

# MINUTES

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## COUNCIL MEETING

**Tuesday 27 January 2026**  
**6:00 pm**

**Virtual Meeting**

**LIVE STREAMED ON THE CITY'S WEBSITE:**

[www.geelongaustralia.com.au/meetings](http://www.geelongaustralia.com.au/meetings)

**COUNCIL:**

Cr S Kontelj (Kardinia Ward) - Mayor  
Cr R Nelson (Barrabool Hills Ward) - Deputy Mayor  
Cr E Sinclair (Charlemont Ward)  
Cr M Cadwell (Cheetham Ward)  
Cr E Wilkinson (Connewarre Ward)  
Cr A Aitken (Corio Ward)  
Cr A Katos (Deakin Ward)  
Cr E Kontelj (Hamlyn Heights Ward)  
Cr T Sullivan (Leopold Ward)  
Cr R Story (Murradoc Ward)  
Cr C Burson (You Yangs Ward)

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**Present:** Cr S Kontelj  
Cr R Nelson  
Cr T Sullivan  
Cr A Aitken  
Cr E Wilkinson  
Cr E Sinclair  
Cr A Katos  
Cr E Kontelj  
Cr M Cadwell  
Cr R Story  
Cr C Burson

**Also Present:** A Wastie (Chief Executive Officer), T Edwards (Executive Director, Corporate Services), J Stirton (Executive Director, Placemaking), A Locke (Acting Executive Director, City Infrastructure), A Basford (Executive Director City Life), A Martin (Chief Governance and Risk Officer) J Douglas (Manager Council & Corporate Governance) E Ryan (Senior Governance Advisor – Council Business) D Pangrazio (Governance Officer).

**Opening:** The Mayor declared the meeting open at 6.04pm.

## **1. PROCEDURAL MATTERS**

### **1.1. Acknowledgement of Country**

Council acknowledges the Wadawurrung People as the Traditional Owners of the Land, Waterways and Skies. We pay our respects to their Elders, past, present and emerging. We acknowledge all Aboriginal and Torres Strait Islander people who are part of our Greater Geelong community today.

### **1.2. Apologies**

Nil

### **1.3. Leaves of Absence**

#### **RESOLUTION – Item 1.3.1**

**Cr A Katos moved, Cr C Burson seconded –**

That Leave of Absence be granted to Cr S Kontelj from 10 February 2026 to 12 February 2026, inclusive.

**Carried**

### **1.4. Declarations of Conflicts of Interest**

Cr E Kontelj declared a conflict of interest in relation to items 2.3 due to being a part of a leadership syndicate with the CEO of one of the tenderers.

Cr E Kontelj declared a conflict of interest in relation to items 2.4 due to one of the tenderers being a customer of a business of which he is a director.

Cr T Sullivan declared a conflict of interest in relation to item 4.1.

### **1.5. Confirmation of Minutes**

#### **RESOLUTION - Item 1.5.1**

**Cr E Wilkinson moved, Cr E Sinclair seconded -**

That the Minutes of the Council Meeting held on 9 December 2025 be confirmed.

**Carried**

### **1.6. Public Question and Submission Time**

As the meeting was conducted solely by electronic means, Public Question and Submission time was not included. The Mayor advised that all submitters who had pre-submitted questions would receive written responses.

## **1.7. Petitions**

### **1.7.1 Parkland Reserve, Charlemont**

Cr R Nelson presented a petition on behalf of the residents of Charlemont Ward. The petition calls on Council to consider improvements to the parkland water reserve that is bounded by Bramley Avenue, Beaumont Avenue, Naughtin Circuit and Trent Crescent, Charlemont.

*The petition contains approximately 40 signatures.*

## 2. REPORTS

### 2.1. T2600018 - Supply & Delivery of Pool Chemicals

**Source:** Corporate Services  
**Executive Director:** Troy Edwards

#### **Purpose**

1. The purpose of this report is to award a contract for the Supply of Pool Chemicals to the preferred tenderer as detailed in Clause 3 of the Confidential Procurement Evaluation Report at **Attachment 1**.

#### **Background**

2. The City requires the ongoing supply and delivery of chemicals to support water treatment and chemical balancing across pools at its seven leisure centres.

