MINUTES

COUNCIL MEETING

Tuesday 28 March 2023
6:00 pm

City Hall
57 Little Malop Street, Geelong 3220

LIVE STREAMED ON THE CITY'S WEBSITE:

www.geelongaustralia.com.au/meetings

COUNCIL:

Cr T Sullivan (Bellarine Ward) - Mayor
Cr A Aitken (Windermere Ward) - Deputy Mayor
Cr P Murrihy (Brownbill Ward)
Cr S Asher (Bellarine Ward)
Cr J Mason (Bellarine Ward)
Cr E Kontelj (Brownbill Ward)
Cr M Cadwell (Brownbill Ward)
Cr B Harwood (Kardinia Ward)
Cr B Moloney (Kardinia Ward)
Cr R Nelson (Kardinia Ward)
Cr K Grzybek (Windermere Ward)

CITY OF GREATER GEELONG

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Present: Crs T Sullivan (Mayor), A Aitken, M Cadwell, K Grzybek (Virtual), B Harwood, J Mason, B Moloney, P Murrihy, R Nelson, E Kontelj

Also Present: K Phyland (Acting Chief Executive Officer), G Smith (Director City Planning and Economy), D Greaves (Acting Director City Services), R Stevens (Director Community Life), B Prosser (Acting Director Customer & Corporate Services), V Allan (Chief Legal Counsel, Governance & Risk Officer Acting), S McKew (Manager Governance), P Dorling (Municipal Monitor), P Digby (Municipal Monitor) (Confidential meeting only – Virtual)

1. PROCEDURAL MATTERS

1.1. Acknowledgement of Country

Council acknowledges the Wadawurrung People as the Traditional Owners of the Land, Waterways and Skies. We pay our respects to their Elders, past, present and emerging. We acknowledge all Aboriginal and Torres Strait Islander people who are part of our Greater Geelong community today.

1.2. Apologies

Cr S Asher (Leave of Absence)

1.3. Leaves of Absence

Nil

1.4. Declarations of Conflicts of Interest

Cr E Kontelj declared a Conflict of Interest in Public Question Time regarding a question relating to Balmoral Quay Development in that he has family members that live in Balmoral Quay and may be impacted by future decisions regarding this development (Balmoral Quay Development).

Cr K Grzybek declared a Conflict of Interest in Agenda Item 2.2 Amendment C339ggee Flood Zones and Overlays – Further Review of Lara Overlay Maps and Submissions in that Cr Grzybek has several properties directly affected by this item.

Cr T Sullivan declared a Conflict of Interest in Agenda Item 5.2 Council Business Report (Confidential) for a reason which cannot be disclosed due to confidentiality.

Kaarina Phyland declared a Conflict of Interest in Agenda Item 5.2 Council Business Report (Confidential) for a reason which cannot be disclosed due to confidentiality.

Cr K Grzybek declared a Conflict of Interest in Agenda Item 5.3 CEO Employment and Remuneration Committee (Confidential) for a reason which cannot be disclosed due to confidentiality.

Kaarina Phyland declared a Conflict of Interest in Agenda Item 5.3 CEO Employment and Remuneration Committee (Confidential) as Ms Phyland is the Acting CEO so the subject of the agenda item.

1.5. Confirmation of Minutes

Cr Harwood moved, Cr Nelson seconded -

That the Minutes of the Council Meeting held on 28 February 2023 be confirmed.

Carried

1.6. Public Question and Submission Time

The following persons submitted questions prior to the Council Meeting on the following various subjects:

1. Donna Parsons – Chirnside Park and Maintenance of Norseman Reserve
2. Kelli Lavelle – Bike Lanes
3. Miranda – Seagull Paddock – Main Bridge Replacement
4. Michael Helman – Amendment C339 – Flood Overlays and Zones – Lara Flood Study
5. Christopher Bates – Community Wellbeing and Aged Care
6. Marylyn Pettit – Lara Traffic Management Plan – Sandy Creek Road Improvements
7. Barry White – Serendip Sanctuary, Lara Flood Study and Amendment C339 - Flood Overlays and Zones
8. Helen Clarke – Stage Five of the Balmoral Quay Development Rippleside – Timeline
9. Jess Butler – Doolibeal Reserve in Armstrong Creek
10. Frances Louise Gartland – Council's Community Garden Guidelines – Licences
11. Katerina-Larisa Izdebskaia – Tree Removal and Replacement – Roslyn Road
12. Tim Matthews – Amendment C339 – Flood Overlays and Zones – Lara Flood Study
13. Lionel McWilliam – Amendment C339 – Flood Overlays and Zones
14. Louis De Koker – Pedestrian Safety in South Valley Road
15. Jeanne Nel De Koker – Tree Management with the City of Greater Geelong
16. Jenna Wade – Promoting Alternative Transport and Community Engagement on Public Infrastructure
17. Bill Marshall – Planning Committee Minutes – Accessibility
18. Felicity Dales – Smart Cities
19. Gary Oraniuk – Granting of Fee Waivers to Constituents and Public Surveillance
20. Sam Smith – Balmoral Quay – Changes to Rippleside Urban Design Guidelines June 2000 and Rippleside Comprehensive Development Plan February 2000
21. Frank Chalifour – Planning Requirements – Special Building overlays (SBO)
22. Vanessa Whittem – Tree Register Development
23. Matthew Bevan – Amendment C339 – Flood Overlays and Zones – Lara Flood Study/Drainage

Kelli Lavelle asked the following:

Question 1:
Why can't the roads in Central Geelong have uniform and comprehensive bike lanes?

Question 2:
What plan does the COGG have to introduce uniform and comprehensive painted bike lanes on the roads of central Geelong?

Thank you for your questions, Kelli.

Response Question 1:
Historically, most roads in central Geelong, as in many other places, have not included cycling lanes or have included painted lanes that are not physically separated from motor vehicle traffic. Decisions about allocation of road space usually require trade-offs between different priorities, including footpath width, on-street parking and road capacity. Going forward these decisions, including where road space may need to be reallocated from things like on-street parking to provide separated cycling lanes, will be informed by the State Government's Movement and Place Framework. The City will engage with impacted stakeholders in making these kinds of decisions.

Response Question 2:
The Central Geelong Framework Plan which was recently approved by the Minister for Planning has an objective to provide safe, direct and connected cycling routes in Central Geelong. This includes provision of separated cycling lanes on Strategic Cycling Corridor routes such as Malop Street, Swanston Street and parts of Western Beach Road. The City and the Department of Transport and Planning will work together to deliver these route upgrades.

Michael Helman asked the following**:**

Lara Flood Overlay. I asked a specific question on this matter at the Council Meeting at Lara on 27 September and the answer provided by Mr Smith was a generic response to other similar questions on the night.

I do not understand what this flood overlay achieves. Given the heavy rain in the months of October and November where only one house was inundated while large areas of Geelong were flooded

Question 1:
Why is a flood overlay being recommended for Lara when there was no evidence of widespread flooding suggested by the flood study and in fact Lara has not had a Flood event since 8 December 1988 because Council carried out flood mitigation improvements to Hovells Creek after this event?

At the September Council Meeting it was reported that only 5% of residents had their concerns directly addressed by Council Officers. There was also criticism of the community consultation process involved in the study. However Officers continued to refuse requests to conduct a public meeting where concerned residents could have the flood overlay explained in simple terms with maps that readable and the potential financial implications addressed. Councillors Aitken and Harwood referred this matter back to Officers to rectify.

Question 2:
Why have Council Officers refused to date to conduct a community meeting to inform residents?

Question 3:
Will Council refuse a decision on approving this proposed Amendment C 399 which is to be considered tonight until a public information meeting as requested is convened.

Thank you for your questions, Michael.

Response Question 1:
The primary purpose of the flood overlays is to trigger a planning permit for building and works in areas that are potentially flood prone. This allows floor levels to be set above the flood level for new or rebuilt dwellings. The mapping for the flood overlays is from modelling of a 1 % Annual Exceedance Probability (AEP) rainfall event (equivalent to a 1 in a 100-year event). The rainfall records during recent storms in the Lara area indicate a 2-5% AEP event during the most intense periods, so this weather event was not indicative of a 1% AEP event.

The Lara Flood Study, which was prepared by expert consultants, is the basis for the overlay maps and the City is confident it represents likely areas of inundation. The City is required to rely on scientific based data, as anecdotal evidence is not a reliable indicator of areas that are subject to these events.

Response Question 2:
It is not accurate to say 5% of residents had their concerns directly addressed by Council officers. All 561 submissions to Amendment C339 were read and summarised into themes in the December 2021 Council meeting report. A further 50 of the more complex submissions were reviewed in detail in the July 2022 review, which went to the September 2022 Council meeting. A further review, which was completed after the September Council meeting, looks at properties only marginally affected by the Special Building Overlay at Lara, and the City will be recommending further properties be removed in tonight's agenda.

Community meetings were held when the Lara Flood Study was being prepared. The City has engaged with all affected landowners by directly notifying them of the proposed overlays as part of the exhibition of the amendment and provided ongoing updates to submitters. The City also held one-on-one sessions at Lara prior to the September 2022 meeting. Subject to the Council resolution, the City intend to conduct an information session for submitters in the lead up to a Panel hearing.

Response Question 3:
This is up to Council decision tonight, however if Council resolves to refer this amendment to an independent Panel, City officers are recommending an information session be conducted to provide further information on the amendment and panel process.

Christopher Bates asked the following

Question 1:
How does our Council feel about a hope to see as many people as possible, live for as long as is possible, being as happy as possible, and as healthy as possible?

Question 2:
How does our Council feel about the vision for aged care in Australia that: Every older Australian is able to live well, with dignity and independence, as part of their community and in a place of their choosing, with a choice of appropriate and affordable support and care services as and when they need them?

Thank you for your questions, Christopher.

Response Question 1:
Council invests strongly in health and wellbeing for people of all ages through the delivery of its Municipal Health and Wellbeing Plan which is integrated into the Council Plan. This ensures all areas across Council contribute to health and wellbeing which is monitored and reported on. Council supports an ambition for our older people to live long, well and happy lives, and to that end, has undertaken significant community engagement to develop the Positive Ageing Strategy Action Plan 2022 - 2025.

The City has established an Ageing Well Advisory Committee to oversee the development of the Strategy and the implementation of the Action Plan. Year 1 actions include: future opportunities for senior citizen clubs, promotion of ways older people can live at home longer, and the embedding of Age Friendly Cities guidelines into urban design projects and streetscapes. Council's Positive Ageing grants also might be of interest. This grant opened on Friday 25 March with the aim to improve social connection, promote mental health and wellbeing and increase physical activity. The grants are guided by the City's Positive Ageing Strategy 2021-2047 which was adopted by Council in November 2021.

Response Question 2:
Council supports a vision for aged care in Australia that: every older Australian is able to live well, with dignity and independence, as part of their community and in a place of their choosing, with a choice of appropriate and affordable support and care services as and when they need them. The design and implementation of aged care lies with the Federal Government which is responding to the recommendations of the Aged Care Royal Commission, and this is a bipartisan position.

The early indications are that there will be further announcements in the May federal budget about the changes to the Aged Care system from 1 July 2024, after which time the details of the new system will be confirmed, designed with improved quality, choice and control as per the Government's intentions. The City's Community Care clients are also surveyed which provides opportunities for them to provide feedback about the services they receive.

Marylyn Pettit asked:

The Lara Traffic Management Plan identified development and sealing of Sandy Creek Road as a short-term development priority. This reflected the need to establish an alternative truck route principally for heavy haulage quarry trucks to travel north to Little River Ripley Road and through to Bacchus Marsh Road. This was to help divert trucks from travelling through You Yangs tourist precinct and Lara Township. Windermere Road was seen a short-term option while Sandy Creek Road was to be developed as a primary optional route.

Residents also supported a quarry rehabilitation project along Sandy Creek Road on the understanding that repair and development of Sandy Creek Road would be a priority. This remains a major road safety risk.

Question1:
Will Council implement improvements to Sandy Creek Road as agreed to in the Lara Traffic Plan, as a matter of urgency, commencing in the 2023/24 Budget period?

Thank you for your questions, Marylyn.

I note that this is similar to your question from the previous Council meeting and the City confirms that the Sandy Creek resealing and upgrading works were endorsed as part of the Council-approved Lara Traffic Management Plan 2019 - 2029.

Funding has not been allocated in the current budget to complete the works, however the City will continue to look for external funding opportunities from other levels of government or other bodies to complete the works.

The draft 2023 - 24 City of Greater Geelong budget will be tabled at a Council meeting on 26 April 2023. This will be followed by a 28-day community engagement period during which time people can make submissions. All submissions will be considered and heard (if requested by the submitter) by a Submissions Review Panel on 7 June 2023.

Barry White asked the following on behalf of the Lara Care Group:

Question 1:
My question concerns present developments at Serendip Sanctuary. This was dealt with in detail at last September's Council meeting in Lara. A key issue is the business case mentioned in the You Yangs Precinct Master Plan. We believe this is a key to understanding Parks Victoria's decision making for the sanctuary and underpins the Plan. Much of the strategic direction in the Master Plan has been driven by a Project Control Group. There was no community involvement, but Council was represented.

Will Council now provide details of its involvement in the Master Plan, including any references to removing any wildlife, and a copy of the business case which was used to guide it?

Question 2:
This question concerns the Lara Flood Study and Amendment C339. This matter was debated at last September's Lara Council Meeting. Objectors were critical of the community consultation process leading up to a proposal for adoption of the Amendment at that meeting. Council subsequently rejected the proposal. We do not believe that Council officers have addressed many of the concerns expressed at that time. This is a matter that does not simply concern a handful of residents. It has community wide implications, and all affected residents deserve to be properly informed about what is involved. They haven't. At a time when households are facing increasing cost pressures, this proposal has the potential to add further development, regulatory and insurance costs from the application of overlays and other requirements which have not been justified.

Will Councillors reject this Amendment until an open public meeting is held to explain, in simple terms, why this Amendment is necessary, and the potential financial implications associated with its application.

Thank you for your questions, Barry.

Response Question 1:
Council had City staff representation on the Project Control Group for the You Yangs Precinct Strategic Master Plan and Business Case. Council was also connected to the project via its partnership with Tourism Greater Geelong and The Bellarine, which also had a staff member on the Project Control Group.

Questions about the specific details of outcomes and how Project Control Group processes impacted decisions on the Master Plan would need to be addressed to Parks Victoria, the owner of the project.

Response Question 2:
The question is directed at Councillors who will consider this item tonight. However, please note officers are recommending an information session be conducted to provide submitters with further information on the amendment and panel process.

Helen Clarke asked:

Can Council please advise when the proposed Amendment to enable Stage Five of the Balmoral Quay development, Rippleside, will be released for public consultation, and the timeframe and process for that consultation. Reasonable time is required to ensure broad, informed, and considered community input?

Thank you for your question, Helen.

The City is currently awaiting State Government authorisation to proceed with the Amendment, however the City expects it to go on public exhibition in May 2023. It will be on exhibition and open for submissions for one month. Nearby landowners and residents will be notified and notices placed in local newspapers.

Jess Butler asked:

The description of the Doolibeal reserve in Armstrong creek on the City of Greater Geelong website describes this site as "a rare grassy woodland gem" consisting of vegetation that is classified as endangered in Victoria. It is also the home of many animals and has significant value as a cultural site to the Wadawurrung people. Despite this City of Greater Geelong have allowed Doolibeal to be absorbed into the Armstrong Creek development. This has resulted in significant damage to and mistreatment of the site including people leaving rubbish there, dogs regularly off lead, bikes being ridden over the endangered grasslands, areas used as bike jumps and the reserve being used as a thoroughfare by those who live in the surrounding area.

I have been raising these issues with Councillors and Council staff for 3 years and nothing has been done. In November last year signs were finally erected around protecting the area. However, this is unlikely to be enough to stop this inappropriate and destructive use of the site.

What else will the City of Greater Geelong do to protect the endangered vegetation, aboriginal cultural heritage and animals that live in Doolibeal?

Thank you for your question, Jess.

Extensive development has occurred in Armstrong Creek over the past decade which has resulted in a significant increase in people visiting Dooliebeal reserve, and a subsequent increase in impact to its natural and cultural values.

The City's Nature Reserve Team which manages Dooliebeal reserve has a work plan in place to identify threats to the reserve and prioritise management action.

The City acknowledges the cultural significance of Dooliebeal reserve and regularly seeks advice from the Wadawurrung Traditional Owners Aboriginal Corporation regarding management and infrastructure works within the reserve.

Some actions the City has implemented over the years to protect Dooliebeal's cultural and natural values include:

- *revegetation of areas on the north side of the reserve and creek line to provide a vegetation buffer and increase habitat values*
- *installation of reserve naming and regulation signage*
- *weed and rabbit control program*
- *regular litter removal*
- *re-establishment of the fence line on the northern boundary of the reserve from the open space area to restrict pedestrian activity*
- *through the development process, the securing of direct seeding of native grassland along Stewarts Lane to better protect and enhance the conservation values of Dooliebeal*
- *a locking of an alternative entry point into the reserve to reduce off-track pedestrian traffic*
- *review of dog regulations for the reserve as part of the Dogs in Public Places Policy review*
- *the City's Environment Ranger to begin running patrols within the reserve.*

The City encourages people to report any issues via customer service which will be referred to officers to investigate and arrange appropriate action.

Cr Grzybek lost internet connection at 6.39pm
Cr Grzybek rejoined the meeting at 6.42pm

Frances Louise Gartland asked:

Question 1:
Grovedale Community Orchard at Perrett Street has no fence and can be walked through and appreciated just like the activities of Friends of Waurn Ponds Creek who, like us, have planted trees and bushes. Unlike us they do not pay a licencing fee.

We recently had a meeting with CoGG licencing dept who wrote up notes of the meeting which excluded most of what we had put forward. We have consistently been told we are under the Council's community garden policy and thus have to pay. When we pointed out that the orchard is not under this policy we were told they will be writing one soon. A Councillor was prepared to speak at the meeting on our behalf, but the Councillor was told that this matter did not concern Councillors.

Firstly, I would like to know if anyone else besides the licensing dept will have a say in the new community orchard policy?

Secondly will the Councillors have any say in the negotiation of our licensing agreement, or will matters, such as this be left to the staff at Council?

Thank you for your questions, Frances.

The City does not have a Community Gardens Policy and there are no plans to create a policy.

The City's Community Gardens Assessment Guidelines would extend to include the use of land as a community orchard. The purpose of the Community Garden guidelines is to provide a process for groups seeking to establish a community garden on Council owned or managed land.

Councillors are not involved in the operational matters of the City, as these matters are for City officers to manage, therefore Councillors will not be partaking in any negotiations relating to licencing agreements.

Katerina-Larisa Izdebskaia asked:

Question 1:
I noticed that the Willow-Leaved Hakea tree in front of 261 Roslyn Road, had recently been removed. The removal contributes to the pattern of significant loss of public and private trees since 2007. According to the City's Tree Dashboard, this public tree was in good health, had a good structure and a useful life expectancy of 10-20 years. Why did the Council remove the tree?

Question 2:
Will it be replaced during the 2023 planting season?

Thank you for your questions, Katerina-Larisa.

The Willow-leaved Hakea removal was authorised as part of a planning permit for the property.

A replacement tree is scheduled for planting in front of 261 Roslyn Road in the 2023 planting season.

Tim Matthews asked:

Question 1:
What are all of the stated works listed in Clause 44.05-2 that apply to existing built and redeveloped properties that trigger these prohibitively expensive planning permits and what is the mandatory minimum and likely professional hires the applicant must pay for under an SBO overlay?

Question 2:
What written clause in the Victoria Planning Scheme specifically states that the flood map areas on an SBO property showing no water flows or ponding such as the white shaded sections are not subject to a planning permit under the SBO schedule of works and how would these exclusion areas be quantified given flood mapping resolutions?

Thank you for your questions, Tim.

Response Question 1:
The Special Building Overlay clause 44.05-2 states that a permit is required for buildings and works. There is also list of buildings and works that do not require a permit. It is best you look at this clause on planning schemes online or seek specific advice from the City's planning department if you have a particular proposal in mind.

For a new dwelling or major extension in addition to the normal professional expertise such as drafting, architecture or building, a surveyor would also need to be engaged to provide accurate ground and floor levels. In some cases, with larger or complex developments in flood prone areas, specialist engineering advice may be required.

Response Question 2:
It is standard practice that a permit is only required if buildings and works are proposed within the mapped overlay area. However, the City needs to investigate this further to provide an accurate response in writing.

Lionel McWilliam **asked:**

Question 1:
In regard to Amendment C339, the information is confusing, in particular the maps, most of which have no dates. The map on page 15 of https://www.geelongaustralia.com.au/common/public/documents/amendments/8d8c14bb1962deb-C339ggeeOverlayMapsNewLSIOandFOCombined.pdf has highlighted in blue Floodway Overlay – Schedule 1. the area highlighted in light blue is Land Subject to Inundation Overlay – Schedule 1.

Does this mean the rest of the areas not highlighted are no longer considered to be subject to flooding? A lot of the other maps are even more confusing.

Can Council provide clearer documentation so that residents can present to insurers whether their property is or is not subject to the SBO?

Thank you for your questions, Lionel.

The City acknowledges the mapping on the website can be confusing as it shows the official exhibited maps as well as the maps of areas proposed to be removed by Council. After the Council meeting, the City will update the webpage and replace any redundant maps.

Please note that there is a separate document showing the exhibited Special Building Overlay (SBO) maps. The SBO is a different overlay to the Floodway Overlay and Land Subject to Inundation Overlay. You should check this map for your property as well. If you need assistance, please contact the Council officer listed on the website.

Cr Harwood left the meeting room at 6.58pm
Cr Harwood re-entered the meeting room at 7.01pm

Louis De Koker asked:

Question 1:
In 2021, during question time, a resident raised concerns with the Council about the safety of pedestrians crossing South Valley Road in the Highton Primary/Bellaire Primary vicinity on Roslyn and South Valley Roads, including at Morven Ct/Cobden St bus stops after disembarking from school buses. We notice increasingly risky behaviour by motorists speeding down the hill and pedestrians crossing the road between Vanessa Avenue and Shoubra Drive, hoping that they are judging the speed of cars in both directions correctly.

At that meeting the Council did not respond to bus stop concerns but focused on the Bellaire Primary concerns and pointed to an August 2021 meeting between Department of Transport representatives, City staff and school representatives, and the Belaire Primary School principal regarding the safety concerns.

What changes were introduced since August 2021 to address the concerns about pedestrian safety in South Valley Road around each of the following:

a) Bellaire Primary;
b) the Morven Ct/Cobden St bus stops; and
c) the Highton Primary end of South Valley Road?

Thank you for your questions, Louis.

a) The City has drafted design options for the concerns raised at the existing school crossing near Kennedy Grove. While a final solution has not been reached yet, City officers are continuing to work on this matter to ensure a safe solution is implemented as soon as possible;

b) the Morven Ct/Cobden St bus stops;
The City recognises the concerns raised about pedestrian safety but unfortunately cannot consider a staffed school crossing at this location due to the arterial road being managed by the State Government. The City encourages residents to contact the Department of Transport and Planning for further pedestrian facilities or road upgrades; and

c) the Highton Primary end of South Valley Road;
The City understands that the Department of Transport and Planning is involved and managing the intersection with Roslyn Road. The City encourages residents to contact the Department for any further inquiries or updates on the matter.

The City's priority is the safety and wellbeing of its community members, and officers will continue to work with relevant stakeholders to address any concerns and implement appropriate solutions to ensure safe pedestrian access in the area.

Jeanne Nel de Koker asked:

Question 1:
During the January Council meeting, I submitted an inquiry regarding the replacement of a street tree located on the nature strip in front of 54 Barrabool Road. The response from City Services indicated that constraints were identified on the site, necessitating further investigation prior to planting.

On March 6th, 2023, I sent an email to City Services requesting more comprehensive details regarding the identified constraints and the reasons for further investigation. The Council confirmed receipt of my request on March 9th and indicated that a response was being prepared. However, I have yet to receive any information.

Could City Services kindly provide more comprehensive details regarding the identified constraints and the reasons for further investigation prior to planting?

Question 2:
The Urban Forest Strategy page on the Geelong website notes that the City removes around 1,000 public street trees annually while the budget only allows planting of 1,050 advanced trees, leaving the city 350 trees short of the City Plan's annual 400 tree net gain target. It comments that 'this (City Plan) mandate is not being met and at this stage has no capacity to be met.' Given these constraints to expand the public tree coverage it is logical we must sensibly preserve existing trees where these can be retained.

Supporting responses to climate change is one of the four main purposes of the Greater Geelong Planning Scheme. The Municipal Planning Strategy highlights that the 'facilitation of environmentally sustainable and healthy development' is 'at the forefront of Council's built environment goals.' Yet, recently, the Planning Committee approved another application in a pattern of planning decisions that allows the removal of all trees, including boundary trees and vegetation on a site. The indiscriminate removal of trees without due consideration for retention contributes significantly to the loss of tree canopy cover in Greater Geelong.

Why does the Council not;

a) adequately enforce the urban heat mitigating canopy tree provisions the state government introduced into the Greater Geelong Planning Scheme in June 2022; and
b) follow the example of several Victorian councils, by urgently strengthening tree protection through *a Local Tree Protection Law?*

Thank you for your questions, Jeanne.

Response Question 1:
When the City conducts any tree planting, including replacement of trees, the City must consider a suite of constraints, such as the location of underground and overhead services, the potential to impede pedestrian or traffic movement, consultation with land owners and that the location meets regulatory requirements.

Response Question 2:
a) Council, where it is required, assesses the policy for Environmentally Sustainable Development at Clause 15.01-2L of the Greater Geelong Planning Scheme, as part of a planning permit application.

The policy includes several strategies, such as urban heat island effects and provision of canopy trees. These strategies do not trigger the need for a planning permit to remove canopy trees.

Where applicable, Council will require a Sustainable Design Assessment (SDA) or similar, to be provided by the applicant and reviewed by Council's Environmentally Sustainable Development (ESD) officer. This assessment assists to inform Council's decision on an applicable planning permit application, noting the SDA will often form part of any endorsed plans and/or planning permit.

b) Work is underway on a report providing options for strengthening tree protections in Greater Geelong. This work is being undertaken in response to a Notice of Motion supported by Council in July 2022. In accordance with that Notice of Motion, the report will:

- *summarise existing protections for trees on private land in Greater Geelong;*
- *investigate policies and planning controls in place in other municipalities that provide greater protection for trees on private land;*
- *outline options for enhancing protection of trees on private land in urban environments within Greater Geelong, including potential pros and cons; and*
- *identify the process/processes for introduction of any such initiatives, should Council wish to pursue them, including timelines, costs and community consultation.*

The report is expected to be completed in 2023.

Bill Marshall asked:

Question 1:
While preparing for last week's Planning Committee Meeting, I visited the Planning Committee Page on the City of Greater Geelong website to review the Committee meetings and decisions between 2019 and 2023. However, I could not find any minutes of meetings earlier than 2022.

Part II Section 7A of the FOI Act requires agencies, including Councils, to publish a range of information, or details of how to access the information, to be published on a website. The public transparency principles in the Local Government Act require Councils to make its information available to the public unless it's confidential or would be harmful to share. The information must be easy to understand and find.

The City of Greater Geelong Public Transparency Policy, states that the policy applies to the Council and anyone carrying out delegated functions of the Council, including Councillors, City staff, members of Delegated Committees or Advisory Committees. In particular, the policy specifies that Council and Delegated Committees Meeting Minutes must be made publicly available.

Why are the Planning Committee minutes pre-2022 not available on the City's website?

Thank you for your question Bill, and for raising this with this City.

As a consequence of your query, City officers will review current practices regarding the timeframes of the online availability of Planning Committee Meeting minutes and undertake to contact you once the review has taken place.

Felicity Dales asked:

Question 1:
How do you claim that the men and women of Geelong elected and gave consent to partake in the world economic forum and united nations global agenda of Smart Cities?

Question 2:
Can you produce the specific document that you believe provided full disclosure to the men and women of Geelong in relation to the choices you have made as a council in relation to smart cities?

How long have you been putting resources and staffing this agenda of smart cities?

Thank you for your questions, Felicity.

Response Question 1:
The City notes this question is similar to others posed to other councils across social media and received via email. The City also notes that there is considerable misinterpretation of key terms such as 15-minute cities and how the Smart City program is being understood.

The Geelong Smart City Strategic Framework and Implementation Plan guides the way we use smart technology, data and innovation in our region and is underpinned by our Community's Clever and Creative Vision. These documents are publicly available on the City of Greater Geelong website.
No agreement exists between the City and the World Economic Forum or the United Nations in the delivery of the City's Smart City Program.

Response Question 2:
The draft Geelong Smart City Strategic Framework was endorsed by Council for public exhibition on 1 December 2020 and formally adopted by Council on 23 March 2021.

The City's work in the smart cities space pre-dates the strategy work, with the Department established in 2018. It should be noted that the concept of 'smart cities' could be alternately described as city innovation and this is something that the City has a long and proud history leading the sector.

Cr E Kontelj declared a Conflict of Interest in Public Question Time regarding a question relating to Balmoral Quay Development in that he has family members that live in Balmoral Quay and may be impacted by future decisions regarding this development (Balmoral Quay Development) and left the meeting room at 7.16pm.

Sam Smith asked:

Question 1:
What prior knowledge did some or all Councillors have of the plans submitted by developer Urbas P/L on behalf of Balmoral Quay P/L at the November 2022 meeting at which Council approved the developer to go ahead with planning to change the existing "Rippleside urban design guidelines June 2000" and "Rippleside Comprehensive Development Plan February 2000" which are very relevant residential planning controls and exist to protect our streets, parks and spaces where we live.

Question 2:
Why did our local Councillors in particular not pause their decision to advise the community or consult them of this proposal and give them adequate time to respond when the developer has been speaking with council officers regarding this intended proposal for more than 18 months?

Thank you for your questions, Sam.

Response Question 1:
It is the normal practice that officers assess a planning scheme amendment before it is put to Council. Officers need to be satisfied that a proposal is strategically justified and is generally supported by planning policy. This process took some time as officers required further information from the proponents, and plans were changed to accommodate initial concerns.

Council considered the officer's recommendation in an open Council meeting and has resolved to allow it to go out on public exhibition.

Response Question 2:
Council has not yet made a decision on this proposal except to allow it to go out for public exhibition. Public consultation occurs through the process of exhibition. Exhibition involves publishing all amendment documentation on the City's website, sending letters to nearby landowners, and publishing a notice in the local newspaper. It is through this process that submissions around the amendment are encouraged from the community.

After exhibition, City officers will work with submitters to resolve submissions. Any outstanding or unresolved submissions are normally referred to an independent Panel for consideration. Public exhibition is due to commence in May 2023, subject to Ministerial approval.

Cr Kontelj re-entered the meeting room at 7.21pm

Frank Chalifour asked:

Question 1:
A two-minute preamble statement precedes question 1.

Regarding planning permit applications for properties with an SBO flood overlay. Any requirement or decision whatsoever made during the permit process that the officer comes up with regardless of expense, overreach or being unsupported in fact cannot be contested, reviewed or appealed per Victoria Planning law.

Will the director of planning confirm to this council that Victoria Planning Amendment VC148 of 31 July 2018 Clause 44.05-5 Exemption from Notice and Review, established that an applicant for a planning permit under an SBO flood overlay has No Rights of Review or appeal on decisions regarding the permit application and its processes that are normally afforded under the Planning and Environment Act at Section 64(1), (2) and (3) and 82(1)?

Question 2:
A two minute preamble statement precedes question 2.

The Victoria planning scheme identifies the SBO only for urban zones where the close proximity and works may well affect adjoining homes. Planning stated “the SBO was not a good fit” in the rural living zone and they struggled with this.

Flood overlays according to a recent study supplied by planning may wipe 25% or $260,000 in market value from my property and some $1.2 billion in Lara valuations on 2881 proposed SBO’s. All this is to be based on exaggerated desktop SBO modelling predictions of rain puddle threats to apply in the years 2050-2070 per the flood consultant’s report and admissions. I plead with you to abandon this amendment by refusing it.

Why did a senior planning staff manager quote in writing that a planning permit under an SBO overlay was not required for a handicap access ramp on any size block without first looking it up on the clearly published list of SBO works sent to him and then for him to take four months to back flip that a permit would be required?

Thank you for your questions, Frank.

Response Question 1:
Clause 44.05 is part of the main Special Building Overlay (SBO) clause in the planning scheme. It exempts SBO permit applications from notice requirements (that is, having to be advertised). It also exempts SBO applications from clause 82(1) of the Planning and Environment Act which allows objectors to apply to VCAT to review a decision when a permit is granted. However, an applicant can lodge an appeal to VCAT against a decision to refuse a permit or against permit conditions.

Response Question 2:
You are correct that a mistake was made in the advice that a disabled access ramp was exempt from the SBO permit requirements. In providing a recent update to you on Amendment C339 we checked if there were outstanding issues from previous emails and at that time realised the original advice was incorrect. The planning scheme has a general exemption for disabled access ramps but not where an overlay or zone specifically requires a permit. That said, in the extremely rare event there was an application required for a disabled ramp only, there are opportunities for fees to waived in part or full, based on individual circumstances.

In respect to your earlier comment, the City has not been provided with evidence that these types of overlays reduce property values by 25%. The SBO and other flood overlays have been in place in towns and suburbs across Geelong for many years in places such as Barwon Heads, Ocean Grove, Portarlington, Highton and Newtown and the City has not seen evidence of impacts on property values as suggested.

Vanessa Whittem asked:

Question 1:
The information on the Urban Forest Dashboard on the Geelong Data Exchange is limited to public trees. It does not address trees on private land. Geelong proudly boasts many trees on private land that are significant for their horticultural, aesthetic, historical, environmental, social or cultural values.

The CoGG Urban Forest Strategy Action Plan, endorsed by the Council in November 2015, included the development and maintenance of a significant tree register as an action to achieve best practice urban tree management. The Council has communicated to the community that it recognises the value of a Significant Tree Register.

Last year, City Services reported that a business plan for implementation of the Significant Tree Register has been developed.

Would the Council kindly provide feedback on the progress made to date to develop and launch a Significant Tree Register for Geelong?

Question 2:
In answer to a previous question, Council advised that an estimate had been made of the funds to create a significant Tree Register. In correspondence regarding the 2022-2023 budget, a council officer advised the estimate of funds required to be:
Significant Tree Register Development 1. Staff member ($100,000):

- 1 full-time ongoing role to design, implement and manage the significant tree register and program.

2. Program development ($100,000):

- Consultants to support program design and implementation;
- Data design, insights, and dashboard development - Community engagement; and
- Program marketing and promotion.

Will Council budget funds for the creation of a significant tree register in the Council budget for the financial year 1 July 2023 - 30 June 2024?

Thank you for your questions, Vanessa.

The City recognises the value of a Significant Tree Register. A funding request was put forward in the 2022-23 budget, but this was not prioritised during the budget process. The development and launch of the project relies on additional funding and the City continues to monitor potential external funding opportunities.

The draft 2023-24 City of Greater Geelong Budget will be tabled at a Council meeting on 26 April 2023. This will be followed by a 28-day community engagement period during which time people can make submissions. All submissions will be considered and heard (if requested by the submitter) by a Submissions Review Panel on 7 June 2023.

Cr Aitken left the meeting room at 7.39pm
Cr Aitken re-entered the meeting room at 7.41pm

Matthew Bevan (on behalf of residents of Lakeside Boulevard) asked:

Question 1:
Submitter 279, Q: representing the residents Lakeside Boulevard Lara: 11,13,15,19,21,23,27,29,35,37,39,41,43,45,47,49,51&53

The current C339 Proposed to have 18/28 (64%) of Lake front homes effected Marginally by LSIO1 Overlay. Our properties front overlook Lakelands Wetlands and Boundary line are all elevated with +300mm to +500mm above height at low points within road gutters / street. (As per Original 1990's design). The LSIO1 overlay extending onto each above property exceeds these depths to extend onto private property.

There are existing low points to allow accumulated water free passage to flow from Lakeside Boulevard into parklands, this can clearly be identified opposite Mungari Ct and 31 and 33 Lakeside Boulevard. If this is a tangible risk as illustrated by LSIO1 overlay, COGG should be investigating and reducing height of dirt banks within Lakeside Parklands allowing for above ground water flow with ease away from residential properties on Lakeside Boulevard.

Who will be responsible for sighting this issue and engineering a solution and reviewing properties Marginally LSIO1?

COGG noted response to Submission 279: "As in regards to Lakeside Boulevard Lara specific to the submitters property. the flood hazard is not from raised water levels within the lake system, rather from the inability of underground drainage system to accept and convey runoff during heavy rainfall. Excess runoff then flows overland along low-lying drainage paths".

Question 2:
Area and Population increasing through Lara and future Northern growth zone. Smaller property sizes increase the run-off and limit absorption. Lara Railway Bridge Built in 1850's is skinniest part of creek.

What works are scheduled towards existing infrastructure?

What is planned to increase the volume of water that passes through Hovells Creek and Elcho Drain?

Thank you for your questions, Matthew.

Response Question 2:
The City understands you have been in contact with the Coordinator Strategic Implementation about the LSIO only marginally affecting Lakeside Boulevard properties. City officers intend to review these maps if the amendment is referred to a Panel. In relation to your proposed works to remedy the situation, this will need to be reviewed further by the City's Engineering Department and a response provided in writing. The proposed overlays reflect existing conditions and potential inundation in flood events, but in general do not consider works or future infrastructure that are not fully planned or underway.

Response Question 2:
Further time is required to properly answer this question and discuss it with the City's Engineering department. The Lara Flood Study does identify some drainage infrastructure projects, but the current status of the projects needs further investigation so an accurate answer can be provided.

1.7. Petitions

Cr Mason presented a petition on behalf of Alan Davis containing approximately 114 signatures regarding the lack of car parking at the Leopold Community Hub, 31-39 Kensington Road, Leopold.

Cr Moloney left the meeting room at 7.42pm.
Cr Moloney re-entered the meeting room at 7.44pm

Cr Mason presented a petition on behalf of “Protect the Bellarine” containing approximately 690 signatures regarding the removal of 68 mature river redgums and future native vegetation.

Cr Murrihy presented a petition on behalf of Sally Hunt containing approximately 95 signatures asking Council to call and hold a public meeting to discuss the issue of flooding and drainage in the Hamlyn Heights area.

2. REPORTS

2.1. Youth Council First Report 2023

Source: **Community Life**
Director: **Robyn Stevens**

Junior Mayor, Irene Mulilo, provided the meeting with an overview of the Youth Council's activities, discussions and preliminary work since their induction in January 2023.

Purpose

1. To note the first report to Council from the Youth Council Advisory Committee 2023.

Background

2. Twelve local young people were elected to the City of Greater Geelong Youth Council Advisory Committee (Youth Council), and during their 12-month term serve as the region's official 'youth voice'.
3. Aged between 12 and 17 years, the Youth Council members represent a spread of local towns and suburbs, with three representatives from each of the four Council wards: Bellarine, Brownbill, Kardinia and Windermere.
4. Youth Council provides advice and updates for Council's consideration through monthly Youth Council meetings at City Hall, through collaboration with Councillors via the Councillor Connect Mentoring Program and by consulting with young people in line with the Youth Development Unit's Youth Voice Activation Framework.

Key Matters

5. Junior Mayor Irene Mulillo has written the first of her reports for 2023 about Youth Council's activities, discussions and preliminary work since their induction in January of this year **(Attachment 1)**.
6. The report notes the Youth Council's priorities for 2023, which are: Health and Wellbeing; Healthy, Safe, and Accessible Communities; Diversity, Equity and Acceptance; and Environment and Sustainability Education.
7. An introduction to the 2023 Youth Council members' individual passions and motivations, a summary of the Youth Council charter, and a concluding message from the Junior Mayor on the group's priorities over the next two months are also included in this report.

RESOLUTION - Item 2.1

Cr Aitken moved, Cr Grzybek seconded -

That Council note the first report to Council from the Youth Council Advisory Committee 2023.

Carried

Financial Sustainability

8. Funding for the Youth Council program and activities has been allocated as part of Council's annual budget process.

Community Engagement

9. Youth Council members engage with young people in their wards to gain essential feedback and input. Youth Council members will endeavour to continue this engagement, connect with ward-based Youth Advisory Groups and seek to use various digital and online methods as a supplement.

Social Equity and Sustainability

10. The Youth Council provides an opportunity for young people to contribute to and be included in civic life.

Relevant Law/Policy/Legal Implications

11. The activities of the Youth Council comply with the Committee's Terms of Reference.

Alignment to Community Plan and Vision

12. This report aligns with Our Community Plan 2021-2025 strategic priority:
Healthy, caring and inclusive community.

13. This report aligns with the Community led 30-year Vision, "Greater Geelong: A Clever and Creative Future" community aspiration:
An inclusive, diverse, healthy and socially connected community.

Conflict of Interest

14. No officer involved in the preparation of this report declared a general or material conflict of interest.

Risk Assessment

15. Youth Council provides advice to Council on specific issues relating to young people in our community and does not speak on behalf of the Council or the City. The Terms of Reference guide the Youth Council.

Environmental Sustainability

16. There are no environmental implications.

Attachments

1. D23 57521 2023 Youth Council First Report 28 March [**2.1.1** - 7 pages]

THE CITY OF
GREATER GEELONG

YOUTH COUNCIL PRESENTATION TO COUNCIL

28 March 2023

JUNIOR MAYOR – IRENE MULILO

CITY OF GREATER GEELONG

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Junior Mayor's Message

INTRODUCTION

The Youth Council Advisory Committee would like to acknowledge the Wadawurrung People, the traditional owners of the land, waterways, and skies and pay our respects to their Elders past and present.

PURPOSE

The purpose of the first report is to introduce Council and the Community to the members of the 2023 Youth Council Advisory Committee. The report will also highlight the outcomes of the Youth Council induction sessions and the first Youth Council meeting including the agreed upon Youth Council priority areas and Youth Council Group Charter that will guide the work of the 2023 Youth Council Advisory Committee.

INDUCTION

Based on feedback from the 2022 Youth Council group, the induction sessions were expanded to incorporate opportunities for members to get to know one another and learn more about the program before their first official meeting. At the first session Youth Council members met for the first time at Wurriki Nyal. During this session, members heard about what to expect during their time on Youth Council, including their roles and responsibilities as well as learning why their fellow Youth Council members applied for the program. In the second session, Youth Council members heard more about the program, they were given lots of information on what to anticipate and how to prepare, including how the 11 Youth Council meetings will run. Through a series of respectful discussions and debate, Youth Council developed a draft copy of the priority areas and group charter. Overall, the two days provided members with tremendous knowledge, excitement, and readiness to commence their roles on Youth Council.

The third induction session marked our official entry in to the 2023 Youth Council Program. Unlike the first two induction sessions, this event took place at City Hall in the historic Council Chambers, where family members and key City staff were invited to attend. After each Youth Council member had the opportunity to introduce themselves and detail why they applied for the Youth Council Program, they had the honour to hear from the Acting CEO, Kaarina Phyland who welcomed them to the program and provided an overview of how the City works with the Geelong Council. Following on from this, members heard from Cr Mason, who spoke about the significant responsibilities that come with being a Youth Council member, he also offered an overview of how Councillors engage with Youth Council, provided members with some professional advice to assist them in their roles and finally reminded members of the great opportunity they have been presented with. Youth Council also received presentations from the Manager of Governance and the City's Media and Communications teams.

The main event however, was the Junior Mayor election. Eight brave and courageous Youth Council members delivered an election pitch to their fellow members for the roles of Junior and Deputy Junior Mayor. Irene Mulilo was successfully elected in the position of Junior Mayor and Aleena Eftikhari as Deputy Junior Mayor, who both excitedly accepted their new leadership positions. Once the formalities of the meeting were complete, members had photos taken on the steps of City Hall.

Youth Council would like to thank all guest speakers for their informative presentations and especially Councillor Mason for imparting his words of wisdom.

2023 YOUTH COUNCIL MEMBERS

Bellarine Ward

Kirrily McConachy

Kirrily is 17 and believes the declining mental health of young people, domestic and emotional abuse and the lack of physical activity and poor diet are the top three things affecting young people right now. Kirrily brings her skills in public speaking and literacy to the program as well as her experience in the Wakayama Forum. Kirrily is also skilled in empathising with others.

Maximilian Thompson

Max is 12 and believes Geelong is lacking in public transport options and does not have enough foot and bike paths to connect the City. Max would also like to see more opportunities for social interaction among young people to improve mental health outcomes. Max is both passionate and dedicated to his community, he is a strong communicator and is a leader in both his community and school.

Leyla Cefai

Leyla is 12 and is someone who is not afraid to stand up for what she believes in. Leyla believes the top three issues for young people are vaping, bullying, and Geelong not having enough mental health services to support its young people.

Brownbill Ward

Rebekah Zutt

Rebekah is 16 and applied for Youth Council because she wanted to have the opportunity to have a say and voice her opinions. Rebekah believes Geelong needs better mental health support services, and more low-cost community events and facilities for young people. Rebekah brings good insight into topics that are often neglected, solves problems with creative solutions and provides a unique perspective.

Ruen Roach

Ruen is also 16 and has identified discrimination, a lack of useful resources available for all ranges of mental illnesses, identities, and disabilities, and the lack of communication and trust between youth and authority figures as the top 3 issues for young people. Ruen has a personal experience of mental illness which has made them stronger and keen to advocate for change. Ruen is passionate about learning new things, building their knowledge, and understanding others' perspectives.

Irene Mulilo

Irene is 17 and is the newly elected Junior Mayor. Irene strongly believes that financial security, mental health and equity and discrimination are the top three issues for young people in Geelong. Irene brings her critical thinking skills, and her innovative and creative way of looking at the world to the Youth Council program. Irene describes herself as a sociable and approachable person, who has experience with public speaking and is ready to take on the challenge of representing her peers as the Junior Mayor.

Kardinia Ward

Georgie Tigani

Georgie is 17 and believes the biggest issue right now is inaction on addressing climate change. Georgie also believes that governments could be doing more to support, listen and move forward with Aboriginal and Torres Strait Islander People. Lastly Georgie believes young people are struggling with positive body image and self-acceptance. Georgie brings her experience of leadership as school captain, her courage to speak up and her ability to accept and learn from her mistakes.

Anastasia Keller

Ana is 16 and believes the top three issues for young people is the limited education available about First Nations People and the foster care system and believes Geelong could do a better job at taking care of the homeless. Ana is a highly organised individual and loves planning and setting goals. Ana describes herself as enthusiastic and a great communicator.

Simoné De Koning

Simoné is 16 and believes young people need more access to mental health facilities and support, social events for those under 18 and LGBTQIA+ specific support services. Simoné is a great event's organiser, has skills in public relations and has a diverse range of views and ideas.

Windermere Ward

Ali Agha Walizada

Ali is 15 and believes racism, climate change, and providing more opportunities for young people to have a voice in the community are the biggest issues for young people right now. Ali has experienced bullying and racism in his own life and believes his experiences have made him stronger and more capable to address these issues in the broader community.

Aleena Eftikhari

Aleena is 16 and has been appointed Deputy Junior Mayor by her peers. Aleena is passionate about a range of issues in the community, including access to education, gender equality, food security, homelessness and services for refugee and asylum seekers. Aleena brings her personal experience of being a refugee in Australia and trying to resettle and adapt to a new country and way of life. Aleena strives to welcome those who are new in Australia to adapt to their new home and most importantly find their sense of belonging.

Ashton Stonehouse

Ashton is 15 and brings with her a strong set of leadership skills, strong teamwork skills and the ability to speak confidently in public. Ashton outlines mental health, the prevalent use of drugs and alcohol among youth, and bullying online and offline as the biggest issues facing young people today.

YOUTH COUNCIL GROUP CHARTER

The Youth Council Group Charter was endorsed by members at the February Youth Council meeting. Youth Council members developed a Group Charter to guide how they will act and work together as a team to reach their collective objectives and goals. To develop the group agreement, members reviewed previous years charters in smaller groups and came back as a group to combine their work. Below are the nine agreed upon principles and values that will guide their respectful, collaborative, and professional relationships moving forward.

Youth Council members will

- Be considerate and acknowledge the wealth of diversity, differences, identities, and experiences of one another
- Be open minded by respecting and discussing all ideas and opinions
- Work effectively with each other
- Be accountable and committed to the Youth Council program
- Engage with, listen, and respond to the youth community
- Be professional, use polite language and be considerate in all interactions
- Be mindful of your own and each other's mental health and check up on each other
- Look at issues from a positive perspective and be solutions focused
- Remember we are all equals, and we are committed to providing our expertise as young people
- Enjoy the program and be open to all opportunities in our 12-month term

YOUTH COUNCIL PRIORITY AREAS

During the second induction session members participated in an activity where they each chose their top five issues for young people, and each had a chance to discuss why they chose them, and what topics or issues they believed were important to focus on during their term. Youth Council members also received information regarding Councils' Our Community Plan and the Clever and Creative Strategy, as well as reviewing the Mission Australia's Youth Survey results from the past 5 years and previous years Youth Council priority areas. Through receiving this information and engaging in debate and discussion, members were able to hear everyone's ideas, passion areas, negotiate their needs and start to assemble the priority areas for 2023. The below priority areas were endorsed at the February Youth Council meeting and will guide our work for the next 10 months.

1. Health and wellbeing
2. Healthy, safe, and accessible communities
3. Diversity, equity, and acceptance
4. Environment and sustainability education

These priority areas will shape the 2023 Youth Council's strategic focus, we will receive presentations, seek out information and advocate on behalf of all young people across the City on matters of importance to young people connected to these topics.

CONCLUSION

Youth Council is set and ready to continue their monthly meetings and begin working on their four priority areas as well as ensuring the voice of all young people are heard and considered in their advice to Council. Youth Council is also looking forward to the Councillor Connect Mentoring Program where they hope to gain insight on how to represent their community and build their leadership skills so they can be effective in their roles on Youth Council.

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2.2. Amendment C339ggee Flood Zones and Overlays - Further Review of Lara Overlay Maps and Submissions

Source: **City Planning & Economy**
Director: **Gareth Smith**

Cr K Grzybek declared a Conflict of Interest in Amendment C339ggee Flood Zones and Overlays – Further Review of Lara Overlay Maps and Submissions in that Cr Grzybek has several properties directly affected by this item and left the meeting at 7.53pm.

Purpose

1. To further consider submissions to Amendment C339ggee and seek Council support to refer all submissions to an independent Panel.

Background

2. The amendment implements flood studies for the Lower Barwon/ Moorabool rivers (Dec 2018), Lara (March 2020) and part of the Bellarine Peninsula coast (Dec 2015).

3. The exhibited amendment affects 7,744 properties and revises planning scheme flood overlay and zone mapping. It was publicly exhibited in July 2021 resulting in 561 submissions of which 535 objected, with most from the Lara Flood Study area.

4. On 14 December 2021, Council considered a report that summarised submissions and responded to key themes. Council resolved to refer submissions to an independent Panel, except those relating to the Lara Flood Study to allow further review.

5. As a result, the *Review of Complex Submissions – Lara, Avalon and Fyansford (July 2022)* was prepared with input from City engineers and planners, the Corangamite Catchment Management Authority (CCMA) and flood experts at Water Technology.

6. The review recommended 2,203 properties be removed from the overlays in new housing estates in Lara which developed since flood mapping was undertaken. Council considered the review at its 27 September 2022 meeting, acknowledged the work undertaken but deferred a decision to allow officers to review the original criteria and determine any reasonable opportunities for further removal of properties.

Key Matters

7. Council officers and consultants reviewed the criteria and consider it reasonable to remove properties that are only marginally affected by the Special Building Overlay (SBO) at Lara being those affected by 50 square metres or less of SBO mapping.

8. This approach maintains the integrity of the flood mapping and a level of control of development on these marginally affected properties (using building regulations) but without a planning overlay. The results are shown in the maps of the removed properties in Attachments 1 and 2 while Attachment 3 is a technical memo by Water Technology describing and commenting on the approach.

9. Council is requested to endorse this approach which removes a further 755 properties from the proposed SBO at Lara (around 20 per cent of the SBO properties) in addition to the 2,203 properties previously recommended in the July 2022 review. This resolves a further 45 submissions in addition to the 73 submissions resolved in the earlier review.

10. The amendment will lapse in July 2023 and submissions now need to be referred to an independent Panel and the Minister requested to allow extra time for the amendment.

ORIGINAL RECOMMENDATION

Cr Mason moved, Cr Cadwell seconded -

That Council, having further considered submissions to Amendment C339ggee Flood Zones and Overlays relating to the Lara Flood Study, resolves to:

1. **Request the Minister for Planning to appoint an Independent Panel under Part 5 of the *Planning and Environment Act 1987* to consider the Lara Flood Study submissions along with all other submissions to Amendment C339ggee which Council resolved on 14 December 2021 to refer to the Panel;**
2. **Submit to the Panel its response to the submissions as outlined in this report and the Council minutes of 22 September 2022 and 14 December 2021 including the removal of properties from the amendment;**
3. **Request the Minister for Planning provide an additional 12 months to process this amendment to avoid the amendment lapsing under section 30(1)(a) of the *Planning and Environment Act 1987; and***
4. **Note that the City will conduct an information session for the Lara submitters prior to the Panel hearing. The session will include an overview of the amendment and overlay and how to participate effectively in the Panel hearing process.**

Lost

The Mayor adjourned the meeting at 8.27pm

The Mayor resumed the meeting at 8.57pm.

RESOLUTION – Item 2.2

Cr Mason moved, Cr Harwood seconded -

That Council, having further considered submissions to Amendment C339ggee Flood Zones and Overlays, resolves to abandon the part of the Amendment which relates to the Lara Flood Study properties and refer remaining submissions to an independent Panel.

Carried

Financial Sustainability

11. Application of the overlays will not have any significant financial implications to Council with the exception of the usual costs associated with the planning scheme amendment process including Panel hearing fees and the cost of engaging an expert witness.

Community Engagement

12. Community engagement occurred previously as part of the Lara Flood Study, including community open house sessions and publishing of extensive information on the City's website.

13. Further opportunity for community input has occurred as part of the public exhibition of the planning scheme amendment including email notifications, C339 web page updates and one-on-one sessions with Lara landowners in the lead up to the 27 September 2022 Council meeting.

14. In the event that Council resolves to refer the submissions to an independent Panel, the submitters will be able to further present their case at a Panel hearing.

15. The amendment will also need to come back to a public Council meeting to consider the Panel's recommendations and adopt the amendment before it is submitted to the Minister for Planning for final approval.

Social Equity and Sustainability

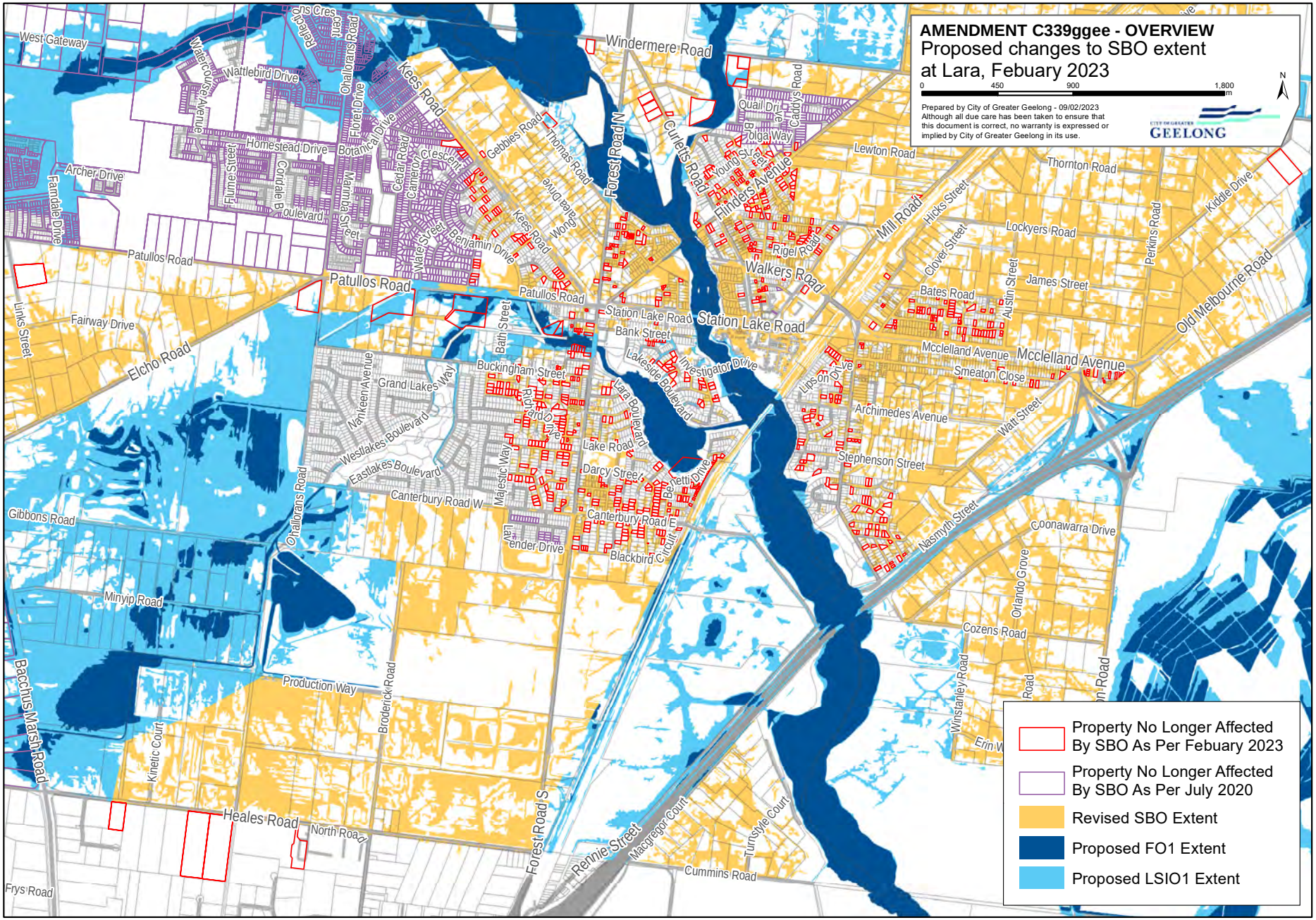
16. Flood overlays such as the Special Building Overlay proposed at Lara are applied in numerous other towns and suburbs in Greater Geelong including parts of Barwon Heads, Ocean Grove, Portarlington, Moolap, Corio, Newtown, Highton, Belmont and Wandana Heights.

Relevant Law/Policy/Legal Implications

17. The reports to Council of 14 December 2021 and 27 September 2022 outline how the amendment and application of flood planning controls is consistent with the Victorian Floodplain Management Strategy 2016 and numerous state and local planning policies.

18. There is a legal implication with the delays in consideration of submissions to the amendment. Section 30(1) of the *Planning and Environment Act 1987* states "*an amendment or part of an amendment lapses:*

    (a) at the end of two years after the date of publication of the notice in the Government Gazette under section 19(3) unless—
    (i) the planning authority adopts it within that period; or
    (ii) the Minister allows a longer period for the adoption of the amendment; or
    (b) at the end of any period which the Minister allows unless the planning authority adopts it within that period; or
    (c) when the planning authority notifies the Minister in writing that it has abandoned the amendment or part; or
    (d) when the Minister refuses to approve it under this Act".


AMENDMENT C339ggee - OVERVIEW
Proposed changes to SBO extent
at Lara, Febuary 2023
0 450 900 1,800 m
N
Prepared by City of Greater Geelong - 09/02/2023
Although all due care has been taken to ensure that this document is correct, no warranty is expressed or implied by City of Greater Geelong in its use.
CITY OF GREATER GEELONG
Property No Longer Affected By SBO As Per Febuary 2023
Property No Longer Affected By SBO As Per July 2020
Revised SBO Extent
Proposed FO1 Extent
Proposed LSIO1 Extent
Windermere Road
Forest Road N
Forest Road S
Kees Road
Currels Road
Flinders Avenue
Mill Road
Walkers Road
Station Lake Road
Patullos Road
Elcho Road
Mcclelland Avenue
Old Melbourne Road
Lewton Road
Thornton Road
Lockyers Road
Hicks Street
Kiddle Drive
Perkins Road
James Street
Austin Street
Bates Road
Clover Street
Riger Road
Quail Drive
Olga Way
Caddys Road
Young Street
Gebbies Road
Thomas Road
Wong Ave Drive
Benjamin Drive
Water Street
Bath Street
Bank Street
Investigator Drive
Lakeside Boulevard
Lara Boulevard
Buckingham Street
Grand Lakes Way
Nankeen Avenue
Westlakes Boulevard
Eastlakes Boulevard
Canterbury Road W
Canterbury Road E
Lake Road
Darcy Street
Majestic Way
Bennetti Drive
Blackbird Circuit
Lipson Drive
Archimedes Avenue
Smeaton Close
Watt Street
Stephenson Street
Nasmyth Street
Coonawarra Drive
Orlando Grove
Cozens Road
Winstanley Road
Erin W
Ohalloran Road
Gibbons Road
Minyip Road
Bacchus Marsh Road
Production Way
Broderick Road
Kinetic Court
Heales Road
North Road
Frys Road
Rennie Street
Macgregor Court
Turnstyle Court
Cummins Road
West Gateway
Wattlebird Drive
Waterousea Avenue
Ohalloran Road
Floret Drive
Botanical Drive
Cedar Road
Cameron Crescent
Homestead Drive
Flume Street
Archer Drive
Farndale Drive
Links Street
Fairway Drive
Lender Drive

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AMENDMENT C339ggee
Proposed changes to SBO extent at Lara, Febuary 2023

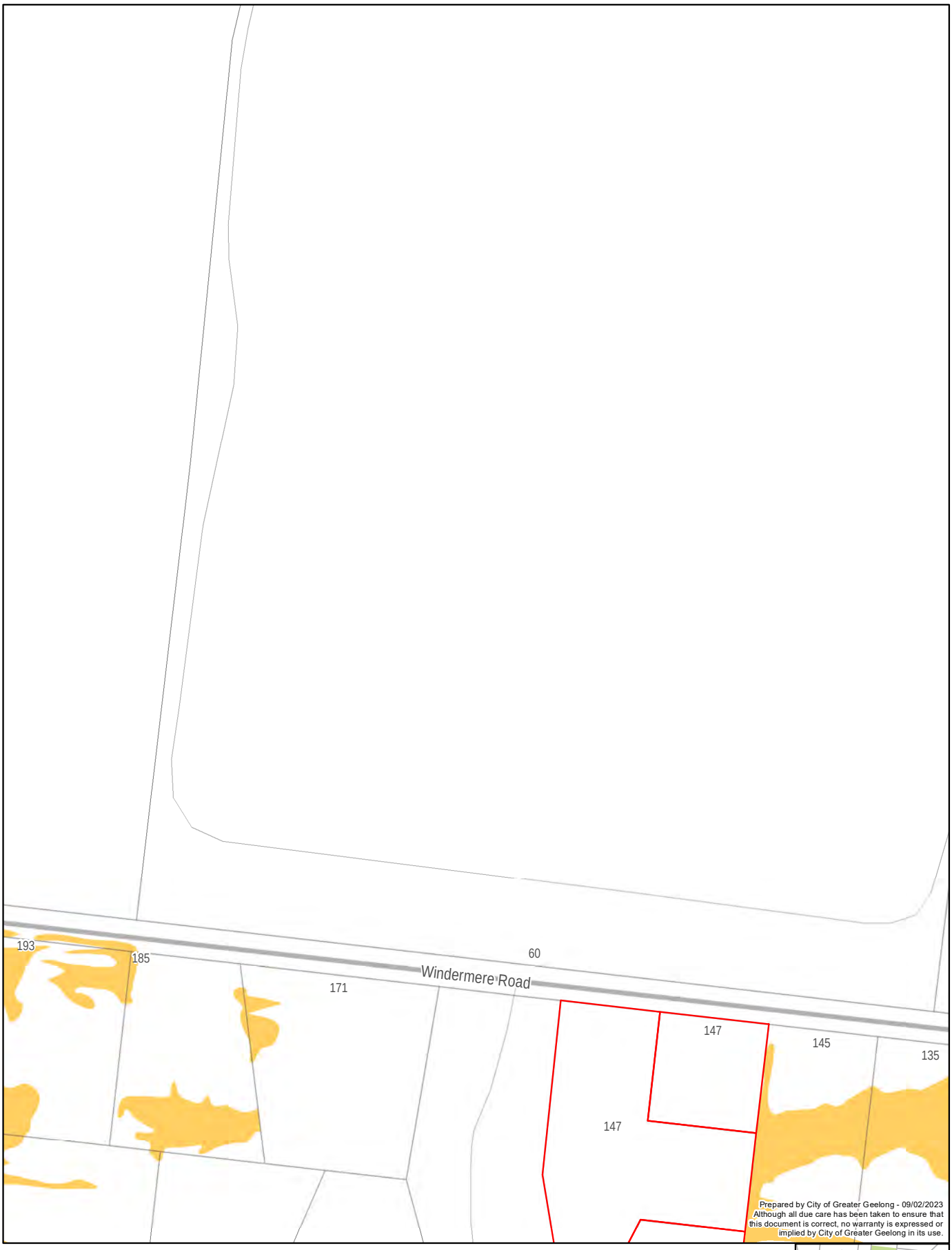
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CITY OF GREATER GEELONG



AMENDMENT C339ggee
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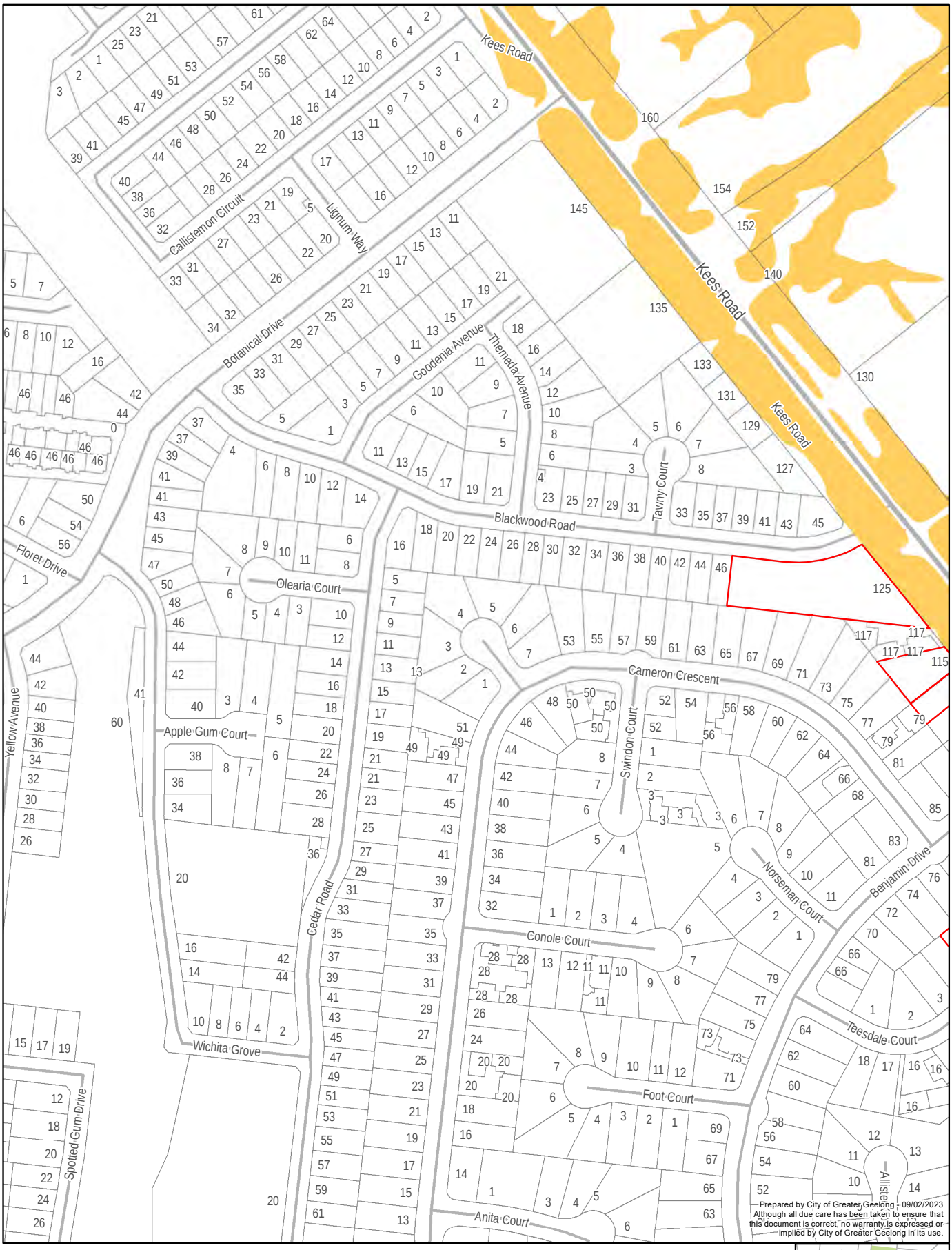
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CITY OF GREATER GEELONG



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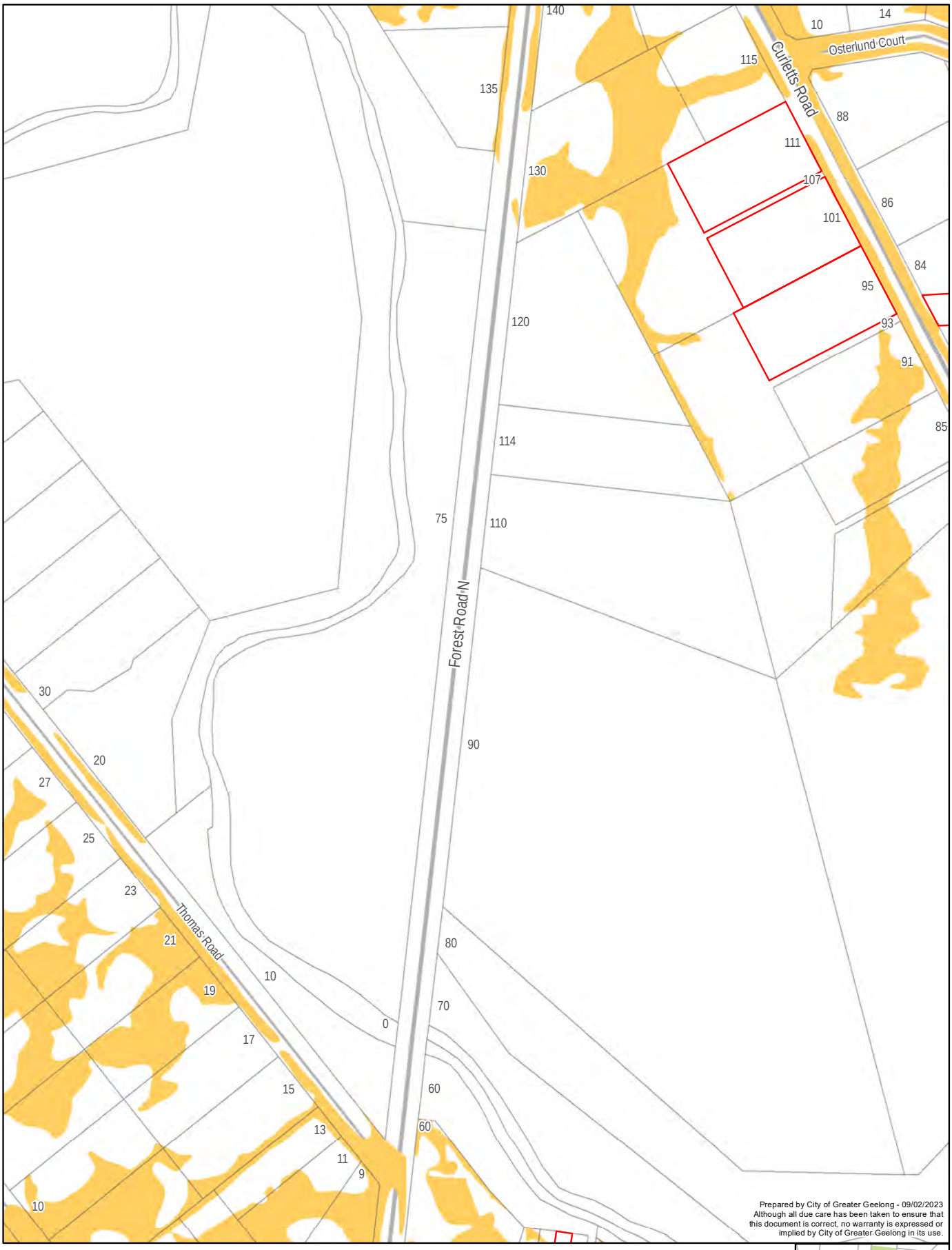
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AMENDMENT C339ggee
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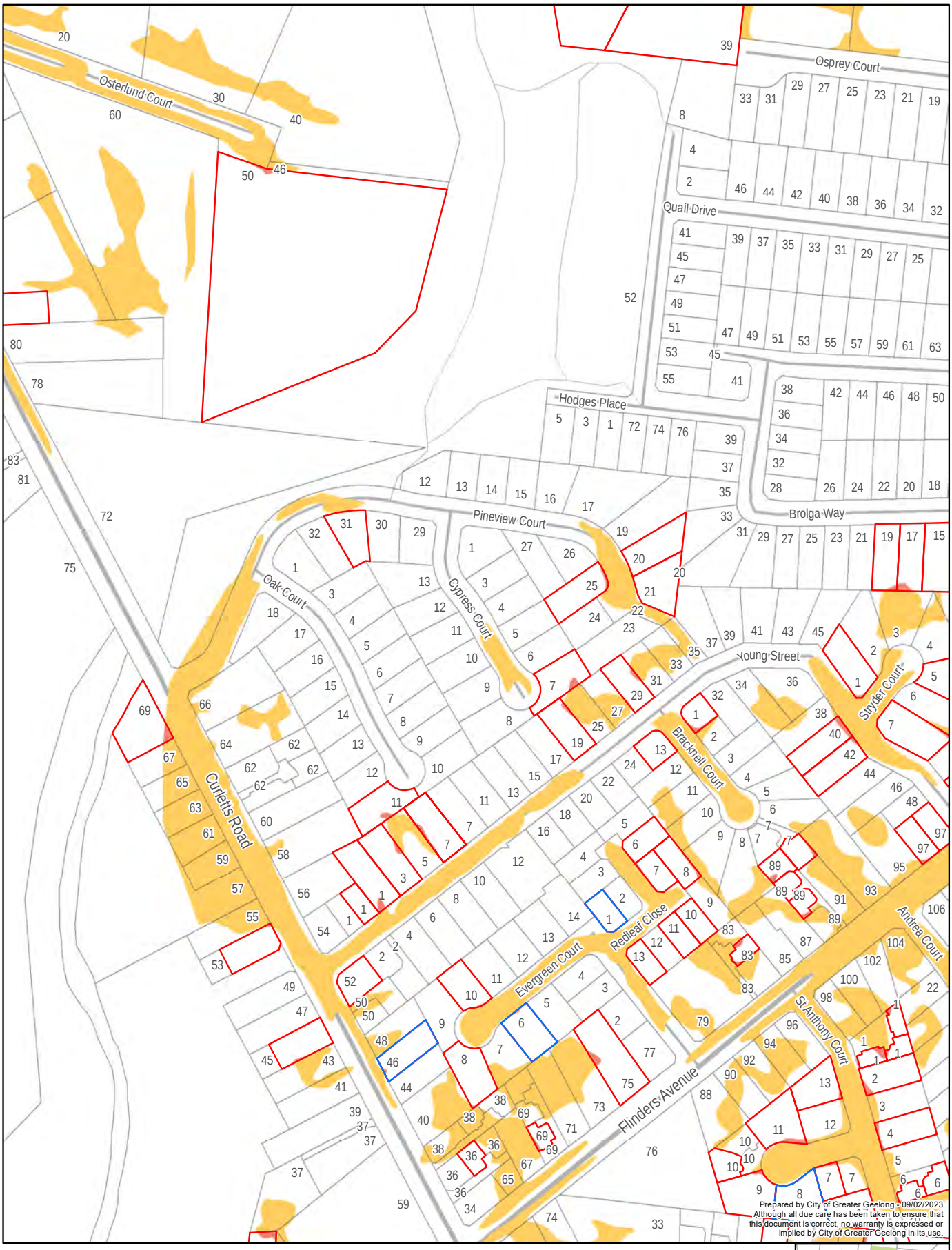
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CITY OF GREATER GEELONG

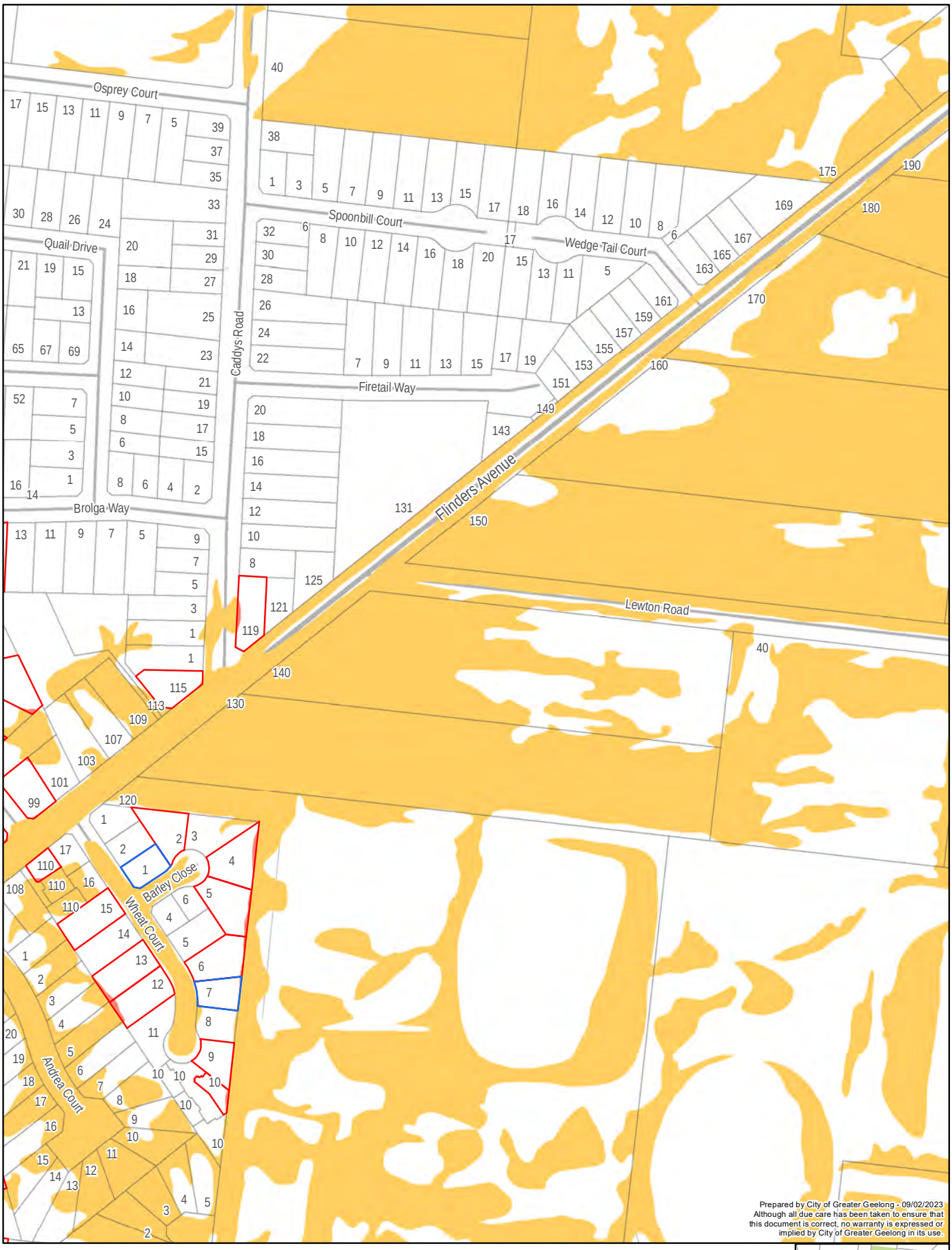


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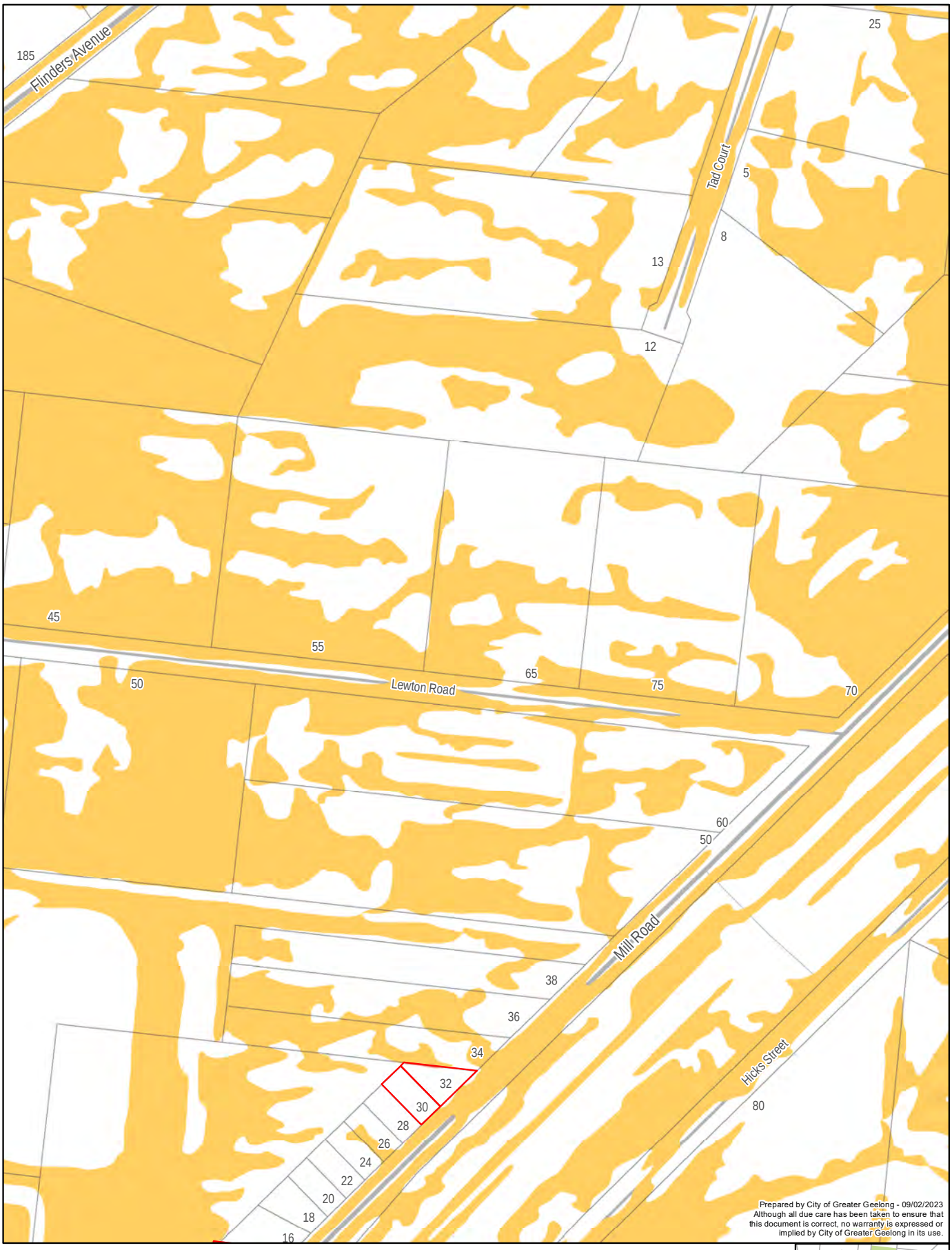


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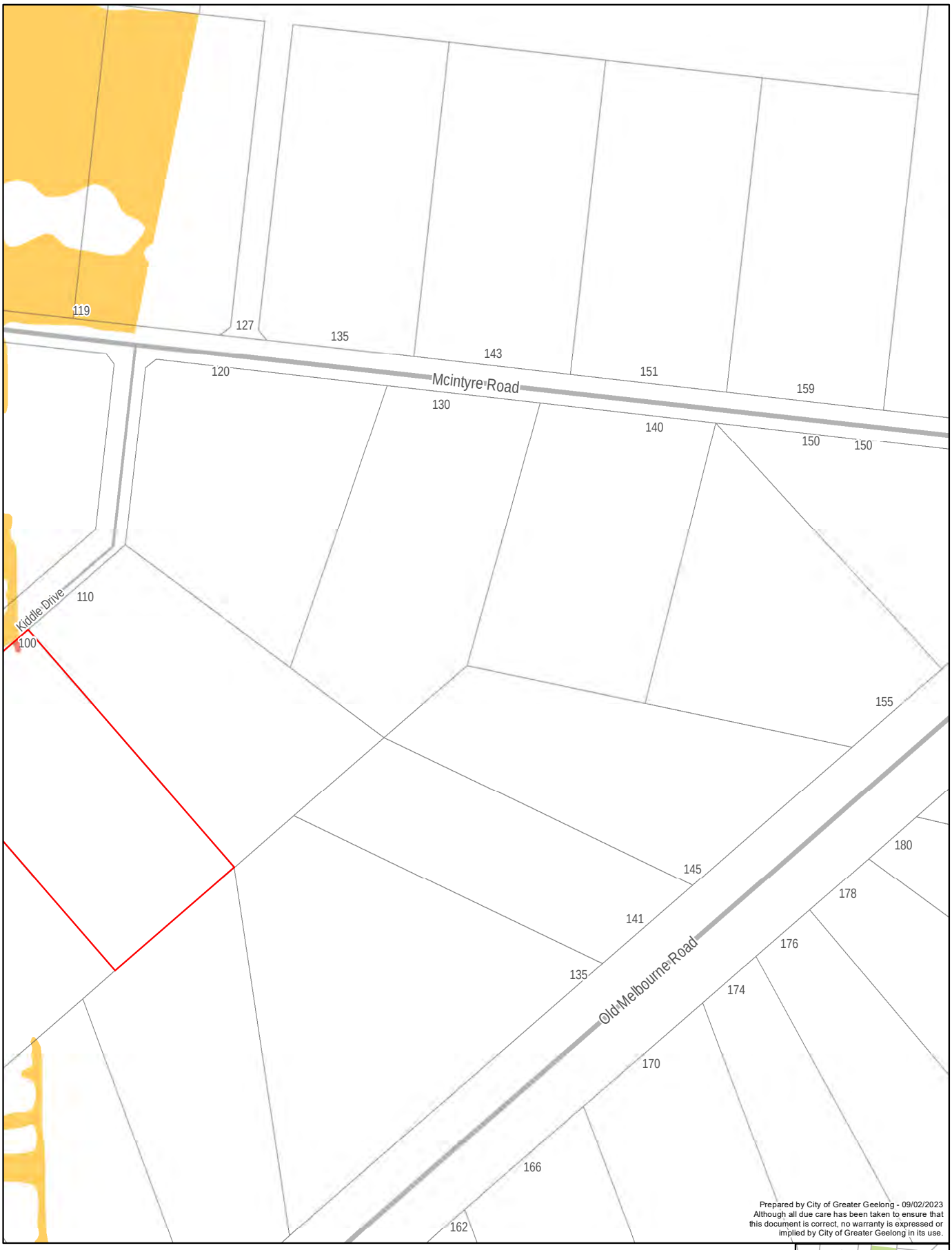
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CITY OF GREATER GEELONG



