

Greater Geelong City Council

Instrument of Sub-Delegation

by

The Chief Executive Officer

Instrument of Sub-Delegation

By this Instrument of Sub-Delegation, in exercise by the power conferred by s 47(1) of the Local Government Act 2020 I, as Chief Executive Officer of the Greater Geelong City Council

1. delegate each duty and/or function and/or power respectively described in column 1 of the Schedule (and summarised in column 2 of the Schedule) to the member of Council staff holding, acting in or performing the duties of the office or position respectively described in column 3 of the Schedule;
2. record that references in the Schedule are as follows:

Reference	means the following positions	
All staff	All members of Council staff	
Executive Directors	Executive Director City Infrastructure Executive Director City Life Executive Director Corporate Services	Executive Director Growth and Place
Managers	Chief Legal Officer Chief Financial Officer Chief Governance & Risk Officer Chief Information Officer Chief Customer & Marketing Officer Chief People Officer Chief Strategy & Performance Officer Community Grants & Partnerships Project Manager Executive Director Tourism - Greater Geelong & The Bellarine IT Security, Risk and Compliance Manager ICT Project Office Manager Manager Advocacy, Government & Strategic Relations Manager Asset Management Manager Brand and Insights Manager Change and Service Innovation Manager City Development Manager City Works Manager Civil Infrastructure Manager Community Care Manager Community Strengthening Manager Community Participation Manager Community Safety & Regulation Manager Corporate Communications Manager Corporate PMO Manager Council & Executive Services Manager Customer Service Manager Economic & Cultural Development Manager Family Services	Manager Financial Planning & Analysis Manager Financial Reporting Manager Council & Corporate Governance Manager Health, Safety & Wellbeing Manager Enterprise Risk & Insurance Manager IT Operations Manager Learning & Organisational Development Manager Swim, Sport & Leisure Manager Capital Delivery Manager Organisation Planning & Performance Manager People Shared Services Manager Parks & Natural Assets Manager Planning & Growth Manager People Shared Services Manager People & Employee Relations Manager Strategic Properties Manager Strategy and & Organisational Impact Manager Urban Design & Place Manager Waste Services Program Manager Senior Manager, Digital and Data


Reference	means the following positions	
Coordinators	Bellarine Arts Centre Manager (Potato Shed Manager) Coordinator Amenity Protection, Permits & Review Services Coordinator Building Services Support Coordinator Built Heritage Coordinator Business Applications Coordinator Capital Projects Coordinator Care Services Coordinator Civil Infrastructure Planning Coordinator Community Child Health Coordinator Community Development and Inclusion Coordinator Community Engagement Coordinator Community & Recreation Coordinator Sport and Recreation Planning Coordinator Creative City Coordinator Construction Coordinator Design & Services Coordinator Early Childhood Education & Care Coordinator Emergency Management & MEMO Coordinator Employee Communications & Engagement Coordinator Environment & Natural Resources Coordinator Environmental Health Coordinator Events Coordinator Facilities Maintenance Coordinator Family Services Development Coordinator Financial Reporting Coordinator Fleet Coordinator Geelong Botanic Gardens Coordinator Health & Social Equity Coordinator Integrated Children’s Centres Coordinator Information Management Coordinator Infrastructure Development Coordinator Infrastructure & Systems Coordinator Maintenance Coordinator Marketing Coordinator Open Space Planning Coordinator Parking & Animal Management Services Coordinator Parks Coordinator People Assist	Coordinator Place Activation Coordinator Planning Delivery Coordinator Procurement Services Coordinator Program Delivery Coordinator Property & Leasing Coordinator Public Realm Coordinator Revenue Property & Valuations Coordinator Social Infrastructure Planning Coordinator Statutory Planning Coordinator Strategic Implementation Coordinator Strategic Planning Coordinator Strategic Transport Planning Coordinator Sustainability & Environmental Planning Coordinator Sustainable Waste Services Coordinator Transport Coordinator Tree Management Coordinator Urban Design Coordinator Waste Management Coordinator Youth Development Corporate Communications Lead Enterprise Architect Facilities Operations Coordinator Lead Integrity & Review Officer Lead Strategic Transport Planning Marketing, Sales and Customer Experience Manager (Swim, Sport & Leisure) Municipal Building Surveyor Municipal Building Surveyor Coordinator Building Services Organisation Reporting Lead Coordinator Payroll Special Projects Coordinator - Construction & Partnership Statutory Planning Projects Coordinator Senior Lead Inclusion and Diversity Swim, Sport and Leisure Operations Lead Coordinator Talent Acquisition Team Leader Registrations, Licensing and Business Support Training & Compliance Coordinator
Customer Services Officers	Customer Services Officer	Customer Services Officer - Telephone
City Representative	The person nominated by the City in the contract to exercise powers and duties associated with the administration of a contract.	

3. record that on the coming into force of this Instrument of Sub-Delegation each delegation under the Instrument of Sub-delegation dated 14 October 2025 executed by Ali Wastie are revoked;
4. declare that this Instrument of Sub-Delegation -
 - 4.1 comes into force immediately upon its execution;
 - 4.2 remains in force until varied or revoked;

- 4.3 is subject to any conditions and limitations set out in paragraph 5, and in the Schedule; and
- 4.4 must be read in accordance with any guidelines or policies which Council from time to time adopts; and
- 5. declare that the delegate must not determine the issue, take the action or do the act or thing if:
 - 5.1 the issue, action, act or thing is an issue, action or thing which Council has previously designated as an issue, action, act or thing which must be the subject of a Resolution of Council; or
 - 5.2 if the determining of the issue, taking of the action or doing of the act or thing would or would be likely to involve a decision which is inconsistent with a
 - (a) policy; or
 - (b) strategy
 adopted by Council; or
 - 5.3 if the determining of the issue, the taking of the action or the doing of the act or thing cannot be the subject of a lawful delegation, whether on account of ss 11(2)(a) – (n) and 47(2) (inclusive) of the Act or otherwise.

This Instrument of Sub-Delegation is made by the Chief Executive Officer under authority of an instrument of delegation authorised by Resolution of Council made on 27 May 2025.

Signed by the Acting Chief Executive Officer of Council in the presence of:

) DocuSigned by:

 BAD69F5FABCC46F...

Signed by:

 E357584987984A1.....

Witness

07-May-2026 | 12:06 PM AEST

Date:

SCHEDULE

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ABORIGINAL HERITAGE ACT 2006

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
ABORIGINAL HERITAGE ACT 2006	Parts 4, 6 and 8	Powers, functions and duties of a sponsor of a cultural heritage management plan under Parts 4, 6 and 8 of the Aboriginal Heritage Act 2006	Executive Directors	
ABORIGINAL HERITAGE ACT 2006	s 74A(1)	Power to enter into an Aboriginal cultural heritage land management agreement with a registered Aboriginal party	Executive Directors	
ABORIGINAL HERITAGE ACT 2006	s 74E(1)	Duty to give copy of Aboriginal cultural heritage land management agreement to Secretary the Department of Premier and Cabinet	Executive Directors	

ASSOCIATIONS INCORPORATION REFORM ACT 2012

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
ASSOCIATIONS INCORPORATION REFORM ACT 2012	s 132	Power to nominate a body to which assets should be returned	Executive Directors Managers	Where a wound up incorporated association has assets consisting of property supplied by Council (which includes the unexpended portion of a grant)

AUDIT ACT 1994

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
AUDIT ACT 1994	s 13(1)	Duty to pay, to the Consolidated Fund, an amount determined by the Auditor-General to defray the reasonable costs and expenses incurred by or on behalf of the Auditor-General in conducting an audit of the financial statements of the public body and expressing an audit opinion on Council under s 11	Chief Financial Officer	
AUDIT ACT 1994	s 13(4)	Power to dispute the reasonableness of an amount to be paid	Chief Financial Officer	
AUDIT ACT 1994	s 17(1)	Function of being consulted by the Auditor-General	Chief Financial Officer	
AUDIT ACT 1994	s 18(1)	Function of receiving a final specification of a performance audit	Chief Financial Officer	
AUDIT ACT 1994	s 18(4)(a)	Function of receiving an amended specification	Chief Financial Officer	
AUDIT ACT 1994	s 18(4)(b)	Function of being consulted by the Auditor-General	Chief Financial Officer	
AUDIT ACT 1994	s 23(1)	Power to enter into an agreement with the Auditor-General for the provision of other auditing services	Chief Financial Officer	
AUDIT ACT 1994	s 44	Function of receiving a written notice and power to give consent to entry	Chief Financial Officer	
AUDIT ACT 1994	s 45	Power to consent to earlier entry	Chief Financial Officer	
AUDIT ACT 1994	s 46(1)	Power to request that the Auditor-General, or authorised person, produce proof of identity	Chief Financial Officer	
AUDIT ACT 1994	s 47	Duty to provide all reasonable assistance necessary to each of the people listed in s 47(a) – (c) who attends for the purposes of the Auditor-General, or authorised person, exercising the power to enter and inspect Council's premises	Chief Financial Officer	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
AUDIT ACT 1994	s 48	Power to request that the Auditor-General or authorised person serve an information gathering notice	Chief Financial Officer	
AUDIT ACT 1994	s 58(2)(a)(i) & (ii)	Function of receiving a copy of the report or part of the proposed report and the power to make comment	Chief Financial Officer	
AUDIT ACT 1994	s 65(2)	Function of receiving information acquired by the Auditor-General	Chief Financial Officer	
AUDIT ACT 1994	s 68(1)	Function of receiving information acquired by the Auditor-General	Chief Financial Officer	Where Council is a specified entity