#### **Confidentiality**

3. Confidential information is contained in **Attachment 1** as circulated in the confidential section of the report attachments. The information in the Attachment is confidential information for the purposes of 66(2)(a) and the definition of “confidential information” in section 3(1) of the *Local Government Act 2020* because it is council business information, being information that would prejudice the Council’s position in commercial negotiations if prematurely released (section 3(1)(a)).

#### **Key Matters**

4. The Procurement and Strategic Sourcing team administered an open tender process on behalf of the Swim, Sport and Leisure department.
5. Details of the Procurement process, including the evaluation methodology and the preferred tenderer, are outlined in the Confidential Procurement Evaluation Report at **Attachment 1**.

**RESOLUTION - Item 2.1**

**Cr E Sinclair moved, Cr E Wilkinson seconded -**

**That Council:**

- 1. Awards the contract for the T2600018 - Supply of Pool Chemicals to the preferred tenderer as detailed in Clause 3 of the Confidential Procurement Evaluation Report, based on the tendered schedule of rates and otherwise in accordance with the negotiated terms and conditions of the contract;**
- 2. Approves the contract term of one year, with the option to extend the contract for up to two additional terms of one year;**
- 3. Authorises the Chief Executive Officer to execute the Contract for T2600018 and any other documents required by or to give effect to the terms of the Contract on behalf of Council;**
- 4. Authorises the Chief Executive Officer to release the name of the awarded tenderer following the execution of the Contract by the relevant parties; and**
- 5. Resolves that the information contained in Attachment 1 of the report from management is to remain confidential pursuant to section 3(1) of the *Local Government Act 2020* because it contains Council business information being information that would prejudice the Council's position in commercial negotiations. This section is applicable because of the ongoing contract negotiations with the preferred tenderer.**

**Carried**

***Financial Sustainability***

6. The estimated cost of delivering these services over the full contract term, including extension options, will be managed within current and future approved budgets.

***Community Engagement***

7. There was no community engagement on this tender as it is part of the City's regular operations to fulfil its legislative and management obligations to residents, ratepayers, and visitors to the area.

***Collaboration Opportunities***

8. No tender collaboration opportunities were identified at this time however opportunities may present themselves in the future to be considered for new contracts.

***Social Equity and Sustainability***

9. The contract supports equitable access to safe and well-maintained aquatic facilities across the Geelong Region by ensuring the reliable supply of essential pool treatment chemicals.

***Gender Equality – Gender+ Impact Assessment***

10. A Gender Impact Assessment was not required for this report.

***Relevant Law/Policy/Legal Implications***

11. This tender was advertised and managed in accordance with the requirements of sections 108 and 109 of the *Local Government Act 2020* and in accordance with the City's Procurement Policy.

***Alignment to Community Plan and Vision***

12. This report aligns with the Council Plan 2025-29 strategic priority:  
Healthy and Caring Community
13. This report aligns with the Community led 30-year Vision, "Greater Geelong: A Clever and Creative Future" community aspiration:  
An inclusive, diverse, healthy and socially connected community.

***Conflict of Interest***

14. No officer involved in the preparation of this report declared a general or material conflict of interest.

***Risk Assessment and Risk Appetite Statement***

15. The tender evaluation process involved the assessment of work, health and safety policies, procedures, and risk assessment documents. Any other risks associated with the acceptance of this tender will be managed through the contract conditions.

***Environmental Sustainability***

16. Any environmental implications associated with this contract will arise from the execution of the works. It is considered these are the responsibility of the contractor and will be managed through the contract documentation.

**Attachments**

1. CONFIDENTIAL REDACTED - T 2600018 - Supply & Delivery of Pool Chemicals Council Report [2.1.1 - 30 pages]

## 2.2. T2500140 - Plumbing Services

**Source:** Corporate Services  
**Executive Director:** Troy Edwards

### Purpose

1. The purpose of this report is to award contracts for Plumbing Services to the preferred tenderers as detailed in Clause 3 of the Confidential Procurement Evaluation Report at **Attachment 1**.

### Background

2. The City is seeking to establish a panel of suitably qualified and experienced suppliers to deliver plumbing services across City-owned assets.
3. The scope of services also includes irrigation works, as well as specialised aquatic tiling, caulking, and minor structural repair services.

