

AGENDA

COUNCIL MEETING

Tuesday 26 May 2026
6:00 pm

City Hall
57 Little Malop Street, Geelong 3220

TO BE LIVE STREAMED ON THE CITY'S WEBSITE:
www.geelongaustralia.com.au/meetings

COUNCIL:

Cr S Kontelj (Kardinia Ward) - Mayor
Cr E Kontelj (Hamlyn Heights Ward) - Deputy Mayor
Cr R Nelson (Barrabool Hills Ward)
Cr E Sinclair (Charlemont Ward)
Cr M Cadwell (Cheetham Ward)
Cr E Wilkinson (Connewarre Ward)
Cr A Aitken (Corio Ward)
Cr A Katos (Deakin Ward)
Cr T Sullivan (Leopold Ward)
Cr R Story (Murradoc Ward)
Cr C Burson (You Yangs Ward)

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1. PROCEDURAL MATTERS

1.1. Acknowledgement of Country

Council acknowledges the Wadawurrung People as the Traditional Owners of the Land, Waterways and Skies. We pay our respects to their Elders, past, present and emerging. We acknowledge all Aboriginal and Torres Strait Islander people who are part of our Greater Geelong community today.

1.2. Apologies

1.3. Leaves of Absence

That Leave of Absence be granted to Cr E Wilkinson from 1 July 2026 to 25 July 2026, inclusive.

1.4. Declarations of Conflicts of Interest

1.5. Confirmation of Minutes

That the Minutes of the Council Meeting held on 28 April 2026 be confirmed.

1.6. Public Question and Submission Time

1.7. Petitions

2. REPORTS

2.1. Community Engagement Policy

Source: City Life
Executive Director: Anthony Basford

Purpose

1. To present the Community Engagement Policy 2026 – 2030 for Council adoption.

Background

2. Council is required to have a Community Engagement Policy under Section 55 of the Local Government Act 2020 (VIC), which must be adopted and maintained. The current policy, issued in March 2021, was scheduled for review from March 2025, in line with the four-year review cycle.
3. Beyond legislative requirements, the Community Engagement Policy formalises Council's commitment to understanding the diverse views, values and priorities of the community to ensure community voices meaningfully shape the decisions Council make.
4. This Community Engagement Policy builds on the policy adopted in 2021 and takes a step further in becoming a clearer, more accessible and community-facing document.
5. This policy has undergone two stages of community and employee engagement, including hearing from over 200 community members and key stakeholder groups.
6. Over the past 18 months, Council has been briefed on the Community Engagement Policy through Councillor briefings, a strategic discussion and at formal Council meetings, over the period from February 2025, November 2025 to March 2026.
7. The first stage of community engagement occurred between January and August 2025 (including a formal engagement period from 16 June to 3 August 2025). More than 200 people provided feedback, which helped shape a revised version of the policy.
8. The second stage of community engagement was conducted from 1 December 2025 to 27 January 2026 and sought to 'check in' on whether updates made to the policy reflected what was heard during the first stage of engagement.

Key Matters

9. The first stage of community engagement occurred between January and August 2025 (including a formal engagement period from 16 June to 3 August 2025). More than 200 people provided feedback, which helped shape a revised version of the policy.
10. The revised policy was shared for a second round of community engagement from 1 December 2025 to 27 January 2026. Feedback indicated overall support for the policy and for the five revised community engagement principles within the policy.

11. Insights gathered during the first stage of community engagement shaped the most notable changes to the policy, which strengthen the commitment to inclusive and transparent engagement. It introduced clearer mechanisms for reporting back and broadening participation opportunities. The most significant changes related to:
 - 11.1. 'Purpose' - connects the Community Engagement Policy to the Council Plan 2025-29 and articulates more clearly Council's commitment to best-practice community engagement.
 - 11.2. 'Understanding our Community' is included as a new section to better highlight the diversity of the community.
 - 11.3. Definitions - the use of 'participatory engagement' has been removed and instead 'engagement' and 'deliberative engagement' are referred to because the community asked that plain English is used and this terminology is not well understood.
 - 11.4. 'How Decisions are Made' is included as a new section to articulate that community engagement is one of many factors to be considered when making decisions.
 - 11.5. 'How we will Engage' - International Association of Public Participation (IAP2) Spectrum of Engagement has been added based on best practice and councillor and community feedback.
 - 11.6. 'Community Engagement Principles' – a formal, minimum requirement to engage for four weeks.
12. The revised policy was presented to Council on 25 November 2025 and was endorsed for a second and final stage of community engagement.
13. The second stage of community engagement ran from 1 December 2025 to 27 January 2026. It sought to 'check in' on whether the revised policy adequately captured what was heard from the community and key stakeholders, including the Barwon Network of Neighbourhood Houses, Cultura and the Wadawurrung Traditional Owners Aboriginal Corporation. Additionally, an employee workshop was held and attended by 18 officers from across the City.
14. The community engagement process indicated overall support for the latest version of the Community Engagement Policy. As a result of community, councillor and employee feedback, further minor changes have been made to the policy including:
 - 14.1. Referencing additional relevant strategies and legislation.
15. Expanding the 'How we will Report on Engagement' section, including referencing the use of automated tools and the commitment to ensuring accuracy.
 - 15.1. Several additions to the 'How we will engage' section, including referencing the promotion of engagement opportunities on digital channels, leveraging community organisation partnerships to hear from the under-represented, and a commitment to safe, welcoming and respectful engagement spaces online and in-person.
 - 15.2. A new paragraph strengthening commitment to genuine community engagement.

- 15.3. Adding a reference to incentives and stipends to encourage participation.
- 15.4. Adding 'research and data' as an additional input into decision making.
- 15.5. Providing clarity around the process for determining when the City won't engage.
- 16. Additional references to how the City can remove barriers to participation.
 - 16.1. Referencing deliberative engagement opportunities will be broadly representative of the Greater Geelong community.

Recommendation

That Council:

- 1. Notes the amendments to the Community Engagement Policy outlined in this report;**
- 2. Adopts the Community Engagement Policy 2026 – 2030 as at attachment 1; and**
- 3. Thanks the community and employees for their input and feedback during the engagement phases of the Policy development.**

Financial Sustainability

17. To ensure the City delivers on policy commitments and community expectations for meaningful and quality engagement, officers review engagement resources required annually through the budget process, and other consultation processes that may impact council's financial settings.

Community Engagement

18. This policy has been developed following two stages of community engagement with Councillors, community, employees and stakeholders.
19. The community engagement report for the second stage of community engagement is attached (attachment 2).

Social Equity and Sustainability

20. The policy recognises the importance of equity, access and inclusion as a key priority to best practice engagement. Reference was made to the City's Social Equity Framework.
21. The Community Engagement Policy recognises priority populations and commits to a community engagement approach that removes barriers and actively supports people to participate.

Gender Equality – Gender+ Impact Assessment

22. A Gender+ Impact Assessment was undertaken as part of the review process.
23. The Gender+ Impact Assessment included a series of recommendations for inclusion in the Policy, such as incorporating diverse population imagery, using gender-inclusive language, providing childcare and other supports to remove barriers to participation in engagement activities, and tailoring engagements to specific community needs.

Relevant Law/Policy/Legal Implications

24. The development of Council's Community Engagement Policy adheres to the legislated requirements set out in the Local Government Act (Vic) 2020.
25. The advice and guidance of the City's Legal department was sought and incorporated in the Policy.
26. Community engagement is an essential part of good governance. It supports the community to consider, respond and to participate in decision making.

Alignment to Council Plan and Vision

27. This report aligns with the Council Plan 2025-29 strategic priority:
28. Healthy and Caring Community and Governance and Integrity
29. This report aligns with the Community led 30-year Vision, "Greater Geelong: A Clever and Creative Future" community aspiration:

An inclusive, diverse, healthy and socially connected community.

Conflict of Interest

30. No officer involved in the preparation of this report declared a general or material conflict of interest.

Risk Assessment and Risk Appetite Statement

31. Community engagement is directly linked and impacts the City's reputation and trust with the people who live, work and invest in Greater Geelong.
32. Council aims to positively engage with the community by fostering an inclusive and safe environment that recognises the diverse needs and expectations of individuals and groups. In this context, Council has adopted a balanced risk appetite.
33. This report supports equitable and inclusive community outcomes by amplifying the voices of people across the municipality and identifying opportunities to enhance service experiences and strengthen inclusion and belonging.

Environmental Sustainability

34. There are no environmental implications.

Attachments

1. Community Engagement Policy 2026 2030 [2.1.1 - 20 pages]
2. Community Engagement Policy - Engagement Summary Report FEB 2026 [2.1.2 - 9 pages]

THE CITY OF
GREATER GEELONG

COMMUNITY ENGAGEMENT POLICY

VERSION:	2
TYPE OF POLICY:	Council
APPROVER	Council
APPROVAL DATE:	26 MAY 2026
REVIEW DATE:	MAY 2030
RESPONSIBLE OFFICER:	EXECUTIVE DIRECTOR, CITY LIFE

<i>Revision</i>	<i>Date</i>	<i>Details</i>	<i>Authorised by:</i>
1	23 February, 2021	Document published	Chief Executive Officer

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ACKNOWLEDGEMENT OF COUNTRY

The City of Greater Geelong acknowledges the Wadawurrung People as the Traditional Owners of this land. We also acknowledge all other Aboriginal and Torres Strait Islander People who are part of the Greater Geelong community today.

We recognise the important civic leadership role that community engagement plays in fostering genuine reconciliation and achieving real outcomes. We are committed to deepening our understanding of Aboriginal and Torres Strait Islander cultures and histories and acknowledging the experiences and needs of First Nations peoples living within the City of Greater Geelong region, so they feel listened to, respected, and valued. We support truth-telling, justice, and the rights of Aboriginal and Torres Strait Islander peoples to self-determination, and we actively support the process towards Treaty in Victoria.

Introduction

THANKS TO OUR COMMUNITY, COUNCILLORS AND CITY EMPLOYEES

Over several months we (the City of Greater Geelong) invited community, Councillors and City employees to be part of conversations online, in person, and in community settings about what meaningful engagement looks like and how it can work better for everyone. Your input has directly influenced this updated version of the policy. You told us you'd like us to focus more on face-to-face engagement, clearer communication, transparency in decision-making, timely follow-up, and better support to get involved.

This policy builds on the community's feedback in [2020–2021](#) and takes a step further in becoming a clearer, more community-facing document. It reflects what we heard and our commitment to making engagement more inclusive, transparent and meaningful.

We appreciate your time, insights and interest and we look forward to continuing to grow a stronger culture of collaboration and good decision making, together. To learn more about the consultation process behind this policy, visit the [Community Engagement Policy Have Your Say page](#).

PURPOSE

A collaborative partnership between Council and the community can be a powerful way to deliver positive changes across our region. We value the knowledge, ideas and life experiences of our diverse community. Good community engagement helps us listen, learn and make better decisions. For now, and for the future. This policy promotes a culture of shared understanding, capability building and transparency, bringing diverse perspectives together to strengthen community awareness of decision-making processes, now and over time.

This policy supports our [Council Plan 2025-29](#) goal to deliver better outcomes for the people of Greater Geelong. This includes a commitment to the highest levels of leadership, integrity, financial stewardship and meaningful community engagement.

This policy details our commitment to best-practice community engagement in order to:

1. Enhance community participation: Encourage and facilitate active participation from all community members, ensuring their voices are heard and considered in decision-making processes.
2. Build trust and transparency: Foster trust and transparency between the City and our community by providing clear, accessible, and timely information.
3. Promote inclusivity and diversity: Ensure that engagement activities are inclusive and reflect the diverse needs and aspirations of the community.
4. Support informed decision-making: Provide decision-makers with comprehensive and diverse community input to inform policies, plans, and projects.
5. Strengthen relationships: Build and maintain strong, respectful, and collaborative relationships with community members, stakeholders, and partners.

This policy helps the City and our Council not only meet its engagement obligations as described under sections 55 and 56 of the Local Government Act 2020 (Vic) but truly harness the expertise and advice of the community it serves.

WHAT IS COMMUNITY ENGAGEMENT

Community engagement allows Council to gain a deeper understanding of diverse points of view, values, concerns, and priorities when shaping decisions, plans, and services that affect people's lives. It's a two-way process: we listen to the ideas, concerns, and experiences of our community, and we share information about what's planned or decided.

We use a range of engagement approaches, such as surveys, workshops, phone calls, pop-up sessions at locations our community visit, and panels, to make engagement accessible, inclusive and flexible to suit different lifestyles and abilities.

Effective community engagement means asking the right questions, of the right people, at the right time, and in the right way, ensuring that community voices meaningfully inform the decision we make.

WHY IS ENGAGEMENT IMPORTANT

Engagement gives our community the opportunity to inform the decisions Council makes and the strategies we develop, ensuring they reflect community views and values. Engagement empowers people to contribute to the future of the places where they live, work, do business, study, and play, and helps build trust and confidence in local democracy.

By bringing together people from different backgrounds and perspectives, engagement increases understanding of the issues, challenges, and opportunities related to a project or policy. This shared understanding helps the community make more informed contributions and leads to more transparent, sustainable, and widely supported decisions.

Even when views differ, effective engagement shows that decisions are made with a clear understanding of our community's needs, aspirations, and challenges.

OUR COMMITMENT

We approach community engagement with openness and a genuine commitment to listening. We seek to understand our community's needs, experiences and values, and use community feedback to contribute to our planning and decision-making.

SCOPE

This policy guides everyone who plans or carries out community engagement for us, including staff, Councillors, contractors, external providers and volunteers. This Policy must be applied in conjunction with the City's obligations under the Child Safe Standards whenever engagement involves children or young people.

This policy does not cover the following engagements:

- those related to planning permit applications and planning scheme amendments governed by the Planning and Environment Act 1987 (Vic)
- legislated engagements governed under other Acts.

UNDERSTANDING OUR COMMUNITY

Greater Geelong has approximately 289,565 residents (2024). Whilst parents and home builders aged between 35 and 49 are currently the largest age group, most of the population growth over the next 20 years will be in people aged 85 years and over.

The City strives towards an equitable approach to community engagement, which means we will look for ways to offer support and remove barriers to encourage hearing from priority populations:

- First Nations peoples: 1.3% of the population (ABS, 2021)
- Multicultural communities: 17.7% of residents were born overseas (G21, 2023), and 11.7% of residents speak a language other than English at home (Profile id, 2022)
- Children and families: 37.9% of households in Greater Geelong have children (Profile id, 2022)
- Young people: 17.8% of residents are aged between 10 and 24 years (Profile id, 2022)
- Older people: 31.5% are aged 55 years and over (Profile id, 2022)

- People with disabilities: 22% identify as having a disability; 6.5% of residents have a severe or profound disability and need assistance with day-to-day living (ABS, 2018)
- LGBTQIA+ communities: 9.6% of residents identify as LGBTQIA+ (VPHS, 2023)
- Socio-economic disadvantaged: particularly health care card holders, single parent families and those with lower levels of education (ABS, 2021).

From our Community Health & Wellbeing Strategy 2025-29.

Definitions

The following definitions apply to this Policy:

Term	Definition
Act	Local Government Act (Vic) 2020.
City	The City of Greater Geelong organisation, led by the CEO.
City Officers	Includes employees, volunteers and contractors.
Committee	A delegated committee, joint delegated committee or community asset committee under sections 63, 64 and 65 of the Act, respectively.
Council	The City of Greater Geelong Council comprised of elected councillors and led by the Mayor.
Country	Refers to the land, waters, and natural resources that are traditionally owned and cared for by Aboriginal and Torres Strait Islander peoples. It encompasses cultural, spiritual, and economic connections to the land.
Deliberative engagement	Deliberative engagement is a way of working closely with our community on complex, long-term or high-impact issues, especially where perspectives may differ. Deliberative engagement involves people who broadly represent our community. It involves deep, thoughtful conversations over weeks or months, bringing people closer to decision makers. Participants are given a clear task, the information they need, and enough time and space to explore different views, work together, and shape well-informed advice that can influence decisions. In this approach, participants are provided with: • a clear task or question • the information and resources they need • enough time and space to discuss ideas and consider different perspectives to reach their consensus (or decision).
ELT	The Executive Leadership Team of the City, as constituted from time to time.
Engagement	Community engagement is how we work together with our community in a thoughtful and planned way. It means sharing information, listening to people's ideas and concerns, and involving them in decisions that affect them. This can include things like surveys, polls or drop-in sessions where people can give feedback or suggest ideas. It helps us make informed decisions by understanding what matters to the community, while still making sure we meet our responsibilities as decision makers.

Term	Definition
Stakeholders	An individual or group with an interest in the decisions of the City and Council, that is directly or indirectly impacted by the decisions made and the final outcomes.
Us	The City of Greater Geelong organisation led by the Chief Executive Officer.
We	The City of Greater Geelong organisation led by the Chief Executive Officer.
Executive Director	A member of the Executive Leadership team of the City.

Policy

1. WHO WE ENGAGE WITH

- 1.1 We will engage with people who are likely to be affected by, or interested in, council planning and decision-making. This includes individuals, community groups, advisory committees, businesses, organisations, peak bodies, and other levels of government.

At the start of each engagement, we will identify who we need to hear from and include them as stakeholders in the engagement plan. We know that some people and groups face barriers to participating in engagement. These barriers may include disability, language or cultural differences, caring or work responsibilities, limited access to technology or transport, or age.

To hear a wide range of views and make sure our decisions reflect community needs, we will tailor our engagement activities so as many people as possible can take part. Where barriers are significant or certain groups are under-represented, we will reach out directly and provide support to help them get involved.

By engaging broadly and inclusively, we make informed decisions that meet the needs of our community.

We will not engage with people once it becomes apparent that their feedback or submissions are obscene, offensive, or racist.

1.2 Anonymity

Our current practice is to wherever practicable and permitted by legislation, to allow respondents to provide feedback anonymously. However, we often invite participants to voluntarily share relevant demographic information such as age, suburb of residence, and occasionally gender to help us understand who we are hearing from, and who may be missing from the conversation. Any demographic data collected is always optional and managed in accordance with the City's Privacy and Health Records Council Policy.

2. WHEN WE WILL ENGAGE

- 2.1 We engage with the community as early as possible when decisions or plans might affect people. Sometimes we will engage at several stages in the lead up to final plans or decisions.

When we will engage will include situations where we are:

- 2.1.1 making plans – for example, developing strategic plans or policies, or planning for emergencies
- 2.1.2 changing or evaluating something – for example a review of a program or changes to a service where those changes may have an impact on the community or Country
- 2.1.3 making a decision that is likely to impact people and the places they live, work, invest or play – for example, introducing a new project, initiative or service
- 2.1.4 seeking feedback on alternative draft designs or plans or gauging support for a proposal
- 2.1.5 asking the community for local knowledge
- 2.1.6 required by law to do so
- 2.1.7 seeking to address an issue affecting the community that has been raised and requires a decision.

- 2.2 These situations may involve a wide range of projects, plans, and initiatives, including:
 - 2.2.1 Strategic planning: Development and review of strategic plans, policies, and frameworks that guide the City's long- term vision and priorities.
 - 2.2.2 Capital works projects: Planning, design, and implementation of infrastructure projects, including roads, parks, community facilities, and public spaces.
 - 2.2.3 Service delivery: Evaluation and improvement of services provided by the City, such as waste management, community services, and recreational programs.
 - 2.2.4 Policy development: Formulation and review of policies that impact the community, including environmental, social, and economic policies.
 - 2.2.5 Community development: Initiatives aimed at building community capacity, fostering social inclusion, and enhancing the wellbeing of residents.
 - 2.2.6 Partnerships and collaborations: Engagement with external stakeholders, including government agencies, non-profit organisations, businesses, and community groups.
- 2.3 We may also engage in cases where we:
 - 2.3.1 see that the broader community has raised, or expressed an interest in, a policy, initiative or service
 - 2.3.2 require assistance to identify community needs or aspirations
 - 2.3.3 desire to build capacity, provide information to increase knowledge and change behaviour
 - 2.3.4 seek new, or wish to strengthen, existing relationships with the community.

3. SITUATIONS WHERE WE MAY NOT ENGAGE

There are times when we may decide it is not appropriate to engage with the community. This would include situations where:

- 3.1.1 decisions must be made immediately – for example, during a live emergency, or for occupational health and safety reasons
- 3.1.2 the community has been recently engaged on the same issue and the views of community are well understood*
- 3.1.3 demonstrated evidence and data from recognised sources already exist to inform the decision*
- 3.1.4 decisions relate to the City's day-to-day organisation operations
- 3.1.5 legal or commercial restrictions prevent it
- 3.1.6 we do not have the decision-making power.

*with approval from a City Executive Director.

4. HOW DECISIONS ARE MADE

- 4.1 We consider lots of things – including community feedback, internal and expert advice, data and research, and cost – when making decisions. When we make our commitment to community at the start of an engagement, we will also identify other factors that may influence the final decision.

While community engagement informs decision-making, it does not replace the responsibilities of elected representatives and City officers. Instead, it enhances decisions made in the best interests

of the many Greater Geelong communities by helping to understand community needs, priorities, and the potential impacts of decisions.

Together, these inputs and considerations ensure our decisions are well-informed, balanced, and aligned with the long- term wellbeing of the Greater Geelong community.

These will include:

Inputs into Decision-Making	Description
Community Engagement	Community needs, insights, knowledge and aspirations are considered when making decisions.
Customer Requests and Feedback	Customer feedback and complaints.
Legislation and Governance Considerations	Decisions are guided by the Local Government Act, other relevant legislation, policies and plans, best practice approaches and other political and stakeholder interests.
Risk and Safety	Public safety, health and wellbeing.
Expert Advice	City officers and external experts provide subject matter knowledge, data and research to inform advice and recommendations.
Research and Data	Evidence-based research from recognised sources.
Councillor Experience and Expertise	Councillors apply their discretion, community understanding, and personal experience.
Strategic Planning and Long-Term Vision	Strategic goals, infrastructure planning, and time-sensitive priorities.
Budget and Resources	Financial, human and physical resources are assessed to ensure decisions are practical and sustainable.

5. HOW WE WILL ENGAGE

- 5.1 We will use the *International Association of Public Participation (IAP2) Spectrum of Engagement* to guide our planning for every engagement. It is a widely recognised tool that identifies five levels of participation and the promise being made to the public about their level of influence at each participation level. This spectrum matches the roles of the community with the level of influence they can expect.

The greater the impact on the community, the more interactive the engagement will be. Our engagement opportunities will always be available online on our *Have Your Say online engagement platform* and promoted via our digital channels, including social media. We will also look for face-to-face opportunities whenever possible, including pop-up stalls, community drop-in sessions, workshops and forums and one-on-one phone conversations. When we're out in the community, we'll set up in a variety of locations across the municipality, places where people naturally spend time in their day-to-day lives, like shopping centres, parks, libraries, neighbourhood houses and local events. We will also seek opportunities to connect with people through the services we provide and by leveraging partnerships with community organisations that work closely with our community.

We will take reasonable steps to ensure that both online and in-person engagement opportunities are welcoming, safe and respectful spaces, particularly for people who may face barriers to participation.

To allow enough time for the community to participate, engagement activities will be open for at least four weeks (with extensions encouraged if over school holidays or religious holiday periods), unless a City Executive Director approves a shorter timeframe or legislation requires a shorter period.

The table below identifies the IAP2 Spectrum of Engagement's five levels of engagement, the goal, promise and role of community for each one, along with the types of engagement methods and examples of projects we may use for each one.

Level of Influence	Inform	Consult	Involve	Collaborate	Empower
Goal	To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.	To obtain public feedback on analysis, alternatives and/or decisions.	To work directly with the public throughout the process to ensure that public concerns and aspirations are consistently understood and considered.	To partner with the public in each aspect of the decision including the development of alternatives and identification of the preferred solution.	To place final decision making in the hands of the public.
Our promise to the community	We will keep you informed.	We will keep you informed, listen to and acknowledge concerns and aspirations and provide feedback on how public input influenced the decision.	We will work with you to ensure that your concerns and aspirations are directly reflected in the alternatives developed and provide feedback on how public input influenced the decision.	We will look to you for advice and innovation in formulating solutions and incorporate your advice into decisions to the maximum extent possible.	We will implement what you decide.
The role of community	Listen	Contribute	Participate	Partner	Partner or lead

Level of Influence	Inform	Consult	Involve	Collaborate	Empower
in decision-making					
Examples of methods we will use to do this	Fact sheets, brochures, flyers, newsletters, media, advertising media releases, displays at City facilities, website updates, social media.	Briefings, surveys, meetings, workshops, Advisory Committees, pop-up events, interviews, information sessions and Town Hall meetings.	Workshops, surveys, focus groups, interviews, tours of project site Advisory Committee workshops, roundtables, world cafes.	Deliberative engagement processes including citizens juries, community panels and ballots, co-design workshops, steering groups, interviews, roundtables.	Ballot or voting, deliberative engagement processes including citizens juries, community panels and ballots (subject to the remit).
Examples of projects or decisions typical of this level of engagement	Projects with no opportunity to influence decision-making, such as maintenance upgrades, roadworks and closures, rate changes, projects where the City is not the lead agency.	Draft strategic plans or policies, Statutory projects such as land-use planning and hearing of submissions, low to medium impact interest projects, including single tree installations, small scale traffic projects, community-facing policies.	Medium to high impact interest projects, such as major capital works, master plans, annual council budget, key strategies and plans, making of local laws	High impact interest projects key strategic documents including the Community Vision, 4-year Council Plan, Asset Plan and Financial Plan.	Council elections.

6. COMMUNITY ENGAGEMENT PRINCIPLES

- 6.1 To ensure our engagement practices are proactive, inclusive, and meaningful - and to meet our obligations under sections 55 and 56 of the Local Government Act 2020 - we commit to the following:

6.1.1 Plan proactively

- 6.1.1.1 Identify stakeholders, including those directly affected and those with an interest in the issue.
- 6.1.1.2 Start engagement early and continue it throughout the project to allow genuine input.
- 6.1.1.3 Make sure engagement is timely, open, and easy to understand.

6.1.2 Be inclusive and accessible and support participation

- 6.1.2.1 Communicate clearly using plain language, accessible formats, and a respectful tone.

6.1.2.2 Design engagement activities that are inclusive and accessible so people can contribute meaningfully. This includes:

- (a) Physical accessibility – venues, transport, and facilities.
- (b) Digital accessibility – screen readers, alt text, captions.
- (c) Language support – translations and interpreters.
- (d) Cultural sensitivity – approaches that are respectful and appropriate.

6.1.2.3 Actively seek diverse perspectives, especially from underrepresented groups.

6.1.3 Be transparent about influence

6.1.3.1 Be clear about what aspects of the decision can be influenced (as well as what can't be influenced and why), utilising the IAP2 Spectrum of Public Participation (refer to table on page 13).

6.1.3.2 Define the community's role in each engagement process.

6.1.3.3 Identify what other factors, in addition to community engagement, will influence decision making (refer to the How decisions are made section on page 11).

6.1.4 Choose the right engagement methods

6.1.4.1 Use tools and approaches that suit the project, audience and level of influence, such as:

- (a) Face-to-face conversations
- (b) Workshops
- (c) Surveys
- (d) Online forums
- (e) Pop-up events or community gatherings
- (f) Reasonable support and incentives or stipends, where appropriate, to encourage and remove barriers to participation.

6.1.4.2 Allow enough time for the community to participate

- (a) Engagement activities will be open for at least four weeks (with extensions encouraged if over school holidays or religious holiday periods) unless:
- (b) A City Executive Director approves a shorter timeframe, or
- (c) Legislation requires a shorter period.

6.1.5 Provide feedback and keep improving

6.1.5.1 Let the community know how their input has influenced decisions.

6.1.5.2 Provide updates at key milestones throughout the project.

6.1.5.3 Be flexible and willing to adjust our approach as needed.

6.1.5.4 Learn from each engagement to improve future practices.

A submission review panel will be convened only where there is a statutory requirement under legislation that refers to section 223 of the *Local Government Act 1989*. In such instances, Council

will conduct the process in accordance with the provisions of section 223 and in alignment with the engagement principles outlined in this policy.

7. DELIBERATIVE ENGAGEMENT

- 7.1 Deliberative engagement is a way of working with our community that brings people closer to the decision makers. It involves people who broadly represent our Greater Geelong community. It focuses on deep, thoughtful conversation, often over several weeks or months and this process is usually used for more complex, long term and high impact issues, where perspectives are likely to differ and/or where the issue is high impact on sections of the community. Participants learn from different perspectives, work together, and shape well-informed advice that may influence decisions.

In this approach, participants are provided with:

- 7.1.1 a clear task or question
- 7.1.2 the information and resources they need
- 7.1.3 enough time and space to discuss ideas and consider different perspectives to reach their consensus (or decision)
- 7.1.4 A promise of collaborate or empower on the IAP2 Spectrum of Public Participation.

Deliberative engagement methods include advisory committees, workshops, community panels, focus groups, citizen juries and ballots.

Not all our engagements can be deliberative however, at a minimum, we will engage deliberatively when developing the following long-term strategic documents in accordance with the Local Government Act 2020:

- 7.1.4.1 Community Vision
- 7.1.4.2 Council Plan
- 7.1.4.3 Asset Plan
- 7.1.4.4 Financial Plan
- 7.1.4.5 other projects or initiatives as considered appropriate.

We will consider using deliberative engagement for other projects on a case-by-case basis. This means we'll look at whether the issue is complex, whether involving the community at a more in-depth level would improve the outcome, and whether it could help build trust in decision-making. Where full deliberation isn't practical, we may use a scaled-down approach that still values people's time, supports meaningful input, and works within available resources.

8. MANAGING FEEDBACK OUTSIDE OF FORMAL COMMUNITY ENGAGEMENT CHANNELS

- 8.1 To ensure feedback is properly considered, we strongly encourage community members to use the designated engagement channels and submit input during the official engagement period. These formal channels are designed to support fair, accessible, and meaningful participation.

We recognise that people may also share feedback informally, such as through social media, emails, or in conversations with staff. While this type of input may be less structured and harder to verify, it can still provide useful insights into community sentiment and will be reviewed where possible.

However, feedback received informally or outside the engagement period may not always be included in formal reporting. When it is considered, it will be reviewed separately from formal input and will not be integrated into quantitative results.

Petitions will be managed under the City's Governance Rules.

9. HOW WE WILL REPORT ON ENGAGEMENT

9.1 We will report back to the community

9.1.1 At key milestones. This could include when an engagement opens, when an engagement summary is available, before a decision goes to a Council meeting, when the engagement closes and moved to another stage in the process.

9.1.2 What we learnt during the engagement process – that is, the data and information collected as part of the process, including the key themes and insights heard from respondents and who we heard from.

9.1.3 How this has influenced the decisions, plans and activities.

9.1.4 What the next steps are.

We will report feedback accurately, including understanding nuances in feedback and investigating and highlighting anomalies in data, such as duplicate responses.

In determining the best ways to report this information back, we will consider the people and groups involved, barriers to engagement, and the level of interest to the wider community.

Where it is valuable to do so, we will report back during the engagement process, so that the methods of exploring an issue with the community might be altered based on what we are learning and that newly identified stakeholders might engage as necessary throughout the process.

We will report back using methods such as:

9.1.5 updates on Geelong Australia website

9.1.6 updates on the project Have Your Say page, including emails to 'followers' of individual pages

9.1.7 posts on social media

9.1.8 public notices and newspaper advertisements

9.1.9 printed materials in community facilities

9.1.10 Council meeting agendas and minutes

9.1.11 direct communication, such as letters, phone calls and meetings, with the involved people and groups.

The City may use automated tools, such as AI, to help organise and summarise community feedback. These tools support analysis and reporting but do not replace people. City officers must review and understand community feedback to make recommendations to support Council's decision making process.

The use of automated tools will be included in the privacy statement related to each engagement in line with the City's privacy and data storage policies.

Implementation of this Policy

RESPONSIBILITIES

The Greater Geelong community, our elected officials and all employees of the City of Greater Geelong play a role in ensuring the promises made in this policy are upheld.

Group	Responsibilities
Community	- Stay informed and get involved in relevant engagement opportunities. - Be open to new ideas and respectful of others' perspectives. - Follow the process and respect timelines. - Accept that final outcomes may not always align with personal preferences but aim to serve broader community needs.
Elected Members	- Adopt the Community Engagement Policy, oversee its implementation. - Champion the commitment and principles for community engagement through leadership and decision-making. - Promote community engagement opportunities to constituents. - Review outcomes of community engagement activities for decision-making. - Consider engagement results when forming opinions and making decisions.
Executive Leadership Team	- Demonstrates behaviours that foster good engagement practice and drive the community engagement principles through policy, process and leadership. - Implement and ensure compliance with this policy and hold staff accountable for its use and improvement. - Provide final approval before engagements go live.
City Officers	- Uphold the Community Engagement Policy. - Consult and partner with the Community Engagement Unit before initiating projects. - Attend community engagement training. - Act with integrity and avoid bias. - Conduct transparent and inclusive engagements. - Communicate clearly about decision-making steps. - Engage in a timely and informative manner to encourage participation. - Provide feedback and guide participants on staying engaged. - Commit to understanding all viewpoints and fully consider findings in recommendations.
Community Engagement team	- Monitor the implementation of this policy and conduct periodic reviews to drive continuous improvement. - Support staff to plan and deliver best-practice engagement processes. - Provide training to City Officers.

MONITORING AND REPORTING

The City commits to monitoring processes, information sharing and decision making to understand the overall level of success in the policy's implementation. At a minimum, key evaluation measures of success over each 12-month period will be reported in the Annual Report and will include:

- community satisfaction with community consultation and engagement (annual survey)
- number of engagements
- number of participants
- adequacy of representation of priority populations
- percentage of deliberative and other engagements
- timeliness and regularity of reporting back to the community

and may also include measures such as:

- diversity of engagement methods
- information delivery modes
- effectiveness of participant identification process across target groups

ADVICE AND ASSISTANCE

The Responsible Officer is responsible for providing guidance on the application of this Policy.

RECORDS

The City must retain records associated with this Policy and its implementation in accordance with its Records Information Management Policy.

Record	Retention / Disposal Authority	Retention Period	Location
This policy	Manager, Community Strengthening	Four years	Geelong Australia
Feedback archives	Manager, Community Strengthening	Four years	Geelong Australia

REVIEW

The City should review and, if necessary, amend this Policy within four years of the Approval 26 May 2030.

References

Legislation

- Aboriginal Cultural Heritage Act 2006
- Charter of Human Rights and Responsibilities Act 2006
- Child Safety Act 2015
- Disability Act 2006
- Disability Discrimination Act (Com)1992
- Emergency Management Act 2013
- Equal Opportunity Act 2010
- Gender Equality Act 2020
- Local Government Act 1989
- Local Government Act 2020
- Multicultural Victoria Act 2011
- Planning and Environment Act 1987
- Privacy and Data Protection Act 2014
- Public Health and Wellbeing Act 2008
- Racial and Religious Tolerance Act 2001
- Victorian Charter of Human Rights and Responsibilities Act 2006

Other Documents

- Records Information Management Policy

Internal references

- Child Safe Standards
- Council Plan 2025-29
- Community Health and Wellbeing Strategy 2025-29
- Customer Strategy 2025 – 28
- Gender+ Impact Assessment
- Governance Rules
- Privacy and Health Records Council Policy

External references

- [Victorian Local Government Act 2020 \(Vic\)](#)

- International Association of Public Participation (IAP2) Spectrum of Engagement
- Waduwurrung Country Plan: Paleert Tjaara Dja, Let's make Country good together 2020-2030
- Public Participation in Government Decision-making Better Practice Guide – Victorian Auditor-General's Office 2015
- Public Participation and Community Engagement: Local Government Sector – Victorian Auditor-General's Report 2017
- Public Participation in Government Decision-Making – Victorian Auditor-General's Report 2017
- Victorian Government Draft Public Participation Framework (2020)
- Local Government Act 2020 – Principles Community Engagement (DELWP)

Draft Community Engagement Policy

Community Engagement Summary Report

February 2026



INTRODUCTION

The City sought community feedback on the revised draft Community Engagement Policy from 1 December 2025 to 27 January 2026.

The purpose of the engagement was to share the updated draft policy. The draft policy was developed following an initial stage of community and stakeholder feedback between January and August 2025.

During this first stage of engagement, more than 200 people shared their views on how we engage, and what we can do better to ensure our community's views are heard as part of the City's decision making.

Community feedback guided changes to the draft policy, including more face-to-face engagement, clearer communication, transparency in decision making, timely follow up, and better support to get involved.

This most recent stage of community engagement involved sharing the updated draft with our community and stakeholders and checking whether it meets our community's needs and expectations.

HOW WE ENGAGED

The draft Community Engagement Policy was published to the City's Have Your Say webpage. Additional information on the page highlighted how community and stakeholder feedback influenced changes to the draft policy.

Additionally, the draft policy was shared with key stakeholders who participated in the first round of engagement, including the Barwon network of neighbourhood houses, Cultura (via the City's multicultural adviser) and the Wadawurrung Traditional Owners Aboriginal Corporation.

As this policy guides community engagement practice across the whole organisation, we also held a staff workshop in January 2026 to discuss feedback. The workshop was attended by 18 staff members from a range of Council areas, bringing together diverse perspectives from across our services and operations.