BUILDING ACT 1993

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
BUILDING ACT 1993	s 3(1)	Power to appoint municipal building surveyor	Executive Director Growth and Place Manager City Development	The person must be a registered building surveyor (unlimited) as required by ss 213
BUILDING ACT 1993	s 11(2)	Duty to publish notice in a newspaper if regulation under Part 2 ceases to have effect	Manager City Development Municipal Building Surveyor Coordinator Building Services Municipal Building Surveyor Senior Building Surveyor – Team Leader	
BUILDING ACT 1993	s 17	Applying for a building permit	Executive Director City Infrastructure Manager Capital Delivery Manager City Works Manager Civil Infrastructure Coordinator Facilities Maintenance Coordinator Capital Projects Project Manager	Where Council is land owner Recommend not be delegated to MBS
BUILDING ACT 1993	s 25AD(1)	Function of receiving written notice of the occurrence of each prescribed event and the prescribed information relating to that event	Municipal Building Surveyor Coordinator Building Services Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor Coordinator Building Services Support Team Leader Building Services Administration Application Specialist	
BUILDING ACT 1993	s 25BE	Function of receiving the building permit number and the information given to the Victorian Building Authority (Authority) by the relevant building surveyor under s 18AA in relation to the application for the building permit number	Municipal Building Surveyor Coordinator Building Services Coordinator Building Services Support Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor Assistant Building Surveyor Cadet Building Surveyor Administration/Technical Officer Team Leader Building Services Administration Building Inspector	
BUILDING ACT 1993	s 29A	Function of giving consent to building permit for demolition in its capacity as responsible authority under the Planning and Environment Act 1987	Manager City Development Coordinator Statutory Planning Statutory Planning Projects Coordinator Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
BUILDING ACT 1993	s 29B(1)	Duty to give notice where amendment of planning scheme sought in its capacity as responsible authority under the Planning and Environment Act 1987	Manager City Development Coordinator Statutory Planning Statutory Planning Projects Coordinator Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation	
BUILDING ACT 1993	s 29B(3)	Duty to give notice where request for amendment withdrawn, refused etc. in its capacity as responsible authority under the Planning and Environment Act 1987	Manager City Development Coordinator Statutory Planning Statutory Planning Projects Coordinator Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation	
BUILDING ACT 1993	s 30	Function of receiving copy permit, plans and other documents	Municipal Building Surveyor Coordinator Building Services Coordinator Building Services Support Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor Assistant Building Surveyor Cadet Building Surveyor Team Leader Building Services Administration Administration/Technical Officer Building Inspector	
BUILDING ACT 1993	s 30B	Function of receiving checklist confirming all relevant documents to be provided by building surveyor	Municipal Building Surveyor Coordinator Building Services Coordinator Building Services Support Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor Assistant Building Surveyor Cadet Building Surveyor Team Leader Building Services Administration Administration/Technical Officer Building Inspector	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
BUILDING ACT 1993	s 31(1)	Duty to keep register of building permits	Manager City Development Municipal Building Surveyor Coordinator Building Services Coordinator Building Services Support Municipal Building Surveyor Senior Building Surveyor – Team Leader Team Leader Building Services Administration Administration/Technical Officer Application Specialist	
BUILDING ACT 1993	s 31(2)	Duty to make register available for inspection	Manager City Development Municipal Building Surveyor Coordinator Building Services Coordinator Building Services Support Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor Building Inspector Building Investigations Officer Assistant Building Surveyor Cadet Building Surveyor Application Specialist Team Leader Building Services Administration Administration/Technical Officer	
BUILDING ACT 1993	s 32	Duty to keep documents	Manager City Development Municipal Building Surveyor Coordinator Building Services Coordinator Building Services Support Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor Assistant Building Surveyor Cadet Building Surveyor Building Inspector Building Investigations Officer Application Specialist Team Leader Building Services Administration Administration/Technical Officer	
BUILDING ACT 1993	s 32A(2)	Duty to provide Development Victoria notice setting out information in s 32A(3) and a copy of any relevant planning permit within 14 days after being given a copy of building permit under s 30(1), in certain circumstances where s 32A(1) applies	Manager City Development Municipal Building Surveyor Coordinator Building Services Municipal Building Surveyor Senior Building Surveyor – Team Leader Coordinator Building Services Support	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
BUILDING ACT 1993	s 66(b)(i)	Function of determining fees	Manager City Development Municipal Building Surveyor Coordinator Building Services Coordinator Building Services Support Municipal Building Surveyor Senior Building Surveyor – Team Leader Team Leader Building Services Administration	
BUILDING ACT 1993	s 73	Function of receiving copy permit, plans and other documents	Manager City Development Municipal Building Surveyor Coordinator Building Services Coordinator Building Services Support Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor Building Inspector Building Investigations Officer Assistant Building Surveyor Cadet Building Surveyor Team Leader Building Services Administration Administration/Technical Officer	
BUILDING ACT 1993	s 74(1)	Duty to keep register of occupancy permits, temporary approvals and amendments	Manager City Development Municipal Building Surveyor Coordinator Building Services Coordinator Building Services Support Municipal Building Surveyor Senior Building Surveyor – Team Leader Team Leader Building Services Administration Application Specialist	
BUILDING ACT 1993	s 74(2)	Duty to make register available for inspection	Manager City Development Municipal Building Surveyor Coordinator Building Services Coordinator Building Services Support Municipal Building Surveyor Senior Building Surveyor – Team Leader Team Leader Building Services Administration Application Specialist	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
BUILDING ACT 1993	s 75	Duty to keep documents	Manager City Development Municipal Building Surveyor Coordinator Building Services Coordinator Building Services Support Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor Building Inspector Building Investigations Officer Assistant Building Surveyor Cadet Building Surveyor Team Leader Building Services Administration Administration/Technical Officer Application Specialist	
BUILDING ACT 1993	s 80	Function of receiving notification of appointment	Manager City Development Municipal Building Surveyor Coordinator Building Services Coordinator Building Services Support Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor Building Inspector Building Investigations Officer Assistant Building Surveyor Cadet Building Surveyor Team Leader Building Services Administration Administration/Technical Officer	
BUILDING ACT 1993	s 80A(3)(a)	Function of receiving written notice of designated building surveyor referred to in s 80A(2)	Manager City Development Municipal Building Surveyor Coordinator Building Services Coordinator Building Services Support Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor Building Inspector Building Investigations Officer Assistant Building Surveyor Cadet Building Surveyor Team Leader Building Services Administration Administration/Technical Officer	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
BUILDING ACT 1993	s 80A(4)(a)	Function of receiving notice of the new designated building surveyor	Manager City Development Municipal Building Surveyor Coordinator Building Services Coordinator Building Services Support Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor Building Inspector Building Investigations Officer Assistant Building Surveyor Cadet Building Surveyor Team Leader Building Services Administration Administration/Technical Officer	
BUILDING ACT 1993	s 80C(4A)	Function of receiving notification of the transfer under 80C(1)	Manager City Development Municipal Building Surveyor Coordinator Building Services Coordinator Building Services Support Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor Building Inspector Building Investigations Officer Assistant Building Surveyor Cadet Building Surveyor Team Leader Building Services Administration Administration/Technical Officer	
BUILDING ACT 1993	s 80D(6)(b)	Function of receiving notification of functions being transferred from an employee building surveyor or a designated building surveyor in accordance with a direction under s 80D(1) or (2)	Manager City Development Municipal Building Surveyor Coordinator Building Services Coordinator Building Services Support Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor Building Inspector Building Investigations Officer Assistant Building Surveyor Cadet Building Surveyor Team Leader Building Services Administration Administration/Technical Officer	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
BUILDING ACT 1993	s81(2)	Function of receiving notification for work terminated	Manager City Development Municipal Building Surveyor Coordinator Building Services Coordinator Building Services Support Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor Building Inspector Building Investigations Officer Assistant Building Surveyor Cadet Building Surveyor Team Leader Building Services Administration Administration/Technical Officer	
BUILDING ACT 1993	s 83F	Function of receiving notice of appointment of manager for private building surveyor’s business from the Authority	Manager City Development Municipal Building Surveyor Coordinator Building Services Coordinator Building Services Support Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor Building Inspector Building Investigations Officer Assistant Building Surveyor Cadet Building Surveyor Team Leader Building Services Administration Administration/Technical Officer	
BUILDING ACT 1993	s 84	Issuing protection work notices	Executive Director City Infrastructure Manager Capital Delivery Manager City Works Manager Civil Infrastructure Coordinator Facilities Maintenance Coordinator Capital Projects Project Manager	Where Council is land owner Recommend not be delegated to MBS
BUILDING ACT 1993	s 84A(2)	Function of receiving a written request from an owner for the name and address of the owner of the adjoining property	Manager City Development Municipal Building Surveyor Coordinator Building Services Coordinator Building Services Support Municipal Building Surveyor Senior Building Surveyor – Team Leader Team Leader Building Services Administration Administration / Technical Officer	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
BUILDING ACT 1993	s 84B	Power to disclose the name and address of the owner of an adjoining property to the person who have the request if satisfied that the person will use the name and address for the purpose serving a notice of proposed building work under s 84(1)	Manager City Development Municipal Building Surveyor Coordinator Building Services Coordinator Building Services Support Municipal Building Surveyor Senior Building Surveyor – Team Leader Team Leader Building Services Administration Administration / Technical Officer	
BUILDING ACT 1993	s 101(2)	Function of receiving copy documents	Manager City Development Municipal Building Surveyor Coordinator Building Services Coordinator Building Services Support Municipal Building Surveyor Senior Building Surveyor – Team Leader Team Leader Building Services Administration Administration / Technical Officer	
BUILDING ACT 1993	s 120(2)(a)	Function of receiving notification that an order is complied with	Manager City Development Municipal Building Surveyor Coordinator Building Services Coordinator Building Services Support Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor Assistant Building Surveyor Cadet Building Surveyor Building Inspector Building Investigations Officer Team Leader Building Services Administration Administration/Technical Officer	
BUILDING ACT 1993	s 123(1)	Power to determine whether to recover from the owner the costs of work carried out or action taken under Part 8 Division 3 of the Act by the municipal building surveyor as a debt due to Council pursuant to sub-s 123(1) of the Act	Manager City Development Municipal Building Surveyor Coordinator Building Services Municipal Building Surveyor Senior Building Surveyor – Team Leader Coordinator Building Services Support Building Surveyor	
BUILDING ACT 1993	s 123(2)	Power to determine whether to apply any sum or part of any sum for which a bond or undertaking is deposited with Council under a condition imposed on a permit under s 22 of the Act towards the costs of carrying out work or taking action pursuant to sub-s 123(2) of the Act	Manager City Development Municipal Building Surveyor Coordinator Building Services Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
BUILDING ACT 1993	s 125(1)	Function of receiving copy notice or order	Manager City Development Municipal Building Surveyor Coordinator Building Services Coordinator Building Services Support Municipal Building Surveyor Senior Building Surveyor – Team Leader Team Leader Building Services Administration Administration/Technical Officer	
BUILDING ACT 1993	s 125(2)	Function of receiving written notice of the compliance, amendment or cancellation	Manager City Development Municipal Building Surveyor Coordinator Building Services Coordinator Building Services Support Municipal Building Surveyor Senior Building Surveyor – Team Leader Team Leader Building Services Administration Administration/Technical Officer	
BUILDING ACT 1993	s 126(1)	Duty to keep register of emergency orders, building notices and building orders	Manager City Development Municipal Building Surveyor Coordinator Building Services Coordinator Building Services Support Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor Team Leader Building Services Administration Application Specialist	
BUILDING ACT 1993	s 126(2)	Duty to make register available for inspection	Manager City Development Coordinator Building Services Support Municipal Building Surveyor Coordinator Building Services Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor Building Inspector Assistant Building Surveyor Cadet Building Surveyor Building Investigations Officer Team Leader Building Services Administration Administration/Technical Officer Application Specialist	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
BUILDING ACT 1993	s 137ZZC(2)(e)	Duty to give the building assessor information in Council’s possession or control	Manager City Development Coordinator Building Services Support Municipal Building Surveyor Coordinator Building Services Municipal Building Surveyor Team Leader Building Services Administration Application Specialist	Note: This provision will commence on a day to be proclaimed, or if no day is proclaimed, on 1 July 2026.
BUILDING ACT 1993	s 138(5)	Power to appeal to the Building Appeals Board	Executive Director Growth and Place Manager City Development Municipal Building Surveyor Coordinator Building Services Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor	Where Council is a prescribed reporting authority
BUILDING ACT 1993	s 160(3)(d)	Power to make application to the Building Appeals Board	Executive Director Growth and Place Manager City Development Municipal Building Surveyor Coordinator Building Services Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor	
BUILDING ACT 1993	s 162(1)(a)(i)	Function of being consulted by the Building Appeals Board	Executive Director Growth and Place Manager City Development Municipal Building Surveyor Coordinator Building Services Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor	
BUILDING ACT 1993	s 162(4)(b)	Function of entering into an agreement when directed by Building Appeals Board	Executive Director Growth and Place Manager City Development Municipal Building Surveyor Coordinator Building Services Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor	
BUILDING ACT 1993	s 164(1)	Power to agree to terminate or vary agreement	Manager City Development Municipal Building Surveyor Coordinator Building Services Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
BUILDING ACT 1993	s 164(2)	Power to terminate or vary agreement	Manager City Development Municipal Building Surveyor Coordinator Building Services Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor	
BUILDING ACT 1993	s 164(4)	Power to apply for approval	Manager City Development Municipal Building Surveyor Coordinator Building Services Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor	
BUILDING ACT 1993	s 165(1)(a)	Duty to lodge copy or give notice	Executive Director Growth and Place Manager City Development Municipal Building Surveyor Coordinator Building Services Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor	
BUILDING ACT 1993	s 165(1)(b)	Duty to apply to agreement made in the Register	Executive Director Growth and Place Manager City Development Municipal Building Surveyor Coordinator Building Services Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor	
BUILDING ACT 1993	s 192(1)	Function of consulting with Minister regarding Alpine resorts	Executive Director Growth and Place Manager City Development Municipal Building Surveyor Coordinator Building Services Municipal Building Surveyor Senior Building Surveyor – Team Leader	
BUILDING ACT 1993	s 192A(7)	Function of receiving a copy of the map prepared by the Minister	Executive Director Growth and Place Manager City Development Municipal Building Surveyor Coordinator Building Services Municipal Building Surveyor Senior Building Surveyor – Team Leader Coordinator Building Services Support Team Leader Building Services Administration Application Specialist	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
BUILDING ACT 1993	s 192A(8)	Duty to make a copy of the most recent map available for inspection by members of the public without charge, during business hours, at Council's offices	Executive Director Growth and Place Manager City Development Municipal Building Surveyor Coordinator Building Services Municipal Building Surveyor Senior Building Surveyor – Team Leader Coordinator Building Services Support Team Leader Building Services Administration Application Specialist	
BUILDING ACT 1993	s 214(1)	Power to enter into agreement	Executive Director Growth and Place Manager City Development	
BUILDING ACT 1993	s 215(1)	Power to enter into agreements with a private building surveyor	Executive Director Growth and Place Manager City Development	
BUILDING ACT 1993	s 216A	Power to apply to the Minister for exemption	Executive Director Growth and Place Manager City Development	
BUILDING ACT 1993	s 216C	Power to appoint a municipal building surveyor to carry out certain functions outside of the municipal district	Executive Director Growth and Place Manager City Development	
BUILDING ACT 1993	s 216D(2)	Duty to establish and maintain a register of swimming pools located in Council's municipal district	Manager City Development Municipal Building Surveyor Coordinator Building Services Coordinator Building Services Support Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor Assistant Building Surveyor Cadet Building Surveyor Team Leader Building Services Administration Administration/Technical Officer Building Inspector Building Investigations Officer	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
BUILDING ACT 1993	s 216D(5)(a)	Duty to submit, on request, all or any part of the information record and document recorded in the register to the Authority	Manager City Development Municipal Building Surveyor Coordinator Building Services Coordinator Building Services Support Municipal Building Surveyor Senior Building Surveyor – Team Leader Team Leader Building Services Administration Building Surveyor Administration/Technical Officer Building Inspector Application Specialist	
BUILDING ACT 1993	s 216D(5)(b)	Duty to submit, on request, all or any part of the information record and document recorded in the register to any other prescribed person, agency or body	Manager City Development Municipal Building Surveyor Coordinator Building Services Coordinator Building Services Support Municipal Building Surveyor Senior Building Surveyor – Team Leader Team Leader Building Services Administration Building Surveyor Administration/Technical Officer Building Inspector Application Specialist	
BUILDING ACT 1993	s 222	Function of receiving order from Minister	Executive Director Growth and Place Manager City Development Coordinator Building Services Support Municipal Building Surveyor Coordinator Building Services Municipal Building Surveyor Senior Building Surveyor – Team Leader	
BUILDING ACT 1993	s 230(2)	Duty to keep a register containing the prescribed information relating to the exercise of a power of entry under Subdivision 5 by any of the authorised persons referred to in ss 230(2)(a) and 230(2)(b)	Manager City Development Municipal Building Surveyor Coordinator Building Services Coordinator Building Services Support Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor Team Leader Building Services Administration Administration / Technical Officer Application Specialist	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
BUILDING ACT 1993	s 230(7)(a)	Duty to keep the prescribed information relating to each exercise of a power of entry under Subdivision 5 for 10 years after the date of the entry	Manager City Development Municipal Building Surveyor Coordinator Building Services Coordinator Building Services Support Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor Team Leader Building Services Administration Administration / Technical Officer Application Specialist	
BUILDING ACT 1993	s 230(7)(b)	Duty to make the register required under s 230(2) available for inspection by the Authority on request, and at a time agreed to between Council and the Authority	Manager City Development Municipal Building Surveyor Coordinator Building Services Coordinator Building Services Support Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor Team Leader Building Services Administration Administration / Technical Officer Application Specialist	
BUILDING ACT 1993	s 230(7)(c)	Duty to provide an extract under s 230(6), if requested	Manager City Development Municipal Building Surveyor Coordinator Building Services Municipal Building Surveyor Senior Building Surveyor – Team Leader Coordinator Building Services Support Team Leader Building Services Administration Administration / Technical Officer Application Specialist	
BUILDING ACT 1993	s 232	Power to receive complaints about the exercise of a power under Part 13 Division 2 by Council's municipal building surveyor, or a person authorised by Council's municipal building surveyor to act on behalf of the municipal building surveyor	Executive Director Growth and Place Manager City Development Coordinator Building Services Support	
BUILDING ACT 1993	s 234A	Duty to consider the complaint and give a written report to the complainant of the person's consideration of the complaint	Executive Director Growth and Place Manager City Development Coordinator Building Services Support	If the complaint is brought under Part 13 Division 2 of the Act

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
BUILDING ACT 1993	s 236(7)	Power to consent to remove or deface an order or notice put up under ss 236(4) or 236(4A)	Manager City Development Municipal Building Surveyor Coordinator Building Services Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor	
BUILDING ACT 1993	s 241(1) & (4)	Power to authorise a person or persons to bring proceedings for an offence against Part 3, 4, 5, 7 or 8 of the Act or the building regulations within Council's municipal district pursuant to sub-ss 241(1) and 241(4)	Executive Director Growth and Place Manager City Development Municipal Building Surveyor Coordinator Building Services Municipal Building Surveyor	
BUILDING ACT 1993	s 242	Function of receiving funds recovered through prosecution	Manager City Development Municipal Building Surveyor Coordinator Building Services Municipal Building Surveyor Coordinator Building Services Support Team Leader Building Services Administration	
BUILDING ACT 1993	s 252(1)	Power to determine whether to apply to the Magistrates' Court for a warrant under s 252 of the Act if a person refuses to vacate a building or land when required to do so by order under the Act pursuant to sub-s 252(1) of the Act	Manager City Development Municipal Building Surveyor Coordinator Building Services Municipal Building Surveyor	
BUILDING ACT 1993	s 259AB(1)	Function of entering an information sharing arrangement with the Authority	Executive Director Growth and Place Manager City Development Manager Community Safety & Regulation Municipal Building Surveyor Coordinator Building Services Coordinator Building Services Support Municipal Building Surveyor Senior Building Surveyor – Team Leader Team Leader Building Services Administration	Subject to ss 259AB(2) Where Council is a relevant agency
BUILDING ACT 1993	s 259AB(3)	Power to request and receive information held by the Authority, and power to disclose information to the Authority	Executive Director Growth and Place Manager City Development Manager Community Safety & Regulation Municipal Building Surveyor Coordinator Building Services Municipal Building Surveyor Coordinator Building Services Support Team Leader Building Services Administration	Only to the extent that the information is reasonably necessary to assist in the exercise of functions under this Act, or the functions of council Where Council is a relevant agency

