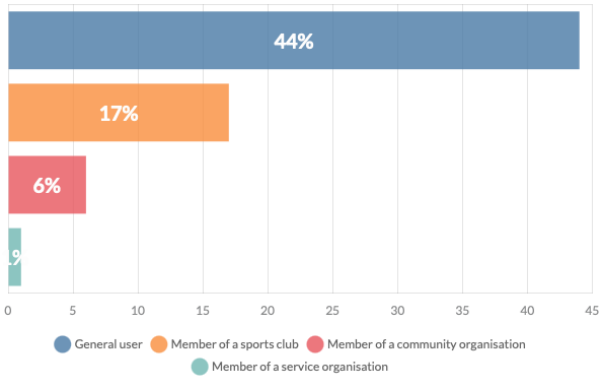


Figure 1: Survey respondents by type

When asked how often they use the park, 40 per cent of respondents indicated they use the park daily (see Figure 2). This shows how highly engaged the survey respondents are with the reserve.

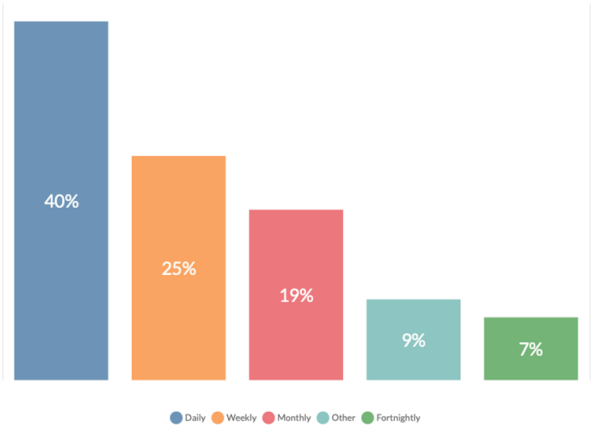


Figure 2: Survey respondent use of the park

Of the survey respondents the four top reasons for visiting the Portarlington Recreation Reserve were:

Figure 3: Survey respondent reasons for visiting the park

What we heard

The level of engagement gives us a high degree of confidence that the feedback we received was representative of the community's views and aspirations for the park and, importantly, their views on the draft plan.

All feedback was analysed to tease out key themes and specific issues that needed to be reflected on and, where appropriate, incorporated into the plan.

There has been a very spirited response to the draft Master Plan, with respondents from all the different feedback areas showing how passionately they care about their reserve. Even with some contention over specific zones in the reserve, there is significant support overall for upgrading and investing in this important community resource.

The first questions in the survey revealed feedback that was generally very positive with:

- over 85 per cent of survey respondents 'very supportive' or 'supportive' of the overall draft Master Plan.
- 90 per cent of survey respondents 'very supportive' and 'supportive' of the vison and goals and
- 90 per cent of survey respondents 'very supportive' and 'supportive' of the recommendations proposed.

The feedback was grouped into five key themes, ranked in terms of the level of feedback:

1. Upgrading existing facilities within recreation area
2. Environmental protection and cultural heritage
3. Spaces for the community to gather
4. Safety
5. Flexibility in the use of different spaces

BREAKDOWN OF FINDINGS

Overall support of Master Plan

As Figure 4 shows, more than 80 per cent of survey respondents supported the draft Master Plan overall. This was further validated through the open submissions and responses received through the social map.

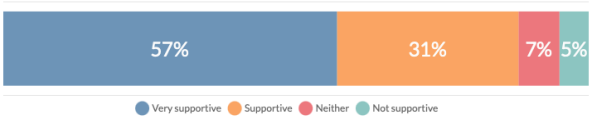


Figure 4: Survey respondent support of draft plan

Of the 5% of people who did not support the plan, the primary concern was the removal of CFA training areas, which will be discussed in more detail in the findings and key themes.

Visions and Goals

The draft Master Plan outlined the vision for Portarlington Recreation Reserve and detailed 6 key goals. 90 per cent of survey respondents were either very supportive or supportive of the visions and goals in the plan.

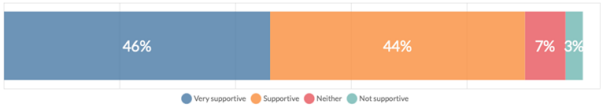


Figure 5: Survey respondent support for Vision and Goals

Recommendations

As Figure 6 shows, 90 per cent of survey respondents supported the 49 recommendations included in the draft plan, which covered all themes and uses of the park.

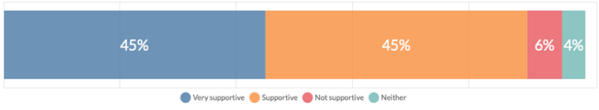


Figure 6: Survey respondent support for draft plan recommendations

KEY THEMES

Across all forms of feedback, there has been a lively response to the draft Master Plan, with many respondents having views on a variety of different aspects of the plan. Overall, however, each respondent had a clear area of focus in their feedback, and key themes have been determined based on the number of respondents who identified that theme as their prime concern.

Because there were so many comments in each key theme, sub-themes were created to capture the conversation across all feedback. The most common sub-themes are outlined in this report.

KEY THEME 1 – UPGRADING EXISTING FACILITIES WITHIN RECREATION AREA

Image 4: Portarlington Recreation Reserve Pavilion

Ninety of the respondents were mostly interested in upgrading and investing in the active recreation area and sporting facilities, which represented 42% of all submissions. There were also 139 points of discussion in this theme across all feedback, making up 36% of discussion overall.

The areas of interest within this theme were broad, ranging from better car access and more defined pedestrian zones to more seating and better shading. There was unequivocal support for the upgrading of the area in general, and a real sense of enthusiasm around what the improved recreation area could bring to the Portarlington community.

Sub-Theme – General Upgrade

Of all the topics within 'Key Theme 1' the area that most people were concerned with was the general upgrading of the active recreation area and sporting facilities. There were 32 points of discussion on this sub-theme, making it the most discussed topic within 'Key Theme 1', and represented 8% of the discussion across all key themes.

The feedback suggests that the community feel an overhaul of the area is needed, with particular interest in upgrading court surfaces, revamping change rooms (especially women's change rooms) and creating facilities to be proud of.

Sub-Theme – Expanding active recreation area

With 22 points of discussion, the topic of expanding the active recreation area was the second most popular sub-theme within 'Key Theme 1'. It represents 6% of discussion across all key themes.

Feedback around this sub-theme centred on having the option to use parts of the passive recreation area for sporting activities; arguing that as the Portarlington community grows, the need for increased recreation areas will become difficult to manage without having space to provide further facilities. However, the respondents who are in favour of protecting the passive recreation area outweigh those in favour of an increased recreation zone, which will be discussed in 'Key Theme 2'.

Sub-Theme – Netball Courts

There were 16 points of discussion around the topic of the netball courts, making up 4% of the conversation overall. The feedback indicates that respondents more consideration given to improving the surface of the netball courts, as well as providing provision for more courts, and a better spectating area.

"Sports pavilions are aged and need to be updated and extended as a matter of priority"

"The whole reserve should remain a reserve for future growth for sports and activities in Portarlington and not be segregated"

"The aesthetics of the general area could be improved through strategic planting paths and seating"

KEY THEME 2 – ENVIRONMENTAL PROTECTION AND CULTURAL HERITAGE

Just as passionately as the community wish to upgrade the active recreation area, the feedback received also indicates that the community is very invested in the maintenance and protection of the environmental aspects of the reserve, in particular the passive recreation area.

Image 5: Passive Recreation Area

Forty-nine respondents (23% of all respondents) were mostly concerned with environmental protection and cultural heritage in their responses. There were 109 points of discussion within this key theme, which represented 28% of discussion overall.

Sub-Theme – Protecting the passive recreation area

There were 37 points of discussion on the topic of protecting the passive recreation area, representing 10% of the discussion overall. This made it the sub-theme with the most interest overall.

It was extremely clear in the feedback that many respondents enjoy using the passive recreation area as a way of connecting with nature and are very keen to keep this part of the reserve protected from further development. This is also reflected in the survey (Q11) where the top reason for visiting reserve by respondents was 'Nature Appreciation'.

Sub-Theme – Native flora and fauna

Very close behind the topic of protecting the passive recreation area was the sub-theme of native flora and fauna. There were 35 discussion points in this sub-theme, which represented 9% of all discussion.

In general respondents were in favour of protecting the native flora and fauna of the area, with resounding support to establish more plantings of flora endemic to the Portarlington region and develop strategies to keep weeds out. There was also particular concern around protecting native fauna such as the growling grass frog.

Sub-Theme – Walking trails

The third most discussed topic within 'Key-Theme 2' was the need to maintain and upgrade the walking trails throughout the passive recreation area. Not only to provide better access for the community, but also to make the area safer. While some respondents wanted to leave the walking trails as they are, most were in favour of improving the path network.

There were 16 points of discussion on this sub-theme, making up 4% of discussion across all key-themes.

"Improving this area through bush regeneration (e.g., weed removal), installation of dog litter bins and proper wetland management would help improve the biodiversity of the whole reserve"

"The environmental and cultural significance of the passive recreation area are really important to me and it's good to see that reflected in the plan"

"Would love to see more walking trails with info along the way on history and fauna"

KEY THEME 3 – SPACES FOR THE COMMUNITY TO GATHER

Twenty-two respondents provided feedback that centred around community spaces, which represented 10% of all respondents. Overall, there were 57 points of discussion in this key-theme, making up 15% of the discussion across all feedback.

Even in responses that were more focussed on other key-themes, there was still huge support for fostering a sense of community through development of community focussed zones and initiatives.

Sub-Theme – Community Garden

The most discussed topic within 'Key-Theme 3' was the introduction in the draft Master Plan of a community garden. With 32 discussion points it was also joint third most discussed sub-theme across all feedback, representing 8% of the discussion overall.

While there is some contention around where the community garden should go (detailed later in the report under 'Other Feedback'), there is overwhelming support in the feedback to allocate space for this community resource.

Image 6: Active Recreation & Event Areas

"A community garden will enhance the Portarlington recreation reserve by bringing vibrancy and a sense of place"

KEY THEME 4 – SAFETY

Eighteen respondents made the theme of Safety central to their feedback, which represented 8% of respondents overall. There were 54 points of discussion under this key-theme, contributing to 14% of the discussion across all feedback received.

There was a definite emphasis on safety, even in submissions that were primarily focussed on other key themes. Areas of concern included carparking areas, accessibility, and the general condition of some of the facilities.

Image 7: Playground, cricket nets & Car parking Area

Sub-Theme – Oval buffer zone

Within 'Key-Theme 4' there were 17 discussion points around the topic of a buffer zone around the second oval, which represented 4% of discussion overall.

Feedback on this topic centred around the need for separation between the oval and the nearby vegetation to mitigate trip hazards and to prevent players encountering snakes when retrieving balls from the reserve.

Sub-Theme – Overall safety of active recreation area

There were 15 discussion points that focussed on the general need to upgrade safety across all facilities in the recreation area. This represented 4% of the discussion across all feedback.

In particular respondents felt that many of the sporting facilities such as netball courts and cricket nets needed to be addressed in terms of hazards.

Sub-Theme – Children's play area

Eleven points of discussion within 'Key-Theme 4' listed the children's play area as an area of concern in terms of safety. Overall, feedback suggested that the children's play area should not be close to passing cars (including the carpark) and that sightlines should be considered so that parents can watch their children from other parts of the recreation reserve.

"I have witnessed cricket being played on this oval and the ball sometimes goes as far as the bush; the ball is very difficult to retrieve, and you may need to look at safety of retrieving balls"

"The netball area is very overgrown, and you always find things on the court that are a potential hazard"

"The current road is dangerous (between nets and clubrooms) and should be closed to allow children safe access to play areas."

KEY THEME 5 – FLEXIBILITY IN THE USE OF DIFFERENT SPACES

Focussing in on the active recreation area, thirteen respondents were mainly concerned with the flexibility of spaces and facilities. These respondents represent 6% of all people who provided feedback. There were also 26 points of discussion in this key-theme.

Overall, feedback suggests that respondents are interested in using the area in a more flexible way, to maximise the benefit to the community. This could be through opening up areas for special events or festivals, or by making courts multi-use.

Image 8: Portarlington Recreation Reserve Pavilion

Sub-Theme – Multi-use spaces and pavilions

There were 12 discussion points around multi-use spaces and pavilion within 'Key-Theme 5'. This represented 3% of the discussion across all key-themes.

Feedback around this topic centred around being able to use the different spaces – outdoor and indoor – for a variety of different activities. This included the use of pavilions for activities other than sport.

"Development of facilities should be as multi-purpose as possible to allow for both sporting and cultural uses"

OTHER FEEDBACK

CFA Training Areas

The recommendation in the draft Master Plan, to replace the area that the CFA currently use for training with a community garden and BMX jump area has been met with some contention. While almost all respondents are supportive of introducing a community garden and BMX area, the feedback on where to put these community resources is divided. Some respondents are very supportive of the proposed location, while others feel the area should be reserved for the CFA and a new location should be found for the community spaces.

Overall, there were 23 discussion points on this topic, and 77% supported moving the proposed community garden and BMX jumps to a different area of the reserve and maintaining an area for CFA training.

Image 9: Old Netball Courts

"I strongly support the provision of a space for a community garden, but the proposed area should be left for the dedicated use of the CFA, and another area allocated for the garden."

Dog Walking

There were various comments made throughout the feedback about the provision of appropriate areas for dog walking. Some respondents felt there should be more consideration in the Master Plan for people who use the reserve to walk their dogs, while others highlighted the need for dog litter bins.

How we are responding

The key purpose of seeking community input is to ensure the Master Plan reflects the needs and aspirations of the community.

The project team reviewed and considered all feedback and key themes in preparation of the final plan, incorporating the following amendments.

KEY THEME 1 – UPGRADING EXISITING FACILITIES WITHIN RECREATION AREA

Feedback provided was generally supportive of the proposed upgrades to facilities as shown in the Master Plan with some specific areas noted for further consideration. The following changes to the Master Plan were made:

- Warm up netball area next to netball courts and note surface improvements to netball & tennis courts on plan.
- Multipurpose line marking and goals on old netball courts.

KEY THEME 2 – ENVIRONMENTAL PROTECTION AND CULTURAL HERITAGE

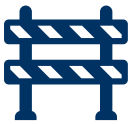
Based on the feedback provided in key theme two there have been no changes made to the Master Plan in relation to the passive recreation area. The Master Plan identifies:

- Protection of native flora and fauna.
- Improvement of walking trails.
- Improved access and safety in the passive recreation area.

KEY THEME 3 – SPACES FOR COMMUNITY TO GATHER

Community feedback identified support for fostering a sense of community through development of community focussed zones and initiatives which is a key aim of the Master Plan. A space that was supported was the community garden, however, feedback suggested a review of location was needed.

- The community garden will be considered on the reserve following the investigation of a preferred location at an alternative reserve. Should the community garden be located at the recreation reserve it will be relocated off the old netball courts to the west.
- A shared trail has also been included around the reserve that will link to existing shared trails and provide a connection a walking and cycling connection into and around the reserve.



KEY THEME 4 – SAFETY

Feedback around this theme highlighted a desire from the community to further consider safety in a number of areas. Considering this the following changes have been made:

- Create an increased buffer zone between playground and car parking and highlight traffic calming measures in this area.
- Remove formal roadway south of playground and create informal managed access for events.
- Further highlight pedestrian crossings over vehicle access routes.
- Identify any informal vehicle access noted on the plan as managed access during events.

KEY THEME 5 – FLEXIBILITY IN THE USE OF DIFFERENT SPACES

Feedback identified the need to make community spaces as flexible as possible which is a key goal of each of the Master Plan recommendations. Changes made to the plan to further enhance this aspect include:

- Multipurpose line marking and goals on old netball courts
- Relocate bike jump area to be incorporated into main playground area.

OTHER FEEDBACK

Strong support was provided for the old netball courts to be made available to the CFA for training. The changes noted above to the old netball courts will allow this to occur. The City will continue to work with the CFA regarding access to the site.

Conclusion

All feedback and proposed responses have been discussed with individual stakeholder groups and the Project Reference Group and incorporated into the final Master Plan.

Both the updated plan and this report will be tabled for discussion and endorsement at the 26 April 2022 Council meeting.

Appendix A

The key objective of the survey was to gauge community support for the plan, as well as ascertain if there were any other opportunities or issues not identified.

A combination of quantitative and qualitative questions was included, as followed:

- How supportive are you of the overall draft Master Plan?
- How supportive are you of the Vision and Goals?
- How supportive are you of the recommendations overall?
- Please choose the recommendation that has the potential to deliver the greatest benefit to the community.
- Please choose the recommendation that you support and is the most important to you?
- How satisfied are you with the recommendations for the following areas?
- Please choose the area/feature that you feel could be improved the most?
- Please describe how they could be improved?
- Please provide any other feedback you feel is important about the plan.
- What are the most important features of the reserve to you?
- What is the main reason you visit the reserve?
- How often do you use the reserve?
- What is your involvement or connection to the reserve?
- Do you belong to a local group or organisation?
- How did you find out about the community engagement for the draft Master Plan?

Portarlington Recreation Reserve

Ecological assessment to inform Master Plan

Prepared for

City of Greater Geelong

October 2020

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Disclaimer

Although all the necessary steps to ensure that an accurate document has been prepared, no liability is accepted for any damages or loss incurred as a result of reliance placed upon the report or its contents.

Introduction

This report was commissioned by the City of Greater Geelong to provide an assessment of the current conservation significance of the indigenous vegetation of the Portarlington Recreation Reserve.

Project objectives:

- Collate all known environmental values in the reserve and provide an indication of the significance of those values.
- Identify other potential values based on EVC and habitat that could potentially exist.
- Discuss the overall strategic significance of the reserve from a landscape and bioregional perspective highlighting the relationship and connectedness with the Point Richards flora and fauna reserve and foreshore.
- Discuss the collective size that block creates when combined with Point Richards and the relevance of that for the Bellarine, referencing other strategic biodiversity strategies and distinctive landscape recognition.
- Discuss changes in condition over last 10 years.
- Identify key threats to the values such as weeds (including weeds of national significance), pest animals, disturbance, fire and dogs.

Study Area

Portarlington Recreation Reserve (38.5 ha) is a City of Greater Geelong managed Reserve located to the east of the Point Richards Flora and Fauna Reserve (Figure 1) at Portarlington. The subject of this assessment is the western area of the Reserve (approximately 25 ha), specifically the area that is comprised in the main of native vegetation (highlighted in yellow).

Figure 1. Study area location.

Methodology

The project involved a review of relevant data and literature and a single site field survey to understand the values and significance of the area.

Taxonomy

Scientific names for plants follow the Flora of Victoria (RBG website). Common names for plants follow the Flora of Victoria Vols 2-4 (Walsh and Entwisle 1994-1999).

Literature and Database Review

Relevant literature, online resources and databases were reviewed to provide an up to date assessment of ecological values associated with the study area and surrounds, including:

- The Victorian Department of Environment, Land, Water and Planning (DELWP) NVIM tool (DELWP website ii) for:
    - Modelled data for remnant vegetation patches and habitat for rare or threatened species and
    - the extent of historic and current Ecological Vegetation Classes (EVC)s.
- The Victorian Biodiversity Atlas (VBA) (DELWP website iii) for previously documented flora and fauna records within the project locality (to approximately 10 kilometres of the study area).
- Aerial photography of the study area (Google maps).

Strategic context and previous studies

The City's Environment Strategy 2022-2030 guides planning, decision-making and actions that aim to improve the health of the local environment, reduce the Cities environmental footprint and protect the lifestyle the community enjoys. The strategy and supporting action plan have been informed by local and international environmental trends, and by the knowledge and ideas of the community and regional stakeholders.

One of the 5 goals is to:

- Protect, enhance and restore our region's biodiversity.

As part of the strategy, one of the key targets is to:

- Establish conservation protection for all remnant biodiversity patches larger than 10 hectares by 2025.

Key actions of the strategy that are relevant to this report include:

- Review and update the biodiversity strategy
- Ensuring planning controls provide strong protection for biodiversity
- Undertake assessments to identify, protect and manage existing biodiversity values.

This assessment and report on the environmental values of the Portarlington Recreation Reserve will directly contribute to the overall objectives of these strategies.

The City of Greater Geelong prepared a biodiversity strategy in 2003 which highlighted that 'Land use impacts, predominantly for agriculture and more recently industrialisation and urbanisation, have reduced the pre-European biodiversity of the region to a fraction of that which formerly existed. It is conservatively estimated that about only 5% of former pre-European indigenous vegetation exists in the City of Greater Geelong and that which remains is often severely degraded'.

The 2003 biodiversity strategy identified several strategic objectives and a hierarchy of conservation assets. The study area within the Portarlington Recreation Reserve aligns with a Secondary Biodiversity Conservation Area, recognizing the role that parks and open space play in conserving a paucity of biodiversity assets. The reserve has been mapped as a

biodiversity site within a primary biodiversity zone in figure 2.0 that highlights the lack of remnant vegetation on the Bellarine Peninsula and the significant role the reserve can play.

Figure 2.0 – Biodiversity map East

In 2018 the Victorian Government passed legislation to recognise and protect the states distinctive areas and landscapes. This was done through the Planning and Environment Amendment Act (Distinctive Areas and Landscapes) Act 2018. The Bellarine Peninsula was identified as a Distinctive Area landscape to protect the environment, landscape and lifestyle of the area. The department of Environment, Land, Water and Planning is developing a Statement of Planning Policy to help identify the measures to implement the legislation.

Other previous studies undertaken for his reserve and the adjacent Flora and Fauna Reserve include the following:

- Bellarine Bayside Vegetation Management Plan (Mark Trengove Ecological Services 2015).
- Fire Management Plan Point Richards Flora and Fauna Reserve and Portarlington Recreation Reserve (Peter Moulton Western Ecological Consultants and Mark Trengove Ecological Services 2005).

- Point Richards Flora and Fauna Reserve and Portarlington Recreation Reserve Vegetation Communities Plan (Thompson Birrell Landscape Design and Mark Trengove Ecological Services 2004).
- The City of Greater Geelong Biodiversity Management Plan (Ecology Australia 2001) assessed the study area as having State conservation significance for the large population of Austral Crane's-bill and for the tree form of Silver Banksia. It appears the Silver Banksia is no longer extant in the Reserve.

Field Survey

The site was inspected on foot on the 14th of July 2020. The entire site was traversed. Records were made of all indigenous vascular plant species. Records were made of the dominant exotic vascular plant species. The location of native vegetation communities was mapped. Native vegetation communities were photographed.

Defining Significance

A number of criteria are applied in order to assess the significance of flora species and vegetation communities. The definition of the criteria is detailed in Appendix 1.

Results

Ecological Vegetation Class

Ecological Vegetation Classes (EVCs) are the primary level of classification of vegetation communities within Victoria. An EVC contains one or more plant (floristic) community and represents a grouping of vegetation communities with broadly similar ecological attributes. Classification of EVCs in this report follows Oates and Taranto (2001).

The pre-1750 EVC mapping of the study area undertaken by Department of Environment, Land, Water and Planning (DELWP) (DELWP website iii) indicates that the study area and immediate surrounds were comprised of the following EVCs:

- EVC 3 Damp Sands Herb-rich Woodland.

This assessment finds that the study area is comprised of partially intact to relatively intact native vegetation that accords with the EVC 3 Damp Sands Herb-rich Woodland, EVC 821 Tall Marsh and EVC 891 Plains Brackish Sedge Wetland.

Each EVC has a determined bioregional conservation significance (DSE Website iii). The bioregional conservation status of the extant EVCs is provided as follows in Table 1.

Table 1 EVCs recorded for the study area and Bioregional Conservation Significance

EVC	BCS (Otway Plain)
3 Damp Sands Herb-rich Woodland	Vulnerable
821 Tall Marsh	Vulnerable
891 Plains Brackish Sedge Wetland	Vulnerable

Vegetation Description

The vegetation of the conservation area mostly consists of a continuous area of relatively intact vegetation that conforms to EVC 3 Damp Sands Herb-rich Woodland within the northern and central areas.

The Northern area, subjected to an ecological/fuel reduction burn in (Dec 2007) is dominated by now mature Golden Wattle with a relatively intact understorey dominated by Spiny Mat-rush.

The central area is dominated by mature Lightwood with a relatively intact understorey dominated by Spiny Mat-rush. Further south the central area is dominated by more open Spiny Mat-rush dominated vegetation with occasional trees including one population of Coast Manna Gum.

To the south are areas of more disturbed areas dominated by exotic plant species as well as damper areas dominated by Common Reed (EVC 821 Tall Marsh) and sedges and herbs (EVC 891 Plains Brackish Sedge Wetland) as well as one population of Coast Manna Gum.

Evident within the central sector is the extensive amount of weed management that has been undertaken (in particular removal of the woody Flax-leaf Broom [as is also the case in the Flora and Fauna Reserve] and the Kikuyu that was planted in association with the previous horse tracks) as well are revegetation and rationalization of the track network in keeping with the City of Greater Geelong Works Plan. These works have led to an increase in vegetation quality.

Refer to Figure 2 for the distribution of extant vegetation communities.

Broad Vegetation Communities

Area 1 – Golden Wattle dominated Woodland

Description	Image
This area is characterised by relatively intact native vegetation with a canopy of Golden Wattle of similar age and is in the best condition overall. It is likely that an ecological and fuel reduction burn undertaken in the reserve circa 2007 stimulated the seedbank. There is no eucalypt tree canopy cover but there is quite a diverse and intact understorey. This area has previously been infested with Flax-leaf Broom but an active control strategy over recent years has removed most of those woody weeds. Some remain along with other environmental weeds such as Sallow Wattle and a mixture of grassy weeds along the more disturbed track edges. **The area is rated as in Good condition**	

Key recommendations:

- Monitor regeneration and continue weed management.
- Continue the control of woody weeds, particularly the Flax-leaf Broom.
- Focus on regeneration of areas where woody weeds have been removed.
- Address Sallow Wattle as significant weed.
- Re-introduce Silver Banksia.

Area 2 - Lightwood dominated Woodland

Description	Image
This area is characterised by relatively intact native vegetation with scattered Lightwoods presenting as the only canopy tree. There is no eucalypt tree canopy cover. The understorey is dominated by Spiny Mat-rush with some diversity of other native species. The lack of canopy and inter-tussock spaces means this area is slightly more disturbed. This area has previously been infested with Flax-leaf Broom but an active control strategy over recent years has removed most of those woody weeds. Some remain along with other environmental weeds such as Sallow Wattle and a mixture of grassy weeds along the more disturbed track edges. **The area is rated as in Moderate to Good condition**	

Key recommendations:

- Monitor regeneration and continue weed management.
- Continue the control of woody weeds, particularly the Flax-leaf Broom.
- Focus on regeneration of areas where woody weeds have been removed.
- Address Sallow Wattle as significant weed.
- Re-introduce Silver Banksia.

Area 3 - Spiny Mat-rush dominated open sedge/grassland.

Description	Image
This area is largely an understorey dominated by Spiny Mat-rush, native grass tussocks and other sedges and is relatively intact and in fair to good condition. Scattered Lightwood and Golden Wattle exist, and this area surrounds a patch of Manna Gum identified as a separate area. A greater number of introduced weeds are present in this block. It represents a transition from the more highly disturbed area 7 towards area 1 and 2 where more middle storey and canopy wattles exist. Previous woody weed control has been largely successful with grassy weeds such as Kikuyu along trails also contained. **The area is rated as in Moderate condition**	

Key recommendations:

- Monitor regeneration and continue weed management.
- Continue to control Kikuyu along former Pony trails.
- Continue the control of woody weeds, particularly the Flax-leaf Broom.
- Focus on regeneration of areas where woody weeds have been removed.
- Address Sallow Wattle as significant weed.
- Maintain as predominately open vegetation with limited woody large shrubs/trees.
- Biomass control/ use of fire/ use of herbicide

Area 4 - Common Reed dominated wetland

Description	Image
This flat and slightly low-lying area is a wetland dominated by Common Reed. It is surrounded by areas of Spiny Mat-rush dominated Sedgeland/Grassland. Although the wetland is located away from the southern edge of the reserve and the water channels dug along its edge have become dominated by weeds, it still retains soil and water characteristics suitable for this community. **The area is rated as in Poor to Moderate condition with low diversity.**	

Key recommendations:

- Monitor regeneration and continue weed management.

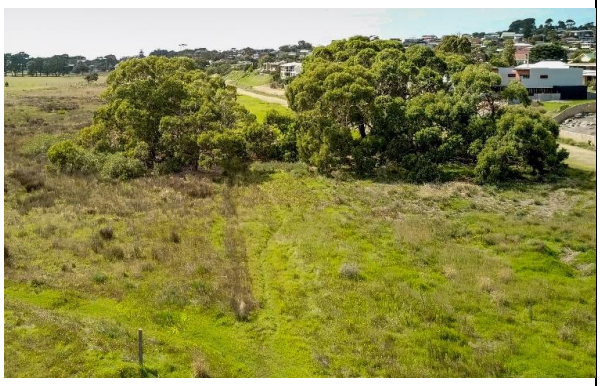
Area 5 - Brackish Sedge Wetland

Description	Image
The Brackish Sedge Wetland is a relatively degraded vegetation community located within the lower lying areas at the south of the study area. In the survey it was difficult to confirm the distribution due to high weed cover. The extent of this community is likely constrained by variations in soil conditions and drainage modifications across the southern end of the site. **The area is rated as in Poor condition with low diversity.**	

Key recommendations:

- Monitor regeneration and continue weed management.

Area 6 - Manna Gum dominated woodland

Description	Image
Manna Gums *Eucalyptus viminalis* ssp. *pryoriana* rather than Messmates are the only Eucalypt species at the site. Manna Gums are associated with EVC 3 as the canopy species in the Benchmark for the Warrnambool Plain bioregion so arguably could represent the canopy species at this site instead of Messmate. Manna Gums also occur in the adjoining Point Richards Flora and Fauna Reserve. The Manna Gums occur in two distinct and separated patches in the southern half of the precinct with relatively few individuals in each patch. They consist of a mixture of mature trees and some younger plants. The canopies are in good health except one individual. They are a striking difference, adding significant change in structure, to the vegetation throughout the rest of the precinct. There is limited diversity of indigenous understorey but also few weeds. **The area is rated as in good condition with low diversity**	

Key recommendations:

- Monitor regeneration and continue weed management.
- Expand into revegetation area and to form link with Point Richards FFR

Area 7 – Highly disturbed areas

Description	Image
Significant sections around the southern part of the precinct are dominated by exotic species, Kikuyu which has smothered other vegetation to create virtual monocultures. In other areas a range of other exotic species dominate with pockets of native vegetation surviving. These areas are associated with higher levels of disturbance from past uses ranging from a racecourse, cross country horse track and overflow parking use. Sections have been treated through an active spraying program to reduce the weed cover and are transitioning to a Spiny Mat-rush dominated open sedge/grassland. There is also evidence of changed hydrological regimes with a drainage channel running along the southern boundary. This boundary is also the boundary with residential dwellings with increased weed risks coming from gardens. A wide swathe within this area remains as a slashed break approximately 300m long x 20m wide. A further 10m slashed break runs along the southern edge including the embankment up to the adjoining properties. **This area is rated as in poor condition with moderate diversity**	

Key recommendations:

- Continue weed control and revegetate with indigenous woody species and Spiny Mat-rush.

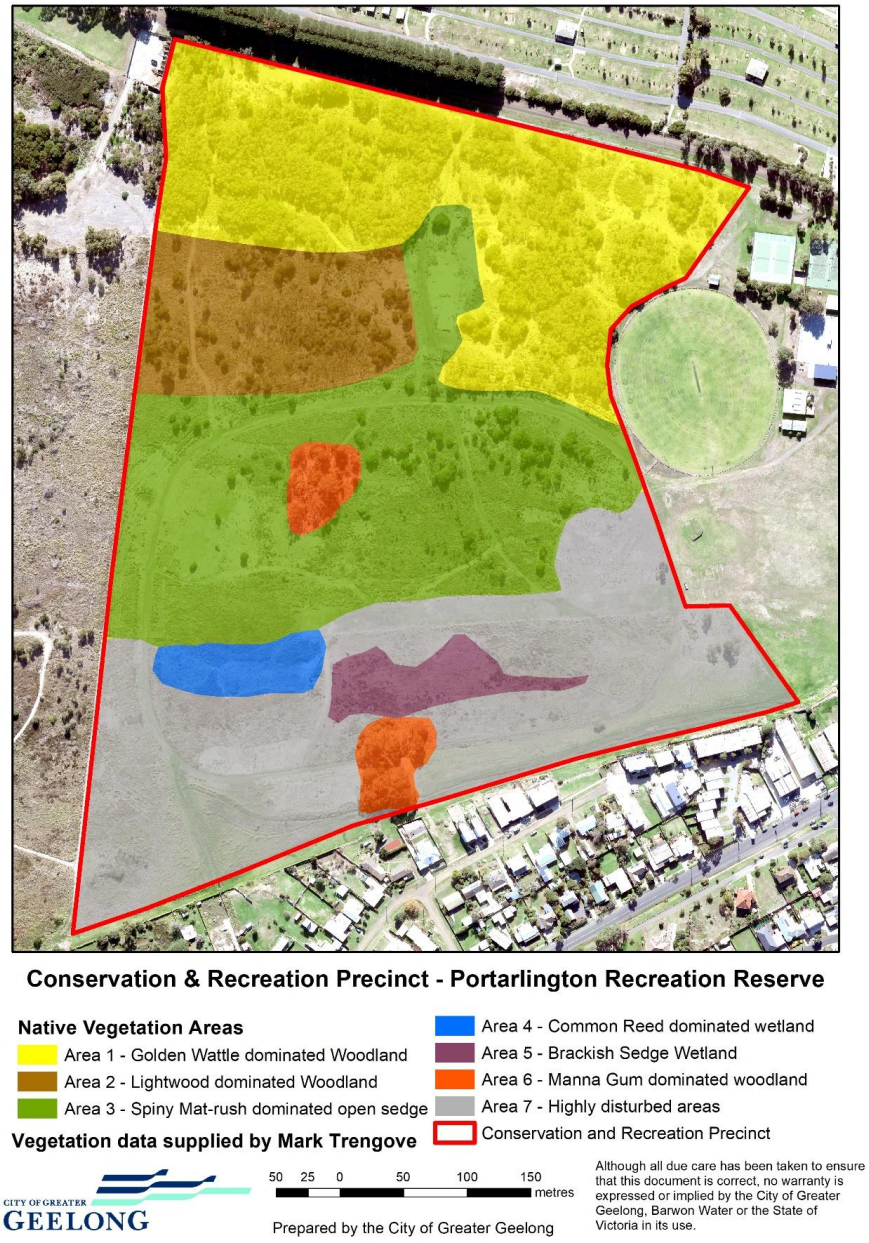


Figure 2. Study area and distribution of broad vegetation communities based upon July 2020 survey.

Flora significance

A total of 42 indigenous vascular plant species were recorded for the study area. The indigenous vascular plant species list (*refer below* Table 1) is comprised of the data collected during this survey.

All indigenous vascular plant species recorded for the study area, including botanical and common name and conservation significance are listed in Table 2. State significant species are listed in bold type. All exotic vascular plant species recorded for the study area are listed in Table 3.

Note that the Regionally significant tree form of Silver Banksia (*Banksia marginata*) is apparently no longer extant in the Reserve. This plant could be re-introduced form the nearest appropriate provenance.

Note that only one plant of the regionally (and potentially State) significant Native Sow Thistle was recorded this survey. This plant should be monitored.

While the overall condition of native vegetation may not be as high as pristine remnants that have seen minimal disturbance, there remains a diverse mix of indigenous species that will continue to provide a solid platform for restoration efforts going forward.

Fauna significance

There has only been limited survey efforts and records of fauna for the study area and no further fauna specific study was part of the scope of this project. The Victorian Biodiversity Atlas (VBA) has recorded 5 bird species using a polygon of the Recreation Reserve. This expands to 118 fauna species when the Point Richards Flora and Fauna Reserve is included. While not all 118 fauna observations were record within the Portarlington Recreation Reserve, it still provides an indication of what fauna are likely to use the reserve as habitat. The VBA shows that 105 bird species have been recorded in the vicinity of the reserve, one bat species, seven frog species, three reptile species and one small mammal.

Thirteen fauna species recorded are listed on the Department of Environment Land Water and Planning's advisory list of threatened flora and fauna. One record of the Endangered Australasian Bittern (also listed as Endangered under the EBPC Act) dates from 1976. There has been a more recent record of the Endangered Freckled Duck. The Vulnerable Grey Goshawk and Great Egret are also recorded in the area. The Endangered Growling Grass Frog (listed as Vulnerable under the EPBC Act) was recorded there in 2009.

These results highlight the existing and potential habitat that the conservation and recreation precinct provide as an extension to the Point Richards Flora and Fauna Reserve.

The Point Richards Flora and Fauna Reserve was gazetted following a recommendation in the Land Conservation Council Melbourne Study Area Final Recommendations (1977) as is was an 'area of special significance as habitat for the Short-Nosed (Common Brown) Bandicoot, in grassland'.

Although there are no known recent records for the Common Brown Bandicoot (the most recent records seem to be from the early 1980's (Laurie Conole, Grant Baverstock and Trevor Pescott *pers comm*), the sections of the study area that have native vegetation provide significant habitat for native fauna species for the following reasons:

- Relatively large habitat area.
- Relative intact native vegetation.

The study area and the Point Richards Flora and Fauna Reserve combined is assessed by Ecology Australia as having 'moderate fauna habitat significance'.

Overall Significance

The Portarlington Recreation Reserve and Point Richards Flora and Fauna Reserve combined represent the only significantly sized area of EVC 3 Damp Sands Herb-rich Woodland on the Bellarine Peninsula and within the City of Greater Geelong.

The Portarlington Recreation Reserve and Point Richards Flora and Fauna Reserve combined represent the largest extant area of native terrestrial vegetation remaining on the northern Bellarine Peninsula and contributes significantly to the goals of the Bellarine Distinctive Area Landscape.

The three Ecological Vegetation Classes recorded for the study area, EVC 3 Damp Sands Herb-rich Woodland, EVC 821 Tall Marsh and EVC 891 Plains Brackish Sedge Wetland are all depleted within the Otway plain bioregion.

The City of Greater Geelong Biodiversity Management Plan (Ecology Australia 2001) assessed the study area as having State conservation significance for the large population of Austral Crane's-bill and for the tree form of Silver Banksia. Combined with the other flora, the reserve contains an important diversity of native flora species.

Whilst recognising the current fauna data is limited, the flora and vegetation communities are likely to support a range of bird species and other potential fauna with further research.

Risks to Values

To effectively protect the environmental values within the Portarlington Recreational Reserve, a risk evaluation process was undertaken to rate each risk according to the likelihood of it occurring and the potential consequences. The risk assessment assists in developing mitigation strategies and actions to protect the identified values.

This section describes the risks to the environment values and the potential consequences.

Key Risks:	Threats	Description of threat and its impacts	Rating
Loss of vegetation and habitat	Vegetation removal and trampling	Loss of vegetation can result from new infrastructure, creation of new trails, trampling of vegetation from vehicles or people.	High

Key Risks:	Threats	Description of threat	Rating
Loss of flora biodiversity and habitat	Invasion of native vegetation by 'noxious weeds'	An assessment of weed species (table 3) within the reserve found 59 species of exotic species and 3 native species that pose a threat to native vegetation. Whilst it is acknowledged that the historical EVC is significantly altered, weed species will continue to threaten both the extent of native vegetation and quality by occupying greater space as they compete with and smother native vegetation. The large variety of weed species makes this a greater challenge as the control techniques for one species may create a space for other exotic or environmental weeds to take over. Aggressive weeds such as Flax-leaf Broom and Gorse have had large populations in the past and have significant annual seed set colonising areas quickly supressing native regeneration and biodiversity. An ongoing source for weeds will come from both those areas that are more highly infested and adjoining private land where garden weeds may escape.	Extreme
	New and emerging weeds	New and emerging weeds such as Bridal Creeper and Chilean Needlegrass pose one of the largest future threats to the reserve biodiversity due in part to its smothering nature and the difficulties in treating this weed.	Extreme

	Inappropriate fire regimes causing disruption to sustainable ecosystem processes and resultant loss of biodiversity.	Fire has been part of the Australian landscape for thousands of years. With colonisation those fire regimes and purposes have significantly altered along with the change and loss of vegetation. Fire regimes need to have clear objectives with fire frequency and intensity maintained within the tolerance limits of the desired native vegetation characteristics. Inappropriate use of fire could further alter the desired vegetation diversity and structure or trigger major weed events from dormant species such as Broom, Gorse and Coast Wattle.	High
	Loss of biodiversity as a result of the spread of invasive plants native to Victoria, such as Coast Wattle (*Acacia longifolia* subsp. *sophorae*) and Sallow Wattle (*Acacia longifolia* subsp. *longifolia*), into areas outside their natural range.	Coast Wattle is recognised as a particularly invasive and aggressive coloniser of disturbed areas. It is widely distributed across the study area and potentially has a large dormant seedbank. Further disturbance and/or the use of fire could trigger major colonisation events that would need to be carefully managed if they were to be used for other objectives.	High
	Spread of *Pittosporum undulatum* in areas outside its natural distribution.	Sweet Pittosporum is like many other native plants that have expanded beyond their range initially as garden escapees. The additional challenge of this species is the allelopathic effects it has on soil and the suppression of other plants species growing under its canopy. There are relatively few plants in the reserve.	Moderate
	Fragmentation	The conservation and recreation block is quite fragmented with a high edge to core ratio. Fragmentation further reduces the ability for natural processes to occur with disturbance along edges being a source of further weed invasions and weed spread.	Moderate
	Trail use spreading weeds	The use of trails may be a source of new weeds coming in or spread of weeds along tracks further reducing biodiversity values.	Low
	Trail maintenance spreading weeds	Machinery brought into the reserve for maintenance, particularly slashing activities can be a source of weeds such as Chilean Needlgreass and potentially new weed species and or spread weeds along tracks and vegetation edges.	Low

Key Risks:	Threats	Description of threat	Rating
Wetland loss and degradation	Change in water regime, dredging, draining, filling and grazing.	Past and future changes to drainage at the reserve dry out previously wetter areas reducing natural flooding and inundation regimes changing vegetation characteristics in key EVC's. Past changes to drainage have reduced the frequency and duration of ephemeral wetland events reducing the wetland habitat for a range of bird and frog species.	High

Key Risks:	Threats	Description of threat	Rating
Loss of fauna biodiversity	Predation of native wildlife by the cat, *Felis catus*.	Cats are a highly aggressive and effective hunter of native wildlife. Although there are a small number of fauna species listed and an unknown cat population, they remain a risk to the presence or increase of fauna populations.	Moderate
	Predation of native wildlife by the introduced Red Fox *Vulpes vulpes*.	Foxes are a highly aggressive and effective hunter of native wildlife. Although there are a small number of fauna species listed and an unknown fox population, they remain a risk to the presence or increase of fauna populations. Trails increase the access to habitat reducing core areas that may afford greater protection against predation.	Moderate
	Off-lead dog disturbing or causing loss of wildlife	Dogs off-lead have the potential to reduce bird diversity and abundance through predation and disturbance. Under the current controls, dogs off-lead are not permitted, however evidence suggests this still may occur, but the frequency is uncertain. There is likely to be a higher consequence from dogs off-lead with potential bird mortality and a greater area impacted. This may also be a risk factor to other small mammals if they exist.	Moderate
	Motorbikes	Motorbikes have the potential to reduce bird diversity and abundance through disturbance with higher speed and noise.	Moderate

	Dogs on lead disturbing wildlife	Dogs on-lead have the potential to reduce bird diversity and abundance through disturbance. No data has been collected on the frequency or duration of dog walking but from the community consultation and anecdotal evidence suggests it is a common activity. The level of disturbance is unknown as no research has been undertaken on the abundance of birds, but research indicates this is a risk factor.	Low
	Walking and cycling disturbing wildlife	Walking and cycling has the potential to reduce bird diversity and abundance through disturbance. No data has been collected on the frequency or duration of walking but from the community consultation and anecdotal evidence suggests it is a common activity. The level of disturbance is unknown as no research has been undertaken on the abundance of birds, but research indicates this is a risk factor.	Low
	Impacts of climate change	Changes in climate may put further pressure on fauna through impacts on migratory species, changes in vegetation and habitat and increased risk of extreme weather events and fire. There are likely to be impacts over and above other impacts.	Low

Evaluation:

The above assessment has highlighted several key threats to the values at the reserve that pose a risk to the environmental objectives for the precinct. The past disturbance and land use have had a significant impact on the diversity and quality of values in the precinct and ongoing and future risks will continue to make this area a challenge to manage.

The relatively small size of the reserve and fragmentated nature will limit the ability for many of the natural processes to occur. In this regard the adjoining Flora and Fauna reserve plays a critical role creating a larger body of vegetation and habitat.

The biodiversity and habitat values of the reserve are important with vulnerable vegetation communities present albeit in a variety of states of regeneration and recovery. The past and ongoing impacts of weeds and changes in fire regimes have had a deleterious impact on the diversity and condition of vegetation and habitat. Weeds continue to be the major threat to vegetation in this area due to their type and abundance. The changes in vegetation have also had significant impacts on the habitat values which have limited the presence and diversity of fauna in the reserve. Recent weed control activities have however, shown the ability to have a positive impact on reducing this risk.

Further vegetation loss through removal and trampling would also reduce the values in the reserve. The exact impacts would depend on the extent of the loss and the quality of the areas being impacted but should be avoided where possible.

The exact nature and timing of changes to drainage at the reserve are somewhat unknown but a modified drainage channel exists along the southern boundary. Remnants of EVC 821 Tall Marsh and EVC 891 Plains Brackish Sedge Wetland suggest these may have been more

prominent in this southern section of the reserve but have perhaps been impacted by these changes. Further changes to water regimes and drying episodes associated with climate change may reduce the viability of the EVC's being present at the reserve. This may further impact on the habitat values for frogs using these wetter environments.

There have been few fauna records from the reserve indicating the need for more fauna surveys to be undertaken, however this could also reflect how changes in vegetation over time that have impacted their habitat. Combined with the previous disturbance, continued threats of predation from foxes and cats are likely to remain. The impacts from dog walking and other recreation activities are generally rated low, particularly in the more disturbed areas.

Recommendations

A variety of high-level recommendations are suggested here to provide guidance for operational plans to protect and enhance the environmental values of the reserve. These actions could also form part of a risk mitigation strategy to help protect environmental values from threats identified above.

Weed management

1. Take a holistic and integrated approach to weed control to create conditions that will encourage the regeneration of native vegetation and increase flora diversity starting with higher value areas and working outward to more degraded ones.
2. Continue to control weeds of National Significance including Broom and Gorse to prevent further seed spread and reduce weed seedbank with the aim of eradicating from the reserve.
3. Target emerging highly invasive weeds such as Bridal Creeper and Chilean Needlegrass to contain and eradicate from the reserve.
4. Ensure plant and equipment brought into the reserve for maintenance activities are free from weed seed to minimize the introduction of new weed species.
5. Implement more broad scale weed control as required to address specific weed threats in high value areas and contain a wide variety of weeds within disturbed areas.

Biodiversity management

6. Introduce small scale targeted revegetation activities as required of species consistent with the EVC benchmarks to supplement the natural regeneration of indigenous species.
7. Undertake further flora surveys to build on our current knowledge of floristic values and improve the resolution of EVC mapping. Further assess EVC 891 Plains Brackish Sedge Wetland to clarify the EPBC listed status in the survey work undertaken by EHP in 2016.
8. Undertake fauna surveys to improve knowledge of fauna species utilising habitat within the reserve and establish a baseline from which we can monitor future change potentially arising from management actions and climate change.
9. Implement a monitoring program to evaluate flora and fauna changes over time in response to management actions and climate change, in populations of state and regionally significant species.

10. Consolidate trails and discourage users from creating informal tracks in vegetated areas through signage and other deterrents.
11. Continue to restrict vehicle access to defined areas.

Collaborative management

12. Collaborate with the Wadawurrung Traditional Owners and use traditional knowledge of country to enhance the natural and cultural values of the site, including opportunities to carry out cultural burns.
13. Prepare a fire management plan in partnership with DELWP and the CFA. Review previous fire management plans to identity a suitable regime that promotes the desired vegetation community and reflects the ability to use fire for positive ecological outcomes and fuel management objectives including consideration of cultural burning practices.
14. Investigate opportunities for more integrated and collaborative management of values and risks across this precinct and the adjoining Flora and Fauna Reserve.
15. Chose indigenous species consistent with the EVC Benchmarks when planting in the adjoining open space areas to the east, to further enhance the biodiversity values of the reserve.
16. Investigate planting a linear corridor of indigenous vegetation through the open space area to initiate the start of a biolink into Portarlington.

Water and wetland management

17. Re-establish a wetland system along the southern end of the reserve creating conditions to enhance the EVC 821 Tall Marsh and EVC 891 Plains Brackish Sedge Wetland.
18. Install litter and pollutant traps on drains entering the reserve from adjoining residential areas and create new sediment ponds and deeper wetland pools as part of the wetland system to improve stormwater quality management and wetland habitat, in particular for the Growling Grass Frog

Connecting the community to nature

19. Improve information and interpretative signage about the values and ways to sustainably explore the precinct.
20. Improve regulatory and information signage to more clearly identify what is and is not permitted and when.
21. Encourage volunteering and citizen science to support the environmental programs in the precinct.
22. Monitor and enforce dog regulations and review if there are compliance and further impacts identified.
23. Investigate the use of boardwalks to connect new wetlands along the southern boundary with the natural wetlands to the north.
24. Improve the amenity of the reserve by meandering the straight path adjoining Boat Road.
25. Identify, in partnership with the Bellarine Agriculture Show organizers, an area for event parking in the approximate location of the former gallop track and the weedy area south/east of the gallop track and the appropriate fencing required.

26. Liaise with Bellarine Bayside to investigate improved pedestrian access through from Traum Street to the reserve and provide access at Welfare Street.

Appendix 1 - ASSESSING CONSERVATION SIGNIFICANCE

Conservation significance is assessed at a range of scales, including global, international, national, state, regional and local. Criteria used for determining the conservation significance of flora at national to local scales are presented below for botanical conservation significance.

Botanical Significance

National botanical significance applies to an area when it supports one or more of the following attributes:

a population of at least one nationally threatened plant species listed by Briggs and Leigh (1996) or plant species listed on the schedules to the Commonwealth *Environment Protection and Biodiversity Conservation Act 1999*.

A nationally threatened ecological community listed on the schedules of the *Environment Protection and Biodiversity Conservation Act 1999*.

State botanical significance applies to an area when it supports one or more of the following attributes:

A population of at least one plant species threatened in Victoria, as listed by Gullan et al. (1990), NRE (2000a) or more recently in the unpublished records of the Flora Information System (NRE), or on the schedules to the Victorian *Flora and Fauna Guarantee Act 1988*.

An ecological community considered threatened in Victoria through its listing on the schedules of the *Flora and Fauna Guarantee Act 1988*.

Regional botanical significance applies to an area that supports one or more of the following attributes:

Supports a population of one or more regionally depleted species defined in a valid regional assessment of biodiversity (eg. Regional Native Vegetation Plan, Environment Conservation Council Report or Comprehensive Regional Assessment documents).

An ecological vegetation class that is considered endangered or vulnerable in a particular bioregion (based on Conn 1993 and the Regional Native Vegetation Plan), in which case the area is of **High Regional** significance.

An ecological vegetation class that is considered depleted in a particular bioregion (based on Conn 1993 and the Regional Native Vegetation Plan), in which case it is of **Regional** significance.

Local botanical significance applies to all remnant native vegetation that does not meet the above criteria. In much of Victoria native vegetation has been so depleted by past clearing and disturbance that all remaining vegetation must be considered to be of at least local conservation significance.

Appendix 2 Indigenous Plant Species recorded July 14 2020 and Conservation Significance

Botanical Name	Common Name	Conservation Significance
Acacia implexa	Lightwood	R
Acacia longifolia ssp *sophorae*	Coast Wattle	L (potential weed)
Acacia mearnsii	Late Black Wattle	L
Acacia melanoxylon	Blackwood	L
Acacia pycnantha	Golden Wattle	L
Acaena novea-zelandiae	Bidgee-widgee	L
Austrostipa flavescens	Coast Spear-grass	L
Bursaria spinosa	Sweet Bursaria	R
Clematis microphylla	Small-leaf Clematis	L
Convolvulus erubescens	Blushing Bindweed	L
Cotula australis	Common Cotula	L
Dianella brevicaulis	Coast Flax-lily	L
Dianella revoluta	Black-anther Flax-lily	L
Dichondra repens	Kidney Weed	L
Distichlis distichophylla	Austral Salt-grass	L
Eleocharis acuta	Common Spike-rush	L
Epilobium hirtigerum	Hairy Willow Herb	L
Eucalyptus viminalis ssp. *pryoriana*	Coast Manna Gum	R
Ficinia nodosa	Knobby Club-rush	L
Geranium solanderi var. *solanderi*	Austral Crane's-bill	S
Imperata cylindrica	Blady Grass	R
Juncus spp.	Rush	
Lepidosperma gladiatum	Coast Sword-sedge	R
Leptospermum laevigatum	Coast Tea-tree	L (potential weed)
Lobelia alata	Angled Lobelia	L
Lomandra longifolia	Spiny Mat-rush	L
Muehlenbeckia australis	Climbing Lignum	L
Myoporum insulare	Common Boobialla	L
Pelargonium australe	Austral Storks-bill	L
Phragmites australis	Common Reed	L
Poa poiformis var. *poiformis*	Coast Tussock-grass	L
Pseudognaphalium luteoalbum	Jersey Cudweed	L
Pteridium esculentum	Bracken Fern	L
Rhagodia candolleana	Seaberry Saltbush	L

Rubus parviflorus	Native Bramble	L
Schoenus nitens	Shiny Bog-rush	R
Selliera radicans	Swamp Selliera	L
Senecio biserratus	Jagged Fireweed	L
Senecio minimus	Small Groundsel	L
Solanum laciniatum	Kangaroo Apple	L
Sonchus hydrophyllis	Native Sow Thistle	R ?S
Tetragonia implexicoma	Bower Spinach	L

Conservation Significance:

L – Local

R – Regional

S – State

Appendix 3 Exotic Plant Species recorded July 14 2020, Life Form and Threat Level

Botanical Name	Common Name	Life Form	Threat	Status
Acacia longifoia ssp. *longifolia (?x sophorae)*	Sallow Wattle	MS	S	
Aira sp	Hair Grass	MTG	L	
Anagallis arvensis	Pimpernel	MH	L	
Arctotheca calendula	Capeweed	LH	M	
Asparagus asparagoides	Bridal Creeper	SC	S	WoNS, R
Avena fatua	Wild Oat	MTG	M	
Banksia integrifolia	Coast Banksia	MT	S	
Briza maxima	Large Quaking Grass	MTG	M	
Bromus catharticus	Prairie Grass	MTG	M	
Bromus diandrus	Great Brome	MTG	M	
Bromus hordeaceus ssp. *hordeaceus*	Soft Brome	MTG	M	
Cakile maritima	Sea Rocket	MH	M	
Cenchrus clandestinum	Kikuyu	MNG	S	
Centaurium erythraea	Common Centaury	SH	L	
Cerastium glomeratum	Common Chickweed	SH	L	
Chenopodium album	Fat Hen	MH	L	
Chenopodium glaucum	Glaucous Goosefoot	MH	L	
Cirsium vulgare	Spear Thistle	LH	M	R
Conyza bonariensis	Flax-leaf Fleabane	MH	M	
Conyza canadiensis	Canadian Fleabane	LH	L	
Cynodon dactylon	Couch Grass	MNG	M	
Dactylis glomeratus	Cocksfoot	MTG	S	
Ehrharta calycina	Perennial Veldt-grass	MTG	S	
Ehrharta erecta	Panic Veldt-grass	MTG	S	
Ehrharta longiflora	Annual Veldt-grass	MTG	S	
Euphorbia peplus	Petty Spurge	SH	L	
Fumaria muralis	Smoke Plant	MH	M	
Galena pubescens	Blanket Weed	MH	S	
Galium murale	Bedstraw	SH	L	
Genista linifolia	Flax-leaf Broom	LS	S	RC
Genista mospessulana	Montpelier Broom	LS	S	

Hedypnois rhagadioloides ssp. *cretica*	Cretan Hedypnois	SH	L	
Helminthotheca echioides	Bristly Ox Tongue	MH	M	
Hypocharis radicata	Flatweed	SH	M	
Lactuca serriola	Prickly Lettuce	MH	L	
Lagurus ovatus	Hare's-tail Grass	MTG	M	
Leotodon taraxacoides	Hairy Hawkbit	MH	L	
Lolium perenne	Perennial Rye-grass	MTG	M	
Malva dendromorpha	Tree Mallow	LH	M	
Medicago polymorpha	Burr Medic	SH	M	
Melilotus indicus	Sweet Melilot	MH	M	
Oxalis pes-caprae	Soursob	MH	S	
Parapholis incurva	Coast Barb-grass	MTG	M	
Phalaris aquatica	Canary Grass	LTG	S	
Pittosporum undulatum	Sweet Pittosporum	MT	S	
Plantago coronopus ssp. *coronopus*	Buck's-horn Plantain	MH	M	
Plantago lanceolata	Ribwort	MH	M	
Polycarpon tetraphyllum	Four-leaf Allseed	MH	L	
Rapistrum rugosum	Giant Mustard	LH	M	
Romulea rosea	Common Onion Grass	SH	L	
Rubus fruiticosus spp. agg.	Blackberry	LH	S	
Rumex crispus	Curled Dock	MH	M	
Solanum nigrum	Black Nightshade	MH	M	
Sonchus asper	Prickly Sow Thistle	MH	L	
Sonchus oleraceus	Common Sow Thistle	MH	L	
Sporobulus africanus	Rat-tail Grass	MTG	M	
Stellaria media	Chickweed	MH	L	
Stenotaphrum secundatum	Buffalo Grass	MNG	S	
Trifolium dubium	Clover	SH	L	
Ulex europeaus	Gorse	LS	S	RC
Vicia sativa	Common Vetch	SC	L	
Vulpia bromoides	Squirrel-tail Fescue	MTG	L	
Vulpia myoris	Fescue	MTG	L	

Life Form

LT- Large Tree, MT- Medium Tree, LS- Large Shrub, MS- Medium Shrub, SS- Small Shrub.
LH- Large Herb, MH- Medium Herb, SH- Small Herb, Gc – Cormous Geophyte, LTG- Large

Tufted Graminoid, MTG- Medium Tufted Graminoid, MNG- Medium Non-tufted Graminoid, SC- Scrambler/Climber.

Threat Level:

S – Serious

M – Medium

L – Low

Status

WoNS – Weed of National Significance.

RC – Regionally Controlled

R – Restricted (CaLP Act).

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Plates 1-6 Vegetation existing conditions

Spiny Mat-rush dominated open sedge/grassland.

Manna Gum dominated woodland with areas of Brackish Sedge Wetland in foreground.

Lightwood dominated Woodland.

Golden Wattle dominated Woodland.

Sallow Wattle weed invasion.

Native Sow-thistle.

2.7. Amendment C391ggee Ash Road East Leopold Rezoning - Consideration of Panel Report and Adoption of Amendment

Source: **City Planning & Economy**
Director: **Gareth Smith**

Purpose

1. To consider the independent panel report about Planning Scheme Amendment C391ggee and Planning Permit 39/2019 and adopt Amendment C391ggee – Ash Road (East) Leopold.

Background

2. The amendment primarily rezones land at 73-85, 87-101, 103-127, 129-141 and 143-155 Ash Road, Leopold from Farming Zone to the General Residential Zone Schedule 1 and applies a Design and Development Overlay Schedule 46 to the land. The Planning Permit 39/2019 allows the staged subdivision of the properties at 87-101 and 103-127 Ash Road only.

3. The amendment and permit implement the recommendations of the Leopold Structure Plan for the future urban growth of the south eastern area of Leopold in Ash Road. **Attachment 1** provides a background summary of the amendment process including consideration of the panel report.

Key Matters

4. Exhibition of the amendment and draft planning permit in May and June 2021 resulted in 29 written submissions addressing issues including storm water, impacts on Lake Connewarre, impacts on the surrounding area, the extent of residential development and the form of development.

5. The submissions were considered by Council at its meeting of September 2021 where it was resolved to refer all submissions to an independent panel appointed by the Minister for Planning.

6. Following a 3-day hearing on 22, 23 and 25 November 2021, the panel's report was received on 17 December 2021. Under Section 27 of the *Planning and Environment Act 1987* the Planning Authority must consider the panel's report before deciding on whether or not to adopt the amendment.

7. The independent panel found the amendment to be strategically supported by policy and recommended that the amendment be adopted with one change to the Design and Development Overlay. The panel also recommended the form of the planning permit to be adopted by Council.

8. Whilst the panel's recommendation is supported, this report at **Attachment 1** provides the City's response.

RESOLUTION - Item 2.7

Cr Mason moved, Cr Sullivan seconded -

That Council:

1. **Adopt Amendment C391ggee – Ash Road (East) Leopold in the form outlined in Attachment 2 of this report;**

2. **Submit the adopted Amendment C391ggee together with the prescribed information to the Minister for Planning requesting approval;**

3. **Recommend to the Minister for Planning that Planning Permit 39/2019 be approved in the form outlined in Attachment 3 of this report;**

4. **Authorise the signing and sealing of the Section 173 Agreements accompanying this Amendment C391ggee to formalise development contributions arrangements (the agreement is in Attachment 4 to this report); and**

5. **Authorise the signing and sealing of a Section 173 Agreement to accompanying Amendment C391ggee to formalise a social and affordable housing contribution.**

Carried

Financial Sustainability

9. The amendment is accompanied by an agreement under Section 173 of the *Planning and Environment Act 1987*. This is a voluntary agreement between Council and a landowner and includes requirements relating to the use and development of the land and runs with the title of the land.

10. In this case, the agreement requires the landowners deliver infrastructure when the land is developed including the open space, drainage basins, roundabout, extension to the signalled intersection at Ash Road and the Bellarine Highway, and two connector roads.

11. The agreement also requires the landowners to pay Council a community infrastructure contribution of $40,000 per net developable hectare when the land is subdivided. Council will be obliged to spend this funding on community facilities within the Leopold area.

12. A separate Section 173 Agreement with the developers of the permit land will provide for a social and affordable housing contribution on site, adjacent to the proposed one hectare park along Ash Road.

Community Engagement

13. Amendment C391ggee and the draft Planning Permit 39/2019 were exhibited in accordance with the requirements of the *Planning and Environment Act 1987*.

14. All submitters had an opportunity to be heard before an independent panel. The panel considered all submissions referred to it, not just the submissions presented at the hearing.

15. The City has advised submitters of the release of the independent panel report. Submitters will be notified of the final decision of Council and the Minister for Planning.

Social Equity and Sustainability

16. The amendment will provide social benefits through the establishment of a new residential development supported by conveniently located open space. Community infrastructure contributions will be allocated to community infrastructure projects within Leopold.

17. A social and affordable housing contribution by the developers of the permit land has been achieved in support of Council's Social Housing Plan 2020. This will be offered as an affordable housing option on site with a 5 per cent contribution of total dwellings provided at a 25 per cent discount on the market value, with first offer to the Geelong Housing Trust, second offer to a registered housing association or thirdly direct to the market provision.

Relevant Law/Policy/Legal Implications

18. The amendment is consistent with the Greater Geelong Planning Scheme Policy Framework, in particular Clauses 21.06 and 21.14, which support the residential growth of this area of Leopold.

19. The amendment is also consistent with the declaration of the Bellarine as a Distinctive Area and Landscape and the subsequent draft Bellarine Peninsula Statement of Planning Policy. As a district town, the subject land is within the settlement boundary of the district town of Leopold and rezoning to residential is supported.