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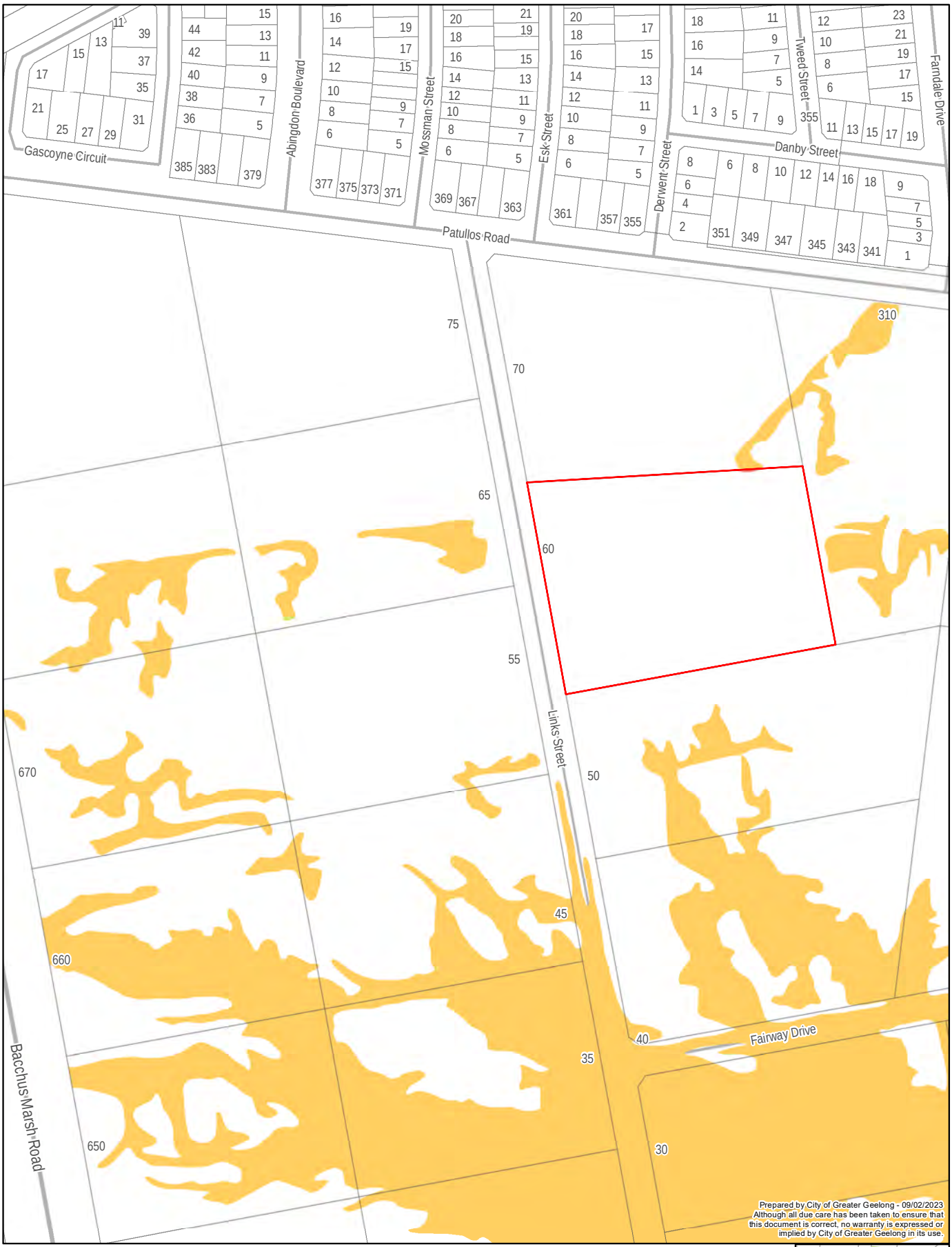
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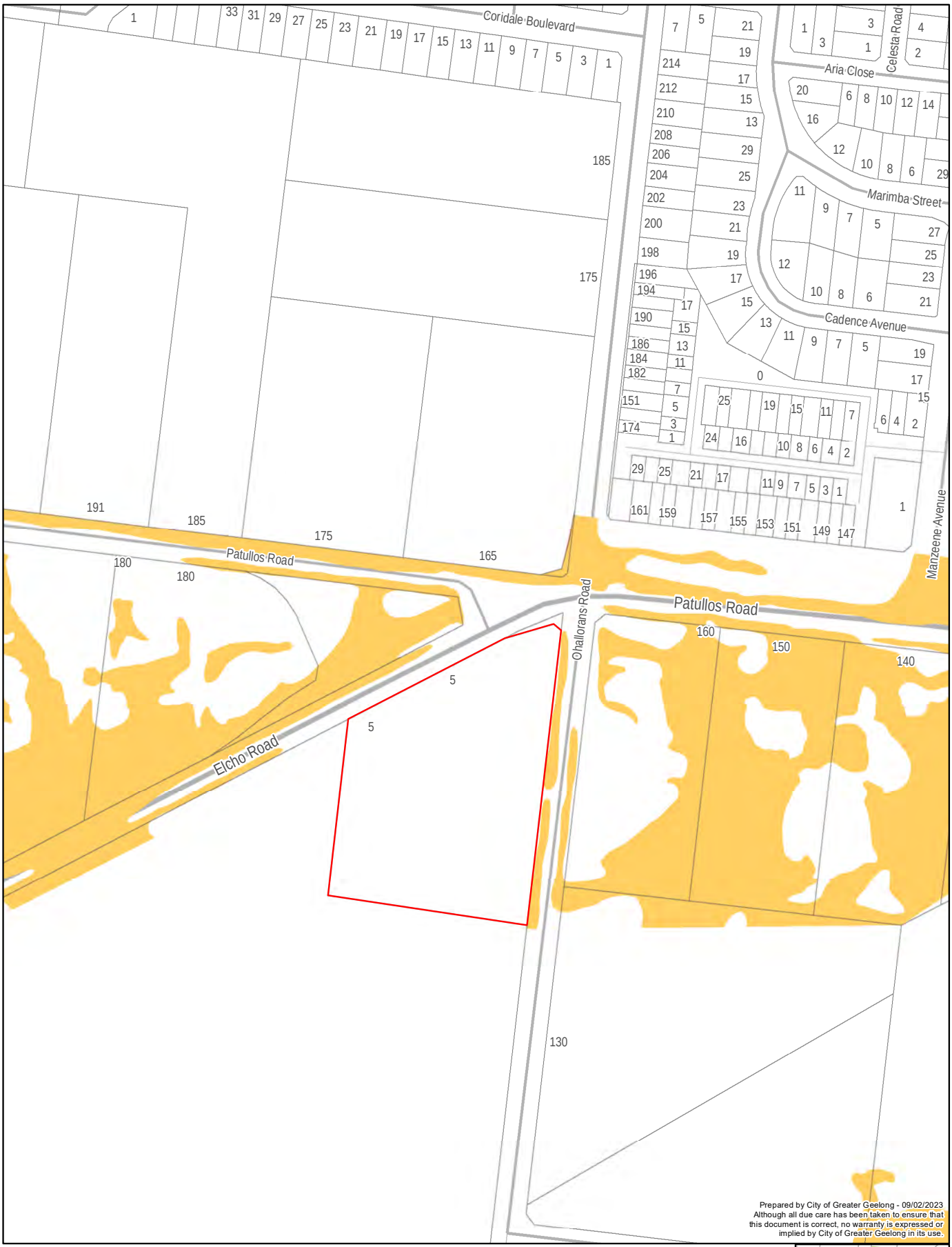
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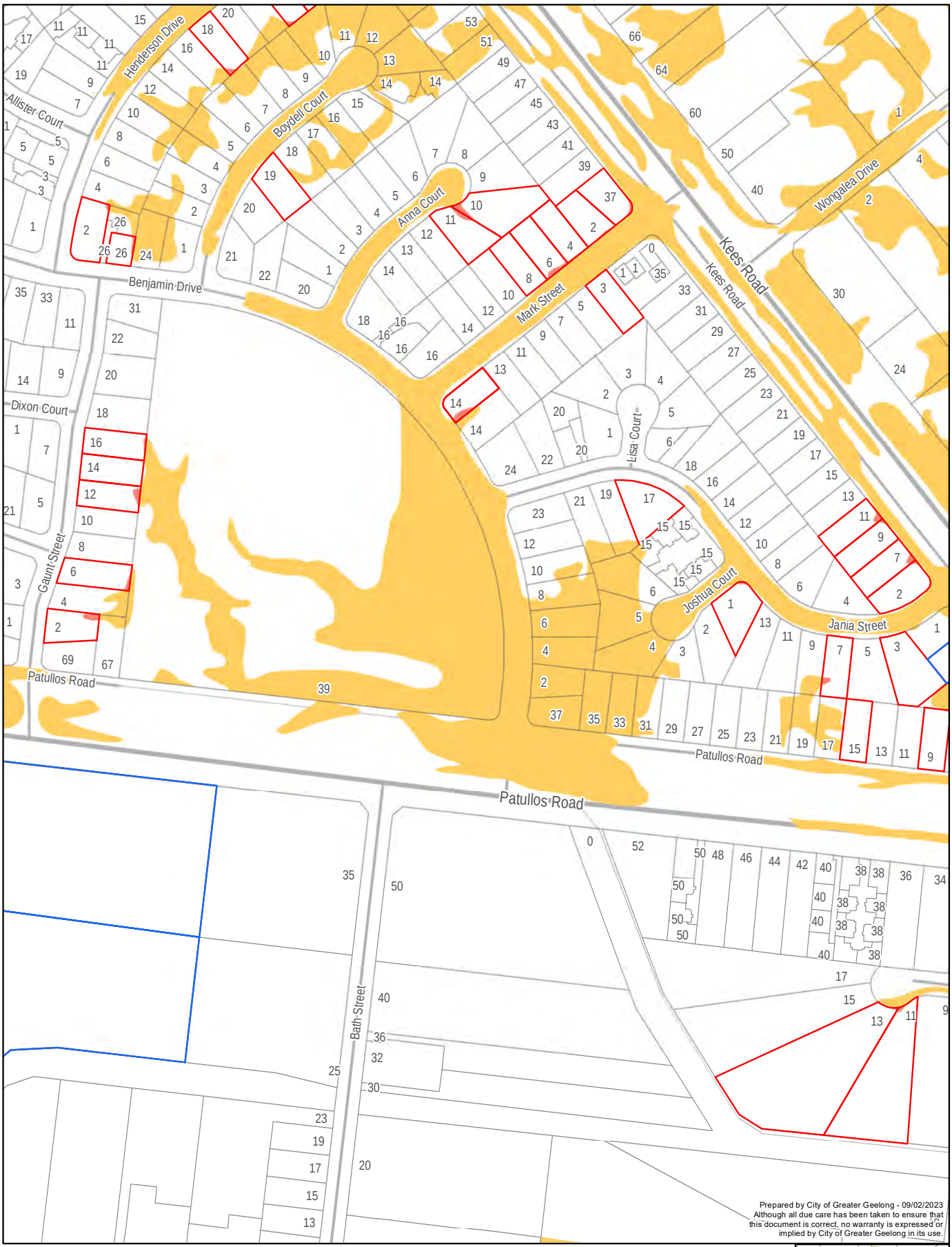


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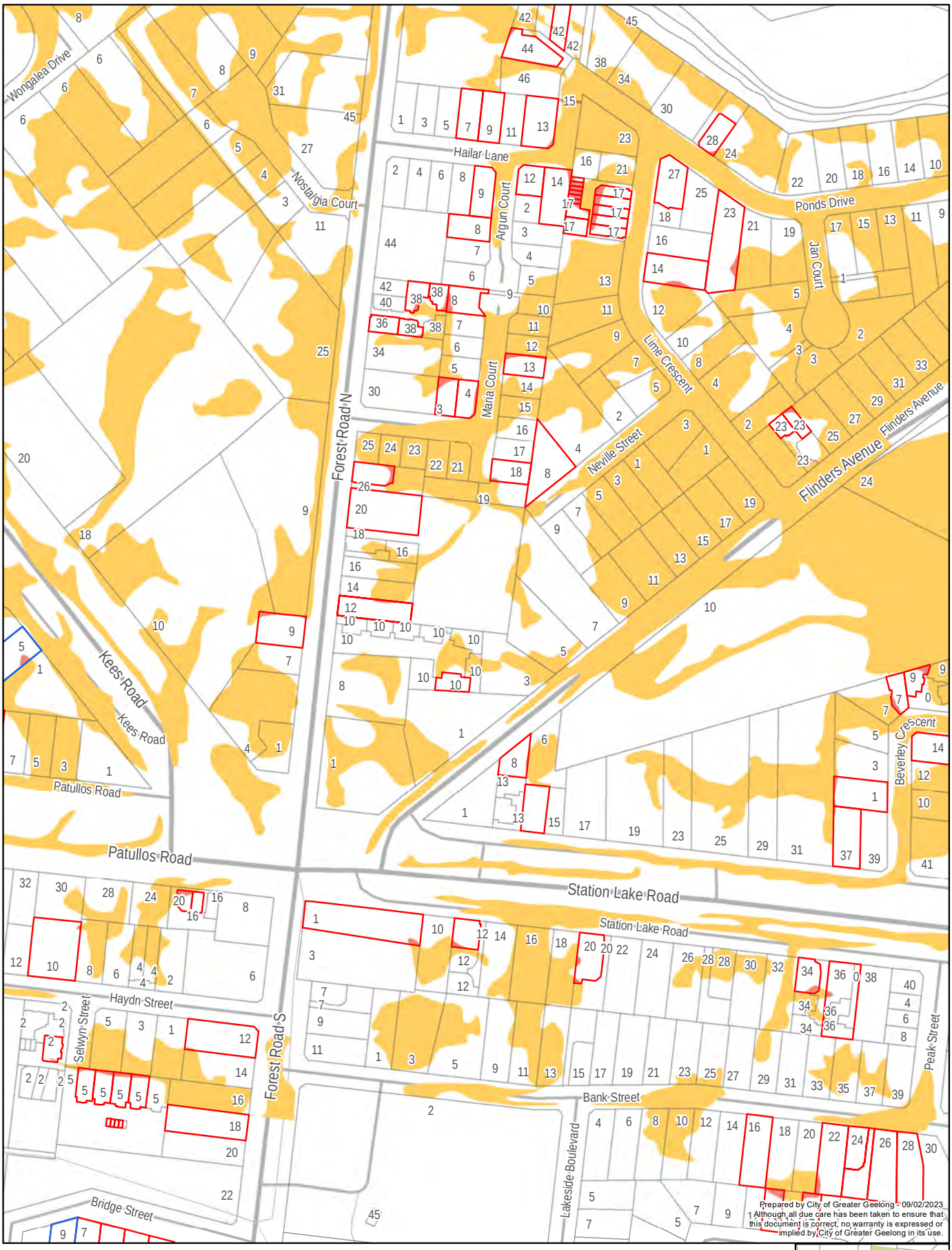


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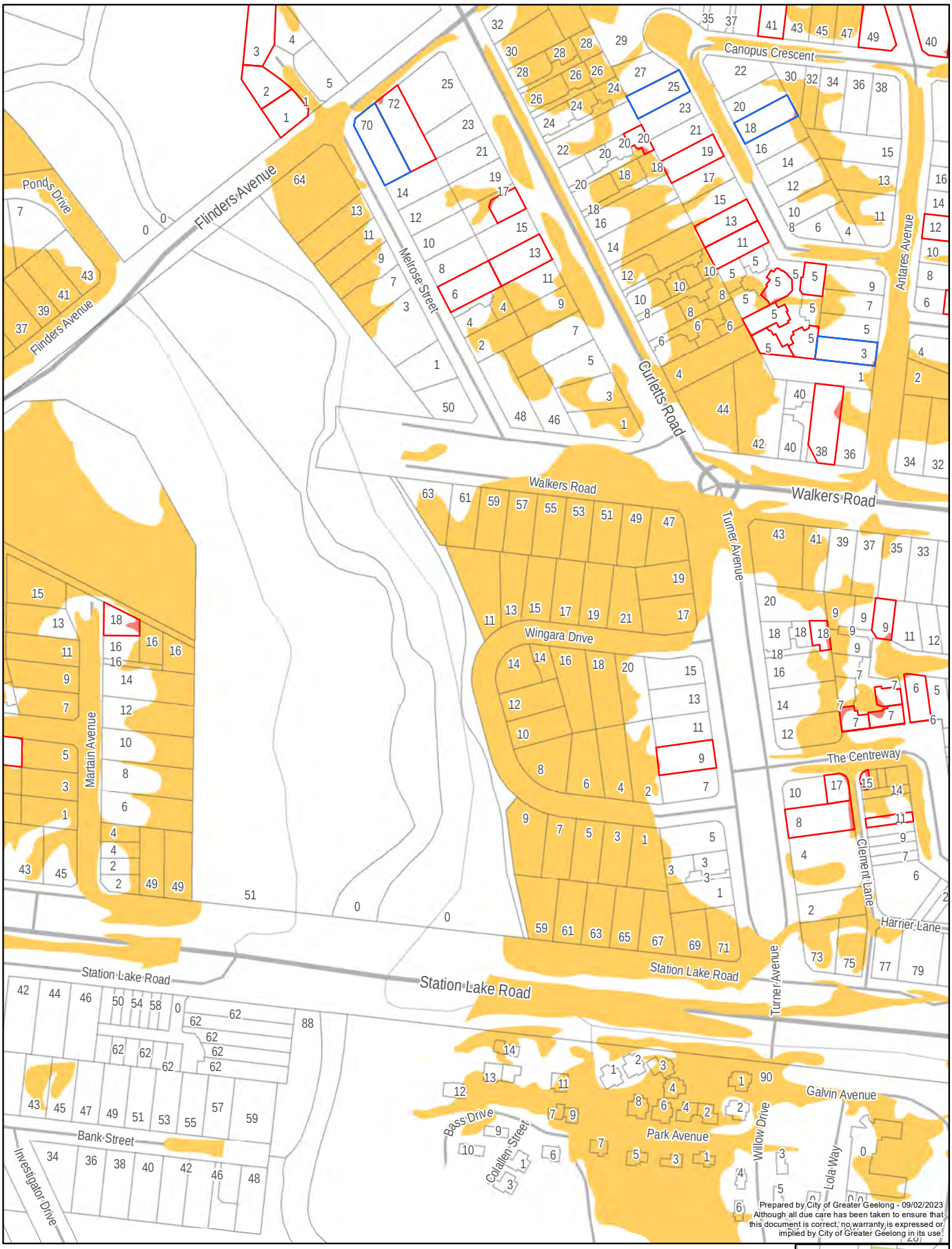
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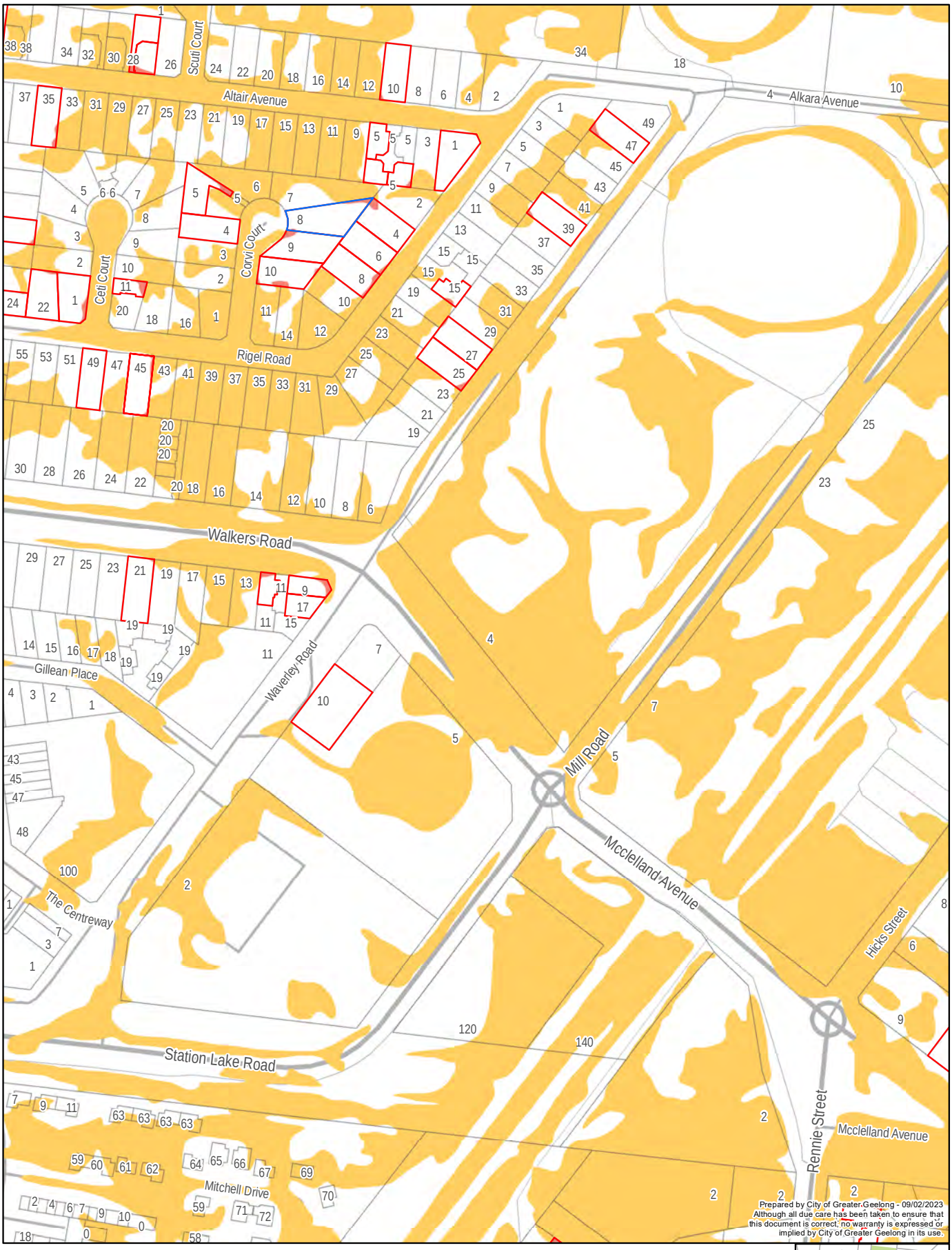


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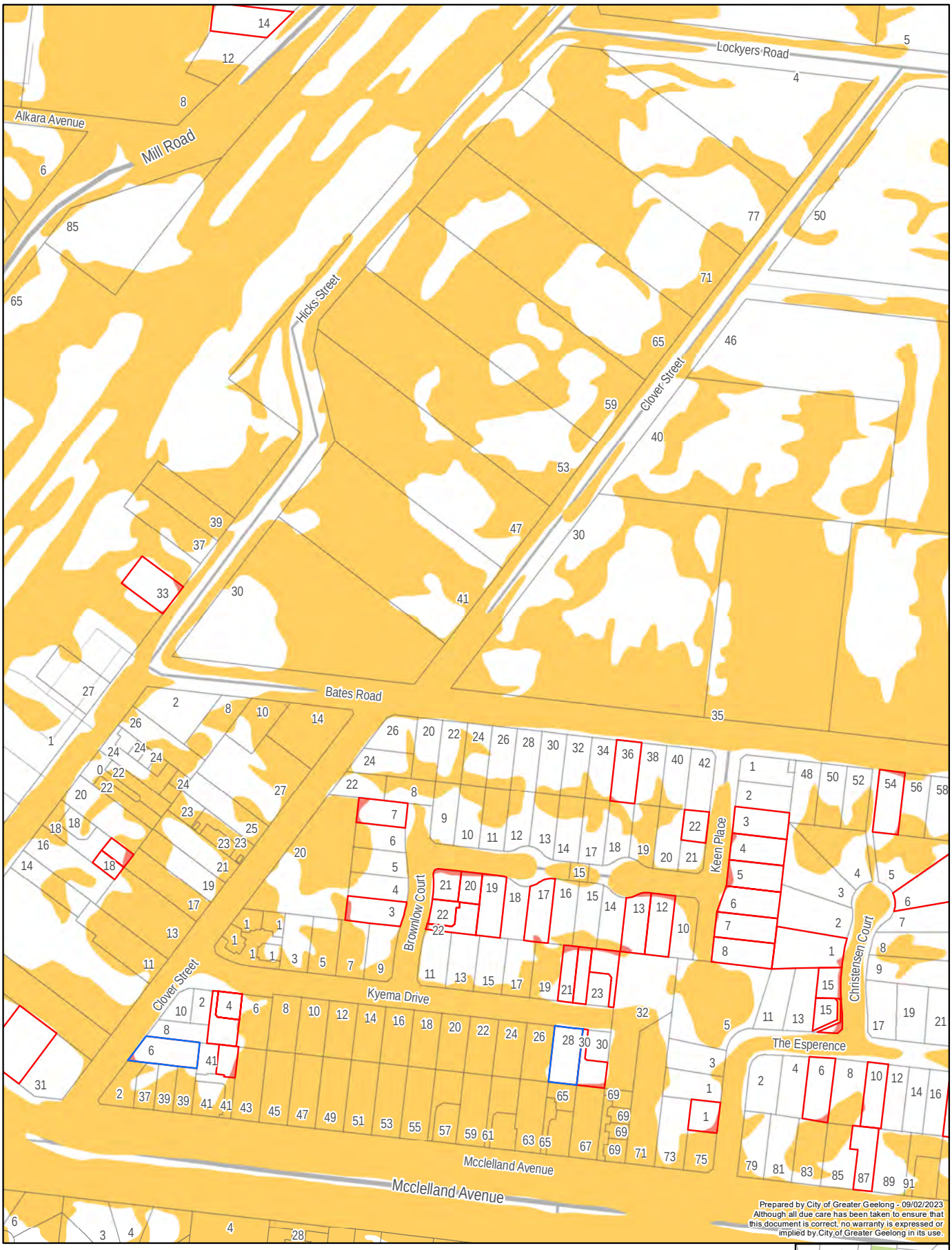


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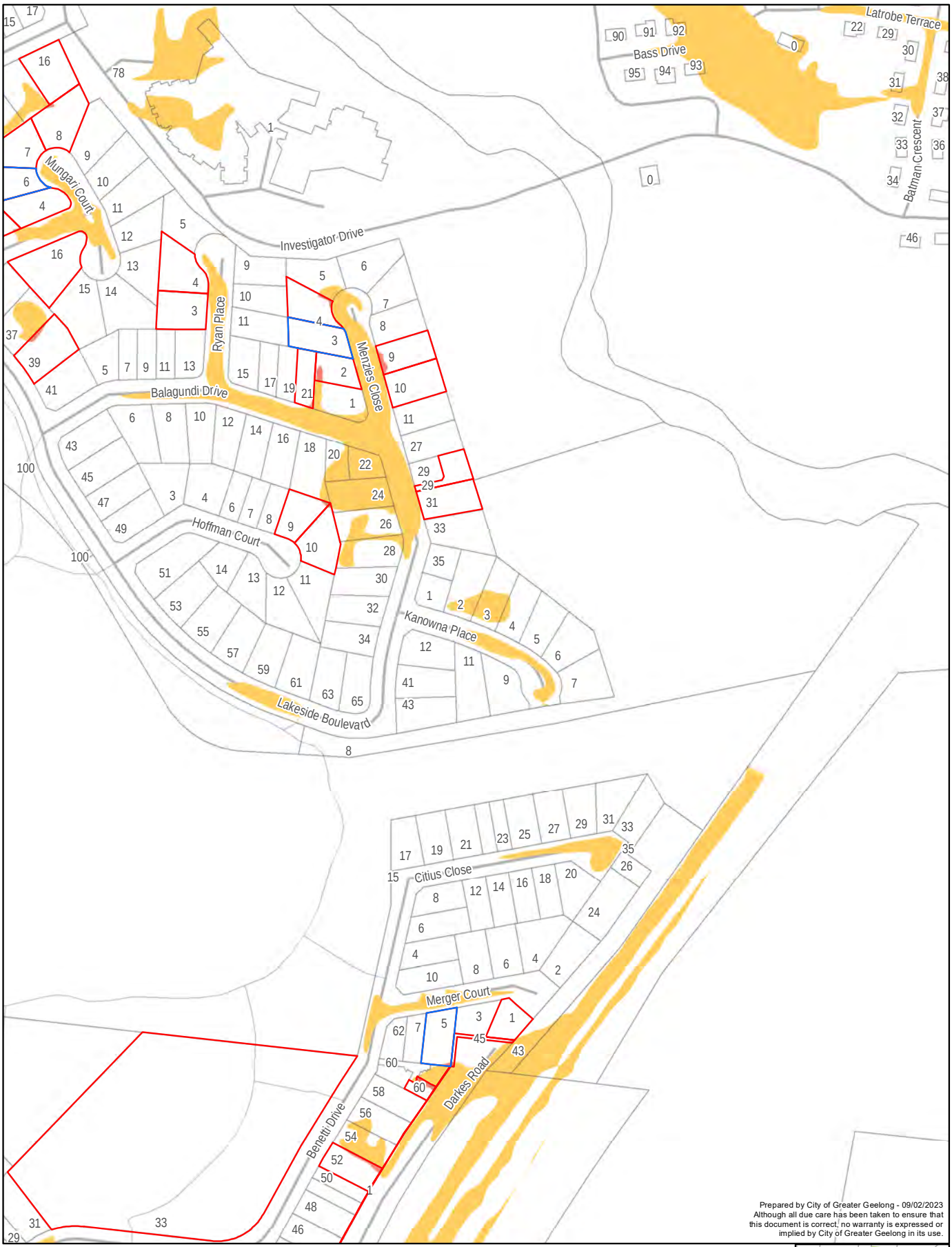


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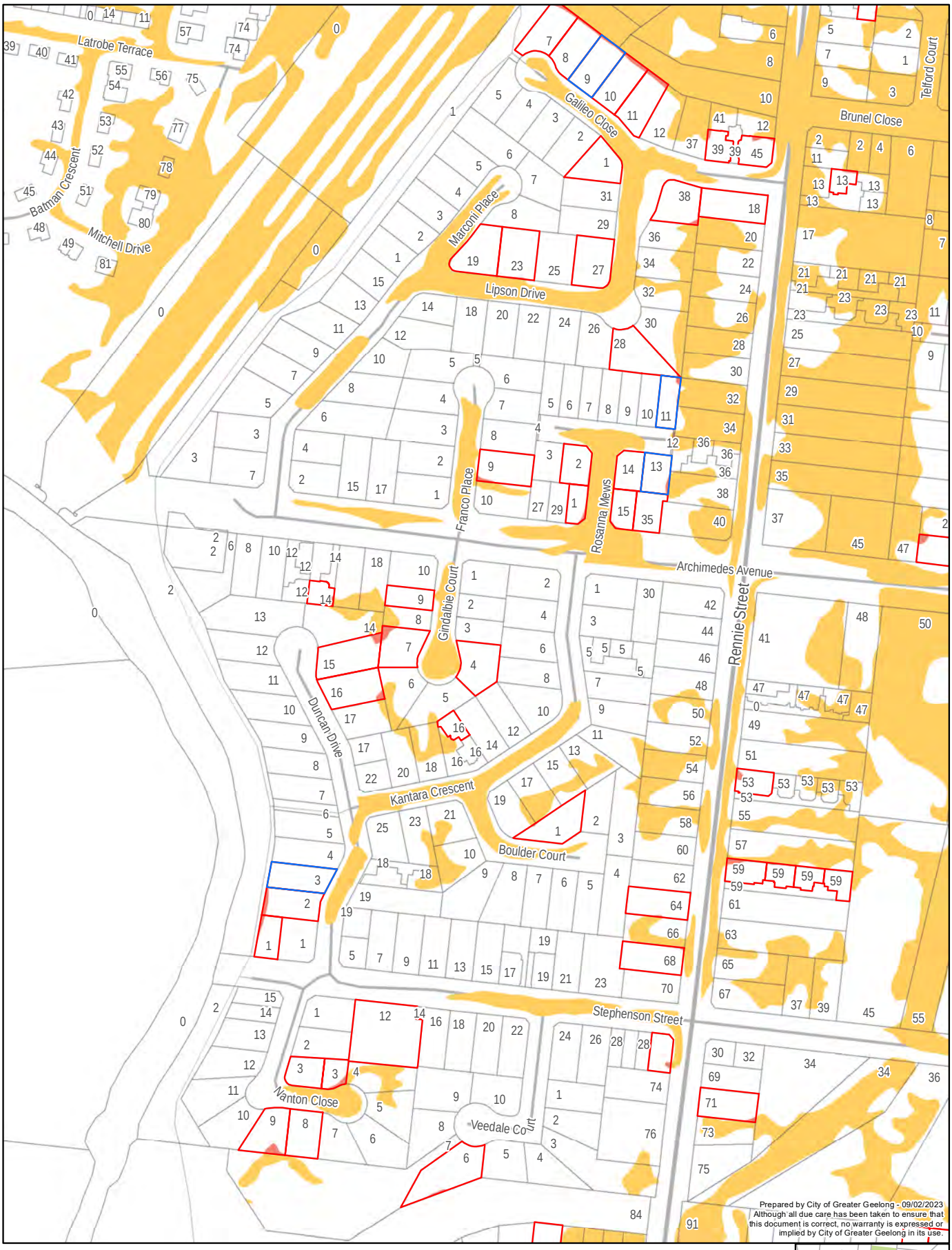


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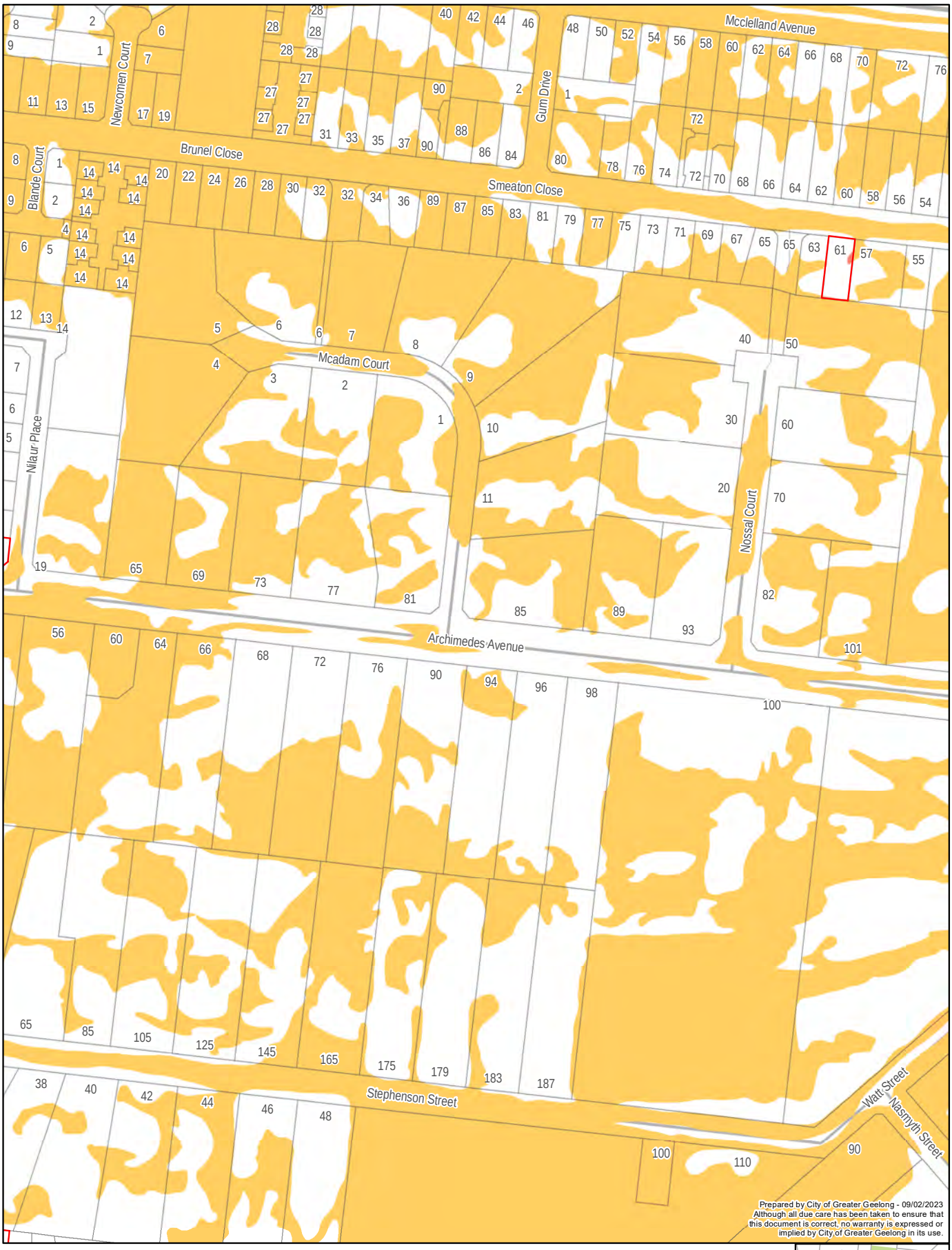


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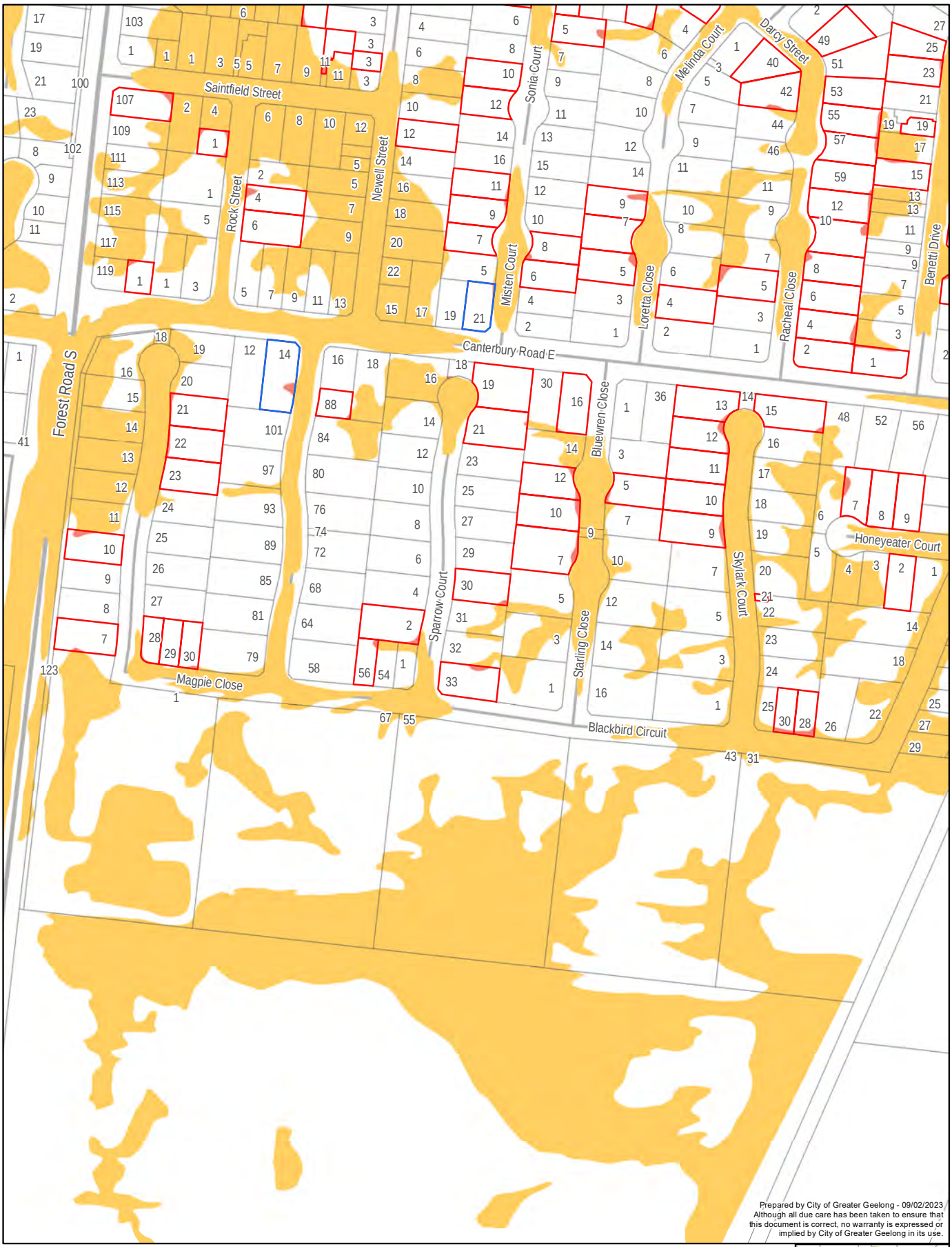
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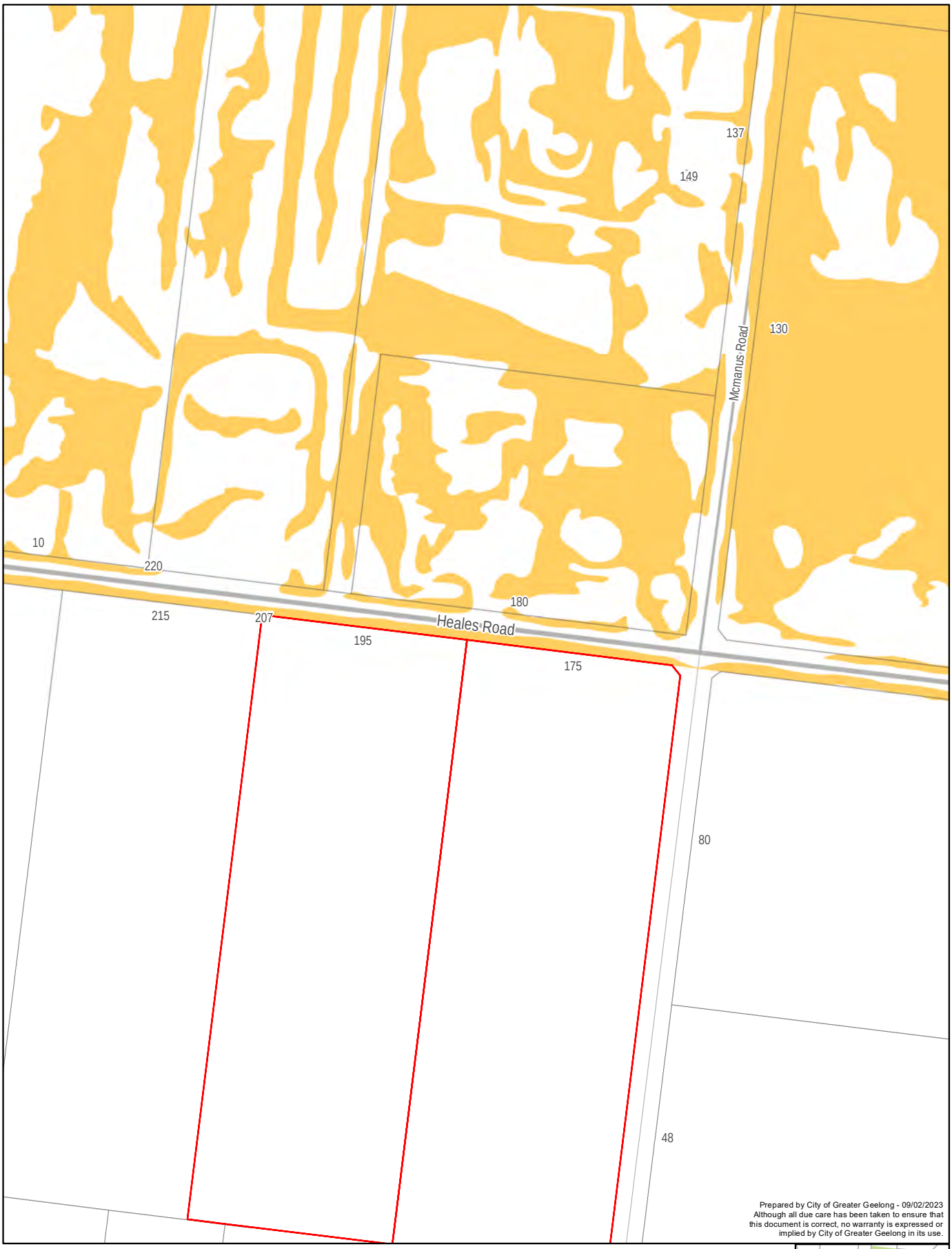
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CITY OF GREATER GEELONG

MEMORANDUM

To [redacted]
From Water Technology
Date 8 February 2023
Subject Amendment C339 – Removal of Properties from Special Building Overlay
Our ref 23010116_M01V02.docx

1 BACKGROUND

Council officers are considering removal of approximately 755 properties which is around 20.75% of the properties that were previously identified within the SBO at Lara as part of Amendment C339ggee. The removal of these properties from the SBO extent is on the basis that the properties are only marginally affected by the SBO map extent, by 50 square metres or less. Water Technology are the original authors of the Lara Flood Study (upon which the mapping is derived) and provided advice to Council when a review of complex submissions to Amendment C339ggee was undertaken in 2022. The following document is provided as a technical advice document with input from engineers and planners in relation to removal of properties initially included in the proposed SBO as part Amendment C339ggee.

2 CURRENT PLANNING CONTROLS

Currently the City of Greater Geelong have a number of administered planning controls related to flooding. These include Zoning and Overlay controls have been based on both previous assessments and historic flood events within the Hovells Creek and Avalon catchment. The current controls which exist within the broader Lara area include:

- Floodway Overlay (FO)
- Land Subject to Inundation Overlay (LSIO)
- Special Building Overlay (SBO)
- Urban Floodway Zone (UFZ)

Each of the currently used planning controls seeks to regulate the use and development at a property scale respective to the nature of the identified flood risk. The focus of this document centres on the application and delineation of the SBO. The ‘purpose” of the SBO controls as described in the City of Greater Geelong Planning Scheme is outlined below.

- To identify land in urban areas liable to inundation by overland flows from the urban drainage system as determined by, or in consultation with, the floodplain management authority.
- To ensure that development maintains the free passage and temporary storage of floodwaters, minimises flood damage, is compatible with the flood hazard and local drainage conditions and will not cause any significant rise in flood level or flow velocity.
- To protect water quality in accordance with the provisions of relevant State Environment Protection Policies, particularly in accordance with Clauses 33 and 35 of the State Environment Protection Policy (Waters of Victoria).



Purpose: The Special Building Overlay (SBO) identifies land in ***urban areas*** *liable to inundation by overland flows that exceed the capacity of the underground drainage system. The purpose of the SBO is to ensure that future developments allow the free passage of floodwaters, minimise flood damage, are compatible with flood hazard and local drainage conditions, and will not cause a significant rise in flood level or flow velocity*.[1]

There is currently minimal SBO within the study area. The Grand Lakes estate is an example of a residential area with a design SBO, where a defined schedule was used to set finished ground levels and minimum finished floor level requirements to minimise potential flood risk. The proposed planning scheme amendment will result in a large increase in the number of properties with an SBO in and around Lara.

3 LARA FLOOD STUDY

The study brief prepared by City of Greater Geelong (the City) demonstrated a strong understanding of the area and its floodplain and drainage infrastructure. The objectives of this study are described below.

- To produce detailed flood mapping for a range of flood modelling scenarios within the study area.
- To undertake definitive flood investigations for the floodplain reaches within the study area; to pool all the available data and, through rigorous analysis determine robust flood levels, velocities, depths and extents.
- To build on the previous flood studies undertaken in 2001/02 by the partnership of Corangamite CMA, City of Greater Geelong and a consultant (Floodplain Management Strategy, April 2002) using baseline data and current technology to update flood data, value add for extra flood events, update of land use changes, update flood intelligence for the City of Greater Geelong Flood Emergency Plan, update flood data in the City of Greater Geelong Planning Scheme with a focus on the technical flood information to inform planning and building controls.

3.1 Hydraulic Model Build

The Lara urban area was modelled to produce flood mapping using TUFLOW software package. Parameters derived from the Hovells Creek riverine hydrology model were used as a starting point to inform the urban stormwater (rain-on-grid) model, the extent of which is shown in Figure 3-1. The TUFLOW rain-on-grid model at 3 metre grid resolution was used to represent these areas. Available pit and pipe information was incorporated into the model and data gaps in the underground drainage network were filled using engineering judgement (ensuring similar cover to other pipes/downstream gradient etc.).

Modelling was undertaken in line with Australian Rainfall and Runoff 2019. All 10 temporal patterns were simulated for the 1% AEP events for durations from 15-minute up to 6-hours to represent the critical durations across the urban area. Using post-processing tools, the methodology outlined below was used to produce a filtered set of result grids and flood extents. The application of rain on grid modelling results that have been filtered are common practice in flood modelling studies. The flood mapping of the Bridge St and Western Gully Main Drain Catchments is an example of the application of flood mapping to implement SBO.

Key points and a visual representation of the modelling and filtering process is shown in Figure 3-2.

- Initial and continuing losses were applied via the material (land-use) layer of the hydraulic model. Values varied based on the current land use.
- 10 temporal pattern result grids analysed to produce a grid representing the median water level were developed for each of the durations.

[1] City of Greater Geelong Planning Website:
https://www.geelongaustralia.com.au/sbo/article/item/8d4024c6c179322.aspx

- Temporal pattern selection was based on the temporal pattern which gave the 'median' water level the greatest number of times across the urban model area for each 1% AEP duration event.
- Temporal patterns were selected for the remaining AEPs based on the 1% AEP methodology listed above.
- These grids were then be spliced together to generate a 'maximum' water surface grid across the catchment.
- Maximum grids were filtered to remove depths below 30 mm and 'puddles' less than 200 m^2 (this removed low depth 'flooding' that can occur when applying rainfall to the entire catchment).



Figure 3-1 Lara Urban Stormwater Model Extent

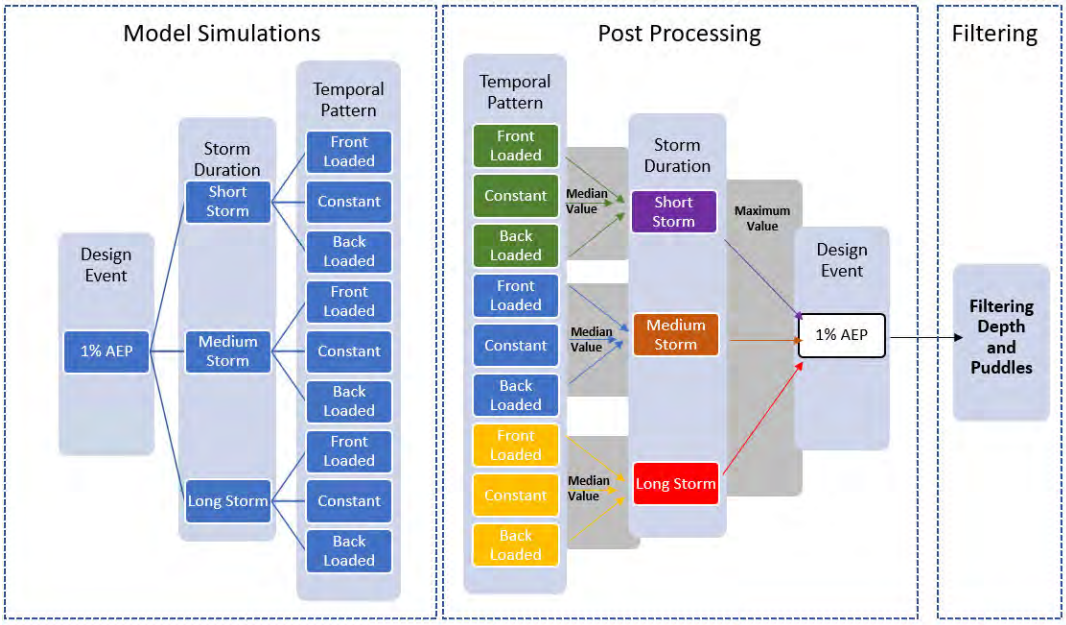


Figure 3-2 Rain-on-Grid Workflow to develop single set of maps per AEP



4 PLANNING SCHEME AMENDMENT C339

This amendment (C339) implements the Lower Barwon and Lower Moorabool Flood Investigation (Dec 2018), Lara Flood Study (March 2020) and part of the Bellarine Peninsula - Corio Bay Local Coastal Hazard Assessment (Dec 2015). The amendment includes rezoning of land in Lara to implement the Lara Flood Study outcomes, revises the mapping extent of the Floodway Overlay (FO), Land Subject to Inundation Overlay (LSIO and LSIO2) and the Special Building Overlay (SBO) in the areas of the respective studies and amends the Schedules to the FO and LSIO.

Application of the SBO and other flooding related overlays (LSIO & FO) aim to identify flooding and drainage issues and the potential impacts of new development are considered at an early stage in the development approvals process. The application of these overlays will also ensure that the flood risk is disclosed to potential purchasers of affected properties on any Planning Certificate issued by Council and through the provision of this information as part of the Section 32 Statement at the time of purchase.

On 14 December 2021, the City considered a report on the submissions to Amendment C339ggee and resolved to:

- Request the Minister for Planning to appoint an Independent Panel under Part 5 of the Planning and Environment Act 1987 to consider all submissions to Amendment C339ggee except those relating to the Lara Flood Study;
- Defer a decision on the Lara Flood Study submissions to allow Council officers to investigate and prepare a further report on the site specific and more complex submissions and report back to Council in early 2022;
- Refer all submissions except the Lara Flood Study submissions to the Panel;
- Submit to the Panel its response to the submissions (except the Lara Flood Study submissions) generally as outlined in this report.

Following this, in late 2022 the following work was undertaken.

- Council undertook community consultation with objectors wishing to a have a face-to-face interview
- At a council meeting (September 27) it was acknowledged to further review the application of SBO criteria on properties in Lara.

5 REVIEW OF SBO APPLICATION

The application of SBO on properties was focused on the Urban area within the Lara Settlement Boundary and excluded areas of flood risk (inundation) not from a waterway. The modelling and filtering process was then used to identify the SBO areas.

The filtering process is able to remove small puddles and shallow depths which are considered a flood risk, however these are reviewed on a cell by cell (hydraulic model) basis and there are a number of examples where the remaining puddles cross slightly into an adjacent property. This leaves areas with only a minor portion of the SBO in their property. This can occur due to a number of reasons including:

- The 1% AEP flood extent from a flow path within a road reserve overtops slightly into a property.
- The 1% AEP flood extent at the edge of a puddle is typically on the lower end of depth threshold (30mm).

It should also be noted that a significant portion of the properties identified abutted an SBO within a road reserve. Given the roadways are generally used as part of the Major Drainage network, some properties may have small portions of the modelled flood extent which only slightly enter onto the property. Some LGAs and Melbourne Water will not only include all properties with any SBO, they may also include properties where

adjacent access/egress paths are covered by an SBO. It is understood that City of Greater Geelong do not intend to apply that method in this case.

There were also a considerable number of properties where the flood extent is along the edge of the boundary. Typically development and new buildings require a setback from the property boundary. As such, the application of an SBO to a property is not likely to trigger further investigation for new buildings/development as most works footprint would be outside the boundary setback.

Examples of this are shown below (Figure 3) in mapping provided by Council. Property 31 Pineview Court has a minor area of the SBO extending onto the property from the road reserve. This is almost indistinguishable with the cadastre polygon highlighted. It should also be noted that due to the hydraulic model resolution (3 metres) and the smoothing process to provide a more realistic look, that the pixelation of the mapped flood extent may push onto the property.

19 and 29 Young Street are examples where the edge of the mapped floods extent (SBO) enter on the adjacent property. The area encroached is close to property boundary where works/development would not typically be expected due to setback requirements and the depth of flooding/inundation in these areas would be expected to be close to the 30mm depth threshold.

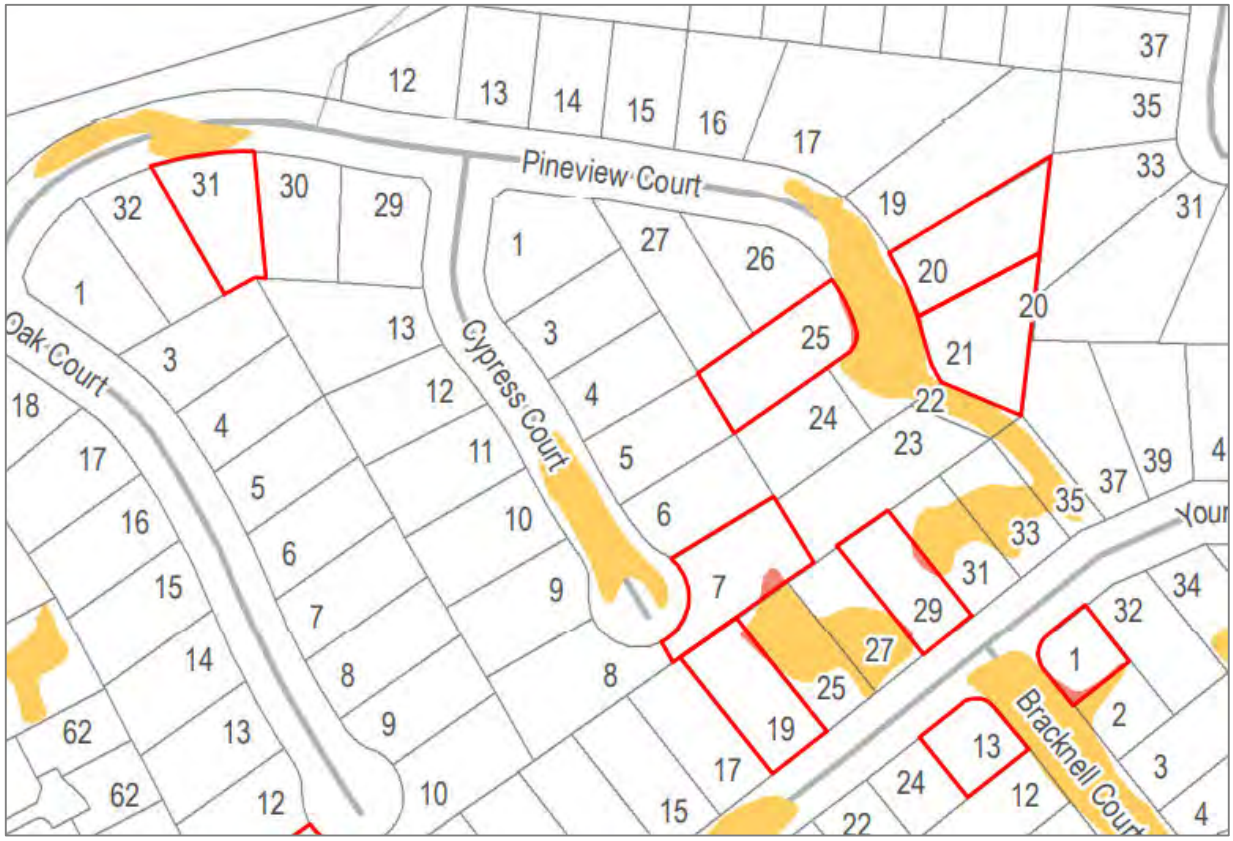


Figure 3 Examples of propertied with small areas of SBO which encroach the property boundary

5.1 Options Identified

As part of the review process, Council in discussion with Water Technology assessed several options to further filter the current SBO to remove the SBO from properties that were only marginally impacted and where a flood risk is not considered significant.

- Removal of SBO based on area of SBO within single property (i.e. less than 25m^2, 50 m^2, 100m^2)



- Assessing the percentage of area of SBO within size (i.e. SBO makes up less than 5%, 10% of total property size)
- Increasing the depth tolerance (i.e. remove depths less than 5cm)
- Increasing 'puddle size' (i.e. remove puddles less than 500m^2)

Discussions with Council staff noted the limitations and constraints with each of these options as well as the limitations in reviewing each property on a case by case basis. The SBO and overall planning controls aim to act as a trigger to ensure that future development/works identify and recognise flood risk within the urban context. Each of the above four options were assessed and notes for each assessment are provided in Table 5-1.

Table 5-1 Options identified to remove properties without significant flood risk

Option	Limitations
Removal of SBO based on area of SBO within property	Defining area can be difficult, smaller slithers of SBO can be missed along property boundary depending on lot layout/configuration
Assessing the percentage of area of SBO within property	Large properties may end up with significant puddles (i.e > 200m^2) as the proportion of the lot inundated does not correlate to flood risk.
Increasing the depth tolerance	The depth tolerance adopted is often dependant on the overall topography of the area. Lara being relatively flat results in often wide but shallow paths. The 30mm cut-off depth appears to provide a suitable representation of overland flow paths as well as the potential for ponding areas. Increasing this to 50mm would potentially remove significant flow paths.
Increasing 'puddle size'	The 200m^2 puddle size was accepted as a suitable area that which the puddle exceeds this size it becomes an significant flood risk size. Discussions during the Lara Flood Study and more recently identified the 200m^2 puddle size would have a significant impact on a typical lot size (400-600m^2). Increasing the puddle size could potentially remove a significant low lying portion of a property.

5.2 Recommended Outcome

Following a review of each method, it appears that the removal of SBO based on area of SBO within a property is able to provide a consistent approach that removes the SBO which only slightly encroaches onto a property. There is not currently a consistent approach across the state and often LGAs undertake this process on a case by case basis. The proposed approach aims to provide a consistent method that ensures any works are triggered where there is sufficient flood risk and that efficiencies are met in not providing unnecessary referrals discussed earlier with properties that contain only SBO along boundaries.

25m^2 50 m^2 and 100 m^2 thresholds were all assessed. The 50 m^2 threshold appeared to be the most suitable from a visual perspective and a practical application. If the area was increased to 100 m^2, there were a number of properties that appear to have a flood risk which should be identified under the SBO (encroaches further into the property where works/development may occur) which were removed. The 25 m^2 threshold was able to remove some properties, however still left a significant number of properties which had only a small incursion of the proposed SBO extent.

The 50m^2 threshold removed 755 (around 20%) properties that had minor coverage of SBO on the property and was identified as the recommended method to remove from the SBO.



6 SUMMARY

The SBO identifies land that may be subject to flooding when heavy rains cause the capacity of the underground drainage system to be exceeded and overflow. The SBO and other overlays currently apply to many properties across the municipality that have been informed by previous flood mapping projects. This amendment seeks to extend the coverage to additional areas that have been identified in the Lara flood study.

It is noted that there is not a standard approach across the state with LGAs and referral authorities (Melbourne Water and Catchment Management Authorities) adopting various methods including visual inspection on a case by case approach. Following a review of several methods discussed earlier, it appears that the removal of SBO based on area of SBO within a property is able to provide a consistent approach for removing SBO from properties where it does not pose an overall flood risk as outlined by the purpose of the SBO in planning scheme.

The method proposed to reduce the number of properties to have an SBO applied is based on a standard methodology to initially identify flood risk and then apply a consistent method to remove properties that have only a minor incursion of the identified SBO flood risk.

The removal of SBO based on an area of less than 50m^2 on a single property is still able to identify flood risk yet does not apply overburden of the overlay on properties where the flood risk is not present. Based on this application, 755 properties will no longer be affected. This reduces the number of properties from 3636 down to 2881, a reduction of 20.75%.

2.3. Fair Play Strategy: Sports Lighting Policy Review Update

Source: **Community Life**
Director: **Robyn Stevens**

Cr Grzybek re-joined the meeting at 9.07pm

Purpose

1. To note the findings of the Fair Play Strategy – Sports Lighting Review Final Report (attached) and also note that a decision on the future of maintenance and funding of sports lighting will be included in the proposed 2023 Fair Play Policy.

Background

2. In March 2022, Council resolved to:

   2.1. Note the findings of the Fair Play Strategy – Sports Lighting Review report and need for further analysis to understand the full cost implications of any policy changes;

   2.2. Refer the matter to the 2022/23 budget to consider an allocation of $300,000 to undertake a detailed asset condition and lux assessment; and

   2.3. Subject to funding being approved in the 2022/23 budget, receive a further report outlining policy considerations and detailed financial modelling – including capital works program and cost implications.

Key Matters

3. The Fair Play Strategy – Sports Lighting Review Final Report (the Report) provides detailed modelling, cost implications and policy options for consideration in relation to the provision of sports lighting to outdoor sporting fields and courts.

4. The Report finds lux levels across many of the City's sporting facilities are below the required standard and require upgrade works. Lux is a measure of the level of illumination or lighting emitted. There are standards of lux that are set for sports lighting across a variety of sporting codes, so an assessment will determine if standards are being met.

5. The Report recommends including sports lighting to training standards as a standard sporting provision and provides three options for consideration;

   5.1. Maintenance only with an estimated cost of $2.5 million over 10 years.

   5.2. Maintenance and capital with an estimated cost of $12.8 million over 10 years.

   5.3. Maintenance, capital, and conversion to LED with an estimated cost of $13.9 million over 10 years.

6. The 2023 Fair Play Policy is expected to be finalised in the second half of the year and will propose the adoption of Option Three: Maintenance, Capital Upgrades.

7. Incorporating a decision on the future of sports lighting funding as part of the 2023 Fair Play Policy Review will allow for further engagement and ensure that it is interlinked with the Major Municipal Strategic Planning process. This will provide a more strategic approach to managing sports lighting assets and ensure consistency across public facilities.

8. The Community Investment Support Fund (CISF) has been the funding mechanism for the provision of sports lighting as a nonstandard item under the current policy. Should the provision of sports lighting become standard provision the related funding from the CISF could be redirected to a sports lighting stream within the annual capital budget ensuring provision of the required funds to implement any agreed policy changes.

ORIGINAL RECOMMENDATION

That Council:

1. **Note the Fair Play Strategy – Sports Lighting Review Final Report to help inform preparation of the 2023/24 City of Greater Geelong Budget; and**

2. **Note a decision on the future maintenance and funding of sports lighting will be included as part of the proposed 2023 Fair Play Policy.**

RESOLUTION - Item 2.3

Cr Grzybek moved, Cr Nelson seconded -

That Council defer consideration of the report.

Carried

Financial Sustainability

9. Including future funding of sports lighting in the proposed 2023 Fair Play Policy will ensure all asset management and long-term financial plans are considered.

10. The estimated cost of Option Three identified in the Report is $13.9 million over 10 years. The costs presented in the Report are based on updated asset audit condition results.

11. The cost of Option Three can be offset by removing sports lighting capital grants from the City's Community Infrastructure grant program.

12. Option Three will provide the greatest level of financial sustainability to our sporting clubs.

13. Approximately 40 sports lighting capital projects completed (new and conversion) over a 10-year period will address all of the City's existing sport light infrastructure that requires an upgrade.

Community Engagement

14. Consultation with community groups and clubs has not yet occurred and will need to be completed as part of the review of the Fair Play Policy.

Social Equity and Sustainability

15. The Report considered provision, equity gaps, implications of any change to policy and the supported level of intervention.

16. Whilst Option One: Maintenance Only will be cheaper in the short term, it relies on the clubs' ability to fund works. Option Two and Option Three removes this inequity between clubs who can and cannot afford upgrades.

17. The funding of sports lighting in accordance with priorities based on need ensures an equitable approach to upgrades.

Relevant Law/Policy/Legal Implications

18. There are no known legal or statutory impediments to the arrangement proposed in this report.

Alignment to Community Plan and Vision

19. This report aligns with Our Community Plan 2021-2025 strategic priority:
Healthy, caring and inclusive community.

20. This report aligns with the Community led 30-year Vision, "Greater Geelong: A Clever and Creative Future" community aspiration:
An inclusive, diverse, healthy and socially connected community.

Conflict of Interest

21. No officer involved in the preparation of this report declared a general or material conflict of interest.

Risk Assessment

22. The current policy position sees sports clubs responsible for the maintenance of sports lighting, which presents challenges and risks including:

    22.1. Potential risks resulting from sports clubs performing maintenance on high -risk electrical works without the use of qualified and specialised contractors;

    22.2. Maintenance performed not meeting required standards; and

    22.3. Inability for the City to manage and mitigate risks.

Environmental Sustainability

23. The recommended option within the Report, includes maintenance, capital upgrade and a HID to LED conversion program.

24. Environmental Sustainability benefits from upgrading/converting sports lighting to LED through this program will reduce electricity use and reduce waste from reduced frequency of globe replacements.

Attachments

1. City of Greater Geelong - Fair Play Strategy - Sports Lighting Review Final Report [**2.3.1** - 20 pages]



FAIR PLAY STRATEGY: POLICY REVIEW

(SPORTS LIGHTING)

REPORT UPDATE
NOVEMBER 2022

CITY OF GREATER GEELONG

DEFINITIONS

- Illuminance (LUX) – Quality and quantity of light emitted and arriving at a surface, divided by the area of the surface (unit measurement: LUX).
- Illuminance Testing (LUX Testing) – A comprehensive series of tests to determine the illuminance (LUX) to enable the undertaking of activities.
- Light Emitting Diode (LED) – A semiconductor light source that emits light when current flows through it. LEDs have a lower power consumption, longer lifetime and improved robustness when compared to some other light sources.
- Metal Halide lamp (HID) – An electrical lamp that produces light by passing an electric current through a combination of mercury and metal halide.
- Condition Audit – A comprehensive assessment of the condition of sports lighting infrastructure including poles, fittings, globes, switches and power capacity.

We acknowledge the Wadawurrung People as the Traditional Owners of the Land, Waterways & Skies. We pay our respects to their Elders, past and present. We acknowledge all Aboriginal and Torres Strait Islander people who are a part of our Greater Geelong community today.

Acknowledgement of Country in Wadawurrung language:

We acknowledge the Wadawurrung People as the Traditional Owners of the land, water, and sky. We pay our respects to their Elders of the Past, Present, and those Emerging.

Wadawurrung Dja muyni Djilang wurdi-karrong. Nganyaki-i-beek wurdi Wadawurrung gerrupa-tjarra-dja

Wadawurrung kinkinbil beek wurdi getjawil detetj-gupma-bul mooroop-a.

The City of Geelong is part of Wadawurrung Country. A small part of land that's connected to the larger Country of Wadawurrung

We acknowledge the Wadawurrung People and the spiritual connection they share with the lands.

DISCLAIMER

This report has been prepared by an independent consultant in conjunction with the City of Greater Geelong. The report provides an overview of the current position, strategic context, benefit and needs associated with a potential change in policy. All cost estimates provided within this report are indicative and based upon the current data and insights provided. Cost estimates are therefore subject to future site specific investigation, auditing, assessment and approvals.

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WHY IS A REVIEW NEEDED?

The City of Greater Geelong is undertaking a review to understand the effects of a proposed amendment to its Fair Play Strategy (2017), which would see sports lighting considered as a 'standard' infrastructure item. The current policy identifies sports lighting as 'non-standard' and this review will outline the likely financial and social implications associated with a potential change. At present, there is a need to test the current position against best and most common practice. In addition, there is a requirement to ensure that what is expected of sporting clubs in terms of their responsibilities towards sports lighting provision and maintenance is fair and equitable. This report explores current drivers, policy position, benchmarking, benefits and associated impacts.

STRATEGIC DRIVERS

There are a number of City strategies and policies that both influence Council's current policy position, as well as support the need for the review.



Council Plan 2018-22

Our Council Plan guides the way in how the City's resources are provided to deliver infrastructure, services and programs to the community in a sustainable way. The Plan includes a priority of 'informed social infrastructure and planning' of which, 'providing more quality spaces that support active lifestyles' is noted.

Exploring whether a change in position regarding sports lighting will contribute to this key priority is explored throughout this report.



Our Community Places, Spaces and Services Social Infrastructure Plan 2020-23

This document provides a foundation to assist the City in prioritising decision making and investment in community infrastructure. The SIP aims to ensure that decisions are clear, fair, equitable and based on demand, evidence and need. Key drivers informing the plan include understanding the role infrastructure plays in addressing disadvantage, appropriate asset management practices and improved data and insights amongst a growing renewal gap and asset base.
The current review and subsequent recommendations/options will be formulated and underpinned alongside the objectives of the SIP.



Fair Play Strategy (2017)

This strategy outlines the City's position in relation to the provision of infrastructure, levels of service and fees and charges associated with community sport.

The current strategy sees sports lighting as 'non-standard' infrastructure with sporting clubs fully responsible for contributions towards renewal, upgrade and maintenance. This review aims to understand the benefits and impacts of changing this position.

THE CITY'S POSITION AND PROVISION

CURRENT POLICY POSITION

The City's Fair Play Strategy (2017) sets the framework to sustainably manage community sporting facilities across the municipality. The strategy highlights the City has a large asset base with a list of infrastructure priorities for new and existing facilities, as well responsibilities for maintenance and upkeep. The strategy, at its most basic level, provides a guide to infrastructure provision along with levels of service and costs associated with community hire.

Outlined within the strategy is a list of infrastructure items that are considered as both standard and non-standard. Presently, sports lighting is considered as 'non-standard' with sporting clubs required to contribute 100 per cent of the associated costs.

In addition, the present policy position sees sporting clubs responsible for the maintenance of sports lighting. This presents a number of challenges, including:

- potential risks resulting from sporting clubs sub-contracting high-risk electrical works
- works performed potentially not meeting required standards
- inability for the City to actively manage and mitigate risks
- potential liabilities to both sporting clubs and the City as a result of works performed
- likely cost incursions of up to $3,000 p.a. to clubs to maintain sports lights.

POTENTIAL POLICY CHANGE

A Notice of Motion raised via a City of Greater Geelong Council Meeting on 28 September 2021 requested a review of the Fair Play Strategy to assess a change which would see sports lighting recognised as a 'standard' item. This report explores the issues and opportunities associated and the likely impacts to both sporting clubs and Council. In addition, this report outlines the likely roles and responsibilities associated with any change.

CURRENT SPORTS LIGHTING PROVISION

The City has in excess of 315 outdoor sports ovals, pitches and courts across the municipality and is home to over 300 sports clubs and community groups. Of these 315 sporting facilities, approximately 180 have sports lighting.

For the purposes of this report, sports lighting is considered in the context of its provision for predominately winter sports played in outdoor settings only. **Summer sports and indoor venues are excluded from this review.**

Sports lighting encourages participation and extends the usage of facilities, especially during winter months. Sports in the City that most commonly utilise sports lighting include AFL, football (soccer), netball and tennis.

In the City of Greater Geelong there are..



100+
OUTDOOR PLAYING FIELDS AND OVALS



215+
OUTDOOR TENNIS AND NETBALL COURTS



100+
OUTDOOR PLAYING FIELDS, OVALS AND COURTS WITH SPORTS LIGHTING



28%
OF EXISTING SPORTS LIGHTING INFRASTRUCTURE USES LED TECHNOLOGY



72%
OF EXISTING SPORTS LIGHTING INFRASTRUCTURE USES METAL HALIDE (HID)

SPORTS LIGHTING

WHAT NEEDS TO BE PROVIDED

Sports lighting is considered essential to facilitate outdoor winter sport. Varying levels of illuminance (lux) is recommended dependant on the level of competition, spectator amenity and safety. Sports most commonly requiring and utilising lighting include AFL, football (soccer), netball and tennis.

From an LGA perspective, sports lighting assists in optimising facility utilisation and contributes to providing greater opportunities for people to be active. Throughout the COVID-19 pandemic, sports lighting has also been used to generate uptake in outdoor recreation activities by the general population. Due to density limits and restricted opportunities for indoor participation, sports lighting has assisted in keeping the community active, particularly during winter.

RECOMMENDED GUIDELINES

Recommendations regarding lux levels of sports lighting provision are available via relevant sports, as well as within a range of Australian Standards (primarily under AS2560). Council's Fair Play Strategy also outlines recommended lux levels (even as non-standard infrastructure) however based on best practice and benchmarking, preferred requirements for winter sports are outlined below.

Recommended lux levels within this report are for local club usage (i.e. the most common facility type within the City) in accordance with Australian Standards. Note that lighting level preferences by sports in some instances exceed Australian Standards. In addition, higher level venues, such as regional or premier level venues may require a case-by-case assessment to determine if higher lux levels are required beyond those outlined below.

AFL – the Australian Football League considers sports lighting important for all levels of the game. The AFL's Preferred Facility Guidelines (2019) indicate that sports lighting provides clubs with more opportunity to train and play, and assists in ensuring facility maximisation. A minimum of 50 lux for training and 100 lux for community level competition is recommended.

FOOTBALL (SOCCER) – Football Victoria sees adequate lighting for playing fields an essential element in the ongoing viability of any venue. Football Victoria's Football Lighting Guide outlines the preferred luminance for outdoor soccer pitches, with 100 lux being required for training and competition at community club level. Note: for National Premier League (NPL) clubs these requirements are higher.

NETBALL – Netball Victoria has a desire to see floodlighting of at least one outdoor netball court at every football-netball club venue to facilitate participation. 100 lux for training and 200 lux for outdoor community competition is required.

TENNIS – Tennis Australia considers lighting as increasingly important to any tennis venue to support demand for evening participation. The lux levels for tennis are higher due to it being a smaller ball sport. This includes a minimum of 250 lux.

PLAYING SURFACE TYPE	SPORT	TRAINING	COMPETITION
OUTDOOR FIELD	AFL	50 LUX	100 LUX
OUTDOOR FIELD	SOCCER	100 LUX	100 LUX
OUTDOOR COURT	NETBALL	100 LUX	200 LUX
OUTDOOR COURT	TENNIS	350 LUX (PRINCIPLE PLAYING AREA) 250 LUX (TOTAL PLAYING AREA)	

SPORTS LIGHTING POLICY

KEY CONSIDERATIONS

When contemplating a change in policy, a number of considerations should be taken into account regarding the provision and management of sports lighting, these include:

1 METAL HALIDE (HID) VS LIGHT EMITTING DIODE (LED)

Two common types of lighting are used for sport, both of which are currently present within the City's floodlighting infrastructure stock. This includes Metal Halide (HID) lighting and Light Emitting Diode (LED). Most new infrastructure projects, both within the City and in benchmarked LGAs, are installed using LED technology, whilst older infrastructure is mostly HID. The key differences between the two are:

LED

- longer lamp life
- energy efficiency
- reduced maintenance requirements
- instant illumination
- marginally higher capital costs compared to HID.

HID

- excellent colour rendering – emitting close to natural sunlight
- large variety of wattages and forms
- additional power supply required compared to LED
- globe/bulb replacement costs can be frequent and costly
- higher environmental impact compared to LED.

Based on best practice, LED is considered to be the preferred installation for all new sports lighting projects. The financial modelling presented later within this report considers a range of scenarios including maintaining current HID infrastructure, as well as transitioning HID to LED over time.

2 COST BENEFIT AND USAGE

When considering a policy change that sees the City accepting greater responsibility of sports lighting, a cost benefit analysis should be undertaken to ensure that any investment will be matched by increased usage and participation. On average approximately 6000 hours of use on an 100 lux AFL oval will see a break even point for investment into LED sports lighting infrastructure based on average use of 25 hrs a week over 48 weeks in the year.

Any new or renewed sports lighting project should consider a cost benefit analysis when prioritising projects and prior to approval.

3 CLUB CONTRIBUTIONS

Through benchmarking of similar LGAs, three out of five do not require a contribution from clubs for sports lighting capital projects. Most LGAs however relied on grant funding from Sport & Recreation Victoria (SRV) to support their respective programs and budgets. The City, within any future policy change, may wish to consider club contributions for sports lighting projects. However, as per benchmarking and best practice this is not generally required nor does it influence priority in most cases.

Club contributions to sports lighting projects (excluding utilities) has not been considered within the financial modelling undertaken in this report.

4 COST RECOVERY

Several LGAs benchmarked are able to obtain a proportionate cost recovery through user fees and charges and/or forwarding costs of maintenance items, such as globe replacement, to sporting clubs. A review of the City's Fair Play Strategy and its associated fees and charges could consider the inclusion of a sports lighting 'fee' for relevant groups.

Opportunities for cost recovery based on benchmarked percentages has been included in the options for consideration.

5 RECOMMENDED PROVISION OF SPORTS LIGHTING AT RECREATION RESERVES

Based on LGA benchmarking, sports lighting is most commonly provided as 'standard' on:

- one oval
- two soccer pitches
- two netball courts, and
- four tennis courts.

More often, the lux levels provided are:

- 100 lux for outdoor fields (i.e. AFL and football (soccer));
- 200 lux for netball courts; and
- 350 lux for tennis.

These lux levels enable both training and community competition for these sports. Outside of this standard, most benchmarked LGAs consider additional provision or higher lux levels on a case-by-case basis. At present, the City sees some recreation reserves with sports lighting provision that is above what is considered standard by other LGAs.

To ensure a consistent approach to the future support, potential investment and priority of projects, any change in policy should outline the 'standard' levels of sports lighting provision at recreation reserves. This will help manage community expectations as well as prioritise delivery amongst competing priorities and a large asset base. Future capital cost modelling and budgeting forecasts provided within this report are based off the lux levels quoted above.

6 MAINTENANCE OF SPORTS LIGHTING

Maintenance of sports lighting is considered high risk and LGA benchmarking demonstrates that it is best placed with Councils to manage and coordinate. At present, tenanting clubs are responsible for the maintenance of sports lighting in Geelong. As volunteer run organisations, this presents risk to both clubs and the City, as well as substantial maintenance costs to clubs (particularly those with older HID standard lighting).

Any change in policy should consider the City undertaking all maintenance responsibilities at minimum. Further information around financial implications and changes to roles and responsibilities as a result can be found on pages 14 and 17 of this report.

7 LUX TESTING AND CONDITION AUDITS

The City has completed Lux testing and condition audits on a significant number of assets where data gaps existed.

The audits identified that the structures, equipment and electrical network are in a generally good condition, with minimal works required. However, a significant number of facilities do not meet the necessary lux levels.

The data collected through the audit program has been used to provide costs, budget estimates, forecasts and other associated implications of potential policy options.

8 RE-USE OF POLES FOR HID TO LED CONVERSION

The audit identified the general condition of the poles is good. Given the range of LED light units, brackets and connectors available in the market, and there being no signs of structural or foundational weakness in the existing poles, it is possible that poles could be re-used for this purpose.
It is noted however, that structural assessments and detailed design should be undertaken by the City to test this assumption.

9 LIGHTING OF COURTS AND FIELDS FOR COMMUNITY USE

A change in policy position may also trigger a need to provide sports lighting at facilities used predominately for casual/community use (i.e. may or may not have a tenanting sporting club). Given the nature of these facilities, demand for sports lighting can be difficult to understand due to limitations in usage data. LGA benchmarking undertaken as part of this report highlights that there is not a definitive approach as to how community court lighting is prioritised. More commonly, LGAs will rely on evidence of use via online booking systems and/or combined with a need to utilise the venue for overflow activities, seeing a hybrid of club and casual use.

10 ADMINISTRATION OF SPORTS LIGHTING PROGRAMS

Through LGA benchmarking, many have shared responsibilities to execute their respective sports lighting programs including planning, delivery and management. Changes to the City's current policy, including undertaking maintenance responsibilities as well as capital upgrade programs, will require a considered approach to resourcing from an administrative perspective. The roles and responsibilities matrix on page 17 outlines some of the likely tasks associated with a change in policy, and can guide the City in ensuring adequate staffing is available.

11 PROJECT PRIORITISATION FRAMEWORK

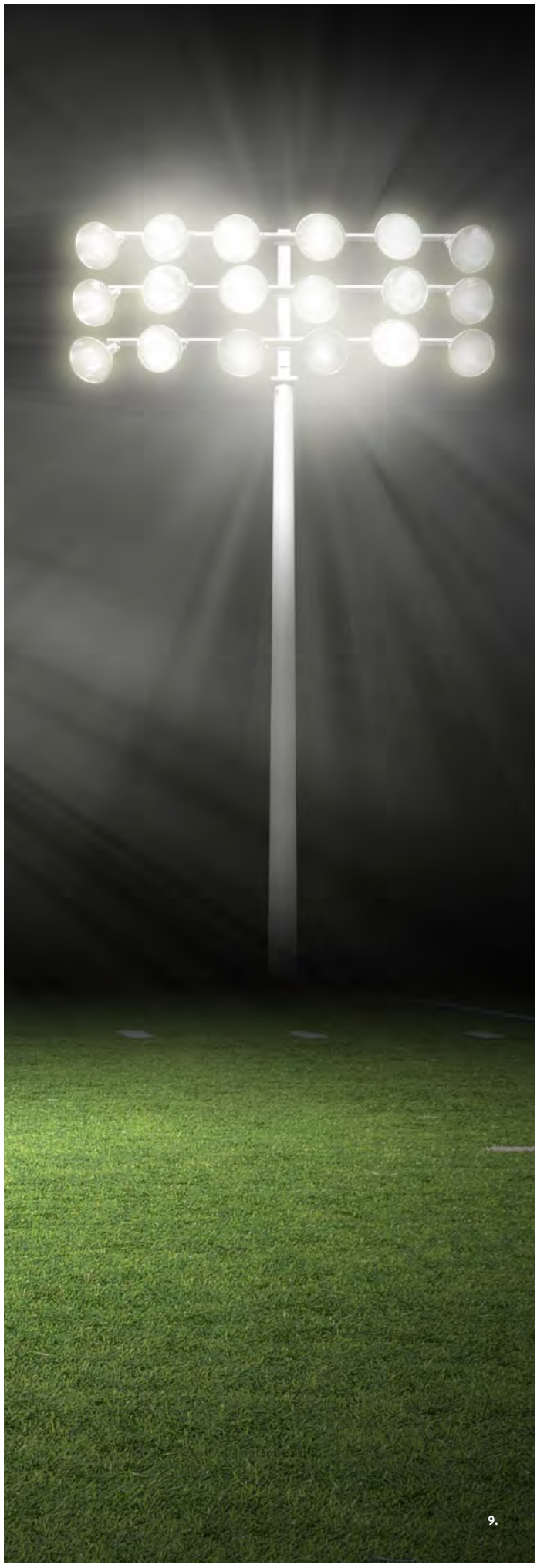
Most LGAs benchmarked indicate that they use a range of methods to prioritise sports lighting projects. This includes need, demand and likely participation outcomes including those related to diverse programs and flexible formats. In addition, existing decision making frameworks within their respective policies are relied upon. The City's Fair Play Policy includes a series of qualifying questions to assist in prioritising the delivery of 'standard' infrastructure items, including:

- condition of current infrastructure;
- closing gaps in provision to recommended standards;
- current and projected usage, and
- social inclusion (targeting underrepresented groups i.e. women, juniors, CALD and Indigenous participation).

This process can be applied to the prioritisation of sports lighting projects within the City should the policy position be changed. In addition, the City's prioritisation framework within its Social Infrastructure Plan can also be utilised to support this process.

12 INTERVENTION LEVELS

Should the City decide to take on maintenance responsibilities associated with sports lighting, intervention levels for reactive as well as planned activities must be considered and agreed. For example, should a sporting club report a single globe not functioning, to replace this immediately may not be the most cost effective measure. Service levels around sports lighting should be communicated with user groups so that there is a clear understanding and expectation.



COMPARING LGA POLICY POSITIONS

SUMMARY

To understand the best and most common practice of sports lighting management, five like Local Government Areas (LGAs) were benchmarked. A high level summary is provided in the table below, however noteworthy findings include:

- All like LGAs see sports lighting as standard infrastructure provision.
- All like LGAs are responsible for the funding and coordination of maintenance, capital upgrade and renewal of sports lighting infrastructure.
- Most like LGAs have detailed asset condition data bases.
- The City has a higher number of recreation assets, and therefore more facilities with sports lighting, than other like LGAs.

	Sports Lighting as standard infrastructure provision	LGA responsible for maintenance	LGA responsible for new capital projects	LGA responsible for new renewal projects	Sports lighting asset condition data base	Number of fields, ovals and courts with sports lighting	% of LED sports lighting infrastructure	% of HID sports lighting infrastructure	Annual maintenance budget	Annual capital renewal budget	SRV funding required to support capital sports lighting projects
City of Greater Geelong	✘	✘	✘	✘	✘	106	106	106	106	✘	✘
Wyndham City Council	✔	✔	✔	✔	✔	60	20%	80%	✔	✘	✔
City of Casey	✔	✔	✔	✔	✔				✔	✔	✘
City of Greater Bendigo	✔	✔	✔	✔	✘	70	18%	82%	✔	✔	✔
City of Whittlesea	✔	✔	✔	✔	✔	TBA	-	-	✔	✔	✘
City of Melton	✔	✔	✔	✔	✔	96	15%	8%	✔	▯	✔



OPTIONS FOR POLICY CHANGE

SUMMARY OF OPTIONS

Three options are presented for consideration by the City. All options will see greater responsibilities for Council around the provision, management and maintenance of sports lighting within the municipality as well as a change in policy position.

The following assumptions have been made within the options presented:

- All options presented include the maintenance (and new/renewed installation where applicable) of sports lighting to the recommended standard of:
  - 100 lux for ovals/pitches
  - 200 lux for netball courts
  - 350 lux for tennis courts
- It is noted that the short-term driver for investment is to bring all existing assets up to the required lux levels.
- Maintenance assumptions.
  - If a Metal Halide Lux fails - undertake rectification work in year 1, as the incremental cost of re-lamping (as opposed to clean and re-aim only) is minimal.
  - If LED Lux fails within tolerance - Do clean and re-aim only -If LED Lux fails below tolerance - LED replacement.
  - If Lux pass - first maintenance is a clean and re-aim in Year 3.
- Maintenance pattern
  Asset maintenance has been identified in a four year cycle, for example:
  a. Year 1 maintenance undertaken, then would be completed again in Year 5 again Year 9
  b. Year 2, Year 6, Year 10
  c. Year 3, Year 7
- Costing Assumption
  - Lighting costs assume a blend of labour, materials and plant hire.
  - Lighting costs assume a bundle of lights will be completed at the same time.
  - Costs are average rates sourced from Complete Urban suppliers as at November 2022.
- Budget forecasts include average annual CPI increase of 2.5 per cent.
- Budget forecasts include annual works contingency of 10 per cent.
- Maintenance budget forecasts do not include costs associated with unplanned maintenance or emergency works.
- Costs exclude supply authority headworks and electrical connection/upgrade costs.
- Capital costs do not consider site specific constraints.
- Utility costs are excluded.
- Budgeting forecasts have been rounded to whole numbers where appropriate.
- Capital costs provided within this report are based on the installation of new LED sports lighting or existing HID lighting being removed and replaced with LED.
- It is assumed that all existing poles can accommodate LED light upgrades – however, given the City's previous experience, an allocation has been included for replacement of poles in line with LED upgrade program.
- No prioritisation method has been applied to the order/sequence in which LED upgrades are delivered.
- Where minor works are required on switchboards and other electrical systems, a number of days has been applied for costing purposes – this is not based on technical design or cost estimates on a per site basis.
- A provision of $15,000 per year for ongoing lux testing and condition audits has been included.

Below is a high level summary of three options presented for Council's consideration. Further detail around each, including a 10 year forecasted budget cycle of costs, can be found on the subsequent pages of this report.

