

# MINUTES

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## COUNCIL MEETING

**Tuesday 23 September 2025**  
**6:00 pm**

**City Hall**  
**57 Little Malop Street, Geelong 3220**

**LIVE STREAMED ON THE CITY'S WEBSITE:**

[www.geelongaustralia.com.au/meetings](http://www.geelongaustralia.com.au/meetings)

**COUNCIL:**

Cr S Kontelj (Kardinia Ward) - Mayor  
Cr R Nelson (Barrabool Hills Ward) - Deputy Mayor  
Cr E Sinclair (Charlemont Ward)  
Cr M Cadwell (Cheetham Ward)  
Cr E Wilkinson (Connewarre Ward)  
Cr A Aitken (Corio Ward)  
Cr A Katos (Deakin Ward)  
Cr E Kontelj (Hamlyn Heights Ward)  
Cr T Sullivan (Leopold Ward)  
Cr R Story (Murradoc Ward)  
Cr C Burson (You Yangs Ward)

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**Present:** Cr S Kontelj  
Cr R Nelson  
Cr T Sullivan  
Cr A Aitken  
Cr E Wilkinson  
Cr E Sinclair  
Cr A Katos  
Cr E Kontelj  
Cr M Cadwell  
Cr R Story  
Cr C Burson

**Also Present:** A Wastie (Chief Executive Officer), T Edwards (Executive Director, Corporate Services), T Bradley (Executive Director, Placemaking), J Stirton (Executive Director, City Infrastructure), A Basford (Executive Director City Life), A Martin (Chief Governance and Risk Officer) J Douglas (Manager Council & Corporate Governance) E Ryan (Senior Governance Advisor – Council Business) D Pangrazio (Governance Advisor – Council Business).

**Opening:** The Mayor declared the meeting open at 6.04pm.

## **1. PROCEDURAL MATTERS**

### **1.1. Acknowledgement of Country**

Council acknowledges the Wadawurrung People as the Traditional Owners of the Land, Waterways and Skies. We pay our respects to their Elders, past, present and emerging. We acknowledge all Aboriginal and Torres Strait Islander people who are part of our Greater Geelong community today.

### **1.2. Apologies**

Nil

### **1.3. Leaves of Absence**

#### **RESOLUTION – 1.3.1**

**Cr E Wilkinson moved, Cr E Sinclair seconded -**

That Leave of Absence be granted to Cr R Nelson from 24 September 2025 to 12 October 2025, inclusive.

**Carried.**

#### **RESOLUTION – 1.3.2**

**Cr R Story moved, Cr A Katos seconded -**

That Leave of Absence be granted to Cr M Cadwell from 1 September 2025 to 3 September 2025, inclusive.

**Carried.**

#### **RESOLUTION – 1.3.3**

**Cr R Nelson moved, Cr A Aitken seconded -**

That Leave of Absence be granted to Cr E Sinclair from 6 November 2025 to 15 November 2025, inclusive.

**Carried.**

#### **RESOLUTION – 1.3.4**

**Cr R Nelson moved, Cr E Sinclair seconded -**

That Leave of Absence be granted to Cr S Kontelj from 13 October 2025 to 15 October 2025, inclusive.

**Carried.**

### **1.4. Declarations of Conflicts of Interest**

Nil

## **1.5. Confirmation of Minutes**

### **RESOLUTION – 1.5**

**Cr R Nelson moved, Cr R Story seconded -**

That the Minutes of the Council Meeting held on 26 August 2025 be confirmed.

**Carried.**

## **1.6. Public Question and Submission Time**

Question and Submission Time is an opportunity for questions to be addressed to Council and while the minutes record the general content, they do not purport to be a transcript of what was said by individuals. Likewise, Councillor or Officer verbal responses are in summary form only. Views expressed may not be the views of Council.

The following persons submitted questions prior to the Council Meeting and presented them at the Council Meeting, on the following subjects:

- Ian Henricus - Traffic Lights Charlemont
- Bernheard Franke - Fyansford Landfill Buffer
- Jenny Knox - St Leonards Early Learning
- Bernice Davies - 5a Dean Street Belmont
- Katherine Talbot - 5a Dean Street Belmont

The following persons submitted questions prior to the Council Meeting but were not in attendance to present them at the Council Meeting, on the following subjects:

- Shane Moloney - 5a Dean Street Belmont

## **PUBLIC QUESTIONS AND SUBMISSIONS 23 SEPTEMBER 2025**

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## SUBMITTER 1. IAN HENRICUS

### Subject: TRAFFIC LIGHTS CHARLEMONT

#### **Question 1:**

Dear Councillors and COGG associates, In the building and construction of the greater Armstrong Creek areas over the last decade, there are five intersections that are currently controlled by traffic lights. The are:

The intersection of Worn Rd/Precinct Rd & Horseshoe Bend Rd, Charlemont

The intersection of Boundary Rd & Horseshoe Bend Rd, Charlemont

The intersection of Warralily Blvd & Horseshoe Bend Rd, Armstrong Creek

The intersection of Unity Drive & Sovereign Drive, Mt Duneed.

The intersection of Warralily Blvd & Barwon Heads Road, Armstrong Creek

The amount of traffic does not warrant the need for control by traffic lights. These traffic lights serve to halt and pause traffic flow unnecessarily throughout the day. (It is assumed that the original area developers elected to have these intersections controlled by traffic light, as they may have assumed, without living in the area, that they would be needed.) All drivers, both resident and visitor, would benefit from an easier flow of traffic, if the noted traffic lights were replaced by roundabouts.

My submitted question: Would the Council please consider replacing these traffic lights with roundabouts in the near future?

#### **Question 1 Response**

*Thank you for your question Ian.*

*Both roundabouts and traffic signals are common treatments at intersections to assist in managing vehicle volumes and turning movements, as well as accessibility and safe crossing facilities for pedestrians and cyclists.*

*Traffic signals are typically suited for locations expecting significant growth, as we can assign appropriate timing and opportunity for vehicle movements in unbalanced traffic flows.*

*The decision to install signals is based on Precinct Structure Plans and their supporting traffic studies, completed during the planning phase of growth areas. These intersections were identified as key points in the future road network and although signals may seem unnecessary now, they are installed in line with development progression to deliver safe and efficient movement as the area grows and the traffic network reaches capacity.*

*We appreciate your input and remain committed to delivering infrastructure that meets both current and future needs for our community.*

## **SUBMITTER 2. BERNHEARD FRANKE**

### **Subject: FYANSFORD LANDFILL BUFFER**

#### **Question 1:**

What was the exact date that a planning scheme amendment, introducing a Buffer Area Overlay for the area around the Fyansford Tip, was applied to the Greater Geelong Planning Scheme?

#### **Question 1 Response**

*Thank you for your question Bernheard,*

*The buffers, known as default separation distances for landfills were based on EPA Publication 788.3, Best Practice Environmental Management: Siting, Design, Operation and Rehabilitation of Landfills (Landfill BPEM) from August 2015.*

*That document replaced EPA publication 788.2, released in October 2014.*

*The current document is EPA Publication 1950, Landfill buffer guideline, August 2024.*

*Council needs to consider EPA requirements alongside the Planning Scheme requirements when making planning permit decisions.*

**SUBMITTER 3. JENNY KNOX****Subject: ST LEONARDS EARLY LEARNING****Question 1:**

The St Leonards 2015 St Leonards Growth Area 2 Outline includes an Infrastructure and Community Centre Cash contribution fund, for which we believe Council has received approximately \$ 3,700,980 to date from developers and those who purchased land in the new housing estates, yet Council is waiting on the Victorian Schools Building Authority to build an early learning centre for St Leonards, with a constant devaluing of this fund. At this stage no forward date has been advised for this, except beyond 2027. Can CoGG advise how the interest from this fund is utilised. 1. Does the interest remain in this fund or it is withdrawn for other purposes and if so where do these interest funds go?

**Question 1 Response**

*Hi Jenny,*

*Thank you for your question regarding how Council utilises interest from funding received in accordance with the St Leonards Growth Area Infrastructure Plan. The interest received on our cash reserves, including Developer Contributions, is recognised as general revenue of the City and is used to fund the services and infrastructure we deliver.*

**Question 2:**

In essence no child of the 172 currently in the Primary School has had Early Learning education access in St Leonards, and at this stage is unlikely to, for the next generation. Some children miss out all together, if time and transport are not overcome. Teesdale with 2/3 the population of St Leonards, 10 minutes from Bannockburn and according to census data a similar number of young people in the 0-4 category will have an Early Learning Centre in 2026. Is there any reason why CoGG cannot provide early learning activities or programs in St Leonards whilst we wait for the State government centre?

**Question 2 Response**

*We recognise the need for Early Years services to be provided within the township of St Leonards. In terms of current access for St Leonards families, services can be accessed in Drysdale, Portarlington, and Ocean Grove, all of which have Maternal Child Health (MCH), Kindergarten, Long Day Care, Playgroups and other Early Years services available for families. We have also been able to provide support for a Supported Playgroup to transition into a Community playgroup servicing St Leonards families.*

*For MCH Services, St Leonards families are linked to the Drysdale centre when we receive birth notifications. Families can also be placed at different centres such as Portarlington and Ocean Grove depending on appointment availability and family preferences. Enhanced MCH services are available to the St Leonards community for families requiring this support conducted in the home.*

*Providing temporary Kinder and MCH services in St Leonards until a permanent centre is provided is difficult, given the specific design requirements and regulatory guidelines that early year's services are required to meet. We continue to monitor community needs and work with our partners and early years stakeholders to advocate and plan for the St Leonard's community.*

#### **SUBMITTER 4. BERNICE DAVIES**

#### **Subject: 5A DEAN STREET BELMONT**

##### **Question 1:**

The petition supporting the retention of the Dean Street Plantation Reserve, and opposing its sale, is submitted for your consideration. While gathering over 500 signatures, I spoke with people from all walks of life—long-term residents, newcomers, parents and grandparents, dog walkers, and those who simply want a place to pause and breathe. Many acknowledged the difficult financial environment councils face, yet they also expressed a clear wish that Belmont not become just a drive-through suburb. If one small green space like Dean Street Plantation Reserve can unite such a wide cross-section of our community, does Council not see that preserving it is about far more than land—it is about safeguarding the cohesion, wellbeing, and spirit of Belmont?