Alignment to Community Plan and Vision

20. This report aligns with Our Community Plan 2021-2025 strategic priority:
Sustainable growth and environment.

21. This report aligns with the Community led 30-year Vision, “Greater Geelong: A Clever and Creative Future” community aspiration:
Sustainable development that supports population growth and protects the natural environment.

Conflict of Interest

22. No officer involved in the preparation of this report declared a general or material conflict of interest.

Risk Assessment

23. Delay in adopting Amendment C391ggee will impact on the timeline for the subdivision development and bringing onto the market of one of the last large greenfield growth areas in Leopold.

24. A delay to adoption may also impact on the approval timeline of the Minister for Planning in the lead up to the caretaker period before the November state election.

Environmental Sustainability

25. The planning permit includes conditions to conserve and manage the local environment, including downstream in Lake Connewarre, the retention of some existing vegetation and off-sets for native vegetation being lost in the development.

Attachments

1. Background [**2.6.1** - 14 pages]
2. Amendment for Adoption [**2.6.2** - 7 pages]
3. Panel Recommendation for Adoption [**2.6.3** - 19 pages]
4. Section 173 Agreement [**2.6.4** - 23 pages]

Background

1. Amendment C391ggee and permit application 39/2019 is a combined planning permit application and planning scheme amendment under section 96A of the *Planning and Environment Act 1987.*

2. The land subject to the amendment is 73-85 Ash Road, 87-101 Ash Road, 103-127 Ash Road, 129-141 Ash Road and 143-155 Ash Road, Leopold.

3. The land subject to the concurrent planning permit is 87-101 Ash Road and 103-127 Ash Road, Leopold.

4. The amendment proposes to rezone the land at 73-85 to 143-155 Ash Road, Leopold to residential to facilitate future subdivision and development of the area in accordance with the Council adopted Leopold Structure Plan September 2011 (amended January 2013).

5. Specifically, the amendment will:

   - Rezone all the land from Farming Zone (FZ) to the General Residential Zone Schedule 1 (GRZ1); and

   - Insert a new schedule 46 to Clause 43.02 Design and Development Overlay that will apply to the land proposed to be rezoned.

6. The planning permit application proposes to allow, subject to conditions:

   - seeks approval for the multi-lot staged subdivision of 87-101 and 103-127 Ash Road, Leopold, for 206 residential lots;

   - removal of native vegetation; and

   - removal of easement(s).

7. The combined proposal seeks to facilitate the residential subdivision of land in the south eastern growth area of Leopold. The land is within the settlement boundary shown on the map in the Leopold Structure Plan map and in the clause 21.14 of the planning policy framework in the planning scheme.

8. A draft Section 173 Agreement relating to development contributions for community infrastructure was exhibited with the amendment. Landowners were to agree to a contribution of $40,000 per net developable hectare to be used by Council for the purpose of providing community facilities within Leopold. Landowners were further to agree that they were responsible for the delivery of the open space, drainage, roads, and intersection upgrade as part of the subdivision.

9. Owners of the five properties subject to the agreement have signed the Section 173 Agreement (a model Agreement, with individual landowner details removed, is at **Attachment 4**).

Amendment C391ggee
Land Subject to Planning Permit
Land Subject to Amendment
73-85 Ash Road, LEOPOLD VIC 3224
87-101 Ash Road, LEOPOLD VIC 3224
LEOPOLD
103-127 Ash Road, LEOPOLD VIC 3224
129-141 Ash Road, LEOPOLD VIC 3224
143-155 Ash Road, LEOPOLD VIC 3224
Anzac Av
Myuna St
The Court
Hazelwood Cr
Walkers Rd
0 50 100 150 200 M
Prepared by City of Greater Geelong - 05 March 2021
Although all due care has been taken to ensure that this document is correct, no warranty is expressed or implied by the City of Greater Geelong or Barwon Water in its use.

Discussion

10. Amendment C391ggee was exhibited between 27 May and 28 June 2021. As a result of this public exhibition of the proposal, 29 submissions were received comprising 13 opposing, 9 supporting and 7 making comments about the amendment and draft planning permit.

11. The main issues the panel identified in the submissions were:

    11.1 Planning context (policy, strategic framework, statutory considerations);

    11.2 Infrastructure (subdivision layout, public open space, drainage and stormwater, traffic, and access);

    11.3 Environment (vegetation, contamination);

    11.4 Other matters (housing diversity and affordability, Section 173 Agreement); and

    11.5 Resolution of the Amendment and planning permit application.

12. The Council report dated 28 September 2021 both summarised all the submissions and provided a detailed City response to the issues raised.

13. All submissions were considered pursuant to Sections 22 (1) & (2) of the *Planning and Environment Act 1987* and referred to an independent panel appointed by the Minister for Planning.

14. The City and the proponent have agreed on a position with the terms of a Section 173 Agreement being finalised. As agreed with the proponent, the planning permit recommended for adoption does not include the social housing condition.

15. The panel has now presented its report to Council and recommended that Amendment C391ggee be adopted subject to some changes. The Executive Summary of the Panel Report is included later in this **Attachment 1**.

16. A complete copy of the panel's report is available on the Geelong Australia website www.geelongaustralia.com.au/amendments under the C391ggee webpage.

Key Panel Findings and City Responses

17. The panel report provided discussion and a series of findings and recommendations about all the issues associated with the amendment. A summary and response to the key matters is provided below.

18. Overall, the panel considers that the amendment's intent is consistent with the policies of the planning scheme.

Issue – Planning Context for the Amendment

19. The panel noted the strategic support for this amendment at the hearing and concluded the case before it was not about the strategic planning issues per se, but rather how this site was appropriately integrated with its neighbouring sites to ensure the area reads as a whole, not as separate parts. This is particularly relevant for drainage, water, and road linkages.

20. The panel considers the amendment and permit will assist in implementing policy objectives set out in the act by providing for the rezoning and subdivision of land to achieve an orderly, well planned outcome consistent with the strategic direction of Leopold.

21. Panel Conclusion: The panel concludes that the amendment has strong strategic support, implements relevant sections of the Planning Policy Framework, and is well founded and strategically justified.

22. City Response: The City concurs with the view of the panel which supports the preparation of this combined amendment and planning permit.

Issue – Form of the Amendment

23. A key consideration for the panel was whether the rezoning and the use and form of the Design and Development Overlay is appropriate. The panel questioned the use of the DDO instead of a Development Plan Overlay (DPO) which has been used in some of the earlier Leopold growth areas and is foreshadowed by the Leopold Structure Plan. The panel commented that the DPO is the correct planning tool for growth areas with a DDO more predominantly used for built form control.

24. Panel Conclusion: The conclusion of the panel is that the amendment rezoning to General Residential Zone 1 is strategically justified. The panel did not consider that the use of the DDO is the most appropriate overlay concluding however its use is not fatal to the amendment, especially considering the adjacent Mollers Lane area to the east has been approved with the application of the same zone and overlay.

25. City Response: The comments of the panel on the overlay used are noted and that there is no recommendation to change to a DPO. The DDO46 maintains the consistency with the planning tools to the east in the Mollers Lane area and is supported by the City.

Issue – Subdivision Layout

26. Whether the subdivision layout results in an acceptable outcome for the site and appropriately integrates with other developing areas of Leopold was a central consideration for the panel.

27. The exhibited permit application was for a multi-lot subdivision into 196 lots across six stages. The proponent submitted a revised layout reflecting ongoing discussions between them and the City.

28. The revised plan submitted with this submission documents that the open space provision of unencumbered land is 8.8 per cent with encumbered land being 6.58 per cent. The shortfall between the proposed provision and the 10 per cent requirement under Clause 53.01. This will need to be paid in cash as outlined in condition 37 of the draft planning permit.

29. In considering the submissions, Council was generally supportive of the changes in the revised plan (Council report 28 September 2021) however noting the need to make several adjustments:

    - site lines for pedestrians/cyclists crossing from around the south eastern edge of the proposed one hectare local park need further work;
    - the apex of the bend in the road may require some ‘smoothing’ so that crossing on a road bend is avoided;
    - there is incomplete integration with the Mollers Lane area on the eastern side, in that there is a road connection planned from Mollers Lane into the Ash Road area with no commensurate road in Revision 18;
    - the eastern most north-south road connection to the property at 73-85 Ash Road needs to be moved eastward, closer to Mollers Lane to remove a potential long court bowl on that property;

- the plan needs to demonstrate that all services can be accommodated within the road verges adjacent to the open space;
- sediment drying areas need to be provided in encumbered open space outside of the 1 in 100 year flood (Q100 extent12);
- consideration is required to avoid a long length of side paling fences along the northern side of the encumbered drainage reserve/corridor, this could be addressed through unit development access from the adjoining north-south side minor streets; and
- clarification is required on the subterranean pipe works in the proposed 1 hectare park.

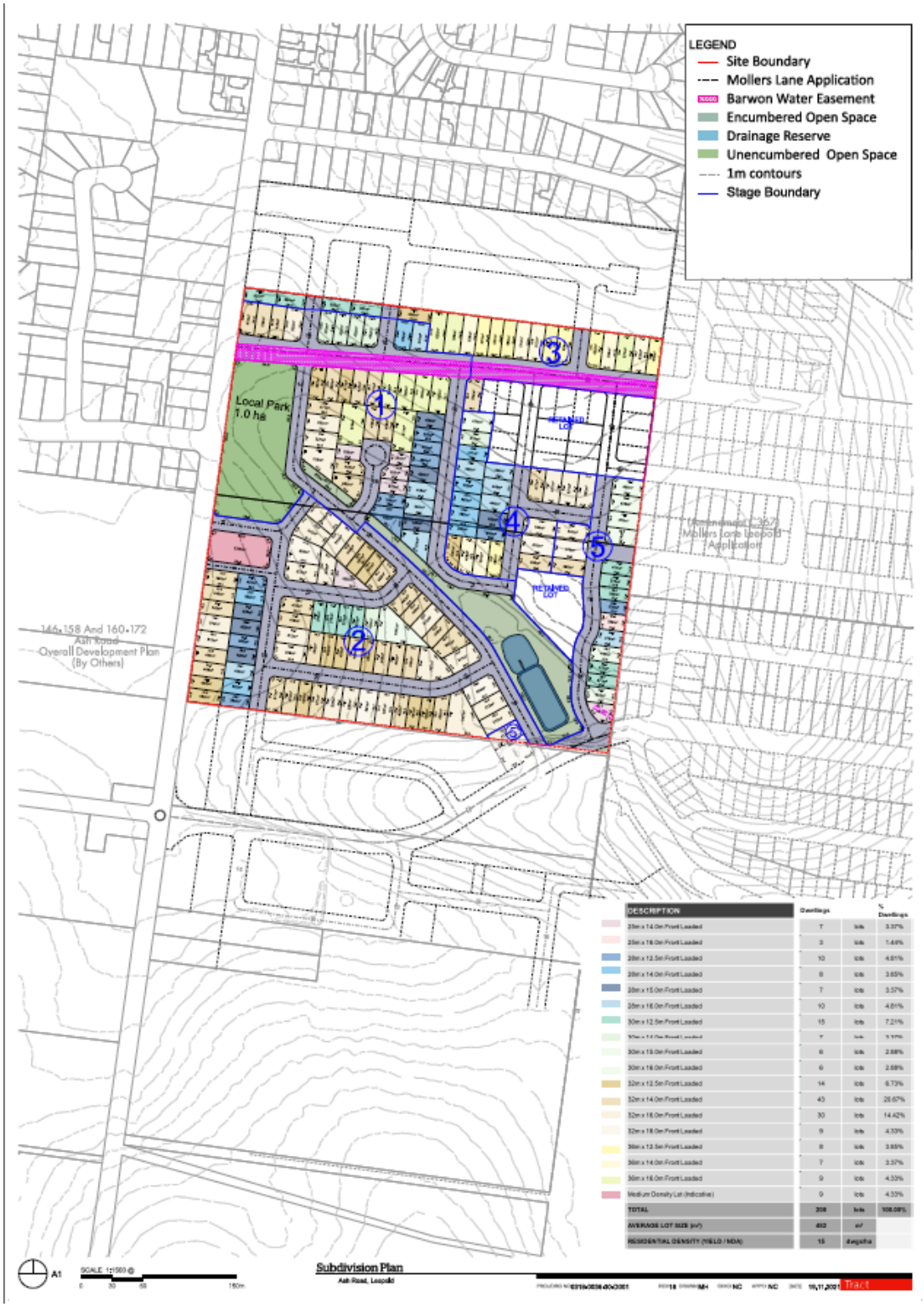
30. The 5 metre wide strip of land around the perimeter of the retention basin outside the 1:100 flood level was identified as unencumbered open space by the proponent. With roads surrounding the drainage reserve on most sides, the City considered that maintenance of this strip was questionable. Removal of it was supported noting that it would result in a small shift of the plan.

31. In response, the proponent tabled a Revision 18 of the subdivision layout to the panel. This mostly included the changes sought by Council. The lot yield increased to 208 lots reducing the average lot size from 508 square metres to 482.

32. The Mollers Lane developers opposed the proposed planning permit and subdivision layout on the grounds that:

- did not demonstrate it would appropriately integrate with the land to the east that has approval for subdivision;
- was substantially incomplete and did not include the detail required to support subdivision of the land;
- did not accord with the planning permit requirements for the subdivision in the General Residential Zone; and
- was inconsistent with DDO46 because it did not:
  - demonstrate integration with the Mollers/Parker land;
  - provide a range of lot sizes and densities to encourage the provision of a variety of housing types; and
  - provide a pedestrian/cycle network that encourages safe walking and cycling access throughout the area and connects areas of open space.

33. The panel noted that other submissions expressed concerns regarding over-development, road treatments, inconsistent open space and subdivision connectivity, and the preference for small acreage lots. Supporting submissions noted that this conventional residential development was planned for and appropriate in Leopold.



Revised Subdivision Layout - Revision 18

34. Panel Conclusion: The panel supports the continued residential development of this part of Leopold in accord with the structure plan.

35. The panel considered that the subdivision layout in Revision 18 was an acceptable outcome for the permit site, noting future refinements in accordance with the permit conditions as more detailed planning progresses on civil infrastructure.

36. The overarching Council policy requirement of 15 dwellings per hectare is met in Revision 18, with the panel commenting that the retained two 'existing home lots' could be further subdivided in the future if and when the owners are ready to develop their land.

37. The subdivision layout provides for an appropriate integration with existing and other developing areas of Leopold.

38. City Response: The City supports the revised subdivision layout as shown in Revision 18. It includes the road connections into Mollers Lane area to properly integrate the two developments.

Issue – Traffic and Access

39. The key issues to be considered by the panel on traffic and access were the length of the right turning lane at the Bellarine Highway-Ash Road intersection and whether development would result in additional traffic in the south Leopold area causing adverse impacts to existing residents.

40. The Department of Transport (DoT) submission sought the planning permit to include a condition that the length of the turning lane to be extended to 195 metres, and this was keenly contested by the proponent. Their expert traffic evidence was that an extension to 120 metres (inclusive of the 25-metre taper) was adequate to cater for the additional traffic generated by future development of the amendment land. Following the presentation of this expert traffic evidence during the hearing, DoT reconsidered the matter and advised the panel that a shortened length of 130 metres (inclusive of the taper) would be adequate.

41. Some objecting submitters held concerns about the impact of 7,000 to 8,000 additional vehicles per day in Ash Road and the local area would be detrimental to amenity and road safety.

42. The panel accepted the opinion of the expert traffic evidence that the predicted additional volume of traffic can be accommodated by the local road network and the proposed upgrade to Ash Road. The east-west connector routes across the amendment land between Melaluka Road and Mollers Lane will be critical, especially the east-west route via Walkers Road and Estuary Boulevard. The panel commenting that this will be crucial to be established prior to the final stages of both the Ash Road east and Mollers Lane developments being completed.

43. The panel has commented that further detailed design of the location and alignment of the southern connector road where it crosses the boundary between the Ash Road and Mollers Lane development areas may be required at the final approval stage to ensure sight lines and good traffic management outcomes for the future bus route and pedestrian crossing.

44. Panel Conclusion: Having considered the submissions and evidence, the panel concluded that the length of the turning lane at the highway-Ash Road intersection should be 130 metres inclusive of a 25 metre taper as determined by DoT which is a determining authority.

45. The panel also concluded that an increase in traffic in Leopold is inevitable as it is a designated growth area but it will be manageable.

46. City Response: The City supports the panel recommendation for a 130 metre length of the turning lane at the highway intersection. This is to be funded by the development through the Section 173 Agreement and is included as a condition in the planning permit for adoption. The City concurs with the panel comments on traffic increases being managed in the growth area.

47. Final design consideration will be given to the alignment of the southern connector road as commented by the panel. The road connectivity between the two development areas of Ash Road east and Mollers Lane is aligned through Revision 18 to the subdivision layout and changes to the draft planning permit.

Issue – Drainage and Stormwater

48. Drainage and stormwater issues were the most contested matters during the hearing. The panel has considered the key issues of whether the proposal complies with the catchment and storm water planning clauses of the planning scheme, whether an updated Storm Water Management Plan (SWMP) is required and whether potential downstream impacts upon the Mollers Lane development have been adequately considered.

49. The Mollers Lane developers had expressed concern in their submissions and to the panel at the hearing that the proposed amendment and planning permit lacked the required detail to ascertain the potential impact upon its land, with particular concern about the civil design of the drainage basins and adjoining connector road, afflux (flooding) on their areas of open space and development, and drainage to the north east of the amendment land.

50. Council and the Mollers Lane developers acknowledged that drainage in the northeast corner of the amendment land generally flows in a north to eastly direction and that these flows could impact upon the Mollers Lane development if not addressed in the Ash Road east SWMP. The options considered to deal with this flow are direction into the Mollers Lane development, or alternatively, piped southwards into the drainage basins to be developed in the Ash Road development. It was agreed that these can be dealt with when the SWMP is updated. The addition of a requirement in the DDO for the SWMP to deal with this has been supported by the parties and the panel.

51. The SWMP considered the proposed Ash Road east drainage assets together with the approved Mollers Lane development drainage assets and were shown to function efficiently with a 1 per cent annual exceedance probability (AEP) peak discharge rates to be kept at or below existing conditions. The proposal demonstrates that the proposed drainage basins were appropriate and together with the Mollers Lane infrastructure, would work well as an overall system. The panel noted that the CCMA has agreed to piping of the waterway in this circumstance, provided best practice environmental management guidelines were exceeded and that piping did not represent a decrease in storm water treatment.

52. This would be supplemented by a linear drainage reserve for storm water runoff from the upstream catchment piped under the open space linkage and road reserves to avoid encumbering open space. Delivery of the drainage infrastructure would be developed across the five stages of the subdivision of the permit land.

53. The CCMA recommended that a volume reduction be explored further, as any increased freshwater flows into Lake Conneware have been identified as a threat to the RAMSAR listed wetlands. CCMA also recommended an assessment of the freeboard for the retention basin under increased rainfall intensity predictions to the year 2100 and that a

300mm freeboard be provided. The expert evidence stated that the CCMA requirements can be met though implementation of the SWMP design and that the proposed mitigation elements and water sensitive urban design mean any downstream impacts on Lake Connewarre are minor.

54. The panel considered that both projects would benefit from discussion and design collaboration to ensure that the drainage basin design on the permit land was optimised to the benefit of both developments. At the end of the second hearing day the panel suggested that Council, the proponent and the Mollers Lane development representatives meet to try and reconcile the differences on the drainage and storm water issues. This subsequently took place and an agreed statement provided to the panel. On the final hearing day, the Mollers Lane developments confirmed that it would no longer be pursuing matters regarding the location of the retention basins subject to the inclusion of conditions 4f and 4g in the final permit.

55. The two parties committed to continue to work together on this design into the future and have done so, including the City as a participant.

56. Panel Conclusion: Having considered the submissions and evidence, the panel concluded that there will be no adverse storm water or drainage impacts from the proposed development on the Mollers Lane residential area and that the proponent should update the SWMP to reflect the subdivision layout as part of its permit obligations.

57. The panel is satisfied that the changes to the DDO and planning permit will provide appropriate controls for dealing with storm water flow in the northeast of the amendment area.

58. The panel is satisfied that the final civil design will need to be undertaken collaboratively with the Mollers Lane development and that the freeboard provision in the proposed retention basin to accord with the CCMA's recommendation is included as a new permit condition.

59. The panel concluded that the underground piping of the drainage would be a positive outcome for the linear open space to remove the encumbrance and produce more useable open space.

60. City Response: The City supports the change to the DDO to ensure that the SWMP considers the management of the drainage flow in the north eastern corner of the amendment area.

61. An updated SWMP will be required as part of the consideration of the final plans under the planning permit.

62. The City continues to have discussions with both the Ash Road east and the Mollers Lane developers to deliver the storm water drainage system and downstream outfall to meet the needs of both developments.

Issue – Public Open Space

63. On this matter, the panel has considered whether the provision of public open space is adequate and if the reconfiguration in Revision 18 subdivision layout results in an acceptable outcome.

64. The panel noted that the exhibited subdivision plan provided for a lineal area of open space running diagonally across the site from its northwest boundary to the drainage basin in the southeast. This space would be wide enough for various recreation pockets and opportunities, but not in a form that would allow for more structured activity such as a small oval or ball court spaces. The City submitted to the panel that changes were sought to be made to that plan to enable a larger single area of open space in the order

of a rectangular one hectare at the northwest corner of the permit land and to ensure the allocation of open space was appropriately designed as unencumbered space.

65. The exhibited plan provided for a five metre wide open space strip around the perimeter of the drainage basin on the permit land, which sat as a buffer to the 1 in 100-year flood inundation line.

66. The Revision 18 of the subdivision layout responded primarily to Council's objective of achieving a regular shaped one hectare park, embellished with relevant infrastructure, and a lessened long, narrow reserve that has limited recreational/open space function. This larger open space would be adjacent to Ash Road and in a location where strands of existing trees in good arboricultural condition could be retained.

67. The panel has noted that further revised landscape plans would be submitted for Council's approval prior to works commencing for each relevant stage of the subdivision, as required by condition 19 of the draft permit, and that any changes to the landscaping concepts illustrated in the Landscape Greater Geelong Planning Scheme Amendment C391ggee and Planning Permit Application PP39/2019 Masterplan would be made to account for the final subdivision plan endorsed in accordance with condition 1.

68. The proponent's submission was that Revision 18 removed the five metre wide strip from the perimeter of the drainage basin, as this issue was no longer in contention. As a result of the changes, the amended plan proposed 6.1 per cent unencumbered land and 5.81 per cent encumbered land. The proponent acknowledged Council would require the shortfall between unencumbered land and the 10 per cent requirement under clause 53.01 to be paid cash, as secured by condition 39 of the draft permit.

69. The Mollers Lane developers submitted that the width of the exhibited linear reserve would be approximately 30 metres in total, which it contended, was inconsistent with Council and CCMA requirement for its adjacent development. It suggested this should be increased to provide an improved integrated landscape response with land to the east. They further opposed that there was a requirement to provide 10 per cent unencumbered open space contribution as being inconsistent with Council's response to the provision of open space to its development, which required over 10 per cent unencumbered open space.

70. Panel Conclusion: The panel has commented that the agreement of the proponent to meet the 10 per cent of Net Developable Area (NDA) requirement or pay Council a cash contribution for any shortfall in the final layout outcome is a matter that Council can finalise after the detailed design stage.

71. The panel makes no comment on whether this matches or is consistent with the arrangements reached for the Mollers Lane development permit. The panel considers a higher degree of consistency should be achieved across the various residential developments in south Leopold, notwithstanding that public open space is used by its local residents and by others external to south Leopold.

72. The panel commented that the one hectare area of the local park sought may not be optimal, if the park is used for structured sport (rather than passive) recreation purposes. The panel noted that Council has sought the park be delivered in stage one of the subdivision development. Seeking an area larger than one hectare may be being influenced by the current availability of public open space to the west of the subject site. A series of linked smaller discrete park areas might produce environments that are more conducive to passive recreation. This would assist in establishing the areas of significant vegetation plantings envisaged in the Landscape Masterplan, for example trees and shrubs.

73. The panel considered that the most appropriate planning outcome for the residents should be for the 10 per cent minimum NDA requirement to be achieved entirely within the permit land area, and not be offset by a cash contribution by the proponent. The panel made no comment on whether this is equitable compared with the Mollers Lane development as it is beyond the panel's remit.

74. Final calculations with respect to NDA will in part be influenced by the size and location of the detention basin in the southeast of the site. These are considerations at the detailed design stage, and the panel finds Revision 18 is generally in accordance with the Leopold Structure Plan and the SELFP, as well as the exhibited DDO46 Map 1.

75. The panel concludes that the Revision 18 is an acceptable outcome for the delivery and provision of public open space. The panel has also concluded that the 10 per cent of NDA should be physically delivered on land within the subdivision.

76. City Response: The City supports the revised subdivision layout Revision 18 reflecting the lengthy negotiations with the proponent and the achievement of gaining a fit for purpose one hectare park which is much more usable for a range of passive recreation activities than the long strip of space originally proposed. This space is not intended for structured sport recreation purposes – a concern for the panel. The sporting reserve on Melaluka Road within the Estuary Estate provides the location in the south of Leopold for structured sport/active recreation. There is potential that the community infrastructure contributions to be gained from this development will be put towards the pavilion at that reserve. The proposed one hectare park on the permit land is for local passive pursuits such as a children play area, dog walking etc and will likely feature some of the existing on site vegetation.

77. As a general proposition, the City agrees with the panel conclusion that best planning outcome is for the 10 per cent NDA requirement to be achieved within the permit land area rather than offset by a cash contribution. This has however been a long negotiated outcome and is permitted through the condition in the permit. Part land and part cash contributions are a legitimate practice and produce an acceptable planning outcome.

78. As part of their submission in response to exhibition of the amendment, the proponent's revised plan included an unencumbered open space provision of 8.8 per cent, fairly close to the 10 per cent requirement under clause 53.01 of the scheme. The shortfall was identified to be paid in cash as outlined in condition 37 of the exhibited draft planning permit. Subdivision layout Revision 18 has removed the five metre strip of 'unencumbered' open space around the perimeter of the proposed retention basin as supported by Council as it doesn't serve any useful passive recreation purpose. The impact of this removal is approximately 2 per cent which is higher than anticipated and will add to the shortfall to be paid in cash.

79. Further iterations of the subdivision layout to provide a series of linked smaller discrete park areas for environments more conducive to passive recreation as suggested by the panel are not supported. This would necessitate considerable change to the layout and impact on the work that has and continues to be done on the design of the civil works for the drainage and stormwater infrastructure. There is no requirement in the panel preferred version of the planning permit to make this change.

80. The City notes the panel conclusions that the final calculations for the NDA will be partly influenced by the detention basin design which will be undertaken at the detailed design stage.

81. The design response for the Ash Road east area differs to that in the Mollers Lane area. Treatment of the waterway is via a piped response freeing up the need to have an expansive lineal space along its length.

Issue – Native Vegetation

82. The issue considered was whether the removal of native vegetation and associated habitat is appropriate and will be appropriately offset. Some submissions expressed concerns regarding the environmental impact of the rezoning and development on the local environment.

83. The Biodiversity Assessment Report (BAR) in support of the amendment and application noted that biodiversity offsets would be required for the removal of native vegetation equating to 0.278 hectares. The report identified that the offset will be 0.053 General Habitat Units, with a minimum Strategic Biodiversity Score of 0.368 and are to be located within the Corangamite catchment or City of Greater Geelong area. The BAR raised no concern about the rezoning and development of the land but included recommendations such as removal of noxious weeds, offset requirements, and a construction environmental management plan.

84. There was a difference in the Native Vegetation Removal Report (NVRR) originally submitted with the application and the updated BAR that was included with the exhibited amendment documents. The City submitted that the condition in the exhibited permit was based on the most recent NVRR, with the correct figure for offsets contained in permit condition 61.

85. The BAR did not record the presence of the Growling Grass Frog (GGF) at the study area although identified potential moderate to high habitat within the existing dam and drainage lines. There were few records of the GGF in the vicinity and that a referral under the EPBC Act 1999 (Commonwealth) was not required.

86. Panel Conclusion: The panel considered the amount of native vegetation offset required for the subdivision of the permit site and whether the level proposed was based on the most recent Native Vegetation Removal Report. The panel concluded that the native vegetation removal offsets should comprise 0.053 General Habitat Unit with a minimum biodiversity score of 0.368.

87. City Response: The City concurs with the view of the panel and this is required in the planning permit.

Issue – Soil Contamination

88. The panel considered whether the asbestos contamination identified at 143-155 Ash Road requires an Environmental Audit Overlay (EAO) to be applied.

89. The panel commented that the environmental sustainability assessment has identified the level of contamination at 143-155 Ash Road being specifically fragments of compressed cement sheet and was of low potential for contamination. The panel noted Council's submissions that clean up works were being undertaken, and a further environmental sustainability assessment would be required under the DDO46.

90. The gazettal of the *Environment Protection Act 2017* requires the environmental sustainability assessment to be updated to accord with the updated framework governing site audits and the new form Planning Practice Note 30.

91. Panel Conclusion: The panel concluded that the low level of asbestos containing material at 143-155 Ash Road does not require the application of an EAO.

92. The environmental sustainability assessment within the Coffey Contamination Report will need to be updated to accord with the updated framework governing suite audits and the revised Planning Practice Note 30.

93. City Response: The City accepts the conclusion of the panel.

94. The proponent has updated the Coffey Contamination Report to accord with the Practice Note 30 and submitted this to the City. This will be provided to DELWP as part of the package of documents in support of the request for approval of the amendment.

Issue – The Planning Permit

95. As part of its review, the panel considered whether a planning permit should issue, and if so, the conditions that pertain to it.

96. There was considerable discussion during the hearing about the permit conditions between the three key parties (Council, the proponent and the Mollers Lane developers). Without prejudice discussions were held by the parties at the end of the hearing to work through points of difference, including conditions related to storm water management, amended plans, changing the right turn lane approach to Ash Road from Bellarine Highway from 120 to 130 metres and CCMA & Barwon Water requirements. The panel was provided with updated conditions from this discussion, which the panel adopted.

97. Panel Conclusion: The panel considered that the permit should be granted as outlined in its report. It is consistent with the policy intent of the Planning Scheme and will develop the new growth area in Leopold.

98. City Response: The City accepts the panel version of the report and this is included in **Attachment 3** to the Council adoption report.

Extract – Executive Summary from C391ggee Panel Report

Executive summary

Leopold is a district town within the City of Greater Geelong that has been designated as an area for limited residential growth since the early 2000s. The Leopold Structure Plan was approved and included in the Greater Geelong Planning Scheme in 2011, it was updated in 2013 and has guided its residential development since that time.

This Amendment seeks to rezone land in the south-east quadrant of Leopold from the Farming Zone to General Residential Zone Schedule 1 to provide for conventional residential development in one of the last pockets of land to be developed within the Leopold settlement boundary. In addition, a planning permit application is sought to subdivide the land into approximately 206 lots, and to remove a small portion of native vegetation as well as some easements.

From the public exhibition process, 29 submissions were received, some in support, others in objection and some making various comments about the Amendment and/or the permit application. A three day Panel Hearing was held to consider the Amendment, planning permit application and issues raised, to hear from submitters and to provide advice to the Council about the proposal.

The Panel heard from Council, the Proponent and two neighbouring property owners (one representative for both). While no individual sought to be heard, the Panel has reviewed all submissions and has considered all relevant issues in providing its advice to Council.

The key issues to be reconciled relate to the layout and impact of the proposed subdivision on existing stormwater and drainage; traffic; the size and location of the public open space; vegetation loss and potential for contamination. Some submitters did not want further residential development in Leopold, but from a policy perspective, the proposal is consistent with State and local policy and more particularly, the Leopold Structure Plan 2013.

The Panel considers the Amendment is well founded, strategically supportable and that subject to conditions, the Amendment should be approved, and a planning permit should issue.

Based on the reasons set out in this Report, the Panel recommends:

1. **Adopt Amendment C391ggee to the Greater Geelong Planning Scheme, as exhibited subject to:**
   a) **Adopting Design and Development Overlay Schedule 46 as amended (Document 77) and modified as follows:**
      - **Amend the last dot point under Stormwater Management of Clause 3.0 Subdivision to read *"Subdivision of the land at 73-85 Ash Road should have regard to the need to accommodate the drainage of the northern catchment".***
2. **Issue Planning Permit PP39/2019 for the multi-lot subdivision of 87-101 and 103-127 Ash Road, Leopold, the removal of native vegetation and the removal of easements, subject to the revised permit conditions contained in Appendix D.**

ATTACHMENT 2 – AMENDMENT FOR ADOPTION

Planning and Environment Act 1987

GREATER GEELONG PLANNING SCHEME

AMENDMENT C391ggee

INSTRUCTION SHEET

The planning authority for this amendment is Greater Geelong City Council.

The Greater Geelong Planning Scheme is amended as follows:

Planning Scheme Maps

The Planning Scheme Maps are amended by a total of 2 attached map sheets.

Zoning Maps

1. Amend Planning Scheme Map No.69 in the manner shown on the one attached map marked "Greater Geelong Planning Scheme, Amendment C391ggee".

Overlay Maps]

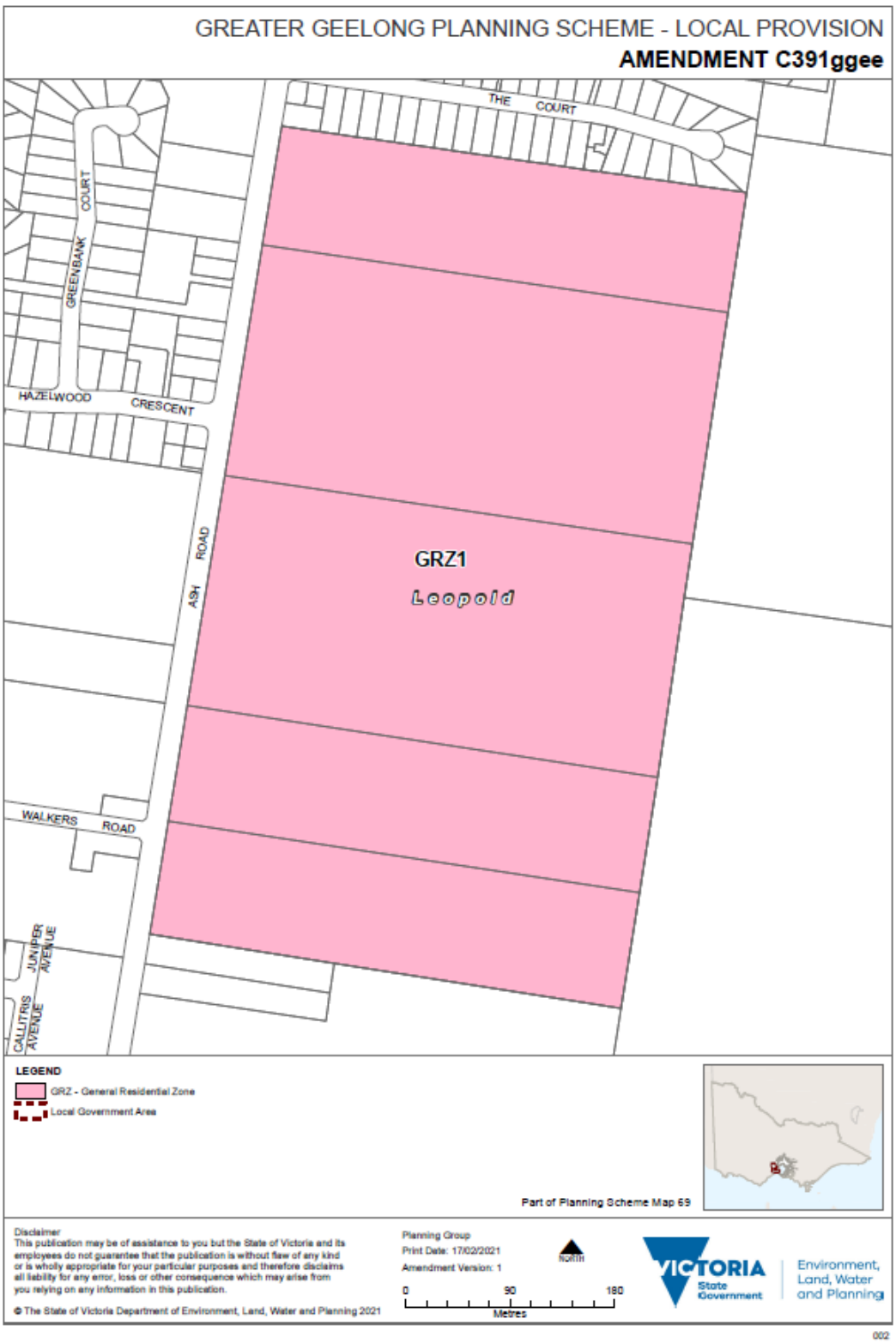
2. Amend Planning Scheme Map No 69DDO in the manner shown on the one attached map marked "Greater Geelong Planning Scheme, Amendment C391ggee".

Planning Scheme Ordinance

The Planning Scheme Ordinance is amended as follows:

3. In Overlays – Clause 43.02, insert a new Schedule 46 in the form of the attached document.

End of document


GREATER GEELONG PLANNING SCHEME - LOCAL PROVISION
AMENDMENT C391ggee
THE COURT
GREENBANK COURT
HAZELWOOD CRESCENT
ASH ROAD
GRZ1
Leopold
WALKERS ROAD
JUNIPER AVENUE
CALLITRIS AVENUE
LEGEND
GRZ - General Residential Zone
Local Government Area
Part of Planning Scheme Map 69
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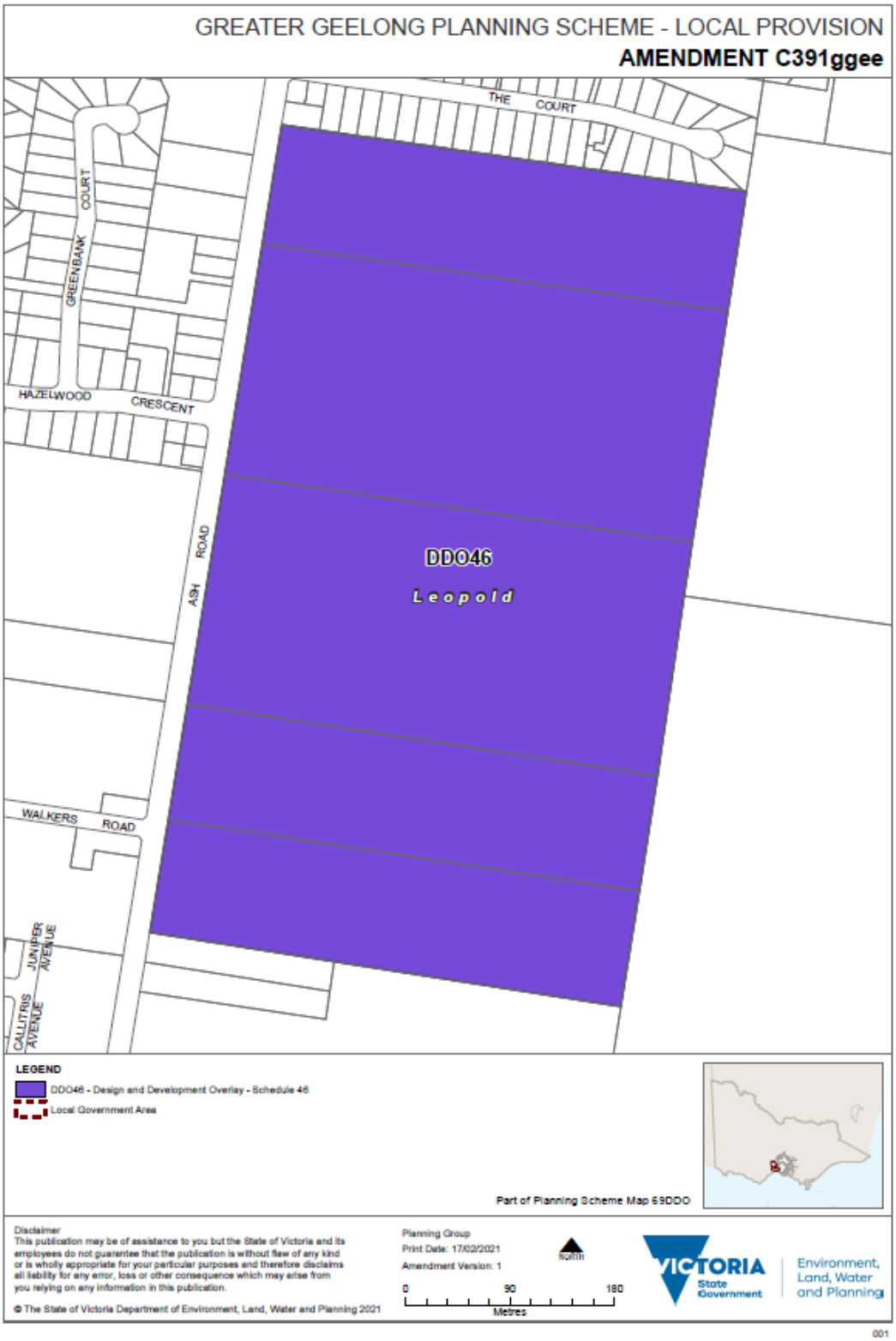
GREATER GEELONG PLANNING SCHEME - LOCAL PROVISION
AMENDMENT C391ggee
THE COURT
GREENBANK COURT
HAZELWOOD CRESCENT
ASH ROAD
WALKERS ROAD
JUNIPER AVENUE
CALLITRIS AVENUE
DDO46
Leopold
LEGEND
DDO46 - Design and Development Overlay - Schedule 46
Local Government Area
Part of Planning Scheme Map 69DDO
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Print Date: 17/02/2021
Amendment Version: 1
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Environment, Land, Water and Planning
001

--/--/---- Proposed C391ggee

SCHEDULE 46 TO CLAUSE 43.02 DESIGN AND DEVELOPMENT OVERLAY

Shown on the planning scheme map as **DDO46**.

ASH ROAD (EAST), LEOPOLD

1.0 Design objectives

--/--/---- Proposed C391ggee

To implement the Ash Road (East) Outline Development Plan as attached to this schedule and facilitate the orderly and integrated residential development of the area.

To create a safe and integrated road network that provides two east-west connector roads between Ash Road and the Mollers Lane growth area.

To provide a shared pathway network and on-road bicycle links that establish safe and interconnected walking and cycling routes.

To ensure local parks are conveniently located and provide connections between areas of open space.

To ensure best practice stormwater management and water quality treatment to prevent any adverse impact on downstream areas, in particular on Lake Connewarre and the Mollers Lane growth area.

See 43.02-1 for relevant provisions.

2.0 Buildings and works

--/--/---- Proposed C391ggee

A permit is not required to construct a building or construct or carry out works or construct a fence.

3.0 Subdivision

--/--/---- Proposed C391ggee

A permit to subdivide land must meet the following requirements:

General

- Subdivision should be generally in accordance with Map 1 to this schedule - Ash Road (East) Outline Development Plan 2021 unless otherwise agreed by the Responsible Authority.
- Subdivision should demonstrate integration with the land to the east, known as the Mollers Lane land.
- Subdivision should not result in the further fragmentation of land where it would prevent orderly development in accordance with the objectives and requirements of this schedule.
- Subdivision sequencing should generally support the efficient delivery of service infrastructure and road connections.
- Subdivision design should provide a range of lot sizes and densities to encourage the provision of a variety of housing types.
- Subdivision design should provide a pedestrian/cycle network that encourages safe walking and cycling access throughout the area and connects areas of open space.

Stormwater Management

- Subdivision should set aside land for drainage purposes to meet peak discharge limits and water sensitive urban design elements in accordance with performance objectives of Urban Stormwater: Best Practice Environmental Management Guidelines (CSIRO, 1999), Infrastructure Design Manual, and City of Greater Geelong Design Notes.
- A stormwater management system should be designed to ensure that:

- no adverse impacts to any surrounding land, upstream or downstream including to Lake Connewarre.
- peak discharge rates and pollutant loads of all stormwater leaving the site post-development are regulated to integrate with downstream infrastructure, at no greater than pre-development rates.

- Easements should be created, widened and/or realigned as necessary to ensure adequate provision for pipe-laying and maintenance, and identification of overland flow paths, both within the development area and to external affected land.
- The design of the retarding basins should have sufficient land area set aside for heavy vehicle access and sediment drying, and measures to mitigate mosquito breeding in accordance with best practice guidelines.
- Subdivision of the land at 73-85 Ash Road should have regard to the need to accommodate the drainage of the northern catchment.

Traffic and Pedestrian Movements

- Subdivision design should provide a movement network that:
  - promotes a high degree of safe internal permeability for a variety of transport modes, including the provision of two east-west connector roads; one generally located in the north and one across the south of the area. The northern most connector road should generally align with the existing Barwon Water pipeline easement. The southern connector road must connect with the intersection of Ash Road and Walkers Road. Both connector roads must seamlessly connect across into the Mollers Lane area.
  - provides an integrated and continuous network of safe and convenient footpaths and shared paths.
  - enables the integration of the road, pedestrian and cycle network to the east into the area known as the Mollers Lane area.

Public Open Space

- Subdivision should provide an open space contribution (in cash or land or a combination of both) to a minimum of 10% of the developable residential land.
- Shared pathways of 2.5 metres width should be provided to facilitate future pedestrian/cycle connections between Mollers Lane and Ash Road and between areas of open space.
- Subdivision should provide for open space and local parks generally as shown in Map 1 in this schedule.
- Subdivision should provide for open space to connect to the open space within the Mollers Lane area to the east.
- Public open space and drainage reserves should be interfaced by roads on at least three sides.

Environmental Management

- Subdivision should include the retention, where possible, of some existing vegetation in future road reserves and/or open space reserves for landscape, amenity and biodiversity value.
- An application for the subdivision of the land at 143-155 Ash Road, Leopold must be accompanied by the following information to the satisfaction of the Responsible Authority:
  - An environmental audit statement under Part 8.3 of the Environment Protection Act 2017 must be issued stating that the land is suitable for the sensitive use and land subdivision.

4.0 Signs

--/--/---
Proposed C391ggee

None specified.

See 43.02-4 for relevant provisions.

5.0 Application requirements

--/--/---- Proposed C391ggee

None specified.

6.0 Decision guidelines

--/--/---- Proposed C391ggee

The following decision guidelines apply to an application for a permit under Clause 43.02, in addition to those specified in Clause 43.02 and elsewhere in the scheme which must be considered, as appropriate, by the responsible authority:

- Whether the subdivision design is generally in accordance with the Ash Road (East) Outline Development Plan 2021.

GREATER GEELONG PLANNING SCHEME

See 43.02-6 for relevant provisions.

ATTACHMENT 3 – PLANNING PERMIT FOR ADOPTION

Panel recommendation for adoption	**Permit No.**	**PP-39-2019**
PLANNING PERMIT GRANTED UNDER SECTION 96I OF THE PLANNING AND ENVIRONMENT ACT 1987		
	Planning Scheme	**Greater Geelong Planning Scheme**
	Responsible Authority	**Greater Geelong City Council**
ADDRESS OF THE LAND	**87-101 & 103-127 ASH ROAD, LEOPOLD**	
THE PERMIT ALLOWS	**MULTI LOT STAGED SUBDIVISION, REMOVAL OF NATIVE VEGETATION, AND REMOVAL OF EASEMENT(S) GENERALLY IN ACCORDANCE WITH THE ENDORSED PLANS**	

THE FOLLOWING CONDITIONS APPLY TO THIS PERMIT:

Amended Plans

1. Prior to certification for the first stage of the subdivision, amended plans to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. When approved, the plans will be endorsed and will then form part of the permit. The plans must be drawn to scale with dimensions and must be generally in accordance with the plans submitted with the application (Revision 15 dated 28 October 2020) and the maps shown in the Design and Development Overlay – Schedule 46 and 43, but modified to show:
   a) A one hectare Northern Open Space Reserve which is of suitable dimensions (broadly square or rectangular with sides no greater than 2:1);
   b) Identify areas of encumbered and unencumbered open space. This should be shown on the map and also include a land use budget to demonstrate compliance with 10% unencumbered open space provision. Linear Links should not be included as unencumbered open space;
   c) Provision of an off road connection (direct, shared path or other format) to the southern local park shown as part overall open space network;
   d) Consistency with approved house lot retention subdivision layouts of PP-261-2020 and 263-2020;
   e) Lot numbers.

Endorsed Plans

2. The layout and site dimensions of the proposed subdivision as shown on the endorsed plan(s) shall not be altered or modified without the written consent of the Responsible Authority. There are no requirements to alter or modify the endorsed plan if a plan is certified under the provisions of the Subdivision Act 1988 that is generally in accordance with the endorsed plans.

3. Unless otherwise approved in writing by the Responsible Authority, the subdivision must be staged in accordance with the endorsed staging plan.

Date Issued: Signature of the Responsible Authority: ----------

Planning and Environment Regulations 1988

Engineering Conditions

Stormwater Management Plan and Outfall Impact Assessment

4. Prior to the lodgement of the Functional Layout Plan for the first stage of subdivision, an updated *Ash Road East Stormwater Management Plan* and *Ash Rd Development - Flows to Lake Connewarre Impact Assessment* for the South East Leopold Growth Area must be submitted and approved by the Responsible Authority. The assessment must include but not be limited to an assessment of:
   a) the adopted ultimate stormwater management plan for Mollers Lane development PP-1463-2016, approved by the City of Greater Geelong;
   b) any interim stormwater measures approved;
   c) the constructed outfall infrastructure to Lake Connewarre;
   d) a stormwater strategy design response to the ultimate stormwater management plan and constructed assets;
   e) recommendations of the Corangamite Catchment Management Authority and their conditions of this permit;
   f) siting and design of stormwater basins and associated civil works to demonstrate:
      i. that they do not have an adverse impact on land at 92-120 Mollers Lane, Leopold and provide for appropriate connectivity and integration;
      ii. no potential downstream detrimental impacts on the creek system and loss of land set aside for public open space and residential development at 92-120 Mollers Lane, Leopold; and;
      iii. that the siting and design of stormwater basins do not impact on the east-west road design that will cause impact to the orderly development of land at 92-120 Mollers Lane, Leopold.
   g) An analysis of the impact of any additional stormwater volumes on the waterway at 92-100 Mollers Lane to determine whether any additional mitigation and alteration measures will be required;

   The assessment must be submitted to and approved by the Responsible Authority, to the satisfaction of the Responsible Authority.

Creation of Restriction on Title

5. Unless otherwise approved in writing by the Responsible Authority, prior to works commencing, a Plan of Subdivision must be submitted and approved by the Responsible Authority under Section 35 of the Subdivision Act 1988, creating restrictions on Lots (to be identified). The restrictions must benefit the reserve lot and burden the residential lots and dictate that boundary fences abutting the open space must be no more than 1.2m in height for the first 6m from the lot frontage, and no higher than 1.8m for the balance.

   Unless otherwise approved in writing by the Responsible Authority, the plan of subdivision creating the restrictions must be registered with Land Victoria within 60 days of planning approval by the Responsible Authority and all associated costs and compensation are at the landowners expense, or there must be an agreement in writing to the satisfaction of the Responsible Authority which secures its creation prior to commencement of works.

Creation of Reserve on 129-141 Ash Rd – Prior to Commencement of Works

6. Unless otherwise approved in writing by the Responsible Authority, prior to works commencing, a Plan of Subdivision must be submitted and approved by the Responsible Authority under Section 35 of the Subdivision Act 1988, creating a reserve for drainage purposes on 129-141 Ash Road generally in accordance with the endorsed subdivision plan and in favour of the City of Greater Geelong, at the landowners expense.

   Unless otherwise approved in writing by the Responsible Authority, the plan of subdivision creating the reserve must be registered with Land Victoria within 60 days of planning approval by the Responsible Authority and all associated costs and compensation are at the landowners expense, or there must be an agreement in writing to the satisfaction of the Responsible Authority which secures its creation prior to commencement of works.

Engineering Plans Required

7. Prior to the commencement of site works for any stage of the subdivision, the developer is required to submit detailed road and drainage construction plans for that stage to the Responsible Authority for approval. The plans shall include details of pits and pipes sizes, finished and existing surface levels, location of appropriate easements, detention basin(s) including any required drainage reserves, water quality treatment and connection to the legal point of discharge. The Consulting Engineer must show that the design for the drainage system

complies with the requirements of the Infrastructure Design Manual (Local Government Infrastructure Design Association, Version 5.30, March 2020, or as amended from time to time) and any other relevant standards. The plans must include, but not limited to:

a) The stormwater drainage system on the site must be designed such that stormwater run-off exiting the land meets the current best practice performance objectives for stormwater quality as follows:
   i. 80% retention of the typical annual load of suspended solids;
   ii. 45% retention of the typical annual load of total phosphorous;
   iii. 45% retention of the typical annual load of total nitrogen; and
   iv. 70% retention of the typical annual load of gross pollutants.
b) Site run-off shall be limited to equivalent pre-developed levels for rainfall events up to and including the critical 1% AEP event, to the satisfaction of the Responsible Authority.
c) Minimum finished surface levels on all lots must be 300mm above the relevant 1% AEP flood level.
d) Detailed methodology for the removal of existing dams.
e) Risk assessment of drainage structures, in accordance with relevant ANCOLD guidelines.
f) Reference to Corangamite Catchment Management Authority recommendations and conditions of this permit;
g) Construction of Ash Road including concrete kerb and channel, footpath, intersection treatments and sealed road pavement where it abuts the subject site, unless otherwise approved in writing by the Responsible Authority;
h) Footpaths on both sides of roads unless otherwise approved in writing by the Responsible Authority;
i) All footpath treatments showing DDA compliance at all designated crossing points;
j) Suitable road reserve cross sections to convey major drainage flows;
k) Turning areas suitable for the safe and efficient turning of service and emergency vehicles;
l) Construction of an east-west connector road that demonstrates road network integration and no detrimental impacts on the subdivision of land at 92-120 Mollers Lane, Leopold.

Note

1. Detailed Road and Drainage Design Plans for any stage that result in flood levels on existing properties being adversely affected by the proposed works will not be approved for construction.

Prior to Certification - Easements

8. Any plan of subdivision submitted for certification must include all easements deemed necessary to protect existing or future drainage lines within the subject site, and any easements required between the subject site and the nominated legal point of discharge must be created in favour of the City of Greater Geelong to the satisfaction of the Responsible Authority.

9. Unless otherwise approved in writing by the Responsible Authority, prior to certification of each relevant stage of the Plan of Subdivision, the following easements and/or reserves must be created and registered with Land Victoria, or there must be an agreement in writing to the satisfaction of the Responsible Authority which secures their creation:
   a) Drainage easements and/or reserves as required by the land use between the subject site and the outfall at Lake Connewarre that demonstrates no adverse impacts to receiving waterways;
   b) Carriageway easements on adjoining land where required to facilitate the construction of drainage infrastructure and works;
   c) Carriageway easements in favour of relevant authorities where access to assets is required;
   d) Carriageway easement over any private property that is required to facilitate a vehicle turnaround area for waste services/fire services and to create the Temporary Hammerhead Turnaround at the dead end of a street or streets. The use of private property driveways to create a hammerhead is acceptable and must be approved by the Responsible Authority unless other options are agreed to and approved by the Responsible Authority. The Temporary Hammerhead Turnarounds of each stage must be maintained by the applicant until the connecting road network is completed and the kerbside collection trucks can undertake all collections in a forward motion.

   All to the satisfaction of the Responsible Authority.

Local Area Traffic Management and Road Name Plan

10. Unless otherwise approved in writing by the Responsible Authority, prior to the lodgement of Functional Layout Plans for Stage 1:

a) A Local Area Traffic Management (LATM) Plan must be developed with Council's Traffic Development Engineer's and submitted to and approved by the Responsible Authority. The LATM treatments may include, but not limited to: traffic management devices, modified intersection priorities, indented car parking, signage, linemarking, and vehicle crossing locations. All treatments shown on the LATM Plan on subsequent construction plans for each stage must be consistent with the approved LATM Plan.
b) When the LATM plan has been finalised, a Road Naming Plan must be developed with Council's Traffic Development Engineer's and submitted to and approved by the Responsible Authority. The Road Naming Plan must respect the LATM plan and the *Naming Rules For Places in Victoria* document. Pre-approved road names and descriptors shall be applied to a color-coded length of road on the Road Naming Plan. All road naming on subsequent plans of subdivision for each stage must be consistent with the approved Road Naming Plan.

All to the satisfaction of the Responsible Authority.

Road Names and Signs

11. Prior to the development of the Road Naming Plan and lodgement of the Functional Layout Plan for Stage 1, the permit holder must provide a list of all proposed road names within the subdivision for approval by Council's Properties and Valuations unit. The permit holder must provide and place all relevant street signs and are consistent with the road names shown on all approved plans, to the satisfaction of the Responsible Authority.

Functional Layout Plan

12. Unless otherwise approved in writing by the Responsible Authority, prior to works commencing for each relevant stage of the Plan of Subdivision, a detailed Functional Layout Plan for that stage of the subdivision must be submitted to and approved by the Responsible Authority. The plan must be in accordance with the Infrastructure Design Manual and submitted with the Design Engineers Checklist - Request for functional layout approval. Plans are to include:
    a) Locations of High voltage cable routes, sub-stations and property/NBN services pits;
    b) All Local Area Traffic Management items along with waste bin presentation plan, maintenance vehicle access points, maintenance vehicle access tracks, tree protection measures, footpaths and utility installations on or adjacent to public reserves.

    All to the satisfaction of the Responsible Authority.

Interim Works

13. The engineering construction plans must show with each stage the extent of any proposed interim measures associated with road, drainage or other infrastructure and must detail construction to a standard that achieves a functional design with no adverse external impacts and achieves an acceptable standard of aesthetics including landscaping and is maintainable in perpetuity, or until the next stage requires its removal, to the satisfaction of the Responsible Authority. The Responsible Authority may approve modifications to the execution of this requirement upon receipt of an application in writing that successive stages are to immediately follow on with construction and a guarantee that should this not occur within a prescribed time.

14. All temporary road connections to existing roads must be maintained by the landowner until the ultimate alignment is constructed, to the satisfaction of the Responsible Authority.

15. Prior to the commencement of site works for any stage of the subdivision, a Construction Environmental Management Plan (CEMP) must be submitted to and approved by the Responsible Authority. When approved this Construction Environmental Management Plan will form part of this permit. The plan will be reviewed and updated to include each stage of development. This plan must incorporate, but is not limited to, the following information:
    a) Measures to protect all vegetation nominated to be retained;
    b) A Traffic Management Plan with proposed access and routes of construction vehicles to and from the site must submitted and approved to ensure that no traffic hazards are created in and around the site;
    c) An outline of requests to occupy public footpaths or roads, and anticipated disruptions to traffic on Ash Road and utility services – updated regularly to include copies of Consents, Notifications or MOUs from Authorities;
    d) A dilapidation survey of authority assets within and immediately adjoining the site must be documented and reviewed prior to Practical Completion for each Stage.

Date Issued: Signature of the Responsible Authority: ----------

e) All appropriate control of site emissions during construction and the defects liability period;
f) A staging plan for all construction phases including indicative dates for commencement and completion;
g) Engineering assessment of assets that will be impacted on by construction and recommended techniques to minimise any adverse impact;
h) Details of actions to be implemented in the event of damage to abutting assets;
i) Details of where construction personnel will park; Planning and Environment Regulations 2015 - Form 9. Section 963
j) Lined and bunded concrete washout area
k) Designated Hydrocarbon filling area and spill kit
l) Hours/days of construction, including deliveries, that are consistent with applicable Environment Protection Authority (EPA) legislation/guidelines;
m) Phone numbers of on-site personnel or other supervisory staff to be contactable in the event of issues arising on site;
n) Details of site cleanliness and clean up regimes;
o) Location of material storage;
p) Dust suppression management;
q) Details of measures to be maintained during the housing construction phase of development to prevent sediment entering downstream drainage infrastructure.

16. The Construction Environmental Management Plan must include measures to ensure the following requirements are met:
    a) No polluted water and/or sediment laden runoff is to be discharged directly or indirectly into stormwater drains or watercourses during the construction period.
    b) No polluted stormwater runoff from the development site shall impact upon the Lake Connewarre State Game Reserve Ramsar wetland.
    c) Any construction stockpiles, fill and machinery must be placed away from those areas supporting native vegetation and drainage lines.
    d) All vehicles, earthmoving equipment and other machinery must be cleaned of soil and plant material before entering and leaving the site to prevent the spread of weeds and pathogens.
    e) Any other measures that are consistent with the following EPA publications: 'Environmental Management Guidelines for Major Construction Sites', 'Construction Techniques for Sediment and Pollution Control' and 'Doing it Right on Subdivisions'
    f) Any other measures that are consistent with the following EPA publications: 'Environmental Management Guidelines for Major Construction Sites', 'Construction Techniques for Sediment and Pollution Control' and 'Doing it Right on Subdivisions'

    The CEMP must be prepared in accordance with the EPA — Guideline for Environmental Management, Doing it Right on Subdivisions, Publication 960, September 2004 and CCF Environmental Guidelines for Civil Construction, 2010.

17. All development and works must be carried out in accordance with the approved CEMP, to the satisfaction of the Responsible Authority.

18. All sediment and erosion measures must be fully implemented prior to the commencement of earthworks on the development site.

Water Sensitive Urban Design (WSUD) Landscape Plans

19. Unless otherwise approved in writing by the Responsible Authority, prior to works commencing for each relevant stage of the subdivision, plans which outline the WSUD landscaping elements must be submitted for the review of Council's Engineering Services and Environment Units and approved by the Responsible Authority. The plans must include, but are not limited to:
    a) Construction details of all water sensitive urban design elements including materials and plantings required for effective stormwater pollutant removal in accordance with the drainage design criteria specified in the conditions of this permit;
    b) Planting and establishment schedule for all water sensitive urban design planting, including species and densities in accordance with the drainage design criteria specified in this permit;
    c) Q10 and Q100 levels, and associated flow rates;
    d) Details of existing and finished surface levels;

e) Construction and establishment methodology and associated staging of the WSUD works specific to the site, in accordance with relevant industry standards of the City of Greater Geelong to the satisfaction of the Responsible Authority;
f) Design standards that meet the Growling Grass Frog Habitat Design Standards (DELWP 2017).

All to the satisfaction of the Responsible Authority.

Water Sensitive Urban Design (WSUD) Landscape Works

20. Unless otherwise approved by the Responsible Authority, prior to the issue of statement of compliance for the relevant stage, the Water Sensitive Urban Design works shown on the approved landscape plan must be carried out and completed to the satisfaction of the Responsible Authority.
Practical Completion for the WSUD works can only be awarded when the ultimate landscape design is complete and subject to:
a) Civil works within the treatment device being issued Practical Completion; and
b) Landscape works within the treatment device being completed; and
c) The final stage of the development draining to that treatment device is issued Statement of Compliance; and;
d) A relevant maintenance bond being in place for the planting works.
A Practical Completion inspection is required and must be arranged by the permit holder with a two week notice period provided prior to onsite inspections. Any incomplete landscape works bond for WSUD will be returned on award of Practical Completion.

Water Sensitive Urban Design (WSUD) Maintenance

21. Unless otherwise approved by the Responsible Authority, Water Sensitive Urban Design works must be maintained in accordance with Council's Landscape Standards Manual (June 2013), or any replacement landscape standard guidelines or manual which may be adopted by the Council, to the satisfaction of the Responsible Authority until:
a) The end of a period of no less than two (2) years from the date of Practical Completion of the landscaping unless otherwise agreed in writing by the Responsible Authority; or;
b) Statement of Compliance is issued for the final stage of the development draining to that treatment device; whichever is the latter.