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
BUILDING ACT 1993	s 259AB(4)(a)	Function of being referred, by the Authority, any matter (including any complaint) with respect to building work, plumbing work or architectural services	Executive Director Growth and Place Manager City Development Manager Community Safety & Regulation Municipal Building Surveyor Coordinator Building Services Municipal Building Surveyor Senior Building Surveyor – Team Leader	Where Council is a relevant agency
BUILDING ACT 1993	s 259AB(4)(b)	Function of receiving from the Authority any matter of a type described in sub-s 259AB(4)(a)	Executive Director Growth and Place Manager City Development Manager Community Safety & Regulation Municipal Building Surveyor Coordinator Building Services Coordinator Building Services Support Municipal Building Surveyor Senior Building Surveyor – Team Leader	Where Council is a relevant agency
BUILDING ACT 1993	s 259AB(4)(c)	Function of conducting a joint investigation with the Authority into any matter of a type described in sub-s 259AB(4)(a)	Executive Director Growth and Place Manager City Development Manager Community Safety & Regulation Municipal Building Surveyor Coordinator Building Services Municipal Building Surveyor Senior Building Surveyor – Team Leader	Where Council is a relevant agency
BUILDING ACT 1993	s 259AB(5)	Power to, despite any other Act or law of the State, refer a matter referred to in ss 259AB(4) to the Authority, or to conduct an investigation into the matter jointly with the Authority	Executive Director Growth and Place Manager City Development Manager Community Safety & Regulation Municipal Building Surveyor Coordinator Building Services Municipal Building Surveyor Senior Building Surveyor – Team Leader	Where Council is a relevant agency
BUILDING ACT 1993	Schedule 2 Clause 1(c)(i)	Function of determining fees	Manager City Development Municipal Building Surveyor Coordinator Building Services Coordinator Building Services Support Municipal Building Surveyor Senior Building Surveyor – Team Leader Team Leader Building Services Administration Building Surveyor Assistant Building Surveyor Cadet Building Surveyor Administration / Technical Officer	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
BUILDING ACT 1993	Schedule 2 Clause 4(2)	Function of receiving copy application	Manager City Development Municipal Building Surveyor Coordinator Building Services Coordinator Building Services Support Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor Team Leader Building Services Administration Administration / Technical Officer	
BUILDING ACT 1993	Schedule 2 Clause 4(3)	Function of receiving fees	Manager City Development Municipal Building Surveyor Coordinator Building Services Coordinator Building Services Support Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor Team Leader Building Services Administration Administration / Technical Officer	
BUILDING ACT 1993	Schedule 2 Clause 4(4)	Power to fix fees in accordance with clause 4(5)	Manager City Development Municipal Building Surveyor Coordinator Building Services Municipal Building Surveyor Coordinator Building Services Support Team Leader Building Services Administration	
BUILDING ACT 1993	Schedule 2 Clause 4A(2)(b)	Duty to give the owner of the allotment an opportunity to make a submission in respect of the possible detriment	Manager City Development Municipal Building Surveyor Coordinator Building Services Coordinator Building Services Support Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor Assistant Building Surveyor Cadet Building Surveyor	Where Council is the 'reporting authority'

BUILDING REGULATIONS 2018

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
BUILDING REGULATIONS 2018	r 5(2)	Power to designate an area liable to flooding	Executive Director City Infrastructure Manager Civil Infrastructure Manager City Development Municipal Building Surveyor Coordinator Building Services Coordinator Civil Infrastructure Planning Municipal Building Surveyor Senior Building Surveyor – Team Leader	Where Council is the relevant council
BUILDING REGULATIONS 2018	r 44	Function of receiving documents	Manager City Development Municipal Building Surveyor Coordinator Building Services Coordinator Building Services Support Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor Assistant Building Surveyor Cadet Building Surveyor Building Inspector Building Investigations Officer Team Leader Building Services Administration Administration/Technical Officer	Where Council is the relevant council
BUILDING REGULATIONS 2018	r 49	Duty to keep documents in any manner specified by the Keeper of Public Records until the building is demolished or removed from the allotment	Manager City Development Municipal Building Surveyor Coordinator Building Services Coordinator Building Services Support Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor Team Leader Building Services Administration Administration/Technical Officer Application Specialist	Where Council is the relevant council
BUILDING REGULATIONS 2018	r 50	Duty to make documents available on request	Manager City Development Municipal Building Surveyor Coordinator Building Services Coordinator Building Services Support Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor Team Leader Building Services Administration Administration/Technical Officer Application Specialist	Where Council is the relevant council

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
BUILDING REGULATIONS 2018	r 51	Function of providing information	Manager City Development Municipal Building Surveyor Coordinator Building Services Coordinator Building Services Support Municipal Building Surveyor Senior Building Surveyor – Team Leader Team Leader Building Services Administration Administration/Technical Officer	Where Council is the relevant council
BUILDING REGULATIONS 2018	r 73(2)	Power of providing report and consent (maximum street setback)	Manager City Development Municipal Building Surveyor Coordinator Building Services Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor	Where Council is the relevant council
BUILDING REGULATIONS 2018	r 74(4)	Power of providing report and consent (minimum street setbacks)	Manager City Development Municipal Building Surveyor Coordinator Building Services Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor	Where Council is the relevant council
BUILDING REGULATIONS 2018	r 75(4)	Power of providing report and consent (building height)	Manager City Development Municipal Building Surveyor Coordinator Building Services Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor	Where Council is the relevant council
BUILDING REGULATIONS 2018	r 76(4)	Power of providing report and consent (site coverage)	Manager City Development Municipal Building Surveyor Coordinator Building Services Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor	Where Council is the relevant council
BUILDING REGULATIONS 2018	r 77(3)	Power of providing report and consent (permeability)	Manager City Development Municipal Building Surveyor Coordinator Building Services Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor	Where Council is the relevant council
BUILDING REGULATIONS 2018	r 78(6)	Power of providing report and consent (car parking)	Manager City Development Municipal Building Surveyor Coordinator Building Services Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor	Where Council is the relevant council

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
BUILDING REGULATIONS 2018	r 79(6)	Power of providing report and consent (side and rear setbacks)	Manager City Development Municipal Building Surveyor Coordinator Building Services Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor	Where Council is the relevant council
BUILDING REGULATIONS 2018	r 80(6)	Power of providing report and consent (walls and carports on boundaries)	Manager City Development Municipal Building Surveyor Coordinator Building Services Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor	Where Council is the relevant council
BUILDING REGULATIONS 2018	r 81(6)	Power of providing report and consent (daylight to existing habitable room windows)	Manager City Development Municipal Building Surveyor Coordinator Building Services Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor	Where Council is the relevant council
BUILDING REGULATIONS 2018	r 82(5)	Power of providing report and consent (solar access to existing north-facing habitable room windows)	Manager City Development Municipal Building Surveyor Coordinator Building Services Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor	Where Council is the relevant council
BUILDING REGULATIONS 2018	r 83(3)	Power of providing report and consent (overshadowing of recreational private open space)	Manager City Development Municipal Building Surveyor Coordinator Building Services Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor	Where Council is the relevant council
BUILDING REGULATIONS 2018	r 84(9)	Power of providing report and consent (overlooking)	Manager City Development Municipal Building Surveyor Coordinator Building Services Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor	Where Council is the relevant council
BUILDING REGULATIONS 2018	r 85(3)	Power of providing report and consent (daylight to habitable room windows)	Manager City Development Municipal Building Surveyor Coordinator Building Services Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor	Where Council is the relevant council
BUILDING REGULATIONS 2018	r 86(3)	Power of providing report and consent (private open space)	Manager City Development Municipal Building Surveyor Coordinator Building Services Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor	Where Council is the relevant council

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
BUILDING REGULATIONS 2018	r 87(2)	Power of providing report and consent (siting of Class 10a buildings)	Manager City Development Municipal Building Surveyor Coordinator Building Services Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor	Where Council is the relevant council
BUILDING REGULATIONS 2018	r 89(3)	Power of providing report and consent (front fence height)	Manager City Development Municipal Building Surveyor Coordinator Building Services Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor	Where Council is the relevant council
BUILDING REGULATIONS 2018	r 90(2)	Power of providing report and consent (fence setbacks from side and rear boundaries)	Manager City Development Municipal Building Surveyor Coordinator Building Services Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor	Where Council is the relevant council
BUILDING REGULATIONS 2018	r 91(5)	Power of providing report and consent (fences on or within 150 mm of side or rear boundaries)	Manager City Development Municipal Building Surveyor Coordinator Building Services Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor	Where Council is the relevant council
BUILDING REGULATIONS 2018	r 92(2)	Power of providing report and consent (fences on intersecting street alignments)	Manager City Development Municipal Building Surveyor Coordinator Building Services Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor	Where Council is the relevant council
BUILDING REGULATIONS 2018	r 94(6)	Power of providing report and consent (fences and daylight to habitable room windows in existing dwelling)	Manager City Development Municipal Building Surveyor Coordinator Building Services Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor	Where Council is the relevant council
BUILDING REGULATIONS 2018	r 95(3)	Power of providing report and consent (fences and solar access to existing north-facing habitable room windows)	Manager City Development Municipal Building Surveyor Coordinator Building Services Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor	Where Council is the relevant council
BUILDING REGULATIONS 2018	r 96(3)	Power of providing report and consent (fences and overshadowing of recreational private open space)	Manager City Development Municipal Building Surveyor Coordinator Building Services Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor	Where Council is the relevant council

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
BUILDING REGULATIONS 2018	r 97(2)	Power of providing report and consent (masts, poles etc.)	Manager City Development Municipal Building Surveyor Coordinator Building Services Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor	Where Council is the relevant council
BUILDING REGULATIONS 2018	r 109(1)	Power of providing report and consent (projections beyond street alignment)	Manager City Development Municipal Building Surveyor Coordinator Building Services Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor	Where Council is the relevant council
BUILDING REGULATIONS 2018	r 109(2)	Power of providing report and consent (projections beyond street alignment)	Manager City Development Municipal Building Surveyor Coordinator Building Services Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor	Where Council is the relevant council
BUILDING REGULATIONS 2018	r 109(3)	Power to give consent under r 109(1) or r 109(2)	Manager City Development Municipal Building Surveyor Coordinator Building Services Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor	Where Council is the relevant council If it considers that the projection of the part of the building beyond the street alignment will not be detrimental to the safety of the public
BUILDING REGULATIONS 2018	r 116(4)	Power of providing report and consent (protection of the public)	Manager City Development Municipal Building Surveyor Coordinator Building Services Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor	Where Council is the relevant council
BUILDING REGULATIONS 2018	r 130(1)	Power of providing report and consent (building over easements)	Manager City Development Municipal Building Surveyor Coordinator Building Services Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor	Where council is the relevant service authority
BUILDING REGULATIONS 2018	r 132(1)	Power of providing report and consent (septic tank systems)	Manager City Development Municipal Building Surveyor Coordinator Building Services Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor	Where Council is the relevant council

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
BUILDING REGULATIONS 2018	r133(2)	Power of providing report (stormwater drainage)	Executive Director City Infrastructure Manager Civil Infrastructure Manager City Development Municipal Building Surveyor Coordinator Building Services Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor	Where Council is the relevant council
BUILDING REGULATIONS 2018	r 134(2)	Power of providing report and consent (buildings above or below certain public facilities)	Manager City Development Municipal Building Surveyor Coordinator Building Services Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor	Where Council is the relevant council
BUILDING REGULATIONS 2018	r 147L(2)	Function of receiving an application for registration	Manager City Development Municipal Building Surveyor Coordinator Building Services Coordinator Building Services Support Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor Assistant Building Surveyor Cadet Building Surveyor Building Inspector Team Leader Building Services Administration Administration/Technical Officer Building Investigations Officer	Where Council is the relevant council
BUILDING REGULATIONS 2018	r 147M(2)	Function of receiving an application for registration	Manager City Development Municipal Building Surveyor Coordinator Building Services Coordinator Building Services Support Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor Assistant Building Surveyor Cadet Building Surveyor Building Inspector Team Leader Building Services Administration Administration/Technical Officer	Where Council is the relevant council

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
BUILDING REGULATIONS 2018	r 147N(2)	Function of receiving an application for registration	Manager City Development Municipal Building Surveyor Coordinator Building Services Coordinator Building Services Support Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor Assistant Building Surveyor Cadet Building Surveyor Building Inspector Team Leader Building Services Administration Administration/Technical Officer	Where Council is the relevant council
BUILDING REGULATIONS 2018	r 147O(1)	Power to give notice	Manager City Development Municipal Building Surveyor Coordinator Building Services Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor Coordinator Building Services Support Team Leader Building Services Administration Application Specialist Administration / Technical Officer	Where Council is the relevant council
BUILDING REGULATIONS 2018	r 147Q	Duty to enter information relating to a swimming pool or spa into Council’s register	Manager City Development Municipal Building Surveyor Coordinator Building Services Coordinator Building Services Support Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor Assistant Building Surveyor Cadet Building Surveyor Building Inspector Team Leader Building Services Administration Administration/Technical Officer Building Investigations Officer	Where Council is the relevant council

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
BUILDING REGULATIONS 2018	r 147R(1)	Duty to give notice of the matters in r 147R(1)(a) – (g)	Manager City Development Municipal Building Surveyor Coordinator Building Services Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor Assistant Building Surveyor Cadet Building Surveyor Building Inspector Coordinator Building Services Support Team Leader Building Services Administration Building Investigations Officer Administration/Technical Officer	Where Council is the relevant council
BUILDING REGULATIONS 2018	r 147R(4)	Duty to specify a date for the purposes of r 147R(1)(g)	Manager City Development Municipal Building Surveyor Coordinator Building Services Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor Assistant Building Surveyor Cadet Building Surveyor Building Inspector Coordinator Building Services Support Team Leader Building Services Administration Building Investigations Officer Administration / Technical Officer	Where Council is the relevant council
BUILDING REGULATIONS 2018	r 147R(5)	Power to specify date	Manager City Development Municipal Building Surveyor Coordinator Building Services Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor Assistant Building Surveyor Cadet Building Surveyor Building Inspector Team Leader Building Services Administration Coordinator Building Services Support Administration/Technical Officer	Where Council is the relevant council

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
BUILDING REGULATIONS 2018	r 147S(1)	Duty to remove from the register the information about the swimming pool or spa set out in r 147J, as soon as practicable, where satisfied that a registered swimming pool or registered spa no longer exists or is no longer capable of containing water to a depth of greater than 300 mm	Manager City Development Municipal Building Surveyor Coordinator Building Services Coordinator Building Services Support Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor Assistant Building Surveyor Cadet Building Surveyor Building Inspector Team Leader Building Services Administration Building Investigations Officer Administration/Technical Officer	Where Council is the relevant council
BUILDING REGULATIONS 2018	r 147S(2)	Duty to give a notice in writing after removing the information about the swimming pool or spa from the register	Manager City Development Municipal Building Surveyor Coordinator Building Services Municipal Building Surveyor Senior Building Surveyor – Team Leader Coordinator Building Services Support Building Investigations Officer Building Surveyor Assistant Building Surveyor Cadet Building Surveyor Building Inspector Team Leader Building Services Administration Administration/Technical Officer	Where Council is the relevant council
BUILDING REGULATIONS 2018	r 147T(1)	Duty to determine the date of construction	Manager City Development Municipal Building Surveyor Coordinator Building Services Coordinator Building Services Support Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor Assistant Building Surveyor Cadet Building Surveyor Building Inspector Team Leader Building Services Administration Administration/Technical Officer	Where Council is the relevant council

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
BUILDING REGULATIONS 2018	r 147U(1)	Duty to determine the date of construction	Manager City Development Municipal Building Surveyor Coordinator Building Services Coordinator Building Services Support Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor Assistant Building Surveyor Cadet Building Surveyor Building Inspector Team Leader Building Services Administration Administration/Technical Officer	Where Council is the relevant council
BUILDING REGULATIONS 2018	r 147V(1)	Duty of receiving a certificate of compliance	Manager City Development Municipal Building Surveyor Coordinator Building Services Coordinator Building Services Support Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Investigations Officer Building Surveyor Assistant Building Surveyor Cadet Building Surveyor Building Inspector Team Leader Building Services Administration Administration/Technical Officer	Where Council is the relevant council
BUILDING REGULATIONS 2018	r 147V(4)	Duty to give notice in writing following lodgement of a certificate of pool and spa barrier compliance by the owner	Manager City Development Municipal Building Surveyor Coordinator Building Services Coordinator Building Services Support Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor Assistant Building Surveyor Cadet Building Surveyor Building Inspector Building Investigations Officer Team Leader Building Services Administration Administration/Technical Officer	Where Council is the relevant council