### Confidentiality

4. Confidential information is contained in **Attachment 1** as circulated in the confidential section of the report attachments. The information in the Attachment is confidential information for the purposes of 66(2)(a) and the definition of “confidential information” in section 3(1) of the Local Government Act 2020 because it is council business information, being information that would prejudice the Council’s position in commercial negotiations if prematurely released (section 3(1)(a)).

### Key Matters

5. The Procurement and Strategic Sourcing team administered an open tender process on behalf of the Facilities Maintenance team.
6. Details of the Procurement process, including the evaluation methodology and the preferred tenderers, are outlined in the Confidential Procurement Evaluation Report at **Attachment 1**.

## **RESOLUTION - Item 2.2**

**Cr E Kontelj moved, Cr R Story seconded -**

**That Council:**

- 1. Awards the contracts for T2500140 - Plumbing Services to the preferred tenderers detailed in Clause 3 of the Confidential Procurement Evaluation Report, based on the tendered schedule of rates and otherwise in accordance with the negotiated terms and conditions of the contract;**
- 2. Approves the contract term of three years, with the option to extend the contract for up to two additional terms of one year;**
- 3. Authorises the Chief Executive Officer to execute Contracts for T2500140 and any other documents required by or to give effect to the terms of the Contract on behalf of Council;**
- 4. Authorises the Chief Executive Officer to release the names of the awarded tenderers following the execution of the Contracts by the relevant parties; and**
- 5. Resolves that the information contained in Attachment 1 of the report from management is to remain confidential pursuant to section 3(1) of the *Local Government Act 2020* because it contains Council business information being information that would prejudice the Council's position in commercial negotiations. This section is applicable because of the ongoing contract negotiations with the preferred tenderers.**

**Carried**

***Financial Sustainability***

7. The estimated cost of delivering these services over the full contract term, including extension options, will be managed within current and future approved budgets.

***Community Engagement***

8. There was no community engagement on this tender as it is part of Council's regular operations to fulfil its legislative and management obligations to residents, ratepayers and visitors to the area.

***Collaboration Opportunities***

9. No tender collaboration opportunities were identified at this time however opportunities may present themselves in the future to be considered for new contracts.

***Social Equity and Sustainability***

10. A number of the preferred tenderers operate their businesses within the Geelong Region providing significant local employment and economic benefits to the Geelong community.

***Gender Equality – Gender+ Impact Assessment***

11. A Gender Impact Assessment was not required for this report.

***Relevant Law/Policy/Legal Implications***

12. This tender was advertised and managed in accordance with the requirements of sections 108 and 109 of the *Local Government Act 2020* and in accordance with the City's Procurement Policy.

***Alignment to Community Plan and Vision***

13. This report aligns with the Council Plan 2025-29 strategic priority:  
Core and Critical Infrastructure
14. This report aligns with the Community led 30-year Vision, "Greater Geelong: A Clever and Creative Future" community aspiration:  
A prosperous economy that supports jobs and education opportunities.

***Conflict of Interest***

15. No officer involved in the preparation of this report declared a general or material conflict of interest.

***Risk Assessment and Risk Appetite Statement***

16. The tender evaluation process involved the assessment of work, health and safety policies, procedures, and risk assessment documents. Any other risks associated with the acceptance of this tender will be managed through the contract conditions.

***Environmental Sustainability***

17. Any environmental implications associated with this contract will arise from the execution of the services. It is considered these are the responsibility of the contractors and will be managed through the contract documentation.

**Attachments**

1. CONFIDENTIAL REDACTED - T 2500140 - Tender Evaluation Report - Council [2.2.1 - 89 pages]

Cr E Kontelj declared a conflict of interest in relation to items 2.3 and 2.4 and left the meeting at 6.12pm.

## 2.3 T2500074 - Queens Park Golf Course

**Source:** Corporate Services  
**Executive Director:** Troy Edwards

### Purpose

1. To inform Council of the outcome of the procurement activity for the operation and management of the Queens Park Golf Course, and to seek endorsement for the Chief Executive Officer to finalise negotiations and enter into contractual documents with the preferred respondent generally in accordance with the detail set out in the Confidential Procurement Evaluation Report at **Attachment 1**.

