

# Request to Amend a Current Planning Permit Application

Planning and Environment Act 1987, Sections 50 & 57A

If you need help to complete this form, read MORE INFORMATION at the end of this form.

**▲ The City of Greater Geelong is committed to protecting your privacy. The personal information requested on this form is being collected by the City of Greater Geelong for the purpose of assessing planning permit applications, parts of which are set out in the *Planning and Environment Act 1987*.**

The personal information will be used for the following purposes:

- Correspond with you about your permit application.
- If necessary, notify affected parties who may wish to inspect your application so that they can respond- this may be a notice onsite, a notice online, a notice in the newspaper and/or by post.
- Or for any other directly related or reasonably related purposes.

The information you provide will be made available:

- Online on the City's website during the public notice period of the application.
- On the City's permit register.
- To any person who may wish to inspect your application until the application process is concluded, including any review at the Victorian Civil and Administrative Tribunal.
- To the relevant officers within the City and other pertinent Government agencies directly involved in the planning process.
- To persons accessing information in accordance with the Public Records Act 1973, Planning and Environment Act 1987 or the Freedom of Information Act 1982.

It will not be disclosed to any other external party without your consent unless required or authorised by law. If the personal information is not collected, we may not be able to process your application. If you wish to access or alter any of the personal information you have supplied to the City of Greater Geelong, please contact the Planning Department on 5272 4456 or via email [statplanning@geelongcity.vic.gov.au](mailto:statplanning@geelongcity.vic.gov.au)

**▲ Questions marked with an asterisk (\*) must be completed.**

**▲ If the space provided on the form is insufficient, please attach a separate sheet**

## Permit Details \*

What permit is being amended? \*

Planning Permit No.:

Address of the land: \*

Unit No.:

Street No.:

Street Name:

Suburb/Locality:

Postcode:

## Amendment Category

Select a Category: \*

**Section 50** - Amendment to the application at request of the applicant **before** public notice of application

OR

Section 57A Amendments to application **after** public notice of application is given

## Applicant Details

Applicant: \*

Name

Title:

First Name:

Surname:

Organisation (if applicable):

Postal Address

If it is a P.O. Box, enter the details here

Unit No.:

St. No.:

St. Name:

Suburb/Locality:

State:

Postcode:

As the applicant, I give my consent for my name, address and signature to be publicly available for the purposes of the *Planning and Environment Act 1987* and may only be used for those purposes.

Signature:

Date:

day / month / year



## Contact Details (If different to Applicant)

Contact: \*

<b>Contact person's details</b>			Same as Applicant <input type="checkbox"/>
Title: <input type="text"/>	First Name: <input type="text"/>	Surname: <input type="text"/>	
Organisation (if applicable): <input type="text"/>			
Unit No.: <input type="text"/>	St. No.: <input type="text"/>	St. Name: <input type="text"/>	
Suburb/Locality: <input type="text"/>	State: <input type="text"/>	Postcode: <input type="text"/>	

As the contact, I give my consent for my name, address and signature to be publicly available for the purposes of the *Planning and Environment Act 1987* and may only be used for those purposes.


Signature: <input type="text"/>	Date: <input type="text"/>
	day / month / year

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## Amendment Details

List changes that are being applied for and highlight changes on corresponding plans if applicable. \*

 A copy of the plans must be submitted with this application.

## Title Information

Does the amended proposal breach, in any way, a registered covenant, Section 173 Agreement or restriction on Title? \*

Yes  No  Not Applicable (no such covenant, section 173 agreement or restriction applies)

If yes, you should contact Council for advice as to how to proceed with the application.  
See last page for more information

## Cost

**State the estimated cost of the proposed development. \***

This is the total cost of the proposal including the amendments:

Unchanged from the original application OR \$

## Additional Permit Triggers

Does the amended proposal introduce any additional Permit Triggers? \*  
(eg: creation of easement, parking reduction)

Yes  No

If yes, an additional application fee may be required, please discuss with a Planning Officer prior to lodgement.



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## Applicant/Contact Details

Applicant \*

Business Phone:	Mobile Phone:
Email:	

Contact \*

Business Phone:	Mobile Phone:
Email:	

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## Declaration

This form must be signed. Complete box A, B or C \*

<b>A</b>	I declare that I am the Applicant and Owner of this land and that all information given is true and correct.	Owner / Applicant signature:	Date:
<b>B</b>	I am the Owner of the land. I have seen this application. I/We the Applicant declare that all information given is true and correct.	Owner signature:  Applicant Signature:	Date:  Date:
<b>C</b>	I / We the Applicant declare that I / We have notified the owner about this application and that all information given is true and correct.	Applicant Signature:	Date:

## Lodgement

**Lodge the completed and signed form and all documents with:**

City of Greater Geelong  
PO Box 104  
Geelong VIC 3220

137-149 Mercer St  
Geelong VIC 3220

**Contact information:**

Phone: (03) 5272 4456  
statplanning@geelongcity.vic.gov.au

**Deliver application in person, by post or by electronic lodgement.**

**Please Note:**

This form is for making amendments to an application for planning permit that has already been lodged with Council, but which has not yet been decided. This form can be used both for amendments made before the advertising of the application (Section 50 of the Planning & Environment Act) or afterwards (Section 57A of the Act). If you wish to modify a previously issued permit, or make a new application for planning permit, you will need a different form, as follows:

- If you wish to amend a permit that has already been issued, fill out the 'Application to Amend a Planning Permit'.
- If you wish to make a new application for planning permit, fill out the 'Application for Planning Permit'.

It is strongly recommended that before lodging this form you discuss the proposed amendment of your application with the Council officer processing the application.

An amendment under Section 57A of the Act may result in a request for Further Information under Section 54 of the Act and/or the application requiring re-notification under Section 57B of the Act. The costs associated with re-notification must be covered by the applicant.

Council cannot issue a planning permit that breaches a registered covenant. Other restrictions on the land, such as Section 173 Agreements or easements, may also affect your proposal. You therefore need to check that the amendments to the proposal do not breach any such restrictions on the title. If they do, you should contact Council for further advice as to how to proceed with your application.

Any material submitted with an application including plans will be made available for public view and copies may be made to interested parties for the sole purpose of enabling consideration and review as part of a planning process under the Planning & Environment Act 1987.