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
BUILDING REGULATIONS 2018	r 147W(1)	Power to exempt an owner from the requirement under r 147V(1) to lodge a certificate of pool and spa barrier compliance	Manager City Development Municipal Building Surveyor Coordinator Building Services Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor Building Inspector Coordinator Building Services Support Team Leader Building Services Administration	Where Council is the relevant council
BUILDING REGULATIONS 2018	r 147W(2)	Duty to give a notice in writing if an owner is exempted under r 147V(1)	Manager City Development Municipal Building Surveyor Coordinator Building Services Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor Building Inspector Coordinator Building Services Support Team Leader Building Services Administration Administration/Technical Officer	Where Council is the relevant council
BUILDING REGULATIONS 2018	r 147Z(1)	Power to extend the period for lodgement of a certificate of pool and spa barrier compliance if satisfied of the criteria in r 147Z(1)(a) – (e)	Manager City Development Municipal Building Surveyor Coordinator Building Services Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor Assistant Building Surveyor Cadet Building Surveyor Building Inspector Coordinator Building Services Support Team Leader Building Services Administration Administration/Technical Officer	Where Council is the relevant council

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
BUILDING REGULATIONS 2018	r 147Z(3)	Duty to give a notice, in writing, to the owner of the land specifying a new due date for the lodgement of a certificate of pool and spa barrier compliance as soon as practicable after that decision is made	Manager City Development Municipal Building Surveyor Coordinator Building Services Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor Assistant Building Surveyor Cadet Building Surveyor Building Inspector Coordinator Building Services Support Team Leader Building Services Administration Administration/Technical Officer	Where Council is the relevant council
BUILDING REGULATIONS 2018	r 147ZD	Duty to update the applicable barrier standard on the register to include the applicable barrier standard referred to in the certificate	Manager City Development Municipal Building Surveyor Coordinator Building Services Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor Assistant Building Surveyor Cadet Building Surveyor Building Inspector Coordinator Building Services Support Team Leader Building Services Administration Administration/Technical Officer	Where Council is the relevant council
BUILDING REGULATIONS 2018	r 147ZE	Duty to give a notice, in writing, to the owner as soon as practicable following lodgement of a certificate of pool and spa barrier compliance under r 147ZC	Manager City Development Municipal Building Surveyor Coordinator Building Services Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor Assistant Building Surveyor Cadet Building Surveyor Building Inspector Coordinator Building Services Support Team Leader Building Services Administration Administration/Technical Officer	Where Council is the relevant council

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
BUILDING REGULATIONS 2018	r 147ZJ(3)	Duty to give a notice, in writing, to the owner of the land on which the swimming pool or spa relating to the barrier is located	Manager City Development Municipal Building Surveyor Coordinator Building Services Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor Assistant Building Surveyor Cadet Building Surveyor Building Inspector Coordinator Building Services Support Team Leader Building Services Administration Administration/Technical Officer	Where Council is the relevant council
BUILDING REGULATIONS 2018	r 147ZL(1)	Duty to update the register with details of the name of the new owner of the land as soon as practicable	Manager City Development Municipal Building Surveyor Coordinator Building Services Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor Assistant Building Surveyor Cadet Building Surveyor Building Inspector Coordinator Building Services Support Team Leader Building Services Administration Administration/Technical Officer	Where Council is the relevant council
BUILDING REGULATIONS 2018	r 147ZL(2)	Duty to give a notice, in writing, to the new owner of the land	Manager City Development Municipal Building Surveyor Coordinator Building Services Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor Assistant Building Surveyor Cadet Building Surveyor Building Inspector Coordinator Building Services Support Team Leader Building Services Administration Administration/Technical Officer	Where Council is the relevant council

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
BUILDING REGULATIONS 2018	r 147ZM	Duty to submit the requested information to the Authority in the form approved by the Authority	Manager City Development Municipal Building Surveyor Coordinator Building Services Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor Coordinator Building Services Support Team Leader Building Services Administration Administration/Technical Officer Building Inspector	Where Council is the relevant council
BUILDING REGULATIONS 2018	r 148	Duty to prepare maps	Manager City Development Municipal Building Surveyor Coordinator Building Services Municipal Building Surveyor Senior Building Surveyor – Team Leader Senior Stormwater Planning Engineer	
BUILDING REGULATIONS 2018	r 149(1)	Duty to amend or prepare map for the existing or new designated special area	Manager City Development Municipal Building Surveyor Coordinator Building Services Municipal Building Surveyor Senior Building Surveyor – Team Leader Senior Stormwater Planning Engineer	Where Council is the relevant council
BUILDING REGULATIONS 2018	r 149(2)	Duty to advise the Authority if a designated special area is altered or created	Manager City Development Municipal Building Surveyor Coordinator Building Services Municipal Building Surveyor Senior Building Surveyor – Team Leader Senior Stormwater Planning Engineer	
BUILDING REGULATIONS 2018	r 149(3)	Duty to lodge copies of designated special area maps with the Authority	Manager City Development Municipal Building Surveyor Coordinator Building Services Municipal Building Surveyor Senior Building Surveyor – Team Leader Senior Stormwater Planning Engineer	Where Council is the relevant council
BUILDING REGULATIONS 2018	r 149(4)	Duty to make an up-to-date copy of each designated special area map, applicable to Council’s municipal district, available to the public for inspection	Manager City Development Municipal Building Surveyor Coordinator Building Services Municipal Building Surveyor Senior Building Surveyor – Team Leader Senior Stormwater Planning Engineer	
BUILDING REGULATIONS 2018	r 150	Power to designate areas within council’s municipal district in which buildings are likely to be subject to attack by termites	Manager City Development Municipal Building Surveyor Coordinator Building Services Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor Coordinator Building Services Support	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
BUILDING REGULATIONS 2018	r 152(1)	Power to designate areas in council’s municipal district that are likely to be subject to significant snowfalls	Manager City Development Municipal Building Surveyor Coordinator Building Services Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor Coordinator Building Services Support Team Leader Building Services Administration	For the purposes of the BCA
BUILDING REGULATIONS 2018	r 153(2)	Power of providing report and consent (for building in areas liable to flooding)	Manager City Development Municipal Building Surveyor Coordinator Building Services Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor Building Inspector Building Investigation Officer Assistant Building Surveyor Cadet Building Surveyor Coordinator Building Services Support Team Leader Building Services Administration Administration/Technical Officer	Where Council is the relevant council
BUILDING REGULATIONS 2018	r 153(4)	Duty not to give consent under r 153(2) if there is likely to be a danger to the life, health or safety of the occupants of the building due to flooding of the site	Manager City Development Municipal Building Surveyor Coordinator Building Services Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor	Where Council is the relevant council
BUILDING REGULATIONS 2018	r 153(5)	Power to specify, council’s report, a level for the surface of the lowest floor of a building on the site	Manager City Development Municipal Building Surveyor Coordinator Building Services Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor	Where Council is the relevant council
BUILDING REGULATIONS 2018	r 153(6)	Duty to consult with the floodplain management authority for the site and specify a level in line with r 153(6)(b) requirements	Manager City Development Municipal Building Surveyor Coordinator Building Services Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor	Where Council is the relevant council
BUILDING REGULATIONS 2018	r 153(7)	Duty to, without delay, advise the floodplain management authority and sewerage authority for the site of the floor level (if any) specified under r 153(5)	Manager City Development Municipal Building Surveyor Coordinator Building Services Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor	Where Council is the relevant council

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
BUILDING REGULATIONS 2018	r 154(1)	Power of providing report and consent (for construction on designated land or designated works)	Manager City Development Municipal Building Surveyor Coordinator Building Services Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor	Where Council is the relevant council
BUILDING REGULATIONS 2018	r 154(2)	Power to include, in the report and consent council provides, recommendations controlling the location and construction of retaining walls and fences in relation to designated land or designated work	Manager City Development Municipal Building Surveyor Coordinator Building Services Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor	Where Council is the relevant council
BUILDING REGULATIONS 2018	r 154(3)	Duty to consult with the waterway management authority for the designated land or designated works before giving consent under r 154(1)	Manager City Development Municipal Building Surveyor Coordinator Building Services Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor	
BUILDING REGULATIONS 2018	r 166B(c)(ii)	Power to approve floor area size greater than 60m2	Manager City Development Municipal Building Surveyor Coordinator Building Services Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor	
BUILDING REGULATIONS 2018	r 166C(1)(a)	Function of receiving notification from building owner of intention to commence occupying the building as the owner’s principal place of residence	Manager City Development Municipal Building Surveyor Coordinator Building Services Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor	
BUILDING REGULATIONS 2018	r 166C(1)(b)	Function of receiving notification from building owner of the proposed commencement date of that occupation	Manager City Development Municipal Building Surveyor Coordinator Building Services Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
BUILDING REGULATIONS 2018	r 166(2)	Function of receiving notification from building owner of proposed commencement date of occupation	Manager City Development Municipal Building Surveyor Coordinator Building Services Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor	
BUILDING REGULATIONS 2018	r 187(2)	Power of providing report and consent (for occupancy permit)	Manager City Development Municipal Building Surveyor Coordinator Building Services Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor	Where Council is the relevant council subject to r 187(3)
BUILDING REGULATIONS 2018	r 202(1)	Duty to keep the documents relating to occupancy permits in any manner specified by the Keeper of Public Records	Manager City Development Municipal Building Surveyor Coordinator Building Services Coordinator Building Services Support Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor Assistant Building Surveyor Cadet Building Surveyor Team Leader Building Services Administration Administration/Technical Officer Building Inspector Application Specialist	For the purposes of s 75 of the Building Act 1993
BUILDING REGULATIONS 2018	r 202(2)	Duty to keep documents relating to a temporary approval for 3 years after the earlier of the two periods set out in rr 202(2)(a) and 202(2)(b)	Manager City Development Municipal Building Surveyor Coordinator Building Services Coordinator Building Services Support Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor Assistant Building Surveyor Cadet Building Surveyor Team Leader Building Services Administration Administration/Technical Officer Building Inspector Application Specialist	For the purposes of s 75 of the Building Act 1993

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
BUILDING REGULATIONS 2018	r 203	Function of receiving documents	Manager City Development Municipal Building Surveyor Coordinator Building Services Coordinator Building Services Support Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor Assistant Building Surveyor Cadet Building Surveyor Team Leader Building Services Administration Administration/Technical Officer Building Inspector	
BUILDING REGULATIONS 2018	r 205	Function of receiving documents	Manager City Development Municipal Building Surveyor Coordinator Building Services Coordinator Building Services Support Municipal Building Surveyor Senior Building Surveyor – Team Leader Building Surveyor Building Inspector Building Investigations Officer Assistant Building Surveyor Cadet Building Surveyor Team Leader Building Services Administration Administration/Technical Officer	Where Council is the relevant council
BUILDING REGULATIONS 2018	r 215(3)(c)	Function of receiving a determination and report under s 120(2)(a) of the Building Act 1993	Manager City Development Municipal Building Surveyor Coordinator Building Services Municipal Building Surveyor Senior Building Surveyor – Team Leader	Where Council is the relevant council If the essential safety measure is required under an emergency order or a building order under part 8 of the Building Act 1993
BUILDING REGULATIONS 2018	r 280(1)	Power to exempt a Class 10 building, that is to be constructed on farm land and used for farming purposes, from all or any of the requirements of these Regulations	Manager City Development Municipal Building Surveyor Coordinator Building Services Municipal Building Surveyor Senior Building Surveyor – Team Leader	Where Council is the relevant council

CATCHMENT AND LAND PROTECTION ACT 1994

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
CATCHMENT AND LAND PROTECTION ACT 1994	s 22A(4)	Function of receiving a copy of the Minister's declaration	Manager Parks & Natural Assets Coordinator Environment & Natural Resources	
CATCHMENT AND LAND PROTECTION ACT 1994	s 22B	Duty to prepare a roadside weed and pest animal management plan	Manager Parks & Natural Assets Coordinator Environment & Natural Resources	Where a declaration has been made in respect of council's municipal district, under s 22A see also s 22C for the contents of the plan
CATCHMENT AND LAND PROTECTION ACT 1994	s 22C(3)	Function of determining which additional information to include in a roadside weed and pest animal management plan	Manager Parks & Natural Assets Coordinator Environment & Natural Resources	
CATCHMENT AND LAND PROTECTION ACT 1994	s 22D	Duty to have regard to matters in (a) & (c) when preparing a roadside weed and pest animal management plan	Manager Parks & Natural Assets Coordinator Environment & Natural Resources	
CATCHMENT AND LAND PROTECTION ACT 1994	s 22E(1)	Duty to submit proposed roadside weed and pest animal management plan within 120 days of Minister's declaration	Manager Parks & Natural Assets Coordinator Environment & Natural Resources	
CATCHMENT AND LAND PROTECTION ACT 1994	s 22E(2)	Power to apply in writing to the Minister to request an extension of time to submit the proposed roadside weed and pest animal management plan	Manager Parks & Natural Assets Coordinator Environment & Natural Resources	
CATCHMENT AND LAND PROTECTION ACT 1994	s 22F	Duty to comply with procedure described in s 22F before preparing roadside weed and pest animal management plan	Manager Parks & Natural Assets Coordinator Environment & Natural Resources	
CATCHMENT AND LAND PROTECTION ACT 1994	s 22G	Duty to comply with request of Minister to provide a revised roadside weed and pest animal management plan	Manager Parks & Natural Assets Coordinator Environment & Natural Resources	
CATCHMENT AND LAND PROTECTION ACT 1994	s 22H	Function of receiving notice from the Minister of approval of roadside weed and pest animal management plan	Manager Parks & Natural Assets Coordinator Environment & Natural Resources	
CATCHMENT AND LAND PROTECTION ACT 1994	s 22I(1)	Duty to publish the approved roadside weed and pest animal management plan on council's website as soon as practicable after plan is approved	Manager Parks & Natural Assets Coordinator Environment & Natural Resources	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
CATCHMENT AND LAND PROTECTION ACT 1994	s 22I(2)	Duty to ensure that copies of the approved roadside weed and pest animal management plan are available for inspection during normal office hours	Manager Parks & Natural Assets Coordinator Environment & Natural Resources	
CATCHMENT AND LAND PROTECTION ACT 1994	s 22J	Duty to implement measures set out in approved roadside weed and pest animal management plan	Manager Parks & Natural Assets Coordinator Environment & Natural Resources	
CATCHMENT AND LAND PROTECTION ACT 1994	s 22K(1),(2)&(3)	Power to request, in writing, that the Minister approve a variation of its approved roadside weed and pest animal management plan	Manager Parks & Natural Assets Coordinator Environment & Natural Resources	
CATCHMENT AND LAND PROTECTION ACT 1994	s 22K(4)	Function of receiving notice of Minister's decision to approve or refuse to approve the request for a variation of roadside weed and pest animal management plan	Manager Parks & Natural Assets Coordinator Environment & Natural Resources	
CATCHMENT AND LAND PROTECTION ACT 1994	s 22L	Function of receiving Minister's request to vary approved roadside weed and pest animal management plan	Manager Parks & Natural Assets Coordinator Environment & Natural Resources	
CATCHMENT AND LAND PROTECTION ACT 1994	s 22M(1)	Duty to publish a consolidated version of its approved roadside weed and pest animal management plan on its website as soon as practicable after variation under ss 22K or 22L	Manager Parks & Natural Assets Coordinator Environment & Natural Resources	
CATCHMENT AND LAND PROTECTION ACT 1994	s 22M(2)	Duty to ensure that a consolidated version of its approved roadside weed and pest animal management is available for inspection	Manager Parks & Natural Assets Coordinator Environment & Natural Resources	
CATCHMENT AND LAND PROTECTION ACT 1994	s 22N(2)	Function of receiving notice of Minister's intention to suspend the approval of a roadside weed and pest animal management plan	Manager Parks & Natural Assets Coordinator Environment & Natural Resources	
CATCHMENT AND LAND PROTECTION ACT 1994	s 22N(2)	Function of submitting to the Minister reasons why the approval of the roadside weed and pest animal management plan should not be suspended	Manager Parks & Natural Assets Coordinator Environment & Natural Resources	
CATCHMENT AND LAND PROTECTION ACT 1994	s 22N(3)	Function of receiving notice of Minister's decision	Manager Parks & Natural Assets Coordinator Environment & Natural Resources	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
CATCHMENT AND LAND PROTECTION ACT 1994	s 22O(2)	Function of receiving notice of Minister's intention to revoke his or her approval of a roadside weed and pest animal management plan	Manager Parks & Natural Assets Coordinator Environment & Natural Resources	
CATCHMENT AND LAND PROTECTION ACT 1994	s 22O(2)(b)	Function of submitting to the Minister reasons why the approval of the roadside weed and pest animal management plan should not be revoked	Manager Parks & Natural Assets Coordinator Environment & Natural Resources	
CATCHMENT AND LAND PROTECTION ACT 1994	s 22O(3)	Function of receiving notice of Minister's decision to revoke his or her approval of a roadside weed and pest animal management plan	Manager Parks & Natural Assets Coordinator Environment & Natural Resources	
CATCHMENT AND LAND PROTECTION ACT 1994	s 22P(1)	Function of receiving request to provide the Minister with specified information or documentation	Manager Parks & Natural Assets Coordinator Environment & Natural Resources	
CATCHMENT AND LAND PROTECTION ACT 1994	s 22P(2)	Duty to provide Minister with requested information or documentation	Manager Parks & Natural Assets Coordinator Environment & Natural Resources	
CATCHMENT AND LAND PROTECTION ACT 1994	s 22Q	Duty to provide Minister with a written report setting out the outcomes of the measures set out in the plan within 30 days after the plan ceases to operate	Manager Parks & Natural Assets Coordinator Environment & Natural Resources	