We invited people who were involved in the first stage of engagement to review the draft policy and share their feedback, and the engagement was also open to the broad community. Respondents were not required to register or leave their details in order to participate.



58 DAYS

of engagement
(Stage 2)



29

Number of people to
leave feedback



25

People following
the project
(Stages 1 & 2)

The Have Your Say page sought feedback via a ‘quick poll’ – a single question to gauge overall support for the draft policy.

A longer survey was also available, which asked whether the draft policy responded to community feedback, and whether it would help us hear from our community and guide decision making. Respondents were invited to rate their level of support for the draft policy across each of the five updated community engagement principles, which serve as the City’s ‘promise’ to the community.

Additionally, the Have Your Say page provided access to a standard community engagement survey, which is open continuously to hear from our community about how we can improve.

The engagement coincided with the City’s bi-monthly ‘neighbourhood conversation’ which was held at Whittington Neighbourhood House on 3 December 2025. A hard copy of the standard survey was available at this event, and there were a number of general conversations about the City’s community engagement approach, including positive feedback about in-person opportunities to talk with Council staff and councillors.

HOW WE ENGAGED	
HAVE YOUR SAY (HYS) ONLINE PORTAL	An online HYS project page was designed to share relevant information to encourage community feedback.
SURVEY (ONLINE AND HARDCOPY)	A survey was available on the HYS website and in hard copy.
QUICK POLL	A single question was available on the HYS website for community members to express overall support or dissatisfaction with the draft policy.
NEIGHBOURHOOD CONVERSATION	Staff from the City’s community engagement team had general discussions with community members about the way the City listens to and seeks feedback from our community.

COMMUNICATIONS

The draft community engagement policy was promoted broadly across the City’s channels.



Newsletter sent to 3700+ Have Your Say followers

Newsletter sent to 600+ people associated with local community groups



2

Features in City News sent to 2800+ subscribers



Media release

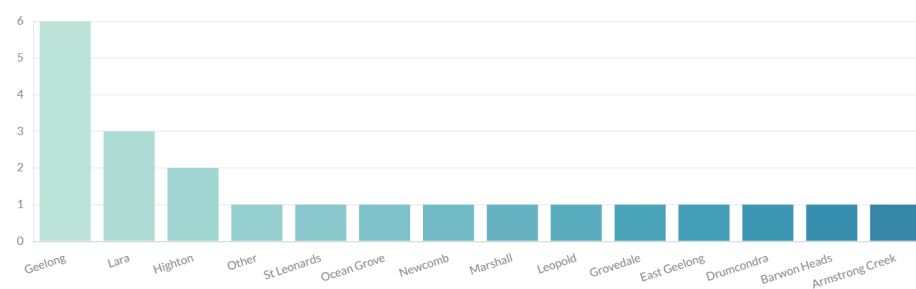
WHO WE ENGAGED WITH

From 1 December 2025 to 27 January 2026, 29 members of the community engaged with the draft Community Engagement Policy.

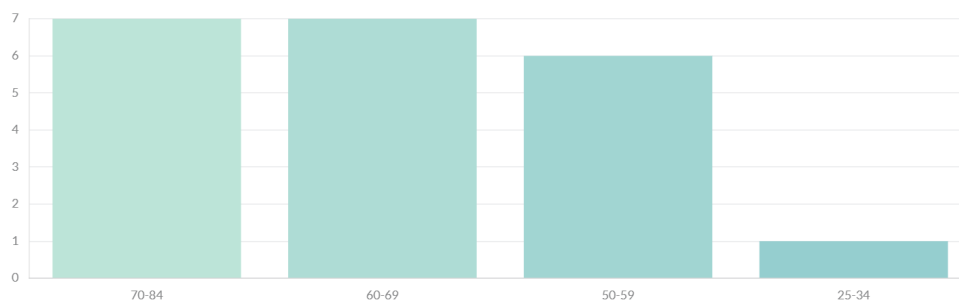
Eleven people completed the 'quick poll' and 22 people completed the longer survey.

The community were invited to share some demographic data with us. The following is a snapshot of these people.

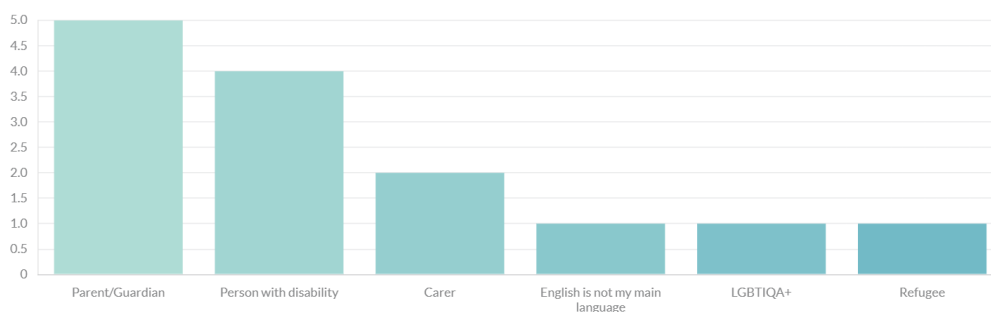
Suburb



Age



Which best describes you

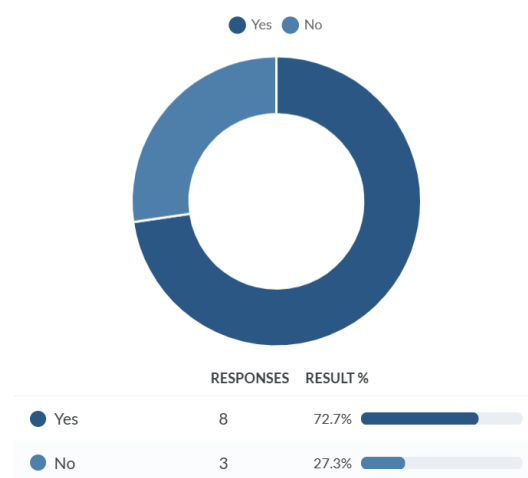


WHAT WE HEARD

QUICK POLL

Almost 73 per cent of respondents said that the draft policy will help us hear from our community and guide our decisions.

Do you think our draft Community Engagement Policy will help us hear from you and guide our decisions?

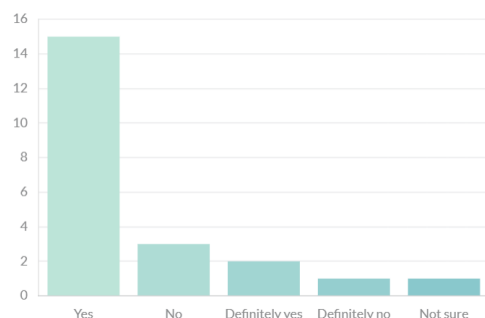


SURVEY RESPONSES

The analysis below provides a summary of feedback shared during the engagement process.

Please note that the limited number of 'free text' responses means the comments referenced below cannot be considered to reflect common themes or a broad community sentiment.

Do you think our draft Community Engagement Policy responds to what our community said?



	RESPONSES	RESULT %	
Yes	15	68.2%	
No	3	13.6%	
Definitely yes	2	9.1%	
Definitely no	1	4.5%	
Not sure	1	4.5%	

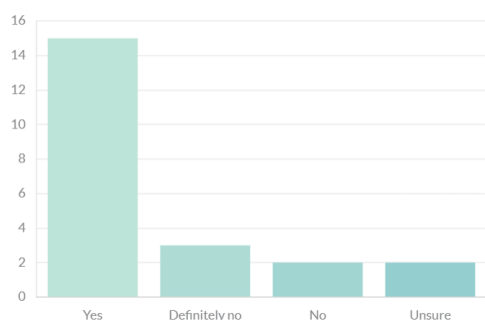
More than 77 per cent of respondents ('yes' and 'definitely yes' combined) agreed that the draft policy responds to what our community said.

Eighteen per cent of respondents ('no' and 'definitely no' combined) disagreed.

People who responded negatively were invited to expand on their response. Respondents expressed mistrust in the City's elected decision makers and frustration with a lack of response to correspondence and requests.

“Nothing whatsoever can be achieved by a member of the public wasting their time and breath on any issue.”

Do you think our draft Community Engagement Policy will help us hear from you and guide our decisions?



	RESPONSES	RESULT %	
Yes	15	68.2%	
Definitely no	3	13.6%	
No	2	9.1%	
Unsure	2	9.1%	

The majority of respondents (68%) said that the draft policy will help us hear from our community and guide our decisions.

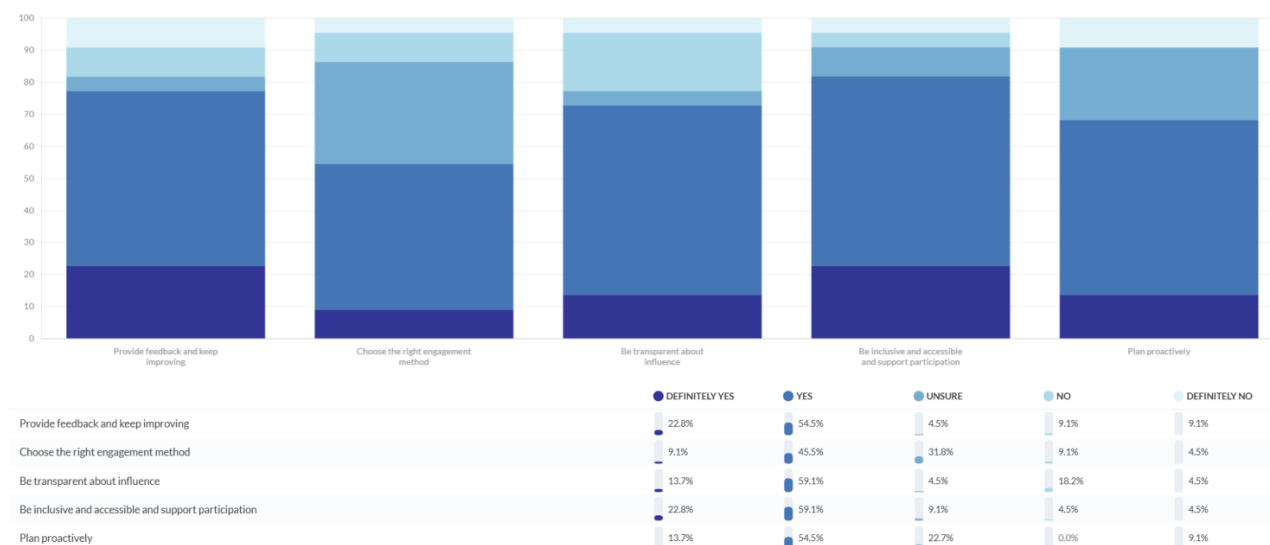
People who responded negatively were invited to expand on their response.

Respondents expressed mistrust in the decisions of elected officials. A number of comments expressed concern that Council does not listen to its community.

“You listen with closed ears. You don't hear what the residents want or need.”

Another respondent expressed concern that there was not adequate budget to resource the actions promised in the draft policy.

Do you agree with our five new community engagement principles?



Respondents were invited to rate their level of support across the draft policy's five principles.

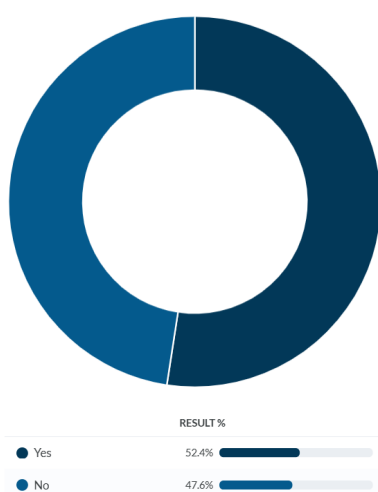
Overall, the principles were rated positively, with more than half of respondents selecting 'yes' and 'definitely yes' for each of the five principles.

The principle '*be inclusive and accessible and support participation*' was the most supported with an 82 per cent level of agreement.

'*Be transparent about influence*' attracted the greatest negative response, with a combined 'no' and 'definitely no' result of 23 per cent.

This result is consistent with previous comments relating to disappointment and lack of trust in the City's decision making and commitment to listening.

Is there anything missing from our five new community engagement principles?



More than half of respondents said there was something missing from the draft policy.

Some comments were general in nature and expressed mistrust in staff and the City's decision makers.

There was also dissatisfaction with the outcomes and communications around specific projects and service requests.

Note, the processes around Council correspondence are outside the scope of the draft Community Engagement Policy, however these comments will be forwarded the relevant area of Council.

There were a number of suggestions additions to the policy, including:

- Opportunities for community gatherings and collaboration
- Standards and accountabilities for inclusive and transparent engagement
- Greater clarity on when community will lead or make decisions
- Greater clarity around resourcing the expectations in the draft policy
- Measurable targets for priority populations
- Greater clarity around why community views may not be adopted
- Options for organising citizens assemblies.

This feedback is largely already addressed in the draft policy. There is also an opportunity to incorporate these suggestions into our engagement planning tools – a suite of practical resources that sit alongside the policy - which provide detail about the scale, scope, methods and measures of engagement on a project-by-project level.

The adopted policy will be supported by other practical resources, including engagement plans for priority populations, to ensure participation and representation of diverse community voices.

ADDITIONAL COMMENTS

Half of respondents provided responses when asked if there was anything else they would like to share.

There were continued comments expressing mistrust in Council and the genuineness of the engagement process.

There were suggestions around providing greater detail about the decision making and reporting back processes, including producing reports that feature specific information about engagement outcomes.

“The ‘provide feedback’ principle should ensure that ‘closing the loop’ reports are not just generalised, high-level summaries and infographics. This has been a failing in the past. Community members want to know the breadth and scale of opinion about an issue.”

It was suggested that the IAP2 spectrum is referenced in the principle relating to “choose the right engagement methods”.

Another comment suggested that respondents to surveys receive confirmation of their response.

One respondent provided positive feedback about the City’s engagement efforts.

““I think you are doing great work! I really like that you are getting training to deal with difficult situations. We as a community grow when we experience your compassion and skills. Thank you!”

OVERALL KEY FINDINGS

The community engagement process indicated overall support for the draft Community Engagement Policy across all five proposed principles and in response to:

The quick poll:

“Do you think our draft Community Engagement Policy will help us hear from you and guide our decisions?” (73% yes)

Survey question:

“Do you think our draft Community Engagement Policy responds to what our community said?” (77% support)

Survey question:

“Do you think our draft Community Engagement Policy will help us hear from you and guide our decisions?” (68% support)

Respondents who didn’t support the draft Community Engagement Policy shared comments of a general nature, expressing mistrust with City staff and decision makers and a lack of faith in the genuineness of the community engagement process.

Other negative comments expressed frustration with communication about the outcomes of specific projects and service requests.

There were a number of suggestions to provide detail about how engagement projects will be resourced and evaluated against measures and targets to ensure inclusivity and representation. Greater detail around opportunities for community influence and the reporting back process was also suggested.

These suggestions are largely addressed within the policy, and we will also consider this feedback when developing the planning guides and tools that support individual engagement projects.

NEXT STEPS

We thank our community for their honest and valuable feedback.

Community feedback and an updated draft Community Engagement Policy is expected to be considered for adoption by Council at its meeting on 26 May 2026.

This report summarises the outcomes of our community engagement process, but we also received extensive feedback from City staff that will inform updates to the draft policy.

Below is a table of how community feedback has been considered.

YOU SAID	OUR RESPONSE
THERE IS A LACK OF TRUST IN DECISION MAKERS AND THE ENGAGEMENT PROCESS	Added wording to the draft policy around ‘our commitment’ to strengthen our promise to the community to engage openly and genuinely.

YOU SAID	OUR RESPONSE
REFERENCE OPPORTUNITES FOR COMMUNITY GATHERINGS AND COLLABORATION	Workshops and gatherings are already referenced in the policy, and we have added in extra wording to highlight that one of the purposes of the policy is to build community capacity and understanding.
THE PRINCIPLE 'CHOOSE THE RIGHT ENGAGEMENT METHOD SHOULD REFERENCE THE IAP2 SPECTRUM	A reference to the level of influence (as described in the spectrum) has been added to the principle.
STANDARDS AND ACCOUNTABILITY FOR INCLUSIVE AND TRANSPARENT ENGAGEMENT	Measures specific to each project are set in the evaluation section of our engagement planning template.
GREATER CLARITY OF WHEN COMMUNITY WILL LEAD OR MAKE DECISIONS	The draft policy explains that deliberative (i.e. high influence) methods will be used for complex projects and projects that have greater impact on the community.
MEASURABLE TARGETS FOR PRIORITY POPULATIONS	Specific engagement plans will be developed for priority populations.
GREATER CLARITY AROUND WHY COMMUNITY VIEWS MAY NOT BE ADOPTED	The draft policy provides guidance on managing differing views (as part of deliberative engagement), defining the level of influence under the IAP2 spectrum and inputs that influence decision making in the 'how decisions are made' section.
OPTIONS FOR ORGANISING CITIZENS ASSEMBLIES	The draft policy provides guidance in the deliberative engagement section.
DETAIL AND TRANSPARENCY IN ENGAGEMENT REPORTING	The draft policy provides direction in the 'how we will report back' section about the level of detail required. Reporting tools and templates provide further guidance to the organisation about the level of detail required.

2.2. Proposed Sale of Land - 11A McHarry Court, Corio

Source: Office of The Chief Executive
Chief Executive Officer: Ali Wastie

Purpose

1. To provide Council with the outcome of community engagement on the proposed sale of land at 11A McHarry Court, Corio and seek approval for the sale of the land, shown as **Parcel 2 in Attachment 1 site plan**.

Background

2. The City owned several adjoining land parcels which previously formed Connections Park off McHarry Court, Corio. The parkland was made up of Connections Park East, Connections Park West and a narrow strip of land adjoining the two areas.
3. The parkland was poorly situated, suffering from a lack of passive surveillance which raised safety concerns and the land had no direct vehicle access. In 2014-15 the Council initiated the rezoning of Connections Park East and the connecting land from PPRZ to General Residential GRZ1.
4. The long-term strategy was to enable redevelopment of rezoned land for residential use complementing other renewal projects bringing significant benefits for the local community. The Norlane Corio Restructure Plan identified objectives such as maintaining pedestrian connections and establishing a road frontage for the remaining parkland and the Rosewall Community Centre, which was achieved in the development of the neighbouring former school site.
5. Following comprehensive internal and community engagement, the Council resolved to sell the section land known as Connections Park East at its meeting on 15 December 2020. **Parcel 1 in Attachment 1 site plan**. Parcel 2 was not included at that time as it was within a separate larger parcel of land.
6. Connections Park West (now known as Rosewall Park) will be retained and in accordance with the Council resolution, community engagement was completed in 2025 to understand the community's aspirations for the future of the park. The feedback gathered will help inform a concept plan for future upgrade works.

Key Matters

7. We propose to sell a remaining parcel with an area of 1,588m² at 11A McHarry Court, Corio being certificate of title volume 1258 folio 450, Lot B PS920591, which is currently landlocked. **Parcel 2 in Attachment 1**.
8. When the Council rezoned the land to residential use, the intention was specifically to improve Council's ability to attract investment in a challenging urban renewal precinct that would also see the redevelopment of the adjacent former Rosewall Primary School land. While the site was not designated for rezoning in the Corio Norlane Structure Plan, the proposal was supported by Clause 21.18 *Corio Norlane* policy objectives to increase the local population, diversify housing types and support opportunities for renewal.

9. The option of leasing the land to a Registered Housing Association for the development of social housing was assessed at a low to medium rating.
10. As the land is isolated with only existing pedestrian access, it will be difficult to attract Registered Housing Associations as:
 - 10.1. To provide vehicular access to the site, an adjacent property will need to be purchased. All existing access points are for pedestrian only. This would add to the cost of development and impact the feasibility of the project;
 - 10.2. Sites without direct and clear access usually will not be funded for social and affordable housing, from both HAFF (Federal) or SHGF (State) funding streams;
 - 10.3. The site will need an internal road to access any proposed dwelling which will further reduce the development yield that is already affected by the irregularity of the site.
11. It is proposed that Parcels 1 and 2 should be sold together. Parcel 2 is landlocked, while Parcel 1 had several narrow street frontages which provide opportunity for resolving vehicle access with the acquisition of an abutting property. Selling the two lots together will enhance the land value, the development potential and opportunities to resolve vehicle access.
12. The option of selling the land at 11A McHarry Court, Corio has now been referred to community engagement which was undertaken in March and April 2026.
13. Three submissions were received in response to the proposed sale of the land.

	Summary of submission	Officers' response
1.	The sale of this land for additional housing appears to a sensible decision.	This aligns with the Officers' recommendation.
2.	Proposed that the land could be used for greenspace on activation in line with the draft Plan for Nature, providing longer term value.	The rezoning of the land was initiated by the Council specifically to improve Council's ability to attract investment in a challenging urban renewal precinct, supporting the Corio Norlane Structure Plan's policy. With objectives to increase the local population, diversify housing types and support opportunities for renewal.
3.	Questioned why there was not elaboration on the sentence: <i>"Development plans will include maintaining pedestrian access to the adjoining residential estates and the nearby Rosewall Community Centre and Connections Park West."</i>	The purchaser/developer will have a requirement to design the residential subdivision to include pedestrian access. The details to address the requirement will be included when the development is designed by the purchaser/developer. Therefore, it cannot be elaborated on at this time.

Recommendation

That Council:

- 1. Notes the outcomes of community engagement for the proposed sale;**
- 2. Approves the sale of 11A McHarry Court, Corio being certificate of title volume 1258 folio 450, Lot B PS920591; and**
- 3. Authorises the Chief Executive Officer or delegate to sign documents to complete the sale of the land.**

Financial Sustainability

14. The sale of the property supports financial sustainability by disposing of a surplus property and contributing to capital income for Property Sales.
15. A current market valuation will be obtained prior to the sale to comply with section 114, *Local Government Act 2020* and inform a sale price. The land will be sold together with the adjoining vacant land to maximise its value.
16. Costs associated with the sale such as marketing and legal fees will be offset by the sales income.
17. Any retention of this asset or change to current use or operation of this land has not been budgeted for and will result in an impact to the 2026/27 budget.

Community Engagement

18. Community engagement was undertaken from 13 March until 12 April 2026 on the proposal to sell the land.
19. Submissions were invited and three submissions received. The full submissions are provided to Councillors. A summary and officers' response have been included in the Key Matters of the report.
20. The City completed extensive engagement on the community's aspiration for the Rosewall Park engagement and will begin development of an initial concept plan. Once a concept plan is developed, it will be made available for community review via a second round of engagement to ensure it aligns with Community priorities and responds appropriately to the feedback heard through stage 1 engagement.

Social Equity and Sustainability

21. The land has been assessed for suitability for social housing in accordance with the City's Social Housing Plan. The option of leasing the land to a Registered Housing Association for the development of social housing was assessed at a low to medium rating.
22. As the land is isolated with only existing pedestrian access, it will be difficult to attract Registered Housing Associations as:
23. To provide vehicular access to the site, an adjacent property will need to be purchased. All existing access points are for pedestrian only. This would add to the cost of development and impact the feasibility of the project;
24. Sites without direct and clear access usually will not be funded for social and affordable housing, from both HAFF (Federal) or SHGF (State) funding streams;
25. The site will need an internal road to access any proposed dwelling which will further reduce the development yield that is already affected by the irregularity of the site.

Gender Equality – Gender+ Impact Assessment

26. An assessment was not completed on the proposed sale of the land as it does not relate to the criteria of when an assessment is required, being an existing or developing service, program or policy.

Relevant Law/Policy/Legal Implications

27. The Council must comply with section 114, *Local Government Act 2020* before dealing with the land.
28. While zoned General Residential 1, the property was previously a public open space reserve. Section 24A (8) of the *Subdivision Act 1988* sets out the requirements for applying the proceeds from the sale.

Alignment to Council Plan and Vision

29. This report aligns with the Council Plan 2025-29 strategic priority:
Economic Development
30. This report aligns with the Community led 30-year Vision, “Greater Geelong: A Clever and Creative Future” community aspiration:
Development and implementation of sustainable solutions.

Conflict of Interest

31. No officer involved in the preparation of this report declared a general or material conflict of interest.

Risk Assessment and Risk Appetite Statement

32. The proposed sale of land aligns with Council’s Risk Appetite Statement by enabling efficient land use through a compliant, transparent statutory process, while maintaining low financial, operational and community risk and strong governance controls. The level of community i objection is low and has been properly tested, aligning with Council’s balanced community appetite and cautious appetite for transparent decision-making.

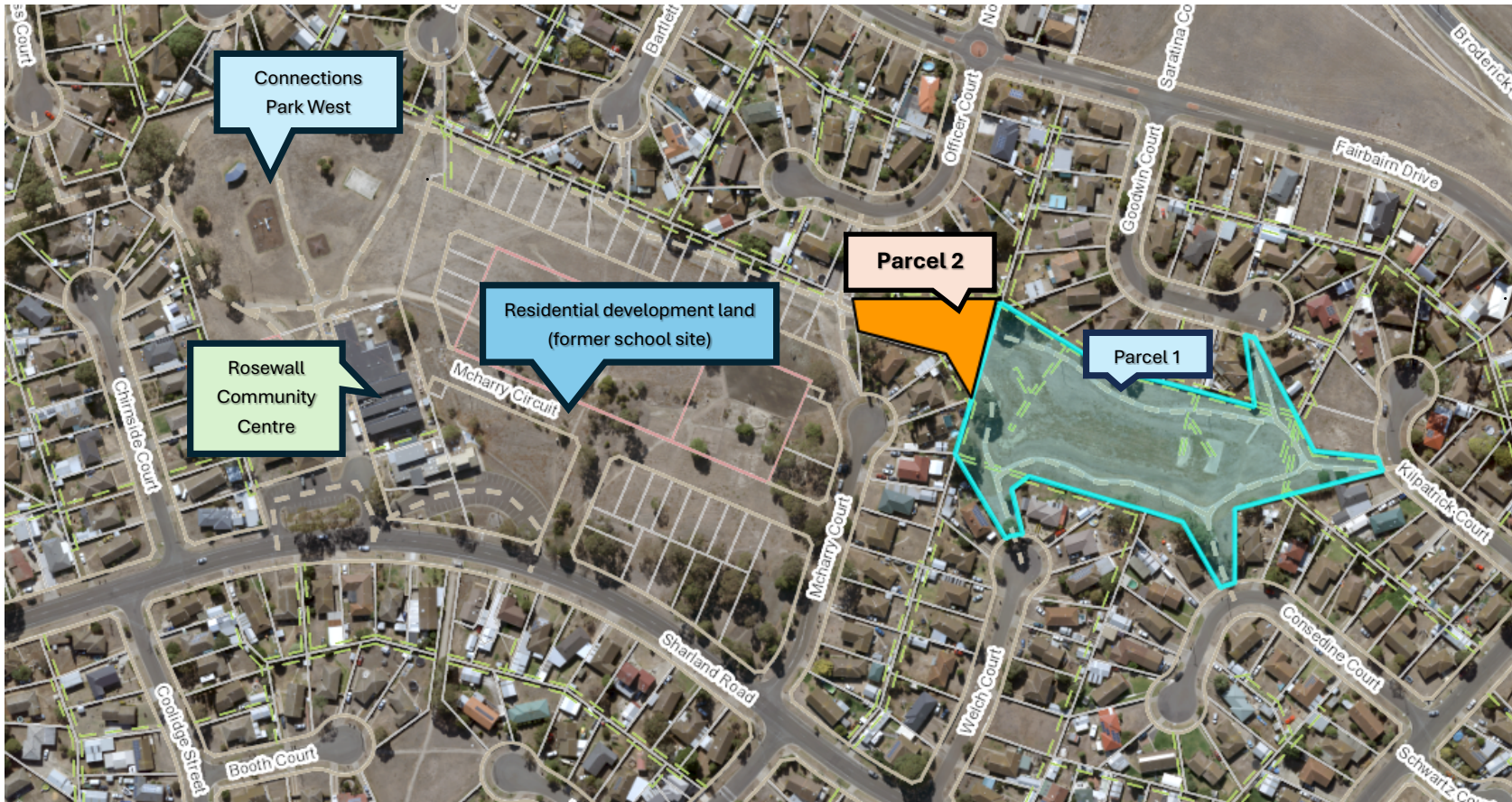
Environmental Sustainability

33. There are no environmental issues identified with selling the property. The planning permit process will consider environmental aspects of any proposed development.

Attachments

1. SITE PLAN 11A McHARRY CRT CORIO [2.2.1 - 1 page]

SITE PLAN – 11A McHARRY COURT CORIO



2.3. Proposed carriageway easement at 43-45 Fenwick St, Portarlington

Source: Office of the Chief Executive
Chief Executive Officer: Ali Wastie

Purpose

1. To provide Council with the outcome of community engagement on the proposal to grant a carriageway easement across the City's land at 43-45 Fenwick St, Portarlington and seek approval for the creation of the easement, shown in blue in Attachment 1.

Background

2. The City has been approached from the landowner of 62 Newcombe St, Portarlington, wanting to acquire a carriageway easement over City owned land at 43-45 Fenwick Street, Portarlington.
3. The dominant land being privately owned and shown in Attachment 2 requires a carriageway easement across City owned land, known as the servient land to access the rear of the private land.
4. The proposed carriageway easement to be registered over a land area of 225m2, subject to survey.
5. There are existing carriageway easements on the City's land benefiting other properties in Newcombe Street that have been acquired over time and costs for these easements covered by the requesting party.
6. The City can confirm there will be no loss of car spaces or changes to public access in the existing public car park.

Key Matters

7. Community engagement on the proposal to grant a carriageway easement over the land at 43-45 Fenwick Street, Portarlington was undertaken from 20 March until 19 April 2026 with six submissions received.

Summary of submission	Officer's response
One submission supported the proposed easement.	This aligns with the Officer's recommendation
Five submitters expressed concern that the easement would impact public access and use and carpark availability within the easement area.	There will be no physical changes to the car park, no reduction in car park numbers or impact on public access as a result of granting the easement.

8. If the carriageway easement is supported, the City will receive payment for the interest in the land being acquired, which will be determined by a market valuation of the easement.

Recommendation

That Council:

- 1. Notes the outcomes of community engagement on the proposal to grant a carriageway easement over the land at 43-45 Fenwick St, Portarlington;**
- 2. Approves the creation of the carriageway easement to be registered on the property title being volume 9366 folio 584, to benefit the property at 62 Newcombe St, Portarlington;**
- 3. Authorises the Chief Executive Officer or delegate to sign documents to complete the registration of the easement.**

Financial Sustainability

9. The City will receive payment from the property owner acquiring the easement. This will be established by a market valuation of the easement.
10. The City will be reimbursed for all legal costs and other costs incurred for the acquisition of the carriageway easement by the owner of 62 Newcombe Street, Portarlington.

Community Engagement

11. Community engagement was undertaken on the City's Have Your Say page in line with Section 114 of the *Local Government Act 2020* and the City's Community Engagement Policy on the proposal to grant a carriageway easement over City owned land.
12. Submissions were invited and six submissions received. The full submissions are provided to Councillors. A summary of the submission themes and the officers' response is included in the Key Matters of this report.
13. City officers have endeavoured to contact concerned submitters and provided additional information to most. After clarification that there will be no loss of car parks or access, each person expressed that their concerns were alleviated.

Social Equity and Sustainability

14. There are no adverse social equity issues created because of this proposed carriageway easement.

Gender Equality – Gender+ Impact Assessment

15. An assessment was not completed on the proposed carriageway easement as it does not relate to the criteria of when an assessment is required, being an existing or developing service, program or policy.

Relevant Law/Policy/Legal Implications

16. Section 114 of the *Local Government Act 2020* applies to the granting of an easement, in the same manner as if it were a sale of land.

Alignment to Community Plan and Vision

17. This report aligns with the Council Plan 2025-29 strategic priority:
Governance and Integrity
18. This report aligns with the Community led 30-year Vision, "Greater Geelong: A Clever and Creative Future" community aspiration:
Development and implementation of sustainable solutions.

Conflict of Interest

19. No officer involved in the preparation of this report declared a general or material conflict of interest.

Risk Assessment and Risk Appetite Statement

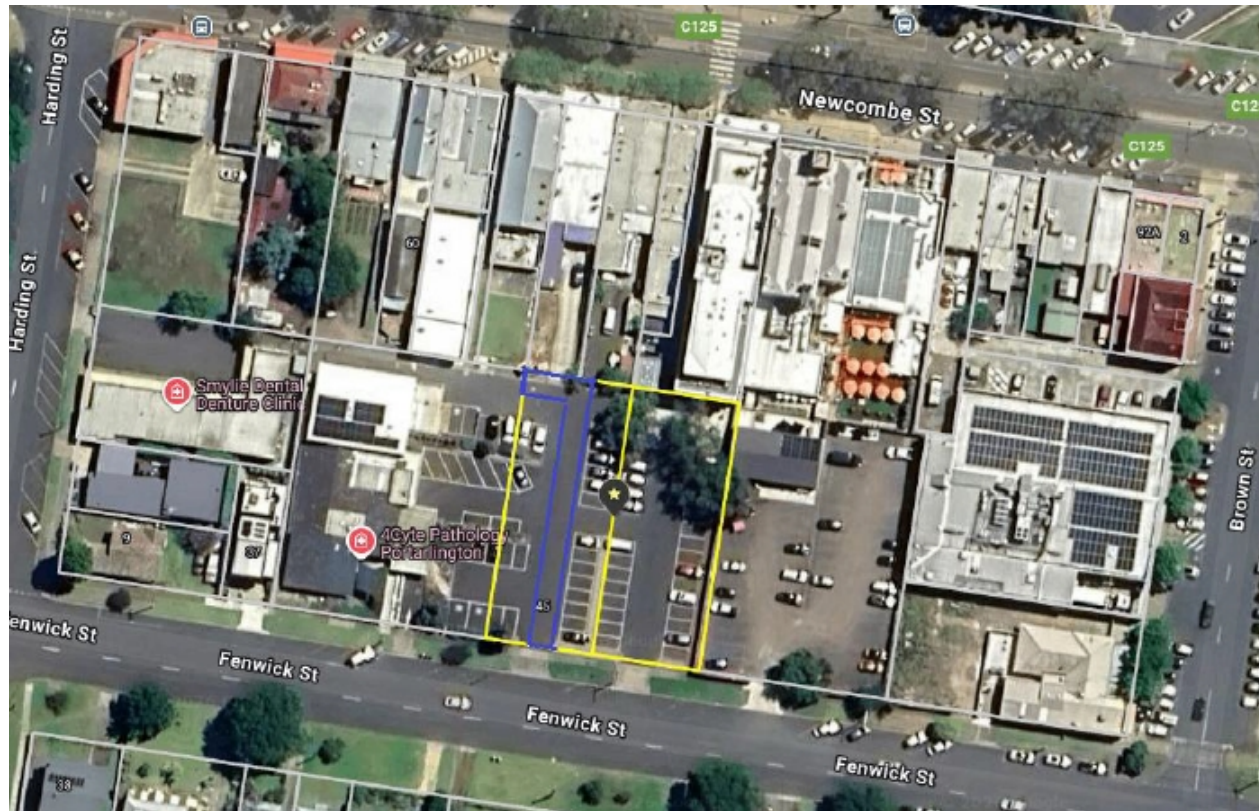
20. The proposed carriageway easement aligns with Council's Risk Appetite Statement by enabling efficient land use through a compliant, transparent statutory process, while maintaining low financial, operational and community risk and strong governance controls. The proposal does not materially reduce public access or service delivery. The level of community impact and objection is low and has been properly tested, aligning with Council's balanced community appetite and cautious appetite for transparent decision-making.

Environmental Sustainability

21. There are no environmental sustainability implications associated with this report.

Attachments

1. Aerial - 43-45 Fenwick St, Portalington [2.3.1 - 1 page]
2. 43-45 Fenwick St, Portalington [2.3.2 - 1 page]





2.4. Financial Performance Report Year to Date Ended 31 March 2026

Source: Corporate Services
Executive Director: Troy Edwards

Purpose

1. To endorse the Quarterly Financial Performance Report as at 31 March 2026.

Background

2. On 24 June 2025 the 2025-26 budget was adopted with an underlying operating surplus of \$0.5 million and a cash surplus for the year of \$3.8 million.
3. This budgeted result was underpinned by an operating efficiency target of \$16.6 million. Following adoption, a detailed efficiency program identified specific actions to achieve this target, replacing broad-based assumptions with targeted measures across departments.
4. The Income Statement Converted to Cash is used as a key financial measure as it reflects actual cash generation and funding capacity, supporting informed decision-making and assessment of our long-term financial sustainability.
5. Financial performance reports are presented to Council on a quarterly basis, with this report representing quarter 3 for the 2025-26 financial year (FY26).
6. Further to the performance, the report provides the forward full year forecast for FY26.

Key Matters

7. The third quarter financial review has resulted in a full year forecast underlying operating deficit of \$13.8 million for 2025-26 which is \$14.3 million unfavourable to budget. This has been driven by the following material updates to forecast:
 - 7.1. The early receipt in June 2025 (FY25) of 50% of the FY26 Financial Assistance Grant has created a timing variance that adversely impacts the FY26 operating position by \$14.8 million.
 - 7.2. Upward asset revaluations at the FY25 year-end have increased the depreciation forecast by \$5.8 million, resulting in a material unfavourable variance to budget.
 - 7.3. Fees and charges are forecast \$5.8 million below budget, driven by the North Geelong Transfer Station closure, a decline in casual parking revenue and lower Statutory and Development Planning Fees.
 - 7.4. Offset by Materials and Services forecast to be \$12.4 million favourable to budget due to underspend and savings across the organisation.