A Handover inspection is required and must be organised by the permit holder with a two week notice period provided prior to onsite inspections. No handovers will be accepted during summer months from 1 December to 29 February inclusive. Any landscape maintenance bond for WSUD will be returned on award of Handover.

Completion of Earthworks

22. At the completion of the bulk earthworks and at the completion of the works for each stage, all disturbed areas must be hydro mulched with an approved seed to the satisfaction of the Responsible Authority to suppress dust and minimise erosion, unless otherwise approved in writing by the Responsible Authority.
During the construction phase of the development, the following conditions must be met to the satisfaction of the Responsible Authority:
a) only clean rainwater shall be discharged to the stormwater drainage system;
b) stormwater drainage system protection measures shall be installed as required to ensure that no solid waste, sediment, sand, soil, clay or stones from the premises enters the stormwater drainage system;
c) vehicle borne material from the premises shall not accumulate on the roads abutting the site;
d) all machinery and equipment must be cleaned (if required) on site and not on adjacent footpaths or roads;
e) fencing is to be fitted and installed so as to ensure safe access for pedestrians; and
f) all litter must be contained on site.

Prior to Statement of Compliance – Roads and Drainage

23. Prior to the issuing of a Statement of Compliance for any stage of the subdivision, all road and drainage works, including basin(s), must be constructed for that stage in accordance with the approved plans and specifications to the satisfaction of the Responsible Authority.

24. The design and construction of civil infrastructure to become council assets must be approved and supervised by council. A fee of 3.25% of the cost of the works is to be paid to council for the checking and supervision of these

works, payable prior to the issue of statement of compliance for the relevant stage, unless otherwise approved in writing by the Responsible Authority.

25. A maintenance bond of 5% of the cost of the works is to be paid to council and will be returned after successful completion of a 12 month maintenance period for civil works. The bond is payable prior to the issue of statement of compliance for the relevant stage, unless otherwise approved in writing by the Responsible Authority.

26. Prior to the issue of a Statement of Compliance for the relevant stage of subdivision, relevant street sign/s must be erected to the satisfaction of the Responsible Authority.

27. Prior to the issue of a Statement of Compliance for the relevant stage of subdivision, street lighting must be provided within the site and along external frontages in accordance with the relevant Australian Standard(s), unless otherwise agreed in writing by the Responsible Authority and unless it can be demonstrated that existing street lighting is sufficient for public safety to the satisfaction of the Responsible Authority.

Fill

28. Excavated material shall not be carted off the site except with the written approval of the Responsible Authority.

29. No material shall be brought onto the site for use as filling within the subject area under this Permit, unless with the written approval of the Responsible Authority. Prior to any approval being issued by the Responsible Authority for imported filling to be used on the site, the applicant must submit for approval to the Responsible Authority, samples of proposed filling, details of the source of the filling, details of proposed traffic routes to be traversed, soil testing results and reports in regard to the presence of contaminants in the filling, and the suitability of filling to be placed on site.

30. All areas to be filled shall be stripped of vegetation and any top soil shall be removed and stockpiled for reuse over the filled areas. Only approved filling material shall be placed on the site. The filling shall be placed in maximum 150 mm layers, or as otherwise approved by the Responsible Authority, and compacted to the applicable level for filling on allotments and within future roadways in accordance with AS3798, to the satisfaction of the Responsible Authority.

31. All works must be undertaken in accordance with the recommendations of any geotechnical reports.

Redundant Crossovers

32. Prior to the issuing of a Statement of Compliance for each relevant stage of the subdivision, any vehicular crossovers which are redundant as a result of this subdivision shall be removed, and the kerb and channel, footpath and nature strip shall be reinstated as required, at the expense of the Landowner and to the satisfaction of the Responsible Authority.

Council Assets

33. Prior to the issuing of a Statement of Compliance for each relevant stage of the subdivision, repair and reinstatement necessitated by any damage to Council assets caused by or as a result of the subdivision construction is required to be carried out at the Landowners expense to the satisfaction of the Responsible Authority.

Provision for Waste Collection Services

34. Prior to the issue of a Statement of Compliance for the relevant stage of the subdivision, relevant street signs must be erected to the satisfaction of the Responsible Authority, including any signs required to prevent parking on the street on days of recycling and waste kerbside collections to allow the collection contractor to service the courts and streets.

35. During construction of the development, the waste and recycling kerbside collection trucks shall not be required to reverse a distance greater than 20 metres. Temporary turnarounds or constructed carriageways must be provided at the end of each temporary dead end road of each stage where the reversing distance exceeds 20 metres. The temporary dead end turnaround of each stage must be maintained by the applicant until the connecting road network is completed and the kerbside collection trucks can undertake all collections in a forward motion.

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36. Prior to certification of the plan of subdivision for any relevant stage, a carriageway easement must be provided over any private property that is required to create the Temporary Hammerhead Turnaround at the dead end of a street or streets. The required hammerhead length is 26.5 metres and a width of 5.5 to 6 metres. The use of private property driveways to create a hammerhead is acceptable and must be approved by the Responsible Authority unless other options are agreed to and approved by the Responsible Authority. The carriageway easement over the private property must remain in place for the duration that the temporary turnaround is required.

37. Where cul de sacs are to be created, they must be a minimum of 21 metres from face of kerb to face of kerb no parking signs to apply on the day of residential kerbside collection.

38. Unless otherwise approved in writing by the Responsible Authority, prior to commencement of works for any relevant stage of the subdivision, a Bin Presentation Plan must be provided to the satisfaction Responsible Authority where bin pads are required:
    a) on the through street for properties which front onto a Place (a short cul de sac without a turning circle);
    b) to courts with four or less dwellings and garbage collection is to occur at the mouth of the court;
    c) at the corner of through traffic where a stage creates an ending, that is not a court or a hammerhead, that services a number of dwellings;
    d) for bins from lots whose frontage is used for the bin pads.

    When bin pad is more than 20 metres from a lot frontage a section 173 agreement is required for the property indicating where the bin placement is according to the Bin Presentation Plan.
    Swept path information for kerbside collection trucks shall also be submitted, using a “Checking Vehicle” with no clearance from Kerbs and overhang permitted over the internal islands and Road Centreline.
    Garbage collection vehicles are 10.2 metres long, dual rear axle. The “Design Vehicle” – which design guidelines require no overhang and 0.5m clearance (Back of Kerb) in the road reserve. Swept path diagrams using recognised software must be provided to show all egress movements from the development so that these vehicles can exit the site in a forward direction, to the satisfaction of the RA.

Developer Contributions

Public Open Space Contribution

39. Prior to the issue of Statement of Compliance for each stage of the subdivision, a public open space contribution, as specified in the Schedule to Clause 53.01 of the Greater Geelong Planning Scheme must be made to the Responsible Authority. The land must be provided in a manner which is consistent with the endorsed plan of subdivision and associated Section 173 Agreement applying to the land. Any shortfall in the 10% contribution must be agreed to by the Responsible Authority and made as a cash contribution.
    Land identified as public open space as approved by this permit must be transferred to or vested in Council at no cost to Council. Any public open space provided at the applicants request in addition to the requirements here, must be transferred to or vested in Council at no cost to Council and is not subject to compensation.

Community Infrastructure Contribution

40. Prior to the issue of Statement of Compliance for any stage of the subdivision, a Community Infrastructure contribution must be made to the Responsible Authority in accordance with the Section 173 Agreement applying to the land.

Open Space Reserves and Streetscape Landscaping

Tree Protection Management Plan

41. A Tree Protection Management Plan must be prepared by a suitably qualified arborist and submitted for approval by the Responsible Authority prior to any work commencing. The plan must be prepared in accordance with the relevant Australian Standards and address all:
    a) council-owned trees
    b) privately owned trees and
    c) trees owned by other parties that are located within 4 metres of the property boundary.

    Once approved, the Tree Protection Management Plan and its recommendations will form part of the Planning Permit and must be distributed and communicated to neighbouring properties that may be affected by the works

42. All works must be in accordance with the endorsed Tree Protection Management Plan, unless otherwise approved in writing by the Responsible Authority.

Works within Tree Protection Zones

43. All works within the nominated Tree Protection Zones must be:
    a) carried out in accordance with Australian Standard 4373–2007 *Pruning of amenity trees* and Australian Standard 4970–2009 *Protection of trees on development sites*
    b) overseen by a suitably qualified, level-5 arborist
    c) carried out to our satisfaction (as the Responsible Authority) by suitably trained and qualified arboricultural staff
    d) Tree Protection Fencing must be installed prior to the development starting (including any demolition works) and
    e) maintained until works are completed, or for two years.

    Works encroaching the nominated Tree Protection Zones must not be undertaken without the written consent of the Responsible Authority. All requests to amend or encroach a Tree Protection Zone must be directed to and carried out under the supervision of the Project Arborist.
    Failure to adhere to the above conditions may result in the applicant being held fully liable for all costs associated with the following items:
    a) amenity tree value
    b) tree removal
    c) stump removal
    d) remedial pruning
    e) offset replanting and establishment of replacement trees, as determined by us (as the Responsible Authority).

    At the conclusion of the works and prior to seeking Statement of Compliance the Project Arborist must submit a written statement to the Responsible Authority that certifies that the following items have been addressed as part of the works:
    a) Establishment of correct placement and installation of tree protection fencing
    b) Attendance during Tree Protection Zone incursions
    c) Adherence to Australian Standard 4970–2009 *Protection of trees on development sites*

    Note

    1. An inspection is required to satisfy this condition, please contact Council's Parks Planner's on 5272 5272 (treeplanning@geelongcity.vic.gov.au) to discuss this requirement and provide adequate notice of any request.
    2. In the instance that minor pruning is anticipated the applicant must contact Council's Parks Planner's on 5272 5272 (treeplanning@geelongcity.vic.gov.au) to lodge a request and provide adequate notice.

Landscape Master Plan

44. Prior to issue of Statement of Compliance for the first stage of the subdivision, unless otherwise approved in writing by the Responsible Authority, a landscape master plan (incorporating street tree master plan detail) for the entire permit area must be prepared by a qualified landscape architect and submitted and approved by the Responsible Authority. The plan must be submitted electronically. When approved, the plan will be endorsed and form part of the permit.
    The landscape master plan must show and include, but is not limited to:
    a) The location, size (including area and dimensions) and primary function of all land to be developed as reserves, including Public Open Space Reserves (identifying if encumbered or unencumbered), Conservation Reserves, Greenways, Road Reserves and Drainage Reserves;
    b) A survey (including the location, size and botanical name) of all existing vegetation proposed to be retained on the land. Trees to be retained must be accompanied by an arboricultural assessment to allow Council's Tree Management Unit to determine if individuals can be safely kept in any reserves. Further detail to be supplied in accordance with condition 39 for Tree Protection Management Plan;
    c) Any open space or landscaped areas to be common property must be distinguished from public open space areas;
    d) Current reserve area grades and any proposed changes to site gradients for all reserve areas.
    e) The ultimate 1% and 10% Annual Exceedance Probability storm event extents;

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f) The location and size of any water sensitive urban design (WSUD) assets;
g) Location of any proposed services in open space – services will not to be allowed in credited open;
h) A general indication of what recreation infrastructure is proposed and its location, including but not limited to: playgrounds, furniture, and exercise equipment, kick about areas, paths, shelters, vehicle exclusion barriers and maintenance access points;
i) The style and location of all fencing for all boundaries abutting reserves (excluding road reserves other than paper roads);
j) Street Tree Master Plan
k) The principles and graphical concepts of any proposed Public Art, which complies with the requirements of the City's Arts and Culture Department;
l) Mechanisms for the exclusion of vehicles from landscaped areas, as and where agreed with the Responsible Authority. Where vehicle access barriers to public open space are deemed appropriate, a maintenance access gate must be provided. The location of these barriers will be determined with the Responsible Authority;
m) Pedestrian and cyclist movement plan – including shared path locations, widths and surface treatments.

The Street Tree Masterplan must include but not be limited to, the following:
a) Street tree planting using semi-advanced trees with a minimum container size of 45 litres that comply with AS2303 - 2018 *Tree Stock for Landscape Use;*
b) One tree per standard property frontage and no more than two (2) trees on side boundaries;
c) Pedestrian linkages;
d) Street closures;
e) Land created for the purposes of creating a buffer zone (i.e. rural interface or main road);
f) The estimated canopy of the mature trees (at 20 years) must be shown to scale.

Notes:

1. Street tree species selection within the Masterplan is subject to approval by Powercor in accordance with the requirements of the Distribution Construction Standard, Underground Trenching. Please consult with the Electrical Designer regarding this requirement.
2. Consultation with the City's Open Space Planning Unit during early concept design is encouraged to help facilitate efficient approval processes.
3. Any pathway within the open space reserves should be located having regard to the protection of existing vegetation worthy of retention.

Detailed Landscape Plans

45. Prior to the Statement of Compliance being issued for each applicable stage of the subdivision, unless otherwise agreed in writing by the Responsible Authority, a detailed landscape plan for that stage must be prepared and submitted to the Responsible Authority for approval. When approved, the plan will be endorsed and form part of the permit. The landscape plan must be drawn to scale with dimensions and submitted electronically. The plan must address and be consistent with any endorsed landscape master plan applying to the site and show, but not be limited to:
a) The name and stage of the estate and the Planning Permit Number.
b) Location of all services or encumbrances (including drainage infrastructure/WSUD);
c) Site contours and any proposed changes to existing levels including any structural elements such as retaining walls;
d) Any reserve containing gradients 1 in 14 or steeper must include a minimum of two (2) individual cross sections that stipulate the proposed treatment options;
e) The ultimate 1% and 10% Annual Exceedance Probability storm event extents;
f) The proposed layout including all paths, structures, furniture, play equipment, bike parking, signage, maintenance vehicle access crossovers and maintenance access gate/s – including materials and finish of all surfaces;
g) Details of all other infrastructure within the road reserve (e.g. underground services, street lights, stormwater pits, fire plugs etc.);
h) Specifications for all proprietary products shown on the plan. Construction details for all nonproprietary furniture, play equipment, shelters etc;
i) A detailed planting schedule and proposed planting layout of all areas of open space, road reserves and traffic management devices (e.g. medians, islands, and roundabouts) including proposed trees, shrubs, groundcovers and aquatic planting (if applicable, with zonation detail), and showing botanical names,

common names, pot sizes, sizes at maturity, quantities and densities of each plant. Note: Street tree planting must be achieved in no less than 85% of the lots for that particular stage of the development;

j) All proposed groundcover and shrub planting with a minimum container size of 150mm and must not exceed 400 mm in height at maturity;
k) The maintenance schedule for all proposed planting;
l) The estimated canopy of the mature trees (at 20 years) must be shown to scale;
m) All road cross sections applicable to the site;
n) Tree Protection Zones on all plans.
o) Detailed planting and hardscaping construction drawings;
p) Permeable fence design details for lots abutting all reserves except road reserves. Fencing detail must be to the satisfaction of the Responsible Authority;
q) A detailed schedule of quantities showing accurate cost estimates of each item included in the plan;
r) The removal of any existing disused structures, foundations, pipelines, farm dams or stockpiles and the eradication of weeds;
s) Additional supporting information as required, such as certified structural designs;

Landscape plan changes must be identified on any amended plans with a revision cloud. Any changes not identified on a plan that is subsequently endorsed will not be accepted and Council has the right to require rectification.

Notes

1. Streetscape plans must be submitted separately to plans for adjoining land nominated as Council reserves.
2. Proposed entry signage must not be located on public land.
3. Landscape treatments within traffic control devices such as medians and roundabouts are subject to specific control measures.
4. Street tree species selection within the master plan is subject to approval by Powercor in accordance with the requirements of the Distribution Construction Standard, Underground Trenching. Tree location and species type shall be determined, in consultation with CitiPower/Powercor, based on the specific site and the ability of the tree to both enhance the local amenity and co-exist with utility services infrastructure — with all trees to be identified on a 'master services plan' provided by the party planting the trees.
5. The applicant must obtain and provide evidence to the Responsible Authority that Powercor and Barwon Water have been consulted and have agreed with the proposed street tree species palette.

No Utility Services On Public Open Space

46. Utility service substations, kiosk sites and the like must not be located on any land identified as open space unless otherwise agreed in writing by the Responsible Authority. Any existing or future easements affecting all land which is to be vested in council must be clearly identified on the detailed landscape plans.

Council Reserves — Vehicle Access Barriers

47. Unless otherwise approved in writing by the Responsible Authority, prior to the issuing of a Statement of Compliance for any relevant stage of the subdivision which includes a Council reserve, suitable vehicle access must be provided across the entrance of the Reserve, to allow access to City of Greater Geelong maintenance vehicles to the satisfaction of the Responsible Authority. The location of any barriers shall be determined by the Responsible Authority.

Fencing of Council Reserves

48. Unless otherwise approved in writing by the Responsible Authority, prior to the issuing of a Statement of Compliance for any relevant stage of the subdivision which includes, or is adjacent to, a Council reserve, the subdivider must erect an appropriate fence on the boundaries of the Council Reserve to the satisfaction of the Responsible Authority and at no cost to the City. Design detail of the fencing to be provided to the satisfaction of the Open Space Planning Unit.

Restriction on title – Fencing of Council Reserves

49. Unless otherwise approved in writing by the Responsible Authority, the plan of subdivision submitted for certification for any stage that includes a lot that is to be provided with fencing where the lot adjoins a Council reserve must show a restriction on title. The land to be burdened by the restriction must be all lots that are both:
    a) Within that stage of the subdivision; and

b) To be provided with fencing where the lot adjoins the Council reserve,

The land to be benefitted by the restriction must be the Council reserve(s) within that stage of the subdivision. The restriction must prohibit the owner of the burdened land from:

a) Removing the boundary fence along the boundary between the Council reserve and the adjoining lot; or
b) Altering the boundary fence along the boundary between the Council reserve and the adjoining lot, if the alterations would result in a different fence material, height or level of visual permeability;

Except with the written consent of the owner of the benefitting land.

Completion of Landscape Works

50. Unless otherwise approved in writing by the Responsible Authority, prior to the issue of Statement of Compliance, the landscaping works shown on the approved landscape plan for that stage must be completed to the satisfaction of the Responsible Authority.
A practical completion inspection is required and must be arranged by the permit holder with two weeks' notice provided for the responsible authority. The completion of works must be to a standard to the satisfaction of the Responsible Authority to pass this inspection. If applicable, the landscape works bond will be returned following the award of practical completion.

51. Prior to the issue of practical completion of landscaping works, or any other time as agreed by the Responsible Authority, the following must be provided to the Responsible Authority:
a) The vesting of the reserve in Council, at no cost to Council;
b) Building permits and structural engineering compliance, as-built construction plans, and materials detail where necessary;
c) Landscaping maintenance plan;
d) Schedule of Quantities showing the financial value of all hard assets;
e) As-built landscaping plans in PDF and GIS-ready AutoCAD (DXF) format;
f) An independent playground auditors report with evidence of rectification of any identified defects. The report must relate to all playground equipment, fitness equipment, natural play area, soft fall areas and edging to ensure that all aspects of playground construction meet Playground Standards AS/NZ4422 1996 and AS4685 parts 1-6 2004 and is in good working order and safe for use.

Landscaping Bonds

52. If the Responsible Authority agrees to issue Statement of Compliance prior to the landscaping works being completed for the relevant stage, the entire landscaping works must be bonded to the satisfaction of the Responsible Authority. The landscape works bond or bank guarantee must be 125 per cent of the estimated cost of entire landscape works as shown in the schedule of quantities submitted as part of the landscape plans. Unless otherwise agreed in writing by the Responsible Authority, the bonded works must be completed within one (1) year of the date of statement of compliance being awarded for that stage.

53. Unless otherwise agreed in writing by the Responsible Authority, a maintenance bond must be submitted to the Responsible Authority on application for practical completion of landscaping works. The maintenance bond or bank guarantee must be 125 per cent of the estimated cost of maintenance of landscape works for a two (2) year period.

Maintenance of Landscaping

54. The landscaping shown on any endorsed landscape plan for a particular stage must be maintained to the satisfaction of the Responsible Authority for a period of no less than two (2) years from the date of practical completion of the landscaping unless otherwise agreed in writing by the Responsible Authority.

During this period, any dead, diseased or damaged plants are to be replaced and any landscaped area and hard assets and equipment are to be repaired as required to ensure the landscaping is maintained to the same standard as when practical completion was awarded.

Should the permit holder default on landscape maintenance requirements which leads to a partial or full replanting, the Responsible Authority will determine an appropriate extension of the maintenance period as necessary to provide for establishment of replacements.

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A handover inspection is required and must be arranged by the permit holder with two weeks' notice provided for the responsible authority. The maintenance of the completed works must be at a standard to the satisfaction of the Responsible Authority to pass this inspection. The maintenance bond will be returned following award of Handover.

The developer and contractors who will construct and maintain the subject reserves and associated landscaping must obtain and maintain appropriate public liability insurance (with the responsible authority's interest noted on the certificate of insurance) over the entire reserve area for the duration of the construction and maintenance period.

Notes:
1. The Responsible Authority will not be responsible for the reserve and its assets or public liability until a handover inspection has taken place and written acceptance of handover has been issued.
2. At the conclusion of the maintenance period all maintenance responsibilities will be transferred to the responsible authority.
3. No handovers will be accepted during the summer months from 01 December to 28 February inclusive.

Native Vegetation Removal

Notification of permit conditions

55. Before works start, the permit holder must advise all persons undertaking the vegetation removal or works on site of all relevant permit conditions and associated statutory requirements or approvals.

No Removal of Native Vegetation

56. No native vegetation shall be removed other than that marked on the endorsed plan, to the satisfaction of the Responsible Authority.

Vegetation Removal and Protection

57. Removal, including pruning, of native trees must be undertaken using a suitably qualified arborist and be carried out in accordance with *AS4373 – 2007; 'Pruning of Amenity Trees to the satisfaction of the Responsible Authority'*. The use of an excavator, backhoe, bulldozer blade or loader to trim branches of trees is not permitted.

58. Prior to any vegetation removal, vegetation to be removed must be clearly marked on site and accord with the endorsed plan. The vegetation to be retained must be protected in accordance with the endorsed Tree Protection Management Plan and its recommendations. An inspection is required once the Tree/Vegetation Protection Fencing has been erected. Please contact the City's Environment Unit to arrange this inspection.

59. All work within the drip line of any tree to be retained above or below ground must be supervised by a suitably qualified level 5 arborist to ensure that the works are done in a manner which protects and minimises damage to those trees to the satisfaction of the Responsible Authority.

60. Water run-off must be designed to ensure that native vegetation to be protected is not compromised, to the satisfaction of the Responsible Authority.

<u>Native vegetation offsets</u>

Offset requirement

61. To offset the removal of 0.463 hectares of native vegetation, the permit holder must secure a native vegetation offset, in accordance with the *Guidelines for the removal, destruction or lopping of native vegetation* (DELWP 2017) as specified below:

General offset

A general offset of 0.219 general habitat units:
- a) located within the Corangamite Catchment Management Authority boundary or the City of Greater Geelong municipal district
- b) with a minimum strategic biodiversity score of at least 0.365

Offset evidence and timing

62. Before any native vegetation is removed, evidence that the required offset for the project has been secured must be provided to the satisfaction of the Responsible Authority. This evidence is one or both of the following:
    a) an established first party offset site including a security agreement signed by both parties, and a management plan detailing the 10 year management actions and ongoing management of the site and/or
    b) credit extract(s) allocated to the permit from the Native Vegetation Credit Register.

    A copy of the offset evidence will be endorsed by the responsible authority and form part of this permit. Within 30 days of endorsement of the offset evidence by the responsible authority, a copy of the endorsed offset evidence must be provided to the Department of Environment, Land, Water and Planning.

Monitoring and reporting for onsite offset implementation

63. In the event that a security agreement is entered into as per the preceding condition, the applicant must provide the annual offset site report to the responsible authority by the anniversary date of the execution of the offset security agreement, for a period of 10 consecutive years. After the tenth year, the landowner must provide a report at the reasonable request of a statutory authority.

Fauna and Habitat

Stag Relocation Plan

64. Any Eucalypt tree nominated for removal that has a Diameter at Breast Height >70 centimetres, and dead stags to be removed must be used as habitat to the satisfaction of the Responsible Authority. These trees must be salvaged so that they can achieve maximum habitat value. Prior to the commencement of works for any relevant stage containing trees to be removed, a Stag Relocation Plan for each stage of subdivision must be submitted and approved by the Responsible Authority. The plan must include the following:
    a) Identification of each tree proposed for relocation.
    b) Species identification and size of each individual tree.
    c) Identification of the relocation sites.
    d) The proposed site preparation and protection measure to ensure each tree's structural integrity and protection after relocation is maximised.

Fauna Protection

65. Prior to the commencement of any tree removal or other potential fauna habitat, the permit holder must appoint an ecologist to conduct a pre-clearing survey to assess the presence of fauna. Where fauna is likely to be present in trees or vegetation proposed for removal, a suitably qualified wildlife handler must be present to ensure that native fauna is managed in accordance with DELWP guidance and all necessary authorisations must be obtained prior to removing native fauna. Dams filled as part of the approved development must be drained at least 48 hours prior to works commencing to enable the relocation or translocation of fauna.

CFA Conditions

Subdivision plan not to be altered

66. The subdivision as shown on the endorsed plans must not be altered without the consent of CFA

Hydrants

67. Prior to the issue of a Statement of Compliance under the *Subdivision Act 1988* the following requirements must be met to the satisfaction of the CFA:
    1) Above or below ground operable hydrants must be provided. The maximum\ distance between these hydrants and the rear of all building envelopes (or in the absence of building envelopes, the rear of the lots) must be 90 metres and the hydrants must be no more than 120 metres apart. These distances must be measured around lot boundaries.
    2) The hydrants must be identified with marker posts and road reflectors as applicable to the satisfaction of the Country Fire Authority.

    Note – CFA's requirements for identification of hydrants are specified in 'Identification of Street Hydrants for Firefighting Purposes' available under publications on the CFA web site (www.cfa.vic.gov.au)

Roads

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68. Roads must be constructed to a standard so that they are accessible in all weather conditions and capable of accommodating a vehicle of 15 tonnes for the trafficable road width.
    a) The average grade must be no more than 1 in 7 (14.4%) (8.1 degrees) with a maximum of no more than 1 in 5 (20%) (11.3 degrees) for no more than 50 meters. Dips must have no more than a 1 in 8 (12%) (7.1 degree) entry and exit angle.
    b) Curves must have a minimum inner radius of 9 metres.
    c) Have a minimum trafficable width of 3.5 metres and be clear of encroachments for at least 0.5 metres on each side and 4 metres above the access way.
    d) Roads more than 60m in length from the nearest intersection must have a turning circle with a minimum radius of 8m (including roll-over kerbs if they are provided) T or Y heads of dimensions specified by the CFA may be used as alternatives.

Corangamite Catchment Management Authority Conditions

69. Stormwater Management Infrastructure must be constructed in accordance with the endorsed Stormwater Management Plan unless with the written consent and approval of the Responsible Authority, specifically:
    a) The central catchment sediment pond shall provide a minimum 1000m2 treatment area;
    b) The central catchment wetland shall provide a minimum of 2,800m2 treatment area;
    c) Flow retardation must be provided generally in accordance with the endorsed Stormwater Management Plan, and must ensure no adverse impacts for properties downstream for storm events up to and including a 1% AEP event;
    d) An assessment of the freeboard for the retention basins under increased rainfall intensity predictions to year 2100 be undertaken, and 300 millimetre freeboard be provided for the future projected scenario.

70. Construction techniques must incorporate the provisions within the Guidelines for Environmental Management – Doing it right on Subdivisions (EPA Publication 960).

71. The requirements of Standard C25 (Clause 56.07-4 of the Planning Scheme) must be met for the subdivision.

    Note: A works on waterway permit must be obtained from the Authority prior to commencement of works on the waterway on site.

Barwon Water

General

72. The permit holder shall create easements for Pipelines or Ancillary Purposes and or reserves in favour of Barwon Region Water Corporation on the plan of subdivision in accordance with Barwon Water's Land Development Servicing Requirements Manual, without cost to Barwon Water, over existing and proposed potable water and sewerage infrastructure within the land. If further easements or reserves are required following design of the required infrastructure these must be added to the plan of subdivision prior to seeking Barwon Water's consent to the issue of a statement of compliance for the subdivision.

73. A restriction is to be created on title for any land where an existing or proposed sewer main is located within. The restriction is to allow for "reasonable access" as required under the adopted sewer design code. Should Barwon Water agree to partial or no gravity control of sewer to any allotment, a separate restriction is to be created highlighting the limit of gravity control or the reliance on a non-gravity sewer connection.

74. For the economical and efficient servicing of this development, Barwon Water may require the owner or permit holder to acquire an easement through other land in the vicinity of this development not owned by the applicant to connect this development to Barwon Water sewerage system. This clause empowers the permit holder to acquire these easements compulsorily on behalf of Barwon Region Water Corporation in accordance with section 36 of the Subdivision Act 1988. These easements shall be for Pipelines or Ancillary Purposes and shall be made in favour of and without cost to Barwon Region Water Corporation; that is, the owner or permit holder shall pay all costs associated with creating these easements including payment of any compensation to other land owners for the easements.

    Note: The developer is to apply to Barwon Water for details relating to servicing requirements and costing for the provision of a potable water supply and sewerage services to the proposal. It would be appreciated if all communication between the developer/agent and Barwon Water quote Barwon Water reference number L018821.

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Potable Water

75. The provision and installation of a potable water supply to the development.

76. Reticulated potable water mains are required. This work must be undertaken by a Barwon Water accredited Consultant and accredited Contractor following the "Developer Works" process.

77. Strategic potable water infrastructure is required. The process to deliver and funding of these assets will be determined at the time a Developer Deed is issued for the development.

78. The owner of each retained home site must to apply to Barwon Water to enter into a temporary Water Supply By Agreement (WSBA) for each house site if water services are to be maintained prior to construction of reticulation mains in those Stages.

    Note: Terms and Conditions of these temporary WSBA's and the end date of the WSBA's will be determined at the time of the applications/subdivision. Barwon Water will require formal agreement from the developer and owners of these retained home sites to these conditions for this temporary servicing to be supplied prior to acceptance.

79. The permit holder will also be required to relocate and reconnect each water supply meter for the retained home sites until water mains are constructed to each home site if WSBA's are entered into.

80. A dimensioned plan showing the location of existing meters, and the location of the meter relative to the existing boundaries, and its number, must be submitted to Barwon Water for approval. Private potable water service pipes are not permitted to cross allotment boundaries and must be plugged and abandoned at the boundaries of such allotments unless in accordance with temporary Water Supply By Agreements for retained home sites.

81. The payment of a standardised New Customer Contribution is required for any new connection.

82. Nature-strip trees must not be planted over Barwon Water’s two existing strategic water mains within the land. Should relocation of these assets be required this will be at the permit holder’s cost.

Sewer

83. The provision and installation of a sewerage service to the development.

84. Reticulated sewer mains are required. This work must be undertaken by a Barwon Water accredited Consultant and accredited Contractor following the "Developer Works" process.

85. Strategic sewerage infrastructure is required. Strategic sewerage assets include a sewerage pumping station which is to be located external to this land and a rising main. The sewerage pumping station and rising main are to be delivered following Barwon Water's Developer Works Process. The process to deliver and funding of these assets will be determined at the time a Developer Deed is issued for the development.

Powercor

86. The plan of subdivision submitted for certification under the Subdivision Act 1988 shall be referred to the Distributor in accordance with Section 8 of that Act.

87. The applicant shall provide an electricity supply to all lots in the subdivision in accordance with the Distributor’s requirements and standards.
    Notes: Extension, augmentation or rearrangement of the Distributor’s electrical assets may be required to make such supplies available, with the cost of such works generally borne by the applicant.

88. The applicant shall ensure that existing and proposed buildings and electrical installations on the subject land are compliant with the Victorian Service and Installation Rules (VSIR).
    Notes: Where electrical works are required to achieve VSIR compliance, a registered electrical contractor must be engaged to undertake such works.

89. The applicant shall, when required by the Distributor, set aside areas with the subdivision for the purposes of establishing a substation or substations.

Date Issued: Signature of the Responsible Authority: ----------

Notes: Areas set aside for substations will be formalised to the Distributor's requirements under one of the following arrangements:

i. RESERVES established by the applicant in favour of the Distributor.
ii. SUBSTATION LEASE at nominal rental for a period of 30 years with rights to extend the lease for a further 30 years.

The Distributor will register such leases on title by way of a caveat prior to the registration of the plan of subdivision.

90. The applicant shall establish easements on the subdivision, for all existing Distributor electric lines where easements have not been otherwise provided on the land and for any new powerlines to service the lots or adjust the positioning existing easements.
Notes:
i. Existing easements may need to be amended to meet the Distributor's requirements
ii. Easements required by the Distributor shall be specified on the subdivision and show the Purpose, Origin and the In Favour of party as follows:

Easement Reference	Purpose	Width (Metres)	Origin	Land Benefited / In Favour Of
	Power Line		Section 88 - Electricity Industry Act 2000	Powercor Australia Ltd

Telecommunications

91. The owner of the land must enter into agreements with:
a) a telecommunications network or service provider for the provision of telecommunication services to each lot shown on the endorsed plan in accordance with the provider's requirements and relevant legislation at the time; and
b) a suitably qualified person for the provision of fibre ready telecommunication facilities to each lot shown on the endorsed plan in accordance with any industry specifications or any standards set by the Australian Communications and Media Authority, unless the applicant can demonstrate that the land is in an area where the National Broadband Network (NBN) will not be provided by optical fibre.

92. Before the issue of a Statement of Compliance for any stage of the subdivision under the Subdivision Act 1988, the owner of the land must provide written confirmation from:
a) a telecommunications network or service provider that all lots are connected to or are ready for connection to telecommunications services in accordance with the provider's requirements and relevant legislation at the item; and
b) a suitably qualified person that fibre ready telecommunications facilities have been provided in accordance with any industry specifications or any standards set by the Australian Communications and Media Authority, unless the applicant can demonstrate that the land is in an area where the National Broadband Network will not be provided by optical fibre.

Transport for Victoria

93. Unless otherwise agreed in writing with the Head, Transport for Victoria, prior to the Certification of a Plan of Subdivision for any stage which contains a bus stop nominated in writing by the Head, Transport for Victoria, construction engineering plans relevant to that stage of the subdivision must be submitted to the Head, Transport for Victoria. The plan must be to the satisfaction of the Head, Transport for Victoria and the Responsible Authority and show the following;
a) Concrete hard stand area for passengers, and barrier kerb, (based upon PTV standard drawings STD_0064, STD_0065, STD_0066 or STD_0067 (where applicable) in accordance with the attached 'Ash Road Bus Stop Plan' document prepared by TN;
b) A design compliant with the Disability Discrimination Act - Disability Standards for Accessible Public Transport 2002 (but not including the construction of tactile);
c) Direct and safe pedestrian access to a shared/pedestrian path

94. Before the certification of a Plan of Subdivision, or other time agreed in writing with the Head, Transport for Victoria, an Integration Plan to the satisfaction of the Head, Transport for Victoria, must be submitted to and approved by the Responsible Authority. When approved, the Integration Plan will be endorsed and will then form part of the permit. The plan must be drawn to scale with dimensions and three copies must be provided. The plan

must be generally in accordance with the Proposed Road Network Plan prepared by Cardno dated 4 December 2018 but modified to show:

a) how the proposed development within the subdivision connects to the existing road network to the east of the site;
b) both shared user paths (off road) on the southern and northern connector roads; and
c) a shared user path (off road) of a minimum of 3.5 metres width through the linear park reserve and connecting Ash Road and the southern Connector road.

95. Unless otherwise agreed in writing with the Head, Transport for Victoria, prior to the Certification of a Plan of Subdivision, construction engineering plans for any subdivision stages which contain or abut a road nominated as a bus capable road must be submitted to the Head, Transport for Victoria for approval. The plan must be to the satisfaction of the Head, Transport for Victoria and the Responsible Authority and must depict the road cross section, including shared user paths (off road), to be constructed as outlined in the endorsed plans.

96. Unless otherwise agreed in writing with the Head, Transport for Victoria, prior to the issue of a Statement of Compliance for any subdivision stage which contains a bus stop nominated in writing by the Head, Transport for Victoria, concrete hard stand pads for passengers and barrier kerbing must be constructed in accordance with the endorsed plans at the full cost of the permit holder.

97. Unless otherwise agreed in writing with the Head, Transport for Victoria, prior to the issue of a Statement of Compliance for any subdivision stages that contain or abut a road nominated as bus capable, that portion of road must be constructed to accommodate public transport access for buses, in accordance with its corresponding cross sections and shared user paths (off road).

98. Any roundabouts constructed on roads designated as bus capable within the subdivision, must be designed to accommodate ultra-low floor buses, to the satisfaction of Public Transport Victoria.

99. Intersections, slow points, splitter islands and any other local area traffic management treatments must be designed and constructed in accordance with the Public Transport Guidelines for Land Use and Development. The use of speed humps, raised platforms, one-way road narrowing and 'weave points' must not be constructed on any portion of a road identified as a potential bus route.

100. Before the issue of a Statement of Compliance for the first stage of the subdivision, the following roadworks on Bellarine Highway at the Ash Road intersection must be completed at no cost to and to the satisfaction of the Head, Transport for Victoria and the Responsible Authority:

a) Extension of the Bellarine Highway right turn lane on the west approach to the intersection so that the total length is 120m 130m including a 25m taper;
b) Extension and alteration to the Bellarine Highway right turn lane street lighting (as required by lighting design).

101. Prior to the works commencing on the Bellarine Highway reserve, the applicant must enter into a works agreement with Head, Transport for Victoria, confirming design plans and works approvals processes, including the determination of fees and the level of service obligations of the Head, Transport for Victoria.

SUBDIVISION EXPIRY

102. This permit will expire if one of the following circumstances applies:

a) The first stage of the plan of subdivision has not been certified within two (2) years of the date of this permit.
b) All stages of the plan of subdivision have not been certified within ten (10) years of the date of this permit.
c) A statement of compliance is not issued within five (5) years of the date of certification of a particular stage of subdivision.

Note:

Wadawurrung Cultural Heritage

Having regard to the provisions of the Aboriginal Heritage Act 2006 and Regulations 2018, if any Aboriginal cultural heritage issues or artefacts are encountered during the course of construction activity on the subject land then works should immediately cease within 10 m of the area of concern and the Registered Aboriginal Party should be immediately contacted to investigate, and to issue any instructions under the provisions of the Aboriginal Heritage Act 2006 and Regulations 2018 that must be complied with.

Date Issued: Signature of the Responsible Authority: ----------

Date Issued:

Signature of the
Responsible Authority: ----------

Planning and Environment Regulations 2015

Maddocks

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Date / /

Agreement under section 173 of the Planning and Environment Act 1987

Subject Land: [redacted] Ash Road, Leopold VIC 3224

Purpose of Agreement: Payment of Infrastructure Contributions and Delivery of Infrastructure Projects

City of Greater Geelong

and

[redacted]

Interstate offices
Canberra Sydney

Affiliated offices around the world through the Advoc network - www.advoc.com

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NOTE

This Agreement requires:

- each Owner (who has entered into an identical agreement) to pay an Infrastructure Contribution Liability which is payable in stages based on the Net Developable Area in that Stage; and
- the provision of one or more Infrastructure Projects before specified milestones.

This Agreement **does not** specifically identify which owner is required to deliver any particular Infrastructure Project however, the obligation to provide the *land component* of any Infrastructure Project falls on the owner of the land in which the *land component* resides.

All owners of "Subject Land" contained in this or an identical Agreement are expected to agree among themselves as to who will be responsible for the delivery of the specified Infrastructure Projects where it comprises works as set out in Schedule 3 to this Agreement. One of the Infrastructure Projects comprises a signalised intersection which is not on Subject Land but the responsibility for funding and delivery of the signalised intersection is to be borne across all of the owners of Subject Land and it is up to the owners to agree between themselves who will be responsible for delivery of that Infrastructure Project noting that it must be delivered before the issue of a statement of compliance for the first stage of any subdivision unless completed prior by others.

Council will not issue a statement of compliance for any stage of subdivision that contains an Infrastructure Project if it is not satisfied that the Infrastructure Project has been provided unless otherwise agreed by Council.

This Agreement contains legal obligations . Owners should seek their own legal advice in relation to the obligations contained in this Agreement.

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Agreement under section 173 of the Planning and Environment Act 1987

Dated / / 2022

Parties

Name	**City of Greater Geelong**
Address	City Hall, 30 Gheringhap Street, Geelong, Victoria
Short name	**Council**
Name	**The Owner set out in Schedule 1**
Address	As set out in Schedule 1
Short name	**Owner**

Background

A. Council is the responsible authority pursuant to the Act for the Planning Scheme. Council is also the planning authority for Amendment C391ggee to the Planning Scheme.

B. The Owner is or is entitled to be the registered proprietor of the Subject Land.

C. The Subject Land is within an area that is being developed for urban purposes. Amendment C391ggee proposes to:

C.1 rezone the Subject Land from Farming Zone to General Residential Zone Schedule 1 under the Planning Scheme; and

C.2 apply other planning controls as appropriate to the Subject Land –

to give effect to the Leopold Structure Plan.

D. The Owner and Council have agreed that the Owner will:

D.1 pay the Infrastructure Contribution;

D.2 carry out and complete the Infrastructure Projects; and

D.3 transfer Open Space Land to Council.

E. As at the date of this Agreement, part of the Subject Land is subject to a caveat. The caveator consents to the recording of this Agreement on the relevant certificate of title to the Subject Land.

F. The parties enter into this Agreement to:

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F.1 record the terms and conditions on which Council and the Owner have agreed for the Owner to pay the Infrastructure Contribution; and

F.2 record the terms and conditions on which the Owner is required to provide the Infrastructure Projects; and

F.3 achieve and advance the objectives of planning in Victoria and the objectives of the Planning Scheme in respect of the Subject Land.

The Parties agree

1. Definitions

In this Agreement unless the context admits otherwise:

Act means the *Planning and Environment Act* 1987.

Adjustment Index means the annual Consumer Price Index (all groups) Melbourne as published by the Australian Bureau of Statistics.

Agreement means this agreement.

Amendment C391ggee means Amendment C391ggee to the Planning Scheme prepared by Council in its capacity as the Planning Authority.

Approval Date means the date on which a notice of approval is published under section 36 of the Act or Amendment C391ggee commences to operate, whichever is the later.

Approved Plans means plans and specifications of an Infrastructure Project endorsed by Council in accordance with clause 4.2.3.

Endorsed Plan(s) means the plans endorsed under the Planning Permit.

Infrastructure Contribution means the contribution specified in Schedule 2 required to be made in accordance with clause 3.1.

Infrastructure Contribution Liability means the Owner's liability for the Infrastructure Contribution payable under clause 3.1.

Infrastructure Project means the infrastructure projects listed in Schedule 3.

Land Project means the land component of any Infrastructure Project.

Localised Infrastructure means works, services or facilities necessitated by the subdivision or development of land including but not limited to provision of utility services such as water supply, stormwater drainage, sewerage, gas and electricity services, telecommunications infrastructure and local roads, bridges, culverts and other water crossings, any required associated traffic control measures and devices together with the associated land.

Mortgagee means the person or persons registered or entitled from time to time to be registered by the Registrar of Titles as Mortgagee of the Subject Land or any part of it.

Net Developable Area means land available for development. This excludes encumbered land, arterial roads, community facilities and public open space. It includes lots, local streets and connector streets. Net Developable Area may be expressed in terms of hectare units namely Net Developable Hectares.

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Northern Open Space means the northern 1Ha parcel of public open space adjacent to Ash Road as shown in the Endorsed Plans.

Owner means the person or persons registered or entitled from time to time to be registered by the Registrar of Titles as proprietor or proprietors of an estate in fee simple of the Subject Land or any part of the Subject Land and includes any Mortgagee-in-possession.

Open Space Land is any Land Project which comprises land for public open space.

Party or parties means the Owner and Council under this Agreement as appropriate.

Plan of Subdivision means a plan of subdivision of the Subject Land which is not a procedural plan but a plan that upon registration creates an additional lot which can be disposed of separately and is intended to be used for a dwelling or can be re-subdivided.

Planning Permit means a planning permit to be issued for the subdivision of the Subject Land.

Planning Scheme means the Greater Geelong Planning Scheme and any other planning scheme that applies to the Subject Land.

Registrar of Titles means the Victorian Registrar of Titles.

Residential Lot means a lot which in the opinion of Council is of a size and dimension such that it is intended to be developed as a house lot without further subdivision.

Schedule means a schedule to this Agreement.

Southern Open Space means the southern parcel of public open space adjacent to the southern basin as shown in the plan attached to Design and Development Overlay Schedule 46 in the Planning Scheme.

Stage means a stage identified in the Staging Plan.

Staging Plan means a plan which forms part of the Endorsed Plans under a Planning Permit and which shows the proposed staging of development of the Subject Land.

Statement of Compliance means a statement of compliance issued by Council under the *Subdivision Act* 1988.

Subject Land means the land described in Schedule 1 and any reference to the Subject Land in this Agreement includes any lot created by the subdivision of the Subject Land or any part of it.

2. Interpretation

In this Agreement unless the context admits otherwise:

2.1 The singular includes the plural and vice versa.

2.2 A reference to a gender includes a reference to each other gender.

2.3 A reference to a person includes a reference to a firm, corporation or other corporate body and that person's successors in law.

2.4 If the Owner comprises more than one party, then this Agreement binds them jointly and each of them severally.

2.5 A term used in this Agreement has its ordinary meaning unless that term is defined in this Agreement. If a term is not defined in this Agreement and it is defined in the Act it has the meaning as defined in the Act.

2.6 A reference to an Act, Regulation or the Planning Scheme includes any Acts, Regulations or amendments amending, consolidating or replacing the Act, Regulation or Planning Scheme.

2.7 The introductory clauses to this Agreement are and will be deemed to form part of this Agreement.

2.8 The obligations of the Owner under this Agreement, will take effect as separate and several covenants which are annexed to and run at law and equity with the Subject Land provided that if the Subject Land is subdivided, this Agreement must be read and applied so that each subsequent owner of a lot is only responsible for those covenants and obligations which relate to that owner's lot.

3. Obligations of the Owner to pay infrastructure contributions.

3.1 Infrastructure Contribution

The Owner covenants and agrees that in addition to the obligations in clause 4 of this Agreement, the Owner must pay the Infrastructure Contribution in respect of that part of a plan of subdivision that proposes to create Net Developable Area:

3.1.1 prior to the issue of a Statement of Compliance in respect of any plan of subdivision; or

3.1.2 prior to the issue of an Occupancy Permit or the like under the *Building Act 1993* if there is no subdivision.

3.2 Indexation of Infrastructure Contribution

The Owner agrees that the amount of the Infrastructure Contribution is to be adjusted each year on 1 July by the Adjustment Index.

4. Obligation of Owner to deliver Infrastructure Projects

4.1 Owner to carry out Infrastructure Project

The Owner covenants and agrees that unless the Owner has been notified in writing by Council that an Infrastructure Project is to be delivered by a third party, the Owner must:

(a) carry out and construct each Infrastructure Project generally in accordance with the Approved Plans;

(b) provide by a process of transfer or vesting, the part of the Land Project which is on that Owner’s land to Council at no cost to Council in any respect; and

(c) all prior to the Provision Trigger identified in Schedule 3 unless Council has agreed to an alternative time.

4.2 Design and construction of Infrastructure Projects

The Owner agrees that, except with the prior written consent of Council:

4.2.1 the Owner will, at its cost, prepare detailed engineering plans and specifications of each Infrastructure Project and submit those plans and specifications to Council for approval;

4.2.2 the plans and specifications of each Infrastructure Project must:

(a) be to the satisfaction of Council; and

(b) comply with any conditions or requirements of any relevant planning permit or the Planning Scheme;

4.2.3 approval of the plans and specifications of each Infrastructure Project by Council will be reflected in a set of plans and specifications endorsed by Council as the Approved Plans; and

4.2.4 the Owner will obtain all necessary permits and approvals for the Infrastructure Projects;

4.2.5 the Owner will construct the Infrastructure Projects in accordance with the Approved Plans to the satisfaction of Council unless Council has approved in writing a variation from the Approved Plans;

5. Acknowledgement by the Owner

The Owner acknowledges and agrees that:

5.1.1 this Agreement contains obligations for the delivery of infrastructure namely the Infrastructure Projects but this Agreement does not specify which Owner is responsible for delivery of any particular item of Infrastructure Projects;

5.1.2 Council will not issue a Statement of Compliance for any plan of subdivision unless Council is satisfied that the Infrastructure Project has been delivered by the Provision Trigger for any particular item of Infrastructure;

5.1.3 it is the responsibility of the Owner or where the owner is more than one person the Owners to arrange between themselves who will be responsible for the delivery of any particular Infrastructure Project;

5.1.4 this Agreement does not relate to Localised Infrastructure; and

5.1.5 compliance with the obligations of this Agreement does not relieve the Owner of any obligation imposed by Council or a Tribunal to provide Localised Infrastructure which obligation may be imposed as a requirement in a planning permit for the subdivision or development of the Subject Land.

6. Acknowledgements of Council

Council acknowledges that it will apply any amount received under this Agreement for the purpose of providing community facilities within Leopold.

7. Further obligations of the Parties

7.1 Notice and registration

The Owner must bring this Agreement to the attention of all prospective purchasers, lessees, mortgagees, chargees, transferees and assigns.

7.2 Further actions

The Owner:

7.2.1 must do all things necessary to give effect to this Agreement;

7.2.2 consents to Council applying to the Registrar of Titles to record this Agreement on the Certificate of Title of the Subject Land in accordance with section 181 of the Act and do all things necessary to enable Council to do so, including:

(a) sign any further agreement, acknowledgment or document; and

(b) obtain all necessary consents to enable the recording to be made.

7.3 Council's costs to be paid

The Owner further covenants and agrees that the Owner will immediately pay to Council, Council's reasonable costs and expenses (including legal expenses) of and incidental to the drafting execution and registration of this Agreement which are and until paid will remain a debt due to Council by the Owner.

7.4 Interest for overdue moneys

7.4.1 Any amount due under this Agreement but unpaid by the due date incurs interest at the rate referenced in section 172 of the *Local Government Act* 1989 and any payment made shall be first directed to payment of interest and then the principal amount owing.

7.4.2 Notwithstanding anything contained in this Agreement, no interest will begin to accrue unless the person obliged to make a payment has been specifically notified in writing by the other party of the event which gives rise to the obligation to make the payment.

7.5 Localised Infrastructure

The Parties acknowledge and agree that:

7.5.1 this Agreement does not relate to Localised Infrastructure; and

7.5.2 compliance with the obligations of this Agreement does not relieve the Owner of any obligation imposed by Council or a tribunal to provide Localised Infrastructure which obligation may be imposed as a requirement in a planning permit for the subdivision or development of the Subject Land.

8. Agreement under section 173 of the Act

Council and the Owner agree that without limiting or restricting the respective powers to enter into this Agreement and, insofar as it can be so treated, this Agreement is made as a Deed pursuant to Section 173 of the Act, and the obligations of the Owner under this Agreement are obligations to be performed by the Owner as conditions subject to which the Subject Land may be used and developed.

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9. Owner's Warranties

9.1 The Owner warrants that apart from the Owner and any other person who has consented in writing to this Agreement, no other person has any interest, either legal or equitable, in the Subject Land which may be affected by this Agreement.

9.2 The Owner warrants that the Open Space Land and any Land Project is in an environmental condition such as to be suitable to be used and developed for the purpose for which it is intended to be put.

10. Successors in title

Until such time as a memorandum of this Agreement is recorded on the Certificate of Title of the Subject Land, the Owner must require successors in title to:

10.1 give effect to this Agreement; and

10.2 enter into a deed agreeing to be bound by the terms of this Agreement.

11. General matters

11.1 Notices

A notice or other communication required or permitted to be served by a Party on another Party must be in writing and may be served:

11.1.1 personally on the person;

11.1.2 by leaving it at the person's current address for service;

11.1.3 by posting it by prepaid post addressed to that person at the person's current address for service;

11.1.4 by facsimile to the person's current number for service; or

11.1.5 by email to the person's current email address for service.

11.2 No waiver

Any time or other indulgence granted by Council to the Owner or any variation of this Agreement or any judgment or order obtained by Council against the Owner does not amount to a waiver of any of Council's rights or remedies under this Agreement.

11.3 Severability

If a court, arbitrator, tribunal or other competent authority determines that any part of this Agreement is unenforceable, illegal or void then that part is severed with the other provisions of this Agreement remaining operative.

11.4 No fettering of Council's powers

This Agreement does not fetter or restrict Council's power or discretion to make decisions or impose requirements or conditions in connection with the grant of planning approvals or

certification of plans subdividing the Subject Land or relating to use or development of the Subject Land.

11.5 Inspection of documents

A copy of any planning permit, document or plan referred to in this Agreement is available for inspection at Council offices during normal business hours upon giving the Council reasonable notice.

11.6 Governing law

This Agreement is governed by and is to be construed in accordance with the laws of Victoria.

12. GST

12.1 GST Act

In this clause words that are defined in *A New Tax System (Goods and Services Tax) Act* 1999 have the same meaning as their definition in that Act.

12.2 Exclusive of GST

Except as otherwise provided by this clause, all consideration payable under this Agreement in relation to any supply is exclusive of GST.

12.3 Recipient must pay

If GST is payable in respect of any supply made by a supplier under this Agreement, subject to clause 12.4 the recipient will pay to the supplier an amount equal to the GST payable on the supply at the same time and in the same manner as the consideration for the supply is to be provided under this Agreement.

12.4 Tax invoice

The supplier must provide a tax invoice to the recipient before the supplier will be entitled to payment of the GST payable under clause 12.3.

13. Foreign resident capital gains withholding

13.1 Definitions

For the purposes of this clause, the following definitions apply:

Clearance Certificate means a valid clearance certificate under section 14-220(1) of Schedule 1 to the Tax Act.

Consideration means any monetary and non-monetary consideration including a Credit required to be paid or given by Council to the Owner for the transfer or vesting of a Land Project or in respect of Open Space Land under this Agreement.

Excluded Transaction has the meaning given to that term in section 14-215 of Schedule 1 to the Tax Act.

Statement of Compliance has the same meaning as in the Subdivision Act 1988

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Tax Act means the *Taxation Administration Act 1953* (Cth)

Variation Amount means, where the Owner has served a Variation Notice on Council, the amount required to be withheld as specified in the Variation Notice.

Variation Notice means a valid variation notice issued by the Australian Taxation Office in respect of a variation application made under section 14-235(2) of Schedule 1 of the Tax Act.

13.2 Foreign resident status of Owner

The Owner is taken to be foreign residents under Subdivision 14-D of Schedule 1 to the Tax Act unless the Owner gives to Council a Clearance Certificate no later than 10 Business Days before the Land Project and the Open Space Land is transferred to or vested in Council.

13.3 Excluded transaction

13.3.1 Clause 13.5 does not apply if:

(a) the transfer or vesting of the Land Project or the Open Space Land is an Excluded Transaction; and

(b) the Owner provides Council with all information and documentation to satisfy Council that the transfer or vesting of the Land Project and the Open Space Land is an Excluded Transaction no later than 10 Business Days before the Land Project or the Open Space land as the case may be is transferred to or vested in Council's ownership.

13.3.2 Without limiting clause 13.3.1, the transfer or vesting of a Land Project or Open Space Land is an Excluded Transaction if the market value of the Land Project or Open Space Land as at the date of this Agreement is less than $750,000.

13.4 Variation notice

If the Owner provides Council with a Variation Notice prior to the transfer or vesting of the Land Project and Open Space Land, then Council will adjust the withholding amount (as specified in clause 13.5 below) in accordance with the Variation Notice.

13.5 Withholding

13.5.1 This clause 13.5 applies if the Owner is taken to be foreign residents under clause 13.2 and the Owner has not satisfied Council that the transfer or vesting of the a Land Project and Open Space Land is an Excluded Transaction under clause 13.3.

13.5.2 Subject to clauses 13.5.3 and 13.5.4, Council will deduct from any monetary consideration payable to the Owner an amount equal to:

(a) 12.5% of the Consideration (excluding GST) in accordance with section 14-200(3) of Schedule 1 to the Tax Act; or

(b) the Variation Amount, if the Owner have provided Council with a Variation Notice in accordance with clause 13.4,

(**withholding amount**).

13.5.3 Subject to clause 13.5.4, if any monetary consideration payable to the Owner is less than 12.5% of the Consideration, the Owner must deliver to Council:

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(a) a cash payment equal to 12.5% of the Consideration (or such other amount as required by Council); or

(b) the Variation Amount, if the Owner has provided Council with a Variation Notice in accordance with clause 13.4 -

upon delivery of the executed form of this Agreement to Council or such other time as Council may have allowed in writing as notified to the Owner.

13.5.4 If there is no Consideration specified in this Agreement, the Owner must deliver to Council:

(a) a cash payment equal to 12.5% of the market value of the Land Project and Open Space Land valued as at the date of this Agreement; or

(b) the Variation Amount, if the Owner has provided Council with a Variation Notice in accordance with clause 13.4,

upon delivery of the executed form of this Agreement to Council or such other time as Council may have allowed in writing as notified to the Owner and the Developer.

13.6 Council to remit withholding amount

13.6.1 Council agrees to:

(a) pay the withholding amount or amounts determined under clause 13.5 to the Reserve Bank of Australia (on behalf of the Australian Taxation Office) by electronic funds transfer immediately after the earlier of:

(i) Council receiving a transfer of land in respect of the Land Project and Open Space Land, in registrable form; or

(ii) the registration of a plan of subdivision which vests the Land Project or Open Space Land in Council's ownership;

(b) provide the Owner with a copy of the purchaser payment notification form submitted by Council to the Australian Taxation Office; and

(c) provide the Owner with a copy of any receipt of payment or proof of payment of the withholding amount issued by the Australian Taxation Office to Council.

13.7 Consideration adjusted after withholding

For the avoidance of doubt and notwithstanding anything else in this Agreement, the Consideration payable to the Owner and the Developer is reduced to the extent that a withholding amount is deducted from the Consideration under clause 13.5.

13.8 Owner to co-operate

13.8.1 The Owner must:

(a) not procure the registration of a plan of subdivision which vests a Land Project or Open Space Land in Council's ownership unless:

(i) a Clearance Certificate has been provided to Council; or

(ii) the Owner and Council have agreed upon the amount to be withheld by and/or remitted by Council to the Australian Taxation Office in accordance with clause 13.5;

(b) provide Council with 20 Business Days prior written notice of the lodgement of a plan of subdivision at Land Use Victoria which will have the effect of vesting any land in Council's ownership; and

(c) notify Council immediately on the date on which a plan of subdivision registers which vests land in Council's ownership.

13.8.2 The Owner must provide Council with all information, documentation and assistance necessary to enable Council to comply with its obligation to pay the withholding amount within the time set out in section 14-200(2) of Schedule 1 to the Tax Act.

13.9 Owner's and Developer's warranty

The Owner warrants that the information provided to Council under this clause 13 is true and correct.

13.10 Indemnity

The Owner agrees to indemnify Council against any interest, penalty, fine or other charge or expense incurred by Council as a result of the Owner's failure to comply with this clause 13.

14. Commencement of Agreement

Unless otherwise provided in this Agreement, this Agreement commences from the Approval Date of this Agreement.

15. Amendment of Agreement

15.1 This Agreement may be amended in accordance with the Act.

15.2 If notice of a proposal to amend this Agreement is required pursuant to section 178C of the Act, the parties agree that only Council and the Owner of the Subject Land or that part of the Subject Land that is the subject of the proposal to amend this Agreement are required to be notified of the proposal.

16. Ending of Agreement

16.1 This Agreement ends:

16.1.1 when the Owner has complied with all of the Owner's obligations under this Agreement; or

16.1.2 otherwise by agreement between the Parties in accordance with section 177 of the Act.

16.2 Upon the issue of a Statement of Compliance for a plan of subdivision for any Residential Lot created over the Subject Land or earlier by agreement with Council, the Agreement ends in respect of that part of the Subject Land in the plan of subdivision in accordance with

section 177 of the Act provided that at all times, the Agreement must remain registered on the balance of the Subject Land.

16.3 If notice of a proposal to end this Agreement is required pursuant to section 178C of the Act, the parties agree that only Council and the Owner of the Subject Land or that part of the Subject Land that is the subject of the proposal to end this Agreement are required to be notified of the proposal.

16.4 Once this Agreement ends as to part of the Subject Land, Council will, within a reasonable time following a request from the Owner and at the cost of the Owner, execute all documents necessary to make application to the Registrar of Titles under section 183(2) of the Act to cancel the recording of this Agreement on the register as to that part of the Subject Land.

16.5 On completion of all the Owner's obligations under this Agreement, Council must as soon as practicable following the ending of this Agreement and at the Owner's request and at the Owner's cost, execute all documents necessary to make application to the Registrar of Titles under section 183(2) of the Act to cancel the recording of this Agreement on the register.

17. Electronic execution

17.1 Consent to electronic execution

Each party consents to the signing of this Agreement by electronic means. The parties agree to be legally bound by this Agreement signed in this way.

Maddocks

Schedule 1

Subject Land

- [redacted] Ash Road, Leopold VIC 3224

Subject Land and Certificate of title details and Owner details:

Subject Land	Certificate of Title	Name of Registered Proprietor on Title	Address of Registered Proprietor on Title
[redacted] Ash Road, Leopold VIC 3224	Volume [redacted] Folio [redacted]	[redacted]	[redacted]

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Schedule 2

Infrastructure Contribution

$40,000 per hectare of Net Developable Area as contained in a Plan of Subdivision. (, the Infrastructure Contribution is subject to Indexation)

Maddocks

Schedule 3

INFRASTRUCTURE PROJECTS

TABLE TO SCHEDULE 3			
Project Number	**Infrastructure Project[1] Description**	**Extent of Project**	**Provision Trigger for the completion of the Infrastructure Project**
1.	The upgrade of the existing signalised intersection at Bellarine Highway and Ash Road, to increase the length of the right turn lane into Ash Road from Bellarine Highway. All works are to be carried out in accordance with the Planning Permit and the Endorsed Plans.	Upgrade to signalised intersection at Bellarine Highway and Ash Road as per Cardno concept drawing V171945-CI-SK03_v2 as revised by Council pursuant to the recommendation of the Planning Panel for the Amendment C391ggee .	Prior to the issue of Statement of Compliance for the first Stage, unless completed prior.
2.	Construction of a roundabout at the intersection of Walkers Road and Ash Road. All works are to be carried out in accordance with the Planning Permit and the Endorsed Plans.	Construction of Ash Road / Walkers Road roundabout to the extent shown in Cardno concept drawing V171945-CI-SK01_v2 or as otherwise amended by Council.	At the time the planned southern internal connector road reaches Ash Road.
3.	The 1 Ha Northern Open Space, including seating, paths, landscaping and vegetation in accordance with the open space and landscape plans forming part of the Endorsed Plans .	To the extent shown on the open space plans forming part of the Endorsed Plans which will be generally in accordance with the Tract Landscape Masterplan 0317-0697-60_R001_V07 or as otherwise amended by Council.	The Northern Open Space and the associated landscaping is to be delivered prior to the issue of a Statement of Compliance for the relevant Stage (or as otherwise agreed in writing by Council or at such other time which is agreed by Council and in any event before the issue of the last Statement of Compliance for the development of the Subject Land..
4.	The Southern Open Space including play equipment,	To the extent shown on the open space	The Southern Open Space and associated

[1] *Infrastructure Project* is defined phrase in this Agreement which includes Land Projects where applicable.