CHILDREN'S SERVICES ACT 1996

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
CHILDREN'S SERVICES ACT 1996	s 166(1)	Function of receiving, from the Regulatory Authority, information in respect of a children's service for a purpose listed in s 166(2)	Manager Family Services	

CHILD WELLBEING AND SAFETY ACT 2005

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
CHILD WELLBEING AND SAFETY ACT 2005	ss 19 & 23A	Duty to comply with the Child Safe Standards	Executive Directors Managers	Where Council is a Schedule 1 entity
CHILD WELLBEING AND SAFETY ACT 2005	s 25	Function of receiving education, information and advice from the Commission for Children and Young People regarding the Child Safe Standards	Executive Directors Managers	
CHILD WELLBEING AND SAFETY ACT 2005	s 29A(2)(a)	Function of receiving notice of inspection of the relevant premises by an authorised officer	Manager Family Services	
CHILD WELLBEING AND SAFETY ACT 2005	s 30	Duty to comply with notice to provide documents given under s 30(1A)	Executive Directors	
CHILD WELLBEING AND SAFETY ACT 2005	s 31	Duty to comply with notice to comply given under s 31(1)	Executive Directors	
CHILD WELLBEING AND SAFETY ACT 2005	s 34C	Duty to comply with an adverse publicity order	Executive Directors	
CHILD WELLBEING AND SAFETY ACT 2005	s 36	Duty to ensure that the Commission, a sector regulator or authorised person is given any assistance reasonably required to perform functions	Executive Directors Manager Family Services	
CHILD WELLBEING AND SAFETY ACT 2005	s 36A	Function of receiving an official warning from the sector regulator	Executive Directors Manager Family Services	
CHILD WELLBEING AND SAFETY ACT 2005	s 36B	Function of receiving infringement notice	Executive Directors Manager Family Services	
CHILD WELLBEING AND SAFETY ACT 2005	s 36C(1)	Power to make an enforceable undertaking	Executive Directors	
CHILD WELLBEING AND SAFETY ACT 2005	s 36C(3)	Power to withdraw or vary an enforceable undertaking	Executive Directors	Must be in writing
CHILD WELLBEING AND SAFETY ACT 2005	s 41I	Power to seek review by the sector regulator of decision by the Commission to issue a notice to produce or a notice to comply, or to issue an official warning or to publish information	Executive Directors	
CHILD WELLBEING AND SAFETY ACT 2005	s 41J	Power to apply to VCAT for a review of the sector regulator to issue a notice to comply or publish information	Executive Directors	Must have first exhausted all available avenues for review under s 41I

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
CHILD WELLBEING AND SAFETY ACT 2005	s 41M	Function of being given opportunity to comment on adverse comment or opinion to be included in annual report or further report	Executive Directors	
CHILD WELLBEING AND SAFETY ACT 2005	s 41V	Power to, on Council's own initiative, disclose confidential information, other than excluded information, to another information sharing entity	Executive Director City Life Manager Family Services	Where Council is an 'information sharing entity' and a 'disclosing entity'
CHILD WELLBEING AND SAFETY ACT 2005	s 41V	Function of receiving confidential information, other than excluded information	Executive Director City Life Manager Family Services	Where Council is an 'information sharing entity' and a 'receiving entity'
CHILD WELLBEING AND SAFETY ACT 2005	s 41W(1)	Power to request another information sharing entity to disclose confidential information, other than excluded information	Executive Director City Life Manager Family Services	Where Council is an 'information sharing entity' and a 'requesting entity'
CHILD WELLBEING AND SAFETY ACT 2005	s 41W(1)	Function of receiving confidential information, other than excluded information	Executive Director City Life Manager Family Services	Where Council is an 'information sharing entity' and a 'requesting entity'
CHILD WELLBEING AND SAFETY ACT 2005	s 41W(1)	Function of receiving a request for confidential information, other than excluded information	Executive Director City Life Manager Family Services	Where Council is an 'information sharing entity' and a 'responding entity'
CHILD WELLBEING AND SAFETY ACT 2005	s 41W(2)	Power to disclose to the responding entity any confidential information that may assist the responding entity	Executive Director City Life Manager Family Services	Where Council is an 'information sharing entity' and a 'requesting entity'
CHILD WELLBEING AND SAFETY ACT 2005	s 41W(2)	Function of receiving confidential information from an information sharing entity	Executive Director City Life Manager Family Services	where Council is an 'information sharing entity' and a 'responding entity'
CHILD WELLBEING AND SAFETY ACT 2005	s 41W(3)	Duty to comply with a request made under s41W(1)	Executive Director City Life Manager Family Services	Where Council is an 'information sharing entity' and a 'responding entity'
CHILD WELLBEING AND SAFETY ACT 2005	s 41W(4)	Duty to provide reasons, in writing, as to why Council cannot comply with a request made under s41W(1)	Executive Director City Life Manager Family Services	Where Council is an 'information sharing entity' and a 'responding entity'
CHILD WELLBEING AND SAFETY ACT 2005	s 41W(4)	Function of receiving reasons from a responding entity as to why it cannot comply with a request made under s41W(1)	Executive Director City Life Manager Family Services	Where Council is an 'information sharing entity' and a 'requesting entity'
CHILD WELLBEING AND SAFETY ACT 2005	s 41Y	Power to disclose confidential information, other than excluded information, to any person set out in s41Y(1)(a) – (c)	Executive Director City Life Manager Family Services	Where Council is an 'information sharing entity'
CHILD WELLBEING AND SAFETY ACT 2005	s 41Z	Power to collect and use any confidential information disclosed to Council under Part 6A	Executive Director City Life Manager Family Services	Where Council is an 'information sharing entity'

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
CHILD WELLBEING AND SAFETY ACT 2005	s 41ZC	Duty to record prescribed information in respect of its collection, use and disclosure of confidential information	Executive Director City Life Manager Family Services	Where Council is an 'information sharing entity'
CHILD WELLBEING AND SAFETY ACT 2005	s 41ZD(2)	Power to collect, use or disclose confidential information	Executive Director City Life Manager Family Services	Where Council is an 'information sharing entity' within the meaning of Part 5A of the <i>Family Violence Protection Act 2008</i>
CHILD WELLBEING AND SAFETY ACT 2005	s 41ZF	Power to refuse to give an individual access to their confidential information under a relevant privacy law	Executive Director City Life Manager Family Services	Where Council is an 'information sharing entity'
CHILD WELLBEING AND SAFETY ACT 2005	s 43(1)(a)	Function of receiving notice of the birth of a child	Manager Family Services Coordinator Community Child Health	Where the mother of the child usually resides in Council's municipal district
CHILD WELLBEING AND SAFETY ACT 2005	s 43(1)(b)	Function of receiving notice of the birth of a child	Manager Family Services Coordinator Community Child Health	When the municipal district in which the mother usually resides is unknown and the birth occurs in Council's municipal district

CHILDREN YOUTH AND FAMILIES ACT 2005

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
CHILDREN YOUTH AND FAMILIES ACT 2005	s 23(1)	Function of being allocated money by the Secretary for the purposes of Part 3.1	Manager Family Services	
CHILDREN YOUTH AND FAMILIES ACT 2005	s 25	Power to use land or property for any purpose relating to the provision of services for children and families	Manager Family Services	Where authorised by the Secretary
CHILDREN YOUTH AND FAMILIES ACT 2005	s 26	Function of entering into an agreement with the Secretary	Manager Family Services	
CHILDREN YOUTH AND FAMILIES ACT 2005	s 30	Function of having matters referred to it by the Secretary to provide advice, services and support to the child, family of the child or mother of the unborn child	Manager Family Services	Where Council is not registered as a community service but is established to provide services to meet the needs of children requiring care, support, protection or accommodation and of families requiring support
CHILDREN YOUTH AND FAMILIES ACT 2005	s 192	Power to provide information to the Secretary	Manager Family Services	
CHILDREN YOUTH AND FAMILIES ACT 2005	s 196	Function of receiving written direction from an authorised officer in relation to disclosure of information	Manager Family Services	
CHILDREN YOUTH AND FAMILIES ACT 2005	s 197	Duty to comply with written direction from authorised officer	Manager Family Services	

CIRCULAR ECONOMY (WASTE REDUCTION AND RECYCLING) ACT 2021

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
CIRCULAR ECONOMY (WASTE REDUCTION AND RECYCLING) ACT 2021	s 50(2)	Function and power of sharing information or data with Head, Recycling Victoria where permitted	Executive Director City Infrastructure Manager Waste Services	
CIRCULAR ECONOMY (WASTE REDUCTION AND RECYCLING) ACT 2021	s 56	Power to enter into an agreement with the Head, Recycling Victoria	Executive Director City Infrastructure Manager Waste Services	
CIRCULAR ECONOMY (WASTE REDUCTION AND RECYCLING) ACT 2021	s 57	Function of receiving advice and support from the Head, Recycling Victoria	Executive Director City Infrastructure Manager Waste Services	
CIRCULAR ECONOMY (WASTE REDUCTION AND RECYCLING) ACT 2021	s 58	Duty to have regard to guidelines issues by the Head, Recycling Victoria	Executive Director City Infrastructure Manager Waste Services	
CIRCULAR ECONOMY (WASTE REDUCTION AND RECYCLING) ACT 2021	s 60	Duty to provide municipal residual waste and municipal recycling services	Executive Director City Infrastructure Manager Waste Services	

CLIMATE ACTION ACT 2017

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
CLIMATE ACTION ACT 2017	s 46	Power to make statement (a council pledge) in respect of greenhouse gas emissions reductions	Not Delegated	Council must consider factors, and include details prescribed, in s 47
CLIMATE ACTION ACT 2017	s 48	Duty to give copy of council pledge to Minister as soon as practicable following preparation	Not Delegated	
CLIMATE ACTION ACT 2017	s 49(3)	Duty to have regard to any directions of Minister regarding preparation of an emissions reduction pledge	Not Delegated	
CLIMATE ACTION ACT 2017	s 82(1)	Function of receiving notice of proposed Carbon Sequestration Agreement	Not Delegated	Where council is the public land manager

CONSERVATION, FORESTS AND LAND ACT 1987

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
CONSERVATION, FORESTS AND LAND ACT 1987	s 66(1)	Duty to submit plans to the Secretary to the Department of Environment, Land, Water and Planning of specified works prior to their commencement	Executive Director City Infrastructure Manager Parks & Natural Assets	Specified works are listed in Schedule 3 of the Act
CONSERVATION, FORESTS AND LAND ACT 1987	s 67	Power to take action contrary to a Code of Practice if paragraphs (a) and (b) apply	Manager Parks & Natural Assets	

COUNTRY FIRE AUTHORITY ACT 1958

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
COUNTRY FIRE AUTHORITY ACT 1958	s 36	Function of providing fire hydrants when so requested by the Authority	Not Delegated	
COUNTRY FIRE AUTHORITY ACT 1958	s 41A	Power to recover costs of serving notice by fire prevention officer	Executive Director City Life Coordinator Emergency Management & MEMO Municipal Fire Prevention Officer/Team Leader Fire Prevention & Permits Officer Fire Prevention Officer	
COUNTRY FIRE AUTHORITY ACT 1958	s 42(1)	Power to request officers and members of any CFA brigade to carry out work (including burning) for the removal or abatement of any fire danger or for the prevention of fire	Coordinator Emergency Management & MEMO Municipal Fire Prevention Officer/Team Leader Fire Prevention & Permits Officer Fire Prevention Officer	
COUNTRY FIRE AUTHORITY ACT 1958	s 42(2)	Duty to pay for work undertaken	Executive Director City Life Manager Community Safety & Regulation Coordinator Emergency Management & MEMO Municipal Fire Prevention Officer/Team Leader Fire Prevention & Permits Officer Fire Prevention Officer	
COUNTRY FIRE AUTHORITY ACT 1958	s 43(1)	Duty to take all practicable steps to prevent occurrence of fires and minimise the danger of spread of fires	Executive Director City Life Manager Community Safety & Regulation Manager City Works Coordinator Maintenance Coordinator Emergency Management & MEMO Municipal Fire Prevention Officer/Team Leader Fire Prevention & Permits Officer Fire Prevention Officer	
COUNTRY FIRE AUTHORITY ACT 1958	s 43(2)	Power to acquire equipment, etc. for purposes of s43(1) and pay for it out of municipal fund	Manager City Works Manager Community Safety & Regulation Coordinator Emergency Management & MEMO	
COUNTRY FIRE AUTHORITY ACT 1958	s 50F(1)	Power to prepare Neighbourhood Safer Places Plan	Executive Director City Life Manager Community Safety & Regulation Coordinator Emergency Management & MEMO Municipal Fire Prevention Officer/Team Leader	
COUNTRY FIRE AUTHORITY ACT 1958	s 50F(4)	Duty to publish and make the Neighbourhood Safer Places Plan available at Council's office for public inspection during office hours free of charge	Executive Director City Life Manager Community Safety & Regulation Coordinator Emergency Management & MEMO Municipal Fire Prevention Officer/Team Leader	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
COUNTRY FIRE AUTHORITY ACT 1958	s 50G(1)	Duty to identify and designate places as neighbourhood safer places	Executive Director City Life Manager Community Safety & Regulation Coordinator Emergency Management & MEMO Municipal Fire Prevention Officer/Team Leader	
COUNTRY FIRE AUTHORITY ACT 1958	s 50G(4)	Duty to ask the CFA to assess the neighbourhood safer place	Executive Director City Life Manager Community Safety & Regulation Coordinator Emergency Management & MEMO Municipal Fire Prevention Officer/Team Leader	
COUNTRY FIRE AUTHORITY ACT 1958	s 50H(1)	Duty to ensure that appropriate signage is provided at neighbourhood safer places	Executive Director City Life Manager Community Safety & Regulation Coordinator Emergency Management & MEMO Municipal Fire Prevention Officer/Team Leader	
COUNTRY FIRE AUTHORITY ACT 1958	s 50I	Duty to maintain all designated neighbourhood safer places	Executive Director City Life Manager Community Safety & Regulation Coordinator Emergency Management & MEMO Municipal Fire Prevention Officer/Team Leader	
COUNTRY FIRE AUTHORITY ACT 1958	s 50J(1)	Duty to conduct an annual review of designated neighbourhood safer places by 31 August of each year	Executive Director City Life Manager Community Safety & Regulation Coordinator Emergency Management & MEMO Municipal Fire Prevention Officer/Team Leader	
COUNTRY FIRE AUTHORITY ACT 1958	s 50J(2)	Duty to ask the CFA to assess each neighbourhood safer place	Executive Director City Life Manager Community Safety & Regulation Coordinator Emergency Management & MEMO Municipal Fire Prevention Officer/Team Leader	
COUNTRY FIRE AUTHORITY ACT 1958	s 50J(5)	Power to decommission a neighbourhood safer place if paragraphs (a) or (b) apply	Executive Director City Life Manager Community Safety & Regulation Coordinator Emergency Management & MEMO Municipal Fire Prevention Officer/Team Leader	
COUNTRY FIRE AUTHORITY ACT 1958	s 96A(1)(a)	Duty to appoint fire prevention officer	Executive Director City Life Manager Community Safety & Regulation Coordinator Emergency Management & MEMO	
COUNTRY FIRE AUTHORITY ACT 1958	s 96A(1)(b)	Power to appoint assistant fire prevention officers	Executive Director City Life Manager Community Safety & Regulation Coordinator Emergency Management & MEMO Municipal Fire Prevention Officer/Team Leader	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
COUNTRY FIRE AUTHORITY ACT 1958	s 109C	Function of receiving funds for penalties recovered under s 41E	Executive Director City Life Manager Community Safety & Regulation Coordinator Emergency Management & MEMO Municipal Fire Prevention Officer/Team Leader Fire Prevention & Permits Officer Fire Prevention Officer	