8. The third quarter financial review has resulted in a full year forecast cash surplus for 2025-26 of \$2.9 million which is \$0.9 million unfavourable to budget. This has been driven by the following material updates to forecast:
 - 8.1. Proceeds from budgeted property sales of \$16.3 million didn't initially include the corresponding transfer to reserves for the future repayment of borrowings. This has been corrected in the Full Year Forecast, resulting in a reduction in the forecast cash result.
 - 8.2. Net cash items in the Operating Statement were \$7.8 million favourable to budget, driven primarily by a \$12.4 million underspend in materials and services, partially offset by fees and charges that are forecast \$5.8 million below budget.
 - 8.3. The capital program is forecast to underspend by \$9.4 million, primarily due to unused contingency, savings achieved through competitive tendering, and underspends across several annual programs. Underspends arising from project delays within the broader capital program have been carried forward to FY27 and do not impact the cash surplus.
9. Capital works expenditure to 31 March 2026 is \$17.9 million favourable to the year-to-date budget primarily driven by timing variances and forecast underspends. A summary of the year-to-date variances is provided in the attachment.
10. The full year forecast capital works expenditure is \$147.2 million which is \$57.1 million below the full year budget. The variance is driven by savings, annual program underspends and project re-phasing to 2026-27.
11. The forecast cash and investment balance at year-end is \$248.2 million which is \$59.2 million favourable to the full year budget. The key drivers of this favourable variance are:
 - 11.1. A higher than budgeted opening cash balance of \$17.4 million
 - 11.2. A reduced forecast for the capital program of \$57.1 million
 - 11.3. Savings and underspends in materials and services of \$12.3 million
 - 11.4. This is partly offset by lower-than-expected developer contributions (\$14.8 million) and fees and charges income (\$5.8 million).

Recommendation

That Council endorses the Quarterly Financial Performance Report for the period ended 31 March 2026.

Financial Sustainability

12. As detailed in the attached Quarterly Financial Performance Report as at 31 March 2026.

Community Engagement

13. Community engagement was undertaken during the development of the 2025-26 budget. Internal consultation has occurred with managers and project managers during the development of the full year forecast presented in this report.

Social Equity and Sustainability

14. Income and expenditure of the City's social equity programs are included in the attached Quarterly Financial Performance Report as at 31 March 2026.

Gender Equality – Gender+ Impact Assessment

15. A Gender+ Impact Assessment was not required for this report.

Relevant Law/Policy/Legal Implications

16. The report is provided in accordance with the requirements under section 97 of the *Local Government Act 2020*.

Alignment to Community Plan and Vision

17. This report aligns with the Council Plan 2025-29 strategic priority:
Governance and Integrity
18. This report aligns with the Community led 30-year Vision, "Greater Geelong: A Clever and Creative Future" community aspiration:
A prosperous economy that supports jobs and education opportunities.
Sustainable development that supports population growth and protects the natural environment.

Conflict of Interest

19. No officer involved in the preparation of this report declared a general or material conflict of interest.

Risk Assessment and Risk Appetite Statement

20. Council's current financial risk appetite is cautious, and the financial information presented in the Quarterly Financial Performance Report as at 31 March 2026 does not introduce any new or increased financial risks. The data reflects Council's approved financial settings and confirms Council's short and long-term financial position remains consistent with the adopted budget, long-term financial planning assumptions, and funding strategies. The report does not create or give rise to additional structural budget pressures, unfunded liabilities, or adverse impacts on Council's long-term financial sustainability and remains firmly within Council's stated financial risk appetite.

Environmental Sustainability

21. Income, expenditure and investments focus on the preservation and enhancement of the City's commitment to environmental strategies and targets.

Attachments

1. Financial Performance Report Year to Date Ended 31 March 2026 [**2.4.1** - 26 pages]

THE CITY OF
GREATER GEELONG

FINANCIAL PERFORMANCE REPORT

MARCH 2026

Financial Performance Report

Year to Date Ended 31 March 2026



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Financial Performance Report

Year to Date Ended 31 March 2026



1. Introduction & Purpose

- This report provides an overview of Council's financial performance for the period 1 July 2025 to 31 March 2026, including year-to-date results, full-year forecasts and key movements across operating activities, capital delivery, cash flow, reserves and financial sustainability indicators.
- The report supports effective financial stewardship by enabling informed decision making, transparent monitoring of organisational performance, and early identification of matters that may impact Council's year-end position or longer-term financial sustainability.

2. Financial Performance

a) Summary

Summary	Year To Date			Full Year		
	Actual \$000	Budget \$000	Variance \$000	Forecast \$000	Budget \$000	Variance \$000
Operating Statement						
Income	373,326	377,109 ▼	(3,783)	497,377	518,076 ▼	(20,699)
Expenditure	379,742	387,014 ▲	7,273	511,156	517,568 ▲	6,412
Underlying Operating Surplus/(Deficit)	(6,416)	(9,905) ▲	3,489	(13,779)	509 ▼	(14,288)
Non-Recurrent Revenue	61,437	56,150 ▲	5,287	193,809	209,972 ▼	(16,164)
Net Comprehensive Surplus/(Deficit)	55,021	46,245 ▲	8,776	180,030	210,481 ▼	(30,452)
Cash Surplus/(Deficit) for the Year	73,545	5,143 ▲	68,403	2,912	3,773 ▼	(861)
Capital Expenditure	90,585	108,510 ▲	17,924	147,222	204,342 ▼	(57,120)
Cash & Investments	254,782	227,433 ▲	27,349	248,175	188,974 ▲	59,201
Loans	158,395	159,413 ▲	1,018	156,526	157,558 ▲	1,031

Underlying Operating Surplus/(Deficit)

Year to Date Actuals v Budget: The underlying operating result is a deficit of \$6.4m, being **\$3.5m** favourable to the year-to-date budget.

Key drivers of this variance include:

- Organisational wide underspends and savings continue in Materials & Services budgets **\$11.5m**. A significant portion of these YTD variances will impact the year-end position which is forecast to be materially favourable to the full year budget. Further detail on the material variances is provided later in the report.
- Depreciation is **(\$4.9m)** unfavourable to budget, due to the FY25 year-end valuation uplift of property and infrastructure assets, which has increased the depreciation expense.

Financial Performance Report

Year to Date Ended 31 March 2026



- Fees and Charges are tracking **(\$2.4m)** below the YTD budget due to the North Geelong Transfer Station closure, lower Statutory and Development Planning Fees and reduced Casual Car Parking Fees.

Full Year Forecast v Budget: The forecast operating position is a deficit of (\$13.8m), which is **(\$14.3m)** unfavourable compared to the full-year budget.

The major drivers of this unfavourable forecast include:

- The early receipt in June FY25 of 50% of the FY26 Financial Assistance Grant has created a timing variance that adversely impacts the FY26 operating position **(\$14.8m)**.
- Upward asset revaluations at the FY25 year-end have increased depreciation, resulting in a material unfavourable variance to budget **(\$5.8m)**.
- Fees and charges **(\$5.8m)** are forecast below budget, driven by the North Geelong Transfer Station closure, a decline in casual parking revenue and lower Statutory and Development Planning Fees.
- Offset by Materials and Services **\$12.4m** favourable to budget. Major variances include: a reduction in the Digital Innovation Program forecast due to delivery delays, lower expenditure related to the North Geelong Transfer Station closure and underspends and savings across the organisation.
- Interest Income is **\$2.1m** favourable to budget due to higher-than-expected cash balances, and a strong market performance has seen a focus on investing surplus cash in longer term deposits to generate large returns.

Net Comprehensive Surplus/(Deficit)

Full Year Forecast v Budget: The full year forecast net comprehensive result is a surplus of \$180.0m, which is **(\$30.5m)** unfavourable compared to the full year budget.

The primary contributors to this unfavourable position are:

- The underlying operating result is forecast to be **(\$14.3m)** unfavourable to budget. This reflects the factors outlined in the Operating Result section, including the timing impact of the Financial Assistance Grant, higher depreciation arising from asset revaluations and lower fees and charges income.
- Developer contributions continue to track below budget year-to-date, with the full year forecast revised down by **(\$13.2m)**. This reflects slower development activity and delays in contribution-triggering milestones.
- The net gain on disposal of assets is forecast to be **(\$4.2m)** unfavourable to the full year budget. This is driven by unbudgeted disposals of infrastructure assets totalling (\$6.3m), associated with renewal and upgrade capital projects (e.g. demolitions). This impact is partially offset by a **\$2.1m** increase in the forecast net gain on property sales.

Financial Performance Report

Year to Date Ended 31 March 2026



Cash Surplus/Deficit for the Year

Full Year Forecast v Budget: The full year forecast reflects a cash surplus of \$2.9m, which is **(\$0.9m)** unfavourable compared to the full-year budget.

Key drivers of this variance include:

- Proceeds from budgeted property sales of \$16.3m didn't initially include the corresponding transfer to reserves for the future repayment of borrowings. This has been corrected in the Full Year Forecast, resulting in a reduction in the forecast cash result.
- Net cash items in the Operating Statement were **\$7.8m** favourable to budget, driven primarily by a \$12.4m underspend in materials and services, partially offset by fees and charges that are forecast \$5.8m below budget.
- The capital program is forecast to underspend by **\$9.4m**, primarily due to unused contingency, savings achieved through competitive tendering, and underspends across several annual core capital programs that will not be carried forward to the new financial year. Underspends arising from project delays within the broader capital program have been carried forward to FY27 and will not impact the cash surplus.

Note: Unlike the Underlying Operating Result, the Cash Surplus/(Deficit) is not impacted by the timing of the Financial Assistance Grant, as the cash was transferred to reserve at the end of FY25.

Capital Works Expenditure

Year to Date Actuals v Budget: Year-to-date capital works expenditure is **\$17.9m** favourable to budget, driven primarily by timing variances and forecast underspends.

Key project contributors include:

- Armstrong Creek Land Acquisition Program **\$3.8m** – Favourable variance reflects timing differences arising from uncertainty in the scheduling and valuation of compulsory acquisition claims.
- North Bellarine Aquatic Centre Stage 2 **\$4.0m** - The variance relates to budget phasing assumptions, with expenditure now expected later than originally profiled and will be carried forward to FY27.
- Community Complex Horseshoe Bend Road **\$1.9m** - The variance relates to budget phasing assumptions, with expenditure now expected later than originally profiled.
- Convention and Exhibition Centre – Public Realm **\$1.5m** - Project delays have deferred the timing of the City's final funding contribution.

Financial Performance Report

Year to Date Ended 31 March 2026



Full Year Forecast v Budget: Full year capital works expenditure is forecast at \$147.2m, which is **\$57.1m** below budget. This variance is driven by expected underspends and project rephasing, with multiple programs now expected to deliver portions of their works in FY27 rather than FY26.

Key project contributors include:

- Armstrong Creek Land Acquisition Program **\$18.2m** – expenditure is lower than budget due to delays in in several land parcels progressing to acquisition, along with the removal of the Ghazeepore Road acquisition from the program (\$6.0m).
- Organics Processing Facility Upgrades **\$8.1m** – Design work is now expected to be completed later in FY26, resulting in a delay in the commencement of construction.
- Sorting/Decontamination Line at Point Henry for FOGO **\$3.0m** – Procurement processes have taken longer than anticipated, delaying project expenditure.
- Heavy and Dedicated Fleet Replacement **\$2.6m** – Longer than anticipated lead times and delivery schedules have resulted in a delayed expenditure.
- Osborne House Remedial Works **\$2.0m** – The appointment of a development partner has been slower than expected.

In addition, the capital program forecast has been reduced by **\$9.4m** to reflect project underspends and savings achieved across the program.

Cash & Investments

Full Year Forecast v Budget: The forecast cash position of \$248.2m is **\$59.2m** favourable to budget.

The key drivers of this favourable variance are:

- A higher than budgeted opening cash balance of **\$17.4m** driven by delays in the FY25 capital program and early receipt of 50% of the FY26 Financial Assistance Grant.
- The capital program forecast has been decreased by **\$57.1m** reflecting carry forwards to FY27 due to delays and project savings and underspends. The cash for the carried forward projects will be retained in cash-backed reserves (DCP, Waste and Capital Commitments) to fund the delivery in future years.
- Underspend across materials and services have positively contributed to the cash position **\$12.3m**.
- Increased proceeds from property sales of **\$4.8m** which will be transferred to reserve to support the repayment of borrowings.

These favourable movements are partially offset by the early receipt of the **(\$14.8m)** Financial Assistance Grant, which increased the opening cash balance but reduced cash inflows during the year, along with lower than budgeted Developer Contributions **(\$13.2m)** and Fees and Charges income **(\$5.8)**.

Financial Performance Report

Year to Date Ended 31 March 2026



Loans

Year to Date Actuals v Budget: Total debt outstanding at 31 March 2026 was \$158.4m, which is \$1.0m below the YTD budget due to a difference between the actual and budgeted opening loan balance.

Full Year Forecast v Budget: Total debt is forecast to be \$156.5m at 30 June 2026, which is \$1.0m below budget, also reflecting the variance in the opening balance.

The variance between Current and Non-Current loan balances reflects a correction in the Full Year Forecast to recognise \$50.0m of borrowings becoming payable within 12 months as at 30 June 2026. This was not correctly reflected in the budget but has been addressed in the forecast to ensure appropriate classification.

b) Operating Result

Year to Date Actuals v Budget: The \$3.5m favourable variance between the actual results and the year-to-date budget is driven by the following key factors:

Income – YTD Impact

Item	Impact	Comment
Rates & Charges		
Supplementary Rates	(\$1.2m)	Lower-than-expected volume of property changes (subdivisions, new builds, major improvements) has reduced supplementary rates notices. This is largely outside Council's control and is likely to remain unfavourable at year end.
Interest on Overdue Rates	+\$0.5m	A higher arrears balance has resulted in additional interest revenue on overdue rates.
Fees, Charges and Other		
Statutory and Development Planning Fees	(\$1.9m)	Due to an increase ministerial fee waivers and lower applications. The current trends indicate the budget is unlikely to be achieved. This revenue stream is unpredictable and highly dependent on developer activity.
North Geelong Transfer Station Closure	(\$1.6m)	The budget assumed a like-for-like alternative site (Slevin St) would be established, which has not been the case. Slevin St only accepts only accepts limited recyclables. As a result, both the income and waste disposal/recycling expenditure are down, broadly offsetting each other.
Casual Car Parking Fees	(\$1.0m)	The budget made assumptions regarding the change in behaviour from the 2P Free Parking initiative, the results show that there has been a higher avoidance of paid parking fees than anticipated YTD.

Financial Performance Report

Year to Date Ended 31 March 2026



Item	Impact	Comment
Election Fine Income	+\$0.4m	A larger than anticipated collection of fines relating to voting non-compliance. This is administered and paid to us by the Victorian Electoral Commission.
Government Grants		
Family Services	(\$0.58m)	Delayed delivery of the School Readiness Program has resulted in less spending YTD which results in less recognition of offsetting government funding.
Interest Received		
Interest on Investments	+\$1.1m	Higher-than-expected cash balances and a strong market performance.

Financial Performance Report

Year to Date Ended 31 March 2026



Expenditure – YTD Impact

Item	Impact	Comment
Salaries, Wages & Employment		
Salaries and Wages	+\$2.0m	The favourable variance reflects the savings from vacant positions across the organisation. This has been partially offset by a budgeting oversight of (\$2.6m) and the reclassification of the Digital Innovation Program expenditure from Materials and Services (\$1.1m).
Supplementary labour	(\$1.1m)	Higher supplementary labour costs used to maintain core service delivery.
Materials and Services		
Planning & Growth programs	+\$3.7m	Favourable variance ~50% driven by timing delays across several programs. ~50% permanent positive variance is mainly due to a slower start to developer funded NWGGA Elcho Road West PSP consulting and a delay on Batesford North PSP start.
Digital Innovation Program	+\$3.5m	Delays have impacted the timing of delivery of the program, with overall favourable variance of \$2.4m. A further \$1.1m variance exists in Materials and Services, which is offset by unfavourable Salaries and Wages costs due to the reclassification of budget.
City Works	+\$2.0m	Favourable variance mainly reflects savings across repairs, maintenance and security expenditure.
North Geelong Transfer Station Closure	+\$1.6m	The assumed like-for-like alternative site (Slevin St) has not been established. Slevin St accepts only limited recyclables, resulting in lower income and lower waste disposal/recycling costs, which broadly offset each other.
Family Services	+\$1.5m	Delayed delivery of the School Readiness Program has resulted in less spending YTD, this is offset by less recognition of government funding. Additionally, there is general underspend across all areas in Family Services.
Civil Infrastructure	+\$0.7m	Favourable variance mainly relates to underutilisation of Consultants in Infrastructure Planning, particularly in Asset Management and Storm Water Planning.
Community Strengthening & Community Participation	+\$0.7m	Underspend across all areas due to delays in programming and events and lower contractor costs YTD.
Parks & Natural Assets	+\$0.5m	Favourable variance mainly relates to underutilisation of Contractors in Parks & Open Space Maintenance and Biodiversity & Environment
EPA Levy	(\$3.8m)	EPA Levies greater than budgeted for industrial waste disposed at Drysdale Landfill. This represents ~35-45% of total tonnages.

Financial Performance Report

Year to Date Ended 31 March 2026



Item	Impact	Comment
Depreciation		
Depreciation expense	(\$4.9m)	Unfavourable variance due to upward asset revaluations at FY25 year-end, increasing depreciation costs compared to budget.

Financial Performance Report

Year to Date Ended 31 March 2026



Full Year Forecast v Budget: The **(\$14.3m)** unfavourable variance between the full-year forecast and the budget is driven by the key factors summarised below.

Income – Full Year Impact

Item	Impact	Comment
Rates & Charges		
Supplementary Rates	(\$1.2m)	Lower-than-expected volumes of property development continues to reduce supplementary rates. The pending <i>payment-in-lieu-of-rates (PILOR)</i> scheme may also impact revenue, although timing remains uncertain (potentially FY26 or FY27), presenting an additional risk.
Interest on Overdue Rates	+\$0.6m	A higher arrears balance is expected to generate favourable interest revenue on overdue rates.
Fees, Charges and Other		
North Geelong Transfer Station Closure	(\$2.2m)	The budget assumed a like-for-like alternative site (Slevin St), but in practice it accepts only limited recyclables. As a result, both income and disposal/recycling expenditure are expected to be lower, largely offsetting one another.
Statutory and Development Planning Fees	(\$2.4m)	Forecast revenue is expected to fall short of the budget. This income stream is highly unpredictable and depends on developer activity, which remains below expectations.
NWGA Batesford North PSP delay	(\$1.8m)	Significant developer roadblocks to start Batesford North PSP. The income is likely to be deferred to FY28.
Casual on street parking	(\$1.3m)	Revenue forecasts have been reduced based on the parking trend so far this year. There remains a risk of further decline over the remainder of the financial year.
Drysdale Landfill Gas Royalties	+\$0.5m	Unbudgeted Drysdale Landfill gas royalty income has contributed favourably to the forecast.
Election Fine Income	+\$0.4m	A larger than anticipated collection of fines relating to voting non-compliance. This is administered and paid to us by the Victorian Electoral Commission.
Tree Planting/Removal	+\$0.3m	Additional income has been generated from tree planting and removal activities, with the full-year budget already exceeded.
Government Grants		
Financial Assistance Grant	(\$14.8m)	The early receipt in FY25 of 50% of the FY26 Financial Assistance Grant has created a timing variance. This reduces income recognised in FY26, despite no change to overall grant funding.
Family Services	(\$0.6m)	Delayed delivery of the School Readiness Program has resulted in less recognition of funding YTD which has been reflected in the forecast.
Interest Received		

Financial Performance Report

Year to Date Ended 31 March 2026



Item	Impact	Comment
Interest on Investments	+\$2.1m	Higher than expected cash balances available for investment. Strong market performance with higher average interest rates has seen a focus on investing surplus cash in longer term deposits to generate larger returns.

Financial Performance Report

Year to Date Ended 31 March 2026



Expenditure – Full Year Impact

Item	Impact	Comment
Salaries, Wages and Employment		
Salaries and Wages - vacancies	+6.0m	The favourable variance reflects salary savings resulting from vacant positions across the organisation. Where appropriate vacant roles have been held to take the opportunity to review the role and future requirements.
Salaries and Wages - budget correction	(\$2.6m)	The unfavourable variance reflects a budgeting oversight that understated salary costs. This has been identified and corrected in the full year forecast.
Digital Innovation Program	(\$2.3m)	Expenditure previously budgeted under Materials & Services has been reclassified to Salaries and Wages, contributing to the unfavourable variance.
Supplementary labour	(\$1.4m)	The unfavourable variance reflects higher than budgeted supplementary labour costs required to maintain core service delivery.
Materials and Services		
Digital Innovation Program	+\$4.8m	Program behind schedule and is expected to end the year \$2.5m favourable. The \$4.8m favourable variance in Materials and Services relates to vendor costs, which is offset by \$2.3m unfavourable staffing costs – actual versus budget classification difference.
NWGGA delays	+\$2.6m	Slower start to developer funded NWGGA Elcho Road West PSP consulting and a delay on Batesford North PSP start.
North Geelong Transfer Station Closure	+\$2.1m	The expected like-for-like alternative site (Slevin St) was not established. As it accepts only limited recyclables, both income and waste disposal/recycling costs are expected to reduce, largely offsetting each other.
City Works	+\$2.0m	Expecting YTD savings across repairs, maintenance and security expenditure to materialise.
Family Services	+\$1.8m	Slower than anticipated delivery of the School Readiness Program has resulted in less spending YTD, this has been reflected in the full year forecast and is also offset by less recognition of government funding. Additionally, there is forecast underspend throughout the network in all other programs.
Legal Expenses	+\$0.9m	Savings expected due to increased internal capability in our legal team.
Civil Infrastructure	+\$0.7m	Expecting YTD favourable variance mainly relating to underutilisation of Consultants in Infrastructure Planning to materialise, particularly in Asset Management and Storm Water Planning.

Financial Performance Report

Year to Date Ended 31 March 2026



Parks & Natural Assets	+\$0.5m	Favourable variance mainly relating to underutilisation of Contractors in Parks & Open Space Maintenance and Biodiversity & Environment to materialise
Staceys Road Rental Expense	+\$0.5m	The rental expense assumed in the budget was based on increased site acreage, which is now not expected until FY27, resulting in a favourable variance.
Community Strengthening & Community Participation	+0.7m	Underspend across all areas due to delays in programming and events and lower contractor costs has resulted in a reduction in full year forecast spend.
EPA Levy	(\$5.1m)	An error in the Waste Model resulted in the EPA levy for industrial waste being significantly underbudgeted. This represents ~35-45% of total tonnages, therefore expecting to be materially over budget.
Depreciation		
Depreciation	(\$5.8m)	Upward asset revaluations at the FY25 year-end are expected to increase depreciation costs materially above budget.

c) Capital Expenditure

Year to Date Actuals v Budget: The year-to-date capital works result is **\$17.9m** favourable compared with the YTD budget. The key variances are summarised in the table below.

Item	Impact	Comment
Project/Program		
North Bellarine Aquatic Centre Stage 2	+\$4.0m	The variance relates to budget phasing assumptions, with expenditure now expected later than originally profiled. There is no forecast impact on project completion date.
Armstrong Creek Land Acquisition Program	+\$3.8m	A significant portion of the FY26 budget is allocated to compulsory acquisition provisions. Due to uncertainty in acquisition timing and valuation, material timing variances are common and are driving the favourable YTD result.
Community Complex – Horseshoe Bend Road	+\$1.9m	The variance relates to budget phasing assumptions, with expenditure now expected later than originally profiled. There is no forecast impact on project completion date.
Convention and Exhibition Centre	+\$1.5m	Project delays have deferred the final cash contribution from Council, creating a favourable YTD variance

Financial Performance Report

Year to Date Ended 31 March 2026



Federal Roads Program
(Roads to Recovery)

(\$2.5m)

The YTD unfavourable variance is due to a combination of increased external funding and timing differences in expenditure.

Full Year Forecast v Budget: The full-year capital works program is forecast to be **\$57.1m** below budget.

This variance is driven by expected underspends and project rephasing, with multiple projects now expected to deliver portions of the works in FY27 rather than FY26

Item	Impact	Comment
Project/Program		
Armstrong Creek Land Acquisition Program	+\$18.2m	Expenditure is lower due to delays in in several land parcels progressing to acquisition and the Ghazeepore Road acquisition no longer being required (\$6.0m).
Organics Processing Facility Upgrades	+\$8.1m	Detailed design work is now expected to be completed in late FY26, pushing construction commencement to after Winter 2026. The budget assumed earlier design completion that would have enabled pre-winter construction.
Sorting/Decontamination Line at Pt Henry for FOGO	+\$3.0m	The tender process is taking longer than expected, delaying equipment delivery and the start of facility upgrades. These works are now forecast for FY27.
Heavy & Dedicated Fleet Replacement	+\$2.6m	Longer than anticipate lead/delivery times have resulted in a delay in expenditure recognition.
Osborne House Remedial Works	+\$2.0m	Appointment of a development partner has taken longer than anticipated, resulting in expenditure being rephased into future financial years.

Financial Performance Report

Year to Date Ended 31 March 2026



3. Balance Sheet

Balance Sheet Summary	Year To Date			Full Year		
	Actual \$000	Budget \$000	Variance \$000	Forecast \$000	Budget \$000	Variance \$000
Current Assets	374,979	350,245	▲ 24,734	293,290	233,698	▲ 59,592
Non-Currents Assets	5,428,413	5,331,830	▲ 96,583	5,727,718	5,724,564	▲ 3,154
Total Assets	5,803,392	5,682,075	▲ 121,317	6,021,009	5,958,262	▲ 62,746
Current Liabilities	276,503	226,467	▼ (50,036)	201,720	147,557	▼ (54,163)
Non-Current Liabilities	155,332	185,339	▲ 30,007	133,161	183,143	▲ 49,983
Total Liabilities	431,835	411,806	▼ (20,029)	334,881	330,701	▼ (4,180)
Net Assets	5,371,557	5,270,269	▲ 101,288	5,686,128	5,627,561	▲ 58,566
Accumulated Surplus	2,532,541	2,414,467	▲ 118,074	2,589,874	2,585,463	▲ 4,411
Revaluation Reserves	2,775,307	2,769,970	▲ 5,337	2,950,599	2,981,725	▼ (31,126)
Cash Reserves	63,709	85,832	▼ (22,123)	145,655	60,372	▲ 85,283
Total Equity	5,371,557	5,270,269	▲ 101,288	5,686,128	5,627,561	▲ 58,566
Working Capital Ratio	1.36	1.55	▼ (0.19)	1.45	1.58	▼ (0.13)
Unrestricted Working Capital Ratio*	1.13	1.17	▼ (0.04)	0.84	1.17	▼ (0.34)

* Restricted cash includes cash reserves for DCPs, Waste and Capital Commitments

a) Overall

Full Year Forecast vs Budget

- The forecast working capital ratio is 1.45, which is 0.13 lower than budget. The reclassification of \$50m of borrowings from non-current to current based on the repayment date being due within 12 months of year end has significantly increased the current liabilities forecast and in turn reduced the working capital ratio.
- After adjusting for restricted cash, the unrestricted working capital ratio is forecast at 0.84. The unfavourable variance of 0.34 reflects the increased current liabilities mentioned above and a high level of restricted cash held for future developer contributions projects, waste projects and committed capital works.

Financial Performance Report

Year to Date Ended 31 March 2026



b) Trade & Other Receivables

Summary	Year To Date		
	Actual \$000	FY25 \$000	Movement \$000
Statutory receivables			
Rates	82,296	5,852 ▼	(76,444)
Infringements	14,301	12,988 ▼	(1,313)
Net GST receivables	1,954	2,593 ▲	639
Non-statutory			
Other debtors	15,384	20,676 ▲	5,292
Total current trade and other receivables	113,935	42,110 ▼	(71,825)
Less impairment loss allowance	(18,219)	(17,414) ▼	(805)
Net total current trade and other receivables	95,716	24,696 ▼	(71,021)
Non-current			
Statutory receivables			
Special rate scheme	2,264	2,264 ■	-
Long term rates	18,895	18,895 ■	-
Total non-current trade and other receivables	21,159	21,159 ■	-
Total trade and other receivables	116,875	45,855 ▼	(71,021)

- Receivables have increased by \$71.0m since 30 June 2025. This reflects the fact the final rate instalment (31 May) is still outstanding for the financial year.
- Current rates collections total \$259.0m, which is 0.8% higher than at 31 March 2025.
- The arrears balance has risen to \$14.1m, up from \$10.5m at the same time last year. A total of \$10.7m has been collected so far in the 2025–26 year. Reducing the arrears balance remains a key focus to help prevent compounding overdue amounts.
- Total collection (current plus arrears) is 0.3% higher than at 31 March 2025, demonstrating a modest improvement in overall rates recovery performance.

Note: The 'Rates' balance in the above table includes all rates related debt, including General Rates, Emergency Services and Volunteers Fund (to be passed onto the Victorian State Government), Special Rates & Charges schemes and Environmental Upgrade Agreements.

Financial Performance Report

Year to Date Ended 31 March 2026



c) Treasury Analysis

Summary	Year To Date			Full Year		
	Actual \$000	Budget \$000	Variance \$000	Forecast \$000	Budget \$000	Variance \$000
Cash						
Cash & Cash Equivalents	68,156	90,973	▼ (22,817)	99,270	75,590	▲ 23,681
Other Financial Assets	186,625	136,460	▲ 50,166	148,905	113,384	▲ 35,521
Total Cash Balances	254,782	227,433	▲ 27,349	248,175	188,974	▲ 59,201
Interest Received on Cash Balances	6,375	5,305	▲ 1,069	9,272	7,169	▲ 2,103
Loans						
Current Loan Liabilities	37,522	7,555	▼ (29,967)	57,580	7,555	▼ (50,025)
Non-Current Loan Liabilities	120,873	151,859	▲ 30,985	98,946	150,003	▲ 51,057
Total Loan Balances	158,395	159,413	▲ 1,018	156,526	157,558	▲ 1,031
Interest Paid on Loans - Operating	3,891	3,867	▼ (23)	5,017	5,124	▼ (107)
Interest Paid on Loans - Capital	336	437	▲ 101	1,395	1,395	-
Total Interest Paid on Loans	4,227	4,304	▲ 78	6,412	6,519	▼ (107)

Cash & Investments

- The full year forecast cash position of \$248.2m is **\$59.2m** favourable to budget, driven primarily by a higher opening cash balance, reduced capital expenditure due to project delays and savings, operating underspends, and higher than expected property sale proceeds.
- These favourable impacts are partially offset by lower than budgeted developer contributions and fees and charges, as well as the timing impact of the early receipt of the Financial Assistance Grant, which increased opening cash but reduced in-year cash inflows.

Loans

- Total debt outstanding at 31 March 2026 was \$158.4m, which is \$1.0m below the YTD budget. This variance is attributable to a difference between the actual and budgeted opening loan balance.
- Total debt is forecast to be \$156.5m at 30 June 2026, also \$1.0m below budget, reflecting the same opening balance variance.
- The variance between current and non-current borrowings reflects a correction in the full year forecast to appropriately classify \$50.0m of borrowings as current, as they become payable within 12 months at 30 June 2026. This classification was not correctly reflected in the original budget and has been addressed in the forecast to ensure accurate reporting.

Financial Performance Report

Year to Date Ended 31 March 2026



d) Cash Reserves Analysis

Summary	FY26 Forecast				FY26 Budget	
	Opening Balance	Transfer To	Transfer (From)	Closing Balance	Closing Balance	Variance \$000
Cash Reserves						
Developer Contributions/S173	63,709	28,308	(10,153)	81,864	53,699	(28,165)
Waste	10,854	82,794	(72,364)	21,283	6,673	(14,610)
Deferred Income	14,842	-	(14,842)	-	-	-
Capital Commitment	21,881	(12,885)	12,374	21,370	-	(21,370)
Property Sales	-	21,138	-	21,138	-	(21,138)
Total Cash Reserves	111,285	119,355	(84,985)	145,655	60,372	(85,283)

Developer Contribution/S173 Reserves

- The full-year forecast underspend on DCP funded capital projects, most significantly the Land Acquisition Program, is expected to result in a higher-than-budgeted DCP reserve balance at 30 June 2026.
- This increase is partially offset by lower than budgeted DCP contributions, reflecting reduced development activity and delays in the achievement of contribution triggering milestones.

Waste Reserve

- A full-year forecast underspend on Waste Reserve-funded capital projects is driving a higher Waste Reserve balance at 30 June 2026.

Deferred Income Reserve

- No movement is currently expected in this reserve.

Capital Commitment Reserve

- The reserve balance is forecast to increase at 30 June 2026 due to capital projects being delayed into future financial years.
- This reserve reflects the cash required to complete committed capital projects, ensuring funding is preserved for delivery in subsequent years.

Property Sales

- The reserve balance is forecast to increase to \$21.1m by 30 June 2026 reflecting anticipated proceeds from property sales.
- Cash held in this reserve is quarantined for the future repayment of borrowings, supporting Council's debt reduction strategy and long-term financial sustainability.

Financial Performance Report

Year to Date Ended 31 March 2026



4. Financial Sustainability Measures

Measure	Target	FY26 Budget	FY26 Forecast	Comment
Underlying Operating Result				
Underlying Result Ratio (Underlying surplus/(deficit) / Underlying revenue)	>0%	0.1%	(2.8%)	The deficit is primarily driven by the early receipt in FY25 of 50% of the FY26 Financial Assistance Grant, higher depreciation following asset revaluations and lower Fees and Charges income.
Capital Investment				
Capital Projects Delivery (Forecast Capital Expenditure / Budgeted Capital Expenditure)	>80%	n/a	72.0%	This is the result of a significant decrease in the forecast capital expenditure due to project delays and general underspends and savings.
Asset Sustainability Ratio (Renewal & Upgrade Expenditure / Depreciation)	>85%	101.3%	79.5%	Ratio is below target, as a result of the decrease in capital expenditure and higher depreciation forecast resulting from upward asset revaluations.
Cash & Borrowings				
Working Capital Ratio (Current Assets / Current Liabilities)	>1.0	1.58	1.45	Above the target due to increased cash holdings primarily driven by delays in the capital program.
Indebtedness Ratio (Debt / Rates Revenue)	<60%	46.3%	46.0%	Well within target due to no new borrowings in FY25 or FY26.