##### **Question 1 Response**

*Thank you for your question Bernice.*

*The next item on the agenda will consider petitions. Council has received the petition named "Protect 5A Dean Street, Belmont" which will be tabled this evening for councillors' consideration.*

*As you may be aware, a Submissions Review Panel was held on 27 August 2025 and a report for decision on this matter is expected to be presented at the Council meeting on 28 October 2025.*

## **SUBMITTER 5. KATHERINE TALBOT**

### **Subject: 5A DEAN STREET BELMONT**

#### **Question 1:**

Tonight we are presenting a petition from local residents of Belmont that says they want to keep 5A Dean street as parkland and have further consultation about how that may look and be utilised, some want playgrounds, others want netball/basketball shooting space, some a community garden and others want gardens, seating and a BBQ area or a combination of things, our petition that we ran for only two weeks obtained 542 signatures since submitting to council a week ago this petition has also gained more online signatures pushing it over 550. Back in 2022 we also provided a petition, ran over a longer period with 827 signatures on the same matter. Council did a consultation and 80% of residents with a connection to the site were opposed to it being developed, many other opinions came from those who did not live in the local area, near Dean Street. Recently Mayor Kontelj was on ABC radio and he discussed housing in Geelong with the push for 128600 more homes by 2051, with a large percentage coming from infill housing. Also discussed were the problems the council is facing with infrastructure such as sewers for storm water and flooding. With that in mind as per our petition we ask that this parkland is retained to be utilised for solely this purpose to cater for current residents and future residents. This is what the residents are asking for and have indicated by signing our petition.

#### **Question 2:**

'COGG aims for 95% of urban dwellings to be within 400 metres of public open space by 2047 as a measure of success for its future development'. According to the Vic Government, why Green Space is Required • Liveability and Well-being: Green spaces improve urban liveability, enhance community well-being, and contribute to a higher quality of life. • Environmental Performance: They help reduce energy needs, manage rainwater, filter pollutants, and mitigate the heat island effect. • Biodiversity: Green spaces provide habitat for plants and wildlife, supporting urban ecosystems. Dean st needs to be maintained and further developed as Green Space to meet the needs of the current and future community. Currently to access parkland residents must drive. My own experiences, with younger kids, I had to drive to parks, as an hour walking both ways was far too long. During the day the local school isn't accessible. I've lost count of the number of play dates, birthday parties (local Belmont families are hosting), that I have attended in Warralily or Grovedale as these parks are more inviting spaces. Gym classes at Coolabah park during covid come to mind when we all realised the need for parks. Dean Street is used as Passive open space, I as well as many others utilise the space to walk my dogs, and kick a footy. We need a space that is inviting and caters for all ages to develop and enhance community connections. I ask council to consider this when deciding the future of this space.

**Question 1 and 2 response**

*Thank you Katherine,*

*As mentioned in our response to Bernice, the next item on the agenda will consider petitions. Council has received the petition named "Protect 5A Dean Street, Belmont" which will be tabled this evening for councillors' consideration.*

*As you may be aware, a Submissions Review Panel was held on 27 August 2025 and a report for decision on this matter is expected to be presented at the Council meeting on 28 October 2025.*

## **SUBMITTER 6. SHANE MOLONEY**

### **Subject: 5A DEAN STREET BELMONT**

#### **Question 1:**

If the Dean St Belmont site was originally drawn up by former council and given plantation status, therefore public/community space, shouldn't all the community continue to benefit from the space considering the lack of green space in that area?

#### **Question 1 response**

*Thank you for your question Shane,*

*The land at 5A Dean Street, Belmont previously accommodated a Scout Hall and a Youth Club Hall. The buildings were no longer used for their intended purpose and in disrepair. They were removed from the land several years ago. The land has since remained vacant and is zoned General Residential.*

#### **Question 2:**

The council has previously given permission for the construction of the multi-story aged care facility, which is the largest building by far in the area. The height and subsequent shadowing from that building onto the Dean St allotment is substantial. Would council not see the overshadowing and issue for further housing as they would see light natural light and any further concentrated development as being a problem and congestion of population for the area?

#### **Question 2 response**

*The property at 235-237 High Street and 11 Dean Street has approval for a partial two storey aged care facility. This site adjoins the Council owned land at 5a Dean Street.*

*The aged care facility meets the legislative requirements for setbacks, heights and overshadowing. Any proposed development at 5a Dean Street will also be required to meet legislative requirements.*

## **1.7. Petitions**

### **1. Barwon and South West Homelessness Network - Public and Community Housing**

Cr E S Sinclair presented a petition on behalf of the Barwon and South West Homelessness Network. The petition seeks to show support for the urgency of building public and community housing, as housing ends homelessness, and requests that Council answer concerns related to the delivery of social housing.

*The petition contains approximately 101 signatures.*

### **2. Protect 5A Dean Street, Belmont – Retain as Public Open Space**

Cr E S Sinclair presented a petition on behalf of residents. The petition requests that Council retains ownership of the property at 5A Dean Street, Belmont and conduct further community consultation in relation to the sites future use.

*The petition contains approximately 542 signatures.*

*Cr E Kontelj joined the meeting at 6.24pm.*

## 2. REPORTS

### 2.1. Councillor Appointments to Portfolios and Committees

**Source:** Corporate Services  
**Executive Director:** Troy Edwards

#### Purpose

1. To adopt the amendments to Portfolio appointments as outlined in **Attachment 1**.
2. To approve the establishment of the Environment and Circular Economy Advisory Committee and supporting Terms of Reference in **Attachment 4**, to support the objectives of the Council Plan.
3. To adopt updated Councillor appointments to Committees, incorporating the Environment and Circular Economy Advisory Committee and alignment of continuing committees with the Council Plan as outlined in **Attachment 2**.
4. To formally retire the Advisory Committees listed in **Attachment 3**.

#### Background

5. In accordance with section 63 of the Local Government Act 2020 (the Act), Council must appoint at least two Councillors as committee members to a Delegated Committee, one of which must be appointed by the Mayor or Council as Chair.
6. In accordance with section 65 of the Act, Council can appoint as many members as considered necessary to the Community Asset Committee. The Potato Shed Terms of Reference reflect the Joint User Agreement which states that the committee will consist of two representatives of Council (one of which is a Councillor as Chair).
7. The Mayor retains overall responsibility as spokesperson for the Council as required by the Act.
8. On 18 November 2024 Councillors were formally sworn into office and commenced the new Councillor term.
9. On 10 December 2024 Council resolved to appoint Councillors to the position of Chair and Deputy Chair for each Portfolio and appoint Councillors to various Committees.

#### Key Matters

10. Following the Council resolution in December 2024 to appoint Councillors to the Portfolios and various Committees, along with the adoption of the new Council Plan in July 2025, the need for amendments and alignment has arisen.
11. The amendments involve the retirement of committees that have reached their end of life, the realignment of committees to the Council Plan and the reassignment of certain Councillors across various Committees, as well as appointments to the G21 Pillars.
12. Considering the importance of maintaining consistency with the Mayoral term, the review date of the appointments will remain unchanged, as November 2026.

13. The alignment of advisory committees with the Council Plan is critical, as it provides a clear strategic framework, guides decision-making, and ensures that committee activities effectively support Council priorities and community outcomes.
14. To ensure the objectives of the Council Plan are fully represented, it is proposed to establish one new Advisory Committee, outlined below, which will absorb and continue the important, integral functions of committees being retired that have reached the end of their original purpose:
  - 14.1. Environment and Circular Economy Advisory Committee**
  - 14.2. The Environment and Circular Economy Advisory Committee provides strategic advice to Council on protecting and enhancing Greater Geelong's unique natural environment while fostering a sustainable, climate-resilient, and economically vibrant community.
  - 14.3. The Committee supports strategies to address climate change, promote a circular economy, and encourage responsible resource use. This includes supporting sustainable agricultural and environmental practices in rural and peri-urban areas, recognising their role in resilience, innovation, and local job creation.
  - 14.4. It also champions initiatives such as urban forestry, biodiversity conservation, and sustainable design in community development, ensuring environmental stewardship is embedded in the city's growth, infrastructure, and prosperity.
  - 14.5. The establishment of the committee is formally supported by the terms of reference outlined in **Attachment 4**.
15. The Kilangitj advisory committee will continue but is currently inactive.
16. Existing committees, already aligned with Council Plan objectives and existing strategies, will continue and are outlined in **Attachment 2**.
17. Committees recommended for retirement, including the rationale are as listed in **Attachment 3**.
18. Moving forward all terms of references for Advisory Committees will include a sunset clause stating that all Advisory Committees will be formally disbanded by 30 June in the year of the Local Government Election, with future requirements subject to Council resolution.

## Recommendation

Cr R Story moved, Cr R Nelson seconded -

That Council:

1. Approves the establishment of the Environment and Circular Economy Advisory Committee to support the objectives of the Council Plan.
2. Adopts the Terms of Reference for the Environment and Circular Economy Advisory Committee as contained in Attachment 4.
3. Adopts the updated Councillor appointments to Portfolios and Committees, as detailed in Attachments 1 and 2, reflecting the revised advisory committee structure and alignment with the Council Plan, until otherwise resolved by Council.
4. Formally retire the Advisory Committees listed in Attachment 3.
5. Note that all Portfolio and Committee appointments will be reviewed in November 2026.

## RESOLUTION – Item 2.1

### Amendment

Cr E Sinclair moved, Cr E Wilkinson seconded -

That Council:

1. Approves the establishment of the Environment and Circular Economy Advisory Committee to support the objectives of the Council Plan.
2. Adopts the Terms of Reference for the Environment and Circular Economy Advisory Committee as contained in Attachment 4.
3. Adopts the updated Councillor appointments to Portfolios and Committees, as detailed in Attachments 1 and 2, **with the following amendments:**
  - 3.1. **Cr Emma Sinclair be added as a second alternate deputy chair for the Environment and Circular Economy Advisory Committee;**
  - 3.2. **That these changes with amendments reflect the revised advisory committee structure and alignment with the Council Plan, until otherwise resolved by Council.**
4. Formally retire the Advisory Committees listed in Attachment 3.
5. Note that all Portfolio and Committee appointments will be reviewed in November 2026.

Carried.

***Financial Sustainability***

19. Implementing the new Council Plan aligned committees is expected to reduce resource requirements and associated costs of committee management, while not adopting the model may result in ongoing financial impacts due to inefficiencies and duplicated effort.