### Background

2. In November 2022 Council adopted the Golf Facilities Strategy 2022 which set out a vision for the future use, management and sustainability for the City's golf facilities.
3. The Strategy's implementation requires the City to withdraw from the direct management of its golf facilities by investigating alternative operational models and pursuing long-term leasing arrangements for the following sites - Balyang, Barwon Valley, Ocean Grove, Clifton Springs, East Geelong, Lara, and Queens Park.
4. In 2024 Council undertook a joint expression of interest process for management options for Queens Park and Balyang courses.
5. Following the expression of interest process, it was determined that the Queens Park and Balyang facilities provided different opportunities to the community and golf market, and a separate procurement process would be undertaken for each facility.
6. City Officers then undertook an open request for proposal process for the Queens Park facility, which called for proposals for the operation, maintenance, and upgrade of the existing 18-hole traditional long-course and associated infrastructure (including clubrooms and related amenities) at Queens Park.

### Confidentiality

7. Confidential information is contained in **Attachment 1** as circulated in the confidential section of the report attachments. The information in the Attachment is confidential information for the purposes of 66(2)(a) and the definition of "confidential information" in section 3(1) of the *Local Government Act 2020* because it is council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released (section 3(1)(a)).

## Key Matters

8. The Procurement and Strategic Sourcing Team administered an open request for proposal process on behalf of the Swim Sport and Leisure Team.
9. As part of the request for proposal, the City invited submissions from interested respondents to deliver the management, maintenance, and continual improvement of the Queens Park Golf Course to ensure its long-term sustainability and community benefit. Respondents were requested to provide a detailed proposal including projected operational costs and proposed capital investment for the facility.
10. Details of the procurement process, including the evaluation methodology are outlined in the Confidential Procurement Evaluation Report at **Attachment 1**.
11. Clublinks Management Pty Ltd (**Clublinks**) has been identified as the preferred respondent after evaluation of all submissions.
12. Negotiations are currently in progress with Clublinks to finalise the terms of the contractual framework for the engagement. The contractual framework comprises a Lease (which will set out the capital investment requirements) and a separate (but collateral) Operation & Management Agreement which will set out the service delivery requirements.
13. Subject to satisfactory negotiation of the final terms, and authorisation from Council, the City proposes to enter into the Lease and Operation & Management Agreement with Clublinks. If satisfactory contractual terms cannot be negotiated with Clublinks, the City may need to conduct a further procurement activity to meet the objectives of the *Golf Facilities Strategy 2022*.

**RESOLUTION - Item 2.3**

**Cr R Nelson moved, Cr A Katos seconded -**

**That Council:**

- 1. Accepts the submission of Clublinks Management Pty Ltd as the preferred respondent for the T2500074 - Queens Park Golf Course as detailed in the Confidential Procurement Evaluation Report in Attachment 1;**
- 2. Authorises the Chief Executive Officer to negotiate the terms and conditions of the Lease and Operation & Management Agreement for the Queens Park Golf Course to achieve the outcomes set out in the submission of Clublinks Management Pty Ltd, as set out in the Confidential Procurement Evaluation Report in Attachment 1;**
- 3. Authorises the Chief Executive Officer to execute the Operation & Management Agreement with Clublinks Management Pty Ltd once the contractual terms and conditions of the engagement have been negotiated;**
- 4. Notes that the Lease will be signed under delegated authority;**
- 5. Notes further that, if satisfactory contractual terms cannot be negotiated with Clublinks Management Pty Ltd, the City may need to conduct a further procurement activity to meet the objectives of the *Golf Facilities Strategy 2022*; and**
- 6. Resolves that the information contained in Attachment 1 of the report from management is to remain confidential pursuant to section 3(1) of the *Local Government Act 2020* because it contains Council business information being information that would prejudice the Council's position in commercial negotiations. This section is applicable because of the ongoing contract negotiations with the preferred respondent.**

**Carried**

### ***Financial Sustainability***

14. The Lease and Operation & Management Agreement for the Queens Park Golf Course will deliver a net financial return to the City over the full contract term as set out in the Confidential Procurement Evaluation Report in **Attachment 1**.

### ***Community Engagement***

15. The proposed Lease for the site was approved through the City's budget process which included extensive community engagement. No further community engagement is required under *Local Government Act 2020* for the granting of the Lease.

### ***Collaboration Opportunities***

16. No collaboration opportunities were identified at this time; however, opportunities may present themselves in the future to be considered for new contracts.

### ***Social Equity and Sustainability***

17. The proposed operating model supports inclusive access to golf and recreation facilities, encourages participation from diverse community groups, and promotes sustainable management practices consistent with Council's strategic objectives.