Financial Performance Report

Year to Date Ended 31 March 2026



Appendix A – Income Statement

Operating Statement	Year To Date			Full Year		
	Actual \$'000	Budget \$'000	Variance \$'000	Forecast \$'000	Budget \$'000	Variance \$'000
Revenue						
Rates & Charges	255,729	256,516	▼ (787)	339,953	340,636	▼ (683)
Fees, Charges & Other	65,680	68,042	▼ (2,362)	86,338	92,128	▼ (5,790)
Government Grants	46,161	46,967	▼ (807)	62,339	77,771	▼ (15,432)
Interest Received	6,375	5,305	▲ 1,069	9,272	7,169	▲ 2,103
Net Gain/(Loss) on disposal of assets	(618)	279	▼ (897)	(525)	372	▼ (897)
Total Operating Revenue	373,326	377,109	▼ (3,783)	497,377	518,076	▼ (20,699)
Expenditure						
Salaries, Wages & Employment	158,299	159,140	▲ 842	212,278	212,032	▼ (247)
Materials & Services	106,447	117,995	▲ 11,548	147,365	159,731	▲ 12,366
Depreciation	86,275	81,340	▼ (4,935)	114,890	109,127	▼ (5,763)
Community Support	16,747	16,511	▼ (237)	21,333	21,168	▼ (164)
Utilities	8,084	8,161	▲ 78	10,274	10,385	▲ 112
Interest Expenditure	3,891	3,867	▼ (23)	5,017	5,124	▲ 107
Total Operating Expenditure	379,742	387,014	▲ 7,273	511,156	517,568	▲ 6,412
Underlying Operating Surplus/(Deficit)	(6,416)	(9,905)	▲ 3,489	(13,779)	509	▼ (14,288)
Non-Recurrent Revenue						
Developer Contributions	17,930	31,136	▼ (13,207)	28,308	41,515	▼ (13,207)
Capital Grants	21,739	23,797	▼ (2,058)	37,646	40,306	▼ (2,660)
Contributed Assets	28,395	-	▲ 28,395	118,023	116,012	▲ 2,011
Net Gain/(Loss) on disposal of assets	(8,165)	225	▼ (8,390)	6,442	10,646	▼ (4,204)
Other Non-Recurrent Income	1,538	992	▲ 547	3,390	1,494	▲ 1,896
Total Non-Recurrent Revenue	61,437	56,150	▲ 5,287	193,809	209,972	▼ (16,164)
Net Comprehensive Surplus/(Deficit)	55,021	46,245	▲ 8,776	180,030	210,481	▼ (30,452)

Financial Performance Report

Year to Date Ended 31 March 2026



Appendix B – Income Statement Converted to Cash

Income Statement Converted to Cash	Year To Date			Full Year		
	Actual \$'000	Budget \$'000	Variance \$'000	Forecast \$'000	Budget \$'000	Variance \$'000
Surplus/(deficit) for the year	55,021	46,245 ▲	8,776	180,030	210,481 ▼	(30,452)
Adjustment for Non-Cash Items						
Contributions - non-monetary	(28,395)	- ▲	28,395	(118,023)	(116,012) ▲	2,011
Depreciation & amortisation	86,275	81,340 ▼	(4,935)	114,890	109,127 ▲	5,763
Written-Down Value of Asset Disposals	10,195	348 ▲	9,848	16,303	6,456 ▲	9,848
Total Non-Cash Items	68,075	81,688 ▼	(13,613)	13,170	(429) ▲	13,599
Adjustment for Capital Expenditure						
Capital Expenditure	(90,585)	(108,510) ▲	17,925	(147,222)	(204,342) ▲	57,120
Total Capital Expenditure	(90,585)	(108,510) ▲	17,925	(147,222)	(204,342) ▲	57,120
Adjustment for Financing Items						
New Borrowings/Refinancing	-	- ▲	-	-	- ▲	-
Loan Repayments	(5,555)	(5,567) ▲	13	(7,423)	(7,423) ▲	-
Lease Repayments	(987)	(955) ▼	(32)	(1,274)	(1,274) ▲	-
Total Financing Items	(6,542)	(6,523) ▼	(19)	(8,697)	(8,697) ▲	-
Net Cash Position for the Year	25,969	12,900 ▲	13,069	37,281	(2,986) ▲	40,268
Adjustment for Reserve Movements						
Reserve Drawdown/(Replenishment)	47,577	(7,757)	55,334	(34,369)	6,759	(41,129)
Cash Surplus/(Deficit) for the Year	73,545	5,143 ▲	68,403	2,912	3,773 ▼	(861)

Financial Performance Report

Year to Date Ended 31 March 2026



Appendix C – Statement of Financial Position

Statement of Financial Position	Year To Date			Full Year		
	Actual \$000	Budget \$000	Variance \$000	Forecast \$000	Budget \$000	Variance \$000
Current Assets						
Cash & Cash Equivalents	68,156	90,973	(22,817)	99,270	75,590	23,681
Trade & Other Receivables	95,716	104,569	(8,853)	26,175	26,181	(6)
Other Financial Assets	186,625	136,460	50,166	148,905	113,384	35,521
Other Assets	13,867	7,488	6,379	8,256	7,786	470
Inventories	1,111	1,276	(164)	1,181	1,279	(98)
Non-Current Assets Classified As Held For Sale	9,503	9,479	24	9,503	9,479	24
Total Current Assets	374,979	350,245	24,734	293,290	233,698	59,592
Non-Current Assets						
Property, Infrastructure, Plant & Equipment	5,378,765	5,295,212	83,553	5,680,078	5,688,684	(8,606)
Intangible Assets	12,435	8,989	3,446	12,293	8,557	3,736
Right-Of-Use Assets	3,797	2,757	1,041	2,751	2,246	505
Investments in Associates, Joint Arrangement & Sub	12,256	10,586	1,670	12,256	10,586	1,670
Trade & Other Receivables - Non-Current	21,159	14,286	6,873	20,341	14,491	5,850
Total Non-Current Assets	5,428,413	5,331,830	96,583	5,727,718	5,724,564	3,154
Total Assets	5,803,392	5,682,075	121,317	6,021,009	5,958,262	62,746
Current Liabilities						
Trade & Other Payables - Current	30,061	38,779	8,718	40,190	42,579	2,389
Interest-Bearing Liabilities - Current	37,522	7,555	(29,967)	57,580	7,555	(50,025)
Trust Funds & Deposits	34,761	38,542	3,780	21,253	17,957	(3,296)
Prepaid Income	130,977	80,652	(50,325)	36,672	24,333	(12,338)
Provisions - Current	42,829	59,601	16,772	44,572	53,773	9,202
Lease Liabilities - Current	353	1,338	986	1,454	1,360	(94)
Total Current Liabilities	276,503	226,467	(50,036)	201,720	147,557	(54,163)
Non-Current Liabilities						
Interest-Bearing Liabilities - Non-Current	120,873	151,859	30,985	98,946	150,003	51,057
Lease Liabilities - Non-Current	3,878	3,145	(734)	3,878	2,805	(1,074)
Provisions - Non-Current	30,580	30,336	(245)	30,336	30,336	-
Total Non-Current Liabilities	155,332	185,339	30,007	133,161	183,143	49,983
Total Liabilities	431,835	411,806	(20,029)	334,881	330,701	(4,180)
Net Assets	5,371,557	5,270,269	101,288	5,686,128	5,627,561	58,566
Equity						
Accumulated surplus	2,532,541	2,414,467	118,074	2,589,874	2,585,463	4,411
Revaluation Reserves	2,775,307	2,769,970	5,337	2,950,599	2,981,725	(31,126)
Other Reserves	63,709	85,832	(22,123)	145,655	60,372	85,283
Net Assets	5,371,557	5,270,269	101,288	5,686,128	5,627,561	58,568

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Year to Date Ended 31 March 2026



Appendix D – Statement of Cashflows

Statement of Cashflows Inflow/(Outflow)	Year To Date			Full Year		
	Actual \$000	Budget \$000	Variance \$000	Forecast \$000	Budget \$000	Variance \$000
Cashflow from Operating Activities						
Rates & Charges	278,377	284,713	▼ (6,336)	339,271	339,954	▼ (683)
Fees, Charges & Other	75,907	71,926	▲ 3,980	86,902	92,692	▼ (5,790)
Grants - Operating	42,178	47,521	▼ (5,344)	63,256	78,689	▼ (15,432)
Grants - Capital	26,439	23,797	▲ 2,642	37,646	40,306	▼ (2,660)
Contributions - monetary	17,930	31,136	▼ (13,207)	31,698	41,515	▼ (9,817)
Interest Received	6,375	5,305	▲ 1,069	9,272	7,169	▲ 2,103
Employee Costs	(162,344)	(158,895)	▼ (3,449)	(209,335)	(209,089)	▼ (247)
Materials, Services & Community Support	(133,646)	(147,018)	▲ 13,372	(176,696)	(189,010)	▲ 12,314
Cashflow from Operating Activities	151,214	158,486	▼ (7,272)	182,014	202,226	▼ (20,212)
Cashflow from investing activities						
Property, Plant & Equipment	(92,452)	(108,510)	▲ 16,057	(147,222)	(204,342)	▲ 57,120
Proceeds from Sale	1,412	369	▲ 1,043	22,220	17,474	▲ 4,746
Cashflow from investing activities	(91,040)	(108,140)	▲ 17,100	(125,002)	(186,868)	▲ 61,866
Cashflow from financing activities						
Finance Costs	(3,891)	(3,991)	▲ 100	(5,181)	(5,288)	▲ 107
Proceeds from Borrowings	-	-	-	-	-	-
Repayment of Borrowings	(5,555)	(5,567)	▲ 13	(7,423)	(7,423)	-
Repayment of Lease Liabilities	(987)	(955)	▼ (32)	(1,274)	(1,274)	-
Cashflow from financing activities	(10,433)	(10,514)	▲ 81	(13,878)	(13,985)	▲ 107
Net Cash Inflow/(Outflow)	49,741	39,832	▲ 9,909	43,134	1,373	▲ 41,761
Opening Cash Balance	205,041	187,601	▲ 17,440	205,041	187,601	▲ 17,440
Closing Cash Balance	254,782	227,433	▲ 27,349	248,175	188,974	▲ 59,201

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Year to Date Ended 31 March 2026



Appendix E – Statement of Capital Works

Statement of Capital Works	Year To Date			Full Year		
	Actual \$000	Budget \$000	Variance \$000	Forecast \$000	Budget \$000	Variance \$000
Property						
Land	1,791	4,453 ▲	2,662	2,741	23,494 ▲	20,753
Buildings	30,034	41,613 ▲	11,579	53,192	66,782 ▲	13,590
Total Property	31,825	46,066 ▲	14,241	55,933	90,276 ▲	34,344
Plant & Equipment						
Plant, Machinery & Equipment	971	4,055 ▲	3,084	3,248	6,428 ▲	3,180
Fixtures, Fittings & Furniture	91	273 ▲	182	121	352 ▲	230
Computers & Telecommunications	964	888 ▼	(76)	1,564	1,942 ▲	378
Total Plant & Equipment	2,026	5,215 ▲	3,189	4,933	8,722 ▲	3,789
Infrastructure						
Roads	24,432	19,391 ▼	(5,040)	31,069	29,567 ▼	(1,501)
Bridges	289	429 ▲	140	495	610 ▲	115
Footpaths & Cycleways	6,792	8,683 ▲	1,891	10,684	12,874 ▲	2,190
Drainage	2,080	3,126 ▲	1,046	5,453	6,449 ▲	997
Recreational, Leisure & Community Facilities	5,288	3,400 ▼	(1,888)	8,179	5,688 ▼	(2,491)
Waste Management	1,300	2,282 ▲	982	1,952	15,183 ▲	13,231
Parks, Open Space & Streetscapes	11,131	12,649 ▲	1,518	18,279	24,566 ▲	6,288
Other Infrastructure	5,423	7,267 ▲	1,845	10,245	10,405 ▲	160
Total Infrastructure	56,734	57,228 ▲	495	86,356	105,344 ▲	18,988
Total Capital Expenditure	90,585	108,510 ▲	17,925	147,222	204,342 ▲	57,120
Represented by:						
New Asset Expenditure	32,146	48,388 ▲	16,242	55,878	94,363 ▲	38,485
Asset Renewal Expenditure	39,973	37,687 ▼	(2,286)	58,558	63,664 ▲	5,105
Asset Upgrade Expenditure	18,466	22,435 ▲	3,969	32,786	46,315 ▲	13,529
Total Capital Expenditure	90,585	108,510 ▲	17,924	147,222	204,342 ▲	57,120

Appendix F – Rates Collection Summary

Financial Performance Report – Year to Date Ended 31 March 2026



Rates Collection – March 2026

Figures in \$000s	YEAR TO DATE				% Collected v Prior YTD	PRIOR YEAR TO DATE			
	Opening Bal	- Receipts	= O/S Bal	% Collected		Opening Bal	- Receipts	= O/S Bal	% Collected
Current	\$ 331,524	\$ 258,976	\$ 72,548	78.12%	▲ 0.83%	\$ 316,581	\$ 244,663	\$ 71,918	77.28%
Arrears	\$ 24,807	\$ 10,740	\$ 14,067	43.30%	▲ 0.51%	\$ 18,376	\$ 7,861	\$ 10,515	42.78%
TOTAL	\$ 356,331	\$ 269,716	\$ 86,615	75.69%	▲ 0.30%	\$ 334,957	\$ 252,525	\$ 82,432	75.39%

- **Current** collection of \$258m is 0.83% higher than March 2025. Please note that Rates Notices were sent earlier this year than previous years.
- The **arrears** balance of \$14m is up from \$10.5m this time last year. We have received \$10.7m so far during the 2025-26 year. Reducing this remains a key focus, to try to limit it compounding.
- **Total** collection (current and arrears) is 0.30% higher compared to March 2025.

Hardship Applications – 2025–26 Financial Year

- As at the current reporting period, 134 hardship applications have been received for the 2025–26 financial year. Across 148,360 total rateable assessments, this represents 0.09% of all assessments.
- Of these, 92 applications have resulted in formal payment plans, representing 68.6% of hardship applications.
- This indicates that the majority of applicants seeking hardship assistance have required structured payment plans to support their capacity to meet their rates obligations.

Payment Plans – 2025–26 Financial Year

- As at the current reporting period, there are 3,991 active payment plans in place for the 2025–26 financial year. Across 148,360 total rateable assessments, this represents 2.7% of all assessments.

2.5. T2600032 – Provision of Delivered Meals

Source: Corporate Services
Executive Director: Troy Edwards

Purpose

1. To award a contract for the Provision of Delivered Meals to the preferred tenderer as detailed in Clause 3 of the Confidential Procurement Evaluation Report at **Attachment 1**.

Background

2. The City of Greater Geelong (**City**) requires a contractor to supply meals for its delivered meals service.
3. The contractor will be responsible for all aspects of the service, including menu planning, meal preparation, production, packaging, labelling, packing, and distribution of meals.

CONFIDENTIALITY

4. Confidential information is contained in Attachment 1 as circulated in the confidential section of the report attachments. The information in the Attachment is confidential information for the purposes of 66(2)(a) and the definition of “confidential information” in section 3(1) of the *Local Government Act 2020* because it is council business information, being information that would prejudice the Council’s position in commercial negotiations if prematurely released (section 3(1)(a)).

Key Matters

5. The Procurement and Contracts Team administered an open tender process on behalf of the Community Care Department.
6. Details of the procurement process, including the evaluation methodology and the preferred tenderer, are outlined in the Confidential Procurement Evaluation Report at **Attachment 1**.

Recommendation

That Council:

1. **Awards the contract for T2600032 - Provision of Delivered Meals to the preferred tenderer as detailed in Clause 3 of the Confidential Procurement Evaluation Report, based on the tendered schedule of rates and otherwise in accordance with the negotiated terms and conditions of the contract;**
2. **Approves the contract term of two years, with the option to extend the contract for an additional term of one year;**
3. **Authorises the Chief Executive Officer to execute the Contract for T2600032 and any other documents required by or to give effect to the terms of the Contract on behalf of Council;**
4. **Authorises the Chief Executive Officer to release the name of the awarded tenderer following the execution of the Contract by the relevant parties; and**
5. **Resolves that the information contained in Attachment 1 of the report from management is to remain confidential pursuant to section 3(1) of the *Local Government Act 2020* because it contains Council business information being information that would prejudice the Council's position in commercial negotiations. This section is applicable because of the ongoing contract negotiations with the preferred tenderer.**

Financial Sustainability

7. The estimated cost of delivering these services over the full contract term, including extension options, will be managed within current and future approved budgets.

Community Engagement

8. There was no community engagement on this tender as it is part of the City's regular operations to fulfil its legislative and management obligations to residents and ratepayers.

Collaboration Opportunities

9. No tender collaboration opportunities were identified at this time however opportunities may present themselves in the future to be considered for new contracts.

Social Equity and Sustainability

10. The procurement supports social equity by ensuring clients receive nutritious meals at home, promoting health and independence.

Gender Equality – Gender+ Impact Assessment

11. A Gender Impact Assessment was not required for this report.

Relevant Law/Policy/Legal Implications

12. This tender was advertised and managed in accordance with the requirements of sections 108 and 109 of the *Local Government Act 2020* and in accordance with the City's Procurement Policy.

Alignment to Community Plan and Vision

13. This report aligns with Our Community Plan 2021-2025 strategic priority: Healthy and Caring Community.
14. This report aligns with the Community led 30-year Vision, "Greater Geelong: A Clever and Creative Future" community aspiration: An inclusive, diverse, healthy and socially connected community.

Conflict of Interest

15. No officer involved in the preparation of this report declared a general or material conflict of interest.

Risk Assessment and Risk Appetite Statement

16. The City has an adverse appetite for risks that may compromise health, safety and wellbeing, and a balanced appetite for service delivery risks. The provision of delivered meals supports positive health and wellbeing outcomes for vulnerable community members and must meet all relevant food safety, occupational health and safety and regulatory requirements.
17. This recommendation aligns with the City's risk appetite as the evaluation process confirmed the tenderer's capability to safely and reliably deliver the service, including appropriate occupational health and safety systems, food safety controls and operational capacity.

Environmental Sustainability

18. Any environmental implications associated with this contract will arise from the execution of the services. It is considered these are the responsibility of the contractor and will be managed through the contract documentation.

Attachments

1. CONFIDENTIAL REDACTED - T 2600032 - Tender Evaluation Report [2.5.1 - 22 pages]

2.6. Review of Instrument of Delegation - Council to Members of Council Staff

Source: Corporate Services
Executive Director: Troy Edwards

Purpose

1. To review and update the Greater Geelong City Council (Council) Instrument of Delegation for Council to members of Council staff.

Background

2. The *Local Government Act 2020* (the Act) provides for the delegation of Council's powers, duties and functions under that Act or any other Act.
3. Council last reviewed the delegation to members of Council staff on 10 December 2024.
4. Council subscribes to Maddocks Lawyers delegations and authorisation service which provides six-monthly updates ensuring changes to legislation are captured.

Key Matters

5. It is important to ensure that Council has properly delegated powers, duties and functions, in order to avoid any issues arising regarding the legality of a decision or an action purportedly made or taken on behalf of the Council.
6. The powers conferred on the Council under some legislative instruments cannot be delegated through the CEO and must be delegated by resolution directly to members of Council staff.
7. The schedule to the instrument of delegation Council to members of Council staff (**Attachment 1**) has been updated to include:
 - 7.1. Absorbing the amendments which were implemented late last year and were endorsed by Council in the S6A Instrument in January 2026, which was introduced to address specific changes to the Planning and Environment Act 1987. By absorbing these changes into the S6, the S6A Instrument is no longer required.
 - 7.2. Updates to position titles and role responsibilities arising from operational changes within the business unit.

Recommendation

- 1. In the exercise of the powers conferred by the legislation referred to in the attached Instrument of Delegation, the Greater Geelong City Council (Council) resolves that:**
 - 1.1. There be delegated to the members of Council staff holding, acting in or performing the duties of the offices or positions referred to in the attached Instrument of Delegation to members of Council staff, the powers, duties and functions set out in that instrument, subject to the conditions and limitations specified in that Instrument (Attachment 1);**
 - 1.2. The Instrument comes into force immediately upon the resolution of Council;**
 - 1.3. The Instrument be signed by the Chief Executive Officer on behalf of Council;**
 - 1.4. On the coming into force of the instrument all previous delegations from Council to members of Council staff (other than the Chief Executive Officer) are revoked; and**
 - 1.5. The duties and functions set out in the Instrument must be performed, and the powers set out in the instruments must be executed, in accordance with any guidelines or policies of Council that it may from time to time adopt.**

Financial Sustainability

8. There is no financial sustainability implications associated with this report.

Community Engagement

9. The attached Instrument has been prepared in consultation with relevant Council officers.

Social Equity and Sustainability

10. There are no social equity or sustainability issues arising from the subject of this report.

Gender Equality – Gender+ Impact Assessment

11. A Gender Impact Assessment (GIA) was not undertaken for this report as it does not meet the requirements of the Gender Equality Act 2020. The report does not involve new or reviewed policies, programs or services.

Relevant Law/Policy/Legal Implications

12. The powers conferred on the Council under some legislative instruments cannot be delegated through the CEO and must be delegated by resolution directly to Council officers.
13. The Acts and Regulations referred to in Attachment 1 are among those which require direct delegation.

Alignment to Council Plan and Vision

14. This report aligns with the Council Plan 2025-2029 strategic priority: Governance and Integrity

Conflict of Interest

15. No officer involved in the preparation of this report declared a general or material conflict of interest.

Risk Assessment and Risk Appetite Statement

16. Failure by Councillors to appropriately delegate operational matters to staff blurs governance boundaries, increasing the risk of improper influence, inefficiency, and decisions being made outside established administrative processes. It also undermines accountability and organisational integrity, as roles and responsibilities become unclear, exposing Council to governance, legal, and reputational risk.
17. Regularly reviewing and updating delegations aligns with Council's cautious appetite to managing regulatory, legal, and governance risks.

Environmental Sustainability

18. There is no environmental sustainability implications identified for the subject of this report.

Attachments

1. S6 Instrument of Delegation Council to Members of Council Staff [**2.6.1** - 159 pages]

Greater Geelong City Council

Instrument of Delegation

to

Members of Council Staff

Instrument of Delegation

In exercise of the power conferred by the legislation referred to in the attached Schedule, the Greater Geelong City Council:

1. delegates each duty and/or function and/or power described in column 1 of the Schedule (and summarised in column 2 of the Schedule) to the member of Council staff holding, acting in or performing the duties of the office or position described opposite each such duty and/or function and/or power in column 3 of the Schedule;
2. declares that:
 - 2.1 this Instrument of Delegation is authorised by a resolution of Council passed on 26 May 2026; and
 - 2.2 the delegation:
 - 2.2.1 comes into force immediately upon the resolution of Council;
 - 2.2.2 remains in force until varied or revoked;
 - 2.2.3 is subject to any conditions and limitations set out in sub-paragraph 2.3, and the Schedule; and
 - 2.2.4 must be exercised in accordance with any guidelines or policies which Council from time to time adopts; and
 - 2.3 the delegate must not determine the issue, take the action or do the act or thing:
 - 2.3.1 if the issue, action, act or thing is an issue, action or thing which Council has previously designated as an issue, action, act or thing which must be the subject of a Resolution of Council; or
 - 2.3.2 if the determining of the issue, taking of the action or doing of the act or thing would or would be likely to involve a decision which is inconsistent with a
 - (a) policy; or
 - (b) strategy;
 adopted by Council; or
 - 2.3.3 if the determining of the issue, the taking of the action or the doing of the act or thing cannot be the subject of a lawful delegation; or
 - 2.3.4 the determining of the issue, the taking of the action or the doing of the act or thing is already the subject of an exclusive delegation to another member of Council staff.

Signed for GREATER GEELONG CITY COUNCIL by
ALI WASTIE, Chief Executive Officer

Chief Executive Officer

Date:

SCHEDULE

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DOMESTIC ANIMALS ACT 1994

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
DOMESTIC ANIMALS ACT 1994	s 41A(1)	Power to declare a dog to be a menacing dog	Chief Executive Officer Executive Director City Life Manager Community Safety & Regulation Coordinator Parking & Animal Management Services	Council may delegate this power to a Council authorised officer

ENVIRONMENT PROTECTION ACT 2017

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
ENVIRONMENT PROTECTION ACT 2017	s 271	Power to issue improvement notice	Chief Executive Officer Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Team Leader Amenity Protection and Review Services Health & Amenity Officer Environmental Health Officer Graduate Environmental Health Officer Food Safety Assessment Officer Food Safety Officer	
ENVIRONMENT PROTECTION ACT 2017	s 272	Power to issue prohibition notice	Chief Executive Officer Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Team Leader Amenity Protection and Review Services Health & Amenity Officer Environmental Health Officer Graduate Environmental Health Officer Food Safety Assessment Officer Food Safety Officer	
ENVIRONMENT PROTECTION ACT 2017	s 279	Power to amend a notice	Chief Executive Officer Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Team Leader Amenity Protection and Review Services Health & Amenity Officer Environmental Health Officer Graduate Environmental Health Officer Food Safety Assessment Officer Food Safety Officer	

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
ENVIRONMENT PROTECTION ACT 2017	s 358	Functions of the Environment Protection Authority	Chief Executive Officer Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Team Leader Amenity Protection and Review Services Health & Amenity Officer Environmental Health Officer Graduate Environmental Health Officer Food Safety Assessment Officer Food Safety Officer	
ENVIRONMENT PROTECTION ACT 2017	s 359(1)(b)	Power to do all things that are necessary or convenient to be done for or in connection with the performance of the Environment Protection Authority's functions and duties and to enable the Authority to achieve its objective	Chief Executive Officer Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Graduate Environmental Health Officer Food Safety Assessment Officer Food Safety Officer	
ENVIRONMENT PROTECTION ACT 2017	s 359(2)	Power to give advice to persons with duties or obligations	Chief Executive Officer Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Graduate Environmental Health Officer Food Safety Assessment Officer Food Safety Officer	

FOOD ACT 1984

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
FOOD ACT 1984	s 19(2)(a)	Power to direct by written order that the food premises be put into a clean and sanitary condition	Chief Executive Officer Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Graduate Environmental Health Officer Food Safety Assessment Officer Food Safety Officer	If s 19(1) applies
FOOD ACT 1984	s 19(2)(b)	Power to direct by written order that specified steps be taken to ensure that food prepared, sold or handled is safe and suitable	Chief Executive Officer Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Graduate Environmental Health Officer Food Safety Assessment Officer Food Safety Officer	If s 19(1) applies
FOOD ACT 1984	s 19(3)	Power to direct by written order that the food premises not be kept or used for the sale, or handling for sale, of any food, or for the preparation of any food, or for any other specified purpose, or for the use of any specified equipment or a specified process	Chief Executive Officer Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health	If s 19(1) applies. Only in relation to temporary food premises or mobile food premises
FOOD ACT 1984	s 19(4)(a)	Power to direct that an order made under s 19(3)(a) or (b), (i) be affixed to a conspicuous part of the premises, (ia) displayed at any point of sale, (ib) be published on the food businesses Internet site and (ii) inform the public by notice in a published newspaper, on the Internet site or otherwise	Chief Executive Officer Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health	If s 19(1) applies

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
FOOD ACT 1984	s 19(6)(a)	Duty to revoke any order under s 19 if satisfied that an order has been complied with	Chief Executive Officer Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Graduate Environmental Health Officer	If s 19(1) applies
FOOD ACT 1984	s 19(6)(b)	Duty to give written notice of revocation under s 19(6)(a) if satisfied that an order has been complied with	Chief Executive Officer Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Graduate Environmental Health Officer	If s 19(1) applies
FOOD ACT 1984	s 19AA(2)	Power to direct, by written order, that a person must take any of the actions described in (a)-(c)	Chief Executive Officer Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Graduate Environmental Health Officer Food Safety Assessment Officer Food Safety Officer	Where council is the registration authority
FOOD ACT 1984	s 19AA(4)(c)	Power to direct, in an order made under s 19AA(2) or a subsequent written order, that a person must ensure that any food or class of food is not removed from the premises	Chief Executive Officer Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Graduate Environmental Health Officer Food Safety Assessment Officer Food Safety Officer	Note: the power to direct the matters under s 19AA(4)(a) and (b) not capable of delegation and so such directions must be made by a Council resolution Only in relation to temporary food premises or mobile food premises

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
FOOD ACT 1984	s 19AA(7)	Duty to revoke order issued under s 19AA and give written notice of revocation, if satisfied that that order has been complied with	Chief Executive Officer Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Graduate Environmental Health Officer Food Safety Assessment Officer Food Safety Officer	Where council is the registration authority
FOOD ACT 1984	s 19CB(4)(b)	Power to request copy of records	Chief Executive Officer Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Graduate Environmental Health Officer Food Safety Assessment Officer Food Safety Officer	Where council is the registration authority
FOOD ACT 1984	s 19E(1)(d)	Power to request a copy of the food safety program	Chief Executive Officer Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Graduate Environmental Health Officer Food Safety Assessment Officer Food Safety Officer	Where council is the registration authority
FOOD ACT 1984	s 19EA(3)	Function of receiving copy of revised food safety program	Chief Executive Officer Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Graduate Environmental Health Officer Food Safety Assessment Officer Food Safety Officer	Where council is the registration authority

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
FOOD ACT 1984	s 19FA(1)	Power to direct a proprietor of a food premises to revise the food safety program for the premises or comply with any requirements specified in the food safety program	Chief Executive Officer Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Food Safety Assessment Officer Food Safety Officer Graduate Environmental Health Officer	Where Council is the registration authority Subject to s 19FA(2), which requires a time limit for compliance to be specified
FOOD ACT 1984	s 19FA(3)(a)	Power to refuse to approve an application for registration or renewal of the premises, where a proprietor of a food premises fails to comply with a direction given under s 19FA(1)	Chief Executive Officer Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Food Safety Assessment Officer Food Safety Officer Graduate Environmental Health Officer	Where Council is the registration authority Refusal to grant or renew the registration of a food premises must be ratified by Council or the CEO (see s 58A(2))
FOOD ACT 1984	s 19FA(3)(b)	Power to revoke a registration granted in respect of premises, where a proprietor of a food premises fails to comply with a direction given under s 19FA(1)	Chief Executive Officer Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Food Safety Assessment Officer Food Safety Officer Graduate Environmental Health Officer	Where Council is the registration authority
FOOD ACT 1984	s 19FA(3)(c)	Power to suspend the registration of the premises, where a proprietor of a food premises fails to comply with a direction given under s 19FA(1)	Chief Executive Officer Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Food Safety Assessment Officer Food Safety Officer Graduate Environmental Health Officer	Where Council is the registration authority

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
FOOD ACT 1984	s 19GB	Power to request proprietor to provide written details of the name, qualification or experience of the current food safety supervisor	Chief Executive Officer Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Graduate Environmental Health Officer Food Safety Assessment Officer Food Safety Officer	Where council is the registration authority
FOOD ACT 1984	S 19IA(1)	Power to form opinion that the food safety requirements or program are non-compliant	Chief Executive Officer Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Graduate Environmental Health Officer Food Safety Assessment Officer Food Safety Officer	Where council is the registration authority
FOOD ACT 1984	s 19IA(2)	Duty to give written notice to the proprietor of the premises	Chief Executive Officer Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Graduate Environmental Health Officer Food Safety Assessment Officer Food Safety Officer	Where council is the registration authority Note: Not required if Council has taken other appropriate action in relation to deficiencies (see s 19IA(3))
FOOD ACT 1984	s 19M(4)(a) & (5)	Power to conduct a food safety audit and take actions where deficiencies are identified	Chief Executive Officer Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Graduate Environmental Health Officer	Where council is the registration authority

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
FOOD ACT 1984	s 19N(2)	Function of receiving notice from the auditor	Chief Executive Officer Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Graduate Environmental Health Officer Food Safety Assessment Officer Food Safety Officer	Where council is the registration authority
FOOD ACT 1984	s 19NA(1)	Power to request food safety audit reports	Chief Executive Officer Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Graduate Environmental Health Officer Food Safety Assessment Officer Food Safety Officer	Where council is the registration authority
FOOD ACT 1984	s 19U(3)	Power to waive and vary the costs of a food safety audit if there are special circumstances	Chief Executive Officer Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health	
FOOD ACT 1984	s 19UA	Power to charge fees for conducting a food safety assessment or inspection	Chief Executive Officer Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health	Except for an assessment required by a declaration under s 19C or an inspection under s 38B(1)(c) or 39
FOOD ACT 1984	s 19W	Power to direct a proprietor of a food premises to comply with any requirement under Part IIIB	Chief Executive Officer Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Graduate Environmental Health Officer Food Safety Assessment Officer Food Safety Officer	Where council is the registration authority

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
FOOD ACT 1984	s 19W(3)(a)	Power to direct a proprietor of a food premises to have staff at the premises undertake training or instruction	Chief Executive Officer Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Graduate Environmental Health Officer Food Safety Assessment Officer Food Safety Officer	Where council is the registration authority
FOOD ACT 1984	s 19W(3)(b)	Power to direct a proprietor of a food premises to have details of any staff training incorporated into the minimum records required to be kept or food safety program of the premises	Chief Executive Officer Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Graduate Environmental Health Officer Food Safety Assessment Officer Food Safety Officer	Where council is the registration authority
FOOD ACT 1984	---	Power to register or renew the registration of a food premises	Chief Executive Officer Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Graduate Environmental Health Officer	Where council is the registration authority refusal to grant or renew the registration of a food premises must be ratified by Council or the CEO (see s 58A(2))
FOOD ACT 1984	s 36A	Power to accept an application for registration or notification using online portal	Chief Executive Officer Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Graduate Environmental Health Officer Food Safety Assessment Officer Food Safety Officer	Where council is the registration authority

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
FOOD ACT 1984	s 36B	Duty to pay the charge for use of online portal	Chief Executive Officer Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Graduate Environmental Health Officer	Where council is the registration authority
FOOD ACT 1984	s 38AA(5)	Power to (a) request further information; or (b) advise the proprietor that the premises must be registered if the premises are not exempt	Chief Executive Officer Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Graduate Environmental Health Officer	Where council is the registration authority
FOOD ACT 1984	s 38AB(4)	Power to fix a fee for the receipt of a notification under s 38AA in accordance with a declaration under ss (1)	Chief Executive Officer Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health	Where council is the registration authority
FOOD ACT 1984	s 38A(4)	Power to request a copy of a completed food safety program template	Chief Executive Officer Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Graduate Environmental Health Officer Food Safety Assessment Officer Food Safety Officer	Where council is the registration authority
FOOD ACT 1984	s 38B(1)(a)	Duty to assess the application and determine which class of food premises under s 19C the food premises belongs	Chief Executive Officer Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Graduate Environmental Health Officer	Where council is the registration authority

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
FOOD ACT 1984	s 38B(1)(b)	Duty to ensure proprietor has complied with requirements of s 38A	Chief Executive Officer Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Graduate Environmental Health Officer Food Safety Assessment Officer Food Safety Officer	Where council is the registration authority
FOOD ACT 1984	s 38B(2)	Duty to be satisfied of the matters in s 38B(2)(a)-(b)	Chief Executive Officer Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Graduate Environmental Health Officer Food Safety Assessment Officer Food Safety Officer	Where council is the registration authority
FOOD ACT 1984	s 38D(1)	Duty to ensure compliance with the applicable provisions of s 38C and inspect the premises if required by s 39	Chief Executive Officer Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Graduate Environmental Health Officer	Where council is the registration authority
FOOD ACT 1984	s 38D(2)	Duty to be satisfied of the matters in s 38D(2)(a)-(d)	Chief Executive Officer Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Graduate Environmental Health Officer	Where council is the registration authority
FOOD ACT 1984	s 38D(3)	Power to request copies of any audit reports	Chief Executive Officer Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Graduate Environmental Health Officer	Where council is the registration authority

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
FOOD ACT 1984	s 38E(2)	Power to register the food premises on a conditional basis	Chief Executive Officer Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Graduate Environmental Health Officer	Where council is the registration authority not exceeding the prescribed time limit defined under subsection (5)
FOOD ACT 1984	s 38E(4)	Duty to register the food premises when conditions are satisfied	Chief Executive Officer Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Graduate Environmental Health Officer	Where council is the registration authority
FOOD ACT 1984	s 38F(3)(b)	Power to require proprietor to comply with requirements of this Act	Chief Executive Officer Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Graduate Environmental Health Officer Food Safety Assessment Officer Food Safety Officer	Where council is the registration authority
FOOD ACT 1984	s 38G(1)	Power to require notification of change of the food safety program type used for the food premises	Chief Executive Officer Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Graduate Environmental Health Officer Food Safety Assessment Officer Food Safety Officer	Where council is the registration authority

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
FOOD ACT 1984	s 38G(2)	Function of receiving notice from proprietor if there is a change of the food safety program type used for the food premises	Chief Executive Officer Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Graduate Environmental Health Officer Food Safety Assessment Officer Food Safety Officer	Where council is the registration authority
FOOD ACT 1984	s 38G(4)	Power to require the proprietor of the food premises to comply with any requirement of the Act	Chief Executive Officer Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Graduate Environmental Health Officer Food Safety Assessment Officer Food Safety Officer	Where council is the registration authority
FOOD ACT 1984	s 39(2)	Duty to carry out an inspection of the premises during the period of registration before the registration of the food premises is renewed	Chief Executive Officer Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Graduate Environmental Health Officer Food Safety Assessment Officer Food Safety Officer	Where council is the registration authority
FOOD ACT 1984	s 39A	Power to register, or renew the registration of a food premises despite minor defects	Chief Executive Officer Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health	Where council is the registration authority only if satisfied of matters in subsections (2)(a)-(c)

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
FOOD ACT 1984	s 39A (6)	Duty to comply with a direction of the Secretary	Chief Executive Officer Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Graduate Environmental Health Officer Food Safety Assessment Officer Food Safety Officer	
FOOD ACT 1984	s 40(1)	Duty to give the person in whose name the premises is to be registered a certificate of registration	Chief Executive Officer Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Graduate Environmental Health Officer Food Safety Assessment Officer Food Safety Officer	Where council is the registration authority
FOOD ACT 1984	s 40(2)	Power to incorporate the certificate of registration in one document with any certificate of registration under Part 6 of the Public Health and Wellbeing Act 2008	Chief Executive Officer Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Graduate Environmental Health Officer	
FOOD ACT 1984	s 40C(2)	Power to grant or renew the registration of food premises for a period of less than 1 year	Chief Executive Officer Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Graduate Environmental Health Officer Food Safety Assessment Officer Food Safety Officer	Where council is the registration authority

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
FOOD ACT 1984	s 40D(1)	Power to suspend or revoke the registration of food premises	Chief Executive Officer Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Graduate Environmental Health Officer	Where council is the registration authority
FOOD ACT 1984	s 40E	Duty to comply with direction of the Secretary	Chief Executive Officer Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Graduate Environmental Health Officer Food Safety Assessment Officer Food Safety Officer	
FOOD ACT 1984	s 40F	Power to cancel registration of food premises	Chief Executive Officer Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Graduate Environmental Health Officer Food Safety Assessment Officer Food Safety Officer	Where council is the registration authority
FOOD ACT 1984	s 43	Duty to maintain records of registration	Chief Executive Officer Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Graduate Environmental Health Officer Food Safety Assessment Officer Food Safety Officer	Where council is the registration authority

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
FOOD ACT 1984	s 43F(6)	Duty to be satisfied that registration requirements under Division 3 have been met prior to registering, or renewing registration of a component of a food business	Chief Executive Officer Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health	Where council is the registration authority
FOOD ACT 1984	s 43F(7)	Power to register the components of the food business that meet requirements in Division 3 and power to refuse to register the components that do not meet the requirements	Chief Executive Officer Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health	Where council is the registration authority Refusal to grant or renew the registration of a food premises must be ratified by Council or the CEO (see s 58A(2))
FOOD ACT 1984	s 45AC	Power to bring proceedings	Chief Executive Officer Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Graduate Environmental Health Officer	
FOOD ACT 1984	s 46(5)	Power to institute proceedings against another person where the offence was due to an act or default by that other person and where the first person charged could successfully defend a prosecution, without proceedings first being instituted against the person first charged	Chief Executive Officer Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Graduate Environmental Health Officer	Where council is the registration authority