CULTURAL AND RECREATIONAL LANDS ACT 1963

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
CULTURAL AND RECREATIONAL LANDS ACT 1963	s 4	Function of receiving rates	Chief Financial Officer	

DANGEROUS GOODS ACT 1985

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
DANGEROUS GOODS ACT 1985	s 29	Function of receiving statement from the Victorian WorkCover Authority about details of dangerous goods on licensed premises	Managers	

DANGEROUS GOODS (EXPLOSIVES) REGULATIONS 2021

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
DANGEROUS GOODS (EXPLOSIVES) REGULATIONS 2011	r 147(3)	Function of receiving written notice of intention to discharge fireworks, Chinese firecrackers or theatrical fireworks	Events Team Leader Team Leader Amenity Protection & Review Services	
DANGEROUS GOODS (EXPLOSIVES) REGULATIONS 2011	r 147(6)	Function of receiving written notice of intention to discharge fireworks or firecrackers in or near port waters	Events Team Leader Team Leader Amenity Protection & Review Services	Where Council administers the relevant area of water

DEVELOPMENT VICTORIA ACT 2003

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
DEVELOPMENT VICTORIA ACT 2003	s 13(1)	Function of entering into agreement with Development Victoria concerning particular issues	Executive Director Growth and Place	Function of 'public statutory body'
DEVELOPMENT VICTORIA ACT 2003	s 39(2)	Duty to comply with order from Governor in Council issued under s 39(1) to surrender land in a project area	Executive Director Growth and Place	Duty of 'public statutory body'
DEVELOPMENT VICTORIA ACT 2003	s 51(3)(b)	Function of receiving notice of resolution levying a general charge from Development Victoria	Executive Director Growth and Place	
DEVELOPMENT VICTORIA ACT 2003	s 51Q(3)(b)	Function of receiving notice of resolution levying an infrastructure recovery charge from Development Victoria	Executive Director Growth and Place	
DEVELOPMENT VICTORIA ACT 2003	s 51ZA	Function of receiving written notice of charge from Development Victoria, where council has submitted notice to Authority pursuant to s 21(2A) of the Subdivision Act 1988	Executive Director Growth and Place	
DEVELOPMENT VICTORIA ACT 2003	s 56D(1)	Duty to give relevant Ministers and Treasurer statement allocating the property, rights and liabilities of council in relation to designated project to Development Victoria	Executive Director Growth and Place	Duty of 'nominated agency'
DEVELOPMENT VICTORIA ACT 2003	s 56D(4)	Function of complying with request from Treasurer and relevant Minister to amend statement under s 56D(1)	Executive Director Growth and Place	Function of 'nominated agency'
DEVELOPMENT VICTORIA ACT 2003	s 56E(1)	Function of issuing certificate certifying that property, rights or liabilities of council have been allocated to Development Victoria	Executive Director Growth and Place	Function of 'nominated agency'
DEVELOPMENT VICTORIA ACT 2003	s 56E(2)	Duty to revoke certificate given under s 56E(1) and replacing with a new certificate, if directed by Treasurer and relevant Minister	Executive Director Growth and Place	Duty of 'nominated agency'
DEVELOPMENT VICTORIA ACT 2003	s 56E(3)	Duty to keep register of certificates issues under s 56E, and make reasonably available for inspection	Executive Director Growth and Place	Duty of 'nominated agency'

DISABILITY ACT 2006

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
DISABILITY ACT 2006	s 38(4)	Power to prepare a Disability Action Plan, in accordance with s 38	Executive Director Corporate Services	
DISABILITY ACT 2006	s 38(5)	Duty to report on the implementation of the Disability Action plan in Council's annual report	Executive Director Corporate Services	If a plan is prepared under s 38(4) or is taken to be prepared under s 38(2)
DISABILITY ACT 2006	s 38(5A)	Duty to ensure certain disability matters are addressed in the Council Plan	Executive Director Corporate Services	If Council has not determined to prepare a plan under s 38(4) or are not taken to have prepared a plan under s 38(2)

DOMESTIC ANIMALS ACT 1994

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
DOMESTIC ANIMALS ACT 1994	s 10	Function of receiving applications for registration of dogs or cats	Executive Director City Life Manager Community Safety & Regulation	
DOMESTIC ANIMALS ACT 1994	s 10A(4)	Duty to not register or renew the registration of a dangerous dog or a restricted breed dog unless the dog is (a) desexed or (b) a dangerous dog that is not a restricted breed dog and is exempt under s 10B(1)(c), 10B(1)(d) or 10B(1)(e) from the requirement to be desexed or (c) a restricted breed dog that is not a dangerous dog and is exempt under s 10B(1)(e) from the requirement to be desexed	Executive Director City Life Manager Community Safety & Regulation Coordinator Amenity Protection, Permits & Review Services Coordinator Parking & Animal Management Services	
DOMESTIC ANIMALS ACT 1994	s 10C(1)	Duty to not register a dog or cat unless the dog or cat (a) has been implanted with prescribed permanent identification device or (b) is of a class of dogs exempt under a resolution made under s 10D(3), from the requirement to be implanted with such a device or (c) is otherwise exempted under the Act from the requirement to be implanted with such a device or (d) subject to s 10C(2), has previously been registered with Council at any time in the 12 month period immediately before the application for registration was lodged	Executive Director City Life Manager Community Safety & Regulation Coordinator Amenity Protection, Permits & Review Services Coordinator Parking & Animal Management Services Team Leader Animal Management Services	
DOMESTIC ANIMALS ACT 1994	s 10C(5)	Duty to cause to be published a copy of the resolution	Executive Director City Life Manager Community Safety & Regulation	
DOMESTIC ANIMALS ACT 1994	s 10C(6)	Duty to not register or renew registration of dangerous dog, menacing dog or restricted breed dog unless the dog has been implanted with permanent identification device	Executive Director City Life Manager Community Safety & Regulation Coordinator Amenity Protection, Permits & Review Services Coordinator Parking & Animal Management Services Team Leader Animal Management Service	
DOMESTIC ANIMALS ACT 1994	s 10D(6)	Duty to cause to be published a copy of the resolution	Executive Director City Life Manager Community Safety & Regulation	
DOMESTIC ANIMALS ACT 1994	s 12(1)	Power to appoint an agent for Council in the registration of cats and dogs	Executive Director City Life	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
DOMESTIC ANIMALS ACT 1994	s 13	Function of receiving notification of sale by domestic animal business or foster carer (including where the animal was not registered)	Coordinator Amenity Protection, Permits & Review Services Coordinator Parking & Animal Management Services Team Leader Animal Management Service	
DOMESTIC ANIMALS ACT 1994	s 14(b)	Power to approve form of registration or renewal of registration of dogs and cats	Executive Director City Life Manager Community Safety & Regulation Coordinator Amenity Protection, Permits & Review Services Coordinator Parking & Animal Management Services Team Leader Animal Management Service	
DOMESTIC ANIMALS ACT 1994	s 15(2)	Power to permit pro-rata fees for dogs or cats registered for part of a year	Executive Director City Life Manager Community Safety & Regulation Coordinator Amenity Protection, Permits & Review Services Coordinator Parking & Animal Management Services Team Leader Animal Management Service	
DOMESTIC ANIMALS ACT 1994	s 15(6)	Duty to waive 50% of a registration fee of dogs or cats if paragraphs (a) or (b) apply	Executive Director City Life Manager Community Safety & Regulation Coordinator Amenity Protection, Permits & Review Services Coordinator Parking & Animal Management Services	
DOMESTIC ANIMALS ACT 1994	s 16	Duty to register or renew the registration of a dog or cat (other than a dangerous or restricted breed dog) in certain circumstances	Executive Director City Life Manager Community Safety & Regulation Coordinator Amenity Protection, Permits & Review Services Coordinator Parking & Animal Management Services Team Leader Animal Management Service	
DOMESTIC ANIMALS ACT 1994	s 17(1)	Power to register or renew the registration of a dangerous dog and impose conditions upon the registration	Executive Director City Life Manager Community Safety & Regulation Coordinator Amenity Protection, Permits & Review Services Coordinator Parking & Animal Management Services Team Leader Animal Management Services	
DOMESTIC ANIMALS ACT 1994	s 17(1A)(a)	Power to register or renew the registration of a restricted breed dog	Executive Director City Life Manager Community Safety & Regulation Coordinator Amenity Protection, Permits & Review Services Coordinator Parking & Animal Management Services Team Leader Animal Management Services	Under ss 10A(4) and 10C(6), a Council cannot register a restricted breed dog unless the dog is desexed (subject to the exception under s 10B(1)(e)) and the dog has been implanted with a prescribed permanent identification device