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TABLE TO SCHEDULE 3			
	shelters, seating, paths, landscaping and vegetation in accordance with the open space and landscape plans forming part of the Endorsed Plans.	plans forming part of the Endorsed Plans which will be generally in accordance with the Tract Landscape Masterplan 0317-0697-60_R001_V07 or as otherwise amended by Council.	landscaping is to be delivered sequentially in conjunction with the development of adjacent lots, as per any future staging plan approved under the Planning Permit. The Southern Open Space and associated landscaping is to be delivered prior to the issue of a Statement of Compliance for the relevant Stage (or as otherwise agreed in writing by the Responsible Authority), or at such other time which is agreed by Council and in any event before the issue of the last Statement of Compliance for the development of the Subject Land.
5.	The Northern basin drainage infrastructure, retention basin, wetland and associated landscaping and planting generally in accordance with Spiire plan 305162CE104_vA (or as otherwise amended by Council) and in accordance with the Planning Permit and Endorsed Plans.	To the extent shown on the Spiire plan 305162CE104-vA (or as otherwise amended by Council) and Endorsed Plans.	The Northern drainage infrastructure, wetland and retention basin must be constructed and completed prior to the issue of Statement of Compliance for the first Stage which drains to the Northern basin.
6.	The Southern basin drainage infrastructure, retention basin, wetland and associated landscaping and planting generally in accordance with Spiire plan 305162CE104_vA (or as otherwise amended by Council) and in accordance with the Planning Permit and Endorsed Plans.	To the extent shown in the Endorsed Plans.	The Southern drainage infrastructure, wetland and retention basin to be constructed and completed prior to the issue of Statement of Compliance for the first Stage which drains to the Southern basin
7.	The construction of the shared external drainage outfall including a share of the drainage outfall along Mollers Lane.	To the extent shown on the Endorsed Plans.	To be delivered in conjunction with the delivery of the Northern basin or Southern basin, whichever occurs first.

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TABLE TO SCHEDULE 3			
8.	The construction of the Sewer Pump Station and rising main.	To the extent shown on the Endorsed Plans.	To be delivered prior to the Statement of Compliance the first lot which drains to the Sewer Pump Station or as otherwise required by Barwon Water.
9.	The construction of the shared sewer outfall from the eastern boundary of the development, along the approved alignment to the location of the sewer pump station.	To the extent shown in the Endorsed Plans.	To be delivered prior to the Statement of Compliance for the first lot which drains to the Sewer Pump Station or as otherwise required by Barwon Water.

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Signing Page

Signed, sealed and delivered as a deed by the Parties.

SIGNED SEALED AND DELIVERED on behalf of the **GREATER GEELONG CITY COUNCIL** by [redacted] pursuant to an instrument of delegation authorised by Council resolution, in the presence of: .....

.....
Witness

Signed, sealed and delivered by [redacted]) [redacted] in the presence of:) .....

.....
Signature of Witness

.....
Full name of Witness

Maddocks

Caveator's Consent

[redacted] as caveator under instrument no. [redacted] consents to recording of this Agreement on each of the relevant Certificates of Title comprising Subject Land.

.....
Signature of Sole Director and Sole Company Secretary

.....
Print full name

2.8. Amendment C427ggee Goandra Estate Ocean Grove Fencing Design Guidelines and Proposed Planning Scheme Amendment

Source: **City Planning & Economy**
Director: **Gareth Smith**

Purpose

1. To consider the outcomes of the Goandra Estate Fencing Review and to seek support for a planning scheme amendment (C427ggee) to implement clear planning requirements and fencing design guidelines in the estate.

Background

2. The Goandra Estate is a low-density residential development situated within a bushland setting north of Thacker Street, Ocean Grove. Housing is mainly single storey detached dwellings set back from the front boundary.
3. Restrictions on fencing have led to a distinctive character of the estate creating a sense of openness and space between buildings and the public realm allowing the natural landscape (including Bellarine Yellow Gums) to be the dominant characteristic.
4. There have been inconsistencies for fencing across the current planning and land controls for the estate which mean that Council is unable to approve applications to construct a fence. This has been a concern for those landowners seeking to erect fencing at their property.

Key Matters

5. Inconsistencies across the current restrictions on fencing (including the Special Use Zone, land titles, and a Section 173 Agreement) has led to uncertainty regarding the type, form, and appropriate location of fencing within the estate. This has also caused landowner concerns about privacy, security, and amenity for their properties.
6. Fences have been constructed within the estate in recent years that do not have planning permission. There are some enforcements and planning permit applications on hold pending resolution of the planning framework for fences.
7. A review has been undertaken to outline the fencing issues and identify a way forward for resolving these issues. A planning scheme amendment is proposed to provide clear direction on fencing for the estate. **Attachment 1** is the consultant Background Report, Fencing Design Guidelines and the draft new Design and Development Overlay (DDO) schedule.
8. The DDO removes the need for a planning permit for certain types of fences where requirements are met and that have less impact on the character of the estate. For instance, a timber paling side fence between properties that is no more than 2m in height is allowed as of right as is a post and wire or rail fence no higher than 1.5m. The same approach has been taken to pool fences.
9. In general, the proposed DDO and guidelines seek to discourage suburban style solid fencing in favour of open style post and wire/rail fencing, except in specific circumstances (e.g. privacy, security). The primary focus is on managing front fences and fences that are proximate to the bushland reserves.

RESOLUTION - Item 2.8

Cr Mason moved, Cr Sullivan seconded -

That Council:

1. **Endorse the preparation and exhibition of Planning Scheme Amendment C427ggee to the Greater Geelong Planning Scheme to:**
    1. **Amend the Special Use Zone Schedule 8 to remove reference to the need for a planning permit for a fence other than a post and wire fence;**
    2. **Introduce a new Design and Development Overlay schedule that sets out clearer planning permit requirements on fences within the Goandra Estate based on new Fencing Design Guidelines;**
    3. **Amend the schedule to Clause 52.02 in the Greater Geelong Planning Scheme to override the restrictions related to the construction of a fence outside a building envelope on relevant land titles;**
    4. **Include the Goandra Estate Fencing Design Guidelines as a background document; and**
    5. **Request the Minister for Planning to authorise the preparation and exhibition of Amendment C427ggee.**

Carried

Financial Sustainability

10. The cost of conducting a planning scheme amendment and community engagement is covered by existing budgets.

Community Engagement

11. The City will undertake an extended planning scheme amendment exhibition for six weeks to engage on the proposed new planning provisions and the Fencing Design Guidelines. This will include direct notification to affected landowners and an information session.

Social Equity and Sustainability

12. The inability for the City to consider and issue permits for fencing in the Goandra Estate has created uncertainty for landowners. Correcting this situation and providing guidance for future fencing will give landowners clear direction on fencing for their properties.

13. The review and proposed planning provisions have taken an approach that places primary focus on managing front fences and fences adjoining the Yellow Gum Reserve. The guidelines allow for more fencing in other locations that will provide privacy and security without compromising the character of the estate.

Relevant Law/Policy/Legal Implications

14. The review has analysed the current planning and land controls in the estate and determined that the fencing issues arise from inconsistencies across and within the three levels of restrictions on fences:

    14.1. An unclear SUZ8 permit trigger for fences other than a post and wire fence;

    14.2. Title restrictions on all fences located outside the building envelope; and

    14.3. Preference for post and rail type fences on neighbouring boundaries within the Section 173 Agreement and the ability for Council to consider other types of fences.

15. Resolution is required to fix the technical issue and the implementation of a new planning provision to guide fence construction within the estate including:

    15.1 Amending the SUZ8 to remove reference to the need for a planning permit for a fence other than a post and wire fence;

    15.2 Introducing a new Design and Development Overlay schedule into the Greater Geelong Planning Scheme that sets out clearer planning permit requirements on fences within the Goandra Estate;

    15.3 Amending the schedule to Clause 52.02 in the Greater Geelong Planning Scheme to override the restrictions related to the construction of a fence outside a building envelope on relevant land titles; and

    15.4 Retain, amend, or end the current Section 173 Agreement. The new control would unlikely be inconsistent with the existing Section 173 Agreement.

Alignment to Community Plan and Vision

16. This report aligns with Our Community Plan 2021-2025 strategic priority:
    Sustainable growth and environment.

17. This report aligns with the Community led 30-year Vision, “Greater Geelong: A Clever and Creative Future” community aspiration:
    Sustainable development that supports population growth and protects the natural environment.

Conflict of Interest

18. No officer involved in the preparation of this report declared a general or material conflict of interest.

Risk Assessment

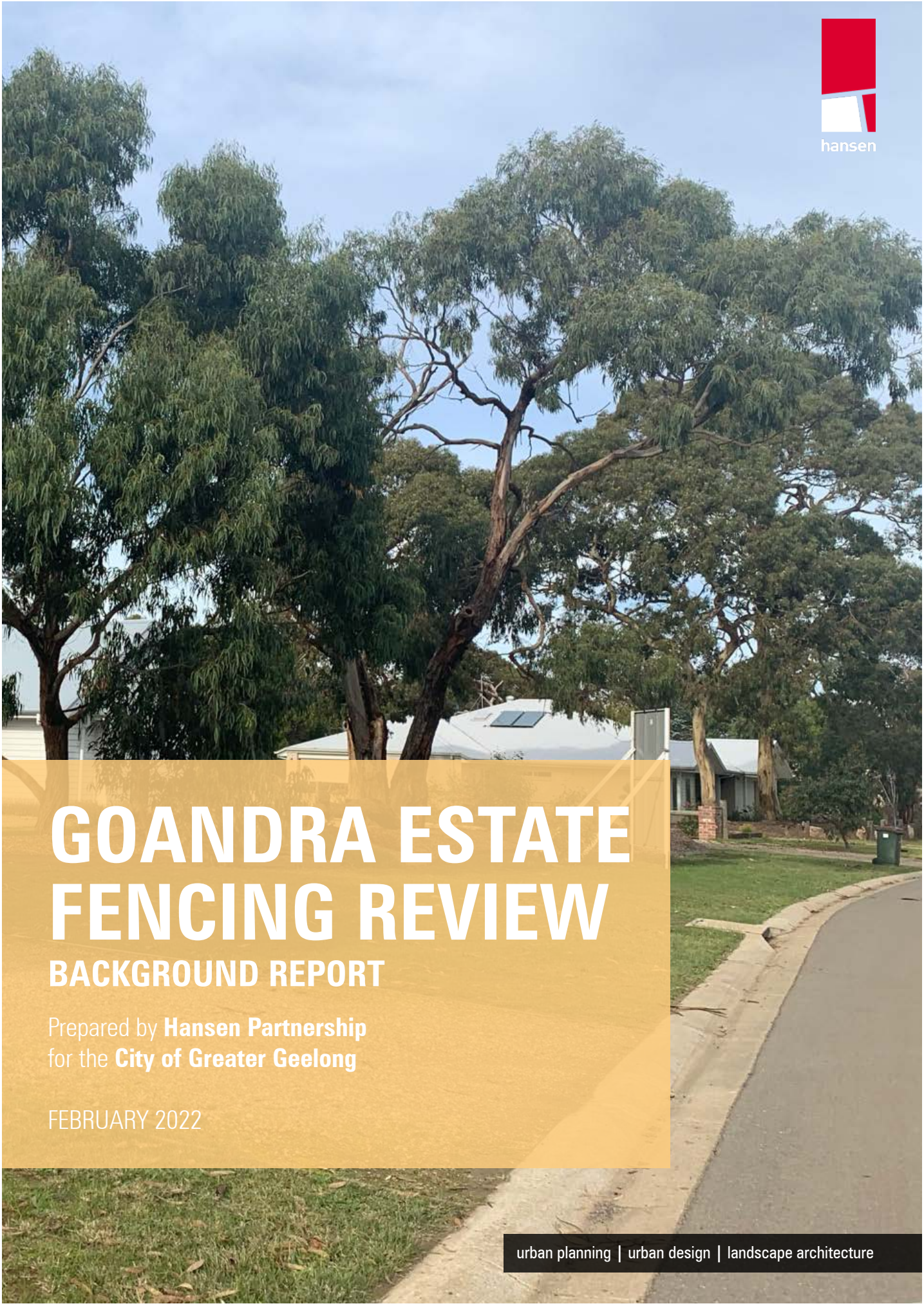
19. The Goandra Estate Fencing Review has outlined the current problems with property fencing and the mechanisms needed to break the impasse with Council not being able to consider planning permit applications. Implementing the recommendations of the review will resolve the matter and provide clear guidance on fencing within the Goandra Estate for both Council and the community. There is some urgency to fix the issue for landowners.

Environmental Sustainability

20. The proposed Fencing Design Guidelines and accompanying Design and Development Overlay Schedule have been prepared taking in account the need to protect the habitat of the Bellarine Yellow Gums and the bushland character of the low-density residential area. Provision is also included for 200mm clearance from ground level for fences adjoining the Yellow Gum Reserve to ensure for the passage of small native wildlife.

Attachments

1. Attachment 1 Goandra Estate Fence Fencing Review [**2.7.1** - 45 pages]



hansen

GOANDRA ESTATE FENCING REVIEW

BACKGROUND REPORT

Prepared by **Hansen Partnership**
for the **City of Greater Geelong**

FEBRUARY 2022

urban planning | urban design | landscape architecture

Contents

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Goandra Estate 4
Current Fencing 5
Current Planning Controls 7
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Recommendations 17
Conclusion 20
Appendix 1: Goandra Estate Fence Design Guidelines (2022)
Appendix 2: Draft Design and Development Overlay Schedule

hansen

Version	A	B
Issue Date	19 Jan 2022	9 Feb 2022

Introduction

Hansen Partnership has been engaged by the City of Greater Geelong to undertake a review of the current restrictions on fencing within the Goandra Estate, Ocean Grove. The process has informed the preparation of Fence Design Guidelines and a new Design and Development Overlay (DDO) schedule to apply to the estate.

Many fences have been constructed within the estate in recent years that do not have planning permission. Inconsistencies across the current restrictions on fencing within the estate, which extend to the Special Use Zone (SUZ 8), land titles, and a Section 173 Agreement, means Council are not able to approve applications to construct a fence. This has led to uncertainty regarding the type, form, and appropriate location of fencing within the estate.

This report outlines the current inconsistencies with the fencing restrictions and identifies a way forward for resolving these issues.

As set out within this report, it is recommended that Council should:

- Amend the SUZ8 to remove reference to the need for a planning permit for a fence other than a post and wire fence.
- Introduce a new Design and Development Overlay schedule into the Greater Geelong Planning Scheme that sets out clearer planning permit requirements on fences within the Goandra estate (Appendix 2). This control should be based on the new Goandra Estate Fence Design Guidelines (2022) provided in Appendix 1.
- Amend the schedule to Clause 52.02 in the Greater Geelong Planning Scheme to override the restrictions related to the construction of a fence outside a building envelope on relevant land titles.
- Should Council seek to amend or end the Section 173 Agreement, then this should be undertaken pursuant to Section 178A of the *Planning and Environment Act 1987*.

This report is set out as follows:

- Goandra Estate: provides a brief background and overview of the estate.
- Current Fencing: describes the current types of fences that have been constructed to date within the estate.
- Current Planning Controls: provides a summary of the current planning controls that apply within the estate.
- Issues: describes the issues with the current approach to restrictions on fences.
- Options: outlines options for resolving the issues identified in the previous section.
- Recommendations: outlines the recommended approach to resolving the issues with fencing in the estate.

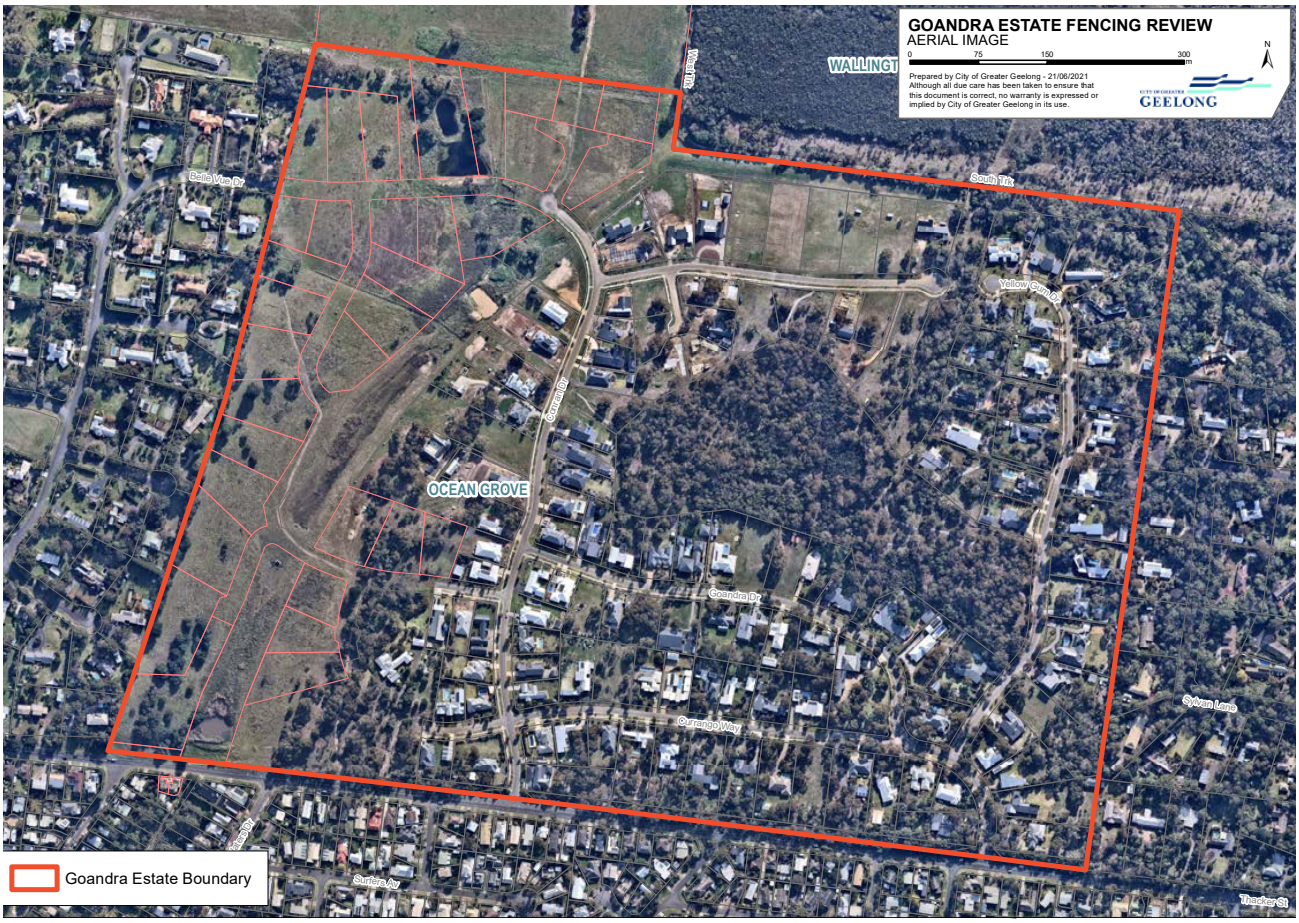
Goandra Estate

The Goandra Estate is a 76.2ha low density residential estate located in the north-west of Ocean Grove. It is situated directly north of Thacker Street and approximately 1km west of the intersection with Tuckfield Street. The estate has been progressively developed since the mid-2000s. The estate is now nearly fully developed with a final stage yet to be subdivided in the west of the estate.

The estate is situated between two similar low density residential estates to the east and west. The Ocean Grove Nature Reserve and farming land is located to the north and general residential land is located across Thacker Street to the south.

The estate is strongly characterised by its proximity to the Ocean Grove Nature Reserve, owing to the significant existing native vegetation across the estate, in particular, Bellarine Yellow Gums.

A Bellarine Yellow Gum reserve and lineal park linking the reserve to the Ocean Grove Nature Reserve has been incorporated into the estate to protect the most significant portion of the Bellarine Yellow Gums.



Goandra Estate Aerial

Current Fencing

The following provides an overview of the types of fences currently constructed within the Goandra Estate:

- Overwhelmingly, front fences are either not present or are of a post and wire / rail typology. There are minimal examples of solid fencing on front boundaries.
- Some properties include a solid front fence well set back from the front boundary. Such fences are generally a timber paling typology likely used to provide privacy for main areas of private open space.
- Some corner properties use solid fencing (timber paling or brush) on one side, generally to provide screening to areas of private open space. This is generally set back from the street boundary.
- Side and rear fences generally consist of post and wire / rail typologies. Where this is not the case, timber paling fences are generally used, typically on the smaller more 'suburban' lots. Some post and wire fences utilise mesh wire for sections of the boundary.
- Some properties provide timber paling or brush fences along sections of post and wire side fences adjacent to main areas of private open space to increase privacy.
- A large number of properties include a small timber paling fence and gate between the building and side boundary to provide security and privacy.
- Only one example of masonry fencing was observed. This was set back from the front boundary in line with the dwelling on the property.
- Where pools were observed, these were located within the building envelope along with the required fencing.

Post and rail front fence

Example of no front fence

No front fence along Yellow Gum Drive

Brush fence set back from side boundary of corner lot

Timber paling fence providing security to rear garden

Timber paling fence set back from front boundary

Fencing surrounding Yellow Gum Reserve

Example corner site with post and wire front fence and timber paling

Post and wire side fence with partial timber paling

Current Planning Controls

The following section provides a summary of the current planning controls that apply to the estate as well as an overview of the existing Section 173 agreement.

Zone

The estate is located within the **Special Use Zone - Schedule 8 (SUZ8)**, 'Goandra Land, Thacker Street, Ocean Grove'. The SUZ8 was introduced to the Geelong Planning Scheme via Planning Scheme Amendment C1 in 2001.

The purpose of the SUZ8 is:

- *To provide for the low-density residential development of the land bounded by Thacker Street, the Woodlands and Bellvue Estates and the Ocean Grove Nature Reserve.*
- *To protect and conserve areas of natural and environmental significance in the subdivision.*
- *To provide protection and on going management of Bellarine Yellow Gums and other significant vegetation.*

The subdivision of the estate is to be in accordance with the 'Goandra Development Concept Plan'.

Relevantly, the SUZ8 includes the following wording:

> *"A permit is not required to construct a post and wire fence".*

This has been interpreted to mean that a planning permit is required for all fences, other than a post and wire fence.

The SUZ8 also includes a general exemption for all buildings and works if the following conditions are met:

- *The proposed buildings and works are located within a dimensioned building envelope shown on the approved subdivision plan and the building envelope contains no Bellarine Yellow Gums;*
- *The proposed driveway to the dwelling does not require the removal of an established native tree; and*
- *The land has a slope of less than 20 per cent.*

Overlays

The estate is affected by the **Vegetation Protection Overlay - Schedule 2 (VPO2)** 'Thacker Street, Ocean Grove - Vegetation Protection Area'. The VPO2 seeks to protect the significant remnant vegetation within the estate, in particular the Yellow Gum – Coast Manna Gum Grassy Woodland, which is of national significance, and the population of *Eucalyptus leucoxylon ssp bellarinensis*. As well as being significant, the vegetation also plays an important role providing a link to the Ocean Grove Nature Reserve and vegetation within surrounding residential areas.

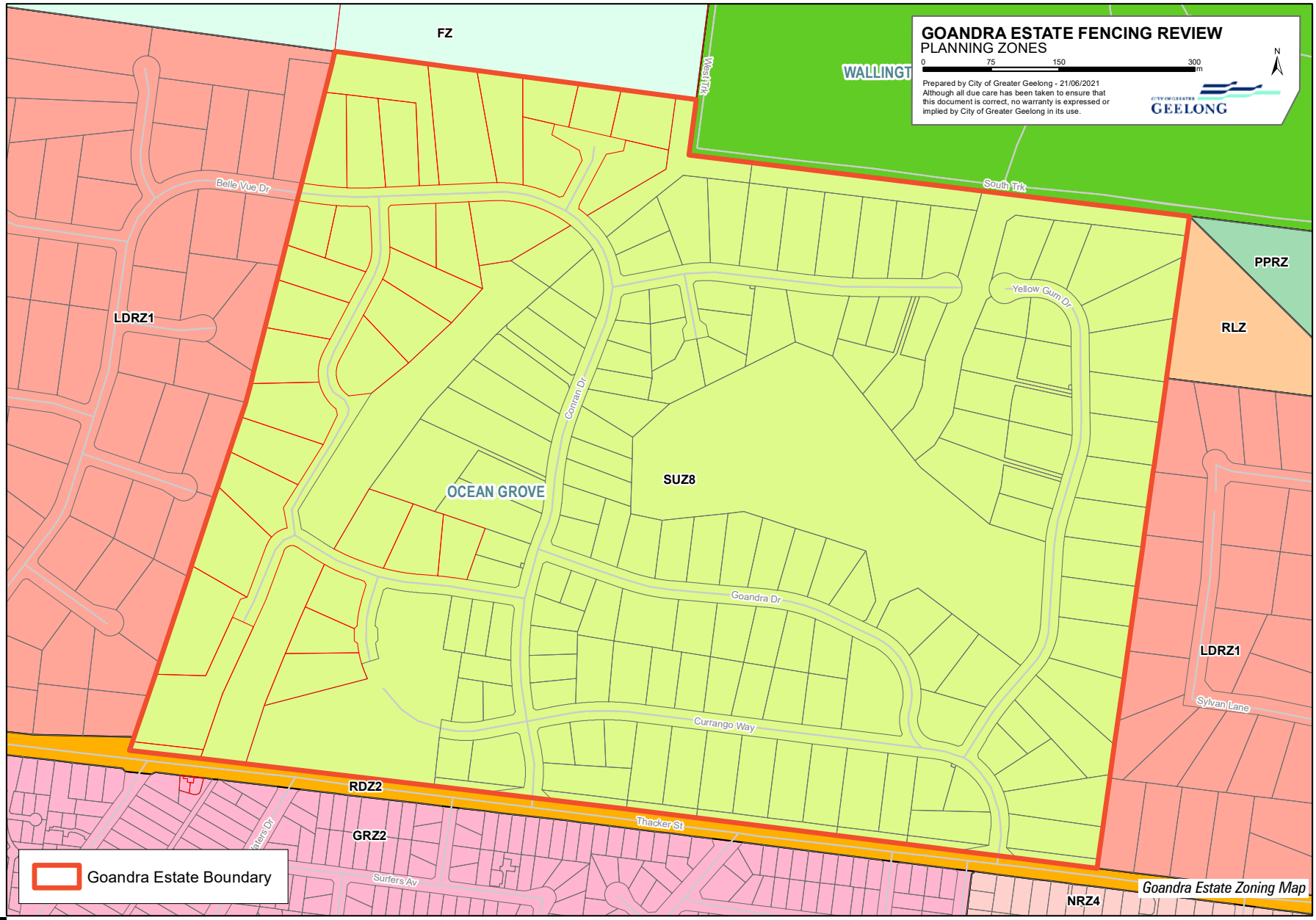
The objectives of the VPO2 are outlined as follows:

- *To protect and ensure the long-term future of the significant remnant vegetation.*
- *To ensure development and use do not impact on the significant remnant vegetation.*
- *To ensure siting of design of development and works maintains the physical and biological integrity of remnant vegetation community.*
- *To encourage regeneration of the significant remnant vegetation.*
- *To promote the use of locally indigenous plants for regeneration and revegetation.*

The **Bushfire Management Overlay (BMO)** also applies to the majority of the estate.

The purpose of the BMO is:

- *To implement the Municipal Planning Strategy and the Planning Policy Framework.*
- *To ensure that the development of land prioritises the protection of human life and strengthens community resilience to bushfire.*
- *To identify areas where the bushfire hazard warrants bushfire protection measures to be implemented.*
- *To ensure development is only permitted where the risk to life and property from bushfire can be reduced to an acceptable level.*


GOANDRA ESTATE FENCING REVIEW
PLANNING ZONES
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Prepared by City of Greater Geelong - 21/06/2021
Although all due care has been taken to ensure that this document is correct, no warranty is expressed or implied by City of Greater Geelong in its use.
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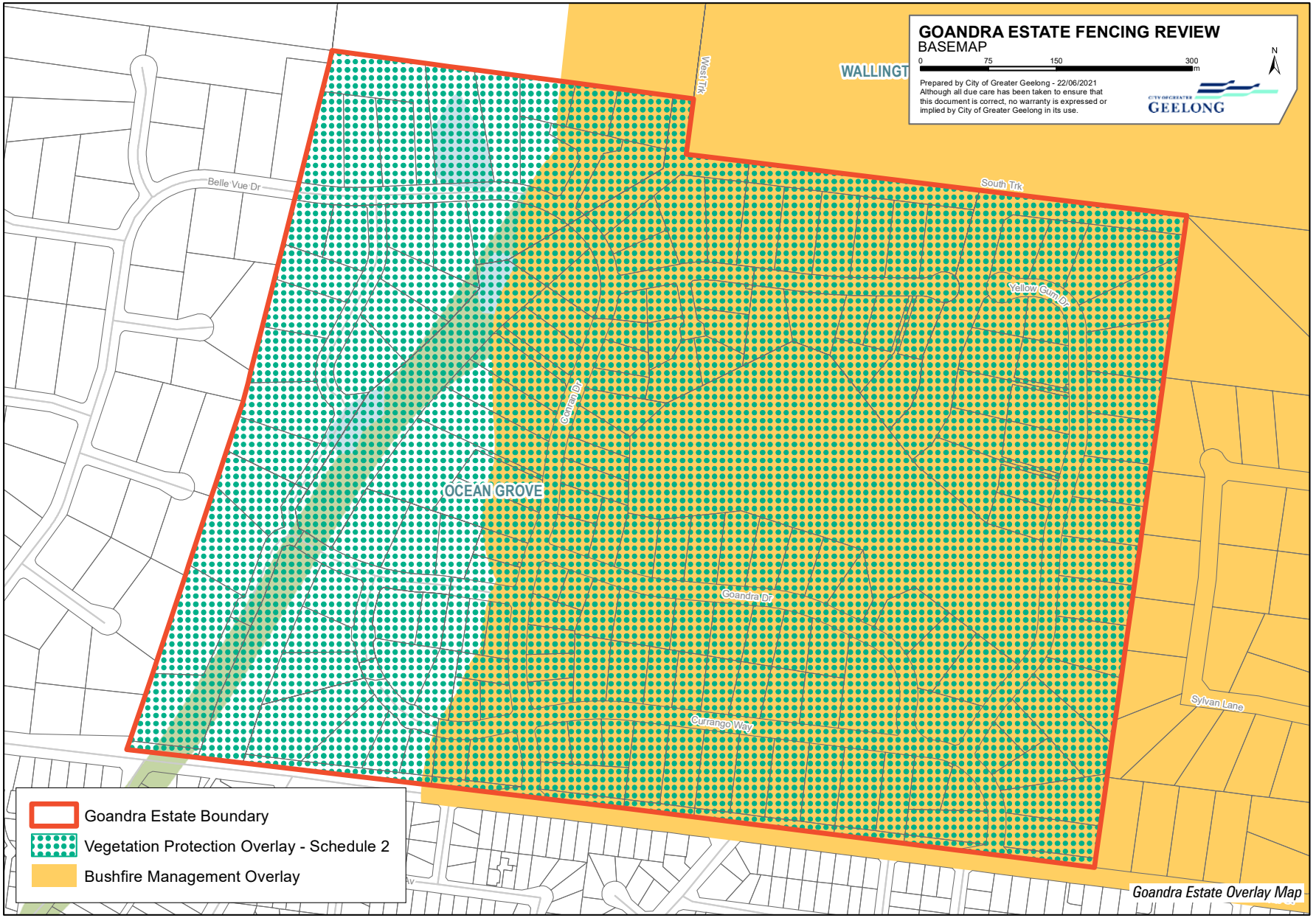
PPRZ
RLZ
LDRZ1
Belle Vue Dr
Yellow Gum Dr
Conran Dr
OCEAN GROVE
SUZ8
Goandra Dr
LDRZ1
Sylvan Lane
Currango Way
RDZ2
Thacker St
GRZ2
Surfers Av
NRZ4
Goandra Estate Boundary
Goandra Estate Zoning Map



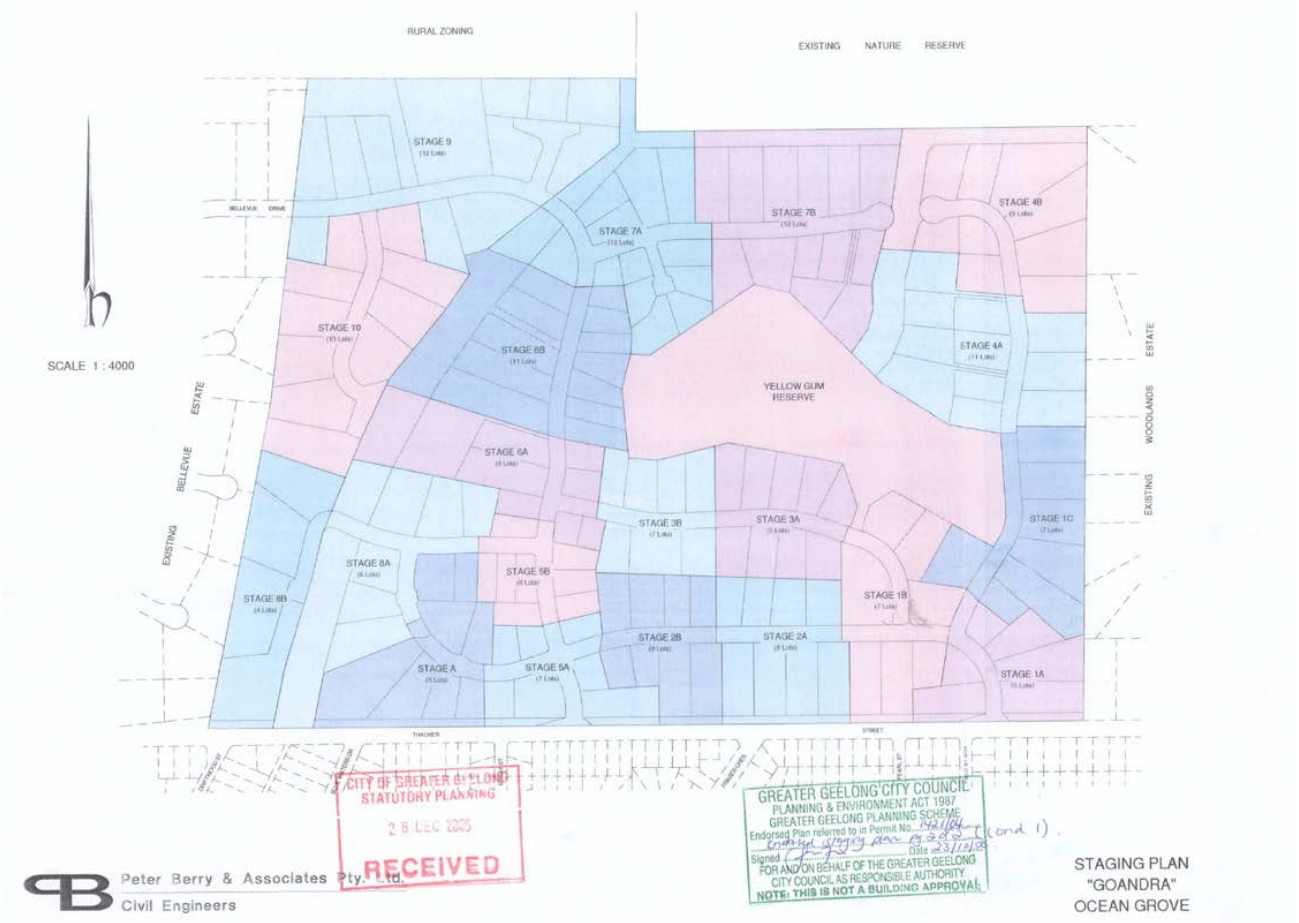
Goandra Estate Overlay Map

Permit & Subdivision

A permit for the subdivision of the estate was first issued on 22 July 2005. The endorsed staging plan breaks the estate into a number of stages, which have been progressively developed over the years. Stages 8A to 10 are the only stages not yet certified.

The endorsed Development and Tree Numbering Plan identifies the building envelopes for each lot as well as trees, including Bellarine Yellow Gums, across the estate.

Each Plan of Subdivision on the various Titles for each stage includes a building envelope on each of the lots.



Endorsed Staging Plan for the Goandra Estate

Section 173 Agreement

A Section 173 Agreement (AB993864Q) accompanied Amendment C1 and applies to land within the estate. The agreement identifies measures to ensure the protection, management, and regeneration of remnant vegetation are implemented, most importantly, for the Bellarine Yellow Gums. The Section 173 Agreement requires the establishment of an open space reserve of at least 7.54ha to incorporate the best stand of Bellarine Yellow Gums within the estate as well as a 'lineal park', linking the reserve to the Ocean Grove Nature Reserve to the north, and a 20m buffer zone to the nature reserve.

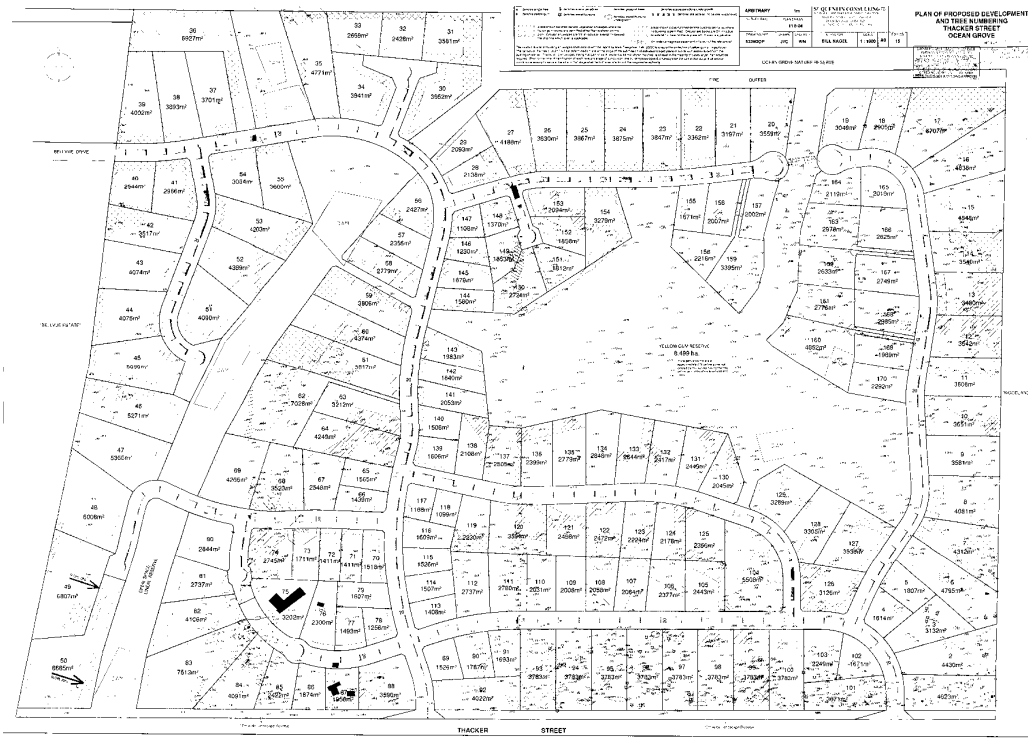
Two annexed documents outline the measures to be implemented across the estate:

- Yellow Gum Reserve - Vegetation Management and Restoration Prescriptions (Nov 1999) prepared by Tony Reilly.
- Management Prescriptions for Vegetation on Future Privately Owned Lots (Feb 2000) prepared by Tony Reilly.

The first document relates to the reserve itself. Relevantly, post and rail with small section ring lock wire fencing around the perimeter of the reserve is recommended. The second document relates to measures for privately owned lots within the estate. The document outlines the following prescription in relation to fences:

> *Fencing between neighbouring properties is not a requirement. If neighbouring residents decide to install a fence than the post and rail variety is recommended. Wire can be either ring lock or strained wire, barbed wire is not permitted. This type of fencing will have minimal visual impact, will not unduly impact upon wildlife and will be consistent with the fencing of the Reserve perimeter.*
>
> *Other types of fencing are permitted, pending Council approval. The conditions for this are that the proposed fences can be shown to pose no environmental impact (eg environmental weed introduction, soil compaction, movement of wildlife) or create unacceptable visual impact.*

The agreement also includes reference to the implementation of building envelopes on the land parcels. The agreement also notes that no buildings are to be erected within 20m of the buffer zone to the Ocean Grove Nature Reserve.



Endorsed Proposed Development and Tree Numbering Plan

Issues

The fencing issue within the Goandra Estate arises from inconsistencies across and within the three levels of restrictions on fences:

- An unclear SUZ8 permit trigger for fences other than a post and wire fence.
- Title restriction on all fences located outside the building envelopment.
- Preference for post and rail type fences on neighbouring boundaries within the Section 173 Agreement and the ability for Council to consider other types of fences.

Unclear SUZ8 Permit Trigger

Clause 62.02-2 of the Geelong Planning Scheme sets out buildings and works that do not require a planning permit unless specifically required by a provision within the planning scheme. Buildings and works associated with 'a fence' are listed under this clause.

The parent provision to the SUZ includes the following requirement in relation to buildings and works:

> *A permit is required to construct a building or construct or carry out works unless the schedule to this zone specifies otherwise.*

No reference is made to fences in the parent provision and therefore it is assumed that no permit is triggered for fences, as per Clause 62.02-2. The parent provision allows the schedule to the zone to outline permit exemptions for buildings and works, not introduce new permit triggers.

As outlined in the previous section, the SUZ8 exempts buildings and works associated with a post and wire fence from requiring a permit. However, the SUZ8 is at odds with the general exemption for buildings and works associated with all types of fences outlined at Clause 62.02-2. The SUZ8 assumes that a permit is required for buildings and works associated with fences.

Therefore, the permit exemption for post and wire fences within the SUZ8 results in a double negative and does not achieve the intended outcome of triggering a permit for the construction of a fence other than a post and wire fence.

For this reason, the current control is not considered to be appropriate. To clarify that a permit is triggered for a fence, this should be specifically stated.

In addition, if it is assumed that a permit is required for a fence other than a post and wire fence, then this would apply to all fences. Even fences exempt from a building permit such as side and rear fences up to 2m in height. A planning permit is also formally required for pool fences, which are a requirement under the building regulations. This is potentially a significant imposition on both residents and planning resources at Council.

Building Envelope Restriction on Title

The relevant Titles within the estate include various restrictions on buildings and works located outside the building envelope on each lot.

For all stages other than Stage 1A and 1B, the restriction includes the following words:

> *The registered proprietor/s… shall not construct any building or undertake works in the areas shown hatched.*

The hatched area is defined as any area on a lot outside the building envelope. The Stage 1B restriction is similar but does not include works.

This restriction would include the construction of any fence, which is included in the definition of 'buildings' in the *Planning and Environment Act 1987*. This is interpreted to mean a fence can therefore only be constructed within the building envelope and any fence outside of this, including a boundary fence, is prohibited.

The restriction on lots within Stage 1A is more specific about the type of buildings that are to be located within the building envelope:

> *The registered proprietor/s… shall not construct any dwelling or garage/carport associated with a dwelling on the land other than within the building envelopes.*

This would allow for the construction of a fence outside the building envelope in this stage.

As a result of the general restriction on buildings outside the building envelope in all stages other than 1A, even if a permit for a fence could be applied for, Council could not approve the permit, as it would breach this restriction. It is also noted that as Council are not a beneficiary to the restriction, they cannot enforce fences that are constructed in breach of this restriction.

Unlike the SUZ8 requirement, the restriction does not restrict fences constructed within the building envelope such as a pool fence, as a pool also needs to be located within the building envelope.

Fence Guidance in Section 173 Agreement

The Section 173 Agreement is at odds with the title restriction. While the agreement also includes building envelope restrictions, the reference to fencing requirements on page 12 of 'Management Prescriptions for Vegetation on Future Privately Owned Lots', implies that fences are permitted to be constructed between properties. The Section 173 agreement also allows for fences other than a post and rail fence to be constructed with the approval of Council. However, the restrictions of the title and inconsistencies of the approach to fences in the SUZ8, means this is not possible.

The Section 173 Agreement outlines conditions guiding approval of a fence other than a post and rail fence by Council. These conditions seek to ensure that the fence:

- Will not pose environmental impact in terms of environmental weed introduction, soil compaction, and movement of wildlife, or
- Create unacceptable visual impact.

Based on this, the construction of a fence would breach the Section 173 Agreement if the fence is not a post and rail variety nor another type of fence permitted by Council with respect to the above conditions.

Summary

In summary, the issue is identified as follows:

- The Section 173 Agreement has a preference for post and wire fencing within the Goandra Estate if fencing is constructed at all.
- This is followed through into the SUZ8, which attempts to trigger a planning permit for all fencing other than a post and wire fence.
- However, due to the general planning permit exemption to construct a fence at Clause 62.02-2 of the planning scheme, Schedule 8 to the SUZ does not operate to trigger a permit for these types of fences.
- At best, it is an unclear permit trigger that could be successfully challenged at VCAT.
- The SUZ parent provision would need to clearly specify that a planning permit is triggered to construct a fence if specified in the schedule.
- Regardless of whether a permit is triggered for a fence other than a post and wire fence, the restrictions on most land titles within the estate prohibit the construction of any fence outside the building envelope.
- Even if Council receives an application to construct a fence, they cannot approve an application that contravenes this restriction.

Options

There are two separate aspects that need to be resolved in relation fencing issues within the Goandra Estate:

- Technical anomaly: there is a need to fix the current technical issues related to the wording of the SUZ8 and title restrictions and the inconsistencies with the Section 173 Agreement. An amendment to the Geelong Planning Scheme can help to resolve these issues.
- Future planning control on fencing: there is a need to determine whether a new streamlined and clear planning control is needed for fencing in the estate and what it should cover/regulate. This has been determined based on an analysis of available planning controls and by determining the strategic justification of such a control.

Technical Anomaly

A number of planning scheme options have been identified to help resolve the technical anomaly across the three levels of restrictions on fencing in the Goandra Estate.

Amending SUZ8

To overcome the inconsistency within the SUZ8 and the exemptions on the construction of a fence at Clause 62.02-2 of the planning scheme, the reference to the permit exemption for post and wire fences should be removed from Schedule 8. It is recommended that any reference to fences within the SUZ8 should be removed, rather than amended, as it will remove uncertainty regarding whether the SUZ parent provision can allow for a new permit trigger for fences in an accompanying schedule.

As guided by the 'Ministerial Direction – The Form and Content of Planning Schemes', the parent provision of the SUZ only allows a schedule to the zone to list permit exemptions for buildings and works, not additional permit triggers. As a fence is exempt under Clause 62.02-2, a permit trigger for the construction of a fence cannot be introduced in the schedule as the parent provision does not allow for this nor does the parent provision specify fences.

The schedule can outline specific "buildings and works requirements" (eg. building heights, setbacks etc.). However, as there is no permit trigger for the construction of a fence in the parent provision, buildings and works requirements for fences cannot be included.

A review of other planning controls that outline planning requirements for fencing indicates that the parent provision specifically triggers a planning permit for a fence. For example, the Design and Development Overlay (DDO) triggers a permit for all fences unless varied in a schedule.

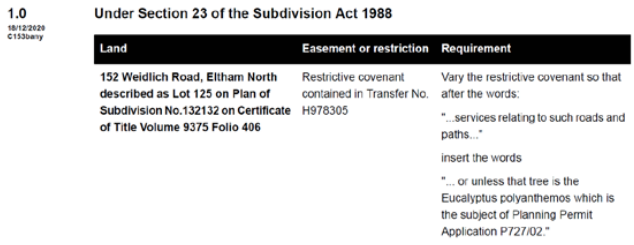
Another control in addition to the SUZ8, such as an overlay, would therefore be required to include specific fencing requirements for the estate within the planning scheme.

Removing the Restrictions on Title

Clause 52.02 of the planning scheme provides a mechanism to remove, create, or vary an easement or restriction on title. A permit under Clause 52.02 is typically required before this can be carried out. In applying this to the Goandra Estate, each landowner would need to apply for a planning permit to remove the restriction on the their land title restricting the construction of a fence outside the building envelope.

However, Clause 52.02 notes that a permit is not required *"if the action is required or authorised by the schedule to this clause"*. Clause 1.0 of the schedule to the Clause 52.02 can therefore identify when a restriction can be varied or removed without requiring a planning permit. An amendment to the schedule at Clause 52.02 could therefore be utilised to override the restriction on all land titles within the estate that do not allow the construction of a fence outside the building envelope.

An example is the schedule to Clause 52.02 in the Banyule Planning Scheme outlined below.



1.0
18/12/2020
C153banyule

Under Section 23 of the Subdivision Act 1988

Land	Easement or restriction	Requirement
152 Weidlich Road, Eltham North described as Lot 125 on Plan of Subdivision No.132132 on Certificate of Title Volume 9375 Folio 406	Restrictive covenant contained in Transfer No. H978305	Vary the restrictive covenant so that after the words: "...services relating to such roads and paths..." insert the words "... or unless that tree is the Eucalyptus polyanthemos which is the subject of Planning Permit Application P727/02."

Clause 52.02 of the Banyule Planning Scheme

Similarly, the schedule to Clause 52.02 in the Greater Geelong Planning Scheme could be used to insert the words *"other than a fence"*, or similar wording, after *"construct any building or undertake works"* to vary the restriction on relevant titles within the estate.

It is highlighted that any wording should also have legal input to avoid any unintended outcomes. As noted in 'Using Victoria's Planning System' *"it is important that the amendment to authorise this be in a legally effective form"* (p. 40).

Section 173 Agreement

Council has three options with respect to the Section 173 Agreement:

- Retain it in its current form.
- Amend it to revise clauses related to fencing.
- End the agreement.

The current Section 173 Agreement allows for the construction of a fence other than a post and wire fence provided permission has been obtained from Council. A permit issued under the new control could function as this consent. Retention of the current Section 173 Agreement with a new planning control is therefore an option.

There are two options to amend or end the Section 173 Agreement:

- By agreement between Council and all landowners bound by the amendment.
- Via Section 178A of the *Planning and Environment Act 1987*.

The first option would be to enter into a new separate agreement with each landowner within the estate. This would be a challenging, expensive, and time and resource intensive process for Council and landowners to undertake.

Section 178A(5) of the Planning and Environmental Act 1987 allows a responsible authority to amend or end a Section 173 Agreement. This process works in a similar way to the planning permit and involves a proposal, notice to all persons bound by the agreement, the opportunity for submissions, consideration of submissions and decision on the proposal, review rights and finally the power to amend or end the Section 173 Agreement without the need for the positive agreement of any landowners.

Future Planning Control on Fencing

The second aspect that needs to be resolved is what planning control should be used within the estate to control fencing and the reason for and extent of this control.

Strategic Basis for a New Control

A new control would require strategic justification as to why a permit is necessary for a fence or certain type of fence.

The basis for restrictions on fencing within the estate has historically been for environmental reasons related to the protection of the Bellarine Yellow Gums on private land. This is confirmed in the Section 173 Agreement, independent Panel Report, and purpose of the SUZ8.

While the intent of the original fence control was environmentally based, since the development of the estate, the restrictions on fencing have also resulted in a distinctive character that contributes to the low-density bushland character of the estate. Fencing, which predominantly consists of post and wire, permeable or low fences, has become a secondary visual element. Any new control should therefore seek to protect this valued characteristic.

Potential Planning Controls

A number of potential overlays have been explored to determine the most appropriate planning tool to implement a new planning control on fencing.

Design and Development Overlay (DDO)

A Design and Development Overlay (DDO) is utilised in circumstances where there are specific requirements related to the design and built form of new development. A schedule to the DDO must outline the statement of design objectives to be achieved in the area affected by the overlay.

A DDO can introduce a permit requirement for a fence. The parent provision includes the following wording:

"A permit is required to:

- *Construct a fence if specified in a schedule to this overlay".*

The schedule must specify that a permit is required to construct a fence, where desired. Exemptions can also be specified for certain buildings and works related to fences.

The schedule can then specify specific buildings and works requirements related to fences requiring a permit.

The application of a DDO requires strong strategic justification.

A number of DDOs have been reviewed that include fence controls in other planning schemes. These controls are generally tied to achieving certain character outcomes and often include other building and works requirements in addition to fence requirements. DDO4 in the Glen Eira Planning Scheme, however, solely outlines fence requirements. These requirements are tied to character outcomes for front fences. DDO19 in the Surf Coast Shire Planning Scheme also generally relates solely to fence requirements.

Reviewed DDOs typically distinguish between front fences and other fences (such as side and rear) by either demarcating fences forward of the front wall of a building or behind the front wall, or determining a distance from the nearest road boundary. Permits are often exempt for fences that are not forward of the front wall. Some DDOs include requirements for fences adjoining public reserves. The DDOs generally outline requirements related to the height, transparency, and materials of the fence.

Neighbourhood Character Overlay (NCO)

The Neighbourhood Character Overlay (NCO) is used in areas with an identified neighbourhood character to ensure new development respects such character.

The overlay triggers a permit for buildings and works, including a swimming pool and outbuilding, demolish a building, and remove a tree, where specified within a schedule to the overlay. It cannot, however, introduce a permit trigger for the construction of a fence.

Fencing requirements can be incorporated through ResCode variations. In accordance with Clause 43.05-3, the NCO can modify any ResCode requirement at Clause 54 and 55, including front fence heights. This varied requirement overrides the standard ResCode requirement for front fences, and any varied requirement outlined within a residential zone.

As the SUZ8 does not trigger the need for a ResCode assessment, the NCO would not be capable of controlling fences within the estate under the current zoning. It is also highlighted that the Low Density Residential Zone (LDRZ) does not trigger the need for a ResCode assessment, so the NCO would not be able to control fencing under this similar zone.

Significant Landscape Overlay (SLO)

The Significant Landscape Overlay (SLO) is used in areas with identified significant landscapes and seek to conserve and protect the character of these areas.

Like a DDO, a permit can be required to construct a fence where specified in a schedule to the overlay. In addition to built form requirements, it can also include controls on tree and vegetation removal.

To apply a SLO, strong strategic justification is required that identifies the significant features of the landscape and identifies measures to protect these features. It is considered that this justification currently does not exist for the Goandra Estate.

Environmental Significance Overlay (ESO)

The Environmental Significance Overlay (ESO) is used in areas where the development of land may be affected by environmental constraints and to ensure development is compatible with identified environmental values.

Like a DDO and SLO, a permit can be required to construct a fence where specified in a schedule to the overlay. In addition to built form requirements, it can also include controls on tree and vegetation removal and other matters.

The most relevant example ESO is ESO6 in the Greater Geelong Planning Scheme, which relates to the Warrenbeen Court Residential Area (Barwon Heads). The basis of the control is the protection and enhancement of the Coastal Moonah Woodland vegetation community and to minimise the impact of residential development on this community. The control triggers a permit for all fences. No guidance is provided for the type of fencing permitted.

Vegetation Protection Overlay (VPO)

As noted earlier in this report, the VPO2 applies to the estate. The parent provision does not include provision for triggering a permit for buildings and works or the construction of a fence.

To minimise the number of overlays applying to the estate, the potential to transfer the vegetation protections of the current VPO to a new ESO that would also include fence controls, could be considered.

Recommendations

The following sets out the recommended planning scheme changes to resolve both the technical issue and a new planning control on fences in the Goandra Estate.

Resolving the Technical Issues

The following changes are recommended to resolve the inconsistencies across the various fence controls:

- Amend the SUZ8 to remove reference to the need for a planning permit for a fence other than a post and wire fence.
- Introduce a new Design and Development Overlay schedule into the Greater Geelong Planning Scheme that sets out clearer planning permit requirements on fences within the Goandra Estate. The details of which are outlined next.
- Amend the schedule to Clause 52.02 in the Greater Geelong Planning Scheme to override the restrictions related to the construction of a fence outside a building envelope on relevant land titles. The following wording should be inserted with reference to the relevant titles:

  Vary the restriction so that after the words:

  "shall not construct any building or undertake works in the areas shown hatched"

  insert the words:

  "other than a fence".
- The wording within the schedule of Clause 52.02 and any amended Section 173 Agreement (below) should be informed by legal advice to ensure they are appropriately worded to avoid any inconsistencies.
- Retain, amend, or end the current Section 173 Agreement. The new control would unlikely be inconsistent with the existing Section 173 Agreement. Amending or ending the agreement would however remove any potential uncertainties the agreement has with the new control. If Council considers that the agreement is also now complete, then it would be a good time to end the agreement with the introduction of the new planning control. Should Council seek to amend or end the agreement then this should be undertaken pursuant to Section 178A of the *Planning and Environment Act 1987*.

New Planning Control and Design Guidelines

It is recommended that an additional overlay is required to control fencing in the estate. At a minimum, the control should address, and be based on, the following:

- It should be very specific and clear about when a permit is required for a fence:
  - Whether it is required for a side and rear fence or solely front fences forward of a dwelling on a lot or a certain distance from the front boundary.
  - Whether fence typologies other than post and rail / wire are acceptable if a defined transparency percentage is achieved.
  - Whether a maximum height is required.
- Outline requirements for fences that do trigger a permit such as preferred types of material (natural rather than solid masonry fences, for instance), transparency, and height.
- Define decision guidelines for determining when a fence is appropriate, such as:
  - For protecting privacy and/or security
  - The impacts and proximity to a significant tree.
  - Whether the fence adjoins the Bellarine Yellow Gum Reserve.

It is recommended that the new planning scheme control to regulate fencing within the Goandra estate should be a Design and Development Overlay (DDO).

The following changes are therefore recommended to the Greater Geelong Planning Scheme:

- Introduce a new Design and Development Overlay, Schedule 46 (DDO46).
- Insert reference to the 'Goandra Estate Fence Design Guidelines (2022)' at Clause 72.08 (Background Documents).

Design Guidelines

The 'Goandra Estate Fence Design Guidelines (2022)' (Appendix 1) have been prepared to inform DDO46 and to assist decision makers and applicants through the planning permit application process.

The Guidelines outline two key aspects:

- An existing fence character analysis and the designation of a preferred fence character.
- A range of fence requirements based on the preferred fence character related to the typology, height, transparency, materials, and colour of fencing, .

The guidelines provide the strategic basis for the new planning control by identifying the existing character and determining a preferred fence character outcome.

The guidelines seek to enhance the low-density open bushland character of the Goandra Estate by limiting highly visible fences. In recognition of the differing implications that a fence has on this character based on the location of a fence within a property, the guidelines are based on fence 'zones'. For instance, a side fence set back from the primary frontage has less implications than a front fence as it is less visible within the streetscape and may be required for different reasons such as privacy or security.

The fence zones are identified as follows:

- Zone A (Front Fences): includes all fencing forward of the front wall of a dwelling, including fences along common property boundaries. The front wall of a dwelling rather than a garage that sits forward of a dwelling is to be used as the measure.
- Zone B (Side & Rear): includes all fencing behind the front wall of a dwelling including side and rear fences. Side fences also include 'wing' fences that run perpendicular from the dwelling on a site to the boundary.
- Zone C (Reserve Interface): exclusively applies to properties that interface with the Yellow Gum Bushland Reserve and includes all fencing behind the rear wall of a dwelling.

Zone A

As identified by the guidelines, the fence typologies expected within these locations are either no fences at all or, where proposed, low highly transparent varieties, primarily post and wire or rail. A 50 per cent transparency requirement has been set to retain the sense of openness within the streetscape and a height limit of 1.5m for post and rail and 1.2m for all other types. Materials and colours are to be light weight and natural in keeping with the bushland character.

Zone B

The guidelines acknowledge the need to balance the privacy and security concerns of residents with the protection of the open bushland character. In Zone B appropriate solid timber paling or other natural material fencing is allowed up to a height of 2m. This is to provide for privacy adjacent to areas of private open space or habitable room windows. Such fences have less implications for the character of the area as they are less visible.

Consideration has been given to corner blocks with secondary frontages along side streets. Within these locations the same controls as Zone A are preferred. If primary areas of private open space are located within this location, higher (1.8m) and less transparent fencing is permitted.

Zone C

Zone C is the most restrictive zone in terms of requiring post and wire or rail fencing where proposed. This is in recognition of its proximity to the bushland reserve and the need to ensure open and transparent fencing to this interface. Fence typologies other than a post and wire or rail are only to be considered in very limited circumstances for privacy or security reasons where other options are not available.

Consideration has also been given to the need for a 200mm clearance at the base of a fence to allow for the passage of small native wildlife.

Design and Development Overlay, Schedule 46 (DDO46)

DDO46 (Appendix 2) has been informed by the design guidelines and sets out design objectives, permit requirements, design requirements, application requirements, and decision guidelines.

Design Objectives

The design objectives have been informed by those located within the Guidelines and seek to protect the open bushland character of the estate through visually recessive fencing, predominantly consisting of post and wire or rail typologies.

Permit Requirements

The DDO has sought to limit permit requirements for certain types of fences where various requirements are met and that have less implications for the character of the estate. For instance, a timber paling side fence between properties that is no more than 2m in height is allowed as of right. Similarly, a post and wire or rail fence no higher than 1.5m is allowed without and permit. The same approach has been taken to pool fences, which are generally located within the building envelope anyway.

Taking this approach means that residents are less restricted in terms of the types of fencing that they can construct without a permit and to limit the resourcing requirements of Council in relation to the consideration of low risk fences.

Permit requirements have been focused on the more sensitive locations within Zone A and C where there are greater implications for the character and amenity of the estate. All fences within Zone A other than post and wire or rail trigger a planning permit. This is to ensure that the proposed fence is in keeping with the design guidelines and to ensure a consistent approach to the most visible fence elements within the estate. The greatest emphasis has been placed on ensuring a post and wire or rail typology along the boundary that interfaces with the bushland reserve in Zone C.

Requirements

Requirements in the DDO schedule for fences that do trigger a permit relate to the height, transparency, and materials. These requirements generally relate to Zone A and C fences.

One mandatory requirement has been included. This relates to the requirement for a post and wire or rail typology fence along a boundary to the bushland reserve within Zone C. This is in acknowledgment of this interface having the greatest sensitivity to fencing other than a post and wire or rail typology.

Application Requirements

Application requirements have been included that require plans detailing the proposed fence and a written response to the DDO and Guidelines.

Decision Guidelines

The decision guidelines seek to guide discretion where a planning permit is triggered for a fence. Relevant considerations include, but are not limited to:

- Privacy and security considerations and the location of primary areas of private open space.
- The proximity of the fence to the bushland reserve.
- Implications for vegetation on site.
- The possibility of a landscape response rather than a fence.