HERITAGE ACT 2017

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
HERITAGE ACT 2017	s 116	Power to sub-delegate Executive Director's functions, duties or powers	Chief Executive Officer	Must first obtain Executive Director's written consent Council can only sub-delegate if the instrument of delegation from the Executive Director authorises sub-delegation

LOCAL GOVERNMENT ACT 1989

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
LOCAL GOVERNMENT ACT 1989	s 185L(4)	Power to declare and levy a cladding rectification charge	Chief Executive Officer ¹	

¹ The only member of staff who can be a delegate in Column 3 is the CEO.
S6 Instrument of Delegation – Members of Council Staff

PLANNING AND ENVIRONMENT ACT 1987

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
PLANNING AND ENVIRONMENT ACT 1987	s 4B	Power to prepare an amendment to the Victoria Planning Provisions	Chief Executive Officer Executive Director Growth and Place Manager City Development Manager Planning & Growth Coordinator Strategic Implementation	If authorised by the Minister
PLANNING AND ENVIRONMENT ACT 1987	s 4G	Function of receiving prescribed documents and a copy of the Victoria Planning Provisions from the Minister	Chief Executive Officer Executive Director Growth and Place Manager City Development Manager Planning & Growth Coordinator Statutory Planning Statutory Planning Project Coordinator Coordinator Strategic Implementation Team Leader Statutory Planning Principal Planner- Business Facilitation Principal Planner Senior Strategic Planner Strategic Planner Senior Planning Subdivision Officer Senior Statutory Planner Subdivision Officer Town Planner ESD Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 4H	Duty to make amendment to Victoria Planning Provisions available in accordance with public availability requirements	Chief Executive Officer Executive Director Growth and Place Manager City Development Manager Planning & Growth Coordinator Statutory Planning Statutory Planning Project Coordinator Coordinator Strategic Implementation Senior Strategic Planner Strategic Planner	

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
PLANNING AND ENVIRONMENT ACT 1987	s 4(2)	Duty to make a copy of the Victorian Planning Provisions and other documents available in accordance with public availability requirements	Chief Executive Officer Executive Director Growth and Place Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Statutory Planning Statutory Planning Project Coordinator Coordinator Strategic Implementation Coordinator Planning Delivery Senior Strategic Planner Strategic Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 12(3)	Power to carry out studies and do things to ensure proper use of land in which Council is the planning authority and consult with other persons to ensure co-ordination of planning scheme with these persons	Chief Executive Officer Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Strategic Implementation Coordinator Planning Delivery Project Manager Northern and Western Geelong Growth Areas Senior Strategic Planner Strategic Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 12B(1)	Duty to review planning scheme	Chief Executive Officer Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Strategic Implementation Coordinator Planning Delivery Senior Strategic Planner Strategic Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 12B(2)	Duty to review planning scheme at direction of Minister	Chief Executive Officer Exe Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Strategic Implementation Coordinator Planning Delivery Senior Strategic Planner Strategic Planner	

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
PLANNING AND ENVIRONMENT ACT 1987	s 12B(5)	Duty to report findings of review of planning scheme to Minister without delay	Chief Executive Officer Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Strategic Implementation Coordinator Planning Delivery Senior Strategic Planner Strategic Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 14	Duties of a Responsible Authority as set out in subsections (a) to (d)	Chief Executive Officer Manager City Development Manager Planning & Growth Coordinator Statutory Planning Statutory Planning Project Coordinator Coordinator Strategic Implementation Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner ESD Planner Student Planner Principal Planning Investigations Officer Senior Planning Investigations Officer Planning Investigations Officer	
PLANNING AND ENVIRONMENT ACT 1987	s 16B	Duty (upon receiving a request to prepare an amendment to the planning scheme) to decide: - to apply to the Minister for authorisation to prepare the amendment, with or without changes, under section 16F, or - to refuse the request. Note: see also sections 16A, 16D, 16E and 16K.	Chief Executive Officer Executive Director Growth and Place Manager City Development Manager Planning & Growth Coordinator Strategic Implementation Coordinator Strategic Planning Coordinator Planning Delivery	

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
PLANNING AND ENVIRONMENT ACT 1987	s 16C(1)	Duty to give written notice of its decision under section 16B to the person who made the request within 10 business days of making the decision. Note: The notice must contain prescribed information, and reasons if it is a refusal.	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Strategic Implementation Senior Strategic Planner Strategic Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 16C(4)	Duty to give a copy of the request and the notice under subsection 16C(1) to the Minister.	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Strategic Implementation Senior Strategic Planner Strategic Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 16F	Power to apply to the Minister for authorisation to prepare an amendment to the State standard provisions or the local provisions of a planning scheme in force in the municipal district. Note: see also sections 16G and 16K.	Chief Executive Officer Executive Director Growth and Place Manager City Development Manager Planning & Growth Coordinator Strategic Implementation Coordinator Strategic Planning Coordinator Planning Delivery	
PLANNING AND ENVIRONMENT ACT 1987	s 16F	Power to prepare an amendment to the planning scheme where the Minister has authorised Council to do so under section 16F.	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Strategic Implementation Senior Strategic Planner Strategic Planner	

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
PLANNING AND ENVIRONMENT ACT 1987	s 16H	Power to prepare an amendment specified in an application without the Minister's authorisation if no response received after 10 business days. Note: see also section 16K.	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Strategic Implementation Senior Strategic Planner Strategic Planner	Does not apply in relation to an application for the preparation of an amendment that will apply to land to which a Suburban Rail Loop planning area declaration applies.
PLANNING AND ENVIRONMENT ACT 1987	s 16I	Power to apply to the Minister for authorisation to prepare an amendment to any part of the State standard provisions and local provisions of a planning scheme applying to an area adjoining its municipal district.	Chief Executive Officer Executive Director Growth and Place Manager City Development Manager Planning & Growth Coordinator Strategic Implementation Coordinator Strategic Planning Coordinator Planning Delivery	
PLANNING AND ENVIRONMENT ACT 1987	s 16I	Power to prepare amendment to the planning scheme applying to an area adjoining Council's municipal district where the Minister has authorised Council to do so under section 16I. Note: see also sections 16D, 16G and 16J.	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Strategic Implementation Senior Strategic Planner Strategic Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 17(1)	Duty of giving copy amendment to the planning scheme	Chief Executive Officer Executive Director Growth and Place Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Strategic Implementation Coordinator Planning Delivery Senior Strategic Planner Strategic Planner	

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
PLANNING AND ENVIRONMENT ACT 1987	s 17(2)	Duty of giving copy s 173 agreement	Chief Executive Officer Executive Director Growth and Place Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Strategic Implementation Coordinator Planning Delivery Senior Strategic Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 17(3)	Duty of giving copy amendment, explanatory report and relevant documents to the Minister within 10 business days	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Strategic Implementation Senior Strategic Planner Snr Strategic Planner/Project Officer Strategic Planner Strategic Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 18	Duty to make amendment etc. available in accordance with public availability requirements	Chief Executive Officer Executive Director Growth and Place Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Statutory Planning Statutory Planning Project Coordinator Coordinator Strategic Implementation Coordinator Planning Delivery Senior Strategic Planner Strategic Planner	Until the proposed amendment is approved or lapsed
PLANNING AND ENVIRONMENT ACT 1987	s 19	Power to give notice, to decide not to give notice, to publish notice of amendment to a planning scheme and to exercise any other power under s 19 to a planning scheme	Chief Executive Officer Executive Director Growth and Place Manager Planning & Growth Manager City Development Coordinator Strategic Implementation Coordinator Strategic Planning Coordinator Planning Delivery	

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
PLANNING AND ENVIRONMENT ACT 1987	s 19	Function of receiving notice of preparation of an amendment to a planning scheme	Chief Executive Officer Executive Director Growth and Place Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Strategic Implementation Coordinator Planning Delivery	Where Council is not the planning authority and the amendment affects land within Council's municipal district; or where the amendment will amend the planning scheme to designate Council as an acquiring authority
PLANNING AND ENVIRONMENT ACT 1987	s 20(1)	Power to apply to Minister for exemption from the requirements of s 19	Chief Executive Officer Executive Director Growth and Place Manager Planning & Growth Manager City Development Coordinator Strategic Implementation Coordinator Strategic Planning Coordinator Planning Delivery	Where Council is a planning authority
PLANNING AND ENVIRONMENT ACT 1987	s 20(5)	Function of being consulted by the Minister'	Chief Executive Officer Executive Director Growth and Place Manager Planning & Growth Manager City Development	
PLANNING AND ENVIRONMENT ACT 1987	s 21(2)	Duty to make submissions available in accordance with public availability requirements	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Strategic Planning Coordinator Strategic Implementation Coordinator Planning Delivery	Until the end of 2 months after the amendment comes into operation or lapses
PLANNING AND ENVIRONMENT ACT 1987	s 21A(4)	Duty to publish notice in accordance with section	Chief Executive Officer Executive Director Growth and Place Manager City Development Manager Planning & Growth Coordinator Strategic Implementation Coordinator Planning Delivery Coordinator Strategic Planning	

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
PLANNING AND ENVIRONMENT ACT 1987	s 22(1)	Duty to consider all submissions received before the date specified in the notice	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Strategic Planning Coordinator Statutory Planning Statutory Planning Project Coordinator Coordinator Strategic Implementation Coordinator Planning Delivery Senior Strategic Planner Strategic Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner ESD Planner Student Planner	Except submissions which request a change to the items in s 22(5)(a) & (b)
PLANNING AND ENVIRONMENT ACT 1987	s 22(2)	Power to consider a late submission Duty to consider a late submission, if directed by the Minister	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Strategic Planning Coordinator Statutory Planning Statutory Planning Project Coordinator Coordinator Strategic Implementation Coordinator Planning Delivery Senior Strategic Planner Strategic Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner ESD Planner Student Planner	

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
PLANNING AND ENVIRONMENT ACT 1987	s 23(1)(b)	Duty to refer submissions which request a change to the amendment to a panel	Chief Executive Officer Executive Director Growth and Place Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Strategic Implementation Coordinator Planning Delivery	
PLANNING AND ENVIRONMENT ACT 1987	s 23(2)	Power to refer to a panel submission which do not require a change to the amendment	Chief Executive Officer Executive Director Growth and Place Manager City Development Manager Planning & Growth Coordinator Strategic Implementation Coordinator Strategic Planning Coordinator Planning Delivery	
PLANNING AND ENVIRONMENT ACT 1987	s 23A(2)	Power to: - change the amendment in the manner requested; - not change the amendment in the manner requested; or - abandon the amendment or part of the amendment.	Chief Executive Officer Executive Director Growth and Place Manager City Development Manager Planning & Growth Coordinator Strategic Implementation Coordinator Strategic Planning Coordinator Planning Delivery	Where Council is the planning authority. After considering a submission which requests a change to a 'low-impact' amendment (as described in section 16N).
PLANNING AND ENVIRONMENT ACT 1987	s 24	Function to represent council and present a submission at a panel hearing (including a hearing referred to in s 96D)	Chief Executive Officer Executive Director Growth and Place Manager City Development Manager Planning & Growth Coordinator Strategic Implementation Coordinator Statutory Planning Statutory Planning Project Coordinator Coordinator Strategic Planning Coordinator Planning Delivery Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner ESD Planner Senior Strategic Planner Strategic Planner	

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
PLANNING AND ENVIRONMENT ACT 1987	s 26(1)	Power to make report available for inspection in accordance with public availability requirements	Chief Executive Officer Executive Director Growth and Place Manager City Development Manager Planning & Growth Coordinator Strategic Implementation Coordinator Strategic Planning Coordinator Planning Delivery	
PLANNING AND ENVIRONMENT ACT 1987	s 26(2)	Duty to keep report of panel available for inspection in accordance with public availability requirements	Chief Executive Officer Executive Director Growth and Place Manager City Development Manager Planning & Growth Coordinator Strategic Implementation Coordinator Strategic Planning Coordinator Planning Delivery	During the inspection period
PLANNING AND ENVIRONMENT ACT 1987	s 27(2)	Power to apply for exemption if panel's report not received	Chief Executive Officer Executive Director Growth and Place Manager City Development Manager Planning & Growth Coordinator Strategic Implementation Coordinator Strategic Planning Coordinator Planning Delivery	
PLANNING AND ENVIRONMENT ACT 1987	s 28(1) (amended)	Duty to notify the Minister if abandoning an amendment, with a copy of any submission considered, and a statement of reasons for the decision	Chief Executive Officer Executive Director Growth and Place Manager City Development Manager Planning & Growth Coordinator Strategic Implementation Coordinator Strategic Planning Coordinator Planning Delivery	Note: the power to make a decision to abandon an amendment cannot be delegated
PLANNING AND ENVIRONMENT ACT 1987	s 28C	Duty to comply with directions of the Minister after abandoning the amendment with respect to: - providing relevant documentation; and - providing assistance with steps to be taken for the amendment.	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Strategic Implementation Senior Strategic Planner Strategic Planner	

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
PLANNING AND ENVIRONMENT ACT 1987	s 28(2)	Duty to publish notice of the decision on Internet site	Chief Executive Officer Executive Director Growth and Place Manager City Development Manager Planning & Growth Coordinator Strategic Implementation Coordinator Strategic Planning Coordinator Planning Delivery	
PLANNING AND ENVIRONMENT ACT 1987	s 28(4)	Duty to make notice of the decision available on Council's Internet site for a period of at least 2 months	Chief Executive Officer Executive Director Growth and Place Manager City Development Manager Planning & Growth Coordinator Strategic Implementation Coordinator Strategic Planning Coordinator Planning Delivery	
PLANNING AND ENVIRONMENT ACT 1987	s 30(4)(a)	Duty to say if amendment has lapsed	Chief Executive Officer Executive Director Growth and Place Manager City Development Manager Planning & Growth Coordinator Strategic Implementation Coordinator Strategic Planning Coordinator Planning Delivery	
PLANNING AND ENVIRONMENT ACT 1987	s 30(4)(b)	Duty to provide information in writing upon request	Chief Executive Officer Executive Director Growth and Place Manager City Development Manager Planning & Growth Coordinator Strategic Implementation Coordinator Strategic Planning Coordinator Planning Delivery	
PLANNING AND ENVIRONMENT ACT 1987	s 32(2)	Duty to give more notice if required	Chief Executive Officer Executive Director Growth and Place Manager City Development Manager Planning & Growth Coordinator Strategic Implementation Coordinator Strategic Planning Coordinator Planning Delivery	

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
PLANNING AND ENVIRONMENT ACT 1987	s 33(1)	Duty to give more notice of changes to an amendment	Chief Executive Officer Executive Director Growth and Place Manager City Development Manager Planning & Growth Coordinator Strategic Implementation Coordinator Strategic Planning Coordinator Planning Delivery	
PLANNING AND ENVIRONMENT ACT 1987	s 36(2)	Duty to give notice of approval of amendment	Chief Executive Officer Executive Director Growth and Place Manager City Development Manager Planning & Growth Coordinator Strategic Implementation Coordinator Strategic Planning Coordinator Planning Delivery	
PLANNING AND ENVIRONMENT ACT 1987	s 38(5)	Duty to give notice of revocation of an amendment	Chief Executive Officer Executive Director Growth and Place Manager City Development Manager Planning & Growth Coordinator Strategic Implementation Coordinator Strategic Planning Coordinator Planning Delivery	
PLANNING AND ENVIRONMENT ACT 1987	s 39	Function of being a party to a proceeding commenced under s 39 and duty to comply with determination by VCAT	Chief Executive Officer Executive Director Growth and Place Manager City Development Manager Planning & Growth Coordinator Strategic Implementation Coordinator Statutory Planning Statutory Planning Project Coordinator Coordinator Strategic Planning Coordinator Planning Delivery	
PLANNING AND ENVIRONMENT ACT 1987	s 40(1)	Function of lodging copy of approved amendment	Chief Executive Officer Executive Director Growth and Place Manager City Development Manager Planning & Growth Coordinator Strategic Implementation Coordinator Strategic Planning Coordinator Planning Delivery	

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
PLANNING AND ENVIRONMENT ACT 1987	s 41(1)	Duty to make a copy of an approved amendment available in accordance with the public availability requirements during inspection period	Chief Executive Officer Executive Director Growth and Place Manager City Development Manager Planning & Growth Coordinator Strategic Implementation Coordinator Strategic Planning Coordinator Planning Delivery	
PLANNING AND ENVIRONMENT ACT 1987	s 41(2)	Duty to make a copy of an approved amendment and any documents lodged with it available in person in accordance with the requirements set out in s 197B of the Act after the inspection period ends	Chief Executive Officer Executive Director Growth and Place Manager City Development Manager Planning & Growth Coordinator Strategic Implementation Coordinator Strategic Planning Coordinator Planning Delivery	
PLANNING AND ENVIRONMENT ACT 1987	s 42(2)	Duty to make copy of planning scheme available in accordance with the public availability requirements	Chief Executive Officer Executive Director Growth and Place Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Strategic Implementation Coordinator Planning Delivery	
PLANNING AND ENVIRONMENT ACT 1987	s 46AAA	Duty to prepare an amendment to a planning scheme that relates to Yarra River land that is not inconsistent with anything in a Yarra Strategic Plan which is expressed to be binding on the responsible public entity	Not applicable	Where Council is a responsible public entity and is a planning authority
PLANNING AND ENVIRONMENT ACT 1987	s 46AW	Function of being consulted by the Minister	Chief Executive Officer Executive Director Growth and Place Manager City Development Manager Planning & Growth	Where Council is a responsible public entity

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
PLANNING AND ENVIRONMENT ACT 1987	s 46AX	Function of receiving a draft Statement of Planning Policy and written direction in relation to the endorsement of the draft Statement of Planning Policy power to endorse the draft Statement of Planning Policy	Chief Executive Officer Executive Director Growth and Place	Where Council is a responsible public entity
PLANNING AND ENVIRONMENT ACT 1987	s 46AZC(2)	Duty not to prepare an amendment to a declared area planning scheme that is inconsistent with a Statement of Planning Policy for the declared area that is expressed to be binding on the responsible public entity	Chief Executive Officer Executive Director Growth and Place Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Planning Delivery Coordinator Strategic Implementation Senior Strategic Planner Snr Strategic Planner/Project Officer Strategic Planner	Where Council is a responsible public entity
PLANNING AND ENVIRONMENT ACT 1987	s 46AZK	Duty not to act inconsistently with any provision of the Statement of Planning Policy that is expressed to be binding on the public entity when performing a function or duty or exercising a power in relation to the declared area	Chief Executive Officer Executive Director Growth and Place Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Statutory Planning. Statutory Planning Project Coordinator Coordinator Planning Delivery Coordinator Strategic Implementation Senior Strategic Planner Snr Strategic Planner/Project Officer Strategic Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner ESD Planner Student Planner	Where Council is a responsible public entity

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
PLANNING AND ENVIRONMENT ACT 1987	s 46GI(2)(b)(i)	Power to agree to a lower rate of standard levy for a class of development of a particular type of land than the rate specified in a Minister's direction	Chief Executive Officer Executive Director Growth and Place Manager City Development Manager Planning & Growth	Where Council is the planning authority, the municipal Council of the municipal district in which the land is located and/or the development agency
PLANNING AND ENVIRONMENT ACT 1987	s 46GJ(1)	Function of receiving written directions from the Minister in relation to the preparation and content of infrastructure contributions plans	Chief Executive Officer Executive Director Growth and Place Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Planning Delivery Coordinator Strategic Implementation Development Contributions Accountant	
PLANNING AND ENVIRONMENT ACT 1987	s 46GK	Duty to comply with a Minister's direction that applies to Council as the planning authority	Chief Executive Officer Executive Director Growth and Place Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Planning Delivery Coordinator Strategic Implementation Senior Strategic Planner Snr Strategic Planner/Project Officer Strategic Planner Development Contributions Accountant Senior Strategic Planner – Planning Delivery Growth Area Officer	
PLANNING AND ENVIRONMENT ACT 1987	s 46GN(1)	Duty to arrange for estimates of values of inner public purpose land	Chief Executive Officer Executive Director Growth and Place Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Planning Delivery Coordinator Strategic Implementation Development Contributions Accountant	

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
PLANNING AND ENVIRONMENT ACT 1987	s 46GO(1)	Duty to give notice to owners of certain inner public purpose land	Chief Executive Officer Executive Director Growth and Place Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Planning Delivery Coordinator Strategic Implementation Senior Strategic Planner Snr Strategic Planner/Project Officer Strategic Planner Development Contributions Accountant Senior Strategic Planner – Planning Delivery Growth Area Officer	
PLANNING AND ENVIRONMENT ACT 1987	s 46GP	Function of receiving a notice under s 46GO	Chief Executive Officer Executive Director Growth and Place Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Planning Delivery Coordinator Strategic Implementation Senior Strategic Planner Snr Strategic Planner/Project Officer Strategic Planner Development Contributions Accountant Senior Strategic Planner – Planning Delivery Growth Area Officer	Where Council is the collecting agency
PLANNING AND ENVIRONMENT ACT 1987	s 46GQ	Function of receiving a submission from an affected owner who objects to the estimated value per hectare (or other appropriate unit of measurement) of the inner public purpose land	Chief Executive Officer Executive Director Growth and Place Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Planning Delivery Coordinator Strategic Implementation Senior Strategic Planner Snr Strategic Planner/Project Officer Strategic Planner Development Contributions Accountant Senior Strategic Planner – Planning Delivery Growth Area Officer	

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
PLANNING AND ENVIRONMENT ACT 1987	s 46GR(1)	Duty to consider every submission that is made by the closing date for submissions included in the notice under s 46GO	Chief Executive Officer Executive Director Growth and Place Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Planning Delivery Coordinator Strategic Implementation Senior Strategic Planner Snr Strategic Planner/Project Officer Strategic Planner Development Contributions Accountant Senior Strategic Planner – Planning Delivery Growth Area Officer	
PLANNING AND ENVIRONMENT ACT 1987	s 46GR(2)	Power to consider a late submission duty to consider a late submission if directed to do so by the Minister	Chief Executive Officer Executive Director Growth and Place Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Planning Delivery Coordinator Strategic Implementation Senior Strategic Planner Snr Strategic Planner/Project Officer Strategic Planner Development Contributions Accountant Senior Strategic Planner – Planning Delivery Growth Area Officer	
PLANNING AND ENVIRONMENT ACT 1987	s 46GS(1)	Power to accept or reject the estimate of the value of the inner public purpose land in a submission made under s 46GQ	Chief Executive Officer Executive Director Growth and Place Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Planning Delivery Coordinator Strategic Implementation Senior Strategic Planner Development Contributions Accountant	

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
PLANNING AND ENVIRONMENT ACT 1987	s 46GS(2)	Duty, if Council rejects the estimate of the value of the inner public purpose land in the submission, to refer the matter to the valuer-general, and notify the affected owner of the rejection and that the matter has been referred to the valuer-general	Chief Executive Officer Executive Director Growth and Place Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Planning Delivery Coordinator Strategic Implementation Development Contributions Accountant	
PLANNING AND ENVIRONMENT ACT 1987	s 46GT(2)	Duty to pay half of the fee fixed by the valuer-general for arranging and attending the conference	Chief Executive Officer Executive Director Growth and Place Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Planning Delivery Coordinator Strategic Implementation Development Contributions Accountant	
PLANNING AND ENVIRONMENT ACT 1987	s 46GT(4)	Function of receiving, from the valuer-general, written confirmation of the agreement between the planning authority's valuer and the affected owner's valuer as to the estimated value of the inner public purpose land	Chief Executive Officer Executive Director Growth and Place Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Planning Delivery Coordinator Strategic Implementation Development Contributions Accountant	
PLANNING AND ENVIRONMENT ACT 1987	s 46GT(6)	Function of receiving, from the valuer-general, written notice of a determination under s 46GT(5)	Chief Executive Officer Executive Director Growth and Place Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Planning Delivery Coordinator Strategic Implementation Development Contributions Accountant	

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
PLANNING AND ENVIRONMENT ACT 1987	s 46GU	Duty not to adopt an amendment under s 29 to an infrastructure contributions plan that specifies a land credit amount or a land equalisation amount that relates to a parcel of land in the ICP plan area of the plan unless the criteria in s 46GU(1)(a) & (b) are met	Chief Executive Officer Executive Director Growth and Place Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Planning Delivery Coordinator Strategic Implementation Development Contributions Accountant	
PLANNING AND ENVIRONMENT ACT 1987	s 46GV(3)	Function of receiving the monetary component and any land equalisation amount of the infrastructure contribution power to specify the manner in which the payment is to be made	Chief Executive Officer Executive Director Growth and Place Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Planning Delivery Coordinator Strategic Implementation Development Contributions Accountant	Where Council is the collecting agency
PLANNING AND ENVIRONMENT ACT 1987	s 46GV(3)(b)	Power to enter into an agreement with the applicant	Chief Executive Officer Executive Director Growth and Place Manager Planning & Growth Manager City Development Coordinator Strategic Implementation Coordinator Strategic Planning Coordinator Planning Delivery	Where Council is the collecting agency
PLANNING AND ENVIRONMENT ACT 1987	s 46GV(4)(a)	Function of receiving the inner public purpose land in accordance with s 46GV(5) & (6)	Chief Executive Officer Executive Director Growth and Place Manager Planning & Growth Manager City Development Coordinator Statutory Planning Statutory Planning Projects Coordinator Coordinator Strategic Implementation Coordinator Strategic Planning Coordinator Planning Delivery	Where Council is the development agency

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
PLANNING AND ENVIRONMENT ACT 1987	s 46GV(4)(b)	Function of receiving the inner public purpose land in accordance with s 46GV(5) & (6)	Chief Executive Officer Executive Director Growth and Place Manager Planning & Growth Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Coordinator Strategic Implementation Coordinator Strategic Planning Coordinator Planning Delivery	Where Council is the collecting agency
PLANNING AND ENVIRONMENT ACT 1987	s 46GV(7)	Duty to impose the requirements set out in s 46GV(3) & (4) as conditions on the permit applied for by the applicant to develop the land in the ICP plan area	Chief Executive Officer Executive Director Growth and Place Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Statutory Planning Statutory Planning Project Coordinator Coordinator Planning Delivery Coordinator Strategic Implementation Senior Strategic Planner Snr Strategic Planner/Project Officer Strategic Planner Development Contributions Accountant Senior Strategic Planner – Planning Delivery Growth Area Officer Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner ESD Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 46GV(9)	Power to require the payment of a monetary component or the provision of the land component of an infrastructure contribution to be secured to Council's satisfaction	Chief Executive Officer Executive Director Growth and Place Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Planning Delivery Coordinator Strategic Implementation Development Contributions Accountant	Where Council is the collecting agency

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
PLANNING AND ENVIRONMENT ACT 1987	s 46GX(1)	Power to accept works, services or facilities in part or full satisfaction of the monetary component of an infrastructure contribution payable	Chief Executive Officer Executive Director Growth and Place	Where Council is the collecting agency
PLANNING AND ENVIRONMENT ACT 1987	s 46GX(1)	Power to accept works, services or facilities in part or full satisfaction of the monetary component of an infrastructure contribution payable	Chief Executive Officer Executive Director Growth and Place Manager Planning & Growth	Where Council is the collecting agency Limited to instances where the value of works, services, land or facilities do not exceed value of levy payable
PLANNING AND ENVIRONMENT ACT 1987	s 46GX(2)	Duty, before accepting the provision of works, services or facilities by an applicant under s 46GX(1), to obtain the agreement of the development agency or agencies specified in the approved infrastructure contributions plan	Chief Executive Officer Executive Director Growth and Place Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Planning Delivery Coordinator Strategic Implementation Development Contributions Accountant	Where Council is the collecting agency
PLANNING AND ENVIRONMENT ACT 1987	s 46GY(1)	Duty to keep proper and separate accounts and records	Chief Executive Officer Executive Director Growth and Place Manager City Development Manager Planning & Growth Chief Financial Officer Coordinator Strategic Planning Coordinator Planning Delivery Coordinator Strategic Implementation Development Contributions Accountant	Where Council is the collecting agency
PLANNING AND ENVIRONMENT ACT 1987	s 46GY(2)	Duty to keep the accounts and records in accordance with the Local Government Act 2020	Chief Executive Officer Executive Director Growth and Place Manager City Development Manager Planning & Growth Chief Financial Officer Coordinator Strategic Planning Coordinator Planning Delivery Coordinator Strategic Implementation Development Contributions Accountant	Where Council is the collecting agency

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
PLANNING AND ENVIRONMENT ACT 1987	s 46GZ(2)(a)	Duty to forward any part of the monetary component that is imposed for plan preparation costs to the planning authority that incurred those costs	Chief Executive Officer Executive Director Growth and Place Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Planning Delivery Coordinator Strategic Implementation Development Contributions Accountant	Where Council is the collecting agency under an approved infrastructure contributions plan this duty does not apply where Council is that planning authority
PLANNING AND ENVIRONMENT ACT 1987	s 46GZ(2)(a)	Function of receiving the monetary component	Chief Executive Officer Executive Director Growth and Place Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Planning Delivery Coordinator Strategic Implementation Development Contributions Accountant	Where the Council is the planning authority this duty does not apply where Council is also the collecting agency
PLANNING AND ENVIRONMENT ACT 1987	s 46GZ(2)(b)	Duty to forward any part of the monetary component that is imposed for the provision of works, services or facilities to the development agency that is specified in the plan as responsible for those works, services or facilities	Chief Executive Officer Executive Director Growth and Place Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Planning Delivery Coordinator Strategic Implementation Development Contributions Accountant	Where Council is the collecting agency under an approved infrastructure contributions plan this provision does not apply where Council is also the relevant development agency
PLANNING AND ENVIRONMENT ACT 1987	s 46GZ(2)(b)	Function of receiving the monetary component	Chief Executive Officer Executive Director Growth and Place Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Planning Delivery Coordinator Strategic Implementation Development Contributions Accountant	Where Council is the development agency under an approved infrastructure contributions plan this provision does not apply where Council is also the collecting agency

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
PLANNING AND ENVIRONMENT ACT 1987	s 46GZ(4)	Duty to use any land equalisation amounts to pay land credit amounts under s 46GZ(7), except any part of those amounts that are to be forwarded to a development agency under s 46GZ(5)	Chief Executive Officer Executive Director Growth and Place Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Planning Delivery Coordinator Strategic Implementation Development Contributions Accountant	Where Council is the collecting agency under an approved infrastructure contributions plan
PLANNING AND ENVIRONMENT ACT 1987	s 46GZ(5)	Duty to forward any part of a land equalisation amount required for the acquisition of outer public purpose land by a development agency specified in the approved infrastructure contributions plan to that development agency	Chief Executive Officer Executive Director Growth and Place Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Planning Delivery Coordinator Strategic Implementation Development Contributions Accountant	Where Council is the collecting agency under an approved infrastructure contributions plan This provision does not apply where Council is also the relevant development agency
PLANNING AND ENVIRONMENT ACT 1987	s 46GZ(5)	Function of receiving any part of a land equalisation amount required for the acquisition of outer public purpose land	Chief Executive Officer Executive Director Growth and Place Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Planning Delivery Coordinator Strategic Implementation Development Contributions Accountant	Where Council is the development agency specified in the approved infrastructure contributions plan This provision does not apply where Council is also the collecting agency
PLANNING AND ENVIRONMENT ACT 1987	s 46GZ(7)	Duty to pay to each person who must provide an infrastructure contribution under the approved infrastructure contributions plan any land credit amount to which the person is entitled under s 46GW	Chief Executive Officer Executive Director Growth and Place Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Planning Delivery Coordinator Strategic Implementation Development Contributions Accountant	Where Council is the collecting agency under an approved infrastructure contributions plan

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
PLANNING AND ENVIRONMENT ACT 1987	s 46GZ(9)	Duty to transfer the estate in fee simple in the land to the development agency specified in the approved infrastructure contributions plan as responsible for the use and development of that land	Chief Executive Officer Executive Director Growth and Place Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Planning Delivery Coordinator Strategic Implementation Development Contributions Accountant	If any inner public purpose land is vested in Council under the Subdivision Act 1988 or acquired by Council before the time it is required to be provided to Council under s 46GV(4) Where Council is the collecting agency under an approved infrastructure contributions plan This duty does not apply where Council is also the development agency
PLANNING AND ENVIRONMENT ACT 1987	s 46GZ(9)	Function of receiving the fee simple in the land	Chief Executive Officer Executive Director Growth and Place Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Planning Delivery Coordinator Strategic Implementation Development Contributions Accountant	Where Council is the development agency under an approved infrastructure contributions plan This duty does not apply where Council is also the collecting agency
PLANNING AND ENVIRONMENT ACT 1987	s 46GZA(1)	Duty to keep proper and separate accounts and records	Chief Executive Officer Executive Director Growth and Place Manager City Development Manager Planning & Growth Chief Financial Officer Coordinator Strategic Planning Coordinator Planning Delivery Coordinator Strategic Implementation Development Contributions Accountant	Where Council is a development agency under an approved infrastructure contributions plan
PLANNING AND ENVIRONMENT ACT 1987	s 46GZA(2)	Duty to keep the accounts and records in accordance with the Local Government Act 2020	Chief Executive Officer Executive Director Growth and Place Manager City Development Manager Planning & Growth Chief Financial Officer Coordinator Strategic Planning Coordinator Planning Delivery Coordinator Strategic Implementation Development Contributions Accountant	Where Council is a development agency under an approved infrastructure contributions plan

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
PLANNING AND ENVIRONMENT ACT 1987	s 46GZB(3)	Duty to follow the steps set out in s 46GZB(3)(a) - (c)	Chief Executive Officer Executive Director Growth and Place Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Planning Delivery Coordinator Strategic Implementation Development Contributions Accountant	Where Council is a development agency under an approved infrastructure contributions plan
PLANNING AND ENVIRONMENT ACT 1987	s 46GZB(4)	Duty, in accordance with requirements of the VPA, to report on the use of the infrastructure contribution in the development agency's annual report and provide reports on the use of the infrastructure contribution to the VPA	Chief Executive Officer Executive Director Growth and Place Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Planning Delivery Coordinator Strategic Implementation Development Contributions Accountant	If the VPA is the collecting agency under an approved infrastructure contributions plan where Council is a development agency under an approved infrastructure contributions plan
PLANNING AND ENVIRONMENT ACT 1987	s 46GZD(2)	Duty, within 6 months after the date on which the approved infrastructure contributions plan expires, to follow the steps set out in s 46GZD(2)(a) & (b)	Chief Executive Officer Executive Director Growth and Place Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Planning Delivery Coordinator Strategic Implementation Development Contributions Accountant	Where Council is the development agency under an approved infrastructure contributions plan
PLANNING AND ENVIRONMENT ACT 1987	s 46GZD(3)	Duty to follow the steps set out in s 46GZD(3)(a) & (b)	Chief Executive Officer Executive Director Growth and Place Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Planning Delivery Coordinator Strategic Implementation Development Contributions Accountant	Where Council is the collecting agency under an approved infrastructure contributions plan

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
PLANNING AND ENVIRONMENT ACT 1987	s 46GZD(5)	Duty to make payments under s 46GZD(3) in accordance with ss 46GZD(5)(a) and 46GZD(5)(b)	Chief Executive Officer Executive Director Growth and Place Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Planning Delivery Coordinator Strategic Implementation Development Contributions Accountant	Where Council is the collecting agency under an approved infrastructure contributions plan
PLANNING AND ENVIRONMENT ACT 1987	s 46GZE(2)	Duty to forward the land equalisation amount back to the collecting agency within 6 months after the expiry date if any part of a land equalisation amount paid or forwarded to a development agency for acquiring outer public purpose land has not been expended by the development agency to acquire that land at the date on which the approved infrastructure contributions plan expires	Chief Executive Officer Executive Director Growth and Place Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Planning Delivery Coordinator Strategic Implementation Development Contributions Accountant	Where Council is the development agency under an approved infrastructure contributions plan this duty does not apply where Council is also the collecting agency
PLANNING AND ENVIRONMENT ACT 1987	s 46GZE(2)	Function of receiving the unexpended land equalisation amount	Chief Executive Officer Executive Director Growth and Place Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Planning Delivery Coordinator Strategic Implementation Development Contributions Accountant	Where Council is the collecting agency under an approved infrastructure contributions plan this duty does not apply where Council is also the development agency
PLANNING AND ENVIRONMENT ACT 1987	s 46GZE(3)	Duty, within 12 months after the date on which the approved infrastructure contributions plan expires, to follow the steps set out in s 46GZE(3)(a) & (b)	Chief Executive Officer Executive Director Growth and Place Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Planning Delivery Coordinator Strategic Implementation Development Contributions Accountant	Where Council is the collecting agency under an approved infrastructure contributions plan