***Community Engagement***

20. The assignment of Portfolios and appointments to Advisory Committees are considered effective mechanisms for ensuring Council remains aware of community needs and priorities.
21. Portfolio Chairs, Deputy Chairs, and Councillor representatives on Advisory Committees provide an important link between the community and Council, particularly on matters of strategic focus. These appointments strengthen community engagement, support informed decision-making, and help ensure that diverse perspectives are reflected in Council's work.
22. Outcomes of Councillor appointments will be communicated to all relevant stakeholders

***Social Equity and Sustainability***

23. The revised and realigned structure enhances Council's ability to respond to social needs through targeted Advisory Committees, Portfolio's and reference groups.

***Relevant Law/Policy/Legal Implications***

24. Sections 63 and 65 of the Act allow for the appointment of Councillors to Delegated Committees and Community Asset Committees.
25. Council Portfolios will be administered in accordance with Council's Portfolio Protocol.

***Alignment to Council Plan and Vision***

26. This report aligns with the Council Plan 2025-29 strategic priority:  
  - Core and Critical Infrastructure
  - Economic Development
  - Environment and Circular Economy
  - Governance and Integrity
  - Healthy and Caring Community
  - Heritage and Culture
27. This report aligns with the Community led 30-year Vision, "Greater Geelong: A Clever and Creative Future" community aspiration:  

An inclusive, diverse, healthy and socially connected community.

***Conflict of Interest***

28. No officer involved in the preparation of this report declared a general or material conflict of interest.

***Risk Assessment***

29. Councillors are required to consider the risks and regulatory requirements of any appointment to a Council Committee, including conflicts of interest, confidentiality of information and adherence to the Governance Rules.

***Environmental Sustainability***

30. The revised model promotes more sustainable practices by reducing waste, energy use, and unnecessary duplication of activities.
31. Conversely, if the revised model is not adopted, Council may continue to incur higher financial costs and generate greater environmental impacts due to inefficiencies and less coordinated resource use.

**Attachments**

1. Councillor Appointments to Portfolios - September 2025 [2.1.1 - 1 page]
2. Councillor Appointments to Committees - September 2025 [2.1.2 - 2 pages]
3. Advisory Committees to be Retired - September 2025 [2.1.3 - 1 page]
4. Environment and Circular Economy Advisory Committee Terms of Reference Template [2.1.4 - 11 pages]

## 2.2. Exploring Tree Protection on Private Land

**Source:** Placemaking  
**Executive Director:** Tennille Bradley

### Purpose

1. To recommend an approach to tree protection on private land following community engagement.

### Background

2. Council sought options to protect trees on private land in urban areas via a notice of motion at the 26 July 2022 Council meeting.
3. The options were presented to council at the 27 February 2024 Council meeting. At this meeting Council resolved to *'engage directly with community organisations and the broader community to explore options available to strengthen tree protection on private land.'*
4. The community engagement occurred from 17 February 2025 to 28 March 2025 via the Have Your Say page. It included background information and a survey or option to make a submission.

### Key Matters

5. The community engagement resulted in 1,610 page visits, 324 survey participants and 6 submissions. See the 'community engagement' section of this report for details.
6. On 15th September 2025 as part of Plan for Victoria, Amendment VC289 was introduced. The amendment details that a planning permit is required to remove, destroy or lop a canopy tree in residential areas at Clause 52.37 (Canopy trees) into the Victoria Planning Provisions (VPP) and all planning schemes.
7. The amendment applies in all residential zones (excluding the Low Density Residential Zone).
8. The application for a planning permit is through a VicSmart assessment process – which is a 10 day process. The definition of a canopy tree is as follows:
  - 8.1. a height of more than 5 metres above ground level; and
  - 8.2. a trunk circumference of more than 0.5 metres, measured at 1.4 metres above ground level; and
  - 8.3. a canopy diameter of at least 4 metres;
9. The introduced provision is effective immediately (from 15 September 2025).
10. Further to the introduction of Amendment VC289, the City's Urban Forest Strategy 2015-2025 refresh will commence this year and will explore community education opportunities and options to deliver on tree canopy targets across all of Greater Geelong, including on private land.

## Recommendation

Cr R Nelson moved, Cr A Katos seconded -

That Council:

1. Notes the outcomes of the community engagement: Exploring Tree Controls on Private Land, May 2025 report (Attachment 1);
2. Notes the City will not pursue private tree controls through a local law or local planning overlay; and
3. Notes the introduction by the State Government, as part of Plan for Victoria, Amendment VC289 (Clause 52.37 Canopy trees) into the Victoria Planning Provisions (VPP) and all planning schemes; and
4. Supports the refresh of the Urban Forestry Strategy in 2025, including initiatives to explore community education and resources that promote the value, benefits and importance of trees on both private and public land.

## RESOLUTION – Item 2.2

### Amendment

Cr E Wilkinson moved, Cr E Sinclair seconded -

That Council:

1. Notes the outcomes of the community engagement: Exploring Tree Controls on Private Land, May 2025 report (Attachment 1);
2. Notes the City will not pursue private tree controls through a local law or local planning overlay; and
3. Notes the introduction by the State Government, as part of Plan for Victoria, Amendment VC289 (Clause 52.37 Canopy trees) into the Victoria Planning Provisions (VPP) and all planning schemes; and
4. Supports the refresh of the Urban Forestry Strategy in 2025, including initiatives ~~to explore for~~ community education and resources that promote the value, benefits and importance of trees on both private and public land.

Carried.

### ***Financial Sustainability***

11. Officer recommendation doesn't require additional funds. If this recommendation doesn't receive councillor support and new work to re-consider these issues is invited, there will be the need for more staff and funding to progress any new work. This would also require a re-prioritisation of our current work plans and deliverables.
12. The City may require additional resources, such as planners, enforcement officers, administrative staff and arborists on an ongoing basis to assist with additional permit applications due to the introduction of Amendment VC289. The relevant departments will need to monitor applications and workloads to determine if additional resources are required.

### ***Community Engagement***

13. A full report on the community engagement including the methodology, results, analysis and subsequent tree control recommendations can be found in *Exploring Tree Controls on Private Land Report, May 2025* (attachment 1).
14. Engagement was via the Have Your Say portal. Identified key stakeholders were notified of the engagement directly as well as broad advertising via the City's usual communication methods.
15. The survey responses reflect a range of opinions on tree protection on private land, with a notable divide between those who prioritise environmental and community benefits and those who emphasise individual property rights and issues around practical implementation (costs, bureaucracy, enforcement).
16. A majority of respondents had a positive response (67.3%) to tree protection controls on private land. 26.7% had a negative response and 6.2% respondents were neutral. This is not unexpected given environmental and community groups were specifically targeted as key stakeholders as part of the engagement promotion.
17. There were a diverse range of responses on what make a tree significant. Many responses noted the need for an individual assessment to be undertaken. In relation to height somewhere between 3 -10 meters was most identified. The 5 meters identified in Amendment VC289 falls within this range.
18. New development was seen as a major threat to canopy trees with respondents noting clearing blocks was an easy option as opposed to retaining trees and planning around them. Providing space for and planting new trees was also highlighted. Increasing housing densities was seen as a major threat to canopy trees with many respondents noting better planning rules are required to protect trees.
19. The majority of respondents preferred a planning control over a local law with reasons such as it is more effective and transparent. Respondents also noted the need for enforcement to ensure controls were taken seriously and had a greater chance of success.
20. There was strong support for education, programs and resources to build support and knowledge around the importance of trees in our communities. Several submissions referred to programs and activities other councils or organisations have undertaken to support tree retention and planting.
21. The introduction of Amendment VC289 as outlined in Plan for Victoria (tree canopy target, tree removal permit requirement and landscaping requirements) are consistent

with the findings of the community engagement which broadly supported tree protection on private land. Due to the introduction of these planning controls into the planning scheme it is recommended that local controls are not developed.

***Social Equity and Sustainability***

22. There are no social equity considerations associated with this report.

***Relevant Law/Policy/Legal Implications***

23. There are no policy or legal considerations associated with this report.

***Alignment to Council Plan and Vision***

24. This report aligns with Council Plan 2025-2029 strategic priority:  
Environment and Circular Economy
25. This report aligns with the Community led 30-year Vision, “Greater Geelong: A Clever and Creative Future” community aspiration:  
Sustainable development that supports population growth and protects the natural environment.

***Conflict of Interest***

26. No officer involved in the preparation of this report declared a general or material conflict of interest.

***Risk Assessment***

27. There are no high or extreme risks associated with this report.

***Environmental Sustainability***

28. There are no direct environmental implications associated with this report.
29. There are environmental benefits resulting from the introduction of Amendment VC289 including increased urban canopy cover up to 30 percent and a permit requirement for tree removal which may deter tree removal, require alternative options to tree removal such as trimming or bracing and ensure replacement trees are required if removal is approved.

**Attachments**

1. Council Report Attachment 1 Urban Tree Protection on Private Land Final Report V 5 2025 [2.2.1 - 70 pages]

## 2.3. Priority Projects

**Source:** Corporate Services  
**Executive Director:** Troy Edwards

### Purpose

1. To seek Council endorsement of the City of Greater Geelong Hallmark Regional Priority Projects and Regional Advocacy Projects to inform the City's advocacy ahead of the 2026 Victorian Government Election.

### Background

2. The City of Greater Geelong (The City) is one of Australia's fastest growing regions, and as the Council Plan 2025-29 identifies, managing this expansion is crucial to our success over the coming decades.
3. We have all the key ingredients for a bright future: our coastal lifestyle and metropolitan feel – without the big city congestion – a bustling port and airport on our doorstep, world-class sporting facilities, a burgeoning advanced manufacturing sector and a thriving arts and cultural scene. But as the region continues to grow rapidly, external funding to deliver high-quality infrastructure for residents, regional community and visitors is essential.
4. Close collaboration between three levels of government is vital for the Greater Geelong community's future. The City's advocacy to secure funding commitments ahead of the 2026 Victorian Government Election is critical, amid cost-of-living pressures, inflation and rising building costs.
5. A revised three-tier Priority Project pack will guide the City's advocacy and inform candidates at the 2026 Victorian Government Election of Greater Geelong's regional and community infrastructure needs, Council's shovel-ready projects and key policy reform required for a sustainable future.
6. The draft Hallmark Priority Projects and Regional Advocacy Priorities tiers for Council's consideration strongly aligned with the Council Plan 2025-29 and Community Vision, and endorsement of the Priorities will support the delivery of the City's Advocacy Framework.