### ***Gender Equality – Gender+ Impact Assessment***

18. A Gender Impact Assessment was not required for this report.

### ***Relevant Law/Policy/Legal Implications***

19. This request for proposal was advertised and managed in accordance with the requirements of sections 108 and 109 of the *Local Government Act 2020* and in accordance with the City's Procurement Policy.
20. The *Crown Land (Reserves) Act 1978* applies to the Lease and will require Ministerial approval. The Department of Energy, Environment and Climate Action has provided in-principal support for the proposed Lease.

### ***Alignment to Council Plan and Vision***

21. This report aligns with the Council Plan 2025-29 strategic priorities: Economic Development; Healthy and Caring Community; Core and Critical Infrastructure.
22. This report aligns with the Community led 30-year Vision, "Greater Geelong: A Clever and Creative Future" community aspiration:  
A prosperous economy that supports jobs and education opportunities.

### ***Conflict of Interest***

23. The Manager Swim Sport & Leisure declared a general conflict of interest in this matter, arising from a previous employment relationship with officers of Clublinks Management Pty Ltd.
24. The Operations Lead Swim Sport & Leisure declared a general conflict of interest in this matter, arising from previous employment with Genesis Health + Fitness, a subsidiary entity of the Belgravia Group.

25. These conflicts are being managed in accordance with the City's Conflict of Interest Policy.

***Risk Assessment and Risk Appetite Statement***

26. The evaluation process involved the assessment of work, health and safety policies, procedures, and risk assessment documents. Any other risks associated with the acceptance of this proposal will be managed through the contract conditions.

***Environmental Sustainability***

27. Any environmental implications associated with this contract will arise from the execution of the services. It is considered these are the responsibility of the contractor and will be managed through the contract documentation.

**Attachments**

1. CONFIDENTIAL REDACTED - T 2500074 - Confidential Procurement Evaluation Report [2.3.1 - 8 pages]

## 2.4. T2500113 - Parks & Reserves Maintenance

**Source:** Corporate Services  
**Executive Director:** Troy Edwards

### Purpose

1. The purpose of this report is to award contracts for Parks and Reserves Maintenance to the preferred tenderers as detailed in Clause 3 of the Confidential Procurement Evaluation Report at **Attachment 1**.

### Background

2. The City is seeking to engage suitably qualified and experienced contractors to provide parks, reserves, and streetscape maintenance services, supporting the Parks and Natural Assets team with specialist assistance as required.

### Confidentiality

3. Confidential information is contained in **Attachment 1** as circulated in the confidential section of the report attachments. The information in the Attachment is confidential information for the purposes of 66(2)(a) and the definition of “confidential information” in section 3(1) of the *Local Government Act 2020* because it is council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released (section 3(1)(a)).

### Key Matters

4. The Procurement and Strategic Sourcing team administered an open tender process on behalf of the Parks and Natural Assets team.
5. Details of the Procurement process, including the evaluation methodology and the preferred tenderers, are outlined in the Confidential Procurement Evaluation Report at **Attachment 1**.

**RESOLUTION - Item 2.4**

**Cr T Sullivan moved, Cr C Burson seconded -**

**That Council:**

- 1. Awards the contracts for T2500113 - Parks and Reserves Maintenance to the preferred tenderers as detailed in Clause 3 of the Confidential Procurement Evaluation Report and otherwise in accordance with the negotiated terms and conditions of the contract;**
- 2. Approves the contract term of three years, with the option to extend the contract for up to two additional terms of one year;**
- 3. Authorises the Chief Executive Officer to execute the contracts for T2500113 and any other documents required by or to give effect to the terms of the Contract on behalf of Council;**
- 4. Authorises the Chief Executive Officer to release the name of the awarded tenderers following the execution of the Contracts by the relevant parties; and**
- 5. Resolves that the information contained in Attachment 1 of the report from management is to remain confidential pursuant to section 3(1) of the *Local Government Act 2020* because it contains Council business information being information that would prejudice the Council's position in commercial negotiations. This section is applicable because of the ongoing contract negotiations with the preferred tenderers.**

**Carried**

***Financial Sustainability***

6. The estimated cost of delivering these services over the full contract term, including extension options, will be managed within current and future approved budgets.