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
PLANNING AND ENVIRONMENT ACT 1987	s 46GZF(2)	Duty, within 12 months after the date on which the approved infrastructure contributions plan expires, to use the public purpose land for a public purpose approved by the Minister or sell the public purpose land	Chief Executive Officer Executive Director Growth and Place Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Planning Delivery Coordinator Strategic Implementation Development Contributions Accountant	Where Council is the development agency under an approved infrastructure contributions plan
PLANNING AND ENVIRONMENT ACT 1987	s 46GZF(3)	Duty, if land is sold under s 46GZF(2)(b), to follow the steps in s 46GZF(3)(a) & (b)	Chief Executive Officer Executive Director Growth and Place Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Planning Delivery Coordinator Strategic Implementation Development Contributions Accountant	Where Council is the development agency under an approved infrastructure contributions plan
PLANNING AND ENVIRONMENT ACT 1987	s 46GZF(3)	Function of receiving proceeds of sale	Chief Executive Officer Executive Director Growth and Place Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Planning Delivery Coordinator Strategic Implementation Development Contributions Accountant	Where Council is the collection agency under an approved infrastructure contributions plan this provision does not apply where Council is also the development agency
PLANNING AND ENVIRONMENT ACT 1987	s 46GZF(4)	Duty to divide the proceeds of the public purpose land among the current owners of each parcel of land in the ICP plan area and pay each current owner a portion of the proceeds in accordance with s 46GZF(5)	Chief Executive Officer Executive Director Growth and Place Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Planning Delivery Coordinator Strategic Implementation Development Contributions Accountant	Where Council is the collecting agency under an approved infrastructure contributions plan

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
PLANNING AND ENVIRONMENT ACT 1987	s 46GZF(6)	Duty to make the payments under s 46GZF(4) in accordance with s 46GZF(6)(a) & (b)	Chief Executive Officer Executive Director Growth and Place Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Planning Delivery Coordinator Strategic Implementation Development Contributions Accountant	Where Council is the collecting agency under an approved infrastructure contributions plan
PLANNING AND ENVIRONMENT ACT 1987	s 46GZH	Power to recover the monetary component, or any land equalisation amount of the land component, payable under Part 3AB as a debt in any court of competent jurisdiction	Chief Executive Officer Executive Director Growth and Place Manager City Development Manager Planning & Growth Coordinator Planning Delivery Coordinator Statutory Planning Statutory Planning Project Coordinator Development Contributions Accountant	Where Council is the collecting agency under an approved infrastructure contributions plan
PLANNING AND ENVIRONMENT ACT 1987	s 46GZI	Duty to prepare and give a report to the Minister at the times required by the Minister	Chief Executive Officer Executive Director Growth and Place Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Planning Delivery Coordinator Strategic Implementation Development Contributions Accountant	Where Council is a collecting agency or development agency
PLANNING AND ENVIRONMENT ACT 1987	s 46GZK	Power to deal with public purpose land which has vested in, been acquired by, or transferred to, Council	Chief Executive Officer Executive Director Growth and Place Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Statutory Planning Statutory Planning Project Coordinator Coordinator Planning Delivery Coordinator Strategic Implementation Development Contributions Accountant	Where Council is a collecting agency or development agency

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
PLANNING AND ENVIRONMENT ACT 1987	s 46LB(3)	Duty to publish, on Council's Internet site, the payable dwelling amount for a financial year on or before 1 July of each financial year for which the amount is adjusted under s 46LB (2)	Chief Executive Officer Executive Director Growth and Place Manager Planning & Growth Coordinator Planning Delivery Development Contributions Accountant	
PLANNING AND ENVIRONMENT ACT 1987	s 46N(1)	Duty to include condition in permit regarding payment of development infrastructure levy	Chief Executive Officer Executive Director Growth and Place Manager City Development Manager Planning & Growth Coordinator Statutory Planning Statutory Planning Project Coordinator Coordinator Planning Delivery Development Contributions Accountant Senior Strategic Planner - Planning Delivery Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner ESD Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 46N(2)(c)	Function of determining time and manner for receipt of development contributions levy	Chief Executive Officer Executive Director Growth and Place Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Planning Delivery Coordinator Strategic Implementation Development Contributions Accountant	
PLANNING AND ENVIRONMENT ACT 1987	s 46N(2)(d)	Power to enter into an agreement with the applicant regarding payment of development infrastructure levy	Chief Executive Officer Executive Director Growth and Place Manager City Development Manager Planning & Growth	

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
PLANNING AND ENVIRONMENT ACT 1987	s 46O(1)(a) & (2)(a)	Power to ensure that community infrastructure levy is paid, or agreement is in place, prior to issuing building permits	Chief Executive Officer Executive Director Growth and Place Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Planning Delivery Coordinator Strategic Implementation Development Contributions Accountant	
PLANNING AND ENVIRONMENT ACT 1987	s 46O(1)(d) & (2)(d)	Power to enter into agreement with the applicant regarding payment of community infrastructure levy	Chief Executive Officer Executive Director Growth and Place Manager City Development Manager Planning & Growth	
PLANNING AND ENVIRONMENT ACT 1987	s 46P(1)	Power to require payment of amount of levy under s 46N or s 46O to be satisfactorily secured	Chief Executive Officer Executive Director Growth and Place Manager City Development Manager Planning & Growth Coordinator Statutory Planning Statutory Planning Project Coordinator Coordinator Planning Delivery Development Contributions Accountant	
PLANNING AND ENVIRONMENT ACT 1987	s 46P(2)	Power to accept provision of land, works, services or facilities in part or full payment of levy payable	Chief Executive Officer Executive Director Growth and Place Manager Planning & Growth	Limited to instances where the value of works, services, land or facilities do not exceed value of levy payable
PLANNING AND ENVIRONMENT ACT 1987	s 46P(2)	Power to accept provision of land, works, services or facilities in part or full payment of levy payable	Chief Executive Officer Executive Director Growth and Place	
PLANNING AND ENVIRONMENT ACT 1987	s 46Q(1)	Duty to keep proper accounts of levies paid	Chief Executive Officer Chief Financial Officer Executive Director Growth and Place Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Planning Delivery Coordinator Strategic Implementation Development Contributions Accountant	

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
PLANNING AND ENVIRONMENT ACT 1987	s 46Q(1A)	Duty to forward to development agency part of levy imposed for carrying out works, services, or facilities on behalf of development agency or plan preparation costs incurred by a development agency or plan preparation costs incurred by a development agency	Chief Executive Officer Chief Financial Officer Executive Director Growth and Place Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Planning Delivery Coordinator Strategic Implementation Development Contributions Accountant	
PLANNING AND ENVIRONMENT ACT 1987	s 46Q(2)	Duty to apply levy only for a purpose relating to the provision of plan preparation costs or the works, services and facilities in respect of which the levy was paid etc.	Chief Executive Officer Chief Financial Officer Executive Director Growth and Place Manager City Development Manager Planning & Growth Manager Civil Infrastructure Coordinator Strategic Planning Coordinator Planning Delivery Coordinator Strategic Implementation Development Contributions Accountant	
PLANNING AND ENVIRONMENT ACT 1987	s 46Q(3)	Power to refund any amount of levy paid if it is satisfied the development is not to proceed	Chief Executive Officer Executive Director Growth and Place Manager Planning & Growth	Only applies when levy is paid to Council as a 'development agency'
PLANNING AND ENVIRONMENT ACT 1987	s 46Q(4)(c)	Duty to pay amount to current owners of land in the area if an amount of levy has been paid to a municipal council as a development agency for plan preparation costs incurred by the council or for the provision by the council of works, services or facilities in an area under s 46Q(4)(a)	Chief Executive Officer Executive Director Growth and Place Manager City Development Manager Planning & Growth Coordinator Planning Delivery Coordinator Strategic Planning Development Contributions Accountant	Must be done within six months of the end of the period required by the development contributions plan and with the consent of, and in the manner approved by, the Minister

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
PLANNING AND ENVIRONMENT ACT 1987	s 46Q(4)(d)	Duty to submit to the Minister an amendment to the approved development contributions plan	Chief Executive Officer Executive Director Growth and Place Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Strategic Implementation Coordinator Planning Delivery Development Contributions Accountant	Must be done in accordance with Part 3
PLANNING AND ENVIRONMENT ACT 1987	s 46Q(4)(e)	Duty to expend that amount on other works etc.	Chief Executive Officer Executive Director Growth and Place Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Strategic Implementation Coordinator Planning Delivery Development Contributions Accountant	With the consent of, and in the manner approved by, the Minister
PLANNING AND ENVIRONMENT ACT 1987	s 46QC	Power to recover any amount of levy payable under Part 3B	Chief Executive Officer Executive Director Growth and Place Manager Planning & Growth Coordinator Planning Delivery Development Contributions Accountant	
PLANNING AND ENVIRONMENT ACT 1987	s 46QD	Duty to prepare report and give a report to the Minister	Chief Executive Officer Executive Director Growth and Place Manager Planning & Growth Coordinator Planning Delivery Development Contributions Accountant	Where council is a collecting agency or development agency
PLANNING AND ENVIRONMENT ACT 1987	s 46V(3)	Duty to make a copy of the approved strategy plan (being the Melbourne Airport Environs Strategy Plan) and any documents lodged with it available in accordance with the public availability requirements, during the inspection period	Chief Executive Officer Executive Director Growth and Place Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Strategic Implementation Coordinator Planning Delivery	N/A to Geelong

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
PLANNING AND ENVIRONMENT ACT 1987	s 46V(4)	Duty to make a copy of the approved strategy plan (being the Melbourne Airport Environs Strategy Plan) and any documents lodged with it available in accordance with s 197B of the Act and on payment of the prescribe fee, after the inspection period	Chief Executive Officer Executive Director Growth and Place Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Statutory Planning Statutory Planning Project Coordinator Coordinator Strategic Implementation Coordinator Planning Delivery	N/A to Geelong
PLANNING AND ENVIRONMENT ACT 1987	s 46V(5)	Duty to keep a copy of the approved strategy plan incorporating all amendments to it	Chief Executive Officer Executive Director Growth and Place Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Statutory Planning Statutory Planning Project Coordinator Coordinator Strategic Implementation Coordinator Planning Delivery	N/A to Geelong
PLANNING AND ENVIRONMENT ACT 1987	s 46V(6)	Duty to make a copy of the approved strategy plan incorporating all amendments to it available in accordance with the public available requirements	Chief Executive Officer Executive Director Growth and Place Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Statutory Planning Statutory Planning Project Coordinator Coordinator Strategic Implementation Coordinator Planning Delivery	N/A to Geelong
PLANNING AND ENVIRONMENT ACT 1987	s 46Y	Duty to carry out works in conformity with the approved strategy plan	Chief Executive Officer Executive Director Growth and Place Manager Planning & Growth	N/A to Geelong

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
PLANNING AND ENVIRONMENT ACT 1987	s 47	Power to decide that an application for a planning permit does not comply with that Act	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Coordinator Strategic Implementation Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Team Leader Statutory Planning Senior Planning Subdivision Officer Subdivision Officer Town Planner ESD Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 48A	Power to notify an applicant that the application is incomplete Note: The notice must set out any required fees or information, the date for payment or production, and the effect of non-compliance set out in section 48B(1).	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner ESD Planner Senior Planning Subdivision Officer Subdivision Officer Team Leader Statutory Planning Administration Senior Technical Officer Administration/Technical Officer	Where Council is the responsible authority

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
PLANNING AND ENVIRONMENT ACT 1987	s 48C	Power to refund a fee paid for an application which is void and of no effect under section 48B(1)	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner ESD Planner Senior Planning Subdivision Officer Subdivision Officer Team Leader Statutory Planning Administration Senior Technical Officer Administration/Technical Officer	Where Council is the responsible authority
PLANNING AND ENVIRONMENT ACT 1987	s 49(1)	Duty to keep a register of all applications for permits and determinations relating to permits	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner ESD Planner Student Planner Senior Planning Subdivision Officer Subdivision Officer Team Leader Statutory Planning Administration Senior Technical Officer Administration/Technical Officer	

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
PLANNING AND ENVIRONMENT ACT 1987	s 49(2)	Duty to make register available for inspection in accordance with the public availability requirements	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner ESD Planner Student Planner Senior Planning Subdivision Officer Subdivision Officer Team Leader Statutory Planning Administration Senior Technical Officer Administration/Technical Officer	
PLANNING AND ENVIRONMENT ACT 1987	s 50(4)	Duty to amend application	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Planning Subdivision Officer Senior Statutory Planner Town Planner ESD Planner Student Planner Team Leader Statutory Planning Administration Senior Technical Officer Administration/Technical Officer	

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
PLANNING AND ENVIRONMENT ACT 1987	s 50(5)	Power to refuse to amend application	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner ESD Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 50(6)	Duty to make note of amendment to application in register	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner ESD Planner Student Planner Senior Planning Subdivision Officer Subdivision Officer Team Leader Statutory Planning Administration Senior Technical Officer Administration/Technical Officer	
PLANNING AND ENVIRONMENT ACT 1987	s 50A(1)	Power to make amendment to application	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner ESD Planner Student Planner	

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
PLANNING AND ENVIRONMENT ACT 1987	s 50A(3)	Power to require applicant to notify owner and make a declaration that notice has been given	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner ESD Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 50A(4)	Duty to note amendment to application in register	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner ESD Planner Student Planner Senior Planning Subdivision Officer Subdivision Officer Team Leader Statutory Planning Administration Senior Technical Officer Administration/Technical Officer	

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
PLANNING AND ENVIRONMENT ACT 1987	s 51	Duty to make copy of application available for inspection in accordance with the public availability requirements	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner ESD Planner Student Planner Senior Planning Subdivision Officer Subdivision Officer Team Leader Statutory Planning Administration Senior Technical Officer Administration/Technical Officer	
PLANNING AND ENVIRONMENT ACT 1987	s 52(1)(a)	Duty to give notice of the application to owners/occupiers of adjoining allotments unless satisfied that the grant of permit would not cause material detriment to any person	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner ESD Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 52(1)(b)	Duty to give notice of the application to other municipal councils where appropriate	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner ESD Planner Student Planner	

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
PLANNING AND ENVIRONMENT ACT 1987	s 52(1)(c)	Duty to give notice of the application to all persons required by the planning scheme	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner ESD Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 52(1)(ca)	Duty to give notice of the application to owners and occupiers of land benefited by a registered restrictive covenant if may result in breach of covenant	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner ESD Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 52(1)(cb)	Duty to give notice of the application to owners and occupiers of land benefited by a registered restrictive covenant if application is to remove or vary the covenant	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner ESD Planner Student Planner	

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
PLANNING AND ENVIRONMENT ACT 1987	s 52(1)(d)	Duty to give notice of the application to other persons who may be detrimentally effected	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner ESD Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 52(1AA)	Duty to give notice of an application to remove or vary a registered restrictive covenant	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner ESD Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 52(3)	Power to give any further notice of an application where appropriate	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner ESD Planner Student Planner	

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
PLANNING AND ENVIRONMENT ACT 1987	s 53(1)	Power to require the applicant to give notice under s 52(1) to persons specified by it	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner ESD Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 53(1A)	Power to require the applicant to give the notice under s 52(1AA)	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner ESD Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 54(1)	Power to require the applicant to provide more information	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner ESD Planner Student Planner	

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
PLANNING AND ENVIRONMENT ACT 1987	s 54(1A)	Duty to give notice in writing of information required under s 54(1)	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner ESD Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 54(1B)	Duty to specify the lapse date for an application	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner ESD Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 54A(3)	Power to decide to extend time or refuse to extend time to give required information	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner ESD Planner Student Planner	

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
PLANNING AND ENVIRONMENT ACT 1987	s 54A(4)	Duty to give written notice of decision to extend or refuse to extend time under s 54A(3)	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner ESD Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 55(1)	Duty to give copy application, together with the prescribed information, to every referral authority specified in the planning scheme	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner ESD Planner Student Planner Senior Planning Subdivision Officer Subdivision Officer Team Leader Statutory Planning Administration Senior Technical Officer Administration/Technical Officer	
PLANNING AND ENVIRONMENT ACT 1987	s 57(2A)	Power to reject objections considered made primarily for commercial advantage for the objector	Not Delegated	

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
PLANNING AND ENVIRONMENT ACT 1987	s 57(3)	Function of receiving name and address of persons to whom notice of decision is to go	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner ESD Planner Student Planner Senior Planning Subdivision Officer Subdivision Officer Team Leader Statutory Planning Administration Senior Technical Officer Administration/Technical Officer	
PLANNING AND ENVIRONMENT ACT 1987	s 57(5)	Duty to make a copy of all objections in accordance with the public availability requirements	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner ESD Planner Student Planner Senior Planning Subdivision Officer Subdivision Officer Team Leader Statutory Planning Administration Senior Technical Officer Administration/Technical Officer	

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
PLANNING AND ENVIRONMENT ACT 1987	S 57A(4)	Duty to amend application in accordance with applicant's request, subject to s 57A(5)	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner ESD Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 57A(5)	Power to refuse to amend application	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner ESD Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 57A(6)	Duty to note amendments to application in register	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner ESD Planner Student Planner Team Leader Statutory Planning Administration Senior Technical Officer Administration/Technical Officer	

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
PLANNING AND ENVIRONMENT ACT 1987	s 57B(1)	Duty to determine whether and to whom notice should be given	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner ESD Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 57B(2)	Duty to consider certain matters in determining whether notice should be given	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Principal Planner Principal Planner – Business Facilitation Senior Statutory Planner Town Planner ESD Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 57C(1)	Duty to give copy of amended application to referral authority	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner ESD Planner Student Planner Senior Planning Subdivision Officer Subdivision Officer Team Leader Statutory Planning Administration Senior Technical Officer Administration/Technical Officer	

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
PLANNING AND ENVIRONMENT ACT 1987	s 58	Duty to consider every application for a permit	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Principal Planner Principal Planner – Business Facilitation Senior Statutory Planner Town Planner ESD Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 58A	Power to request advice from the Planning Application Committee	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner ESD Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 60	Duty to consider certain matters	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Principal Planner Principal Planner – Business Facilitation Senior Statutory Planner Town Planner ESD Planner Student Planner	

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
PLANNING AND ENVIRONMENT ACT 1987	s 60(1A)	Duty to consider certain matters	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner ESD Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 60(1B)	Duty to consider number of objectors in considering whether use or development may have significant social effect	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner ESD Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 61(1)	Power to determine permit application, either to decide to grant a permit, to decide to grant a permit with conditions or to refuse a permit application	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner ESD Planner Student Planner	The permit must not be inconsistent with a cultural heritage management plan under the Aboriginal Heritage At 2006

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
PLANNING AND ENVIRONMENT ACT 1987	s 61(2)	Duty to decide to refuse to grant a permit if a relevant determining referral authority objects to grant of permit	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner ESD Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 61(2A)	Power to decide to refuse to grant a permit if a relevant recommending referral authority objects to the grant of permit	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner ESD Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 61(3)(a)	Duty not to decide to grant a permit to use coastal Crown land without Minister's consent	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner ESD Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 61(3)(b)	Duty to refuse to grant the permit without the Minister's consent	Not Delegated	

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
PLANNING AND ENVIRONMENT ACT 1987	s 61(4)	Duty to refuse to grant the permit if grant would authorise a breach of a registered restrictive covenant	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner ESD Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 62(1)	Duty to include certain conditions in deciding to grant a permit	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner ESD Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 62(2)	Power to include other conditions	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Coordinator Strategic Implementation Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner ESD Planner Student Planner	

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
PLANNING AND ENVIRONMENT ACT 1987	s 62(4)	Duty to ensure conditions are consistent with paragraphs (a),(b) and (c)	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner ESD Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 62(5)(a)	Power to include a permit condition to implement an approved development contributions plan or an approved infrastructure contributions plan	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Coordinator Strategic Implementation Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner ESD Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 62(5)(b)	Power to include a permit condition that specified works be provided on or to the land or paid for in accordance with s 173 agreement	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Coordinator Strategic Implementation Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner ESD Planner Student Planner	

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
PLANNING AND ENVIRONMENT ACT 1987	s 62(5)(c)	Power to include a permit condition that specified works be provided or paid for by the applicant	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Coordinator Strategic Implementation Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner ESD Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 62(6)(a)	Duty not to include a permit condition requiring a person to pay an amount for or provide works except in accordance with ss 46N(1), 46GV(7) or 62(5)	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner ESD Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 62(6)(b)	Duty not to include a permit condition requiring a person to pay an amount for or provide works except a condition that a planning scheme requires to be included as referred to in s 62(1)(a)	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner ESD Planner Student Planner	

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
PLANNING AND ENVIRONMENT ACT 1987	s 63	Duty to issue the permit where made a decision in favour of the application (if no one has objected)	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner ESD Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 64(1)	Duty to give notice of decision to grant a permit to applicant and objectors	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner ESD Planner Student Planner	Subject to advising all Councillors prior to any delegated decision being made in respect of applications with 10 or more objections with the right for any Councillor to refer an application to the Planning Committee in accordance with the Planning Committee terms of reference, <i>except where a proposal is deemed under the planning scheme to comply with the relevant clause(s) (including where deemed to have met all relevant objectives, by meeting all corresponding standards) and there are no overlays or other permit triggers applicable. If a proposal is deemed to comply, notification to Councillors is not required, and the application cannot be referred by Councillors to a Planning Committee.</i>

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
PLANNING AND ENVIRONMENT ACT 1987	s 64(3)	Duty not to issue a permit until after the specified period	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner ESD Planner Student Planner	This provision applies also to a decision to grant an amendment to a permit - see s 75
PLANNING AND ENVIRONMENT ACT 1987	s 64(5)	Duty to give each objector a copy of an exempt decision	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner ESD Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 64A	Duty not to issue permit until the end of a period when an application for review may be lodged with VCAT or until VCAT has determined the application, if a relevant recommending referral authority has objected to the grant of a permit	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner ESD Planner Student Planner	This provision applies also to a decision to grant an amendment to a permit - see s 75A

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
PLANNING AND ENVIRONMENT ACT 1987	s 65(1)	Duty to give notice of refusal to grant permit to applicant and person who objected under s 57	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner ESD Planner Student Planner Team Leader Statutory Planning Administration Senior Technical Officer Administration/Technical Officer	Subject to advising all Councillors prior to any delegated decision being made in respect of refusal of applications with the right for any Councillor to refer an application to the Planning Committee in accordance with the Planning Committee terms of reference, <i>except where a proposal is deemed under the planning scheme to comply with the relevant clause(s) (including where deemed to have met all relevant objectives, by meeting all corresponding standards) and there are no overlays or other permit triggers applicable. If a proposal is deemed to comply, notification to Councillors is not required, and the application cannot be referred by Councillors to a Planning Committee.</i>
PLANNING AND ENVIRONMENT ACT 1987	s 66(1)	Duty to give notice under s 64 or s 65 and copy permit to relevant determining referral authorities	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner ESD Planner Student Planner Senior Planning Subdivision Officer Subdivision Officer Team Leader Statutory Planning Administration Senior Technical Officer Administration/Technical Officer	

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
PLANNING AND ENVIRONMENT ACT 1987	s 66(2)	Duty to give a recommending referral authority notice of its decision to grant a permit	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner ESD Planner Senior Planning Subdivision Officer Subdivision Officer Team Leader Statutory Planning Administration Senior Technical Officer Administration/Technical Officer	If the recommending referral authority objected to the grant of the permit or the responsible authority decided not to include a condition on the permit recommended by the recommending referral authority
PLANNING AND ENVIRONMENT ACT 1987	s 66(4)	Duty to give a recommending referral authority notice of its decision to refuse a permit	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner ESD Planner Student Planner Senior Planning Subdivision Officer Subdivision Officer Team Leader Statutory Planning Administration Senior Technical Officer Administration/Technical Officer	If the recommending referral authority objected to the grant of the permit or the recommending referral authority recommended that a permit condition be included on the permit

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
PLANNING AND ENVIRONMENT ACT 1987	s 66(6)	Duty to give a recommending referral authority a copy of any permit which Council decides to grant and a copy of any notice given under s 64 or 65	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner ESD Planner Student Planner Senior Planning Subdivision Officer Subdivision Officer Team Leader Statutory Planning Administration Senior Technical Officer Administration/Technical Officer	If the recommending referral authority did not object to the grant of the permit or the recommending referral authority did not recommend a condition be included on the permit
PLANNING AND ENVIRONMENT ACT 1987	s 69(1)	Function of receiving application for extension of time of permit	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner ESD Planner Student Planner Senior Planning Subdivision Officer Subdivision Officer Team Leader Statutory Planning Administration Senior Technical Officer Administration/Technical Officer	

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
PLANNING AND ENVIRONMENT ACT 1987	s 69(1A)	Function of receiving application for extension of time to complete development	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner ESD Planner Student Planner Team Leader Statutory Planning Administration Senior Technical Officer Administration/Technical Officer	
PLANNING AND ENVIRONMENT ACT 1987	s 69(2)	Power to extend time	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner ESD Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 70	Duty to make copy permit available in accordance with the public availability requirements	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner ESD Planner Student Planner Team Leader Statutory Planning Administration Senior Technical Officer Administration/Technical Officer	

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
PLANNING AND ENVIRONMENT ACT 1987	s 71(1)	Power to correct certain mistakes	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner ESD Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 71(2)	Duty to note corrections in register	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner ESD Planner Student Planner Team Leader Statutory Planning Administration Senior Technical Officer Administration/Technical Officer	
PLANNING AND ENVIRONMENT ACT 1987	s 73	Power to decide to grant amendment subject to conditions	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner ESD Planner Student Planner Senior Planning Subdivision Officer Subdivision Officer	

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
PLANNING AND ENVIRONMENT ACT 1987	s 74	Duty to issue amended permit to applicant if no objectors	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner ESD Planner Student Planner Senior Planning Subdivision Officer Subdivision Officer	
PLANNING AND ENVIRONMENT ACT 1987	s 76	Duty to give applicant and objectors notice of decision to refuse to grant amendment to permit	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner ESD Planner Student Planner Senior Planning Subdivision Officer Subdivision Officer	

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
PLANNING AND ENVIRONMENT ACT 1987	s 76A(1)	Duty to give relevant determining referral authorities copy of amended permit and copy of notice	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner ESD Planner Student Planner Senior Planning Subdivision Officer Subdivision Officer Team Leader Statutory Planning Administration Senior Technical Officer Administration/Technical Officer	
PLANNING AND ENVIRONMENT ACT 1987	s 76A(2)	Duty to give a recommending referral authority notice of its decision to grant an amendment to a permit	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner ESD Planner Student Planner Senior Planning Subdivision Officer Subdivision Officer Team Leader Statutory Planning Administration Senior Technical Officer Administration/Technical Officer	If the recommending referral authority objected to the amendment of the permit or the responsible authority decided not to include a condition on the amended permit recommended by the recommending referral authority

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
PLANNING AND ENVIRONMENT ACT 1987	s 76A(4)	Duty to give a recommending referral authority notice of its decision to refuse a permit	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner ESD Planner Student Planner Senior Planning Subdivision Officer Subdivision Officer Team Leader Statutory Planning Administration Senior Technical Officer Administration/Technical Officer	If the recommending referral authority objected to the amendment of the permit or the recommending referral authority recommended that a permit condition be included on the amended permit
PLANNING AND ENVIRONMENT ACT 1987	s 76A(6)	Duty to give a recommending referral authority a copy of any amended permit which Council decides to grant and a copy of any notice given under s 64 or 76	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner ESD Planner Student Planner Senior Planning Subdivision Officer Subdivision Officer Team Leader Statutory Planning Administration Senior Technical Officer Administration/Technical Officer	If the recommending referral authority did not object to the amendment of the permit or the recommending referral authority did not recommend a condition be included on the amended permit

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
PLANNING AND ENVIRONMENT ACT 1987	s 76D	Duty to comply with direction of Minister to issue amended permit	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner ESD Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 83	Function of being respondent to an appeal	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner ESD Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 83B	Duty to give or publish notice of application for review	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner ESD Planner Student Planner Team Leader Statutory Planning Administration Senior Technical Officer Administration/Technical Officer	

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
PLANNING AND ENVIRONMENT ACT 1987	s 84(1)	Power to decide on an application at any time after an appeal is lodged against failure to grant a permit	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner ESD Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 84(2)	Duty not to issue a permit or notice of decision or refusal after an application is made for review of a failure to grant a permit	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner ESD Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 84(3)	Duty to tell principal registrar if decide to grant a permit after an application is made for review of its failure to grant a permit	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner ESD Planner Student Planner	

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
PLANNING AND ENVIRONMENT ACT 1987	s 84(6)	Duty to issue permit on receipt of advice within 3 business days	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner ESD Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 84AB	Power to agree to confining a review by the Tribunal	Chief Executive Officer Executive Director Growth and Place Manager City Development Manager Planning & Growth Coordinator Planning Delivery Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner ESD Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 86	Duty to issue a permit at order of Tribunal within 3 business days	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner ESD Planner Student Planner	

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
PLANNING AND ENVIRONMENT ACT 1987	s 87(3)	Power to apply to VCAT for the cancellation or amendment of a permit	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Principal Planning Investigations Officer Senior Planning Investigations Officer Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 90(1)	Function of being heard at hearing of request for cancellation or amendment of a permit	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Principal Planning Investigations Officer Senior Planning Investigations Officer	
PLANNING AND ENVIRONMENT ACT 1987	s 91(2)	Duty to comply with the directions of the VCAT	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner ESD Planner Student Planner Senior Planning Subdivision Officer Subdivision Officer Principal Planning Investigations Officer Senior Planning Investigations Officer Planning Investigations Officer	

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
PLANNING AND ENVIRONMENT ACT 1987	s 91(2A)	Duty to issue amended permit to owner if Tribunal so directs	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner ESD Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 92	Duty to give notice of cancellation/amendment of permit by VCAT to persons entitled to be heard under s 90	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner ESD Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 93(2)	Duty to give notice of VCAT order to stop development	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner EDS Planner Student Planner Principal Planning Investigations Officer Senior Planning Investigations Officer Planning Investigations Officer	

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
PLANNING AND ENVIRONMENT ACT 1987	s 95(3)	Function of referring certain applications to the Minister	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner ESD Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 95(4)	Duty to comply with an order or direction	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner ESD Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 96(1)	Duty to obtain a permit from the Minister to use and develop its land	Chief Executive Officer Executive Directors Manager Planning & Growth Chief Financial Officer	
PLANNING AND ENVIRONMENT ACT 1987	s 96(2)	Function of giving consent to other persons to apply to the Minister for a permit to use and develop Council land	Chief Executive Officer Executive Directors Manager Planning & Growth Chief Financial Officer	

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
PLANNING AND ENVIRONMENT ACT 1987	s 96A(2) (amended)	Power to agree to consider an application for permit concurrently with preparation of proposed amendment	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Coordinator Strategic Implementation	The request to prepare the amendment must be made under section 16A. Delegate must not agree to consider the application for the permit concurrently with the preparation of the proposed amendment unless it has made a decision under section 16B(a) to apply to the Minister for authorisation to prepare the amendment, with or without changes, under section 16F.
PLANNING AND ENVIRONMENT ACT 1987	s 96C	Power to give notice, to decide not to give notice, to publish notice and to exercise any other power under s 96C	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Coordinator Strategic Implementation	
PLANNING AND ENVIRONMENT ACT 1987	s 96F	Duty to consider the panel's report under s 96E	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Coordinator Strategic Implementation Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner ESD Planner Student Planner Senior Strategic Planner Strategic Planner	

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
PLANNING AND ENVIRONMENT ACT 1987	s 96G(1)	Power to determine to recommend that a permit be granted or to refuse to recommend that a permit be granted and power to notify applicant of the determination (including power to give notice under s 23 of the Planning and Environment (Planning Schemes) Act 1996)	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Coordinator Strategic Implementation	
PLANNING AND ENVIRONMENT ACT 1987	s 96H(3)	Power to give notice in compliance with Minister's direction	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Coordinator Strategic Implementation	
PLANNING AND ENVIRONMENT ACT 1987	s 96J	Duty to issue permit as directed by the Minister	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Coordinator Strategic Implementation Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner ESD Planner Student Planner	

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
PLANNING AND ENVIRONMENT ACT 1987	s 96K	Duty to comply with direction of the Minister to give notice of refusal	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Coordinator Strategic Implementation Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner ESD Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 96Z (amended)	Duty to keep levy certificates and levy exemption certificates given to it under ss 47 or 96A for no less than 5 years from receipt of the certificate.	N/A	N/A Metropolitan Planning Levy
PLANNING AND ENVIRONMENT ACT 1987	s 97C	Power to request Minister to decide the application	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Coordinator Strategic Implementation	
PLANNING AND ENVIRONMENT ACT 1987	s 97D(1)	Duty to comply with directions of Minister to supply any document or assistance relating to application	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner ESD Planner Student Planner	

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
PLANNING AND ENVIRONMENT ACT 1987	s 97G(3)	Function of receiving from Minister copy of notice of refusal to grant permit or copy of any permit granted by the Minister	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner ESD Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 97G(6)	Duty to make a copy of permits issued under s 97F available in accordance with the public availability requirements	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner Team Leader Statutory Planning Administration Senior Technical Officer Administration/Technical Officer	
PLANNING AND ENVIRONMENT ACT 1987	s 97L	Duty to include Ministerial decisions in a register kept under s 49	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner ESD Planner Student Planner Team Leader Statutory Planning Administration Senior Technical Officer Administration/Technical Officer	

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
PLANNING AND ENVIRONMENT ACT 1987	s 97MH	Duty to provide information or assistance to the Planning Application Committee	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner ESD Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 97MI	Duty to contribute to the costs of the Planning Application Committee or subcommittee	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator	
PLANNING AND ENVIRONMENT ACT 1987	s 97O	Duty to consider application and issue or refuse to issue certificate of compliance	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner ESD Planner Student Planner Principal Planning Investigations Officer Senior Planning Investigations Officer Planning Investigations Officer	

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
PLANNING AND ENVIRONMENT ACT 1987	s 97P(3)	Duty to comply with directions of VCAT following an application for review of a failure or refusal to issue a certificate	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner ESD Planner Student Planner Principal Planning Investigations Officer Senior Planning Investigations Officer Planning Investigations Officer	
PLANNING AND ENVIRONMENT ACT 1987	s 97Q(2)	Function of being heard by VCAT at hearing of request for amendment or cancellation of certificate	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Principal Planning Investigations Officer Senior Planning Investigations Officer Planning Investigations Officer Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner ESD Planner Student Planner	

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
PLANNING AND ENVIRONMENT ACT 1987	s 97Q(4)	Duty to comply with directions of VCAT	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Principal Planning Investigations Officer Senior Planning Investigations Officer Planning Investigations Officer Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner ESD Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 97R	Duty to keep register of all applications for certificate of compliance and related decisions	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Principal Planning Investigations Officer Senior Planning Investigations Officer Planning Investigations Officer Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner ESD Planner Student Planner Team Leader Statutory Planning Administration Senior Technical Officer Administration/Technical Officer	
PLANNING AND ENVIRONMENT ACT 1987	s 98(1) & (2)	Function of receiving claim for compensation in certain circumstances	Chief Executive Officer Executive Director Growth and Place Manager City Development Manager Planning & Growth Coordinator Strategic Implementation Coordinator Strategic Planning Coordinator Planning Delivery	

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
PLANNING AND ENVIRONMENT ACT 1987	s 98(4)	Duty to inform any person of the name of the person from whom compensation can be claimed	Chief Executive Officer Executive Director Growth and Place Manager City Development Manager Planning & Growth Coordinator Strategic Implementation Coordinator Strategic Planning Coordinator Planning Delivery	
PLANNING AND ENVIRONMENT ACT 1987	s 101	Function of receiving claim for expenses in conjunction with claim	Chief Executive Officer Executive Director Growth and Place Manager City Development Manager Planning & Growth Coordinator Strategic Implementation Coordinator Strategic Planning Coordinator Planning Delivery	
PLANNING AND ENVIRONMENT ACT 1987	s 103	Power to reject a claim for compensation in certain circumstances	Chief Executive Officer Executive Director Growth and Place Manager City Development Manager Planning & Growth	
PLANNING AND ENVIRONMENT ACT 1987	s 107(1)	Function of receiving claim for compensation	Chief Executive Officer Executive Director Growth and Place Manager City Development Manager Planning & Growth Coordinator Strategic Implementation Coordinator Strategic Planning Coordinator Planning Delivery	
PLANNING AND ENVIRONMENT ACT 1987	s 107(3)	Power to agree to extend time for making claim	Chief Executive Officer Executive Director Growth and Place Manager City Development Manager Planning & Growth Coordinator Strategic Implementation Coordinator Strategic Planning Coordinator Planning Delivery	

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
PLANNING AND ENVIRONMENT ACT 1987	s 113(2)	Power to request a declaration for land to be proposed to be reserved for public purposes	Chief Executive Officer Executive Director Growth and Place Manager City Development Manager Planning & Growth Coordinator Strategic Implementation Coordinator Strategic Planning Coordinator Planning Delivery	
PLANNING AND ENVIRONMENT ACT 1987	s 114(1)	Power to apply to the VCAT for an enforcement order	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Principal Planning Investigations Officer Senior Planning Investigations Officer Planning Investigations Officer Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner ESD Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 117(1)(a)	Function of making a submission to the VCAT where objections are received	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Principal Planning Investigations Officer Senior Planning Investigations Officer Planning Investigations Officer Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner ESD Planner Student Planner	