	DESCRIPTION	COST PER ANNUM	OTHER EXPENSES	COSTS OVER 10 YEARS	COST RECOVERY %
OPTION 1 Maintenance only	• The City to take on full responsibilities for the maintenance of existing sports lighting. • Sporting clubs responsible for sourcing investment for capital upgrades. • Clubs responsible for utilities charges.	Maintenance budget: $251,358 p.a. (average) ($1.3m year 1)	Lux audit every 2-3 years $15,000 p.a. (average)	$2.55m	10 per cent via proposed fee charged to sporting clubs for maintenance
OPTION 2 Maintenance + capital	• The City to take on full responsibility for the maintenance of existing sports lighting. • Approx. 3 new/renewal sports lighting capital projects per year via recurrent Council budget. • HID lighting infrastructure to be maintained to agreed standard until end of life. • Clubs responsible for utilities charges.	Maintenance budget: $251,358 p.a. (year 1) + Capital budget (based on 2-3 projects p.a.) = $1,885,816 p.a. (year 1)	Lux audit every 2-3 years $15,000 (p.a. average)	$12.85m	10 per cent via proposed fee charged to sporting clubs for maintenance
OPTION 3 Maintenance + capital + conversion	• The City to take on full responsibility for the maintenance of existing sports lighting. • Approx. 3 new/renewal sports lighting capital projects per year via recurrent Council budget. • Approx. 1 HID to LED conversion project per year via recurrent Council budget. • Clubs responsible for utilities charges.	Maintenance budget $251,358 p.a. (year 1) + Capital budget (based on 4 projects p.a.) = $2,094,497 p.a. (year 1)	Lux audit every 2-3 years $15,000 (p.a. average)	$13.91m	10 per cent via proposed fee charged to sporting clubs for maintenance

SUMMARY OF OPTIONS

OPTION ONE

The City to take on responsibility for the maintenance of sports lighting throughout Greater Geelong. The total cost of option one is $2.55m over 10 years.

ROLES AND RESPONSIBILITIES

- All maintenance undertaken by the City.
- Lux audits undertaken by the City every two to three years.
- Sporting clubs responsible for utility costs.
- Sporting clubs responsible for seeking funding for capital provision/renewal.

BUDGET FORECAST

Assumptions:

- All capital sports lighting infrastructure projects are undertaken via sporting clubs securing grant funding from external sources.
- Successful club funding may lead to more infrastructure stock needing to be maintained.
- Annual budget for lux auditing is an average amount based on this being completed every two to three years.
- Year one has highest expenditure to bring existing assets up to required lux levels.
- Given the expected life of metal halide bulbs, it is likely that the pattern and amount of expenditure would be repeated in future funding periods with a spike in expenditure every four years.
- Annual CPI increase of 2.5 per cent on maintenance costs.

	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5
Maintenance	$1,283,015	$188,401	40,438	$3,213	$352,640
Lux audit	$15,000	$15,000	$15,000	$15,000	$15,000
TOTALS	**$1,298,015**	**$203,401**	**$55,438**	**$18,213**	**$367,640**

	YEAR 6	YEAR 7	YEAR 8	YEAR 9	YEAR 10
Maintenance	$24,035	$46,194	$5,104	$392,454	$28,088
Lux audit	$15,000	$15,000	$15,000	$15,000	$15,000
TOTALS	**$39,035**	**$61,194**	**$20,104**	**$407,454**	**$43,088**

COST RECOVERY

- Opportunity for cost recovery of maintenance fees (recommendation approximately 10%) through seasonal hire charges to sporting clubs.

FUNDING OPPORTUNITIES

- Maintenance budget provided by the City.
- Lux auditing budget provided by the City.
- New/renewal funding sought by sporting clubs through external sources. This may include grants and fundraising activities and/or via the City's Community Infrastructure Grants program.
- New/renewal funding may also be available via Sport & Recreation Victoria however contributions by the City will be required. Opportunity to consider via individual business cases.

BENEFITS

- Less risk to sporting clubs and to the City through clubs not having to undertake high risk maintenance responsibilities.
- Cost savings to sporting clubs through the City taking on maintenance activities.

IMPACTS

- Budgetary impacts for the City to undertake maintenance responsibilities of sports lighting. Limited opportunity to support maintenance budgets with external grant funding.
- Additional staffing resources may be required to coordinate maintenance program and associated contracts.

OPTION TWO

The City to take on responsibility for the maintenance of sports lighting as well as capital provision and renewal. The total cost of option two is $12.85m over 10 years.

ROLES AND RESPONSIBILITIES

- All maintenance undertaken by the City.
- Lux audit undertaken by the City every two to three years.
- Sporting clubs responsible for utility costs.
- The City responsible for funding capital upgrade and renewal.

BUDGET FORECAST

Assumptions:

- That an average of three new sports lighting projects are added to the infrastructure stock from the City's recurrent capital budget.
- Assumption that any new or renewal sports lighting project is LED.
- Annual budget for lux auditing is an average amount based on this being completed every two to three years.
- Annual CPI increase of 2.5 per cent on both maintenance and capital costs.

	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5
Maintenance	$868,954	$164,948	$33,384	$0	$233,410
Capital	$1,001,862	$626,388	$909,056	$1,351,943	$658,243
Lux audit	$15,000	$15,000	$15,000	$15,000	$15,000
TOTALS	**$1,885,816**	**$806,336**	**$957,440**	**$1,366,943**	**$906,653**

	YEAR 6	YEAR 7	YEAR 8	YEAR 9	YEAR 10
Maintenance	$31,544	$60,147	$40,877	$164,101	$80,901
Capital	$1,730,000	$1,179,840	$311,811	$1,355,262	$1,904,919
Lux audit	$15,000	$15,000	$15,000	$15,000	$15,000
TOTALS	**$1,776,984**	**$1,254,987**	**$367,688**	**$1,534,363**	**$2,000,821**

COST RECOVERY

- Opportunity for cost recovery (recommendation approximately 10 per cent) of maintenance fees through seasonal hire fees charged to sporting clubs.

FUNDING OPPORTUNITIES

- Maintenance budget provided by the City.
- Lux audit budget provided by the City.
- Recurrent capital budget provided by the City.
- Opportunity to leverage Sport & Recreation Victoria funding for capital projects to support delivery.
- Opportunity to encourage applications through the City's Community Infrastructure Grants program to support delivery.

BENEFITS

- Cost savings to sporting clubs through the City taking on maintenance and capital funding responsibilities.
- Less risk to sporting clubs and to the City through clubs not having to undertake high risk maintenance activities.
- Improved participation outcomes in grassroots sport through the provision of sports lighting
- Recurrent capital funding to ensure a coordinated approach to improved sports lighting across the municipality.
- 30 sports lighting capital projects completed over a 10 year period would address the majority of under performing systems over that period.

IMPACTS

- Budgetary impacts for the City to undertake maintenance and capital upgrade responsibilities of sports lighting.
- Additional staffing resources required to coordinate maintenance and capital programs and associated contracts.

OPTION THREE

The City to take on responsibility for the maintenance of sports lighting, capital provision and renewal as well as conversion projects. The total cost of option three will be $13.91m over the 10 years.

ROLES AND RESPONSIBILITIES

- All maintenance undertaken by the City.
- Lux audit undertaken by the City every two to three years.
- Sporting clubs responsible for utility costs.
- The City responsible for funding capital upgrade and renewal.
- The City responsible for funding sports lighting conversion projects.

BUDGET FORECAST

Assumptions:

- That an average of three new sports lighting projects are added to the stock of infrastructure via a recurrent capital budget provided.
- That an average of one conversion (HID to LED) sports lighting project is undertaken per year via a recurrent renewal budget provided.
- Assumption that any new or renewal sports lighting project is LED.
- Annual budget for lux auditing is an average amount based on this being completed every two to three years.
- Annual CPI increase of 2.5 per cent on both maintenance and capital costs.

	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5
Maintenance	$860,549	$162,847	$35,537	$2,208	$186,173
Capital	$1,218,948	$1.027.275	$1,585,021	$1,064,163	$1,846,335
Lux audit	$15,000	$15,000	$15,000	$15,000	$15,000
TOTALS	**$2,094,497**	**$1,205,122**	**$1,635,559**	**$1,081,370**	**$2,047,508**

	YEAR 6	YEAR 7	YEAR 8	YEAR 9	YEAR 10
Maintenance	$46,620	$79,107	$28,511	$132,444	$70,789
Capital	$823,616	$1,305,324	$2,357,386	$919,975	$13,200
Lux audit	$15,000	$15,000	$15,000	$15,000	$15,000
TOTALS	**$855,236**	**$1,399,431**	**$2,400,897**	**$1,067,317**	**$98,989**

COST RECOVERY

- Opportunity for cost recovery of maintenance fees (recommendation approximately 10 per cent) through seasonal hire fees charged to sporting clubs.

FUNDING OPPORTUNITIES

- Maintenance budget provided by the City.
- Lux audit budget provided by the City.
- Recurrent capital budget, renewal and conversion budgets provided by the City.
- Opportunity to leverage Sport & Recreation Victoria funding for capital projects to support delivery.
- Opportunity to encourage applications through the City's Community Infrastructure Grants program to support delivery.

BENEFITS

- With more LED lighting stock seeing reduced maintenance requirements, associated maintenance budgets will see marginal decreases in comparison to option two over time.
- 40 sports lighting capital projects completed (new and conversion) over a 10 year period will address all of the City's existing infrastructure stock requiring upgrade.
- Reduced environmental impact through more LED sports lighting infrastructure.

IMPACTS

In addition to the impacts outlined in option two, option three will also see..

- Greater budgetary implications through providing additional recurrent budget for conversion projects.

ROLES AND RESPONSIBILIITES

RESULTING FROM A CHANGE IN POLICY

The following roles and responsibilities will be expected as a result of a change in policy.

ACTIVITY	CURRENT ROLE & RESPONSIBILITY	PROPOSED ROLE & RESPONSIBILITY		
		OPTION 1	OPTION 2	OPTION 3
Lux testing	N/A	The City – every 2-3 years	The City – every 2-3 years	The City – every 2-3 years
Globe replacements (HID)	Sporting clubs	The City	The City	The City
LED fixture cleaning	Sporting clubs	The City	The City	The City
Condition audits	N/A	The City – every 2-3 years	The City – every 2-3 years	The City – every 2-3 years
Visual inspection of pole and headframe alignment and aiming	Sporting clubs	The City	The City	The City
Checking mountings of luminaires	Sporting clubs	The City	The City	The City
Conduct electrical tests in accordance with AS3000	Sporting clubs	The City	The City	The City
New/renewal funding	Sporting clubs	Sporting club - with opportunities to leverage funding through the City's Community Infrastructure Grants Program	The City	The City
Cost of utilities	Sporting clubs	Sporting clubs	Sporting clubs	Sporting clubs

CONCLUSIONS

The audit findings highlight a need to focus resources on bringing lux levels of existing assets up to the Australian Standards for Sports Lighting (AS 2560.2:2021 – Part 2 Specific Applications).

POLICY OPTION 1

- Modeling shows that Policy option 1 will be cheaper in the short-term, but will likely have significant ongoing costs due to a longer term need to replace HID Lights.
- There is low confidence that sports clubs will be able to source funds for the required capital upgrades. This approach has the added risk of creating a difference between those that can secure funds and those that cannot

POLICY OPTION 2

- Policy option 2 will make significant improvements to the overall quality of the lux levels and will upgrade a large number of Reserves to LED lighting.
- Risk in delivery and maintenance is significantly reduced, allows the City to prioritise projects equitably and provides consistency in funding opportunities.

POLICY OPTION 3

- Policy option 3 centralises the specification, funding, delivery and maintenance, mitigating a number of risks, and creating an opportunity for economies of scale through standardised specifications and bulk procurement.
- Option 3 will result in all Reserves being upgraded to LED lighting by the end of the ten-year period.

It is noted that:

- the cost of Policy Option 2 is >500 per cent higher than Policy Option 1
- the cost of Policy Option 3 is approximately 8 per cent higher than Policy Option 2.

APPENDICES

CASE STUDIES



CASE STUDY 1

Sporting clubs presently maintain their own sports lighting systems. Should Council take on these maintenance responsibilities, clubs should expect to see the following cost savings.

Sporting Clubs with HID Lights

Cost saving of approximately $2,550 per year on maintenance fees.

Sporting Clubs with LED Lights

Cost saving of approximately $1,00 per year on maintenance fees.



CASE STUDY 2

Sporting clubs presently maintain their own facilities and pay for utilities costs. Should Council take on maintenance responsibilities as well as convert more sports lighting systems to LED, the following costs savings to clubs are expected.

Sporting Clubs with HID Lights

Cost saving of approximately $2,550 per year on maintenance fees.

Sporting Clubs with LED Lights

Cost saving of approximately $1,00 per year on maintenance fees + an additional cost saving of approximately $4,000 per year on utilities compared to those with HID.

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CITY OF GREATER GEELONG

2.4. Mercer and Gheringhap Streetscape Masterplan

Source: **City Planning & Economy**
Director: **Gareth Smith**

Purpose

1. To endorse the Draft Mercer and Gheringhap Streetscape Masterplan for public consultation for a period of 6 weeks.

Background

2. This is the first of a series of streetscape masterplans proposed in the draft Central Geelong Framework Plan and in the draft Revitalising Central Geelong Action Plan Refresh.

3. The purpose of the Masterplan is to provide a clear vision and design guidelines for these streets, as well as a framework for on-going management, maintenance, and decision-making.

4. The Masterplan will support planning applications, as well as informing future business cases for Council and State Government funding.

Key Matters

5. The Masterplan covers the entire length of Gheringhap Street, Mercer Street and Bayley Street.

6. Preparation of the Masterplan commenced in October 2021; the first phase of community engagement occurred in December 2021, with stakeholder engagement (including the Department of Transport, Development Victoria, and the Traditional Owners) occurring from January 2022 to October 2022. The latter occurred alongside various technical work.

7. The Masterplan considers access and movement for all modes of transport; footpath and roadway improvements; intersection arrangements; landscaping and water-sensitive urban design; outdoor dining; public art; as well as safety and inclusion.

8. The Masterplan aims to contribute to the character and sense of identity of these areas, as well as supporting greening of the city and our focus on design excellence.

ORIGINAL RECOMMENDATION

That Council endorse the Draft Mercer and Gheringhap Streetscape Masterplan for a six week period of public consultation.

RESOLUTION - Item 2.4

Cr Kontelj moved, Cr Cadwell seconded -

That Council defer consideration of the report.

Carried

Financial Sustainability

9. The Masterplan aims to contribute to the area's character and sense of identity, supporting local businesses across multiple precincts.

10. The Masterplan will be implemented progressively over several years through a combination of developer contributions, State Government funding and business cases for Council funding.

11. The Masterplan considers a potentially constrained future budget through a robust and cost-effective materials palette.

Community Engagement

12. Internal consultation for the project includes Project Working Group and internal review of draft documents.

13. External community consultation for the project includes a community engagement process: a total of 647 letters have been sent to landowners and occupiers along the three streets; three print adverts were placed in local papers; a Have Your Say page has been established; as well as social media posts, online surveys, and an online interactive map to enable the wider community to identify specific sites and provide feedback.

14. Key themes from the community engagement included:

    14.1. Desire for footpath improvements (72 per cent); more trees and landscaping (64 per cent); better street lighting (61 per cent); more rubbish bins and recycling bins (51 per cent); more outdoor dining (45 per cent); more public seating (41 per cent); and more historical information about the city (39 per cent); and

    14.2. When asked to imagine how streets in the study are may look in the future, participants suggested Gheringhap Street could look like Malop Street, Mercer Street could become more like Malop Street and Bayley Street could become more like Little Malop Street.

15. External stakeholder consultation included:

    15.1. Workshops and meetings with the Department of Transport, resulting in the commissioning of traffic modelling to consider the impacts on key intersections and bus movements;

    15.2. Workshops and meetings with Development Victoria to consider how the Masterplan will support the proposed Geelong Convention and Exhibition Centre; and

    15.3. Meetings with the Wadawurrung Traditional Owners Aboriginal Corporation, who lead a site walk to inform key themes and direction for the Masterplan.

Social Equity and Sustainability

16. The Masterplan proposes increased opportunities for social gathering through public realm improvements.

17. The Masterplan integrates Wadawurrung history through education, representation, and showcasing of indigenous landscape planting and materials.

18. An overarching goal of the Masterplan is accessibility for all users, ages, genders, and abilities.

Relevant Law/Policy/Legal Implications

19. The Masterplan is informed by and complies with state and local policy including:

    19.1. The draft Central Geelong Framework Plan 2021 (DEECA)

    19.2. The draft Central Geelong Framework Plan: Transport Strategy 2021 (DEECA)

    19.3. Urban Forest Strategy 2015–2025 (CoGG)

    19.4. Environment Strategy 2020–2030 (CoGG)

    19.5. Clever and Creative Future 2017 (CoGG)

    19.6. Our Community Plan 2021–2025 (CoGG)

    19.7. Revitalising Central Geelong Action Plan 2016 (DEECA)

    19.8. Movement and Place in Victoria 2019 (DoT)

Alignment to Community Plan and Vision

20. This report aligns with Our Community Plan 2021-2025 strategic priority:
    Sustainable growth and environment.

21. This report aligns with the Community led 30-year Vision, “Greater Geelong: A Clever and Creative Future” community aspiration:
    A destination that attracts local and international visitors.
    A fast, reliable and connected transport network.
    People feel safe wherever they are.

Conflict of Interest

22. No officer involved in the preparation of this report declared a general or material conflict of interest.

Risk Assessment

23. Extensive transport network modelling and traffic assessments have been undertaken to identify and mitigate negative impacts on traffic movements.

24. The Department of Transport and Planning have no endorsed plan regarding the future bus network and operating requirements. Therefore, requirements for buses could change as the Department undertake a review the bus network.

Environmental Sustainability

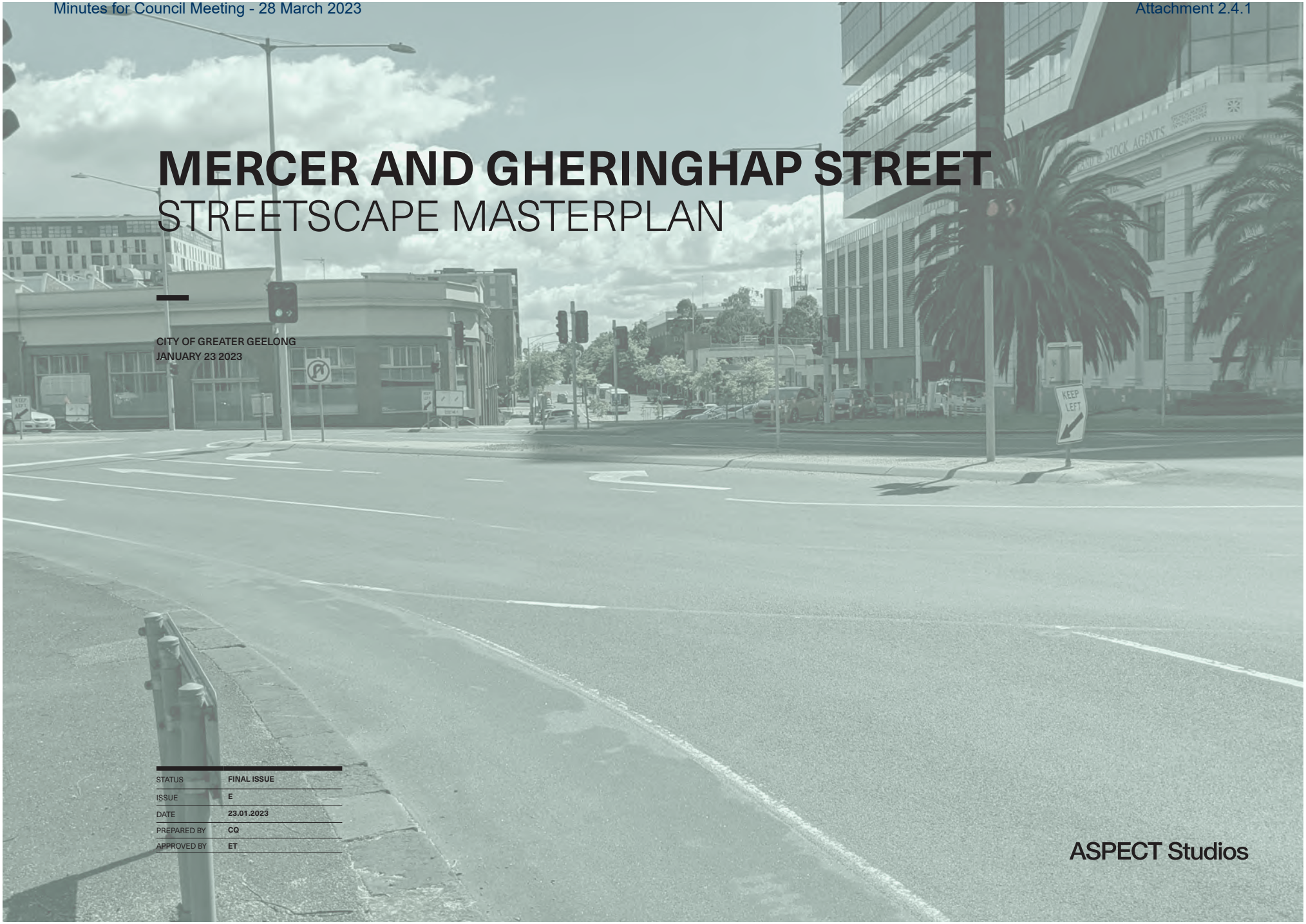
25. The Masterplan aims to transform the streets into places for people and nature, through a focus on urban greening, biophilic design and biodiversity, all of which will help reduce the heat island effect

26. The Masterplan considers an increased role for public and active transport.

27. The Masterplan considers the incorporation of water within streets is proposed as a means of flood control, passive water irrigation, and treatment.

Attachments

1. MG Masterplan Draft WE B 2 [**2.4.1** - 55 pages]

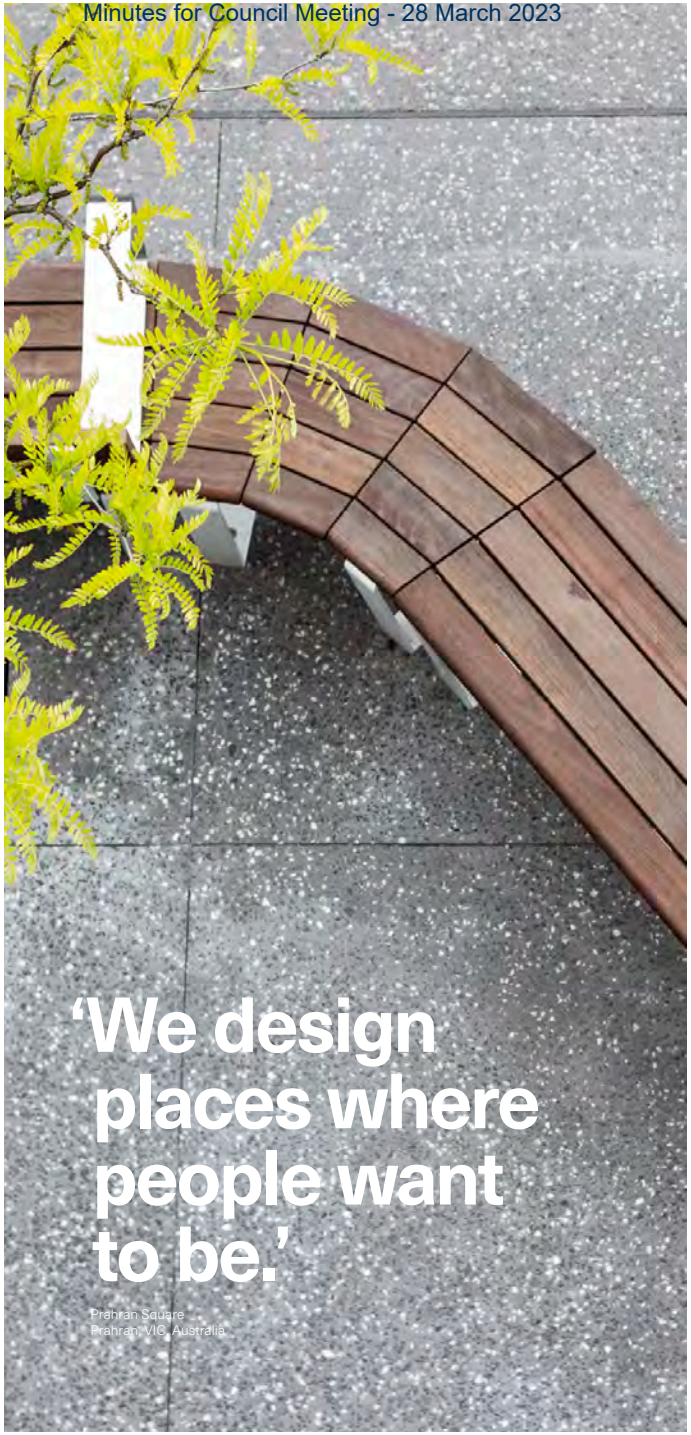


MERCER AND GHERINGHAP STREET
STREETSCAPE MASTERPLAN

CITY OF GREATER GEELONG
JANUARY 23 2023

STATUS	FINAL ISSUE
ISSUE	E
DATE	23.01.2023
PREPARED BY	CQ
APPROVED BY	ET

ASPECT Studios



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Section 1

Introduction

1.1 Design Statement

The Mercer and Gheringhap Street Streetscape Masterplan is a visionary plan to transform two of Geelong's primary streets into important and compelling arrival streets.

1.1.1 Design Introduction

The Masterplan stitches together existing civic landmarks, public open spaces, and emerging residential and commercial precincts to create a comprehensive vision for the public realm, which can be realised over time.

The masterplan proposes to transform key streets from expansive asphalt, car-dominated environments, to civilised green-spines that are safe for all users and are underpinned by Geelong's rich history including strong indigenous and creative cultural influences.

A suggested focus on microclimate improvements includes increased tree canopy coverage and water sensitive urban design features to respond to future climate and improving health and wellbeing outcomes for growing urban population.



Figure 1.1 Project boundary and linkage to civic landmarks, public spaces and proposed green spines and civic space

1.2 Project Positioning

"The overarching goal of considering Streets as Places is to transform the design and construction of public streets into places that improve the quality of human life and the environment rather than simply move vehicles from place to place."

Project for Public Spaces

1.2.1 Street as Place For All Users

Within the street, considerations need to be given to all users across all forms of street and public realm use. In addition to public transport and private transport modes of travel, these include: active transport users, 24/7 safety at all times, accessibility for all users, ages and abilities; and consideration of daily, weekly, seasonal, and annual use.

1.2.2 Elements of Street as Place

Good streets need the right combination of elements to encourage social occupation of the street. The design must encourage activity throughout different times of day, week and different seasons. The street must also function as a place of social and biological significance embracing a diversity of people, cultures, plants and animals.

Throughout the Masterplan process consideration has been given to:

Microclimate

- Rest,
- Shade,
- Topography,
- Water.

Social

- Individual,
- Group.

Urban

- Landmark,
- Identity,
- Character.

Cultural

- Events,
- Activities,
- Programmable,
- Temporary.

Physical & Temporal Change

- Day / Night,
- Weekend,
- Seasonal
- First Nations Peoples.

Biological

- Habitat,
- Ecosystems.

1.2.3 A City and a Street of Design

As one of UNESCO's Cities of Design, the redevelopment of Mercer and Gheringhap Streets in Geelong provides an opportunity to demonstrate best practice across a range of design and artistic disciplines including but not limited to; landscape architecture, environmental design, wayfinding, integrated design and public art.

The intent is that this Masterplan generates opportunities for these creative professionals to be engaged in the subsequent phases of the project to realise the vision and ambition.

1.2.4 Street as Place For History & Future

Opportunities are to be explored throughout the masterplanning and subsequent phases of the design to interweave historical and future narratives throughout the site. These may be explored through a range of responses including integrated designs and temporary and permanent public art commissions.

1.2.5 Street as Place for Indigenous & Creative Culture

The Masterplan envisages a place that tells the stories of First Nations people. Therefore, genuine, and meaningful engagement with the Wadawurrung Traditional Owners is important as the project progresses.











GEELONG
UNESCO
CITY OF DESIGN



1.3 Masterplan Overview

The City of Greater Geelong (CoGG) appointed ASPECT Studios to undertake the design process to develop an integrated Masterplan for Gheringhap, Mercer, and Bayley Streets.

1.3.1 What is a Masterplan?

A Masterplan articulates a vision for the study area and provides a framework for the ongoing management and decision-making.

This coordinated response is then supported by carefully orchestrated delivery strategies.

1.3.2 Study Area

The scope of the Masterplan includes:

- Mercer Street, between York Street and Gheringhap Street.
- Gheringhap Street, between Western Beach Road and Kilgour Street.
- Bayley Street, between Mercer Street and Gheringhap Street.



Figure 1.2 Study Area

1.4 Key Strategic Documents

A range of strategic documents underpin the Mercer and Gheringhap Street Streetscape Masterplan.

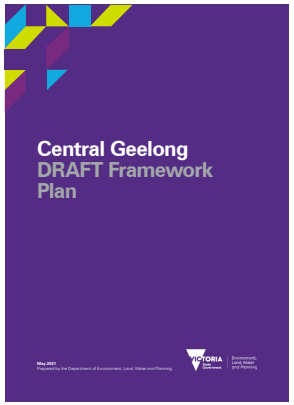
1.4.1 Documents

The following key background documents provided by CoGG and sourced on-line have been reviewed (key document extracts and summary of their influence on the Masterplan follow):

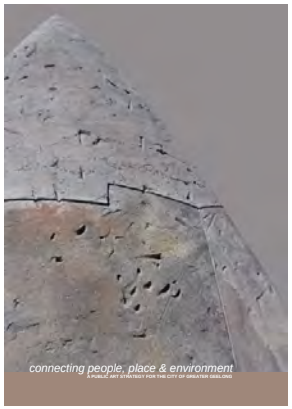
- Draft Central Geelong Framework Plan 2021 (DEECA)
- Central Geelong Framework Plan: Transport Strategy 2021 (DEECA)
- Urban Forest Strategy 2015–2025 (CoGG)
- Environment Strategy 2020–2030 (CoGG)
- Clever and Creative Future 2017 (CoGG)
- Our Community Plan 2021–2025 (CoGG)
- Revitalising Central Geelong Action Plan 2016 (DEECA)
- Movement and Place in Victoria 2019 (DoT)

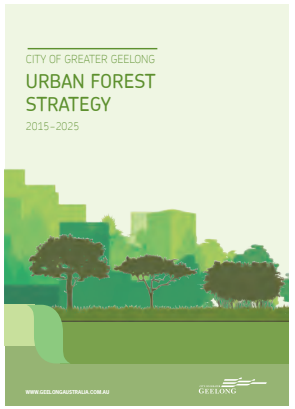
Additional documents have been reviewed for a background understanding of the issues affecting this Masterplan (these have not been specifically referenced but provide strategic, design or technical insights that have informed the process):

- Stormwater Services Strategy - Central Geelong Catchment Management Unit 2020 (CoGG)
- Central Geelong Flood Study 2016 (CoGG)
- Sustainability Framework and Action Plan 2020 (CoGG)
- Draft Climate Change Response Plan 2021–2030 (CoGG)
- Building Better Bike Connections project 2020 (CoGG)
- Geelong Green Spine project 2017 (CoGG)
- Environmentally Sustainable Design (ESD) in planning (updated 2022) (CoGG)
- Sustainable Building Policy 2017 (updated 2020) (CoGG)
- Wadawurrung Country Plan 2020–2030 (WTOAC)
- Arts and Cultural Strategy 2021–2031 (CoGG)
- Public Art Strategy 2017 (CoGG)
- Arts and Culture Precinct Masterplan 2017 (RCG)
- Geelong Arts and Culture Precinct SD Report 2021 (RCG)
- UNESCO Guiding Principles 2022 (UNESCO)

















1.5 Key Strategic Document Extracts

1.5.1 Draft Central Geelong Framework Plan 2021 (DEECA)

Connected to Place

- Magnificent landscape setting – Barwon River to Corio Bay waterfront.
- Celebrating Wadawurrung living cultural heritage and values.

A Lifestyle City

- Cycling and walking future.
- Greening Geelong.

Station Precinct

- To enhance the safety, amenity and vibrancy of the public realm to support increased pedestrian activity along Latrobe Terrace (including a landscape setback), Mercer Street and at the entrances of the Station while improving access across the train line to/from Geelong West.

Retail Core

- To prioritise attracting people through businesses, entertainment, services and high pedestrian amenity streets that include wide and sunlit footpaths, landscaping, traffic calming, and accessible public transport.

West Village

- To provide an attractive gateway to Central Geelong.

Strategic Context - Transport and Movement

- Maintaining car dominance will have negative effects on the city as it grows.
- Address the lack of pedestrian navigability between precincts and across the Central Geelong area.
- Encourage people to walk around precincts by creating shortcuts through laneways, providing good tree canopy, and creating interesting places and streets to explore.

Strategic Context - Public Realm and Open Space

- Address the lack of pedestrian permeability and prioritise those seeking to reach the waterfront or Retail Core Precinct.

Built Form - street activation and interfaces

- Provide continuous canopies for weather protection in the Retail Core precinct. These should be designed to allow for street canopy trees.
- Provide canopies that offer continuous and functional weather protection where retail and hospitality uses are proposed. These should be designed to allow for street canopy trees.

Objective 15

- Protect the amenity of key existing and proposed public spaces, streets and laneways from overshadowing and wind impacts.

Objective 21

Action 21.2.1

- Upgrade streets to encourage people to walk around Central Geelong.

Action 21.2.2

- Manage the impacts of vehicles to maintain the amenity of streets in Central Geelong.

Objective 22

- Improve the available walking and bicycle facilities. A high quality pedestrian realm will stitch Central Geelong together helping people who arrive in one part of the city move to other precincts without getting stuck in traffic.

Strategy 22.4.1

- Designating and promoting preferred routes to walk to Central Geelong, when accompanied with upgrades to their amenity, safety, and convenience, will increase the catchment for walking to Central Geelong.

Action 22.5.1

- Update and deliver the Principal Bicycle Network informed by the Central Geelong DRAFT Framework Plan, including the key function of streets.

Action 22.5.2

- Deliver the Strategic Cycling Corridors by providing dedicated and separated cycle lanes.

Objective 23

Create a clear street hierarchy within Central Geelong that connects to key destinations and reduces through traffic.

Strategy 23.3

- Add a north-south Green Spine to complement the east-west Malop Street Green Spine.
- Ensure that Central Geelong has north-south and east-west Green Spines to facilitate connections between key local destinations.

Action 23.3.1

Establish a Green Spine along Gheringhap Street to connect key destinations including:

- Geelong Waterfront.
- Deakin University.
- Geelong Railway Station.
- Johnstone Park.
- Central Geelong's civic buildings.
- Kardinia Park.

Objective 24

- Improve the public realm and preference pedestrian amenity.

Strategy 24.1

- Improve pedestrian links within Central Geelong Improving footpaths and pedestrian links will help people walk within Central Geelong, reducing congestion on the road while activating city streets.

Strategy 24.2

- Improve cycling connections within Central Geelong.
- Improving bicycle infrastructure and connecting routes will help people use bicycles for transport to and within Central Geelong.

Action 24.2.1

- Deliver the Strategic Cycling Corridors to and within Central Geelong and the Principal Bicycle Network.

Action 24.2.2

- Promote bicycle riding as a key mode of transport to access Central Geelong.

Action 24.2.5

- Encourage provision of bike lanes on all streets unless designated as a Strategic Bicycle Corridor (where separated lanes are to be provided), identified as a shared road or shared zone, or where traffic volumes or speed may reduce safety or practicality (e.g. arterial roads).

Strategy 24.7

- Ensure speed limits and intersections reflect the importance of pedestrian and cyclist amenity and safety in Central Geelong.

Action 24.7.3

- Provide more protected and priority pedestrian crossings at intersections and mid-block locations that link key destinations and laneways.

Action 24.7.5

- Reduce roadway widths to their minimum required to meet their role in the road network, including by widening kerbs and providing pedestrian refuges and road medians to protect pedestrians and make it easier to cross the road (one carriageway at a time).

Strategy 24.9

- Improve boulevard treatments.
- Extending tree canopies, median strips, pedestrian improvements and built form controls can all be applied to reinforce the boulevard treatment.
- Action 24.9.1 Investigate introducing a boulevard treatment along Mercer Street.
- Create better streetscapes and 'arrival' indicators on major roads.

Objective 27

Strategy 27.6

- Provide weather protection along primary and secondary pedestrian links, pedestrian priority streets and within public open space

Action 27.6.3

- Provide verandas and canopies, particularly along primary pedestrian links except where it is inconsistent with the preferred setbacks or inconsistent with the heritage of the building as described in the City of Greater Geelong Verandah Study.

Influence:

The Draft Central Geelong Framework Plan 2021 supports the creation of a place beyond simply moving vehicles, to one which accommodates cycling, walking and public transport and improves the pedestrian amenity, shade, shelter and environmental outcomes.

Key Strategic Document Extracts

1.5.2 Central Geelong Framework Plan: Transport Strategy 2021 (DEECA)

Central Geelong

- Increase people traveling to the city by bicycle, walking and public transport.
- Build on existing bicycle lanes to create greater priority and safer connections across Central Geelong.
- Reduce distance to cross roads and make it easier to navigate.
- Comfort - many of the internal roadways are much conveniently and safely cross.
- Encourage people to walk around the city by creating shortcuts through laneways, providing good tree canopy, and creating interesting places and streets to explore.

Station Precinct:

- Improve connections and reduce barriers through new/ upgraded links and crossing points, while improving road conditions that favour pedestrians and bicycle riders.

Knowledge and Enterprise

- Create highly attractive north-south pedestrian connections to the waterfront from Malop Street Green Spine through Gheringhap and Swanston Streets.

Health Precinct:

- Build on existing bicycle lanes to create greater priority and safer connections across the precinct.

West Village

- Build a north-south Green Spine in Gheringhap Street (to complement Malop Street's east-west Green Spine), to connect the city to Kardinia Park, South Geelong Station and the Bellarine Peninsula Rail Trail.
- Facilitate easier access across Gheringhap Street to Johnstone Park that also benefits the Cultural Precinct.
- Improve streetscapes and tree cover along existing streets that enable precinct permeability.

Cultural Core

- Reduce distance to cross roads. Many of the internal roadways are too large precinct particularly at the front of key destinations.

Influence:

The Central Geelong Framework Plan Transport Strategy 2021 supports the prioritisation of active transport, which includes expansion of sidewalks, introduction of mid-block crossings and separated cycle paths.

1.5.3 Urban Forest Strategy 2015–2025 (CoGG)

The provision of, and prioritisation of, increased numbers and diversity of trees within the public realm is underpinned by this Strategy document. Includes the focus on greening gateways into Geelong, the prioritisation of tree planting along bike paths and areas of Central Geelong.

Objective 24

Geelong will be a cool green city for the future. "Geelong's trees have played a key role in the identity and character of the City since 1851".

- Developing tree lined entrances to our city.
- Urban Geelong has a tree canopy cover of 14%, with approximately 7% on private land and 7% on Council land. Council is aiming for a 25% canopy coverage in 30 years time. Peer reviewed literature recommends an optimum urban land use canopy cover of 40% because it delivers the maximum benefits to an urban environment.

Other areas to be prioritised for tree planting opportunities are:

- Creation of boulevards.
- Industrial areas.
- Bike paths.
- Gateways to Geelong.
- Linear open space corridors.
- Waterways.
- Commercial and Retail Zones.
- Central Geelong.
- The Greenway: Ted Wilson bike trail.
- Urban orchards.
- Open space and conservation reserves.
- All new capital works projects in existing open space.

Influence:

The Urban Forest Strategy 2015-2025 supports an increased number and diversity of trees within the public realm. The strategy highlights greening of gateways into the city and prioritisation of tree planting along bike paths.

1.5.4 Environment Strategy 2020–2030 (CoGG)

This Strategy document underpins the transformation of streets into places for people and nature. Includes the focus on the increased greening of and biodiversity within Geelong, the incorporation of water within the streets as a means of flood control, passive irrigation and treatment.

Goal 2: Create Greener Community Spaces

Establish more nature-based green-blue infrastructure solutions. Nature-based green-blue infrastructure refers to natural and constructed assets that are either:

- Land-based (green): trees, gardens, nature strips, parks and open spaces or;
- Water–based (blue): stormwater, drains, wetlands, ponds and waterways

Principle 2.2

Increase adoption of nature-based, green-blue infrastructure solutions.

- Encourage passive irrigation techniques for urban landscapes.
- Integrate green-blue infrastructure into active travel links to provide shaded and biodiverse transport connections.

Principle 2.3

Connect people to Nature:

- Increase the biodiversity levels and ecological health of our urban public spaces.
- Partner with Wadawurrung Traditional Owners to incorporate cultural heritage elements into community spaces.
- Utilise climate resilient flora species that support biodiversity outcomes in community spaces.
- Provide opportunities for active transport, nature play, art and design, and passive and active learning about nature.
- Integrate requirements for greening of community spaces into infrastructure development projects.

Targets

- Increase tree canopy over in urban Greater Geelong to 25 per cent by 2045, with an interim target of 20 per cent by 2030.
- Develop an urban ecology plan by 2025.
- Develop an integrated water management strategy and waterway management plan by 2025.
- Plant one million new trees in Greater Geelong by 2030.

Goal 4: Protect, Enhance And Restore Our Region's Biodiversity

Principle 4.3

Restore biodiversity in modified urban landscapes:

- 1. Integrate biodiversity into urban landscapes through planning and design processes.
- 2. Restore biodiversity to our parks, roadsides, reserves, waterways, streetscapes, coastal and rural landscapes using Ecological Vegetation Classes, natural regeneration techniques and indigenous plants of local provenance.
- 3. Restore habitat into urban landscapes through the establishment of indigenous tree, shrub and understory plantings and other habitat elements.

Goal 5: Better Integrated Water Management Through Planning And Design

Principle 5.2

Sustainable management of drainage and stormwater asset networks:

- Use adaptation programs to reduce stormwater flooding impacts on people, infrastructure, places and the environment.
- Support urban greening by applying integrated water management practices.
- Integrate stormwater reuse into natural and built environments to create multi-functional community spaces.

Influence:

The Environment Strategy 2020-2030 supports the transformation of streets into places for people and nature within the streets through increased greening, biodiversity and the incorporation of water.

Key Strategic Document Extracts

1.5.5 Clever and Creative Future 2017 (CoGG)

Future View

- Makes travel between suburbs easier through a network of pedestrian and cycle paths.
- Excites locals and international visitors who are interested in events, festivals, landscapes and food.
- Is designed to create an active street culture and vibrant public space.

The Greater Geelong Community Values

- Sustainable, connected and networked walking, cycling and public transport services that allow all abilities access into and across the city-region.

The measures of success are:

- Being able to access all parts of Greater Geelong within 30 minutes through a variety of travel options.
- 50 per cent of journeys to work are made by public transport, walking or cycling.

Success Will Be Achieved By:

- A pedestrian and cycling network that covers the whole municipality.
- Diversion of road traffic around urban centres.
- Cycling becomes a credible and safe on-road commuter option.

Influence:

A Clever and Creative Future 2017 supports increased active transportation as a means to facilitate physical, societal and cultural improvements and encourage better use of the streets as a place for people, not just cars.

1.5.6 Our Community Plan 2021–2025 (CoGG)

Strategic Direction 2

Sustainable Growth and environment includes the following indicators to monitor our progress towards this goal:

Municipal Indicator:

- Journeys to work made by public transport, walking or cycling.

City of Great Geelong Indicator:

- Community satisfaction with local streets and footpaths.
- Number of trees planted.
- Our role is to understand local health characteristics and challenges so we can plan preventative health strategies, such as building urban environments that support active transport and tailoring our services to better meet community needs.
- One of the identified wellbeing priorities is Increasing Active Living because Active living is an important factor in maintaining overall health and wellbeing and preventing chronic disease. Providing the community with equitable access to safe environments that promote active living is an ongoing priority.

Influence:

Strategic Direction 2 from Our Community Plan 2021-2025 is used to assess progress of the project against the goals set in the transformation of streets into places for people.

1.5.7 Revitalising Central Geelong Action Plan 2016 (DEECA)

Vision 2

Identified key projects, or catalysts, to transform central Geelong including:

City Arrival:

- Create city gateways for workers, residents, students and visitors.

Inhabiting The City:

- Enhance development to support more people living and working in the city.

Green Spine:

- Develop a civic street spine to create a new hub of jobs and activity that connects the city.

Laneways:

- Invest in street and laneway enhancements to improve city connections and open up new and interesting places for employment, living and services.

Catalyst Projects

Getting Around:

- Highlight city arrival points.

Inhabiting The City:

- Plan for community infrastructure.

Green Spine:

- Plan for improved linkages between the city and waterfront.

Influence:

The Revitalising Central Geelong Action Plan 2012 supports the transformation of Gheringhap Street to become a green spine linking the city to the waterfront and Mercer Street as a key city arrival street which supports more people living and working in the city.

1.5.8 Movement and Place in Victoria 2019 (DoT)

Three Principles Underline the Department of Transport (DoT)'s Approach to Transport Planning

People first:

- We put transport users at the centre of everything we do. Transport enables people to get on with their lives and do business. We need to make sure that we understand what people and business need and respond effectively. We seek to understand how the system is performing from the perspective of different users and ensure that people have input into the design and decision-making process.

Outcomes focused:

- We focus on outcomes that deliver more choice, connections and confidence in our travel. By looking at the outcomes we need to achieve for Victorians, we're understanding the problems and the wider opportunities from every transport decision. However, there is natural tension between outcomes and trade-offs. That is why in designing the future transport system, we need to use and improve on all our tools.

One system:

- We think as one system, not individual projects or modes. This enables us to get the balance right in managing demand, make the most of existing assets, take up new technologies and plan for major infrastructure. It helps us consider future changes and identify options to adapt to changing needs. We consider all transport modes in our planning so that they work in harmony to move people and freight effectively and efficiently. Where modes share the same space, we must ensure they do so in a way that balances the needs of its different users.

The Movement and Place in Victoria Framework takes a future-focused, multi-modal approach to network planning. It takes into consideration the diverse role places play in planning the types of transport modes appropriate to a local road or street. In this new language, roads and streets are defined by the context of a local place and assigned various 'movement' and 'place' classifications.

Influence:

This document provides the technical underpinning of people and active transport within these key streets as part of the Movement and Place in Victoria assessment. Gheringhap Street is a designated Strategic Cycling Corridor (SCC). Mercer Street is on the Principal Bicycle Network (PBN). Physical offsets from traffic and parking for safety are determined through this categorisation.

1.6 Community Engagement Summary

The community were consulted in December 2021, early in the master plan process. The purpose of this engagement was to determine what elements of existing streets should change to make the streets more welcoming, attractive, accessible, safe, and vibrant.

The material provided outlined that the Mercer and Gheringhap Street Streetscape Masterplan process considered bike lane installation / completion as a concept along with other factors such as footpath improvements, potential improvements to intersections, landscaping and microclimate improvements, outdoor dining, public art, and improved safety and accessibility.

More than 330 people engaged with the City on the Masterplan through the on-line engagement opportunities.

The engagement also attracted 278 comments on Facebook.

The key take-aways that have informed the design approach to both Mercer and Gheringhap Streets were:

More trees and landscaping

Mercer Street has more limited opportunities to implement this, with more significant opportunities identified along Gheringhap Street.

Wider footpaths with more seating and outdoor dining opportunities.

There are some areas along Mercer Street where this will be possible, with more opportunities identified along Gheringhap Street.

1.6.1 Community Engagement Summary

Important Footpath Improvements

- More trees and landscaping (64%).
- Better street lighting (61%).
- More rubbish and recycling (51%).
- More outdoor dining (45%).
- More public seating (41%).
- More historical information and history promotion (indigenous and colonial) (39%).
- More public art (36%).

Important Street Improvements

- More even footpaths (72%).
- More pedestrian friendly crossings (48%).
- Wider footpaths (36%).
- Safer bike lanes (34%).
- Quieter streets (29%).
- Slower vehicular movement (27%).

ONE Idea to Make Streets More User-friendly, Welcoming and Attractive

- More trees (14%).
- More parking (9%).
- Improved pedestrian amenity through footpath improvements and lighting (7%).
- Improved bike safety and amenity (5%) .

ONE Idea to Make Streets Safer and More Accessible

- Improved bike safety (12%).
- Improved pedestrian amenity (10%).
- More car parking (7.5%).
- Improved lighting (6%).

Imagine How Streets Within the Study Area May Look In the Future

- Gheringhap St could look like Malop St.
- Mercer St could become more like Malop St.
- Bayley St could become more like Little Malop St.

Section 2

Landscape Analysis, Opportunities and Constraints



2.1 Transport

Mercer and Gheringhap Streets form two of the main movement corridors within central Geelong, catering to public transport, private vehicle and active transport users.

With additional pressures from increasing population and associated vehicle use, a balance is required between achieving additional opportunities to create place within the streetscape while catering to existing vehicle movement and parking. Achieving a balance between these competing factors will be fundamental to any proposed change to the status quo.

Of key importance are the following objectives:

- Consideration of the Department of Transport (DoT) movement hierarchy of people, then cyclists, public transport and private vehicles in urban areas contained within their Movement and Place strategy.
- Achieving a balance between the competing spatial needs of footpaths, existing parking and additional cycling infrastructure when seeking opportunities to increase the public realm of the street.
- Minimising any perceptions of loss of parking or amenity until the appropriate supporting studies are in place, and infrastructure identified.

2.1.1 Parking

Analysis

There is extensive on-street parking within and immediately surrounding the study areas. There are numerous private and public off-street parking facilities, located mainly at-grade.

The Building Better Bike Connections project supported the retention of on-street parking capacity.

Further studies should determine the future numbers and locations of parking to meet anticipated demand for Central Geelong - a draft parking strategy for the City of Greater Geelong is soon to be released to guide this.

Opportunities

Some of the surrounding streets may allow the redistribution of existing parking numbers within the study area.

Further studies will provide more guidance in regards to maintaining parking numbers, especially along Gheringhap Street.



Figure 2.1 Current parking locations and types surrounding the study area

2.1.2 Public Transport

Analysis

Mercer and Gheringhap Streets both play a part in the overall public transport network, particularly around public transport access to Geelong Station.

The Masterplan will need to incorporate the DoT operational requirements of buses on Mercer Street, and if required on Gheringhap Street.

Opportunities

Future bus requirements need to be considered.

Constraints

The city-wide focus on Gheringhap Street being a key active transport corridor reduces its role and capacity to cater to public transport.

Spatial limitations along Mercer Street will require lane sharing to be maintained for buses.



Figure 2.2 Current public transport within the study area

2.1.3 Cycling

Analysis

Gheringhap Street is designated as a DoT Strategic Cycling Corridor (SCC) - C2 category. Separated bike lanes are already implemented for Gheringhap Street as part of the Building Better Bike Connections project but could be improved.

Mercer Street is on the Principal Bike Network (PBN) but bike lanes have incomplete connections, nor physical separation.

Opportunities

Widen existing bike lanes and implement physical separation for bikes on Gheringhap Street to address SCC requirements.

Mercer Street to integrate safer, separated bike lanes.

Constraints

Existing trees, especially along Mercer Street are a constraint to a revised street layout.

Existing angled parking and street trees on Gheringhap Street limits opportunity to establish separated bike lanes.



Figure 2.3 Current cycling provisions within the study area

2.2 Sustainability

Sustainability and environmental performance within the urban environment underpin all new development within central Geelong.

The Mercer and Gheringhap Street Streetscape Masterplan offers many opportunities to increase tree canopy, to improve habitat, to provide shade and reduce Urban Heat Island impacts. New tree planting will increase species diversity and improve resilience and biodiversity. The Masterplan will also provide recommendations on improving the movement and treatment of stormwater through the streets.

The Masterplan outlines particular selection of species that can improve resilience, place character and urban amenity.

Of key importance are the following Council objectives:

- Urban tree canopy coverage target of 25%, and where possible higher.
- Increased diversity of the planting palette to increase resilience in the changing climate.
- Transforming streets into catchments that can actively detain and treat stormwater run-off.

2.2.1 Tree Canopy Coverage

Analysis

Street trees are sporadically located along these two main roads. Some sections along Mercer Street have the best coverage (up to 30%), but coverage is largely inconsistent. Significant parts of Gheringhap Street have little canopy cover (less than 10%). Few sections currently meet Urban Forest targets of 25% tree canopy coverage.

Opportunities

A refresh of the street cross sections increasing available space for trees and increasing canopy coverage.

Constraints

Existing overhead and underground services, competing demands for available space within cross section, and maintaining parking lane sight lines, limit opportunities.



Figure 2.4 Extent of tree canopy coverage.

2.2.2 Ecology / Diversity of Planting

Analysis

Currently there is a limited range of tree species being used along both Mercer and Gheringhap Streets. There is very little other planting, generally limited to functional monoculture planting in WSUD beds.

Opportunities

Continue the approach developed through the Geelong Green Spine project and apply to areas of landscape treatment along both roads. Use a range of species of trees and shrubs to increase diversity of both streets.

Constraints

Sufficient range of suitable species to not overly dominate species proportions, incorporation into maintenance and management regimes and irrigation requirements.



Figure 2.5 Diversity of planting types / species.

2.2.3 Water

Analysis

Considerable parts of the Masterplan study area are impacted by overland flow, especially in periods of prolonged rainfall. Limited measures are in place to use Water Sensitive Urban Design (WSUD) to control and treat stormwater run-off

Opportunities

The proposed streetscape solutions can take water detention and treatment into consideration in order to reduce the impacts of flooding, and improve water quality before it reaches the coast through implementation of WSUD.

Constraints

Road profiles will have limited ability to be modified to redirect stormwater run-off. Capacity of detention will be restricted by the surface area and underlying volume. Underground services will further limit areas of detention and treatment.

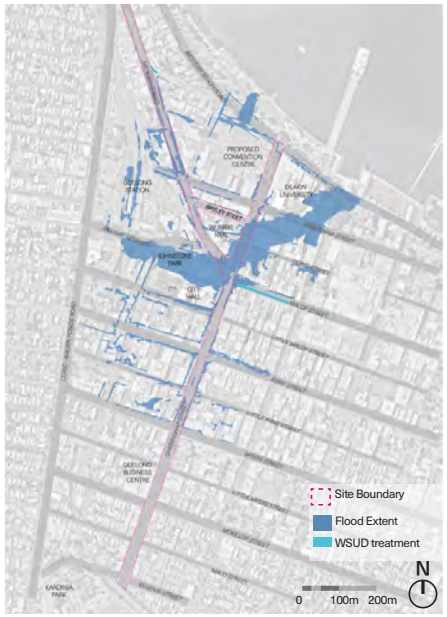


Figure 2.6 Extent of flood zone.

2.3 Cultural Heritage

There is an increasing understanding around, and celebration of, the many layers of culture that have contributed to Geelong's history.

From the first steps of the traditional owners of the land, to the early settlers, the industrial pioneers and the civic and cultural institutions that have contributed to Geelong becoming UNESCO City of Design. There is a rich history that requires recognition, integration and celebration.

Of key importance are the following objectives:

- The respectful incorporation of First Nations thinking and identity into the use and character of the streets.
- The representation of and potential fusion of the many layers of history to further enrich the culture of Geelong.
- The provision of places to engage with history through art, interpretation, design and narrative.

2.3.1 First Nations People

Analysis

Gheringhap Street provides a visual and spatial connection between Geelong and surrounding landscape features of importance to the Wadawurrung community.

A number of identified sites of indigenous significance occur within the study area.

Opportunities

Integration of the First Nations People's history through education, representation, and showcasing the indigenous landscape planting and materials.

Constraints

Cultural limitations on stories able to be revealed.

2.3.2 Civic

Analysis

The area near the intersection of Gheringhap and Mercer Streets houses a significant number of civic and cultural institutions within Geelong. This consolidation provides a strong precinct character to create the civic heart of Geelong.

Opportunities

Consolidate the physical connection between key existing and future civic destinations, particularly along the Gheringhap Street spine.

Constraints

Loss of the General Post Office from core has resulted in dilution of pedestrian activity. This may result in increased vehicular movements between dispersed civic sites.

2.3.3 Social / Cultural

Analysis

Complementing civic institutions is the prevalence of social and cultural facilities, forming a cultural heart that supports creative, educational and hospitality sectors.

Opportunities

Increasing streetscape opportunities for formalised and informal social gathering and outdoor dining will strengthen this precinct.

Constraints

Available space for expansion will be at 'expense' of road carriageway and parking capacity.



Figure 2.7 Existing First Nations' cultural sensitive sites.



Figure 2.8 Existing and proposed civic spaces.



Figure 2.9 Existing and proposed social and cultural locations.

2.4 Shading and Amenity

Streets should create special places to support life in the city. The adjacent public and private realm can also influence the quality of the place and provide comfort to its users.

The scale of the adjacent buildings, and how they impact the public realm determine how attractive, safe and sheltered streets feel. Good quality urban and architectural outcomes have a great influence on the overall success of the street.

Of key importance are the following objectives:

- Increase and where possible connect overhead canopy coverage to provide shade and shelter for pedestrians.
- Use the increased tree canopy and ground cover planting to help connect fragmented open space to create urban habitat and comfortable microclimates.
- Recommend that built form guidelines be adopted to increase street canopy and ground floor activation. Ensure positive contribution to the street through activation, materials, canopies and areas of public gathering.

2.4.1 Shading / Built Form Canopy

Analysis

Intermittent shade and shelter from built canopy is provided along Mercer Street footpaths as amenity for pedestrians.

Dispersed shade and shelter occurs along Gheringhap Street.

Opportunities

Ratify the Framework plan so that the draft guidelines can be incorporated into the Planning Scheme.

Implement canopy coverage requirements in built form guidelines to provide a more consistent and climatically comfortable experience for pedestrians.

Constraints

Hard to retrofit canopy to existing / heritage buildings. Any buildings yet to be approved in planning will require planning mechanism to enforce incorporation of canopies.

New built canopies may impact on existing tree canopy.



Figure 2.10 Current streetscape shading.

2.4.2 Open Space

Analysis

Limited public open space exists within proximity to the streets, with Johnston Park being the largest central open space, with the waterfront parks and Kardinia Park anchoring the northern and southern ends.

Other open space is scattered along both streets, as are areas of improved streetscape.

Opportunities

Increase linkages between areas of open space. Key opportunity for linear street park along Gheringhap Street.

Constraints

Existing built form and infrastructure limits opportunities new open space to be provided.



Figure 2.11 Types of open space present.

2.4.3 Proposed Urban Transformation

Analysis

Mercer Street is undergoing considerable transformation, especially in the northern and central sections.

Opportunities

New development provides opportunities for improved public realm outcomes.

Constraints

Some developments already approved may not accommodate desired changes to streetscapes.



Figure 2.12 Proposed urban transformation and current / projected building use.



Section 3

Objectives, Considerations and Strategies

3.1 Project Positioning

The Mercer and Gheringhap Street Streetscape Masterplan is positioned to deliver a responsive urban environment within the next 20 years.

This project envisages a Geelong that:

- Has adapted its microclimate to address current challenges and respond positively to a more varied future climate.
- Is inclusive of all users, is safe, comfortable, encourages active transport and a range of street uses.
- Is respectful of, and celebrates, the layers of local history.
- Challenges the current modus operandi of two of Geelong's major civic streets, and places the pedestrian, the active transport network user and natural systems front and centre, whilst still accommodating the changing needs of vehicles.

A number of key principles are established for the transformation of Mercer and Gheringhap Streets:

3.1.1 Principle 1 - Street as Place for All Users

Streets strive to balance the needs motorists, cyclists, pedestrians, shoppers and residents, and provide a safe and inviting space at all times.



3.1.2 Principle 2 - Street as Place for History and Future

Streets support the aspirations of UNESCO City of Design policies. They incorporate, and celebrate the historical layers, materials and unique elements, as the springboard for its forward-looking, enterprising and adaptive future.



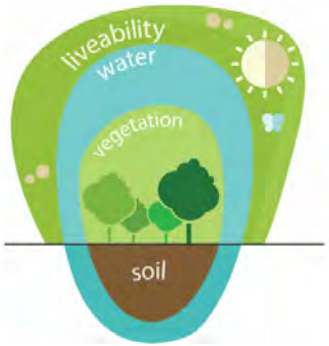
3.1.3 Principle 3 - Street as Place for First Nations and Creative Culture

Streets embrace Wadawurrung Country Culture as a step towards the Healing of Country, implemented through collaborative landscape interpretation, places for creative gatherings and events to occur.



3.1.4 Principle 4 - Street as Place for Vibrant Ecosystems

Streets enhance urban greening, implement water saving, and create biodiverse urban habitats.



3.2 Sustainability Goals

The Masterplan outlines a series of sustainability goals that underpin the plan for an enduring and livable street environment.

As populations become more urbanised and climates change the role of urban forests in creating microclimates in cities has never been more important.

Urban forests have multiple benefits including shade, and reduction of street temperatures, reduction of stormwater runoff and ecosystem benefits.

Incorporating a number of the City's strategies to address trees and the future climate, this Masterplan aims to:

- Maximise opportunities to achieve the Urban Forest Strategy targets within project scope.
- Provide optimal conditions to support the growth of trees and allow them to reach full maturity.
- Utilise stormwater run-off to capture, treat and reuse for the ongoing irrigation of these trees.

A number of goals are outlined for the transformation of Mercer and Gheringhap Streets:

3.2.1 Goal 1 - Urban Forest

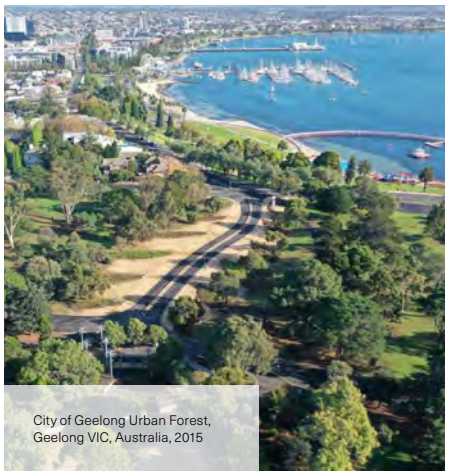
- Maximise tree canopy coverage within project to help council's strategic targets of 25%.
- Maximise diversity of species to achieve targets for biological resilience.
- Increase extent of habitat to encourage fauna diversity.

3.2.2 Goal 2 - Trees in Urban Environment

- Trees first - optimise growing conditions for trees through redesign of streets through adequate soil volumes, innovative technologies, and planning of potentially conflicting infrastructure services.
- Locate trees in proximity to key areas of pedestrian movement and congregation.

3.2.3 Goal 3 - Water / Drainage

- Maximise permeability of street through reduction of sealed surfaces, replacement with permeable paving systems and soft infrastructure.
- Where there is surface run-off, direct towards planting for passive irrigation through infiltration.
- Seek opportunities to partially detain large-event surface run-off within street profile to reduce downstream impacts.



City of Geelong Urban Forest,
Geelong VIC, Australia, 2015



Barangaroo South, Sydney,
NSW, Australia, 2016



Halpin Way
Dandenong VIC, Australia, 2015

Sustainability Goals

3.2.4 Goal 4 - Services and Infrastructure

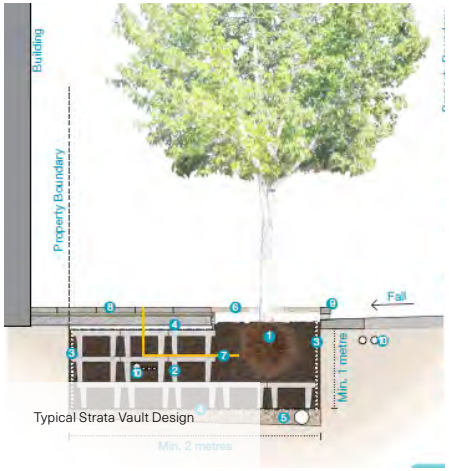
- Work with service authorities to co-locate and strategically position underground services to maximise tree growth.
- Consider sub-surface growing modification - structural growing vaults - to maximise space for roots.

3.2.5 Goal 5 - Transport and Parking

- Reallocate road space and priority in line with Movement and Place classifications, with more priority for active and public transport modes.
- Aim to minimise reduction in parking spaces where possible.
- Consider parking management measures to manage demand, ensure availability of parking and provide access for priority uses (e.g. accessible parking, loading, short term parking for increased turnover).
- Consider staged implementation of long term vision.

3.2.6 Goal 6 - Social and Cultural

- Address needs of all users, especially those who are more vulnerable ie aged, young, families etc.
- Design respectfully of all cultural groups and needs.
- Design to incorporate CPTED principles for safe use 24/7.
- Design for women to help create a sense of belonging and safety.



Typical Strata Vault Design



Signage and Wayfinding integrated with Active Transport


The Kaurna Learning Circle & Karrawirra Parinangku – University of Adelaide Northern Campus Redevelopment – Oxigen

3.3 Masterplan Objectives

Four key objectives underpin the proposed Masterplan.

3.3.1 Linking Kardinia Park to the Coast

- Creates a linear park within street corridor.
- Create a gateway to the south (Kardinia Park)
- Tell the narratives of place and creates places for people.
- Provides a natural connection that addresses sustainability objectives.
- Includes a diversity of vegetation - from exotic to indigenous.
- Addresses water capture and service needs.

3.3.2 Celebrate the First Nations Narrative

- Tells the narratives of place and integrates culturally appropriate outcomes within the urban realm.
- Provides showcase of indigenous vegetation from country.
- Seamless integration with Indigenous Urban Design guidelines.

3.3.3 Strengthening the Active Transport Narrative

- Strengthen northern intersection of Gheringhap and Mercer Streets especially for pedestrians and cyclists.
- Prioritises pedestrian and cycle movement where possible / feasible. Future-proofed to cater to mobility demands of the future with flexible re-allocation of road space.

3.3.4 Strengthening the Mercer Arrival Narrative

- Enhances the gateway into Geelong from north.
- Celebrates cultural and natural histories of Geelong.
- Prioritises pedestrian and cycle movement where possible / feasible.
- Future-proofed to cater to mobility demands of the future.



Figure 3.1 Strengthening linkage between existing open spaces



Figure 3.2 Celebration of First Nations Narrative



Figure 3.3 Strengthening the active transport narrative



Figure 3.4 Strengthening the Mercer arrival narrative

3.4 Strategic Traffic Changes

Mercer and Gheringhap Streets form two of the major circulation routes of Geelong, but in themselves are only a small part of the overall network.

The DoT undertook an holistic overview through a network-wide traffic model simulation to determine the effects of proposed masterplan changes on traffic flows and congestion throughout Geelong based on projected traffic volumes.

The outcomes of this model simulation that impact the design of Mercer and Gheringhap Streets include:

Mercer Street

- Mercer Street carries a large volume of traffic north- and south-bound at many times of the day, especially during weekdays.
- Any reduction in capacity of Mercer Street is likely to cause intersection constraint issues in the short term.
- Traffic volumes north- and south-bound on Mercer Street vary, with the afternoon peak requiring two lanes in both directions to avoid excessive congestion.
- Turn lanes into Brougham Street from Mercer Street (both southbound and northbound) required to maintain intersection capacity in the short term.
- Turn lane from Mercer Street into the station precinct retained in the short term.
- Turn lane into the Police compound maintained from Mercer Street in the short term.
- All other turning movements from Mercer Street into adjacent streets can be undertaken from through traffic lane.

It is recommended as part of this masterplan that this traffic assessment be undertaken again prior to final implementation to determine if any additional road reduction and parking optimisation measures are feasible.

Gheringhap Street

- Gheringhap Street is currently operating under capacity at most times of the day on all days.
- Gheringhap Street has already been modified through the Better Bicycles project with minimal impact on congestion and queuing times at intersection.
- Further modifications will not overly impact the traffic volumes and congestion at intersections.
- The removal of turning lanes at the intersection of Gheringhap Street and adjacent streets in the modeling is possible without increasing congestion to concerning levels.
- All traffic movements (through and turning) can therefore occur from a single lane, allowing for further reduction in roadway widths.
- Traffic movements in Block 1 between Smythe Street and Western Beach Road are low enough to permit a shared zone to be considered between the proposed Convention Centre and Deakin University Campus.

It is recommended as part of this masterplan that parking assessment be undertaken again prior to final implementation to determine if any additional parking optimisation measures are feasible.

Other notes

- Increased usage of Brougham Street may require some attention to cross-section (currently vehicles need to utilise bike lane to undertaken perpendicular parking)
- Throttling back capacity forces route change behaviour (active) vs encouraging alternate route choice through signage (passive)

3.5 Masterplan

An enlarged masterplan is provided at the end of this report



Figure 3.5 Mercer and Gheringhap Street Masterplan overview

3.6 Mercer Street Vision

As the key entrance into Geelong, Mercer Street is to be transformed into a tree lined 'green' street, an environmental showcase of the future of Geelong.

Mercer Street is conceived in three zones, from Corio-Waurn Ponds Road to Brougham Street, Brougham Street to Railway Terrace and Railway Terrace to Malop Street / Gheringhap Street.

These zones relate to public and private transport movement requirements, and their degree of street life relative to their location near the centre of Geelong.

Ultimately, Mercer Street will provide a dynamic street experience that balances vehicle flow and parking with an increase in public space for active transport, tree planting, pedestrian footpaths and outdoor dining and seating.

Place

Along both sides of the road, sidewalks will be widened to offer protected, areas for outdoor dining, seating, planted areas for WSUD treatment and urban greening at the footpath level.

New separated bicycle lanes will provide an additional physical barrier between the sidewalk life and the roadway.

Traffic

With two lanes proposed in each direction, separated by central median, dynamic traffic mode or operation will provide on-street parking during times that clear ways are not in effect. This will ultimately replace the existing dedicated on-street parking bays while retaining similar parking capacity.

Buses share the roadway to help support the public transport network within inner Geelong. Within the southern block, dedicated bus lanes may be required in lieu of on-street parking.

Separated bike lanes will be wide enough to be able to accommodate other micro-mobility vehicles in the future.

Planting

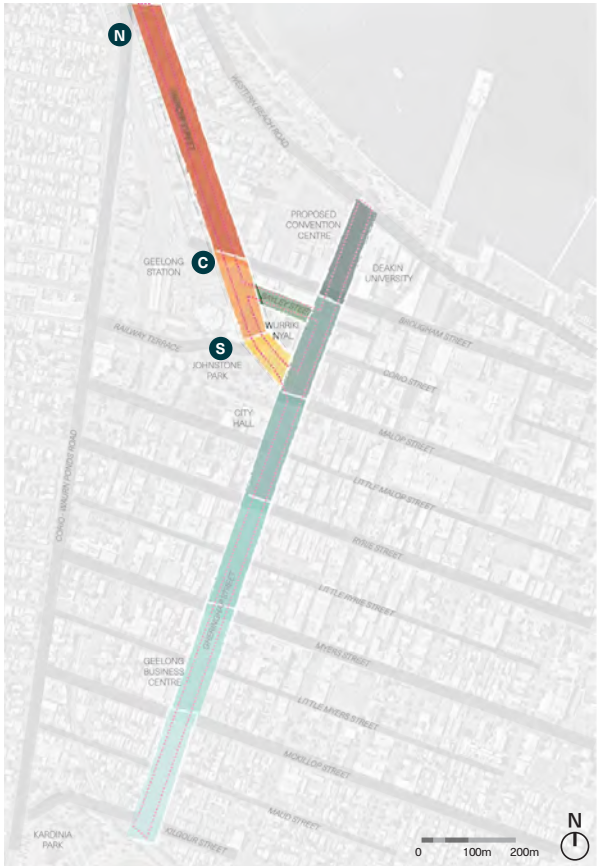
Building on the established Corymbia citriodora trees along the central median on Mercer Street and within the carriageway parking in others, a continuous boulevard treatment using larger native trees is envisaged. This is facilitated through the undergrounding of existing overhead power lines and services infrastructure to allow trees on both sides of the roadway.

The planting will focus on establishing a connected tree canopy along both sides of the street, and where possible, additional planting to the central median to increase tree canopy coverage within the streets for place, visual and microclimate improvements.

Species along Mercer Street will be predominately one species, building upon the existing Corymbia citriodora trees, to create a singular gateway experience.

Materials

The material palette builds on the existing character of Mercer St including extending the use of bluestone kerb and prioritising the use of Geelong Eastern / Heritage Mix as the primary paving type. More information can be found in Section 4 - Palettes



N North Block

C Central Block

S South Block

Figure 3.6 Mercer Street block plan

3.7 Mercer Street Character

Three distinct block characters respond to the priorities of each section of Mercer Street.

Connected by a treed boulevard and separated bicycle lanes, the Mercer Street character will change slightly in each block to address the needs of it's users.

The north block prioritises passive seating and occupation along the edges of the widened sidewalk. These locations will be responsive to the future redevelopment of current land uses.

The central block incorporates wider sidewalks and paved out-stands for seating and potential outdoor dining within planted surrounds where space permits.

In the south block, connections to the adjacent Johnstone Park and Wurriki Nyal Civic precinct are the main focus.

These distinct block characters allow for the modification of paving materials, seating and furniture as well as the ability to stage redevelopment of the blocks over time.

North Block:
Brougham Street to Corio/Waurn Ponds Rd

Character:

- Linear Boulevard
- Water expressed through flow, WSUD opportunities
- Native / Dry landscape
- Standard materials and furniture palette.

Central Block:
Brougham Street to Railway Terrace

Character:

- Linear Boulevard
- Social gathering
- Diurnal character
- Food and Beverage opportunities
- Water (containment)
- Native / Wet landscape
- Quality materials and furniture palette.

South Block:
Railway Terrace to Malop Street

Character:

- Linear Urban Forest at Johnstone Park interface
- Social gathering
- Diurnal character
- Water (containment)
- Indigenous / Wet landscape
- Quality materials and furniture palette.



Dry landscape road planting
Constitution Avenue, Canberra, ACT, Australia, 2016



Linear urban forest
Passeig De St Joan Boulevard Barcelona, Spain, 2011



Social gathering spaces
Sovereign Square, Leeds, UK, 2015



Rain garden WSUD example
Edinburgh Gardens Rain garden Melbourne, VIC, Australia, 2012



Indigenous planting
Constitution Avenue, Canberra, ACT, Australia, 2016



Social gathering spaces
New Academic Street VIC, Australia, 2017

3.8 Mercer Street Approach

The dividing up of Mercer Street into different blocks reflects the opportunity for designing unique places relative to street interfaces and traffic capacity.

With the north block operating as a city access route for traffic until its diversion along Brougham Street, the dynamic parking approach balances the need of addressing peak hour flow and non- peak future resident / business parking needs.

Mercer Street forms part of the public transport network, include provision for bus on shared or dedicated lanes, limiting the extent of on-street parking.

The south block features the recently completed Wurriki Nyal Civic precinct on one side, and Johnstone Park on the other.

While the proposed carriageway widths remain relatively constant, the main functional approach is to:

- Create a continuous avenue tree canopy treatment
- Provide separated bicycle lanes.
- Maintain the central median to support tree planting, carriageway separation and signage / infrastructure provision,
- Allocate remaining available space for sidewalk widening allows for additional planting, WSUD opportunities, outdoor seating and dining opportunities.

Where possible, create consistent street cross section of the different movement, parking, vegetation and infrastructure components in between intersections for a coherent approach when traveling along Mercer Street.

North Block:

Priorities:

- Increased place for planting.
- Temporal road use.
- Street as Urban Forest.
- Enhance boulevard / gateway.
- Improve absorptive capacity.

Actions:

- Underground existing overhead powerlines.
- Design trees at appropriate intervals - parallel parking or paved out-stands between.
- Apply a consistent mid-block road cross section
- Implement parallel parking and clearways throughout.
- Parallel parking removed for turning lane at intersections.

Central Block:

Priorities:

- Increased place for people.
- Temporal road use.
- Street as Urban Forest.
- Improve absorptive capacity.
- Enhance boulevard / gateway.

Actions:

- Implement parallel parking.
- Parallel parking removed for turning lane at intersections.

South Block:

Priorities:

- Increased place for people.
- Retain existing median trees.
- Active transport.
- Improve absorptive capacity.
- Incorporate Active transport.

Actions:

- Underground existing overhead powerlines.
- Trees between every 2nd - 3rd parking bay west side.
- Considerable tree canopy on east side.

3.9 Mercer Street North Sections

Please note dimensions are indicative and may vary throughout the length of the street.

3.9.1 Summary

Ultimate change of the street section from a four vehicle lanes/two parking lanes to four vehicle lanes integrating dynamic parking allowing the introduction of larger footpaths, bike lanes and planting.



Figure 3.7 Mercer Street north block location plan

3.9.2 Existing Condition

— Four vehicle lanes, central median, two on-street parallel parking lanes with scattered trees between parking bays.

— Overhead electrical west side, intermittent street lighting poles both sides.

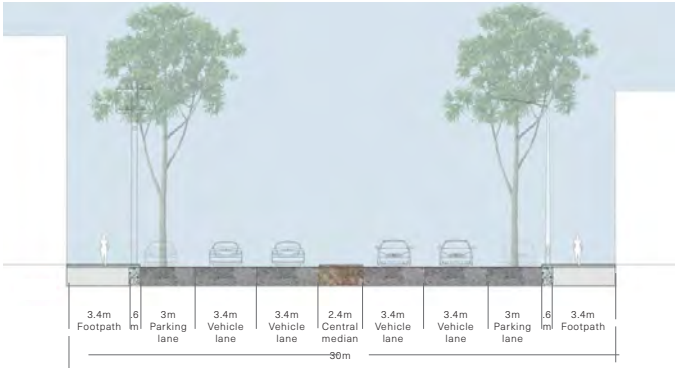


Figure 3.8 Section of Mercer Street north block showing the existing condition

3.9.3 Short Term Proposed Condition

— Four vehicle lanes, central median, parallel parking between trees retained on both sides.

— Lane widths changed in preparation for long term proposal. New central median trees.



Figure 3.9 Section A-A' of Mercer Street north block showing the short term proposed condition

3.9.4 Long Term Proposed Condition

— Two vehicle lanes each way, with one lane as parallel parking when not operating as clearway during peak times.

— Streetscape upgrade to both sides including lighting and new trees to replace trees within parallel parking bays.

— Separated bike lanes with raised median to traffic.

— Underground electrical to allow new street trees.

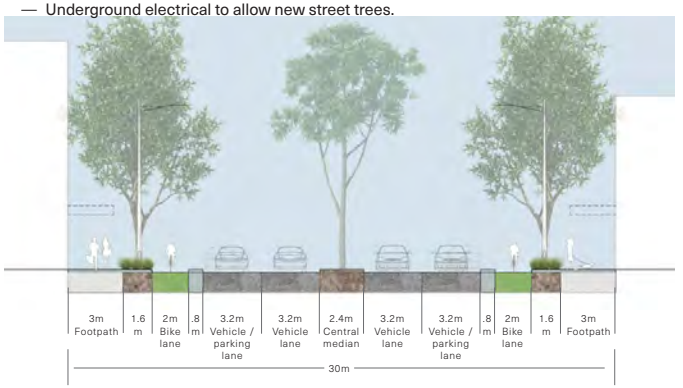


Figure 3.10 Section A-A' of Mercer Street north block showing the long term proposed condition

Section 3 – Strategic Thinking

3.10 Mercer Street North - Short Term Proposed Plan

Please note dimensions are indicative and may vary throughout the length of the street.

Refer to 3.9.3 for sectional information

Footpath

Planting beds

Parking lane

Painted strip as separator

Vehicle lane

Central median (refer to p.45-47 for planting palette)

Kerb offset (refer to p.49 for material)

Vehicle lane

Painted strip as separator

Parking lane

Planting beds

Footpath

Lighting (refers to p.51-52 for furniture selection palette)

Seats (refers to p.51-52 for furniture selection palette)



Bins (refers to p.51-52 for furniture selection palette)

Drinking fountain (refers to p.51-52 for furniture selection palette)

General note – crossovers to be consolidated and minimised with any future development. Locations to ideally allow for maximum tree planting.



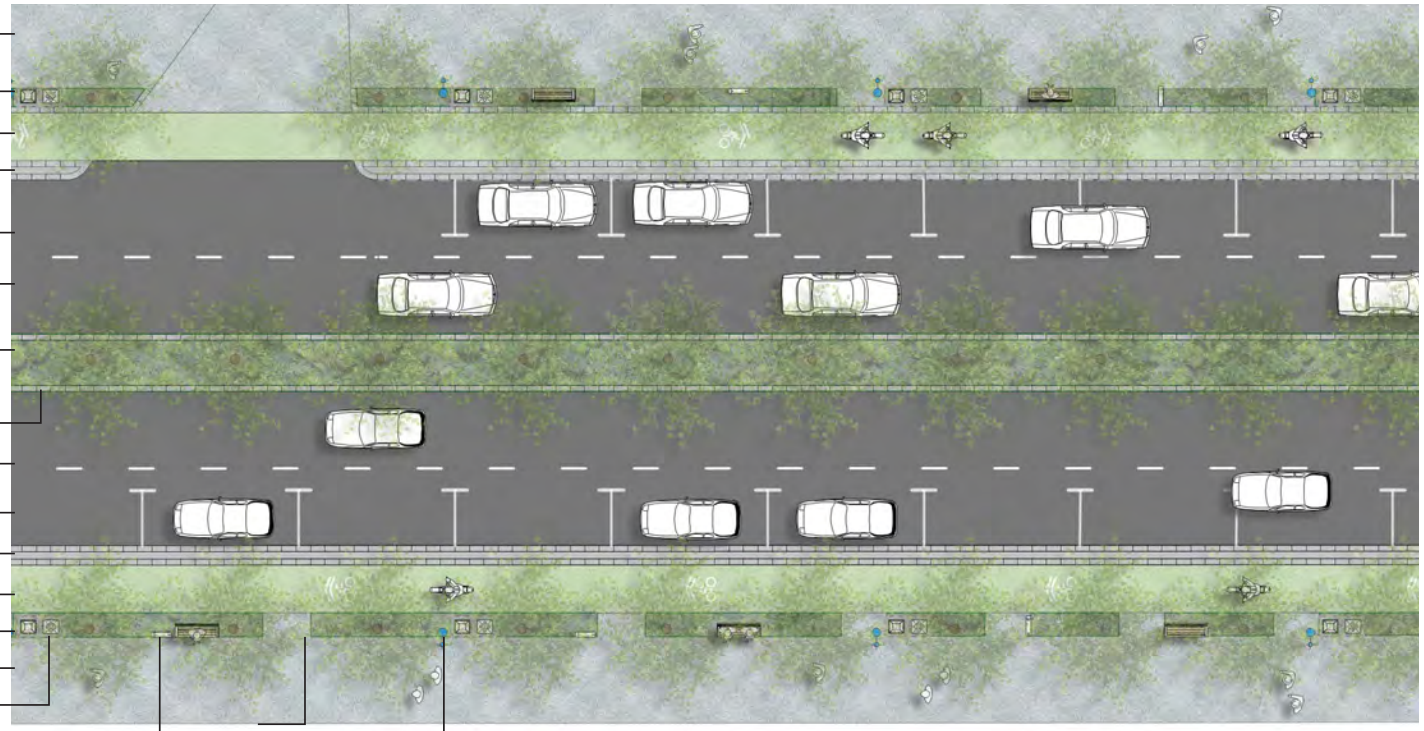
Figure 3.11 Mercer Street illustrative plan

ASPECT Studios

3.11 Mercer Street North - Long Term Proposed Plan

Please note dimensions are indicative and may vary throughout the length of the street.

Refer to 3.9.4 for sectional information



General note – crossovers to be consolidated and minimised with any future development. Locations to ideally allow for maximum tree planting.



Figure 3.12 Mercer Street illustrative plan

ASPECT Studios

3.12 Mercer Street Central Sections

Please note dimensions are indicative and may vary throughout the length of the street.

3.12.1 Summary

General change of the street section from four vehicle lanes to two vehicle lanes and two parking lanes allowing the introduction of larger footpaths, bike lanes and planting.

3.12.2 Existing Condition

- Four vehicle lanes, one section of on-street parallel parking, on road bike lanes to remaining sections.
- Street light poles either in central median or on west side, overhead electricity east side with occasional pedestrian light poles
- Scattered median trees, occasional trees between parallel parking bays.

3.12.3 Proposed Condition

- Two vehicle lanes each way may be required in this section, pending Department of Transport bus planning process. On-street parking and lane widths may be affected as a result.
- All vehicle lanes to be bus capable.
- Streetscape improvements both sides - separated bike lanes with raised median to traffic, new street trees in footpath planting zone.
- Underground electrical to allow new street trees and service new street lighting.



Figure 3.13 Mercer Street central block location plan

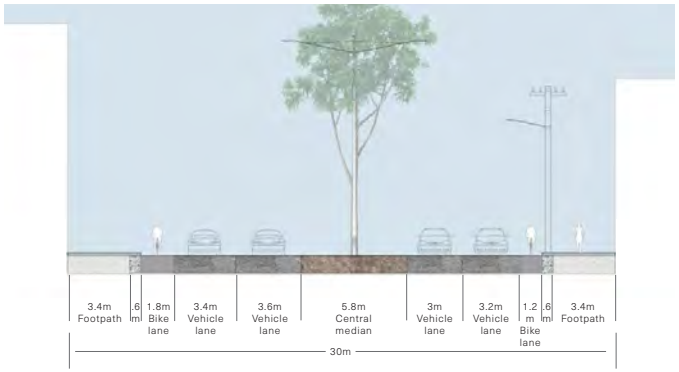


Figure 3.14 Section A-A' of Mercer Street central block showing the existing condition

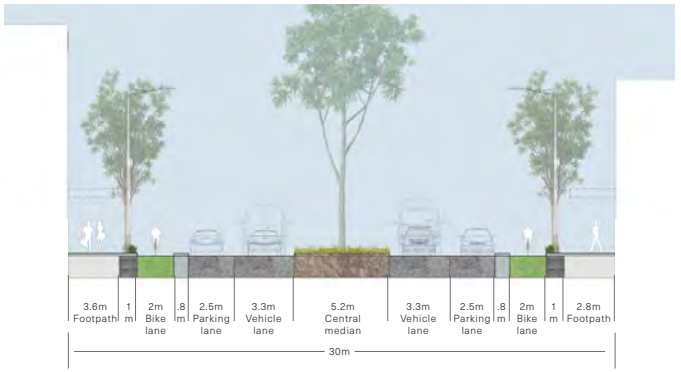


Figure 3.15 Section A-A' of Mercer Street central block showing the proposed condition

3.13 Mercer Street South Sections

Please note dimensions are indicative and may vary throughout the length of the street.

3.13.1 Summary

General change of the street section from a four vehicle lanes to two vehicle and one bus lane as well as a reduction of the southern median planting to allow for bike lanes and car parking.

3.13.2 Existing Condition

- Four vehicle lanes including bus and limited on-street loading area.
- Intermittent on-street bike lanes.
- Partial overhead electrical services on east side (some recently undergrounded), intermittent street light poles central median or either side.
- Central median trees, park trees in Johnstone Park.

3.13.3 Proposed Condition

- Two vehicle lanes and two bus lanes.
- Separated bikes both sides tie in with the Geelong Green Spine project.
- Central median slightly narrowed to still retain existing trees (arborist assessment recommended in future stages of project).
- New street trees on east side where space permits.
- Complete undergrounding of electrical services to allow new street trees and service new street lighting.

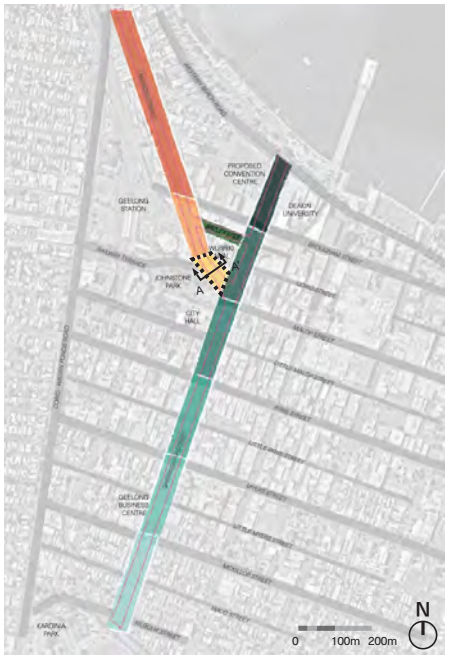


Figure 3.64 Mercer Street south block location plan

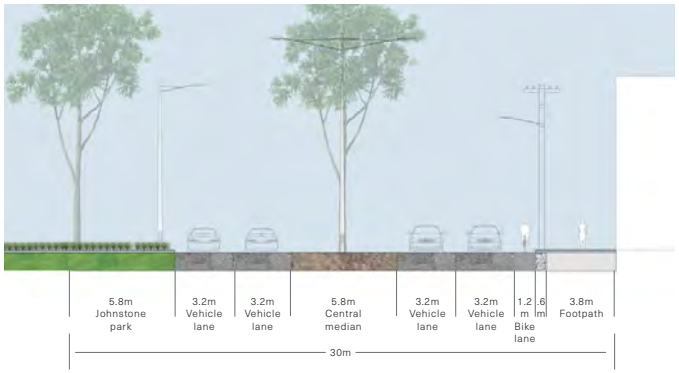


Figure 3.17 Section of Mercer Street south block showing the existing condition

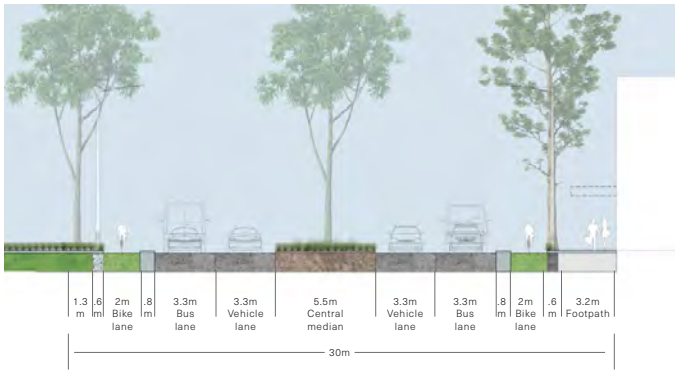


Figure 3.18 Section A-A' of Mercer Street south block showing the proposed condition

3.14 Gheringhap Street Vision

Being a key entrance into Geelong from the south, Gheringhap Street will embrace a strong local landscape narrative and be transformed into a linear park experience for people and active transport users.