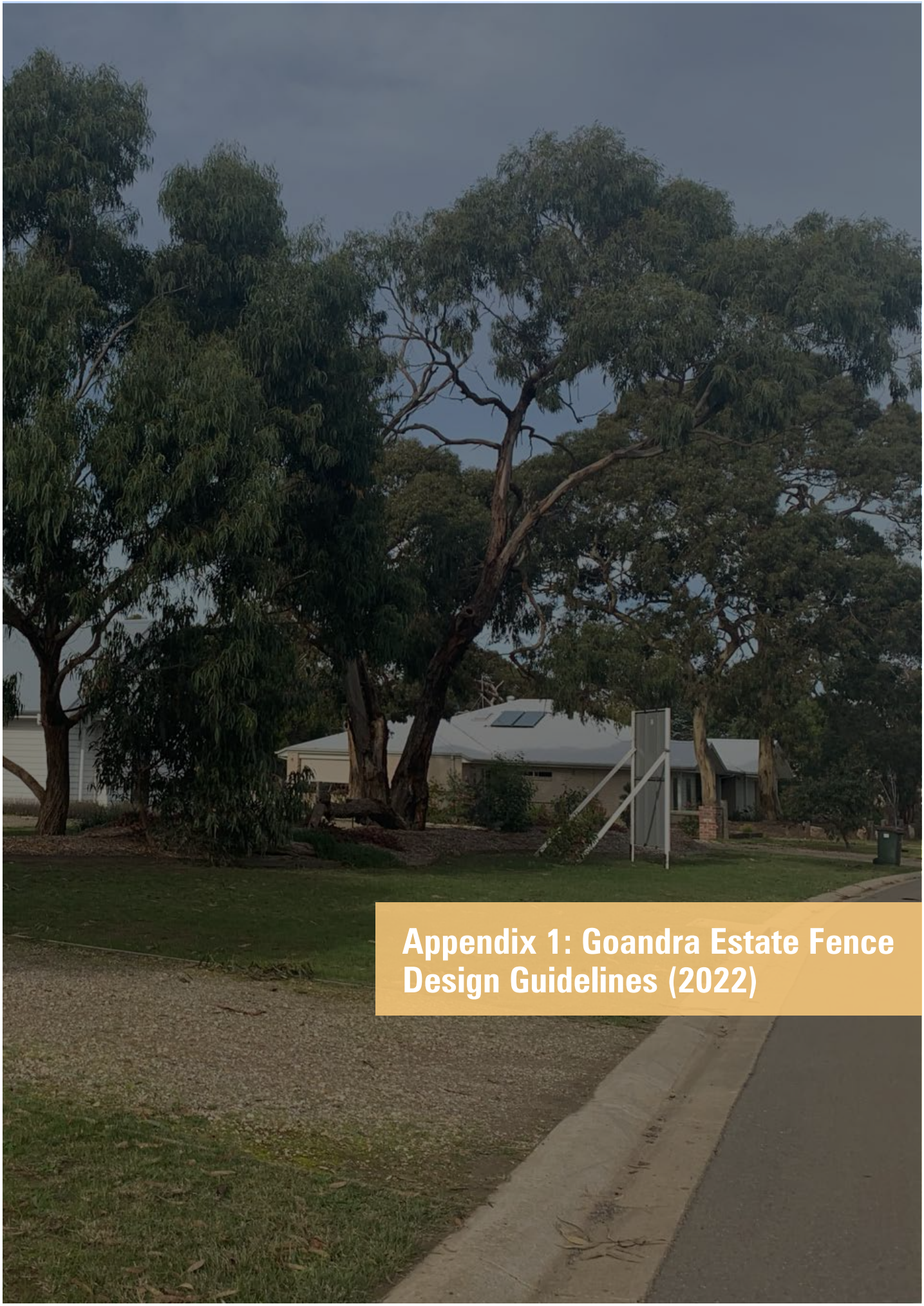
Conclusion

A new planning control on fencing within the Goandra Estate will resolve the issues with the disparate and unclear restrictions that currently exist. The control will help to protect the existing character and provide clear direction and guidance on the appropriate type of fencing expected within the estate.

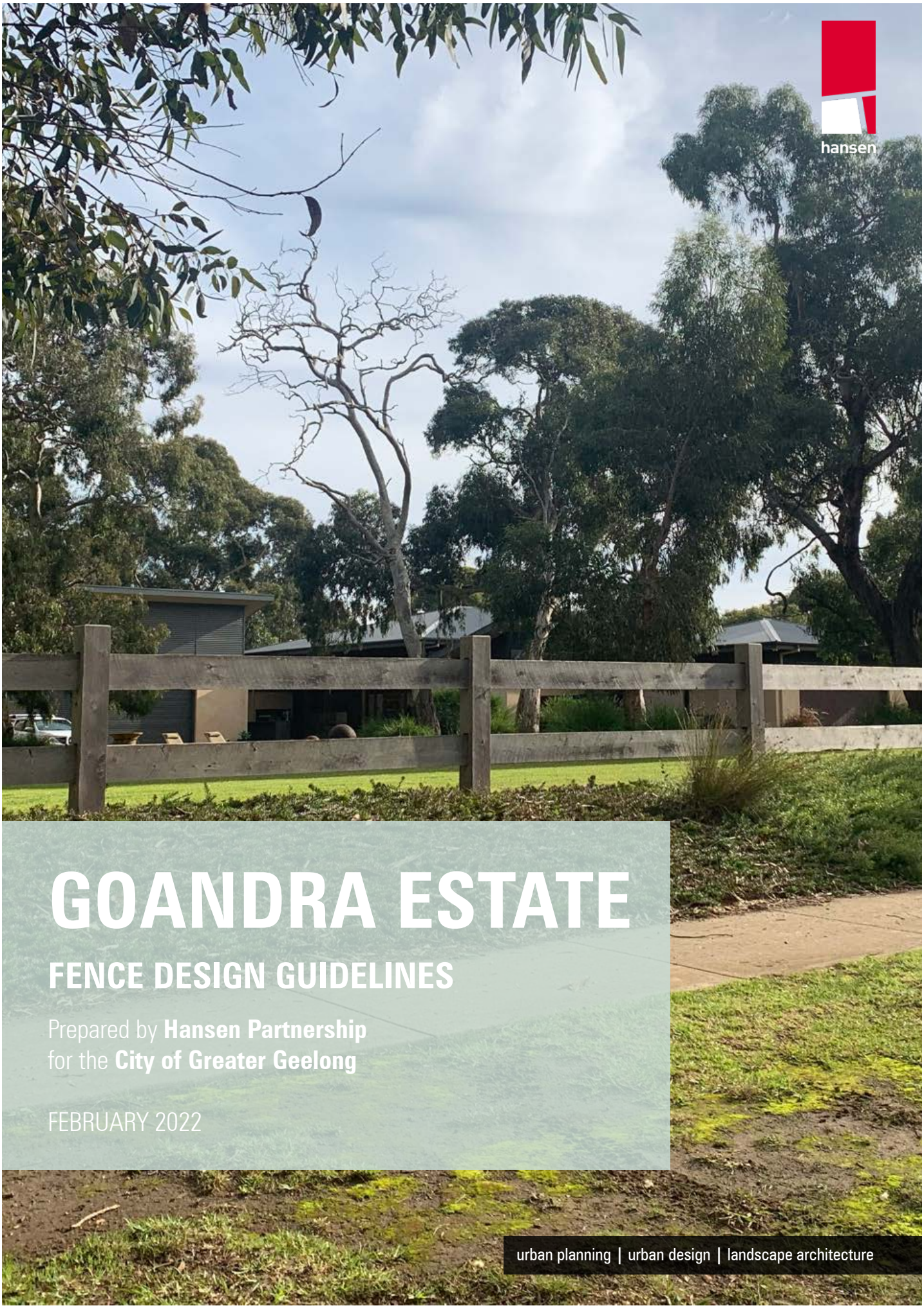
An approach that places its primary focus on managing front fences and fences that are proximate to the bushland reserve, whilst allowing for fencing in other locations that provide privacy and security without undermining the valued characteristics of the estate, is considered to be the best way to implement a new control.

In summary, it is recommended that the following steps are undertaken by Council to resolve the fencing issue within the Goandra Estate:

- Amend the SUZ8 to remove reference to the need for a planning permit for a fence other than a post and wire fence.
- Introduce DDO46 to set out clearer planning permit requirements for fences (Appendix 2) based on the new Goandra Estate Fence Design Guidelines (2022) (Appendix 1).
- Amend the schedule to Clause 52.02 to override the restrictions related to the construction of a fence outside a building envelope on relevant land titles.
- Should Council seek to amend or end the Section 173 Agreement, then this should be undertaken pursuant to Section 178A of the *Planning and Environment Act 1987*.



Appendix 1: Goandra Estate Fence Design Guidelines (2022)



hansen

GOANDRA ESTATE

FENCE DESIGN GUIDELINES

Prepared by **Hansen Partnership**
for the **City of Greater Geelong**

FEBRUARY 2022

urban planning | urban design | landscape architecture

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Version	A	B	C
Issue Date	29 Oct 2021	17 Jan 2022	9 Feb 2022

Introduction

The following guidelines are to be used to assess fencing within the Goandra Estate. They are designed to ensure a consistent and clear approach is taken to fencing to protect and enhance the unique characteristics of the estate.

Fence controls have been in place within the estate since it first started to develop in the early 2000s. These controls were introduced to protect the environmental qualities of the area. The estate is strongly characterised by its open bushland setting, with significant vegetation creating a strong presence. The use and type of fencing, particularly where visible from the public realm, can have an influence on this character so it is important that it contributes positively to the valued attributes.

These guidelines seek to reinforce and provide clarity around acceptable types of fences that are reflective of the valued characteristics of the estate. They are aimed at decision makers to assist in the process of assessing proposed new fencing.

Property along Goandra Drive

Fence Character Analysis

The following provides an overview of the existing fence character of the Goandra Estate, identifies the valued characteristics that require protection, and determines a preferred fence character for the estate.

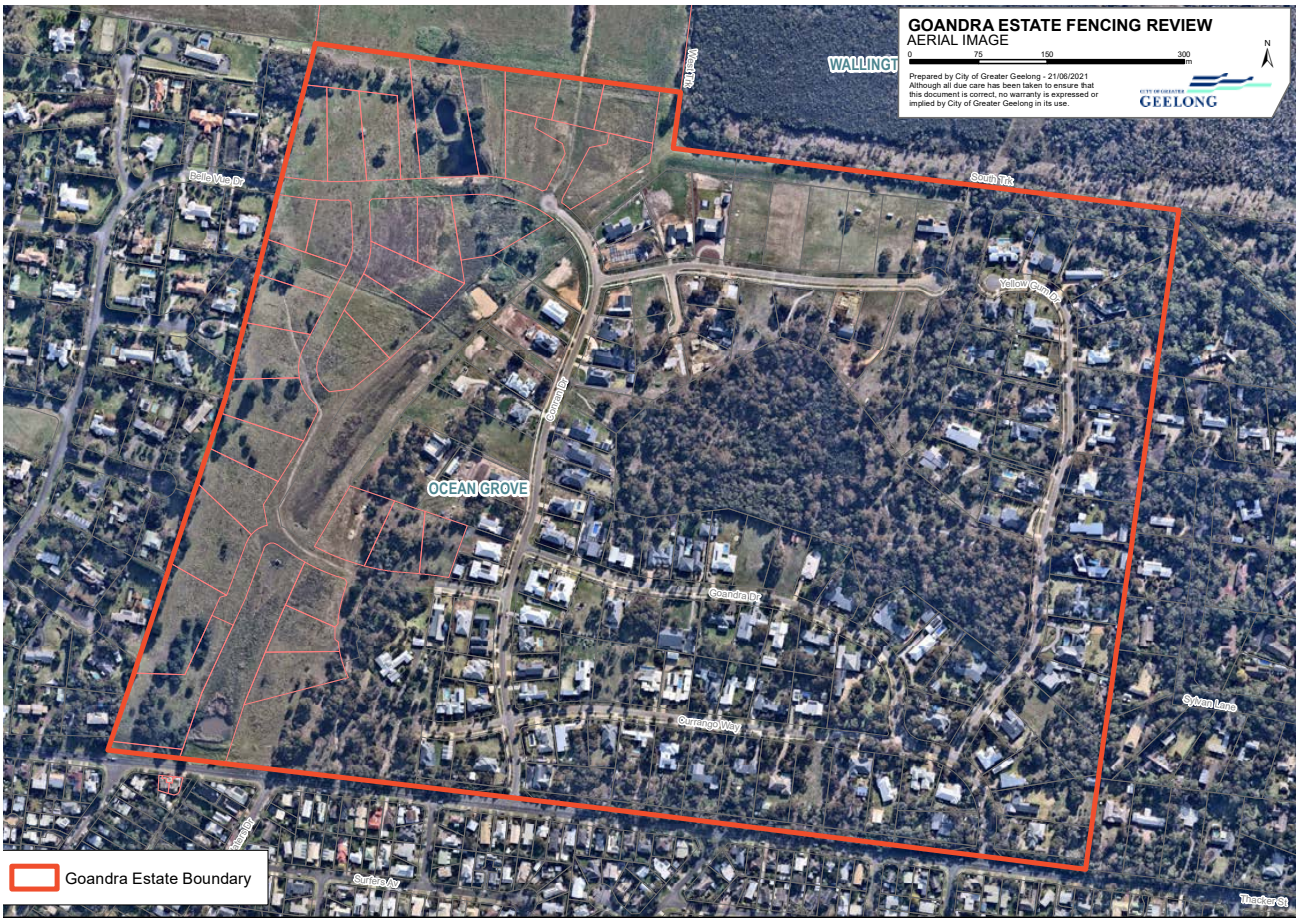


Figure 1. Goandra Estate Aerial

Currango Way

Property along Goandra Drive

Conran Drive

Existing Fence Character Description

The Goandra Estate comprises of a low-density residential development situated within a bushland to open woodland setting. Housing consists of predominantly single storey detached dwellings, on lots ranging from 1,500sqm to 7,000sqm. Dwellings are typically set back 10m to 15m from the front boundary.

The remnant native vegetation, which significantly includes the endangered Bellarine Yellow Gum as well as other significant vegetation such as Manna Gums and Sheoaks, is a defining feature of the estate. This vegetation contributes significantly to the bushland character of the estate, in particular, the south-eastern half, which contains the majority of the vegetation. The vegetation is most significantly present within the centrally located Yellow Gum Reserve, which provides a backdrop to adjoining residential properties. Dense patches to scattered trees are also present on private land. The vegetation therefore creates a strong presence within the estate that underpins its valued character.

The restrictions on fencing within the Special Use Zone (SUZ8) have led to a distinctive character that contributes to the low-density bushland character of the estate. The permit trigger for fencing other than a post and wire typology has meant that fences are of a secondary visual element within the estate and streetscape. The lack of high, solid, and opaque fencing and the use of highly transparent fencing, such as post and rail or wire, provides direct views into front gardens and through properties. This creates a sense of openness and space between buildings and the public realm that allows the natural landscaping of the estate to remain the dominant characteristic.

Goandra Drive looking north

Fencing adjoining Yellow Gum Bushland Reserve

Properties along Goandra Drive

Front Fences

Front boundary treatments within the estate overwhelmingly consist of no fencing or post and wire or rail typologies. This includes fences forward of the front wall of the building, typically along common boundaries, where low or transparent fences have been constructed usually of natural materials such as timber or brush. Hedging or landscaping is often used in place of fencing which provides for a more natural interface with the public realm that is in keeping with the landscape character.

While some of the later sections of the estate have produced a more suburban outcome, such as the southern end of Conran Drive where lots are generally smaller and vegetation is less of a dominant feature, the lack of front fencing, or use highly transparent fencing, is still a defining feature of these locations, even where timber paling fences have been utilised along the side boundary.

The approach to front fences in the estate, more readily and significantly contributes to the character of the estate than the side and rear fences. The lack of fencing provides a visual permeance from the public realm that allows for a consistency along the streetscape where the native landscaping and trees forms a strong visual presence that is uninterrupted along the majority of the streets. This creates a less suburban and more low-density bushland character.

Properties on the southern side of Goandra Drive

Side and Rear Fences

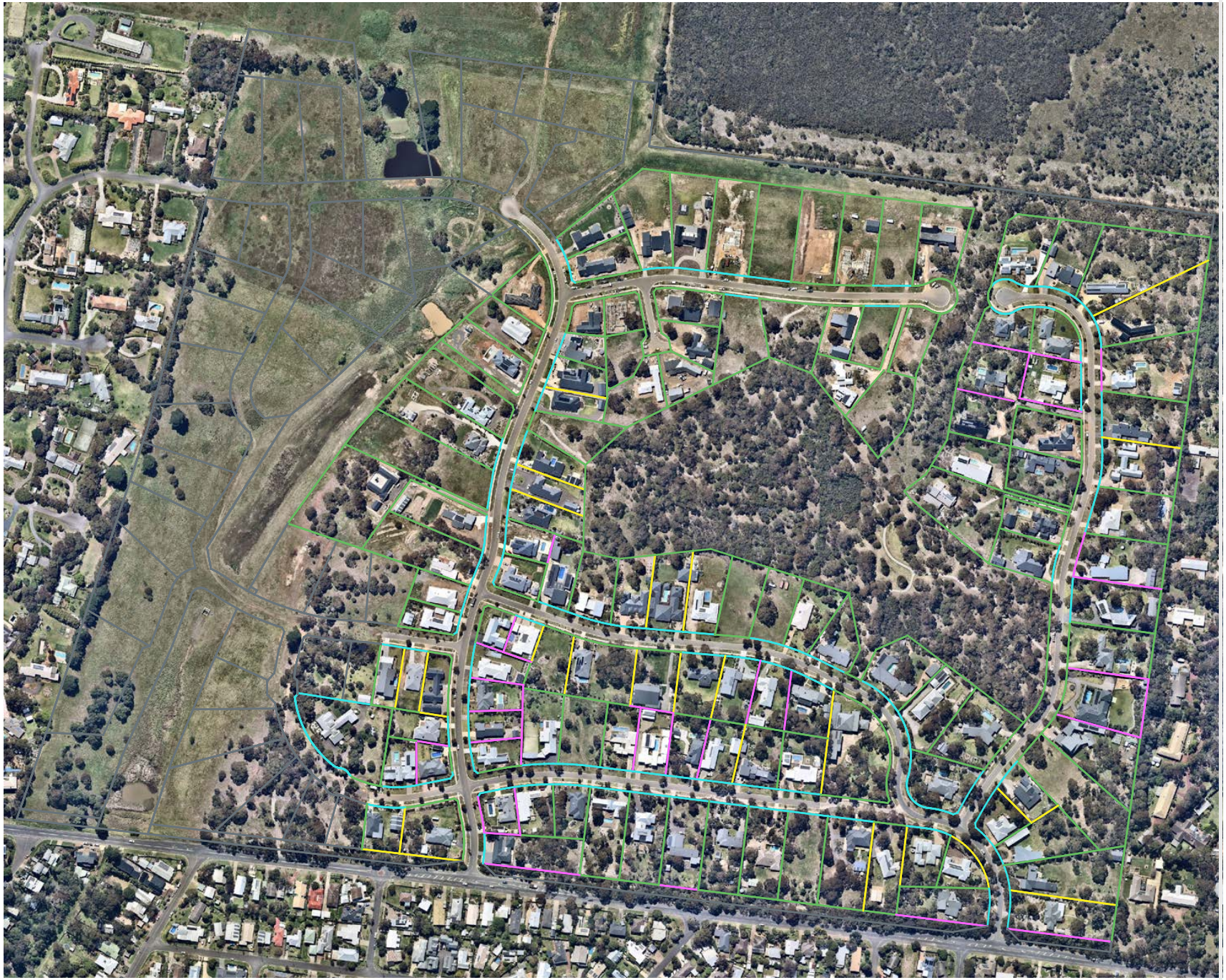
The approach to side and rear fences is more mixed compared with front fences in the estate. Along side boundaries, existing fencing either continues the post and wire typology from the front or utilises a more solid variety, such as a timber paling fence, that seeks to protect privacy and increase security from adjoining properties.

Many properties include solid fences that run perpendicular from the side boundary to the dwelling just behind or close to the front wall of the dwelling ('wing' fences). These fences read more as side fences rather than front fences and provide a level of privacy, security, and screening from the public realm towards areas of private open space and limits access down the sides of properties.

Larger lots typically retain the post and wire fence, but in many instances, include sections of timber paling fences in locations requiring increased privacy. The smaller lots within the estate that adjoin other properties at the side or rear, provide a more suburban fence typology, typically timber paling or in some instances, Colorbond.

Where a mixed approach to side or rear fencing has been undertaken, the character of the estate has generally not been compromised, particularly where natural materials are utilised for solid elements and the fence is well set back, hidden from the public realm, or located outside the front setback. A balanced approach that allows for increased privacy and security along boundary fences as well as ensuring fencing remains a secondary element can therefore be achieved without compromising character.

A total of 36 properties within the estate interface with the central Yellow Gum Reserve or the linear reserve that connects the central reserve to the Ocean Grove Nature Reserve to the north. All properties interfacing with the reserve provide a post and wire treatment to the shared boundary. This open typology is important for protecting the open bushland character of the reserves, ensuring their environmental protection, and facilitating the movement of native wildlife.



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GOANDRA ESTATE FENCE GUIDELINES

Existing Boundary Fence Typologies

Legend

- Post and wire/rail fence
- Mixed post and wire/rail and solid fence
- Solid fence
- No fence

Project Ref:	2021.0189
Scale	NTS
Date:	12.01.22
Revision:	A

Valued Elements Contributing to Character

- No or low front fences allowing for views to landscaping and through properties to remnant vegetation.
- Highly transparent front fences such as post and wire or rail typologies.
- Fences utilising natural materials such as timber or brush.
- Fencing used for privacy screening that is well set back and utilises natural materials.
- Post and wire fencing interfacing with public bushland reserves.
- Landscape elements instead of formal fencing.

Issues / Threats

- High solid fences particularly viewed from the public realm
- Masonry or fences utilising unnatural materials.
- Solid fences adjoining bushland reserves.
- Fence colours that are bright and inconsistent with the natural bushland character.

Valued: highly transparent and low post and wire front fence

Threat: high, solid front fences

Valued: solid perimeter fence that provides privacy between properties

Threat: masonry fence

Preferred Fence Character Statement

The Goandra Estate will either provide no front fences or highly transparent ones that form a secondary element within the streetscape in a way that contributes to and enhances the open bushland character. Low post and wire or rail fences will be the preferred typology where fences are proposed. Side and rear fences will be of a more mixed typology and height that balances character and privacy/security outcomes. Where a more solid variety of fencing is proposed, it will be constructed of natural materials and utilised for discrete privacy and security related purposes that does not undermine the more common open style fencing. Interfaces to the bushland reserve will be protected and enhanced by encouraging the retention of post and wire or rail fences along these interfaces and restricting solid fences that undermine the valued bushland characteristics.

Fence Design Guidelines

The Goandra Estate Fence Guidelines provide detailed design guidelines for the construction and consideration of a fence that is informed by the existing and preferred fence character for the Goandra Estate.

- **Design Objectives:** outlines the overarching fence design outcomes to be achieved in the estate.
- **Preferred Typology:** specifies the preferred fence style.
- **Design Response:** identifies how the objectives are to be achieved through quantitative and qualitative measures across a range of fence character elements.
- **Avoid / Discourage:** specifies outcomes that are to be avoided across the fence character elements.
- **Decision Guidelines:** provides a scope of consideration to guide decision making about fences that do not comply with the objectives and design responses.

Corresponding diagrams and precedent images are provided for each Fence Zone to help guide the consideration of decision makers.

Design Objectives

To enhance the low-density open bushland character of the Goandra Estate by limiting highly visible fence typologies.

To encourage no, low, or visually permeable front fencing that provides for a sense of openness between properties and the public realm.

To encourage fencing materials that are natural, consistent with the bushland character, and utilise finishes and colours that complement the natural landscape.

To ensure the protection and visual dominance of native vegetation from the public realm and provide for an appropriate interface with the bushland reserve.

To allow for fencing where it is used for privacy reasons provided it is in keeping with the character of the estate and contributes to the open natural setting.

To ensure a level of consistency and uniformity to the fence pattern along the streetscape.

Fencing Zones

The fence guidelines apply to all fencing within the Goandra Estate, including front, rear and side boundary fences, as well as fences that do not follow these boundaries across a property. Importantly, the guidelines do not apply to pool fences and other fencing required by the Building Regulations.

For the purposes of the guidelines, fences have been separated into three 'Fence Zones' across an individual property. Each 'Fence Zone' has different requirements and limitations owing to their different levels of visibility and relation to the valued characteristics of the estate.

The 'Fence Zones' are identified as follows:

- **Zone A (Front Fences)**: includes all fencing forward of the front wall of a dwelling, including fences along common property boundaries. The front wall of a dwelling rather than a garage that sits forward of a dwelling should be used as the measure.
- **Zone B (Side & Rear):** includes all fencing behind the front wall of a dwelling including side and rear fences. Side fences also include 'wing' fences that run perpendicular from the dwelling on a site to the boundary.
- **Zone C (Reserve Interface)**: exclusively applies to properties that interface with the Yellow Gum Bushland Reserve and includes all fencing behind the rear wall of a dwelling.

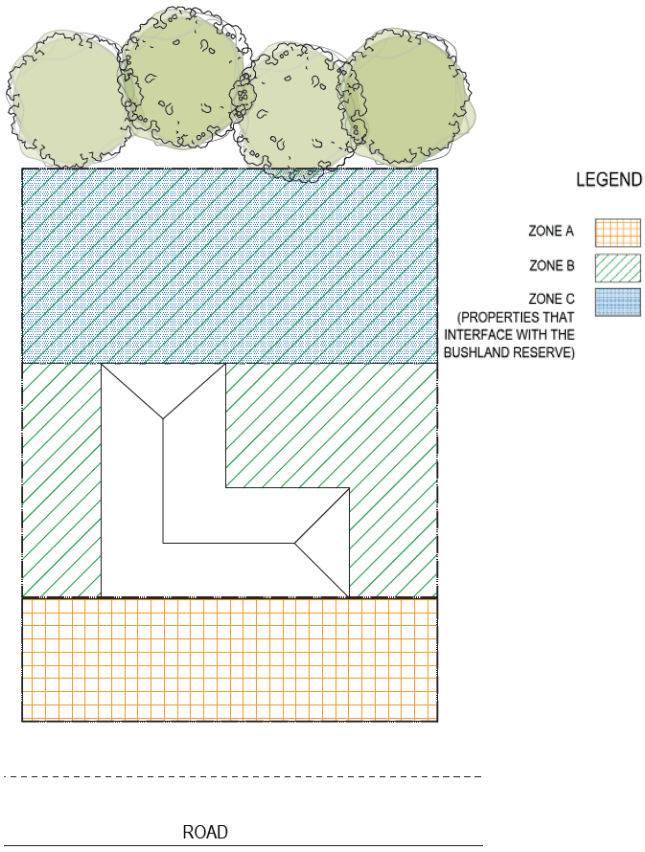


Figure 1. Fence Zone Diagram

Requirements

Zone A (Front Fences)

Preferred Typology

Where proposed, ensure front fences are of a post and wire or rail typology or of a similar transparency and height suitable to the character of the estate.

Element	Design Response	Avoid / Discourage
Height	▪ No portion of a post and rail or wire front fence should be higher than 1.5 metres in height measured from ground level, excluding retaining walls and similar structures. ▪ All other types of fences should be no higher than 1.2 metres in height.	▪ Fencing over 1.5 metres in height.
Transparency	▪ The fence should be at least 50 per cent transparent. ▪ Consideration can be given to less transparent front fences along common boundaries within the front setback where it is serving a privacy protection purpose.	▪ High solid fences.
Colours & Materials	▪ If a post and wire or rail fence is not proposed, the fence should be constructed from predominantly lightweight natural materials such as timber or lightweight wire mesh materials. ▪ Ensure fences are finished with muted colours and tones that relate to the bushland character.	▪ Unnatural materials such as Colorbond, thick steel, concrete, brick, and masonry. ▪ Bright colours that visually stand out or dominate the streetscape.

Precedent Images

Diagrams

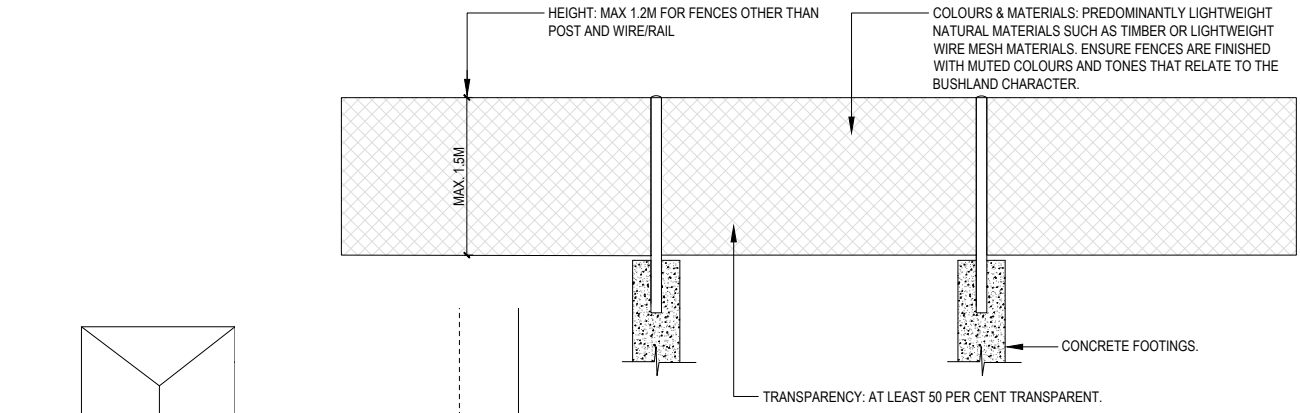


Figure 2. Front fence elevation

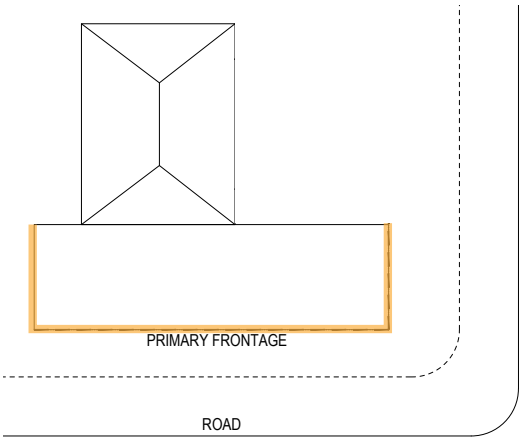


Figure 3. Zone A potential fence locations

Zone B (Rear & Side Fences)

Preferred Typology

Side and rear fencing should be of a post and wire or rail typology. Consideration can be given to other fence typologies that provide increased privacy screening and security including 'wing' fences that run perpendicular between the dwelling and side boundary.

Element	Design Response	Avoid / Discourage
Height	▪ No portion of a fence should be higher than 2 metres in height from natural ground level. ▪ On corner sites, no portion of a fence should be higher than 1.5 metres in height when facing a side street or 1.8 metres where areas of private open space are observable from this secondary frontage.	▪ Fencing over 2 metres in height. ▪ Fencing over 1.8 metres in height for side fences facing side streets.
Transparency	▪ Fencing may be 100 per cent opaque. ▪ On corner sites, fences should be at least 50 per cent transparent when facing a side street. Fences may be may be 100 per cent opaque where required for privacy reasons.	▪ High solid fences.
Colours & Materials	▪ Fencing should be constructed from predominantly natural light weight materials such as timber or brush. ▪ Colours should be muted where visible from the street or public reserve.	▪ Unnatural materials such as Colorbond, thick steel, concrete, brick, and masonry. ▪ Bright colours that visually stand out from the street or reserve.

Precedent Images

Diagrams

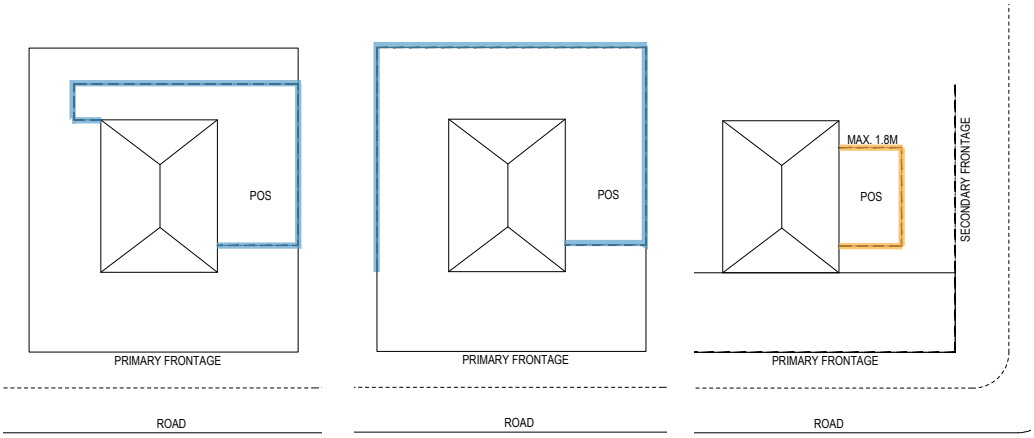


Figure 4. Potential Zone B fence locations

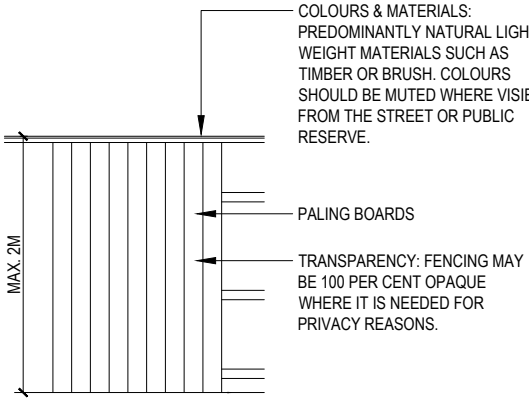


Figure 5. Zone B fence elevation

Zone C (Reserve Interface)

Preferred Typology

Fences adjoining the Yellow Gum Reserve and other public reserves should be of a post and wire or rail typology. Consideration can be given to other fence typologies that provide increased privacy screening in discrete locations.

Element	Design Response	Avoid / Discourage
Height	▪ No portion of a fence should be higher than 1.5 metres in height from natural ground level. ▪ The fence should provide a 200mm clearance from ground level to allow for the passage of small native wildlife.	▪ Fencing over 1.5 metres in height.
Transparency	▪ The fence should be at least 50 per cent transparent (not including 200mm clearance). ▪ Less transparent fences can only be considered for privacy reasons and where a landscape response cannot achieve the same outcome.	▪ High solid fences.
Colours & Materials	▪ Fencing should be constructed from predominantly natural light weight materials such as timber. ▪ Ensure fences are finished with muted colours and tones that relate to the bushland character.	▪ Unnatural materials such as Colorbond, thick steel, concrete, brick, and masonry. ▪ Bright colours that visually stand out from the reserve.

Precedent Images

Diagrams

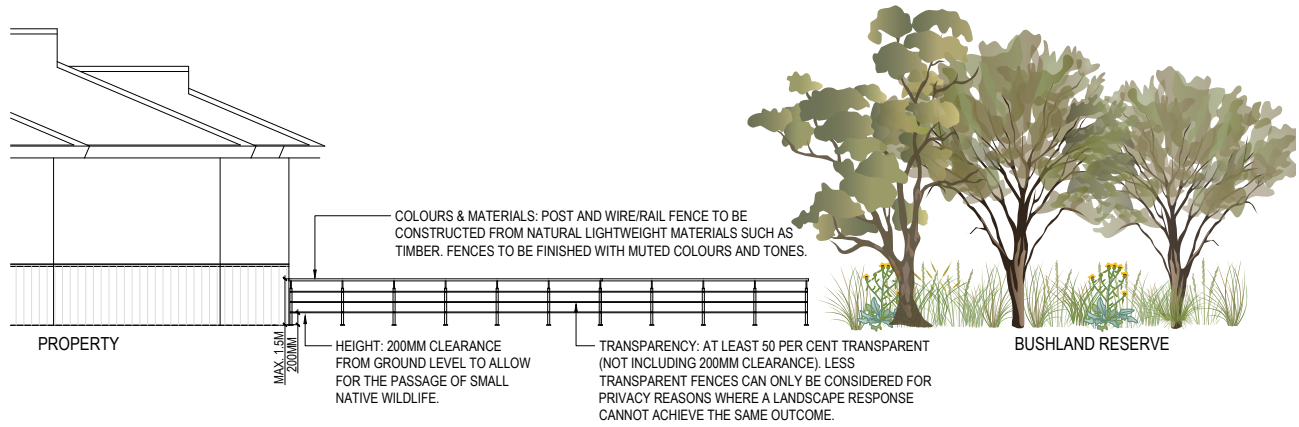


Figure 6. Zone C fence elevation

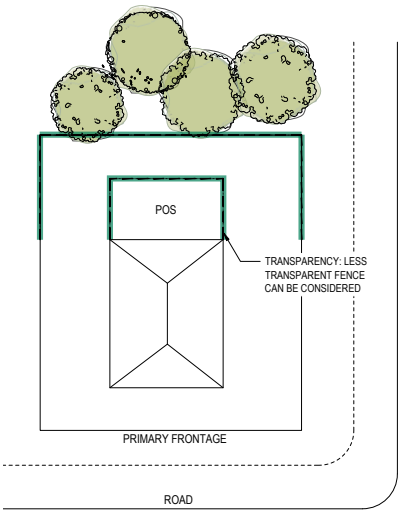
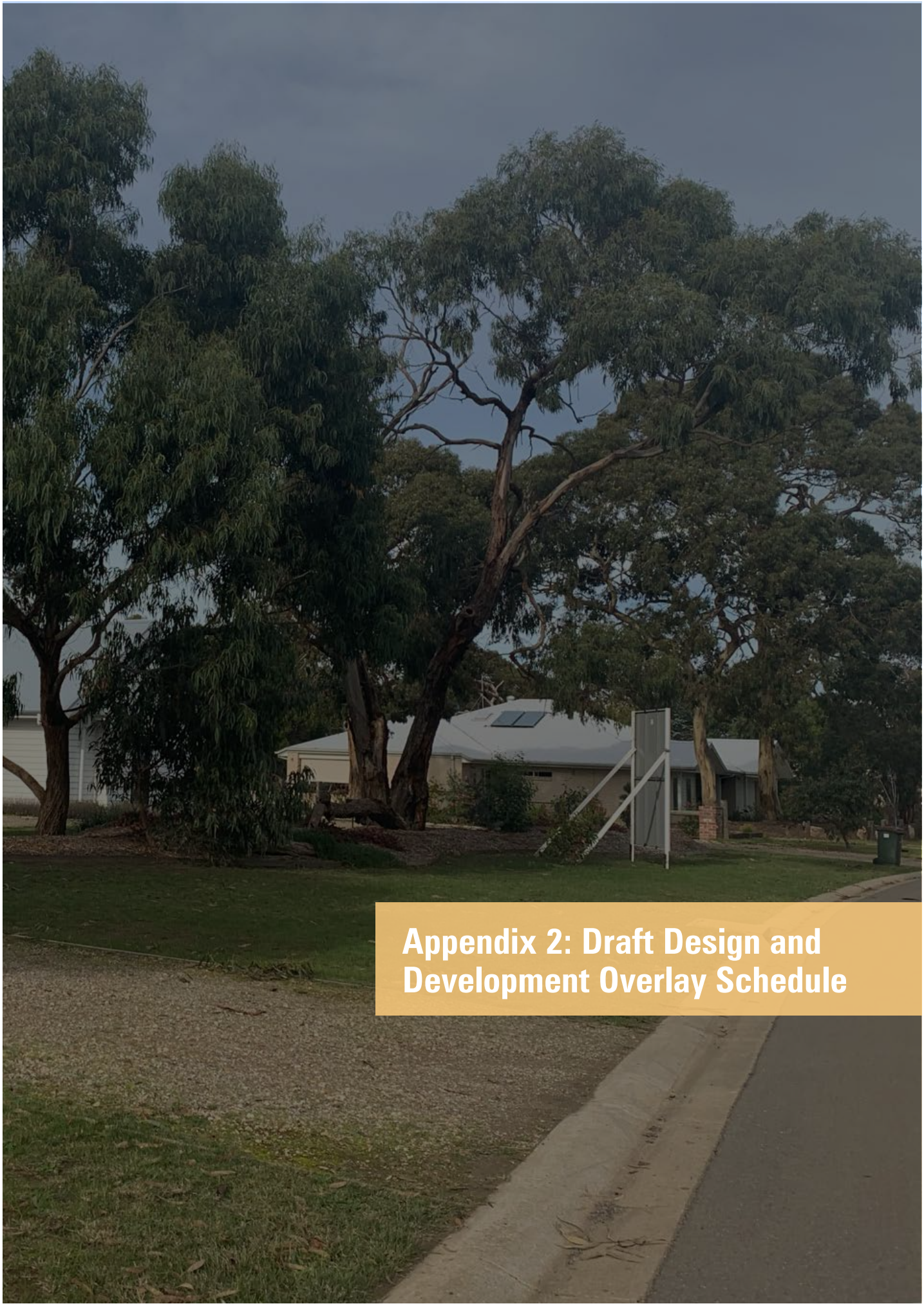


Figure 7. Potential Zone C fence locations

Decision Guidelines

The following decision guidelines are to be used where a variation to the design response is proposed:

- Whether solid fencing has been used in moderation to directly protect the privacy of private open space or habitable room windows.
- Whether a landscape response rather than a solid fence can achieve the same outcome in terms of the protection of privacy.
- Whether the fence will result in the removal or destruction of vegetation.
- Whether the primary area of private open space is forward of the side wall of a dwelling on a corner site and viewable from a side street.
- Whether a front fence greater than 1.2 metres in height will still allow for views into front gardens.
- Whether a fence less transparent than the requirement for Zone C is well setback from the bushland reserve and only used to screen primary areas of private open space.
- Whether the fence materials will contribute to the bushland character of the estate and is of a light-weight material.
- Whether the fence will allow for the safe passage of native wildlife.
- Whether the fence allows for the strong presence of native vegetation within the estate.



Appendix 2: Draft Design and Development Overlay Schedule

xx/xx/xxxx
CXXXggee

SCHEDULE XX TO CLAUSE 43.02 DESIGN AND DEVELOPMENT OVERLAY

Shown on the planning scheme map as **DDOXX**.

GOANDRA ESTATE, OCEAN GROVE FENCE GUIDELINES

1.0 Design objectives

xx/xx/xxxx
CXXXggee

To protect and enhance the open bushland character of the Goandra Estate by limiting visually dominant or solid fence typologies.

To encourage no or low front fences that are visually permeable and constructed of natural materials and colours that complement the natural landscape.

To allow for fencing that protects privacy and provides security in appropriate locations that does not detract from the open bushland character.

To ensure the protection and visibility of native vegetation from the public realm and provide for an appropriate interface with the bushland reserve.

2.0 Buildings and works

xx/xx/xxxx
CXXXggee

Permit Requirement

A permit is not required to construct a building or construct or carry out works.

A permit is required to construct a fence. This does not apply to:

- A timber post and wire or rail fence that is no more than 1.5m in height.
- A pool fence or other fence required under the Victorian *Building Regulations 2018*.
- A fence located within Zone B as shown on Figure 1 and that meets the following requirements:
  - Is constructed of timber paling or brush materials.
  - Is no more than 2m in height.
  - Is not located within the area forward of the side wall of a dwelling along a side street.

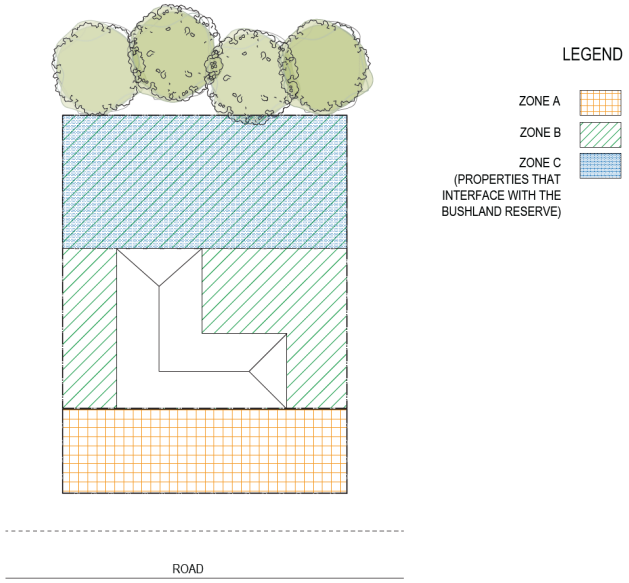
Requirements

The following requirements apply to an application to construct a fence:

- A fence located forward of the front wall of a dwelling (Zone A in Figure 1) should:
  - Be no higher than 1.5m in height if a timber post and wire or rail typology and no higher than 1.2m if any other typology.
  - Be at least 50 per cent transparent.
  - Be constructed of lightweight natural materials such as timber and utilise muted colours.
- A fence located behind the front wall of a dwelling (Zone B in Figure 1) should:
  - Be constructed of lightweight natural materials.
- On corner sites, a fence located forward of the side wall of a dwelling facing a side street in Zone B, should:
  - Be no higher than 1.5m in height and at least 50 per cent transparent where primary areas of private open space are not located within this secondary frontage.
  - Be no greater than 1.8m and less than 50 per cent transparent where primary areas of private open space are located within this secondary frontage.
  - Be constructed of lightweight natural materials.
- For properties that interface with the Yellow Gum Bushland Reserve, a fence located behind the rear wall of a dwelling (Zone C in Figure 1):

- Must be of a post and wire or rail typology along the boundary that directly interfaces with the Yellow Gum Bushland Reserve. A permit cannot be granted to construct a fence that does not meet this requirement.
- Should be of a post and wire or rail typology along all other boundaries and locations within Zone C.
- Should allow for a 200mm clearance from the ground level to allow for the passage of small native wildlife.

Figure 1: Fencing Zones



Notice and Review Requirements

An application to construct a fence is exempt from the notice requirements of section 52(1)(a), (b) and (d), the decision requirements of section 64(1), (2) and (3) and the review rights of section 82(1) of the Act.

3.0 Subdivision

xx/xx/xxxx
CXXXggee

None specified.

4.0 Signs

xx/xx/xxxx
CXXXggee

None specified.

5.0 Application requirements

xx/xx/xxxx
CXXXggee

The following application requirements apply to an application for a permit under Clause 43.02, in addition to those specified elsewhere in the scheme and must accompany an application, as appropriate, to the satisfaction of the responsible authority:

- A site plan indicating the location of the proposed fence.
- Elevation plans indicating the proposed height, transparency, materials, and colours of the proposed fence.
- A written response to the relevant objectives and requirements of this schedule and the *Goandra Estate Fence Design Guidelines (2022)*.

6.0 Decision guidelines

xx/xx/xxxx
CXXXggee

The following decision guidelines apply to an application for a permit under Clause 43.02, in addition to those specified in Clause 43.02 and elsewhere in the scheme which must be considered, as appropriate, by the responsible authority:

- Whether the proposed fence is consistent with the *Goandra Estate Fence Design Guidelines (2022)*.
- Whether the fence materials will contribute to the bushland character of the estate and are of a lightweight natural material and muted colours.
- Whether the primary area of private open space is forward of the side wall of a dwelling on a corner site and viewable from a side street.
- Whether the primary area of private open space in Zone C is located behind the rear wall of a dwelling.
- Whether solid or less transparent fencing has been used in moderation to directly protect the privacy of primary areas of private open space or habitable room windows.
- Whether a fence less transparent than the requirement for Zone C is well setback from the bushland reserve and only used to screen primary areas of private open space.
- Whether a landscape response, such as perimeter planting, rather than a solid fence cannot achieve the same outcome in terms of protecting privacy.
- Whether a front fence greater than 1.2 metres in height will still allow for views into front gardens.
- Whether the fence will result in the removal or destruction of vegetation and will allow for the safe passage of wildlife.

2.9. Tender T2200050 - Arboricultural Services - Reactive Tree Maintenance and Health

Source: **Customer & Corporate Services**
Director: **Michael Dugina**

Purpose

1. To establish contracts with a new panel of suppliers to maintain trees on road reserves and council managed land to fulfil its legislative and management obligations to residents, ratepayers and visitors to the area.

Background

2. The City currently has a contract with one company for the pruning, powerline clearance and safety assessment of all trees on council managed land. This panel contract will bring together additional resources to support the in-house team during periods of increased workload, such as storm events, and when specialised equipment or skills are required.

3. Council has previously maintained a panel of suppliers for reactive tree maintenance support, these have been managed through the quote system and these operators will now be under contract which should reduce the engagement, administration and reaction times as the City will already have agreed rates in place through the contract.

4. The panel will enable Council to access a range of expertise and provides options for service when businesses are inundated with work, for example after extreme wind and storm events.

Key Matters

5. The Procurement Services Unit administered the open tender process on behalf of the Parks & Gardens department.

6. Submissions were evaluated in accordance with the City's 'Procurement and Contracts Manual'.

7. Subject to Council awarding the Contracts, the services will commence in May 2022 and run for an initial three-year period with the option of 3 x 12-month extensions available at the sole discretion of the City.

RESOLUTION - Item 2.9

Cr Moloney moved, Cr Mason seconded -

That Council:

1. **Award Contracts C2200050 for Arboricultural Services - Reactive Tree Maintenance and Health services for the tendered schedule of rates (excl. GST), for an initial three-year period with the option of 3 x 12-month extensions available to the City to the following tenderers:**
    1. **Acorn Tree Services Pty Ltd (ABN 35 604 561 248);**
    2. **Arbor Spray Pty Ltd (ABN 66 076 529 747);**
    3. **Aspect Tree Management Pty Ltd (ABN 72 605 641 576);**
    4. **Asplundh Tree Expert trading as Summit Open Space Services Pty Ltd (ABN 83 055 140 424);**
    5. **Steven's Specialist Tree Service Pty Ltd (ABN 82 099 910 853); and**
    6. **Tree Top Tower Hire Pty Ltd (ABN 38 099 644 112).**
2. **Authorise the Chief Executive Officer to execute Contracts No. C2200050 and any other documents required by or to give effect to the terms of the contract on behalf of Council.**

Carried

Financial Sustainability

8. The estimated budgeted cost for the delivery of these services is approximately $650,000 pa (excl. GST), so $3,900,000 over the full six years of the potential agreement.

Community Engagement

9. There was no community engagement on this tender as it is part of Council's regular operations to fulfil its legislative and management obligations to residents, ratepayers and visitors to the area.

10. The tender was published on 29 January 2022, seeking to engage a panel of suitably qualified and experienced contractors for the services.

11. There was no collaboration undertaken on this tender as it was offered as a panel contract based on the tendered schedule of rates for services delivered within the City's geographical boundaries. During the term of the proposed new contracts, the Procurement Services Unit will investigate opportunities to leverage the recommended panel arrangements with neighbouring councils.

Social Equity and Sustainability

12. The recommended panel of contractors will enable the City to manage the delivery of the services equitably and sustainably across the entire Greater Geelong region.

Relevant Law/Policy/Legal Implications

13. This tender was advertised in accordance with the requirements of section 108 of the *Local Government Act 2020* and the tender process has been conducted in accordance with the Council's Procurement Policy.

Alignment to Community Plan and Vision

14. This report aligns with Our Community Plan 2021-2025 strategic priority:
    Sustainable growth and environment.

15. This report aligns with the Community led 30-year Vision, "Greater Geelong: A Clever and Creative Future" community aspiration:
    A destination that attracts local and international visitors.
    Development and implementation of sustainable solutions.
    Sustainable development that supports population growth and protects the natural environment.

Conflict of Interest

16. No officer involved in the preparation of this report declared a general or material conflict of interest.

Risk Assessment

17. The tender evaluation process involved the assessment of Work, Health and Safety policies, procedures and risk assessment documents. The evaluation process also assessed all tenderers' willingness to abide by the City of Greater Geelong Heat and UV Radiation Exposure and Outdoor Clothing Procedures (Long/Long). Any other risks associated with the acceptance of this tender will be managed through the contract conditions.

Environmental Sustainability

18. Any environmental implications associated with this contract will arise from the execution of the works. It is considered that these are the responsibility of the contractor and will be managed through the contract documentation.

Attachments

Nil

Tender Details

Contract Details

19. Contract C2200050 – Arboricultural Services – Reactive Tree Maintenance and Health

Invitation to Tender

20. The City issued an open tender T2200050, closing 2pm Wednesday 23 February 2022, seeking to establish a panel of qualified and experienced Contractors to provide services required to meet the highest arboricultural standards throughout the City in order to comply with clearance standards, reduce tree hazards and leave healthy, well-balanced trees of good growth and aesthetically pleasing appearance.

Table 1 Invitations to Tender

Medium	Date Advertised
City of Greater Geelong Website - eProcure	29/01/2022
Geelong Times/Bellarine Times Print Media	3/02/2022

Tender Evaluation Panel

21. The Tender Evaluation Panel comprised the following staff:

Table 2 Tender Evaluation Panel

Position Title	Panel role
Procurement Services Specialist	Chair
Manager Parks and Gardens	Member
Coordinator Tree Management	Member
Supervisor Tree Management Unit	Member

Tender Submissions

22. At tender close the City received 6 submissions:

Table 3 Tender Submissions Received

Tender		Conforming tender
A	Acorn Tree Services Pty Ltd	Yes
B	Arbor Spray Pty Ltd	Yes
C	Aspect Tree Management Pty Ltd	Yes
D	Asplundh Tree Expert trading as Summit Open Space Services Pty Ltd	Yes
E	Steven's Specialist Tree Service Pty Ltd	Yes
F	Tree Top Tower Hire Pty Ltd	Yes

Tender Evaluation

23. The Tender Evaluation Panel used the following qualitative criteria (in order of weighting) to assess the submissions:

Table 4 Comparative Criteria Weighting

Comparative Criteria	Weighting %
Capability & Experience	25
Proposed Project Resourcing	20
Methodology & Plan	15
Economic & Local Content contribution (mandatory)	10
Quality Management	10
Risk Management	10
Customer service	10

Tender Evaluation Scores

24. At the conclusion of the evaluation the tenders were ranked in the following order:

Table 5 Tender Evaluation Scores

Tender		Rank
1	Steven's Specialist Tree Service Pty Ltd	Recommended
2	Acorn Tree Services Pty Ltd	Recommended
3	Aspect Tree Management Pty Ltd	Recommended
4	Arbor Spray Pty Ltd	Recommended
5	Asplundh Tree Expert trading as Summit Open Space Services Pty Ltd	Recommended
6	Tree Top Tower Hire Pty Ltd	Recommended

Post Tender Contact

25. There was no post tender contact required with any of the successful contractors as all information was provided in their initial tender submission and they all agreed to the City's standard contract terms and conditions.

Probity

26. No probity issues were identified.

2.10. Tender T2200054 - Tree Supply

Source: **Customer & Corporate Services**
Director: **Michael Dugina**

Purpose

1. To establish contracts with a new panel of suppliers for the supply of trees for planting in road reserves and on Council managed land.

Background

2. The Parks & Gardens department has previously sourced trees from various nurseries as required which have been managed through the quote system but have never had a formal contract for this supply service.

3. The City is increasing the number of trees planted within the municipality. A formal tender process and contract is now required for the procurement of the trees.

4. The panel of suppliers will enable Council to source a wide variety of trees at different stages of development and ensure we get the highest quality stock available.

Key Matters

5. The Procurement Services Unit administered the open tender process on behalf of Parks & Gardens department.

6. Submissions were evaluated in accordance with the City's 'Procurement and Contracts Manual'.

7. Subject to Council awarding the contracts, the services will commence in May 2022 and run for an initial three-year period with the option of 3 x 12-month extensions available at the sole discretion of the City.

RESOLUTION - Item 2.10

Cr Nelson moved, Cr Moloney seconded -

That Council:

1. **Award Contracts C2200054 - Tree Supply for the tendered schedule of rates (excl. GST), for an initial three-year period with the option of 3 x 12-month extensions available to the City to the following tenderers:**
    1. **Botanix Plant Supply Pty Ltd (ABN 88 124 549 864);**
    2. **Flemings Nurseries Pty Ltd (ABN 35 006 532 556);**
    3. **MTW Services Pty Ltd trading as Mt. William Advanced Tree Nursery (ABN 59 856 309 103);**
    4. **Peninsula Advanced Trees (ABN 70 044 398 755);**
    5. **Green Corp Pty Ltd trading as Plantmark (ABN 59 06 483 254);**
    6. **Noble Olive Groves Pty Ltd trading as Plants Direct Australia (ABN 71 089 003 252);**
    7. **Speciality Tress Pty Ltd (ABN 79 135 772 315); and**
    8. **SWAR Pty Ltd ATF S. Williams Trust trading as The Advanced Tree Company (ABN 72 253 376 513).**
2. **Authorise the Chief Executive Officer to execute Contracts No. C2200054 and any other documents required by or to give effect to the terms of the contract on behalf of Council.**

Carried

Financial Sustainability

8. The estimated budgeted cost for the supply of trees to Council is approximately $400,000 pa (excl. GST), so $2,400,000 over the full 6 years of the potential agreement.

Community Engagement

9. There was no community engagement on this tender as it is part of Council's regular operations to fulfil its management obligations to residents, ratepayers and visitors to the area.

10. The open tender was advertised to the public on 29 January 2022, seeking to engage a panel of suitably qualified and experienced contractors for these supply services.

11. There was no collaboration undertaken on this tender as it was offered as a panel contract based on the tendered schedule of rates for services delivered within the City's geographical boundaries. During the term of the proposed new contracts, the Procurement Services Unit will investigate opportunities to leverage the recommended panel arrangements with neighbouring councils.

Social Equity and Sustainability

12. The recommended panel of contractors will enable the City to manage the supply of trees equitably and sustainably across the entire Greater Geelong region.

Relevant Law/Policy/Legal Implications

13. This tender was advertised in accordance with the requirements of section 108 of the *Local Government Act 2020* and the tender process has been conducted in accordance with the Council's Procurement Policy.

Alignment to Community Plan and Vision

14. This report aligns with Our Community Plan 2021-2025 strategic priority:
    Sustainable growth and environment.

15. This report aligns with the Community led 30-year Vision, "Greater Geelong: A Clever and Creative Future" community aspiration:
    A destination that attracts local and international visitors.
    Development and implementation of sustainable solutions.
    Sustainable development that supports population growth and protects the natural environment.

Conflict of Interest

16. No officer involved in the preparation of this report declared a general or material conflict of interest.

Risk Assessment

17. The tender evaluation process involved the assessment of Work, Health and Safety policies that apply to the delivery process. The evaluation undertaken also assessed all tenderers' willingness to abide by the City of Greater Geelong Heat and UV Radiation Exposure and Outdoor Clothing Procedures (Long/Long). Any other risks associated with the acceptance of this tender will be managed through the contract conditions.

Environmental Sustainability

18. Any environmental implications associated with this contract will arise from the execution of the works. It is considered that these are the responsibility of the contractor and will be managed through the contract documentation.

Attachments

Nil

Tender Details

Contract Details

19. Contract C2200054 – Tree Supply

Invitation to Tender

20. The City issued an open tender T2200054, closing 2pm Wednesday 23 February 2022, seeking to establish a panel of qualified and experienced contractors to supply semi-advanced and advanced trees to the City for their street and park tree planting program, capital projects requirements and native revegetation works within the municipality.

Table 1 Invitations to Tender

Medium	Date Advertised
City of Greater Geelong Website - eProcure	29/01/2022
Geelong Times/Bellarine Times Print Media	3/02/2022

Tender Evaluation Panel

21. The Tender Evaluation Panel comprised the following staff:

Table 2 Tender Evaluation Panel

Position Title	Panel role
Procurement Services Officer	Chair
Manager Parks and Gardens	Member
Coordinator Tree Management	Member
Senior Parks Planning Arborist	Member

Tender Submissions

22. At tender close the City received 8 submissions:

Table 3 Tender Submissions Received

Tender		Conforming tender
A	Botanix Plant Supply Pty Ltd	Yes
B	Flemings Nurseries Pty Ltd	Yes
C	MTW Services Pty Ltd trading as Mt. William Advanced Tree Nursery	Yes
D	Peninsula Advanced Trees	Yes
E	Green Corp Pty Ltd trading as Plantmark	Yes
F	Noble Olive Groves Pty Ltd trading as Plants Direct Australia	Yes
G	Speciality Tress Pty Ltd	Yes

H	SWAR Pty Ltd ATF S. Williams Trust trading as The Advanced Tree Company	Yes

Tender Evaluation

23. The Tender Evaluation Panel used the following qualitative criteria (in order of weighting) to assess the submissions:

Table 4 Comparative Criteria Weighting

Comparative Criteria	Weighting %
Methodology & Plan	30
Customer service	20
Capability & Experience	15
Recycled Content and Environmental Considerations	15
Economic & Local Content contribution (mandatory)	10
Quality Management	10

Tender Evaluation Scores

24. At the conclusion of the evaluation the tenders were ranked in the following order:

Table 5 Tender Evaluation Scores

Tender		Rank
1	Speciality Tress Pty Ltd	Recommended
2	Noble Olive Groves Pty Ltd trading as Plants Direct Australia	Recommended
3	MTW Services Pty Ltd trading as Mt. William Advanced Tree Nursery	Recommended
4	Green Corp Pty Ltd trading as Plantmark	Recommended
5	SWAR Pty Ltd ATF S. Williams Trust trading as The Advanced Tree Company	Recommended
6	Botanix Plant Supply Pty Ltd	Recommended
7	Flemings Nurseries Pty Ltd	Recommended
8	Peninsula Advanced Trees	Recommended

Post Tender Contact

25. There was no post tender contact required with any of the successful contractors as all information was provided in their initial tender submission and they all agreed to the City's standard contract terms and conditions.

Probity

26. No probity issues were identified.

2.11. Forrest Green Stage 1 – Revocation of Flood Prone Area Designation of New Lots

Source: **City Services**
Director: **Guy Wilson-Browne**

Purpose

1. To revoke Council's designation of 12 December 2006 of flood affected land at Forrest Green Estate, Stage 1 as liable to flooding pursuant to regulation 153 of the *Building Regulations 2018*.

Background

2. Council has a statutory obligation under the *Building Regulations 2018* to designate land as liable to flooding where it knows it to be prone to flooding. Conversely, there is an obligation to remove the encumbrance of designation from land that is no longer considered to be flood prone.
3. The current designated flood mapping (**Attachment 1**) was designated by Council at its meeting of 12 December 2006.
4. This revocation will result in another stage of new lots in Forrest Green Estate fronting 596 Horseshoe Bend Road, Armstrong Creek being free of their flood prone status, paving the way for homes to be built on this land.

Key Matters

5. The flood mapping is subject to a revision due to the subdivision and development at 596 Horseshoe Bend Road, Armstrong Creek. Prior to subdivision the parent lot was considered liable to flooding. This development site, which is also known as Forrest Green Estate, achieves flood immunity for newly created lots for flood events up to and including the 100-year Average Recurrence Interval (ARI) event due to the completion of approved internal works.
6. The recommendation by City engineers that the flood prone status can be removed includes assessment of internal drainage, road construction and earthworks to contain potential floodwaters from the 100-year ARI event within road and drainage reserves (**Attachment 2**).
7. It should be noted that designation is separate to the creation of flood overlays within the Planning Scheme, which follows designation. In the case of this development, the planning scheme amendment to create post-development flood zones or overlays is proposed after the design of the proposed precincts.

RESOLUTION - Item 2.11

Cr Moloney moved, Cr Nelson seconded -

That Council revoke the Council designation of 12 December 2006 of flood affected land at Forrest Green Estate, Stage 1 as liable to flooding pursuant to regulation 153 of the *Building Regulations 2018*.

Carried

Financial Sustainability

8. There are no financial implications arising from the subject of this report.

Community Engagement

9. A revocation of designation does not warrant public consultation as it constitutes the removal of an encumbrance on land based on engineering and survey data rather than public feedback.

10. Relevant City databases and flood maps will be revised, and updates sent to the Corangamite Catchment Management Authority.

Social Equity and Sustainability

11. Council is responsible to the community to provide the best possible information on areas that are flood prone. The removal of flood prone designation allows owners to build on their land without a special permit from the City, and without raising the floor level of their home. It also reduces the cost of property insurance.

Relevant Law/Policy/Legal Implications

12. The City has various statutory responsibilities for drainage management and flood management (prevention, response, and recovery) as set out in:

    12.1. *Local Government Act 1989,*

    12.2. *Local Government Act 2020,*

    12.3. *Local Government Regulations 1990,*

    12.4. *Planning and Environment Act 1987,*

    12.5. *Building Regulations 2018,*

    12.6. *Water Act 1989,*

    12.7. *Subdivision Act 1988,* and

    12.8. *Emergency Management Act 2013*.

13. The works have resulted in the lots being protected from flooding during a major storm event that has a one per cent probability of occurring in any one year and occurs on average once in 100 years. This is the required standard for new subdivisions.

Alignment to Community Plan and Vision

14. This report aligns with *Our Community Plan 2021-2025* strategic priority:
    Sustainable growth and environment.

15. This report aligns with the Community led 30-year Vision, "*Greater Geelong: A Clever and Creative Future*" community aspiration:
    Sustainable development that supports population growth and protects the natural environment.