***Community Engagement***

7. There was no community engagement on this tender as it is part of the City's regular operations to fulfil its legislative and management obligations to residents, ratepayers, and visitors to the area.

***Collaboration Opportunities***

8. No collaborative opportunities were identified for this tender. However, during the contract term, the Procurement and Strategic Sourcing team will investigate opportunities to collaborate with neighbouring councils for future arrangements.

***Social Equity and Sustainability***

9. All preferred tenderers operate businesses within the Geelong Region providing significant local employment and economic benefits to the Geelong community.

***Gender Equality – Gender+ Impact Assessment***

10. A Gender Impact Assessment was not required for this report.

***Relevant Law/Policy/Legal Implications***

11. This tender was advertised and managed in accordance with the requirements of sections 108 and 109 of the *Local Government Act 2020* and in accordance with the City's Procurement Policy.

***Alignment to Community Plan and Vision***

12. This report aligns with Our Community Plan 2025-2029 strategic priority: Environment and Circular Economy.
13. This report aligns with the Community led 30-year Vision, "Greater Geelong: A Clever and Creative Future" community aspiration:  
An inclusive, diverse, healthy, and socially connected community.

***Conflict of Interest***

14. No officer involved in the preparation of this report declared a general or material conflict of interest.

***Risk Assessment and Risk Appetite Statement***

15. The tender evaluation process involved the assessment of work, health and safety policies, procedures, and risk assessment documents. Any other risks associated with the acceptance of this tender will be managed through the contract conditions.

***Environmental Sustainability***

16. Any environmental implications associated with this contract will arise from the execution of the works. It is considered these are the responsibility of the contractor and will be managed through the contract documentation.

**Attachments**

1. CONFIDENTIAL REDACTED - T 2500113 Tender Evaluation Report Council [2.4.1 - 51 pages]

*Cr E Kontelj returned to the meeting at 6.25pm.*

## **2.5. S6A Instrument of Delegation - Council to Members of Council Staff**

**Source:** Corporate Services  
**Executive Director:** Troy Edwards

### **Purpose**

1. To adopt the interim S6A Instrument of Delegation to members of Council staff under section 188 of the *Planning and Environment Act 1987*.

### **Background**

2. The *Local Government Act 2020* (the Act) provides for the delegation of Council's powers, duties and functions under that Act or any other Act.
3. When legislative changes occur, it is important that Council reviews and updates its instrument of delegations so that the delegations remain consistent with current legislative requirements.

### **Key Matters**

4. It is important to ensure that Council has properly delegated powers, duties and functions, in order to avoid any issues arising regarding the legality of a decision or an action purportedly made or taken on behalf of the Council.
5. This interim instrument of delegation ensures that Council's delegations remain valid following recent changes to the *Planning and Environment Act 1987* (the P&E Act), specifically amendments made by the *Consumer and Planning Legislation Amendment (Housing Statement Reform) Act 2025*.
6. The amendments to the P&E Act specifically affect Council's powers, duties, and functions in relation to planning scheme amendments. Given the frequent and ongoing nature of planning scheme amendments already underway, these delegations require immediate updating.
7. Once the biannual full review of delegations is completed, the delegations set out in Attachment 1 will be incorporated into Council's S6 Instrument of Delegation – Council to Members of Council Staff.
8. The powers conferred on the Council under the P&E Act cannot be delegated through the CEO and must be delegated by resolution directly to members of Council staff.

**RESOLUTION - Item 2.5**

**Cr A Katos moved, Cr E Wilkinson seconded -**

**In the exercise of the powers conferred by the legislation referred to in the attached Instrument of Delegation, the Greater Geelong City Council (Council) resolves that:**

- 1. There be delegated to the members of Council staff holding, acting in or performing the duties of the offices or positions referred to in the attached Instrument of Delegation to members of Council staff, the powers, duties and functions set out in that instrument, subject to the conditions and limitations specified in that Instrument (Attachment 1);**
- 2. The Instrument comes into force immediately upon the resolution of Council;**
- 3. The Instrument be signed by the Chief Executive Officer on behalf of Council; and**
- 4. The duties and functions set out in the Instrument must be performed, and the powers set out in the instruments must be executed, in accordance with any guidelines or policies of Council that it may from time to time adopt.**

**Carried**

***Financial Sustainability***

9. There is no financial sustainability implications associated with this report.

***Community Engagement***

10. The attached Instrument has been prepared in consultation with relevant Council officers.

***Social Equity and Sustainability***

11. There are no social equity or sustainability issues arising from the subject of this report.

***Gender Equality – Gender+ Impact Assessment***

12. A Gender Impact Assessment was not required for this report.

***Relevant Law/Policy/Legal Implications***

13. The powers conferred on the Council under some legislative instruments cannot be delegated through the CEO and must be delegated by resolution directly to Council officers.
14. The Acts and Regulations referred to in Attachment 1 are among those which require direct delegation.