Conceived in two spatial zones, from the Waterfront to Mercer / Malop Street, and from Mercer / Malop Street to Kilgour Street, Gheringhap Street will ultimately provide a cultural story expressed through vegetation and water. This will be considered as part of precinct-wide parking management which will include seeking to minimise reduction in parking spaces where possible and using parking management measures to best ensure access for priority uses

With broader views to surrounding mountains, the journey along Gheringhap Street will be akin to a new linear park embracing extensive tree planting, pedestrian footpaths and outdoor gathering opportunities.

Place

The focus of Gheringhap Street will be the linear park on the eastern side of the street. Within this space, a landscape journey will be articulated through a changing expression of water, vegetation and materials.

These will help frame a series of spaces for casual or formal occupation within the linear park, with opportunities for public art and other cultural expression and interpretation interwoven throughout.

The western footpath will not expand other than to capture additional opportunities for planting, with the implementation of the proposed palette linking both sides of the street together.

Traffic

Retaining the two way traffic arrangement, a staged process of parking consolidation and turning lane removal will open up new space in the future for the linear park. This will be undertaken in conjunction with any precinct-wide parking reallocation to ensure minimal disruption.

This staged process will be undertaken over time, with the intent of minimal sacrificial work central to the sustainability objectives of the project.

The existing Building Better Bike Connections cycle lane upgrade will be further enhanced to transform Gheringhap Street into a true Strategic Cycling Corridor.

Planting

Gheringhap Street provides a landscaped journey showcasing the range of plants of Geelong. The intent is to use species more suitable for drier climates on the higher reaches of the Gheringhap Street hill and species more appropriate for wetter environments in the lower areas.

Tree planting will focus on establishing a connected canopy along both sides of the street to increase tree canopy coverage within the streets for place, visual and microclimate improvements. Shrub and groundcovers will complement the approach of dry through to wet.

Species will be selected for their diversity, their future climate resilience, connection to place, habitat value and maintenance requirements.

Materials

The material palette builds on the existing character of Gheringhap Street including extending the use of bluestone kerb and prioritising the use of Geelong Eastern / Heritage Mix as the primary paving type. More information can be found in Section 4 - Palettes.



01 Block 1
02 Block 2
03 Block 3
04 Block 4
05 Block 5
06 Block 6

Figure 3.19 Gheringhap Street block plan

3.15 Gheringhap Street Character

Gheringhap Street is envisaged as a connected series of blocks that gradually transform the character of the street through its relationship with topography, the water and the city.

The landscape story of each part of Gheringhap Street reflects a journey along the street. The elevated parts to the street are expressed through a drier landscape palette where water is a passing element, shedding to lower levels, whilst the lower and depressed parts exhibit a wetter landscape palette and where water is present for a longer duration.

The choice of materials also varies slightly throughout.

The changes between each section are slight, but by the culmination of the journey the expression differs dramatically, much as the character of the surrounding landscape differs too.

Wind mitigation is noted and considered.

Block 1: Western Beach to Brougham Street Character:

- Formal, ceremonial space.
- Opportunity for event road closures.
- Passive occupation.
- Formalised moments of water as spectacle.
- Trees and vegetation to express indigenous coastal / exotic landscape.
- Quality materials and furniture palette.

Block 2: Brougham Street to Mercer Street Character:

- Civic, ceremonial space.
- Express water to link to pre-existing environment.
- Trees and vegetation to express Indigenous / wet landscape.
- Quality materials and furniture palette.



Formal, ceremonial spaces
Precedent: North Terrace, Adelaide, SA, Australia, 2006



Expression of water / wet landscape
Precedent: Broadwater Parklands, Brisbane, Queensland, Australia, 2011



Opportunity for event road closure
Precedent: Darling Harbour, Sydney, NSW, Australia, 2018



Quality furniture palette with indigenous landscape plants
Precedent: Sovereign Square, Leeds City Centre, UK, 2016

Gheringhap Street Character

Block 3: Mercer Street to Ryrie Street Character:

- Creative / cultural zone.
- Celebrate cultural spectacle - spectator focus.
- Consider diurnal character near restaurants and cultural institutions.
- Investigate limited food and beverage opportunities.
- Trees and vegetation to express a native / wet landscape.
- Water expressed in future through contained pools/water sensitive urban design
- Quality materials and furniture palette.

Block 4: Ryrie Street to Myers Street Character:

- Cultural space, social gathering.
- Investigate limited food and beverage opportunities.
- Trees and vegetation to express a native / dry landscape.
- Water expressed through flowing elements.
- Quality materials and furniture palette.

Block 5: Myers Street to McKillop Street Character:

- Cultural and social gathering spaces.
- Highest point on site. Integrate viewlines and gathering spaces down Gheringhap Street.
- Trees and vegetation to express a indigenous / dry landscape.
- Water expressed through ephemeral, pools.
- Standard materials and furniture palette.

Block 6: McKillop Street to Kilgour Street Character:

- Playful / recreation and social gathering.
- Trees and vegetation to express a native / wet landscape.
- Water expressed through flowing bodies.
- Standard materials and furniture palette.



Civic spaces and native planting.
Precedent: North Terrace, Adelaide, SA, Australia, 2006



Native planting.
Precedent: Bunurong Memorial Park, Bangholme, VIC 2019



Ephemeral stormwater pond,
Precedent: Whitehorse City Council, Melbourne, VIC, Australia, 2011



Expressing water through landscape design
Precedent: Park-Snape, Canberra, ACT, 2015



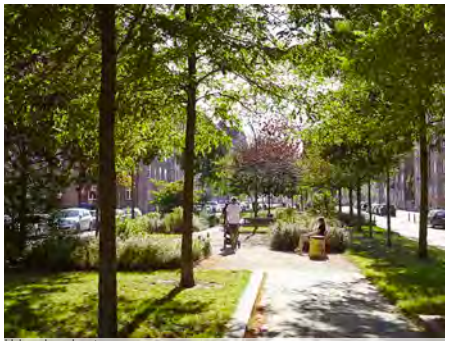
Civic pedestrian area planting and seating
Precedent: Barangaroo South, Sydney, NSW, Australia, 2016



Civic roadside planting and seating
Precedent: Ceremonial Avenue, Canberra



Native planting and shade
Precedent: Macquarie University Courtyard, Sydney, NSW, Australia, 2011



Urban breakout spaces
Precedent: South Boulevard, Copenhagen, Denmark, 2007

3.16 Gheringhap Street Approach

Gheringhap Street is divided into short-term and long-term parking solutions to reflect staged implementation over time.

Blocks 1-2, north of Mercer Street, convey less through-traffic than the rest of Gheringhap Street. As such, there is more provision to establish the final road treatment here from the outset to become a precedent for the remainder of the street.

The existing road geometry entering the Mercer / Malop / Gheringhap Street intersection is also more conducive to an asymmetric road cross section that will form the template for Blocks 3 - 6.

The development of a number of key civic sites within these two blocks allow for a new civic character to be established to support anticipated demand on the public realm - provision for a shared space between the future Convention Centre and the Deakin University Woolstore campus is recommended.

Blocks 3-6 have recently been upgraded to integrate the Building Better Bike Connections project. The treatment of these blocks will take a short-term landscape improvement approach, where opportunities to improve the tree canopy coverage and materials of the streetscape will be implemented now in a manner that does not impact on the longer term approach. Parking numbers will be largely maintained, as will the temporary separation of bicycle lane from parked cars.

The longer term approach involves the transformation into a linear park, with reduction in on street parking allowing the increase of footpath on the eastern side.

The narrowing of the carriageway allows for

- A continuous avenue tree canopy treatment
- The provision of bicycle lanes.
- The remaining available space for footpath widening allows for additional tree and vegetation planting, WSUD opportunities, outdoor seating and dining opportunities.

Short Term Parking Solution

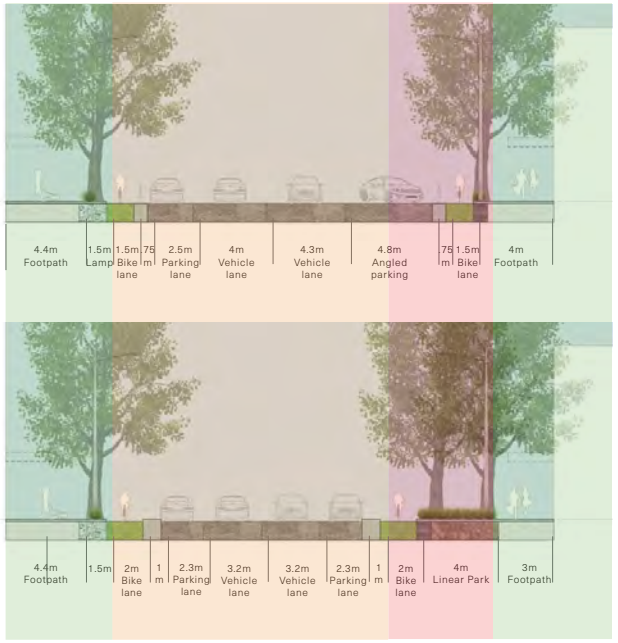
Actions:

- Targeted and strategic improvements to increased place for people with new street furniture palette
- Increase tree planting on west side where opportunities permit

Long Term Parking Solution

Actions:

- Underground existing overhead powerlines
- Create places for range of activities and use of space
- Apply a consistent mid-block road cross section
- Implement parallel parking throughout.
- Parallel parking removed for turning lane at intersections.
- Introduce bicycle lane alongside linear park.
- Relocation of bike lanes.



Minimal to no change

Some changes to profile, marking

Section that will require large change

Minimal to no change

Gheringhap Street Approach

Block 1 Western Beach to Brougham Street

Priorities:

- Increased place for people.
- Enhance active transport.
- Create linear park.

Actions:

- Retain some existing trees within raised bed on east side to offset tree losses on west.
- Incorporate new trees flush with footpath level to create more usable civic / urban space.
- Maximise footpath widths where possible.
- Reconfigure roadway for separated active transport, Implement separated bike lanes.
- Investigate option for shared zone between future Convention Centre and University Campus.
- Consider both short-term and long-term parking approaches using parallel parking.
- Optimise to create as little sacrificial works.
- Aim for a consistent mid-block road cross section.

Block 2 Brougham Street to Malop Street

Priorities:

- Increased place for people.
- Enhance active transport.
- Create linear park.

Actions:

- Continue linear park on east side.
- Reconfigure parking.
- Retain existing older trees whenever possible. When not possible replace with evergreen /indigenous species.
- Consider both short-term and long-term parking approaches
- Implement separated bike lanes.
- Aim for a consistent mid-block road cross section.
- Remove parking for turning lane at intersections.

Block 3-6 Malop Street to Kilgour Street

Priorities:

- Increased place for people.
- Enhance active transport.
- Create future linear park.

Actions:

- Consider both short-term and long-term parking approaches.
- Implement separated bike lanes.
- Optimise to create as little sacrificial works.
- Aim for a consistent mid-block road cross section.
- Remove parking for turning lane at intersections (balance between parking retention and need for turning lanes at intersections to be determined through traffic modeling process).

3.17 Gheringhap Street Block 1 Sections

Please note dimensions are indicative and may vary throughout the length of the street.

3.17.1 Summary

Change of the street section from two lanes and one angled parking to allow for parallel parking and bike lanes.

Linear park on eastern side of street.



Figure 3.20 Gheringhap Street block 1 location plan

3.17.2 Existing Condition

- Two vehicle lanes, mainly angled but some parallel parking
- Street light poles west side, pedestrian light poles east side.
- Trees in raised garden bed east side, in footpath on west side.

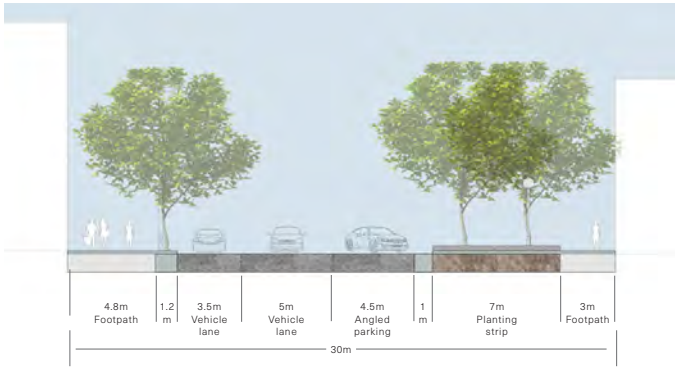


Figure 3.21 Gheringhap Street block 1 showing the existing condition

3.17.3 Proposed Condition - Brougham to Smythe Street

- Two vehicle lanes (shared with bikes) with indented parallel parking to both sides.
- Clusters of existing trees retained in raised beds.

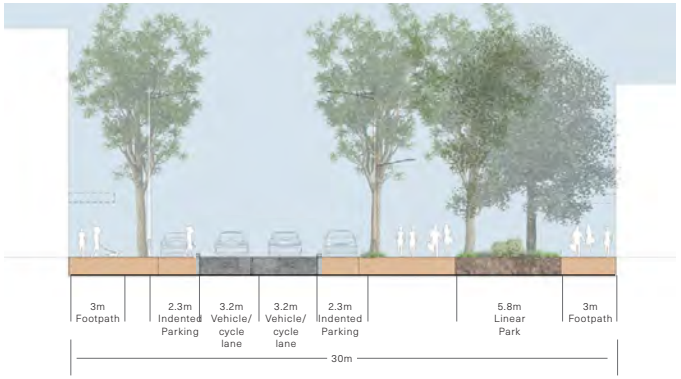


Figure 3.22 Gheringhap Street block 1 section A-A' showing the proposed condition

3.17.4 Proposed Condition - Smythe Street to Western Beach Road Shared Zone Option - Non-events Mode

- Two shared trafficable lanes.
- Short-term parallel parking both sides.

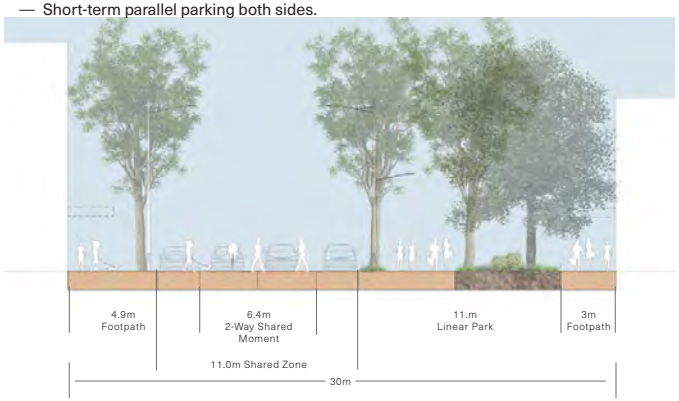


Figure 3.23 Gheringhap Street block 1 showing the proposed condition - non-events mode

3.17.5 Proposed Condition - Smythe Street to Western Beach Road Shared Zone Option - Events Mode

- Continuous flush shared zone.
- Through-traffic and parking excluded.

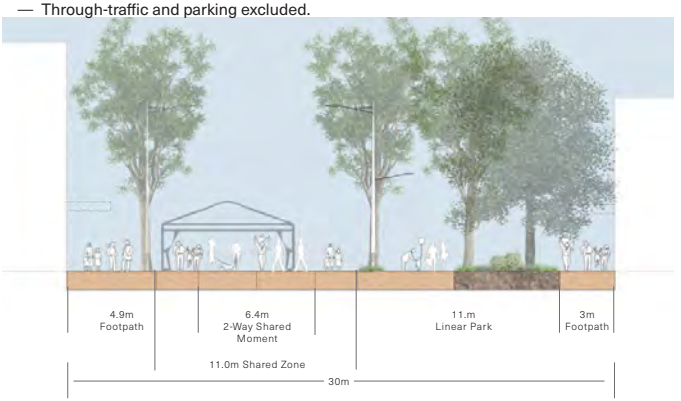
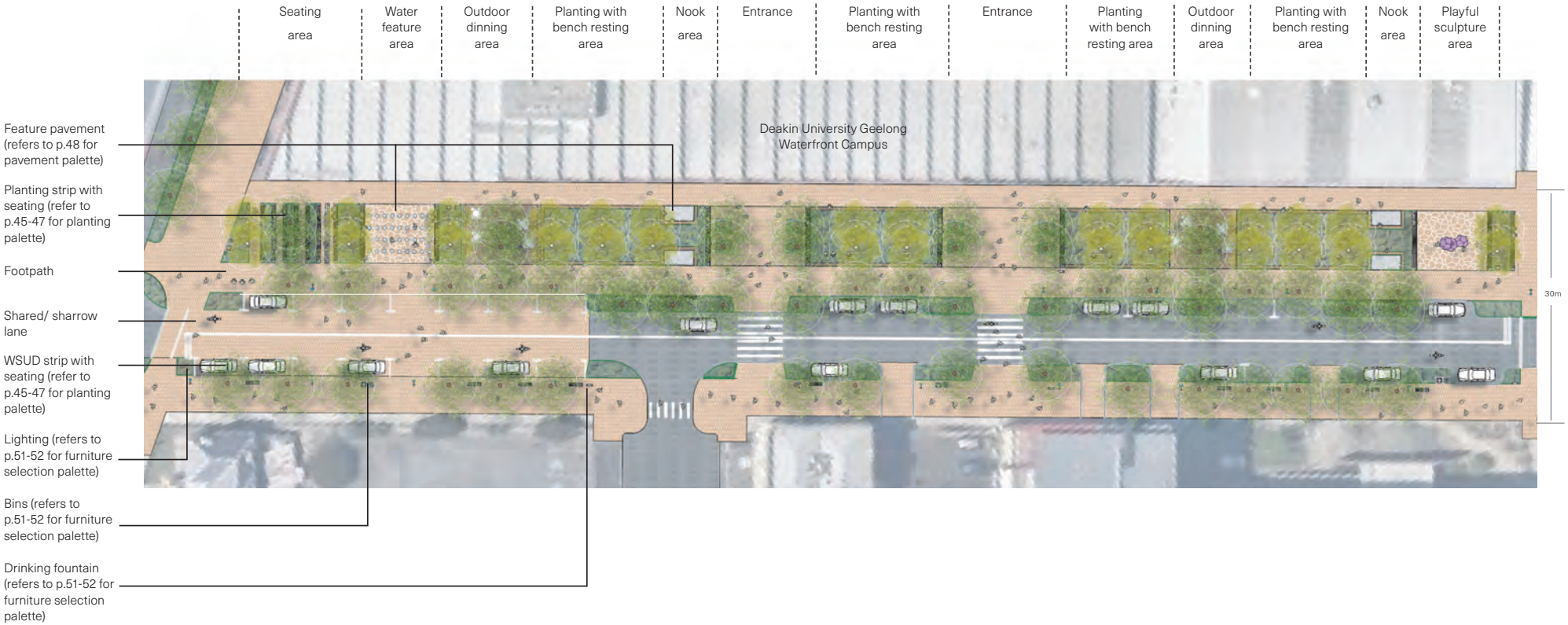


Figure 3.24 Gheringhap Street block 1 showing the proposed condition - events mode

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3.18 Gheringhap Street Block 1 - Proposed Shared Zone Option

Please note dimensions are indicative and may vary throughout the length of the street.



General note – crossovers to be consolidated and minimised with any future development. Locations to ideally allow for maximum tree planting.

Refer to 3.17.4 for sectional information



Figure 3.25 Gheringhap Street illustrative plan

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3.19 Gheringhap Street Block 2 Sections

Please note dimensions are indicative and may vary throughout the length of the street.

3.19.1 Summary

Change in street section from large vehicle lanes and bus parking to a smaller road width to allow for wider footpaths and bike lanes.

3.19.2 Existing Condition

- Two vehicle lanes, two parking lanes mainly angled but some parallel parking.
- Bus layover with some perpendicular parking (not shown).
- Street light poles west side, pedestrian light poles east side and central median.
- Scattered trees in footpath east and west side.

3.19.3 Proposed Condition

- Two vehicle lane with parallel parking to both sides.
- Separated bike lanes both sides.
- Replace angle parking east, lane and kerbside west.
- Some trees replaced to in succession planting to create consistent species selection.
- Significant increase in areas of pedestrian occupation, garden and tree planting through a linear park.



Figure 3.26 Gheringhap Street block 2 location plan

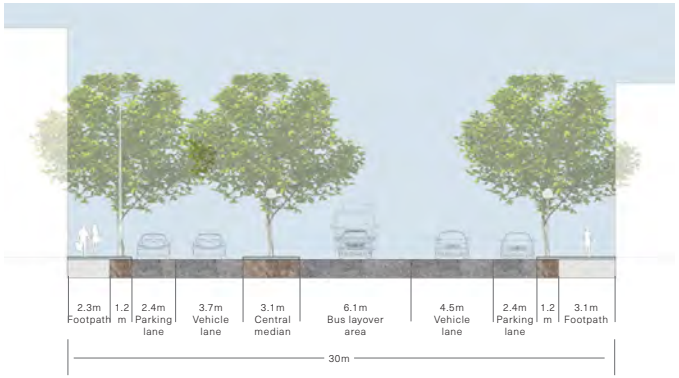


Figure 3.27 Gheringhap Street block 2 section A-A' showing the existing condition

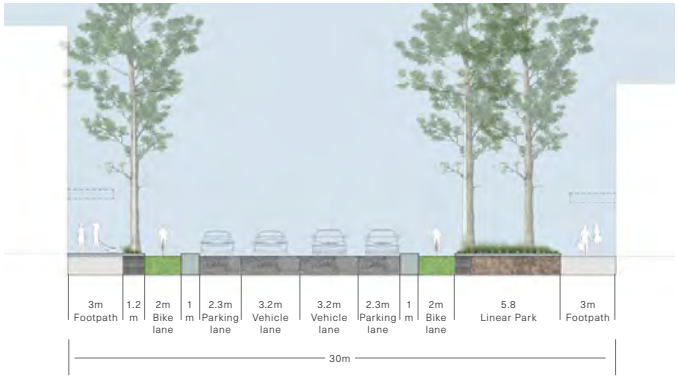


Figure 3.28 Gheringhap Street block 2 section A-A' showing the proposed condition

3.20 Gheringhap Street Block 3-6 Sections

Please note dimensions are indicative and may vary throughout the length of the street.

3.20.1 Summary

General change of the street section from current angled parking to the long term vision of parallel parking to increase available space for a linear green park on the eastern side of the street.



Figure 3.29 Gheringhap Street block 3-6 location plan

3.20.2 Existing Condition

- Two vehicle lanes, with mainly angled and some parallel parking. Temporary separated bike lanes using bollards, line-marking.
- Scattered trees on either sides of the road (infrequent at times).
- Overhead electrical services on east side in blocks 4 - 6 (south of Ryrie Street), scattered lighting on either side of road.

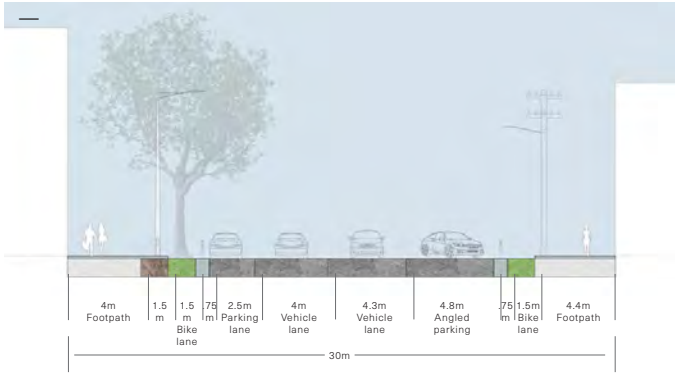


Figure 3.30 Gheringhap Street block 3-6 section A-A' showing the existing condition

Please note the existing parking condition varies between parallel and angled

3.20.3 Short Term Proposed Condition

- Street section remains as is with targeted improvements of widened footpaths, increased greening and opportunities for seating and gathering where possible.
- Temporary separated bike lanes retained.

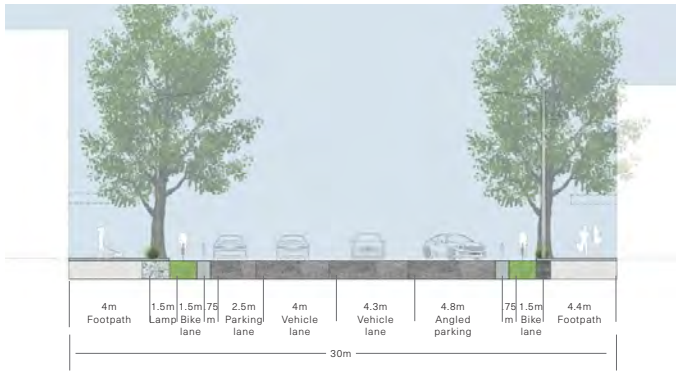


Figure 3.31 Gheringhap Street block 3-6 section A-A' showing the proposed condition

3.20.4 Long Term Proposed Condition

- Two vehicle lanes, with parallel parking to both sides. New permanent separated bike lanes.
- Power undergrounded in remaining blocks to allow better tree canopy.
- Significant increase in areas of occupation, garden and tree planting through a linear park.

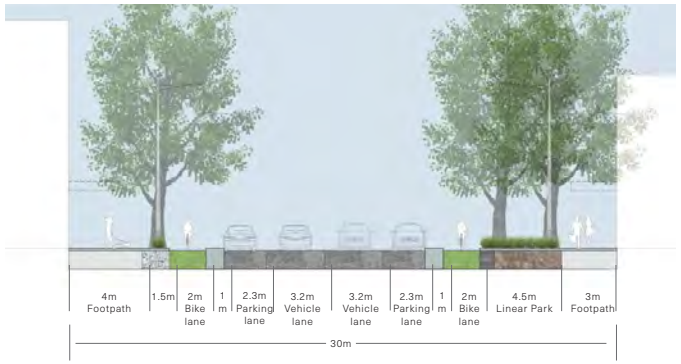


Figure 3.32 Gheringhap Street block 3-6 section A-A' showing the proposed long-term condition

3.21 Gheringhap Street Block 3-6 - Long Term Proposed Plan

Please note dimensions are indicative and may vary throughout the length of the street.

Refer to 3.20.4 for sectional information

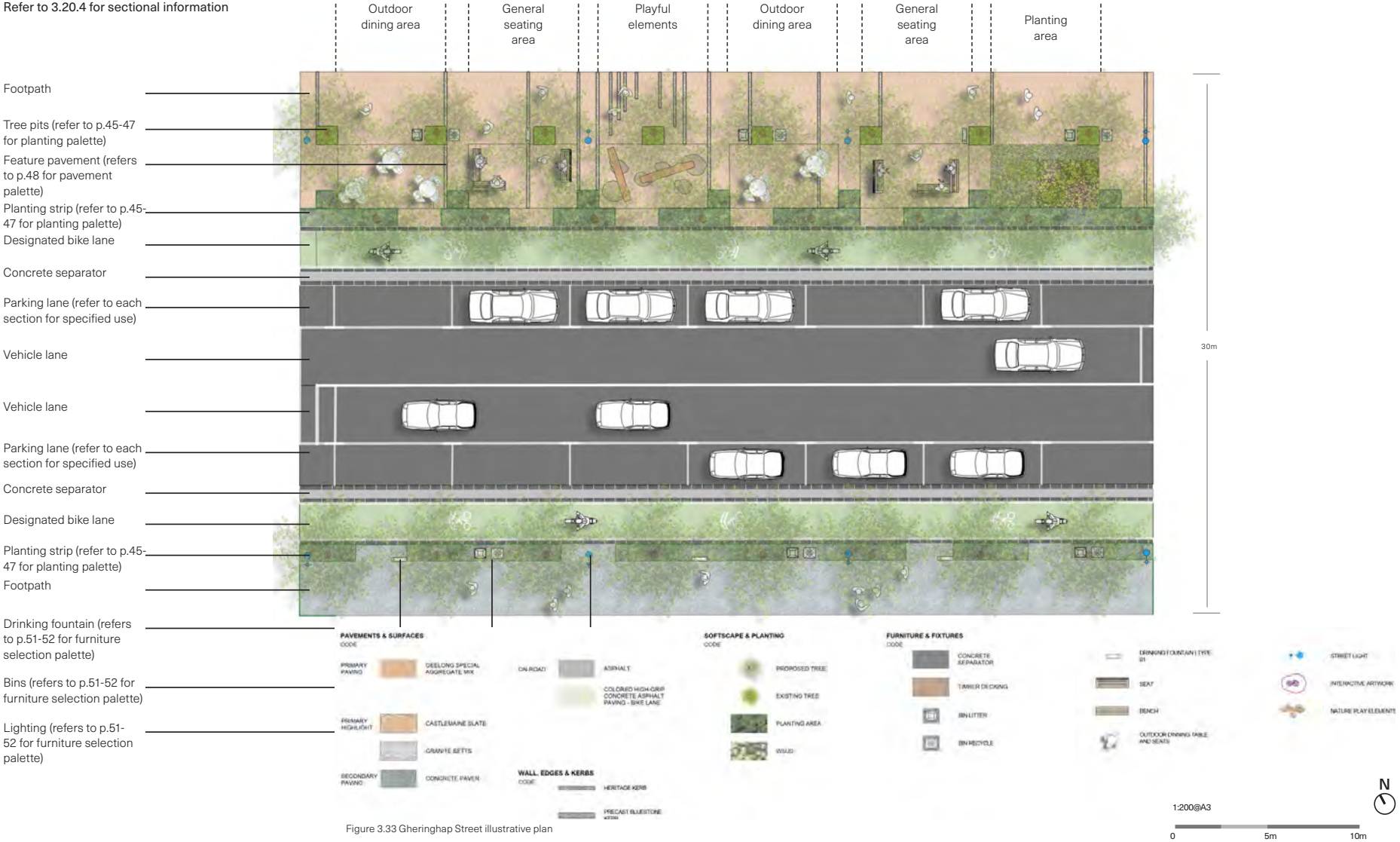


Figure 3.33 Gheringhap Street illustrative plan

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3.22 Bayley Street Sections

Please note dimensions are indicative and may vary throughout the length of the street.

3.22.1 Summary

No change to street section dimensions but a change in demarcating as a slow zone and eventually introducing outstands for additional trees along the street.



Figure 3.34 Bayley Street location plan

3.22.2 Existing Condition

- Two vehicle lanes, intermittent parallel parking both sides.
- Street light poles north side, pedestrian light poles south side.
- Trees in parking north side, in footpath south side.

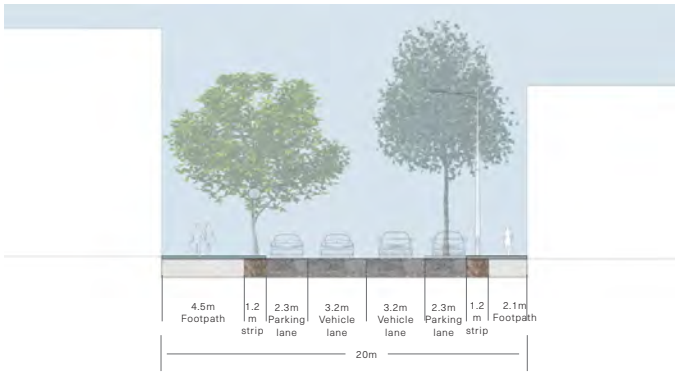


Figure 3.35 Bayley Street section A-A' showing the existing condition

3.22.3 Proposed Condition

- Two vehicle lanes, intermittent parallel parking both sides retained.
- More consistent tree location and spacing to increase greening of the street.
- Consider opportunity for change in surface level and/or materials to further calm traffic and denote a slow zone (not depicted below).

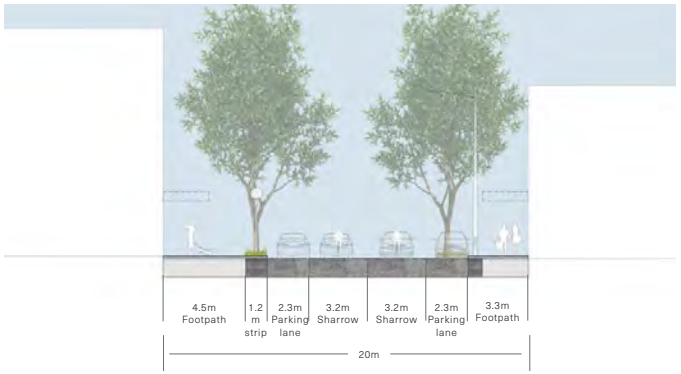


Figure 3.36 Bayley Street section A-A' showing the proposed condition

3.22.4 Proposed Condition

- Intermittent outstands on one/both sides to reduce physical width of road to enhance slow zone feel.
- Additional tree planting where possible in outstands.

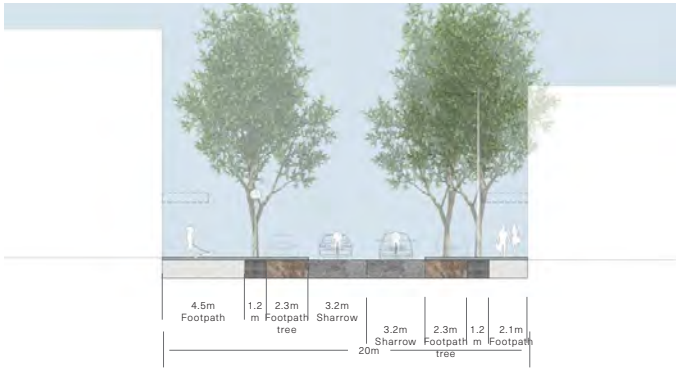


Figure 3.37 (Top) Bayley Street section B-B' showing the proposed long-term condition

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Section 4

Palettes

4.1 Existing Street Treatment

The existing material condition and appearance of Gheringhap and Mercer streets has evolved over the years resulting in a collection of different urban conditions as parts of the street were progressively upgraded. This has lead to a variety of material treatments without a holistic direction or oversight.

There is a variety of paving from low quality asphalt to new bluestone paving around new buildings. There are existing kerbs ranging from concrete to historic and new bluestone. Urban furniture has been installed on an as needs basis and is a collection of proprietary and council standard elements.

There are a number of establish and good quality trees within the streets but most are planted in isolated groupings.

Recognising that a consistent materials palette across these streets and the whole Central Geelong may not be feasible, this Mercer and Gheringhap Street Streetscape Masterplan recommends a stitching approach. This allows for areas of variable quality and materials to be tied into an overall unity of elements.




Varied existing paving making consistency difficult to achieve


New bluestone paving around civic buildings


Varied kerbing from historic bluestone to concrete



Existing concrete kerbing


Varied existing trees and planting species with general lack of canopy cover and sporadic planting especially along Gheringhap


Isolated pockets of large significant trees



Urban Furniture and Signage palette a mixture of council standard and proprietary with no holistic coordination.


Council standard bins and bike parking

4.2 Material Palette - Variability and Unity

The material palette uses the concepts of variability and unity to create a distinct set of urban elements that will define the project.

Taking into consideration the varied existing conditions of the site as well as a potentially constrained future budget the material palette intends to focus on the most cost effective elements to unify the project while also looking towards elements that are more suited to a diverse and varied palette.

The material palette highlights both the planting and the paving as elements that can embrace a variable palette. The tree and shrub selection focuses on a ecologically rich and biodiverse indigenous palette.

As the existing paving conditions are varied the material palette builds in flexibility and variety to allow for cost effective and staged solutions to the site's paving treatment. The palette envisages that key areas will be upgraded with high quality paving progressively and other more cost effective 'highlights' can be used in areas that are not of primary focus.



4.3 Variability and Unity - Trees and Planting

Trees and planting are to be used to both unify street character and to add variety and biodiversity throughout the Masterplan.

Variability is used throughout the planting palette to achieve an indigenous and ecologically resilient urban habitat. Along the length of Gheringhap Street the palette is divided into thematic bioregions, from Native Wet in the south to Indigenous Coastal to the north. Through these thematic bioregions the planting palette will change and strive to bring as much indigenous biodiversity to the streetscape as possible.

Unity is used in the planting palette predominately through the street tree selection. The aspiration is for Mercer Street, being an important vehicular entrance to the site, to build upon the existing stands of Corymbia citriodora and enhance the 'Gateway' character of the street.

The planting selection prioritises indigenous plants with a proven track record of resiliency and adaptability to changing urban conditions. The palette also includes appropriate native plants for additional variety.

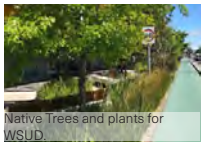


Figure 4.2 Proposed planting zone

PLANTING ZONE SNAPSHOT

Native Wet

Character



Native Trees and plants for WSUD.

Tree example



Banksia integrifolia

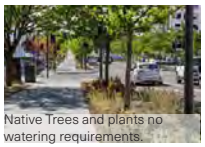
Shrub example



Acacia retinoides

Native Dry

Character



Native Trees and plants no watering requirements.

Tree example



Corymbia ficifolia

Shrub example



Poa labillardieri

Indigenous Wet

Character



Indig. Trees and plants for WSUD.

Tree example



Eucalyptus leucoxylon ssp connata

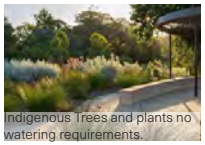
Shrub example



Muehlenbeckia florulenta

Indigenous Dry

Character



Indigenous Trees and plants no watering requirements.

Tree example



Acacia melanoxylon

Shrub example



Acacia pycnantha

Indigenous Coastal & Exotic

Character



Coastal, Salt tolerant Trees and Plants

Tree example



Banksia marginata

Shrub example



Bursaria spinosa var macrophylla

Variability and Unity - Trees and Planting



Gheringhap Street - Variability

Gheringhap Street's planting palette focuses on bringing variety and biodiversity through thematic planting per block

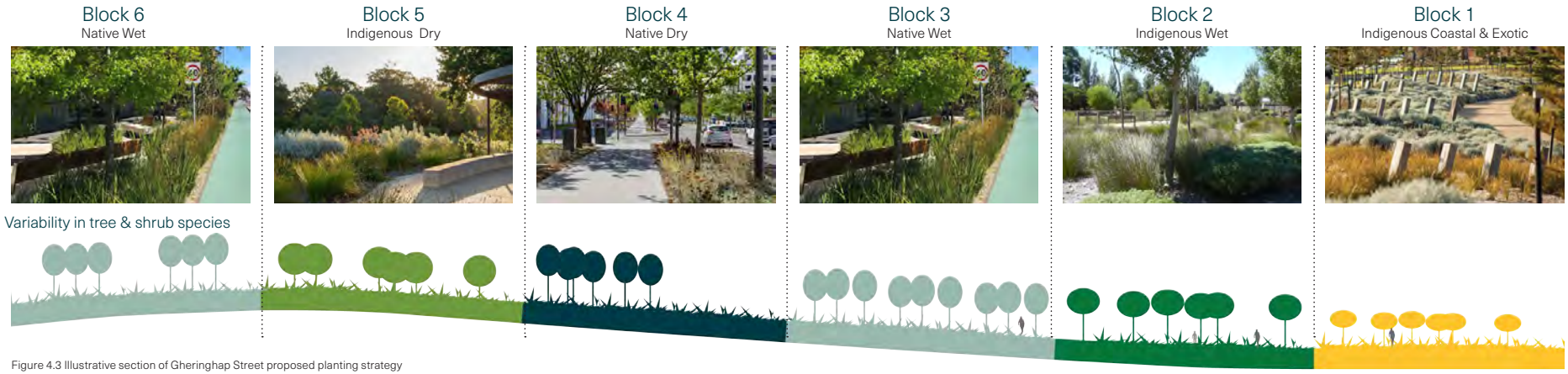


Figure 4.3 Illustrative section of Gheringhap Street proposed planting strategy

Mercer Street - Unity

Mercer Street's planting palette brings unity and a 'gateway' character through planting of Eucalyptus and variety through shrub and groundcover planting





Figure 4.4 Illustrative section of Mercer Street proposed planting strategy

4.4 Variability & Unity - Planting Long List

*"Resiliency Rating" is based on previous work undertaken by Aspect and Tree logic for the City of Melbourne. This information is for reference only.

**CoM Future Urban Forest Vulnerability List rates trees from Green to Blue with green being least vulnerable and blue most vulnerable. This table lists trees vulnerability under a Moderate Temperature Scenario. Refer to Appendix for more information.

Plant Name	*Scientific Name*	*Indigenous/Native*	*Geelong EVC (all from EVC 17 & 19)*	**Urban Street Tree Resiliency Rating 0-50*	***CoM Future Urban Forest Vulnerability List (2016)*
		TREES			
Weeping Lilly Pilly	Waterhousea floribunda	Native	No	42	Green
Coastal Banksia	Banksia integrifolia	Native	No	43	Green
	Angophora costata	Native	No		Green
Red Iron Bark	Eucalyptus sideroxylon 'Rosea'	Native	No	41	Green
Spotted Gum	Corymbia maculata	Native	No	42	Green
	Corymbia citriodora	Native	No	36	Green
Kurrajong	Brachychiton populneus	Native Vic	No	48	Green
Wilga	Geijera parviflora	Native Vic	No	44	Green
Red Box	Eucalyptus polyanthemos	Native Vic	No	45	Green
White peppermint	Eucalyptus pulchella	Native Tas	No	43	Amber
Willow Myrtle	Agonis flexuosa	Native WA	No	41	Green
Red Flowering Gum	Corymbia ficifolia	Native	No	40	Green
Lightwood	Acacia implexa	Indigenous	Yes		Green
Blackwood	Acacia melanoxylon	Indigenous	Yes		Green
Golden Wattle	Acacia pycnantha	Indigenous	Yes		Amber
Yellow Gum	Eucalyptus leucoxylon ssp connata	Indigenous	Yes	40	Red
Manna Gum	Eucalyptus viminalis	Indigenous	Yes		Amber
She-Oak	Allocasuarina verticillata	Indigenous	Yes	40	Green
Silver Wattle	Acacia dealbata	Native	No		
	Acacia retinodes var. uncifolia	Native	No		
Acacia verticillata	Acacia verticillata ssp. verticillata	Native	No		
		SHRUBS, GRASSES,GROUNDCOVERS			
	Bursaria spinosa var macrophylla	Indigenous	Yes		
	Chrysocephalum apiculatum	Indigenous	Yes		
	Maireana aphylla	Indigenous	Yes		
	Stipa species	Indigenous	Yes		
	Poa labillardieri	Indigenous	Yes		
	Leucophyta brownii	Indigenous	Yes		
	Correa reflexa	Indigenous	Yes		
	Dianella revoluta var. brevicaulis	Indigenous	Yes		
	Disphyma crassifolium	Indigenous	Yes		
	Olearia axillaris	Indigenous	Yes		
	Pimelea serphyllifolia	Indigenous	Yes		
	Pomaderris paniculosa ssp. paralia	Indigenous	Yes		
	Grevillea rosmarinifolia	Native	No		
	Westringia fruticosa'grey box'	Native	No		
	Leucadendron Species	Exotic	No		
	Correa species	Native	No		
	Senecio mandraliscae	Exotic	No		
	Grevillia lanigera	Native	No		
	Callistemon viminalis 'Little John'	Native	No		

4.5 Variability - Paving

Paving is to be used as a way to bring a high quality palette to primary focus areas while providing highlights and alternative paving to areas of secondary importance.

The Primary Paving is to be a Geelong Eastern / Heritage Mix and is to be used in the area of the Mercer/Gheringhap intersection as well as the linear green spine proposed along the length of Gheringhap St. The Mix is an aggregate mix created specifically for the CoGG that has been used previously on public realm projects in the city. Employing the Mix rather than bluestone paving is a more cost effective paving solution that is also unique to the region. As Bluestone is an expensive paving options this Mercer and Gheringhap Street Streetscape Masterplan suggests a deviation from the Public Realm Framework.

Primary Paving Highlights are to be used in conjunction with the Primary Paving or in situations where a minimal or more cost effective paving solution is required. Highlight areas have been chosen to be near the Mercer Gheringhap intersection and to be a more cost effective method to increase the variety to paving.

Secondary Paving is to be used in areas outside of the main project area where a cost effective paving solution is required.

Geelong Eastern / Heritage Mix (GEELEASTERNOW32)

(Local Mix)

Material	*Type*
SAND 1	Washed Fine Sand
SAND 2	Ramp Washed Concrete Sand
CEMENT 1	Eco Blend ICL 65/25/10
CEMENT 2	Off White Cement Bulk
STONE 1	7mm Granite
STONE 2	3 – 10mm Red Brick (graded)
STONE 3	7mm White Pebbles
OXIDE	N/A

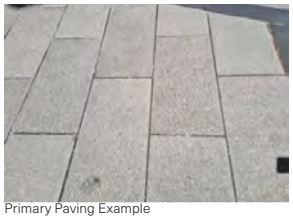


Figure 4.5 Proposed paving zone

Primary Paving - Geelong Eastern/Heritage Mix

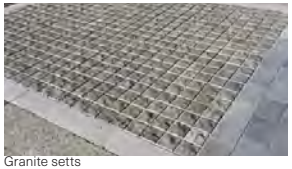


Paving Mix - Detailed view of aggregate mix.



Primary Paving Example

Primary Paving - Highlights

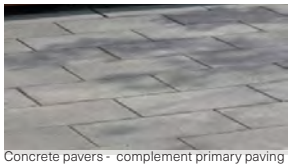


Granite setts



Castlemaine slate

Secondary Paving



Concrete pavers - complement primary paving



Asphalt

4.6 Unity - Kerb and Channel

The palette proposes a unified and distinct kerb and channel detail that is to be used throughout the project.

As the site has a varied existing and proposed paving palette unity in the project can be expressed in the kerb and channel. A consistent shape and size while allowing for different materials will be an intelligent and cost effective response to a diverse existing condition as well as easily implemented in a staged construction process.

The Primary Kerb is to be a high quality, contemporary bluestone kerb that is unique to the project and the precinct. This is to be used in the area of the Mercer/Gheringhap intersection as well as the linear green spine proposed along the length of Gheringhap St.

The Heritage Kerb is the protection or re-instatement of existing high quality bluestone kerbs of historic value. For example the kerb along Johnstone Park should be protected and integrated with the adjacent Primary Kerbs proposed.

The Secondary Kerb is a cost effective alternative to the Primary Kerb. The dimensions should match those of the Primary Kerb while being either a cheaper stone or concrete material.

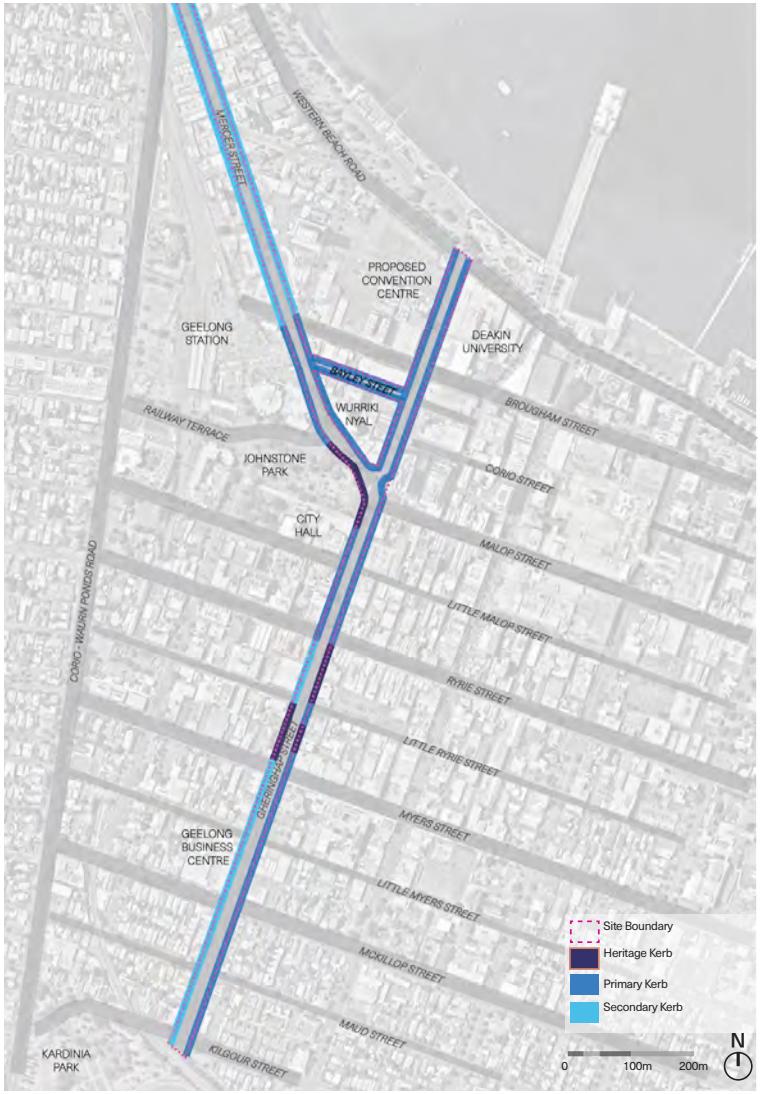
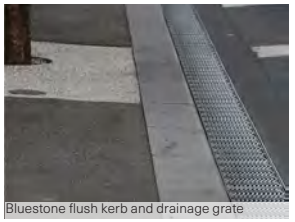


Figure 4.6 Proposed kerb and channel selection

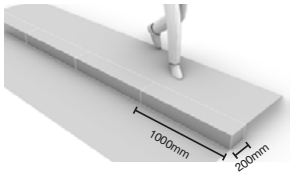
Primary Kerb



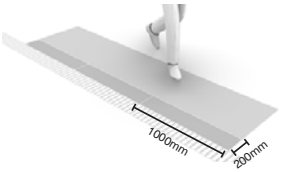
Bluestone kerb and channel



Bluestone flush kerb and drainage grate



Kerb and channel - Dimensions



Flush kerb and drainage grate - Dimensions

Heritage Kerb



Existing heritage kerb on site (Mercer Street)



Proposed heritage kerb and channel

Secondary Kerb



Precast concrete kerb and channel

4.7 Unity - Parking

A considered approach to parking can help mitigate the spatial and visual impacts within the street environment.

In the absence of a strategic parking approach to assess demand and opportune location for consolidation of parking, the Masterplan proposes a short-term retention strategy and an ultimate long-term consolidation approach to on-street parking.

The long-term parking recommendation is for all parking to be parallel, and though subtle, this will bring an element of unity throughout the Masterplan.

On Mercer Street, the extent of parallel parking addresses other street capacity requirements through a dynamic parking approach that differentiates between clearway and normal times.

On Gheringhap Street, the ultimate approach is for fixed parallel parking to service the anticipated demand, free up traffic flows and allow excess road corridor to be dedicated to an expanded public realm.



Figure 4.7 Proposed parking

Parallel Parking





Dynamic Parking

4.8 Unity - Furniture and Wayfinding

The palette proposes a unified and distinct furniture and wayfinding selection to be used throughout the project.

Precinct defining custom furniture is to be used in the priority area of the Mercer/Gheringhap Street intersection as well as the linear green spine proposed along the length of Gheringhap Street.

Council standard furniture is to be used when a cost effective solution is needed or the area is outside of the central priority area.



Figure 4.8 Proposed defining and council standard furniture location

Precinct Defining Custom Palette





Council Standard Palette





Unity - Furniture & Wayfinding

Below is a selection of potential furniture options with their more cost effective council palette equivalent.

Precinct Defining Custom Palette

Precinct defining custom furniture is to developed further during the conceptual design phase of the project. The intention is to use a combination of materials to bring variety and uniqueness to the palette.

Seating

Opportunities to use custom made furniture such as the examples below


Custom seating


Custom seating integrated


Seating/Bar Seating combo.


Art + Seating combo.

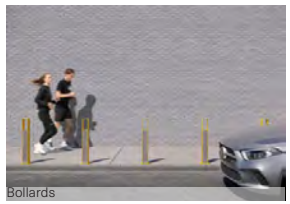
Bins, Drinking Fountains, Bike Racks, Bollards

Opportunities to use high quality proprietary and custom made furniture such as the examples below


Bins


Drinking Fountains

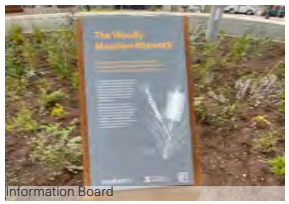

Bike Racks


Bollards

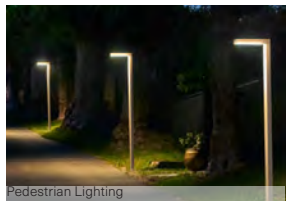
Lighting, Signage, Wayfinding

Opportunities to develop a unique signage and wayfinding palette such as the examples below


Signage


Information Board


Finger Board


Pedestrian Lighting

Council Standard Palette

Seating


Standard Seat Back-rest

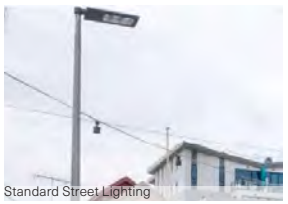

Standard Bench

Bins, Drinking Fountains, Bollards


Standard Bins


Standard Bollards

Lighting, Signage, Wayfinding


Standard Street Lighting



Existing Signage

4.9 Appendix - City of Melbourne Future Urban Forest Vulnerability List Rating

Key to reading the species list:

Vulnerability rating	Green	Melbourne has a similar temperature to other places where the species is found and the species is not considered vulnerable in this temperature scenario
	Amber	Melbourne is hotter than most (90%) other places where the species is found and the species is considered moderately vulnerable in this temperature scenario.
	Aqua	Melbourne is colder than most (90%) other places where the species is found and the species is considered moderately vulnerable in this temperature scenario.
	Red	Melbourne is hotter than nearly all (97.5%) other places where the species is found and the species is considered very vulnerable in this temperature scenario.
	Blue	Melbourne is colder than nearly all (97.5%) other places where the species is found and the species is considered very vulnerable in this temperature scenario.
	Max/min	The max/min suffix indicates that the rating is due to extreme maximum and minimum rather than mean annual temperatures.
Temperature scenario	Current	Melbourne with a mean annual temperature of 16.4 °C and extreme maximum temperatures are 44 °C.
	Moderate	Melbourne with moderate climate change by 2040 increasing temperatures 0.8 °C and extreme maximum temperatures increase by 0.5 °C.
	Extreme	Melbourne with extreme climate change by 2090 increasing temperatures 3 °C and extreme maximum temperatures increase by 2 °C.



City of Melbourne's Future Urban Forest Vulnerable Tree List (2016)

ASPECT Studios

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T: +61 3 9417 6844
F: +61 3 9417 6855
E: melbourne@aspect-studios.com

2.5. Armstrong Creek Library - Proposed Naming - Report

Source: **Community Life**
Director: **Robyn Stevens**

Purpose

1. To seek Council approval to name Biyal-a Armstrong Creek Library.

Background

2. The library at 10 Main Street, Armstrong Creek adjoins the Town Square and shopping precinct and will be modern, accessible, and sustainable.

3. The new facility will provide exemplary state-of-the-art, five-star Green Star environmentally, sensitive, creative, and technologically enhanced community spaces to enable the growing community to connect, socialise, learn, and thrive.

4. The new facility will commence operation in early 2023.

Key Matters

5. Biyal-a translates as ‘place of red gums’ referring to the overall Armstrong Creek valley-scape and its watercourse, and it also expresses that the ‘red gums speak lots of stories’.

6. With feedback from emergency services we are advised that they have an inability to list and search locations with hyphens in emergency situations. We have sought further advice from Wadawurrung Traditional owners. Wadawurrung language use word endings for different purposes, Biyal translates to red gum and addition of -a translates to place of.

7. In consultation with Geographic Names Victoria and to ensure the *Geographical Place Names Act 1998* and guidelines, Naming Rules for Places in Victoria 2022 are met, it is recommended that:

    7.1. Geographic Names Victoria gazette the name as Biyal-a Armstrong Creek Library and the name will be registered without the hyphen and without a space so Biyala Armstrong Creek Library.

    7.2. Historical information that clearly articulates the hyphen and the importance for its use be included in the registration record. To assist with pronunciation, a sound file will be included against the record.

    7.3. Dual status is applied, Biyala Armstrong Creek Library as registered name and Biyal-a Armstrong Creek Library as the traditional name.

8. The City has engaged with the Wadawarrung Tradition Owners Aboriginal Corporation, who have considered and approved the above gazettal and registration process.

ORIGINAL RECOMMENDATION

Cr Nelson moved, Cr Moloney seconded -

That Council:

1. **Approve the official naming of the Biyal-a Armstrong Creek Library; and**
2. **Note that once approved the naming of Biyal-a Armstrong Creek Library will be submitted to the Office of Geographical Names for official registration.**

RESOLUTION - Item 2.5

Cr Nelson moved, Cr Moloney seconded -

That Council defer consideration of the report.

Carried

Financial Sustainability

9. Council is responsible for the cost of the signage to the new building. This cost is accounted for within the Capital Project Budget.

Community Engagement

10. The proposed naming of the facilities was advertised on the Geelong Australia webpage for four weeks between 29 June and 29 July 2022. A media release was sent to local media on 30 June 2022.

11. The Have Your Say page had 328 visitors with 27 submissions received. Details of the responses received are outlined in the Have Your Say Engagement Findings Report (attached).

12. Eight online submissions were received, four in support of the naming, one with a preference that the traditional name reflect the purpose of the building i.e. community, learning and gathering. Two submissions were for the facility to be called Armstrong Creek Library, one submission related to naming the facility in line with other suburb libraries.

13. Subject to Council and Geographical Registrar approval, the relevant authorities and abutting owners and surrounding residents will be notified of the naming.

Social Equity and Sustainability

14. The proposal promotes and respects Aboriginal culture, helps build relationships between Aboriginal and non-Aboriginal Australians and promotes education of Aboriginal history and culture within Council and across the community.

Relevant Law/Policy/Legal Implications

15. *All Geographical Place Names Act 1998* guidelines and Council policies have been followed and met in relation to the naming proposal.

Alignment to Community Plan and Vision

16. This report aligns with Our Community Plan 2021-2025 strategic priority:
Healthy, caring and inclusive community.

17. This report aligns with the Community led 30-year Vision, “Greater Geelong: A Clever and Creative Future” community aspiration:
An inclusive, diverse, healthy and socially connected community.

Conflict of Interest

18. No officer involved in the preparation of this report declared a general or material conflict of interest.

Risk Assessment

19. The naming of Biyal-a Armstrong Creek Library considers the risk of emergency services not being able to locate the facility. The use of the hyphen was not supported by ESTA 000 from a call taking perspective. Therefore, to protect and respect the Traditional Owner Language and ensure public safety, the following process will be applied to the registration and gazettal process:

    19.1. The name is not duplicated elsewhere in the municipality and the naming complies with the Geographical Place Names Act 1998. The Emergency Services Telecommunication Authority (ESTA) responsible for responding to 000 calls, will be notified of the name change if approved.

Environmental Sustainability

20. There are no environmental issues arising from this report.

Attachments

1. Armstrong Creek Community Engagement Findings [**2.5.1** - 3 pages]

THE CITY OF GREATER GEELONG

ENGAGEMENT FINDINGS REPORT
Naming of community facilities

CITY OF GREATER GEELONG

COMMUNITY ENGAGEMENT SUMMARY

During 2022, the City proposed to name three new facilities within the municipality, based on community feedback, the proposed names of the buildings are as follows:

- **Armstrong Creek West Community Centre** 110 - 122 Unity Drive, Mt Duneed - Poa Banyul Mt Duneed Community Hub
- **Drysdale Library** 10 Wyndham St, Drysdale - Boronggook Drysdale Library
- **Armstrong Creek Library** 10 Main Street, Armstrong Creek - Biyal-a Armstrong Creek Library

The City engaged with the Wadawarrung Traditional Owners Aboriginal Corporation in the development and the inclusion of language in the naming of the new building to reflect Wadawurrung cultural heritage. The naming of the facilities is being completed in accordance with the Naming Rules for Places in Victoria, by linking the name to place.

In August 2022, based on feedback from emergency services (that they have an inability to list and search locations with hyphens in emergency situations), further consultation with Wadawurrung Traditional Owners and Geographic Names Victoria is required regarding the Armstrong Creek Library naming.

The above consultation and engagement has now taken place, endorsement for naming Armstrong Creek Library is now being sought.

This report summarises the community feedback on the naming of Armstrong Creek Library. The City and Council will consider the findings.

ENGAGEMENT APPROACH

The four-week consultation period allowed time to reach stakeholders across the community, residents, visitors to the area and the general public.



4

WEEKS OF ENGAGEMENT



8

CONTRIBUTIONS WERE RECEIVED



1

PERSON FOLLOWING THE PROJECT



328

VIEWS OF THE HAVE YOUR SAY PAGE (HYS)

HOW WE ENGAGED

- **HAVE YOUR SAY ONLINE PORTAL**
  - An online Have Your Say (HYS) feedback page was designed to share relevant information to encourage
- **YOURSAY.GEELONGAUSTRALIA.COM.AU**
  - Community feedback on the naming of the community facilities.
  - The online page opened on 29 June 2022 and closed 5:00pm 29 July 2022. The page had 328 visitors with 8 submissions being received in relation to Armstrong Creek Library.
- **SUBMISSIONS (ONLINE)**
  - Submissions were open on the City's HYS platform to allow community to provide feedback on the proposed names.
- **WRITTEN SUBMISSIONS**
  - Open at any time during the public engagement period. Submissions could be provided by email or mail. One email was received requesting no use of traditional owner language.
- **MEDIA RELEASE AFTER COUNCIL MEETING**
  - A media release was sent out on the 30 June directing people to visit the HYS platform to provide feedback.

COMMUNICATIONS

The engagement was listed on the Geelong Australia Webpage and a media release was prepared and sent to local media outlets on 30 June directing people to visit the HYS platform to provide feedback.

WHO WE ENGAGED WITH

During the engagement period (29 June to 29 July 2022) there were eight submissions for this location. Of these 100 percent engaged online.

Approximately 80 percent of respondents for the naming of Armstrong Creek Library, resided in Mt Duneed and 20 percent resided elsewhere across the municipality and the Bellarine district.

WHAT WE HEARD

THE FEEDBACK

Armstrong Creek Library

The library will deliver civic social infrastructure for the growing community, provide access to a library service, co-working spaces and outdoor spaces. The library at 10 Main Street, Armstrong Creek adjoins the Town Square and shopping precinct and will be modern, accessible and sustainable. The new facility will provide exemplary state-of-the-art, five-star Green Star environmentally, sensitive, creative and technologically enhanced community spaces to enable the growing community to connect, socialise, learn and thrive.

The proposed name for the library is Biyal-a Armstrong Creek Library. Be-al-a translates as 'a place of many red gums' referring to the overall Armstrong Creek valley-scape and its watercourse, and it also expresses that the 'red gums speak lots of stories'. The City and the Geelong Regional Library Corporation engaged with

the Wadawurrung Traditional Owners Aboriginal Corporation in the Library design development and the inclusion of language in the naming of the new building to reflect Wadawurrung cultural heritage.

Eight online submissions were received, four in support of the naming, one with a preference that the traditional name reflect the purpose of the building i.e., community, learning and gathering. Two responses were negative and calling for the facility to just be named Armstrong Creek Library. One response questioned the need for a traditional name, suggesting the building is named in line with other suburb libraries.

37.5% Positive	12.5% Mixed	37.5% Negative	12.5% Neutral

Some verbatim comments

- I like the Indigenous names, I wasn't aware there were other options, but this seems relevant.
- Sounds good appropriate
- I love the name Biyal-a, Great idea!
- While I appreciate the reflection of landscape in the name I'd rather see a name that reflects the purpose of the building e.g., community, learning, come together etc. and a first nation word representing that.
- Just name it Armstrong Creek Library, does it have to be so difficult.
- Nope just name it Armstrong Creek library in line with other suburb libraries.
- Nope just name it Armstrong Creek library in line with other suburb libraries. Why should our community be different to appease your attempt to be woke.

CONCLUSION & NEXT STEPS

The engagement findings report provides an essential step in helping us to understand the community's views regard the naming of the two community facilities.

Report findings, recommendations will be presented to Council in March 2023 to inform deliberation and decision making. The Council report and findings will be shared with the community via the City's HYS website.

2.6. Armstrong Creek West Community Hub - Proposed Naming - Report

Source: **Community Life**
Director: **Robyn Stevens**

Purpose

1. To seek Council approval to shorten the facility name of Poa Banyul Mount Duneed Community Hub (the Hub) to meet gazettal and naming requirements.

Background

2. The new facility located at 110-122 Unity Drive, Mount Duneed is proposed to accommodate a range of early years and family services including sessional kindergarten, maternal and child health, family support consulting rooms and flexible community spaces. The Hub will also complement the nearby community shed.

3. Council approved the official naming of “Poa Banyal (corrected to Banyul) Mount Duneed Community Hub” on 23 August 2022.

4. The new facility will commence operation in mid-2023.

Key Matters

5. Since the last naming report was presented to Council for consideration, the guidelines, *Naming Rules for Places in Victoria 2016* were updated in September 2022.

6. Consistent with the updated Naming Rules for Places in Victoria 2022, the City has received notification from Geographical Names Victoria (GNV) advising the previously proposed name exceeds the requirement for building names not to exceed twenty-five characters in length. Based on this advice, the City proposes to shorten the facility name to meet all naming requirements. The new proposed facility name is Poa Banyul Community Hub for gazettal and registration purposes. The physical address for the site will also include a reference to Mount Duneed as the hub is located within Mount Duneed.

7. During the original engagement, eight online submissions were received; five in support of the naming, one with a concern and two with mixed comments.

8. As part of the City’s commitment to the principles of the *Local Government Act 2020* and Council’s Community Engagement Policy, all respondents who provided submissions to the public engagement were informed of the intended amendment, and the process for Council to re-adopt the name Poa Banyul Community Hub. This name meets criteria under the *Geographical Place Names Act 1998* and the *Naming Rules for Places in Victoria 2022* guidelines.

ORIGINAL RECOMMENDATION

That Council:

1. **Rescind its resolution of Item 2.4 Armstrong Creek West Community Hub – Naming of the 23 August 2022 Council meeting;**

2. **Approve the change of official naming of the Poa Banyul Community Hub located at 110-122 Unity Drive, Mount Duneed; and**

3. **Note that once approved the naming of Poa Banyul Community Hub will be submitted to the Office of Geographical Names for official registration.**

RESOLUTION - Item 2.6

Cr Moloney moved, Cr Cadwell seconded -

That Council defer consideration of the report.

Carried

Financial Sustainability

9. Council is responsible for the cost of the signage to the new building. This cost is accounted for within the Capital Project Budget.

Community Engagement

10. The eight original respondents were contacted via email on 12 January 2023 about the alteration of the proposed naming of the facilities. One response was received stating the indigenous name translating to 'grassy hill' is very appropriate.

11. Details of the responses received are outlined in the Engagement Findings Report attached.

12. Subject to Council and Geographical Registrar approval, the relevant authorities, abutting owners and surrounding residents will be notified of the naming.

Social Equity and Sustainability

13. The proposal promotes and respects Aboriginal culture, helps build relationships between Aboriginal and non-Aboriginal Australians and promotes education of Aboriginal history and culture within Council and across the community.

Relevant Law/Policy/Legal Implications

14. All *Geographical Place Names Act 1998* guidelines and Council policies have been followed and met in relation to the naming proposal.

Alignment to Community Plan and Vision

15. This report aligns with Our Community Plan 2021-2025 strategic priority:
Healthy, caring and inclusive community.

16. This report aligns with the Community led 30-year Vision, "Greater Geelong: A Clever and Creative Future" community aspiration:
An inclusive, diverse, healthy and socially connected community.

Conflict of Interest

17. No officer involved in the preparation of this report declared a general or material conflict of interest.

Risk Assessment

18. The naming of Poa Banyul Community Hub considers the risk of emergency services not being able to locate the facility.

19. The risk is minimal as the name is not duplicated elsewhere in the municipality and the naming complies with the *Geographical Place Names Act 1998.*

20. The Emergency Services Telecommunication Authority (ESTA) responsible for 000 calls, will be notified of the name change if approved.

Environmental Sustainability

21. There are no environmental issues arising from this report.

Attachments

1. Armstrong Creek Community Engagement Findings [**2.6.1** - 3 pages]

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The above consultation and engagement has now taken place, endorsement for naming Armstrong Creek Library is now being sought.

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ENGAGEMENT APPROACH

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WHAT WE HEARD

THE FEEDBACK

Armstrong Creek Library

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CONCLUSION & NEXT STEPS

The engagement findings report provides an essential step in helping us to understand the community's views regard the naming of the two community facilities.

Report findings, recommendations will be presented to Council in March 2023 to inform deliberation and decision making. The Council report and findings will be shared with the community via the City's HYS website.

2.7. Hire of Windrow Turning and Screening for Green Organics Processing

Source: **Customer & Corporate Services**
Acting Director: **Bryce Prosser**

Purpose

1. To award Contract C2200090 Hire of Windrow Turning and Screening for Green Organics Processing to Green Care Mulching Pty Ltd as Trustee for the Norton Development Trust T/A Green Care Mulching (ABN 84 158 549 262) for the submitted schedule of rates.

Background

2. The City runs a green organics processing facility to turn household green waste into reusable compost. The green waste is sorted at a transfer station then hauled to the processing facility where it is stored in windrows which are monitored, turned and moved as the waste breaks down. The waste is mulched and screened to reduce the size of the waste and increase the rate of composting.
3. The City currently turns over approximately 35,000 tonnes of green waste annually through this facility.

Key Matters

4. The contract with the current contractor for the wet hire of the necessary equipment is expiring and a new contract needs to be put in place to ensure the safe management of the City's green waste.
5. The Procurement Services Unit administered an open tender process on behalf of the Waste Services Department to find a suitable contractor to provide wet hire as well as the option for dry hire and training of City staff if it is required in the future.
6. Based on the tenderer's experience, expertise, value for money and proposed equipment the Tender Evaluation Panel recommend that Green Care Mulching be awarded the contract for this project.
7. Subject to Council awarding a contract the services will commence in April 2023 and conclude in April 2025 with two, 12-month options to extend.

RESOLUTION - Item 2.7

Cr Harwood moved, Cr Murrihy seconded -

That Council:

1. **Award Contract C2200090 Hire of Windrow Turning and Screening for Green Organics Processing to Green Care Mulching Pty Ltd as Trustee for the Norton Development Trust T/A Green Care Mulching (ABN 84 158 549 262) for the tendered schedule of rates; and**

2. **Authorise the Chief Executive Officer to execute Contract number C2200090 and any other documents required by or to give effect to the terms of the contract on behalf on Council.**

Carried

Financial Sustainability

8. The estimated cost of wet hire for this contract is expected to fall within the allocated budget amount for this service.

Community Engagement

9. No community engagement was required for this contract as it is a continuation of a current service.
10. There were no opportunities for collaboration at this time due to the current uncertainty in the waste industry.
11. The contract has been set up as a short term contract with options to allow for flexibility to collaborate in the future.

Social Equity and Sustainability

12. This is a standard waste management contract and no social equity or sustainability opportunities were available at this time.

Relevant Law/Policy/Legal Implications

13. This tender was advertised in accordance with the requirements of section 109 of the *Local Government Act 2020* and the tender process has been conducted in accordance with the Council's Procurement Policy.

Alignment to Community Plan and Vision

14. This report aligns with Our Community Plan 2021-2025 strategic priority:
    Sustainable growth and environment.
15. This report aligns with the Community led 30-year Vision, "Greater Geelong: A Clever and Creative Future" community aspiration:
    Development and implementation of sustainable solutions.

Conflict of Interest

16. No officer involved in the preparation of this report declared a general or material conflict of interest.

Risk Assessment

17. The tender evaluation process involved the assessment of work, health and safety policies, procedures, and risk assessment documents. Any other risks associated with the acceptance of this tender will be managed through the contract conditions.

Environmental Sustainability

18. The hire of this plant and equipment enables the City to reuse household green waste, diverting it from landfill and turning it into safe and nutrient rich compost that is used in City parks and local farms reducing the need for commercial fertilisers and mulch.

Attachments

Nil

Tender Details

Contract Details

19. C2200090 Hire of Windrow Turning and Screening for Green Organics Processing

Invitation to Tender

20. The City issues an invitation to tender on 19 January 2023 seeking to appoint a suitable contractor that could provide both wet and dry hire options and the ability to train City staff on safe use of the plant and equipment.

Table 1 Invitations to Tender

Medium	Date Advertised
Print Media	20 January 2023
eProcure	19 January 2023

Tender Evaluation Panel

21. The Tender Evaluation Panel consisted of the following staff

Table 2 Tender Evaluation Panel

Position Title	Panel role
Procurement Services Officer	Chair
Department Project Manager	Voting Member
Department Coordinator	Voting Member
Department Team Leader	Voting Member
Department Operations Leader	Voting Member

Tender Submissions

22. Tenderers were required to meet minimum OH&S requirements determined by the City; and

23. Tenderers must have the ability to meet the specified requirements for wet hire, dry hire and the ability to train City staff.

24. At tender close the City received three (3) submissions.

Table 3 Tender Submissions Received

Tender		Conforming tender
A	Green Care Mulching Pty Ltd	Yes
B	Tender B	No
C	Tender C	No

Tender Evaluation

25. Of the three submissions, two submitted for dry hire only and were not able to meet the requirements as detailed in the specification.

Table 4 Comparative Criteria Weighting

Comparative Criteria	Weighting %
Economic & Local Content contribution (mandatory)	10
Methodology and plan for meeting service requirements	15
Capability and experience, over past 3 years	20
Risk Identification and mitigation, risks to quality of service delivery	20
Proposed Staffing levels, ability to ensure continuity of service	35

26. The tender was evaluated by the tender evaluation panel in a two staged process:

28.1. Qualitative assessment of a weighted score totalling 100%; and

28.2. Evaluation of price

Tender Evaluation Scores

27. At the conclusion of the qualitative evaluations the tenders were ranked as shown below. The price was evaluated and the value for money was determined.

Table 5 Tender Evaluation Scores

Tender		Rank
A	Green Care Mulching Pty Ltd	77.05%
B	Tenderer B	N/A
C	Tenderer C	N/A

Post Tender Contact

28. No contact was required with the tenderers after the evaluations were finalised. Green Care Mulching provided all of the information required for the Panel to make a recommendation.

Probity

29. No probity issues were identified.

2.8. Proposed Sale of Land Part Connections Park Corio

Source: **Customer & Corporate Services**
Acting Director: **Bryce Prosser**

Purpose

1. To advise Council of the outcome from community engagement and seek approval to sell 2,560m2 (approximate) of land contained within certificate of title volume 09332 folio 122.

Background

2. The City owns several adjoining land parcels known as Connections Park off McHarry Court, Corio, being Connections Park West, located behind the Rosewall Community Centre, Connections Park East which the Council resolved to sell on 15 December 2020 and a narrow strip of land connecting them (connecting land).

3. The parks are poorly situated and suffer from a lack of passive surveillance which raises safety concerns. In 2014 the Council initiated rezoning Connections Park East and the connecting land from PPRZ to General Residential GRZ1.

4. Before the land of Connections Park East can be sold, road access will need to be created.

Key Matters

5. The former Rosewall Primary School site has been sold for residential development.

6. There is an opportunity for the City to sell approximately 2,560m2 of the connecting land to be incorporated in the residential development.

7. The residential development could incorporate the connecting land to support a subdivisional layout which will improve visibility, passive surveillance and access to the Rosewall Neighbourhood Centre and Connections Park West. It will reduce the risk of the connecting land becoming an unsafe corridor between high residential fences. It will also assist in the ability to create road access to the land of the former Connections Park East and maintain pedestrian connection for the surrounding neighbourhood.

RESOLUTION - Item 2.8

Cr Aitken moved, Cr Grzybek seconded -

That Council:

1. **Note the outcome of the community engagement of the proposed sale of land part Connections Park, Corio;**

2. **Determine that 2,560m^2 (approximate) of land contained within certificate of title volume 09332 folio 122 is surplus to its requirement and sell the property;**

3. **Authorise the sale of the land to the adjoining property owner subject to any redevelopment of the site maintaining current pedestrian access points and a relocated east-west shared path; and**

4. **Note that if the sale of the land proceeds, community engagement will be undertaken to determine how the remaining reserve known as Connections Park West will be improved and used.**

Carried

Financial Sustainability

8. The property will be sold at an agreed value and the proceeds from the sale will provide a positive financial benefit. The sale of the property will reduce the financial impact of maintaining the land which is surplus to the City's needs.

9. The Council resolution of 15 December 2020 included a motion to *"Seek to have funding for the Masterplan be considered as part of the 2021- 22 budget process for the remaining open space identified in the original Corio Norlane Structure Plan 2012 – former Rosewall School Concept Plan, including such elements as: community garden, skate park and other interactive elements considered appropriate by the local community and Council".*

10. Funding was not provided through the 2021-22 budget for a Masterplan; however, the Rosewall Community Centre is complete and is a valued, well used community asset. The City intends to embellish the land around the Community Centre with a new playground to replace the existing playground. Community engagement can be undertaken to identify further improvements and uses of the public open space.

11. The income will be used to contribute to embellishing the remaining parkland or to expand and improve public open space in a nearby location.

Community Engagement

12. Community engagement has been completed in accordance with section 114 of the *Local Government Act 2020* and the Community Engagement Policy.

13. Five submissions were received; a copy of the full submissions have been provided to the Council.

14. A summary of the key themes raised in the submissions and responses are:

Key themes of submissions	Officer's Response
The pedestrian access is important for providing convenient access and its loss will create longer walking times for neighbourhood residence	The residential development, including the connecting land will retain pedestrian access to the new footpaths which will link to Rosewall Neighbourhood Centre and Connections Park West. Future development of the former Connections Park East will also be required to maintain access.
The connecting land provides a safe corridor for pedestrians	The *Corio Norlane Structure Plan 2012* identified the safety concerns resulting from the design of the reserve which led to the Council requesting that the land be rezoned and sold for residential development which could improve safety for the remaining parkland.
Opposed the sale of land without noting reasons.	

Social Equity and Sustainability

15. The proposal has been considered against the Social Infrastructure Plan: Generation One 2020-2023 which identifies the needs of the community and sets investment priorities for infrastructure and services such as kindergartens, parks and playgrounds. These services are located in the neighbourhood and are accessible to residents.

16. When the Council adopted Amendment C330 to complete the rezoning, the report noted that:

    16.1. "*Rezoning of the site to a residential zone will improve Council's ability to attract investment in a challenging urban renewal precinct that will also see the redevelopment of the adjacent former Rosewall Primary School land. The long-term strategy to redevelop Connections Park East for residential use complements other renewal projects that will bring significant benefits for the local community. These include redevelopment of the former primary school land, sporting improvements to Flinders Peak Reserve, development of the Hendy Street Family Hub and the redevelopment of the Rosewall Neighbourhood House. The retention of the western part of Connections Park at over 1.3 hectares, with established playground equipment and neighbouring the Rosewall Neighbourhood House, will adequately serve local open space needs. The loss of the site as designated open space in the Planning Scheme will not adversely impact on the community*".

Relevant Law/Policy/Legal Implications

17. The Greater Geelong Planning Scheme Municipal Strategic Statement includes local policy Clause 21.18 Corio Norlane, which outlines key issues facing Corio and Norlane including a stagnant residential population, low housing densities, ageing housing stock and a lack of quality, usable public reserves.

18. The Council must comply with the *Local Government Act 2020*, section 114, Restriction on power to sell or exchange land.

19. While zoned as General Residential 1, the title description for part 11 McHarry Court, Corio identifies the property as a reserve. The title status can be amended in accordance with section 24A of the *Subdivision Act 1988* prior to the sale of the property.

20. The connecting land does not meet current urban design guidelines and its amenity will be further impacted by the redevelopment of the former school site. Reinvesting the sales income to purchase or improve other public open space in the nearby area aligns with Council's adopted Social Infrastructure Plan 2021-2023.

21. Section 24A (8) of the *Subdivision Act 1988* requires that:

    "If a body sells land under this section that was public open space, it must apply the proceeds:
    (a) first, in paying the expenses of or incidental to the sale; and
    (b) secondly, for any of the following recreational or cultural purposes:
        (i) halls and public buildings;
        (ii) sport, recreation, leisure and arts;
        (iii) parks, gardens and reserves;
        (iv) libraries and museums;
        (v) historic buildings and places; and
        (vi) public entertainment."

Alignment to Community Plan and Vision

22. This report aligns with Our Community Plan 2021-2025 strategic priority:
Healthy, caring and inclusive community.

23. This report aligns with the Community led 30-year Vision, “Greater Geelong: A Clever and Creative Future” community aspiration:
An inclusive, diverse, healthy and socially connected community.
People feel safe wherever they are.

Conflict of Interest

24. No officer involved in the preparation of this report declared a general or material conflict of interest.

Risk Assessment

25. There are no notable risks with the implementation of the recommendations.

Environmental Sustainability

26. There are no environmental issues identified with the implementation of the recommendations.

Attachments

1. Connections Park Site Plan [**2.8.1** - 1 page]

Area of Land (measuring 2,560m²) Proposed for Sale



2.9. Sustainability Performance Report – June 2022

Source: **Strategy, People & Performance**
Acting CEO: **Kaarina Phyland**

Purpose

1. To present the Sustainability Performance Report to June 2022 for noting by Council.

Background

2. In July 2020, Council adopted the current Sustainability Framework 2020 which committed the City to take action across three key priority areas of sustainability:

   2.1. protecting our environment

   2.2. community wellbeing and social equity and

   2.3. responsible and transparent business.

3. The framework is currently being implemented through the delivery of short, medium and long-term initiatives within the Sustainability Framework Action Plan 2020–22, and performance tracked over time through an endorsed set of sustainability indicators and targets.

4. The Sustainability Performance Report 2022 demonstrates the City's commitment to annual reporting to continually improve its performance and allows the community to track the City's progress.

Key Matters

5. This report provides a progress update on sustainability targets and Global Reporting Initiative (GRI) indicators (where data is available), as well as actions listed in the action plan to the year ending 30 June 2022.

6. While not included in the initial development of the Sustainability Framework 2020, 'a strong local economy with job opportunities for all' was identified as one of the community's top priorities during development of Our Community Plan 2021–25. It was subsequently decided to address this aspect of sustainability from the outset of the City's performance tracking.

7. Of the 66 actions within the 2020–22 action plan, the majority were either on track (31, 47 per cent) or complete (30, 45 per cent). Based on past trend data (where available as of 31 December 2022), ten indicators are currently trending toward success, seven indicators are trending away from success, two indicators only had baseline data and four indicators did not have data available.

RESOLUTION - Item 2.9

Cr Mason moved, Cr Murrihy seconded -

That Council note the Sustainability Performance Report to June 2022.

Carried

Financial Sustainability

8. The Sustainability Framework 2020 recognises the importance of a lens of sustainability across all financial processes and considerations, to contribute to the long-term sustainability of our community.

Community Engagement

9. The City's Sustainability Advisory Committee, a group of experienced community members and industry representatives, help guide the City toward a more sustainable future by running a sustainability lens over its planning and decision-making.

10. The City will also continue to engage with key stakeholders and the wider community over its planning to help inform decision-making.

Social Equity and Sustainability

11. The Sustainability Framework 2020 recognises the importance of social equity, access and inclusion as a key priority area contributing to the long-term sustainability of our community.

Relevant Law/Policy/Legal Implications

12. A key component of the Sustainability Framework 2020 is the City's Sustainability Policy.

13. The Sustainability Framework 2020 also aligns with the overarching governance principles of the Local Government Act 2020 which require Council to consider the economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks and promote this.

Alignment to Community Plan and Vision

14. Sustainability is a key theme of *Our Community Plan 2021–25* and a strong focus of the community's 30-year Clever and Creative vision.

Conflict of Interest

15. No officer involved in the preparation of this report declared a general or material conflict of interest.

Risk Assessment

16. Failure to consolidate the City's approach to sustainability could result in significant risk as the framework aims to deliver a culture of sustainable practice across the organisation, therefore better preparing the organisation and community to meet the demands of the future.

Environmental Sustainability

17. As the organisation and region face considerable environmental challenges, the Sustainability Framework 2020 commits the City to take action and consolidate its approach to addressing the issues including climate change and waste, increasing population growth and threats to local biodiversity.

Attachments

1. 2022 Sustainability Performance Report to June 2022 [**2.9.1** - 34 pages]


THE CITY OF
GREATER GEELONG
SUSTAINABILITY
PERFORMANCE
REPORT
2022
CITY OF GREATER
GEELONG



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Cover: Sparrovale Wetlands

Opposite: *Corio*, Dr Jenny Murray-Jones

We Acknowledge the Wadawurrung People as the Traditional Owners of the Land, Waterways and Skies. We pay our respects to their Elders, past and present. We Acknowledge all Aboriginal and Torres Strait Islander people who are part of our Greater Geelong community today.

EXECUTIVE SUMMARY

The *Sustainability Framework 2020* and *Sustainability Framework Action Plan 2020–22* were adopted by Council in July 2020.

This report provides a progress update on sustainability targets (where data is available), as well as actions listed in the action plan. We are also reporting on a selection of Global Reporting Initiative (GRI) indicators (where data is available), so we can track our performance against similar organisations over time (see Appendix 1).

PERFORMANCE OVERVIEW

Of the 66 actions within the *Sustainability Framework Action Plan 2020–22*, at 30 June 2022 the majority were either on track (31, 47 per cent) or complete (30, 45 per cent). Three actions were off-track. Two actions had not started (3 per cent) - see Figure 1.

Based on past trend data (where available), the following trends were noted as of 31 December 2022 (see Table 1):

- ten indicators are currently trending toward success
- seven indicators are trending away from success
- two indicators only had baseline data
- four indicators did not have data available.

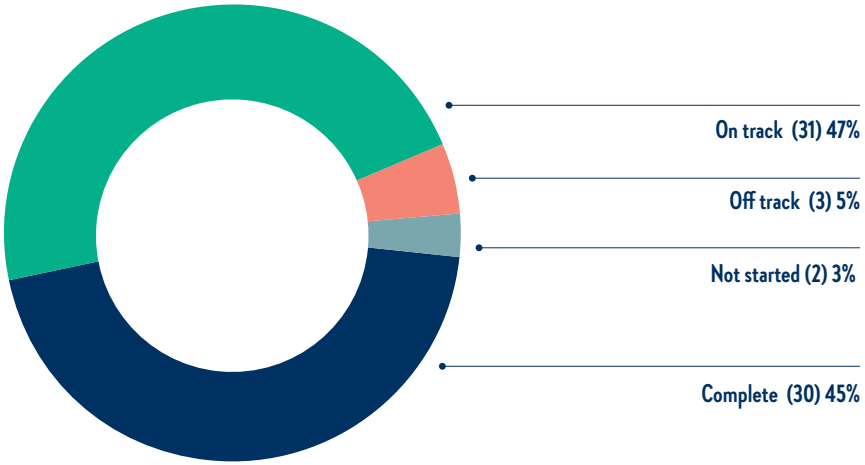


Figure 1 - Progress of *Sustainability Framework Action Plan 2020–22* (to 30 June 2022)

Table 1 - Progress of sustainability indicators

KEY PRIORITY AREA	INDICATOR	STATUS
Protecting our environment	City-managed operations emissions	On track
	Hectares of natural habitat protected and restored	On track
	Percentage kerbside garbage, recyclables and green organics diverted from landfill	Off track
	Journeys to work using active transport	Off track
	Community emissions	On track
	New trees planted in Greater Geelong as part of the one million trees initiative	Not yet available
	Waste to landfill from City office buildings	Not yet available
	Percentage of water used in the City sourced from alternative water sources	Not yet available
	Percentage of water used by the municipality sourced from alternative water sources	Off track
Community wellbeing and social equity	Perception of safety	On track
	Digital inclusion score	On track
	Self-rated health of residents	Off track
	Percentage of social housing supply	Off track
	Workforce participation rate	Off track
	Geelong suburbs in the bottom 20 per cent of the Socio-Economic Indexes for Areas (SEIFA)	Only baseline data available
Responsible and transparent business	City employee work-related fatalities	On track
	Consideration of financial, social, community engagement and environmental implications in council reports	On track
	Greater Geelong ranking in the Global Innovation Cities Index	Off track
	Expenditure by visitors to the city-region per annum	On track
	Number of major events in Geelong supported	On track
	Diversity of businesses within Greater Geelong	Only baseline data available
	Number of mega events supported (exclusive World Championship or similar)	On track
	Percentage of new and reviewed City plans, strategies and policies considering sustainability impacts and risks	Not yet available

On track · Off track · Not yet available · Only baseline data available

MAYOR AND CEO MESSAGE

On behalf of the Council and our administration, we are pleased to present the City of Greater Geelong's Sustainability Performance Report 2022.

The Greater Geelong region is an incredible place to live and work and has an exciting, healthy, and thriving future. We have a population of more than 269,500, but forecasts predict that over the next 15 years, 390,000 people will call Greater Geelong home.