### Key Matters

7. The two regional project tiers - Hallmark Regional Projects & Regional Advocacy Projects – are for Council endorsement.
8. Hallmark Regional Projects are transformational projects of regional significance leading to job creation, increased investment, improved transport options and improved social outcomes.
9. Regional Advocacy Priorities include major non-Council infrastructure projects which will provide key infrastructure benefits for community and the economy, improve accessibility and connectivity, and deliver improved liveability for residents. The City will advocate for investment on behalf of the project owners.

10. The City's Regional Advocacy Priorities also include Victorian Government policy reforms identified as important short and long-term changes which are key to Geelong and other Victorian communities' growth and success.
11. The Community Infrastructure & Advocacy Projects list, currently in development, will be a working document which will also inform grant applications, opportunities for private-public partnerships and other funding opportunities, in addition to the Victorian Government Election campaign.
12. The three-tier Priority Projects advocacy pack will be finalised for presentation by November 1, 2025, and incorporated into a 12-month advocacy action plan focused on the November 2026 Victorian Government Election.
13. However, the City's Priorities must have a level of adaptability to support Council's ability to advocate effectively and in a timely manner.
14. Endorsing the CEO to bring new projects to the Council ahead of the November 2026 Victoria Government Election will ensure the City can advocate on behalf of the community. For example, if government policy changes or impacts community or Council, such as the Emergency Services and Volunteer Fund, or key stakeholders seek advocacy support for their new priority projects.

#### **RESOLUTION - Item 2.3**

**Cr T Sullivan moved, Cr C Burson seconded -**

##### **That Council:**

- 1. Endorses the 2025–26 Priority Projects list – including Hallmark Regional Priorities and Regional Advocacy Priorities – as the basis for advocacy in the lead-up to the 2026 Victorian State Election.**
- 2. Authorises the Chief Executive Officer to propose additions to the Regional Advocacy Priorities, where aligned with Council's strategic objectives and informed by documented community and stakeholder engagement. Any proposed additions must be presented to Council for formal consideration and endorsement.**
- 3. Authorises the Chief Executive Office to use the endorsed Priority Projects list to inform submissions, advocacy motions, and delegations to external bodies including, but not limited to, Regional Capitals Australia, Regional Cities Victoria, Committee for Geelong, Municipal Association of Victoria State Council, and other relevant advocacy forums. The CEO must report annually to Council on advocacy activities undertaken and outcomes achieved.**

**Carried**

### ***Financial Sustainability***

15. The endorsement of the Priority Projects advocacy list will inform opportunities for external funding to support the delivery of infrastructure projects and investment in the City's program delivery. The total cost of projects, if not fully funded through external sources, may require Council's future budget considerations for delivery. New and upgraded infrastructure projects will require ongoing maintenance and operational costs.

### ***Community Engagement***

16. Community engagement and consultation has been undertaken during the facility development plan and master plan process. Key stakeholders and project owners have been consulted during the development of the Hallmark Priority Projects and Regional Advocacy Priorities.

### ***Social Equity and Sustainability***

17. The delivery of new and improved infrastructure will enhance access to health services, jobs, transport and sport facilities and benefit all demographics across the Greater Geelong community. Investment which enables housing and industrial precinct growth will address the demand for more affordable housing and support jobs and economic growth.

### ***Relevant Law/Policy/Legal Implications***

18. The endorsement of the City's Priority Projects advocacy pack exemplifies transparency and delivers on community expectations, in line with the Local Government Act 2020. The Priority Projects listed align with the Council Plan 2025-29 and external investment in these projects will enable Council to achieve the community's expectations and long-term vision for Greater Geelong's Clever and Creative future.

### ***Alignment to Council Plan and Vision***

19. This report aligns with Council Plan 2025-2029 strategic priority: Economic Development.
20. This report aligns with the Community led 30-year Vision, "Greater Geelong: A Clever and Creative Future" community aspiration:  
A prosperous economy that supports jobs and education opportunities.

### ***Conflict of Interest***

21. No officer involved in the preparation of this report declared a general or material conflict of interest.

### ***Risk Assessment***

22. Advocacy to attract external funding and Victorian Government policy reform does not present high or extreme risk.

### ***Environmental Sustainability***

23. Regional advocacy on policy reform which would see stormwater management become the responsibility of the relevant water authority, would respond to flood mitigation demands across the municipality. The creation of a single authority to manage the coastline, modelled on the Great Ocean Road Parks and Coast Authority would streamline and consolidate the management of coastal erosion and environment.

### **Attachments**

1. City of Greater Geelong Draft Regional Priority Projects 2025-26 [2.3.1 - 10 pages]

## 2.4. New Heritage Overlays: Greater Geelong Outer Areas Heritage Study

**Source:** Placemaking  
**Executive Director:** Tennille Bradley

### Purpose

1. To adopt the Outer Areas Heritage Assessment Study, 2025 (**Attachment 1**).
2. To forward a request to the Minister for Planning to authorise the preparation and exhibition of a planning scheme amendment to include an additional 20 places in the Heritage Overlay within the Greater Geelong Planning Scheme.

### Background

3. In 2000, the Greater Geelong Outer Areas Heritage Study (GGOAHS) identified places of heritage significance within Greater Geelong that might warrant inclusion on the heritage overlay. The Outer Areas Assessment Study, 2025 (Attachment 1) prioritised 34 of these places for detailed assessment based on their heritage significance and location within areas of development pressure.
4. Since the preparation of the GGOAHS in 2000, assessment standards have become more rigorous nationally, and the perceived quantum of significance or threshold level for inclusion of a place on a local heritage overlay has increased.
5. Based on this rigorous assessment and consultation with property owners, it is recommended that 20 of these places are included on the heritage overlay. The places represent the themes of Geelong's nineteenth century development, twentieth century migration to Geelong, and building Geelong's community life.
6. Of the 20 places, four are publicly owned, two are owned by the City of Greater Geelong, one is owned by a trust and one by the State Government, ten are owned by religious organisations, and all others are privately owned..

### Key Matters

7. The places proposed for inclusion on the heritage overlay meet accepted thresholds for their inclusion. Each place was assessed against the eight recognised heritage criteria (historical, rarity, research potential, representativeness, aesthetic, technical, social and associative) to determine heritage significance.
8. Owners of places recommended for heritage overlay were provided with a copy of the draft assessment for informal comment and input between December 2024 and June 2025. Of the responses received, 12 were supportive, three were unsupportive and five require an extension to resolve and are not included within this package. All feedback has been responded to in writing.
9. Context on the extent of renovations was provided by two owners and low integrity of the remaining original fabric. They are therefore not recommended for heritage overlay.

10. Generally, those opposing the overlay were concerned about proposed overlay boundaries or the heritage overlay imposing maintenance requirements and costs or restrictions upon development. Some owners argued that the significance of their properties was diminished because they were in poor condition and/or had undergone significant alteration.
11. If heritage overlays are endorsed by Council, the City will formally write to owners seeking their views on the overlay as part of the amendment to the Planning Scheme process. Further changes to the overlay may be negotiated at this time.

**RESOLUTION - Item 2.4**

**Cr A Katos moved, Cr R Story seconded -**

**That Council:**

- 1. Adopt the Outer Areas Heritage Assessment Study, 2025;**
- 2. Support the preparation and exhibition of an Amendment to the Greater Geelong Planning Scheme to apply heritage overlays to the 20 properties that have been assessed; and**
- 3. Request the Minister for Planning to authorise the preparation and exhibition of the Amendment.**

**Carried**

***Financial Sustainability***

12. The planning scheme amendment is Council initiated. Cost to prepare the planning scheme amendment will be met through the existing recurrent planning scheme amendment budget.

***Community Engagement***

13. The community engagement process over the past 8 months included the following:
  - 13.1. Letter to property owners outlining the background of the Greater Geelong Outer Areas Heritage Study and to seek access to places not visible from the public domain;
  - 13.2. Consultation with the City's Heritage Advisory Committee to seek feedback on draft Heritage Assessments; and
  - 13.3. Consultation with property owners by letter outlining the proposed planning scheme amendment process subject to Council endorsement.

***Social Equity and Sustainability***

14. The amendment will have positive social effects through the protection of places of cultural heritage significance for the benefit of current and future generations. The protection of these places in the Planning Scheme will benefit the community by:
  - 14.1. Adding to the understanding of Geelong's rich cultural history;
  - 14.2. Recognising and realising the positive contribution that culturally significant places make to the City of Greater Geelong;
  - 14.3. Fostering a sense of personal, local, and national identity - a feeling that this place is different from other places;
  - 14.4. Providing a link to the past and gives us a sense of place and cultural identity. Protecting our heritage helps to ensure that this identity and sense of place may be appreciated by present and future generations;
  - 14.5. Protecting the built environment and heritage of Geelong; and
  - 14.6. Enabling the enhancement of the heritage places to be a considered process.

***Relevant Law/Policy/Legal Implications***

15. The creation and management of heritage overlays within the City is required for Council to satisfy its obligations in:
  - 15.1. Adopting Planning Practice Note 1: Applying the Heritage Overlay, Department of Transport, a guide to the heritage overlay, included recognised heritage criteria;
  - 15.2. Meeting the objectives of planning in Victoria as defined by the Planning & Environment Act 1987, including section 4 (d) to conserve and enhance those buildings, areas or other places which are of scientific, aesthetic, architectural or historical interest, other otherwise of special cultural value and complying with Planning Practice Note PNO1: Applying the Heritage Overlay; and

- 15.3. Implementing the Greater Geelong Planning Scheme, including clauses 02.03-5 Strategic Directions, 15.03 Built Environment and Heritage and 43.01 Heritage Overlay.

***Alignment to Council Plan and Vision***

16. This report aligns with Council Plan 2025-2029 strategic priority: Heritage and culture.
17. This report aligns with the Community led 30-year Vision, “Greater Geelong: A Clever and Creative Future” community aspiration:  
A destination that attracts local and international visitors.  
An inclusive, diverse, healthy and socially connected community.

***Conflict of Interest***

18. No officer involved in the preparation of this report declared a general or material conflict of interest

***Risk Assessment***

19. The risk to Council of not proceeding with applying heritage overlays through the Greater Geelong Planning Scheme is that places will not have statutory protection and part of the community’s heritage will be lost through demolition, development or other changes.