Conflict of Interest

16. No officer involved in the preparation of this report declared a general or material conflict of interest.

Risk Assessment

17. Council also has some risk exposure with any failure to disclose the flood-prone status of a property in a Land Information Certificate.

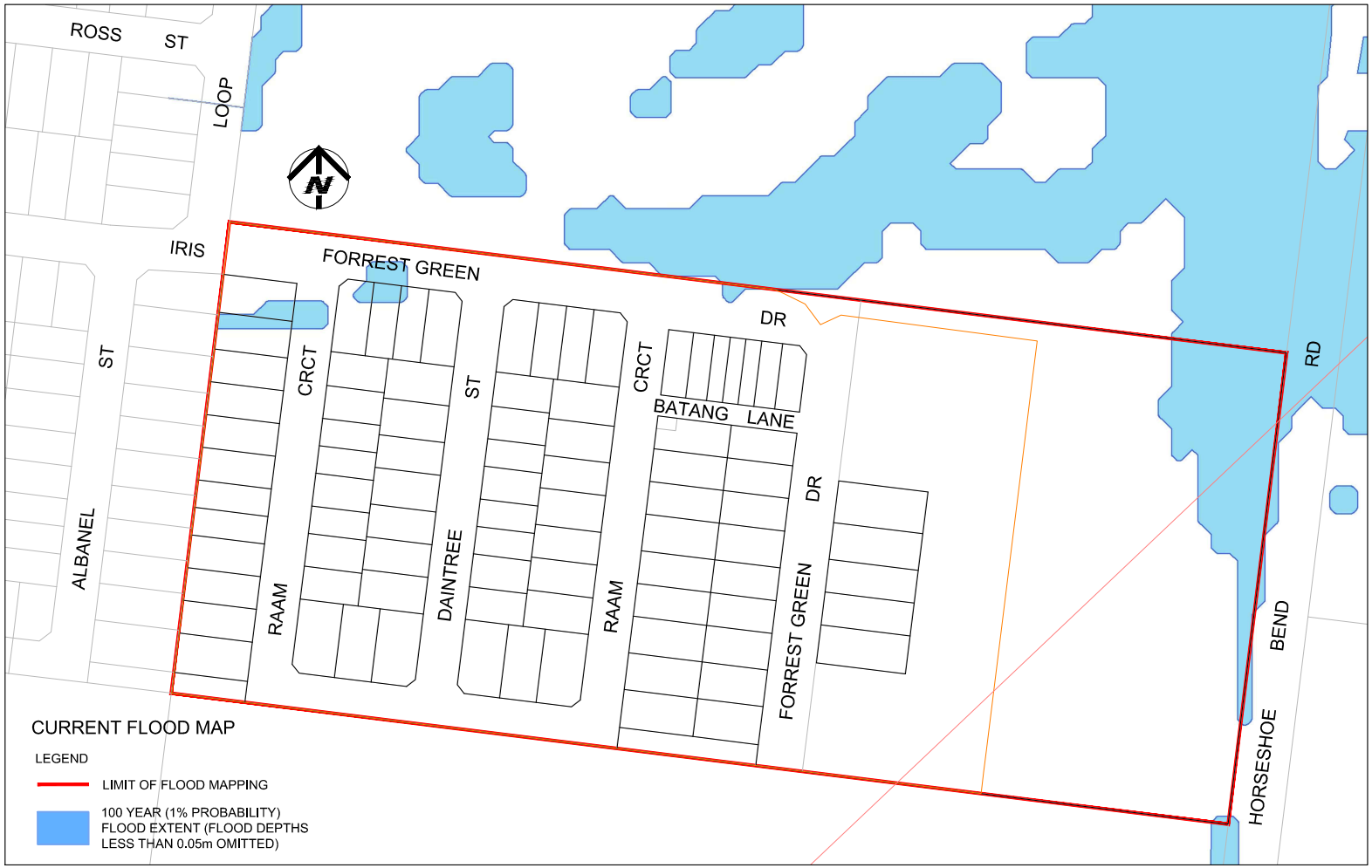
18. The revocation of the designation is the last step in minimising Council's risk.

Environmental Sustainability

19. The revocation of flood-prone areas designation and designation of revised flood data through the design of this stage is considered unlikely to result in any known adverse environmental impacts.

Attachments

1. Forrest Green Estate - Stage 1- BEFORE [**2.10.1** - 1 page]
2. Forrest Green Estate - Stage 1- AFTER [**2.10.2** - 1 page]


ROSS ST
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FORREST GREEN
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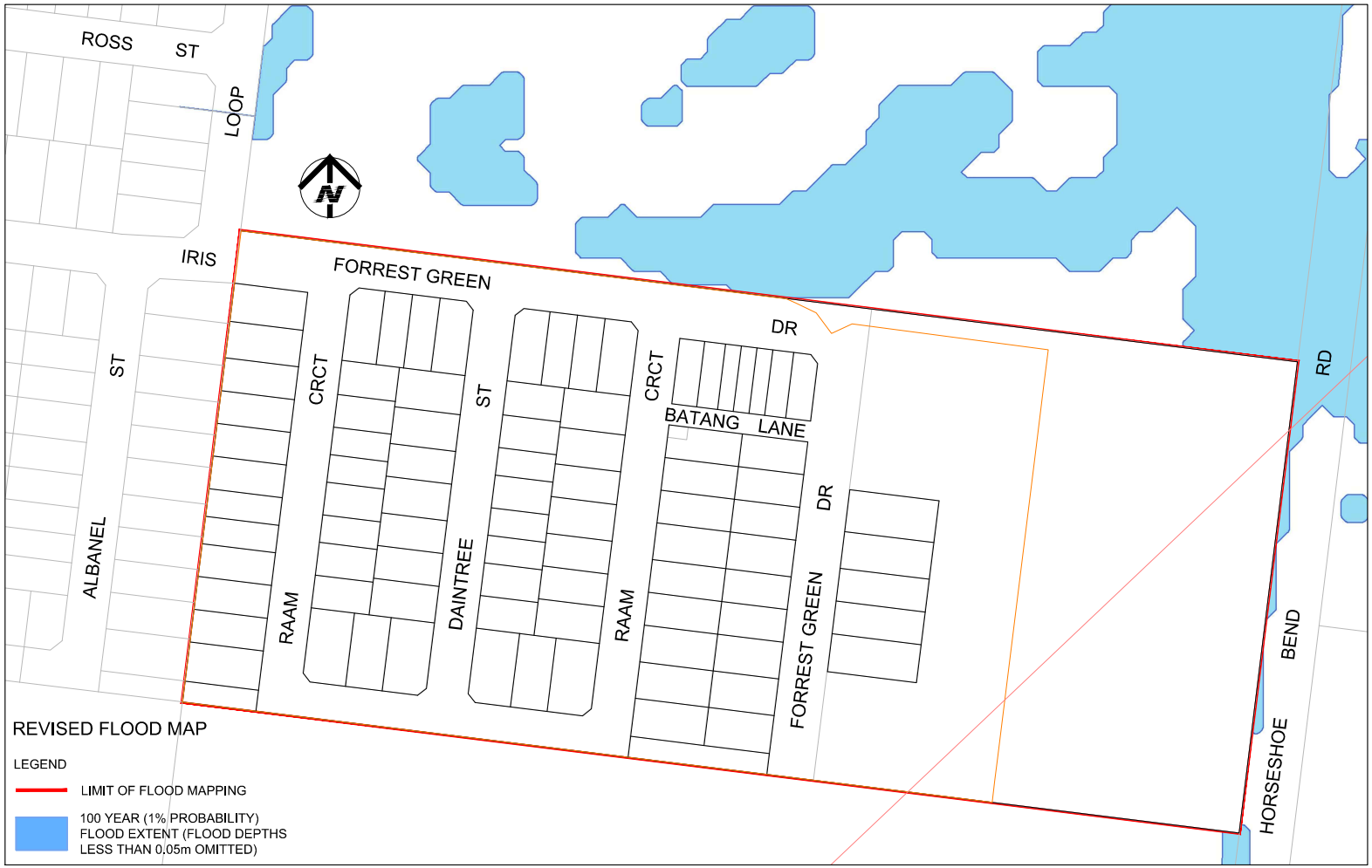
BATANG LANE
DR
ALBANEL
RAAM
DAINTREE
RAAM
FORREST GREEN
BEND
HORSESHOE
CURRENT FLOOD MAP
LEGEND
LIMIT OF FLOOD MAPPING
100 YEAR (1% PROBABILITY) FLOOD EXTENT (FLOOD DEPTHS LESS THAN 0.05m OMITTED)


ROSS ST
LOOP
IRIS
FORREST GREEN
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CRCT
ST
CRCT
BATANG LANE
RD
ALBANEL ST
RAAM
DAINTREE ST
RAAM
DR
FORREST GREEN
BEND
HORSESHOE
REVISED FLOOD MAP
LEGEND
LIMIT OF FLOOD MAPPING
100 YEAR (1% PROBABILITY) FLOOD EXTENT (FLOOD DEPTHS LESS THAN 0.05m OMITTED)

2.12. Armstrong Mt Duneed Stage 33 - Revocation of Flood-Prone Area

Source: **City Services**
Director: **Guy Wilson-Browne**

Purpose

1. To revoke Council's designation of 12 December 2006 of flood affected land at Armstrong Estate Stage 33 as liable to flooding pursuant to regulation 153 of the *Building Regulations 2018*.

Background

2. Council has a statutory obligation under the *Building Regulations 2018* to designate land as liable to flooding where it reasonably knows it to be prone to flooding. Conversely, there is an obligation to remove the encumbrance of designation from land that is no longer considered to be flood prone.
3. The current designated flood mapping (**Attachment 1**) was designated by Council at its meeting of 12 December 2006.
4. This revocation will result in another two stages of new lots in Armstrong Estate, fronting 20A Oasis Drive, Mount Duneed being free of their flood prone status, paving the way for homes to be built on this land.

Key Matters

5. The flood mapping is subject to a revision due to the subdivision and development at 20A Oasis Drive, Mount Duneed. Prior to subdivision the parent lots were considered liable to flooding. These development sites, which are also known as Armstrong Estate Stage 33 achieves flood immunity for newly created lots for flood events up to and including the 100-year Average Recurrence Interval (ARI) event due to the completion of approved internal works.
6. The recommendation by City engineers that the flood prone status can be removed includes assessment of internal drainage, road construction and earthworks to contain potential floodwaters from the 100-year ARI event within road and drainage reserves (**Attachment 2**).
7. It should be noted that designation is separate to the creation of flood overlays within the Planning Scheme, which generally follows designation. In the case of this development, the planning scheme amendment to create post-development flood zones or overlays is proposed after the design of the proposed precincts.

RESOLUTION - Item 2.12

Cr Nelson moved, Cr Harwood seconded -

That Council revoke the Council designation of 12 December 2006 of flood affected land at Armstrong Estate Stage 33 as liable to flooding pursuant to regulation 153 of the *Building Regulations 2018*.

Carried

Financial Sustainability

8. There are no financial implications arising from the subject of this report.

Community Engagement

9. A revocation of designation does not warrant public consultation as it constitutes the removal of an encumbrance on land.

10. Relevant City databases and flood maps will be revised, and updates sent to the Corangamite Catchment Management Authority.

Social Equity and Sustainability

11. Council has responsibility to the community to provide the best possible information on areas that are flood prone. The removal of flood prone designation allows owners to build on their land without a special permit from the City, and without raising the floor level of their home. It also reduces the cost of property insurance.

Relevant Law/Policy/Legal Implications

12. The City has various statutory responsibilities for drainage management and flood management (prevention, response, and recovery) as set out in:

    12.1. *Local Government Act 1989,*

    12.2. *Local Government Act 2020,*

    12.3. *Local Government Regulations 1990,*

    12.4. *Planning and Environment Act 1987,*

    12.5. *Building Regulations 2018,*

    12.6. *Water Act 1989,*

    12.7. *Subdivision Act 1988, and*

    12.8. *Emergency Management Act 2013.*

13. The works have resulted in the lots being protected from flooding during a major storm event that has a one per cent probability of occurring in any one year and occurs on average once in 100 years. This is the required standard for new subdivisions.

Alignment to Community Plan and Vision

14. This report aligns with *Our Community Plan 2021-2025* strategic priority:
    Sustainable growth and environment.

15. This report aligns with the Community led 30-year Vision, "*Greater Geelong: A Clever and Creative Future*" community aspiration:
    Sustainable development that supports population growth and protects the natural environment.

Conflict of Interest

16. No officer involved in the preparation of this report declared a general or material conflict of interest.

Risk Assessment

17. Council also has some risk exposure with any failure to disclose the flood-prone status of a property in a Land Information Certificate.

18. The revocation of the designation is the final step in minimising Council's risk.

Environmental Sustainability

19. The revocation of flood-prone areas designation and designation of revised flood data through the design of this stage is considered unlikely to result in any known adverse environmental impacts.

Attachments

1. Armstrong Estate - Stage 33 Flood Revocation- BEFORE [**2.11.1** - 1 page]
2. Armstrong Estate - Stage 33 Flood Revocation AFTER [**2.11.2** - 1 page]

DR
GULFSTREAM
AVE
WAY
VEGA ST
AVIATION
COMPASS
RD
UNITY
DR
DR
GOLDEN WATTLE
DR
MAIN ST
DR
MANNA GUM
DR
DR
AVE
STAGE
33
REMARKABLE
ARCADIA
NATIVE
OASIS
ARMSTRONG
LAGOON ST
TORQUAY
BVD
BURVILLES RD
CURRENT FLOOD MAP
STAGE BOUNDARY EXTENTS
100 YEAR (1% PROBABILITY)
FLOOD EXTENT (FLOOD DEPTHS
LESS THAN 0.05m OMITTED)

DR
GULFSTREAM
AVE
WAY
VEGA ST
AVIATION
COMPASS
RD
UNITY
DR
DR
GOLDEN WATTLE
DR
MAIN ST
DR
MANNA GUM
DR
DR
AVE
STAGE
33
REMARKABLE
ARCADIA
NATIVE
OASIS
ARMSTRONG
LAGOON ST
TORQUAY
BVD
BURVILLES RD
REVISED FLOOD MAP
STAGE BOUNDARY EXTENTS
100 YEAR (1% PROBABILITY)
FLOOD EXTENT (FLOOD DEPTHS
LESS THAN 0.05m OMITTED)

2.13. The Point Stage 8 - Revocation of Flood Prone Area

Source: **City Services**
Director: **Guy Wilson-Browne**

Purpose

1. To revoke Council's designation of 11 April 2001 of flood affected land at The Point Stage 8 as liable to flooding pursuant to regulation 153 of the *Building Regulations 2018*.

Background

2. Council has a statutory obligation under the *Building Regulations 2018* to designate land as liable to flooding where it reasonably knows it to be prone to flooding. Conversely, there is an obligation to remove the encumbrance of designation from land that is no longer considered to be flood-prone.
3. The current designated flood mapping (**Attachment 1**) was designated by Council at its meeting of 11 April 2001.
4. This revocation will result in another stage of new lots in The Point fronting Chiton Way, Point Lonsdale being free of their flood prone status, paving the way for homes to be built on this land.

Key Matters

5. The flood mapping is subject to a revision due to the subdivision and development at Chiton Way, Point Lonsdale. Prior to subdivision the parent lot was considered liable to flooding. This development site, which is also known as The Point Stage 8, achieves flood immunity for newly created lots for flood events up to and including the 100-year Average Recurrence Interval (ARI) event due to the completion of approved internal works.
6. The recommendation by City engineers that the flood prone status can be removed includes assessment of internal drainage, road construction and earthworks to contain potential floodwaters from the 100-year ARI event within road and drainage reserves (**Attachment 2**).
7. It should be noted that designation is separate to the creation of flood overlays within the Planning Scheme, which generally follows designation. In the case of this development, the planning scheme amendment to create post-development flood zones or overlays is proposed after the design of the proposed precincts.

RESOLUTION - Item 2.13

Cr Mason moved, Cr Sullivan seconded -

That Council revoke the Council designation of 11 April 2001 of flood affected land at The Point Stage 8 as liable to flooding pursuant to regulation 153 of the *Building Regulations 2018*.

Carried

Financial Sustainability

8. There are no financial implications arising from the subject of this report.

Community Engagement

9. A revocation of designation does not warrant public consultation as it constitutes the removal of an encumbrance on land, and it is based on engineering and survey data rather than public feedback.

10. Relevant City databases and flood maps will be revised and updates sent to the Corangamite Catchment Management Authority.

Social Equity and Sustainability

11. Council has responsibility to the community to provide the best possible information on areas that are flood prone. The removal of flood prone designation allows owners to build on their land without a special permit from the City, and without raising the floor level of their home. It also reduces the cost of property insurance.

Relevant Law/Policy/Legal Implications

12. The City has various statutory responsibilities for drainage management and flood management (prevention, response, and recovery) as set out in:

    12.1. *Local Government Act 1989,*

    12.2. *Local Government Act 2020,*

    12.3. *Local Government Regulations 1990,*

    12.4. *Planning and Environment Act 1987,*

    12.5. *Building Regulations 2018,*

    12.6. *Water Act 1989,*

    12.7. *Subdivision Act 1988,* and

    12.8. *Emergency Management Act 2013*.

13. The works have resulted in the lots being protected from flooding during a major storm event that has a one per cent probability of occurring in any one year, and occurs on average once in 100 years. This is the required standard for new subdivisions.

Alignment to Community Plan and Vision

14. This report aligns with *Our Community Plan 2021-2025* strategic priority:
    Sustainable growth and environment.

15. This report aligns with the Community led 30-year Vision, "*Greater Geelong: A Clever and Creative Future*" community aspiration:
    Sustainable development that supports population growth and protects the natural environment.

Conflict of Interest

16. No officer involved in the preparation of this report declared a general or material conflict of interest.

Risk Assessment

17. Council also has some risk exposure with any failure to disclose the flood-prone status of a property in a Land Information Certificate.

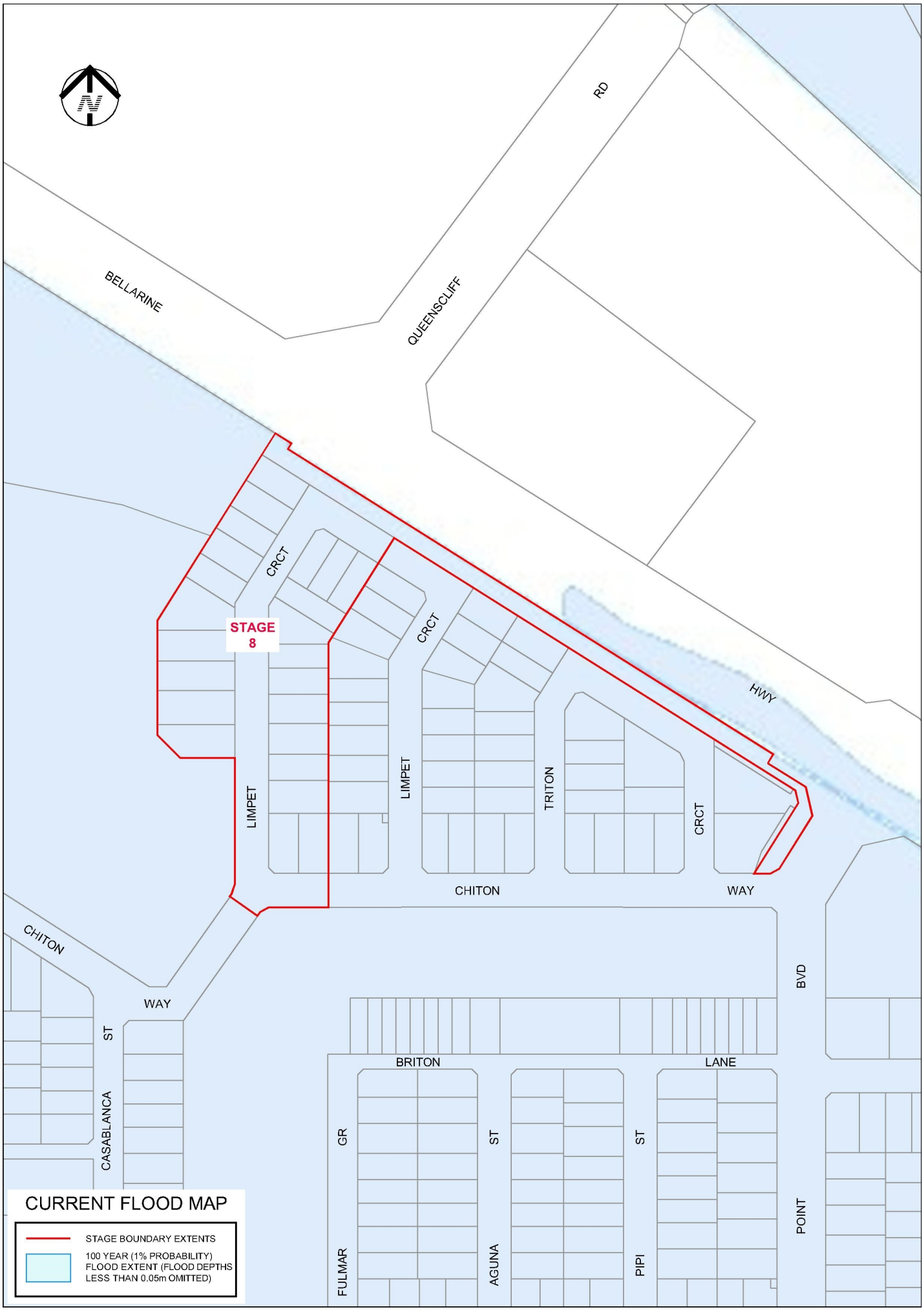
18. The revocation of the designation is the final step in minimising Council's risk.

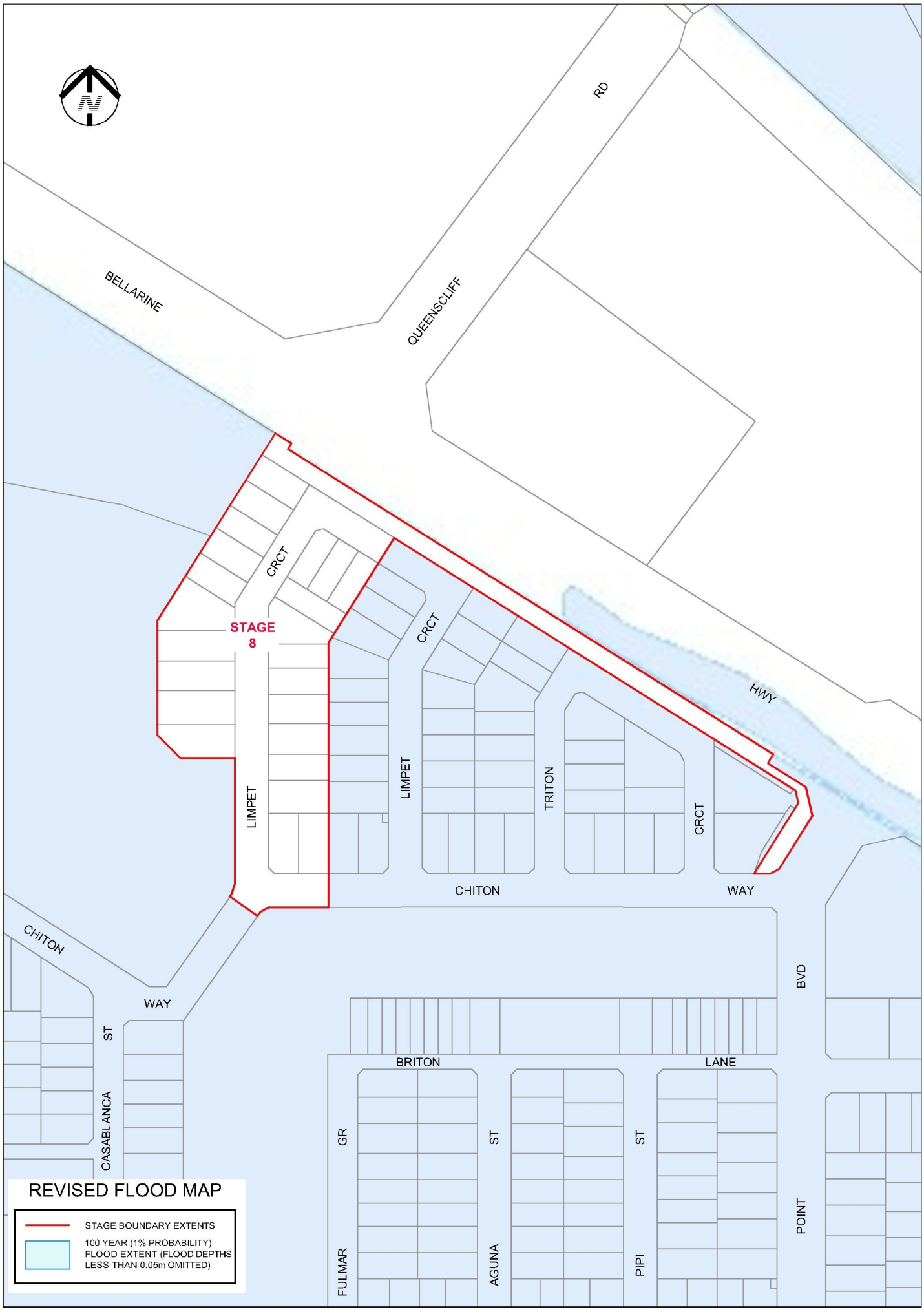
Environmental Sustainability

19. The revocation of flood-prone areas designation and designation of revised flood data through the design of this stage is considered unlikely to result in any known adverse environmental impacts.

Attachments

1. The Point- Stage 8 Flood Revocation- BEFORE [**2.12.1** - 1 page]
2. The Point- Stage 8 Flood Revocation- AFTER [**2.12.2** - 1 page]


RD
BELLARINE
QUEENSCLIFF
STAGE 8
CRCT
CRCT
HWY
LIMPET
LIMPET
TRITON
CRCT
CHITON
WAY
CHITON
WAY
BVD
BRITON
LANE
ST
CASABLANCA
GR
ST
ST
POINT
FULMAR
AGUNA
PIPI
CURRENT FLOOD MAP
STAGE BOUNDARY EXTENTS
100 YEAR (1% PROBABILITY) FLOOD EXTENT (FLOOD DEPTHS LESS THAN 0.05m OMITTED)


RD
BELLARINE
QUEENSCLIFF
STAGE 8
CRCT
CRCT
HWY
LIMPET
LIMPET
TRITON
CRCT
CHITON
WAY
CHITON
WAY
ST
CASABLANCA
BVD
BRITON
LANE
GR
ST
ST
POINT
FULMAR
AGUNA
PIPI
REVISED FLOOD MAP
STAGE BOUNDARY EXTENTS
100 YEAR (1% PROBABILITY) FLOOD EXTENT (FLOOD DEPTHS LESS THAN 0.05m OMITTED)

2.14. Ashbury Estate Stage 16A - Revocation of Flood Prone Area

Source: **City Services**
Director: **Guy Wilson-Browne**

Purpose

1. To revoke Council's designation of 12 December 2006 of flood affected land at Ashbury Estate, Stage 16A as liable to flooding pursuant to regulation 153 of the *Building Regulations 2018*.

Background

2. Council has a statutory obligation under the *Building Regulations 2018* to designate land as liable to flooding where it knows it to be prone to flooding. Conversely, there is an obligation to remove the encumbrance of designation from land that is no longer considered to be flood prone.
3. The current designated flood mapping (**Attachment 1**) was designated by Council at its meeting of 12 December 2006.
4. This revocation will result in another stage of new lots in Ashbury Estate fronting 50A Inglenook Circuit, Armstrong Creek being free of their flood prone status, paving the way for homes to be built on this land.

Key Matters

5. The flood mapping is subject to a revision due to the subdivision and development at 50A Inglenook Circuit, Armstrong Creek. Prior to subdivision the parent lot was considered liable to flooding. This development site, which is also known as Ashbury Estate, Stage 16A achieves flood immunity for newly created lots for flood events up to and including the 100-year Average Recurrence Interval (**ARI**) event due to the completion of approved internal works.
6. The recommendation by City engineers that the flood prone status can be removed includes assessment of internal drainage, road construction and earthworks to contain potential floodwaters from the 100-year ARI event within road and drainage reserves (**Attachment 2**).
7. It should be noted that designation is separate to the creation of flood overlays within the Planning Scheme, which follows designation. In the case of this development, the planning scheme amendment to create post-development flood zones or overlays is proposed after the design of the proposed precincts.

RESOLUTION - Item 2.14

Cr Harwood moved, Cr Moloney seconded -

That Council revoke the Council designation of 12 December 2006 of flood affected land at Ashbury Estate, Stage 16A as liable to flooding pursuant to regulation 153 of the *Building Regulations 2018*.

Carried

Financial Sustainability

8. There are no financial implications arising from the subject of this report.

Community Engagement

9. A revocation of designation does not warrant public consultation as it constitutes the removal of an encumbrance on land.

10. Relevant City databases and flood maps will be revised, and updates sent to the Corangamite Catchment Management Authority.

Social Equity and Sustainability

11. Council has a responsibility to the community to provide the best possible information on areas that are flood prone. The removal of flood prone designation allows owners to build on their land without a special permit from the City, and without raising the floor level of their home. It also reduces the cost of property insurance.

Relevant Law/Policy/Legal Implications

12. The City has various statutory responsibilities for drainage management and flood management (prevention, response, and recovery) as set out in:

    12.1. *Local Government Act 1989,*

    12.2. *Local Government Act 2020,*

    12.3. *Local Government Regulations 1990,*

    12.4. *Planning and Environment Act 1987,*

    12.5. *Building Regulations 2018,*

    12.6. *Water Act 1989,*

    12.7. *Subdivision Act 1988, and*

    12.8. *Emergency Management Act 2013.*

13. The works have resulted in the lots being protected from flooding during a major storm event that has a one per cent probability of occurring in any one year and occurs on average once in 100 years. This is the required standard for new subdivisions.

Alignment to Community Plan and Vision

14. This report aligns with *Our Community Plan 2021-2025* strategic priority:
    Sustainable growth and environment.

15. This report aligns with the Community led 30-year Vision, "*Greater Geelong: A Clever and Creative Future*" community aspiration:
    Sustainable development that supports population growth and protects the natural environment.

Conflict of Interest

16. No officer involved in the preparation of this report declared a general or material conflict of interest.

Risk Assessment

17. Council also has some risk exposure with any failure to disclose the flood-prone status of a property in a Land Information Certificate.
18. The revocation of the designation is the last step in minimising Council's risk.

Environmental Sustainability

19. The revocation of flood-prone areas designation and designation of revised flood data through the design of this stage is considered unlikely to result in any known adverse environmental impacts.

Attachments

1. Ashbury Estate - Stage 16 A Flood Revocation Current [**2.13.1** - 1 page]
2. Ashbury Estate - Stage 16 A Flood Revocation revised [**2.13.2** - 1 page]

EDENHOPE
CRCT
NETHERLEWALK
LANE
HARKAWAY
RD
TRUNDLE
DR
DR
GARFIELD
GARFIELD
FLAGSTAFF
ST
WALK
LANE
AVALON
BELLS
ST
RALEIGH
CRCT
ACKERMAN
DR
BVD
RALEIGH
CRCT
KEMPSEY WALK
WOOLI LANE
STAGE 16A
CHAMBERLAIN
INGLENOOK
INGLENOOK
ST
BEGA
CRCT
ASHBURY
INGLENOOK
METUNG BVD
CRCT
MINDIL
ST
CURRENT FLOOD MAP
STAGE BOUNDARY EXTENTS
100 YEAR (1% PROBABILITY) FLOOD EXTENT (FLOOD DEPTHS LESS THAN 0.05m OMITTED)

EDENHOPE
CRCT
NETHERLEWALK
LANE
HARKAWAY
RD
TRUNDLE
DR
DR
GARFIELD
GARFIELD
FLAGSTAFF
ST
WALK
LANE
AVALON
BELLS
ST
RALEIGH
CRCT
ACKERMAN
DR
BVD
RALEIGH
CRCT
KEMPSEY WALK
LANE
WOOLI
STAGE 16A
CHAMBERLAIN
INGLENOOK
INGLENOOK
ST
BEGA
CRCT
ASHBURY
INGLENOOK
METUNG BVD
CRCT
MINDIL
ST
REVISED FLOOD MAP
STAGE BOUNDARY EXTENTS
100 YEAR (1% PROBABILITY) FLOOD EXTENT (FLOOD DEPTHS LESS THAN 0.05m OMITTED)

2.15. Updates to Instruments of Delegation

Source: **Office of the Chief Executive**
Chief Executive Officer: **Martin Cutter**

Purpose

1. To review and update the Greater Geelong City Council (Council) Instruments of Delegation for:

    1.1. Council to the Chief Executive Officer (CEO); and

    1.2. Council to members of Council staff.

Background

2. The *Local Government Act 2020* (the Act) provides for the delegation of Council's powers, duties and functions under that Act or any other Act.

3. Council last reviewed the delegation to the CEO on 27 July 2021 and to members of Council staff on 23 November 2021.

4. Council subscribes to Maddocks Lawyers delegations and authorisation service which provides six-monthly updates ensuring changes to legislation are captured.

Key Matters

5. It is important to ensure that Council has properly delegated powers, duties and functions, in order to avoid any issues arising regarding the legality of a decision or an action purportedly made or taken on behalf of the Council.

6. A minor change is proposed to the Instrument of Delegation from Council to the CEO (Attachment 1) removing reference to contract variations to align with the Procurement Policy adopted by Council 14 December 2021.

7. The powers conferred on the Council under some legislative instruments cannot be delegated through the CEO and must be delegated by resolution directly to members of Council staff.

8. The schedule to the instrument of delegation Council to members of Council staff (Attachment 2) has been updated and includes:

    8.1. Changes to position titles and a review of the provisions and delegations for the *Food Act 1984*; and

    8.2. Removing provisions under the *Residential Tenancies Act 1997*, that can be sub-delegated by the CEO.

RESOLUTION - Item 2.15

Cr Grzybek moved, Cr Kontelj seconded -

In the exercise of the power conferred by s 11(1)(b) of the Local Government Act 2020 (the LGA Act), Greater Geelong City Council (Council) resolves that:

1. **There be delegated to the person holding the position, or acting in or performing the duties, of Chief Executive Officer the powers, duties and functions set out in the Instrument of Delegation to the Chief Executive Officer (Attachment 1), subject to the conditions and limitations specified in that Instrument;**

2. **The instrument comes into force immediately upon the resolution of Council;**

3. **The Instrument be signed by the Chief Executive Officer on behalf of Council;**

4. **On the coming into force of the instrument all previous delegations to the Chief Executive Officer are revoked; and**

5. **The duties and functions set out in the instrument must be performed, and the powers set out in the instruments must be executed, in accordance with any guidelines or policies of Council that it may from time to time adopt.**

In the exercise of the powers conferred by the legislation referred to in the attached Instrument of Delegation, the Greater Geelong City Council (Council) resolves that:

6. **There be delegated to the members of Council staff holding, acting in or performing the duties of the offices or positions referred to in the attached Instrument of Delegation to members of Council staff, the powers, duties and functions set out in that instrument, subject to the conditions and limitations specified in that Instrument (Attachment 2);**

7. **The Instrument comes into force immediately upon the resolution of Council;**

8. **The Instrument be signed by the Chief Executive Officer on behalf of Council;**

9. **On the coming into force of the instrument all previous delegations from Council to members of Council staff (other than the Chief Executive Officer) are revoked; and**

10. **The duties and functions set out in the Instrument must be performed, and the powers set out in the instruments must be executed, in accordance with any guidelines or policies of Council that it may from time to time adopt.**

Carried

Financial Sustainability

9. There are no financial sustainability implications associated with this report.

Community Engagement

10. The attached Instruments have been prepared in consultation with relevant Council officers.

Social Equity and Sustainability

11. There are no social equity or sustainability issues arising from the subject of this report.

Relevant Law/Policy/Legal Implications

12. Council may by instrument of delegation, delegate to the CEO in accordance with section 11(b) of the *Local Government Act 2020* (refer Attachment 1).

13. The powers conferred on the Council under some legislative instruments cannot be delegated through the CEO and must be delegated by resolution directly to Council officers.

14. The Acts and Regulations referred to in Attachment 2 are among those which require direct delegation.

Alignment to Community Plan and Vision

15. This report aligns with Our Community Plan 2021-2025 strategic priority: High-performing council and organisation.

Conflict of Interest

16. No officer involved in the preparation of this report declared a general or material conflict of interest.

Risk Assessment

17. There are no high or extreme risks associated with the subject of this report.

Environmental Sustainability

18. There are no environmental sustainability implications identified for the subject of this report.

Attachments

1. Instrument of Delegation Council to CEO [**2.15.1** - 4 pages]
2. Instrument of Delegation Council to Members of Council [**2.15.2** - 148 pages]

Greater Geelong City Council

Instrument of Delegation

to

The Chief Executive Officer

Instrument of Delegation

In exercise of the power conferred by s 11(1) of the *Local Government Act 2020* (**the Act**) and all other powers enabling it, the Greater Geelong City Council (**Council**) delegates to the member of Council staff holding, acting in or performing the position of Chief Executive Officer, the powers, duties and functions set out in the Schedule to this Instrument of Delegation,

AND declares that

1. this Instrument of Delegation is authorised by a Resolution of Council passed on 24 April 2022;

2. the delegation:

   2.1 comes into force upon the resolution of Council;

   2.2 is subject to any conditions and limitations set out in the Schedule;

   2.3 must be exercised in accordance with any guidelines or policies which Council from time to time adopts; and

   2.4 remains in force until Council resolves to vary or revoke it.

Signed for GREATER GEELONG CITY COUNCIL
MARTIN CUTTER, Chief Executive Officer

_____
Chief Executive Officer

SCHEDULE

The power to

1. determine any issue;

2. take any action; or

3. do any act or thing

arising out of or connected with any duty imposed, or function or power conferred on Council by or under any Act.

Conditions and Limitations

The delegate must not determine the issue, take the action or do the act or thing

1. if the issue, action, act or thing is an issue, action, act or thing which involves

1.1.1 entering into a contract exceeding the value of $2,000,000 (excluding GST), ~~or exceeding $1,000,000 (excluding GST) where it is proposed not to accept the lowest tender;~~

1.1.2 making any expenditure that exceeds $2,000,000 (excluding GST), unless it is expenditure made under a contract already entered into or is expenditure which Council is, by or under legislation, required to make in which case it must not exceed the specific amount provided for that item in a budget approved by the Council;

1.1.3 appointing an Acting Chief Executive Officer for a period exceeding 28 days;

1.1.4 electing a Mayor or Deputy Mayor;

1.1.5 granting a reasonable request for leave under s 35 of the Act;

1.1.6 making any decision in relation to the employment, dismissal or removal of the Chief Executive Officer;

1.1.7 approving or amending the Council Plan;

1.1.8 adopting or amending any policy that Council is required to adopt under the Act;

1.1.9 adopting or amending the Governance Rules;

1.1.10 appointing the chair or the members to a delegated committee;

1.1.11 making, amending or revoking a local law;

1.1.12 approving the Budget or Revised Budget;

1.1.13 approving the borrowing of money;

1.1.14 approving or amending the Community Vision;

1.1.15 approving or amending the Financial Plan;

1.1.16 approving or amending the Asset Plan;

1.1.17 approving or amending the Revenue and Rating Plan;

1.1.18 the exercise of any power that is subject to section 223 of *Local Government Act 1989* except the administrative procedures necessary to enable Council to carry out its functions under section 223; or

1.1.19 subject to section 181H(1)(b) of the *Local Government Act 1989,* declaring general rates, municipal charges, service rates and charges and specified rates and charges;

2. if the issue, action, act or thing is an issue, action, act or thing which is required by law to be done by Council resolution;

3. if the issue, action, act or thing is an issue, action or thing which Council has previously designated as an issue, action, act or thing which must be the subject of a Resolution of Council;

4. if the determining of the issue, taking of the action or doing of the act or thing would or would be likely to involve a decision which is inconsistent with a

4.1.1 policy; or

4.1.2 strategy,

adopted by Council;

5. if the determining of the issue, the taking of the action or the doing of the act or thing cannot be the subject of a lawful delegation, whether on account of s 11(2)(a)-(n) (inclusive) of the Act or otherwise; or

6. the determining of the issue, the taking of the action or the doing of the act or thing is already the subject of an exclusive delegation to another member of Council staff.

Greater Geelong City Council

Instrument of Delegation

to

Members of Council Staff

Instrument of Delegation

In exercise of the power conferred by the legislation referred to in the attached Schedule, the Greater Geelong City Council:

1. delegates each duty and/or function and/or power described in column 1 of the Schedule (and summarised in column 2 of the Schedule) to the member of Council staff holding, acting in or performing the duties of the office or position described opposite each such duty and/or function and/or power in column 3 of the Schedule;

2. declares that:

2.1 this Instrument of Delegation is authorised by a resolution of Council passed on ~~23 November 2021~~24 April 2022; and

2.2 the delegation:

2.2.1 comes into force immediately upon the resolution of Council;

2.2.2 remains in force until varied or revoked;

2.2.3 is subject to any conditions and limitations set out in sub-paragraph 2.3, and the Schedule; and

2.2.4 must be exercised in accordance with any guidelines or policies which Council from time to time adopts; and

2.3 the delegate must not determine the issue, take the action or do the act or thing:

2.3.1 if the issue, action, act or thing is an issue, action or thing which Council has previously designated as an issue, action, act or thing which must be the subject of a Resolution of Council; or

2.3.2 if the determining of the issue, taking of the action or doing of the act or thing would or would be likely to involve a decision which is inconsistent with a

(a) policy; or

(b) strategy

adopted by Council; or

2.3.3 if the determining of the issue, the taking of the action or the doing of the act or thing cannot be the subject of a lawful delegation; or

2.3.4 the determining of the issue, the taking of the action or the doing of the act or thing is already the subject of an exclusive delegation to another member of Council staff.

Signed for GREATER GEELONG CITY COUNCIL by
MARTIN CUTTER, Chief Executive Officer

_____
Chief Executive Officer

Date:

SCHEDULE

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DOMESTIC ANIMALS ACT 1994

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
DOMESTIC ANIMALS ACT 1994	s.41A(1)	power to declare a dog to be a menacing dog	Chief Executive Officer Director City Services Manager Health & Local Laws Co-ordinator Parking & Animal Compliance Co-ordinator Amenity Protection, Permits and Review Services.	Council may delegate this power to a Council authorised officer

ENVIRONMENT PROTECTION ACT 2017

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
ENVIRONMENT PROTECTION ACT 2017	s 271	Power to issue improvement notice	Chief Executive Officer Director City Services Manager Health & Local Laws Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Environmental Health Technical Officer Food Safety Assessment Officer Food Safety Officer	
ENVIRONMENT PROTECTION ACT 2017	s 272	Power to issue prohibition notice	Chief Executive Officer Director City Services Manager Health & Local Laws Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Environmental Health Technical Officer Food Safety Assessment Officer Food Safety Officer	
ENVIRONMENT PROTECTION ACT 2017	s 279	Power to amend a notice	Chief Executive Officer Director City Services Manager Health & Local Laws Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Environmental Health Technical Officer Food Safety Assessment Officer Food Safety Officer	
ENVIRONMENT PROTECTION ACT 2017	s 358	Functions of the Environment Protection Authority	Chief Executive Officer Director City Services Manager Health & Local Laws Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Environmental Health Technical Officer Food Safety Assessment Officer Food Safety Officer	

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
ENVIRONMENT PROTECTION ACT 2017	s 359(1)(b)	Power to do all things that are necessary or convenient to be done for or in connection with the performance of the Environment Protection Authority's functions and duties and to enable the Authority to achieve its objective.	Chief Executive Officer Director City Services Manager Health & Local Laws Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Environmental Health Technical Officer Food Safety Assessment Officer Food Safety Officer	
ENVIRONMENT PROTECTION ACT 2017	s 359(2)	Power to give advice to persons with duties or obligations	Chief Executive Officer Director City Services Manager Health & Local Laws Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Environmental Health Technical Officer Food Safety Assessment Officer Food Safety Officer	

FOOD ACT 1984

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
FOOD ACT 1984	s.19(2)(a)	power to direct by written order that the food premises be put into a clean and sanitary condition	Chief Executive Officer Director City Services Manager Health & Local Laws Co-ordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Environmental Health Technical Officer Food Safety Assessment Officer Food Safety Officer	If section 19(1) applies
FOOD ACT 1984	s.19(2)(b)	power to direct by written order that specified steps be taken to ensure that food prepared, sold or handled is safe and suitable	Chief Executive Officer Director City Services Manager Health & Local Laws Co-ordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Environmental Health Technical Officer Food Safety Assessment Officer Food Safety Officer	If section 19(1) applies
FOOD ACT 1984	s.19(3)	power to direct by written order that the food premises not be kept or used for the sale, or handling for sale, of any food, or for the preparation of any food, or for any other specified purpose, or for the use of any specified equipment or a specified process	Chief Executive Officer Director City Services Manager Health & Local Laws Co-ordinator Environmental Health Team Leader Environmental Health	If section 19(1) applies Only in relation to temporary food premises or mobile food premises
FOOD ACT 1984	s.19(4)(a)	power to direct that an order made under section 19(3)(a) or (b), (i) be affixed to a conspicuous part of the premises, and (ii) inform the public by notice in a published newspaper or otherwise	Chief Executive Officer Director City Services Manager Health & Local Laws Co-ordinator Environmental Health	If section 19(1) applies

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
FOOD ACT 1984	s.19(6)(a)	duty to revoke any order under section 19 if satisfied that an order has been complied with	Chief Executive Officer Director City Services Manager Health & Local Laws Co-ordinator Environmental Health Team Leader Environmental Health Environmental Health Officer	If section 19(1) applies
FOOD ACT 1984	s.19(6)(b)	duty to give written notice of revocation under section 19(6)(a) if satisfied that an order has been complied with	Chief Executive Officer Director City Services Manager Health & Local Laws Co-ordinator Environmental Health Team Leader Environmental Health Environmental Health Officer	If section 19(1) applies
FOOD ACT 1984	s.19AA(2)	power to direct, by written order, that a person must take any of the actions described in (a)-(c).	Chief Executive Officer Director City Services Manager Health & Local Laws Co-ordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Environmental Health Technical Officer Food Safety Assessment Officer Food Safety Officer	where council is the registration authority
FOOD ACT 1984	s.19AA(4)(c)	power to direct, in an order made under s.19AA(2) or a subsequent written order, that a person must ensure that any food or class of food is not removed from the premises	Chief Executive Officer Director City Services Manager Health & Local Laws Co-ordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Environmental Health Technical Officer Food Safety Assessment Officer Food Safety Officer	Note: the power to direct the matters under s.19AA(4)(a) and (b) not capable of delegation and so such directions must be made by a Council resolution
FOOD ACT 1984	s.19AA(7)	duty to revoke order issued under s.19AA and give written notice of revocation, if satisfied that that order has been complied with	Chief Executive Officer Director City Services Manager Health & Local Laws Co-ordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Environmental Health Technical Officer Food Safety Assessment Officer Food Safety Officer	where council is the registration authority

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
FOOD ACT 1984	s.19CB(4)(b)	power to request copy of records	Chief Executive Officer Director City Services Manager Health & Local Laws Co-ordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Environmental Health Technical Officer Food Safety Assessment Officer Food Safety Officer	where council is the registration authority
FOOD ACT 1984	s.19E(1)(d)	power to request a copy of the food safety program	Chief Executive Officer Director City Services Manager Health & Local Laws Co-ordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Environmental Health Technical Officer Food Safety Assessment Officer Food Safety Officer	where council is the registration authority
FOOD ACT 1984	s 19EA(3)	Function of receiving copy of revised food safety program	Chief Executive Officer Director City Services Manager Health & Local Laws Co-ordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Environmental Health Technical Officer Food Safety Assessment Officer Food Safety Officer	where council is the registration authority
FOOD ACT 1984	s.19GB	power to request proprietor to provide written details of the name, qualification or experience of the current food safety supervisor	Chief Executive Officer Director City Services Manager Health & Local Laws Co-ordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Environmental Health Technical Officer Food Safety Assessment Officer Food Safety Officer	where council is the registration authority

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
FOOD ACT 1984	s19IA(1)	Power to form opinion that the food safety requirements or program are non-compliant.	Chief Executive Officer Director City Services Manager Health & Local Laws Co-ordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Environmental Health Technical Officer Food Safety Assessment Officer Food Safety Officer	where council is the registration authority
FOOD ACT 1984	s 19IA(2)	Duty to give written notice to the proprietor of the premises	Chief Executive Officer Director City Services Manager Health & Local Laws Co-ordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Environmental Health Technical Officer Food Safety Assessment Officer Food Safety Officer	where council is the registration authority Note: Not required if Council has taken other appropriate action in relation to deficiencies (see s 19IA(3))
FOOD ACT 1984	s.19M(4)(a) & (5)	power to conduct a food safety audit and take actions where deficiencies are identified	Chief Executive Officer Director City Services Manager Health & Local Laws Co-ordinator Environmental Health Team Leader Environmental Health Environmental Health Officer	where council is the registration authority
FOOD ACT 1984	s 19N(2)	Function of receiving notice from the auditor	Chief Executive Officer Director City Services Manager Health & Local Laws Co-ordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Environmental Health Technical Officer Food Safety Assessment Officer Food Safety Officer	where council is the registration authority

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
FOOD ACT 1984	s.19NA(1)	power to request food safety audit reports	Chief Executive Officer Director City Services Manager Health & Local Laws Co-ordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Environmental Health Technical Officer Food Safety Assessment Officer Food Safety Officer	where council is the registration authority
FOOD ACT 1984	s.19U(3)	power to waive and vary the costs of a food safety audit if there are special circumstances	Chief Executive Officer Director City Services Manager Health & Local Laws Co-ordinator Environmental Health	
FOOD ACT 1984	s.19UA	power to charge fees for conducting a food safety assessment or inspection	Chief Executive Officer Director City Services Manager Health & Local Laws Co-ordinator Environmental Health	except for an assessment required by a declaration under section 19C or an inspection under sections 38B(1)(c) or 39.
FOOD ACT 1984	s.19W	power to direct a proprietor of a food premises to comply with any requirement under Part IIIB	Chief Executive Officer Director City Services Manager Health & Local Laws Co-ordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Environmental Health Technical Officer Food Safety Assessment Officer Food Safety Officer	where council is the registration authority
FOOD ACT 1984	s.19W(3)(a)	power to direct a proprietor of a food premises to have staff at the premises undertake training or instruction	Chief Executive Officer Director City Services Manager Health & Local Laws Co-ordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Environmental Health Technical Officer Food Safety Assessment Officer Food Safety Officer	where council is the registration authority

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
FOOD ACT 1984	s.19W(3)(b)	power to direct a proprietor of a food premises to have details of any staff training incorporated into the minimum records required to be kept or food safety program of the premises	Chief Executive Officer Director City Services Manager Health & Local Laws Co-ordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Environmental Health Technical Officer Food Safety Assessment Officer Food Safety Officer	where council is the registration authority
FOOD ACT 1984	---	power to register or, ~~or transfer~~the registration of a food premises	Chief Executive Officer Director City Services Manager Health & Local Laws Co-ordinator Environmental Health Team Leader Environmental Health Environmental Health Officer	where council is the registration authority refusal to grant~~/renew/transfer~~ or renew the registration of a food premises must be ratified by Council or the CEO (see section 58A(2))
FOOD ACT 1984	s 36A	Power to accept an application for registration or notification using online portal	Chief Executive Officer Director City Services Manager Health & Local Laws Co-ordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Environmental Health Technical Officer Food Safety Assessment Officer Food Safety Officer	where council is the registration authority
FOOD ACT 1984	s 36B	Duty to pay the charge for use of online portal	Chief Executive Officer Director City Services Manager Health & Local Laws Co-ordinator Environmental Health Team Leader Environmental Health Environmental Health Officer	where council is the registration authority
FOOD ACT 1984	s.38AA(5)	power to (a) request further information; or (b) advise the proprietor that the premises must be registered if the premises are not exempt	Chief Executive Officer Director City Services Manager Health & Local Laws Co-ordinator Environmental Health Team Leader Environmental Health Environmental Health Officer	where council is the registration authority

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
FOOD ACT 1984	s.38AB(4)	power to fix a fee for the receipt of a notification under section 38AA in accordance with a declaration under subsection (1)	Chief Executive Officer Director City Services Manager Health & Local Laws Co-ordinator Environmental Health	where council is the registration authority
FOOD ACT 1984	s.38A(4)	power to request a copy of a completed food safety program template	Chief Executive Officer Director City Services Manager Health & Local Laws Co-ordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Environmental Health Technical Officer Food Safety Assessment Officer Food Safety Officer	where council is the registration authority
FOOD ACT 1984	s.38B(1)(a)	duty to assess the application and determine which class of food premises under section 19C the food premises belongs	Chief Executive Officer Director City Services Manager Health & Local Laws Co-ordinator Environmental Health Team Leader Environmental Health Environmental Health Officer	where council is the registration authority
FOOD ACT 1984	s.38B(1)(b)	duty to ensure proprietor has complied with requirements of section 38A	Chief Executive Officer Director City Services Manager Health & Local Laws Co-ordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Environmental Health Technical Officer Food Safety Assessment Officer Food Safety Officer	where council is the registration authority
FOOD ACT 1984	s.38B(2)	duty to be satisfied of the matters in section 38B(2)(a)-(b)	Chief Executive Officer Director City Services Manager Health & Local Laws Co-ordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Environmental Health Technical Officer Food Safety Assessment Officer Food Safety Officer	where council is the registration authority

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
FOOD ACT 1984	s.38D(1)	duty to ensure compliance with the applicable provisions of section 38C and inspect the premises if required by section 39	Chief Executive Officer Director City Services Manager Health & Local Laws Co-ordinator Environmental Health Team Leader Environmental Health Environmental Health Officer	where council is the registration authority
FOOD ACT 1984	s.38D(2)	duty to be satisfied of the matters in section 38D(2)(a)-(d)	Chief Executive Officer Director City Services Manager Health & Local Laws Co-ordinator Environmental Health Team Leader Environmental Health Environmental Health Officer	where council is the registration authority
FOOD ACT 1984	s.38D(3)	power to request copies of any audit reports	Chief Executive Officer Director City Services Manager Health & Local Laws Co-ordinator Environmental Health Team Leader Environmental Health Environmental Health Officer	where council is the registration authority
FOOD ACT 1984	s.38E(2)	power to register the food premises on a conditional basis	Chief Executive Officer Director City Services Manager Health & Local Laws Co-ordinator Environmental Health Team Leader Environmental Health Environmental Health Officer	where council is the registration authority not exceeding the prescribed time limit defined under subsection (5).
FOOD ACT 1984	s.38E(4)	duty to register the food premises when conditions are satisfied	Chief Executive Officer Director City Services Manager Health & Local Laws Co-ordinator Environmental Health Team Leader Environmental Health Environmental Health Officer	where council is the registration authority

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
FOOD ACT 1984	s.38F(3)(b)	power to require proprietor to comply with requirements of this Act	Chief Executive Officer Director City Services Manager Health & Local Laws Co-ordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Environmental Health Technical Officer Food Safety Assessment Officer Food Safety Officer	where council is the registration authority
FOOD ACT 1984	s 38G(1)	Power to require notification of change of the food safety program type used for the food premises	Chief Executive Officer Director City Services Manager Health & Local Laws Co-ordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Environmental Health Technical Officer Food Safety Assessment Officer Food Safety Officer	where council is the registration authority
FOOD ACT 1984	s 38G(2)	Function of receiving notice from proprietor if there is a change of the food safety program type used for the food premises~~Power to require the proprietor of the food premises to comply with any requirement of the Act~~	Chief Executive Officer Director City Services Manager Health & Local Laws Co-ordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Environmental Health Technical Officer Food Safety Assessment Officer Food Safety Officer	where council is the registration authority
FOOD ACT 1984	s 38G(4)	Power to require the proprietor of the food premises to comply with any requirement of the Act	Chief Executive Officer Director City Services Manager Health & Local Laws Co-ordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Environmental Health Technical Officer Food Safety Assessment Officer Food Safety Officer	where council is the registration authority

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
FOOD ACT 1984	s 39(2)	Duty to carry out an inspection of the premises during the period of registration before the registration of the food premises is renewed	Chief Executive Officer Director City Services Manager Health & Local Laws Co-ordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Environmental Health Technical Officer Food Safety Assessment Officer Food Safety Officer	where council is the registration authority
FOOD ACT 1984	s.39A	power to register, or renew ~~or transfer~~the registration of a food premises despite minor defects	Chief Executive Officer Director City Services Manager Health & Local Laws Co-ordinator Environmental Health Team Leader Environmental Health	where council is the registration authority only if satisfied of matters in subsections (2)(a)-(c)
FOOD ACT 1984	s 39A (6)	Duty to comply with a direction of the Secretary	Chief Executive Officer Director City Services Manager Health & Local Laws Co-ordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Environmental Health Technical Officer Food Safety Assessment Officer Food Safety Officer	
FOOD ACT 1984	s 40(1)	Duty to give the person in whose name the premises is to be registered a certificate of registration	Chief Executive Officer Director City Services Manager Health & Local Laws Co-ordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Environmental Health Technical Officer Food Safety Assessment Officer Food Safety Officer	where council is the registration authority

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
FOOD ACT 1984	s.40(2)	power to incorporate the certificate of registration in one document with any certificate of registration under Part 6 of the Public Health and Wellbeing Act 2008	Chief Executive Officer Director City Services Manager Health & Local Laws Co-ordinator Environmental Health Team Leader Environmental Health Environmental Health Officer	
FOOD ACT 1984	s.40C(2)	power to grant or renew the registration of food premises for a period of less than 1 year	Chief Executive Officer Director City Services Manager Health & Local Laws Co-ordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Environmental Health Technical Officer Food Safety Assessment Officer Food Safety Officer	where council is the registration authority
FOOD ACT 1984	s.40D(1)	power to suspend or revoke the registration of food premises	Chief Executive Officer Director City Services Manager Health & Local Laws Co-ordinator Environmental Health Team Leader Environmental Health Environmental Health Officer	where council is the registration authority
FOOD ACT 1984	s 40E	Duty to comply with direction of the Secretary	Chief Executive Officer Director City Services Manager Health & Local Laws Co-ordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Environmental Health Technical Officer Food Safety Assessment Officer Food Safety Officer	

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
FOOD ACT 1984	s 40F	Power to cancel registration of food premises	Chief Executive Officer Director City Services Manager Health & Local Laws Co-ordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Environmental Health Technical Officer Food Safety Assessment Officer Food Safety Officer	where council is the registration authority
FOOD ACT 1984	s 43	Duty to maintain records of registration	Chief Executive Officer Director City Services Manager Health & Local Laws Co-ordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Environmental Health Technical Officer Food Safety Assessment Officer Food Safety Officer	where council is the registration authority
FOOD ACT 1984	s.43F(6)	duty to be satisfied that registration requirements under Division 3 have been met prior to registering, transferring or renewing registration of a component of a food business	Chief Executive Officer Director City Services Manager Health & Local Laws Co-ordinator Environmental Health Team Leader Environmental Health Environmental Health Technical Officer	where council is the registration authority
FOOD ACT 1984	s.43F(7)	power to register the components of the food business that meet requirements in Division 3 and power to refuse to register the components that do not meet the requirements	Chief Executive Officer Director City Services Manager Health & Local Laws Co-ordinator Environmental Health Team Leader Environmental Health Environmental Health Technical Officer	where council is the registration authority

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
FOOD ACT 1984	s 45AC	Power to bring proceedings	Chief Executive Officer Director City Services Manager Health & Local Laws Co-ordinator Environmental Health Team Leader Environmental Health Environmental Health Officer	
FOOD ACT 1984	s.46(5)	power to institute proceedings against another person where the offence was due to an act or default by that other person and where the first person charged could successfully defend a prosecution, without proceedings first being instituted against the person first charged	Chief Executive Officer Director City Services Manager Health & Local Laws Co-ordinator Environmental Health Team Leader Environmental Health	where council is the registration authority

HERITAGE ACT 2017

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
HERITAGE ACT 2017	s.116	power to sub-delegate Executive Director's functions, duties or powers	Chief Executive Officer.	must first obtain Executive Director's written consent Council can only sub-delegate if the instrument of delegation from the Executive Director authorises sub-delegation

LOCAL GOVERNMENT ACT 1989

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
~~LOCAL GOVERNMENT ACT 1989~~	~~s.181H~~	~~power to enter into an environmental upgrade agreement on behalf of Council and declare and levy an environmental upgrade charge~~	~~CEO[1]~~	-
LOCAL GOVERNMENT ACT 1989	s.185L(4)	power to declare and levy a cladding rectification charge	CEO[2]	

~~[1] The only member of staff who can be a delegate in Column 3 is the CEO.~~

[2] The only member of staff who can be a delegate in Column 3 is the CEO.

PLANNING AND ENVIRONMENT ACT 1987

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.4B	power to prepare an amendment to the Victoria Planning Provisions	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Implementation .	if authorised by the Minister
PLANNING AND ENVIRONMENT ACT 1987	s.4G	function of receiving prescribed documents and a copy of the Victoria Planning Provisions from the Minister	Chief Executive Officer Director City Planning & Economy. Manager City Development Manager Planning and Growth. Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation. Team Leader Statutory Planning Principal Planner, Business Facilitation Principal Planner Senior Strategic Planner Senior Statutory Planner Subdivision Officer Town Planner. Student Planner Customer Service Town Planner.	
PLANNING AND ENVIRONMENT ACT 1987	s.4H	duty to make amendment to Victoria Planning Provisions available in accordance with public availability requirements	Chief Executive Officer Director City Planning & Economy. Manager City Development Manager Planning and Growth. Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation. Senior Strategic Planner Student Planner	

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.4I	duty to keep Victorian Planning Provisions and other documents available in accordance with public availability requirements	Chief Executive Officer Director City Planning & Economy. Manager City Development Manager Planning and Growth. Co-ordinator Strategic Planning Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation Co-ordinator Planning Delivery. Senior Strategic Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.8A(2)	power to prepare amendment to the planning scheme where the Minister has given consent under s.8A	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Strategic Implementation Senior Strategic Planner Strategic Planner.	
PLANNING AND ENVIRONMENT ACT 1987	s.8A(3)	power to apply to Minister to prepare an amendment to the planning scheme	Chief Executive Officer Director City Planning & Economy. Manager City Development Manager Planning and Growth. Co-ordinator Strategic Planning Co-ordinator Strategic Implementation Co-ordinator Planning Delivery.	

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.8A(5)	function of receiving notice of the Minister's decision	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Manager Urban Design and Heritage. Co-ordinator Strategic Planning Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation Co-ordinator Planning Delivery Team Leader Statutory Planning Principal Planner, Business Facilitation Principal Planner Senior Strategic Planner Senior Statutory Planner Subdivision Officer Town Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.8A(7)	power to prepare the amendment specified in the application without the Minister's authorisation if no response received after 10 business days	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Strategic Implementation Senior Strategic Planner Strategic Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.8B(2)	power to apply to the Minister for authorisation to prepare an amendment to the planning scheme of an adjoining municipal district	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Strategic Implementation Senior Strategic Planner Strategic Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.12(3)	power to carry out studies and do things to ensure proper use of land in which Council is the planning authority and consult with other persons to ensure co-ordination of planning scheme with these persons	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Strategic Implementation Co-ordinator Planning Delivery. Project Manager Northern and Western Geelong Growth Areas Senior Strategic Planner Strategic Planner.	