So, we know that as larger numbers of people decide to move to this part of the world, we must continue to have the future sustainability of our region in mind.

This includes economic sustainability, social sustainability, and environmental sustainability.

We have introduced several major long-term initiatives that are helping to create a more sustainable community.

This report outlines our achievements in this space, which we are proud to highlight.

Our Council and organisation are at the beginning of a long journey when it comes to sustainability but of the 66 actions within our *Sustainability Framework Action Plan 2020–22*, the majority are either on track or complete.

Our operational CO2-emissions decreased by 29 per cent over the past 12 months, and we entered into a ten-year contract with the Victorian Energy Collaboration which sources renewable electricity from a Victorian wind farm near Mortlake.

We also established new corporate carbon emissions target of net zero emissions by 2025, and to have 100 per cent renewable electricity supply used for all City-owned and operated buildings and streetlights by 2025.

Our community has played a vital role in shaping the direction of our sustainability work so far, and we are grateful for their continued passion and input.

It was pleasing to further increase the City's support by establishing the Climate Partnership Grants, which provide co-design and financial support for community led projects and activities that help achieve net zero community emissions and increase resilience to climate change impacts.

We know that we have set ambitious targets for ourselves to achieve and this report reveals we are making positive progress.

We also to continue to take an integrated approach to addressing social and economic inequity using a range of policies, planning and programs, and by investing significantly in community infrastructure and facilities.

As leaders we know that we must be prudent when it comes to issues that affect our local economy.

This is why we continue to advocate for projects that support strategic business and industry development, and coordinate industry experts to investigate further opportunities for Greater Geelong.

We would like to take this opportunity to acknowledge the members of our Sustainability Advisory Committee who have volunteered their time and considerable expertise as we push to further improve our operations in this area.

The City of Greater Geelong Council and organisation are proud to be acknowledged leaders in the sustainability sector and remain highly motivated to continue guiding our region towards the 'clever and creative' vision we are determined to achieve.



Councillor Trent Sullivan

Mayor
City of Greater Geelong



Kaarina Phyland

Acting CEO
City of Greater Geelong

OUR SUSTAINABILITY ADVISORY COMMITTEE

To help us progress our ambitious sustainability agenda, we continued to draw on our community's passion and considerable knowledge through our Sustainability Advisory Committee.

The committee, who come from a wide range of professional backgrounds, has been tasked with putting an economic, environmental and social sustainability lens over the City's strategic work.

To date, they have advised us on a range of key strategic initiatives including development of our *Climate Change Response Plan 2021– 30, Social Equity Framework 2022–25,* draft Economic Development Plan 2021–31 and draft Biodiversity Strategy, now known as Plan for Nature.

We would like to thank each of the committee members for sharing their expertise and providing insights and feedback to guide our decision-making. The time and energy they've put into the committee meetings over the past 12 months is valued and much appreciated.

We would also like to acknowledge the contribution of out-going members Annie Woollard and Wayne Pales and welcome new committee member Helen Hodgkins.

We are committed to the long-term sustainability of our region. The passion of our Sustainability Advisory Committee will ensure that we continue to move towards securing a sustainable future for generations to come.



Councillor Stephanie Asher

Chair
Sustainability Advisory Committee



Councillor Belinda Moloney

Deputy Chair
Sustainability Advisory Committee



Joe Calafiore



Karen Campbell



Emma Connan



Sally Harper



Brad Keating



Wayne Pales



Simon Reeves



David Spear



Jane Stanley



Sanja Van Huet



Annie Woollard



Helen Hodgkins

INTRODUCTION

There are many ways to define sustainability. To the City, sustainability refers to a continual way of thinking and acting that achieves optimal outcomes for people, the environment, and the economy – both now and into the future

Our goal is to incorporate sustainable thinking into every aspect of our business to address some of the long-term challenges facing our community, including climate change, population growth, demands for community infrastructure and social inequity. This report provides an overview of what we are doing to address key social, environmental, and economic indicators at an organisational and municipal level.

OUR COMMITMENT TO SUSTAINABILITY

A sustainable community is one that manages its natural, human, and financial resources to meet current needs, while ensuring that adequate resources are available for future generations. *Our Sustainability Framework 2020* commits our organisation to take action across three key priority areas (see Figure 2):

- protecting the environment
- community wellbeing and social equity
- responsible and transparent business.

Beneath each key priority area is a set of objectives that were chosen using a materiality process conducted in 2019 (see Figure 3).

As a form of topic mapping, the materiality establishes what should be included in a framework or strategy.

We applied a set of filters to rank each topic by the significance of its economic, environmental and social impacts, and its influence on the decisions of stakeholders. This was then refined with community feedback.

As Figure 3 shows, the framework has a strong emphasis on environmental sustainability. This is because most stakeholders involved in the process at the time were focused on climate change action.

The 66 sustainability actions that make up the action plan are divided as follows:

- protecting the environment – 24 actions
- community wellbeing and social equity – 22 actions
- responsible and transparent business – 20 actions.

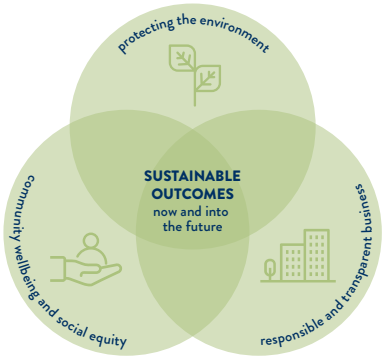


Figure 2: The *Sustainability Framework 2020* key priority areas

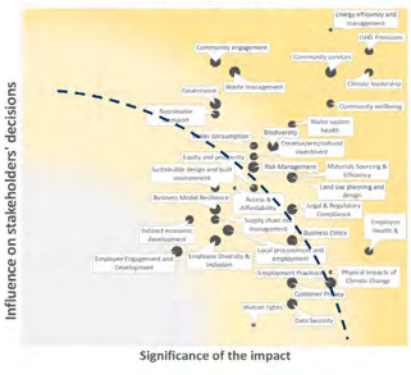


Figure 3: Materiality matrix 2019

WHAT GUIDES SUSTAINABILITY IN OUR ORGANISATION?

Our activities are guided by the community-led clever and creative vision: 'By 2047, Greater Geelong will be internationally recognised as a clever and creative city-region that is forward looking, enterprising and cares for its people and environment.'

The following elements are currently guiding our sustainability response:

- *Our Community Plan 2021–25*
- *Sustainability Framework 2020*
- *Sustainability Framework Action Plan 2020–22*
- *Sustainability Policy*
- Key strategies including our *Environment Strategy 2020–30, Climate Change Response Plan 2021–30, Waste and Resource Recovery Strategy 2020–30,* our Organisation Strategy, our *Social Equity Framework 2022–25* and our *10-year Financial Plan.*

As our organisational approach matures, we will develop a more structured and coordinated way of addressing sustainability that will create lasting impacts on all of our services, projects and plans.

Critical to achieving our aims will be our Sustainability Advisory Committee. First appointed in March 2021, this group of experienced and passionate community members and industry representatives will help guide us by running a sustainability lens over our planning and decision-making.

BACKGROUND TO THE REPORT

Our *Sustainability Framework 2020* and *Sustainability Framework Action Plan 2020–22* were endorsed by Council in July 2020. In June 2021, Council endorsed our sustainability performance indicators and targets to help us track our performance across the three key priority areas and include measures relevant to our local economy (see box inset).

This collective of documents meet the requirements outlined in Section 9(2)(c) of the *Local Government Act 2020*, which states that councils must 'promote the economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks'.

The City remains committed to sustainability of the environment, lifestyle and economy of our growing region. A new Sustainability Strategy is under development.

SUSTAINABILITY AND THE LOCAL ECONOMY

'A strong local economy with job opportunities for all' was identified as one of the community's top priorities in the community engagement process we conducted to inform our joint council and municipal public health and wellbeing plan – *Our Community Plan 2021–25.*

This engagement was conducted in December 2020, a time when our community was continuing to grapple with the impacts of the COVID–19 pandemic, and we felt it was a clear sign of the changed conditions our community was experiencing. We therefore decided to include this aspect of sustainability from the outset of our performance tracking.

PROTECTING THE ENVIRONMENT

At the local level, protecting our environment means addressing global challenges, such as climate change and waste management, while also managing local challenges, such as increasing population growth and threats to local biodiversity.

It is vital that we manage the impacts of population growth, while maintaining what people love about living in this region – both now and into the future. Our *Environment Strategy 2020–30*, endorsed by Council in August 2020, is the foundational plan we are using to guide our overall response in this area.

As we have been working to address environmental issues for several decades, we are already performing well in several targeted areas.

SUSTAINABILITY FRAMEWORK OBJECTIVES

1.1 Acknowledge the changing climate is a global emergency and take appropriate local action.

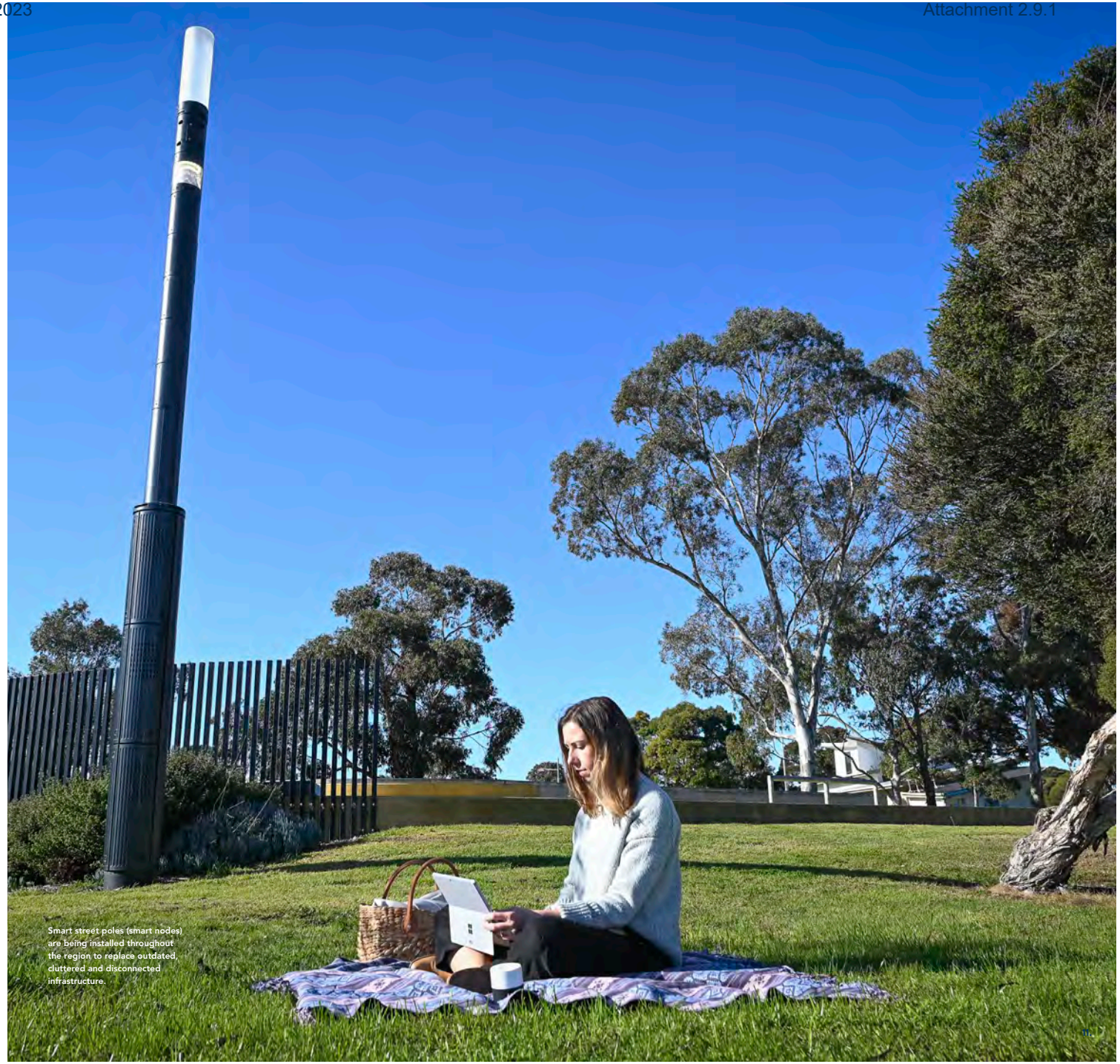
1.2 Support the community and the City to reduce carbon emissions and promote active transport.

1.3 Support the community and the City to reduce waste.

1.4 Protect our biodiversity and ecosystems through effective natural resource management.

1.5 Create cleaner, greener community spaces.

1.6 Ensure our land-use planning and built environment reflects sustainable practice.



Smart street poles (smart nodes) are being installed throughout the region to replace outdated, cluttered and disconnected infrastructure.

MEASURES OF SUCCESS

TARGETS	DATA	COMMENT	STATUS
All City-managed operations to be carbon neutral by 2025[1]	23,057 tonnes CO2-e (2021–22)* 32,630 tonnes CO2-e (2020–21) 34,429 tonnes CO2-e (2019–20) 40,313 tonnes CO2-e (2018–19) 41,868 tonnes CO2-e (2017–18) 46,619 tonnes CO2-e (2016–17) *Provisional figure as bill estimations will continue to come in over coming months	Our operational CO2-emissions decreased by 29 per cent over the past 12 months. We signed up to the Victorian Energy Collaboration which sources renewable electricity for a number of Victorian councils. This contract came into full effect from 1 July 2021. We now generate zero emissions through our electricity usage. Annual emissions have also decreased with the capture and use of methane from landfill, building efficiency improvements, and onsite renewable energy from solar photovoltaic (PV) generation and increasing use of hybrid and low emission vehicles.	On track
Achieve net zero community emissions by 2035[2]	3,452,000 CO2e (2020–2021)[9] 3,592,000 CO2e (2019–2020)[9] 3,670,000 CO2e (2018–2019)[9]	Our community emissions target was endorsed by Council in November 2021 as part of our *Climate Change Response Plan 2021–30.* Total community emission have decreased over the previous three financial years.	On track
50% of journeys to work in the municipality are made by public transport, walking, or cycling[3]	4.6% journeys (2021) • 2.0% - public transport • 2.6% - rode a bike or walked 8.75% journeys (2016) • 5.3% – public transport • 3.45% – rode a bike or walked	Method of travel to work relates specifically to the journey to work on the morning of Census Day. The 2021 Census occurred during COVID-19 lockdowns when many occupations were required to work from home if possible, and some industries were closed, so people did not go to work. For this reason, these categories may have increased, with corresponding declines in other methods of travel.	Off track
100% of garbage, recyclables and green organics collected from kerbside bins to be diverted from landfill by 2030†	52.96% (2021–22) 53.87% (2020–21) 55.73% (2019–20) 54% (2018–19) 55% (2017–18) 56.32% (2016–17)	While Greater Geelong performed better than the statewide average (47.82 per cent) in 2021–22, the region's diversion percentage decreased compared to the previous financial year. While favourable weather conditions have increased green waste tonnages in recent years, this change has been tempered by residents living in new subdivisions, whose smaller lot sizes produce less green waste. However, our growing population is also increasing our green organics and waste tonnage overall. Green organics diverted from landfill is processed into compost for use on local farms and reserves. Recycling tonnage has decreased due to changes in product stream, with newspapers and glass content replaced by lighter PET plastic and aluminium containers.	Off track
Zero waste to landfill from City office buildings by 2030†	Not yet available	Waste and recycling data from Wurriki Nyal will start being collected from 1 January 2023. The following waste systems have been installed at Wurriki Nyal - general waste, paper, cardboard, mixed recycling, organics bins, e-waste, batteries, polystyrene.	Not yet available

TARGETS	DATA	COMMENT	STATUS
Protect and restore an additional 1,000 hectares of natural habitat by 2030[4]	1,335.790 ha (2021–22) 1,380.803 ha (2020–21) 1,275.703 ha (2019–20)	There was a decrease of 45 hectares of natural habitat managed by the City in 2021–22. Natural habitat on City land had grown to 1,434.01 hectares, however we handed over Breamlea Flora and Fauna Reserve (98.22 hectares) to Barwon Coast to manage in April 2022. Planning to retain and protect more than 108 ha of additional hectares of natural habitat is underway in the Northern and Western Growth Areas.	On track
20% of all water used in the municipality is sourced from alternative water sources by 2030[6]	9.8% (2021–22) 10.2% (2020–21) 11.0% (2019–20) 10.0% (2018–19) 8.5% (2017–18) 9.4% (2016–17)	As most of the recycled water is used for agriculture or horticulture, a higher-than-average rainfall in 2020–21 resulted in less demand for recycled water.	Off track
20% of all water used by the City is sourced from alternative water sources by 2030†	Not yet available	A means of measuring this indicator is yet to be developed.	Not yet available
Plant one million new trees in Greater Geelong by 2030[4]	Not yet available	Community feedback to inform the development of the One Million Trees Plan was sought from 9 August – 4 September 2022. In the second stage of consultation, scheduled for early 2023, we will share the draft plan with the community for feedback.	Not yet available

* CO2-e = metric tonnes carbon dioxide equivalent
† New target

On track Off track Not yet available

* CO2-e = metric tonnes carbon dioxide equivalent
† New target

On track Off track Not yet available

OBJECTIVE 1.1: ACKNOWLEDGE THE CHANGING CLIMATE IS A GLOBAL EMERGENCY AND TAKE APPROPRIATE LOCAL ACTION

We all need to do our part to reduce emissions and prepare for climate change, as the region's exposure to climate risk is increasing. Unless we can urgently reduce emissions to zero and draw down the carbon already in the atmosphere, the climate risks we face will increase.

As an organisation, our aim is to lead the community towards becoming a zero-emissions, climate-change-ready city and region. However, we will only be able to achieve this through a coordinated and collective community response.

KEY DATA SNAPSHOT

- Community emission sources for 2020–21 include: electricity – 66 per cent; transport – 16 per cent; gas – 9 per cent; waste – 3 per cent; and agriculture – 1 per cent[9]
- 51 per cent – proportion of respondents very concerned / quite concerned about climate change[7]

Progress of supporting actions

	ACTION	PROGRESS COMMENT	STATUS
1.1.1	Recognise, communicate and address the local impacts of the global climate emergency and reconsider the need to declare a local climate emergency.	Council adopted the *Climate Change Response Plan 2021–30* in November 2021. The plan seeks to improve the region's response to climate change risks, reduce regional emissions and respond to the global climate emergency.	✓
1.1.2	Prepare the 2021–25 Municipal Health and Wellbeing Plan to include the health impacts from climate change and improve the health and wellbeing of our community.	We integrated our municipal public health and wellbeing plan into *Our Community Plan 2021–25*. This plan identifies climate change and its impacts on health as one of the five health and wellbeing priorities we will be focusing on over the next four years.	✓
1.1.3	Adopt and implement the 2020–30 Environment Strategy to protect our environmental assets and address significant environmental challenges and impacts.	After adopting the plan in September 2020, we've already implemented the following actions: • developing a climate change response plan • switching our small and large City-owned buildings over to green power • adopting the Sparrovale Ngubitj yoorree Wetlands Master Plan • installing an additional 100kw of solar panels at Leisurelink Aquatic and Recreation Centre • planning for all new electric (no gas) infrastructure to be powered by renewable energy at Northern Aquatic and Community Hub and North Bellarine Aquatic and Leisure Centre • partnering with Geelong Sustainability to deliver Sustainable House Day online, All Electric Households program and 100% Clean Bellarine Relectrify Business program We also established new corporate carbon emissions targets. These are all City-managed operations to be net zero emissions by 2025, and 100 per cent renewable electricity supply used for all City-owned and operated buildings and streetlights by 2025.	✓
1.1.4	Adopt and implement a Climate Change Response Plan that consolidates and renews the City's adaptation and mitigation programs. This plan will replace the Climate Change Adaptation Strategy and outline our climate risks and adaptation actions.	Council adopted the *Climate Change Response Plan 2021–30* in November 2021. The plan provides a roadmap for the City to support the region to reduce emissions (mitigation), minimise climate change impacts (adaptation), and facilitate new opportunities and partnerships with community that will address the global climate emergency. A key feature of the plan is a new target of net zero community emissions by 2035.	✓
1.1.5	Monitor the risks brought by climate change and its effects to the Greater Geelong region.	Our *Climate Change Response Plan 2021–30* is intended to guide our climate response until 2030, however it will be reviewed in 2024. This review will help us reflect on priorities, review progress towards targets and take advantage of newly identified opportunities. We have implemented a program to monitor climate change risk in partnership with Deakin University, G21 councils & specialist consultants. This includes monitoring of climate change coastal impacts, freshwater hydrology and urban heat island effects.	✓

✓ Complete

Other achievements

- We took our commitment to climate-change action to a global level, by joining 17 other Australian councils in the United Nations' Cities Race to Zero Climate Action Campaign. This involved signing a pledge recognising a global climate emergency, agreeing to achieve net zero emissions by 2050 and committing to reporting annually on the actions that the City is taking to reduce and adapt to the impacts of climate change.
- We established the Climate Partnership Grants for co-designed, community led projects and activities that support the community to achieve net zero community emissions and increase resilience to climate change impacts. The inaugural round of grants with a total pool of $100,000 opened June 2022 with two projects securing funding: Geelong Sustainability All Electric Households program and 100% Clean Bellarine Relectrify Business program.
- We supported 14 applications in the first round of the Environmental Sustainability Community Grant Program with projects which included water tank installation, community waste education and energy efficiency audits.
- We completed the Dell Eco Reef at Clifton Springs with innovative 3D printed reef module technology, to assist in reducing erosion and future impacts of sea level rise.

Challenges

- Climate change is not solely an environmental issue. It has implications for every aspect of how we live - our social systems, economic systems and the natural systems upon which we all depend. We need to act quickly, decisively and collaboratively to make a difference.
- A municipal response to climate change requires both collective and individual action at all levels. *The Climate Change Response Plan 2021–30* sets out the City's role in reducing emissions and managing the impacts of climate change and the role of business, community organisations and residents. Challenges to action include a lack of resources, the significance of the task ahead and widely diverging views in the community about the need for action on climate change.

Next steps

- We need to continue to provide leadership and increased support for collaborative, municipal wide action to reduce carbon emissions, better resource recovery mechanisms, protecting and restoring our natural environment and building resilience to climate impacts such as temperature rise, sea level rise and extreme weather events.
- We must work actively with our partners to pursue public and private sector resourcing and funding for the actions contained within the *Climate Change Response Plan 2021–30* that require additional resources.

✓ Complete

OBJECTIVE 1.2: SUPPORT THE COMMUNITY AND THE CITY TO REDUCE CARBON EMISSIONS AND PROMOTE ACTIVE TRANSPORT

With a growing population and expanding areas of urban development, emissions from transport are expected to increase unless we make significant changes to our transport systems.

To reduce our current transport emissions footprint, we must change the way we move around our communities. It will take significant commitment and investment from a range of different stakeholders for us to identify, develop and creative viable alternatives. This includes planning neighbourhoods to further support this outcome.

While active transport is used for only a small percentage of journeys to work currently, our aim is to increase this to 50 per cent.

KEY DATA SNAPSHOT

- 19 per cent – contribution of transport to total community emissions (2019–20)[9]
- 0.03 million trips – total number of trips by public transport originating within Geelong Local Government Area on an average weekday in 2018 (3.83% of all trips)[10]
- 62.6 per cent – percentage of people who travelled to work in a private car on Census Day 2021 in the City of Greater Geelong. A further 2.0 per cent took public transport, 2.6 per cent rode a bike or walked and 18.7 per cent worked at home (Census occurred during COVID-19 lockdowns for large parts of Australia)[3]

Progress of supporting actions

	ACTION	PROGRESS COMMENT	STATUS
1.2.1	Renew and implement the City's Zero Carbon Emission Strategy to inform the Climate Change Response Plan and prepare a roadmap for the region to become zero carbon by 2047.	We consolidated our *Zero Carbon Emissions Strategy 2017–2020*, *Community Zero Carbon Action Plan* and *Climate Change Adaptation Strategy* as part of the newly developed *Climate Change Response Plan 2021–30*. As part of the new plan, we have brought forward the zero emissions target to 2035.	✓
1.2.2	Adopt an Integrated Transport Strategy for better integration between modes of transport and support sustainable transport choices.	We delayed the development of an Integrated Transport Plan pending project resources.	🕒
1.2.3	Deliver the Better Bike Connections Project to encourage active transport and reduce emissions.	We completed construction works for Stage 1 of the Southern Link from Malop Street to the Barwon River. In addition, Council approved the tender process for Stage 2 in March 2022 with detailed design continuing. Across April/May, we engaged with more than 260 people on the completed sections and Stage 2. Council will consider the Stage 2 tender award later in 2022. The Building Better Bike Connections project provides routes that are designed to be used by cyclists of a wide range of ages and abilities to safely ride to destinations like shopping areas and key employment precincts.	■
1.2.4	Implement the Shared Trails Master Plan to encourage active transport and reduce emissions.	We delivered three major shared trail projects in East Geelong, Corio and Barwon Heads to improve connections and access for our community. We also completed feasibility studies for the four Shared Trails Masterplan priority connections: Ocean Grove to Point Lonsdale, Ocean Grove to Drysdale, Drysdale to Portarlington, and Lara to You Yangs. The results of the feasibility work and project updates were provided to Councillor Shared Trails Portfolio Committee in June 2022.	■

■ On track 🕒 Not started yet ✓ Complete



Other achievements

- Since 2021, bike paths increased 6 km, shared paths increased 12 km and footpaths increased 27 km, a total increase of 45 km in the path network.
- We provided funding to the Geelong Sustainability Group's 100% Electric Vehicle project which aims to enable people to experience zero emissions driving and discover the environmental/health benefits.
- We completed Stage 1 of the upgrade to LED street lighting with the changeover of approximately 13,000 residential streetlights and installation of 130 new lights. We commenced Stage 2, the street light changeover on roads with higher traffic volumes (main roads) in June 2022 with completion expected by February 2023. The changeover will reduce energy consumption and save more than 8,000 tonnes of carbon emissions each year as well as making our streets and public spaces safer through higher quality and better directed lighting.
- We installed electric vehicle charging stations at our Corio, Belmont and Drysdale Depots to support our transition to a zero-emission light vehicle fleet.
- We secured $120,000 funding from the Australian Renewable Energy Agency to install electric vehicle charging stations at North Bellarine Aquatic Centre and and Leisurelink Aquatic and Recreation Centre.
- We converted gas from the Drysdale landfill into electricity equivalent to powering 1,500 homes each year.
- We are transitioning the City's light fleet vehicles to zero emissions by 2027 and have added to our existing EV vehicles with an additional order of 30 new EV passenger vehicles in 2022–23.

Challenges

- Transport is expected to remain a significant source of emissions for the foreseeable future given the region's strong car dependence, expanding urban footprint and the lack of, or convenient public transport for many population centres.
- Our opportunity to influence transport is limited to supporting a community transition to zero emission transport modes, supporting locally sources goods and services, improving active travel routes and advocating for better public transport.
- Existing transport data sources, such as the ongoing Victorian Integrated Survey of Travel and Activity and the ABS Journey to Work data, come out with limited frequency, making it hard to detect whether network changes are having a positive impact to travel behaviour.
- Our public transport network is in need of major investment to encourage people to make more sustainable travel choices, improving the liveability and economic competitiveness of our region.

Next steps

- Engage with key stakeholders in the development of the draft Integrated Transport Plan to improve integration of all modes of transport, including active transport.
- Continue to advocate to state and federal government for improved public transport, active travel networks and infrastructure.

OBJECTIVE 1.3: SUPPORT THE COMMUNITY AND THE CITY TO REDUCE WASTE

Our local community is projected to generate 58,000 tonnes of household waste by 2026.[4]

As an organisation, managing waste and resource recovery is our core business. However, we are only one player in a complex system. As such, a lot of what shapes our waste management is determined by forces outside our control.

In April 2020, Council adopted the *Waste and Resource Recovery Strategy 2020–30*, which sets a vision designed to help the Greater Geelong community to manage waste and resources in a way that minimises impacts on the environment, in particular by establishing a circular economy. It also sets the goals, actions and targets we need to help us get there.

KEY DATA SNAPSHOT

- $18.6 million – total expenditure on diverting waste from landfill[8]
- 34 per cent – proportion of food waste material in the average Geelong household's rubbish bin[4]
- 57,414 tonnes – residual waste we collected and sent to landfill in 2021–2022[8]
- 1,470 – number of public place bins maintained by the City[8]

Progress of supporting actions

	ACTION	PROGRESS COMMENT	STATUS
1.3.1	Implement the City's *Waste and Resource Recovery Strategy 2020–30* to reduce waste and encourage reuse and recycling.	Key actions we implemented include: • commencing a household food organic collection trial in Lara (started in November 2021) • partnering with Barwon Water, G21 councils and Wyndham City Council to develop a regional organics processing facility • securing funding from the state government to plan for a regional Waste and Resource Recovery Hub and transfer station • implemented modern cloth nappy program for residents • established two food organics composting units at our organic processing centre.	✓
1.3.2	Introduce waste-wise programs to reduce office waste and support recycling habits for the City's worksites.	We were unable to roll-out planned initiatives due to COVID-19 restrictions, which have impacted this program. The move to Wurriki Nyal mid-2022 will provide an opportunity to progress actions to meet this target. When operational the building will perform to a NABERS 6-star waste rating. This is the highest rating that supports diverting 74 percent of waste from landfill.	🕒
1.3.3	Reduce paper usage and storage of unused items through the Clever Together Project: a two-pronged approach including the physical removal of paper and junk items, and the introduction of technology.	We continued to prepare for the move to the City's new civic precinct Wurriki Nyal, with planning complete and infrastructure in place to enable reduction in storage, paper, stationery and more. An example of this was repurposing Christmas decorations for use by the local neighbourhood houses and establishing an organisation-wide stationary swap to encourage better inter-department sharing of excess stationary.	■
1.3.4	Continue to work with Sustainability Victoria and advocate to state government for a Container Deposit Scheme and other end-use solutions.	We continued to liaise with Sustainability Victoria and the new Recycling Victoria when they come into effect 1 July 2022. We provided feedback on the guidelines of the proposed container deposit scheme, which will encourage the community to collect and return empty containers to a network of refund points instead of sending them to general waste.	✓

■ On track 🕒 Not started yet ✓ Complete

Other achievements

- We were finalists in the Waste and Litter category of the Premier's Sustainability Awards 2022 for intensive bin inspection program to cut contamination in kerbside recycling bins.
- We continued the trial household food organics collection which commenced in Lara on 5 November 2021. The trial, which will run for 12 months, aims to reduce the amount of food waste going to landfill and helping to reduce greenhouse gas emissions, odour, and leachate production. After evaluating the trial, we aim to roll out the service municipal-wide in 2024. The trial is collecting 3.6 tonnes of food waste each week, this equates to 4.2kg per participating household. Between November 2021 and June 2022, 125 tonnes were collected and diverted from landfill[8].
- We trialled the use of recycled building materials, tyres and plastics in road construction projects including at Maple Place, Waurn Ponds where 366 tonnes of fine crushed rock were reused and 150,000 plastic bags were diverted from landfill.
- We launched a home composting program in March 2022, providing subsidised compost bins and worm farms through our project partner, Wormlovers, as well as a free online home composting workshop. This program will help divert food waste from going to landfill and compliments our food organics collection trial being run in Lara.
- We sold approximately 6,900 tonnes of high-quality compost processed from food and garden organics material to commercial outlets.
- We are a funding partner of the Caring for Our Bays program, implemented by the Bellarine Catchment Network. The program aims to lift the profile and appreciation of Corio Bay and the Bellarine shoreline of Port Phillip Bay, raising awareness of litter and its impact, and reducing the amount of litter that enters the waterways.
- Disposable nappies account for eight per cent of Geelong's total household rubbish. To help raise awareness and divert waste from landfill, the Modern Cloth Reusable Nappies Program was run between March and April 2022. Nine workshops were run under the program with 350 people attending. Participants received a free reusable nappy pack to help save money and reduce waste going to landfill.
- We have increased compliance monitoring of the construction industry's management of waste on building sites by proactively patrolling development areas, with a focus on managing loose Styrofoam (waffle pods), littering and non-compliance. The City is the first municipality in the state to secure the ability to issue infringements for breaches under the new Environment Protection Act, which provides more enforcement opportunities and has increased the value of the fines it has been able to issue for breaches.
- We launched a compliance campaign and worked with developers to prevent waste from escaping building sites.

Challenges

- Our growing population will increase the quantity of household waste, putting pressure on our existing services and waste infrastructure. Reducing the amount of waste our community generates will require significant and sustained behaviour change by governments, businesses and households working together.
- Even with a well-functioning circular economy, where resource recovery is at its highest level, we will continue to generate waste. This will include products that cannot, or should not, be recycled or reused for public health or other reasons (for example, clinical waste and asbestos).

Next steps

- The food organics trial in Lara has been extended to 30 June 2023. This will enable the collection of additional data and the installation of infrastructure prior to the rollout of a municipal wide service anticipated to begin in 2025.
- The food organics trial has also been extended to the City's new headquarters Wurriki Nyal prior to the future rollout to community facilities such as libraries.
- We will continue to work with key partners to improve regional infrastructure to divert material from landfill.

OBJECTIVE 1.4: PROTECT OUR BIODIVERSITY AND ECOSYSTEMS THROUGH EFFECTIVE NATURAL RESOURCE MANAGEMENT

As a significant land manager in the region, and the responsible authority for administering the Greater Geelong Planning Scheme, we are directly responsible for protecting natural species and habitats, controlling pest plants and animals, and supporting biodiversity in public reserves, waterways, and streetscapes. We also have a role to play in educating, supporting, and partnering with our community and other land managers to protect and enhance our region's biodiversity.

In 2021–22, we were the second biggest user of water (recycled and potable) supplied by Barwon Water.[11] Our region is growing and long-term trends pointing to a hotter, drier climate with less rainfall predicted for catchments and reservoirs. As a first step in addressing this whole-of-community challenge, we have committed our organisation to a target of sourcing 20 per cent of all water from alternative water sources by 2030.

KEY DATA SNAPSHOT

- 133 kilometres of coastline, indigenous vegetation and flora and fauna of state, federal and international significance[4]
- 100+ – the number of City-managed nature reserves[4]
- 678,777kl – the City's potable water use for 2021–22[6]
- 3,124kl – the City's recycled water use (Class A) for 2021–22[6]

Progress of supporting actions

	ACTION	PROGRESS COMMENT	STATUS
1.4.1	Review and update the City's Biodiversity Strategy to protect and enhance our network of conservation reserves and indigenous plants.	We continued to prepare the State of Nature report to inform our new biodiversity strategy and provide benchmark information to enable changes to be assessed over time. Expected completion date for the biodiversity strategy is late 2023.	On track
1.4.2	Protect internationally important wetlands through the continued implementation of the Sparrovale Wetlands Master Plan.	Council adopted the *Sparrovale Ngubitj yoorree Wetlands Master Plan* at the July 2021 Council meeting. This plan outlines improvements in drainage infrastructure, natural environmental and recreational facilities over the next 20 years. We commenced implementation of master plan actions including: • small scale revegetation • shed asbestos check and structural assessment • completion of levee condition assessment and maintenance manual • drafted a Fire Preparedness Plan • weed management • rubbish removal • community guided tours • monitoring and surveys of birds, native vegetation offset sites, automated water levels and salinity.	✓
1.4.3	Implement the *Stormwater Services Strategy 2020–30* to guide investment in stormwater management based on community values and objectives.	Council endorsed our *Stormwater Services Strategy 2020–30* in June 2020 and actions are advancing. As part of this strategy, we worked in partnership with Barwon Water to help progress Regional Integrated Water Management projects. We have reviewed the *Flood Management Plan 2013* and the *Stormwater Quality Plan 2015*, which will be replaced by the *Flood Management Plan 2021*, the *Waterways Management Strategy 2021*, and the *Integrated Water Management Plan 2023* shortly. Flood management studies for Ocean Grove, Hovells Creek and Cowies Creek catchments commenced to inform growth area planning and future improvement projects in these areas.	On track
1.4.4	Deliver a regional Integrated Water Management Strategy with key stakeholders including Barwon Water and Corangamite Catchment Management Authority.	We are working with the Department Environment, Land, Water and Planning (DELWP) to finalise the Integrated Water Management Collaboration Framework with an expected completion of October 2022. Following the commencement of temporary position in January 2022, work began on the delivery of a stakeholder meeting to move forward the Collaboration Framework. We recognise that to successfully continue this work beyond the current DELWP funding arrangement, we need to further advocate for the temporary position to become a permanent position beyond 2022.	Off track

On track ✓ Complete

Off track

Other achievements

- We were finalists in the Thriving Environment category of the Premier's Sustainability Awards 2022 for revitalising the Sparrovale-Nubitj yoorree Reserve.
- We commenced construction of a new treatment wetland in the Lara Lakelands Reserve. The new wetland will improve the water quality of urban stormwater before it enters the existing wetland and travels further downstream into the Hovells Creek system, delivering a healthier wetland and waterway ecosystem for a range of birdlife.
- We provided funding to the Koala Clancy Foundation to support the transformation of a bare 10-hectare paddock in Balliang into a Grey Box woodland, creating a climate change-refuge to help protect threatened koalas, birds and flying foxes.
- Our Restoring Rural Landscapes Program continued to provide direction for our pest plant and animal control programs on City managed reserves and roadsides. Some highlights include:
  - rabbit control activities on 19 reserves and two roadsides where extreme rabbit activity was present, to protect the significant native vegetation
  - expanding the roadside serrated tussock control to inspect and treat over 295 roadsides and the woody weed control program to inspect and treat over 333 roads.
- We sought community feedback on the draft master plan for the Blue Waters Lake Reserve in Ocean Grove which aims to protect the reserve's ecological and cultural values and further public use of the area.
- We assessed over 700 development applications and ensured native vegetation was enhanced and protected and impacts were minimised and offset.
- In October 2021, we held our fourth Aussie Backyard Bird Count with Birdlife and our community. Over 960 people completed the count in 2021 up from 550 people in our first year, and an increase of last year's 900 people. Over 75,838 individual birds were counted, with 199 different bird species observed, an increase of 18 species observed from last year.

Challenges

- Our native vegetation, habitat and biodiversity are under extreme pressure from threats associated with climate change, pest plants and animals, population growth and changes to land use in both rural and urban areas.
- Aside from some large areas secured in conservation reserves, such as the Ramsar Wetlands and coastal reserves, most biodiversity sites that provide habitat for wildlife are small, fragmented and isolated.
- We do not currently have an established methodology that can help us track alternative water sources as a percentage of the total water we use.

Next steps

- We are working with key stakeholders including Barwon Water and Department Environment, Land, Water and Planning (DELWP) to deliver a regional Integrated Water Management Plan by June 2023.
- Our *Stormwater Services Strategy 2020–30* and supporting plans will help shape broader regional aspirations.
- We will continue to seek community feedback to inform the development of the new biodiversity strategy, Plan for Nature.
- We are preparing the Northern and Western Geelong Growth Areas Biodiversity Conservation Strategy and Strategic Assessment under the *Environment Protection and Biodiversity Conservation Act*.

OBJECTIVE 1.5: CREATE CLEANER, GREENER COMMUNITY SPACES

Without a determined effort, our increasingly urbanised spaces have the potential to become hot, dry, and barren landscapes at greater risk of the urban heat island effect.

To combat this, we need to establish more green urban community spaces and nature-based green-blue infrastructure solutions. This sort of infrastructure refers to natural and built assets within urban landscapes which are living (green) – such as trees, gardens, nature strips, parks and open spaces – or which manage water (blue) – such as stormwater, drains, wetlands, ponds and waterways.

KEY DATA SNAPSHOT

- 156,393 - number of street and park trees maintained in 2021–22[8]
- 14 per cent – the current suburban tree canopy cover[8]
- 2,459 ha, 495 sites – size and number of open space sites managed (January 2022)[8]
- Top ten vulnerable suburbs impacted by heatwaves in 2020 include Wandana Heights, St Albans Park, Marshall, Point Lonsdale, Newcomb, Barwon Heads, Highton, Clifton Springs, Portarlington and Whittington[12]

Progress of supporting actions

	ACTION	PROGRESS COMMENT	STATUS
1.5.1	Plant more trees through the Urban Forest Strategy and create opportunities for community planting.	In 2021–22 we planted a total of 2,522 trees (1,877 street and 645 park trees) and removed 2,209 resulting in a net gain of 313 trees. We also planted 4,000 tubestock along the Ted Wilson Trail. We collaborated with the Rotary Club, Ocean Grove to plant 100 trees to commemorate 100 years of Rotary. As these trees grow and mature over the next five to 15 years, they will provide canopy cover and shade. The trees will form the future of Geelong's Urban Forest, shading our streets and parks, cooling and beautifying our municipality and encouraging people to be more active.	■
1.5.2	Establish more nature-based infrastructure that increases urban amenity, reduces urban heat and connects people to nature.	We undertook work to establishing nature-based infrastructure to address coastal erosion and remediate landslides, while maintaining and improving coastal amenity including: • working at Ramblers Foreshore to address erosion by applying integrated nature-based solutions • installation of an artificial reef at The Dell, Clifton Springs • significant landslide remediation along the Clifton Springs coast and Eastern Park near the Limeburners Point Boat Harbour We also delivered a new nature-based playground at Goldsworthy Reserve in Corio and adopted the *Sparrovale Ngubitj yoorree Wetlands Master Plan*, a 20-year plan to open a large new wetlands park for nature-based activities.	✓

■ On track ✓ Complete

Other achievements

- We shared data on the more than 165,000 trees we manage in our parks, reserves and streets via the new Urban Forest Dashboard. The dashboard features a map of Greater Geelong that allows the user to zoom in on any city-managed tree to view its species, age, health and size.
- We facilitated the development of 33 hectares of new public open space reserves across 30 sites within new subdivisions and including new play spaces at Anchorage and the Grange Estates in Armstrong Creek and an upgrade of Drewan Park in Wandana Heights.
- We commenced further restoration works on the former South Geelong Landfill, following the Council's adoption of a landscape plan for a key area of the site in October 2021. The project will focus on developing stormwater capture and storage capacity and revegetating the site.
- We sought community feedback on our One Million Trees Plan, which aims to create a sustainable, liveable, more resilient Geelong by planting more trees over the next 10+ years.
- We delivered several playground upgrades as part of a $559,722 Playground Development Program.
- We commenced analysis of the City's open space network.

Challenges

- As our municipality becomes more urbanised, the environment will become dominated by hard surfaces – roads, footpaths, gutters, buildings and roofs. These surfaces absorb heat, contributing to the urban heat island effect, and repelling water, which has implications for our stormwater systems.
- Although we've increased our street and park planting programs, we are not anticipating an increase in urban tree canopy for the next 10 years. This is partially due to the time it takes for plants to mature, but also because of rapid urban growth. As urban tree canopy includes public and private land, bigger houses on smaller blocks limit space to retain and plant canopy trees on private land. We're working with the community and developers to address this. Additionally, we need to investigate the need for increased protection of significant privately owned trees in the landscape.

Next steps

- We will increase the use of landscape planning permit conditions to achieve community space greening outcomes.
- We have completed updating urban heat vulnerability assessments to inform priority community space greening projects. These assessments will be used to assist in the development of an urban ecology plan to increase the amenity of our community spaces and reduce urban heat risk.
- We will continue the planning and delivery of our One Million Trees Project with community engagement commencing in August 2022.
- We will update our existing Open Space Strategy to establish goals that will enhance our community reserves.
- We completed an initial economic business case to further investigate the concept of Geelong as a biophilic city. Deakin University will provide recommendations to inform a report for consideration by council prior to community engagement in 2023.
- We are proactively seeking out opportunities to partner with research agencies to identify effective mitigation and adaptation strategies (e.g greening of schools and urban spaces with Institute for Physical Activity and Nutrition Deakin University and the Australian Research Council).

OBJECTIVE 1.6: ENSURE OUR LAND USE PLANNING AND BUILT ENVIRONMENT REFLECTS SUSTAINABLE PRACTICE

As Victoria's second largest city, Geelong's proximity to Melbourne, its strong employment growth, affordable housing, and balanced lifestyle, has seen the population grow from 239,529 to 270,776 people over the last five years.[13] Managing population growth, while maintaining what people love about living in this region, will be an ongoing challenge for our organisation.

Environmentally Sustainable Design plans is one way we will continue to address this challenge, alongside setting best-practice standards for new buildings, renovations and retrofitting, and maintenance and minor works. The other key to managing population growth will be maintaining a settlement boundary that preserves key environmental features, such as green breaks and landscapes between towns.

KEY DATA SNAPSHOT

- 396,388 – forecast population of Greater Geelong in 2041[14]
- 177,550- the forecast number of dwellings in City of Greater Geelong in 2041, up from 120,587 in 2021[14]
- 1,716 – number of planning permit applications received 2021–22[8]
- 21 per cent – new housing construction conducted within existing urban areas of Geelong[37]

Progress of supporting actions

	ACTION	PROGRESS COMMENT	STATUS
1.6.1	Develop best practice Environmentally Sustainable Design Action Plans for all precincts within the Northern and Western Growth Areas.	We commissioned Deakin University to develop best practice Environmentally Sustainable Design Action Plans for the first two precincts in the Northern and Western Geelong Growth Areas. We completed consultation on the sustainable development initiatives with landowners and government agencies in June 2022.	
1.6.2	Set best practice standards in the City's *Sustainable Building Policy* for new buildings, renovations and retrofitting and maintenance and minor works.	We reviewed our *Sustainable Building Policy*, and the final draft is going to the Policy Review Committee meeting in July/ August 2022.	
1.6.3	Continue to implement the 20-year Settlement Strategy so housing supply meets the needs of the growing population within settlement boundaries.	The *Settlement Strategy* was included in the Greater Geelong Planning Scheme in May 2021. Consultation on the long-term boundary has been completed.	
1.6.4	Monitor the implementation of the Environmentally Sustainable Design policy for new developments and strengthen the breadth of the application of the policy over time.	We completed 455 Environmentally Sustainable Design (ESD) referrals in the 2021–22 financial year. In June 2022, Council authorised the City to enter into Stage 2 of the Elevating the ESD Targets planning project.	
1.6.5	Ensure areas identified for more intensive housing development deliver best practice Environmentally Sustainable Design (ESD) principles and vibrant neighbourhoods.	We joined the Council Alliance for Sustainable Built Environment and other Victorian councils on a joint research project that aims to elevate ESD targets for new development in areas such as energy, water and urban greening. Council has committed to proceed to the planning scheme amendment stage with other councils via the Municipal Association of Victoria to strengthen our Environmentally Sustainable Design standards.	

On track



Managing population growth, while maintaining what people love about living in this region, will be an ongoing challenge for our organisation.

Other achievements

- Council voted to join stage two of the Elevating Environmentally Sustainable Development (ESD) Targets planning policy project.
- In 2021–22, our environmental planning team undertook 794 environmental planning referral assessments and our waste services team assessed over 200 referrals. These assessments provided clear input into avoiding and minimising environmental impacts during development and/or land use change and required environmental improvements in many instances including waterway restoration and creation of new conservation reserves[8].
- We also undertook 455 Ecological Sustainable Development (ESD) planning assessments for new developments ensuring a range of buildings in Geelong are built to high sustainability standards including reduced emissions, water use and increased urban greening outcomes[8].

Challenges

- It will be critical that the new developments being built to accommodate the growing population are designed as efficiently as possible to reduce climate change impacts, including emissions reduction and water efficiency.
- Statewide standards for buildings and subdivision design limit the opportunity for us to create regulations for performance of a higher standard.

Next steps

- We will improve and expand on existing Environmentally Sustainable Design planning controls.
- We will continue to work with the state government to translate findings from the Deakin University research from the Digital Twin and Environmentally Sustainable Design action plans into the first precinct structure plans.
- We will use community feedback to inform the finalisation of a long-term settlement boundary for urban Geelong.

SPOTLIGHT ON SUSTAINABLE DESIGN IN PLANNING

The Dell Beach is at Clifton Springs on the Bellarine Peninsula approximately 20km east of Geelong.

The Dell is an amphitheatre formed by a historic landslide and is a popular destination for the local community and visitors to the region for walking, picnicking, swimming and beach play.

Swirling currents and shifting sands have forced us to work hard to minimise coastal erosion, maintain safe access to the beach and stabilise the towering cliffs. The Dell wave attenuator project consists of a series of modular reef units that are placed together to form a permeable barrier designed to reduce the height and energy of waves.

Forty-six sculptural wave units help shellfish restoration by creating an artificial reef, allowing oysters, mussels and other native species to thrive.

Beachgoers and local school groups will be able to wade around the Dell Eco Reef when it sits above the water line at low tide, or snorkel among the marine life at high tide.

Designed and manufactured by Alex Goad from Reef Design Lab, the undulating units also provide a much-needed wave break, reducing wave energy and sand erosion. The curved nature of the modules provides shallow overhangs with no sharp edges that could lead to injury. They have safe aperture sizes that minimise the possibility of arms or legs becoming wedged.

The modules provide structural habitat and opportunities for a variety of marine communities to colonise.

This is the second artificial reef the City has established, the former being the Ramblers Foreshore Reef, which has performed above and beyond expectations with the beach being stabilised and beach broadened by over 40 metres.



Alex Goad, Designer/ fabricator (L) and Ralph Roob Senior Environmental Engineer (R) on Reef module





COMMUNITY WELLBEING AND SOCIAL EQUITY

A healthy community is one where everyone has the opportunity to experience their best possible health and wellbeing.

There are many factors that influence community wellbeing including employment, income, gender, race/ethnicity, Aboriginality, access to nutritious food, services, facilities and transport, education, housing, and freedom from violence and discrimination. Given the significant challenges our community has experienced throughout the COVID-19 pandemic, it is more important than ever that we focus on creating an environment where everyone feels supported, welcome and valued for their unique contribution.

Social sustainability is about expanding opportunities to create a more inclusive community, empowering community members and fostering a more resilient and prosperous society. It cannot be achieved without addressing equity, a concept based on human rights and fairness that involves recognising the different needs, life experiences, levels of power and access to decision making of all people and seeking new ways to rectify imbalances, creating equitable outcomes for all.

SUSTAINABILITY FRAMEWORK OBJECTIVES

2.1 Lead and support education for business and community to encourage sustainable practice

2.2 Encourage and support local, sustainable food production

2.3 Ensure equitable access and inclusion to City services and facilities

2.4 Work with others to achieve sustainable outcomes for our community

2.5 Harness community knowledge to drive sustainable change



Co-Founder of Bay Leaf Community Kitchen, Martin Rowan with Volunteer Coordinator Helen Lazzaro.

MEASURES OF SUCCESS

TARGETS	DATA	COMMENT	STATUS
Over 50 per cent of residents reporting their health as very good or excellent[7]	54% (2021) 59% (2017)	Less of our adult community is self-rating their health as very good or excellent than in 2017. However, this result is still higher than the last reported Victorian average (39 per cent).[16]	Off track
95 per cent of residents agree that they feel safe in the area where they live[15]	61% (2021) 54% (2017)	The proportion of residents who always feel safe in the area they live increased 7 points.[7]	On track
Australian Digital Inclusion Index (ADII) score greater than 70[15]	69 (2021) 63 (2020) 67.2 (2019) 60.3 (2018) 58.7 (2017)	The Australian Digital Inclusion Index uses survey data to measure digital inclusion across three dimensions of Access, Affordability and Digital Ability. In comparison. the Victorian state average ADII score in 2021 was 72 and the national average 71.1. Note: 2021 and 2020 ADII results are not directly comparable to previously reported Index results due to updated data collection methodology. As the sample size < 150, it is recommended to exercise caution in interpretation.	On track
Increase the supply of social housing from the current 3 per cent to 7 per cent by 2031; and 10 per cent by 2041[3]	3.1% (2021) 3.6% (2016)	While the supply of social housing in Greater Geelong in 2016 was 3.6 per cent, implementation of the *Social Housing Plan 2020–41* commenced in 2021. The share of social housing in the community is not keeping pace with the overall growth in dwellings.	Off track
Greater Geelong's workforce participation rate is higher than the Victorian average[3]	1.7 points below the state average (2021) 2.6 points below the state average (2016)	Greater Geelong workforce participation rate is 60.7 per cent. The Victorian average is 62.4 per cent.	Off track
No Greater Geelong suburbs in the bottom 20 per cent of the Socio-Economic Indexes for Areas (SEIFA)[3]	13 Greater Geelong state suburbs are in the bottom 20 per cent of the Index of Relative Socio-economic Disadvantage (2016)	An update is pending the Australian Bureau of Statistics Census of Population and Housing 2021 results which will be released in stages from June 2022 to mid–2023.	Only baseline data available

On track Off track Only baseline data available

OBJECTIVE 2.1: LEAD AND SUPPORT EDUCATION FOR BUSINESS AND COMMUNITY TO ENCOURAGE SUSTAINABLE PRACTICE

When considering how to address some of the more significant sustainability challenges of our time, there is only so much any individual, group and organisation acting alone can achieve. To make a lasting and significant impact, we need collective action, as well as individual responses, at all scales.

KEY DATA SNAPSHOT

69 – index score for perceived importance of business and community development[18]

Progress of supporting actions

	ACTION	PROGRESS COMMENT	STATUS
2.1.1	Use the City's exhibitions, art, collections and programs to educate and inspire the community to live more sustainably.	We funded the Nature Stewards program, run by Outdoors Victoria in Geelong, to educate people with an interest in the environment and encourage them to become volunteers. The Greater Geelong program now has 59 alumni. We also promoted our switch to renewable energy power supply to residents, supported community groups to promote the use of electric vehicles and install rooftop solar, and continued our community waste and recycling education activities. The Potato Shed presented Journey on Wadawurrung Country, an exhibition to build stronger awareness of cultural knowledge, heritage and respect for country and Wadawurrung Traditional Owners.	On track
2.1.2	Lead the transition to a green economy with tailored support for local businesses and community with a focus on supporting innovation.	We implemented the following actions: • funded four Cleantech demonstration projects (Capricorn Power, Deakin University, Focus Pty Ltd and Geelong Sustainability Group Inc) which addressed stockpiled landfill, household energy use, community solar production and renewable energy • implemented procurement for innovation training for City employees • provided grants for product development projects • funding for Regional Innovation for a Circular Economy (RICE) to subsidise local businesses participation in a Circular Economy Business Growth Program, delivered by Runway • provision of eight Geelong start-ups with access to a mentoring program • research into a self-funding model and establishing Geelong as a Cleantech Centre of Excellence • development of an e-learning training course, so practitioners in other organisations can learn how to apply the Procurement for Innovation method • commenced a second Procurement for Innovation project for the design and construction of surface level road infrastructure products that adhere to circular economy principles.	Complete

On track Complete

Other achievements

- We provided funding to support Geelong Sustainability to deliver a series of showcase events to educate our community about circular economy principles and inspire them to adopt new behaviours.
- We continue to monitor contamination rates in kerbside recycling and organics bins through our regular kerbside bin inspection program. Each week approximately 6,000 bins are inspected through our bin audit program. Bins containing non-recyclable materials have an education sticker placed on the bin. About 95 per cent of residents who receive an education sticker subsequently reduce contamination in their bins.
- We hosted Geelong Design Week 2022 in March, which attracted 6,343 participants[5]. Sustainability (human, social, economic, environmental or ecological) was one of the programs eight themes.
- We partnered with Geelong Sustainability to deliver Sustainable House Day 2021 online. It was estimated that 1,125 people attended seminars designed to raise resident awareness of energy, waste and resource efficient practices and provide access to the region's most unique and inspiring sustainable homes[23].
- We confirmed support for locally based innovators and entrepreneurs to access an innovative mentoring program, Geelong ClimateLaunchpad 2023. Eight innovators and entrepreneurs (as individuals or teams) will be supported to participate for free. The program is facilitated by Climate-KIC Australia. Structured as a competition, ClimateLaunchpad provides training, mentoring and pitching opportunities at a state, national and global level to help participants grow their concept into a sustainable business. Support is provided to early-stage start-ups in the cleantech, circular economy, ag-tech, environmental or climate impact fields.
- Our Community Investment and Support Fund release the Cleantech and Circular Economy Grants. A total grant pool of $50,000 was available to support businesses to establish proof of concept for cleantech technologies and circular economy solutions.
- We launched a brand new education program at the Geelong Botanic Gardens for primary school students aimed at fostering and building connections between people, plants and nature.
- We supported a collaboration between Runway and the Regional Innovation for a Circular Economy (RICE) to assist local businesses in Creative Industries, Tourism and Cleantech, to build resilience and find new growth opportunities.

Challenges

- The lack of collaboration between individual businesses minimises the collective impact of change. Government organisations and business alliances are well placed to help address this.
- Many small businesses are still recovering from the impacts of COVID and, as such, sustainability is less of a priority.

Next steps

- We will continue leading the transition to a green economy with tailored support for local businesses and community, and a focus on supporting innovation.
- Expand the new education program at the Geelong Botanic Gardens to include kindergarten programs.

OBJECTIVE 2.2: ENCOURAGE AND SUPPORT LOCAL, SUSTAINABLE FOOD PRODUCTION

The most visible and obvious way that local governments support local food production is by supporting community gardens and home-grown food, including nature strips. We value these important community spaces that allow people to come together and produce food and learn practical skills that support sustainability, while also learning about healthy living. The regions food transport emissions can also be reduced by sourcing locally grown food.

The role of growing local food to reduce emissions and the potential for community gardening to support better social outcomes was identified through community engagement on the development of the *Sustainability Framework Action Plan 2020–22*.

However, we also have an important leadership role to play in strengthening the resilience of the regions food system, while supporting the right of all community members to access sufficient, safe, and nutritious food that meets their cultural and dietary needs.

KEY DATA SNAPSHOT

- 2.16 million – estimated meals provided by the region's current food assistance system every year[19]
- 13 – number of community gardens in Greater Geelong[20]
- 46 per cent – percentage of respondents eating the recommended daily serves of fruit – two serves[7]
- 15 per cent – proportion of respondents eating the recommended daily serves of vegetables – at least five serves[7]
- 12 per cent - proportion of respondents that had to rely on a restricted range of low-cost unhealthy food during the COVID-19 pandemic because they ran out of money[7]
- Food security identified as one of 14 priority areas that must be addressed to alleviate location disadvantage in Greater Geelong[21]

Progress of supporting actions

	ACTION	PROGRESS COMMENT	STATUS
2.2.1	Adopt and implement a Food Policy to improve health and wellbeing of the community through local food production and sustainable systems.	We commenced work to refresh our existing Food Policy. However, with the development of the Sustainability Framework and Action Plan, initial work was suspended. We will rescope this action in the next financial year (subject to funding).	

Other achievements

- We provided funding to the Geelong Food Relief Centre to reduce food insecurity.
- We provided funding through our Community Grants program to support the following community projects:
  - Springdale Community Garden purchase powered gardening equipment and build Bokashi garden beds to assist community garden members to grow produce for donation to the local Drysdale Food Bank
  - Geelong West Community Garden Group develop a strategic plan for the upgrade of their facilities
  - Bay Leaf Community Kitchen install solar panels to power the new kitchen and reduce running costs
  - Barwon Oil Barons (auspiced by South Barwon Community Centre) to provide access for community members to pick locally grown olives to be processed into olive oil.

Challenges

- Geelong's food system faces some challenges. The way many of us eat is undermining our health. Some people in the region don't have enough nutritious food, and food production in the region faces increasing pressures from climate change and the loss of fertile agricultural land due to continued population growth. The affordability of healthy food choices has also reduced with the recent rises in inflation. We need to make it easier to source and afford healthier food options and educate people about nutrition[21].
- Foodbank estimates there is a need for 2.48 million meals per year, meaning there is a shortfall of around 350,000 meals. Given the significant growth in Greater Geelong's population, forecasts suggest the shortfall could climb as high as 1 million meals a year by 2031 if the current system remains unchanged[22].

Next steps

- We have updated the nature strip guidelines and anticipate seeking community feedback in the second half of 2023.
- We developed a discussion paper with the Institute for Physical Activity and Nutrition (Deakin University) to inform the review and update of the City's Food Policy. We will now review recommendations provided and scope potential future work for the City.

Off track

OBJECTIVE 2.3: ENSURE EQUITABLE ACCESS AND INCLUSION TO CITY SERVICES AND FACILITIES

Fair and equitable access to our services and facilities is a key principle of our work, regardless of gender, age, background, location, and abilities.

As Greater Geelong's population grows, we need to invest in community infrastructure and services in ways that are clear, fair, equitable, and based on evidence of need and insights from our community. This will help us maintain access to places, spaces, and services where and when people need them the most.

KEY DATA SNAPSHOT

- 865+ – the number of indoor and outdoor community places and spaces, we provide and maintain for the community[25]
- Community support services for the elderly, disadvantaged and family support were services rated the highest for importance by respondents[18]
- Accessibility (which includes access for all people, affordability, equity, integration, safety and amenity) is a universal concern of our community[25]

Progress of supporting actions

	ACTION	PROGRESS COMMENT	STATUS
2.3.1	Take an integrated approach to address social and economic inequity using policy, planning and programs, including the Vital Communities program.	We supported the Regional Industry Sector Employment (RISE) program and Job's Victoria Advocates, along with other Vital Communities initiatives, to encourage job readiness and support employment opportunities. Also as part of Vital Communities, we supported Deakin University research into social disadvantage in key locations and the local impacts of the pandemic. The final report, Strategies for Alleviating Locational Disadvantage in Geelong, was noted by Council in June 2021. A stakeholder workshop with community-based organisations was held on 24 February 2022 to inform the development of an action plan in 2022–23.	On track
2.3.2	Conduct regular reviews of the City's services to ensure they meet existing and emerging community needs.	We completed the second year of our service planning program. The data was used to inform *Our Community Plan 2021–25* and the Future Ways of Working program. We finalised our annual business planning process and service planning is now integrated into this annual process.	Complete
2.3.3	Improve the delivery of services to the community by increasing the focus on social equity in the City's Service Planning Program.	We held workshops with members from Council's advisory committees, our Clever Creative vision partners, and employees to inform the development of the *Social Equity Framework 2022–25*. The framework outlines our approach with a common set of principles and sets out the outcomes that will guide how we engage and support our community to be able to participate, be included and have the opportunity to live a healthy and fulfilling life. We sought feedback on the framework across February 2022 with 13 submissions received and considered. Council adopted the framework in May 2022. We are currently developing an action plan to monitor and gauge the implementation of the framework.	On track
2.3.4	Improve the short-and-long-term safety, health and wellbeing of women through delivery of the Ba-gurrk Gender Equity Framework and Action Plan.	While we were unable to complete all planned actions due to COVID-19 restrictions, we: • completed the state government's gender equity pilot program • finalised research into gender impacts of COVID-19 • held the International Women's Day event and awards that was an overwhelming success in March 2022.	On track
2.3.5	Work towards reconciliation within the City and community through the implementation of the City's first Reconciliation Action Plan (Reflect).	We evaluated the Reflect Reconciliation Action Plan May 2020–May 2021 with a report provided to Reconciliation Australia outlining the key milestones and responding to questions raised. Council re-engaged the consultants who facilitated this plan to undertake a review process with Councillors, key stakeholders, and members of the Kilangigj Aboriginal Advisory Committee. A review of the Reflect Reconciliation Action Plan was presented to Council at the June meeting. Of the 50 actions, 24 were completed, 19 in progress and 7 actions will be addressed in the next stage of the Reconciliation Action Plan framework. Some of the key actions which have been implemented include engagement with Wadawurrung Traditional Owners Aboriginal Corporation as part of the development of Wurriki Nyal, the award-winning NAIDOC 2020 week, online cultural heritage locations and digital projections as part of National Reconciliation Week.	Complete
2.3.6	Improve access to buildings, roads, footpaths, employment opportunities and community events for people living with a disability through the Access and Inclusion Plan.	Our Access and Inclusion Plan sets out how we will work towards full equality for people with disability to participate and be included in our broader community. The plan has four key priority areas: Access, Inclusion and Participation, Employment and Inclusive Attitudes, each with specific actions to consider ways of improving access to buildings, roads, footpaths, employment opportunities, community events and community perceptions. Actions delivered in 2021–22 included: • ensuring all new public toilets are Disability Discrimination Act (DDA) compliant • a review of the accessibility of the Moorabool Street public toilets • increased visibility of swipe card access points at our Corio Street site • construction of › four new kerb ramps and replaced or upgraded a further four › three new Disabled Parking Bays › five new raised road crossings • installed 30 raised wombat crossings in Norlane and South Geelong • an updated Events Planning Guide with current advice and guidance for event organisers on improving access and inclusion at events • planning to install the Marveloo at the Geelong Show in October 2022 • a Management Deed for the Mobi Chairs and a Request for Proposal for community agencies to optimise chair use in the community • the City's new Inclusion Roadmap which outlines our approach to embedding inclusion through organisational culture, capability and people practices, as well as our processes, policies and ways of delivering service to our community • the MY STORY Project, an opportunity for people who have a lived experience of disability or mental health challenges to develop their story telling skills through a 12-week mentorship program • conducted a Recruitment Review, with the aim of identifying any unintended barriers that may prevent people with a disability from being recruited at the City • commenced planning for the Geelong Awards for People with a Disability and International Day for People with Disability events to be held in December 2022.	On track

On track ✓ Complete

	ACTION	PROGRESS COMMENT	STATUS
2.3.7	Shape a healthy future for residents over 55 with the development and implementation of the Positive Ageing Strategy.	Council adopted the *Respected, Connected and Thriving – Positive Ageing Strategy 2021–2047* on 28 September 2021. This long-term strategy outlines several priorities that support healthy and happy ageing for people over 55 years of age in Greater Geelong. We held several community stakeholder workshops to help co-design an action plan from the Positive Ageing Strategy. The *Positive Ageing Strategy 2022–2025 Action Plan* was finalised which outlines our co-design approach and the activities that we, along with our partners, will undertake to working towards a more age-friendly City.	✓
2.3.8	Implement the Social Housing Plan in partnership with the Department of Health and Human Services to increase social and affordable housing options.	We recruited two positions dedicated to social housing and established an Affordable Social Housing Advisory Committee, which met for the first time in February 2021. Council established a Geelong Social and Affordable Housing Trust in April 2021. We also worked with the state government to implement the Big Housing Build social housing program. In April 2022, we conducted a community engagement process around three Council owned sites that could be used for social housing. Over 700 submissions were received for this proposal and Council is determining the next steps for this program of work.	■
2.3.9	Implement the *Multicultural Action Plan 2018–2022* in partnership with the Multicultural Action Plan Advisory Committee and other key stakeholders.	We supported a number of initiatives in the *Multicultural Action Plan 2018–2022* including: • a resource promoting equal opportunities for culturally and linguistically diverse community members • a swimming program for international students • resources and workshops to help culturally and linguistically diverse communities apply for grants • a campaign highlighting stories of Geelong-based refugees • a Safety at Work forum for key stakeholders around the rights of migrant workers in the workplace • ongoing support for the Multicultural Action Plan Advisory Committee • a video resource developed by people from refugee backgrounds focussing on mental health and wellbeing • a campaign highlighting stories of Geelong-based refugees during Refugee Week. • In March 2022, we recruited a new Social Equity Policy Officer – Multicultural.	✓
2.3.10	Design and implement the Mental Health Action Plan based on a series of pilot projects across a range of business areas that promote positive mental health outcomes.	Our Mental Health Action Plan transitioned into the Supporting Community Mental Health and Wellbeing Project. The findings from this project were used to draft the supporting resources. This project was not extended due to COVID-19.	✓
2.3.11	Prepare for the Gender Equality bill which will provide positive and significant opportunities for the City to address gender inequalities.	The *Gender Equality Act 2020*, which aims to improve workplace gender equality in Victorian public sector, universities and local councils, commenced on 31 March 2021. After participating in the Victorian Government's Gender Equity Implementation pilot in 2020, we established an ongoing program of work in this area, completing initiatives including: • submission of a workplace gender audit (1 December 2021) and *Gender Equality Action Plan 2022–2025* (31 March 2022) • establishment of a regional cohort of representatives from defined entities to undertake accredited gender equity training to ensure we increase our capabilities and gender expertise across our workforce We are continuing to focus on developing employee capability and rollout gender+ impact assessments in accordance with our organisations Target Operating Model and Inclusion Roadmap.	✓
2.3.12	Design and implement the Arts and Cultural Strategy which celebrates our community's diverse experiences, connection to place, our stories and our clever and creative future.	Following a community engagement process, that received input from more than 890 individual community and industry representatives, our *Arts and Cultural Strategy 2021–2031* was endorsed by Council on 26 October 2021 and implementation has commenced.	✓

Other achievements

- Our *Gender Equality Action Plan 2022–2025* was approved by the Commission for Gender Equality in the Public Sector in July 2022. The plan aims to improve gender equality across our workforce and the ways in which we design and implement our policies, programs and services.
- In line with the recommendations put forward by the Youth Council, we undertook a feasibility study to inform decision making regarding the future development of designated youth spaces.
- We engaged the community to inform the development of the draft Portarlington Community Infrastructure Scoping Study to understand the existing and future demand for community facilities, programs and services in Portarlington.
- We reviewed and updated the Events Planning Guide with current advice and guidance for event organisers on improving access and inclusion at events.

Challenges

- Engagement with our community shows that people are aware of the challenges our organisation is facing in terms of maintaining, upgrading and replacing existing facilities, while balancing the need to build new facilities to respond to growth and changing policy directions.
- Across Greater Geelong, there is significant disparity between more advantaged and less advantaged suburbs, with three suburbs considered being amongst the 'most disadvantaged' in Victoria[3].

Next steps

- We will develop an action plan to monitor and gauge the implementation of the *Social Equity Framework 2022–25*.
- We will continue supporting the Vital Communities Program.
- We are continuing to focus on developing employee capability and rollout gender+ impact assessments in accordance with our organisations Target Operating Model and Inclusion Roadmap.
- We will continue to implement the *Positive Ageing Strategy 2022–25 Action Plan*.
- We will continue to regularly review our services to check they're meeting existing and emerging community needs.
- We will continue to implement the *Social Housing Plan 2020–41*.

■ On track ✓ Complete

OBJECTIVE 2.4: WORK WITH OTHERS TO ACHIEVE SUSTAINABLE OUTCOMES FOR OUR COMMUNITY

As part of our municipal public health and wellbeing response, we selected five key priority areas of focus for the duration of *Our Community Plan 2021–25*: tackling climate change and its impact on health; increasing healthy eating; increasing active living; demonstrating and promoting gender equity practices and improving mental wellbeing and social connection.

The complex nature of these issues means that partnerships will be key to creating any sort of significant or long-lasting impact.

KEY DATA SNAPSHOT

- 20 per cent – proportion adults reporting high / very high psychological distress[7]
- 17,000– projected households needed for social housing by 2041[17]
- 67% - proportion of respondents undertook adequate physical activity to meet national guideline[7]
- 70% - proportion of respondents very highly satisfied (23%) or highly satisfied (47%) with feeling part of their community[7]
- 2.5 per cent – the 12-month average unemployment rate to June 2022 for Geelong SA4 geographic level[26]

Progress of supporting actions

	ACTION	PROGRESS COMMENT	STATUS
2.4.1	Work in partnership with community groups, businesses, and other organisations to promote and educate about sustainable practices.	We partnered to deliver several projects: • participated in Barwon Regional Partnerships network, as part of COVID-19 recovery • co-funded the '100 dwellings feasibility study' with Homes Victoria to identify whether surplus City-owned land is suitable for social housing • conducted Crime Prevention Through Environmental Design (CPTED) audits of a range of parks and open spaces, as part of the Working for Victoria program • provided funding support to Active Geelong, a collaborative project that brings together leading businesses, doctors, researchers and individuals to address physical activity in the Geelong region.	On track
2.4.2	Address local industry skills shortages and create employment opportunities through the delivery of the Regional Industry Sector Employment (RISE) program.	The RISE program aims to increase access and reduce barriers to employment opportunities, with some graduates achieving full-time work and apprenticeships in construction, and some participants pursuing other employment options or educational pathways. Since the program inception in 2018, 175 participants commenced the program and 136 participants graduated from the program. Of those who completed the program 65 have entered apprenticeships, 22 have commenced other jobs and 17 have returned to further education. The majority of participants (57 per cent) came from targeted postcodes while 37 per cent are from diverse backgrounds.	✓
2.4.3	Engage with other councils through the G21 and Barwon Greenhouse Alliances to achieve regional sustainability outcomes.	In August 2021, Council endorsed a motion for the City to become a founding member of the newly established Barwon South West Climate Alliance, a formal partnership between councils and other agencies to work together on joint projects, share knowledge and gain benefits from becoming a part of the larger cohort of regional climate alliances in Victoria.	✓
2.4.4	Use the City's new corporate affairs team to better advocate to other levels of government for funding and services.	Council developed its Priority Projects document that focuses on key advocacy projects for the upcoming budget and election cycles. The document was distributed to local MPs and Victorian and Australian ministers. In the 2020–21 financial year, we were successful in securing over $36 million in funding from various government funding streams. We continued discussions with candidates for the 2022 Federal Election on the City's priority projects.	On track
2.4.5	Continue to lead the implementation of the clever and creative vision and identify how the group will partner with others to deliver municipality-wide emissions reduction.	Our Vision Partner Group continues to work towards its measures of success relating to municipality-wide emissions reduction and will actively participate in the upcoming Net Zero Forum. New ways to capture insights and share data relating to emissions targets across the Vision Partner Group are being designed to uplift capability across enterprises.	On track

Other achievements

- We continued development of the Economic Development Plan 2021–31.
- We partnered with local organisations to deliver a number of initiatives that encourage the community to recognise that very age counts. These include: the STREETFACE See Me, Respect Me campaign, in which large-scale posters of older people from the Geelong region have been installed at key venues around the region, including libraries, the Civic centre car park, Leisure Link and the Grovedale Hub; developing elder abuse videos to be translated into multiple languages, and encouraging the community to 'Take the Pledge' to prevent elder abuse online along with the City's Councillors and CEO.
- We developed an action plan from the social research project provided by Deakin University's HOME Research Hub – Strategies for Alleviating Locational Disadvantage in Geelong. The plan outlines 51 key actions under the five domains of Vital Communities - Housing, Employment, Education, Liveability and Health and Wellbeing.

Challenges

- It is difficult to maintain access to affordable and social housing for all, especially for women and older women experiencing housing insecurity. A forum was held in February 2022 and brought together service providers and all levels of government to discuss and identify tangible options address the lack of housing options for women.
- The community is experiencing ongoing impacts of the COVID-19 pandemic, especially in relation to social isolation and connection to community.
- As we only have a limited influence on the food systems that influence dietary choices, we need to come up with creative solutions that will make it easier to source and afford heathier food options in partnership with a range of agencies and sectors.

Next steps

- We will continue to advocate to other levels of government for funding and services.
- We will share knowledge and gain benefits from becoming a part of the Barwon South West Climate Alliance.
- We will continue to lead the implementation of the community's 30-year clever and creative vision, in partnership with our Vision partners.
- We will continue to address local industry skills shortages and create employment opportunities through the delivery of the RISE program, which will continue to June 2023.

On track ✓ Complete

On track ✓ Complete

OBJECTIVE 2.5: HARNESS COMMUNITY KNOWLEDGE TO DRIVE SUSTAINABLE CHANGE

We believe it is critical that the decisions which shape the region's liveability and prosperity are informed and influenced by the people who live, work, visit or do business in the region.

One way that we harness community knowledge is by engaging with people likely to be affected by, or interested in, our planning and decision-making in a way that recognises the many barriers likely to impact those we seek to consult.

We also rely heavily on our many advisory committees, who provide us with advice based on their own expertise and lived experience to improve our decision-making and focus our work in the areas it is most needed.

KEY DATA SNAPSHOT

- 24 – number of successful applications for Environmental Sustainability grants in 2021–22[24]

Progress of supporting actions

	ACTION	PROGRESS COMMENT	STATUS
2.5.1	Support community generated ideas and projects for sustainable practice and education through the City's grants program, including the Environmental Sustainability Grants.	We allocated Environmental Sustainability Grants in 2021–22 worth a total of $149,000 (over two rounds worth $105,562 $43,530 respectively). Council endorsed the guidelines for the 2022–23 Climate Action Partnership Grants in May 2022. The inaugural round of grants opened June 2022. We expect funding decisions will be presented to Council for endorsement December 2022.	✓
2.5.2	Identify and work with members of our community with specialist technical and local knowledge through advisory committees to strengthen decision making.	We have 11 advisory committees providing community insights, lived experience and ongoing feedback to guide our decision making.	■

Other achievements

- Council endorsed the *Social Equity Framework 2022–25* which is designed to provides a common set of principles that will support every member of our community to participate fully, be included, and live a healthy and fulfilling life in Greater Geelong.
- We recognised four local projects promoting environmental sustainability, biodiversity and protection of the environment as part of the 2022 Green Achiever Awards. The Bellarine Rail Trail Environmental Restoration, the Geelong Community Solar Program, the Barwon South-West Community Power Hub and Geelong Sustainability's Geelong Circular Living Show were all named as huge contributors in several sustainability fields.
- We funded the first ever project as part of the First Nations Cultural Heritage Grants program. The successful application, to restore an Aboriginal mural within the Old Geelong Gaol, was determined by an independent grants panel.

Challenges

- The current municipal response to climate change is fragmented, reflecting the organic growth of interest and activism. There is overwhelming support for a more coordinated approach to better integrate collective efforts and achieve greater scales of action.

Next steps

- We will continue working with members of our community with specialist expertise and local knowledge through advisory committees.
- We will continue supporting community-generated ideas and projects for sustainable practice and education through our grants program.

■ On track ✓ Complete



2022 Community Green Achiever Award winners, Vicki Perrett, Dan Cowdell and Emilie Flynn.

SPOTLIGHT ON THE SOCIAL EQUITY FRAMEWORK 2022–25

The Social Equity Framework 2022-25 provides a common set of principles to help us make sure everyone in our community has the support they need to lead a healthy life and be included and participate fully.

The framework will guide how we work with the community to:

- improve equity in how people access services and places
- improve health and wellbeing, and
- drive lasting change.

By taking an equity approach, we will consider the barriers, experiences and levels of influence held by different groups, to allow everyone in our community access to the same opportunities.

The Framework was developed to build upon our Social Equity Principles, adopted in 2017.

Through this process we identified six social equity enablers (the components of an equitable society).

We also identified 10 priority populations (shown in Figure 4 below) for whom barriers are more frequently experienced, recognising that people and families can, and do, belong to many intersecting social groups, in turn influencing their experiences.

We are building on existing equity work within the City (for example our Multicultural Action Plan, Reconciliation Action Plan, Vital Communities Project, Positive Ageing Strategy, Gender Equity Framework, Social Housing Plan and Social Infrastructure Plan). We are working with various teams to consider how equity can be reflected in the continuous improvement of our services, polices, projects and internal business processes. In the coming year, the focus will grow to maximise employee capability in identifying and responding to equity needs in our work.

SOCIAL EQUITY ENABLERS

FAIRNESS
Distributing resources and facilitating fair processes and outcomes for everyone.

ACCESS
Reducing physical and social barriers from places, spaces, resources and opportunities for everyone.

VOICE
Creating safe spaces for everyone to speak up and genuinely listen to their individual and collective needs.

PARTICIPATION
Assisting everyone to be involved in social, community and economic opportunities.

INCLUSION
Creating opportunities where everyone feels safe, supported and like they belong, regardless of their social identities, characteristics or circumstances.

EMPOWERMENT
Supporting everyone to make meaningful choices and have a say in decisions that affect them.

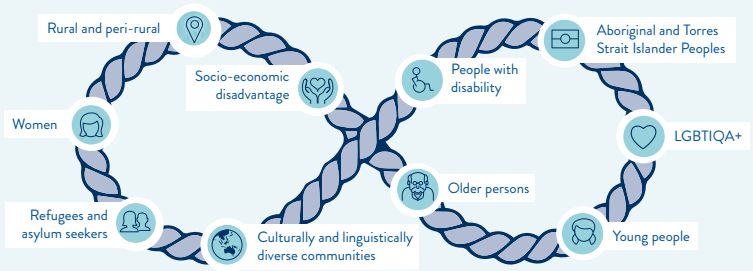


Figure 4: Intersectionality and priority groups

3562 (1.3%)
PEOPLE IDENTIFY AS ABORIGINAL OR TORRES STRAIT ISLANDER

17,726 (6.5%)
OF PEOPLE NEED ASSISTANCE DUE TO AGE OR DISABILITY

11.7%
SPEAK A LANGUAGE OTHER THAN ENGLISH AT HOME

2,026 REFUGEE CLIENTS WERE SUPPORTED BY DIVERSITAT (NOW CULTURA) IN THE 5 YEARS TO 2020 IN GREATER GEELONG

140 PER 10,000 WOMEN ARE VICTIMS OF FAMILY VIOLENCE

5%
OF ADULTS IDENTIFY AS BEING LGBTIQA+

11.9%
OF THE POPULATION IS MADE UP OF YOUNG PEOPLE (15–24 YEARS)

31.5%
OF THE POPULATION IS MADE UP OF OLDER PEOPLE (55+ YEARS)

14.9%
OF ALL UNEMPLOYED PERSONS LIVE IN CORIO-NORLANE



RESPONSIBLE AND TRANSPARENT BUSINESS

To be a responsible and transparent business, we will act with integrity, accountability, and transparency and view all decision making through a sustainability lens.

Sustainability is a complex and multi-faceted challenge. We therefore must work to embed it as a foundational principle that guides our organisation, so that all employees have a clear and shared understanding about what it means and how they can apply it.

For us to achieve economic sustainability as an organisation, our current operations and our way of life have to adapt. We need to be more efficient in our use of available resources, find new ways to harness currently underused resources and reduce our consumption in the process. We also need to consider all facets of sustainability in our investment decisions.

A strong local economy with job opportunities for all

The impacts of the pandemic, combined with recent community engagement, have driven us to expand the scope of this key priority area to encompass the local economy as an important sustainability consideration for our work. Although this was not mentioned in the original *Sustainability Framework 2020*, we have included relevant indicators in our performance tracking process.

OBJECTIVES

3.1 Position the organisation to better achieve our sustainability objectives

3.2 Embed sustainability into our decision-making and look for innovative solutions

3.3 Understand and be guided by the needs and expectations of our community

3.4 Pursue ambitious sustainability targets and report our progress publicly



MEASURES OF SUCCESS

TARGETS	DATA	COMMENT	STATUS
Zero City employee work-related fatalities[8]	0 (2021–22) 0 (2020–21) 0 (2019–20) 0 (2018–19) 0 (2017–18)	We are committed to ensuring all employees work safely. This includes providing a safe workplace and maintaining safe systems of work and management procedures.	On track
100 per cent of new and reviewed City plans, strategies and policies consider sustainability impacts and risks by 2022†	Not yet available	A means of measuring this indicator is yet to be developed.	Not yet available
Greater Geelong rated in the top 200 of the Global Innovation Cities Index[27]	322 (2021) 313 (2019) 326 (2018)	Geelong is classified as a NODE city i.e., globally competitive with competitive performance across many innovation segments. Global rankings of other Australian NODE locations include Adelaide (100), Gold Coast (160), Newcastle (212), Wollongong (233), Hobart (254), Ballarat (393) and Bendigo (398). No report was made available in 2020. The 2022 index will be finalised and released in mid to late January 2023.	Off track
Expenditure by visitors to the city-region increases by 3.8 per cent per annum[28]	$876 million (Apr 21 to Mar 22) $580 million (Apr 20 to Mar 21) $1.1 billion (Apr 19 to Mar 20) $1.1 billion (Apr 18 to Mar 19) $936 million (Apr 17 to Mar 18)	Spend has reached $876 million, surpassing 2021 levels. 8.7% of all visitors to regional Victoria are coming to Geelong and The Bellarine. Interstate visitation is back to 2019 levels at around 14% of total visitors.	On track
Support the hosting of 12 major events in Geelong every year[29]	13 (2021–22) 7 (2020–21)* 14 (2019–20)* 25 (2018–19) 20 (2017–18)	The 13 major events supported via Geelong Major Events stimulated economic activity estimated at $24.8 million.	On track
An increase in the diversity of businesses within Greater Geelong[30]	Industry Diversity Index (modified Herfindahl index): Geelong 53 (2016)	Industry Diversity Index measures industry diversity based on percentage of jobs by industry within LGA relative to that of the Victorian economy. Lower index value signifies higher industry diversity, higher value signifies higher industry specialisation. An update is pending the Australian Bureau of Statistics Census of Population and Housing 2021 results which will be released in stages from Jun 2022 to mid–2023.	Only baseline data available
Successfully host a mega event (exclusive World Championship or similar) every decade	T20 Cricket World Cup (October 2022)	Geelong hosted the T20 Cricket World Cup at Kardinia Park Stadium in October 2022. This event was bid for and procured via the Geelong Major Events committee. The event was originally scheduled for October 2020, however, was postponed due to COVID-19.	On track
100 per cent of Council reports include consideration of financial, social, community engagement and environmental implications from 2021†	100%	Overarching principles from *Section 9(2)(c) Local Government Act 2020* specifically referencing the promotion of economic, social and environmental sustainability prompted changes to our council report template and associated guidance material.	On track

† New target
* Events postponed or cancelled due to COVID 19 restrictions.

On track Off track Not yet available Only baseline data available

OBJECTIVE 3.1: POSITION THE ORGANISATION TO BETTER ACHIEVE OUR SUSTAINABILITY OBJECTIVES

Over the next three years, our Future Ways of Working Program will enhance how we work together and design our organisation for the future. We are doing this to create a place that serves our growing community in the best possible way.

This process includes establishing a target operating model, introducing a leadership and capability framework and better aligning our strategic planning processes.

KEY DATA SNAPSHOT

76 per cent – overall sustainable enagement score for City employees[31]

Progress of supporting actions

	ACTION	PROGRESS COMMENT	STATUS
3.1.1	Adopt and implement the Sustainability Policy, which integrates sustainable thinking as a key principle within the City.	Council adopted the *Sustainability Policy* at its meeting on 2 February 2021. The policy outlines the key principles we will apply to create a culture of sustainable decision-making while supporting the delivery of the *Sustainability Framework 2020* and *Sustainability Framework Action Plan 2020–22.*	✓
3.1.2	Establish and implement a Public Transparency Policy to increase public confidence in Council decision making and planning.	Our *Public Transparency Policy* was adopted on 1 September 2020.	✓
3.1.3	Build a positive and inspiring workplace culture at the City though the delivery of the Working Better Together program.	We launched a range of initiatives to support the delivery of our Working Better Together program including: • Leadership Capability Framework • Leadership Development Program • employee opinion survey, Better Together Survey, in April 2022 • learning and development course offerings • new and refreshed Learning Hub platform design with process improvements to increase digital enrolments and engagement • culture forums for all people leaders in November 2021 and May 2022. We believe that by leading inclusively we can embrace and value diversity and create a culture where people can speak up about risks, health and wellbeing, and safety issues. A positive and healthy work climate will in turn foster higher employee satisfaction, where employees feel empowered in their job and produce better outcomes for the organisation and community.	On track

On track ✓ Complete

	ACTION	PROGRESS COMMENT	STATUS
3.1.4	Keep City employees safe and well with the development and implementation of an organisational Health, Safety and Wellbeing Plan.	We provided ongoing employee communications and campaigns promoting physical and mental health, and safety in the workplace including: • Kind people are our kind of people (new occupational violence and aggression marketing campaign) • Take 5 (safety in the workplace) • RUOK Day • World Gratitude Day • Get on Track health challenge • Movember • Local Government Blood Challenge • online yoga • flu vaccinations for all employees and their families. We will expand platforms to communicate with the implementation of new intranet and digital screens in depots.	■
3.1.5	Review and update management and employment policies to reflect the importance of sustainability to the organisation.	We have continued to review our suite of policies. With new hires joining the team in July 2022, we anticipate the remaining outstanding policies will be reviewed, updated and rolled out in the second half of 2022. This includes the modernisation and overhaul of the Transition to Retirement policy as well as policies that require review following the implementation of the new Enterprise Agreement in March 2022.	■
3.1.6	Implement a new compliance framework to increase accountability within the City.	Our Accountability Framework is complete and has been implemented in the organisation via our annual business planning cycle.	✓
3.1.7	Continue to lead Geelong's UNESCO City of Design Designation and implement actions that support the UN Sustainable Development Goals with a focus on sustainable and liveable communities.	We continued to promote and deliver projects in support of the design designation including: • attending the virtual UNESCO Annual General Meeting in July 2021 • hosting the 2021 UNESCO Cities of Design Subnetwork Meeting in October 2021. More than 30 international cities participated with over 1000 people joining in the three-day online event • leading the Victorian Creative City Network and the submission to the Victorian Government which secured funding to support UNESCO through the Victorian Creative Strategy • launching the City of Design guiding principles following extensive input from key stakeholders • assessing applications to the City of Design Network and making recommendations to UNESCO • submitting our first four-year monitoring report to UNESCO, Geelong: Australia's Creative City of Design Our Monitoring Report 2017–2021 • coordinating over 70 events as part of Geelong Design Week 2022	■
3.1.8	Implement a new risk management and reporting software solution to manage risks and enable integrated reporting.	We launched new Occupational Health and Safety reporting software in May 2021. We have implemented Enterprise Risk Management, Incident & Hazard Management and Claims & Injury Management.	✓

■ On track

	ACTION	PROGRESS COMMENT	STATUS
3.1.9	Maintain and implement the 10-year financial plan and continue to ensure other long-term organisational plans are fed into the financial plan.	We developed a Long-term Financial Plan, as required by the *Local Government Act 2020*. The plan was adopted by Council 26 October 2021 and will be refined over time.	✓
3.1.10	Update and maintain the four-year strategic resource plan and enable delivery of the four-year Council Plan.	We completed our first foundational strategic plan, as per *Local Government Act 2020* requirements. Progress has been made with the Full time Equivalent (FTE) management process, a key deliverable of the foundational workforce plan, and tool for strategic workforce planning has been developed and rolled out to the business to effectively manage FTE. The rest of the Strategic Workforce Planning Framework is under development and to be to be rolled out to sample business areas by 30 June 2023. The key risk factor in rolling out Strategic Workforce Planning framework is the overall organisation readiness in line with the undergoing transformation initiatives.	■

Other achievements

- We implemented a digital equity project that has seen mobile phones rolled out to all construction unit field staff, connecting them to the City's network and allowing us to start automating many manual paper-based processes and most importantly help keep our employees safe and engaged.
- The Procurement for Innovation age-defying bridges project was recognised in four categories in the Institute of Public Works Engineering Australasia (IPWEA) Victoria Awards 2022: Environmental Sustainability (winner), Excellence in Public Works (winner), Excellence in Innovation Regional (winner) and Excellence in Asset Management (commendation). The project was also a Finalist in the National Economic Development Australia Awards for Excellence 2021 – sustainability initiatives category; and a Finalist in the Premier's Sustainability Awards 2021 in the Industry Leader – Climate Action category.
- The City embarked on a second Procurement for Innovation project in 2019, looking to apply circular economy principles to road infrastructure products. During 2020 and 2021 we conducted the market engagement phase of the process; working with suppliers to create their innovative responses to this need. The tender will be released in 2023.
- We have developed an e-learning training course to help others apply the Procurement for Innovation method in their organisations. The training course is suitable for procurement practitioners, specifiers, budget holders, finance staff, senior managers and leaders, and anyone responsible for engaging with and understanding markets and suppliers. There are five eLearning modules that cover: the Principles of Procurement for Innovation, Identification of an Unmet Need, Market Engagement, Procurement for Innovation Procurement Process, and Contract & Supplier Management. The eLearning modules have been shared with public sector procurement practitioners throughout Australia and the UNESCO City of Design network, including Curitiba (Brazil), Montreal (Canada) and Kortrijk (Belgium).
- Our Sustainable Buildings Policy, which applies to all City-owned buildings, is currently under review. When updated, it will support minimum waste performance ratings for new and existing buildings.
- We have improved and upgraded our data capture systems at the North Geelong Resource Recovery Centre to capture data more effectively.