***Environmental Sustainability***

20. The amendment will not have any adverse effects on the environment. Protection for heritage places will retain existing infrastructure and resources. The conservation of heritage places promotes sustainable development through conserving valuable resources and economizing on materials and balancing this against the demands for development.

**Attachments**

1. Outer Areas Heritage Assessment Study 2025 [2.4.1 - 19 pages]
2. Heritage Assessments [2.4.2 - 232 pages]

## 2.5. Our Community Plan 2021-25 Quarterly Report - June 2025

**Source:** Corporate Services  
**Executive Director:** Troy Edwards

### Purpose

1. To present Our Community Plan 2021-25 Quarterly Report – June 2025 for consideration and noting by Council.

### Background

2. This report is the fourth and final report on the progress of the City's previous Council Plan, Our Community Plan 2021–25.
3. The Council Plan is the Council's key strategic document which identifies the outcomes and priorities Council will focus its efforts on over four years, to ensure the social, economic, and environmental sustainability of our region. As one of Council's key priorities is improving the health and wellbeing of our community, the municipal public health and wellbeing plan was integrated with the Council Plan for the first time.
4. Our Community Plan 2021–25 was supported by an annual budget and an annual action plan, Our Community Plan 2021–25 – Annual Action Plan 2024–25, which highlighted the projects, initiatives and programs that took place within the 2024–25 financial year.

### Key Matters

5. There were 58 actions reported upon in Our Community Plan 2021–25 – Annual Action Plan 2024–25.
6. At the end of June 2025, 41 actions were complete, 15 actions were considered ongoing and two actions were not proceeding:
  - 6.1. *Establish the Armstrong Creek Community Garden* - this project will not proceed as the proposed site was not supported by the community group involved. We continue to work with the group to find a suitable location, with discussions ongoing.
  - 6.2. Progress delivery of the Market Square Quarter Master Plan and continue to advocate for improved public realm outcomes in the central city – the master plan is on hold following a request from Council in February 2025. Work will recommence when advised by Council.
7. Actions considered 'ongoing' will continue to be delivered in FY25-26 and will support the execution of major initiatives outlined in the new Council Plan 2025-29.

**RESOLUTION - Item 2.5**

**Cr E Sinclair moved, Cr A Aitken seconded -**

**That Council notes Our Community Plan Quarterly Report – June 2025 as contained in Attachment 1.**

**Carried**

### ***Financial Sustainability***

8. There are no financial implications arising from the subject of this report.

### ***Community Engagement***

9. The Our Community Plan 2021–25 quarterly reports are prepared in consultation with Managers, Coordinators and Officers from across the organisation. The report will be made available to our community online through our website after the Council Meeting, with the year end results appearing in the City’s Annual Report.

### ***Social Equity and Sustainability***

10. Our Community Plan 2021–25 recognises the importance of social equity, access and inclusion as a key priority area contributing to the long-term sustainability of our community. The quarterly reports document the work we are undertaking to improve equity, access, and inclusion for all.

### ***Relevant Law/Policy/Legal Implications***

11. The City’s activities are guided by its Council Plan (Our Community Plan 2021-25) which is adopted in accordance with the *Local Government Act 2020* and implementation monitored via the quarterly and annual reports.

### ***Alignment to Community Plan and Vision***

12. This report aligns with the Our Community Plan 2021-25 strategic priorities:  
Healthy, caring and inclusive community  
Sustainable growth and environment  
Strong Local Economy  
High Performing Council and organisation
13. This report aligns with the Community led 30-year Vision, “Greater Geelong: A Clever and Creative Future” community aspiration:  
A destination that attracts local and international visitors.  
A fast, reliable and connected transport network.  
A leader in developing and adopting technology.  
A prosperous economy that supports jobs and education opportunities.  
An inclusive, diverse, healthy and socially connected community.  
Creative and diverse culture.  
Development and implementation of sustainable solutions.  
People feel safe wherever they are.  
Sustainable development that supports population growth and protects the natural environment.

### ***Conflict of Interest***

14. No officer involved in the preparation of this report declared a general or material conflict of interest.

***Risk Assessment***

15. There are no identified risks arising from this report.

***Environmental Sustainability***

16. As the organisation and region face considerable environmental challenges, Our Community Plan 2021–25 outlines the City's priorities in addressing the issues including climate change and waste, increasing population growth and threats to local biodiversity.

**Attachments**

1. Our Community Plan Quarterly Report - June 2025 [2.5.1 - 22 pages]

## 2.6. Outdoor Dining Policy and Guidelines

**Source:** Placemaking  
**Executive Director:** Tennille Bradley

### Purpose

1. The purpose of the report is to revoke the existing guidelines and policy, and for Council to note the new Outdoor Dining Policy (Policy) and Outdoor Dining Guidelines (Guidelines).

### Background

2. The project commenced in 2022 with a review of best-practice outdoor dining guidelines and consultation with community members, traders, emergency services, and other key stakeholders across Greater Geelong.
3. This work informed the development of the Draft Outdoor Dining Guidelines.
4. The draft Guidelines were endorsed by Council for further consultation in June 2025, and feedback has been incorporated into both the Policy and the Guidelines.

### Key Matters

5. The Policy and Guidelines provide a clear, consistent framework for outdoor dining in public spaces. They support vibrant, accessible, and safe environments that respect local character, enhance the public realm, and balance the needs of businesses, pedestrians and community.
6. The Policy and Guidelines replace the *Footpath and Designated Roads Trading and Activity Policy 2017* and the *Footpath and Designated Roads Trading and Activity Guidelines 2014*.
7. The revised Policy applies only to outdoor dining under the Local Law, with other provisions on roadside trading and signage omitted, as the current Local Law is considered sufficient. The Policy establishes the overarching framework, providing the strategic intent and policy position, while the Guidelines give effect to the Policy by setting out the practical mechanisms and requirements to implement its intent. Together, they ensure consistency, clarity, and a coordinated approach to managing outdoor dining in the municipality.

**RESOLUTION - Item 2.6**

**Cr E Kontelj moved, Cr R Nelson seconded -**

**That Council:**

- 1. Revokes the Footpath and Designated Roads Trading and Activity Policy and the Footpath and Designated Roads Trading and Activity Guidelines; and**
- 2. Notes the Outdoor Dining Policy and the Outdoor Dining Guidelines.**

**Carried**

### ***Financial Sustainability***

8. The Policy and Guidelines support hospitality businesses to set up outdoor dining where feasible, and in turn help revitalise precincts.

### ***Community Engagement***

9. Community engagement was undertaken in two stages. Stage 1 (Sept–Oct 2022) involved surveys, workshops and mapping with traders, community members and emergency services, and demonstrated strong support for permanent outdoor dining, simpler processes, more greenery and flexible, accessible design. Stage 2 (June–July 2025) tested the draft Guidelines through drop-in sessions and surveys, with 89% of respondents agreeing they promote safe, welcoming outdoor dining and 85% supporting their contribution to city vibrancy. Feedback from both stages directly informed the final Guidelines, ensuring they reflect local needs and aspirations for outdoor dining across Greater Geelong.

### ***Social Equity and Sustainability***

10. The Policy and Guidelines promote social equity by ensuring outdoor dining opportunities are accessible and inclusive for all members of the community. The Guidelines encourage the use of environmentally friendly materials and designs and promote green infrastructure.

### ***Relevant Law/Policy/Legal Implications***

11. The Policy and Guidelines align with the Neighbourhood Amenity Local Law 2024 by ensuring that outdoor dining activities contribute positively to the public realm while complying with the law's provisions regarding safety, amenity, and environmental standards.

### ***Alignment to Council Plan and Vision***

12. This report aligns with Council Plan 2025-2029 strategic priority:  
Economic Development
13. This report aligns with the Community led 30-year Vision, “Greater Geelong: A Clever and Creative Future” community aspiration:  
A destination that attracts local and international visitors.  
An inclusive, diverse, healthy and socially connected community.

### ***Conflict of Interest***

14. No officer involved in the preparation of this report declared a general or material conflict of interest.

### ***Risk Assessment***

15. The Policy and Guidelines enhance risk management with clearer public safety guidance. Compared to the 2014 Guidelines, the Guidelines introduce stronger design standards, safety requirements, and emphasises enforcement measures. It also offers businesses and Council officers clearer guidance on process to encourage more consistent and accountable decision-making.

### ***Environmental Sustainability***

16. The Policy and Guidelines promote sustainable design and materials to minimise environmental impacts, support stormwater management, reduce waste, and enhance urban greenery for a resilient public realm.

### **Attachments**

1. Outdoor Dining Guidelines Aug 2025 [**2.6.1** - 16 pages]
2. Outdoor Dining Policy [**2.6.2** - 7 pages]

## 2.7. Geelong Major Events Terms of Reference Update

**Source:** Placemaking  
**Executive Director:** Tennille Bradley

### Purpose

1. To seek Council endorsement of the revised Geelong Major Events (GME) Terms of Reference (TOR), enabling assessment of all event types including business events, and updating meeting frequency and the committee member appointment cycle.

### Background

2. Established in 1998, GME serves as a Delegated Committee, pursuant to section 63 of the *Local Government Act 2020* to support the attraction, assistance and funding of major events.
3. Geelong's recent significant growth has fueled a strong desire to leverage the city's unique attributes, driving economic, social and cultural benefits through major events.
4. Nyaal Banyul Geelong Convention and Events Centre is a significant infrastructure asset that will open in July 2026.
5. An internal governance review of GME was undertaken in May 2025. In line with that governance review recommendations regarding meeting procedure and frequency were made to the Committee to ensure it remains compliant under the *Local Government Act 2020*.
6. The terms of three external Committee member positions were extended for a one-year period from July 2024 to July 2025.

### Key Matters

7. Under the current TOR, GME cannot fund events that are not open to the public. Meaning significant business events and other closed events that can deliver substantial benefits for the region are excluded from funding.
8. With Nyaal Banyul, the Geelong Convention and Events Centre (GCEC) set to open in mid-2026, the GME Committee considered its ability to support the acquisition of events for that venue and the wider region.
9. While Business Events Geelong currently operates in this space, its capacity to secure events is limited by funding constraints.
10. To further support the attraction of events the TOR has been broadened to allow the Committee to receive and assess applications for events not open to the public, provided they meet the same minimum funding requirements outlined within the Geelong Major Events Strategy as applied to all other events.
11. Following an internal governance review in May 2025, the GME Committee endorsed a recommendation to change the meeting structure from monthly sessions alternating

between strategic and ordinary/confidential meetings to a single combined meeting incorporating briefings, ordinary, and confidential matters, held bi-monthly.