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
PLANNING AND ENVIRONMENT ACT 1987	s 120(1)	Power to apply for an interim enforcement order where s 114 application has been made	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Principal Planning Investigations Officer Senior Planning Investigations Officer Planning Investigations Officer Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner ESD Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 123(1)	Power to carry out work required by enforcement order and recover costs	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Principal Planning Investigations Officer Senior Planning Investigations Officer Planning Investigations Officer Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner ESD Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 123(2)	Power to sell buildings, materials, etc salvaged in carrying out work under s 123(1)	Chief Executive Officer Chief Financial Officer Executive Director Growth and Place Manager City Development	Except Crown Land

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
PLANNING AND ENVIRONMENT ACT 1987	s 125(1)	Power to apply to any court of competent jurisdiction or to the tribunal for an injunction restraining any person from contravening an enforcement order or an interim enforcement order.	Chief Executive Officer Executive Director Growth and Place Manager City Development	Section 123 of the Victorian Civil and Administrative Tribunal Act 1998 applies on an application to the Tribunal.
PLANNING AND ENVIRONMENT ACT 1987	s 129	Function of recovering penalties	Chief Executive Officer Executive Director Growth and Place Manager City Development Chief Financial Officer Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Principal Planning Investigations Officer	
PLANNING AND ENVIRONMENT ACT 1987	s 130(5)	Power to allow person served with an infringement notice further time	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Principal Planning Investigations Officer Senior Planning Investigations Officer Planning Investigations Officer Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Town Planner ESD Planner Student Planner Senior Statutory Planner	

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
PLANNING AND ENVIRONMENT ACT 1987	s 148B	Power to apply to the Tribunal for a declaration.	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Principal Planning Investigations Officer Senior Planning Investigations Officer Planning Investigations Officer Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner ESD Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 149A(1)	Power to refer a matter to the VCAT for determination	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Principal Planning Investigations Officer Senior Planning Investigations Officer Planning Investigations Officer Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner ESD Planner Student Planner	

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
PLANNING AND ENVIRONMENT ACT 1987	s 149A(1A)	Power to apply to VCAT for the determination of a matter relating to the interpretation of a s 173 agreement	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Coordinator Planning Delivery Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Team Leader Statutory Planning Town Planner ESD Planner Student Planner Principal Planning Investigations Officer Senior Planning Investigations Officer Planning Investigations Officer	
PLANNING AND ENVIRONMENT ACT 1987	s 156	Duty to pay fees and allowances (including a payment to the Crown under s 156(2A)), and payment or reimbursement for reasonable costs and expenses incurred by the panel in carrying out its functions unless the Minister directs otherwise under s 156(2B) power to ask for contribution under s 156(3) power to abandon amendment or part of it under s 156(4)	Chief Executive Officer Executive Director Growth and Place Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Planning Delivery Coordinator Strategic Implementation Senior Strategic Planner Strategic Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 158F	Power to make submissions in response to a directions panel	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Strategic Implementation Senior Strategic Planner Strategic Planner	

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
PLANNING AND ENVIRONMENT ACT 1987	s 171(2)(f)	Power to carry out studies and commission reports	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Coordinator Strategic Implementation Coordinator Planning Delivery Team Leader Statutory Planning Principal Planner - Business Facilitation Principal Planner Senior Statutory Planner Senior Planning Subdivision Officer Subdivision Officer Town Planner ESD Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 171(2)(g)	Power to grant and reserve easements	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Coordinator Strategic Implementation Coordinator Planning Delivery Team Leader Statutory Planning Principal Planner - Business Facilitation Principal Planner Senior Statutory Planner Senior Planning Subdivision Officer Subdivision Officer Town Planner ESD Planner Student Planner Manager Civil Infrastructure Coordinator Infrastructure Development Principal Development Engineer	

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
PLANNING AND ENVIRONMENT ACT 1987	s 172C	Power to compulsorily acquire any outer public purpose land that is specified in the approved infrastructure contributions plan	Chief Executive Officer Executive Director Growth and Place Manager City Development Manager Planning & Growth Coordinator Planning Delivery	Where Council is a development agency specified in an approved infrastructure contributions plan
PLANNING AND ENVIRONMENT ACT 1987	s 172D(1)	Power to compulsorily acquire any inner public purpose land that is specified in the plan before the time that the land is required to be provided to Council under s 46GV(4)	Chief Executive Officer Executive Director Growth and Place Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Strategic Implementation Coordinator Planning Delivery	Where Council is a collecting agency specified in an approved infrastructure contributions plan
PLANNING AND ENVIRONMENT ACT 1987	s 172D(2)	Power to compulsorily acquire any inner public purpose land, the use and development of which is to be the responsibility of Council under the plan, before the time that the land is required to be provided under s 46GV(4)	Chief Executive Officer Executive Director Growth and Place Manager City Development Manager Planning & Growth Coordinator Planning Delivery	Where Council is the development agency specified in an approved infrastructure contributions plan
PLANNING AND ENVIRONMENT ACT 1987	s 173(1)	Power to enter into agreement covering matters set out in s 174	Chief Executive Officer Executive Director Growth and Place Manager City Development Manager Planning & Growth	
PLANNING AND ENVIRONMENT ACT 1987	S 173(1A)	Power to enter into an agreement with an owner of land for the development or provision of land in relation to affordable housing	Chief Executive Officer Executive Director Growth and Place Manager City Development Manager Planning & Growth	Where council is the relevant responsible authority

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
PLANNING AND ENVIRONMENT ACT 1987		Power to decide whether something is to the satisfaction of Council, where an agreement made under s 173 of the Planning and Environment Act 1987 requires something to be to the satisfaction of Council or Responsible Authority	Chief Executive Officer Executive Director Growth and Place Manager City Development Manager Planning & Growth Manager Civil Infrastructure Coordinator Statutory Planning Statutory Planning Project Coordinator Coordinator Strategic Planning Coordinator Planning Delivery Coordinator Strategic Implementation Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Team Leader Statutory Planning Senior Planning Subdivision Officer Subdivision Officer Principal Planning Investigations Officer Senior Planning Investigations Officer Planning Investigations Officer Town Planner ESD Planner Student Planner Coordinator Infrastructure Development Principal Development Engineer Senior Development Engineer Development Engineer	

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
PLANNING AND ENVIRONMENT ACT 1987		Power to give consent on behalf of Council, where an agreement made under s 173 of the Planning and Environment Act 1987 requires that something may not be done without the consent of Council or Responsible Authority	Chief Executive Officer Executive Director Growth and Place Manager City Development Manager Planning & Growth Manager Urban Design and Place Manager Civil Infrastructure Coordinator Statutory Planning Statutory Planning Project Coordinator Coordinator Strategic Planning Coordinator Planning Delivery Coordinator Strategic Implementation Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Team Leader Statutory Planning Senior Planning Subdivision Officer Subdivision Officer Principal Planning Investigations Officer Senior Planning Investigations Officer Planning Investigations Officer Town Planner ESD Planner Student Planner Coordinator Infrastructure Development Principal Development Engineer Senior Development Engineer Development Engineer	
PLANNING AND ENVIRONMENT ACT 1987	s 177(2)	Power to end a s 173 agreement with the agreement of all those bound by any covenant in the agreement or otherwise in accordance with Division 2 of Part 9	Chief Executive Officer Executive Director Growth and Place Manager City Development Manager Planning & Growth Coordinator Statutory Planning Statutory Planning Project Coordinator Coordinator Planning Delivery	

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
PLANNING AND ENVIRONMENT ACT 1987	s 178	Power to amend a s 173 agreement with the agreement of all those bound by any covenant in the agreement or otherwise in accordance with Division 2 of Part 9	Chief Executive Officer Executive Director Growth and Place Manager City Development Manager Planning & Growth	
PLANNING AND ENVIRONMENT ACT 1987	s 178A(1)	Function of receiving application to amend or end an agreement	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner ESD Planner Student Planner Team Leader Statutory Planning Administration Senior Technical Officer Administration/Technical Officer	
PLANNING AND ENVIRONMENT ACT 1987	s 178A(3)	Function of notifying the owner as to whether it agrees in principle to the proposal under s 178A(1)	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Strategic Implementation Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation	
PLANNING AND ENVIRONMENT ACT 1987	s 178A(4)	Function of notifying the applicant and the owner as to whether it agrees in principle to the proposal	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Strategic Implementation Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation	

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
PLANNING AND ENVIRONMENT ACT 1987	s 178A(5)	Power to propose to amend or end an agreement	Chief Executive Officer Executive Director Growth and Place Manager City Development Manager Planning & Growth Coordinator Strategic Implementation Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning	
PLANNING AND ENVIRONMENT ACT 1987	s 178B(1)	Duty to consider certain matters when considering proposal to amend an agreement	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner ESD Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 178B(2)	Duty to consider certain matters when considering proposal to end an agreement	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner ESD Planner Student Planner	

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
PLANNING AND ENVIRONMENT ACT 1987	s 178C(2)	Duty to give notice of the proposal to all parties to the agreement and other persons who may be detrimentally affected by decision to amend or end	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner ESD Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 178C(4)	Function of determining how to give notice under s 178C(2)	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner ESD Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 178E(1)	Duty not to make decision until after 14 days after notice has been given	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner ESD Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 178E(2)(a)	Power to amend or end the agreement in accordance with the proposal	Chief Executive Officer Executive Director Growth and Place Manager City Development Manager Planning & Growth	If no objections are made under s 178D Must consider matters in s 178B

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
PLANNING AND ENVIRONMENT ACT 1987	s 178E(2)(b)	Power to amend or end the agreement in a manner that is not substantively different from the proposal	Chief Executive Officer Executive Director Growth and Place Manager City Development Manager Planning & Growth	If no objections are made under s 178D Must consider matters in s 178B
PLANNING AND ENVIRONMENT ACT 1987	s 178E(2)(c)	Power to refuse to amend or end the agreement	Chief Executive Officer Executive Director Growth and Place Manager City Development Manager Planning & Growth	If no objections are made under s 178D Must consider matters in s 178B
PLANNING AND ENVIRONMENT ACT 1987	s 178E(3)(a)	Power to amend or end the agreement in accordance with the proposal	Chief Executive Officer Executive Director Growth and Place Manager City Development Manager Planning & Growth	After considering objections, submissions and matters in s 178B
PLANNING AND ENVIRONMENT ACT 1987	s 178E(3)(b)	Power to amend or end the agreement in a manner that is not substantively different from the proposal	Chief Executive Officer Executive Director Growth and Place Manager City Development Manager Planning & Growth	After considering objections, submissions and matters in s 178B
PLANNING AND ENVIRONMENT ACT 1987	s 178E(3)(c)	Power to amend or end the agreement in a manner that is substantively different from the proposal	Chief Executive Officer Executive Director Growth and Place Manager City Development Manager Planning & Growth	After considering objections, submissions and matters in s 178B
PLANNING AND ENVIRONMENT ACT 1987	s 178E(3)(d)	Power to refuse to amend or end the agreement	Chief Executive Officer Executive Director Growth and Place Manager City Development Manager Planning & Growth	After considering objections, submissions and matters in s 178B
PLANNING AND ENVIRONMENT ACT 1987	s 178F(1)	Duty to give notice of its decision under s 178E(3)(a) or (b)	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner ESD Planner Student Planner	

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
PLANNING AND ENVIRONMENT ACT 1987	s 178F(2)	Duty to give notice of its decision under s1 78E(2)(c) or (3)(d)	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner ESD Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 178F(4)	Duty not to proceed to amend or end an agreement under s 178E until at least 21 days after notice has been given or until an application for review to the Tribunal has been determined or withdrawn	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Principal Planner- Business Facilitation Principal Planner Senior Statutory Planner Town Planner ESD Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 178G	Duty to sign amended agreement and give copy to each other party to the agreement	Chief Executive Officer Executive Director Growth and Place Manager City Development Manager Planning & Growth	

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
PLANNING AND ENVIRONMENT ACT 1987	s 178H	Power to require a person who applies to amend or end an agreement to pay the costs of giving notices and preparing the amended agreement	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner ESD Planner Student Planner Team Leader Statutory Planning Administration Senior Technical Officer Administration/Technical Officer	
PLANNING AND ENVIRONMENT ACT 1987	s 178I(3)	Duty to notify, in writing, each party to the agreement of the ending of the agreement relating to Crown land	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner ESD Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 179(2)	Duty to make copy of each agreement available in accordance with the public availability requirements	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Strategic Implementation Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner ESD Planner Student Planner	

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
PLANNING AND ENVIRONMENT ACT 1987	s 181	Duty to apply to the Registrar of Titles to record the agreement	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Strategic Implementation Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation	
PLANNING AND ENVIRONMENT ACT 1987	s 181(1A)(a)	Power to apply to the Registrar of Titles to record the agreement	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Strategic Implementation Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation	
PLANNING AND ENVIRONMENT ACT 1987	s 181(1A)(b)	Duty to apply to the Registrar of Titles, without delay, to record the agreement	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Strategic Implementation Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation	

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
PLANNING AND ENVIRONMENT ACT 1987	s 182	Power to enforce an agreement	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Coordinator Strategic Implementation Coordinator Planning Delivery Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Principal Planning Investigations Officer Senior Statutory Planner Planning Investigations Officer Senior Planning Investigations Officer Town Planner ESD Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 183	Duty to tell Registrar of Titles of ending/amendment of agreement	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Strategic Implementation Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation	
PLANNING AND ENVIRONMENT ACT 1987	s 184F(1)	Power to decide to amend or end an agreement at any time after an application for review of the failure of Council to make a decision	Chief Executive Officer Executive Director Growth and Place Manager City Development Manager Planning & Growth	

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
PLANNING AND ENVIRONMENT ACT 1987	s 184F(2)	Duty not to amend or end the agreement or give notice of the decision after an application is made to VCAT for review of a failure to amend or end an agreement	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Strategic Implementation Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner ESD Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 184F(3)	Duty to inform the principal registrar if the responsible authority decides to amend or end an agreement after an application is made for the review of its failure to end or amend the agreement	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Strategic Implementation Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner ESD Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 184F(5)	Function of receiving advice from the principal registrar that the agreement may be amended or ended in accordance with Council's decision	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Strategic Implementation Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner ESD Planner Student Planner	

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
PLANNING AND ENVIRONMENT ACT 1987	s 184G(2)	Duty to comply with a direction of the Tribunal	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Strategic Implementation Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner ESD Planner Student Planner Principal Planning Investigations Officer Senior Planning Investigations Officer Planning Investigations Officer	
PLANNING AND ENVIRONMENT ACT 1987	s 184G(3)	Duty to give notice as directed by the Tribunal	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Strategic Implementation Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner ESD Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 185B(1)	Duty to comply with a request from the Minister to provide the name, address, email address or telephone number of any person to whom the Minister is required to give notice	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Strategic Implementation Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner ESD Planner Student Planner	

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
PLANNING AND ENVIRONMENT ACT 1987	s 198(1)	Function to receive application for planning certificate	Not applicable	
PLANNING AND ENVIRONMENT ACT 1987	s 199(1)	Duty to give planning certificate to applicant	Not applicable	
PLANNING AND ENVIRONMENT ACT 1987	s 201(1)	Function of receiving application for declaration of underlying zoning	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Projects Coordinator Coordinator Strategic Implementation Senior Strategic Planner Strategic Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 201(3)	Duty to make declaration	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Projects Coordinator Coordinator Strategic Implementation Senior Strategic Planner Strategic Planner	

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
PLANNING AND ENVIRONMENT ACT 1987		Power to decide, in relation to any planning scheme or permit, that a specified thing has or has not been done to the satisfaction of Council	Chief Executive Officer Executive Directors Manager City Development Manager Planning & Growth Manager Urban Design and Place Manager Civil Infrastructure Coordinator Statutory Planning Statutory Planning Project Coordinator Coordinator Strategic Implementation Coordinator Strategic Planning Coordinator Planning Delivery Coordinator Infrastructure Development Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Team Leader Statutory Planning Principal Development Engineer Senior Development Engineer Technical Officer (Engineering) Business Support Officer Senior WSUD Development Engineer Senior Traffic Development Engineer Traffic Development Engineer Principal Stormwater Planning Officer Development Engineer Coordinator Open Space Planning Senior Open Space Planner Open Space Planner Senior Parks Planning Arborist Parks Planning Arborist Senior Planning Subdivision Officer Subdivision Officer Town Planner ESD Planner Student Planner Environmental Planning Team Leader Senior Environmental Planning Officer Environmental Planning Officer Senior Sustainable Development Officer Senior ESD Planning Officer ESD Planner	

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
PLANNING AND ENVIRONMENT ACT 1987	-	Power to decide, in relation to any planning scheme or permit that a specified thing may be altered or modified with Council's consent	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner ESD Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	-	Power to decide, in relation to any planning scheme or permit, that a specified thing may be done subject to Council's prior consent or must not be done without Council's prior consent	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Strategic Implementation Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner ESD Planner Student Planner Manager Civil Infrastructure Coordinator Infrastructure Development Principal Development Engineer Senior Development Engineer Technical Officer (Engineering) Business Support Officer Senior WSUD Development Engineer Senior Traffic Development Engineer Traffic Development Engineer Principal Stormwater Planning Officer Development Engineer	

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
PLANNING AND ENVIRONMENT ACT 1987	-	Power to decide, in relation to any planning scheme or permit, that a specified thing is required to be approved and or endorsed by Council	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Strategic Implementation Coordinator Statutory Planning Statutory Planning Project Coordinator Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner ESD Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987		Power, in relation to any planning scheme or permit, to consent or refuse to consent to any matter which requires the consent or approval of Council	Chief Executive Officer Executive Director Growth and Place Manager City Development Manager Planning & Growth Manager Urban Design and Place Coordinator Statutory Planning Statutory Planning Project Coordinator Coordinator Strategic Implementation Coordinator Planning Delivery Coordinator Strategic Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Team Leader Statutory Planning Senior Planning Subdivision Officer Subdivision Officer Principal Planning Investigations Officer Planning Investigations Officer Senior Planning Investigations Officer Town Planner ESD Planner Student Planner	

Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position
PLANNING AND ENVIRONMENT ACT 1987		Power to approve and endorse any plan or any amendment to a plan or other document in accordance with a provision of a planning scheme or condition in a permit	Chief Executive Officer Executive Directors Manager City Development Manager Planning & Growth Manager Urban Design and Place Manager Civil Infrastructure Coordinator Statutory Planning Statutory Planning Project Coordinator Coordinator Strategic Implementation Coordinator Strategic Planning Coordinator Planning Delivery Coordinator Infrastructure Development Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Team Leader Statutory Planning Principal Development Engineer Senior Development Engineer Development Engineer Technical Officer (Engineering) Business Support Officer Senior WSUD Development Engineer Senior Traffic Development Engineer Traffic Development Engineer Principal Stormwater Planning Officer Coordinator Open Space Planning Senior Open Space Planner Open Space Planner Senior Parks Planning Arborist Parks Planning Arborist Senior Planning Subdivision Officer Subdivision Officer Town Planner ESD Planner Student Planner Environmental Planning Team Leader Senior Environmental Planning Officer Environmental Planning Officer

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
PLANNING AND ENVIRONMENT ACT 1987		Power to give written authorisation in accordance with a provision of a planning scheme	Chief Executive Officer Executive Director Growth and Place Manager City Development Manager Planning & Growth Manager Urban Design and Place Coordinator Statutory Planning Statutory Planning Project Coordinator Coordinator Strategic Implementation Coordinator Strategic Planning Coordinator Planning Delivery Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner ESD Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 201UAB(1)	Function of providing the Victoria Planning Authority with information relating to any land within municipal district	Chief Executive Officer Executive Director Growth and Place Manager City Development Manager Planning & Growth Coordinator Statutory Planning Statutory Planning Project Coordinator Coordinator Strategic Implementation Coordinator Strategic Planning Coordinator Planning Delivery Team Leader Statutory Planning Principal Planner- Business Facilitation Principal Planner Senior Statutory Planner Town Planner ESD Planner Student Planner Senior Planning Subdivision Officer Subdivision Officer	

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
PLANNING AND ENVIRONMENT ACT 1987	s 201UAB(2)	Duty to provide the Victoria Planning Authority with information requested under s 201UAB(1) as soon as possible	Chief Executive Officer Executive Director Growth and Place Manager City Development Manager Planning & Growth Coordinator Statutory Planning Statutory Planning Project Coordinator Coordinator Strategic Implementation Coordinator Strategic Planning Coordinator Planning Delivery Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner ESD Planner Student Planner Senior Planning Subdivision Officer Subdivision Officer	
PLANNING AND ENVIRONMENT ACT 1987	-----	Power to determine whether or not a document or series of documents constitute a Development Plan for the purposes of the Greater Geelong Planning Scheme is to the satisfaction of the Responsible Authority	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator	
PLANNING AND ENVIRONMENT ACT 1987		Exercise all the powers, duties and functions of a referral authority under the Planning and Environment Act	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Coordinator Strategic Implementation Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner ESD Planner Student Planner	

PLANNING AND ENVIRONMENT (FEES) REGULATIONS 2016

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
PLANNING AND ENVIRONMENT (FEES) REGULATIONS 2016	r 19	Power to waive or rebate a fee relating to an amendment of a planning scheme	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Strategic Implementation	
PLANNING AND ENVIRONMENT (FEES) REGULATIONS 2016	r 20	Power to waive or rebate a fee other than a fee relating to an amendment to a planning scheme	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning	
PLANNING AND ENVIRONMENT (FEES) REGULATIONS 2016	r 21	Duty to record matters taken into account and which formed the basis of a decision to waive or rebate a fee under r 19 or 20	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Strategic Implementation Coordinator Statutory Planning	

PLANNING AND ENVIRONMENT REGULATIONS 2015

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
PLANNING AND ENVIRONMENT REGULATIONS 2015	r 6	Function of receiving notice, under s 19(1)(c) of the Act, from a planning authority of its preparation of an amendment to a planning scheme	Chief Executive Officer Executive Director Growth and Place Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Strategic Implementation Coordinator Planning Delivery	Where Council is not the planning authority and the amendment affects land within Council's municipal district; or where the amendment will amend the planning scheme to designate Council as an acquiring authority
PLANNING AND ENVIRONMENT REGULATIONS 2015	r 21	Power of responsible authority to require a permit applicant to verify information (by statutory declaration or other written confirmation satisfactory to the responsible authority) in an application for a permit or to amend a permit or any information provided under s 54 of the Act	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Coordinator Strategic Implementation Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner ESD Planner Student Planner	
PLANNING AND ENVIRONMENT REGULATIONS 2015	r 25(a)	Duty to make copy of matter considered under s 60(1A)(g) in accordance with the public availability requirements	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Coordinator Strategic Implementation Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner ESD Planner Student Planner	Where Council is the responsible authority

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
PLANNING AND ENVIRONMENT REGULATIONS 2015	r 25(b)	Function of receiving a copy of any document considered under s 60(1A)(g) by the responsible authority and duty to make the document available in accordance with the public availability requirements	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Coordinator Strategic Implementation Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner ESD Planner Student Planner Team Leader Statutory Planning Administration Senior Technical Officer Administration/Technical Officer	Where Council is not the responsible authority but the relevant land is within Council's municipal district
PLANNING AND ENVIRONMENT REGULATIONS 2015	r 42	Function of receiving notice under s 96C(1)(c) of the Act from a planning authority of its preparation of a combined application for an amendment to a planning scheme and notice of a permit application	Chief Executive Officer Executive Director Growth and Place Manager City Development Manager Planning & Growth Coordinator Strategic Implementation Coordinator Strategic Planning Coordinator Planning Delivery Coordinator Statutory Planning Statutory Planning Projects Coordinator	Where Council is not the planning authority and the amendment affects land within Council's municipal district; or where the amendment will amend the planning scheme to designate Council as an acquiring authority.

RESIDENTIAL TENANCIES ACT 1997

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
RESIDENTIAL TENANCIES ACT 1997	s 518F	Power to issue notice to caravan park regarding emergency management plan if determined that the plan does not comply with the requirements	Chief Executive Officer Executive Director Growth and Place Manager City Development Municipal Building Surveyor Coordinator Building Services Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor Building Inspector	
RESIDENTIAL TENANCIES ACT 1997	s 522(1)	Power to give a compliance notice to a person	Chief Executive Officer Executive Director Growth and Place Manager City Development Municipal Building Surveyor Coordinator Building Services Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor Building Inspector	
RESIDENTIAL TENANCIES ACT 1997	S 525(2)	Power to authorise an officer to exercise powers in s 526 (either generally or in a particular case)	Chief Executive Officer Executive Director Growth and Place Manager City Development Municipal Building Surveyor Coordinator Building Services Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor Building Inspector	
RESIDENTIAL TENANCIES ACT 1997	s 525(4)	Duty to issue identity card to authorised officers	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Building Services Support Municipal Building Surveyor Coordinator Building Services Municipal Building Surveyor Senior Building Surveyor – Team Leader	

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
RESIDENTIAL TENANCIES ACT 1997	s 526(5)	Duty to keep record of entry by authorised officer under s 526	Chief Executive Officer Executive Director Growth and Place Manager City Development Municipal Building Surveyor Coordinator Building Services Coordinator Building Services Support Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor Building Inspector Building Investigations Officer Team Leader Building Services Administration Administration/Technical Officer Assistant Building Surveyor Cadet Building Surveyor	
RESIDENTIAL TENANCIES ACT 1997	s 526A(3)	Function of receiving report of inspection	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Building Services Support Municipal Building Surveyor Coordinator Building Services Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor Building Inspector Building Investigations Officer Cadet Building Surveyor Team Leader Building Services Administration Administration / Technical Officer Assistant Building Surveyor	
RESIDENTIAL TENANCIES ACT 1997	s 527	Power to authorise a person to institute proceedings (either generally or in a particular case)	Chief Executive Officer Executive Director Growth and Place Executive Director City Life Manager City Development Manager Community Safety & Regulation Municipal Building Surveyor Coordinator Building Services Municipal Building Surveyor	

RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2024

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2024	r 7	Power to enter into a written agreement with a caravan park owner	Chief Executive Officer Executive Director Growth and Place Coordinator Building Services Support Municipal Building Surveyor Coordinator Building Services Municipal Building Surveyor Senior Building Surveyor – Team Leader	
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2024	r 10	Function of receiving application for registration	Chief Executive Officer Executive Director Growth and Place Municipal Building Surveyor Coordinator Building Services Coordinator Building Services Support Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor Building Inspector Building Investigations Officer Assistant Building Surveyor Team Leader Building Services Administration Administration/Technical Officer Cadet Building Surveyor	
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2024	r 11	Function of receiving application for renewal of registration	Chief Executive Officer Executive Director Growth and Place Municipal Building Surveyor Coordinator Building Services Coordinator Building Services Support Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor Building Inspector Building Investigations Officer Assistant Building Surveyor Team Leader Building Services Administration Administration/Technical Officer Cadet Building Surveyor	
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2024	r 12(1)	Duty to grant the registration if satisfied that the caravan park complies with these regulations	Chief Executive Officer Executive Director Growth and Place Municipal Building Surveyor Coordinator Building Services Coordinator Building Services Support Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor	

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2024	r 12(1)	Power to refuse to grant the registration if not satisfied that the caravan park complies with these regulations	Chief Executive Officer Executive Director Growth and Place Municipal Building Surveyor Coordinator Building Services Coordinator Building Services Support Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor	
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2024	r 12(2)	Duty to renew the registration if satisfied that the caravan park complies with these regulations	Chief Executive Officer Executive Director Growth and Place Municipal Building Surveyor Coordinator Building Services Coordinator Building Services Support Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor Building Inspector Building Investigations Officer Assistant Building Surveyor Team Leader Building Services Administration Administration/Technical Officer Cadet Building Surveyor	
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2024	r 12(2)	Power to refuse to renew the registration if not satisfied that the caravan park complies with these regulations	Chief Executive Officer Executive Director Growth and Place Municipal Building Surveyor Coordinator Building Services Coordinator Building Services Support Municipal Building Surveyor Senior Building Surveyor – Team Leader –Building Surveyor	
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2024	r 12(3)	Duty to have regard to matters in determining an application for registration or an application for renewal of registration	Chief Executive Officer Executive Director Growth and Place Municipal Building Surveyor Coordinator Building Services Coordinator Building Services Support Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor	

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2024	r 12(4) & (5)	Duty to issue certificate of registration	Chief Executive Officer Executive Director Growth and Place Municipal Building Surveyor Coordinator Building Services Coordinator Building Services Support Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor Building Inspector Building Investigations Officer Assistant Building Surveyor Team Leader Building Services Administration Administration/Technical Officer Cadet Building Surveyor	
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2024	r 14(1)	Function of receiving notice of transfer of ownership	Chief Executive Officer Executive Director Growth and Place Municipal Building Surveyor Coordinator Building Services Coordinator Building Services Support Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor Building Inspector Building Investigations Officer Assistant Building Surveyor Team Leader Building Services Administration Administration/Technical Officer Cadet Building Surveyor	
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2024	r 14(3)	Power to determine where notice of transfer is displayed	Chief Executive Officer Executive Director Growth and Place Coordinator Building Services Support Municipal Building Surveyor Coordinator Building Services Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor Building Inspector Building Investigations Officer Assistant Building Surveyor Team Leader Building Services Administration Cadet Building Surveyor	

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2024	r 15(1)	Duty to transfer registration to new caravan park owner	Chief Executive Officer Executive Director Growth and Place Municipal Building Surveyor Coordinator Building Services Coordinator Building Services Support Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor Building Inspector Building Investigations Officer Assistant Building Surveyor Team Leader Building Services Administration Administration/Technical Officer Cadet Building Surveyor	
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2024	r 15(2)	Duty to issue a certificate of transfer of registration	Chief Executive Officer Executive Director Growth and Place Municipal Building Surveyor Coordinator Building Services Coordinator Building Services Support Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor Building Inspector Building Investigations Officer Assistant Building Surveyor Team Leader Building Services Administration Administration/Technical Officer Cadet Building Surveyor	
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2024	r 15(3)	Power to determine where certificate of transfer of registration is displayed	Chief Executive Officer Executive Director Growth and Place Municipal Building Surveyor Coordinator Building Services Coordinator Building Services Support Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor Building Inspector Building Investigations Officer Assistant Building Surveyor Cadet Building Surveyor	

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2024	r 16(1)	Power to determine the fee to accompany applications for registration or applications for renewal of registration	Chief Executive Officer Executive Director Growth and Place Coordinator Building Services Support Municipal Building Surveyor Coordinator Building Services Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor Building Inspector Building Investigations Officer Assistant Building Surveyor Team Leader Building Services Administration Administration/Technical Officer Cadet Building Surveyor	
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2024	r 17	Duty to keep register of caravan parks	Chief Executive Officer Executive Director Growth and Place Municipal Building Surveyor Coordinator Building Services Coordinator Building Services Support Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor Building Inspector Building Investigations Officer Assistant Building Surveyor Team Leader Building Services Administration Administration/Technical Officer Cadet Building Surveyor	
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2024	r 21(1)	Duty to notify a caravan park owner of the relevant emergency services agencies for the caravan park, on the request of the caravan park owner	Chief Executive Officer Executive Director Growth and Place Municipal Building Surveyor Coordinator Building Services Coordinator Building Services Support Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor Building Inspector Building Investigations Officer Assistant Building Surveyor Team Leader Building Services Administration Administration/Technical Officer Cadet Building Surveyor	

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2024	r 21(2)	Duty to consult with relevant emergency services agencies	Chief Executive Officer Executive Director Growth and Place Municipal Building Surveyor Coordinator Building Services Coordinator Building Services Support Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor Building Inspector	
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2024	r 22	Power to determine places in which caravan park owner must display a copy of emergency procedures	Chief Executive Officer Executive Director Growth and Place Municipal Building Surveyor Coordinator Building Services Coordinator Building Services Support Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor Building Inspector Building Investigations Officer Assistant Building Surveyor Cadet Building Surveyor	
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2024	r 23	Power to determine places in which caravan park owner must display copy of public emergency warnings	Chief Executive Officer Executive Director Growth and Place Municipal Building Surveyor Coordinator Building Services (Municipal Building Surveyor) Coordinator Building Services Support Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor Building Inspector Building Investigations Officer Assistant Building Surveyor Cadet Building Surveyor	
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 20242020	r 24(2)	Power to consult with relevant floodplain management authority	Chief Executive Officer Executive Director Growth and Place Municipal Building Surveyor Coordinator Building Services Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor Building Investigations Officer Assistant Building Surveyor Administration/Technical Officer Cadet Building Surveyor	

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2024	r 26(b)(i)	Power to approve system for the discharge of sewage and wastewater from a movable dwelling	Chief Executive Officer Executive Director Growth and Place Municipal Building Surveyor Coordinator Building Services Coordinator Building Services Support Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor Building Inspector Building Investigations Officer Assistant Building Surveyor Administration/Technical Officer Cadet Building Surveyor	
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2024	r 38	Function of receiving notice of proposed installation of unregistrable movable dwelling or rigid annexe	Chief Executive Officer Executive Director Growth and Place Municipal Building Surveyor Coordinator Building Services Coordinator Building Services Support Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor Building Inspector Building Investigations Officer Assistant Building Surveyor Team Leader Building Services Administration Administration/Technical Officer Cadet Building Surveyor	
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2024	r 38(b)	Power to require notice of proposal to install unregistrable movable dwelling or rigid annexe	Chief Executive Officer Executive Director Growth and Place Municipal Building Surveyor Coordinator Building Services Coordinator Building Services Support Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor Building Inspector Building Investigations Officer Assistant Building Surveyor Team Leader Building Services Administration Administration/Technical Officer Cadet Building Surveyor	

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2024	r 39(3)	Function of receiving installation certificate	Chief Executive Officer Executive Director Growth and Place Municipal Building Surveyor Coordinator Building Services Coordinator Building Services Support Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor Building Inspector Building Investigations Officer Assistant Building Surveyor Team Leader Building Services Administration Administration/Technical Officer Cadet Building Surveyor	
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2024	r 45(3)	Power to determine places in which caravan park owner must display name and telephone number of an emergency contact person	Chief Executive Officer Executive Director Growth and Place Municipal Building Surveyor Coordinator Building Services Coordinator Building Services Support Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor Building Inspector Building Investigations Officer Assistant Building Surveyor Cadet Building Surveyor	
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2024	r 45(5)	Power to determine places in which caravan park owner must display the certificate of registration or certificate of renewal of registration, the plan of the caravan park and a copy of the caravan park rules	Chief Executive Officer Executive Director Growth and Place Municipal Building Surveyor Coordinator Building Services Coordinator Building Services Support Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor Building Inspector Building Investigations Officer Assistant Building Surveyor Cadet Building Surveyor	

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020	r 43	Power to approve use of a non-habitable structure as a dwelling or part of a dwelling	Chief Executive Officer Executive Director Growth and Place Municipal Building Surveyor Senior Building Surveyor – Team Leader Deputy Municipal Building Surveyor - Governance Building Surveyor	
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020	Schedule 3 clause 4(3)	Power to approve the removal of wheels and axles from unregistrable movable dwelling	Chief Executive Officer Executive Director Growth and Place Municipal Building Surveyor Coordinator Building Services Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor	

ROAD MANAGEMENT ACT 2004

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
ROAD MANAGEMENT ACT 2004	s 11(1)	Power to declare a road by publishing a notice in the Government Gazette	Chief Executive Officer Executive Director City Infrastructure Executive Director Corporate Services Chief Financial Officer Manager Civil Infrastructure Coordinator Revenue Property & Valuations	Obtain consent in circumstances specified in s 11(2)
ROAD MANAGEMENT ACT 2004	s 11(8)	Power to name a road or change the name of a road by publishing notice in Government Gazette	Chief Executive Officer Executive Director City Infrastructure Executive Director Corporate Services Chief Financial Officer Manager Civil Infrastructure Coordinator Revenue Property & Valuations	Not applicable
ROAD MANAGEMENT ACT 2004	s 11(9)(b)	Duty to advise Registrar	Chief Executive Officer Executive Director City Infrastructure Executive Director Corporate Services Chief Financial Officer Manager Civil Infrastructure Coordinator Revenue Property & Valuations	
ROAD MANAGEMENT ACT 2004	s 11(10)	Duty to inform Secretary to Department of Environment, Land, Water and Planning of declaration etc.	Chief Executive Officer Executive Director City Infrastructure Executive Director Corporate Services Chief Financial Officer Manager Civil Infrastructure Coordinator Revenue Property & Valuations	Clause subject to s 11(10A)
ROAD MANAGEMENT ACT 2004	s 11(10A)	Duty to inform Secretary to Department of Environment, Land, Water and Planning or nominated person	Chief Executive Officer Executive Director City Infrastructure Manager Civil Infrastructure	Where council is the coordinating road authority
ROAD MANAGEMENT ACT 2004	s 12(2)(b)	Function of providing consent to the Head, Transport for Victoria for the discontinuance of a road or part of a road	Chief Executive Officer Executive Director City Infrastructure Manager Civil Infrastructure	