Challenges

- We must adapt to accommodate the cost increases related to our COVID-19 response, advancing technologies, organisational change and ageing assets. This means working and refining our approach so we can keep delivering services, programs and infrastructure to our communities in a way that is sustainable and equitable.

Next steps

- We will continue finding new ways to improve community satisfaction with our overall direction, as well as lobbying on behalf of the community.
- We will continue to review and update management and employment policies to reflect the importance of sustainability to the organisation.
- We will continue looking for new ways to benefit from our UNESCO designation.

OBJECTIVE 3.2: EMBED SUSTAINABILITY INTO OUR DECISION-MAKING AND LOOK FOR INNOVATIVE SOLUTIONS

We are committed to integrating sustainable thinking as a key principle that is considered in every form of business, when making decisions, writing strategies, plans and policies, managing risks and allocating resources. This will help us to find long-term solutions to the many challenges we face.

KEY DATA SNAPSHOT

80 – the index score for perceived importance of decisions made in the interest of the community[18]

Progress of supporting actions

	ACTION	PROGRESS COMMENT	STATUS
3.2.1	Develop and implement a Strategic Documents Policy and Strategic Planning Framework for improved efficiency and alignment.	We adopted the Strategic Planning Framework and are working on a new organisation-wide process for developing strategic documents. This process aims to improve consistency, integration and accountability across all our planning processes, and will be underpinned by the strategic documents policy in the longer term. We developed the Major Municipal Strategy and Plans (MMSP) framework, an organisation-wide process for developing strategic documents. This significant operational model change is intended to improve process efficiency and quality of plans.	✓
3.2.2	Develop and implement a Data Governance and Management Strategy to better understand and manage information and to support evidence-based decision making.	Our *Data Management Strategy* was completed in March 2020. A Data Management program was approved in August 2020 and a position recruited to establish a Data Services Hub. We also established a Data Governance Committee, which will continue to evolve as the organisation matures its data practices.	✓
3.2.3	Review the City's Investment Policy and look for opportunities to align it with the Sustainability Framework and Policy.	We are currently reviewing the *Investment Policy*, to consider the Sustainability Framework and Policy when making investment decisions. It is anticipated that the updated document will be considered for adoption by Council in late 2022.	■
3.2.4	Establish an Enterprise Project Management Office (EPMO) that will prioritise projects that provide value for money, meet community needs and support a healthy natural environment.	We appointed an EPMO Manager and started development of the Target Operating Model with high level design approved and detailed design activities underway. Key supporting roles will be established in 2022 as part of these activities.	✓
3.2.5	Use the City's updated Procurement Policy to support local business and innovation and consider better social and environmental outcomes.	We implemented a new procurement policy in January 2022. A social procurement framework is still being formulated to include sustainability for presentation to Council July 2022.	⬢
3.2.6	Use the Smart Cities Program to adopt better technology options for the City and within the community.	We continued work to deliver the Smarter Suburbs (Stage 1) project including three Tower and sixteen Smart Nodes that integrate innovative technologies (smart lighting, WiFi, 5G, CCTV, USB charging, video analytics) with existing public infrastructure. We continued installation of a high-speed fibre network from Corio to Geelong CBD to Drysdale (plus Kardinia Park extension) to provide community facilities, businesses and public spaces with access to high-speed internet.	■

■ On track ⬢ Off track ✓ Complete



Artist imprression of the new he new Northern Aquatic and Community Hub

Other achievements

- We will realise an estimated $150,000 per year in operational savings and cut annual emissions by about 1,700 tonnes by investing in electric infrastructure run by renewable energy in the new Northern Aquatic and Community Hub.

Challenges

- There is a gap in our sustainability aspirations and the data we are currently able to collect to inform our progress.

Next steps

- Continue to progress a social procurement framework.
- Continue to improve consistency, integration and accountability across all our planning processes.



OBJECTIVE 3.3: UNDERSTAND AND BE GUIDED BY THE NEEDS AND EXPECTATIONS OF OUR COMMUNITY

We understand the power of authentic community engagement and the role it plays in building greater trust and confidence in local democracy. When acted on in good faith, it also leads to better outcomes for our organisation and the community.

The environment – in particular climate change – as well as social and economic sustainability are topics of keen community interest. We know this from the engagement process we conducted to inform *Our Community Plan 2021–25*, as well as other key strategies.

KEY DATA SNAPSHOT

73 – index score for perceived importance of community consultation and engagement[18]

Due to the scope of the sustainability challenge, the community looks to us for strong leadership in this area. At the same time, the community wishes to be able to provide feedback and input into council decision making to help guide us all to a sustainable future.

Progress of supporting actions

	ACTION	PROGRESS COMMENT	STATUS
3.3.1	Renew the City's Engagement Policy and Framework, which strengthens the connection with the community.	Council adopted a new *Community Engagement Policy* which outlines its commitment to best-practice engagement at its meeting on 23 February 2021.	✓
3.3.2	Create and promote more opportunities for public participation, which support better decision making and the implementation of the Sustainability Framework and Action Plan.	We provided initiatives including: • accessibility upgrades to our online engagement platform, Have Your Say • information for community that is easy to understand, and providing a greater link to *Our Community Plan 2021–25* • a new easily accessed hub on our online engagement platform, Have Your Say to work with the community on all flood studies across the region • over 60 engagement projects which included a focus on environment and sustainability • information for community that is easy to understand on topics and engagements that are of interest.	■

Other achievements

- We engaged with the community on 222 projects and had 212,025 unique visits to our Have Your Say engagement webpage up from 63,449 unique visits in 2020–21[32].
- Our quarterly e-newsletter for sharing engagement projects, seeking feedback and sharing results is being distributed to 4,927* community members who have signed up to the Have Your Say platform (*current number as at 9 January 2023)

Challenges

- Overall satisfaction with our performance for decisions made in the interest of the community was down 3 index points to 56 in 2022[18].
- Overall satisfaction with our performance in community consultation and engagement decreased 3 index points to 54 in 22[18].

Next steps

- We will continue to seek specialist advice provided by our advisory committees on community and Council priorities.
- We will conduct further campaigns to promote the Have Your Say platform to increase membership numbers, visitation and contributions.

■ On track ✓ Complete

OBJECTIVE 3.4: PURSUE AMBITIOUS SUSTAINABILITY TARGETS AND REPORT OUR PROGRESS PUBLICLY

This document reports on a series of ambitious sustainability targets that our Council endorsed in June 2021. Our goal is to annually report on these targets, as well as a select range of Global Reporting Initiative (GRI) indicators.

We will refine these targets over the next three years as we respond to new data opportunities and new research. In the future, we also aim to expand our reporting so that it will align with the United Nations Sustainable Development Goals (SDGs).

KEY DATA SNAPSHOT

- Our recommended waste reduction targets (diversion from landfill) and community carbon emissions now exceed current state and federal targets[33]
- We reduced the City's operational carbon emission by 29 per cent in 2021–22.

Progress of supporting actions

	ACTION	PROGRESS COMMENT	STATUS
3.4.1	Report our sustainability performance against the Global Reporting Initiative (GRI) Standards and in alignment with the Sustainable Development Goals.	Council endorsed sustainability indicators including selected GRI indicators in June 2021. We prepared the first Sustainability Performance Report to provide an update on our sustainability target progress (where data is available), as well as a summary of some of the key actions we've implemented as part of the *Sustainability Framework Action Plan 2020–22* (to 31 December 2021).	■
3.4.2	Evaluate the effectiveness of our sustainability reporting and continuously improve our reporting practice.	We presented the Sustainability Performance Report 2021 acknowledging we do not yet have all the data we require. We need to evolve our reporting processes and systems to enable us to better track and report our performance and aim to improve on this in subsequent years.	■

Other achievements

- We presented the Sustainability Performance Report 2021.

Challenges

- We are at the beginning of a long journey with regards to sustainability and have set ambitious targets in response to community feedback that will take time and hard work to achieve.

Next steps

- We need to evolve our reporting processes and systems to enable us to better track and report our performance.
- As our organisational approach matures, we will develop more structured, restorative and coordinated methods of addressing sustainability that will create lasting impacts on all our services, projects and plans.

■ On track

NEW OBJECTIVE: A STRONG LOCAL ECONOMY WITH JOB OPPORTUNITIES FOR ALL

To stay competitive in a globalised economic environment, we must collaborate with stakeholders to market Greater Geelong's competitive strengths, support local business and advocate for the infrastructure and services we need to attract investment and stimulate economic growth.

Achievements

- We hosted a series of five free community workshops, funded via the Victorian Government's Regional Recovery program. The sessions were held across three evenings and attracted 40-60 registrations per session.
- We provided funding support to Regional Innovation for a Circular Economy Inc (RICE) to deliver a circular economy innovation showcase of businesses working in the circular economy to build support by generating demand, recognition, and potential investment.
- We continued development of the Economic Development Plan 2021–31, which will identify our priorities to support and grow the economy to ensure economic prosperity.
- We partnered with the state government and Geelong Manufacturing Council to deliver the Cleantech Innovations Geelong business support program. The program created and maintained 650 jobs (directly and indirectly), helped over 2,000 people develop cleantech and circular economy skills, increased sales of cleantech and circular economy products by over $18 million.

Challenges

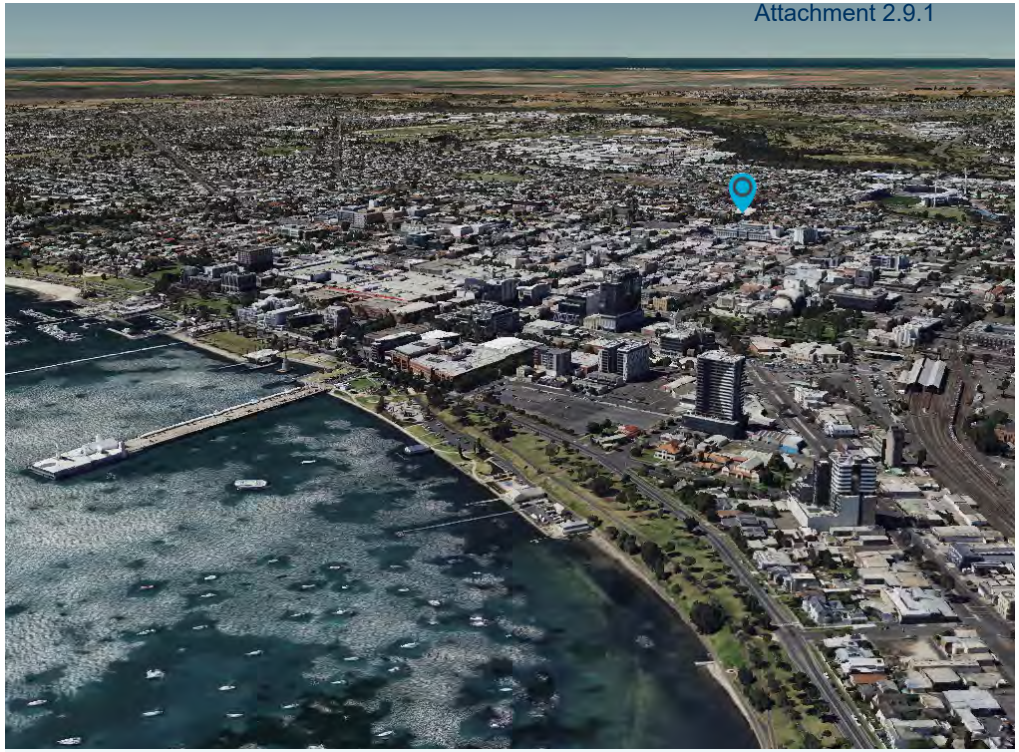
- We need to continue supporting local businesses and promote investment opportunities to drive economic growth in Greater Geelong during COVID recovery and beyond.
- Transitioning from a take-make-waste economy to a circular economy is going to take a collaborative approach between all levels of government, industry and across the City.

KEY DATA SNAPSHOT

- 120,017 – number of jobs located in the City of Greater Geelong in 2021[34]
- 2.5 per cent - the 12-month average unemployment rate to June 2022 for Geelong, 1.6 percentage points lower than the Victorian unemployment rate of 4.1 per cent[26]
- $15.4 million – Greater Geelong's Gross Regional Product in 2021[34]
- 19,604 – number of registered businesses[35]
- 24 – Tourism Sentiment Index as of 30 June 2022[28]
- $876 million – visitor expenditure 2021–22[28]
- 24:1 – return on investment of Geelong major events 2021–22[29]

Next steps

- We will finalise the Economic Development Plan 2021–31.
- We will support local businesses in developing climate mitigation and adaptation programs, technologies and solutions.
- We must continue to lead the way on matters that affect the local economy, advocate for projects that support strategic business and industry development, and coordinate industry experts to investigate opportunities for Greater Geelong.



SPOTLIGHT ON THE GEELONG DIGITIAL TWIN PROJECT

A digital twin is a digital replica of a physical environment, used to visualise and analyse the layout, functionality, and performance of a physical space, such as buildings, infrastructure, and urban environments in a virtual setting. They can be used to optimise the use of space, predict and mitigate potential problems, and simulate scenarios to inform decision-making.

The Victorian Government is investing in spatial innovation and digital twin technology, to build a state-wide platform, Digital Twin Victoria. This platform brings together 2D, 3D and live data in a single online location. It revolutionises the ways in which cities plan and manage the built and natural environment, whereby supporting sustainability targets and goals.

Through our Smart City Office, we have been working with the Victorian Government to continue refining and enhancing our regional digital twin to support a data-driven future.

The Geelong Digital Twin will enable us to meet our sustainability goals in several sector-leading ways, including:

- Identifying inefficiencies by analysing the energy consumption of infrastructure
- finding ways to reduce energy use
- optimising the use of resources such as water, raw materials, and transportation
- modelling reductions in carbon emissions and other environmental impacts after different interventions; and
- using real-time data and analysis to help Geelong-based organisations to make more informed decisions about their operations.

These types of smart city tools are a valuable resource for our community and will support us to achieve our clever and creative community vision for a smart and sustainable City of Greater Geelong.

END NOTES

1. City of Greater Geelong emissions detail data https://www.azility.com
2. City of Greater Geelong Climate Change Response Plan 2021–30
3. Australian Bureau of Statistics Census of Population and Housing 2016 & 2021
4. City of Greater Geelong Environment Strategy 2020–30
5. Geelong Design Week website https://www.geelongcityofdesign.com.au/geelong-design-week/
6. Barwon Water
7. 2021 Geelong Preventative Health Survey
8. City of Greater Geelong
9. Snapshot Climate – Australian Emissions Profile develop by Beyond Zero Emissions and Ironbark Sustainability (accessed January 2023) https://snapshotclimate.com.au/locality/municipality/australia/victoria/greater-geelong/2020/fy
10. Victorian Integrated Survey of Travel & Activity – VISTA 2018
11. Barwon Water Annual Report 2021–2022
12. The City of Greater Geelong Municipal Public Health and Wellbeing Plan 2021–25 Strategic Context
13. Australian Bureau of Statistics, Regional Population Growth, Australia (3218.0). Compiled and presented in profile.id by .id (informed decisions)
14. Population and household forecasts, 2021 to 2041, prepared by .id (informed decisions), January 2023
15. Australian Digital Inclusion Index Report 2021
16. 2018 Victorian Population Health Survey
17. City of Greater Geelong Social Housing Plan 2020–41
18. 2022 Local Government Community Satisfaction Survey
19. City of Greater Geelong media release, Council commits to landmark food relief agreement (May 2020)
20. City of Greater Geelong Community Directory December 2020
21. Our Vital Communities Project
22. City of Greater Geelong media release, New hub to expand food relief efforts (3 June 2021)
23. Geelong Sustainability October Newsletter 2021
24. 2021 City of Greater Geelong Community Grants program
25. City of Greater Geelong Social Infrastructure Plan Generation One 2020–2023
26. Geelong Stats Centre (www.geelongaustralia.com.au/business/statistics) using ABS labour force data. (SA4 area includes the City of Greater Geelong, Borough of Queenscliffe, Surf Coast Shire and the majority of the Golden Plains Shire)
27. Innovation Cities TM Index, 2thinknow
28. Tourism Greater Geelong and The Bellarine
29. Geelong Major Events
30. Regional Development Victoria – Information Portal, Regional Snapshot
31. City of Greater Geelong Better Together Survey 2022
32. City of Greater Geelong Have Your Say Geelong site, January 2021 to October 2021
33. Recycling Victoria A new economy February 2020, Victoria's Climate Change Strategy (May 2021), Australia's Long-term Emissions Reduction Plan: A whole-of-economy Plan to achieve net zero emissions by 2050
34. Geelong Economic Profile (www.economy.id.com.au/geelong), NIEIR 2021.
35. Australian Bureau of Statistics, Counts of Australian Businesses, including Entries and Exits, 2016 to 2020

GLOSSARY

Adaptation – the process of adjusting to actual or expected climate change and its effects.

Barwon South West Climate Alliance – a collaboration of councils, water authorities and land management agencies across the Barwon South West region in Victoria.

Biodiversity – the variety of living organisms, the genetic differences between them and the communities and ecosystems in which they occur.

Biodiversity site – somewhere that retains native vegetation – such as a patch of woodland, bush, native grassland, saltmarsh, coastal dune or a waterbody – that provides habitat for wildlife.

Carbon emissions – refers to all greenhouse gases (see definition below).

Carbon neutral – means an organisation, product or service has been proven to have reduced its emissions where possible and compensated for the remainder by investing in carbon offsets to be 'net zero' carbon emissions.

Carbon offset – is the form recognition of process that removes greenhouse gas emissions from the atmosphere and can be traded.

Circular economy – refers to an economic model that continues to reuse, re-purpose and recycle resources.

Cleantech – any process, product, or service that reduces negative environmental impacts through significant energy efficiency improvements, the sustainable use of resources, or environmental protection activities.

Climate change – the phenomenon of changing weather patterns caused by the overall warming of the planet due to greenhouse gas emissions.

CO2-e – carbon dioxide equivalent.

EV – electric vehicle.

Environmentally Sustainable Design – aims to reduce the impact of construction and building use on the natural environment.

G21 – the formal alliance of government, business and community organisations working together to improve the lives of people within the Geelong region across five municipalities including: Colac Otway, Golden Plains, Greater Geelong, Queenscliff and Surf Coast.

Global Reporting Initiative (GRI) framework – the GRI reporting framework consists of universal standards and topic standards that organisations can use to prepare and report information that showcases significant sustainability impacts.

Green-blue infrastructure – refers to the natural and built assets within urban landscapes which are living (green) and which manage water (blue).

Greenhouse gases – atmospheric gases responsible for causing global warming and climate change. The six Kyoto Protocol classes of greenhouse gases are carbon dioxide (CO2), methane (CH4), nitrous oxide (N2O), hydrofluorocarbons (HFCs), per-fluorocarbons (PFCs) and sulphur hexafluoride (SF6).

Green economy – is a clean, environmentally friendly economy that promotes health, wealth, and well-being.

Green power – electricity that is generated using low- impact, fully renewable energy sources that result in the lowest burden to the environment.

Integrated water management – water cycle systems including natural, built and services aspects, such as waterways, wetlands and floodplains, drainage and stormwater, drinking water and sewerage, as well as water's interfaces with the land in public open spaces.

Mitigation – also referred to as emissions reduction, mitigation is any human intervention or activity that reduces the sources or enhances the sinks of greenhouse gases.

Net zero emissions – achieving a balance between emissions produced (sources) and emissions taken out of the atmosphere (sinks).

Northern and Western Growth Areas (NWGGA) – is the largest urban growth project in regional Victoria, comprising 5,367 hectares with the potential to accommodate 110,000 new Geelong residents.

Renewable energy – energy that comes from a source or processes that are constantly replenished, such as solar, wind and hydro (water).

Resilience – the capacity of something (ecosystems, people, groups and organisations) to adapt, survive and continue to function and thrive despite stresses and shocks.

Sustainability Advisory Committee – established in 2021, the committee is made up of 12 members with expertise in environmental management, social and community planning and financial analysis.

Sustainable Development Goals (SDGs) – 17 goals that all United Nations Member States have agreed to work towards to end poverty, protect the planet, and ensure that by 2030 all people enjoy peace and prosperity.

UNESCO – United Nations Educational, Scientific and Cultural Organization, a specialised agency of the United Nations (UN) aimed at promoting world peace and security through international cooperation in education, arts, sciences, and culture.

Urban Heat Island Effect – the way built-up areas have a greater capacity to absorb, hold and emit the sun's heat, compared to rural areas.



APPENDIX 1 – OUR DATA

OUR PEOPLE

We are proud to be an inclusive and flexible organisation that is one of the largest employers in the region. We currently employ a total of 2,814 people – equivalent to 1,756.27 full-time employees*.

Our turnover† in 2021–22 was 17.3 per cent – up from 10.4 per cent the previous year.

EMPLOYEE TYPE - GENDER	CEO	CITY PLANNING AND ECONOMY	CITY SERVICES	COMMUNITY LIFE	CUSTOMER AND CORPORATE SERVICES	STRATEGY, PEOPLE AND PERFORMANCE
Full Time – W	20.9	113	99.4	252.7	68.5	58.9
Full Time – M	9.1	111.7	404.1	66.5	73.4	21
Full Time – X	0	0	0	0	0	0
Part Time – W	1.5	46.7	32.5	268.3	24.2	6.7
Part Time – M	0	15.5	13.6	22	2.5	0.1
Part Time – X	0	0	0	0	0	0
Casual – W	0	4.1	0.3	66	1.3	4.4
Casual – M	0	3.3	3.6	24.8	0.2	0.4
Casual – X	0	0	0	0	0	0
Total‡	31.5	294.3	553.5	700.6	170.1	91.5

Legend: W = Women, M = Men, X = persons of self-described gender

* As at 30 June 2022

† Excludes casual employees

‡ Total includes 0.1 FTE (Casual) of self-described gender

Table I: Total full-time equivalent employees by directorate, employment condition and gender in 2021–22

AS AT 30 JUNE 2021	CITY SERVICES DIRECTORATE	COMMUNITY LIFE DIRECTORATE	CUSTOMER & CORPORATE SERVICES DIRECTORATE	STRATEGY, PEOPLE & PERFORMANCE DIRECTORATE	TOTAL
Aboriginal	3	11	1	1	16
Torres Strait Islander	-	-	-	-	-
Both	-	2	1	-	3
Total	3	13	2	1	19

Table II: Diversity of employees by the number of Aboriginal and Torres Strait Islander people employed at the City

No Aboriginal and Torres Strait Islander employees in CEO's Office or City Planning and Economy Directorate.

EMPLOYEE DEMOGRAPHIC	% OF INDIVIDUALS WITHIN THE ORGANISATION'S GOVERNANCE BODIES	% OF INDIVIDUALS WITHIN SENIOR LEADERSHIP	% OF INDIVIDUALS WITHIN MIDDLE LEADERSHIP	% OF INDIVIDUALS WITHIN FRONTLINE
Gender				
Female	36.36	50.00	45.19	66.61
Male	63.64	50.00	54.81	33.35
Age Group				
Under 30	36.36	0.00	7.04	21.47
30–50	63.64	52.50	52.22	39.26
50 and over	0.00	47.50	40.74	39.26
Aboriginal and Torres Strait Islander	0.00	0.00	0.52	0.72

Table III: Diversity of governance bodies by gender, age, and relevant minority or vulnerable groups, including the number of Aboriginal and Torres Strait Islander people employed at the City

	EMPLOYEES	TEAM MEMBER NEW HIRES	RATE OF NEW EMPLOYEE HIRES DURING THE REPORTING PERIOD	TEAM MEMBER TURNOVERS	RATE OF EMPLOYEE TURNOVER DURING THE REPORTING PERIOD
Gender	Total	518	-	522	-
	Female	342	0.1230	341	0.1226†
	Male	176	0.0633	180	0.0647
Age Group	Under 30	191	0.0687	90	0.0403
	30–50	215	0.0773	141	0.0719
	50 and Over	112	0.0403	140	0.0755

* Headcount, as opposed to FTE is used for all indicators across Disclosure 401-1.

† Turnover rate overall for all genders across the organisation was slightly higher than the previous financial year, however remained with expected range. The split of turnover between females and males here cannot be commented on in great detail as this is the first year of completing this measure and previous year's data doesn't exist for comparison.

Table IV: Number and rate of employee hires and turnover, by age group, gender and region

For all indicators across Disclosure 401-1, all Employment Types including Casual have been included as there is no directive to do otherwise. Agency staff are not included. For indicators that ask for the rate, the denominator used across Disclosure 401-1 is 2743.5 which is the average of:

a. City's headcount at 1 July 2021 and,

b. City's headcount at 30 June 2022.

PARENTAL LEAVE	ENTITLED TO PARENTAL LEAVE	TOOK PARENTAL LEAVE	EMPLOYEES THAT RETURNED TO WORK IN THE REPORTING PERIOD AFTER PARENTAL LEAVE ENDED	EMPLOYEES THAT RETURNED TO WORK AFTER PARENTAL LEAVE ENDED THAT WERE STILL EMPLOYED 12 MONTHS AFTER THEIR RETURN TO WORK	RETURN TO WORK AND RETENTION RATES OF EMPLOYEES THAT TOOK PARENTAL LEAVE
Female	1167*	58†	58‡	48§	0.828#
Male	690**	22††	22‡‡	18§§	0.818##

Table V: Parental leave by gender

* The number of female permanent and fixed term staff who have reached 12 months continuous service.

† Includes both paid and unpaid maternity leave that commenced in FY 2020–21.

‡ Includes both paid and unpaid maternity leave that ended in 2021–22. It is noted that this number (and the one for males) is the same as that at the corresponding measure in b. This is a coincidence.

§ Count of females with maternity leave that ended in 2020–21 and were still employed in 2021–22.

Of the 58 female employees who returned to work following maternity leave in 2020–21, 48 remained employed as of 30 June 2022. This is a retention rate of 82.8 per cent.

** The number of male permanent and fixed term staff who have 12 months or more service.

†† Count of staff with paternity leave that commenced in 2020–21.

‡‡ Count of staff with paternity leave that ended in 2021–22.

§§ Count of males with paternity leave that ended in 2020–21 and were still employed in 2021–22.

Of the 22 male employees who returned to work following paternity leave in 2020–21, 18 remained employed as of 30 June 2022. This is a retention rate of 81.8 per cent.

OCCUPATIONAL HEALTH AND SAFETY

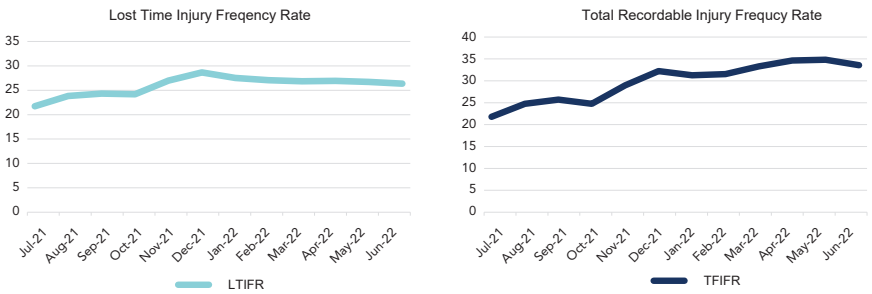


Figure 5: Work–related injuries (Lost Time Injury and Total Recordable Injury Frequency Rates) July 2021–June 2022

APPENDIX 2 – GLOBAL REPORTING INITIATIVE INDEX

The Global Reporting Initiative (GRI) is a network-based organisation that has developed the world's most widely used sustainability reporting framework.

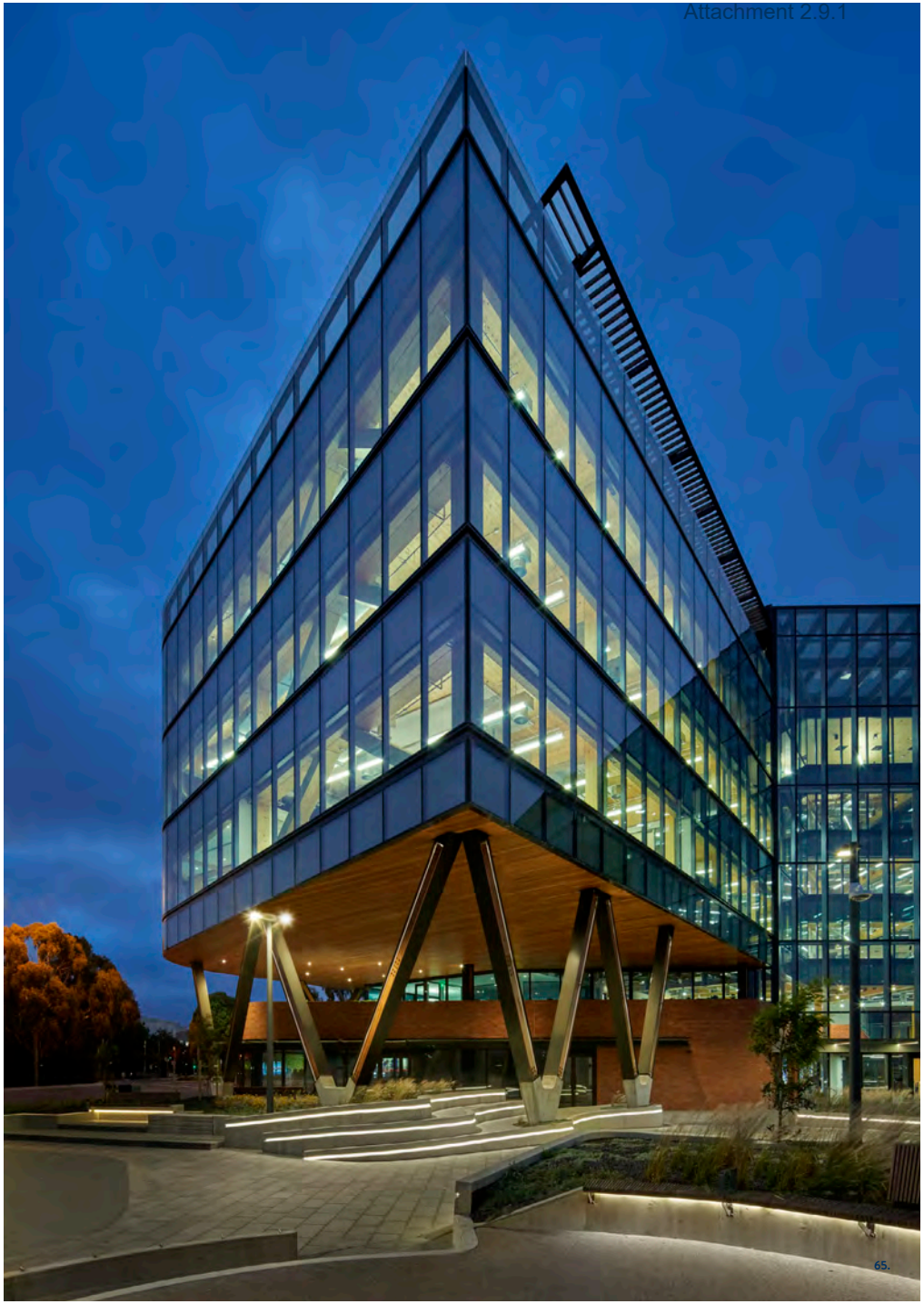
This framework sets out the principles and indicators that organisations can use to measure and report their economic, environmental and social performance. It increases accountability and enhances transparency as it relates to sustainable development.

The City of Greater Geelong has reported the information cited in this GRI content index for the period 1 July 2021 to 30 June 2022 with reference to the GRI Standards.

GLOBAL REPORTING INITIATIVE CONTENT INDEX	
GRI DISCLOSURE	**REFERENCE OR RESPONSE**
GRI Disclosure 102-2: Name of the organisation	City of Greater Geelong
GRI Disclosure 102-2: Activities, brands, products and services	Refer to https://geelongaustralia.com.au/council/default.aspx
GRI Disclosure 102-3: Location of headquarters	Refer to back cover of this report
GRI Disclosure 102-4: Location of operations	Our Community Plan 2021–25, 'Our Region' section
GRI Disclosure 102-6: Markets served	Refer to back cover of this report
GRI Disclosure 102-8: Information on employees and other workers	'Our Data' section of this report
GRI Disclosure 102-14: Statement from senior decision-maker	*'Mayor and CEO Message' section of this report*
GRI Disclosure 102-46: Defining report content and topic Boundaries	Sustainability Framework 2020
GRI Disclosure 102-50: Reporting period	This page
GRI Disclosure 102-52: Reporting cycle	Annual
GRI Disclosure 102-53: Contact point for questions regarding the report	Refer to back cover of this report
GRI Disclosure 102-54: Claims of reporting in accordance with the GRI Standards	This page
GRI Disclosure 102-55: GRI content index	This table
GRI Disclosure 201-1: Direct economic value generated and distributed on an accrual's basis	Not available
GRI Disclosure 201-2: Financial implications and other risks and opportunities due to climate change	Not available
GRI Disclosure 203-1: Infrastructure investments and services supported	Not available
GRI Disclosure 203-2: Significant positive and negative indirect economic impacts on stakeholders and the economy	Not available
GRI Disclosure 204-1: Proportion of spending on local suppliers	We have been unable to capture the local spend for the 2021–22 period, as reporting from the new Oracle Fusion is still not fully functional to extract this data. Tracking of Local spend for period 1 July 2021 to 28 February 2022 was 44.1%

GLOBAL REPORTING INITIATIVE CONTENT INDEX	
GRI DISCLOSURE	**REFERENCE OR RESPONSE**
GRI Disclosure 205-1: Total number and percentage of operations assessed for risks related to corruption, and the significant risks identified	All activities where a risk of corruption exist are subject to cyclical monitoring of the risk level thanks to the review of the control environment and its effectiveness in preventing corruption. The four risks of fraud and corruption assessed across the City's activities are all rated at a Medium risk level. They have mitigation plans in place to bring them to their target risk rating of Low
GRI Disclosure 304-3: Size and location of all habitat areas protected / restored	'Protecting The Environment' section of this report
GRI Disclosure 304-4: Total number of IUCN Red List species and national conservation list species with habitats in areas affected by the operations of the organisation	Not available - will need to assess as part of the development of the biodiversity strategy
GRI Disclosure 305-1: Gross direct (Scope1) GHG emissions in metric tons of CO2 equivalent	'Protecting The Environment' section of this report
GRI Disclosure 306-2: Actions taken to prevent waste generation in the organisation's own activities and upstream and downstream in its value chain	The City has developed a comprehensive waste and resource recovery system at Wurriki Nyal our new office. The system includes garbage, organic and mixed recycling bins at each kitchen and large communal spaces as well as e-waste facilities. Organic waste will be processed into our compost at our Lara Organics Composting facility before being used on local reserves and parks.
GRI Disclosure 308-1: Percentage of new suppliers that were screened using environmental criteria	New suppliers are not screened using environmental criteria unless they are part of a tender process. This is specifically a criterion in the tender process.
GRI Disclosure 401-1: Number and rate of employee hires and turnover, by age group, gender and region	'Our Data' section of this report – Table 4
GRI Disclosure 401-3: Parental leave by gender	'Our Data' section of this report – Table 5
GRI Disclosure 403-9: Work-related injuries (Lost Time Injury and Total Recordable Injury frequency rates)	'Our Data' section of this report – Figure 4
GRI Disclosure 403-10: Work-related ill health	Not available
GRI Disclosure 404-1: Average hours of training per year per employee	Refer to Training and Compliance Policy
GRI Disclosure 404-2: Programs for upgrading employee skills and transition assistance programs	Building on the significant work to date, the following large-scale initiatives within the Working Better Together (WBT) program include: • In 2021–22 we continued to embed our Leadership Capability Framework (LCF) that is aligned with the Future Ways of Working (FWoW) project horizons that steer all new and centralised training efforts for the workforce. Initial focus been on embedding it into the City's people processes with talent acquisition and leadership development • The City's leadership development programs continued to evolve. We developed an end-to-end leadership program (that includes co-designed leader journeys) and will be delivered by the leadership tier: Executive Leadership Team (ELT), Senior Leadership Tea (SLT), Joint Co-ordinators Group (JCG) and Front-Line Leaders. In line with the City's strategic priorities and the LCF, the program focus will be on "our people are our greatest asset." • A new training and compliance policy and framework was introduced in 2022 to establish an effective system of governance for how the City manages workforce compliance training

GLOBAL REPORTING INITIATIVE CONTENT INDEX	
GRI DISCLOSURE	**REFERENCE OR RESPONSE**
(Continued) GRI Disclosure 404-2: Programs for upgrading employee skills and transition assistance programs	• A quarterly WBT leadership forum is held for all leaders, each quarter focusing on a different topic. Earlier this year, 86 leaders attended a forum focused on 'Future Flex' that aimed to support leaders to transition their teams to a hybrid work environment, and 119 leaders attended the forum that focused on results of a recent employee opinion survey. • The City's Inclusion and Diversity Roadmap was launched in 2021. Implementation of horizon 1 of the plan included cultural awareness training for Councillors and the ELT to support inclusive leadership and decision making for Aboriginal and Torres Strait Islander peoples. In addition, foundation level Unconscious Bias and Inclusion training was launched to all people leaders at a WBT event in November 2021. In addition, six new online courses focusing on inclusion and diversity were added to the City's Learning Management System (LMS) and made available to all employees • Approximately $35,000 in study assistance was provided for employees undertaking tertiary education, and 1,036 hours approved of study leave • Added 43 new courses to the LMS, a combination of online and face to face training. Topics included Personal Productivity, Email Management, Occupational Violence and Aggression, Microsoft Office, Mental Health and Managing Stress. Transition to retirement is mentioned in our Enterprise Agreement at cl.5.8.1 and is a clause that is going to be redeveloped as part of the current negotiations. We also negotiate exits including Employee Termination Payment on an ad-hoc basis when the situation indicates there is a risk related to the termination / employee exit, these can, and do, include access to Outplacement Services where appropriate. Where an employee is made redundant their redundancy pay is made up of an amount calculated based on their years of service, and all notice payments take age into account with an additional week of pay where the employee is over 45 years old, they also receive access to Outplacement Services where they elect to participate in them, and an additional lump sum payment.
GRI Disclosure 405-1: Diversity of governance bodies and employees by gender, age, and relevant minority or vulnerable groups, including the number of Aboriginal and Torres Strait Islander people employed at the City	'Our Data' section of this report – Table 4
GRI Disclosure 406-1: Incidents of discrimination and corrective actions taken	Not available
GRI Disclosure 411-1: Incidents of violations involving rights of indigenous peoples and corrective actions taken	Not available
GRI Disclosure 413-1: Percentage of operations with implemented local community engagement, impact assessments, and/or development programs	Not available
GRI Disclosure 414-1: Percentage of new suppliers that were screene¬d using social criteria	There were 94 tenders registered in 2021-22. Only those companies engaged through these processes would be screened under the social criteria which forms part of the tender process.
GRI Disclosure 416-1: Percentage of significant product and service categories for which health and safety impacts are assessed for improvement	Not available
GRI Disclosure 418-1: Total number of substantiated complaints received concerning breaches of customer privacy	Not available



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CITY OF GREATER GEELONG

2.10. Our Community Plan Quarterly Report - December 2022

Source: **Strategy, People & Performance**
Acting CEO: **Kaarina Phyland**

Purpose

1. To present *Our Community Plan Quarterly Report – December 2022* for consideration and endorsement by Council.

Background

2. *Our Community Plan 2021–25* is Council's key strategic document which identifies the outcomes and priorities Council will focus its efforts on over the four years, to ensure the social, economic and environmental sustainability of our region. As one of Council's key priorities is improving the health and wellbeing of our community, the municipal public health and wellbeing plan has been integrated with the council plan for the first time.

3. *Our Community Plan 2021–25* is supported by an annual budget and an annual action plan, *Our Community Plan 2021–25 – Annual Action Plan 2022–23*, that highlights the projects, initiatives and programs that will take place within the 2022–23 financial year.

4. This quarterly report provides progress against the one-year actions for the period

5. 1 October 2022 – 31 December 2022.

Key Matters

6. There are 64 actions reported upon in *Our Community Plan 2021–25*.

7. At the end of December 2022, 44 actions were 'on track', nine actions were 'complete', three actions were 'not started', two actions were 'needs improvement', five actions were 'off-track' and one action is not proceeding.

RESOLUTION - Item 2.10

Cr Kontelj moved, Cr Mason seconded -

That Council note the Our Community Plan Quarterly Report – December 2022.

Carried

Financial Sustainability

8. There are no financial implications arising from the subject of this report.

Community Engagement

9. The *Our Community Plan 2021–25* quarterly reports are prepared in consultation with Managers, Coordinators and Officers from across the organisation. The report will be made available to our community online through our website after the Council Meeting, with the year end results appearing in the City's annual report.

Social Equity and Sustainability

10. *Our Community Plan 2021–25* recognises the importance of social equity, access and inclusion as a key priority area contributing to the long-term sustainability of our community. The quarterly reports document the work we are undertaking to improve equity, access and inclusion for all.

Relevant Law/Policy/Legal Implications

11. The City's activities are guided by the *Our Community Plan 2021–25* which was adopted in accordance with the *Local Government Act 2020* and implementation monitored via the quarterly and annual reports.

Alignment to Community Plan and Vision

12. The quarterly report tracks our progress of *Our Community Plan 2021–25 – Annual Action Plan 2022–23*, which is the second year of actions to support the delivery of *Our Community Plan 2021–25*.

13. This report aligns with the Community led 30-year Vision, *Greater Geelong: A Clever and Creative Future* community aspirations:

    A destination that attracts local and international visitors;

    A fast, reliable and connected transport network;

    A leader in developing and adopting technology;

    A prosperous economy that supports jobs and education opportunities;

    An inclusive, diverse, healthy and socially connected community;

    Creative and diverse culture;

    Development and implementation of sustainable solutions;

    People feel safe wherever they are; and

    Sustainable development that supports population growth and protects the natural environment.

Conflict of Interest

14. No council officers involved in the preparation of this report declared a general or material conflict of interest.

Risk Assessment

15. There are no identified risks arising from this report.

Environmental Sustainability

16. As the organisation and region face considerable environmental challenges, *Our Community Plan 2021–25* outlines the City's priorities in addressing the issues including climate change and waste, increasing population growth and threats to local biodiversity.

Attachments

1. Our Community Plan Quarterly Report December 2022 [**2.10.1** - 24 pages]



THE CITY OF
GREATER GEELONG

OUR COMMUNITY PLAN 2021–25 QUARTERLY REPORT

DECEMBER 2022

CITY OF GREATER GEELONG

INTRODUCTION

Our Community Plan 2021–25 outlines how we are working towards the 30-year community vision to make Greater Geelong a clever and creative city-region.

The plan tells the community what the councillors are aiming to achieve during their four-year term and guides how we allocate resources so we can deliver infrastructure, services and programs to the community to ensure the social, economic and environmental sustainability of our region.

The four strategic directions we've chosen to guide us are:

- Healthy, caring and inclusive community
- Sustainable growth and environment
- Strong local economy
- High-performing Council and organisation.

As well as the strategic directions, the plan also outlines:

- Desired outcomes – the future state we're aiming for in four years and
- Four-year priorities – the priorities we'll focus on to help achieve our desired outcomes

For the first time we have integrated the Council Plan and Municipal Public Health and Wellbeing plan – so that the health and wellbeing of our community is central to everything we do.

The Plan identifies five health and wellbeing priorities which are:

1. Tackling climate change and its impact on health
2. Increasing healthy eating
3. Increasing active living
4. Demonstrating and promoting gender equity practices
5. Improving mental wellbeing and social connection

Our Community Plan 2021–25 is supported by an annual action plan and budget which highlight the projects, initiatives and programs that will take place within the financial year to address our four-year priorities.

This quarterly report was developed to provide a transparent update of our performance in delivering the annual action plan.

Actions that support the health and wellbeing priorities have been identified with the relevant health and wellbeing icon:



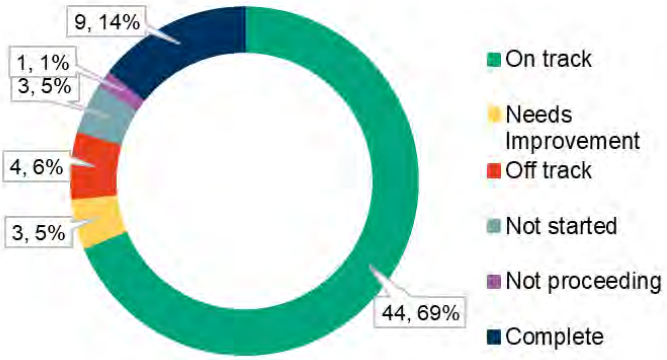
STATUS UPDATE

We committed to 64 actions in our Annual Action Plan this year.

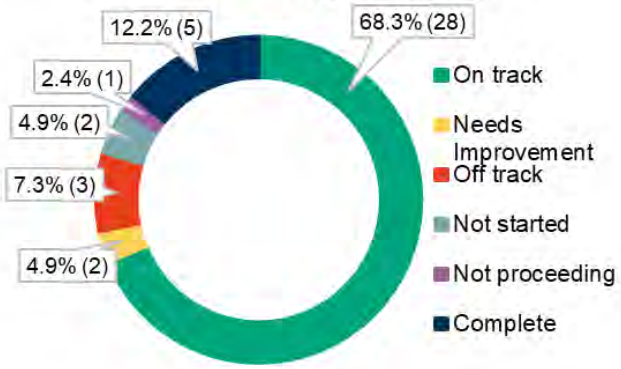
At the end of December 2022:

- **44 were 'on track'**
- **nine were 'complete'**
  - *Commence detailed design of gender-neutral facilities at the Leopold Tennis Club*
  - *Complete a feasibility study for a program that makes recommendations on how to deliver a safe and inclusive space for young people within central Geelong*
  - *Expand our Drop-In Feeding support service (0-3 months of age) to include the Bellarine*
  - *Develop the Southeast Bellarine Coastal Strategy*
  - *Develop and implement Business Events Geelong marketing program to represent, showcase and promote the region as a business events destination*
  - *Provide the community with an online portal to lodge valuation objections*
  - *Implement the City's approach to deliver integrated strategic planning and reporting activities for the municipality (Integrated Municipal Planning Framework)*
  - *Develop the City's approach for reviewing the delivery of services*
  - *Develop a partnerships model that supports the organisation to develop stronger and effective relationships with community and key stakeholders*
- **three were 'not started'**
  - *Commence working with community on the next Innovate Reconciliation Action Plan*
  - *Commence planning for a new residential strategy for Central Geelong*
  - *Develop a formal and centralised health, safety and wellbeing audit program*
- **three were 'needs improvement'**
  - *Undertake a review of the Livewell Program to ensure it is sustainable and meets the health and wellbeing needs of people aged over 55*
  - *Develop an impact evaluation framework to monitor the contribution of investment in social infrastructure to community health and wellbeing*
  - *Review the local planning policy framework in the Greater Geelong Planning Scheme to implement key strategies into the planning scheme*
- **four were 'off track'**
  - *Partner with Wathaurong Aboriginal Co-operative for local actions around Closing The Gap, an initiative which aims to achieve health and life expectation equality for Australia's Aboriginal and Torres Strait Islander peoples*
  - *Construct the Building Better Bike Connections Southern Link Stage 2*
  - *Upgrade to LED street lighting with smart control technology**
  - *Commence development of a draft Integrated Transport Plan**
- **one was 'not proceeding'**
  - *Launch a major annual live music program in support of day and night economic activation*

Action plan overall progress



Health & Wellbeing priority progress



STRATEGIC DIRECTION 1
HEALTHY, CARING AND INCLUSIVE COMMUNITY

Desired outcomes

- Our community feels welcome, safe and connected
- Our community has equitable access to health and social services, information and infrastructure
- Healthy behaviours and environments are promoted, supported and accessible

Four-year priorities

1.1 Help our community, recreation groups and volunteers to prosper and grow

1.2 Deliver health and community initiatives that are culturally sensitive and accessible across all life stages

1.3 Foster and embrace community connectedness

1.4 Demonstrate and promote gender equity practices

1.5 Foster an inclusive community culture

1.6 Facilitate social and affordable housing in Greater Geelong

1.7 Provide access to places, spaces and services where and when people need them the most

1.8 Strengthen relationships and partnerships with the Aboriginal and Torres Strait Islander communities in Greater Geelong

1.9 Support the City's cultural and creative life, history and heritage

1.10 Provide facilities that foster and facilitate positive health and wellbeing outcomes

1.11 Respond to the findings of the Royal Commissions into aged care and mental health

PROGRESS REPORT

Indicators

Municipal Indicators	Data available at 31 December 2022	Progress comments
Proportion of adults experiencing high / very high psychological distress *Source: City of Greater Geelong Preventative Health Survey*	20% (2021) 10.3% (2017)	There was an increase in the proportion of our adult community experiencing high / very high psychological distress since 2017.
Proportion of adults meeting the physical activity guidelines *Source: City of Greater Geelong Preventative Health Survey*	67% (2021) 41% (2017)	More of our adult community is reporting that they are sufficiently physically active than in 2017.
Proportion of adults consuming the recommended number of serves of fruit and vegetables *Source: City of Greater Geelong Preventative Health Survey*	Fruit – 46% (2021) Fruit – 53% (2017) Vegetable – 15% (2021) Vegetable 10% (2017)	There was an increase in the proportion of our adult community consuming the recommended serves of vegetables and a decrease in the proportion consuming the recommended serves of fruit since 2017.
Family incident rate per 100,000 population for Greater Geelong *Source: Crime Statistics Agency website www.crimestatistics.vic.gov.au*	1,648.2 (year ending September 2022) 1,585.1 (year ending June 2022)	For the year ending September 2022, the family incident rate for Greater Geelong was higher compared to the Victorian rate (1,387.9).
Community perception of safety in the area where they live *Source: City of Greater Geelong Preventative Health Survey*	61% (2021) 54% (2017)	More of our adult community is feeling safe where they live than in 2017.

* Major initiative

Municipal Indicators	Data available at 31 December 2022	Progress comments
Level of agreement that multiculturalism makes life better (definitely or sometimes) *Source: City of Greater Geelong Preventative Health Survey*	66% (2021)	This result comprised 48% definitely and 18% sometimes. *This is a new strategic indicator and therefore no prior year data is available.*
Proportion of community concerned about effects of climate change on health (very or quite concerned) *Source: City of Greater Geelong Preventative Health Survey*	51% (2021)	This result comprised 28% very concerned and 23% quite concerned. *This is a new strategic indicator and therefore no prior year data is available.*
Proportion of adults that are a member of an organised group (sports, religious, school, professional, community or action group) *Source: City of Greater Geelong Preventative Health Survey*	56% (2021)	28% of this result comprised members of a sports group. *This is a new strategic indicator and therefore no prior year data is available.*

City of Greater Geelong Indicators	Data available at 31 December 2022	Progress comments
Community satisfaction with support services *Source: Local Government Community Satisfaction Survey*	Family – 64 (2022) Family – 66 (2021) Elderly – 63 (2022) Elderly – 65 (2021) Disadvantaged – 61 (2022) Disadvantaged – 62 (2021)	Our result for Family Support was lower compared to the Regional Centres average (67) while Elderly Support was lower compared to the statewide average (67).
Community satisfaction with recreational facilities *Source: Local Government Community Satisfaction Survey*	72 (2022) 75 (2021)	While satisfaction decreased in 2022, our performance continued to be well regarded by the community and was among our highest rated services. Our result was also higher than the statewide average (69).
Level of agreement that Council infrastructure is equitable (fair access to facilities that are needed across the municipality including healthy, safe and inclusive places and spaces) *Source: Local Government Community Satisfaction Survey*	56% (2022)	*This is a new strategic indicator and therefore no prior year data is available.* Comparison to statewide and Regional Centres average is unavailable.
Level of agreement that Council infrastructure is accessible (for all abilities, affordable and easy for people to get to). *Source: Local Government Community Satisfaction Survey*	63% (2022)	*This is a new strategic indicator and therefore no prior year data is available.* Comparison to statewide and Regional Centres average is unavailable.
Number of key community infrastructure projects completed *Source: City of Greater Geelong*	86.5% (2022) 84% (2021)	In 2021–22 we delivered a further three key infrastructure projects: Drysdale Town Centre – Community Facilities, the Grovedale Men's Shed and the Regional Indoor Sports and Events Centre – Feasibility Study. We have delivered 32 of the 37 key community infrastructure projects identified for delivery by 2022.
Community satisfaction with community and cultural activities *Source: Local Government Community Satisfaction Survey*	64 (2022) 65 (2021)	Our result was comparable to both statewide and Regional Centres average (65 respectively).

* Major initiative

Four-year priority	2022-23 actions	Progress comment	Status
1.2.1	*Implement the Municipal Early Years Plan 2022-25*	We completed the draft Municipal Early Years Plan 2022-25 following community engagement in August/September 2022. It will now be considered by our Executive Leadership Team in early 2023. The plan assists with ensuring our services provide targeted support for those families and children who need it most.	On track
1.2.2	*Undertake a review of the Livewell Program to ensure it is sustainable and meets the health and wellbeing needs of people aged over 55*	We completed the discovery phase of the Live Well Program in December 2022. We will now be able to determine the viability of the program, whether it is meeting the needs of the community and what changes may be needed in the delivery of the program. An assessment on future service delivery to be made by March 2023	Needs improvement
1.2.3	*Update Council's Healthy Food Policy*	We worked with the Institute for Physical Activity and Nutrition (Deakin University) to develop a discussion paper to inform the review and update of the City's Food Policy. The paper considers legislative environments, and barriers and enablers to implementation of the current policy and identifies opportunities for Council owned facilities and settings and broader opportunities for a healthy and sustainable food systems strategy in the future. We will now review the range of recommendations provide by Deakin University and scope potential future work for the City.	On track
1.3.1	*Develop an annual action plan for the Vital Communities project*	Our Vital Communities research project provides a contemporary look at the challenges faced by some of our most socio-economically disadvantaged communities. We developed an annual action plan with internal partners and external stakeholders which outlines key activities under the five domains of Vital Communities - Housing, Employment, Education, Liveability and Health and Wellbeing. Of the 51 actions, 30 are either complete or on track for completion. Key highlights include: • designing and commencing development of Labuan Square • commencing design for the Whittington Hub • adoption of the *Community Safety Framework 2022–26* by Council at the December 2022 Council meeting. A scoping paper was completed in December 2022, outlining options for consulting with key stakeholders to further raise awareness of the Vital Communities project and to identify priorities and opportunities for collaboration in the three identified communities.	On track
1.3.2	*Identify the key safety concerns of the community and articulate the City's role in facilitating a safe Geelong community*	Following endorsement of the draft *Community Safety Framework 2022–26* at the September 2022 Council meeting, a second stage of community consultation was held in September/October 2022. Feedback resulted in minor changes being made to the framework which was adopted by Council at the December 2022 Council meeting.	On track
1.4.1	*Develop an annual Ba-gurrk Gender Equity Framework action plan, incorporating actions from the Gender COVID-19 research*	We completed internal engagement as well as external stakeholder sessions including our Health and Wellbeing partners and members from the Women In Community Life Advisory Committee. We anticipate a draft action plan will be complete in early 2023.	On track

* Major initiative

Four-year priority	2022-23 actions	Progress comment	Status
1.4.2	*Commence detailed design of gender-neutral facilities at the Leopold Tennis Club*	We have completed detailed design of gender-neutral facilities at the Leopold Tennis Club. We are expecting to release the tender for the design and construction of the pavilion in early 2023.	Complete
1.5.1	*Finalise the new Access and Inclusion Action Plan which outlines actions the City will take to reduce discrimination and promote inclusion of people with disabilities*	We commenced planning the development of the new Access and Inclusion Plan which aims to encourage, recognise and promote the elimination of disability discrimination and recognition of the rights of people with disability, ensuring residents with disability are fully included in community life. A detailed project timeline and consultant brief will be prepared for endorsement in January 2023. The Community Inclusion team will progress the plan in partnership with the Strategy team, the plan is included as a pilot project to be developed in alignment to the new Major Municipal Strategy and Plans framework.	On track
1.5.2	*Develop an annual Multicultural Action Plan which will guide how the City plans for and supports our multicultural community*	Our Multicultural Action Plan guides how we plan for and support our multicultural community as we recognise that many people from multicultural backgrounds can experience unique barriers to participation including access to information, cultural differences, racism, discrimination, and exclusion. Several stakeholder workshops were held with key community groups and service providers to inform the update of the plan. Community engagement commenced in November 2022 with a closing date of mid-January 2023.	On track
1.5.3	*Commence construction of a new inclusive play space at Rippleside Park**	We completed final designs for the all-accessibility play space at Rippleside Park and commenced preparing for the tender process which is expected to proceed in early 2023.	On track
1.6.1	*Increase the amount of social housing by evaluating Council owned land available for development*	We continued to work with both private developers and Homes Victoria to increase the supply of social housing in Geelong. Community engagement on the three potential Council owned sites identified for social housing is scheduled to commence early 2023.	On track
1.7.1	*Complete a feasibility study for a program that makes recommendations on how to deliver a safe and inclusive space for young people within central Geelong*	We completed the feasibility study which recommends that council investigate opportunities for a youth hub in the central business district. We are also in discussions with state government regarding a facility that acts as a safe space for young people from the LGBTQIA+ community.	Complete
1.7.2	*Expand our Drop-In Feeding support service (0-3 months of age) to include the Bellarine*	We implemented a newly established drop-in feeding support session at Bop Bop Karong (Barwon Heads). Which provides ongoing support to parents and carers in meeting the nutritional requirements of their babies and improve parent/carer confidence and wellbeing.	Complete
1.8.1	*Commence working with community on the next*	We held discussions with Kilangitj Aboriginal Advisory Committee about the development of the next Reconciliation Action Plan - Innovate. While	Not started

* Major initiative

Four-year priority	2022-23 actions	Progress comment	Status
	Innovate Reconciliation Action Plan	this work will commence in early 2023, pre-planning and project planning was completed in December 2022. Council endorsed the implementation of the Reflect Reconciliation Action Plan in June 2022.	
1.8.2	*Deliver a training and education program in partnership with Wadawurrung Traditional Owners Aboriginal Corporation with a focus on tourism development and cultural awareness strengthening cultural tourism in the region*	We provided support to the Wadawurrung Traditional Owners Aboriginal Corporation to: • secure funding for a cultural tourism feasibility study and appoint an Arts and Tourism project officer • attend the Indigenous Australian Tourism Conference • develop localised, authentic aboriginal tourism product and experiences • develop trade ready product with a pilot being delivered with the upcoming cruise season. A total of 65 tourism businesses enrolled to furthering knowledge and understanding of Wadawurrung People and culture via cultural site guided learning and a half-day education/collaboration workshop. Following the successful cultural education of members in August/ September 2022, planning has commenced on the next round of programs which will be delivered between February and June 2023. This will include further cultural education site visits in addition to one-on-one business consultation with Wadawurrung Traditional Owners Aboriginal Corporation.	On track
1.8.3	*Partner with Wathaurong Aboriginal Co-operative for local actions around Closing The Gap, an initiative which aims to achieve health and life expectation equality for Australia's Aboriginal and Torres Strait Islander peoples*	We met with representatives from the Wathaurong Aboriginal Co-operative about local actions around Closing the Gap. It is likely that this work will commence in earnest in 2023. Closing the Gap aims to close the health and life expectancy gap within a generation between Aboriginal and Torres Strait Islander people and non-indigenous Australians.	Off track
1.9.1	*Collaborate with Wadawurrung Traditional Owners to conserve, digitise and interpret artworks and artefacts of regional importance from across Council's arts and heritage collections*	We continued to collaborate on First Nations projects including: • two exhibitions occurring at the National Wool Museum (NWM): BLUESTONE: 150 Years of Dennys Lascelles Woolstore and Wadawurrung Dja: Awakening Country. Both exhibitions were digitised for virtual exhibition in October and November 2022 respectively • Reflecting on Country - commissioned seat by Norm Stanley and Nicki McKenzie anticipated for instalment at Limeburners Lagoon in February 2023 • Labuan Square Mural Public Art - commission through Platform Arts First Nations curated program 'Yookapa' by Tarryn Love, and co-lead artists Norm Stanley and Nicki Mckenzie due for completion February 2023. • the NBN Nodes project - commissioned works by Norm Stanley and Jenna Oldaker due for installation December 2022 • further works and interpretation required for the Elder/Scar Tree now located at Wurriki Nyal	On track

* Major initiative

Four-year priority	2022-23 actions	Progress comment	Status
		• installation of several First Nations works for public display in National Wool Museum theatrette in early 2023. We also completed cataloguing and digitisation of selected First Nations artworks in Council's Art and Heritage collection and participated in an On Country walking tour of CBD to identify and learn about significant sites and cultural practice.	
1.10.1	*Commence construction of the Northern Aquatic and Community Hub**	We progressed construction of the Northern Aquatic Community Hub, which is currently 50 per cent complete. The Northern Aquatic and Community Hub will directly contribute to the health and well-being of residents in the north and surrounding areas by providing state of the art health and fitness facilities.	On track
1.10.2	*Enhance the City Safe Camera Network (CCTV) across priority neighbourhoods and suburbs*	We are currently installing additional cameras at Hearne Parade in East Geelong, Barwon Heads and Ocean Grove. The City's CCTV policy was reviewed in October 2022 with recommended changes currently being undertaken. Next year we will seek quotes to install new cameras and provide upgrade across 15 sites.	On track
1.10.3	*Complete final concept Stage 2 design of the North Bellarine Aquatic Centre**	Council endorsed the proposal for design and delivery of Stage 2 in November 2022 and were successful in attaining $40 million in funding commitments from both the federal and state governments. We invited residents to apply for a position on the new Community Advisory Panel that will help identify several design options for the second stage of the aquatic centre.	On track
1.11.1	*Prepare Council to make an informed decision about its future in the delivery of in home and community care (under 65s) and aged care (over 65s) services*	In November 2022, Council was briefed on the federal governments new Support at Home program for future delivery of in-home and community care including the Aged Care Reforms and Royal Commission outcomes and Australian Government response. More detailed information and further modelling is required to determine the impacts on Council's current service delivery and to inform next steps. Further briefings are being prepared and will be provided to the Executive and Council over the first half of 2023.	On track

LINKS TO THE CLEVER CREATIVE VISION







* Major initiative

STRATEGIC DIRECTION 2 SUSTAINABLE GROWTH AND ENVIRONMENT

Desired outcomes

- We are delivering our vision for sustainable growth across the municipality
- We have a choice of housing and lifestyles to meet the diverse needs of our community
- There are connected transport networks throughout the region that support liveability and prosperity
- Greater Geelong has quality, vibrant public spaces
- We are leading a reduction in community emissions and are increasing the City's resilience to climate change impacts
- We protect and restore our natural environment
- We minimise waste with good design and manage effective recovery of resources

Four-year priorities

2.1 Meet the housing needs of our future community

2.2 Meet existing and future transport needs

2.3 Create engaging places and spaces

2.4 Deliver best practice Environmentally Sustainable Design principles and vibrant neighbourhoods

2.5 Achieve carbon neutral in all City-managed operations by 2025 and manage our climate change risks

2.6 Support our community and region to reduce emissions and build resilience to climate change

2.7 Reduce the impact of waste

2.8 Support greater indigenous biodiversity

PROGRESS REPORT

Indicators

Municipal Indicators	Data available at 31 December 2022	Progress comments
Residential land supply *Source: City of Greater Geelong*	22 years (April 2022) 24 years (March 2021)	There is a range of development fronts and housing choices for new and existing residents to meet their diverse housing needs.
Employment land supply *Source: City of Greater Geelong*	26 years (June 2022) 27 years (June 2020)	There continues to be sufficient long-term industrial land supply.
Diversity of housing supply *Source: Australian Bureau of Statistics Census of Population and Housing 2021*	13.90% (2021) 15.10% (2020)	There was a significant decline in the share of housing growth occurring in established areas. This type of development is typically smaller-medium density housing.
Journeys to work made by public transport, walking or cycling *Source: Australian Bureau of Statistics Census of Population and Housing 2016*	4.6% journeys (2021) 8.75% journeys (2016)	In 2021, this result comprised 2.0% public transport and 2.6% rode a bike or walked. Method of travel to work relates specifically to the journey to work on the morning of Census Day. The 2021 Census occurred during COVID-19 lockdowns when many occupations were required to work from home if possible, and some industries were closed, so people did not go to work. For this reason, these categories may have increased, with corresponding declines in other methods of travel.

* Major initiative

Municipal Indicators	Data available at 31 December 2022	Progress comments
Percentage of residences within 400 metres of public open space in urban areas *Source: The Australian Urban Observatory Liveability Report for Geelong*	44% (2020)	*This is a new strategic indicator and therefore no prior year data is available.*
Community greenhouse gas emissions *Source: Beyond Zero Emissions and Ironbark Sustainability, Snapshot – community climate tool (accessed 29 August 2022)*	3,060,000 tonnes CO2–emissions total (2019–20) 3,101,000 tonnes CO2–emissions total (2018–19)	Updated data will be available late 2022.
Diversion of waste from landfill *Source: Local Government Performance Reporting Framework 2021–22*	52.96% (2021–22) 53.87% (2020–21)	Slight decreases in the tonnage of recycling and garden organics and an increase in waste due to population growth have resulted in less waste diverted from landfill.

City of Greater Geelong Indicators	Data available at 31 December 2022	Progress comments
Community satisfaction with planning for population growth *Source: Local Government Community Satisfaction Survey*	52 (2022) 54 (2021)	Our result was comparable to the statewide average but lower compared to other Regional Centres.
Percentage housing construction within existing urban areas *Source: City of Greater Geelong and Barwon Water*	21% (2021) 32% (2020)	There was a significant decline in the number and share of housing growth occurring in established areas this year. Half as many infill housing dwellings were constructed this year compared to the year before.
Kilometres of bicycle, walking paths and shared paths *Source: City of Greater Geelong*	84 km bike paths (2022) 78 km bike paths (2021) 1,927 km footpaths (2022) 1,900 km footpaths (2021) 181 km shared paths (2022) 169 km shared paths (2021)	Since 2021, bike paths increased 6 km, shared paths increased 12 km and footpaths increased 27 km, a total increase of 45 km in the path network.
Community satisfaction with local streets and footpaths *Source: Local Government Community Satisfaction Survey*	59 (2022) 60 (2021)	Our result was comparable to both statewide and Regional Centres averages (57 and 59 respectively).
Community satisfaction with sealed local roads *Source: Local Government Community Satisfaction Survey*	57 (2022) 62 (2021)	Satisfaction decreased in 2022. Despite this, Geelong rated higher compared to the statewide average and other Regional Centres (53 and 54 respectively).
Quantity of open space (civic, community parks, sports reserves and heritage open space) *Source: City of Greater Geelong*	2,459.00 hectares - 495 sites (January 2022) 2,146.79 hectares - 495 sites (January 2021)	There was an approximately 300 hectare increase primarily attributed to the acquisition of Sparrovale Wetlands for development as drainage infrastructure to service the Armstrong Creek Growth Area.
Community satisfaction with appearance of public areas (includes local parks, gardens, reserves and nature strips) *Source: Local Government Community Satisfaction Survey*	70 (2022) 71 (2021)	Our performance continued to be well regarded by our community with appearance of public areas among our highest rated services. Our result was comparable with the statewide average (71) but was lower compared to other Regional Centres (73).
Greenhouse gas emissions generated by City-managed operations *Source: Azility*	23,057 tonnes CO2-emissions (2021–22)* 32,630 tonnes CO2-emissions (2020–21) 34,429 tonnes CO2-emissions (2019–20)	Our operational CO2-emissions decreased by 29 per cent over the past 12 months. We signed up to the Victorian Energy Collaboration which sources renewable electricity for a number of Victorian councils. This contract came into full effect from 1 July 2021. We now generate zero emissions through our electricity usage.

* Major initiative

City of Greater Geelong Indicators	Data available at 31 December 2022	Progress comments
	*Provisional figure as bill estimations will continue to come in over coming months	Annual emissions have also decreased with the capture and use of methane from landfill, building efficiency improvements, and onsite renewable energy from solar photovoltaic (PV) generation and increasing use of hybrid and low emission vehicles.
Hectares of protected natural habitat *Source: City of Greater Geelong*	1335.79 hectares (June 2022) 1,380.80 hectares (June 2021)	There was a decrease of 45 hectares of natural habitat managed by the City in 2021–22. Natural habitat on City land had grown to 1,434.01 hectares, however we handed over Breamlea Flora and Fauna Reserve (98.22 hectares) to Barwon Coast to manage in April 2022.
Number of trees planted *Source: City of Greater Geelong*	2,516 street and park trees est. 4,000 tubestock	In 2022, we planted a total of 2,516 advanced trees (2,2286 street and 230 park trees) and removed 1,056 trees resulting in a net gain of 1,460 trees. We also planted an estimated 4,000 tubestock along the Ted Wilson trail.
Community satisfaction with waste management *Source: Local Government Community Satisfaction Survey*	70 (2022) 69 (2021)	Our performance continued to be well regarded by our community with waste management among our highest rated services. Our result was comparable to both the statewide and Regional Centres averages (68 respectively).

Four-year priority	2022-23 actions	Progress comment	Status
2.1.1	*Commence planning for a new residential strategy for Central Geelong*	We will commence work in February 2023 on a detailed scoping and initial stakeholder engagement process.	Not started
2.2.1	*Commence development of a draft Integrated Transport Plan**	We commenced development of the draft Integrated Transport Plan and are currently preparing a project scope and brief for technical work. We are experiencing extended delays in project timeframes	Off track
2.2.2	*Construct the Building Better Bike Connections Southern Link Stage 2*	At the November 2022 meeting, Council resolved not to award the construction tender for the southern link of the Building Better Bike Connections project between Central Geelong and Waurn Ponds based on community feedback and trader concerns about the suitability of High Street as part of the route. Council also requested the Chief Executive Officer to instigate a strategic review of the Principal Bicycle Network.	Off track
2.3.1	*Develop a new Open Space Policy and Strategy to facilitate equitable access to open space across the municipality*	A draft Open Space Policy was considered by the City's Policy Review Committee in October 2022. Stakeholder engagement on the draft will take place prior to it now being considered by Council in early to mid-2023.	On track
2.4.1	*Prepare the Creamery Road and Elcho Road East precinct structure plan and development contributions plans including*	The draft future urban structure plan for Elcho Road has been shared with landowners and agencies in December 2022. Council will consider the Creamery Road Precinct Structure Plan (PSP) by mid 2023 and the Elcho Road PSP at its October 2023 meeting.	On track

* Major initiative

Four-year priority	2022-23 actions	Progress comment	Status
	environmentally sustainable design initiatives		
2.4.2	*Review the local planning policy framework in the Greater Geelong Planning Scheme to implement key strategies into the planning scheme*	A planning consultant has been appointed to undertake the technical input to the planning policy review. We are experiencing extended delays in project timeframes.	Needs improvement
2.4.3	*Engage key stakeholders in setting a future vision and direction ways to connect building occupants to the natural environment (biophilic design principles) and how to embed this in planning and urban design*	We completed a draft business case and conducted co-design workshops in collaboration with Deakin University. A final report is being prepared which will go to the February 2023 Council meeting.	On track
2.5.1	*Develop a plan to transition to low emissions light fleet vehicles*	We developed a statement of work to go to market for a third party to develop a low emissions light vehicle transition plan. As funding has not been made available to date, we are looking to progress in early January 2023. We also: • commenced installing six Department of Environment, Land, Water and Planning funded charging units at the Corio and Belmont depots, due for completion in January 2023 • now have seven vehicle bays available in Wurriki Nyal with vehicle charging capabilities and are investigating the feasibility of increasing charging network as vehicles change over to electric • are developing a capital spend program to procure up to 20 light vehicles in 2022–23 to replace the current fleet • are seeking funding from the Australian Renewable Energy Agency, a federal government agency, to support the conversion of light commercial vehicles to electric over the next 18 months. Limited vehicle range under prototype design (240km) has led to consideration of converting 2 to 4 vehicles only.	On track
2.5.2	*Commence implementation of the new Sustainable Building Policy*	We reviewed our Sustainable Building Policy. Following the review by the City's Policy Review Committee further consultation is being undertaken prior to finalisation of the Policy.	On track

* Major initiative

Four-year priority	2022-23 actions	Progress comment	Status
2.5.3	*Undertake an assessment of City owned gas using infrastructure to support a transition to gas-free operations*	We completed an assessment of gas infrastructure at the Kardinia Pool. Assessments at 20 other City facilities are currently underway and on track for completion by June 2023.	On track
2.6.1	*Develop a community campaign to raise awareness of the region's climate risks, impacts and responses*	Through the City's Climate Change Partnerships Grants program, we are working with community groups and co-developed projects to develop a community campaign that raises further awareness about the impacts, risks and responses to climate change. We selected two projects that reflect the City's need to reduce emissions quickly across the residential and commercial sectors, while ensuring we capture a broader and new audience: • Clean Bellarine ($50,000) to promote renewable energy • Geelong Sustainability ($60,000) for community engagement for the benefits of reducing community emissions Additionally, we are planning a Net Zero Forum to be held in 2023 and are co-developing Climate Change Thinking eLearning modules with Deakin's School of Education. These innovative programs coupled with the climate change partnership grant projects are building the foundations for continued campaign success and knowledge building that improves Greater Geelong's climate change understanding.	On track
2.6.2	*Prepare a discussion paper to increase understanding of the health impacts of climate change and the health co-benefits of mitigation and adaptation strategies*	We defined the scope of our role in climate change adaptation and mitigation strategies through theory of change workshops with internal stakeholders. Research is underway and consultation with key employees and peak bodies will be conducted in early 2023.	On track
2.6.3	*Upgrade to LED street lighting with smart control technology**	Stage 2 of the street light changeover involving the installation of over 5000 lights on main roads, commenced in June 2022. Supply chain issues with smart control cells are delaying the installation program which is now likely to be complete in August 2023. Stage 3 which involves the remaining decorative lighting, will be completed in 2023.	Off track
2.7.1	*Collaborate with Barwon Water and G21 councils to develop the Regional Renewable Organics Network facility to process the City's organic waste*	Along with Barwon Water and other regional councils, we are participating in a joint steering committee to guide the project. We continued to progress with the functional design phase of the project being undertaken by Barwon Water.	On track
2.7.2	*Collaborate with metro Melbourne councils to deliver the Best Waste Practices in Multi Unit Dwellings project to*	Six multi-unit developments in Geelong have been nominated to participate in the project to improve recycling behaviour. We completed the tender process to engage a contractor to deliver the work and are on track for completion by June 2023.	On track

* Major initiative

Four-year priority	2022-23 actions	Progress comment	Status
	improve recycling in multi-unit developments		
2.8.1	*Implement the Sparrovale Master Plan phase 1**	We are currently implementing the Sparrovale Master Plan phase 1. The plan outlines improvements in drainage infrastructure, natural environmental and recreational facilities over the next 20 years, encouraging people to connect with nature. Revegetation works as well as pest plant and animal control are currently underway. We have received funding from the Corangamite Catchment Management Authority for pest plant and animal control.	On track
2.8.2	*Develop a 10-year Biodiversity Strategy*	We established a Biodiversity Strategy Technical Advisory Group and renamed our 10-year biodiversity strategy to 'Plan for Nature'. Community engagement activities to inform development of the plan commenced in October 2022 including an online survey and feedback, online open houses and four in-person events.	On track
2.8.3	*Develop the Southeast Bellarine Coastal Strategy*	Our *Southeast Bellarine Coast (4W-Collendina) Coastal and Marine Management Plan 2022-2032* was adopted by Council at its October 2022 meeting.	Complete

LINKS TO THE CLEVER CREATIVE VISION



* Major initiative

STRATEGIC DIRECTION 3
STRONG LOCAL ECONOMY

Desired outcomes

- We have a global, national and local reputation as a place to do business – especially in our key sectors
- We have a diversified, future-focused and sustainable economy to drive employment and support growth
- We are an influential Council that builds effective private and public partnerships, taking the lead role in advocating for future investment

Four-year priorities

3.1 Attract and facilitate public and private investment

3.2 Promote and leverage the competitive strengths and attractiveness of our region, globally, nationally and locally

3.3 Support entrepreneurs, start-ups, innovation, research and digital connectivity

3.4 Attract businesses with a carbon neutral and circular economy focus

3.5 Support local business resilience and recovery from the impacts of the COVID-19 pandemic

3.6 Attract, retain and enable participation in the workforce to meet industry needs

3.7 Address high levels of unemployment in targeted areas of our region

3.8 Promote our region as a trial location for innovation and new technologies

PROGRESS REPORT

Indicators

Municipal Indicators	Data available at 31 December 2022	Progress comments
Number of jobs located in the City of Greater Geelong *Source: .id and National Institute of Economic and Industry Research (NIEIR)*	120,031 (2020–21) 118,765 (2019–20)	In 2020–21 there were an estimated 1,266 jobs created in Greater Geelong. A 2021–22 update expected early 2023.
Small area* unemployment rates across Greater Geelong *Belmont, Corio-Norlane, Geelong, Geelong West-Hamlyn Heights, Grovedale, Highton, Lara, Leopold, Newcomb-Moolap, Newtown, North Geelong-Bell Park, Clifton Springs, Ocean Grove-Barwon Heads, Portarlington and Point Lonsdale-Queenscliff *Source: National Skills Commission*	2.8% (June quarter 2022) 4.2% (June quarter 2021)	The June 2022 quarterly unemployment rate fell in all 15 small areas across Greater Geelong compared to the same quarter in 2021. The largest annual falls were recorded in Corio - Norlane (-2.4), Portarlington (-2.3) and Newcomb - Moolap (-1.9). All 15 small areas across Greater Geelong recorded their lowest unemployment rate since December 2010.
Gross Regional Product (GRP) *Source: National Institute of Economic and Industry Research (NIEIR) 2021. Compiled and presented in economy.id by .id (informed decisions)*	$15.4 billion (2020–21) $15 billion (2019–20)	GRP increased by $400 million in 2020–21.
Value of non–residential building approvals in City of Greater Geelong *Source: City of Greater Geelong Building Services*	$1.2 billion (2021–22) $603.2 million (2020–21)	2021–22 commercial building approvals doubled with major construction activity underway on the Spirit of Tasmania development, Geelong Arts Centre expansion, Geelong Quarter, Quest Geelong Central, The McKellar Centre, GMHBA expansion, civic precinct and prison precinct.
Number of businesses	19,604 (2020–21) 18,532 (2019–20)	In 2020–21 there were an additional 1,072 businesses.

* Major initiative

Municipal Indicators	Data available at 31 December 2022	Progress comments
Source: Australian Bureau of Statistics, Counts of Australian Businesses, including Entries and Exits, 2016 to 2021		
Tourism Sentiment Index (TSI) *Source: Destination Think*	28 (November 2022) 24 (June 2022) 22 (June 2021)	Geelong and the Bellarine ranked #52 globally. With a Sentiment Score of 28, our region outperformed all three benchmarks at the global, national and state levels. Our top three most-loved assets were our beaches, dining and accommodation.
Investment in Geelong *Source: Cordell by CoreLogic*	137 projects valued at $13.9 billion (June 2022) 139 projects valued at $11.5 billion (June 2021)	The value of major investment projects increased by $2.4 billion in the year to June 2022.
Visitor expenditure *Source: Tourism Research Australia's National Visitor Survey*	$1.3 billion (Aug 21 to Sep 22) $876 million (June 2022) $637 million (June 2021)	Spend has reached $1.3 billion, surpassing 2019 levels. 8.7% of all visitors to regional Victoria are coming to Geelong and The Bellarine. Interstate visitation is back to 2019 levels at around 14% of total visitors.

City of Greater Geelong Indicators	Data available at 31 December 2022	Progress comments
Community satisfaction with business and community development *Source: Local Government Community Satisfaction Survey*	59 (2022) 64 (2021)	While satisfaction decreased in 2022, performance was comparable to both statewide and Regional Centre averages (58 respectively).
Return on investment of Geelong major events *Source: Geelong Major Events Committee Annual Report*	24:1 (2021–22) 28:1 (2020–21)	The 13 major events supported via Geelong Major Events stimulated economic activity estimated at $24.8 million.

Four-year priority	2022-23 actions	Progress comment	Status
3.1.1	*Finalise the City of Greater Geelong 10-year Economic Development Plan to guide and foster economic growth opportunities for the City*	We are conducting further internal consultation on the draft Economic Development Plan which is scheduled to be considered by Council in mid 2023 having already been presented at a Council briefing. The 10-year Economic Development Plan identifies our priorities to support and grow the economy to ensure economic prosperity. It focusses on jobs, education, business capacity, industry growth, liveability, and sustainability to support the health and wellbeing of our community.	On track
3.1.2	*Facilitate employment precinct land development to maintain a diversity of employment areas*	We are undertaking consultation with landowners and agencies on the southwest employment land review until February 2023. The Greater Avalon Employment Precinct structure plan is being prepared by the Victorian Planning Authority.	On track
3.2.1	*Deliver Geelong Design Week 2023 showcasing local designers, creatives and innovators and celebrate Geelong's global recognition as Australia's only*	Geelong Design Week will take place 19-29 October 2023. Geelong is the host for the UNESCO Cities of Design sub-network global meeting in March 2023.	On track

* Major initiative

Four-year priority	2022-23 actions	Progress comment	Status
	UNESCO Creative City of Design		
3.2.2	*Develop and implement Business Events Geelong marketing program to represent, showcase and promote the region as a business events destination*	We successfully launched the Business Events Attraction campaign in late September 2022. Highlights of the campaign include: • 54 conferences attracted to region • 4,798 conference delegates • 12,581 delegate days • $3.4m estimated economic benefit.	Complete
3.3.1	*Deliver the Fibre in the North project to enable a high-speed optical fibre network, providing community facilities and public spaces with access to ultra-high-speed internet*	We completed fibre works in the northern suburbs in December 2022. Installation of Bellarine fibre trail continued without issue during October, November and December 2022. This project will provide community facilities and public spaces with access to ultra-high-speed internet.	On track
3.3.2	*Deliver free public Wi-Fi and enhanced broadband to address gaps in digital access and affordability (Geelong Smarter Suburbs)**	We completed footings for 12 smart nodes with poles being raised in December 2022. Additional footings on track for delivery for early 2023. This program aims to address gaps in digital access and affordability also offering business grade high speed internet in the underserviced northern suburbs.	On track
3.4.1	*Commence delivery of demonstration projects to stimulate demand for Cleantech and Circular Economy solutions*	We funded three projects to the value of $50,000 through the Cleantech and Circular Economy Grants. Grant agreements have been signed, inception meetings completed and projects have commenced, with delivery to continue throughout 2023. In February 2023, we will be recruiting participants (individuals or teams) for Geelong Climate Launchpad 2023, a competition for innovators and entrepreneurs with cleantech and circular economy ideas. Delivered in partnership with Climate-KIC Australia, Climate Launchpad provides training, mentoring and pitching opportunities at a state, national and global level to help participants grow their concept into a sustainable business.	On track
3.5.1	*Launch a major annual live music program in support of day and night economic activation*	The launch of a major annual live music program will not proceed until 2024 due to budget allocation from Council not secured.	Not proceeding
3.6.1	*Implement the Regional Industry Sector Employment (RISE) program that supports employment pathways to address Geelong's disadvantaged areas*	We delivered the November 2022 RISE program with all fifteen participants graduating. The RISE program aims to increase access and reduce barriers to employment opportunities, with some graduates achieving full-time work and apprenticeships in construction, and some participants pursuing other employment options or educational pathways.	On track

* Major initiative

Four-year priority	2022-23 actions	Progress comment	Status
3.8.1	*Identify innovative cleantech solutions through Procurement for Innovation projects*	We commenced work on a circular economy project and finalised the statement of need. We are currently preparing draft specification and criteria for tender.	On track
3.8.2	*Undertake a review of the City's digital 3D model and develop a roadmap for ongoing management and enhancement to support a Geelong Digital Twin*	Digital Twin Victoria, a digital replica of the state, launched in early September 2022. We held training workshops with City employees in December 2022 and completed work to integrate the Geelong Data Exchange with Digital Twin Victoria.	On track

LINKS TO THE CLEVER CREATIVE VISION









* Major initiative

STRATEGIC DIRECTION 4 HIGH-PERFORMING COUNCIL AND ORGANISATION

Desired outcomes

- Our services are accessible and meet the diverse needs of our community
- We are acknowledged and recognised as a leading council and organisation
- We have a healthy, safe, inclusive and diverse culture
- We are a financially sustainable and resilient organisation

Four-year priorities

4.1 Enable a customer-focused approach that delivers efficient and responsive service
4.2 Communicate and engage effectively with our community to understand their needs and advocate on their behalf
4.3 Foster excellence and equity in planning for our growing region
4.4 Continue to strengthen our workforce capabilities and culture
4.5 Create a more efficient and effective organisation
4.6 Develop a digital core of brilliant basic technology that supports better ways of working
4.7 Ensure that our employees are safe at work
4.8 Focus on economic, social and environmental sustainability

PROGRESS REPORT

Indicators

City of Greater Geelong Indicators	Data at 30 June 2022	Progress comments
Customer complaints resolution completed within 30 days *Source: City of Greater Geelong*	85% (April–June 2022)	This result is for resolution of phone and online complaints captured through our corporate system (Pathway) and does not include complaints captured via other processes.
Community satisfaction with customer service *Source: Local Government Community Satisfaction Survey*	72 (2022) 77 (2021)	While satisfaction decreased in 2022, our performance continued to be well regarded by the community with customer service among our highest rated services. Geelong's performance was also higher than the statewide average (68).
Community satisfaction with informing the community *Source: Local Government Community Satisfaction Survey*	58 (2022) 60 (2021)	Our result was comparable with both statewide and Regional Centres averages (59 and 58 respectively).
Community satisfaction with consultation and engagement *Source: Local Government Community Satisfaction Survey*	54 (2022) 57 (2021)	Satisfaction decreased from 2021, the rating consistent with historical results. Our result was comparable with both statewide and Regional Centres averages (54 respectively).
Community satisfaction with overall council direction *Source: Local Government Community Satisfaction Survey*	52 (2022) 56 (2021)	Satisfaction decreased in 2022. Despite this, performance was comparable to the statewide and Regional Centres averages (50 and 52 respectively).
Community satisfaction with overall performance *Source: Local Government Community Satisfaction Survey*	63 (2022) 63 (2021)	Our result was significantly higher than both statewide and Regional Centres averages (59 respectively).
Community satisfaction with advocacy on behalf of the community	55 (2022) 57 (2021)	Our result was comparable with both statewide and Regional Centres averages (53 and 55 respectively).