12. Additional meetings may be called by the Committee as needed.
13. This change is designed to support more agile decision-making while ensuring compliance with the *Local Government Act 2020*.
14. Following the one-year extension of three external committee members from July 2024 to June 2025, the recruitment cycle will change so that three members are appointed one year and the remaining three the next, each serving a four-year term.
15. This now means that recruitment will no longer occur every two years; however, the membership structure and term lengths remain the same.
16. In August, Council endorsed the first three appointments for the term July 2025 to July 2029. Recruitment for the remaining three positions will commence in early 2026, with terms from July 2026 to July 2030. The subsequent recruitment will take place in 2029 for terms from July 2029 to July 2033.

#### **RESOLUTION - Item 2.7**

**Cr A Katos moved, Cr E Kontelj seconded -**

**That Council endorses the revised Geelong Major Events Terms of Reference (Attachment 1).**

**Carried**

### ***Financial Sustainability***

17. GME operates with a \$1.2 million annual budget, which it allocates to between 10 - 15 events that align with the Geelong Major Events Strategy 2024-2029.

### ***Community Engagement***

18. Community residents are engaged via the Have Your Say platform, with surveys published seeking feedback following every major event.
19. The committee includes six external members who represent the community and were involved and consulted on the changes to the TOR.

### ***Social Equity and Sustainability***

20. The TOR and GME Strategy are aligned with the Council Plan 2025-2029 and the 30-year Vision.

### ***Relevant Law/Policy/Legal Implications***

21. The Geelong Major Events Delegated Committee (Committee) pursuant to section 63 of the *Local Government Act 2020 (LGA)*.

### ***Alignment to Council Plan and Vision***

22. This report aligns with Council Plan 2025-2029 strategic objectives:  
Economic Development
23. This report aligns with the Community led 30-year Vision, "Greater Geelong: A Clever and Creative Future" community aspiration:  
A destination that attracts local and international visitors.  
A prosperous economy that supports jobs and education opportunities.  
An inclusive, diverse, healthy and socially connected community.

### ***Conflict of Interest***

24. No officer involved in the preparation of this report declared a general or material conflict of interest.

### ***Risk Assessment***

25. Missed opportunity risk: associated with GME not acting to support the acquisition of business events that align with the Geelong Major Events Strategy.
26. Underutilisation risk: Nyaal Banyul Convention and Event Centre opening in 2026, lack of funding support for business events may limit its utilisation, particularly in early years.
27. Lack of competitive advantage risk: Other regions offering funding for events not open to the public may secure high-value events instead of Geelong.
28. Governance risk: ensuring compliance under the *Local Government Act 2020*.

### ***Environmental Sustainability***

29. Sustainability has been outlined as one of the four strategic objectives of the GME Strategy, seeking to minimise environmental impacts and maximise positive legacies, advancing the City's sustainability goals.
30. The City will measure impact on the sustainability framework pillars identified through our Environment Strategy 2030 and the National Sustainability Framework for the Visitor Economy.

### **Attachments**

1. Geelong Major Events Terms of Reference 2024 2029 V2 [2.7.1 - 7 pages]

## **2.8. Proposed Sale of Land - 94 The Parade, 89-91 The Terrace, Ocean Grove**

**Source:** Office of the Chief Executive  
**Chief Executive Officer:** Ali Wastie

### **Purpose**

1. To advise Council of the outcome of community engagement relating to the proposed sale of land at 94 the Parade and 89-91 The Terrace, Ocean Grove and seek approval to the sale of that land.

### **Background**

2. The Ocean Grove Urban Design Framework (UDF), adopted by the Council on 24 June 2014, seeks to implement community objectives and includes recommendations to:
  - 2.1. Consider Council owned land which, includes a park and carpark, as suitable for sale/redevelopment subject to off-set or replacement of carparking spaces, and.
  - 2.2. 'Square up' The Parade and Hodgson Street intersection. This would enable approximately 1,043m<sup>2</sup> of the current road reserve land to be surplus and available for development.
3. The UDF proposed that implementation of these recommendations act as a catalyst for the redevelopment of the land east of Hodgson Street that is already zoned for commercial development and for the funding of the intersection and streetscape works.
4. At the meeting of 25 February 2025, the Council endorsed community engagement on the proposed sale of the following properties, which would support the achievement of the UDF objectives:
  - 4.1. the land measuring approximately 380.7m<sup>2</sup> at 94 The Parade, Ocean Grove being a Reserve contained in certificate of title volume 08926 folio 230 which would first be rezoned from public park and recreation zone (PPRZ) to commercial 1 zone (C1Z), and
  - 4.2. the land measuring approximately 1,623.4m<sup>2</sup> at 89-91 The Terrace, Ocean Grove being used as a carpark and contained in certificates of title volume 8753 folio 767 and volume 8753 folio 768 which is zoned C1Z.

### **Key Matters**

5. Community engagement was undertaken, and submissions were invited. Ninety (90) submissions were received and a summary is provided below.
6. A Submissions Review Panel was held on 31 July 2025. One person presented their submission to the panel.
7. The UDF are policy documents in the Greater Geelong Planning Scheme under clause 11.03-6L-01. The sale of the land is an opportunity to achieve key objectives of the

UDF by being incorporated into a proposed development of the corner of Hodgson Street and The Terrace. The development will be subject to a planning scheme amendment which will include community consultation.

## **Recommendation**

**Cr T Sullivan moved, Cr A Katos seconded -**

### **That Council:**

- 1. Note the outcomes of community engagement and the minutes of the Submissions Review Panel, held on 31 July 2025;**
- 2. Approve the sale:**
  - 2.1. Of the land measuring approximately 380.7m<sup>2</sup> at 94 The Parade, Ocean Grove being a reserve contained in certificate of title volume 08926 folio 230 and the land measuring approximately 1,623.4m<sup>2</sup> at 89-91 The Terrace, Ocean Grove being used as a carpark and contained in certificates of title volume 8753 folio 767 and volume 8753 folio 768;**
  - 2.2. With conditions included in the contract of sale that the purchaser first obtains a planning permit for the development which will incorporate the land, that the developer provides for the replacement of an equivalent number of public car parks, and that the market value of the land will be invested into uplifting the public realm in the immediate precinct.**
- 3. Authorise the Chief Executive Officer or delegate to sign documents to complete the sale of the land.**

**RESOLUTION – Item 2.8 –**

**Amendment**

**Cr E Wilkinson moved, Cr E Sinclair seconded -**

**That Council:**

- 1. Note the outcomes of community engagement and the minutes of the Submissions Review Panel, held on 31 July 2025;**
- 2. Approve the sale:**
  - 2.1. Of the land measuring approximately 380.7m<sup>2</sup> at 94 The Parade, Ocean Grove being a reserve contained in certificate of title volume 08926 folio 230 and the land measuring approximately 1,623.4m<sup>2</sup> at 89-91 The Terrace, Ocean Grove being used as a carpark and contained in certificates of title volume 8753 folio 767 and volume 8753 folio 768;**
  - 2.2. With conditions included in the contract of sale that the purchaser first obtains a planning permit for the development which will incorporate the land, that the developer provides for the replacement of an equivalent number of public car parks **in the development area and must have no charge for a period of 10 years**, and that the market value of the land will be invested into uplifting the public realm in the immediate precinct.**
- 3. Authorise the Chief Executive Officer or delegate to sign documents to complete the sale of the land.**

**Carried.**

### **Financial Sustainability**

8. The sale of land will ensure the market value of the land will be reinvested back into uplifting the public realm in this location and in accordance with the UDF objectives.
9. While the City will not receive capital income from the sale, the reinvestment of the land value into the precinct will directly benefit residents and businesses with street scape upgrades.

### **Community Engagement**

10. The City has undertaken community engagement on the proposed sale of the land and invited submissions via its Have Your Say page.
11. The engagement received 3572 views and 90 submissions, with 14 responders requesting to appear in person before the Submissions Review Panel. One person attended the Submission Review Panel and presented their submission.
12. 82 submissions were from Ocean Grove residents and the remaining 8 submissions were from across the Bellarine Peninsula.
13. The minutes of the Submission Review Panel meeting is attached.
14. A copy of all submissions in full has been provided to Council. A summary is provided below.

<b>Summary of Key Theme of Submissions</b>	<b>Officer Response</b>
<p>10 submitters supported the proposed land sales.</p> <p>A similar number of submissions expressed conditional support but felt they would like more detail on design and delivery of the redevelopment to inform their views.</p> <p>– key themes expressed included:</p> <ul style="list-style-type: none"> <li>• Support in achieving the objectives of the Ocean Grove Urban Design Framework, City of Greater Geelong 2014 (UDF)</li> <li>• The small reserve is not highly used</li> <li>• Changes to the road intersection will improve traffic flow, safety and amenity</li> <li>• Questions on what the replacement carparks would look like</li> <li>• Questions on how the impact of proposed road were being considered</li> </ul>	<p>The UDF is a relevant policy document to consider in the Greater Geelong Planning Scheme under clause 11.03-6L-01, as well as being a Background Document.</p> <p>The UDF sets out guidelines for a range of aspects that will influence the design and delivery of the proposed redeveloped corner. The overall design for the redevelopment will be addressed through a planning scheme amendment and concurrent planning permit process. This will include further community consultation.</p> <p>The proposed land sale is only the first component of the overall project.</p> <p>The contract of sale will be conditional on the planning scheme amendment being adopted by the Council, to ensure the land is not sold without the overall project obtaining statutory approval.</p>
<p>57 of the submissions either objected to the loss of public carparks or asked about how the car parks will be replaced</p> <p>– key themes included:</p>	<p>The sale of the land will be conditional on replacement of the equivalent number of carparks, therefore there will not be a loss of public car parks.</p>