***Alignment to Council Plan and Vision***

15. This report aligns with the Council Plan 2025-29 strategic priority:  
Governance and Integrity

***Conflict of Interest***

16. No officer involved in the preparation of this report declared a general or material conflict of interest.

***Risk Assessment and Risk Appetite Statement***

17. Failure to adopt the new Instrument of Delegation would create a risk that Council officers are exercising powers that are no longer validly delegated under the amended Planning and Environment Act 1987.

***Environmental Sustainability***

18. There is no environmental sustainability implications identified for the subject of this report.

**Attachments**

1. S6A Instrument of Delegation Council to Members of Council Staff P E Act 1987 [2.5.1 - 10 pages]

### **3. RECORD OF INFORMAL MEETINGS OF COUNCILLORS**

**Source:** Corporate Services  
**Executive Director:** Troy Edwards

#### **Summary**

1. The Governance Rules of the City of Greater Geelong require the tabling of records of informal meetings of Councillors at the next convenient Council meeting and that their record be included in the minutes of that Council meeting.
2. A summary of the informal meetings of Councillors is attached.

#### **RESOLUTION - Item 3.1**

**Cr R Nelson moved, Cr C Burson seconded -**

**That Council receive the summary of the informal meetings of Councillors for the period to 27 January 2026.**

**Carried**

#### **4. CONFIDENTIAL**

Council will close the meeting to the public in accordance with the provision of section 66(2) of the *Local Government Act 2020* to consider the following list of items.

##### **4.1. 2025-26 Community Grants Funding Recommendations (Confidential)**

#### **CONFIDENTIAL**

##### **RESOLUTION - Item 4.1**

Cr A Aitken moved, Cr R Nelson seconded -

That Council consider this report at the conclusion of the meeting as it is designated confidential by the Chief Executive Officer pursuant to sections 3(1) and 66 of the Local Government Act 2020, the information contained in this report is confidential because it contains Council business information being information that would prejudice the Council's position in commercial negotiations. This section is applicable because the agenda item contains a level of detail which if released would diminish the organisation's capacity to compete in a commercial environment.

Carried

##### **4.2. T2500052 - Supply of Mobile Garbage Bins (Confidential)**

#### **CONFIDENTIAL**

##### **RESOLUTION - Item 4.2**

Cr A Katos moved, Cr C Burson seconded -

That Council consider this report at the conclusion of the meeting as it is designated confidential by the Chief Executive Officer pursuant to sections 3(1) and 66 of the Local Government Act 2020, the information contained in this report is confidential because it contains Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released (section 3(1)(a)).

Carried

#### **4.3. Audit and Risk Committee - Minutes 4 December 2025 (Confidential)**

##### **CONFIDENTIAL**

##### **RESOLUTION - Item 4.3**

**Cr R Nelson moved, Cr R Story seconded -**

**That Council consider this report at the conclusion of the meeting as it is designated confidential by the Chief Executive Officer pursuant to sections 3(1) and 66 of the Local Government Act 2020, the information contained in this report is confidential because it contains Council business information being information that would prejudice the Council's position in commercial negotiations. This section is applicable because of the sensitive and varied nature of the information received and considered by the Audit & Risk Committee from time-to-time which can pertain to external stakeholders also.**

**Carried**

## **5. CLOSE OF MEETING**

**The meeting closed to the public at 6.29pm.**

### **RESOLUTION**

**Cr R Nelson moved, Cr R Story seconded –**

That the meeting be re-opened to the public.

**Carried**

**The meeting was re-opened to the public at 6.40pm.**

**As there was no further business the meeting closed at 6.41pm on Tuesday 27 January 2026.**

**Signed:** \_\_\_\_\_

**Cr Stretch Kontelj (Mayor)**

**Date:** \_\_\_\_\_