* Major initiative

City of Greater Geelong Indicators	Data at 30 June 2022	Progress comments
Source: Local Government Community Satisfaction Survey		
Lost Time Injury Frequency Rate (LTIFR) and Total Recordable Injury Frequency Rate (TRIFR) *Source: City of Greater Geelong*	21.6 LTIFR (December 2022) 26.5 LTIFR (June 2022) 21.4 LTIFR (June 2021) 29.6 TRIFR (December 2022) 34.9 TRIFR (June 2022) 24.9 TRIFR (June 2021)	Overall, the City has seen a downward trend over 2022 with the LTIFR decreasing 21.9% (⇩6.1) from January 2022, and the TRIFR decreasing 10% (⇩3.4), indicating the number injuries escalating to time lost has been significantly less (67 LTIs in 2022 compared to 91 LTIs for the same 2021 period).
Gender breakdown of City employees *Source: City of Greater Geelong*	64.83% – female (December 2022) 64.32% – female (June 2022) 64.12% – female (June 2021) 35.06% – male (December 2022) 35.64% – male (June 2022) 35.85% – male (June 2021) 0.11% – self-described gender (December 2022) 0.04% – self-described gender (June 2022) 0.04% – self-described gender (June 2021)	Gender breakdown of City employees remains consistent **from** 2021. In addition to the result, we have 50.9 per cent female and 49.1 per cent male in leadership roles.
Number of Aboriginal and Torres Strait Islander people employed at the City *Source: City of Greater Geelong*	22 (December 2022) 19 (June 2022) 14 (June 2021)	We appointed an Aboriginal Employment and Engagement Officer and have a commitment to increasing Aboriginal and Torres Strait Islander people employed at the City.
Employee satisfaction and engagement *Source: City of Greater Geelong Better Together Survey*	Satisfaction – 59% (2022) Satisfaction – 63% (2020) Engagement – 53% (2022) Engagement – 52% (2020)	From 2022, the employee opinion survey will report on employee satisfaction using a new 'Sustainable Engagement' score which has proven linkages to key performance outcomes. The City achieved a score of 76% for Sustainable Engagement in June 2022.
Recurrent surplus / deficit *Source: City of Greater Geelong*	$10.63 million (2021–22)	We achieved a recurrent surplus of $10.63 million against a budget deficit of $8.065 million. The favourable result is largely due an increase in federal and state government grants, reduced salary and depreciation costs and one-off prior year adjustments.
Funds from sale of assets *Source: City of Greater Geelong*	$12.8 million (2021–22)	Asset sales were below the target of $35.4 million as key asset sales were deferred to the 2022–23 financial year.
Cost recovery of services and revenue growth from new sources (fees and charges) *Source: City of Greater Geelong*	$9.4 million (2021–22)	An increase in the 'rates and charges' revenue stream was caused by an approximate 4,300 increase in rateable properties, as well as supplementary valuations.
Efficiency target *Source: City of Greater Geelong*	$2.965 million (2021–22)	Efficiency targets set in the budget have been achieved.
Asset renewal gap and upgrade ratio *Source: City of Greater Geelong*	68.9% (2021–22) 51.9% (2020–21)	The value of expenditure on asset renewal, compared to depreciation, increased in 2021–22 as a result of continual investment in asset renewal.

* Major initiative

Four-year priority	2022-23 actions	Progress comment	Status
4.1.1	*Build a new website to make information and services more convenient and efficient for our community*	We continued to work on our new website which is on track for delivery by June 2023. The new website will support the community in their interactions with the city.	On track
4.1.2	*Protect the City's digital landscape against cyber security threats by establishing a Risk Management Framework and overarching Cyber Policy**	We drafted an Information Security Management System document which identifies the use of our corporate risk framework to manage enterprise cyber security. We will now look to form an oversight body to manage the implementation of the Cyber Strategy. We continued to build the essential foundations for Cyber Security management including: • incident and response plans • ongoing cyber training awareness and integration into employee on-boarding • commencing design of essential governance foundations.	On track
4.1.3	*Provide the community with an online portal to lodge valuation objections*	We provided the community with an online portal to lodge 2022–23 valuation objections as part of the standard Department of Environment, Land, Water and Planning platform. We received 321 valuation objections that are currently being reviewed by the City's external valuer.	Complete
4.2.1	*Ensure Council's Priority Projects are current, communicated to key stakeholders and decision makers and ensure active community engagement in the delivery of these projects*	We completed a revision of the Council's Our Priority Projects document in July 2022 to reflect project progress, costing updates, and opportunities for the staged delivery of master plans and key projects. Advocacy work to secure funding continued in the lead up to the state election with briefings and ongoing communication with local candidates. This work supported election commitments totalling more than $37 million by the re-elected Labor State Government to deliver priority projects across the municipality, including the North Bellarine Aquatic Centre (NBAC) – Stage 2 ($20 million), Serendip Sanctuary ($11 million) and significant funding for female-friendly facilities at local sporting grounds. The establishment of a NBAC Stage 2 Community Advisory Committee will ensure high-level community engagement in the project's planning for indoor learn-to-swim, lap-swimming and warm-water facilities. Meetings with the Member for Corangamite, City officers and local sporting club representatives to progress facility upgrades supported the City's advocacy and commitment to community engagement. Four clubs will share in more than $5 million of federal government funding.	On track
4.3.1	*Develop an impact evaluation framework to monitor the contribution of investment in social infrastructure to community health and wellbeing*	We commenced a review of the social infrastructure planning community benefit and prioritisation tool. This process is on hold as a result of recent changes to organisational responsibilities regarding the Social Infrastructure Plan.	Needs improvement
4.3.2	*Implement the City's approach to deliver integrated strategic planning and reporting activities for the municipality (Integrated*	We developed a planning development model and planning catalogue with the view of creating a formal document hierarchy and framework for document development. We have developed a process for integrating the way we develop Major Municipal Strategies and Plans (MMSP) at the City. This process has already begun to be implemented by way of changing	Complete

* Major initiative

Four-year priority	2022-23 actions	Progress comment	Status
	Municipal Planning Framework)	meeting rhythms and partnering with stakeholders to enhance quality of strategies and plans.	
4.4.1	*Deliver new leadership and culture development programs, coaching and performance improvement, learning resources and events*	We continued to deliver leadership and culture development initiatives including: • newly procured leadership development program • people leader development on workplace flexibility • a new Gender Equality Action Plan launched in September and implementation group established • gender equality training for key policy owners and subject matter experts within the organisation • quarterly Working Better Together culture development event hosted in October for all people leaders • LinkedIn Learning Pilot completed. 265 people were nominated to participate by their leader. • all employee event for International Day of People with Disability (IDPwD), with the 2022 theme of 'Transformative solutions for inclusive development: the role of innovation in fuelling an inclusive and equitable world.' • business planning masterclasses run on the Social Equity Framework and Gender+ Impact Assessments (GIA+) • senior leaders underwent Genos 360 degree Emotional Intelligence assessment • new frontline leader 4 day course on track to launch in March 2023	On track
4.5.1	*Develop the City's approach to addressing customer requests and queries*	We developed a tiered customer service model that once implemented is designed to deliver a fast, efficient, easy customer service experience where customers know where they are at in the process, and they have confidence in the City's ability to manage their matter effectively. Implementation will commence in March/April 2023.With the high-level model designed, we are now developing the plan for transitioning to the tiered model to ensure that customer service levels are maintained.	On track
4.5.2	*Complete Target Operating Models for Enterprise Program Management Office, Municipal Planning, and Customer and Community*	Our Future Ways of Working program aims to enhance how we work together and design our organisation for the future. We are doing this to create a place that serves our growing community in the best possible way. As part of this process, we progressed the implementation of an agreed Target Operating Model for the organisation through development of Target Operating Models for an Enterprise Program Management Office, Municipal Planning and for our major touch points with our community, customers and other internal and external parties. These will be finalised prior to the end of 2022. Further work in the new With the high-level models designed, our focus is now shifting to defining the roadmap for achieving those target operating models.	On track
4.5.3	*Develop the City's approach for reviewing the delivery of services*	We developed a central, consolidated service catalogue has been developed that outlines the services that the city provides. In addition, a service review roadmap has been developed and endorsed by ELT, to be taken to Councillors. Service Reviews are due to commence in February 2023.	Complete
4.6.1	*Continue upgrading and modernising the City's digital capabilities*	Initiatives underway to upgrade and modernise our digital capabilities include: • redevelopment of Council's new website due to launch prior to June 2023	On track

* Major initiative

Four-year priority	2022-23 actions	Progress comment	Status
		• redevelopment of our internal intranet • introduction of office-based technologies at Wurriki Nyal to enable hybrid working with training and engagement to increase the value and adoption • M365 improvements and establishing opportunities to utilise M365 features • planning for Phase 2 of the City's Digital Modernisation Program including a technical review of the Business Systems Refresh project • various other projects delivering upgrades and capability to ensure reliable business operations and improved collaboration	
4.7.1	*Develop a formal and centralised health, safety and wellbeing audit program*	Work on developing a formal and centralised health, safety and wellbeing audit program is currently on hold pending a review of the Business Systems Refresh project.	Not started
4.8.1	*Review and update the Long-term Financial Plan 2021-31*	We will be reviewing the current *Long-term Financial Plan 2021-31* and updating financial data, strategies and assumptions for the period 2022–32 as part of the 2023–24 budget process. This is expected to be reviewed and adopted by Council in the second half of 2023.	On track
4.8.2	*Develop a partnerships model that supports the organisation to develop stronger and effective relationships with community and key stakeholders*	A partnership engagement framework was developed and endorsed by the Executive Leadership Team. Through continued work, changes are occurring in line with this framework, to gain greater visibility into what partnerships activities we conduct, our role and the value of these activities to ensure alignment with our business model.	Complete

* Major initiative

2.11. Councillor Appointments to Portfolios and Committees

Source: **Strategy, People & Performance**
Acting CEO: **Kaarina Phyland**

Purpose

1. To adopt the Council portfolios and to appoint Councillors to the position of Chair and Deputy Chair for each portfolio **(Attachment 1)**.

2. To appoint Councillors to various committees **(Attachment 2).**

Background

3. Council adopted a system of portfolios in December 2020 allowing Councillors to focus on strategic areas that support the effective governance of the municipality. These were reconfirmed and further appointments were made in November 2022.

4. Council may resolve to appoint Councillors to various committees, including representation on:

   4.1. the Planning Committee and Geelong Major Events Committee, delegated committees established in accordance with section 63 of the Local Government Act 2020 (the Act);

   4.2. the Bellarine Multi-Arts Facility (Potato Shed), a Community Asset Committee established in accordance with section 65 of the Act;

   4.3. various Advisory Committees; and

   4.4. other external committees, boards and forums aligned to local government.

Key Matters

5. A comprehensive review has been conducted of the existing portfolios to ensure that they align with strategic directions of Our Community Plan 2021-25.

6. The review has rationalised more than 20 portfolios to ten, with some additional areas of focus reserved for oversight by the Mayor. **Attachment 1** lists the portfolios and appointments of Chair and Deputy Chair.

7. The Mayor retains overall responsibility as spokesperson for the Council as required by the Act.

8. In accordance with section 63 of the Act, Council must appoint at least two Councillors as committee members to a Delegated Committee, one of which must be appointed by the Mayor or Council as Chair.

9. In accordance with section 65 of the Act, Council can appoint as many members as considered necessary to the Community Asset Committee. The Potato Shed Terms of Reference reflect the Joint User Agreement which states that the committee will consist of two representatives of Council (one of which is a Councillor as Chair).

10. Committee appointments will address the vacancies created by former Cr Mansfield's appointment to state parliament.

11. While Council considered appointments to the CEO Employment and Remuneration Committee and the Audit and Risk Committee at its February 2023 meeting, Attachment 2 to this report includes appointments to these two committees to ensure the validity of the appointments, as councillor names did not form part of the recommendation considered by Council at the February meeting.

12. Councillor appointments to the various committees are set out in **Attachment 2.**

RESOLUTION – Item 2.11

Cr Sullivan moved, Cr Aitken seconded –

13. That Council:

13.1 retire the previous portfolios of the 22 November 2022 Council resolution.

13.2 adopt the portfolios and appoints Councillor Chair and Deputy Chair for each portfolio as set out in Attachment 1 until Council resolves otherwise; and

13.3 appoint Councillors and chairs to the various Committees as set out in Attachment 2 until Council resolves otherwise.

Carried

Financial Sustainability

13. There are considerable cost savings and efficiencies in the rationalisation of the portfolio structure.

Community Engagement

14. The assignment of a portfolio to Councillors is considered to provide an effective means for Council to be made aware of the community needs. Portfolio Chairs and Deputy Chairs will provide an important link between the community and the Council for matters of strategic focus for their portfolio.

15. Outcomes of Councillor appointments will be communicated to all relevant stakeholders.

Social Equity and Sustainability

16. Assigning Councillors to portfolios provides an opportunity to identify and respond to the social needs of the community.

Relevant Law/Policy/Legal Implications

17. Sections 63 and 65 of the *Local Government Act 2020* allow for the appointment of Councillors to Delegated Committees and Community Asset Committees.

18. Council portfolios will be administered in accordance with Council's Portfolio Protocol.

Alignment to Community Plan and Vision

19. This report aligns with Our Community Plan 2021-2025 strategic priority:
    Healthy, caring and inclusive community.
    High-performing council and organisation.
    Strong local economy.
    Sustainable growth and environment.

Conflict of Interest

20. No officer involved in the preparation of this report declared a general or material conflict of interest.

Risk Assessment

21. Councillors are required to consider the risks and regulatory requirements of any appointment to a Council Committee, including conflicts of interest, confidentiality of information and adherence to the Governance Rules.

Environmental Sustainability

22. There are no environmental implications associated with this report.

Attachments

1. Portfolios March 2023 [**2.11.1** - 1 page]
2. Councillor Committee appointments [**2.11.2** - 1 page]

Portfolios Aligned to Our Community Plan's Strategic Directions Attachment 1

HEALTHY, CARING AND INCLUSIVE COMMUNITY		
PORTFOLIO	**COUNCILLOR CHAIR**	**COUNCILLOR DEPUTY CHAIR/S**
ACTIVE SPACES	Cr Kontelj	Cr Asher
CREATIVITY AND CULTURE	Cr Cadwell	Cr Murrihy
INCLUSION AND CARE	Cr Aitken	Cr Moloney
MULTICULTURAL GEELONG	Cr Moloney	Cr Grzybek
VETERAN AFFAIRS	Cr Asher	Cr Nelson
SUSTAINABLE GROWTH AND ENVIRONMENT		
PORTFOLIO	**COUNCILLOR CHAIR**	**COUNCILLOR DEPUTY CHAIR/S**
ENVIRONMENT AND CIRCULAR ECONOMY	Cr Murrihy	Cr Harwood
CITY TRANSPORT	Cr Nelson	Cr Kontelj
CITY PLANNING & HERITAGE	Cr Mason	Cr Cadwell
STRONG LOCAL ECONOMY		
PORTFOLIO	**COUNCILLOR CHAIR**	**COUNCILLOR DEPUTY CHAIR/S**
STRONG LOCAL ECONOMY	Cr Grzybek	Cr Mason
HIGH PERFORMING COUNCIL		
PORTFOLIO	**COUNCILLOR CHAIR**	**COUNCILLOR DEPUTY CHAIR/S**
HIGH PERFORMING COUNCIL	Cr Harwood	Cr Aitken
MAYORAL DUTIES		
PORTFOLIO	**COUNCILLOR CHAIR**	**COUNCILLOR DEPUTY CHAIR/S**
ABORIGINAL & TORRES STRAIT ISLANDER (ATSI) PARTNERSHIPS	Mayor	Deputy Mayor
COMMONWEALTH GAMES	Mayor	Deputy Mayor

Attachment 2

COMMITTEE	TYPE	REPRESENTATIVE(S)	PORTFOLIO
Geelong Major Events Delegated Committee	Delegated Committee (Section 63)	Cr Grzybek (Chair) Cr Nelson Cr Cadwell Cr Mason	Strong Local Economy
Planning Committee	Delegated Committee (Section 63)	Cr Mason (Chair) Cr Cadwell (Alt) All Councillors	City Planning & Heritage
Bellarine Multi Arts Facility (Potato Shed) Community Asset Committee	Community Asset Committee (Section 65)	Cr Mason (Chair)	Creativity & Culture
Access and Inclusion Advisory Committee	Advisory Committee of Council	Cr Aitken (Chair)	Inclusion and Care
Ageing-Well Advisory Committee	Advisory Committee of Council	Cr Moloney (Chair)	Inclusion and Care
Audit and Risk Committee	Advisory Committee of Council	Mayor Cr Nelson	High Performing Council
CEO Employment and Remuneration Committee	Advisory Committee of Council	Mayor Deputy Mayor Cr Cadwell Cr Grzybek Cr Asher Cr Mason	High Performing Council
Geelong Heritage Advisory Committee	Advisory Committee of Council	Cr Mason (Chair) Cr Cadwell	City Planning & Heritage
Kilangiti (formerly Karreenga) Aboriginal Advisory Committee	Advisory Committee of Council	Mayor (Portfolio holder as Chair)	Aboriginal & Torres Strait Islander (ATSI) Partnerships
LGBTQIA+ Advisory Committee (new)	Advisory Committee of Council	Cr Mason (Chair)	Inclusion and Care
Multicultural Action Plan Committee	Advisory Committee of Council	Cr Moloney	Multicultural Geelong
Rural and Peri-Urban Advisory Committee	Advisory Committee of Council	Cr Mason Chair Cr Grzybek (Alt)	City Planning & Heritage
Submissions Review Panel	Advisory Committee of Council	Cr Harwood (Chair) Cr Aitken (Alt) All Councillors	High Performing Council
Sustainability Advisory Committee	Advisory Committee of Council	Cr Murrihy (Chair) Cr Harwood	Environment and Circular Economy
Women in Community Life Advisory Committee	Advisory Committee of Council	Cr Cadwell (Chair)	Inclusion and Care
Association of Bayside Municipalities	External	Cr Mason (Executive) Cr Moloney (Alt)	Environment and Circular Economy
Geelong Art Gallery	External	Cr Cadwell	Creativity & Culture
Geelong Regional Library Corporation	External	Cr Cadwell Cr Nelson Cr Moloney Cr Kontelj	Creativity & Culture
G21 Geelong Region Alliance	External	Mayor	High Performing Council
G21 Pillar – Health and Wellbeing	External	Cr Murrihy	Inclusion and Care
G21 Pillar – Cultural and Economic Development	External	Cr Cadwell	Two pillars: Creativity and Culture Strong Local Economy
G21 Pillar – Sustainability	External	Cr Murrihy Cr Harwood (agreed delegate)	Environment and Circular Economy
G21 Managing Growth Advisory Group	External	Cr Mason Cr Cadwell (agreed delegate)	City Planning & Heritage
Municipal Association of Victoria	External	Cr Moloney	High Performing Council
Regional Capitals Australia	External	Mayor	Mayoral duties
Regional Cities Victoria	External	Mayor Deputy Mayor (Alt)	Mayoral duties
Tourism Greater Geelong and The Bellarine Inc	External	Cr Grzybek	Strong Local Economy

2.12. Updates to Instruments of Delegation

Source: **Strategy, People & Performance**
Acting CEO: **Kaarina Phyland**

Purpose

1. To review and update the Greater Geelong City Council (Council) Instruments of Delegation for:

   1.1. Council to the Chief Executive Officer (CEO); and

   1.2. Council to members of Council staff.

Background

2. The *Local Government Act 2020* (the Act) provides for the delegation of Council's powers, duties and functions under that Act or any other Act.

3. Council last reviewed the delegation to the CEO on 26 April 2022 and to members of Council staff on 22 November 2022.

4. Council subscribes to Maddocks Lawyers delegations and authorisation service which provides six-monthly updates ensuring changes to legislation are captured.

Key Matters

5. It is important to ensure that Council has properly delegated powers, duties and functions, in order to avoid any issues arising regarding the legality of a decision or an action purportedly made or taken on behalf of the Council.

6. No changes are proposed to the Instrument of Delegation from Council to the CEO **(Attachment 1)**. However, re-making the instrument of delegation to the Chief Executive Officer captures any new legislative powers, duties or functions enacted since the instrument of delegation was last made.

7. The powers conferred on the Council under some legislative instruments cannot be delegated through the CEO and must be delegated by resolution directly to members of Council staff.

8. The schedule to the instrument of delegation Council to members of Council staff **(Attachment 2)** has been updated for minor changes to the *Planning and Environment Regulations 2015* for certain planning documents to be made available subject to public availability requirements.

RESOLUTION - Item 2.12

Cr Cadwell moved, Cr Kontelj seconded -

1. **In the exercise of the power conferred by s 11(1)(b) of the *Local Government Act 2020*, Greater Geelong City Council (Council) resolves that:**

   1.1 There be delegated to the person holding the position, or acting in or performing the duties, of Chief Executive Officer the powers, duties and functions set out in the Instrument of Delegation to the Chief Executive Officer (Attachment 1), subject to the conditions and limitations specified in that Instrument;
   1.2 The instrument comes into force immediately upon the resolution of Council;
   1.3 The Instrument be signed by the Chief Executive Officer on behalf of Council;
   1.4 On the coming into force of the instrument all previous delegations to the Chief Executive Officer are revoked; and
   1.5 The duties and functions set out in the instrument must be performed, and the powers set out in the instruments must be executed, in accordance with any guidelines or policies of Council that it may from time to time adopt.

2. **In the exercise of the powers conferred by the legislation referred to in the attached Instrument of Delegation, the Greater Geelong City Council (Council) resolves that:**

   2.1 There be delegated to the members of Council staff holding, acting in or performing the duties of the offices or positions referred to in the attached Instrument of Delegation to members of Council staff, the powers, duties and functions set out in that instrument, subject to the conditions and limitations specified in that Instrument (Attachment 2);
   2.2 The Instrument comes into force immediately upon the resolution of Council;
   2.3 The Instrument be signed by the Chief Executive Officer on behalf of Council;
   2.4 On the coming into force of the instrument all previous delegations from Council to members of Council staff (other than the Chief Executive Officer) are revoked; and
   2.5 The duties and functions set out in the Instrument must be performed, and the powers set out in the instruments must be executed, in accordance with any guidelines or policies of Council that it may from time to time adopt.

Carried

Financial Sustainability

9. There are no financial sustainability implications associated with this report.

Community Engagement

10. The attached Instruments have been prepared in consultation with relevant Council officers.

Social Equity and Sustainability

11. There are no social equity or sustainability issues arising from the subject of this report.

Relevant Law/Policy/Legal Implications

12. Council may by instrument of delegation, delegate to the CEO in accordance with section 11(b) of the *Local Government Act 2020* (refer Attachment 1).

13. The powers conferred on the Council under some legislative instruments cannot be delegated through the CEO and must be delegated by resolution directly to Council officers.

14. The Acts and Regulations referred to in Attachment 2 are among those which require direct delegation.

Alignment to Community Plan and Vision

15. This report aligns with Our Community Plan 2021-2025 strategic priority:
High-performing council and organisation.

Conflict of Interest

16. No officer involved in the preparation of this report declared a general or material conflict of interest.

Risk Assessment

17. There are no high or extreme risks associated with the subject of this report.

Environmental Sustainability

18. There are no environmental sustainability implications identified for the subject of this report.

Attachments

1. Instrument of Delegation Council to CEO [**2.12.1** - 4 pages]
2. Instrument of Delegation Council to Members of Council [**2.12.2** - 158 pages]

Greater Geelong City Council

Instrument of Delegation

to

The Chief Executive Officer

Instrument of Delegation

In exercise of the power conferred by s 11(1) of the *Local Government Act 2020* (**the Act**) and all other powers enabling it, the Greater Geelong City Council (**Council**) delegates to the member of Council staff holding, acting in or performing the position of Chief Executive Officer, the powers, duties, and functions set out in the Schedule to this Instrument of Delegation,

AND declares that

1. this Instrument of Delegation is authorised by a Resolution of Council passed on 28 March 2023.

2. the delegation:

   2.1 comes into force upon the resolution of Council;

   2.2 is subject to any conditions and limitations set out in the Schedule;

   2.3 must be exercised in accordance with any guidelines or policies which Council from time to time adopts; and

   2.4 remains in force until Council resolves to vary or revoke it.

Signed for GREATER GEELONG CITY COUNCIL
KAARINA PHYLAND, Acting Chief Executive Officer

_____
A/Chief Executive Officer

Date:

SCHEDULE

The power to

1. determine any issue;

2. take any action; or

3. do any act or thing

arising out of or connected with any duty imposed, or function or power conferred on Council by or under any Act.

Conditions and Limitations

The delegate must not determine the issue, take the action or do the act or thing

1. if the issue, action, act or thing is an issue, action, act or thing which involves

1.1.1 entering into a contract exceeding the value of $2,000,000 (excluding GST),

1.1.2 making any expenditure that exceeds $2,000,000 (excluding GST),unless it is expenditure made under a contract already entered into or is expenditure which Council is, by or under legislation, required to make in which case it must not exceed the specific amount provided for that item in a budget approved by the Council;

1.1.3 appointing an Acting Chief Executive Officer for a period exceeding 28 days;

1.1.4 electing a Mayor or Deputy Mayor;

1.1.5 granting a reasonable request for leave under s 35 of the Act;

1.1.6 making any decision in relation to the employment, dismissal or removal of the Chief Executive Officer;

1.1.7 approving or amending the Council Plan;

1.1.8 adopting or amending any policy that Council is required to adopt under the Act;

1.1.9 adopting or amending the Governance Rules;

1.1.10 appointing the chair or the members to a delegated committee;

1.1.11 making, amending or revoking a local law;

1.1.12 approving the Budget or Revised Budget;

1.1.13 approving the borrowing of money;

1.1.14 approving or amending the Community Vision;

1.1.15 approving or amending the Financial Plan;

1.1.16 approving or amending the Asset Plan;

1.1.17 approving or amending the Revenue and Rating Plan;

1.1.18 the exercise of any power that is subject to section 223 of *Local Government Act 1989* except the administrative procedures necessary to enable Council to carry out its functions under section 223; or

1.1.19 subject to section 181H(1)(b) of the *Local Government Act 1989,* declaring general rates, municipal charges, service rates and charges and specified rates and charges;

2. if the issue, action, act or thing is an issue, action, act or thing which is required by law to be done by Council resolution;

3. if the issue, action, act or thing is an issue, action or thing which Council has previously designated as an issue, action, act or thing which must be the subject of a Resolution of Council;

4. if the determining of the issue, taking of the action or doing of the act or thing would or would be likely to involve a decision which is inconsistent with a

4.1.1 policy; or

4.1.2 strategy,

adopted by Council;

5. if the determining of the issue, the taking of the action or the doing of the act or thing cannot be the subject of a lawful delegation, whether on account of s 11(2)(a)-(n) (inclusive) of the Act or otherwise; or

6. the determining of the issue, the taking of the action or the doing of the act or thing is already the subject of an exclusive delegation to another member of Council staff.

Greater Geelong City Council

Instrument of Delegation

to

Members of Council Staff

Instrument of Delegation

In exercise of the power conferred by the legislation referred to in the attached Schedule, the Greater Geelong City Council:

1. delegates each duty and/or function and/or power described in column 1 of the Schedule (and summarised in column 2 of the Schedule) to the member of Council staff holding, acting in or performing the duties of the office or position described opposite each such duty and/or function and/or power in column 3 of the Schedule;

2. declares that:

2.1 this Instrument of Delegation is authorised by a resolution of Council passed on 28 March 2023); and

2.2 the delegation:

2.2.1 comes into force immediately upon the resolution of Council;

2.2.2 remains in force until varied or revoked;

2.2.3 is subject to any conditions and limitations set out in sub-paragraph 2.3, and the Schedule; and

2.2.4 must be exercised in accordance with any guidelines or policies which Council from time to time adopts; and

2.3 the delegate must not determine the issue, take the action or do the act or thing:

2.3.1 if the issue, action, act or thing is an issue, action or thing which Council has previously designated as an issue, action, act or thing which must be the subject of a Resolution of Council; or

2.3.2 if the determining of the issue, taking of the action or doing of the act or thing would or would be likely to involve a decision which is inconsistent with a

(a) policy; or

(b) strategy;

adopted by Council; or

2.3.3 if the determining of the issue, the taking of the action or the doing of the act or thing cannot be the subject of a lawful delegation; or

2.3.4 the determining of the issue, the taking of the action or the doing of the act or thing is already the subject of an exclusive delegation to another member of Council staff.

Signed for GREATER GEELONG CITY COUNCIL by
KAARINA PHYLAND, Acting Chief Executive Officer

_____
A/Chief Executive Officer

Date:

SCHEDULE

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DOMESTIC ANIMALS ACT 1994

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
DOMESTIC ANIMALS ACT 1994	s 41A(1)	Power to declare a dog to be a menacing dog	Chief Executive Officer Director City Services Manager Health & Local Laws Coordinator Parking & Animal Management Services Coordinator Amenity Protection, Permits & Review Services	Council may delegate this power to a Council authorised officer

ENVIRONMENT PROTECTION ACT 2017

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
ENVIRONMENT PROTECTION ACT 2017	s 271	Power to issue improvement notice	Chief Executive Officer Director City Services Manager Health & Local Laws Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Environmental Health Technical Officer Food Safety Assessment Officer Food Safety Officer	
ENVIRONMENT PROTECTION ACT 2017	s 272	Power to issue prohibition notice	Chief Executive Officer Director City Services Manager Health & Local Laws Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Environmental Health Technical Officer Food Safety Assessment Officer Food Safety Officer	
ENVIRONMENT PROTECTION ACT 2017	s 279	Power to amend a notice	Chief Executive Officer Director City Services Manager Health & Local Laws Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Environmental Health Technical Officer Food Safety Assessment Officer Food Safety Officer	
ENVIRONMENT PROTECTION ACT 2017	s 358	Functions of the Environment Protection Authority	Chief Executive Officer Director City Services Manager Health & Local Laws Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Environmental Health Technical Officer Food Safety Assessment Officer Food Safety Officer	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
ENVIRONMENT PROTECTION ACT 2017	s 359(1)(b)	Power to do all things that are necessary or convenient to be done for or in connection with the performance of the Environment Protection Authority's functions and duties and to enable the Authority to achieve its objective	Chief Executive Officer Director City Services Manager Health & Local Laws Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Environmental Health Technical Officer Food Safety Assessment Officer Food Safety Officer	
ENVIRONMENT PROTECTION ACT 2017	s 359(2)	Power to give advice to persons with duties or obligations	Chief Executive Officer Director City Services Manager Health & Local Laws Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Environmental Health Technical Officer Food Safety Assessment Officer Food Safety Officer	

FOOD ACT 1984

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
FOOD ACT 1984	s 19(2)(a)	Power to direct by written order that the food premises be put into a clean and sanitary condition	Chief Executive Officer Director City Services Manager Health & Local Laws Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Environmental Health Technical Officer Food Safety Assessment Officer Food Safety Officer	If s 19(1) applies
FOOD ACT 1984	s 19(2)(b)	Power to direct by written order that specified steps be taken to ensure that food prepared, sold or handled is safe and suitable	Chief Executive Officer Director City Services Manager Health & Local Laws Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Environmental Health Technical Officer Food Safety Assessment Officer Food Safety Officer	If s 19(1) applies
FOOD ACT 1984	s 19(3)	Power to direct by written order that the food premises not be kept or used for the sale, or handling for sale, of any food, or for the preparation of any food, or for any other specified purpose, or for the use of any specified equipment or a specified process	Chief Executive Officer Director City Services Manager Health & Local Laws Coordinator Environmental Health Team Leader Environmental Health	If s 19(1) applies. Only in relation to temporary food premises or mobile food premises
FOOD ACT 1984	s 19(4)(a)	Power to direct that an order made under s 19(3)(a) or (b), (i) be affixed to a conspicuous part of the premises, and (ii) inform the public by notice in a published newspaper or otherwise	Chief Executive Officer Director City Services Manager Health & Local Laws Coordinator Environmental Health	If s 19(1) applies

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
FOOD ACT 1984	s 19(6)(a)	Duty to revoke any order under s 19 if satisfied that an order has been complied with	Chief Executive Officer Director City Services Manager Health & Local Laws Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer	If s 19(1) applies
FOOD ACT 1984	s 19(6)(b)	Duty to give written notice of revocation under s 19(6)(a) if satisfied that an order has been complied with	Chief Executive Officer Director City Services Manager Health & Local Laws Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer	If s 19(1) applies
FOOD ACT 1984	s 19AA(2)	Power to direct, by written order, that a person must take any of the actions described in (a)-(c)	Chief Executive Officer Director City Services Manager Health & Local Laws Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Environmental Health Technical Officer Food Safety Assessment Officer Food Safety Officer	Where council is the registration authority
FOOD ACT 1984	s 19AA(4)(c)	Power to direct, in an order made under s 19AA(2) or a subsequent written order, that a person must ensure that any food or class of food is not removed from the premises	Chief Executive Officer Director City Services Manager Health & Local Laws Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Environmental Health Technical Officer Food Safety Assessment Officer Food Safety Officer	Note: the power to direct the matters under s 19AA(4)(a) and (b) not capable of delegation and so such directions must be made by a Council resolution
FOOD ACT 1984	s 19AA(7)	Duty to revoke order issued under s 19AA and give written notice of revocation, if satisfied that that order has been complied with	Chief Executive Officer Director City Services Manager Health & Local Laws Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Environmental Health Technical Officer Food Safety Assessment Officer Food Safety Officer	Where council is the registration authority

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
FOOD ACT 1984	s 19CB(4)(b)	Power to request copy of records	Chief Executive Officer Director City Services Manager Health & Local Laws Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Environmental Health Technical Officer Food Safety Assessment Officer Food Safety Officer	Where council is the registration authority
FOOD ACT 1984	s 19E(1)(d)	Power to request a copy of the food safety program	Chief Executive Officer Director City Services Manager Health & Local Laws Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Environmental Health Technical Officer Food Safety Assessment Officer Food Safety Officer	Where council is the registration authority
FOOD ACT 1984	s 19EA(3)	Function of receiving copy of revised food safety program	Chief Executive Officer Director City Services Manager Health & Local Laws Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Environmental Health Technical Officer Food Safety Assessment Officer Food Safety Officer	Where council is the registration authority
FOOD ACT 1984	s 19GB	Power to request proprietor to provide written details of the name, qualification or experience of the current food safety supervisor	Chief Executive Officer Director City Services Manager Health & Local Laws Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Environmental Health Technical Officer Food Safety Assessment Officer Food Safety Officer	Where council is the registration authority

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
FOOD ACT 1984	S 19IA(1)	Power to form opinion that the food safety requirements or program are non-compliant	Chief Executive Officer Director City Services Manager Health & Local Laws Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Environmental Health Technical Officer Food Safety Assessment Officer Food Safety Officer	Where council is the registration authority
FOOD ACT 1984	s 19IA(2)	Duty to give written notice to the proprietor of the premises	Chief Executive Officer Director City Services Manager Health & Local Laws Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Environmental Health Technical Officer Food Safety Assessment Officer Food Safety Officer	Where council is the registration authority Note: Not required if Council has taken other appropriate action in relation to deficiencies (see s 19IA(3))
FOOD ACT 1984	s 19M(4)(a) & (5)	Power to conduct a food safety audit and take actions where deficiencies are identified	Chief Executive Officer Director City Services Manager Health & Local Laws Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer	Where council is the registration authority
FOOD ACT 1984	s 19N(2)	Function of receiving notice from the auditor	Chief Executive Officer Director City Services Manager Health & Local Laws Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Environmental Health Technical Officer Food Safety Assessment Officer Food Safety Officer	Where council is the registration authority

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
FOOD ACT 1984	s 19NA(1)	Power to request food safety audit reports	Chief Executive Officer Director City Services Manager Health & Local Laws Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Environmental Health Technical Officer Food Safety Assessment Officer Food Safety Officer	Where council is the registration authority
FOOD ACT 1984	s 19U(3)	Power to waive and vary the costs of a food safety audit if there are special circumstances	Chief Executive Officer Director City Services Manager Health & Local Laws Coordinator Environmental Health	
FOOD ACT 1984	s 19UA	Power to charge fees for conducting a food safety assessment or inspection	Chief Executive Officer Director City Services Manager Health & Local Laws Coordinator Environmental Health	Except for an assessment required by a declaration under s 19C or an inspection under s 38B(1)(c) or 39
FOOD ACT 1984	s 19W	Power to direct a proprietor of a food premises to comply with any requirement under Part IIIB	Chief Executive Officer Director City Services Manager Health & Local Laws Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Environmental Health Technical Officer Food Safety Assessment Officer Food Safety Officer	Where council is the registration authority
FOOD ACT 1984	s 19W(3)(a)	Power to direct a proprietor of a food premises to have staff at the premises undertake training or instruction	Chief Executive Officer Director City Services Manager Health & Local Laws Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Environmental Health Technical Officer Food Safety Assessment Officer Food Safety Officer	Where council is the registration authority

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
FOOD ACT 1984	s 19W(3)(b)	Power to direct a proprietor of a food premises to have details of any staff training incorporated into the minimum records required to be kept or food safety program of the premises	Chief Executive Officer Director City Services Manager Health & Local Laws Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Environmental Health Technical Officer Food Safety Assessment Officer Food Safety Officer	Where council is the registration authority
FOOD ACT 1984	---	Power to register or renew the registration of a food premises	Chief Executive Officer Director City Services Manager Health & Local Laws Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer	Where council is the registration authority refusal to grantor renew the registration of a food premises must be ratified by Council or the CEO (see s 58A(2))
FOOD ACT 1984	s 36A	Power to accept an application for registration or notification using online portal	Chief Executive Officer Director City Services Manager Health & Local Laws Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Environmental Health Technical Officer Food Safety Assessment Officer Food Safety Officer	Where council is the registration authority
FOOD ACT 1984	s 36B	Duty to pay the charge for use of online portal	Chief Executive Officer Director City Services Manager Health & Local Laws Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer	Where council is the registration authority
FOOD ACT 1984	s 38AA(5)	Power to (a) request further information; or (b) advise the proprietor that the premises must be registered if the premises are not exempt	Chief Executive Officer Director City Services Manager Health & Local Laws Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer	Where council is the registration authority

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
FOOD ACT 1984	s 38AB(4)	Power to fix a fee for the receipt of a notification under s 38AA in accordance with a declaration under ss (1)	Chief Executive Officer Director City Services Manager Health & Local Laws Coordinator Environmental Health	Where council is the registration authority
FOOD ACT 1984	s 38A(4)	Power to request a copy of a completed food safety program template	Chief Executive Officer Director City Services Manager Health & Local Laws Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Environmental Health Technical Officer Food Safety Assessment Officer Food Safety Officer	Where council is the registration authority
FOOD ACT 1984	s 38B(1)(a)	Duty to assess the application and determine which class of food premises under s 19C the food premises belongs	Chief Executive Officer Director City Services Manager Health & Local Laws Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer	Where council is the registration authority
FOOD ACT 1984	s 38B(1)(b)	Duty to ensure proprietor has complied with requirements of s 38A	Chief Executive Officer Director City Services Manager Health & Local Laws Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Environmental Health Technical Officer Food Safety Assessment Officer Food Safety Officer	Where council is the registration authority
FOOD ACT 1984	s 38B(2)	Duty to be satisfied of the matters in s 38B(2)(a)-(b)	Chief Executive Officer Director City Services Manager Health & Local Laws Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Environmental Health Technical Officer Food Safety Assessment Officer Food Safety Officer	Where council is the registration authority

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
FOOD ACT 1984	s 38D(1)	Duty to ensure compliance with the applicable provisions of s 38C and inspect the premises if required by s 39	Chief Executive Officer Director City Services Manager Health & Local Laws Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer	Where council is the registration authority
FOOD ACT 1984	s 38D(2)	Duty to be satisfied of the matters in s 38D(2)(a)-(d)	Chief Executive Officer Director City Services Manager Health & Local Laws Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer	Where council is the registration authority
FOOD ACT 1984	s 38D(3)	Power to request copies of any audit reports	Chief Executive Officer Director City Services Manager Health & Local Laws Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer	Where council is the registration authority
FOOD ACT 1984	s 38E(2)	Power to register the food premises on a conditional basis	Chief Executive Officer Director City Services Manager Health & Local Laws Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer	Where council is the registration authority not exceeding the prescribed time limit defined under subsection (5)
FOOD ACT 1984	s 38E(4)	Duty to register the food premises when conditions are satisfied	Chief Executive Officer Director City Services Manager Health & Local Laws Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer	Where council is the registration authority

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
FOOD ACT 1984	s 38F(3)(b)	Power to require proprietor to comply with requirements of this Act	Chief Executive Officer Director City Services Manager Health & Local Laws Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Environmental Health Technical Officer Food Safety Assessment Officer Food Safety Officer	Where council is the registration authority
FOOD ACT 1984	s 38G(1)	Power to require notification of change of the food safety program type used for the food premises	Chief Executive Officer Director City Services Manager Health & Local Laws Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Environmental Health Technical Officer Food Safety Assessment Officer Food Safety Officer	Where council is the registration authority
FOOD ACT 1984	s 38G(2)	Function of receiving notice from proprietor if there is a change of the food safety program type used for the food premises	Chief Executive Officer Director City Services Manager Health & Local Laws Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Environmental Health Technical Officer Food Safety Assessment Officer Food Safety Officer	Where council is the registration authority
FOOD ACT 1984	s 38G(4)	Power to require the proprietor of the food premises to comply with any requirement of the Act	Chief Executive Officer Director City Services Manager Health & Local Laws Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Environmental Health Technical Officer Food Safety Assessment Officer Food Safety Officer	Where council is the registration authority

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
FOOD ACT 1984	s 39(2)	Duty to carry out an inspection of the premises during the period of registration before the registration of the food premises is renewed	Chief Executive Officer Director City Services Manager Health & Local Laws Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Environmental Health Technical Officer Food Safety Assessment Officer Food Safety Officer	Where council is the registration authority
FOOD ACT 1984	s 39A	Power to register, or renew the registration of a food premises despite minor defects	Chief Executive Officer Director City Services Manager Health & Local Laws Coordinator Environmental Health Team Leader Environmental Health	Where council is the registration authority only if satisfied of matters in subsections (2)(a)-(c)
FOOD ACT 1984	s 39A (6)	Duty to comply with a direction of the Secretary	Chief Executive Officer Director City Services Manager Health & Local Laws Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Environmental Health Technical Officer Food Safety Assessment Officer Food Safety Officer	
FOOD ACT 1984	s 40(1)	Duty to give the person in whose name the premises is to be registered a certificate of registration	Chief Executive Officer Director City Services Manager Health & Local Laws Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Environmental Health Technical Officer Food Safety Assessment Officer Food Safety Officer	Where council is the registration authority
FOOD ACT 1984	s 40(2)	Power to incorporate the certificate of registration in one document with any certificate of registration under Part 6 of the Public Health and Wellbeing Act 2008	Chief Executive Officer Director City Services Manager Health & Local Laws Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
FOOD ACT 1984	s 40C(2)	Power to grant or renew the registration of food premises for a period of less than 1 year	Chief Executive Officer Director City Services Manager Health & Local Laws Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Environmental Health Technical Officer Food Safety Assessment Officer Food Safety Officer	Where council is the registration authority
FOOD ACT 1984	s 40D(1)	Power to suspend or revoke the registration of food premises	Chief Executive Officer Director City Services Manager Health & Local Laws Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer	Where council is the registration authority
FOOD ACT 1984	s 40E	Duty to comply with direction of the Secretary	Chief Executive Officer Director City Services Manager Health & Local Laws Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Environmental Health Technical Officer Food Safety Assessment Officer Food Safety Officer	
FOOD ACT 1984	s 40F	Power to cancel registration of food premises	Chief Executive Officer Director City Services Manager Health & Local Laws Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Environmental Health Technical Officer Food Safety Assessment Officer Food Safety Officer	Where council is the registration authority

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
FOOD ACT 1984	s 43	Duty to maintain records of registration	Chief Executive Officer Director City Services Manager Health & Local Laws Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Environmental Health Technical Officer Food Safety Assessment Officer Food Safety Officer	Where council is the registration authority
FOOD ACT 1984	s 43F(6)	Duty to be satisfied that registration requirements under Division 3 have been met prior to registering, transferring or renewing registration of a component of a food business	Chief Executive Officer Director City Services Manager Health & Local Laws Coordinator Environmental Health Team Leader Environmental Health Environmental Health Technical Officer	Where council is the registration authority
FOOD ACT 1984	s 43F(7)	Power to register the components of the food business that meet requirements in Division 3 and power to refuse to register the components that do not meet the requirements	Chief Executive Officer Director City Services Manager Health & Local Laws Coordinator Environmental Health Team Leader Environmental Health Environmental Health Technical Officer	Where council is the registration authority
FOOD ACT 1984	s 45AC	Power to bring proceedings	Chief Executive Officer Director City Services Manager Health & Local Laws Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
FOOD ACT 1984	s 46(5)	Power to institute proceedings against another person where the offence was due to an act or default by that other person and where the first person charged could successfully defend a prosecution, without proceedings first being instituted against the person first charged	Chief Executive Officer Director City Services Manager Health & Local Laws Coordinator Environmental Health Team Leader Environmental Health	Where council is the registration authority

HERITAGE ACT 2017

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
HERITAGE ACT 2017	s 116	Power to sub-delegate Executive Director's functions, duties or powers	Chief Executive Officer	Must first obtain Executive Director's written consent Council can only sub-delegate if the instrument of delegation from the Executive Director authorises sub-delegation

LOCAL GOVERNMENT ACT 1989

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
LOCAL GOVERNMENT ACT 1989	s 185L(4)	Power to declare and levy a cladding rectification charge	Chief Executive Officer[1]	

[1] The only member of staff who can be a delegate in Column 3 is the CEO.

PLANNING AND ENVIRONMENT ACT 1987

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s 4B	Power to prepare an amendment to the Victoria Planning Provisions	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Coordinator Strategic Implementation	If authorised by the Minister
PLANNING AND ENVIRONMENT ACT 1987	s 4G	Function of receiving prescribed documents and a copy of the Victoria Planning Provisions from the Minister	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Coordinator Statutory Planning Statutory Planning Project Coordinator Coordinator Strategic Implementation Team Leader Statutory Planning Principal Planner- Business Facilitation Principal Planner Senior Strategic Planner Senior Planning Subdivision Officer Senior Statutory Planner Subdivision Officer Town Planner Student Planner Customer Service Town Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 4H	Duty to make amendment to Victoria Planning Provisions available in accordance with public availability requirements	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Coordinator Statutory Planning Statutory Planning Project Coordinator Coordinator Strategic Implementation Senior Strategic Planner Student Planner	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s 4I(2)	Duty to make a copy of the Victorian Planning Provisions and other documents available in accordance with public availability requirements	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Statutory Planning Statutory Planning Project Coordinator Coordinator Strategic Implementation Coordinator Planning Delivery Senior Strategic Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 8A(2)	Power to prepare amendment to the planning scheme where the Minister has given consent under s 8A	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Strategic Implementation Senior Strategic Planner Strategic Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 8A(3)	Power to apply to Minister to prepare an amendment to the planning scheme	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Strategic Implementation Coordinator Planning Delivery	
PLANNING AND ENVIRONMENT ACT 1987	s 8A(5)	Function of receiving notice of the Minister's decision	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Manager Urban Design and Heritage Coordinator Strategic Planning Coordinator Statutory Planning Statutory Planning Project Coordinator Coordinator Strategic Implementation Coordinator Planning Delivery	
PLANNING AND ENVIRONMENT ACT 1987	s 8A(7)	Power to prepare the amendment specified in the application without the Minister's authorisation if no response received after 10 business days	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Strategic Implementation Senior Strategic Planner Strategic Planner	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s 8B(2)	Power to apply to the Minister for authorisation to prepare an amendment to the planning scheme of an adjoining municipal district	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Strategic Implementation Senior Strategic Planner Strategic Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 12(3)	Power to carry out studies and do things to ensure proper use of land in which Council is the planning authority and consult with other persons to ensure co-ordination of planning scheme with these persons	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Strategic Implementation Coordinator Planning Delivery Project Manager Northern and Western Geelong Growth Areas Senior Strategic Planner Strategic Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 12B(1)	Duty to review planning scheme	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Statutory Planning Statutory Planning Project Coordinator Coordinator Strategic Implementation Coordinator Planning Delivery Senior Strategic Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 12B(2)	Duty to review planning scheme at direction of Minister	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Statutory Planning Statutory Planning Project Coordinator Coordinator Strategic Implementation Coordinator Planning Delivery Senior Strategic Planner	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s 12B(5)	Duty to report findings of review of planning scheme to Minister without delay	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Statutory Planning Statutory Planning Project Coordinator Coordinator Strategic Implementation Coordinator Planning Delivery Senior Strategic Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 14	Duties of a Responsible Authority as set out in subsections (a) to (d)	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Coordinator Statutory Planning Statutory Planning Project Coordinator Coordinator Strategic Implementation Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner Principal Planning Investigations Officer Senior Planning Investigations Officer Planning Investigations Officer Customer Service Town Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 17(1)	Duty of giving copy amendment to the planning scheme	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Statutory Planning Statutory Planning Project Coordinator Coordinator Strategic Implementation Coordinator Planning Delivery Senior Strategic Planner	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s 17(2)	Duty of giving copy s 173 agreement	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Statutory Planning Statutory Planning Project Coordinator Coordinator Strategic Implementation Coordinator Planning Delivery Senior Strategic Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 17(3)	Duty of giving copy amendment, explanatory report and relevant documents to the Minister within 10 business days	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Strategic Implementation Senior Strategic Planner Snr Strategic Planner/Project Officer Strategic Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 18	Duty to make amendment etc. available in accordance with public availability requirements	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Statutory Planning Statutory Planning Project Coordinator Coordinator Strategic Implementation Coordinator Planning Delivery Senior Strategic Planner	Until the proposed amendment is approved or lapsed
PLANNING AND ENVIRONMENT ACT 1987	s 19	Power to give notice, to decide not to give notice, to publish notice of amendment to a planning scheme and to exercise any other power under s 19 to a planning scheme	Chief Executive Officer Director City Planning & Economy Manager Planning & Growth Manager City Development Coordinator Strategic Implementation Coordinator Statutory Planning Statutory Planning Project Coordinator Coordinator Strategic Planning Coordinator Planning Delivery	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s 19	Function of receiving notice of preparation of an amendment to a planning scheme	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Strategic Implementation Coordinator Planning Delivery	Where Council is not the planning authority and the amendment affects land within Council's municipal district; or where the amendment will amend the planning scheme to designate Council as an acquiring authority
PLANNING AND ENVIRONMENT ACT 1987	s 20(1)	Power to apply to Minister for exemption from the requirements of s 19	Chief Executive Officer Director City Planning & Economy Manager Planning & Growth Manager City Development Coordinator Strategic Implementation Coordinator Statutory Planning Statutory Planning Project Coordinator Coordinator Strategic Planning Coordinator Planning Delivery	Where Council is a planning authority
PLANNING AND ENVIRONMENT ACT 1987	s 21(2)	Duty to make submissions available in accordance with public availability requirements	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Strategic Planning Coordinator Statutory Planning Statutory Planning Project Coordinator Coordinator Strategic Implementation Coordinator Planning Delivery	Until the end of 2 months after the amendment comes into operation or lapses
PLANNING AND ENVIRONMENT ACT 1987	s 21A(4)	Duty to publish notice in accordance with section	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Coordinator Statutory Planning Statutory Planning Project Coordinator Coordinator Strategic Implementation Coordinator Planning Delivery Coordinator Strategic Planning	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s 22(1)	Duty to consider all submissions received before the date specified in the notice	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Strategic Planning Coordinator Statutory Planning Statutory Planning Project Coordinator Coordinator Strategic Implementation Coordinator Planning Delivery Senior Strategic Planner Strategic Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner Customer Service Town Planner	Except submissions which request a change to the items in s 22(5)(a) & (b)
PLANNING AND ENVIRONMENT ACT 1987	s 22(2)	Power to consider a late submission Duty to consider a late submission, if directed by the Minister	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Strategic Planning Coordinator Statutory Planning Statutory Planning Project Coordinator Coordinator Strategic Implementation Coordinator Planning Delivery Senior Strategic Planner Strategic Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner Customer Service Town Planner	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s 23(1)(b)	Duty to refer submissions which request a change to the amendment to a panel	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Strategic Implementation Coordinator Planning Delivery	
PLANNING AND ENVIRONMENT ACT 1987	s 23(2)	Power to refer to a panel submission which do not require a change to the amendment	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Coordinator Strategic Implementation Coordinator Statutory Planning Statutory Planning Project Coordinator Coordinator Strategic Planning Coordinator Planning Delivery	
PLANNING AND ENVIRONMENT ACT 1987	s 24	Function to represent council and present a submission at a panel hearing (including a hearing referred to in s 96D)	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Coordinator Strategic Implementation Coordinator Statutory Planning Statutory Planning Project Coordinator Coordinator Strategic Planning Coordinator Planning Delivery Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Senior Strategic Planner Strategic Planner	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s 26(1)	Power to make report available for inspection in accordance with public availability requirements	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Coordinator Strategic Implementation Coordinator Statutory Planning Statutory Planning Project Coordinator Coordinator Strategic Planning Coordinator Planning Delivery	
PLANNING AND ENVIRONMENT ACT 1987	s 26(2)	Duty to keep report of panel available for inspection in accordance with public availability requirements	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Coordinator Strategic Implementation Coordinator Statutory Planning Statutory Planning Project Coordinator Coordinator Strategic Planning Coordinator Planning Delivery	During the inspection period
PLANNING AND ENVIRONMENT ACT 1987	s 27(2)	Power to apply for exemption if panel's report not received	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Coordinator Strategic Implementation Coordinator Statutory Planning Statutory Planning Project Coordinator Coordinator Strategic Planning Coordinator Planning Delivery	
PLANNING AND ENVIRONMENT ACT 1987	s 28(1)	Duty to notify the Minister if abandoning an amendment	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Coordinator Strategic Implementation Coordinator Statutory Planning Statutory Planning Project Coordinator Coordinator Strategic Planning Coordinator Planning Delivery	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s 28(2)	Duty to publish notice of the decision on Internet site	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Coordinator Strategic Implementation Coordinator Statutory Planning Statutory Planning Project Coordinator Coordinator Strategic Planning Coordinator Planning Delivery	
PLANNING AND ENVIRONMENT ACT 1987	s 28(4)	Duty to make notice of the decision available on Council's Internet site for a period of at least 2 months	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Coordinator Strategic Implementation Coordinator Statutory Planning Statutory Planning Project Coordinator Coordinator Strategic Planning Coordinator Planning Delivery	
PLANNING AND ENVIRONMENT ACT 1987	s 30(4)(a)	Duty to say if amendment has lapsed	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Coordinator Strategic Implementation Coordinator Statutory Planning Statutory Planning Project Coordinator Coordinator Strategic Planning Coordinator Planning Delivery	
PLANNING AND ENVIRONMENT ACT 1987	s 30(4)(b)	Duty to provide information in writing upon request	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Coordinator Strategic Implementation Coordinator Statutory Planning Statutory Planning Project Coordinator Coordinator Strategic Planning Coordinator Planning Delivery	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s 32(2)	Duty to give more notice if required	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Coordinator Strategic Implementation Coordinator Statutory Planning Statutory Planning Project Coordinator Coordinator Strategic Planning Coordinator Planning Delivery	
PLANNING AND ENVIRONMENT ACT 1987	s 33(1)	Duty to give more notice of changes to an amendment	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Coordinator Strategic Implementation Coordinator Statutory Planning Statutory Planning Project Coordinator Coordinator Strategic Planning Coordinator Planning Delivery	
PLANNING AND ENVIRONMENT ACT 1987	s 36(2)	Duty to give notice of approval of amendment	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Coordinator Strategic Implementation Coordinator Statutory Planning Statutory Planning Project Coordinator Coordinator Strategic Planning Coordinator Planning Delivery	
PLANNING AND ENVIRONMENT ACT 1987	s 38(5)	Duty to give notice of revocation of an amendment	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Coordinator Strategic Implementation Coordinator Statutory Planning Statutory Planning Project Coordinator Coordinator Strategic Planning Coordinator Planning Delivery	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s 39	Function of being a party to a proceeding commenced under s 39 and duty to comply with determination by VCAT	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Coordinator Strategic Implementation Coordinator Statutory Planning Statutory Planning Project Coordinator Coordinator Strategic Planning Coordinator Planning Delivery	
PLANNING AND ENVIRONMENT ACT 1987	s 40(1)	Function of lodging copy of approved amendment	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Coordinator Strategic Implementation Coordinator Statutory Planning Statutory Planning Project Coordinator Coordinator Strategic Planning Coordinator Planning Delivery	
PLANNING AND ENVIRONMENT ACT 1987	s 41(1)	Duty to make a copy of an approved amendment available in accordance with the public availability requirements during inspection period	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Coordinator Strategic Implementation Coordinator Statutory Planning Statutory Planning Project Coordinator Coordinator Strategic Planning Coordinator Planning Delivery	
PLANNING AND ENVIRONMENT ACT 1987	s 41(2)	Duty to make a copy of an approved amendment and any documents lodged with it available in person in accordance with the requirements set out in s 197B of the Act after the inspection period ends	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Coordinator Strategic Implementation Coordinator Statutory Planning Statutory Planning Project Coordinator Coordinator Strategic Planning Coordinator Planning Delivery	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s 42(2)	Duty to make copy of planning scheme available in accordance with the public availability requirements	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Statutory Planning Statutory Planning Project Coordinator Coordinator Strategic Implementation Coordinator Planning Delivery	
PLANNING AND ENVIRONMENT ACT 1987	s 46AAA	Duty to prepare an amendment to a planning scheme that relates to Yarra River land that is not inconsistent with anything in a Yarra Strategic Plan which is expressed to be binding on the responsible public entity	Not applicable	Where Council is a responsible public entity and is a planning authority Note: this provision is not yet in force and will commence on the day on which the initial Yarra Strategic Plan comes into operation. It will affect a limited number of councils
PLANNING AND ENVIRONMENT ACT 1987	s 46AW	Function of being consulted by the Minister	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth	Where Council is a responsible public entity
PLANNING AND ENVIRONMENT ACT 1987	s 46AX	Function of receiving a draft Statement of Planning Policy and written direction in relation to the endorsement of the draft Statement of Planning Policy power to endorse the draft Statement of Planning Policy	Chief Executive Officer Director City Planning & Economy	Where Council is a responsible public entity

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s 46AZC(2)	Duty not to prepare an amendment to a declared area planning scheme that is inconsistent with a Statement of Planning Policy for the declared area that is expressed to be binding on the responsible public entity	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Statutory Planning Statutory Planning Project Coordinator Coordinator Planning Delivery Coordinator Strategic Implementation Senior Strategic Planner Snr Strategic Planner/Project Officer Strategic Planner	Where Council is a responsible public entity
PLANNING AND ENVIRONMENT ACT 1987	s 46AZK	Duty not to act inconsistently with any provision of the Statement of Planning Policy that is expressed to be binding on the public entity when performing a function or duty or exercising a power in relation to the declared area	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Statutory Planning. Statutory Planning Project Coordinator Coordinator Planning Delivery Coordinator Strategic Implementation Senior Strategic Planner Snr Strategic Planner/Project Officer Strategic Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner Customer Service Town Planner	Where Council is a responsible public entity
PLANNING AND ENVIRONMENT ACT 1987	s 46GI(2)(b)(i)	Power to agree to a lower rate of standard levy for a class of development of a particular type of land than the rate specified in a Minister's direction	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth	Where Council is the planning authority, the municipal Council of the municipal district in which the land is located and/or the development agency

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s 46GJ(1)	Function of receiving written directions from the Minister in relation to the preparation and content of infrastructure contributions plans	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Planning Delivery Coordinator Strategic Implementation Development Contributions Accountant	
PLANNING AND ENVIRONMENT ACT 1987	s 46GK	Duty to comply with a Minister's direction that applies to Council as the planning authority	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Statutory Planning. Statutory Planning Project Coordinator Coordinator Planning Delivery Coordinator Strategic Implementation Senior Strategic Planner Snr Strategic Planner/Project Officer Strategic Planner Development Contributions Accountant Senior Strategic Planner – Planning Delivery Growth Area Officer	
PLANNING AND ENVIRONMENT ACT 1987	s 46GN(1)	Duty to arrange for estimates of values of inner public purpose land	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Statutory Planning Statutory Planning Project Coordinator Coordinator Planning Delivery Coordinator Strategic Implementation Development Contributions Accountant	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s 46GO(1)	Duty to give notice to owners of certain inner public purpose land	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Statutory Planning Statutory Planning Project Coordinator Coordinator Planning Delivery Coordinator Strategic Implementation Senior Strategic Planner Snr Strategic Planner/Project Officer Strategic Planner Development Contributions Accountant Senior Strategic Planner – Planning Delivery Growth Area Officer	
PLANNING AND ENVIRONMENT ACT 1987	s 46GP	Function of receiving a notice under s 46GO	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Statutory Planning Statutory Planning Project Coordinator Coordinator Planning Delivery Coordinator Strategic Implementation Senior Strategic Planner Snr Strategic Planner/Project Officer Strategic Planner Development Contributions Accountant Senior Strategic Planner – Planning Delivery Growth Area Officer	Where Council is the collecting agency

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s 46GQ	Function of receiving a submission from an affected owner who objects to the estimated value per hectare (or other appropriate unit of measurement) of the inner public purpose land	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Statutory Planning Statutory Planning Project Coordinator Coordinator Planning Delivery Coordinator Strategic Implementation Senior Strategic Planner Snr Strategic Planner/Project Officer Strategic Planner Development Contributions Accountant Senior Strategic Planner – Planning Delivery Growth Area Officer	
PLANNING AND ENVIRONMENT ACT 1987	s 46GR(1)	Duty to consider every submission that is made by the closing date for submissions included in the notice under s 46GO	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Statutory Planning Statutory Planning Project Coordinator Coordinator Planning Delivery Coordinator Strategic Implementation Senior Strategic Planner Snr Strategic Planner/Project Officer Strategic Planner Development Contributions Accountant Senior Strategic Planner – Planning Delivery Growth Area Officer	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s 46GR(2)	Power to consider a late submission duty to consider a late submission if directed to do so by the Minister	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Statutory Planning. Statutory Planning Project Coordinator Coordinator Planning Delivery Coordinator Strategic Implementation Senior Strategic Planner Snr Strategic Planner/Project Officer Strategic Planner Development Contributions Accountant Senior Strategic Planner – Planning Delivery Growth Area Officer	
PLANNING AND ENVIRONMENT ACT 1987	s 46GS(1)	Power to accept or reject the estimate of the value of the inner public purpose land in a submission made under s 46GQ	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Planning Delivery Coordinator Strategic Implementation Senior Strategic Planner Development Contributions Accountant	
PLANNING AND ENVIRONMENT ACT 1987	s 46GS(2)	Duty, if Council rejects the estimate of the value of the inner public purpose land in the submission, to refer the matter to the valuer-general, and notify the affected owner of the rejection and that the matter has been referred to the valuer-general	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Planning Delivery Coordinator Strategic Implementation Development Contributions Accountant	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s 46GT(2)	Duty to pay half of the fee fixed by the valuer-general for arranging and attending the conference	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Planning Delivery Coordinator Strategic Implementation Development Contributions Accountant	
PLANNING AND ENVIRONMENT ACT 1987	s 46GT(4)	Function of receiving, from the valuer-general, written confirmation of the agreement between the planning authority's valuer and the affected owner's valuer as to the estimated value of the inner public purpose land	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Planning Delivery Coordinator Strategic Implementation Development Contributions Accountant	
PLANNING AND ENVIRONMENT ACT 1987	s 46GT(6)	Function of receiving, from the valuer-general, written notice of a determination under s 46GT(5)	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Planning Delivery Coordinator Strategic Implementation Development Contributions Accountant	
PLANNING AND ENVIRONMENT ACT 1987	s 46GU	Duty not to adopt an amendment under s 29 to an infrastructure contributions plan that specifies a land credit amount or a land equalisation amount that relates to a parcel of land in the ICP plan area of the plan unless the criteria in s 46GU(1)(a) & (b) are met	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Planning Delivery Coordinator Strategic Implementation Development Contributions Accountant	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s 46GV(3)	Function of receiving the monetary component and any land equalisation amount of the infrastructure contribution power to specify the manner in which the payment is to be made	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Planning Delivery Coordinator Strategic Implementation Development Contributions Accountant	Where Council is the collecting agency
PLANNING AND ENVIRONMENT ACT 1987	s 46GV(3)(b)	Power to enter into an agreement with the applicant	Chief Executive Officer Director City Planning & Economy Manager Planning & Growth Manager City Development Coordinator Statutory Planning Statutory Planning Projects Coordinator Coordinator Strategic Implementation Coordinator Strategic Planning Coordinator Planning Delivery	Where Council is the collecting agency
PLANNING AND ENVIRONMENT ACT 1987	s 46GV(4)(a)	Function of receiving the inner public purpose land in accordance with s 46GV(5) & (6)	Chief Executive Officer Director City Planning & Economy Manager Planning & Growth Manager City Development Coordinator Statutory Planning Statutory Planning Projects Coordinator Coordinator Strategic Implementation Coordinator Strategic Planning Coordinator Planning Delivery	Where Council is the development agency
PLANNING AND ENVIRONMENT ACT 1987	s 46GV(4)(b)	Function of receiving the inner public purpose land in accordance with s 46GV(5) & (6)	Chief Executive Officer Director City Planning & Economy Manager Planning & Growth Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Coordinator Strategic Implementation Coordinator Strategic Planning Coordinator Planning Delivery	Where Council is the collecting agency

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s 46GV(7)	Duty to impose the requirements set out in s 46GV(3) & (4) as conditions on the permit applied for by the applicant to develop the land in the ICP plan area	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Statutory Planning Statutory Planning Project Coordinator Coordinator Planning Delivery Coordinator Strategic Implementation Senior Strategic Planner Snr Strategic Planner/Project Officer Strategic Planner Development Contributions Accountant Senior Strategic Planner – Planning Delivery Growth Area Officer Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner Customer Service Town Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 46GV(9)	Power to require the payment of a monetary component or the provision of the land component of an infrastructure contribution to be secured to Council's satisfaction	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Planning Delivery Coordinator Strategic Implementation Development Contributions Accountant	Where Council is the collecting agency
PLANNING AND ENVIRONMENT ACT 1987	s 46GX(1)	Power to accept works, services or facilities in part or full satisfaction of the monetary component of an infrastructure contribution payable	Chief Executive Officer Director City Planning & Economy	Where Council is the collecting agency

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s 46GX(1)	Power to accept works, services or facilities in part or full satisfaction of the monetary component of an infrastructure contribution payable	Chief Executive Officer Director City Planning & Economy Manager Planning & Growth	Where Council is the collecting agency Limited to instances where the value of works, services, land or facilities do not exceed value of levy payable
PLANNING AND ENVIRONMENT ACT 1987	s 46GX(2)	Duty, before accepting the provision of works, services or facilities by an applicant under s 46GX(1), to obtain the agreement of the development agency or agencies specified in the approved infrastructure contributions plan	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Planning Delivery Coordinator Strategic Implementation Development Contributions Accountant	Where Council is the collecting agency
PLANNING AND ENVIRONMENT ACT 1987	s 46GY(1)	Duty to keep proper and separate accounts and records	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Chief Financial Officer Coordinator Strategic Planning Coordinator Planning Delivery Coordinator Strategic Implementation Development Contributions Accountant	Where Council is the collecting agency
PLANNING AND ENVIRONMENT ACT 1987	s 46GY(2)	Duty to keep the accounts and records in accordance with the Local Government Act 2020	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Chief Financial Officer Coordinator Strategic Planning Coordinator Planning Delivery Coordinator Strategic Implementation Development Contributions Accountant	Where Council is the collecting agency

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s 46GZ(2)(a)	Duty to forward any part of the monetary component that is imposed for plan preparation costs to the planning authority that incurred those costs	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Planning Delivery Coordinator Strategic Implementation Development Contributions Accountant	Where Council is the collecting agency under an approved infrastructure contributions plan this duty does not apply where Council is that planning authority
PLANNING AND ENVIRONMENT ACT 1987	s 46GZ(2)(a)	Function of receiving the monetary component	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Planning Delivery Coordinator Strategic Implementation Development Contributions Accountant	Where the Council is the planning authority this duty does not apply where Council is also the collecting agency
PLANNING AND ENVIRONMENT ACT 1987	s 46GZ(2)(b)	Duty to forward any part of the monetary component that is imposed for the provision of works, services or facilities to the development agency that is specified in the plan as responsible for those works, services or facilities	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Planning Delivery Coordinator Strategic Implementation Development Contributions Accountant	Where Council is the collecting agency under an approved infrastructure contributions plan this provision does not apply where Council is also the relevant development agency
PLANNING AND ENVIRONMENT ACT 1987	s 46GZ(2)(b)	Function of receiving the monetary component	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Planning Delivery Coordinator Strategic Implementation Development Contributions Accountant	Where Council is the development agency under an approved infrastructure contributions plan this provision does not apply where Council is also the collecting agency

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s 46GZ(4)	Duty to use any land equalisation amounts to pay land credit amounts under s 46GZ(7), except any part of those amounts that are to be forwarded to a development agency under s 46GZ(5)	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Planning Delivery Coordinator Strategic Implementation Development Contributions Accountant	Where Council is the collecting agency under an approved infrastructure contributions plan
PLANNING AND ENVIRONMENT ACT 1987	s 46GZ(5)	Duty to forward any part of a land equalisation amount required for the acquisition of outer public purpose land by a development agency specified in the approved infrastructure contributions plan to that development agency	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Planning Delivery Coordinator Strategic Implementation Development Contributions Accountant	Where Council is the collecting agency under an approved infrastructure contributions plan This provision does not apply where Council is also the relevant development agency
PLANNING AND ENVIRONMENT ACT 1987	s 46GZ(5)	Function of receiving any part of a land equalisation amount required for the acquisition of outer public purpose land	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Planning Delivery Coordinator Strategic Implementation Development Contributions Accountant	Where Council is the development agency specified in the approved infrastructure contributions plan This provision does not apply where Council is also the collecting agency
PLANNING AND ENVIRONMENT ACT 1987	s 46GZ(7)	Duty to pay to each person who must provide an infrastructure contribution under the approved infrastructure contributions plan any land credit amount to which the person is entitled under s 46GW	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Planning Delivery Coordinator Strategic Implementation Development Contributions Accountant	Where Council is the collecting agency under an approved infrastructure contributions plan

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s 46GZ(9)	Duty to transfer the estate in fee simple in the land to the development agency specified in the approved infrastructure contributions plan as responsible for the use and development of that land	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Planning Delivery Coordinator Strategic Implementation Development Contributions Accountant	If any inner public purpose land is vested in Council under the Subdivision Act 1988 or acquired by Council before the time it is required to be provided to Council under s 46GV(4) Where Council is the collecting agency under an approved infrastructure contributions plan This duty does not apply where Council is also the development agency
PLANNING AND ENVIRONMENT ACT 1987	s 46GZ(9)	Function of receiving the fee simple in the land	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Planning Delivery Coordinator Strategic Implementation Development Contributions Accountant	Where Council is the development agency under an approved infrastructure contributions plan This duty does not apply where Council is also the collecting agency
PLANNING AND ENVIRONMENT ACT 1987	s 46GZA(1)	Duty to keep proper and separate accounts and records	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Chief Financial Officer Coordinator Strategic Planning Coordinator Planning Delivery Coordinator Strategic Implementation Development Contributions Accountant	Where Council is a development agency under an approved infrastructure contributions plan
PLANNING AND ENVIRONMENT ACT 1987	s 46GZA(2)	Duty to keep the accounts and records in accordance with the Local Government Act 2020	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Chief Financial Officer Coordinator Strategic Planning Coordinator Planning Delivery Coordinator Strategic Implementation Development Contributions Accountant	Where Council is a development agency under an approved infrastructure contributions plan

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s 46GZB(3)	Duty to follow the steps set out in s 46GZB(3)(a) - (c)	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Planning Delivery Coordinator Strategic Implementation Development Contributions Accountant	Where Council is a development agency under an approved infrastructure contributions plan
PLANNING AND ENVIRONMENT ACT 1987	s 46GZB(4)	Duty, in accordance with requirements of the VPA, to report on the use of the infrastructure contribution in the development agency's annual report and provide reports on the use of the infrastructure contribution to the VPA	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Planning Delivery Coordinator Strategic Implementation Development Contributions Accountant	If the VPA is the collecting agency under an approved infrastructure contributions plan where Council is a development agency under an approved infrastructure contributions plan
PLANNING AND ENVIRONMENT ACT 1987	s 46GZD(2)	Duty, within 6 months after the date on which the approved infrastructure contributions plan expires, to follow the steps set out in s 46GZD(2)(a) & (b)	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Planning Delivery Coordinator Strategic Implementation Development Contributions Accountant	Where Council is the development agency under an approved infrastructure contributions plan
PLANNING AND ENVIRONMENT ACT 1987	s 46GZD(3)	Duty to follow the steps set out in s 46GZD(3)(a) & (b)	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Planning Delivery Coordinator Strategic Implementation Development Contributions Accountant	Where Council is the collecting agency under an approved infrastructure contributions plan

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s 46GZD(5)	Duty to make payments under s 46GZD(3) in accordance with ss 46GZD(5)(a) and 46GZD(5)(b)	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Planning Delivery Coordinator Strategic Implementation Development Contributions Accountant	Where Council is the collecting agency under an approved infrastructure contributions plan
PLANNING AND ENVIRONMENT ACT 1987	s 46GZE(2)	Duty to forward the land equalisation amount back to the collecting agency within 6 months after the expiry date if any part of a land equalisation amount paid or forwarded to a development agency for acquiring outer public purpose land has not been expended by the development agency to acquire that land at the date on which the approved infrastructure contributions plan expires	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Planning Delivery Coordinator Strategic Implementation Development Contributions Accountant	Where Council is the development agency under an approved infrastructure contributions plan this duty does not apply where Council is also the collecting agency
PLANNING AND ENVIRONMENT ACT 1987	s 46GZE(2)	Function of receiving the unexpended land equalisation amount	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Planning Delivery Coordinator Strategic Implementation Development Contributions Accountant	Where Council is the collecting agency under an approved infrastructure contributions plan this duty does not apply where Council is also the development agency
PLANNING AND ENVIRONMENT ACT 1987	s 46GZE(3)	Duty, within 12 months after the date on which the approved infrastructure contributions plan expires, to follow the steps set out in s 46GZE(3)(a) & (b)	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Planning Delivery Coordinator Strategic Implementation Development Contributions Accountant	Where Council is the collecting agency under an approved infrastructure contributions plan

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s 46GZF(2)	Duty, within 12 months after the date on which the approved infrastructure contributions plan expires, to use the public purpose land for a public purpose approved by the Minister or sell the public purpose land	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Planning Delivery Coordinator Strategic Implementation Development Contributions Accountant	Where Council is the development agency under an approved infrastructure contributions plan
PLANNING AND ENVIRONMENT ACT 1987	s 46GZF(3)	Duty, if land is sold under s 46GZF(2)(b), to follow the steps in s 46GZF(3)(a) & (b)	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Planning Delivery Coordinator Strategic Implementation Development Contributions Accountant	Where Council is the development agency under an approved infrastructure contributions plan
PLANNING AND ENVIRONMENT ACT 1987	s 46GZF(3)	Function of receiving proceeds of sale	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Planning Delivery Coordinator Strategic Implementation Development Contributions Accountant	Where Council is the collection agency under an approved infrastructure contributions plan this provision does not apply where Council is also the development agency
PLANNING AND ENVIRONMENT ACT 1987	s 46GZF(4)	Duty to divide the proceeds of the public purpose land among the current owners of each parcel of land in the ICP plan area and pay each current owner a portion of the proceeds in accordance with s 46GZF(5)	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Planning Delivery Coordinator Strategic Implementation Development Contributions Accountant	Where Council is the collecting agency under an approved infrastructure contributions plan

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s 46GZF(6)	Duty to make the payments under s 46GZF(4) in accordance with s 46GZF(6)(a) & (b)	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Planning Delivery Coordinator Strategic Implementation Development Contributions Accountant	Where Council is the collecting agency under an approved infrastructure contributions plan
PLANNING AND ENVIRONMENT ACT 1987	s 46GZH	Power to recover the monetary component, or any land equalisation amount of the land component, payable under Part 3AB as a debt in any court of competent jurisdiction	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Coordinator Planning Delivery Coordinator Statutory Planning Statutory Planning Project Coordinator Development Contributions Accountant	Where Council is the collecting agency under an approved infrastructure contributions plan
PLANNING AND ENVIRONMENT ACT 1987	s 46GZI	Duty to prepare and give a report to the Minister at the times required by the Minister	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Planning Delivery Coordinator Strategic Implementation Development Contributions Accountant	Where Council is a collecting agency or development agency
PLANNING AND ENVIRONMENT ACT 1987	s 46GZK	Power to deal with public purpose land which has vested in, been acquired by, or transferred to, Council	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Statutory Planning Statutory Planning Project Coordinator Coordinator Planning Delivery Coordinator Strategic Implementation Development Contributions Accountant	Where Council is a collecting agency or development agency

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s 46LB(3)	Duty to publish, on Council's Internet site, the payable dwelling amount for a financial year on or before 1 July of each financial year for which the amount is adjusted under s 46LB (2)	Chief Executive Officer Director City Planning & Economy Manager Planning & Growth Coordinator Planning Delivery Development Contributions Accountant	
PLANNING AND ENVIRONMENT ACT 1987	s 46N(1)	Duty to include condition in permit regarding payment of development infrastructure levy	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Coordinator Statutory Planning Statutory Planning Project Coordinator Coordinator Planning Delivery Development Contributions Accountant Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner Customer Service Town Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 46N(2)(c)	Function of determining time and manner for receipt of development contributions levy	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Planning Delivery Coordinator Strategic Implementation Development Contributions Accountant	
PLANNING AND ENVIRONMENT ACT 1987	s 46N(2)(d)	Power to enter into an agreement with the applicant regarding payment of development infrastructure levy	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s 46O(1)(a) & (2)(a)	Power to ensure that community infrastructure levy is paid, or agreement is in place, prior to issuing building permits	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Planning Delivery Coordinator Strategic Implementation Development Contributions	
PLANNING AND ENVIRONMENT ACT 1987	s 46O(1)(d) & (2)(d)	Power to enter into agreement with the applicant regarding payment of community infrastructure levy	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth	
PLANNING AND ENVIRONMENT ACT 1987	s 46P(1)	Power to require payment of amount of levy under s 46N or s 46O to be satisfactorily secured	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Coordinator Statutory Planning Statutory Planning Project Coordinator Coordinator Planning Delivery Development Contributions Accountant	
PLANNING AND ENVIRONMENT ACT 1987	s 46P(2)	Power to accept provision of land, works, services or facilities in part or full payment of levy payable	Chief Executive Officer Director City Planning & Economy Manager Planning & Growth	Limited to instances where the value of works, services, land or facilities do not exceed value of levy payable
PLANNING AND ENVIRONMENT ACT 1987	s 46P(2)	Power to accept provision of land, works, services or facilities in part or full payment of levy payable	Chief Executive Officer Director City Planning & Economy	
PLANNING AND ENVIRONMENT ACT 1987	s 46Q(1)	Duty to keep proper accounts of levies paid	Chief Executive Officer Chief Financial Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Planning Delivery Coordinator Strategic Implementation Development Contributions Accountant	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s 46Q(1A)	Duty to forward to development agency part of levy imposed for carrying out works, services, or facilities on behalf of development agency or plan preparation costs incurred by a development agency or plan preparation costs incurred by a development agency	Chief Executive Officer Chief Financial Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Planning Delivery Coordinator Strategic Implementation Development Contributions Accountant	
PLANNING AND ENVIRONMENT ACT 1987	s 46Q(2)	Duty to apply levy only for a purpose relating to the provision of plan preparation costs or the works, services and facilities in respect of which the levy was paid etc.	Chief Executive Officer Chief Financial Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Manager Engineering Services Manager Environment & Waste Manager Property& Procurement Coordinator Strategic Planning Coordinator Planning Delivery Coordinator Strategic Implementation Development Contributions Accountant	
PLANNING AND ENVIRONMENT ACT 1987	s 46Q(3)	Power to refund any amount of levy paid if it is satisfied the development is not to proceed	Chief Executive Officer Director City Planning & Economy Manager Planning & Growth	Only applies when levy is paid to Council as a 'development agency'
PLANNING AND ENVIRONMENT ACT 1987	s 46Q(4)(c)	Duty to pay amount to current owners of land in the area if an amount of levy has been paid to a municipal council as a development agency for plan preparation costs incurred by the council or for the provision by the council of works, services or facilities in an area under s 46Q(4)(a)	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Coordinator Statutory Planning Statutory Planning Project Coordinator Coordinator Planning Delivery Coordinator Strategic Planning Development Contributions Accountant	Must be done within six months of the end of the period required by the development contributions plan and with the consent of, and in the manner approved by, the Minister

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s 46Q(4)(d)	Duty to submit to the Minister an amendment to the approved development contributions plan	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Strategic Implementation Coordinator Planning Delivery Development Contributions Accountant	Must be done in accordance with Part 3
PLANNING AND ENVIRONMENT ACT 1987	s 46Q(4)(e)	Duty to expend that amount on other works etc.	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Strategic Implementation Coordinator Planning Delivery Development Contributions Accountant	With the consent of, and in the manner approved by, the Minister
PLANNING AND ENVIRONMENT ACT 1987	s 46QC	Power to recover any amount of levy payable under Part 3B	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Coordinator Planning Delivery Development Contributions Accountant	
PLANNING AND ENVIRONMENT ACT 1987	s 46QD	Duty to prepare report and give a report to the Minister	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Coordinator Planning Delivery Development Contributions Accountant	Where council is a collecting agency or development agency
PLANNING AND ENVIRONMENT ACT 1987	s 46V(3)	Duty to make a copy of the approved strategy plan (being the Melbourne Airport Environs Strategy Plan) and any documents lodged with it available in accordance with the public availability requirements, during the inspection period	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Statutory Planning Statutory Planning Project Coordinator Coordinator Strategic Implementation Coordinator Planning Delivery	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s 46V(4)	Duty to make a copy of the approved strategy plan (being the Melbourne Airport Environs Strategy Plan) and any documents lodged with it available in accordance with s 197B of the Act and on payment of the prescribe fee, after the inspection period	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Statutory Planning Statutory Planning Project Coordinator Coordinator Strategic Implementation Coordinator Planning Delivery	
PLANNING AND ENVIRONMENT ACT 1987	s 46V(5)	Duty to keep a copy of the approved strategy plan incorporating all amendments to it	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Statutory Planning Statutory Planning Project Coordinator Coordinator Strategic Implementation Coordinator Planning Delivery	
PLANNING AND ENVIRONMENT ACT 1987	s 46V(6)	Duty to make a copy of the approved strategy plan incorporating all amendments to it available in accordance with the public available requirements	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Statutory Planning Statutory Planning Project Coordinator Coordinator Strategic Implementation Coordinator Planning Delivery	
PLANNING AND ENVIRONMENT ACT 1987	s 46Y	Duty to carry out works in conformity with the approved strategy plan	Chief Executive Officer Director City Planning & Economy Manager Planning & Growth	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s 47	Power to decide that an application for a planning permit does not comply with that Act	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Coordinator Strategic Implementation Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Team Leader Statutory Planning Customer Service Town Planner Senior Planning Subdivision Officer Subdivision Officer Town Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 49(1)	Duty to keep a register of all applications for permits and determinations relating to permits	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner Senior Planning Subdivision Officer Subdivision Officer Team Leader Statutory Planning Administration Administration/Technical Officer	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s 49(2)	Duty to make register available for inspection in accordance with the public availability requirements	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner Senior Planning Subdivision Officer Subdivision Officer Team Leader Statutory Planning Administration Administration/Technical Officer	
PLANNING AND ENVIRONMENT ACT 1987	s 50(4)	Duty to amend application	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Planning Subdivision Officer Senior Statutory Planner Town Planner Student Planner Team Leader Statutory Planning Administration Administration/Technical Officer	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s 50(5)	Power to refuse to amend application	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 50(6)	Duty to make note of amendment to application in register	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Customer Service Town Planner Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner Senior Planning Subdivision Officer Subdivision Officer Team Leader Statutory Planning Administration Administration/Technical Officer	
PLANNING AND ENVIRONMENT ACT 1987	s 50A(1)	Power to make amendment to application	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s 50A(3)	Power to require applicant to notify owner and make a declaration that notice has been given	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 50A(4)	Duty to note amendment to application in register	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Customer Service Town Planner Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner Senior Planning Subdivision Officer Subdivision Officer Team Leader Statutory Planning Administration Administration/Technical Officer	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s 51	Duty to make copy of application available for inspection in accordance with the public availability requirements	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Customer Service Town Planner Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner Senior Planning Subdivision Officer Subdivision Officer Team Leader Statutory Planning Administration Administration/Technical Officer	
PLANNING AND ENVIRONMENT ACT 1987	s 52(1)(a)	Duty to give notice of the application to owners/occupiers of adjoining allotments unless satisfied that the grant of permit would not cause material detriment to any person	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 52(1)(b)	Duty to give notice of the application to other municipal councils where appropriate	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s 52(1)(c)	Duty to give notice of the application to all persons required by the planning scheme	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 52(1)(ca)	Duty to give notice of the application to owners and occupiers of land benefited by a registered restrictive covenant if may result in breach of covenant	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 52(1)(cb)	Duty to give notice of the application to owners and occupiers of land benefited by a registered restrictive covenant if application is to remove or vary the covenant	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s 52(1)(d)	Duty to give notice of the application to other persons who may be detrimentally effected	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 52(1AA)	Duty to give notice of an application to remove or vary a registered restrictive covenant	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 52(3)	Power to give any further notice of an application where appropriate	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s 53(1)	Power to require the applicant to give notice under s 52(1) to persons specified by it	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 53(1A)	Power to require the applicant to give the notice under s 52(1AA)	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 54(1)	Power to require the applicant to provide more information	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s 54(1A)	Duty to give notice in writing of information required under s 54(1)	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 54(1B)	Duty to specify the lapse date for an application	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 54A(3)	Power to decide to extend time or refuse to extend time to give required information	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s 54A(4)	Duty to give written notice of decision to extend or refuse to extend time under s 54A(3)	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 55(1)	Duty to give copy application, together with the prescribed information, to every referral authority specified in the planning scheme	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner Senior Planning Subdivision Officer Subdivision Officer Team Leader Statutory Planning Administration Administration/Technical Officer	
PLANNING AND ENVIRONMENT ACT 1987	s 57(2A)	Power to reject objections considered made primarily for commercial advantage for the objector	Not Delegated	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s 57(3)	Function of receiving name and address of persons to whom notice of decision is to go	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner Senior Planning Subdivision Officer Subdivision Officer Team Leader Statutory Planning Administration Administration/Technical Officer	
PLANNING AND ENVIRONMENT ACT 1987	s 57(5)	Duty to make a copy of all objections in accordance with the public availability requirements	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner Senior Planning Subdivision Officer Subdivision Officer Team Leader Statutory Planning Administration Administration/Technical Officer	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	S 57A(4)	Duty to amend application in accordance with applicant's request, subject to s 57A(5)	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 57A(5)	Power to refuse to amend application	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 57A(6)	Duty to note amendments to application in register	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner Team Leader Statutory Planning Administration Administration/Technical Officer	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s 57B(1)	Duty to determine whether and to whom notice should be given	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 57B(2)	Duty to consider certain matters in determining whether notice should be given	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 57C(1)	Duty to give copy of amended application to referral authority	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner Senior Planning Subdivision Officer Subdivision Officer Team Leader Statutory Planning Administration Administration/Technical Officer	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s 58	Duty to consider every application for a permit	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 58A	Power to request advice from the Planning Application Committee	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 60	Duty to consider certain matters	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s 60(1A)	Duty to consider certain matters	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 60(1B)	Duty to consider number of objectors in considering whether use or development may have significant social effect	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 61(1)	Power to determine permit application, either to decide to grant a permit, to decide to grant a permit with conditions or to refuse a permit application	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner	The permit must not be inconsistent with a cultural heritage management plan under the Aboriginal Heritage At 2006

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s 61(2)	Duty to decide to refuse to grant a permit if a relevant determining referral authority objects to grant of permit	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 61(2A)	Power to decide to refuse to grant a permit if a relevant recommending referral authority objects to the grant of permit	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 61(3)(a)	Duty not to decide to grant a permit to use coastal Crown land without Minister's consent	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 61(3)(b)	Duty to refuse to grant the permit without the Minister's consent	Not Delegated	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s 61(4)	Duty to refuse to grant the permit if grant would authorise a breach of a registered restrictive covenant	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 62(1)	Duty to include certain conditions in deciding to grant a permit	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 62(2)	Power to include other conditions	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Coordinator Strategic Implementation Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s 62(4)	Duty to ensure conditions are consistent with paragraphs (a),(b) and (c)	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 62(5)(a)	Power to include a permit condition to implement an approved development contributions plan or an approved infrastructure contributions plan	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Coordinator Strategic Implementation Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 62(5)(b)	Power to include a permit condition that specified works be provided on or to the land or paid for in accordance with s 173 agreement	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Coordinator Strategic Implementation Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s 62(5)(c)	Power to include a permit condition that specified works be provided or paid for by the applicant	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Coordinator Strategic Implementation Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 62(6)(a)	Duty not to include a permit condition requiring a person to pay an amount for or provide works except in accordance with ss 46N(1), 46GV(7) or 62(5)	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 62(6)(b)	Duty not to include a permit condition requiring a person to pay an amount for or provide works except a condition that a planning scheme requires to be included as referred to in s 62(1)(a)	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s 63	Duty to issue the permit where made a decision in favour of the application (if no one has objected)	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 64(1)	Duty to give notice of decision to grant a permit to applicant and objectors	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner	Subject to advising all Councillors prior to any delegated decision being made in respect of applications with 6 or more objections with the right for any Councillor to refer an application to the Planning Committee in accordance with the Planning Committee terms of reference
PLANNING AND ENVIRONMENT ACT 1987	s 64(3)	Duty not to issue a permit until after the specified period	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner	This provision applies also to a decision to grant an amendment to a permit - see s 75