<ul style="list-style-type: none"> <li>exacerbate the already limited parking situation in Ocean Grove, particularly during peak holiday periods.</li> <li>Many local workers objected the possible loss of the nearby, free all day carparking currently available.</li> <li>The loss of parking spaces detrimental to local businesses and residents, with workers all day carparks needed for workers in Ocean Grove</li> <li>Need accessible car parking for elderly and young families</li> </ul>	<p>The UDF requires that the off-set car parking within proximity to Town Centre or replace on-site. It includes a design guideline that <i>“A large redevelopment should include a public car park that provides convenient, safe and attractive pedestrian connections to Hodgson Street and crossing locations at The Parade and The Terrace.”</i></p> <p>The next steps in the process will fully consider accessibility in the design and location of replacement car parking.</p>
<p>8 submitters objected to the proposed changes to the intersection while others posed questions on how the intersection will be developed.</p> <p>– key themes included:</p> <ul style="list-style-type: none"> <li>The introduction of traffic lights and the squaring of the intersection would have a negative impact on traffic flows, increasing congestion</li> <li>Some respondents suggest that the current sweeping bend facilitates smoother traffic movement and that the proposed changes could lead to increased frustration and safety risks.</li> </ul>	<p>The road reserve and intersection are Department of Transport and Planning assets. As part of the UDF process, DTP supported the squaring of the intersection.</p> <p>Any changes will be in accordance with DTP requirements including consultation as part of any future planning scheme amendment.</p> <p>A design objective of the UDF is that pedestrian convenience and safety will be prioritised, with the squaring up of the intersection at The Parade/Hodgson Street and slower traffic speeds on Hodgson Street.</p>
<p>13 submitters objected to the sale of the Reserve – key themes included:</p> <ul style="list-style-type: none"> <li>Provides a green space, although most submitters said it was too small</li> <li>Public land should not be sold</li> <li>It provides a convenient cut through to the carpark</li> </ul>	<p>The small park does not meet the City’s standard for public open space and is not highly used.</p> <p>If the land is sold, the market value of the land will be reinvested into the public realm in the immediate area. Given the reserve is zoned Public Park and Recreation Zone, it must be rezoned before ownership can transfer at the Titles Office. Any rezoning would form part of the future planning scheme amendment.</p> <p>The investment can provide a public space that is more usable and inviting to the public. There would be community engagement opportunities for how this might be implemented, as part of the future planning scheme amendment.</p> <p>The UDF identifies opportunities to include high quality street scaping and a meeting point in this location. It sets out design objectives that <i>“New planting in Hodgson Street will provide for shaded meeting areas the street to create a unique new precinct. Tree planting could continue the ‘green link’ planting theme”</i></p>

<p>11 of the submissions objected in general on the basis that it supports development in the location.</p> <p>Key themes included:</p> <ul style="list-style-type: none"> <li>• Not enough detailed information has been provided to understand benefits and implications</li> <li>• The UDF was developed in 2014 and should be reviewed.</li> <li>• Ocean Grove will lose the feel of being a coastal town</li> <li>• Sale is just for Council to get money</li> <li>• Submissions included broader comments that were not related to the proposed sale of the land or site.</li> </ul>	<p>The proposed land sales are the first stage in implementing the objectives of the UDF for this specific area. Further detail for the redevelopment of the site will be prepared when the proposed development progresses to a planning scheme amendment application. Any application would be considered on its merits and include an opportunity for the community to review the plans and lodge a submission.</p> <p>The UDF was developed through extensive consultation with residents and adopted into the planning scheme as a long-term plan to enable its goals and ambitions to be achieved.</p> <p>The UDF provides:</p> <ul style="list-style-type: none"> <li>• A vision and design principles for how the future Town Centre could develop to make the most of the change and new investment that will come with the forecast population growth.</li> <li>• Assists in the assessment of future development proposals to ensure new developments are consistent with the coastal character of Ocean Grove.</li> <li>• Delivers a road map for how infrastructure investment in Ocean Centre should occur in coming years.</li> </ul> <p>It identifies design objectives for this precinct as <i>“The purpose of the Hodgson Street upgrade is to reinvigorate the Town Centre, enhance the public realm – particularly for pedestrians – and stimulate investment.”</i></p> <p>If the land is sold, the market value of the land will be reinvested into the public realm in the immediate area. The sale will not be settled until the development plans have been approved and the rezoning is complete.</p> <p>The proposed land sale will not provide capital income to the Council.</p> <p>Submissions that were not related to the sale are noted.</p>
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### **Social Equity and Sustainability**

15. There are no known social equity and sustainability impact for the sale of the land.

### **Relevant Law/Policy/Legal Implications**

16. The Council will comply with *Local Government Act 2020*, section 114 for the sale of the land.

***Alignment to Council Plan and Vision***

17. This report aligns with Council Plan 2025-2029 strategic priority: Economic Development.
18. This report aligns with the Community led 30-year Vision, “Greater Geelong: A Clever and Creative Future” community aspiration:  
Sustainable development that supports population growth and protects the natural environment.

***Conflict of Interest***

19. No officer involved in the preparation of this report declared a general or material conflict of interest.

***Risk Assessment***

20. The contract of sale will include conditions so that the sale of the land cannot be finalised without meeting the objectives for which the sale has been supported by the Council are fully achieved. Until such time, the current uses of the land can remain unchanged.
21. The planning permit, which will ensure the conditions of the sale are met, will address detailed design and development and be guided by the UDF.

***Environmental Sustainability***

22. Approval of the sale of the land does not have environmental implications.
23. The planning permit for the development of the site including this land will address environmental aspects including existing vegetation and potential contamination of adjoining land.

***Attachments***

1. SITE PLAN Ocean Grove centre proposed development area [2.8.1 - 2 pages]
2. Minutes Submission Review Panel Ocean Grove land sale 31 July 2025 [2.8.2 - 7 pages]

## 2.9. Proposed Sale of Land - 59 Bacchus Marsh Road, Corio

**Source:** Office of the Chief Executive  
**Chief Executive Officer:** Ali Wastie

### Purpose

1. To provide Council with the outcome of community engagement on the proposed sale of the land at 59 Bacchus Marsh Road, Corio and approve the sale of that land.

### Background

2. The property at 59 Bacchus Marsh Road, Corio, being certificate of title volume 8497 folio 351, Lot 144 on LP5882 was previously used for the Meals on Wheels distribution program, with this use discontinued in February 2022.
3. There is a single building measuring approximately 98.4m<sup>2</sup>, which is in poor condition and unsuitable for occupation. The building as Classification 8 can be used for - *production, assembling, altering, repairing, finishing, packing, or cleaning of goods or produce.*
4. A resolution of Council was carried at the 25 June 2024 Council Meeting requesting the Chief Executive Officer conduct an Expressions of Interest for the land use and/or building for community usage or social housing usage under the Council's adopted Social Housing Plan.
5. The building condition, restrictive classification and size makes it unsuitable for the City's services and unviable to upgrade for community use.
6. The land is zoned General Residential Zone 4 and measures 655m<sup>2</sup>. It has a Special Building Overlay (SBO) and an easement along the rear boundary for drainage, sewerage and supply of gas. This impacts future building however it may be suitable as a residential dwelling site.

### Key Matters

7. The property has been assessed for suitability against the following criteria:
  - 7.1. Suitability as a social housing site as per the adopted Social Housing Plan 2020-2041: The assessment determined that the land size and an SBO flood overlay results in the developable building envelope being too small to make the site viable for the City's Social Housing project.
  - 7.2. Emergency Accommodation: The existing building does not have classification to support residential use.
  - 7.3. Community use: Some community groups have viewed the property and determined it is not suitable for their use due to the constraints of the location, size, building condition, classification and amenity.
8. Opportunities identified in the Corio-Norlane Structure Plan does not include any recommendation for this facility and did not recommend small, single use community infrastructure.

9. The land size and location at the end of a service road entry to a busy intersection is unlikely to meet requirements for a new construction of a community facility and required parking provisions.
10. It is considered that the land is unsuitable for community use if retained by the Council, therefore community engagement was undertaken on the proposed sale of the land and submissions invited. The outcomes are summarised in the community engagement section.
11. One person requested to be heard by a submission review panel. The submission review panel was held on 31 July 2025, and the person did not appear to present the submission.

*Cr R Story asked points of clarification in relation to the assessments of the site.*

*The CEO provided points of clarification in response.*

#### **RESOLUTION - Item 2.9**

**Cr A Aitken moved, Cr A Katos seconded -**

##### **That Council:**

- 1. Note the assessment outcomes for suitability for social housing, emergency accommodation and community use against the criteria outlined in the Council resolution of 25 June 2024;**
- 2. Note the outcomes of community engagement and the attached minutes of the Submission Review Panel held on 31 July 2025;**
- 3. Approve the sale of 59 Bacchus Marsh Road, Corio, being certificate of title volume 8497 folio 351, Lot 144 on LP5882.**
- 4. Authorise the Chief Executive Officer or delegate to sign documents to complete the sale of the land.**

**Carried**

### ***Financial Sustainability***

12. The sale of the property supports financial sustainability by disposing of a surplus property, with a building at the end of its useful life and providing capital income.
13. A current market valuation will be obtained prior to the sale to comply with section 114, *Local Government Act 2020* and inform a sale price.
14. If Council resolves to sell the property, the costs associated with marketing and the sale will be offset by the sales income

### ***Community Engagement***

15. Community engagement was undertaken from 23 June until 20 July 2025.
16. Submissions were invited and four submissions were received. A copy of all submissions in full has been provided to Council.
17. One submitter requested to be heard, but did not appear before the Submission Review Panel. The minutes of the meeting are attached.

<b>Key Themes</b>	<b>Officers' Response</b>
One submission supported the sale as a great initiative	The recommendation aligns with this submission
Three submitters did not support the sale and proposed that the land be provided for social housing.	The land was assessed against the adopted Social Housing Plan 2020-2041; The assessment determined that the land size and a (SBO) flood overlay results in the developable building envelope being too small to make the site viable for the City's Social Housing project.

### ***Social Equity and Sustainability***

18. The land was assessed for suitability of alternative uses. The recommendation reflects the outcome of this.

### ***Relevant Law/Policy/Legal Implications***

19. The Council will comply with *Local Government Act 2020*, section 114 for the sale of the land.

### ***Alignment to Community Plan and Vision***

20. This report aligns with Our Community Plan 2021-2025 strategic priority: Governance and Integrity
21. This report aligns with the Community led 30-year Vision, "Greater Geelong: A Clever and Creative Future" community aspiration: Sustainable development that supports population growth and protects the natural environment.