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
~~PLANNING AND ENVIRONMENT ACT 1987~~	~~s.12A(1)~~	~~duty to prepare a municipal strategic statement (including power to prepare a municipal strategic statement under s 19 of the Planning and Environment (Planning Schemes) Act 1996)~~	~~Chief Executive Officer~~ ~~Director City Planning & Economy~~ ~~Manager City Development~~ ~~Manager Planning and Growth~~ ~~Co-ordinator Strategic Planning~~ ~~Co-ordinator Strategic Implementation~~ ~~Co-ordinator Planning Delivery~~ ~~Senior Strategic Planner~~	-
PLANNING AND ENVIRONMENT ACT 1987	s.12B(1)	duty to review planning scheme	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation Co-ordinator Planning Delivery Senior Strategic Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.12B(2)	Duty to review planning scheme at direction of Minister	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation Co-ordinator Planning Delivery Senior Strategic Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.12B(5)	duty to report findings of review of planning scheme to Minister without delay	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation Co-ordinator Planning Delivery Senior Strategic Planner	

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.14	duties of a Responsible Authority as set out in subsections (a) to (d)	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation. Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner Principal Planning Investigations Officer Senior Planning Investigations Officer Planning Investigations Officer Customer Service Town Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.17(1)	duty of giving copy amendment to the planning scheme	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation Co-ordinator Planning Delivery Senior Strategic Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.17(2)	duty of giving copy s.173 agreement	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation Co-ordinator Planning Delivery Senior Strategic Planner	

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.17(3)	duty of giving copy amendment, explanatory report and relevant documents to the Minister within 10 business days	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Strategic Implementation Senior Strategic Planner Snr Strategic Planner/Project Officer Strategic Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.18	duty to make amendment etc. available in accordance with public availability requirements	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation Co-ordinator Planning Delivery Senior Strategic Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.19	power to give notice, to decide not to give notice, to publish notice of amendment to a planning scheme and to exercise any other power under section 19 to a planning scheme	Chief Executive Officer Director City Planning & Economy Manager Planning and Growth Manager City Development Co-ordinator Strategic Implementation Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Planning Co-ordinator Planning Delivery	
PLANNING AND ENVIRONMENT ACT 1987	s.19	function of receiving notice of preparation of an amendment to a planning scheme	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Strategic Implementation Co-ordinator Planning Delivery	where Council is not the planning authority and the amendment affects land within Council's municipal district; or where the amendment will amend the planning scheme to designate Council as an acquiring authority.

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.20(1)	power to apply to Minister for exemption from the requirements of section 19	Chief Executive Officer Director City Planning & Economy Manager Planning and Growth Manager City Development Co-ordinator Strategic Implementation Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Planning Co-ordinator Planning Delivery	where Council is a planning authority
PLANNING AND ENVIRONMENT ACT 1987	s.21(2)	duty to make submissions available in accordance with public availability requirements	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Strategic Planning Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation Co-ordinator Planning Delivery	
PLANNING AND ENVIRONMENT ACT 1987	s.21A(4)	duty to publish notice in accordance with section	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation Co-ordinator Planning Delivery Co-ordinator Strategic Planning	
PLANNING AND ENVIRONMENT ACT 1987	s.22	duty to consider all submissions	Chief Executive Officer Director City Planning & Economy Manager, City Development Co-ordinator Strategic Planning Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation Co-ordinator Planning Delivery Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Subdivision Officer Town Planner Student Planner Customer Service Town Planner	except submissions which request a change to the items in s.22(5)(a) and (b)

Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.23(1)(b)	duty to refer submissions which request a change to the amendment to a panel	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Strategic Implementation Co-ordinator Planning Delivery	
PLANNING AND ENVIRONMENT ACT 1987	s.23(2)	power to refer to a panel submissions which do not require a change to the amendment	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Implementation Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Planning Co-ordinator Planning Delivery	
PLANNING AND ENVIRONMENT ACT 1987	s.24	function to represent council and present a submission at a panel hearing (including a hearing referred to in section 96D)	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Implementation Co-ordinator Statutory Planning Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Planning Co-ordinator Planning Delivery Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner Senior Strategic Planner Strategic Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.26(1)	power to make report available for inspection in accordance with public availability requirements	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Implementation Co-ordinator Statutory Planning Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Planning Co-ordinator Planning Delivery	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.26(2)	duty to keep report of panel available for inspection in accordance with public availability requirements	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Implementation Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Planning Co-ordinator Planning Delivery	
PLANNING AND ENVIRONMENT ACT 1987	s.27(2)	power to apply for exemption if panel's report not received	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Implementation Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Planning Co-ordinator Planning Delivery	
PLANNING AND ENVIRONMENT ACT 1987	s.28(1)	duty to notify the Minister if abandoning an amendment	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Implementation Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Planning Co-ordinator Planning Delivery	
PLANNING AND ENVIRONMENT ACT 1987	s.28(2)	Duty to publish notice of the decision on Internet site	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Implementation Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Planning Co-ordinator Planning Delivery	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.28(4)	Duty to make notice of the decision available on Council's Internet site for a period of at least 2 months	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Implementation Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Planning Co-ordinator Planning Delivery	
PLANNING AND ENVIRONMENT ACT 1987	s.30(4)(a)	duty to say if amendment has lapsed	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Implementation Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Planning Co-ordinator Planning Delivery	
PLANNING AND ENVIRONMENT ACT 1987	s.30(4)(b)	duty to provide information in writing upon request	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Implementation Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Planning Co-ordinator Planning Delivery	
PLANNING AND ENVIRONMENT ACT 1987	s.32(2)	duty to give more notice if required	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Implementation Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Planning Co-ordinator Planning Delivery	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.33(1)	duty to give more notice of changes to an amendment	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Implementation Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Planning Co-ordinator Planning Delivery	
PLANNING AND ENVIRONMENT ACT 1987	s.36(2)	duty to give notice of approval of amendment	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Implementation Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Planning Co-ordinator Planning Delivery	
PLANNING AND ENVIRONMENT ACT 1987	s.38(5)	duty to give notice of revocation of an amendment	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Implementation Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Planning Co-ordinator Planning Delivery	
PLANNING AND ENVIRONMENT ACT 1987	s.39	function of being a party to a proceeding commenced under s.39 and duty to comply with determination by VCAT	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Implementation Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Planning Co-ordinator Planning Delivery	

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.40(1)	function of lodging copy of approved amendment	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Implementation Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Planning Co-ordinator Planning Delivery	
PLANNING AND ENVIRONMENT ACT 1987	s.41(1)	duty to make a copy of an approved amendment available in accordance with the public availability requirements during inspection period	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Implementation Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Planning Co-ordinator Planning Delivery	
PLANNING AND ENVIRONMENT ACT 1987	s.41(2)	Duty to make a copy of an approved amendment and any documents lodged with it available in person in accordance with the requirements set out in s 197B of the Act after the inspection period ends	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Implementation Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Planning Co-ordinator Planning Delivery	
PLANNING AND ENVIRONMENT ACT 1987	s.42(2)	duty to make copy of planning scheme available in accordance with the public availability requirements	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Statutory Planning Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation Co-ordinator Planning Delivery	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s 46AAA	Duty to prepare an amendment to a planning scheme that relates to Yarra River land that is not inconsistent with anything in a Yarra Strategic Plan which is expressed to be binding on the responsible public entity	Not applicable	Where Council is a responsible public entity and is a planning authority Note: this provision is not yet in force, and will commence on the day on which the initial Yarra Strategic Plan comes into operation. It will affect a limited number of councils
PLANNING AND ENVIRONMENT ACT 1987	s.46AW	function of being consulted by the Minister	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth	where Council is a responsible public entity
PLANNING AND ENVIRONMENT ACT 1987	s.46AX	function of receiving a draft Statement of Planning Policy and written direction in relation to the endorsement of the draft Statement of Planning Policy power to endorse the draft Statement of Planning Policy	Chief Executive Officer Director City Planning & Economy	where Council is a responsible public entity
PLANNING AND ENVIRONMENT ACT 1987	s.46AZC(2)	duty not to prepare an amendment to a declared area planning scheme that is inconsistent with a Statement of Planning Policy for the declared area that is expressed to be binding on the responsible public entity	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Senior Strategic Planner Snr Strategic Planner/Project Officer Strategic Planner	where Council is a responsible public entity

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.46AZK	duty not to act inconsistently with any provision of the Statement of Planning Policy that is expressed to be binding on the public entity when performing a function or duty or exercising a power in relation to the declared area	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Senior Strategic Planner Snr Strategic Planner/Project Officer Strategic Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner Subdivision Officer Customer Service Town Planner	where Council is a responsible public entity
PLANNING AND ENVIRONMENT ACT 1987	s.46GI(2)(b)(i)	power to agree to a lower rate of standard levy for a class of development of a particular type of land than the rate specified in a Minister's direction	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth	where Council is the planning authority, the municipal Council of the municipal district in which the land is located and/or the development agency
PLANNING AND ENVIRONMENT ACT 1987	s.46GJ(1)	function of receiving written directions from the Minister in relation to the preparation and content of infrastructure contributions plans	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Development Contributions Accountant	

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.46GK	duty to comply with a Minister's direction that applies to Council as the planning authority	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Senior Strategic Planner Snr Strategic Planner/Project Officer Strategic Planner Development Contributions Accountant Senior Strategic Planner – Planning Delivery Growth Area Officer	
PLANNING AND ENVIRONMENT ACT 1987	s.46GN(1)	duty to arrange for estimates of values of inner public purpose land	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Development Contributions Accountant	
PLANNING AND ENVIRONMENT ACT 1987	s.46GO(1)	duty to give notice to owners of certain inner public purpose land	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Senior Strategic Planner Snr Strategic Planner/Project Officer Strategic Planner Development Contributions Accountant Senior Strategic Planner – Planning Delivery Growth Area Officer	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.46GP	function of receiving a notice under s.46GO	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Senior Strategic Planner Snr Strategic Planner/Project Officer Strategic Planner Development Contributions Accountant Senior Strategic Planner – Planning Delivery Growth Area Officer	where Council is the collecting agency
PLANNING AND ENVIRONMENT ACT 1987	s.46GQ	function of receiving a submission from an affected owner who objects to the estimated value per hectare (or other appropriate unit of measurement) of the inner public purpose land	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Senior Strategic Planner Snr Strategic Planner/Project Officer Strategic Planner Development Contributions Accountant Senior Strategic Planner – Planning Delivery Growth Area Officer	

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.46GR(1)	duty to consider every submission that is made by the closing date for submissions included in the notice under s.46GO	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Senior Strategic Planner Snr Strategic Planner/Project Officer Strategic Planner Development Contributions Accountant Senior Strategic Planner – Planning Delivery Growth Area Officer	
PLANNING AND ENVIRONMENT ACT 1987	s.46GR(2)	power to consider a late submission duty to consider a late submission if directed to do so by the Minister	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Senior Strategic Planner Snr Strategic Planner/Project Officer Strategic Planner Development Contributions Accountant Senior Strategic Planner – Planning Delivery Growth Area Officer	
PLANNING AND ENVIRONMENT ACT 1987	s.46GS(1)	power to accept or reject the estimate of the value of the inner public purpose land in a submission made under s.46GQ	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Senior Strategic Planner Development Contributions Accountant	

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.46GS(2)	duty, if Council rejects the estimate of the value of the inner public purpose land in the submission, to refer the matter to the valuer-general, and notify the affected owner of the rejection and that the matter has been referred to the valuer-general	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Development Contributions Accountant	
PLANNING AND ENVIRONMENT ACT 1987	s.46GT(2)	duty to pay half of the fee fixed by the valuer-general for arranging and attending the conference	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Development Contributions Accountant	
PLANNING AND ENVIRONMENT ACT 1987	s.46GT(4)	function of receiving, from the valuer-general, written confirmation of the agreement between the planning authority's valuer and the affected owner's valuer as to the estimated value of the inner public purpose land	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Development Contributions Accountant	
PLANNING AND ENVIRONMENT ACT 1987	s.46GT(6)	function of receiving, from the valuer-general, written notice of a determination under s.46GT(5)	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Development Contributions Accountant	

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.46GU	duty not to adopt an amendment under s.29 to an infrastructure contributions plan that specifies a land credit amount or a land equalisation amount that relates to a parcel of land in the ICP plan area of the plan unless the criteria in s.46GU(1)(a) and (b) are met	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Development Contributions Accountant	
PLANNING AND ENVIRONMENT ACT 1987	s.46GV(3)	function of receiving the monetary component and any land equalisation amount of the infrastructure contribution power to specify the manner in which the payment is to be made	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Development Contributions Accountant	where Council is the collecting agency
PLANNING AND ENVIRONMENT ACT 1987	s.46GV(3)(b)	power to enter into an agreement with the applicant	Chief Executive Officer Director City Planning & Economy Manager Planning and Growth Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator Co-ordinator Strategic Implementation Co-ordinator Strategic Planning Co-ordinator Planning Delivery	where Council is the collecting agency
PLANNING AND ENVIRONMENT ACT 1987	s.46GV(4)(a)	Function of receiving the inner public purpose land in accordance with s 46GV(5) and (6)	Chief Executive Officer Director City Planning & Economy Manager Planning and Growth Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator Co-ordinator Strategic Implementation Co-ordinator Strategic Planning Co-ordinator Planning Delivery	where Council is the development agency

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Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.46GV(4)(b)	Function of receiving the inner public purpose land in accordance with s.46GV(5) and (6)	Chief Executive Officer Director City Planning & Economy Manager Planning and Growth Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation Co-ordinator Strategic Planning Co-ordinator Planning Delivery	where Council is the collecting agency
PLANNING AND ENVIRONMENT ACT 1987	s.46GV(7)	duty to impose the requirements set out in s.46GV(3) and (4) as conditions on the permit applied for by the applicant to develop the land in the ICP plan area	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Senior Strategic Planner Snr Strategic Planner/Project Officer Strategic Planner Development Contributions Accountant Senior Strategic Planner – Planning Delivery Growth Area Officer Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner Subdivision Officer Customer Service Town Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.46GV(9)	power to require the payment of a monetary component or the provision of the land component of an infrastructure contribution to be secured to Council's satisfaction	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Development Contributions Accountant	where Council is the collecting agency

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.46GX(1)	power to accept works, services or facilities in part or full satisfaction of the monetary component of an infrastructure contribution payable	Chief Executive Officer Director City Planning & Economy	where Council is the collecting agency
PLANNING AND ENVIRONMENT ACT 1987	s.46GX(1)	power to accept works, services or facilities in part or full satisfaction of the monetary component of an infrastructure contribution payable	Chief Executive Officer Director City Planning & Economy Manager Planning and Growth	where Council is the collecting agency Limited to instances where the value of works, services, land or facilities do not exceed value of levy payable.
PLANNING AND ENVIRONMENT ACT 1987	s.46GX(2)	duty, before accepting the provision of works, services or facilities by an applicant under s.46GX(1), to obtain the agreement of the development agency or agencies specified in the approved infrastructure contributions plan	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Development Contributions Accountant	where Council is the collecting agency
PLANNING AND ENVIRONMENT ACT 1987	s.46GY(1)	duty to keep proper and separate accounts and records	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Chief Financial Officer Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Development Contributions Accountant	where Council is the collecting agency
PLANNING AND ENVIRONMENT ACT 1987	s.46GY(2)	duty to keep the accounts and records in accordance with the Local Government Act 2020	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Chief Financial Officer Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Development Contributions Accountant	where Council is the collecting agency

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.46GZ(2)(a)	duty to forward any part of the monetary component that is imposed for plan preparation costs to the planning authority that incurred those costs	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Development Contributions Accountant	where Council is the collecting agency under an approved infrastructure contributions plan this duty does not apply where Council is that planning authority
PLANNING AND ENVIRONMENT ACT 1987	s.46GZ(2)(a)	function of receiving the monetary component	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Development Contributions Accountant	where the Council is the planning authority this duty does not apply where Council is also the collecting agency
PLANNING AND ENVIRONMENT ACT 1987	s.46GZ(2)(b)	duty to forward any part of the monetary component that is imposed for the provision of works, services or facilities to the development agency that is specified in the plan as responsible for those works, services or facilities	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Development Contributions Accountant	where Council is the collecting agency under an approved infrastructure contributions plan this provision does not apply where Council is also the relevant development agency
PLANNING AND ENVIRONMENT ACT 1987	s.46GZ(2)(b)	function of receiving the monetary component	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Development Contributions Accountant	where Council is the development agency under an approved infrastructure contributions plan this provision does not apply where Council is also the collecting agency

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.46GZ(4)	duty to use any land equalisation amounts to pay land credit amounts under s.46GZ(7), except any part of those amounts that are to be forwarded to a development agency under s.46GZ(5)	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Development Contributions Accountant	where Council is the collecting agency under an approved infrastructure contributions plan
PLANNING AND ENVIRONMENT ACT 1987	s.46GZ(5)	Duty to forward any part of a land equalisation amount required for the acquisition of outer public purpose land by a development agency specified in the approved infrastructure contributions plan to that development agency	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Development Contributions Accountant	Where Council is the collecting agency under an approved infrastructure contributions plan This provision does not apply where Council is also the relevant development agency
PLANNING AND ENVIRONMENT ACT 1987	s.46GZ(5)	function of receiving any part of a land equalisation amount required for the acquisition of outer public purpose land	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Development Contributions Accountant.	Where Council is the development agency specified in the approved infrastructure contributions plan This provision does not apply where Council is also the collecting agency
PLANNING AND ENVIRONMENT ACT 1987	s.46GZ(7)	duty to pay to each person who must provide an infrastructure contribution under the approved infrastructure contributions plan any land credit amount to which the person is entitled under s.46GW	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Development Contributions Accountant	where Council is the collecting agency under an approved infrastructure contributions plan

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.46GZ(9)	duty to transfer the estate in fee simple in the land to the development agency specified in the approved infrastructure contributions plan as responsible for the use and development of that land	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Development Contributions Accountant	If any inner public purpose land is vested in Council under the Subdivision Act 1988 or acquired by Council before the time it is required to be provided to Council under s 46GV(4) Where Council is the collecting agency under an approved infrastructure contributions plan This duty does not apply where Council is also the development agency
PLANNING AND ENVIRONMENT ACT 1987	s.46GZ(9)	function of receiving the fee simple in the land	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Development Contributions Accountant	Where Council is the development agency under an approved infrastructure contributions plan This duty does not apply where Council is also the collecting agency
PLANNING AND ENVIRONMENT ACT 1987	s.46GZA(1)	duty to keep proper and separate accounts and records	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Chief Financial Officer Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Development Contributions Accountant	where Council is a development agency under an approved infrastructure contributions plan
PLANNING AND ENVIRONMENT ACT 1987	s.46GZA(2)	duty to keep the accounts and records in accordance with the Local Government Act 2020	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Chief Financial Officer Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Development Contributions Accountant	where Council is a development agency under an approved infrastructure contributions plan

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.46GZB(3)	duty to follow the steps set out in s.46GZB(3)(a) - (c)	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Development Contributions Accountant	where Council is a development agency under an approved infrastructure contributions plan
PLANNING AND ENVIRONMENT ACT 1987	s.46GZB(4)	duty, in accordance with requirements of the VPA, to report on the use of the infrastructure contribution in the development agency's annual report and provide reports on the use of the infrastructure contribution to the VPA	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Development Contributions Accountant	if the VPA is the collecting agency under an approved infrastructure contributions plan where Council is a development agency under an approved infrastructure contributions plan
PLANNING AND ENVIRONMENT ACT 1987	s.46GZD(2)	duty, within 6 months after the date on which the approved infrastructure contributions plan expires, to follow the steps set out in s.46GZD(2)(a) and (b)	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Development Contributions Accountant	where Council is the development agency under an approved infrastructure contributions plan
PLANNING AND ENVIRONMENT ACT 1987	s.46GZD(3)	duty to follow the steps set out in s.46GZD(3)(a) and (b)	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Development Contributions Accountant	where Council is the collecting agency under an approved infrastructure contributions plan

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.46GZD(5)	duty to make payments under s.46GZD(3) in accordance with ss.46GZD(5)(a) and 46GZD(5)(b)	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Development Contributions Accountant	where Council is the collecting agency under an approved infrastructure contributions plan
PLANNING AND ENVIRONMENT ACT 1987	s.46GZE(2)	duty to forward the land equalisation amount back to the collecting agency within 6 months after the expiry date if any part of a land equalisation amount paid or forwarded to a development agency for acquiring outer public purpose land has not been expended by the development agency to acquire that land at the date on which the approved infrastructure contributions plan expires	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Development Contributions Accountant	where Council is the development agency under an approved infrastructure contributions plan this duty does not apply where Council is also the collecting agency
PLANNING AND ENVIRONMENT ACT 1987	s.46GZE(2)	function of receiving the unexpended land equalisation amount	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Development Contributions Accountant	where Council is the collecting agency under an approved infrastructure contributions plan this duty does not apply where Council is also the development agency
PLANNING AND ENVIRONMENT ACT 1987	s.46GZE(3)	duty, within 12 months after the date on which the approved infrastructure contributions plan expires, to follow the steps set out in s.46GZE(3)(a) and (b)	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Development Contributions Accountant	where Council is the collecting agency under an approved infrastructure contributions plan

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.46GZF(2)	duty, within 12 months after the date on which the approved infrastructure contributions plan expires, to use the public purpose land for a public purpose approved by the Minister or sell the public purpose land	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Development Contributions Accountant	where Council is the development agency under an approved infrastructure contributions plan
PLANNING AND ENVIRONMENT ACT 1987	s.46GZF(3)	duty, if land is sold under s.46GZF(2)(b), to follow the steps in s.46GZF(3)(a) and (b)	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Development Contributions Accountant	where Council is the development agency under an approved infrastructure contributions plan
PLANNING AND ENVIRONMENT ACT 1987	s.46GZF(3)	s.46GZF(3)(a) function of receiving proceeds of sale	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Development Contributions Accountant	where Council is the collection agency under an approved infrastructure contributions plan this provision does not apply where Council is also the development agency
PLANNING AND ENVIRONMENT ACT 1987	s.46GZF(4)	duty to divide the proceeds of the public purpose land among the current owners of each parcel of land in the ICP plan area and pay each current owner a portion of the proceeds in accordance with s.46GZF(5)	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Development Contributions Accountant	where Council is the collecting agency under an approved infrastructure contributions plan

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.46GZF(6)	duty to make the payments under s.46GZF(4) in accordance with s.46GZF(6)(a) and (b)	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Development Contributions Accountant	where Council is the collecting agency under an approved infrastructure contributions plan
PLANNING AND ENVIRONMENT ACT 1987	s.46GZH	power to recover the monetary component, or any land equalisation amount of the land component, payable under Part 3AB as a debt in any court of competent jurisdiction	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Planning Delivery Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Development Contributions Accountant	where Council is the collecting agency under an approved infrastructure contributions plan
PLANNING AND ENVIRONMENT ACT 1987	s.46GZI	duty to prepare and give a report to the Minister at the times required by the Minister	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Development Contributions Accountant	where Council is a collecting agency or development agency
PLANNING AND ENVIRONMENT ACT 1987	s.46GZK	power to deal with public purpose land which has vested in, been acquired by, or transferred to, Council	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Development Contributions Accountant	where Council is a collecting agency or development agency

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.46LB(3)	duty to publish, on Council's Internet site, the payable dwelling amount for a financial year on or before 1 July of each financial year for which the amount is adjusted under s.46LB (2)	Chief Executive Officer Director City Planning & Economy Manager Planning and Growth Co-ordinator Planning Delivery Development Contributions Accountant	
PLANNING AND ENVIRONMENT ACT 1987	s.46N(1)	duty to include condition in permit regarding payment of development infrastructure levy	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Planning Delivery Development Contributions Accountant Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner Customer Service Town Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.46N(2)(c)	function of determining time and manner for receipt of development contributions levy	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Development Contributions Accountant	
PLANNING AND ENVIRONMENT ACT 1987	s.46N(2)(d)	power to enter into an agreement with the applicant regarding payment of development infrastructure levy	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth	

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.46O(1)(a) & (2)(a)	power to ensure that community infrastructure levy is paid, or agreement is in place, prior to issuing building permits	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Development Contributions Accountant	
PLANNING AND ENVIRONMENT ACT 1987	s.46O(1)(d) & (2)(d)	power to enter into agreement with the applicant regarding payment of community infrastructure levy	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning Strategy & Urban Growth	
PLANNING AND ENVIRONMENT ACT 1987	s.46P(1)	power to require payment of amount of levy under section 46N or section 46O to be satisfactorily secured	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Planning Delivery Development Contributions Accountant	
PLANNING AND ENVIRONMENT ACT 1987	s.46P(2)	power to accept provision of land, works, services or facilities in part or full payment of levy payable	Chief Executive Officer Director City Planning & Economy Manager Planning and Growth	Limited to instances where the value of works, services, land or facilities do not exceed value of levy payable
PLANNING AND ENVIRONMENT ACT 1987	s.46P(2)	power to accept provision of land, works, services or facilities in part or full payment of levy payable	Chief Executive Officer Director City Planning & Economy	
PLANNING AND ENVIRONMENT ACT 1987	s.46Q(1)	duty to keep proper accounts of levies paid	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Chief Financial Officer Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Development Contributions Accountant	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.46Q(1A)	duty to forward to development agency part of levy imposed for carrying out works, services, or facilities on behalf of development agency or plan preparation costs incurred by a development agency or plan preparation costs incurred by a development agency	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Chief Financial Officer Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Development Contributions Accountant	
PLANNING AND ENVIRONMENT ACT 1987	s.46Q(2)	duty to apply levy only for a purpose relating to the provision of plan preparation costs or the works, services and facilities in respect of which the levy was paid etc.	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Chief Financial Officer Manager Social Planning and Investment Manager Engineering Services Manager Environment and Waste Manager Property, Procurement and Assets Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Development Contributions Accountant	
PLANNING AND ENVIRONMENT ACT 1987	s.46Q(3)	power to refund any amount of levy paid if it is satisfied the development is not to proceed	Chief Executive Officer Director City Planning & Economy Manager Planning and Growth	only applies when levy is paid to Council as a 'development agency'
PLANNING AND ENVIRONMENT ACT 1987	s.46Q(4)(c)	duty to pay amount to current owners of land in the area if an amount of levy has been paid to a municipal council as a development agency for plan preparation costs incurred by the council or for the provision by the council of works, services or facilities in an area under s.46Q(4)(a)	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Planning Delivery Co-ordinator Strategic Planning Development Contributions Accountant	must be done within six months of the end of the period required by the development contributions plan and with the consent of, and in the manner approved by, the Minister

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.46Q(4)(d)	duty to submit to the Minister an amendment to the approved development contributions plan	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Strategic Implementation Co-ordinator Planning Delivery Development Contributions Accountant	must be done in accordance with Part 3
PLANNING AND ENVIRONMENT ACT 1987	s.46Q(4)(e)	duty to expend that amount on other works etc.	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Strategic Implementation Co-ordinator Planning Delivery Development Contributions Accountant	with the consent of, and in the manner approved by, the Minister
PLANNING AND ENVIRONMENT ACT 1987	s.46QC	power to recover any amount of levy payable under Part 3B	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Planning Delivery Development Contributions Accountant	
PLANNING AND ENVIRONMENT ACT 1987	s.46QD	duty to prepare report and give a report to the Minister	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Planning Delivery Development Contributions Accountant	where council is a collecting agency or development agency
PLANNING AND ENVIRONMENT ACT 1987	s.46V(3)	duty to make a copy of the approved strategy plan (being the Melbourne Airport Environs Strategy Plan) and any documents lodged with it available	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation Co-ordinator Planning Delivery	
PLANNING AND ENVIRONMENT ACT 1987	s.46Y	duty to carry out works in conformity with the approved strategy plan	Chief Executive Officer Director City Planning & Economy Manager Planning and Growth	

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.47	power to decide that an application for a planning permit does not comply with that Act	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Team Leader Statutory Planning Customer Service Town Planner Subdivision Officer Town Planner. Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.49(1)	duty to keep a register of all applications for permits and determinations relating to permits	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner Subdivision Officer Senior Administration / Technical Officer Administration/Technical Officer	
PLANNING AND ENVIRONMENT ACT 1987	s.49(2)	duty to make register available for inspection in accordance with the public availability requirements	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner Subdivision Officer Senior Administration / Technical Officer Administration/Technical Officer	

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.50(4)	duty to amend application	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner Senior Administration/Technical Officer Administration/Technical Officer	
PLANNING AND ENVIRONMENT ACT 1987	s.50(5)	power to refuse to amend application	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.50(6)	duty to make note of amendment to application in register	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner Subdivision Officer Senior Administration / Technical Officer Administration/Technical Officer	

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.50A(1)	power to make amendment to application	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.50A(3)	power to require applicant to notify owner and make a declaration that notice has been given	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.50A(4)	duty to note amendment to application in register	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner Subdivision Officer Senior Administration / Technical Officer Administration/Technical Officer	

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.51	duty to make copy of application available for inspection in accordance with the public availability requirements	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner Subdivision Officer Senior Administration/Technical Officer Administration/Technical Officer	
PLANNING AND ENVIRONMENT ACT 1987	s.52(1)(a)	duty to give notice of the application to owners/occupiers of adjoining allotments unless satisfied that the grant of permit would not cause material detriment to any person	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.52(1)(b)	duty to give notice of the application to other municipal councils where appropriate	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.52(1)(c)	duty to give notice of the application to all persons required by the planning scheme	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.52(1)(ca)	duty to give notice of the application to owners and occupiers of land benefited by a registered restrictive covenant if may result in breach of covenant	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.52(1)(cb)	duty to give notice of the application to owners and occupiers of land benefited by a registered restrictive covenant if application is to remove or vary the covenant	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.52(1)(d)	duty to give notice of the application to other persons who may be detrimentally effected	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.52(1AA)	duty to give notice of an application to remove or vary a registered restrictive covenant	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.52(3)	power to give any further notice of an application where appropriate	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.53(1)	power to require the applicant to give notice under section 52(1) to persons specified by it	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.53(1A)	power to require the applicant to give the notice under section 52(1AA)	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.54(1)	power to require the applicant to provide more information	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.54(1A)	duty to give notice in writing of information required under section 54(1)	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.54(1B)	duty to specify the lapse date for an application	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.54A(3)	power to decide to extend time or refuse to extend time to give required information	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.54A(4)	duty to give written notice of decision to extend or refuse to extend time under section 54A(3)	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.55(1)	duty to give copy application, together with the prescribed information, to every referral authority specified in the planning scheme	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner Subdivision Officer Senior Administration / Technical Officer Administration/Technical Officer	
PLANNING AND ENVIRONMENT ACT 1987	s.57(2A)	power to reject objections considered made primarily for commercial advantage for the objector	Not Delegated.	

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Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.57(3)	function of receiving name and address of persons to whom notice of decision is to go	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner Subdivision Officer Senior Administration / Technical Officer Administration/Technical Officer	
PLANNING AND ENVIRONMENT ACT 1987	s.57(5)	duty to makea copy of all objections in accordance with the public availability requirements	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner Subdivision Officer Senior Administration / Technical Officer Administration/Technical Officer	
PLANNING AND ENVIRONMENT ACT 1987	s.57A(4)	duty to amend application in accordance with applicant's request, subject to s.57A(5)	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.57A(5)	power to refuse to amend application	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.57A(6)	duty to note amendments to application in register	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner Senior Administration / Technical Officer Administration/Technical Officer	
PLANNING AND ENVIRONMENT ACT 1987	s.57B(1)	duty to determine whether and to whom notice should be given	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.57B(2)	duty to consider certain matters in determining whether notice should be given	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.57C(1)	duty to give copy of amended application to referral authority	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner Subdivision Officer Senior Administration / Technical Officer Administration/Technical Officer	
PLANNING AND ENVIRONMENT ACT 1987	s.58	duty to consider every application for a permit	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.58A	power to request advice from the Planning Application Committee	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.60	duty to consider certain matters	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.60(1A)	duty to consider certain matters	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.60(1B)	duty to consider number of objectors in considering whether use or development may have significant social effect	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.61(1)	power to determine permit application, either to decide to grant a permit, to decide to grant a permit with conditions or to refuse a permit application	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	The permit must not be inconsistent with a cultural heritage management plan under the *Aboriginal Heritage At 2006*
PLANNING AND ENVIRONMENT ACT 1987	s.61(2)	duty to decide to refuse to grant a permit if a relevant determining referral authority objects to grant of permit	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.61(2A)	power to decide to refuse to grant a permit if a relevant recommending referral authority objects to the grant of permit	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.61(3)(a)	duty not to decide to grant a permit to use coastal Crown land without Minister's consent	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.61(3)(b)	duty to refuse to grant the permit without the Minister's consent	Not Delegated.	
PLANNING AND ENVIRONMENT ACT 1987	s.61(4)	duty to refuse to grant the permit if grant would authorise a breach of a registered restrictive covenant	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.62(1)	duty to include certain conditions in deciding to grant a permit	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.62(2)	power to include other conditions	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.62(4)	duty to ensure conditions are consistent with paragraphs (a),(b) and (c)	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.62(5)(a)	power to include a permit condition to implement an approved development contributions plan or an approved infrastructure contributions plan	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.62(5)(b)	power to include a permit condition that specified works be provided on or to the land or paid for in accordance with section 173 agreement	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.62(5)(c)	power to include a permit condition that specified works be provided or paid for by the applicant	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.62(6)(a)	Duty not to include a permit condition requiring a person to pay an amount for or provide works except in accordance with ss 46N(1), 46GV(7) or 62(5)	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.62(6)(b)	duty not to include a permit condition requiring a person to pay an amount for or provide works except a condition that a planning scheme requires to be included as referred to in section 62(1)(a)	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.63	duty to issue the permit where made a decision in favour of the application (if no one has objected)	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.64(1)	duty to give notice of decision to grant a permit to applicant and objectors	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner	Subject to advising all Councillors prior to any delegated decision being made in respect of applications with 6 or more objections with the right for any Councillor to refer an application to the Planning Committee in accordance with the Planning Committee terms of reference
PLANNING AND ENVIRONMENT ACT 1987	s.64(3)	duty not to issue a permit until after the specified period	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	This provision applies also to a decision to grant an amendment to a permit - see section 75
PLANNING AND ENVIRONMENT ACT 1987	s.64(5)	duty to give each objector a copy of an exempt decision	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.64A	duty not to issue permit until the end of a period when an application for review may be lodged with VCAT or until VCAT has determined the application, if a relevant recommending referral authority has objected to the grant of a permit	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	this provision applies also to a decision to grant an amendment to a permit - see section 75A
PLANNING AND ENVIRONMENT ACT 1987	s.65(1)	duty to give notice of refusal to grant permit to applicant and person who objected under section 57	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner Senior Administration / Technical Officer Administration/Technical Officer	Subject to advising all Councillors prior to any delegated decision being made in respect of refusal of applications with the right for any Councillor to refer an application to the Planning Committee in accordance with the Planning Committee terms of reference
PLANNING AND ENVIRONMENT ACT 1987	s.66(1)	duty to give notice under section 64 or section 65 and copy permit to relevant determining referral authorities	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner Subdivision Officer Senior Administration / Technical Officer Administration/Technical Officer	

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.66(2)	duty to give a recommending referral authority notice of its decision to grant a permit	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner Subdivision Officer Senior Administration / Technical Officer Administration/Technical Officer	if the recommending referral authority objected to the grant of the permit or the responsible authority decided not to include a condition on the permit recommended by the recommending referral authority
PLANNING AND ENVIRONMENT ACT 1987	s.66(4)	duty to give a recommending referral authority notice of its decision to refuse a permit	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner Subdivision Officer Senior Administration / Technical Officer Administration/Technical Officer	if the recommending referral authority objected to the grant of the permit or the recommending referral authority recommended that a permit condition be included on the permit
PLANNING AND ENVIRONMENT ACT 1987	s.66(6)	duty to give a recommending referral authority a copy of any permit which Council decides to grant and a copy of any notice given under section 64 or 65	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner Subdivision Officer Senior Administration / Technical Officer Administration/Technical Officer	if the recommending referral authority did not object to the grant of the permit or the recommending referral authority did not recommend a condition be included on the permit

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.69(1)	function of receiving application for extension of time of permit	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner Subdivision Officer Senior Administration / Technical Officer Administration/Technical Officer	
PLANNING AND ENVIRONMENT ACT 1987	s.69(1A)	function of receiving application for extension of time to complete development	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner Senior Administration/Technical Officer Administration/Technical Officer	
PLANNING AND ENVIRONMENT ACT 1987	s.69(2)	power to extend time	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.70	duty to make copy permit available in accordance with the public availability requirements	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner Senior Administration/Technical Officer Administration/Technical Officer	
PLANNING AND ENVIRONMENT ACT 1987	s.71(1)	power to correct certain mistakes	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.71(2)	duty to note corrections in register	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner Senior Administration / Technical Officer Administration/Technical Officer	

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Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.73	power to decide to grant amendment subject to conditions	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.74	duty to issue amended permit to applicant if no objectors	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.76	duty to give applicant and objectors notice of decision to refuse to grant amendment to permit	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner Subdivision Officer	

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.76A(1)	duty to give relevant determining referral authorities copy of amended permit and copy of notice	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner Subdivision Officer Senior Administration / Technical Officer Administration/Technical Officer	
PLANNING AND ENVIRONMENT ACT 1987	s.76A(2)	duty to give a recommending referral authority notice of its decision to grant an amendment to a permit	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner Subdivision Officer Senior Administration / Technical Officer Administration/Technical Officer	if the recommending referral authority objected to the amendment of the permit or the responsible authority decided not to include a condition on the amended permit recommended by the recommending referral authority

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.76A(4)	duty to give a recommending referral authority notice of its decision to refuse a permit	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner Subdivision Officer Senior Administration / Technical Officer Administration/Technical Officer	if the recommending referral authority objected to the amendment of the permit or the recommending referral authority recommended that a permit condition be included on the amended permit
PLANNING AND ENVIRONMENT ACT 1987	s.76A(6)	duty to give a recommending referral authority a copy of any amended permit which Council decides to grant and a copy of any notice given under section 64 or 76	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner Subdivision Officer Senior Administration / Technical Officer Administration/Technical Officer	if the recommending referral authority did not object to the amendment of the permit or the recommending referral authority did not recommend a condition be included on the amended permit
PLANNING AND ENVIRONMENT ACT 1987	s.76D	duty to comply with direction of Minister to issue amended permit	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner	

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.83	function of being respondent to an appeal	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.83B	duty to give or publish notice of application for review	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner Senior Administration / Technical Officer Administration/Technical Officer	
PLANNING AND ENVIRONMENT ACT 1987	s.84(1)	power to decide on an application at any time after an appeal is lodged against failure to grant a permit	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.84(2)	duty not to issue a permit or notice of decision or refusal after an application is made for review of a failure to grant a permit	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.84(3)	duty to tell principal registrar if decide to grant a permit after an application is made for review of its failure to grant a permit	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.84(6)	duty to issue permit on receipt of advice within 3 working days	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.84AB	power to agree to confining a review by the Tribunal	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Planning Delivery Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Customer Service Town Planner Town Planner. Student Planner.	
PLANNING AND ENVIRONMENT ACT 1987	s.86	duty to issue a permit at order of Tribunal within 3 working days	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.87(3)	power to apply to VCAT for the cancellation or amendment of a permit	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Team Leader Statutory Planning Principal Planning Investigations Officer Senior Planning Investigations Officer Planning Investigations Officer Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Customer Service Town Planner Town Planner. Student Planner.	

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.90(1)	function of being heard at hearing of request for cancellation or amendment of a permit	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner Principal Planning Investigations Officer Senior Planning Investigations Officer Planning Investigations Officer	
PLANNING AND ENVIRONMENT ACT 1987	s.91(2)	duty to comply with the directions of the VCAT	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner Subdivision Officer Principal Planning Investigations Officer Senior Planning Investigations Officer Planning Investigations Officer	
PLANNING AND ENVIRONMENT ACT 1987	s.91(2A)	Duty to issue amended permit to owner if Tribunal so directs	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.92	duty to give notice of cancellation/amendment of permit by VCAT to persons entitled to be heard under section 90	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.93(2)	duty to give notice of VCAT order to stop development	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner Subdivision Officer Principal Planning Investigations Officer Senior Planning Investigations Officer Planning Investigations Officer	
PLANNING AND ENVIRONMENT ACT 1987	s.95(3)	function of referring certain applications to the Minister	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.95(4)	duty to comply with an order or direction	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.96(1)	duty to obtain a permit from the Minister to use and develop its land	Chief Executive Officer Directors Manager Engineering Manager Connected Communities Manager Environment & Waste Services Manager Social Planning & Investment Manager, Property Procurement & Assets	
PLANNING AND ENVIRONMENT ACT 1987	s.96(2)	function of giving consent to other persons to apply to the Minister for a permit to use and develop Council land	Chief Executive Officer Directors Manager Engineering Manager Connected Communities Manager Environment & Waste Services Manager Social Planning & Investment Manager, Property Procurement & Assets	
PLANNING AND ENVIRONMENT ACT 1987	s.96A(2)	power to agree to consider an application for permit concurrently with preparation of proposed amendment	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation	
PLANNING AND ENVIRONMENT ACT 1987	s.96C	power to give notice, to decide not to give notice, to publish notice and to exercise any other power under section 96C	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation	

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.96F	duty to consider the panel's report under section 96E	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.96G(1)	power to determine to recommend that a permit be granted or to refuse to recommend that a permit be granted and power to notify applicant of the determination (including power to give notice under section 23 of the Planning and Environment (Planning Schemes) Act 1996)	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation	
PLANNING AND ENVIRONMENT ACT 1987	s.96H(3)	power to give notice in compliance with Minister's direction	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation	
PLANNING AND ENVIRONMENT ACT 1987	s.96J	power to issue permit as directed by the Minister	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.96K	duty to comply with direction of the Minister to give notice of refusal	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.96Z	duty to keep levy certificates given to it under ss. 47 or 96A for no less than 5 years from receipt of the certificate		N/A Metropolitan Planning Levy
PLANNING AND ENVIRONMENT ACT 1987	s.97C	power to request Minister to decide the application	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation	
PLANNING AND ENVIRONMENT ACT 1987	s.97D(1)	duty to comply with directions of Minister to supply any document or assistance relating to application	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.97G(3)	function of receiving from Minister copy of notice of refusal to grant permit or copy of any permit granted by the Minister	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.97G(6)	duty to make a copy of permits issued under section 97F available in accordance with the public availability requirements	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner Senior Administration / Technical Officer Administration/Technical Officer	
PLANNING AND ENVIRONMENT ACT 1987	s.97L	duty to include Ministerial decisions in a register kept under section 49	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner Senior Administration / Technical Officer Administration/Technical Officer	

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.97MH	duty to provide information or assistance to the Planning Application Committee	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.97MI	duty to contribute to the costs of the Planning Application Committee or subcommittee	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator.	
PLANNING AND ENVIRONMENT ACT 1987	s.97O	duty to consider application and issue or refuse to issue certificate of compliance	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner Principal Planning Investigations Officer Senior Planning Investigations Officer Planning Investigations Officer	

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.97P(3)	duty to comply with directions of VCAT following an application for review of a failure or refusal to issue a certificate	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner Principal Planning Investigations Officer Senior Planning Investigations Officer Planning Investigations Officer	
PLANNING AND ENVIRONMENT ACT 1987	s.97Q(2)	function of being heard by VCAT at hearing of request for amendment or cancellation of certificate	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning Statutory Planning Projects Co-ordinator. Principal Planning Investigations Officer Senior Planning Investigations Officer Planning Investigations Officer Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Customer Service Town Planner Town Planner. Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.97Q(4)	duty to comply with directions of VCAT	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Principal Planning Investigations Officer Senior Planning Investigations Officer Planning Investigations Officer Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Customer Service Town Planner Town Planner. Student Planner	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.97R	duty to keep register of all applications for certificate of compliance and related decisions	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Principal Planning Investigations Officer Senior Planning Investigations Officer Planning Investigations Officer Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Customer Service Town Planner Town Planner. Student Planner Senior Administration / Technical Officer Administration/Technical Officer	
PLANNING AND ENVIRONMENT ACT 1987	s.98(1)&(2)	function of receiving claim for compensation in certain circumstances	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Co-ordinator Strategic Implementation Co-ordinator Strategic Planning Co-ordinator Planning Delivery	
PLANNING AND ENVIRONMENT ACT 1987	s.98(4)	duty to inform any person of the name of the person from whom compensation can be claimed	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Co-ordinator Strategic Implementation Co-ordinator Strategic Planning Co-ordinator Planning Delivery	
PLANNING AND ENVIRONMENT ACT 1987	s.101	function of receiving claim for expenses in conjunction with claim	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Co-ordinator Strategic Implementation Co-ordinator Strategic Planning Co-ordinator Planning Delivery	
PLANNING AND ENVIRONMENT ACT 1987	s.103	power to reject a claim for compensation in certain circumstances	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.107(1)	function of receiving claim for compensation	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Co-ordinator Strategic Implementation Co-ordinator Strategic Planning Co-ordinator Planning Delivery	
PLANNING AND ENVIRONMENT ACT 1987	s.107(3)	power to agree to extend time for making claim	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Co-ordinator Strategic Implementation Co-ordinator Strategic Planning Co-ordinator Planning Delivery	
PLANNING AND ENVIRONMENT ACT 1987	s 113(2)	Power to request a declaration for land to be proposed to be reserved for public purposes	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Co-ordinator Strategic Implementation Co-ordinator Strategic Planning Co-ordinator Planning Delivery	
PLANNING AND ENVIRONMENT ACT 1987	s.114(1)	power to apply to the VCAT for an enforcement order	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Principal Planning Investigations Officer Senior Planning Investigations Officer Planning Investigations Officer Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Customer Service Town Planner Town Planner. Student Planner	

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.117(1)(a)	function of making a submission to the VCAT where objections are received	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Principal Planning Investigations Officer Senior Planning Investigations Officer Planning Investigations Officer Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Customer Service Town Planner Town Planner. Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.120(1)	power to apply for an interim enforcement order where section 114 application has been made	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Principal Planning Investigations Officer Senior Planning Investigations Officer Planning Investigations Officer Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Customer Service Town Planner Town Planner. Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.123(1)	power to carry out work required by enforcement order and recover costs	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Principal Planning Investigations Officer Senior Planning Investigations Officer Planning Investigations Officer Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Customer Service Town Planner Town Planner. Student Planner	

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.123(2)	power to sell buildings, materials, etc salvaged in carrying out work under section 123(1)	Chief Executive Officer Director City Planning & Economy Manager City Development Chief Financial Officer .	except Crown Land
PLANNING AND ENVIRONMENT ACT 1987	s.129	function of recovering penalties	Chief Executive Officer Director City Planning & Economy Manager City Development Chief Financial Officer Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Team Leader Statutory Planning Principal Planning Investigations Officer	
PLANNING AND ENVIRONMENT ACT 1987	s.130(5)	power to allow person served with an infringement notice further time	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Principal Planning Investigations Officer Senior Planning Investigations Officer Planning Investigations Officer Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Customer Service Town Planner Town Planner. Student Planner Senior Statutory Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.149A(1)	power to refer a matter to the VCAT for determination	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Principal Planning Investigations Officer Senior Planning Investigations Officer Planning Investigations Officer Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Customer Service Town Planner Town Planner. Student Planner	

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.149A(1A)	power to apply to VCAT for the determination of a matter relating to the interpretation of a s.173 agreement	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Planning Delivery Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Team Leader Statutory Planning Customer Service Town Planner Town Planner. Student Planner Principal Planning Investigations Officer Senior Planning Investigations Officer Planning Investigations Officer	
PLANNING AND ENVIRONMENT ACT 1987	s.156	duty to pay fees and allowances (including a payment to the Crown under s 156 (2A)), and payment or reimbursement for reasonable costs and expenses incurred by the panel in carrying out its functions unless the Minister directs otherwise under s 156 (2B) power to ask for contribution under s 156 (3) power to abandon amendment or part of it under s 156 (4)	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Senior Strategic Planner Strategic Planner	

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.171(2)(f)	power to carry out studies and commission reports	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation Co-ordinator Planning Delivery Team Leader Statutory Planning Principal Planner, Business Facilitation Principal Planner Senior Statutory Planner Customer Service Town Planner Subdivision Officer Town Planner. Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.171(2)(g)	power to grant and reserve easements	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation Co-ordinator Planning Delivery Team Leader Statutory Planning Principal Planner, Business Facilitation Principal Planner Senior Statutory Planner Customer Service Town Planner Subdivision Officer Town Planner. Student Planner Manager Engineering Services Coordinator Development Planning Principal Development Engineer	
PLANNING AND ENVIRONMENT ACT 1987	s.172C	power to compulsorily acquire any outer public purpose land that is specified in the approved infrastructure contributions plan	Chief Executive Officer Director City Planning & Economy. Manager City Development Manager Planning and Growth Co-ordinator Planning Delivery	where Council is a development agency specified in an approved infrastructure contributions plan

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.172D(1)	power to compulsorily acquire any inner public purpose land that is specified in the plan before the time that the land is required to be provided to Council under s.46GV(4)	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Strategic Implementation Co-ordinator Planning Delivery	Where Council is a collecting agency specified in an approved infrastructure contributions plan
PLANNING AND ENVIRONMENT ACT 1987	s.172D(2)	power to compulsorily acquire any inner public purpose land, the use and development of which is to be the responsibility of Council under the plan, before the time that the land is required to be provided under s.46GV(4)	Chief Executive Officer Director City Planning & Economy. Manager City Development Manager Planning and Growth Co-ordinator Planning Delivery	where Council is the development agency specified in an approved infrastructure contributions plan
PLANNING AND ENVIRONMENT ACT 1987	s.173(1)	power to enter into agreement covering matters set out in section 174	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth	
PLANNING AND ENVIRONMENT ACT 1987	s.173(1A)	power to enter into an agreement with an owner of land for the development or provision of land in relation to affordable housing	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth	where council is the relevant responsible authority

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987		power to decide whether something is to the satisfaction of Council, where an agreement made under section 173 of the Planning and Environment Act 1987 requires something to be to the satisfaction of Council or Responsible Authority	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Team Leader Statutory Planning Customer Service Town Planner Subdivision Officer Principal Planning Investigations Officer Senior Planning Investigations Officer Planning Investigations Officer Town Planner. Student Planner Co-ordinator Development Planning Principle Development Engineer Senior Development Engineer Development Engineer	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987		power to give consent on behalf of Council, where an agreement made under section 173 of the Planning and Environment Act 1987 requires that something may not be done without the consent of Council or Responsible Authority	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Manager Urban Design and Heritage Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Team Leader Statutory Planning Customer Service Town Planner Subdivision Officer Principal Planning Investigations Officer Senior Planning Investigations Officer Planning Investigations Officer Town Planner. Student Planner Co-ordinator Development Planning Principal Development Engineer Senior Development Engineer Development Engineer	
PLANNING AND ENVIRONMENT ACT 1987	s.177(2)	power to end a section 173 agreement with the agreement of all those bound by any covenant in the agreement or otherwise in accordance with Division 2 of Part 9	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Planning Delivery	
PLANNING AND ENVIRONMENT ACT 1987	s.178	power to amend a s.173 agreement with the agreement of all those bound by any covenant in the agreement or otherwise in accordance with Division 2 of Part 9	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth	

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.178A(1)	function of receiving application to amend or end an agreement	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Implementation Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner Senior Administration/Technical Officer Administration/Technical Officer	
PLANNING AND ENVIRONMENT ACT 1987	s.178A(3)	function of notifying the owner as to whether it agrees in principle to the proposal under s.178A(1)	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Strategic Implementation Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation	
PLANNING AND ENVIRONMENT ACT 1987	s.178A(4)	function of notifying the applicant and the owner as to whether it agrees in principle to the proposal	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Strategic Implementation Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation	
PLANNING AND ENVIRONMENT ACT 1987	s.178A(5)	power to propose to amend or end an agreement	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Implementation Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Team Leader Statutory Planning	

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.178B(1)	duty to consider certain matters when considering proposal to amend an agreement	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Implementation Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.178B(2)	duty to consider certain matters when considering proposal to end an agreement	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Implementation Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.178C(2)	duty to give notice of the proposal to all parties to the agreement and other persons who may be detrimentally affected by decision to amend or end	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Implementation Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.178C(4)	function of determining how to give notice under s.178C(2)	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Implementation Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.178E(1)	duty not to make decision until after 14 days after notice has been given	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Implementation Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.178E(2)(a)	power to amend or end the agreement in accordance with the proposal	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth	If no objections are made under s.178D Must consider matters in s.178B
PLANNING AND ENVIRONMENT ACT 1987	s.178E(2)(b)	power to amend or end the agreement in a manner that is not substantively different from the proposal	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth	If no objections are made under s.178D Must consider matters in s.178B
PLANNING AND ENVIRONMENT ACT 1987	s.178E(2)(c)	power to refuse to amend or end the agreement	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth	If no objections are made under s.178D Must consider matters in s.178B

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.178E(3)(a)	power to amend or end the agreement in accordance with the proposal	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth	After considering objections, submissions and matters in s.178B
PLANNING AND ENVIRONMENT ACT 1987	s.178E(3)(b)	power to amend or end the agreement in a manner that is not substantively different from the proposal	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth	After considering objections, submissions and matters in s.178B
PLANNING AND ENVIRONMENT ACT 1987	s.178E(3)(c)	power to amend or end the agreement in a manner that is substantively different from the proposal	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth	After considering objections, submissions and matters in s.178B
PLANNING AND ENVIRONMENT ACT 1987	s.178E(3)(d)	power to refuse to amend or end the agreement	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth	After considering objections, submissions and matters in s.178B
PLANNING AND ENVIRONMENT ACT 1987	s.178F(1)	duty to give notice of its decision under s.178E(3)(a) or (b)	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Strategic Implementation Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.178F(2)	duty to give notice of its decision under s.178E(2)(c) or (3)(d)	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Strategic Implementation Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.178F(4)	duty not to proceed to amend or end an agreement under s.178E until at least 21 days after notice has been given or until an application for review to the Tribunal has been determined or withdrawn	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Strategic Implementation Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner, Business Facilitation Principal Planner Senior Statutory Planner Town Planner. Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.178G	duty to sign amended agreement and give copy to each other party to the agreement	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth	
PLANNING AND ENVIRONMENT ACT 1987	s.178H	power to require a person who applies to amend or end an agreement to pay the costs of giving notices and preparing the amended agreement	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Strategic Implementation Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner Senior Administration/Technical Officer Administration/Technical Officer	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.178I(3)	duty to notify, in writing, each party to the agreement of the ending of the agreement relating to Crown land	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Strategic Implementation Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 179(2)	Duty to make copy of each agreement available in accordance with the public availability requirements	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Strategic Implementation Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.181	duty to apply to the Registrar of Titles to record the agreement and to deliver a memorial to Registrar-General	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Strategic Implementation Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. ~~Customer Service Town Planner~~ Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation ~~Senior Statutory Planner~~ ~~Town Planner. Student Planner~~	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.181(1A)(a)	power to apply to the Registrar of Titles to record the agreement	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Strategic Implementation Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. ~~Customer Service Town Planner~~ Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation ~~Senior Statutory Planner~~ ~~Town Planner. Student Planner~~	
PLANNING AND ENVIRONMENT ACT 1987	s.181(1A)(b)	duty to apply to the Registrar of Titles, without delay, to record the agreement	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Strategic Implementation Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. ~~Customer Service Town Planner~~ Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation ~~Senior Statutory Planner~~ ~~Town Planner. Student Planner~~	
PLANNING AND ENVIRONMENT ACT 1987	s.182	power to enforce an agreement	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation Co-ordinator Planning Delivery Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Principal Planning Investigations Officer Senior Statutory Planner Planning Investigations Officer Customer Service Town Planner Senior Planning Investigations Officer Town Planner. Student Planner	

Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.183	duty to tell Registrar of Titles of ending/amendment of agreement	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Strategic Implementation Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. ~~Customer Service Town Planner~~ Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation ~~Senior Statutory Planner~~ ~~Town Planner. Student Planner~~	
PLANNING AND ENVIRONMENT ACT 1987	s.184F(1)	power to decide to amend or end an agreement at any time after an application for review of the failure of Council to make a decision	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth	
PLANNING AND ENVIRONMENT ACT 1987	s.184F(2)	duty not to amend or end the agreement or give notice of the decision after an application is made to VCAT for review of a failure to amend or end an agreement	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Strategic Implementation Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.184F(3)	duty to inform the principal registrar if the responsible authority decides to amend or end an agreement after an application is made for the review of its failure to end or amend the agreement	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Strategic Implementation Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.184F(5)	function of receiving advice from the principal registrar that the agreement may be amended or ended in accordance with Council's decision	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Strategic Implementation Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.184G(2)	duty to comply with a direction of the Tribunal	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Strategic Implementation Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner Principal Planning Investigations Officer Senior Planning Investigations Officer Planning Investigations Officer	
PLANNING AND ENVIRONMENT ACT 1987	s.184G(3)	duty to give notice as directed by the Tribunal	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Strategic Implementation Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.198(1)	function to receive application for planning certificate	Not applicable	
PLANNING AND ENVIRONMENT ACT 1987	s.199(1)	duty to give planning certificate to applicant	Not applicable	
PLANNING AND ENVIRONMENT ACT 1987	s.201(1)	function of receiving application for declaration of underlying zoning	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning Statutory Planning Projects Co-ordinator Co-ordinator Strategic Implementation Customer Service Town Planner Team Leader Statutory Planning Principal Planner Senior Statutory Planner Town Planner. Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.201(3)	duty to make declaration	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning Statutory Planning Projects Co-ordinator Co-ordinator Strategic Implementation Senior Strategic Planner Strategic Planner	

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987		power to decide, in relation to any planning scheme or permit, that a specified thing has or has not been done to the satisfaction of Council	Chief Executive Officer Directors Manager City Development Manager Planning and Growth Manager Urban Design and Heritage Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Development Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Team Leader Statutory Planning Customer Service Town Planner Co-ordinator Development Planning Principal Development Engineer Senior Development Engineer Engineering Technical Officer Business Support Officer Senior WSUD Development Engineer Senior Traffic Development Engineer Traffic Development Engineer Principal Stormwater Planning Officer Development Engineer Coordinator Open Space Planning Senior Open Space Planner Open Space Planner Parks Planning Officer Subdivision Officer Town Planner. Student Planner Environmental Planning Team Leader Environmental Planning Officer Senior Sustainable Development Officer	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987		power, in relation to any planning scheme or permit, to consent or refuse to consent to any matter which requires the consent or approval of Council	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Manager Urban Design and Heritage Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation Co-ordinator Planning Delivery Co-ordinator Strategic Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Team Leader Statutory Planning Customer Service Town Planner Subdivision Officer Principal Planning Investigations Officer Planning Investigations Officer Senior Planning Investigations Officer Town Planner. Student Planner	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987		power to approve any plan or any amendment to a plan or other document in accordance with a provision of a planning scheme or condition in a permit	Chief Executive Officer Directors Manager City Development Manager Planning and Growth Manager Urban Design and Heritage Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Development Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Team Leader Statutory Planning Customer Service Town Planner Co-ordinator Development Planning Principal Development Engineer Senior Development Engineer Development Engineer Engineering Technical Officer Business Support Officer Senior WSUD Development Engineer Senior Traffic Development Engineer Traffic Development Engineer Principal Stormwater Planning Officer Coordinator Open Space Planning Senior Open Space Planner Open Space Planner Parks Planning Officer Subdivision Officer Town Planner. Student Planner Environmental Planning Team Leader Environmental Planning Officer	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987		power to give written authorisation in accordance with a provision of a planning scheme	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Manager Urban Design and Heritage Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation Co-ordinator Strategic Planning Co-ordinator Planning Delivery Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Customer Service Town Planner Town Planner. Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.201UAB(1)	function of providing the Victoria Planning Authority with information relating to any land within municipal district	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation Co-ordinator Strategic Planning Co-ordinator Planning Delivery Customer Service Town Planner Team Leader Statutory Planning Principal Planner, Business Facilitation Principal Planner Senior Statutory Planner Town Planner. Student Planner Subdivision Officer	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.201UAB(2)	duty to provide the Victoria Planning Authority with information requested under s 201UAB (1) as soon as possible	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation Co-ordinator Strategic Planning Co-ordinator Planning Delivery Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner Subdivision Officer	
PLANNING AND ENVIRONMENT ACT 1987	-----	power to determine whether or not a document or series of documents constitute a Development Plan for the purposes of the Greater Geelong Planning Scheme is to the satisfaction of the Responsible Authority	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator.	
PLANNING AND ENVIRONMENT ACT 1987		exercise all the powers, duties and functions of a referral authority under the Planning and Environment Act	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Customer Service Town Planner Town Planner. Student Planner	

PLANNING AND ENVIRONMENT (FEES) REGULATIONS 2016

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT (FEES) REGULATIONS 2016	r.19	power to waive or rebate a fee relating to an amendment of a planning scheme	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Strategic Implementation	
PLANNING AND ENVIRONMENT (FEES) REGULATIONS 2016	r.20	power to waive or rebate a fee other than a fee relating to an amendment to a planning scheme	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation	
PLANNING AND ENVIRONMENT (FEES) REGULATIONS 2016	r.21	duty to record matters taken into account and which formed the basis of a decision to waive or rebate a fee under r.19 or 20	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Strategic Implementation Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation	

PLANNING AND ENVIRONMENT REGULATIONS 2015

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT REGULATIONS 2015	r.6	function of receiving notice, under section 19(1)(c) of the Act, from a planning authority of its preparation of an amendment to a planning scheme	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Strategic Implementation Co-ordinator Planning Delivery	where Council is not the planning authority and the amendment affects land within Council's municipal district; or where the amendment will amend the planning scheme to designate Council as an acquiring authority
PLANNING AND ENVIRONMENT REGULATIONS 2015	r.21	power of responsible authority to require a permit applicant to verify information (by statutory declaration or other written confirmation satisfactory to the responsible authority) in an application for a permit or to amend a permit or any information provided under section 54 of the Act	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Customer Service Town Planner Senior Statutory Planner Town Planner. Student Planner	
PLANNING AND ENVIRONMENT REGULATIONS 2015	r.25(a)	duty to make copy of matter considered under section 60(1A)(g) available for inspection free of charge	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Customer Service Town Planner Senior Statutory Planner Town Planner. Student Planner	where Council is the responsible authority

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT REGULATIONS 2015	r.25(b)	function of receiving a copy of any document considered under section 60(1A)(g) by the responsible authority and duty to make the document available for inspection free of charge	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Customer Service Town Planner Senior Statutory Planner Town Planner. Student Planner Senior Administration/Technical Officer Administration/Technical Officer	where Council is not the responsible authority but the relevant land is within Council's municipal district
PLANNING AND ENVIRONMENT REGULATIONS 2015	r.42	function of receiving notice under section 96C(1)(c) of the Act from a planning authority of its preparation of a combined application for an amendment to a planning scheme and notice of a permit application	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Implementation Co-ordinator Strategic Planning Co-ordinator Planning Delivery Coordinator Statutory Planning Statutory Planning Projects Coordinator	where Council is not the planning authority and the amendment affects land within Council's municipal district; or where the amendment will amend the planning scheme to designate Council as an acquiring authority.