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
ROAD MANAGEMENT ACT 2004	s 12(10)	Duty to notify of decision made	Chief Executive Officer Executive Director City Infrastructure Executive Director Corporate Services Chief Financial Officer Manager Civil Infrastructure	Duty of coordinating road authority where it is the discontinuing body does not apply where an exemption is specified by the regulations or given by the Minister
ROAD MANAGEMENT ACT 2004	s 13(1)	Power to fix a boundary of a road by publishing notice in Government Gazette	Chief Executive Officer Executive Director City Infrastructure Manager Civil Infrastructure Coordinator Infrastructure Development Coordinator Civil Infrastructure Planning	Power of coordinating road authority and obtain consent under s 13(3) & s 13(4) as appropriate
ROAD MANAGEMENT ACT 2004	s 14(4)	Function of receiving notice from the Head, Transport for Victoria	Chief Executive Officer Executive Director City Infrastructure Manager Civil Infrastructure	
ROAD MANAGEMENT ACT 2004	s 14(7)	Power to appeal against decision of the Head, Transport for Victoria	Chief Executive Officer Executive Director City Infrastructure Manager Civil Infrastructure	Not applicable
ROAD MANAGEMENT ACT 2004	s 15(1)	Power to enter into arrangement with another road authority, utility or a provider of public transport to transfer a road management function of the road authority to the other road authority, utility or provider of public transport	Chief Executive Officer Executive Director City Infrastructure Manager Civil Infrastructure Coordinator Infrastructure Development Coordinator Design & Services Coordinator Civil Infrastructure Planning Coordinator Program Delivery	Not applicable
ROAD MANAGEMENT ACT 2004	s 15(1A)	Power to enter into arrangement with a utility to transfer a road management function of the utility to the road authority	Chief Executive Officer Executive Director City Infrastructure Manager Civil Infrastructure Coordinator Infrastructure Development Coordinator Design & Services Coordinator Civil Infrastructure Planning Coordinator Program Delivery	Not applicable
ROAD MANAGEMENT ACT 2004	s 15(2)	Duty to include details of arrangement in public roads register	Chief Executive Officer Executive Director City Infrastructure Manager Civil Infrastructure Coordinator Civil Infrastructure Planning Coordinator Transport Coordinator Program Delivery	

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
ROAD MANAGEMENT ACT 2004	s 16(7)	Power to enter into an arrangement under s 15	Chief Executive Officer Executive Director City Infrastructure Manager Civil Infrastructure	Not applicable
ROAD MANAGEMENT ACT 2004	s 16(8)	Duty to enter details of determination in public roads register	Chief Executive Officer Executive Director City Infrastructure Manager Civil Infrastructure Coordinator Civil Infrastructure Planning Coordinator Infrastructure Development Coordinator Transport	
ROAD MANAGEMENT ACT 2004	s 17(2)	Duty to register public road in public roads register	Chief Executive Officer Executive Director City Infrastructure Manager Civil Infrastructure Coordinator Civil Infrastructure Planning Coordinator Transport	Where council is the coordinating road authority
ROAD MANAGEMENT ACT 2004	s 17(3)	Power to decide that a road is reasonably required for general public use	Chief Executive Officer Executive Director City Infrastructure Manager Civil Infrastructure	Where council is the coordinating road authority
ROAD MANAGEMENT ACT 2004	s 17(3)	Duty to register a road reasonably required for general public use in public roads register	Chief Executive Officer Executive Director City Infrastructure Manager Civil Infrastructure	Where council is the coordinating road authority
ROAD MANAGEMENT ACT 2004	s 17(4)	Power to decide that a road is no longer reasonably required for general public use	Chief Executive Officer Executive Director City Infrastructure Manager Civil Infrastructure Coordinator Civil Infrastructure Planning Coordinator Infrastructure Development Coordinator Transport	Where council is the coordinating road authority
ROAD MANAGEMENT ACT 2004	s 17(4)	Duty to remove road no longer reasonably required for general public use from public roads register	Chief Executive Officer Executive Director City Infrastructure Manager Civil Infrastructure Coordinator Civil Infrastructure Planning Coordinator Infrastructure Development Coordinator Transport	Where council is the coordinating road authority
ROAD MANAGEMENT ACT 2004	s 18(1)	Power to designate ancillary area	Chief Executive Officer Executive Director City Infrastructure Manager Civil Infrastructure Coordinator Infrastructure Development Coordinator Civil Infrastructure Planning	Where council is the coordinating road authority, and obtain consent in circumstances specified in s 18(2)

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
ROAD MANAGEMENT ACT 2004	s 18(3)	Duty to record designation in public roads register	Chief Executive Officer Executive Director City Infrastructure Manager Civil Infrastructure Coordinator Civil Infrastructure Planning Coordinator Transport	Where council is the coordinating road authority
ROAD MANAGEMENT ACT 2004	s 19(1)	Duty to keep register of public roads in respect of which it is the coordinating road authority	Chief Executive Officer Executive Director City Infrastructure Manager Civil Infrastructure Coordinator Civil Infrastructure Planning Coordinator Transport	
ROAD MANAGEMENT ACT 2004	s 19(4)	Duty to specify details of discontinuance in public roads register	Chief Executive Officer Executive Director City Infrastructure Manager Civil Infrastructure Coordinator Civil Infrastructure Planning Coordinator Infrastructure Development Coordinator Transport	
ROAD MANAGEMENT ACT 2004	s 19(5)	Duty to ensure public roads register is available for public inspection	Chief Executive Officer Executive Director City Infrastructure Manager Civil Infrastructure Coordinator Civil Infrastructure Planning Coordinator Transport	
ROAD MANAGEMENT ACT 2004	s 21	Function of replying to request for information or advice	Chief Executive Officer Executive Director City Infrastructure Manager Civil Infrastructure Manager City Works Manager Major Projects Coordinator Design & Services Coordinator Infrastructure Development Coordinator Civil Infrastructure Planning Coordinator Transport Coordinator Program Delivery	Obtain consent in circumstances specified in s 11(2)
ROAD MANAGEMENT ACT 2004	s 22(2)	Function of commenting on proposed direction	Chief Executive Officer Executive Director City Infrastructure Manager Civil Infrastructure Coordinator Design & Services Coordinator Infrastructure Development Coordinator Civil Infrastructure Planning Coordinator Program Delivery Coordinator Transport	

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
ROAD MANAGEMENT ACT 2004	s 22(4)	Duty to publish a copy or summary of any direction made under s 22 by the Minister in its annual report	Chief Executive Officer Executive Director City Infrastructure Manager Civil Infrastructure	
ROAD MANAGEMENT ACT 2004	s 22(5)	Duty to give effect to a direction under this section	Chief Executive Officer Executive Director City Infrastructure Manager Civil Infrastructure	
ROAD MANAGEMENT ACT 2004	s 40(1)	Duty to inspect, maintain and repair a public road	Chief Executive Officer Executive Director City Infrastructure Manager Civil Infrastructure Manager City Works Coordinator Maintenance City Works Coordinator Construction City Works Manager Major Projects Coordinator Design & Services Coordinator Infrastructure Development Coordinator Civil Infrastructure Planning Coordinator Program Delivery Coordinator Transport	
ROAD MANAGEMENT ACT 2004	s 40(5)	Power to inspect, maintain and repair a road which is not a public road	Chief Executive Officer Executive Director City Infrastructure Manager Civil Infrastructure Manager Major Projects Coordinator Design & Services Coordinator Infrastructure Development Coordinator Civil Infrastructure Planning Coordinator Program Delivery Coordinator Transport	Not applicable
ROAD MANAGEMENT ACT 2004	s 41(1)	Power to determine the standard of construction, inspection, maintenance and repair	Chief Executive Officer Executive Director City Infrastructure Manager Civil Infrastructure Manager Major Projects Coordinator Civil Infrastructure Planning Coordinator Transport	
ROAD MANAGEMENT ACT 2004	s 42(1)	Power to declare a public road as a controlled access road	Chief Executive Officer Executive Director City Infrastructure Manager Civil Infrastructure Coordinator Infrastructure Development Coordinator Civil Infrastructure Planning Coordinator Program Delivery	Power of coordinating road authority and Schedule 2 also applies

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
ROAD MANAGEMENT ACT 2004	s 42(2)	Power to amend or revoke declaration by notice published in Government Gazette	Chief Executive Officer Executive Director City Infrastructure Manager Civil Infrastructure Coordinator Infrastructure Development Coordinator Civil Infrastructure Planning	Power of coordinating road authority and Schedule 2 also applies
ROAD MANAGEMENT ACT 2004	s 42A(3)	Duty to consult with Head, Transport for Victoria and Minister for Local Government before road is specified	Chief Executive Officer Executive Director City Infrastructure Manager Civil Infrastructure	Where council is the coordinating road authority if road is a municipal road or part thereof
ROAD MANAGEMENT ACT 2004	s 42A(4)	Power to approve Minister's decision to specify a road as a specified freight road	Chief Executive Officer Executive Director City Infrastructure Manager Civil Infrastructure	Where council is the coordinating road authority if road is a municipal road or part thereof and where road is to be specified a freight road
ROAD MANAGEMENT ACT 2004	s 48EA	Duty to notify the owner or occupier of land and provider of public transport on which rail infrastructure or rolling stock is located (and any relevant provider of public transport)	Chief Executive Officer Executive Director City Infrastructure Manager Civil Infrastructure Manager Major Projects	Where Council is the responsible road authority, infrastructure manager or works manager
ROAD MANAGEMENT ACT 2004	s 48M(3)	Function of consulting with the relevant authority for purposes of developing guidelines under s 48M	Chief Executive Officer Executive Director City Infrastructure Manager Civil Infrastructure	
ROAD MANAGEMENT ACT 2004	s 49	Power to develop and publish a road management plan	Chief Executive Officer Executive Director City Infrastructure Manager Civil Infrastructure Coordinator Civil Infrastructure Planning Coordinator Transport	
ROAD MANAGEMENT ACT 2004	s 51	Power to determine standards by incorporating the standards in a road management plan	Chief Executive Officer Executive Director City Infrastructure Manager Civil Infrastructure Coordinator Civil Infrastructure Planning Coordinator Transport	

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
ROAD MANAGEMENT ACT 2004	s 53(2)	Power to cause notice to be published in Government Gazette of amendment etc of document in road management plan	Chief Executive Officer Executive Director City Infrastructure Manager Civil Infrastructure Coordinator Transport Coordinator Civil Infrastructure Planning	Not applicable
ROAD MANAGEMENT ACT 2004	s 54(2)	Duty to give notice of proposal to make a road management plan	Chief Executive Officer Executive Director City Infrastructure Manager Civil Infrastructure Coordinator Civil Infrastructure Planning Coordinator Transport	
ROAD MANAGEMENT ACT 2004	s 54(5)	Duty to conduct a review of road management plan at prescribed intervals	Chief Executive Officer Executive Director City Infrastructure Manager Civil Infrastructure Coordinator Civil Infrastructure Planning Coordinator Transport	
ROAD MANAGEMENT ACT 2004	s 54(6)	Power to amend road management plan	Chief Executive Officer Executive Director City Infrastructure Manager Civil Infrastructure Coordinator Civil Infrastructure Planning Coordinator Transport	Not applicable
ROAD MANAGEMENT ACT 2004	s 54(7)	Duty to incorporate the amendments into the road management plan	Chief Executive Officer Executive Director City Infrastructure Manager Civil Infrastructure Coordinator Civil Infrastructure Planning Coordinator Transport	
ROAD MANAGEMENT ACT 2004	s 55(1)	Duty to cause notice of road management plan to be published in Government Gazette and newspaper	Chief Executive Officer Executive Director City Infrastructure Manager Civil Infrastructure Coordinator Civil Infrastructure Planning Coordinator Transport	
ROAD MANAGEMENT ACT 2004	s 63(1)	Power to consent to conduct of works on road	Chief Executive Officer Executive Director City Infrastructure Manager Civil Infrastructure Manager City Works	Where council is the coordinating road authority

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
ROAD MANAGEMENT ACT 2004	s 63(2)(e)	Power to conduct or to authorise the conduct of works in, on, under or over a road in an emergency	Chief Executive Officer Executive Director City Infrastructure Manager Civil Infrastructure Manager City Works	Where council is the infrastructure manager
ROAD MANAGEMENT ACT 2004	s 64(1)	Duty to comply with clause 13 of Schedule 7	Chief Executive Officer Executive Director City Infrastructure Manager Civil Infrastructure Manager Major Projects Manager City Works	Where council is the infrastructure manager or works manager
ROAD MANAGEMENT ACT 2004	s 66(1)	Power to consent to structure etc	Chief Executive Officer Executive Director City Infrastructure Executive Director City Life Manager Community Safety & Regulation Manager Civil Infrastructure Manager Major Projects Coordinator Infrastructure Development Coordinator Amenity Protection Permits and Review Services Coordinator Parking & Animal Management Services Coordinator Civil Infrastructure Planning Team Leader Amenity Protection & Review Services Prosecutions & Local Laws Technical Officer Health & Amenity Officer Team Leader Parking & Information Services Parking Information Services Officer Team Leader Animal & Information Services Parking & Information Services Lead Officer Lead Animal & Information Services Officer Animal Management Officer Project Support & Engagement Officer Principal Infrastructure Engineer	Where council is the coordinating road authority
ROAD MANAGEMENT ACT 2004	s 67(2)	Function of receiving the name & address of the person responsible for distributing the sign or bill	Chief Executive Officer Executive Director City Infrastructure Manager Civil Infrastructure Manager Major Projects Coordinator Infrastructure Development	Where council is the coordinating road authority

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
ROAD MANAGEMENT ACT 2004	s 67(3)	Power to request information	Chief Executive Officer Executive Director City Infrastructure Executive Director City Life Manager Community Safety & Regulation Manager Civil Infrastructure Manager Major Projects Coordinator Infrastructure Development Coordinator Design & Services Coordinator Amenity Protection Permits and Review Services Coordinator Parking & Animal Management Services Coordinator Civil Infrastructure Planning Coordinator Transport Team Leader Amenity Protection & Review Services Prosecutions & Local Laws Technical Officer Team Leader Parking & Information Services Health & Amenity Officer Parking Information Services Officer Parking & Information Services Lead Officer Team Leader Animal & Information Services Lead Animal & Information Services Officer Animal Management Officer Project Support & Engagement Officer Principal Infrastructure Engineer	Where council is the coordinating road authority
ROAD MANAGEMENT ACT 2004	s 68(2)	Power to request information	Chief Executive Officer Executive Director City Infrastructure Manager Civil Infrastructure Manager Major Projects Coordinator Infrastructure Development Coordinator Design & Services Coordinator Transport Coordinator Civil Infrastructure Planning Coordinator Program Delivery Principal Infrastructure Engineer	Where council is the coordinating road authority
ROAD MANAGEMENT ACT 2004	s 71(3)	Power to appoint an authorised officer	Chief Executive Officer Executive Director City Infrastructure Executive Director City Life Manager Civil Infrastructure Manager Community Safety & Regulation	Not applicable

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
ROAD MANAGEMENT ACT 2004	s 72	Duty to issue an identity card to each authorised officer	Chief Executive Officer Executive Director City Life Executive Director City Infrastructure Manager Civil Infrastructure Manager Community Safety & Regulation Technical Officer Security	
ROAD MANAGEMENT ACT 2004	s 85	Function of receiving report from authorised officer	Chief Executive Officer Executive Director City Life Executive Director City Infrastructure Manager Civil Infrastructure Manager Community Safety & Regulation Manager City Works	
ROAD MANAGEMENT ACT 2004	s 86	Duty to keep register re s 85 matters	Chief Executive Officer Executive Director City Life Executive Director City Infrastructure Manager Civil Infrastructure Coordinator Infrastructure Development	
ROAD MANAGEMENT ACT 2004	s 87(1)	Function of receiving complaints	Chief Executive Officer Executive Director City Infrastructure Executive Director City Life Manager Civil Infrastructure Manager City Works Manager Community Safety & Regulation	
ROAD MANAGEMENT ACT 2004	s 87(2)	Duty to investigate complaint and provide report	Chief Executive Officer Executive Director City Infrastructure Executive Director City Life Manager Civil Infrastructure Manager Community Safety & Regulation Coordinator Civil Infrastructure Planning Coordinator Transport	
ROAD MANAGEMENT ACT 2004	s 96	Power to authorise a person for the purpose of instituting legal proceedings	Chief Executive Officer Executive Director City Infrastructure Executive Director City Life Manager Civil Infrastructure Manager Major Projects Manager Community Safety & Regulation	

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
ROAD MANAGEMENT ACT 2004	s 112(2)	Power to recover damages in court	Chief Executive Officer Executive Director City Infrastructure Executive Director City Life Executive Director Corporate Services Chief Legal Officer Manager Civil Infrastructure Manager Major Projects	Not applicable
ROAD MANAGEMENT ACT 2004	s 116	Power to cause or carry out inspection	Chief Executive Officer Executive Director City Infrastructure Manager Civil Infrastructure Manager Community Safety & Regulation Manager City Works Coordinator Transport Coordinator Civil Infrastructure Planning Principal Asset Management Engineer Principal Infrastructure Engineer	Not applicable
ROAD MANAGEMENT ACT 2004	s 119(2)	Function of consulting with the Head, Transport for Victoria	Chief Executive Officer Executive Director City Infrastructure Manager Civil Infrastructure Manager City Works	
ROAD MANAGEMENT ACT 2004	s 120(1)	Power to exercise road management functions on an arterial road (with the consent of The Head, Transport for Victoria)	Chief Executive Officer Executive Director City Infrastructure Manager Civil Infrastructure Manager City Works	
ROAD MANAGEMENT ACT 2004	s 120(2)	Duty to seek consent of VicRoads to exercise road management functions before exercising power in s 120(1)	Chief Executive Officer Executive Director City Infrastructure Manager Civil Infrastructure Coordinator Design & Services Coordinator Infrastructure Development Coordinator Civil Infrastructure Planning Coordinator Transport Coordinator Program Delivery	

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
ROAD MANAGEMENT ACT 2004	s 121(1)	Power to enter into an agreement in respect of works	Chief Executive Officer Executive Director City Infrastructure Manager Civil Infrastructure Manager Major Projects Coordinator Infrastructure Development Coordinator Program Delivery Coordinator Design & Services Coordinator Civil Infrastructure Planning	Not applicable
ROAD MANAGEMENT ACT 2004	s 122(1)	Power to charge and recover fees	Chief Executive Officer Executive Director City Infrastructure Manager Civil Infrastructure	Not applicable
ROAD MANAGEMENT ACT 2004	s 123(1)	Power to charge for any service	Chief Executive Officer Executive Director City Infrastructure Manager Civil Infrastructure	Not applicable
ROAD MANAGEMENT ACT 2004	Schedule 2 Clause 2(1)	Power to make a decision in respect of controlled access roads	Chief Executive Officer Executive Director City Infrastructure Manager Civil Infrastructure Coordinator Infrastructure Development Coordinator Civil Infrastructure Planning	Not applicable
ROAD MANAGEMENT ACT 2004	Schedule 2 Clause 3(1)	Duty to make policy about controlled access roads	Chief Executive Officer Executive Director City Infrastructure Manager Civil Infrastructure	
ROAD MANAGEMENT ACT 2004	Schedule 2 Clause 3(2)	Power to amend, revoke or substitute policy about controlled access roads	Chief Executive Officer Executive Director City Infrastructure Manager Civil Infrastructure	Not applicable
ROAD MANAGEMENT ACT 2004	Schedule 2 Clause 4	Function of receiving details of proposal from the Head, Transport for Victoria	Chief Executive Officer Executive Director City Infrastructure Manager Civil Infrastructure Manager City Works Coordinator Infrastructure Development	
ROAD MANAGEMENT ACT 2004	Schedule 2 Clause 5	Duty to publish notice of declaration	Chief Executive Officer Executive Director City Infrastructure Manager Civil Infrastructure	
ROAD MANAGEMENT ACT 2004	Schedule 7, Clause 7(1)	Duty to give notice to relevant coordinating road authority of proposed installation of non-road infrastructure or related works on a road reserve	Chief Executive Officer Executive Director City Infrastructure Manager Civil Infrastructure	Where council is the infrastructure manager or works manager

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
ROAD MANAGEMENT ACT 2004	Schedule 7, Clause 8(1)	Duty to give notice to any other infrastructure manager or works manager responsible for any non-road infrastructure in the area, that could be affected by any proposed installation of infrastructure or related works on a road or road reserve of any road	Chief Executive Officer Executive Director City Infrastructure Manager Civil Infrastructure Manager City Works Manager Major Projects	Where council is the infrastructure manager or works manager
ROAD MANAGEMENT ACT 2004	Schedule 7, Clause 9(1)	Duty to comply with request for information from a coordinating road authority, an infrastructure manager or a works manager responsible for existing or proposed infrastructure in relation to the location of any non-road infrastructure and technical advice or assistance in conduct of works	Chief Executive Officer Executive Director City Infrastructure Manager Civil Infrastructure Manager City Works	Where council is the infrastructure manager or works manager responsible for non-road infrastructure
ROAD MANAGEMENT ACT 2004	Schedule 7, Clause 9(2)	Duty to give information to another infrastructure manager or works manager where becomes aware any infrastructure or works are not in the location shown on records, appear to be in an unsafe condition or appear to need maintenance	Chief Executive Officer Executive Director City Infrastructure Manager Civil Infrastructure Manager City Works Manager Major Projects	Where council is the infrastructure manager or works manager
ROAD MANAGEMENT ACT 2004	Schedule 7, Clause 10(2)	Where Schedule 7 Clause 10(1) applies, duty to, where possible, conduct appropriate consultation with persons likely to be significantly affected	Chief Executive Officer Executive Director City Infrastructure Manager Civil Infrastructure Manager Major Projects	Where council is the infrastructure manager or works manager

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
ROAD MANAGEMENT ACT 2004	Schedule 7 Clause 12(2)	Power to direct infrastructure manager or works manager to conduct reinstatement works	Chief Executive Officer Executive Director City Infrastructure Manager Civil Infrastructure	Where council is the coordinating road authority
ROAD MANAGEMENT ACT 2004	Schedule 7 Clause 12(3)	Power to take measures to ensure reinstatement works are completed	Chief Executive Officer Executive Director City Infrastructure Manager Civil Infrastructure	Where council is the coordinating road authority
ROAD MANAGEMENT ACT 2004	Schedule 7 Clause 12(4)	Duty to ensure that works are conducted by an appropriately qualified person	Chief Executive Officer Executive Director City Infrastructure Manager Civil Infrastructure	Where council is the coordinating road authority
ROAD MANAGEMENT ACT 2004	Schedule 7 Clause 12(5)	Power to recover costs	Chief Executive Officer Executive Director City Infrastructure Manager Civil Infrastructure Manager City Works	Where council is the coordinating road authority
ROAD MANAGEMENT ACT 2004	Schedule 7 Clause 13(1)	duty to notify relevant coordinating road authority within 7 days that works have been completed, subject to Schedule 7, Clause 13(2)	Chief Executive Officer Executive Director City Infrastructure Manager Civil Infrastructure Manager City Works	Where council is the works manager
ROAD MANAGEMENT ACT 2004	Schedule 7 Clause 13(2)	power to vary notice period	Chief Executive Officer Executive Director City Infrastructure Manager Civil Infrastructure Manager City Works	Where council is the coordinating road authority
ROAD MANAGEMENT ACT 2004	Schedule 7 Clause 13(3)	Duty to ensure works manager has complied with obligation to give notice under Schedule 7 Clause 13(1)	Chief Executive Officer Executive Director City Infrastructure Manager Civil Infrastructure	Where council is the infrastructure manager
ROAD MANAGEMENT ACT 2004	Schedule 7 Clause 16(1)	Power to consent to proposed works	Chief Executive Officer Executive Director City Infrastructure Manager Civil Infrastructure Coordinator Infrastructure Development Coordinator Civil Infrastructure Planning	Where council is the coordinating road authority
ROAD MANAGEMENT ACT 2004	Schedule 7 Clause 16(4)	Duty to consult	Chief Executive Officer Executive Director City Infrastructure Manager Civil Infrastructure Coordinator Infrastructure Development	Where council is the coordinating road authority, responsible authority or infrastructure manager

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
ROAD MANAGEMENT ACT 2004	Schedule 7 Clause 16(5)	Power to consent to proposed works	Chief Executive Officer Executive Director City Infrastructure Manager Civil Infrastructure Coordinator Infrastructure Development Coordinator Civil Infrastructure Planning Principal Infrastructure Engineer	Where council is the coordinating road authority
ROAD MANAGEMENT ACT 2004	Schedule 7 Clause 16(6)	Power to set reasonable conditions on consent	Chief Executive Officer Executive Director City Infrastructure Manager Civil Infrastructure Coordinator Infrastructure Development Coordinator Civil Infrastructure Planning Principal Infrastructure Engineer	Where council is the coordinating road authority
ROAD MANAGEMENT ACT 2004	Schedule 7 Clause 16(8)	Power to include consents and conditions	Chief Executive Officer Executive Director City Infrastructure Manager Civil Infrastructure Coordinator Infrastructure Development Coordinator Civil Infrastructure Planning Principal Infrastructure Engineer	Where council is the coordinating road authority
ROAD MANAGEMENT ACT 2004	Schedule 7 Clause 17(2)	Power to refuse to give consent and duty to give reasons for refusal	Chief Executive Officer Executive Director City Infrastructure Manager Civil Infrastructure Coordinator Infrastructure Development Coordinator Civil Infrastructure Planning	Where council is the coordinating road authority
ROAD MANAGEMENT ACT 2004	Schedule 7 Clause 18(1)	Power to enter into an agreement	Chief Executive Officer Executive Director City Infrastructure Manager Civil Infrastructure Manager City Works Manager Major Projects Coordinator Infrastructure Development	Where council is the coordinating road authority
ROAD MANAGEMENT ACT 2004	Schedule 7 Clause 19(1)	Power to give notice requiring rectification of works	Chief Executive Officer Executive Director City Infrastructure Manager Civil Infrastructure Manager City Works Coordinator Infrastructure Development Coordinator Program Delivery Coordinator Civil Infrastructure Planning	Where council is the coordinating road authority

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
ROAD MANAGEMENT ACT 2004	Schedule 7 Clause 19(2) & (3)	Power to conduct the rectification works or engage a person to conduct the rectification works and power to recover costs incurred	Chief Executive Officer Executive Director City Infrastructure Manager Civil Infrastructure Manager City Works Coordinator Infrastructure Development Coordinator Program Delivery Coordinator Civil Infrastructure Planning	Where council is the coordinating road authority
ROAD MANAGEMENT ACT 2004	Schedule 7 Clause 20(1)	Power to require removal, relocation, replacement or upgrade of existing non-road infrastructure	Chief Executive Officer Executive Director City Infrastructure Manager Civil Infrastructure Manager City Works Coordinator Infrastructure Development Coordinator Program Delivery Coordinator Design & Services Coordinator Civil Infrastructure Planning	Where council is the coordinating road authority
ROAD MANAGEMENT ACT 2004	Schedule 7A Clause 2	Power to cause street lights to be installed on roads	Chief Executive Officer Executive Director City Infrastructure Manager Civil Infrastructure	Power of responsible road authority where it is the coordinating road authority or responsible road authority in respect of the road
ROAD MANAGEMENT ACT 2004	Schedule 7A Clause 3(1)(d)	Duty to pay installation and operation costs of street lighting - where road is not an arterial road	Chief Executive Officer Executive Director City Infrastructure Manager Civil Infrastructure Manager City Works	Where council is the responsible road authority
ROAD MANAGEMENT ACT 2004	Schedule 7A Clause 3(1)(e)	Duty to pay installation and operation costs of street lighting ,~ where road is a service road on an arterial road and adjacent areas	Chief Executive Officer Executive Director City Infrastructure Manager Civil Infrastructure Manager City Works	Where council is the responsible road authority
ROAD MANAGEMENT ACT 2004	Schedule 7A Clause 3(1)(f)	Duty to pay installation and percentage of operation costs of street lighting ~ for arterial roads in accordance with clauses 3(2) and 4	Chief Executive Officer Executive Director City Infrastructure Manager Civil Infrastructure Manager City Works	Duty of council as responsible road authority that installed the light (re: installation costs) and where council is relevant municipal council (re: operating costs)

ROAD MANAGEMENT (GENERAL) REGULATIONS 2016

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
ROAD MANAGEMENT (GENERAL) REGULATIONS 2016	r 8(1)	Duty to conduct reviews of road management plan	Chief Executive Officer Executive Director City Infrastructure Manager Civil Infrastructure Coordinator Civil Infrastructure Planning Coordinator Program Delivery Coordinator Transport	
ROAD MANAGEMENT (GENERAL) REGULATIONS 2016	r 9(2)	Duty to produce written report of review of road management plan and make report available	Chief Executive Officer Executive Director City Infrastructure Manager Civil Infrastructure Coordinator Civil Infrastructure Planning Coordinator Program Delivery Coordinator Transport	
ROAD MANAGEMENT (GENERAL) REGULATIONS 2016	r 9(3)	Duty to give notice where road management review is completed and no amendments will be made (or no amendments for which notice is required)	Chief Executive Officer Executive Director City Infrastructure Manager Civil Infrastructure Coordinator Civil Infrastructure Planning Coordinator Transport	Where council is the coordinating road authority
ROAD MANAGEMENT (GENERAL) REGULATIONS 2016	r 10	Duty to give notice of amendment which relates to standard of construction, inspection, maintenance or repair under s 41 of the Act	Chief Executive Officer Executive Director City Infrastructure Manager Civil Infrastructure Coordinator Civil Infrastructure Planning Coordinator Transport	
ROAD MANAGEMENT (GENERAL) REGULATIONS 2016	r 13(1)	Duty to publish notice of amendments to road management plan	Chief Executive Officer Executive Director City Infrastructure Manager Civil Infrastructure Coordinator Infrastructure Development	Where council is the coordinating road authority
ROAD MANAGEMENT (GENERAL) REGULATIONS 2016	r 13(3)	Duty to record on road management plan the substance and date of effect of amendment	Chief Executive Officer Executive Director City Infrastructure Manager Civil Infrastructure Coordinator Civil Infrastructure Planning Coordinator Transport	

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
ROAD MANAGEMENT (GENERAL) REGULATIONS 2016	r 16(3)	Power to issue permit	Chief Executive Officer Executive Director City Infrastructure Manager Civil Infrastructure Coordinator Infrastructure Development Coordinator Civil Infrastructure Planning Principal Infrastructure Engineer	Where council is the coordinating road authority
ROAD MANAGEMENT (GENERAL) REGULATIONS 2016	r 18(1)	Power to give written consent re damage to road	Chief Executive Officer Executive Director City Infrastructure Manager Civil Infrastructure Coordinator Infrastructure Development Coordinator Civil Infrastructure Planning Principal Infrastructure Engineer	Where council is the coordinating road authority
ROAD MANAGEMENT (GENERAL) REGULATIONS 2016	r 23(2)	Power to make submission to Tribunal	Chief Executive Officer Executive Director City Infrastructure Manager Civil Infrastructure	Where council is the coordinating road authority
ROAD MANAGEMENT (GENERAL) REGULATIONS 2016	r 23(4)	Power to charge a fee for application under s 66(1) Road Management Act	Chief Executive Officer Executive Director City Infrastructure Manager Civil Infrastructure Coordinator Infrastructure Development Coordinator Civil Infrastructure Planning	Where council is the coordinating road authority
ROAD MANAGEMENT (GENERAL) REGULATIONS 2016	r 25(1)	Power to remove objects, refuse, rubbish or other material deposited or left on road	Chief Executive Officer Executive Director City Infrastructure Manager Civil Infrastructure Coordinator Infrastructure Development Coordinator Program Delivery Coordinator Civil Infrastructure Planning	Where council is the coordinating road authority
ROAD MANAGEMENT (GENERAL) REGULATIONS 2016	r 25(2)	Power to sell or dispose of things removed from road or part of road (after first complying with r 25(3))	Chief Executive Officer Executive Director City Infrastructure Manager Civil Infrastructure Manager City Works	Where council is the coordinating road authority
ROAD MANAGEMENT (GENERAL) REGULATIONS 2016	r 25(5)	Power to recover in the Magistrates' Court, expenses from person responsible	Chief Executive Officer Executive Director City Infrastructure Manager Civil Infrastructure Executive Director City Life Chief Legal Officer	

ROAD MANAGEMENT (WORKS AND INFRASTRUCTURE) REGULATIONS 2015

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
ROAD MANAGEMENT (WORKS AND INFRASTRUCTURE) REGULATIONS 2015	r 15	Power to exempt a person from requirement under clause 13(1) of Schedule 7 of the Act to give notice as to the completion of those works	Chief Executive Officer Executive Director City Infrastructure Manager Civil Infrastructure	Where council is the coordinating road authority and where consent given under s 63(1) of the Act
ROAD MANAGEMENT (WORKS AND INFRASTRUCTURE) REGULATIONS 2015	r 22(2)	Power to waive whole or part of fee in certain circumstances	Chief Executive Officer Executive Director City Infrastructure Manager Civil Infrastructure	Where council is the coordinating road authority

3. RECORD OF INFORMAL MEETINGS OF COUNCILLORS

Source: Corporate Services
Executive Director: Troy Edwards

Summary

1. The Governance Rules of the City of Greater Geelong require the tabling of records of informal meetings of Councillors at the next convenient Council meeting and that their record be included in the minutes of that Council meeting.
2. A summary of the informal meetings of Councillors is attached.

Recommendation

That Council receive the summary of the informal meetings of Councillors for the period to 26 May 2026.

**INFORMAL MEETINGS OF COUNCILLORS
(Council Meeting 26 May 2026)**

Informal Meeting Details	Councillor Attendance/Apology	Officer Attendance	Agenda Items	Conflict of Interest Disclosures
Health Portfolio 13 March 2026	Cr M Cadwell Cr R Story	F Ballard (MGR) J Thomas (MGR) P Newton (MGR) J Brooks (COORD) M Jewell (COORD)	Topics: - Potential risks for Geelong with government deemphasising the role of VicHealth. - CoGG health programs & budget deliberations. - Update on mosquito management /treatment schedule - Update on Aged Care service - Update on Maternal & Child Health - Update on the Social Inclusion Action Group	Nil
Sport & Rec Portfolio 18 March 2026	Cr A Aitken Cr E Kontelj	A Basford (EXEC DIR) A Higgs (MGR) A Locke (MGR) D Hickin (LEAD)	Topics: - Regional Soccer Facility - Myers Reserve - Fly Fishing - East Geelong Golf Club - Parks and Playground Strategy - Commonwealth Games Facilities - land/building ownership & fit out	Nil

Informal Meeting Details	Councillor Attendance/Apology	Officer Attendance	Agenda Items	Conflict of Interest Disclosures
Briefing 21 April 2026	Cr E Sinclair Cr R Story Cr T Sullivan Cr E Wilkinson	A Basford (EXEC DIR)	Topics: Agenda items for the GRLC Board meeting scheduled for 30 April	Nil
Briefing 4 May 2026	Cr A Aitken	A Basford (EXEC DIR) A Gaskill (COORD) E Chapman (SNR OFFICER)	Topics: Emergency response to refinery fire and fire emergency plan for the surrounding community.	Nil
Strategic Session 5 May 2026	Cr S Kontelj Cr E Kontelj Cr C Burson Cr A Katos Cr E Sinclair Cr M Cadwell Cr R Story Cr T Sullivan Cr E Wilkinson Cr A Aitken <i>Apologies:</i> <i>Cr R Nelson (LOA)</i>	T Edwards (A CEO) A Basford (EXEC DIR) J Stirton (EXEC DIR) J Randle (A/EXEC DIR) K Shearer (A/MGR) M Tesco (COORD) A Munshi (SNR OFFICER) A Martin (CHIEF) J Douglas (MGR) D Pangrazio (OFFICER)	Presentations: Industrial Land Supply	Nil

Informal Meeting Details	Councillor Attendance/Apology	Officer Attendance	Agenda Items	Conflict of Interest Disclosures
Councillor Briefing 12 May 2026	Cr S Kontelj Cr E Kontelj Cr C Burson Cr A Katos Cr A Aitken Cr E Sinclair Cr M Cadwell Cr R Nelson Cr R Story Cr T Sullivan Cr E Wilkinson	T Edwards (A/CEO) A Basford (EXEC DIR) J Stirton (EXEC DIR) J Randles (A/EXEC DIR) D Ross (A/EXEC DIR) J Thomas (MGR) A Locke (MGR) A Stebbing (MGR) D Hicken (LEAD) J Douglas (MGR) E Ryan (SNR OFFICER)	Presentations: - Pound Services (<i>External presenters – Lake Advisory</i>) - Balyang Par 3 – RFP Reports: - Community Engagement Policy - Proposed Sale of Land – 11A McHarry Court, Corio - Proposed Carriageway Easement at 43-45 Fenwick St, Portarlinton - T2600032 – Provision of Delivered Meals - T2500044 – Municipal Waste Landfill Disposal (Confidential) - Review of Instrument of Delegation – Council to Members of Council Staff - Financial Performance Report Year to Date Ended 31 March 2026	Nil
Briefing 14 May 2026	Cr C Burson <i>Apologies:</i> <i>Cr R Story</i>	A Basford (EXEC DIR) F Bolitho (MGR)	Topics: Veterans event and engaging with ex-service organisations.	Nil

4. CONFIDENTIAL

Council will close the meeting to the public in accordance with the provision of section 66(2) of the *Local Government Act 2020* to consider the following list of items.

4.1. T2500044 – Municipal Waste Landfill Disposal (Confidential)

CONFIDENTIAL

Recommendation

That Council consider this report at the conclusion of the meeting as it is designated confidential by the Chief Executive Officer pursuant to sections 3(1) and 66 of the Local Government Act 2020, the information contained in this report is confidential because it contains Council business information being information that would prejudice the Council's position in commercial negotiations. This section is applicable because it seeks to award a contract.

5. CLOSE OF MEETING