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
DOMESTIC ANIMALS ACT 1994	s 17(1A)(b)	Power to impose conditions on the registration or the renewal of the registration of a restricted breed dog	Executive Director City Life Manager Community Safety & Regulation Coordinator Amenity Protection, Permits & Review Services Coordinator Parking & Animal Management Services Team Leader Animal Management Services	Under ss 10A(4) and 10C(6), a Council cannot register a restricted breed dog unless the dog is desexed (subject to the exception under s 10B(1)(e)) and the dog has been implanted with a prescribed permanent identification device
DOMESTIC ANIMALS ACT 1994	s 17(2)	Duty to notify owner and allow owner opportunity to make submissions, if Council proposes not to register or renew the registration of a dangerous dog or restricted breed dog	Executive Director City Life Manager Community Safety & Regulation Coordinator Amenity Protection, Permits & Review Services Coordinator Parking & Animal Management Services Team Leader Animal Management Services	
DOMESTIC ANIMALS ACT 1994	s 17(3)	Duty to consider submissions in relation to the registration or renewal of registrations of a dangerous dog before making decision	Executive Director City Life Manager Community Safety & Regulation Coordinator Amenity Protection, Permits & Review Services Coordinator Parking & Animal Management Services	
DOMESTIC ANIMALS ACT 1994	s 17(4)	Duty to serve written notice of decision not to register or renew registration of dangerous dog or restricted breed dog	Executive Director City Life Manager Community Safety & Regulation Coordinator Amenity Protection, Permits & Review Services Coordinator Parking & Animal Management Services Team Leader Animal Management Services	
DOMESTIC ANIMALS ACT 1994	s 18(1)	Duty to keep register and allow inspection of register of all registered dogs and cats	Coordinator Amenity Protection, Permits & Review Services	
DOMESTIC ANIMALS ACT 1994	s 18(2)(b)	Power to fix fee for inspection of registrations of dogs and cats in the municipality	Not Delegated	
DOMESTIC ANIMALS ACT 1994	s 18(3)	Power to fix fees for making of records or obtaining certificates	Not Delegated	
DOMESTIC ANIMALS ACT 1994	s 19(1)(a)	Duty to allocate a registration number to every dog and cat which is registered	Coordinator Amenity Protection, Permits & Review Services Coordinator Parking & Animal Management Services Team Leader Animal Management Services Team Leader Registrations, Licensing & Business Support Senior Registrations, Licensing & Business Support Officer Registrations, Licensing & Business Support Officer Customer Services Officer	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
DOMESTIC ANIMALS ACT 1994	s 19(1)(b)	Duty to give or send the owner a registration certificate	Coordinator Amenity Protection, Permits & Review Services Coordinator Parking & Animal Management Services Team Leader Animal Management Services Team Leader Registrations, Licensing & Business Support Senior Registrations, Licensing & Business Support Officer Registrations, Licensing & Business Support Officer Customer Services Officer	
DOMESTIC ANIMALS ACT 1994	s 19(1)(c)	Duty to issue to the owner an identification marker	Coordinator Amenity Protection, Permits & Review Services Coordinator Parking & Animal Management Services Team Leader Animal Management Services Team Leader Registrations, Licensing & Business Support Senior Registrations, Licensing & Business Support Officer Registrations, Licensing & Business Support Officer Customer Services Officer	
DOMESTIC ANIMALS ACT 1994	s 23(6)	Duty to give owner or occupier of the private property a copy of a notice served under s 23(3)	Coordinator Amenity Protection, Permits & Review Services Coordinator Parking & Animal Management Services Team Leader Animal Management Services Senior Animal Management Officer Animal Management Technical Officer Animal Management Officer	
DOMESTIC ANIMALS ACT 1994	s 25(3)	Duty to cause to be published any orders made by council under s 25	Manager Community Safety & Regulation Coordinator Parking & Animal Management Services Team Leader Animal Management Services	
DOMESTIC ANIMALS ACT 1994	s 26(2A)	Duty to obtain agreement of owner or occupier of private property, where Council proposes to make, by resolution, an order under s 26(2)	Executive Director City Life Manager Community Safety & Regulation	
DOMESTIC ANIMALS ACT 1994	s 26(3)	Duty to cause to be published any orders made by council under s 26	Manager Community Safety & Regulation Coordinator Amenity Protection, Permits & Review Services Coordinator Parking & Animal Management Services Team Leader Animal Management Services	
DOMESTIC ANIMALS ACT 1994	s 33A(1)	Duty to accept any dog or cat kept surrendered to Council by the owner of the animal	Coordinator Parking & Animal Management Services Team Leader Animal Management Services Senior Animal Management Officer Animal Management Officer	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
DOMESTIC ANIMALS ACT 1994	s 33A(3)	Duty to give Secretary certain information about a dog under its control if dog exhibits aggressive behaviour, may have been involved in a dog attack or may be a restricted breed dog	Executive Director City Life Manager Community Safety & Regulation Coordinator Amenity Protection, Permits & Review Services Coordinator Parking & Animal Management Services	This information must be given to the Secretary in the time specified in s 33A(4)
DOMESTIC ANIMALS ACT 1994	s 33A(2)(b)	Duty to deal with surrendered dog or cat in accordance with the Act, the regulations and relevant Codes of Practice	Coordinator Amenity Protection, Permits & Review Services Coordinator Parking & Animal Management Services Team Leader Animal Management Services Senior Animal Management Officer Animal Management Officer	
DOMESTIC ANIMALS ACT 1994	s 34(1)	Power to declare a dog dangerous	Executive Director City Life Manager Community Safety & Regulation	
DOMESTIC ANIMALS ACT 1994	s 34(2)	Duty not to declare a dog dangerous in certain circumstances	Executive Director City Life Manager Community Safety & Regulation Coordinator Parking & Animal Management Services	
DOMESTIC ANIMALS ACT 1994	s 35(2)	Duty to notify the owner and receive written and oral submissions from the owner if proposing a dog be declared dangerous	Executive Director City Life Manager Community Safety & Regulation Coordinator Parking & Animal Management Services Team Leader Animal Management Services	
DOMESTIC ANIMALS ACT 1994	s 35(3)	Duty to consider materials submitted before making a declaration	Executive Director City Life Manager Community Safety & Regulation Coordinator Parking & Animal Management Services Team Leader Animal Management Services	
DOMESTIC ANIMALS ACT 1994	s 36	Duty to give written notice of a declaration to owner	Executive Director City Life Manager Community Safety & Regulation Coordinator Parking & Animal Management Services	
DOMESTIC ANIMALS ACT 1994	s 37	Function of receiving notification from owners of certain dogs	Team Leader Animal Management Services Coordinator Parking & Animal Management Services Senior Animal Management Officer	
DOMESTIC ANIMALS ACT 1994	s 41B(1)	Duty to notify the owner and allow it the opportunity to make submissions to the council	Executive Director City Life Manager Community Safety & Regulation Coordinator Parking & Animal Management Services Team Leader Animal Management Services	
DOMESTIC ANIMALS ACT 1994	s 41C	Duty to give notice of a menacing dog declaration to owner	Executive Director City Life Manager Community Safety & Regulation Coordinator Parking & Animal Management Services Team Leader Animal Management Services	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
DOMESTIC ANIMALS ACT 1994	s 41D	Function of receiving notification in relation to menacing dog	Executive Director City Life Manager Community Safety & Regulation Coordinator Parking & Animal Management Services Team Leader Animal Management Services	
DOMESTIC ANIMALS ACT 1994	s 41F	Function of receiving notification from owners of restricted breed dogs	Executive Director City Life Manager Community Safety & Regulation Coordinator Parking & Animal Management Services Team Leader Animal Management Services	
DOMESTIC ANIMALS ACT 1994	s 41J(2)(a)	Power to issue a permit to own more than 2 restricted breed dogs to any person who has applied to the Council for such a permit	Coordinator Parking & Animal Management Services Team Leader Animal Management Services	
DOMESTIC ANIMALS ACT 1994	s 41J(2)(b)	Power to issue a permit to keep more than 2 restricted breed dogs at a premises to any person who has applied to the Council for such a permit	Coordinator Parking & Animal Management Services Team Leader Animal Management Services	
DOMESTIC ANIMALS ACT 1994	s 41J(3)	Power to fix fee for application for permit	Executive Director City Life Manager Community Safety & Regulation Coordinator Parking & Animal Management Services	
DOMESTIC ANIMALS ACT 1994	s 44(1)	Power to require restraint of animals	Executive Director City Life Manager Community Safety & Regulation Coordinator Parking & Animal Management Services	If council has made a relevant local law prohibiting the keeping of animals in a specified area
DOMESTIC ANIMALS ACT 1994	s 44(2)	Duty to give written notice of requirement in s 44(1)	Executive Director City Life Manager Community Safety & Regulation Coordinator Parking & Animal Management Services	
DOMESTIC ANIMALS ACT 1994	s 44AC(1)(c)	Power to inspect information kept on register of dangerous, menacing and restricted breed dogs, in accordance with the regulations	Executive Director City Life Manager Community Safety & Regulation Coordinator Parking & Animal Management Services Team Leader Animal Management Services	
DOMESTIC ANIMALS ACT 1994	s 44AE	Duty to provide details of dangerous, menacing or restricted breed dogs to Secretary	Coordinator Parking & Animal Management Services Team Leader Animal Management Services	
DOMESTIC ANIMALS ACT 1994	s 44AEA	Duty to provide to the Secretary information relating to a dog destroyed under s 84TA, 84TB, 84TC	Coordinator Parking & Animal Management Services Team Leader Animal Management Services	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
DOMESTIC ANIMALS ACT 1994	s 44AF	Duty to provide to the Secretary information relating to dangerous, menacing or restricted breed dogs	Coordinator Parking & Animal Management Services Team Leader Animal Management Services	
DOMESTIC ANIMALS ACT 1994	s 44AG	Duty to provide to the Secretary information about owners of dangerous, menacing or restricted breed dogs	Coordinator Parking & Animal Management Services Team Leader Animal Management Services	
DOMESTIC ANIMALS ACT 1994	s 44AGA	Duty to provide to the Secretary information under section 37(5), 41D(4) or 41F(3)	Coordinator Parking & Animal Management Services Team Leader Animal Management Services	Provision comes into operation on a day to be proclaimed, or on 4 February 2026 if it does not come into operation prior.
DOMESTIC ANIMALS ACT 1994	s 44AH	Duty to provide, when requested under sub-s (1)) a statement to Secretary confirming that information previously provided by Council is accurate	Coordinator Parking & Animal Management Services Team Leader Animal Management Services	
DOMESTIC ANIMALS ACT 1994	s 46(1)	Function of receiving applications to register a premises	Coordinator Amenity Protection, Permits & Review Services Coordinator Parking & Animal Management Services Team Leader Animal Management Services	
DOMESTIC ANIMALS ACT 1994	s 46(2)	Power to approve form of registration of domestic animal businesses and information required	Coordinator Amenity Protection, Permits & Review Services Coordinator Parking & Animal Management Services Team Leader Animal Management Services	
DOMESTIC ANIMALS ACT 1994	s 46(3)	Function of requiring and receiving any further information relating to an application Council	Coordinator Amenity Protection, Permits & Review Services Coordinator Parking & Animal Management Services Team Leader Animal Management Services	
DOMESTIC ANIMALS ACT 1994	s 47(1) & (2)	Power to register and impose any terms, conditions, limitations or restrictions on the registration of premises for the purposes of a domestic animal business	Coordinator Amenity Protection, Permits & Review Services Coordinator Parking & Animal Management Services Team Leader Animal Management Services Senior Animal Management Officer Animal Management Officer	
DOMESTIC ANIMALS ACT 1994	s 48(2)	Power to approve form of renewal of registration	Coordinator Amenity Protection, Permits & Review Services Coordinator Parking & Animal Management Services Team Leader Animal Management Services Team Leader Registrations, Licensing & Business Support Senior Animal Management Officer Animal Management Officer	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
DOMESTIC ANIMALS ACT 1994	s 48(3)	Power to approve form of renewal of registration and information required	Executive Director City Life Manager Community Safety & Regulation Coordinator Parking & Animal Management Services Team Leader Animal Management Services Team leader Registrations, Licensing and Business Support Senior Animal Management Officer Animal Management Officer	
DOMESTIC ANIMALS ACT 1994	s 48(4)	Function of requiring and receiving any further information relating to the application Council	Executive Director City Life Manager Community Safety & Regulation Coordinator Amenity Protection, Permits & Review Services Coordinator Parking & Animal Management Services Team Leader Animal Management Services Team leader Registrations, Licensing and Business Support Senior Animal Management Officer Animal Management Officer	
DOMESTIC ANIMALS ACT 1994	s 49(1)	Power to fix fees for registration or renewal of registration of domestic animal premises	Executive Director City Life	
DOMESTIC ANIMALS ACT 1994	s 49(2)	Power to refund all or part of application fee	Coordinator Amenity Protection, Permits & Review Services Coordinator Parking & Animal Management Services Team Leader Animal Management Services	
DOMESTIC ANIMALS ACT 1994	s 52(1)	Function of receiving an application for transfer of registration to a new premises	Coordinator Amenity Protection, Permits & Review Services Coordinator Parking & Animal Management Services Team Leader Animal Management Services Team leader Registrations, Licensing and Business Support	
DOMESTIC ANIMALS ACT 1994	s 52(2)(a)	Power to approve form of application to transfer of registration	Coordinator Amenity Protection, Permits & Review Services Coordinator Parking & Animal Management Services Team Leader Animal Management Services Team leader Registrations, Licensing and Business Support	
DOMESTIC ANIMALS ACT 1994	s 52(2)(c)	Power to fix fee for transfer of registration and information required	Executive Director City Life Manager Community Safety & Regulation	
DOMESTIC ANIMALS ACT 1994	s 52(3)	Function of requiring and receiving any further information relating to the transfer of registration	Executive Director City Life Manager Community Safety & Regulation Coordinator Amenity Protection, Permits & Review Services Coordinator Parking & Animal Management Services Team Leader Animal Management Services Team leader Registrations, Licensing and Business Support	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
DOMESTIC ANIMALS ACT 1994	s 52(4)	Power to register new (transferred) premises as a domestic animal business and impose any terms, conditions, limitations or restrictions on that registration	Executive Director City Life Manager Community Safety & Regulation Coordinator Amenity Protection, Permits & Review Services Coordinator Parking & Animal Management Services Team Leader Animal Management Services	
DOMESTIC ANIMALS ACT 1994	s 54(1)	Power to refuse to register or renew the registration, refuse to transfer registration, suspend registration and revoke registration of premises	Executive Director City Life Manager Community Safety & Regulation	
DOMESTIC ANIMALS ACT 1994	s 54(2)	Power to act in accordance with s 54(1) if satisfied that the circumstances of s 54(2)(a) or (b) are in existence	Executive Director City Life	
DOMESTIC ANIMALS ACT 1994	s 54(3)	Duty to refuse to register or renew the registration of a premises in relation to a breeding domestic animal business in certain circumstances	Executive Director City Life Manager Community Safety & Regulation	
DOMESTIC ANIMALS ACT 1994	s 54(3A)	Duty to refuse to register, renew the registration of, or transfer the registration of a premises on which a domestic animal business is, or is proposed to be conducted, that is an animal shelter, a pet shop or a pound in certain circumstances	Executive Director City Life Manager Community Safety & Regulation	
DOMESTIC ANIMALS ACT 1994	s 54(3B)	Duty to refuse to register, renew the registration of, or transfer the registration of a premises on which a domestic animal business is, or is proposed to be conducted, that is a breeding domestic animal business in certain circumstances	Executive Director City Life Manager Community Safety & Regulation	The certain circumstances include if the domestic animal business that relates to a relevant person, where that person is relevant: <ul style="list-style-type: none"> • in relation to an animal shelter, pet shop or pound (wherever situated); or • in relation to an authorised pet rehoming organisation.
DOMESTIC ANIMALS ACT 1994	s 54A(1)	Duty to refuse to register the premises in respect of which the application is made if s 54A(a), (b) or (c) applies	Executive Director City Life Manager Community Safety & Regulation	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
DOMESTIC ANIMALS ACT 1994	s 54A(2)	Duty to refuse to register the premises in respect of which the application is made if a breeding domestic animal business or a pet shop is being conducted, or is proposed to be conducted, on the rateable property on which the premises is located	Executive Director City Life Manager Community Safety & Regulation	
DOMESTIC ANIMALS ACT 1994	s 54A(3)	Duty to refuse to register the premises in respect of which the application is made if a breeding domestic animal business or an animal shelter is being conducted, or is proposed to be conducted, on the rateable property on which the premises is located	Executive Director City Life Manager Community Safety & Regulation	
DOMESTIC ANIMALS ACT 1994	s 54B	Duty to refuse to register the premises on which a breeding domestic animal business is proposed to be conducted	Executive Director City Life Manager Community Safety & Regulation	
DOMESTIC ANIMALS ACT 1994	s 54C	Duty to refuse to transfer the registration of premises on which a breeding domestic animal business is being conducted to another premises	Executive Director City Life Manager Community Safety & Regulation	
DOMESTIC ANIMALS ACT 1994	s 54D	Duty to refuse to renew the registration of a premises on which a breeding domestic animal business is being conducted	Executive Director City Life Manager Community Safety & Regulation	
DOMESTIC ANIMALS ACT 1994	s 55	Duty to give notice if it is proposed that the Powers under ss 54, 54A, 54B, 54C or 54D will be exercised	Coordinator Parking & Animal Management Services Team Leader Animal Management Services	
DOMESTIC ANIMALS ACT 1994	s 56	Duty to receive both oral and written submissions and take into account any submissions	Coordinator Parking & Animal Management Services Team Leader Animal Management Services	
DOMESTIC ANIMALS ACT 1994	s 57(1) & (2)	Duty to serve notice of decision and give reasons for decision	Coordinator Parking & Animal Management Services Team Leader Animal Management Services	