RESIDENTIAL TENANCIES ACT 1997

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
~~RESIDENTIAL TENANCIES ACT 1997~~	~~s 91ZU(1)~~	~~Power to give a renter a notice to vacate rented premises~~	~~Chief Executive Officer~~ ~~Director Customer & Corporate Services~~ ~~Manager Property, Procurement and Assets~~	~~Where Council is a public statutory authority engaged in the provision of housing~~
~~RESIDENTIAL TENANCIES ACT 1997~~	~~s 91ZZC(1)~~	~~Power to give a renter a notice to vacate rented premises~~	~~Chief Executive Officer~~ ~~Director Customer & Corporate Services~~ ~~Manager Property, Procurement and Assets~~	~~Where Council is a public statutory authority authorised to acquire land compulsorily for its purposes~~
~~RESIDENTIAL TENANCIES ACT 1997~~	~~s 91ZZE(1)~~	~~Power to give a renter a notice to vacate rented premises~~	~~Chief Executive Officer~~ ~~Director Customer & Corporate Services~~ ~~Manager Property, Procurement and Assets~~	~~Where Council is a public statutory authority engaged in the provision of housing~~
~~RESIDENTIAL TENANCIES ACT 1997~~	~~s 91ZZE(3)~~	~~Power to publish Council's criteria for eligibility for the provision of housing~~	~~Chief Executive Officer~~ ~~Director Customer & Corporate Services~~ ~~Manager Property, Procurement and Assets~~	~~Where Council is a public statutory authority engaged in the provision of housing~~
~~RESIDENTIAL TENANCIES ACT 1997~~	~~s 142D~~	~~Function of receiving notice regarding an unregistered rooming house~~	~~Chief Executive Officer~~ ~~Director City Services~~ ~~Manager Health & Local Laws~~ ~~Co-ordinator Environmental Health~~	
~~RESIDENTIAL TENANCIES ACT 1997~~	~~s.142G(1)~~	~~duty to enter required information in Rooming House Register for each rooming house in municipal district~~	~~Chief Executive Officer~~ ~~Director City Services~~ ~~Manager Health & Local Laws~~ ~~Co-ordinator Environmental Health~~	-
~~RESIDENTIAL TENANCIES ACT 1997~~	~~s.142G(2)~~	~~power to enter certain information in the Rooming House Register~~	~~Chief Executive Officer~~ ~~Director City Services~~ ~~Manager Health & Local Laws~~ ~~Co-ordinator Environmental Health~~	-
~~RESIDENTIAL TENANCIES ACT 1997~~	~~s.142I(2)~~	~~power to amend or revoke an entry in the Rooming House Register if necessary to maintain the accuracy of the entry~~	~~Chief Executive Officer~~ ~~Director City Services~~ ~~Manager Health & Local Laws~~ ~~Co-ordinator Environmental Health~~	-
~~RESIDENTIAL TENANCIES ACT 1997~~	~~s 206AZA(2)~~	~~Function of receiving written notification~~	~~Chief Executive Officer~~ ~~Director City Services~~ ~~Manager, Environment & Waste Services~~	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
~~RESIDENTIAL TENANCIES ACT 1997~~	~~s 207ZE(2)~~	~~Function of receiving written notification~~	~~Chief Executive Officer~~ ~~Director City Services~~ ~~Manager, Environment & Waste Services~~	
~~RESIDENTIAL TENANCIES ACT 1997~~	~~s 311A(2)~~	~~Function of receiving written notification~~	~~Chief Executive Officer~~ ~~Director City Services~~ ~~Manager, Environment & Waste Services~~	
~~RESIDENTIAL TENANCIES ACT 1997~~	~~s 317ZDA(2)~~	~~Function of receiving written notification~~	~~Chief Executive Officer~~ ~~Director City Services~~ ~~Manager, Environment & Waste Services~~	
RESIDENTIAL TENANCIES ACT 1997	s.518F	power to issue notice to caravan park regarding emergency management plan if determined that the plan does not comply with the requirements	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Building Services (Municipal Building Surveyor) Deputy Municipal Building Surveyor - Governance Deputy Municipal Building Surveyor - Permits Building Surveyor	
RESIDENTIAL TENANCIES ACT 1997	s.522(1)	power to give a compliance notice to a person	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Building Services (Municipal Building Surveyor) Deputy Municipal Building Surveyor - Governance Deputy Municipal Building Surveyor - Permits Building Surveyor	
RESIDENTIAL TENANCIES ACT 1997	s.525(2)	power to authorise an officer to exercise powers in section 526 (either generally or in a particular case)	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Building Services (Municipal Building Surveyor) Deputy Municipal Building Surveyor - Governance Deputy Municipal Building Surveyor - Permits	
RESIDENTIAL TENANCIES ACT 1997	s.525(4)	duty to issue identity card to authorised officers	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Building Services (Municipal Building Surveyor) Deputy Municipal Building Surveyor - Governance Deputy Municipal Building Surveyor - Permits	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
RESIDENTIAL TENANCIES ACT 1997	s.526(5)	duty to keep record of entry by authorised officer under section 526	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Building Services (Municipal Building Surveyor) Deputy Municipal Building Surveyor - Governance Deputy Municipal Building Surveyor - Permits Building Surveyor Building Investigations Officer Technical Officer	
RESIDENTIAL TENANCIES ACT 1997	s.526A(3)	function of receiving report of inspection	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Building Services (Municipal Building Surveyor) Deputy Municipal Building Surveyor - Governance Deputy Municipal Building Surveyor - Permits Building Surveyor Building Inspector Building Investigations Officer	
RESIDENTIAL TENANCIES ACT 1997	s.527	power to authorise a person to institute proceedings (either generally or in a particular case)	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Health & Local Laws Co-ordinator Building Services (Municipal Building Surveyor)	

RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020

Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020	r.7	Power to enter into a written agreement with a caravan park owner	Chief Executive Officer Director City Planning & Economy Coordinator Building Services (Municipal Building Surveyor) Deputy Municipal Building Surveyor - Governance Deputy Municipal Building Surveyor - Permits Building Surveyor Assistant Building Surveyor Technical Officer	
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020	r 10	Function of receiving application for registration	Chief Executive Officer Director City Planning & Economy Coordinator Building Services (Municipal Building Surveyor) Deputy Municipal Building Surveyor - Governance Deputy Municipal Building Surveyor - Permits Building Surveyor Assistant Building Surveyor Technical Officer Senior Administration/Technical Officer Administration/Technical Officer Administration Officer Administration Support Officer	
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020	r 11	Function of receiving application for renewal of registration	Chief Executive Officer Director City Planning & Economy Coordinator Building Services (Municipal Building Surveyor) Deputy Municipal Building Surveyor - Governance Deputy Municipal Building Surveyor - Permits Building Surveyor Assistant Building Surveyor Technical Officer Senior Administration/Technical Officer Administration/Technical Officer Administration Officer Administration Support Officer	
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020	r 12(1)	Duty to grant the registration if satisfied that the caravan park complies with these regulations	Chief Executive Officer Director City Planning & Economy Coordinator Building Services (Municipal Building Surveyor) Deputy Municipal Building Surveyor - Governance Deputy Municipal Building Surveyor - Permits Building Surveyor Assistant Building Surveyor Technical Officer	

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020	r 12(1)	Power to refuse to renew the registration if not satisfied that the caravan park complies with these regulations	Chief Executive Officer Director City Planning & Economy Coordinator Building Services (Municipal Building Surveyor) Deputy Municipal Building Surveyor - Governance Deputy Municipal Building Surveyor - Permits Building Surveyor Assistant Building Surveyor Technical Officer	
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020	r 12(2)	Duty to renew the registration if satisfied that the caravan park complies with these regulations	Chief Executive Officer Director City Planning & Economy Coordinator Building Services (Municipal Building Surveyor) Deputy Municipal Building Surveyor - Governance Deputy Municipal Building Surveyor - Permits Building Surveyor Assistant Building Surveyor Technical Officer	
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020	r 12(2)	Power to refuse to renew the registration if not satisfied that the caravan park complies with these regulations	Chief Executive Officer Director City Planning & Economy Coordinator Building Services (Municipal Building Surveyor) Deputy Municipal Building Surveyor - Governance Deputy Municipal Building Surveyor - Permits Building Surveyor Assistant Building Surveyor Technical Officer	
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020	r 12(3)	Duty to have regard to matters in determining an application for registration or an application for renewal of registration	Chief Executive Officer Director City Planning & Economy Coordinator Building Services (Municipal Building Surveyor) Deputy Municipal Building Surveyor - Governance Deputy Municipal Building Surveyor - Permits Building Surveyor Assistant Building Surveyor Technical Officer	

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020	r 12(4) & (5)	Duty to issue certificate of registration	Chief Executive Officer Director City Planning & Economy Coordinator Building Services (Municipal Building Surveyor) Deputy Municipal Building Surveyor - Governance Deputy Municipal Building Surveyor - Permits Building Surveyor Assistant Building Surveyor Technical Officer Senior Administration/Technical Officer Administration/Technical Officer Administration Officer Administration Support Officer	
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020	r 14(1)	Function of receiving notice of transfer of ownership	Chief Executive Officer Director City Planning & Economy Coordinator Building Services (Municipal Building Surveyor) Deputy Municipal Building Surveyor - Governance Deputy Municipal Building Surveyor - Permits Building Surveyor Assistant Building Surveyor Technical Officer Senior Administration/Technical Officer Administration/Technical Officer Administration Officer Administration Support Officer	
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020	r 14(3)	Power to determine where notice of transfer is displayed	Chief Executive Officer Director City Planning & Economy Coordinator Building Services (Municipal Building Surveyor) Deputy Municipal Building Surveyor - Governance Deputy Municipal Building Surveyor - Permits Building Surveyor Assistant Building Surveyor Technical Officer	

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020	r 15(1)	Duty to transfer registration to new caravan park owner	Chief Executive Officer Director City Planning & Economy Coordinator Building Services (Municipal Building Surveyor) Deputy Municipal Building Surveyor - Governance Deputy Municipal Building Surveyor - Permits Building Surveyor Assistant Building Surveyor Technical Officer Senior Administration/Technical Officer Administration/Technical Officer Administration Officer Administration Support Officer	
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020	r 15(2)	Duty to issue a certificate of transfer of registration	Chief Executive Officer Director City Planning & Economy Coordinator Building Services (Municipal Building Surveyor) Deputy Municipal Building Surveyor - Governance Deputy Municipal Building Surveyor - Permits Building Surveyor Assistant Building Surveyor Technical Officer Senior Administration/Technical Officer Administration/Technical Officer Administration Officer Administration Support Officer	
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020	r 15(3)	Power to determine where certificate of transfer of registration is displayed	Chief Executive Officer Director City Planning & Economy Coordinator Building Services (Municipal Building Surveyor) Deputy Municipal Building Surveyor - Governance Deputy Municipal Building Surveyor - Permits Building Surveyor Assistant Building Surveyor Technical Officer	
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020	r 16(1)	Power to determine the fee to accompany applications for registration or applications for renewal of registration	Chief Executive Officer Director City Planning & Economy Coordinator Building Services (Municipal Building Surveyor) Deputy Municipal Building Surveyor - Governance Deputy Municipal Building Surveyor - Permits Building Surveyor Assistant Building Surveyor Technical Officer	

Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020	r 17	Duty to keep register of caravan parks	Chief Executive Officer Director City Planning & Economy Coordinator Building Services (Municipal Building Surveyor) Deputy Municipal Building Surveyor - Governance Deputy Municipal Building Surveyor - Permits Building Surveyor Assistant Building Surveyor Technical Officer Senior Administration/Technical Officer Administration/Technical Officer Administration Officer Administration Support Officer	
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020	r 18(4)	Power to determine where the emergency contact person's details are displayed	Chief Executive Officer Director City Planning & Economy Coordinator Building Services (Municipal Building Surveyor) Deputy Municipal Building Surveyor - Governance Deputy Municipal Building Surveyor - Permits Building Surveyor Assistant Building Surveyor Technical Officer	
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020	r 18(6)	Power to determine where certain information is displayed	Chief Executive Officer Director City Planning & Economy Coordinator Building Services (Municipal Building Surveyor) Deputy Municipal Building Surveyor - Governance Deputy Municipal Building Surveyor - Permits Building Surveyor Assistant Building Surveyor Technical Officer	
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020	r 22(1)	Duty to notify a caravan park owner of the relevant emergency services agencies for the caravan park, on the request of the caravan park owner	Chief Executive Officer Director City Planning & Economy Coordinator Building Services (Municipal Building Surveyor) Deputy Municipal Building Surveyor - Governance Deputy Municipal Building Surveyor - Permits Building Surveyor Assistant Building Surveyor Technical Officer	

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020	r 22(2)	Duty to consult with relevant emergency services agencies	Chief Executive Officer Director City Planning & Economy Coordinator Building Services (Municipal Building Surveyor) Deputy Municipal Building Surveyor - Governance Deputy Municipal Building Surveyor - Permits Building Surveyor Assistant Building Surveyor Technical Officer	
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020	r 23	Power to determine places in which caravan park owner must display a copy of emergency procedures	Chief Executive Officer Director City Planning & Economy Coordinator Building Services (Municipal Building Surveyor) Deputy Municipal Building Surveyor - Governance Deputy Municipal Building Surveyor - Permits Building Surveyor Assistant Building Surveyor Technical Officer	
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020	r 24	Power to determine places in which caravan park owner must display copy of public emergency warnings	Chief Executive Officer Director City Planning & Economy Coordinator Building Services (Municipal Building Surveyor) Deputy Municipal Building Surveyor - Governance Deputy Municipal Building Surveyor - Permits Building Surveyor Assistant Building Surveyor Technical Officer	
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020	r 25(3)	Duty to consult with relevant floodplain management authority	Chief Executive Officer Director City Planning & Economy Coordinator Building Services (Municipal Building Surveyor) Deputy Municipal Building Surveyor - Governance Deputy Municipal Building Surveyor - Permits Building Surveyor Assistant Building Surveyor Technical Officer	
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020	r 26	Duty to have regard to any report of the relevant fire authority	Chief Executive Officer Director City Planning & Economy Coordinator Building Services (Municipal Building Surveyor) Deputy Municipal Building Surveyor - Governance Deputy Municipal Building Surveyor - Permits Building Surveyor Assistant Building Surveyor Technical Officer	

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020	r 28(c)	Power to approve system for the collection, removal and disposal of sewage and waste water from a movable dwelling	Chief Executive Officer Director City Planning & Economy Coordinator Building Services (Municipal Building Surveyor) Deputy Municipal Building Surveyor - Governance Deputy Municipal Building Surveyor - Permits Building Surveyor Assistant Building Surveyor Technical Officer	
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020	r 40	Function of receiving notice of proposed installation of unregistrable movable dwelling or rigid annexe	Chief Executive Officer Director City Planning & Economy Coordinator Building Services (Municipal Building Surveyor) Deputy Municipal Building Surveyor - Governance Deputy Municipal Building Surveyor - Permits Building Surveyor Assistant Building Surveyor Technical Officer Senior Administration/Technical Officer Administration/Technical Officer Administration Officer Administration Support Officer	
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020	r 40(b)	Power to require notice of proposal to install unregistrable movable dwelling or rigid annexe	Chief Executive Officer Director City Planning & Economy Coordinator Building Services (Municipal Building Surveyor) Deputy Municipal Building Surveyor - Governance Deputy Municipal Building Surveyor - Permits Building Surveyor Assistant Building Surveyor Technical Officer Senior Administration/Technical Officer Administration/Technical Officer Administration Officer Administration Support Officer	

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020	r 41(4)	Function of receiving installation certificate	Chief Executive Officer Director City Planning & Economy Coordinator Building Services (Municipal Building Surveyor) Deputy Municipal Building Surveyor - Governance Deputy Municipal Building Surveyor - Permits Building Surveyor Assistant Building Surveyor Technical Officer Senior Administration/Technical Officer Administration/Technical Officer Administration Officer Administration Support Officer	
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020	r 43	Power to approve use of a non-habitable structure as a dwelling or part of a dwelling	Chief Executive Officer Director City Planning & Economy Coordinator Building Services (Municipal Building Surveyor) Deputy Municipal Building Surveyor - Governance Deputy Municipal Building Surveyor - Permits Building Surveyor Assistant Building Surveyor Technical Officer	
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020	Sch 3 cl 4(3)	Power to approve the removal of wheels and axles from unregistrable movable dwelling	Chief Executive Officer Director City Planning & Economy Coordinator Building Services (Municipal Building Surveyor) Deputy Municipal Building Surveyor - Governance Deputy Municipal Building Surveyor - Permits Building Surveyor Assistant Building Surveyor Technical Officer	

ROAD MANAGEMENT ACT 2004

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
ROAD MANAGEMENT ACT 2004	s.11(1)	power to declare a road by publishing a notice in the Government Gazette	Chief Executive Officer Director City Services Director Customer & Corporate Services Chief Financial Officer Manager Engineering Services Co-ordinator Revenue Property & Valuations	obtain consent in circumstances specified in section 11(2)
ROAD MANAGEMENT ACT 2004	s.11(8)	power to name a road or change the name of a road by publishing notice in Government Gazette	Chief Executive Officer Director City Services Director Customer & Corporate Services Chief Financial Officer Manager Engineering Services Property & Valuations Supervisor	Not applicable
ROAD MANAGEMENT ACT 2004	s.11(9)(b)	duty to advise Registrar	Chief Executive Officer Director City Services Director Customer & Corporate Services Chief Financial Officer Manager Engineering Services Property & Valuations Supervisor	
ROAD MANAGEMENT ACT 2004	s.11(10)	duty to inform Secretary to Department of Environment, Land, Water and Planning of declaration etc.	Chief Executive Officer Director City Services Director Customer & Corporate Services Chief Financial Officer Manager Engineering Services Co-ordinator Revenue Property & Valuations	clause subject to section 11(10A)
ROAD MANAGEMENT ACT 2004	s.11(10A)	duty to inform Secretary to Department of Environment, Land, Water and Planning or nominated person	Chief Executive Officer Director City Services Manager Engineering Services	where council is the coordinating road authority
ROAD MANAGEMENT ACT 2004	s.12(2)	power to discontinue road or part of a road	Chief Executive Officer Director City Services Manager Engineering Services	were council is the coordinating road authority
ROAD MANAGEMENT ACT 2004	s.12(4)	duty to publish, and provide copy, notice of proposed discontinuance	Chief Executive Officer Director City Services Director Customer & Corporate Services Manager Property, Procurement & Assets Manager Engineering Services	power of coordinating road authority where it is the discontinuing body unless subsection (11) applies

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
ROAD MANAGEMENT ACT 2004	s.12(5)	duty to consider written submissions received within 28 days of notice	Chief Executive Officer Director City Services Director Customer & Corporate Services Manager Property, Procurement & Assets Manager Engineering Services	power of coordinating road authority where it is the discontinuing body unless subsection (11) applies
ROAD MANAGEMENT ACT 2004	s.12(6)	function of hearing a person in support of their written submission	Chief Executive Officer Director City Services Director Customer & Corporate Services Manager Property, Procurement & Assets Manager Engineering Services	power of coordinating road authority where it is the discontinuing body unless subsection (11) applies
ROAD MANAGEMENT ACT 2004	s.12(7)	duty to fix day, time and place of meeting under subsection (6) and to give notice	Chief Executive Officer Director City Services Director Customer & Corporate Services Manager Property, Procurement & Assets Manager Engineering Services	power of coordinating road authority where it is the discontinuing body unless subsection (11) applies
ROAD MANAGEMENT ACT 2004	s.12(10)	duty to notify of decision made	Chief Executive Officer Director City Services Director Customer & Corporate Services Manager Property, Procurement & Assets Manager Engineering Services	duty of coordinating road authority where it is the discontinuing body does not apply where an exemption is specified by the regulations or given by the Minister
ROAD MANAGEMENT ACT 2004	s.13(1)	power to fix a boundary of a road by publishing notice in Government Gazette	Chief Executive Officer Director City Services Manager Engineering Services Co-ordinator Development Planning Co-ordinator Infrastructure Planning	power of coordinating road authority and obtain consent under section 13(3) and section 13(4) as appropriate
ROAD MANAGEMENT ACT 2004	s.14(4)	function of receiving notice from the Head, Transport for Victoria	Chief Executive Officer Director City Services Manager Engineering Services	
ROAD MANAGEMENT ACT 2004	s.14(7)	power to appeal against decision of the Head, Transport for Victoria	Chief Executive Officer Director City Services Manager Engineering Services	Not applicable

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
ROAD MANAGEMENT ACT 2004	s.15(1)	power to enter into arrangement with another road authority, utility or a provider of public transport to transfer a road management function of the road authority to the other road authority, utility or provider of public transport	Chief Executive Officer Director City Services Manager Engineering Services Co-ordinator Development Planning Co-ordinator Design & Services Co-ordinator Infrastructure Planning	Not applicable
ROAD MANAGEMENT ACT 2004	s.15(1A)	power to enter into arrangement with a utility to transfer a road management function of the utility to the road authority	Chief Executive Officer Director City Services Manager Engineering Services Co-ordinator Development Planning Co-ordinator Design & Services Co-ordinator Infrastructure Planning	Not applicable
ROAD MANAGEMENT ACT 2004	s.15(2)	duty to include details of arrangement in public roads register	Chief Executive Officer Director City Services Manager Engineering Services Co-ordinator Infrastructure Planning Co-ordinator Transport	
ROAD MANAGEMENT ACT 2004	s.16(7)	power to enter into an arrangement under section 15	Chief Executive Officer Director City Services Manager Engineering Services	Not applicable
ROAD MANAGEMENT ACT 2004	s.16(8)	duty to enter details of determination in public roads register	Chief Executive Officer Director City Services Manager Engineering Services Co-ordinator Infrastructure Planning Co-ordinator Development Planning Co-ordinator Transport	
ROAD MANAGEMENT ACT 2004	s.17(2)	duty to register public road in public roads register	Chief Executive Officer Director City Services Manager Engineering Services Co-ordinator Infrastructure Planning Co-ordinator Transport	where council is the coordinating road authority
ROAD MANAGEMENT ACT 2004	s.17(3)	power to decide that a road is reasonably required for general public use	Chief Executive Officer Director City Services Manager Engineering Services	where council is the coordinating road authority

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
ROAD MANAGEMENT ACT 2004	s.17(3)	duty to register a road reasonably required for general public use in public roads register	Chief Executive Officer Director City Services Manager Engineering Services	where council is the coordinating road authority
ROAD MANAGEMENT ACT 2004	s.17(4)	power to decide that a road is no longer reasonably required for general public use	Chief Executive Officer Director City Services Manager Engineering Services Co-ordinator Infrastructure Planning Co-ordinator Development Planning Co-ordinator Transport	where council is the coordinating road authority
ROAD MANAGEMENT ACT 2004	s.17(4)	duty to remove road no longer reasonably required for general public use from public roads register	Chief Executive Officer Director City Services Manager Engineering Services Co-ordinator Infrastructure Planning Co-ordinator Development Planning Co-ordinator Transport	where council is the coordinating road authority
ROAD MANAGEMENT ACT 2004	s.18(1)	power to designate ancillary area	Chief Executive Officer Director City Services Manager Engineering Services Co-ordinator Development Planning Co-ordinator Infrastructure Planning	where council is the coordinating road authority, and obtain consent in circumstances specified in section 18(2)
ROAD MANAGEMENT ACT 2004	s.18(3)	duty to record designation in public roads register	Chief Executive Officer Director City Services Manager Engineering Services Co-ordinator Infrastructure Planning Co-ordinator Transport	where council is the coordinating road authority
ROAD MANAGEMENT ACT 2004	s.19(1)	duty to keep register of public roads in respect of which it is the coordinating road authority	Chief Executive Officer Director City Services Manager Engineering Services Co-ordinator Infrastructure Planning Co-ordinator Transport	
ROAD MANAGEMENT ACT 2004	s.19(4)	duty to specify details of discontinuance in public roads register	Chief Executive Officer Director City Services Manager Engineering Services Co-ordinator Infrastructure Planning Co-ordinator Development Planning Co-ordinator Transport	

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
ROAD MANAGEMENT ACT 2004	s.19(5)	duty to ensure public roads register is available for public inspection	Chief Executive Officer Director City Services Manager Engineering Services Co-ordinator Infrastructure Planning Co-ordinator Transport	
ROAD MANAGEMENT ACT 2004	s.21	function of replying to request for information or advice	Chief Executive Officer Director City Services Manager Engineering Services Co-ordinator Design & Services Co-ordinator Development Planning Co-ordinator Infrastructure Planning Co-ordinator Transport	obtain consent in circumstances specified in section 11(2)
ROAD MANAGEMENT ACT 2004	s.22(2)	function of commenting on proposed direction	Chief Executive Officer Director City Services Manager Engineering Services Co-ordinator Design & Services Co-ordinator Development Planning Co-ordinator Infrastructure Planning Co-ordinator Program Delivery Co-ordinator Transport	
ROAD MANAGEMENT ACT 2004	s.22(4)	duty to publish a copy or summary of any direction made under section 22 by the Minister in its annual report	Chief Executive Officer Director City Services Manager Engineering Services	
ROAD MANAGEMENT ACT 2004	s.22(5)	duty to give effect to a direction under this section.	Chief Executive Officer Director City Services Manager Engineering Services	
ROAD MANAGEMENT ACT 2004	s.40(1)	duty to inspect, maintain and repair a public road.	Chief Executive Officer Director City Services Manager Engineering Services Co-ordinator Design & Services Co-ordinator Development Planning Co-ordinator Infrastructure Planning Co-ordinator Program Delivery Co-ordinator Transport	

Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
ROAD MANAGEMENT ACT 2004	s.40(5)	power to inspect, maintain and repair a road which is not a public road	Chief Executive Officer Director City Services Manager Engineering Services Co-ordinator Design & Services Co-ordinator Development Planning Co-ordinator Infrastructure Planning Co-ordinator Program Delivery Co-ordinator Transport	Not applicable
ROAD MANAGEMENT ACT 2004	s.41(1)	power to determine the standard of construction, inspection, maintenance and repair	Chief Executive Officer Director City Services Manager Engineering Services	
ROAD MANAGEMENT ACT 2004	s.42(1)	power to declare a public road as a controlled access road	Chief Executive Officer Director City Services Manager Engineering Services Co-ordinator Development Planning Co-ordinator Infrastructure Planning	power of coordinating road authority and Schedule 2 also applies
ROAD MANAGEMENT ACT 2004	s.42(2)	power to amend or revoke declaration by notice published in Government Gazette	Chief Executive Officer Director City Services Manager Engineering Services Co-ordinator Development Planning Co-ordinator Infrastructure Planning	power of coordinating road authority and Schedule 2 also applies
ROAD MANAGEMENT ACT 2004	s.42A(3)	duty to consult with Head, Transport for Victoria and Minister for Local Government before road is specified	Chief Executive Officer Director City Services Manager Engineering Services	where council is the coordinating road authority if road is a municipal road or part thereof
ROAD MANAGEMENT ACT 2004	s.42A(4)	power to approve Minister's decision to specify a road as a specified freight road	Chief Executive Officer Director City Services Manager Engineering Services	where council is the coordinating road authority if road is a municipal road or part thereof and where road is to be specified a freight road
ROAD MANAGEMENT ACT 2004	s.48EA	Duty to notify the owner or occupier of land and provider of public transport on which rail infrastructure or rolling stock is located (and any relevant provider of public transport)	Chief Executive Officer Director City Services Manager Engineering Services	where Council is the responsible road authority, infrastructure manager or works manager

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
ROAD MANAGEMENT ACT 2004	s.48M(3)	function of consulting with the relevant authority for purposes of developing guidelines under section 48M	Chief Executive Officer Director City Services Manager Engineering Services	
ROAD MANAGEMENT ACT 2004	s.49	power to develop and publish a road management plan	Chief Executive Officer Director City Services Manager Engineering Services	
ROAD MANAGEMENT ACT 2004	s.51	power to determine standards by incorporating the standards in a road management plan	Chief Executive Officer Director City Services Manager Engineering Services	
ROAD MANAGEMENT ACT 2004	s.53(2)	power to cause notice to be published in Government Gazette of amendment etc of document in road management plan	Chief Executive Officer Director City Services Manager Engineering Services Co-ordinator Transport Co-ordinator Infrastructure Planning	Not applicable
ROAD MANAGEMENT ACT 2004	s.54(2)	duty to give notice of proposal to make a road management plan	Chief Executive Officer Director City Services Manager Engineering Services Co-ordinator Infrastructure Planning Co-ordinator Transport	
ROAD MANAGEMENT ACT 2004	s.54(5)	duty to conduct a review of road management plan at prescribed intervals	Chief Executive Officer Director City Services Manager Engineering Services Co-ordinator Infrastructure Planning Co-ordinator Transport	
ROAD MANAGEMENT ACT 2004	s.54(6)	power to amend road management plan	Chief Executive Officer Director City Services Manager Engineering Services Co-ordinator Infrastructure Planning Co-ordinator Transport	Not applicable
ROAD MANAGEMENT ACT 2004	s.54(7)	duty to incorporate the amendments into the road management plan	Chief Executive Officer Director City Services Manager Engineering Services Co-ordinator Infrastructure Planning Co-ordinator Transport	

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
ROAD MANAGEMENT ACT 2004	s.55(1)	duty to cause notice of road management plan to be published in Government Gazette and newspaper	Chief Executive Officer Director City Services Manager Engineering Services Co-ordinator Infrastructure Planning Co-ordinator Transport	
ROAD MANAGEMENT ACT 2004	s.63(1)	power to consent to conduct of works on road	Chief Executive Officer Director City Services Manager City Works	where council is the coordinating road authority
ROAD MANAGEMENT ACT 2004	s.63(2)(e)	power to conduct or to authorise the conduct of works in, on, under or over a road in an emergency	Chief Executive Officer Director City Services Manager City Works	where council is the infrastructure manager
ROAD MANAGEMENT ACT 2004	s.64(1)	duty to comply with clause 13 of Schedule 7	Chief Executive Officer Director City Services Manager City Works	where council is the infrastructure manager or works manager
ROAD MANAGEMENT ACT 2004	s.66(1)	power to consent to structure etc	Chief Executive Officer Director City Services Manager Health & Local Laws Co-ordinator Development Planning Co-ordinator Amenity Protection Permits and Review Services. Co-ordinator Parking & Animal Compliance Co-ordinator Infrastructure Planning Legal Support & Prosecutions Officer Health & Amenity Officer Team Leader Parking & Information Services Parking Information Services Officer Team Leader Animal & Information Services Parking & Information Services Lead Officer Animal & Information Services Officer Animal Registration & Patrol Officer Animal Patrol and Safety Officer (pt) Animal Management Officer Project Support & Engagement Officer Parking Information Services Officer Principal Infrastructure Engineer	where council is the coordinating road authority

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
ROAD MANAGEMENT ACT 2004	s.67(2)	function of receiving the name & address of the person responsible for distributing the sign or bill	Chief Executive Officer Director City Services Manager Engineering Services Co-ordinator Development Planning	where council is the coordinating road authority
ROAD MANAGEMENT ACT 2004	s.67(3)	power to request information	Chief Executive Officer Director City Services Manager Health & Local Laws Co-ordinator Development Planning Co-ordinator Design & Services Co-ordinator Amenity Protection Permits and Review Services. Co-ordinator Parking & Animal Compliance Co-ordinator Infrastructure Planning Co-ordinator Transport Legal Support & Prosecutions Officer Team Leader Parking & Information Services Health & Amenity Officer Parking Information Services Officer Parking & Information Services Lead Officer Animal & Information Services Officer Animal Registration & Patrol Officer Team Leader Animal & Information Services Animal Patrol and Safety Officer (pt) Animal Management Officer Project Support & Engagement Officer Principal Infrastructure Engineer	where council is the coordinating road authority
ROAD MANAGEMENT ACT 2004	s.68(2)	power to request information	Chief Executive Officer Director City Services Manager Engineering Services Co-ordinator Development Planning Co-ordinator Design & Services Co-ordinator Transport Co-ordinator Infrastructure Planning Principal Infrastructure Engineer	where council is the coordinating road authority
ROAD MANAGEMENT ACT 2004	s.71(3)	power to appoint an authorised officer	Chief Executive Officer Director City Services Manager Engineering Services Manager, Health and Local Laws	Not applicable
ROAD MANAGEMENT ACT 2004	s.72	duty to issue an identity card to each authorised officer	Chief Executive Officer Director City Services Manager Engineering Services	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
ROAD MANAGEMENT ACT 2004	s.85	function of receiving report from authorised officer	Chief Executive Officer Director City Services Manager Engineering Services	
ROAD MANAGEMENT ACT 2004	s.86	duty to keep register re section 85 matters	Chief Executive Officer Director City Services Manager Engineering Services Co-ordinator Development Planning	
ROAD MANAGEMENT ACT 2004	s.87(1)	function of receiving complaints	Chief Executive Officer Director City Services Manager Engineering Services	
ROAD MANAGEMENT ACT 2004	s.87(2)	duty to investigate complaint and provide report	Chief Executive Officer Director City Services Manager Engineering Services Co-ordinator Design & Services Co-ordinator Development Planning Co-ordinator Infrastructure Planning Co-ordinator Transport	
ROAD MANAGEMENT ACT 2004	s 96	Power to authorise a person for the purpose of instituting legal proceedings	Chief Executive Officer Director City Services Manager Engineering Services Manager Health and Local Laws	
ROAD MANAGEMENT ACT 2004	s.112(2)	power to recover damages in court	Chief Executive Officer Director City Services Manager Engineering Services	Not applicable
ROAD MANAGEMENT ACT 2004	s.116	power to cause or carry out inspection	Chief Executive Officer Director City Services Manager Engineering Services Co-ordinator Transport Co-ordinator Infrastructure Planning Principal Asset Management Engineer Principal Infrastructure Engineer	Not applicable
ROAD MANAGEMENT ACT 2004	s.119(2)	function of consulting with the Head, Transport for Victoria	Chief Executive Officer Director City Services Manager Engineering Services	

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
ROAD MANAGEMENT ACT 2004	s.120(1)	power to exercise road management functions on an arterial road (with the consent of he Head, Transport for Victoria)	Chief Executive Officer Director City Services Manager Engineering Services	
ROAD MANAGEMENT ACT 2004	s.120(2)	duty to seek consent of VicRoads to exercise road management functions before exercising power in section 120(1)	Chief Executive Officer Director City Services Manager Engineering Services Co-ordinator Design & Services Co-ordinator Development Planning Co-ordinator Infrastructure Planning Co-ordinator Transport	
ROAD MANAGEMENT ACT 2004	s.121(1)	power to enter into an agreement in respect of works	Chief Executive Officer Director City Services Co-ordinator Development Planning Co-ordinator Program Delivery Co-ordinator Design & Services Co-ordinator Infrastructure Planning	Not applicable
ROAD MANAGEMENT ACT 2004	s.122(1)	power to charge and recover fees	Chief Executive Officer Director City Services Manager Engineering Services	Not applicable
ROAD MANAGEMENT ACT 2004	s.123(1)	power to charge for any service	Chief Executive Officer Director City Services Manager Engineering Services	Not applicable
ROAD MANAGEMENT ACT 2004	Schedule 2 Clause 2(1)	power to make a decision in respect of controlled access roads	Chief Executive Officer Director City Services Manager Engineering Services Co-ordinator Development Planning Co-ordinator Infrastructure Planning	Not applicable
ROAD MANAGEMENT ACT 2004	Schedule 2 Clause 3(1)	duty to make policy about controlled access roads	Chief Executive Officer Director City Services Manager Engineering Services	
ROAD MANAGEMENT ACT 2004	Schedule 2 Clause 3(2)	power to amend, revoke or substitute policy about controlled access roads	Chief Executive Officer Director City Services Manager Engineering Services	Not applicable

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
ROAD MANAGEMENT ACT 2004	Schedule 2 Clause 4	function of receiving details of proposal from the Head, Transport for Victoria s	Chief Executive Officer Director City Services Manager Engineering Services Co-ordinator Development Planning	
ROAD MANAGEMENT ACT 2004	Schedule 2 Clause 5	duty to publish notice of declaration	Chief Executive Officer Director City Services Manager Engineering Services	
ROAD MANAGEMENT ACT 2004	Schedule 7, Clause 7(1)	duty to give notice to relevant coordinating road authority of proposed installation of non-road infrastructure or related works on a road reserve	Chief Executive Officer Director City Services Manager Engineering Services	where council is the infrastructure manager or works manager
ROAD MANAGEMENT ACT 2004	Schedule 7, Clause 8(1)	duty to give notice to any other infrastructure manager or works manager responsible for any non-road infrastructure in the area, that could be affected by any proposed installation of infrastructure or related works on a road or road reserve of any road	Chief Executive Officer Director City Services Manager Engineering Services	where council is the infrastructure manager or works manager
ROAD MANAGEMENT ACT 2004	Schedule 7, Clause 9(1)	duty to comply with request for information from a coordinating road authority, an infrastructure manager or a works manager responsible for existing or proposed infrastructure in relation to the location of any non-road infrastructure and technical advice or assistance in conduct of works	Chief Executive Officer Director City Services Manager Engineering Services	where council is the infrastructure manager or works manager responsible for non-road infrastructure

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
ROAD MANAGEMENT ACT 2004	Schedule 7, Clause 9(2)	duty to give information to another infrastructure manager or works manager where becomes aware any infrastructure or works are not in the location shown on records, appear to be in an unsafe condition or appear to need maintenance	Chief Executive Officer Director City Services Manager Engineering Services	where council is the infrastructure manager or works manager
ROAD MANAGEMENT ACT 2004	Schedule 7, Clause 10(2)	where Schedule 7 Clause 10(1) applies, duty to, where possible, conduct appropriate consultation with persons likely to be significantly affected	Chief Executive Officer Director City Services Manager Engineering Services	where council is the infrastructure manager or works manager
ROAD MANAGEMENT ACT 2004	Schedule 7 Clause 12(2)	power to direct infrastructure manager or works manager to conduct reinstatement works	Chief Executive Officer Director City Services Manager Engineering Services	where council is the coordinating road authority
ROAD MANAGEMENT ACT 2004	Schedule 7 Clause 12(3)	power to take measures to ensure reinstatement works are completed	Chief Executive Officer Director City Services Manager Engineering Services	where council is the coordinating road authority
ROAD MANAGEMENT ACT 2004	Schedule 7 Clause 12(4)	duty to ensure that works are conducted by an appropriately qualified person	Chief Executive Officer Director City Services Manager Engineering Services	where council is the coordinating road authority
ROAD MANAGEMENT ACT 2004	Schedule 7 Clause 12(5)	power to recover costs	Chief Executive Officer Director City Services Manager Engineering Services	where council is the coordinating road authority
ROAD MANAGEMENT ACT 2004	Schedule 7 Clause 13(1)	duty to notify relevant coordinating road authority within 7 days that works have been completed, subject to Schedule 7, Clause 13(2)	Chief Executive Officer Director City Services Manager Engineering Services	where council is the works manager
ROAD MANAGEMENT ACT 2004	Schedule 7 Clause 13(2)	power to vary notice period	Chief Executive Officer Director City Services Manager Engineering Services	where council is the coordinating road authority

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
ROAD MANAGEMENT ACT 2004	Schedule 7, Clause 13(3)	duty to ensure works manager has complied with obligation to give notice under Schedule 7, Clause 13(1)	Chief Executive Officer Director City Services Manager Engineering Services	where council is the infrastructure manager
ROAD MANAGEMENT ACT 2004	Schedule 7 Clause 16(1)	power to consent to proposed works	Chief Executive Officer Director City Services Manager Engineering Services Co-ordinator Development Planning Co-ordinator Infrastructure Planning	where council is the coordinating road authority
ROAD MANAGEMENT ACT 2004	Schedule 7 Clause 16(4)	duty to consult	Chief Executive Officer Director City Services Manager Engineering Services Co-ordinator Development Planning	where council is the coordinating road authority, responsible authority or infrastructure manager
ROAD MANAGEMENT ACT 2004	Schedule 7 Clause 16(5)	power to consent to proposed works	Chief Executive Officer Director City Services Manager Engineering Services Co-ordinator Development Planning Co-ordinator Infrastructure Planning Principal Infrastructure Engineer	where council is the coordinating road authority
ROAD MANAGEMENT ACT 2004	Schedule 7 Clause 16(6)	power to set reasonable conditions on consent	Chief Executive Officer Director City Services Manager Engineering Services Co-ordinator Development Planning Co-ordinator Infrastructure Planning Principal Infrastructure Engineer	where council is the coordinating road authority
ROAD MANAGEMENT ACT 2004	Schedule 7 Clause 16(8)	power to include consents and conditions	Chief Executive Officer Director City Services Manager Engineering Services Co-ordinator Development Planning Co-ordinator Infrastructure Planning Principal Infrastructure Engineer	where council is the coordinating road authority
ROAD MANAGEMENT ACT 2004	Schedule 7 Clause 17(2)	power to refuse to give consent and duty to give reasons for refusal	Chief Executive Officer Director City Services Manager Engineering Services Co-ordinator Development Planning Co-ordinator Infrastructure Planning	where council is the coordinating road authority

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
ROAD MANAGEMENT ACT 2004	Schedule 7 Clause 18(1)	power to enter into an agreement	Chief Executive Officer Director City Services Manager Engineering Services Co-ordinator Development Planning	where council is the coordinating road authority
ROAD MANAGEMENT ACT 2004	Schedule 7 Clause 19(1)	power to give notice requiring rectification of works	Chief Executive Officer Director City Services Manager Engineering Services Co-ordinator Development Planning Co-ordinator Program Delivery Co-ordinator Infrastructure Planning	where council is the coordinating road authority
ROAD MANAGEMENT ACT 2004	Schedule 7 Clause 19(2) & (3)	power to conduct the rectification works or engage a person to conduct the rectification works and power to recover costs incurred	Chief Executive Officer Director City Services Manager Engineering Services Co-ordinator Development Planning Co-ordinator Program Delivery Co-ordinator Infrastructure Planning	where council is the coordinating road authority
ROAD MANAGEMENT ACT 2004	Schedule 7 Clause 20(1)	power to require removal, relocation, replacement or upgrade of existing non-road infrastructure	Chief Executive Officer Director City Services Manager Engineering Services Co-ordinator Development Planning Co-ordinator Program Delivery Co-ordinator Design & Services Co-ordinator Infrastructure Planning	where council is the coordinating road authority
ROAD MANAGEMENT ACT 2004	Schedule 7A Clause 2	power to cause street lights to be installed on roads	Chief Executive Officer Director City Services Manager Engineering Services	power of responsible road authority where it is the coordinating road authority or responsible road authority in respect of the road
ROAD MANAGEMENT ACT 2004	Schedule 7A Clause 3(1)(d)	duty to pay installation and operation costs of street lighting - where road is not an arterial road	Chief Executive Officer Director City Services Manager Engineering Services	where council is the responsible road authority
ROAD MANAGEMENT ACT 2004	Schedule 7A Clause 3(1)(e)	duty to pay installation and operation costs of street lighting ,¬ where road is a service road on an arterial road and adjacent areas	Chief Executive Officer Director City Services Manager Engineering Services	where council is the responsible road authority

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
ROAD MANAGEMENT ACT 2004	Schedule 7A Clause 3(1)(f)	duty to pay installation and percentage of operation costs of street lighting ¬ for arterial roads in accordance with clauses 3(2) and 4	Chief Executive Officer Director City Services Manager Engineering Services	duty of council as responsible road authority that installed the light (re: installation costs) and where council is relevant municipal council (re: operating costs)

ROAD MANAGEMENT (GENERAL) REGULATIONS 2016

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
ROAD MANAGEMENT (GENERAL) REGULATIONS 2016	r.8(1)	duty to conduct reviews of road management plan	Chief Executive Officer Director City Services Manager Engineering Services Co-ordinator Infrastructure Planning Co-ordinator Program Delivery Co-ordinator Transport	
ROAD MANAGEMENT (GENERAL) REGULATIONS 2016	r.9(2)	duty to produce written report of review of road management plan and make report available	Chief Executive Officer Director City Services Manager Engineering Services Co-ordinator Infrastructure Planning Co-ordinator Program Delivery Co-ordinator Transport	
ROAD MANAGEMENT (GENERAL) REGULATIONS 2016	r.9(3)	Duty to give notice where road management review is completed and no amendments will be made (or no amendments for which notice is required)	Chief Executive Officer Director City Services Manager Engineering Services Co-ordinator Infrastructure Planning Co-ordinator Transport	where council is the coordinating road authority
ROAD MANAGEMENT (GENERAL) REGULATIONS 2016	r.10	duty to give notice of amendment which relates to standard of construction, inspection, maintenance or repair under section 41 of the Act	Chief Executive Officer Director City Services Manager Engineering Services Co-ordinator Infrastructure Planning Co-ordinator Transport	
ROAD MANAGEMENT (GENERAL) REGULATIONS 2016	r.13(1)	duty to publish notice of amendments to road management plan	Chief Executive Officer Director City Services Manager Engineering Services Co-ordinator Development Planning	where council is the coordinating road authority
ROAD MANAGEMENT (GENERAL) REGULATIONS 2016	r.13(3)	duty to record on road management plan the substance and date of effect of amendment	Chief Executive Officer Director City Services Manager Engineering Services Co-ordinator Infrastructure Planning Co-ordinator Transport	

Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
ROAD MANAGEMENT (GENERAL) REGULATIONS 2016	r.16(3)	power to issue permit	Chief Executive Officer Director City Services Manager Engineering Services Co-ordinator Development Planning Co-ordinator Infrastructure Planning Principal Infrastructure Engineer	where council is the coordinating road authority
ROAD MANAGEMENT (GENERAL) REGULATIONS 2016	r.18(1)	power to give written consent re damage to road	Chief Executive Officer Director City Services Manager Engineering Services Co-ordinator Development Planning Co-ordinator Infrastructure Planning Principal Infrastructure Engineer	where council is the coordinating road authority
ROAD MANAGEMENT (GENERAL) REGULATIONS 2016	r.23(2)	power to make submission to Tribunal	Chief Executive Officer Director City Services Manager Engineering Services	where council is the coordinating road authority
ROAD MANAGEMENT (GENERAL) REGULATIONS 2016	r.23(4)	power to charge a fee for application under section 66(1) Road Management Act	Chief Executive Officer Director City Services Manager Engineering Services Co-ordinator Development Planning Co-ordinator Infrastructure Planning	where council is the coordinating road authority
ROAD MANAGEMENT (GENERAL) REGULATIONS 2016	r.25(1)	power to remove objects, refuse, rubbish or other material deposited or left on road	Chief Executive Officer Director City Services Manager Engineering Services Co-ordinator Development Planning Co-ordinator Program Delivery Co-ordinator Infrastructure Planning.	where council is the coordinating road authority
ROAD MANAGEMENT (GENERAL) REGULATIONS 2016	r.25(2)	power to sell or dispose of things removed from road or part of road (after first complying with r.25(3)	Chief Executive Officer Director City Services Manager Engineering Services	where council is the coordinating road authority
ROAD MANAGEMENT (GENERAL) REGULATIONS 2016	r.25(5)	power to recover in the Magistrates' Court, expenses from person responsible	Chief Executive Officer Director City Services Manager Engineering Services	

ROAD MANAGEMENT (WORKS AND INFRASTRUCTURE) REGULATIONS 2015

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
ROAD MANAGEMENT (WORKS AND INFRASTRUCTURE) REGULATIONS 2015	r.15	power to exempt a person from requirement under clause 13(1) of Schedule 7 of the Act to give notice as to the completion of those works	Chief Executive Officer Director City Services Manager Engineering Services	where council is the coordinating road authority and where consent given under section 63(1) of the Act
ROAD MANAGEMENT (WORKS AND INFRASTRUCTURE) REGULATIONS 2015	r.22(2)	power to waive whole or part of fee in certain circumstances	Chief Executive Officer Director City Services Manager Engineering Services	where council is the coordinating road authority

3. NOTICE OF MOTION

3.1. Northern Aquatic Community Hub (NACH) Community Liaison Reference Group - Cr Aitken

Purpose

To establish a Community Liaison Reference Group to provide Council with advice, local community knowledge and feedback during the construction of the NACH.

Background

In May 2021 Geelong Council agreed to fill the funding gap for the Northern Aquatic and Community Hub. This decision meant that combined with the Federal and State Governments funding the long-awaited development would be able to proceed.

At this time Cr Aitken and Cr Grzybek presented a proposal to the CEO and Director of Community Life to establish a Northern Aquatic Community Hub (NACH) Community Liaison Reference Group to provide Council with advice, local community knowledge and feedback during the construction of the NACH. This community engagement model is similar to what the State Government uses for its major infrastructure projects and other organisation within the Geelong region. These reference groups provide direct engagement with the local community and provide advice on such matters as construction issues, community education of the projects and naming recommendations for the facilities.

Cr Aitken and Cr Grzybek both sit on the State Government Chisholm Road Prison Project Community Advisory Group, a $1 billion dollar project in Lara. And Cr Aitken sits on the Geelong Port Spirit of Tasmania Terminal Residents Reference Group. Both councillors shared their experiences with the CEO to help facilitate the establishment of such an engagement model for the NACH and potential future Council projects.

The NACH with a construction cost of $61.6 million is the largest ever community infrastructure investment project in the City of Greater Geelong and deserves to have a significant community engagement model, and the establishment of Liaison Reference Group with community and councillor representation on it.

RESOLUTION - Item 3.1

Cr Aitken moved, Cr Grzybek seconded -

That Council:

1. **Support the establishment of a Northern Aquatic Community Hub (NACH) Community Liaison Reference Group;**
2. **Support the Community Liaison Reference Group be made up of local community representatives and potential user stakeholders;**
3. **Support the Windermere ward councillors to be ex officio members of Community Liaison Reference Group;**
4. **Recommend the Community Liaison Reference Group be established by May 2022;**
5. **Recommend that as a minimum the Community Liaison Reference Group operate during the construction of the NACH; and**
6. **Request the Chief Executive Officer to identify the appropriate resources to assist the establishment and operation of the Community Liaison Reference Group.**

Carried

4. RECORD OF INFORMAL MEETINGS OF COUNCILLORS

Source: **Office of the Chief Executive**
Chief Executive Officer: **Martin Cutter**

Summary

1. The Governance Rules of the City of Greater Geelong require the tabling of records of informal meetings of Councillors at the next convenient Council meeting and that their record be included in the minutes of that Council meeting.
2. A summary of the informal meetings of Councillors is attached.

RESOLUTION - Item 4.1

Cr Grzybek moved, Cr Harwood seconded -

That Council receive the summary of the informal meetings of Councillors for the period to 26 April 2022.

Carried

INFORMAL MEETINGS OF COUNCILLORS
(Council Meeting 26 April 2022)

Informal Meeting Details	Councillor Attendance/Apology	Officer Attendance	Agenda Items	Conflict of Interest Disclosures
Councillor Annual Planning and Budgeting Briefing No. 6 **16 March 2022**	Crs Sullivan, Aitken, Harwood, Mansfield, Mason, Moloney, Murrihy, Nelson *Apologies : Cr Asher – Mayor (Leave of Absence), Crs Grzybek, Kontelj*	M Cutter (CEO) M Dugina (DIR) G Smith (DIR) R Stevens (DIR) G Wilson-Browne (DIR) K Phyland (DIR) S McKew (MGR) K Olesnicky (Chief Financial Officer) N O'Shea (Head Financial Planning & Analysis) L Jacobsen (OFF)	• 2022-23 Annual Planning and Budget Process	• Nil
Councillor Annual Planning and Budgeting Briefing No. 7 **23 March 2022**	Crs Sullivan, Aitken, Harwood, Kontelj, Mansfield, Mason, Moloney, Murrihy *Apologies : Cr Asher – Mayor (Leave of Absence), Crs Grzybek, Nelson*	M Cutter (CEO) M Dugina (DIR) G Smith (DIR) R Stevens (DIR) G Wilson-Browne (DIR) K Phyland (DIR) S McKew (MGR) K Olesnicky (Chief Financial Officer) N O'Shea (Head Financial Planning & Analysis) L Jacobsen (OFF)	• 2022-23 Annual Planning and Budget Process	• Nil

Informal Meeting Details	Councillor Attendance/Apology	Officer Attendance	Agenda Items	Conflict of Interest Disclosures
Councillor Annual Planning and Budgeting Briefing No. 8 **30 March 2022**	Crs Sullivan, Aitken, Grzybek, Kontelj, Mansfield, Mason, Moloney, Murrihy, Nelson *Apologies : Cr Asher – Mayor (Leave of Absence), Cr Harwood*	M Cutter (CEO) M Dugina (DIR) G Smith (DIR) R Stevens (DIR) G Wilson-Browne (DIR) K Phyland (DIR) S McKew (MGR) K Olesnicky (Chief Financial Officer) N O'Shea (Head Financial Planning & Analysis) L Jacobsen (OFF)	• 2022-23 Annual Planning and Budget Process	• Nil
Councillor Briefing **5 April 2022**	Crs Sullivan, Mason, Moloney, Mansfield, Grzybek, Murrihy, Harwood, Nelson *Apologies : Cr Asher - Mayor (Leave of Absence), Crs Kontelj, Aitken*	M Cutter (CEO) G Smith (DIR) G Wilson-Browne (DIR) K Phyland (DIR) H Chasemore (MGR) J Hurse (MGR) J Douglas (OFF)	• Department of Transport	• Nil
Councillor Briefing **5 April 2022**	Crs Sullivan, Mason, Moloney, Mansfield, Grzybek, Murrihy, Harwood, Nelson *Apologies : Cr Asher - Mayor (Leave of Absence), Crs Kontelj, Aitken*	M Cutter (CEO) R Stevens (DIR) K Phyland (DIR) J Lane (MGR) J Douglas (OFF)	• 26 January	• Nil

Informal Meeting Details	Councillor Attendance/Apology	Officer Attendance	Agenda Items	Conflict of Interest Disclosures
Councillor Annual Planning and Budgeting Briefing No. 9 **6 April 2022**	Crs Sullivan, Aitken, Grzybek, Harwood, Kontelj, Mansfield, Mason, Moloney, Nelson *Apologies : Cr Asher – Mayor (Leave of Absence), Cr Murrihy*	M Cutter (CEO) M Dugina (DIR) G Smith (DIR) R Stevens (DIR) G Wilson-Browne (DIR) K Phyland (DIR) F Porter (MGR) K Olesnicky (Chief Financial Officer) N O'Shea (Head Financial Planning & Analysis) L Jacobsen (OFF)	• 2022-23 Annual Planning and Budget Process	• Nil
Councillor Briefing **12 April 2022**	Crs Sullivan, Grzybek, Harwood, Kontelj, Mansfield, Mason, Moloney, Murrihy, Nelson *Apology : Cr Asher – Mayor (Leave of Absence), Cr Aitken*	M Cutter (CEO) R Stevens (DIR) M Dugina (DIR) G Wilson-Browne (DIR) B Ince (A/DIR) K Phyland (DIR) S McKew (MGR) E Davis (MGR) J Hurse (MGR) M Tesoro(CO ORD) A Higgs (MGR) K Pizzi (MGR) S Cockerell (MGR) J Lane (MGR) P Smith (CO ORD) M Macgugan (Corporate Communications Lead) K Ivens (Snr Advisor CEO)	*Presentations:* • Audit & Risk Committee Chair Half-yearly Briefing to Councillors • VPA's Role in Delivery Precinct Structure Planning Program • Kardinia Park Master Plan and Brearley Reserve, Geelong Football Club Proposal *Council Reports:* • Endorsement for Exhibition – Proposed 2022023 to 2025-26 Budget • 2021-22 Loan Borrowing Provision of $34 million • COVID-19 Support Package – Hospitality Support • Central Geelong Marketing Review • 26 January – Community Engagement • Portarlington Recreation Reserve Master Plan – Final Plan • Amendment C427ggee Goandra Estate Ocean Grove Fencing Design Guidelines and Proposed Planning Scheme Amendment	• Cr Kontelj declared a Conflict of Interest re Central Geelong Marketing Review and left the meeting room prior to discussion of the item.

			• Tender T2200050 Arboricultural Services – Reactive Tree Maintenance and Health • T2200054 – Tree Supply • Amendment C391ggee Ash Road East Leopold Rezoning – Consideration of Panel Report and Adoption of Amendment • Forrest Green Stage 1 – Revocation of Flood Prone Area Designation of New Lots • Armstrong Mt Duneed Stage 33 – Revocation of Flood Prone Area • The Point Stage 8 – Revocation of Flood Prone Area • Ashbury Estate Stage 16A Revocation of Flood Prone Area • Updates to Instruments of Delegation • Audit and Risk Committee Summary Report *(Confidential)* • CEO Employment and Remuneration Committee Independent Member Appointment *(Confidential)*	

5. PLANNING DELEGATIONS

Source: **City Planning & Economy**
Director: **Gareth Smith**

Purpose

1. To provide the schedule of planning permit applications determined under delegation since the last report.

Background

2. Section 11 of the *Local Government Act 2020* and section 188 of the *Planning and Environment Act 1987* empower Council to delegate its powers, duties and functions under relevant legislation to members of Council staff.
3. Section 63 of the *Local Government Act 2020* and section 188 of the *Planning and Environment Act 1987* allow Council to establish a delegated committee with the power to determine planning permit applications.
4. Council to Staff Instrument of Delegation allows staff to determine planning permit applications where there are less than 6 objections lodged.
5. The Planning Committee's terms of reference provide for determination of planning permit applications where there are 6 or more objections lodged.
6. The City is required by Council to provide information on planning permit applications determined under delegation.

Key Matters

7. The Schedule attached to this report provides information on the planning permit applications determined under delegation since the last report.

RESOLUTION - Item 5.1

Cr Harwood moved, Cr Grzybek seconded -

That Council receive the information in the Schedule titled Planning Decisions Report March 2022.

Carried

Attachments

1. Planning Decisions Report March 2022 [**5.1.1** - 2 pages]

Planning Decisions Report March 2022

App Number	Location	Application Type	Decision Date	Description	Authority Description/No of Objectors
PP-1248-2020	120 Barwon Terrace, SOUTH GEELONG VIC 3220	Buildings and Works associated with the Construction and Display of an Electronic Major Promotion Sign	16/3/2022	Permit Refused	VCAT
PP-1529-2020	28 Pembroke Street, CORIO VIC 3214	Development of the land for Four Dwellings	24/3/2022	Grant a Planning Permit	Delegated Authority
PP-288-2020	8 Granville Street, DRYSDALE VIC 3222	Construction of Seven (7) Double Storey Dwellings	21/3/2022	Permit Refused	VCAT
PP-471-2021	23 Gordon Avenue, GEELONG WEST VIC 3218	Use and Development of a Place of Assembly (Live Music Entertainment Venue), Liquor Licence, Electronic Signage and Waiver of Bicycle & Car Parking	16/3/2022	Grant a Planning Permit	Delegated Authority
PP-592-2021	85 Pakington Street, GEELONG WEST VIC 3218	Use of the Land as Dwellings, Construction of a Four Storey Building containing Sixteen Dwellings and Three Shops, Associated Subdivision, Construct and Display Business Identification Signage and a Reduction of the Visitor and Shop Parking Requirements	7/3/2022	No Appeal Lodged Permit Issued	Delegated Authority
PP-635-2021	32-34 Barongarook Drive, CLIFTON SPRINGS VIC 3222	Construction of Seven (7) Dwellings and Reduction of Visitor Car Parking Requirements	25/3/2022	NOD	Decision Making Committee
PP-845-2020	88 High Street, BELMONT VIC 3216	Construction of Three (3) Dwellings	7/3/2022	NOD	Decision Making Committee
PP-975-2021	39 Bay Street, RIPPLESIDE VIC 3215	Construction of Fifty-Three (53) Dwellings and Demolition and Alterations and Extension to a Building within a Heritage Overlay	1/3/2022	NOD	Decision Making Committee
PP-1007-2021	65 Belchers Road, DRYSDALE VIC 3222	Use of Land for Outdoor Recreation Facility (Swimming Pool), Two (2) Lot Subdivision and Reduction of Car Parking Requirement	18-Mar-2022	NOD - Delegate	1
PP-1032-2021	10 Buckingham Street, LARA VIC 3212	Construction of Three (3) Dwellings and Three (3) Lot Subdivision	1-Mar-2022	NOD - Delegate	2
PP-1064-2021	1-5 Eversley Street, DRYSDALE VIC 3222	Use & Development as a Childcare Centre, Reduction of Carparking and Removal of Vegetation under the Heritage Overlay	23-Mar-2022	NOD - Delegate	4
PP-1113-2021	24 Willana Avenue, HAMLYN HEIGHTS VIC 3215	Construction of Three (3) Dwellings and a Three (3) Lot Subdivision	16-Mar-2022	NOD - Delegate	2

PP-1141-2021	32 Ozone Road, BARWON HEADS VIC 3227	Construction of Two (2) Dwellings and a Front Fence	7-Mar-2022	NOD - Delegate	2
PP-1216-2021	201 Kilgour Street, EAST GEELONG VIC 3219	Partial Demolition and Alterations and Additions to a Dwelling within a Heritage Overlay	31-Mar-2022	NOD - Delegate	1
PP-1306-2021	12-20 Woods Road, ST ALBANS PARK VIC 3219	Partial use and development of land for Rural Industry (Juice Production)	21-Mar-2022	NOD - Delegate	3
PP-1325-2021	54 Richmond Street, EAST GEELONG VIC 3219	Construction of Two (2) Dwellings and Two (2) Lot Subdivision	7-Mar-2022	NOD - Delegate	5
PP-1329-2021	86 Little Myers Street, GEELONG VIC 3220	Demolition of Dwelling, Garage & Front Fence and Buildings & Works Associated with the Reconstruction of a Dwelling including a Dwelling Addition, Garage and Front Fence in a Heritage Overlay	7-Mar-2022	NOD - Delegate	1
PP-1389-2021	163 Minerva Road, NEWTOWN VIC 3220	Construction of Two (2) Double Storey Dwellings and Two (2) Lot Subdivision	8-Mar-2022	NOD - Delegate	1
PP-1462-2021	11 Dunsford Drive, LEOPOLD VIC 3224	Construct Three (3) Dwellings and Three (3) Lot Subdivision	31-Mar-2022	NOD - Delegate	1
PP-1568-2021	20 Camden Road, NEWTOWN VIC 3220	Construction of a Dwelling over 7.5 metres in Height	22-Mar-2022	NOD - Delegate	1
PP-792-2021	64 Hitchcock Avenue, BARWON HEADS VIC 3227	Use of Land for Sale and Consumption of Liquor (Restaurant and Cafe Licence)	17-Mar-2022	NOD - Delegate	3
PP-818-2021	12 Saintfield Street, LARA VIC 3212	Construction of Two (2) Additional Dwellings and a Three (3) Lot Subdivision	24-Mar-2022	NOD - Delegate	1
PP-980-2021	20 Heyers Road, GROVEDALE VIC 3216	Use & Development of a Medical Centre, Business Signage and Reduction of Car Parking	17-Mar-2022	NOD - Delegate	1

6. CONFIDENTIAL

Council will close the meeting to the public in accordance with the provision of section 66(2) of the *Local Government Act 2020* to consider the following items:

6.1. Audit and Risk Committee Summary Report (Confidential)

Source: Customer & Corporate Services
Director: Michael Dugina

CONFIDENTIAL

RESOLUTION - Item 6.1

Cr Grzybek moved, Cr Murrihy seconded -

That Council consider this report at the conclusion of the meeting as it is designated confidential by the Chief Executive Officer pursuant to sections 3(1) and 66(5) of the Local Government Act 2020, the information contained in this report is confidential because it contains Council business information being information that would prejudice the Council's position in commercial negotiations. This section is applicable because of the sensitive and varied nature of the information received and considered by the Audit & Risk Committee from time-to-time which can pertain to external stakeholders also.

Carried

6.2. CEO Employment and Remuneration Committee Independent Member Appointment (Confidential)

Source: Strategy, People & Performance
Director: Kaarina Phyland

CONFIDENTIAL

RESOLUTION - Item 6.2

Cr Moloney moved, Cr Grzybek seconded -

That Council consider this report at the conclusion of the meeting as it is designated confidential by the Chief Executive Officer pursuant to sections 3(1) and 66(5) of the Local Government Act 2020, the information contained in this report is confidential because it contains personal information that would if released result in the unreasonable disclosure of information about personal affairs. This section is applicable because the report relates to the appointment of an individual to a role.

Carried

CLOSE OF MEETING

Cr Harwood moved, Cr Mason seconded -

That the meeting be closed to the public.

Carried

The meeting was closed to the public at 7.57pm

Cr Kontelj moved, Cr Harwood seconded -

That the meeting be re-opened to the public.

Carried

The meeting was opened to the public at 7.59pm

As there was no further business the meeting closed at 7.59pm on Tuesday 26 April 2022.

Signed: _____

Cr Trent Sullivan (Deputy Mayor)

Date: _____