***Conflict of Interest***

22. No officer involved in the preparation of this report declared a general or material conflict of interest.

***Risk Assessment***

23. The building has been assessed as unsuitable for occupation or use by the community.
24. There is no risk identified in selling the land. The building does contain asbestos which will be disclosed.

***Environmental Sustainability***

25. The sale of the land does not have environmental sustainability implications.

**Attachments**

1. 59 Bacchus Marsh Rd Corio\_-\_ Aerial Image\_ [2.9.1 - 1 page]
2. Minutes Submission Review Panel 59 Bacchus Marsh Corio sale 31 July 2025 [2.9.2 - 6 pages]

Cr R Nelson left the meeting at 7.44 pm.

Cr R Nelson re-joined the meeting at 7.47pm.

## **2.10. T2500116 - Provision of Supplementary Labour Hire Services**

**Source:** Corporate Services  
**Executive Director:** Troy Edwards

### **Purpose**

1. The purpose of this report is to award contracts for the Provision of Supplementary Labour Hire Services to the preferred tenderers as detailed in Clause 3 of the Confidential Procurement Evaluation Report at **Attachment 1**.

### **Background**

2. The City is seeking to establish a panel of qualified and experienced recruitment providers to deliver labour hire services across a range of areas.
3. This tender process responds to the City's need for agile and high-quality temporary staffing solutions that can be deployed to meet fluctuating workforce demands and support ongoing service delivery across business units.
4. Supplementary labour hire plays a critical role in ensuring the City can maintain continuity of services, address short-term capacity gaps, and manage project-based resource requirements.
5. The successful providers will be expected to supply personnel across a broad range of disciplines, including (but not limited to) administration, customer service, technical specialists, outdoor operations, project delivery, and professional services.

### **Confidentiality**

6. Confidential information is contained in **Attachment 1** as circulated in the confidential section of the report attachments. The information in the Attachment is confidential information for the purposes of 66(2)(a) and the definition of "confidential information" in section 3(1) of the *Local Government Act 2020* because it is council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released (section 3(1)(a)).

### **Key Matters**

7. The Procurement and Strategic Sourcing team administered an open tender process on behalf of the People and Culture team.
8. Details of the procurement process, including the evaluation methodology and the preferred tenderers, are outlined in the Confidential Procurement Evaluation Report at **Attachment 1**.

**RESOLUTION - Item 2.10**

**Cr T Sullivan moved, Cr C Burson seconded -**

**That Council:**

- 1. Award the contracts for T2500116 – Provision of Supplementary Labour Hire Services to the preferred tenderers detailed in Clause 3 of the Confidential Procurement Evaluation Report, based on the tendered schedule of rates and otherwise in accordance with the negotiated terms and conditions of the contract;**
- 2. Approve the contract term of three years, with the option to extend the contract for up to one additional term of one year;**
- 3. Authorise the Chief Executive Officer to execute the contracts for T2500116 and any other documents required by or to give effect to the terms of the Contract on behalf of Council;**
- 4. Authorise Chief Executive Officer to release the names of the awarded tenderers following the execution of the Contracts by the relevant parties; and**
- 5. Resolves that the information contained in Attachment 1 of the report from management is to remain confidential pursuant to section 3(1) of the *Local Government Act 2020* because it contains Council business information being information that would prejudice the Council's position in commercial negotiations. This section is applicable because of the ongoing contract negotiations with the preferred tenderers.**

**Carried**

***Financial Sustainability***

9. The estimated cost of delivering these services over the full contract term, including extension options, will be managed within current and future approved budgets.

***Community Engagement***

10. There was no community engagement on this tender as it is part of Council's regular operations to fulfil its legislative and management obligations to residents, ratepayers and visitors to the area.

***Collaboration Opportunities***

11. No tender collaboration opportunities were identified at this time however opportunities may present themselves in the future to be considered for new contracts.

***Social Equity and Sustainability***

12. The preferred tenderers will enable the City to manage the delivery of services equitably and sustainably across the entire Greater Geelong region.

***Relevant Law/Policy/Legal Implications***

13. This tender was advertised and managed in accordance with the requirements of sections 108 and 109 of the *Local Government Act 2020* and in accordance with the City's Procurement Policy.

***Alignment to Community Plan and Vision***

14. This report aligns with Our Community Plan 2021-2025 strategic priority:  
Economic Development
15. This report aligns with the Community led 30-year Vision, "Greater Geelong: A Clever and Creative Future" community aspiration:  
A prosperous economy that supports jobs and education opportunities.

***Conflict of Interest***

16. No officer involved in the preparation of this report declared a general or material conflict of interest.

***Risk Assessment***

17. The tender evaluation process involved the assessment of work, health and safety policies, procedures, and risk assessment documents. Any other risks associated with the acceptance of this tender will be managed through the contract conditions.

***Environmental Sustainability***

18. Any environmental implications associated with this contract will arise from the execution of the services. It is considered these are the responsibility of the contractor and will be managed through the contract documentation.

## **Attachments**

1. CONFIDENTIAL REDACTED - T 2500116 - Tender Evaluation Report Council [2.10.1 - 104 pages]

## 2.11. Delegation Review - Council to Delegated Committees

**Source:** Corporate Services  
**Executive Director:** Troy Edwards

### Purpose

1. To review and update the Greater Geelong City Council (Council) Delegated Committee Instruments of Delegation, being:
  - 1.1. Planning Committee; and
  - 1.2. Geelong Major Events.

### Background

2. Council may delegate powers, duties and functions under section 11(1) of *the Local Government Act 2020* (the Act).
3. The Planning Committee and Geelong Major Events have been established as Delegated Committees under section 63 of the Act.

### Key Matters

4. Council must review all delegations within 12 months following a General Election in accordance with section 11(7) of Act.
5. The following Instrument of Delegations were reviewed and endorsed by Council:
  - 5.1. Council to Members of Council Staff on 10 December 2024; and
  - 5.2. Council to CEO on 27 May 2025.
6. The Planning Committee and Geelong Major Events Delegated Committee Instruments of Delegation have been reviewed, and no changes are proposed.

**RESOLUTION - Item 2.11**

**Cr A Katos moved, Cr R Story seconded -**

**That Council:**

- 1. Delegate to the members of the Delegated Committees the powers duties and functions set out in the attached Instruments of Delegation (Committee Instruments):**
  - 1.1. Planning Committee (Attachment 1); and**
  - 1.2. Geelong Major Events Delegated Committee (Attachment 2)**
- 2. Note that the Committee Instruments come into force immediately upon the date of this resolution and remain in force until Council determines to vary or revoke it.**
- 3. Note that the powers, duties and functions conferred on the Committee's by the Committee Instruments must be exercised in accordance with any guidelines or policies Council may from time to time adopt.**
- 4. Authorise the Chief Executive Officer to sign the Committee Instruments on behalf of Council.**
- 5. Revoke the previous Instruments of Delegation for:**
  - 5.1. Planning Committee; and**
  - 5.2. Geelong Major Events Delegated Committee.**

**Carried**

***Financial Sustainability***

7. There are no financial sustainability implications associated with this report.

***Community Engagement***

8. No community engagement was undertaken as a consequence of the statutory requirements of this report.

***Social Equity and Sustainability***

9. There are no social equity or suitability issues associated with this report.

***Relevant Law/Policy/Legal Implications***

10. The Instruments of Delegation have been reviewed in accordance with section 11(7) of the Act.

***Alignment to Community Plan and Vision***

11. This report aligns with the Council Plan 2025-2029 strategic priority:  
Governance and Integrity

***Conflict of Interest***

12. No officer involved in the preparation of this report declared a general or material conflict of interest.

***Risk Assessment***

13. There are no high or extreme risks associated with the subject of this report.

***Environmental Sustainability***

14. There are no environment sustainability issues associated with this report.

**Attachments**

1. Instrument of Delegation Planning Delegated Committee [2.11.1 - 2 pages]
2. Instrument of delegation by Council to Geelong Major Events Delegated Committee [2.11.2 - 2 pages]

### **3. RECORD OF INFORMAL MEETINGS OF COUNCILLORS**

**Source:** Corporate Services  
**Executive Director:** Troy Edwards

#### **Summary**

1. The Governance Rules of the City of Greater Geelong require the tabling of records of informal meetings of Councillors at the next convenient Council meeting and that their record be included in the minutes of that Council meeting.
2. A summary of the informal meetings of Councillors is attached.

#### **RESOLUTION - Item 3.1**

**Cr R Nelson moved, Cr A Katos seconded -**

**That Council receive the summary of the informal meetings of Councillors for the period to 23 September 2025.**

**Carried**

#### **4. CONFIDENTIAL**

Council will close the meeting to the public in accordance with the provision of section 66(2) of the *Local Government Act 2020* to consider the following list of items.

##### **4.1. CEO Employment and Remuneration Matter (Confidential)**

###### **CONFIDENTIAL**

###### **RESOLUTION - Item 4.1**

Cr E Kontelj moved, Cr R Nelson seconded -

That Council consider this report at the conclusion of the meeting as it is designated confidential by the Chief Executive Officer pursuant to sections 3(1) and 66 of the Local Government Act 2020, the information contained in this report is confidential because it contains personal information that would if released result in the unreasonable disclosure of information about personal affairs. This section is applicable because it relates to the Chief Executive Officer's personal affairs.

**Carried**

##### **4.2. Audit & Risk Committee August meeting Minutes (Confidential)**

###### **CONFIDENTIAL**

###### **RESOLUTION - Item 4.2**

Cr R Nelson moved, Cr T Sullivan seconded -

That Council consider this report at the conclusion of the meeting as it is designated confidential by the Chief Executive Officer pursuant to sections 3(1) and 66 of the Local Government Act 2020, the information contained in this report is confidential because of the sensitive and varied nature of the information received and considered by the Audit & Risk Committee from time-to-time which can pertain to external stakeholders also.

**Carried**

## 5. CLOSE OF MEETING

The meeting was closed to the public at 7.47pm.

### RESOLUTION –

Cr A Katos moved, Cr E Wilkinson seconded –

That the meeting be re-opened to the public.

**Carried**

The meeting was opened to the public at 7.53pm.

As there was no further business the meeting closed at 7.54pm on Tuesday 23 September 2025.

Signed: \_\_\_\_\_

Cr Stretch Kontelj (Mayor)

Date: \_\_\_\_\_