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s 64(5)	Duty to give each objector a copy of an exempt decision	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 64A	Duty not to issue permit until the end of a period when an application for review may be lodged with VCAT or until VCAT has determined the application, if a relevant recommending referral authority has objected to the grant of a permit	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner	This provision applies also to a decision to grant an amendment to a permit - see s 75A
PLANNING AND ENVIRONMENT ACT 1987	s 65(1)	Duty to give notice of refusal to grant permit to applicant and person who objected under s 57	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner Team Leader Statutory Planning Administration Administration/Technical Officer	Subject to advising all Councillors prior to any delegated decision being made in respect of refusal of applications with the right for any Councillor to refer an application to the Planning Committee in accordance with the Planning Committee terms of reference

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s 66(1)	Duty to give notice under s 64 or s 65 and copy permit to relevant determining referral authorities	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner Senior Planning Subdivision Officer Subdivision Officer Team Leader Statutory Planning Administration Administration/Technical Officer	
PLANNING AND ENVIRONMENT ACT 1987	s 66(2)	Duty to give a recommending referral authority notice of its decision to grant a permit	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner Senior Planning Subdivision Officer Subdivision Officer Team Leader Statutory Planning Administration Administration/Technical Officer	If the recommending referral authority objected to the grant of the permit or the responsible authority decided not to include a condition on the permit recommended by the recommending referral authority

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s 66(4)	Duty to give a recommending referral authority notice of its decision to refuse a permit	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner Senior Planning Subdivision Officer Subdivision Officer Team Leader Statutory Planning Administration Administration/Technical Officer	If the recommending referral authority objected to the grant of the permit or the recommending referral authority recommended that a permit condition be included on the permit
PLANNING AND ENVIRONMENT ACT 1987	s 66(6)	Duty to give a recommending referral authority a copy of any permit which Council decides to grant and a copy of any notice given under s 64 or 65	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner Senior Planning Subdivision Officer Subdivision Officer Team Leader Statutory Planning Administration Administration/Technical Officer	If the recommending referral authority did not object to the grant of the permit or the recommending referral authority did not recommend a condition be included on the permit

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s 69(1)	Function of receiving application for extension of time of permit	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner Senior Planning Subdivision Officer Subdivision Officer Team Leader Statutory Planning Administration Administration/Technical Officer	
PLANNING AND ENVIRONMENT ACT 1987	s 69(1A)	Function of receiving application for extension of time to complete development	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner Team Leader Statutory Planning Administration Administration/Technical Officer	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s 69(2)	Power to extend time	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 70	Duty to make copy permit available in accordance with the public availability requirements	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner Team Leader Statutory Planning Administration Administration/Technical Officer	
PLANNING AND ENVIRONMENT ACT 1987	s 71(1)	Power to correct certain mistakes	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s 71(2)	Duty to note corrections in register	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner Team Leader Statutory Planning Administration Administration/Technical Officer	
PLANNING AND ENVIRONMENT ACT 1987	s 73	Power to decide to grant amendment subject to conditions	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 74	Duty to issue amended permit to applicant if no objectors	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s 76	Duty to give applicant and objectors notice of decision to refuse to grant amendment to permit	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner Senior Planning Subdivision Officer Subdivision Officer	
PLANNING AND ENVIRONMENT ACT 1987	s 76A(1)	Duty to give relevant determining referral authorities copy of amended permit and copy of notice	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner Senior Planning Subdivision Officer Subdivision Officer Team Leader Statutory Planning Administration Administration/Technical Officer	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s 76A(2)	Duty to give a recommending referral authority notice of its decision to grant an amendment to a permit	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner Senior Planning Subdivision Officer Subdivision Officer Team Leader Statutory Planning Administration Administration/Technical Officer	If the recommending referral authority objected to the amendment of the permit or the responsible authority decided not to include a condition on the amended permit recommended by the recommending referral authority
PLANNING AND ENVIRONMENT ACT 1987	s 76A(4)	Duty to give a recommending referral authority notice of its decision to refuse a permit	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner Senior Planning Subdivision Officer Subdivision Officer Team Leader Statutory Planning Administration Administration/Technical Officer	If the recommending referral authority objected to the amendment of the permit or the recommending referral authority recommended that a permit condition be included on the amended permit

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s 76A(6)	Duty to give a recommending referral authority a copy of any amended permit which Council decides to grant and a copy of any notice given under s 64 or 76	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner Senior Planning Subdivision Officer Subdivision Officer Team Leader Statutory Planning Administration Administration/Technical Officer	If the recommending referral authority did not object to the amendment of the permit or the recommending referral authority did not recommend a condition be included on the amended permit
PLANNING AND ENVIRONMENT ACT 1987	s 76D	Duty to comply with direction of Minister to issue amended permit	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 83	Function of being respondent to an appeal	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s 83B	Duty to give or publish notice of application for review	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner Team Leader Statutory Planning Administration Administration/Technical Officer	
PLANNING AND ENVIRONMENT ACT 1987	s 84(1)	Power to decide on an application at any time after an appeal is lodged against failure to grant a permit	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 84(2)	Duty not to issue a permit or notice of decision or refusal after an application is made for review of a failure to grant a permit	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s 84(3)	Duty to tell principal registrar if decide to grant a permit after an application is made for review of its failure to grant a permit	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 84(6)	Duty to issue permit on receipt of advice within 3 business days	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 84AB	Power to agree to confining a review by the Tribunal	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Coordinator Planning Delivery Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Customer Service Town Planner Town Planner Student Planner	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s 86	Duty to issue a permit at order of Tribunal within 3 business days	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 87(3)	Power to apply to VCAT for the cancellation or amendment of a permit	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Principal Planning Investigations Officer Senior Planning Investigations Officer Planning Investigations Officer Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Customer Service Town Planner Town Planner Student Planner	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s 90(1)	Function of being heard at hearing of request for cancellation or amendment of a permit	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner Principal Planning Investigations Officer Senior Planning Investigations Officer Planning Investigations Officer	
PLANNING AND ENVIRONMENT ACT 1987	s 91(2)	Duty to comply with the directions of the VCAT	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner Senior Planning Subdivision Officer Subdivision Officer Principal Planning Investigations Officer Senior Planning Investigations Officer Planning Investigations Officer	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s 91(2A)	Duty to issue amended permit to owner if Tribunal so directs	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 92	Duty to give notice of cancellation/amendment of permit by VCAT to persons entitled to be heard under s 90	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 93(2)	Duty to give notice of VCAT order to stop development	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner Principal Planning Investigations Officer Senior Planning Investigations Officer Planning Investigations Officer	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s 95(3)	Function of referring certain applications to the Minister	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 95(4)	Duty to comply with an order or direction	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 96(1)	Duty to obtain a permit from the Minister to use and develop its land	Chief Executive Officer Directors Manager Engineering Manager Connected Communities Manager Environment & Waste Services Manager Planning & Growth Manager Property & Procurement	
PLANNING AND ENVIRONMENT ACT 1987	s 96(2)	Function of giving consent to other persons to apply to the Minister for a permit to use and develop Council land	Chief Executive Officer Directors Manager Engineering Manager Connected Communities Manager Environment & Waste Services Manager Planning & Growth Manager Property & Procurement	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s 96A(2)	Power to agree to consider an application for permit concurrently with preparation of proposed amendment	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Coordinator Strategic Implementation	
PLANNING AND ENVIRONMENT ACT 1987	s 96C	Power to give notice, to decide not to give notice, to publish notice and to exercise any other power under s 96C	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Coordinator Strategic Implementation	
PLANNING AND ENVIRONMENT ACT 1987	s 96F	Duty to consider the panel's report under s 96E	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Coordinator Strategic Implementation Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 96G(1)	Power to determine to recommend that a permit be granted or to refuse to recommend that a permit be granted and power to notify applicant of the determination (including power to give notice under s 23 of the Planning and Environment (Planning Schemes) Act 1996)	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Coordinator Strategic Implementation	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s 96H(3)	Power to give notice in compliance with Minister's direction	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Coordinator Strategic Implementation	
PLANNING AND ENVIRONMENT ACT 1987	s 96J	Duty to issue permit as directed by the Minister	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Coordinator Strategic Implementation Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 96K	Duty to comply with direction of the Minister to give notice of refusal	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Coordinator Strategic Implementation Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 96Z	Duty to keep levy certificates given to it under ss 47 or 96A for no less than 5 years from receipt of the certificate		N/A Metropolitan Planning Levy

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s 97C	Power to request Minister to decide the application	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Coordinator Strategic Implementation	
PLANNING AND ENVIRONMENT ACT 1987	s 97D(1)	Duty to comply with directions of Minister to supply any document or assistance relating to application	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 97G(3)	Function of receiving from Minister copy of notice of refusal to grant permit or copy of any permit granted by the Minister	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s 97G(6)	Duty to make a copy of permits issued under s 97F available in accordance with the public availability requirements	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner Team Leader Statutory Planning Administration Administration/Technical Officer	
PLANNING AND ENVIRONMENT ACT 1987	s 97L	Duty to include Ministerial decisions in a register kept under s 49	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner Team Leader Statutory Planning Administration Administration/Technical Officer	
PLANNING AND ENVIRONMENT ACT 1987	s 97MH	Duty to provide information or assistance to the Planning Application Committee	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s 97MI	Duty to contribute to the costs of the Planning Application Committee or subcommittee	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator	
PLANNING AND ENVIRONMENT ACT 1987	s 97O	Duty to consider application and issue or refuse to issue certificate of compliance	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner Principal Planning Investigations Officer Senior Planning Investigations Officer Planning Investigations Officer	
PLANNING AND ENVIRONMENT ACT 1987	s 97P(3)	Duty to comply with directions of VCAT following an application for review of a failure or refusal to issue a certificate	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner Principal Planning Investigations Officer Senior Planning Investigations Officer Planning Investigations Officer	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s 97Q(2)	Function of being heard by VCAT at hearing of request for amendment or cancellation of certificate	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Principal Planning Investigations Officer Senior Planning Investigations Officer Planning Investigations Officer Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Customer Service Town Planner Town Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 97Q(4)	Duty to comply with directions of VCAT	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Principal Planning Investigations Officer Senior Planning Investigations Officer Planning Investigations Officer Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Customer Service Town Planner Town Planner Student Planner	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s 97R	Duty to keep register of all applications for certificate of compliance and related decisions	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Principal Planning Investigations Officer Senior Planning Investigations Officer Planning Investigations Officer Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Customer Service Town Planner Town Planner Student Planner Team Leader Statutory Planning Administration Administration/Technical Officer	
PLANNING AND ENVIRONMENT ACT 1987	s 98(1) & (2)	Function of receiving claim for compensation in certain circumstances	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Coordinator Strategic Implementation Coordinator Strategic Planning Coordinator Planning Delivery	
PLANNING AND ENVIRONMENT ACT 1987	s 98(4)	Duty to inform any person of the name of the person from whom compensation can be claimed	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Coordinator Strategic Implementation Coordinator Strategic Planning Coordinator Planning Delivery	
PLANNING AND ENVIRONMENT ACT 1987	s 101	Function of receiving claim for expenses in conjunction with claim	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Coordinator Strategic Implementation Coordinator Strategic Planning Coordinator Planning Delivery	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s 103	Power to reject a claim for compensation in certain circumstances	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth	
PLANNING AND ENVIRONMENT ACT 1987	s 107(1)	Function of receiving claim for compensation	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Coordinator Strategic Implementation Coordinator Strategic Planning Coordinator Planning Delivery	
PLANNING AND ENVIRONMENT ACT 1987	s 107(3)	Power to agree to extend time for making claim	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Coordinator Strategic Implementation Coordinator Strategic Planning Coordinator Planning Delivery	
PLANNING AND ENVIRONMENT ACT 1987	s 113(2)	Power to request a declaration for land to be proposed to be reserved for public purposes	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Coordinator Strategic Implementation Coordinator Strategic Planning Coordinator Planning Delivery	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s 114(1)	Power to apply to the VCAT for an enforcement order	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Principal Planning Investigations Officer Senior Planning Investigations Officer Planning Investigations Officer Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Customer Service Town Planner Town Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 117(1)(a)	Function of making a submission to the VCAT where objections are received	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Principal Planning Investigations Officer Senior Planning Investigations Officer Planning Investigations Officer Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Customer Service Town Planner Town Planner Student Planner	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s 120(1)	Power to apply for an interim enforcement order where s 114 application has been made	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Principal Planning Investigations Officer Senior Planning Investigations Officer Planning Investigations Officer Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Customer Service Town Planner Town Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 123(1)	Power to carry out work required by enforcement order and recover costs	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Principal Planning Investigations Officer Senior Planning Investigations Officer Planning Investigations Officer Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Customer Service Town Planner Town Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 123(2)	Power to sell buildings, materials, etc salvaged in carrying out work under s 123(1)	Chief Executive Officer Chief Financial Officer Director City Planning & Economy Manager City Development	except Crown Land

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s 129	Function of recovering penalties	Chief Executive Officer Director City Planning & Economy Manager City Development Chief Financial Officer Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Principal Planning Investigations Officer	
PLANNING AND ENVIRONMENT ACT 1987	s 130(5)	Power to allow person served with an infringement notice further time	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Principal Planning Investigations Officer Senior Planning Investigations Officer Planning Investigations Officer Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Customer Service Town Planner Town Planner Student Planner Senior Statutory Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 149A(1)	Power to refer a matter to the VCAT for determination	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Principal Planning Investigations Officer Senior Planning Investigations Officer Planning Investigations Officer Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Customer Service Town Planner Town Planner Student Planner	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s 149A(1A)	Power to apply to VCAT for the determination of a matter relating to the interpretation of a s 173 agreement	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Coordinator Planning Delivery Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Team Leader Statutory Planning Customer Service Town Planner Town Planner Student Planner Principal Planning Investigations Officer Senior Planning Investigations Officer Planning Investigations Officer	
PLANNING AND ENVIRONMENT ACT 1987	s 156	Duty to pay fees and allowances (including a payment to the Crown under s 156(2A)), and payment or reimbursement for reasonable costs and expenses incurred by the panel in carrying out its functions unless the Minister directs otherwise under s 156(2B) power to ask for contribution under s 156(3) power to abandon amendment or part of it under s 156(4)	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Planning Delivery Coordinator Strategic Implementation Senior Strategic Planner Strategic Planner	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s 171(2)(f)	Power to carry out studies and commission reports	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Coordinator Strategic Implementation Coordinator Planning Delivery Team Leader Statutory Planning Principal Planner - Business Facilitation Principal Planner Senior Statutory Planner Customer Service Town Planner Senior Planning Subdivision Officer Subdivision Officer Town Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 171(2)(g)	Power to grant and reserve easements	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Coordinator Strategic Implementation Coordinator Planning Delivery Team Leader Statutory Planning Principal Planner - Business Facilitation Principal Planner Senior Statutory Planner Customer Service Town Planner Senior Planning Subdivision Officer Subdivision Officer Town Planner Student Planner Manager Engineering Services Coordinator Development Planning Principal Development Engineer	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s 172C	Power to compulsorily acquire any outer public purpose land that is specified in the approved infrastructure contributions plan	Chief Executive Officer Director City Planning & Economy. Manager City Development Manager Planning & Growth Coordinator Planning Delivery	Where Council is a development agency specified in an approved infrastructure contributions plan
PLANNING AND ENVIRONMENT ACT 1987	s 172D(1)	Power to compulsorily acquire any inner public purpose land that is specified in the plan before the time that the land is required to be provided to Council under s 46GV(4)	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Strategic Implementation Coordinator Planning Delivery	Where Council is a collecting agency specified in an approved infrastructure contributions plan
PLANNING AND ENVIRONMENT ACT 1987	s 172D(2)	Power to compulsorily acquire any inner public purpose land, the use and development of which is to be the responsibility of Council under the plan, before the time that the land is required to be provided under s 46GV(4)	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Coordinator Planning Delivery	Where Council is the development agency specified in an approved infrastructure contributions plan
PLANNING AND ENVIRONMENT ACT 1987	s 173(1)	Power to enter into agreement covering matters set out in s 174	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth	
PLANNING AND ENVIRONMENT ACT 1987	S 173(1A)	Power to enter into an agreement with an owner of land for the development or provision of land in relation to affordable housing	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth	Where council is the relevant responsible authority

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987		Power to decide whether something is to the satisfaction of Council, where an agreement made under s 173 of the Planning and Environment Act 1987 requires something to be to the satisfaction of Council or Responsible Authority	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Coordinator Statutory Planning Statutory Planning Project Coordinator Coordinator Strategic Planning Coordinator Planning Delivery Coordinator Strategic Implementation Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Team Leader Statutory Planning Customer Service Town Planner Senior Planning Subdivision Officer Subdivision Officer Principal Planning Investigations Officer Senior Planning Investigations Officer Planning Investigations Officer Town Planner Student Planner Coordinator Development Planning Principle Development Engineer Senior Development Engineer Development Engineer	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987		Power to give consent on behalf of Council, where an agreement made under s 173 of the Planning and Environment Act 1987 requires that something may not be done without the consent of Council or Responsible Authority	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Manager Urban Design and Heritage Coordinator Statutory Planning Statutory Planning Project Coordinator Coordinator Strategic Planning Coordinator Planning Delivery Coordinator Strategic Implementation Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Team Leader Statutory Planning Customer Service Town Planner Senior Planning Subdivision Officer Subdivision Officer Principal Planning Investigations Officer Senior Planning Investigations Officer Planning Investigations Officer Town Planner Student Planner Coordinator Development Planning Principal Development Engineer Senior Development Engineer Development Engineer	
PLANNING AND ENVIRONMENT ACT 1987	s 177(2)	Power to end a s 173 agreement with the agreement of all those bound by any covenant in the agreement or otherwise in accordance with Division 2 of Part 9	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Coordinator Statutory Planning Statutory Planning Project Coordinator Coordinator Planning Delivery	
PLANNING AND ENVIRONMENT ACT 1987	s 178	Power to amend a s 173 agreement with the agreement of all those bound by any covenant in the agreement or otherwise in accordance with Division 2 of Part 9	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s 178A(1)	Function of receiving application to amend or end an agreement	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Coordinator Strategic Implementation Coordinator Statutory Planning Statutory Planning Project Coordinator Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner Team Leader Statutory Planning Administration Administration/Technical Officer	
PLANNING AND ENVIRONMENT ACT 1987	s 178A(3)	Function of notifying the owner as to whether it agrees in principle to the proposal under s 178A(1)	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Strategic Implementation Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation	
PLANNING AND ENVIRONMENT ACT 1987	s 178A(4)	Function of notifying the applicant and the owner as to whether it agrees in principle to the proposal	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Strategic Implementation Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s 178A(5)	Power to propose to amend or end an agreement	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Coordinator Strategic Implementation Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning	
PLANNING AND ENVIRONMENT ACT 1987	s 178B(1)	Duty to consider certain matters when considering proposal to amend an agreement	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Coordinator Strategic Implementation Coordinator Statutory Planning Statutory Planning Project Coordinator Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 178B(2)	Duty to consider certain matters when considering proposal to end an agreement	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Coordinator Strategic Implementation Coordinator Statutory Planning Statutory Planning Project Coordinator Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s 178C(2)	Duty to give notice of the proposal to all parties to the agreement and other persons who may be detrimentally affected by decision to amend or end	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Coordinator Strategic Implementation Coordinator Statutory Planning Statutory Planning Project Coordinator Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 178C(4)	Function of determining how to give notice under s 178C(2)	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Coordinator Strategic Implementation Coordinator Statutory Planning Statutory Planning Project Coordinator Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s 178E(1)	Duty not to make decision until after 14 days after notice has been given	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Coordinator Strategic Implementation Coordinator Statutory Planning Statutory Planning Project Coordinator Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 178E(2)(a)	Power to amend or end the agreement in accordance with the proposal	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth	If no objections are made under s 178D Must consider matters in s 178B
PLANNING AND ENVIRONMENT ACT 1987	s 178E(2)(b)	Power to amend or end the agreement in a manner that is not substantively different from the proposal	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth	If no objections are made under s 178D Must consider matters in s 178B
PLANNING AND ENVIRONMENT ACT 1987	s 178E(2)(c)	Power to refuse to amend or end the agreement	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth	If no objections are made under s 178D Must consider matters in s 178B
PLANNING AND ENVIRONMENT ACT 1987	s 178E(3)(a)	Power to amend or end the agreement in accordance with the proposal	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth	After considering objections, submissions and matters in s 178B
PLANNING AND ENVIRONMENT ACT 1987	s 178E(3)(b)	Power to amend or end the agreement in a manner that is not substantively different from the proposal	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth	After considering objections, submissions and matters in s 178B
PLANNING AND ENVIRONMENT ACT 1987	s 178E(3)(c)	Power to amend or end the agreement in a manner that is substantively different from the proposal	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth	After considering objections, submissions and matters in s 178B

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s 178E(3)(d)	Power to refuse to amend or end the agreement	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth	After considering objections, submissions and matters in s 178B
PLANNING AND ENVIRONMENT ACT 1987	s 178F(1)	Duty to give notice of its decision under s 178E(3)(a) or (b)	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Strategic Implementation Coordinator Statutory Planning Statutory Planning Project Coordinator Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 178F(2)	Duty to give notice of its decision under s1 78E(2)(c) or (3)(d)	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Strategic Implementation Coordinator Statutory Planning Statutory Planning Project Coordinator Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s 178F(4)	Duty not to proceed to amend or end an agreement under s 178E until at least 21 days after notice has been given or until an application for review to the Tribunal has been determined or withdrawn	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Strategic Implementation Coordinator Statutory Planning Statutory Planning Project Coordinator Customer Service Town Planner Team Leader Statutory Planning Principal Planner- Business Facilitation Principal Planner Senior Statutory Planner Town Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 178G	Duty to sign amended agreement and give copy to each other party to the agreement	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth	
PLANNING AND ENVIRONMENT ACT 1987	s 178H	Power to require a person who applies to amend or end an agreement to pay the costs of giving notices and preparing the amended agreement	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Strategic Implementation Coordinator Statutory Planning Statutory Planning Project Coordinator Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner Team Leader Statutory Planning Administration Administration/Technical Officer	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s 178I(3)	Duty to notify, in writing, each party to the agreement of the ending of the agreement relating to Crown land	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Strategic Implementation Coordinator Statutory Planning Statutory Planning Project Coordinator Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 179(2)	Duty to make copy of each agreement available in accordance with the public availability requirements	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Strategic Implementation Coordinator Statutory Planning Statutory Planning Project Coordinator Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 181	Duty to apply to the Registrar of Titles to record the agreement and to deliver a memorial to Registrar-General	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Strategic Implementation Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s 181(1A)(a)	Power to apply to the Registrar of Titles to record the agreement	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Strategic Implementation Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation	
PLANNING AND ENVIRONMENT ACT 1987	s 181(1A)(b)	Duty to apply to the Registrar of Titles, without delay, to record the agreement	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Strategic Implementation Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation	
PLANNING AND ENVIRONMENT ACT 1987	s 182	Power to enforce an agreement	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Coordinator Strategic Implementation Coordinator Planning Delivery Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Principal Planning Investigations Officer Senior Statutory Planner Planning Investigations Officer Customer Service Town Planner Senior Planning Investigations Officer Town Planner Student Planner	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s 183	Duty to tell Registrar of Titles of ending/amendment of agreement	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Strategic Implementation Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation	
PLANNING AND ENVIRONMENT ACT 1987	s 184F(1)	Power to decide to amend or end an agreement at any time after an application for review of the failure of Council to make a decision	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth	
PLANNING AND ENVIRONMENT ACT 1987	s 184F(2)	Duty not to amend or end the agreement or give notice of the decision after an application is made to VCAT for review of a failure to amend or end an agreement	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Strategic Implementation Coordinator Statutory Planning Statutory Planning Project Coordinator Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 184F(3)	Duty to inform the principal registrar if the responsible authority decides to amend or end an agreement after an application is made for the review of its failure to end or amend the agreement	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Strategic Implementation Coordinator Statutory Planning Statutory Planning Project Coordinator Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s 184F(5)	Function of receiving advice from the principal registrar that the agreement may be amended or ended in accordance with Council's decision	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Strategic Implementation Coordinator Statutory Planning Statutory Planning Project Coordinator Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 184G(2)	Duty to comply with a direction of the Tribunal	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Strategic Implementation Coordinator Statutory Planning Statutory Planning Project Coordinator Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner Principal Planning Investigations Officer Senior Planning Investigations Officer Planning Investigations Officer	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s 184G(3)	Duty to give notice as directed by the Tribunal	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Strategic Implementation Coordinator Statutory Planning Statutory Planning Project Coordinator Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 185B(1)	Duty to comply with a request from the Minister to provide the name, address, email address or telephone number of any person to whom the Minister is required to give notice	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Strategic Implementation Coordinator Statutory Planning Statutory Planning Project Coordinator Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 198(1)	Function to receive application for planning certificate	Not applicable	
PLANNING AND ENVIRONMENT ACT 1987	s 199(1)	Duty to give planning certificate to applicant	Not applicable	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s 201(1)	Function of receiving application for declaration of underlying zoning	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Statutory Planning Statutory Planning Projects Coordinator Coordinator Strategic Implementation Customer Service Town Planner Team Leader Statutory Planning Principal Planner Senior Statutory Planner Town Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 201(3)	Duty to make declaration	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Statutory Planning Statutory Planning Projects Coordinator Coordinator Strategic Implementation Senior Strategic Planner Strategic Planner	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987		Power to decide, in relation to any planning scheme or permit, that a specified thing has or has not been done to the satisfaction of Council	Chief Executive Officer Directors Manager City Development Manager Planning & Growth Manager Urban Design and Heritage Coordinator Statutory Planning Statutory Planning Project Coordinator Coordinator Strategic Implementation Coordinator Strategic Planning Coordinator Planning Delivery Coordinator Development Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Team Leader Statutory Planning Customer Service Town Planner Principal Development Engineer Senior Development Engineer Engineering Technical Officer Business Support Officer Senior WSUD Development Engineer Senior Traffic Development Engineer Traffic Development Engineer Principal Stormwater Planning Officer Development Engineer Coordinator Open Space Planning Senior Open Space Planner Open Space Planner Parks Planning Officer Senior Planning Subdivision Officer Subdivision Officer Town Planner Student Planner Environmental Planning Team Leader Environmental Planning Officer Senior Sustainable Development Officer	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987		Power, in relation to any planning scheme or permit, to consent or refuse to consent to any matter which requires the consent or approval of Council	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Manager Urban Design and Heritage Coordinator Statutory Planning Statutory Planning Project Coordinator Coordinator Strategic Implementation Coordinator Planning Delivery Coordinator Strategic Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Team Leader Statutory Planning Customer Service Town Planner Senior Planning Subdivision Officer Subdivision Officer Principal Planning Investigations Officer Planning Investigations Officer Senior Planning Investigations Officer Town Planner Student Planner	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987		Power to approve any plan or any amendment to a plan or other document in accordance with a provision of a planning scheme or condition in a permit	Chief Executive Officer Directors Manager City Development Manager Planning & Growth Manager Urban Design and Heritage Coordinator Statutory Planning Statutory Planning Project Coordinator Coordinator Strategic Implementation Coordinator Strategic Planning Coordinator Planning Delivery Coordinator Development Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Team Leader Statutory Planning Customer Service Town Planner Coordinator Development Planning Principal Development Engineer Senior Development Engineer Development Engineer Engineering Technical Officer Business Support Officer Senior WSUD Development Engineer Senior Traffic Development Engineer Traffic Development Engineer Principal Stormwater Planning Officer Coordinator Open Space Planning Senior Open Space Planner Open Space Planner Parks Planning Officer Senior Planning Subdivision Officer Subdivision Officer Town Planner Student Planner Environmental Planning Team Leader Environmental Planning Officer	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987		Power to give written authorisation in accordance with a provision of a planning scheme	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Manager Urban Design and Heritage Coordinator Statutory Planning Statutory Planning Project Coordinator Coordinator Strategic Implementation Coordinator Strategic Planning Coordinator Planning Delivery Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Customer Service Town Planner Town Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 201UAB(1)	Function of providing the Victoria Planning Authority with information relating to any land within municipal district	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Coordinator Statutory Planning Statutory Planning Project Coordinator Coordinator Strategic Implementation Coordinator Strategic Planning Coordinator Planning Delivery Customer Service Town Planner Team Leader Statutory Planning Principal Planner- Business Facilitation Principal Planner Senior Statutory Planner Town Planner Student Planner Senior Planning Subdivision Officer Subdivision Officer	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s 201UAB(2)	Duty to provide the Victoria Planning Authority with information requested under s 201UAB(1) as soon as possible	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Coordinator Statutory Planning Statutory Planning Project Coordinator Coordinator Strategic Implementation Coordinator Strategic Planning Coordinator Planning Delivery Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner Senior Planning Subdivision Officer Subdivision Officer	
PLANNING AND ENVIRONMENT ACT 1987	-----	Power to determine whether or not a document or series of documents constitute a Development Plan for the purposes of the Greater Geelong Planning Scheme is to the satisfaction of the Responsible Authority	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator	
PLANNING AND ENVIRONMENT ACT 1987		Exercise all the powers, duties and functions of a referral authority under the Planning and Environment Act	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Coordinator Strategic Implementation Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Customer Service Town Planner Town Planner Student Planner	

PLANNING AND ENVIRONMENT (FEES) REGULATIONS 2016

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT (FEES) REGULATIONS 2016	r 19	Power to waive or rebate a fee relating to an amendment of a planning scheme	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Strategic Implementation	
PLANNING AND ENVIRONMENT (FEES) REGULATIONS 2016	r 20	Power to waive or rebate a fee other than a fee relating to an amendment to a planning scheme	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Coordinator Strategic Implementation	
PLANNING AND ENVIRONMENT (FEES) REGULATIONS 2016	r 21	Duty to record matters taken into account and which formed the basis of a decision to waive or rebate a fee under r 19 or 20	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Strategic Implementation Statutory Planning Project Coordinator Coordinator Strategic Implementation	

PLANNING AND ENVIRONMENT REGULATIONS 2015

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT REGULATIONS 2015	r 6	Function of receiving notice, under s 19(1)(c) of the Act, from a planning authority of its preparation of an amendment to a planning scheme	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Strategic Implementation Coordinator Planning Delivery	Where Council is not the planning authority and the amendment affects land within Council's municipal district; or where the amendment will amend the planning scheme to designate Council as an acquiring authority
PLANNING AND ENVIRONMENT REGULATIONS 2015	r 21	Power of responsible authority to require a permit applicant to verify information (by statutory declaration or other written confirmation satisfactory to the responsible authority) in an application for a permit or to amend a permit or any information provided under s 54 of the Act	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Coordinator Strategic Implementation Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Customer Service Town Planner Senior Statutory Planner Town Planner Student Planner	
PLANNING AND ENVIRONMENT REGULATIONS 2015	r 25(a)	Duty to make copy of matter considered under s 60(1A)(g) in accordance with the public availability requirements	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Coordinator Strategic Implementation Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Customer Service Town Planner Senior Statutory Planner Town Planner Student Planner	Where Council is the responsible authority

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT REGULATIONS 2015	r 25(b)	Function of receiving a copy of any document considered under s 60(1A)(g) by the responsible authority and duty to make the document available in accordance with the public availability requirements	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Coordinator Strategic Implementation Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Customer Service Town Planner Senior Statutory Planner Town Planner Student Planner Team Leader Statutory Planning Administration Administration/Technical Officer	Where Council is not the responsible authority but the relevant land is within Council's municipal district
PLANNING AND ENVIRONMENT REGULATIONS 2015	r 42	Function of receiving notice under s 96C(1)(c) of the Act from a planning authority of its preparation of a combined application for an amendment to a planning scheme and notice of a permit application	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Coordinator Strategic Implementation Coordinator Strategic Planning Coordinator Planning Delivery Coordinator Statutory Planning Statutory Planning Projects Coordinator	Where Council is not the planning authority and the amendment affects land within Council's municipal district; or where the amendment will amend the planning scheme to designate Council as an acquiring authority.

RESIDENTIAL TENANCIES ACT 1997

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
RESIDENTIAL TENANCIES ACT 1997	s 518F	Power to issue notice to caravan park regarding emergency management plan if determined that the plan does not comply with the requirements	Chief Executive Officer Director City Planning & Economy Manager City Development Municipal Building Surveyor Coordinator Building Services Deputy Municipal Building Surveyor - Governance Deputy Municipal Building Surveyor - Permits Building Surveyor Building Inspector	
RESIDENTIAL TENANCIES ACT 1997	s 522(1)	Power to give a compliance notice to a person	Chief Executive Officer Director City Planning & Economy Manager City Development Municipal Building Surveyor Coordinator Building Services Deputy Municipal Building Surveyor - Governance Deputy Municipal Building Surveyor - Permits Building Surveyor Building Inspector	
RESIDENTIAL TENANCIES ACT 1997	S 525(2)	Power to authorise an officer to exercise powers in s 526 (either generally or in a particular case)	Chief Executive Officer Director City Planning & Economy Manager City Development Municipal Building Surveyor Coordinator Building Services Deputy Municipal Building Surveyor - Governance Deputy Municipal Building Surveyor - Permits Building Inspector	
RESIDENTIAL TENANCIES ACT 1997	s 525(4)	Duty to issue identity card to authorised officers	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Building Services Support Municipal Building Surveyor Coordinator Building Services Deputy Municipal Building Surveyor - Governance Deputy Municipal Building Surveyor - Permits	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
RESIDENTIAL TENANCIES ACT 1997	s 526(5)	Duty to keep record of entry by authorised officer under s 526	Chief Executive Officer Director City Planning & Economy Manager City Development Municipal Building Surveyor Coordinator Building Services Coordinator Building Services Support Deputy Municipal Building Surveyor - Governance Deputy Municipal Building Surveyor - Permits Building Surveyor Building Investigations Officer Team Leader Building Services Administration Technical Officer	
RESIDENTIAL TENANCIES ACT 1997	s 526A(3)	Function of receiving report of inspection	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Building Services Support Municipal Building Surveyor Coordinator Building Services Deputy Municipal Building Surveyor - Governance Deputy Municipal Building Surveyor - Permits Building Surveyor Building Inspector Building Investigations Officer	
RESIDENTIAL TENANCIES ACT 1997	s 527	Power to authorise a person to institute proceedings (either generally or in a particular case)	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Health & Local Laws Municipal Building Surveyor Coordinator Building Services	

RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020	r 7	Power to enter into a written agreement with a caravan park owner	Chief Executive Officer Director City Planning & Economy Coordinator Building Services Support Municipal Building Surveyor Coordinator Building Services Deputy Municipal Building Surveyor - Governance Deputy Municipal Building Surveyor - Permits	
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020	r 10	Function of receiving application for registration	Chief Executive Officer Director City Planning & Economy Municipal Building Surveyor Coordinator Building Services Coordinator Building Services Support Deputy Municipal Building Surveyor - Governance Deputy Municipal Building Surveyor - Permits Building Surveyor Building Inspector Assistant Building Surveyor Technical Officer Team Leader Building Services Administration Administration/Technical Officer Administration Officer	
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020	r 11	Function of receiving application for renewal of registration	Chief Executive Officer Director City Planning & Economy Municipal Building Surveyor Coordinator Building Services Coordinator Building Services Support Deputy Municipal Building Surveyor - Governance Deputy Municipal Building Surveyor - Permits Building Surveyor Building Inspector Assistant Building Surveyor Technical Officer Team Leader Building Services Administration Administration/Technical Officer Administration Officer	
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020	r 12(1)	Duty to grant the registration if satisfied that the caravan park complies with these regulations	Chief Executive Officer Director City Planning & Economy Municipal Building Surveyor Coordinator Building Services Coordinator Building Services Support Deputy Municipal Building Surveyor - Governance Deputy Municipal Building Surveyor - Permits	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020	r 12(1)	Power to refuse to renew the registration if not satisfied that the caravan park complies with these regulations	Chief Executive Officer Director City Planning & Economy Municipal Building Surveyor Coordinator Building Services Coordinator Building Services Support Deputy Municipal Building Surveyor - Governance Deputy Municipal Building Surveyor - Permits	
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020	r 12(2)	Duty to renew the registration if satisfied that the caravan park complies with these regulations	Chief Executive Officer Director City Planning & Economy Municipal Building Surveyor Coordinator Building Services Coordinator Building Services Support Deputy Municipal Building Surveyor - Governance Deputy Municipal Building Surveyor - Permits Building Surveyor Building Inspector Assistant Building Surveyor Team Leader Building Services Administration Administration/Technical Officer Technical Officer	
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020	r 12(2)	Power to refuse to renew the registration if not satisfied that the caravan park complies with these regulations	Chief Executive Officer Director City Planning & Economy Municipal Building Surveyor Coordinator Building Services Coordinator Building Services Support Deputy Municipal Building Surveyor - Governance Deputy Municipal Building Surveyor - Permits	
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020	r 12(3)	Duty to have regard to matters in determining an application for registration or an application for renewal of registration	Chief Executive Officer Director City Planning & Economy Municipal Building Surveyor Coordinator Building Services Coordinator Building Services Support Deputy Municipal Building Surveyor - Governance Deputy Municipal Building Surveyor - Permits	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020	r 12(4) & (5)	Duty to issue certificate of registration	Chief Executive Officer Director City Planning & Economy Municipal Building Surveyor Coordinator Building Services Coordinator Building Services Support Deputy Municipal Building Surveyor - Governance Deputy Municipal Building Surveyor - Permits Building Surveyor Building Inspector Assistant Building Surveyor Technical Officer Team Leader Building Services Administration Administration/Technical Officer Administration Officer	
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020	r 14(1)	Function of receiving notice of transfer of ownership	Chief Executive Officer Director City Planning & Economy Municipal Building Surveyor Coordinator Building Services Coordinator Building Services Support Deputy Municipal Building Surveyor - Governance Deputy Municipal Building Surveyor - Permits Building Surveyor Building Inspector Assistant Building Surveyor Technical Officer Team Leader Building Services Administration Administration/Technical Officer Administration Officer	
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020	r 14(3)	Power to determine where notice of transfer is displayed	Chief Executive Officer Director City Planning & Economy Coordinator Building Services Support Municipal Building Surveyor Coordinator Building Services Deputy Municipal Building Surveyor - Governance Deputy Municipal Building Surveyor - Permits Building Surveyor Building Inspector Assistant Building Surveyor Team Leader Building Services Administration Technical Officer	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020	r 15(1)	Duty to transfer registration to new caravan park owner	Chief Executive Officer Director City Planning & Economy Municipal Building Surveyor Coordinator Building Services Coordinator Building Services Support Deputy Municipal Building Surveyor - Governance Deputy Municipal Building Surveyor - Permits Building Surveyor Building Inspector Assistant Building Surveyor Technical Officer Team Leader Building Services Administration Administration/Technical Officer Administration Officer	
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020	r 15(2)	Duty to issue a certificate of transfer of registration	Chief Executive Officer Director City Planning & Economy Municipal Building Surveyor Coordinator Building Services Coordinator Building Services Support Deputy Municipal Building Surveyor - Governance Deputy Municipal Building Surveyor - Permits Building Surveyor Building Inspector Assistant Building Surveyor Technical Officer Team Leader Building Services Administration Administration/Technical Officer Administration Officer	
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020	r 15(3)	Power to determine where certificate of transfer of registration is displayed	Chief Executive Officer Director City Planning & Economy Municipal Building Surveyor Coordinator Building Services Coordinator Building Services Support Deputy Municipal Building Surveyor - Governance Deputy Municipal Building Surveyor - Permits Building Surveyor Building Inspector Assistant Building Surveyor Technical Officer	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020	r 16(1)	Power to determine the fee to accompany applications for registration or applications for renewal of registration	Chief Executive Officer Director City Planning & Economy Coordinator Building Services Support Municipal Building Surveyor Coordinator Building Services Deputy Municipal Building Surveyor - Governance Deputy Municipal Building Surveyor - Permits Building Surveyor Building Inspector Assistant Building Surveyor Technical Officer Team Leader Building Services Administration Administration/Technical Officer Administration Officer	
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020	r 17	Duty to keep register of caravan parks	Chief Executive Officer Director City Planning & Economy Municipal Building Surveyor Coordinator Building Services Coordinator Building Services Support Deputy Municipal Building Surveyor - Governance Deputy Municipal Building Surveyor - Permits Building Surveyor Building Inspector Assistant Building Surveyor Technical Officer Team Leader Building Services Administration Administration/Technical Officer Administration Officer	
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020	r 18(4)	Power to determine where the emergency contact person's details are displayed	Chief Executive Officer Director City Planning & Economy Municipal Building Surveyor Coordinator Building Services Coordinator Building Services Support Deputy Municipal Building Surveyor - Governance Deputy Municipal Building Surveyor - Permits Building Surveyor Building Inspector Assistant Building Surveyor Technical Officer	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020	r 18(6)	Power to determine where certain information is displayed	Chief Executive Officer Director City Planning & Economy Municipal Building Surveyor Coordinator Building Services Coordinator Building Services Support Deputy Municipal Building Surveyor - Governance Deputy Municipal Building Surveyor - Permits Building Surveyor Building Inspector Assistant Building Surveyor Technical Officer	
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020	r 22(1)	Duty to notify a caravan park owner of the relevant emergency services agencies for the caravan park, on the request of the caravan park owner	Chief Executive Officer Director City Planning & Economy Municipal Building Surveyor Coordinator Building Services Coordinator Building Services Support Deputy Municipal Building Surveyor - Governance Deputy Municipal Building Surveyor - Permits Building Surveyor Building Inspector Assistant Building Surveyor Technical Officer	
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020	r 22(2)	Duty to consult with relevant emergency services agencies	Chief Executive Officer Director City Planning & Economy Municipal Building Surveyor Coordinator Building Services Coordinator Building Services Support Deputy Municipal Building Surveyor - Governance Deputy Municipal Building Surveyor - Permits	
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020	r 23	Power to determine places in which caravan park owner must display a copy of emergency procedures	Chief Executive Officer Director City Planning & Economy Municipal Building Surveyor Coordinator Building Services Coordinator Building Services Support Deputy Municipal Building Surveyor - Governance Deputy Municipal Building Surveyor - Permits Building Surveyor Building Inspector Assistant Building Surveyor Technical Officer	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020	r 24	Power to determine places in which caravan park owner must display copy of public emergency warnings	Chief Executive Officer Director City Planning & Economy Municipal Building Surveyor Coordinator Building Services (Municipal Building Surveyor) Coordinator Building Services Support Deputy Municipal Building Surveyor - Governance Deputy Municipal Building Surveyor - Permits Building Surveyor Building Inspector Assistant Building Surveyor Technical Officer	
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020	r 25(3)	Duty to consult with relevant floodplain management authority	Chief Executive Officer Director City Planning & Economy Municipal Building Surveyor Coordinator Building Services Deputy Municipal Building Surveyor - Governance Deputy Municipal Building Surveyor - Permits Building Surveyor Assistant Building Surveyor Technical Officer	
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020	r 26	Duty to have regard to any report of the relevant fire authority	Chief Executive Officer Director City Planning & Economy Municipal Building Surveyor Coordinator Building Services Coordinator Building Services Support Deputy Municipal Building Surveyor - Governance Deputy Municipal Building Surveyor - Permits Building Surveyor Building Inspector Assistant Building Surveyor Technical Officer	
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020	r 28(c)	Power to approve system for the collection, removal and disposal of sewage and wastewater from a movable dwelling	Chief Executive Officer Director City Planning & Economy Municipal Building Surveyor Coordinator Building Services Coordinator Building Services Support Deputy Municipal Building Surveyor - Governance Deputy Municipal Building Surveyor - Permits Building Surveyor Building Inspector Assistant Building Surveyor Technical Officer	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020	r 40	Function of receiving notice of proposed installation of unregistrable movable dwelling or rigid annexe	Chief Executive Officer Director City Planning & Economy Municipal Building Surveyor Coordinator Building Services Coordinator Building Services Support Deputy Municipal Building Surveyor - Governance Deputy Municipal Building Surveyor - Permits Building Surveyor Building Inspector Assistant Building Surveyor Technical Officer Team Leader Building Services Administration Administration/Technical Officer Administration Officer	
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020	r 40(b)	Power to require notice of proposal to install unregistrable movable dwelling or rigid annexe	Chief Executive Officer Director City Planning & Economy Municipal Building Surveyor Coordinator Building Services Coordinator Building Services Support Deputy Municipal Building Surveyor - Governance Deputy Municipal Building Surveyor - Permits Building Surveyor Building Inspector Assistant Building Surveyor Technical Officer Team Leader Building Services Administration Administration/Technical Officer Administration Officer	
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020	r 41(4)	Function of receiving installation certificate	Chief Executive Officer Director City Planning & Economy Municipal Building Surveyor Coordinator Building Services Coordinator Building Services Support Deputy Municipal Building Surveyor - Governance Deputy Municipal Building Surveyor - Permits Building Surveyor Building Inspector Assistant Building Surveyor Technical Officer Team Leader Building Services Administration Administration/Technical Officer Administration Officer	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020	r 43	Power to approve use of a non-habitable structure as a dwelling or part of a dwelling	Chief Executive Officer Director City Planning & Economy Municipal Building Surveyor Coordinator Building Services Deputy Municipal Building Surveyor - Governance Deputy Municipal Building Surveyor - Permits	
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020	Schedule 3 clause 4(3)	Power to approve the removal of wheels and axles from unregistrable movable dwelling	Chief Executive Officer Director City Planning & Economy Municipal Building Surveyor Coordinator Building Services Deputy Municipal Building Surveyor - Governance Deputy Municipal Building Surveyor - Permits	

ROAD MANAGEMENT ACT 2004

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
ROAD MANAGEMENT ACT 2004	s 11(1)	Power to declare a road by publishing a notice in the Government Gazette	Chief Executive Officer Director City Services Director Customer & Corporate Services Chief Financial Officer Manager Engineering Services Coordinator Revenue Property & Valuations	Obtain consent in circumstances specified in s 11(2)
ROAD MANAGEMENT ACT 2004	s 11(8)	Power to name a road or change the name of a road by publishing notice in Government Gazette	Chief Executive Officer Director City Services Director Customer & Corporate Services Chief Financial Officer Manager Engineering Services Coordinator Revenue Property & Valuations	Not applicable
ROAD MANAGEMENT ACT 2004	s 11(9)(b)	Duty to advise Registrar	Chief Executive Officer Director City Services Director Customer & Corporate Services Chief Financial Officer Manager Engineering Services Coordinator Revenue Property & Valuations	
ROAD MANAGEMENT ACT 2004	s 11(10)	Duty to inform Secretary to Department of Environment, Land, Water and Planning of declaration etc.	Chief Executive Officer Director City Services Director Customer & Corporate Services Chief Financial Officer Manager Engineering Services Coordinator Revenue Property & Valuations	Clause subject to s 11(10A)
ROAD MANAGEMENT ACT 2004	s 11(10A)	Duty to inform Secretary to Department of Environment, Land, Water and Planning or nominated person	Chief Executive Officer Director City Services Manager Engineering Services	Where council is the coordinating road authority
ROAD MANAGEMENT ACT 2004	s 12(2)	Power to discontinue road or part of a road	Chief Executive Officer Director City Services Manager Engineering Services	Were council is the coordinating road authority
ROAD MANAGEMENT ACT 2004	s 12(4)	Duty to publish, and provide copy, notice of proposed discontinuance	Chief Executive Officer Director City Services Director Customer & Corporate Services Manager Property & Procurement Manager Engineering Services	Power of coordinating road authority where it is the discontinuing body unless subsection (11) applies

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
ROAD MANAGEMENT ACT 2004	s 12(5)	Duty to consider written submissions received within 28 days of notice	Chief Executive Officer Director City Services Director Customer & Corporate Services Manager Property & Procurements Manager Engineering Services	Power of coordinating road authority where it is the discontinuing body unless subsection (11) applies
ROAD MANAGEMENT ACT 2004	s 12(6)	Function of hearing a person in support of their written submission	Chief Executive Officer Director City Services Director Customer & Corporate Services Manager Property & Procurement Manager Engineering Services	Power of coordinating road authority where it is the discontinuing body unless subsection (11) applies
ROAD MANAGEMENT ACT 2004	s 12(7)	Duty to fix day, time and place of meeting under subsection (6) and to give notice	Chief Executive Officer Director City Services Director Customer & Corporate Services Manager Property & Procurement Manager Engineering Services	Power of coordinating road authority where it is the discontinuing body unless subsection (11) applies
ROAD MANAGEMENT ACT 2004	s 12(10)	Duty to notify of decision made	Chief Executive Officer Director City Services Director Customer & Corporate Services Manager Property & Procurement Manager Engineering Services	Duty of coordinating road authority where it is the discontinuing body does not apply where an exemption is specified by the regulations or given by the Minister
ROAD MANAGEMENT ACT 2004	s 13(1)	Power to fix a boundary of a road by publishing notice in Government Gazette	Chief Executive Officer Director City Services Manager Engineering Services Coordinator Development Planning Coordinator Infrastructure Planning	Power of coordinating road authority and obtain consent under s 13(3) &s 13(4) as appropriate
ROAD MANAGEMENT ACT 2004	s 14(4)	Function of receiving notice from the Head, Transport for Victoria	Chief Executive Officer Director City Services Manager Engineering Services	
ROAD MANAGEMENT ACT 2004	s 14(7)	Power to appeal against decision of the Head, Transport for Victoria	Chief Executive Officer Director City Services Manager Engineering Services	Not applicable

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
ROAD MANAGEMENT ACT 2004	s 15(1)	Power to enter into arrangement with another road authority, utility or a provider of public transport to transfer a road management function of the road authority to the other road authority, utility or provider of public transport	Chief Executive Officer Director City Services Manager Engineering Services Coordinator Development Planning Coordinator Design & Services Coordinator Infrastructure Planning Coordinator Program Delivery	Not applicable
ROAD MANAGEMENT ACT 2004	s 15(1A)	Power to enter into arrangement with a utility to transfer a road management function of the utility to the road authority	Chief Executive Officer Director City Services Manager Engineering Services Coordinator Development Planning Coordinator Design & Services Coordinator Infrastructure Planning Coordinator Program Delivery	Not applicable
ROAD MANAGEMENT ACT 2004	s 15(2)	Duty to include details of arrangement in public roads register	Chief Executive Officer Director City Services Manager Engineering Services Coordinator Infrastructure Planning Coordinator Transport Coordinator Program Delivery	
ROAD MANAGEMENT ACT 2004	s 16(7)	Power to enter into an arrangement under s 15	Chief Executive Officer Director City Services Manager Engineering Services	Not applicable
ROAD MANAGEMENT ACT 2004	s 16(8)	Duty to enter details of determination in public roads register	Chief Executive Officer Director City Services Manager Engineering Services Coordinator Infrastructure Planning Coordinator Development Planning Coordinator Transport	
ROAD MANAGEMENT ACT 2004	s 17(2)	Duty to register public road in public roads register	Chief Executive Officer Director City Services Manager Engineering Services Coordinator Infrastructure Planning Coordinator Transport	Where council is the coordinating road authority

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
ROAD MANAGEMENT ACT 2004	s 17(3)	Power to decide that a road is reasonably required for general public use	Chief Executive Officer Director City Services Manager Engineering Services	Where council is the coordinating road authority
ROAD MANAGEMENT ACT 2004	s 17(3)	Duty to register a road reasonably required for general public use in public roads register	Chief Executive Officer Director City Services Manager Engineering Services	Where council is the coordinating road authority
ROAD MANAGEMENT ACT 2004	s 17(4)	Power to decide that a road is no longer reasonably required for general public use	Chief Executive Officer Director City Services Manager Engineering Services Coordinator Infrastructure Planning Coordinator Development Planning Coordinator Transport	Where council is the coordinating road authority
ROAD MANAGEMENT ACT 2004	s 17(4)	Duty to remove road no longer reasonably required for general public use from public roads register	Chief Executive Officer Director City Services Manager Engineering Services Coordinator Infrastructure Planning Coordinator Development Planning Coordinator Transport	Where council is the coordinating road authority
ROAD MANAGEMENT ACT 2004	s 18(1)	Power to designate ancillary area	Chief Executive Officer Director City Services Manager Engineering Services Coordinator Development Planning Coordinator Infrastructure Planning	Where council is the coordinating road authority, and obtain consent in circumstances specified in s 18(2)
ROAD MANAGEMENT ACT 2004	s 18(3)	Duty to record designation in public roads register	Chief Executive Officer Director City Services Manager Engineering Services Coordinator Infrastructure Planning Coordinator Transport	Where council is the coordinating road authority
ROAD MANAGEMENT ACT 2004	s 19(1)	Duty to keep register of public roads in respect of which it is the coordinating road authority	Chief Executive Officer Director City Services Manager Engineering Services Coordinator Infrastructure Planning Coordinator Transport	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
ROAD MANAGEMENT ACT 2004	s 19(4)	Duty to specify details of discontinuance in public roads register	Chief Executive Officer Director City Services Manager Engineering Services Coordinator Infrastructure Planning Coordinator Development Planning Coordinator Transport	
ROAD MANAGEMENT ACT 2004	s 19(5)	Duty to ensure public roads register is available for public inspection	Chief Executive Officer Director City Services Manager Engineering Services Coordinator Infrastructure Planning Coordinator Transport	
ROAD MANAGEMENT ACT 2004	s 21	Function of replying to request for information or advice	Chief Executive Officer Director City Services Manager Engineering Services Coordinator Design & Services Coordinator Development Planning Coordinator Infrastructure Planning Coordinator Transport Coordinator Program Delivery	Obtain consent in circumstances specified in s 11(2)
ROAD MANAGEMENT ACT 2004	s 22(2)	Function of commenting on proposed direction	Chief Executive Officer Director City Services Manager Engineering Services Coordinator Design & Services Coordinator Development Planning Coordinator Infrastructure Planning Coordinator Program Delivery Coordinator Transport Coordinator Program Delivery	
ROAD MANAGEMENT ACT 2004	s 22(4)	Duty to publish a copy or summary of any direction made under s 22 by the Minister in its annual report	Chief Executive Officer Director City Services Manager Engineering Services	
ROAD MANAGEMENT ACT 2004	s 22(5)	Duty to give effect to a direction under this section	Chief Executive Officer Director City Services Manager Engineering Services	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
ROAD MANAGEMENT ACT 2004	s 40(1)	Duty to inspect, maintain and repair a public road	Chief Executive Officer Director City Services Manager Engineering Services Coordinator Design & Services Coordinator Development Planning Coordinator Infrastructure Planning Coordinator Program Delivery Coordinator Transport	
ROAD MANAGEMENT ACT 2004	s 40(5)	Power to inspect, maintain and repair a road which is not a public road	Chief Executive Officer Director City Services Manager Engineering Services Coordinator Design & Services Coordinator Development Planning Coordinator Infrastructure Planning Coordinator Program Delivery Coordinator Transport	Not applicable
ROAD MANAGEMENT ACT 2004	s 41(1)	Power to determine the standard of construction, inspection, maintenance and repair	Chief Executive Officer Director City Services Manager Engineering Services	
ROAD MANAGEMENT ACT 2004	s 42(1)	Power to declare a public road as a controlled access road	Chief Executive Officer Director City Services Manager Engineering Services Coordinator Development Planning Coordinator Infrastructure Planning Coordinator Program Delivery	Power of coordinating road authority and Schedule 2 also applies
ROAD MANAGEMENT ACT 2004	s 42(2)	Power to amend or revoke declaration by notice published in Government Gazette	Chief Executive Officer Director City Services Manager Engineering Services Coordinator Development Planning Coordinator Infrastructure Planning	Power of coordinating road authority and Schedule 2 also applies
ROAD MANAGEMENT ACT 2004	s 42A(3)	Duty to consult with Head, Transport for Victoria and Minister for Local Government before road is specified	Chief Executive Officer Director City Services Manager Engineering Services	Where council is the coordinating road authority if road is a municipal road or part thereof

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
ROAD MANAGEMENT ACT 2004	s 42A(4)	Power to approve Minister's decision to specify a road as a specified freight road	Chief Executive Officer Director City Services Manager Engineering Services	Where council is the coordinating road authority if road is a municipal road or part thereof and where road is to be specified a freight road
ROAD MANAGEMENT ACT 2004	s 48EA	Duty to notify the owner or occupier of land and provider of public transport on which rail infrastructure or rolling stock is located (and any relevant provider of public transport)	Chief Executive Officer Director City Services Manager Engineering Services	Where Council is the responsible road authority, infrastructure manager or works manager
ROAD MANAGEMENT ACT 2004	s 48M(3)	Function of consulting with the relevant authority for purposes of developing guidelines under s 48M	Chief Executive Officer Director City Services Manager Engineering Services	
ROAD MANAGEMENT ACT 2004	s 49	Power to develop and publish a road management plan	Chief Executive Officer Director City Services Manager Engineering Services	
ROAD MANAGEMENT ACT 2004	s 51	Power to determine standards by incorporating the standards in a road management plan	Chief Executive Officer Director City Services Manager Engineering Services	
ROAD MANAGEMENT ACT 2004	s 53(2)	Power to cause notice to be published in Government Gazette of amendment etc of document in road management plan	Chief Executive Officer Director City Services Manager Engineering Services Coordinator Transport Coordinator Infrastructure Planning	Not applicable
ROAD MANAGEMENT ACT 2004	s 54(2)	Duty to give notice of proposal to make a road management plan	Chief Executive Officer Director City Services Manager Engineering Services Coordinator Infrastructure Planning Coordinator Transport	
ROAD MANAGEMENT ACT 2004	s 54(5)	Duty to conduct a review of road management plan at prescribed intervals	Chief Executive Officer Director City Services Manager Engineering Services Coordinator Infrastructure Planning Coordinator Transport	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
ROAD MANAGEMENT ACT 2004	s 54(6)	Power to amend road management plan	Chief Executive Officer Director City Services Manager Engineering Services Coordinator Infrastructure Planning Coordinator Transport	Not applicable
ROAD MANAGEMENT ACT 2004	s 54(7)	Duty to incorporate the amendments into the road management plan	Chief Executive Officer Director City Services Manager Engineering Services Coordinator Infrastructure Planning Coordinator Transport	
ROAD MANAGEMENT ACT 2004	s 55(1)	Duty to cause notice of road management plan to be published in Government Gazette and newspaper	Chief Executive Officer Director City Services Manager Engineering Services Coordinator Infrastructure Planning Coordinator Transport	
ROAD MANAGEMENT ACT 2004	s 63(1)	Power to consent to conduct of works on road	Chief Executive Officer Director City Services Manager City Works	Where council is the coordinating road authority
ROAD MANAGEMENT ACT 2004	s 63(2)(e)	Power to conduct or to authorise the conduct of works in, on, under or over a road in an emergency	Chief Executive Officer Director City Services Manager City Works	Where council is the infrastructure manager
ROAD MANAGEMENT ACT 2004	s 64(1)	Duty to comply with clause 13 of Schedule 7	Chief Executive Officer Director City Services Manager City Works	Where council is the infrastructure manager or works manager

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
ROAD MANAGEMENT ACT 2004	s 66(1)	Power to consent to structure etc	Chief Executive Officer Director City Services Manager Health & Local Laws Coordinator Development Planning Coordinator Amenity Protection Permits and Review Services Coordinator Parking & Animal Management Services Coordinator Infrastructure Planning Prosecutions and Local Laws Technical Officer Health & Amenity Officer Team Leader Parking & Information Services Parking Information Services Officer Team Leader Animal & Information Services Parking & Information Services Lead Officer Lead Animal & Information Services Officer Animal Patrol and Safety Officer Animal Management Officer Project Support & Engagement Officer Principal Infrastructure Engineer	Where council is the coordinating road authority
ROAD MANAGEMENT ACT 2004	s 67(2)	Function of receiving the name & address of the person responsible for distributing the sign or bill	Chief Executive Officer Director City Services Manager Engineering Services Coordinator Development Planning	Where council is the coordinating road authority

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
ROAD MANAGEMENT ACT 2004	s 67(3)	Power to request information	Chief Executive Officer Director City Services Manager Health & Local Laws Coordinator Development Planning Coordinator Design & Services Coordinator Amenity Protection Permits and Review Services Coordinator Parking & Animal Management Services Coordinator Infrastructure Planning Coordinator Transport Prosecutions & Local Laws Technical Officer Team Leader Parking & Information Services Health & Amenity Officer Parking Information Services Officer Parking & Information Services Lead Officer Team Leader Animal & Information Services Lead Animal & Information Services Officer Animal Patrol and Safety Officer Animal Management Officer Project Support & Engagement Officer Principal Infrastructure Engineer	Where council is the coordinating road authority
ROAD MANAGEMENT ACT 2004	s 68(2)	Power to request information	Chief Executive Officer Director City Services Manager Engineering Services Coordinator Development Planning Coordinator Design & Services Coordinator Transport Coordinator Infrastructure Planning Coordinator Program Delivery Principal Infrastructure Engineer	Where council is the coordinating road authority
ROAD MANAGEMENT ACT 2004	s 71(3)	Power to appoint an authorised officer	Chief Executive Officer Director City Services Manager Engineering Services Manager Health & Local Laws	Not applicable
ROAD MANAGEMENT ACT 2004	s 72	Duty to issue an identity card to each authorised officer	Chief Executive Officer Director City Services Manager Engineering Services	
ROAD MANAGEMENT ACT 2004	s 85	Function of receiving report from authorised officer	Chief Executive Officer Director City Services Manager Engineering Services	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
ROAD MANAGEMENT ACT 2004	s 86	Duty to keep register re s 85 matters	Chief Executive Officer Director City Services Manager Engineering Services Coordinator Development Planning	
ROAD MANAGEMENT ACT 2004	s 87(1)	Function of receiving complaints	Chief Executive Officer Director City Services Manager Engineering Services	
ROAD MANAGEMENT ACT 2004	s 87(2)	Duty to investigate complaint and provide report	Chief Executive Officer Director City Services Manager Engineering Services Coordinator Design & Services Coordinator Development Planning Coordinator Infrastructure Planning Coordinator Transport Coordinator Program Delivery	
ROAD MANAGEMENT ACT 2004	s 96	Power to authorise a person for the purpose of instituting legal proceedings	Chief Executive Officer Director City Services Manager Engineering Services Manager Health and Local Laws	
ROAD MANAGEMENT ACT 2004	s 112(2)	Power to recover damages in court	Chief Executive Officer Director City Services Manager Engineering Services	Not applicable
ROAD MANAGEMENT ACT 2004	s 116	Power to cause or carry out inspection	Chief Executive Officer Director City Services Manager Engineering Services Coordinator Transport Coordinator Infrastructure Planning Principal Asset Management Engineer Principal Infrastructure Engineer	Not applicable
ROAD MANAGEMENT ACT 2004	s 119(2)	Function of consulting with the Head, Transport for Victoria	Chief Executive Officer Director City Services Manager Engineering Services	
ROAD MANAGEMENT ACT 2004	s 120(1)	Power to exercise road management functions on an arterial road (with the consent of The Head, Transport for Victoria)	Chief Executive Officer Director City Services Manager Engineering Services	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
ROAD MANAGEMENT ACT 2004	s 120(2)	Duty to seek consent of VicRoads to exercise road management functions before exercising power in s 120(1)	Chief Executive Officer Director City Services Manager Engineering Services Coordinator Design & Services Coordinator Development Planning Coordinator Infrastructure Planning Coordinator Transport Coordinator Program Delivery	
ROAD MANAGEMENT ACT 2004	s 121(1)	Power to enter into an agreement in respect of works	Chief Executive Officer Director City Services Coordinator Development Planning Coordinator Program Delivery Coordinator Design & Services Coordinator Infrastructure Planning	Not applicable
ROAD MANAGEMENT ACT 2004	s 122(1)	Power to charge and recover fees	Chief Executive Officer Director City Services Manager Engineering Services	Not applicable
ROAD MANAGEMENT ACT 2004	s 123(1)	Power to charge for any service	Chief Executive Officer Director City Services Manager Engineering Services	Not applicable
ROAD MANAGEMENT ACT 2004	Schedule 2 Clause 2(1)	Power to make a decision in respect of controlled access roads	Chief Executive Officer Director City Services Manager Engineering Services Coordinator Development Planning Coordinator Infrastructure Planning	Not applicable
ROAD MANAGEMENT ACT 2004	Schedule 2 Clause 3(1)	Duty to make policy about controlled access roads	Chief Executive Officer Director City Services Manager Engineering Services	
ROAD MANAGEMENT ACT 2004	Schedule 2 Clause 3(2)	Power to amend, revoke or substitute policy about controlled access roads	Chief Executive Officer Director City Services Manager Engineering Services	Not applicable
ROAD MANAGEMENT ACT 2004	Schedule 2 Clause 4	Function of receiving details of proposal from the Head, Transport for Victoria	Chief Executive Officer Director City Services Manager Engineering Services Coordinator Development Planning	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
ROAD MANAGEMENT ACT 2004	Schedule 2 Clause 5	Duty to publish notice of declaration	Chief Executive Officer Director City Services Manager Engineering Services	
ROAD MANAGEMENT ACT 2004	Schedule 7, Clause 7(1)	Duty to give notice to relevant coordinating road authority of proposed installation of non-road infrastructure or related works on a road reserve	Chief Executive Officer Director City Services Manager Engineering Services	Where council is the infrastructure manager or works manager
ROAD MANAGEMENT ACT 2004	Schedule 7, Clause 8(1)	Duty to give notice to any other infrastructure manager or works manager responsible for any non-road infrastructure in the area, that could be affected by any proposed installation of infrastructure or related works on a road or road reserve of any road	Chief Executive Officer Director City Services Manager Engineering Services	Where council is the infrastructure manager or works manager
ROAD MANAGEMENT ACT 2004	Schedule 7, Clause 9(1)	Duty to comply with request for information from a coordinating road authority, an infrastructure manager or a works manager responsible for existing or proposed infrastructure in relation to the location of any non-road infrastructure and technical advice or assistance in conduct of works	Chief Executive Officer Director City Services Manager Engineering Services	Where council is the infrastructure manager or works manager responsible for non-road infrastructure
ROAD MANAGEMENT ACT 2004	Schedule 7, Clause 9(2)	Duty to give information to another infrastructure manager or works manager where becomes aware any infrastructure or works are not in the location shown on records, appear to be in an unsafe condition or appear to need maintenance	Chief Executive Officer Director City Services Manager Engineering Services	Where council is the infrastructure manager or works manager

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
ROAD MANAGEMENT ACT 2004	Schedule 7, Clause 10(2)	Where Schedule 7 Clause 10(1) applies, duty to, where possible, conduct appropriate consultation with persons likely to be significantly affected	Chief Executive Officer Director City Services Manager Engineering Services	Where council is the infrastructure manager or works manager
ROAD MANAGEMENT ACT 2004	Schedule 7 Clause 12(2)	Power to direct infrastructure manager or works manager to conduct reinstatement works	Chief Executive Officer Director City Services Manager Engineering Services	Where council is the coordinating road authority
ROAD MANAGEMENT ACT 2004	Schedule 7 Clause 12(3)	Power to take measures to ensure reinstatement works are completed	Chief Executive Officer Director City Services Manager Engineering Services	Where council is the coordinating road authority
ROAD MANAGEMENT ACT 2004	Schedule 7 Clause 12(4)	Duty to ensure that works are conducted by an appropriately qualified person	Chief Executive Officer Director City Services Manager Engineering Services	Where council is the coordinating road authority
ROAD MANAGEMENT ACT 2004	Schedule 7 Clause 12(5)	Power to recover costs	Chief Executive Officer Director City Services Manager Engineering Services	Where council is the coordinating road authority
ROAD MANAGEMENT ACT 2004	Schedule 7 Clause 13(1)	duty to notify relevant coordinating road authority within 7 days that works have been completed, subject to Schedule 7, Clause 13(2)	Chief Executive Officer Director City Services Manager Engineering Services	Where council is the works manager
ROAD MANAGEMENT ACT 2004	Schedule 7 Clause 13(2)	power to vary notice period	Chief Executive Officer Director City Services Manager Engineering Services	Where council is the coordinating road authority
ROAD MANAGEMENT ACT 2004	Schedule 7 Clause 13(3)	Duty to ensure works manager has complied with obligation to give notice under Schedule 7 Clause 13(1)	Chief Executive Officer Director City Services Manager Engineering Services	Where council is the infrastructure manager

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
ROAD MANAGEMENT ACT 2004	Schedule 7 Clause 16(1)	Power to consent to proposed works	Chief Executive Officer Director City Services Manager Engineering Services Coordinator Development Planning Coordinator Infrastructure Planning	Where council is the coordinating road authority
ROAD MANAGEMENT ACT 2004	Schedule 7 Clause 16(4)	Duty to consult	Chief Executive Officer Director City Services Manager Engineering Services Coordinator Development Planning	Where council is the coordinating road authority, responsible authority or infrastructure manager
ROAD MANAGEMENT ACT 2004	Schedule 7 Clause 16(5)	Power to consent to proposed works	Chief Executive Officer Director City Services Manager Engineering Services Coordinator Development Planning Coordinator Infrastructure Planning Principal Infrastructure Engineer	Where council is the coordinating road authority
ROAD MANAGEMENT ACT 2004	Schedule 7 Clause 16(6)	Power to set reasonable conditions on consent	Chief Executive Officer Director City Services Manager Engineering Services Coordinator Development Planning Coordinator Infrastructure Planning Principal Infrastructure Engineer	Where council is the coordinating road authority
ROAD MANAGEMENT ACT 2004	Schedule 7 Clause 16(8)	Power to include consents and conditions	Chief Executive Officer Director City Services Manager Engineering Services Coordinator Development Planning Coordinator Infrastructure Planning Principal Infrastructure Engineer	Where council is the coordinating road authority
ROAD MANAGEMENT ACT 2004	Schedule 7 Clause 17(2)	Power to refuse to give consent and duty to give reasons for refusal	Chief Executive Officer Director City Services Manager Engineering Services Coordinator Development Planning Coordinator Infrastructure Planning	Where council is the coordinating road authority
ROAD MANAGEMENT ACT 2004	Schedule 7 Clause 18(1)	Power to enter into an agreement	Chief Executive Officer Director City Services Manager Engineering Services Coordinator Development Planning	Where council is the coordinating road authority

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
ROAD MANAGEMENT ACT 2004	Schedule 7 Clause 19(1)	Power to give notice requiring rectification of works	Chief Executive Officer Director City Services Manager Engineering Services Coordinator Development Planning Coordinator Program Delivery Coordinator Infrastructure Planning	Where council is the coordinating road authority
ROAD MANAGEMENT ACT 2004	Schedule 7 Clause 19(2) & (3)	Power to conduct the rectification works or engage a person to conduct the rectification works and power to recover costs incurred	Chief Executive Officer Director City Services Manager Engineering Services Coordinator Development Planning Coordinator Program Delivery Coordinator Infrastructure Planning	Where council is the coordinating road authority
ROAD MANAGEMENT ACT 2004	Schedule 7 Clause 20(1)	Power to require removal, relocation, replacement or upgrade of existing non-road infrastructure	Chief Executive Officer Director City Services Manager Engineering Services Coordinator Development Planning Coordinator Program Delivery Coordinator Design & Services Coordinator Infrastructure Planning	Where council is the coordinating road authority
ROAD MANAGEMENT ACT 2004	Schedule 7A Clause 2	Power to cause street lights to be installed on roads	Chief Executive Officer Director City Services Manager Engineering Services	Power of responsible road authority where it is the coordinating road authority or responsible road authority in respect of the road
ROAD MANAGEMENT ACT 2004	Schedule 7A Clause 3(1)(d)	Duty to pay installation and operation costs of street lighting - where road is not an arterial road	Chief Executive Officer Director City Services Manager Engineering Services	Where council is the responsible road authority
ROAD MANAGEMENT ACT 2004	Schedule 7A Clause 3(1)(e)	Duty to pay installation and operation costs of street lighting ,¬ where road is a service road on an arterial road and adjacent areas	Chief Executive Officer Director City Services Manager Engineering Services	Where council is the responsible road authority
ROAD MANAGEMENT ACT 2004	Schedule 7A Clause 3(1)(f)	Duty to pay installation and percentage of operation costs of street lighting ¬ for arterial roads in accordance with clauses 3(2) and 4	Chief Executive Officer Director City Services Manager Engineering Services	Duty of council as responsible road authority that installed the light (re: installation costs) and where council is relevant municipal council (re: operating costs)

ROAD MANAGEMENT (GENERAL) REGULATIONS 2016

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
ROAD MANAGEMENT (GENERAL) REGULATIONS 2016	r 8(1)	Duty to conduct reviews of road management plan	Chief Executive Officer Director City Services Manager Engineering Services Coordinator Infrastructure Planning Coordinator Program Delivery Coordinator Transport	
ROAD MANAGEMENT (GENERAL) REGULATIONS 2016	r 9(2)	Duty to produce written report of review of road management plan and make report available	Chief Executive Officer Director City Services Manager Engineering Services Coordinator Infrastructure Planning Coordinator Program Delivery Coordinator Transport	
ROAD MANAGEMENT (GENERAL) REGULATIONS 2016	r 9(3)	Duty to give notice where road management review is completed and no amendments will be made (or no amendments for which notice is required)	Chief Executive Officer Director City Services Manager Engineering Services Coordinator Infrastructure Planning Coordinator Transport	Where council is the coordinating road authority
ROAD MANAGEMENT (GENERAL) REGULATIONS 2016	r 10	Duty to give notice of amendment which relates to standard of construction, inspection, maintenance or repair under s 41 of the Act	Chief Executive Officer Director City Services Manager Engineering Services Coordinator Infrastructure Planning Coordinator Transport	
ROAD MANAGEMENT (GENERAL) REGULATIONS 2016	r 13(1)	Duty to publish notice of amendments to road management plan	Chief Executive Officer Director City Services Manager Engineering Services Coordinator Development Planning	Where council is the coordinating road authority
ROAD MANAGEMENT (GENERAL) REGULATIONS 2016	r 13(3)	Duty to record on road management plan the substance and date of effect of amendment	Chief Executive Officer Director City Services Manager Engineering Services Coordinator Infrastructure Planning Coordinator Transport	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
ROAD MANAGEMENT (GENERAL) REGULATIONS 2016	r 16(3)	Power to issue permit	Chief Executive Officer Director City Services Manager Engineering Services Coordinator Development Planning Coordinator Infrastructure Planning Principal Infrastructure Engineer	Where council is the coordinating road authority
ROAD MANAGEMENT (GENERAL) REGULATIONS 2016	r 18(1)	Power to give written consent re damage to road	Chief Executive Officer Director City Services Manager Engineering Services Coordinator Development Planning Coordinator Infrastructure Planning Principal Infrastructure Engineer	Where council is the coordinating road authority
ROAD MANAGEMENT (GENERAL) REGULATIONS 2016	r 23(2)	Power to make submission to Tribunal	Chief Executive Officer Director City Services Manager Engineering Services	Where council is the coordinating road authority
ROAD MANAGEMENT (GENERAL) REGULATIONS 2016	r 23(4)	Power to charge a fee for application under s 66(1) Road Management Act	Chief Executive Officer Director City Services Manager Engineering Services Coordinator Development Planning Coordinator Infrastructure Planning	Where council is the coordinating road authority
ROAD MANAGEMENT (GENERAL) REGULATIONS 2016	r 25(1)	Power to remove objects, refuse, rubbish or other material deposited or left on road	Chief Executive Officer Director City Services Manager Engineering Services Coordinator Development Planning Coordinator Program Delivery Coordinator Infrastructure Planning	Where council is the coordinating road authority
ROAD MANAGEMENT (GENERAL) REGULATIONS 2016	r 25(2)	Power to sell or dispose of things removed from road or part of road (after first complying with r 25(3)	Chief Executive Officer Director City Services Manager Engineering Services	Where council is the coordinating road authority
ROAD MANAGEMENT (GENERAL) REGULATIONS 2016	r 25(5)	Power to recover in the Magistrates' Court, expenses from person responsible	Chief Executive Officer Director City Services Manager Engineering Services	

ROAD MANAGEMENT (WORKS AND INFRASTRUCTURE) REGULATIONS 2015

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
ROAD MANAGEMENT (WORKS AND INFRASTRUCTURE) REGULATIONS 2015	r 15	Power to exempt a person from requirement under clause 13(1) of Schedule 7 of the Act to give notice as to the completion of those works	Chief Executive Officer Director City Services Manager Engineering Services	Where council is the coordinating road authority and where consent given under s 63(1) of the Act
ROAD MANAGEMENT (WORKS AND INFRASTRUCTURE) REGULATIONS 2015	r 22(2)	Power to waive whole or part of fee in certain circumstances	Chief Executive Officer Director City Services Manager Engineering Services	Where council is the coordinating road authority

3. RECORD OF INFORMAL MEETINGS OF COUNCILLORS

Source: **Chief Executive Officer**
Acting CEO: **Kaarina Phyland**

Summary

1. The Governance Rules of the City of Greater Geelong require the tabling of records of informal meetings of Councillors at the next convenient Council meeting and that their record be included in the minutes of that Council meeting.
2. A summary of the informal meetings of Councillors is attached.

RESOLUTION - Item 3.1

Cr Kontelj moved, Cr Mason seconded -

That Council receive the summary of the informal meetings of Councillors for the period to 28 March 2023.

Carried

INFORMAL MEETINGS OF COUNCILLORS
(Council Meeting 28 March 2023)

Informal Meeting Details	Councillor Attendance/Apology	Officer Attendance	Agenda Items	Conflict of Interest Disclosures
Councillor Annual Planning & Budgeting Briefing No. 2 **22 February 2023**	Crs Sullivan, Aitken, Asher, Grzybek, Cadwell, Mason, Moloney, Murrihy, Nelson *Apologies: Crs Kontelj and Harwood*	K Phyland (A/CEO) G Smith (DIR) R Stevens (DIR) B Prosser (A/DIR) D Greaves (A/DIR) N O'Shea (A/Chief Financial Officer) B Hartley (Chief Strategy Officer) S Beck (MGR) S Owens (Head Financial Planning & Analysis) F Porter (MGR) K Pizzi (MGR) C Ruiter (CO ORD) K Manaszczuk (OFF)	• Budget Introduction – Key Timelines • Strategy and Business Planning Cycle • Revenue and Rating Plan • Asset Sales • Financial Sustainability	• Nil
Strategic Session **7 March 2023**	Crs Sullivan, Aitken, Asher, Grzybek, Cadwell, Kontelj, Harwood, Mason, Moloney, Murrihy, Nelson	K Phyland (A/CEO) G Smith (DIR) R Stevens (DIR) D Greaves (A/DIR) V Allan (Chief Legal Counsel, Governance and Risk Officer Acting) S McKew (MGR) B Hartley (Chief Strategy Officer) J Wishart (MGR) S Nuttall (CO ORD)	• Confidential Council Business Item • City Wide Stormwater • Portfolios	• Cr Sullivan declared a Conflict of Interest in the Confidential Council Business Item and left the room prior to discussion. • K Phyland declared a Conflict of Interest in the Confidential Council Business Item and left the room prior to discussion.

Informal Meeting Details	Councillor Attendance/Apology	Officer Attendance	Agenda Items	Conflict of Interest Disclosures
Councillor Annual Planning & Budgeting Briefing No. 3 **9 March 2023**	Crs Sullivan, Aitken, Asher, Grzybek, Cadwell, Kontelj, Harwood, Mason, Moloney, Murrihy, Nelson	K Phyland (A/CEO) G Smith (DIR) R Stevens (DIR) D Greaves (A/DIR) B Hartley (Chief Strategy Officer) S Beck (MGR) S Owens (Head Financial Planning & Analysis) F Porter (MGR) C Ruiter (CO ORD) P Vyas (OFF) K Manaszczuk (OFF)	• Budget Introduction – Key Timelines • Geelong Regional Library Corporation - 2023-24 Contribution • Service Reviews (Workshop)	• Nil
Councillor Briefing **14 March 2023**	Crs Sullivan, Aitken, Asher, Mason, Harwood, Cadwell, Moloney, Nelson *Apologies:* *Crs Grzybek, Murrihy* *Leave of Absence:* *Cr Kontelj*	K Phyland (A/CEO) R Stevens (DIR) G Smith (DIR) D Greaves (A/DIR) B Prosser (A/DIR) S McKew (MGR) V Allan (Chief Legal Counsel, Governance and Risk Officer Acting) J Daly (MGR) K Pizzi (MGR) A Higgs (MGR) R Thomas (MGR) J Van Slageren (MGR) P Smith (CO ORD) K Ivens (MGR)	*Presentations:* • Mercer and Gheringhap Streetscape Masterplan • Kerbside Transition Plan - Waste Collection Services • Fair Play Strategy - Sports Lighting Policy • North Geelong Warriors - Response to Notice of Motion *Reports:* • Youth Council First Report 2023 • Mercer and Gheringhap Street Streetscape Masterplan • Amendment C339ggee Flood Zones and Overlays - Further Review of Lara Overlay Maps and Submissions • Armstrong Creek Library - Proposed Naming – Report • Armstrong Creek West Community Hub - Proposed Naming – Report • Kerbside Transition Plan - Waste Collection Services	• Nil

			• Hire of Windrow Turning and Screening for Green Organics Processing • Fair Play Strategy: Sports Lighting Policy Review Update • North Geelong Warriors Football Club - Response to Notice of Motion • Proposed Sale of Land Part Connections Park Corio • Sustainability Performance Report – June 2022 • Our Community Plan Quarterly Report - December 2022 • Updates to Instruments of Delegation	

4. PLANNING DELEGATIONS

Source: **City Planning & Economy**
Director: **Gareth Smith**

Purpose

1. To provide the schedule of planning permit applications determined under delegation since the last report.

Background

2. Section 11 of the *Local Government Act 2020* and section 188 of the *Planning and Environment Act 1987* empower Council to delegate its powers, duties and functions under relevant legislation to members of Council staff.

3. Section 63 of the *Local Government Act 2020* and section 188 of the *Planning and Environment Act 1987* allow Council to establish a delegated committee with the power to determine planning permit applications.

4. Council to Staff Instrument of Delegation allows staff to determine planning permit applications where there are less than 6 objections lodged.

5. The Planning Committee's terms of reference provide for determination of planning permit applications where there are 6 or more objections lodged.

6. The City is required by Council to provide information on planning permit applications determined under delegation.

Key Matters

7. The Schedule attached to this report provides information on the planning permit applications determined under delegation since the last report.

RESOLUTION - Item 4.1

Cr Harwood moved, Cr Mason seconded -

That Council receive the information in the Schedule entitled Planning Decisions Report for February 2023.

Carried

Planning Decisions Report - February 2023

App No	Location	Application Type	Decision Date	Description	Authority Description/No of
PP-1318-2021	25 Townsend Road, WHITTINGTON VIC 3219	Construction of Three (3) Additional Dwellings and Four (4) Lot Subdivision	16/02/2023	Permit Issued	Delegated Authority
PP-157-2007/A	442-460 Portarlington Road, MOOLAP VIC 3224	Change of Use from Intensive Animal Husbandry (Existing Use Rights) to a Store, Specifically Boat and Caravan Storage, Buildings and Works Associated with Boat and Caravan Storage and Associated Signage	6/02/2023	Amended Permit Issued	Decision Making Committee
PP-320-2021	98 Marshalltown Road, GROVEDALE VIC 3216	Construction of Multiple Dwellings (41 dwellings) and Staged Multi Lot Subdivision	20/02/2023	Permit Issued	VCAT
PP-421-2022	23 Glengarwyn Road, LEOPOLD VIC 3224	Construction of Five (5) Double Storey Dwellings and a Reduction of One (1) Visitor Car Parking Space	10/02/2023	Permit Issued	Decision Making Committee
PP-711-2022	530-590 Ballan Road, MOORABOOL VIC 3213	Use and Development of a Dwelling within a Farming Zone	6/02/2023	Refusal	Decision Making Committee
PP-734-2022	67 Dare Street, OCEAN GROVE VIC 3226	Construction of Four (4) Dwellings above 7.5m in Height and Four (4) Lot Subdivision	6/02/2023	Permit Issued	Decision Making Committee
PP-1007-2022	275 Scenic Road, HIGHTON VIC 3216	Construct Two (2) Dwellings, Two (2) Lot Subdivision and creation of an easement	13/02/2023	NOD - Delegate	2
PP-1050-	11 Isabella Street, GEELONG WEST	Construction of Two (2) Double Storey Dwellings	15/02/2023	NOD - Delegate	2
PP-1114-2022	160 Shell Road, OCEAN GROVE VIC 3226	Change of Use to Office, Works associated with the Carpark, Reduction of Carparking and Business Identification Signage	24/02/2023	NOD - Delegate	2
PP-1146-2022	8 Yaraan Street, BELL PARK VIC 3215	Construction of Second Dwelling and Two Lot Subdivision	3/02/2023	NOD - Delegate	1
PP-1263-2022	3 Osborne Avenue, NORTH GEELONG VIC 3215	Construction of Two (2) Dwellings and Two (2) Lot Subdivision	13/02/2023	NOD - Delegate	1
PP-1398-2022	7 Merrell Lane, GEELONG VIC 3220	Construct a Three (3) Storey Dwelling on a lot less than 300sqm	17/02/2023	NOD - Delegate	3
PP-1586-2021	14 Nantes Street, NEWTOWN VIC 3220	Partial Demolition and Alterations and Additions to a Dwelling within a Heritage Overlay	13/02/2023	NOD - Delegate	2
PP-588-2022	92 Vines Road, HAMLYN HEIGHTS VIC 3215	Construction of Three (3) Dwellings and Three (3) Lot Subdivision and alter access to a Transport Zone 2	2/02/2023	NOD - Delegate	1

PP-641-2022	6 Hermitage Road, NEWTOWN VIC 3220	Partial Demolition, Alterations and Additions to an Existing Dwelling and Construct New Front Fence within a Heritage Overlay	14/02/2023	NOD - Delegate	4
PP-748-2022	47 Reigate Road, HIGHTON VIC 3216	Construction of Three (3) Dwellings	21/02/2023	NOD - Delegate	5
PP-762-2022	13 Miller Street, NEWCOMB VIC 3219	Construction of a Second Dwelling and Two (2) Lot Subdivision	23/02/2023	NOD - Delegate	4
PP-763-2022	83 Prospect Road, NEWTOWN VIC 3220	Partial Demolition, Alterations and Additions to a Dwelling, Construction of a Fence, Shed and Solar Panels	2/02/2023	NOD - Delegate	2
PP-84-2022	52 The Avenue, OCEAN GROVE VIC 3226	Construction of Four (4) Dwellings and Four (4) Lot Subdivision	2/02/2023	NOD - Delegate	3
PP-923-2022	34 Reaby Street, PORTARLINGTON VIC 3223	Alterations and Additions to a Dwelling over 7.5m in Height	3/02/2023	NOD - Delegate	2

5. CONFIDENTIAL

5.1. North Geelong Warriors – Response to Notice of Motion (Confidential)

Source: Community Life
Director: Robyn Stevens

RESOLUTION – Item 5.1

Cr Kontelj moved, Cr Grzybek seconded -

That Council consider this report at the conclusion of the meeting as it is designated confidential by the Chief Executive Officer pursuant to sections 3(1) and 66(5) of the Local Government Act 2020, the information contained in this report is confidential because it contains private commercial information, which if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage. This section is applicable as it contains sensitive information on the Club's financial position.

Carried

5.2. Council Business Report (Confidential)

Source: Strategy, People & Performance
Acting CEO: Kaarina Phyland

RESOLUTION - Item 5.2

Cr Harwood moved, Cr Aitken seconded -

That Council consider this report at the conclusion of the meeting as it is designated confidential by the Chief Executive Officer pursuant to sections 3(1) and 66(5) of the Local Government Act 2020, the information contained in this report is confidential because it contains Council business information being information that would prejudice the Council's position in commercial negotiations; and
it contains legal privileged information to which client legal privilege applies.

These grounds are applicable because:

the agenda item concerns recommendations that would, if prematurely released, be prejudicial to the Council's decision on the recommendations; and

the agenda item contains information from the Council's legal advisors which has been provided for the dominant purpose of legal advice, which, if released, could result in waiver of client legal privilege in the advice and prejudice the Council's right to obtain and maintain confidential advice about its legal circumstances.

Carried

5.3 CEO Employment and Remuneration Committee (Confidential)

Source: Strategy, People & Performance
Acting CEO: Kaarina Phyland

RESOLUTION - Item 5.3

Cr Sullivan moved, Cr Aitken seconded -

That Council consider this report at the conclusion of the meeting as it is designated confidential by the Chief Executive Officer for the purposes of sections 3(1) and 66(5) of the *Local Government Act 2020*, the information contained in this report is confidential because it contains personal information that would if released result in the unreasonable disclosure of information about personal affairs. This section is applicable because it pertains to personal employment information.

Carried

CLOSE OF MEETING

Cr Mason moved, Cr Nelson seconded -

That the meeting be closed to the public.

Carried

The meeting was closed to the public at 9.47pm

Cr Nelson moved, Cr Kontelj seconded -

That the meeting be re-opened to the public.

Carried

The meeting was re-opened to the public at 10.11pm

As there was no further business the meeting closed at 10.11pm on Tuesday 28 March 2023.

Signed: _____

Cr Trent Sullivan (Mayor)

Date: _____