DOMESTIC ANIMALS ACT 1994	s 58AD(1)(a)	Function of receiving a request from the chief veterinary officer for a report on the premises on which the domestic animal business is conducted	Coordinator Parking & Animal Management Services Team Leader Animal Management Services	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
DOMESTIC ANIMALS ACT 1994	s 58AD(2)	Duty to include a copy of any report from an entry and search of the premises under Part 7 carried out in the 5 years preceding the application for grant or renewal of approval	Coordinator Parking & Animal Management Services Team Leader Animal Management Services	
DOMESTIC ANIMALS ACT 1994	s 58AI(1)(a)	Power to cancel or not renew a commercial dog breeder approval	Executive Director City Life Manager Community Safety & Regulation	Where Council is the relevant Council
DOMESTIC ANIMALS ACT 1994	s 58AI(1)(b)	Power to suspend a commercial dog breeder approval	Executive Director City Life Manager Community Safety & Regulation	Where Council is the relevant Council
DOMESTIC ANIMALS ACT 1994	s 58AI(2)	Duty to give the Minister notice of any suspension, cancellation or refusal to renew	Executive Director City Life Manager Community Safety & Regulation	
DOMESTIC ANIMALS ACT 1994	s 58AL	Function of receiving notice of the Minister's grant, renewal, refusal to grant or renew, revocation or cancellation of a commercial dog breeder approval as soon as possible after it occurs	Executive Director City Life Manager Community Safety & Regulation Coordinator Parking & Animal Management Services Team Leader Animal Management Services	Where Council is the relevant Council
DOMESTIC ANIMALS ACT 1994	s 58B	Power to apply to Minister to register premises as premises on which domestic animal business conducted	Executive Director City Life Manager Community Safety & Regulation	
DOMESTIC ANIMALS ACT 1994	s 58C(3)	Duty to comply with the terms, conditions, limitations and restrictions on registration of premises under s 58C	Executive Director City Life Manager Community Safety & Regulation	
DOMESTIC ANIMALS ACT 1994	s 58D(2)	Power to apply to Minister for renewal of registration of premises	Executive Director City Life Manager Community Safety & Regulation	
DOMESTIC ANIMALS ACT 1994	s 58E	Duty to pay fee with application for registration or renewal of registration of premises	Executive Director City Life Manager Community Safety & Regulation	
DOMESTIC ANIMALS ACT 1994	s 58F	Power to surrender registration of premises on which domestic animal business conducted by notice to Minister	Executive Director City Life Manager Community Safety & Regulation	
DOMESTIC ANIMALS ACT 1994	s 58G	Duty to notify the Minister of transfer of registration	Executive Director City Life Manager Community Safety & Regulation	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
DOMESTIC ANIMALS ACT 1994	s 58J	Power to make submissions to the Minister regarding Minister's exercise of power under s 58H	Executive Director City Life Manager Community Safety & Regulation	
DOMESTIC ANIMALS ACT 1994	s 58K	Function of receiving notice of Minister's decision	Executive Director City Life Manager Community Safety & Regulation	
DOMESTIC ANIMALS ACT 1994	s 58P	Function of receiving, from the Minister, a copy of the permit (including any conditions imposed on the permit)	Executive Director City Life Manager Community Safety & Regulation	Where Council is the relevant Council
DOMESTIC ANIMALS ACT 1994	s 58Q(3)	Function of receiving, from an authorised officer who has given a direction under s 58Q(1), notification of the closure of the sale	Executive Director City Life Manager Community Safety & Regulation Coordinator Parking & Animal Management Services	Where Council is the relevant Council
DOMESTIC ANIMALS ACT 1994	s 58R(3)	Function of receiving, from the Minister, a copy of a report under s 58R as soon as practicable after receiving the report	Executive Director City Life Manager Community Safety & Regulation Coordinator Parking & Animal Management Services	
DOMESTIC ANIMALS ACT 1994	s 68A(1)	Duty to, in consultation with Secretary, prepare, a domestic animal management plan	Executive Director City Life	Subject to s 68A(1A)
DOMESTIC ANIMALS ACT 1994	s 68A(1A)	Power to apply to the Secretary for an extension of time within which to prepare a domestic animal management plan	Executive Director City Life Manager Community Safety & Regulation	
DOMESTIC ANIMALS ACT 1994	s 68A(3)(a)	Duty to review domestic animal management plan annually and, if appropriate, amend the plan	Executive Director City Life Manager Community Safety & Regulation Coordinator Parking & Animal Management Services	
DOMESTIC ANIMALS ACT 1994	s 68A(3)(b)	Duty to provide the Secretary with a copy of the plan and any amendments to the plan	Executive Director City Life Manager Community Safety & Regulation Coordinator Parking & Animal Management Services	
DOMESTIC ANIMALS ACT 1994	s 68A(3)(c)	Duty to prepare an evaluation of its implementation of the plan for publication in Council's annual report	Executive Director City Life Manager Community Safety & Regulation Coordinator Parking & Animal Management Services	
DOMESTIC ANIMALS ACT 1994	s 68B	Power, on application under s 68C, to register a person to provide foster care on a premises in the municipal district of the Council, if the person provides or intends to provide foster care on that premises	Executive Director City Life Manager Community Safety & Regulation	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
DOMESTIC ANIMALS ACT 1994	s 68C	Function of receiving an application for foster carer registration	Executive Director City Life Manager Community Safety & Regulation Coordinator Parking & Animal Management Services	
DOMESTIC ANIMALS ACT 1994	s 68D(1)	Power to renew registration	Executive Director City Life Manager Community Safety & Regulation Coordinator Parking & Animal Management Services	
DOMESTIC ANIMALS ACT 1994	s 68D(2)	Function of receiving an application for foster carer registration renewal	Executive Director City Life Manager Community Safety & Regulation Coordinator Parking & Animal Management Services	
DOMESTIC ANIMALS ACT 1994	s 68E	Duty to have regard to the matters set out in s 68E(a) - (e) when deciding whether or not to grant or renew a foster carer registration	Executive Director City Life Manager Community Safety & Regulation	
DOMESTIC ANIMALS ACT 1994	s 68G(a)	Power to approve form of applications under s 68C or 68D(2) (foster carer registration)	Executive Director City Life Manager Community Safety & Regulation	
DOMESTIC ANIMALS ACT 1994	s 68G(b)	Power to require information in applications under s 68C or 68D(2) (foster carer registration)	Executive Director City Life Manager Community Safety & Regulation	
DOMESTIC ANIMALS ACT 1994	s 68G(c)	Power to fix fee for applications under s 68C or 68D(2) (foster carer registration)	Executive Director City Life Manager Community Safety & Regulation	
DOMESTIC ANIMALS ACT 1994	s 68H(2)	Power to permit a pro rata fee to be paid where a foster carer registration only applies for part of a year	Executive Director City Life Manager Community Safety & Regulation	
DOMESTIC ANIMALS ACT 1994	s 68I(1)(b)	Power to impose conditions on a foster carer registration	Executive Director City Life Manager Community Safety & Regulation	
DOMESTIC ANIMALS ACT 1994	s 68J(1)	Power to suspend or cancel a foster carer registration where the criteria in s 68J(1)(a) or (b) apply	Executive Director City Life Manager Community Safety & Regulation	
DOMESTIC ANIMALS ACT 1994	s 68J(2)	Duty to notify the registered foster carer of a suspension or cancellation under s 68J(1)	Executive Director City Life Manager Community Safety & Regulation	
DOMESTIC ANIMALS ACT 1994	s 68K(1)	Duty to notify the holder of a foster carer, in writing, if the Council proposes to suspend, cancel or not renew a foster carer registration	Executive Director City Life Manager Community Safety & Regulation	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
DOMESTIC ANIMALS ACT 1994	s 68K(2)	Function of receiving written submissions from the holder of the registration	Executive Director City Life Manager Community Safety & Regulation	
DOMESTIC ANIMALS ACT 1994	s 68K(3)	Duty to consider any submission may under s68K(2) before deciding to suspend, cancel or not renew the registration	Executive Director City Life Manager Community Safety & Regulation	
DOMESTIC ANIMALS ACT 1994	s 68N(1)	Duty to give to the Secretary the information set out in s 68Q(1) and (2) relating to each registration of a premises by the Council under Part 4	Executive Director City Life Manager Community Safety & Regulation Coordinator Parking & Animal Management Services	
DOMESTIC ANIMALS ACT 1994	s 68O(1)	Duty to give to the Secretary the information set out in s 68Q(1)(a), (c)(ii) and (iii), (d)(ii), (h), (i) and (j), relating to each registration of a foster carer by the Council under Part 5B	Executive Director City Life Manager Community Safety & Regulation Coordinator Parking & Animal Management Services	
DOMESTIC ANIMALS ACT 1994	s 68R(1)(a)(i)	Duty to give the information set out in s 68R(2) to the Secretary within 7 days after making a decision under Part 4 to refuse to grant, renew or transfer a registration under that Part	Executive Director City Life Manager Community Safety & Regulation Coordinator Parking & Animal Management Services	
DOMESTIC ANIMALS ACT 1994	s 68R(1)(a)(ii)	Duty to give the information set out in s 68R(2) to the Secretary within 7 days after making a decision under Part 4 to suspend or revoke a registration under that Part	Executive Director City Life Manager Community Safety & Regulation Coordinator Parking & Animal Management Services	
DOMESTIC ANIMALS ACT 1994	s 68R(1)(b)(i)	Duty to give the information set out in s 68R(3) to the Secretary within 7 days of making a decision under Part 5B not to grant or renew a registration under that Part	Executive Director City Life Manager Community Safety & Regulation Coordinator Parking & Animal Management Services	
DOMESTIC ANIMALS ACT 1994	s 68R(1)(b)(ii)	Duty to give the information set out in s 68R(3) to the Secretary within 7 days of making a decision under Part 5B to suspend or cancel a registration under that Part	Executive Director City Life Manager Community Safety & Regulation Coordinator Parking & Animal Management Services	
DOMESTIC ANIMALS ACT 1994	s 68Y(3)	Function of receiving, from the Secretary, the source number issued under s 68Y	Executive Director City Life Manager Community Safety & Regulation Coordinator Parking & Animal Management Services	
DOMESTIC ANIMALS ACT 1994	s 68Z(3)	Function of receiving, from the Secretary, the source number issued under s 68Z	Executive Director City Life Manager Community Safety & Regulation Coordinator Parking & Animal Management Services	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
DOMESTIC ANIMALS ACT 1994	s 69(1)	Duty to make payment to the Treasurer of specified amounts in respect of registration of cats, dogs or registered animal business	Executive Director City Life Manager Community Safety & Regulation	
DOMESTIC ANIMALS ACT 1994	s 69(1A)	Duty to make payment to the Treasurer in respect of each registration fee collected by the Council for the registration or renewal of registration of a dog or cat in each financial year	Executive Director City Life Manager Community Safety & Regulation	
DOMESTIC ANIMALS ACT 1994	s 72	Power to appoint, by instrument, employees to be authorised officers	Executive Director City Life Manager Community Safety & Regulation	
DOMESTIC ANIMALS ACT 1994	s 72A(1)	Power to appoint person who is not employee of council as authorised officer	Executive Director City Life Manager Community Safety & Regulation	Person appointed must have qualifications and experience prescribed by Secretary
DOMESTIC ANIMALS ACT 1994	s 73(1)	Duty to issue identity card to authorised officer	Executive Director City Life Manager Community Safety & Regulation	
DOMESTIC ANIMALS ACT 1994	s 84DD(2)	Function of receiving report	Coordinator Parking & Animal Management Services Team Leader Animal Management Services Senior Animal Management Officer Animal Management Officer	
DOMESTIC ANIMALS ACT 1994	s 84J	Power to retain custody of dog or cat until animal recovered under division 5 or destroyed under division 6	Coordinator Parking & Animal Management Services Team Leader Animal Management Services	
DOMESTIC ANIMALS ACT 1994	s 84L(1)	Power to retain custody of dog the subject of a declaration under s 98A until review of the declaration is determined under Part 7E or the dog is recovered under division 5 or destroyed under division 6	Coordinator Parking & Animal Management Services Team Leader Animal Management Services	
DOMESTIC ANIMALS ACT 1994	s 84L(2)	Power to retain custody of dog before destruction under division 6 where dog is seized under s 80 and officer cannot serve declaration because owner cannot be identified	Coordinator Parking & Animal Management Services Team Leader Animal Management Services	
DOMESTIC ANIMALS ACT 1994	s 84M(1)	Power to decide not to retain custody of dog or cat seized under s 23(1), s 82, s 82B, s 83, s 84, s 84A, s 84B or s 84C	Executive Director City Life Manager Community Safety & Regulation	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
DOMESTIC ANIMALS ACT 1994	s 84N(1)(c)	Power to require custody of restricted breed dog until the outcome of prosecution under the Act or Regulations in relation to the dog	Coordinator Parking & Animal Management Services Team Leader Animal Management Services	
DOMESTIC ANIMALS ACT 1994	s 84N(1)(d)	Power to fix an amount payable for the reasonable costs and expenses incurred by the Council in seizing the dog and retaining custody of it until its recover	Executive Director City Life Manager Community Safety & Regulation Coordinator Parking & Animal Management Services Team Leader Animal Management Services	
DOMESTIC ANIMALS ACT 1994	s 84O(1)	Power to destroy a cat seized under Part 7A if cat does not bear an identification marker or device or cat is wild, uncontrollable or diseased	Executive Director City Life Manager Community Safety & Regulation Coordinator Parking & Animal Management Services Team Leader Animal Management Services	
DOMESTIC ANIMALS ACT 1994	s 84O(2)	Duty to destroy dangerous dog or restricted breed dog as soon as possible where owner is entitled to recover dog under division 5 but does not recover dog in accordance with the time period in that division	Executive Director City Life Manager Community Safety & Regulation Coordinator Parking & Animal Management Services Team Leader Animal Management Services	
DOMESTIC ANIMALS ACT 1994	s 84O(3)	Duty to sell or destroy cat or dog (other than dangerous or restricted breed dog) as soon as possible where owner is entitled to recover dog under division 5 but does not recover dog in accordance with the time period in that division	Executive Director City Life Manager Community Safety & Regulation Coordinator Parking & Animal Management Services Team Leader Animal Management Services	In accordance with any relevant business code of practice or greyhound code of practice
DOMESTIC ANIMALS ACT 1994	s 84P	Power to destroy dog seized under Part 7A in certain circumstances listed in ss paragraphs (a), (c), (d), (e) and (f)	Coordinator Parking & Animal Management Services Team Leader Animal Management Services	
DOMESTIC ANIMALS ACT 1994	s 84Q(1)	Duty to commence prosecution of a person as soon as possible after seizure under Part 7A, if authorised officer reasonably suspects that the person has committed an offence listed in s 84Q(2) with respect to a dog or a cat seized under that part, power to retain custody of animal seized under s 84B and in any other case, duty to retain custody until the outcome of the prosecution in s 84Q is known	Coordinator Parking & Animal Management Services Team Leader Animal Management Services Team Leader Amenity Protection & Review Services Prosecutions & Local Laws Technical Officer	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
DOMESTIC ANIMALS ACT 1994	s 84Q(2A)(a)	Duty to commence prosecution of the owner of the dog or cat as soon as possible after the seizure and after sufficient information is available to enable the commencement of the prosecution	Coordinator Parking & Animal Management Services Team Leader Animal Management Services Team Leader Amenity Protection & Review Services Prosecutions & Local Laws Technical Officer	
DOMESTIC ANIMALS ACT 1994	s 84Q(2A)(b)	Duty to retain custody of the dog or cat and any offspring of the dog or cat until the outcome of the prosecution is known	Coordinator Parking & Animal Management Services Team Leader Animal Management Services	
DOMESTIC ANIMALS ACT 1994	s 84Q(3)(a)	Duty to serve declaration on owner	Coordinator Parking & Animal Management Services Team Leader Animal Management Services	
DOMESTIC ANIMALS ACT 1994	s 84R	Power to require owner to provide his or her current address to Council in certain circumstances	Team Leader Animal Management Services Senior Animal Management Officer Animal Management Officer	
DOMESTIC ANIMALS ACT 1994	s 84S	Power to destroy dog seized under Part 7A, in the time periods listed, if owner is suspected of committing an offence set out in paragraph (a), (b) or (c) of s 84Q(2) and cannot be identified	Executive Director City Life Manager Community Safety & Regulation Coordinator Parking & Animal Management Services Team Leader Animal Management Services	
DOMESTIC ANIMALS ACT 1994	s 84T(1)	Duty to destroy dog seized under s 80 within 8 days after seizure if owner cannot be identified and authorised officer reasonably believes dog is restricted breed dog	Executive Director City Life Manager Community Safety & Regulation Coordinator Parking & Animal Management Services Team Leader Animal Management Services	
DOMESTIC ANIMALS ACT 1994	s 84T(2)	Duty to notify the Secretary of certain information after destroying a dog under s 84T(1)	Executive Director City Life Manager Community Safety & Regulation Coordinator Parking & Animal Management Services	Notice must comply with requirements of s 84T(3)
DOMESTIC ANIMALS ACT 1994	s 84TA(1)	Power to destroy a dog seized under Part 7A in circumstances listed (a) - (c)	Executive Director City Life Manager Community Safety & Regulation Coordinator Parking & Animal Management Services Team Leader Animal Management Services	84TA (4) & (5) council must make decision within 48 hours and record the time and date of decision
DOMESTIC ANIMALS ACT 1994	s 84TC(1)	Power to destroy a dangerous dog if the dog was declared a dangerous dog and it is believed that the owner of the dog is guilty of an offence under s 24 or 26	Executive Director City Life Manager Community Safety & Regulation Coordinator Parking & Animal Management Services Team Leader Animal Management Services	84TC (4) & (5) council must make decision within 48 hours and record the time and date of decision
DOMESTIC ANIMALS ACT 1994	s 84U	Duty to ensure seized animal is desexed before selling it	Team Leader Animal Management Services Senior Animal Management Officer Animal Management Officer	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
DOMESTIC ANIMALS ACT 1994	s 84V(2)	Power to give animal to an approved person or body	Team Leader Animal Management Services Senior Animal Management Officer Animal Management Officer	Where council is authorised under this Act to destroy the animal
DOMESTIC ANIMALS ACT 1994	s 84VA(1)	Power to recover any reasonable cost incurred by the Council for the care, transport, maintenance and disposal of the dog or cat for the whole or any part of the time from when the dog or cat is seized under Division 2 until the time when the dog or cat is disposed of under s 84TD	Executive Director City Life Manager Community Safety & Regulation	
DOMESTIC ANIMALS ACT 1994	s 84VA(2)	Power to recover costs under s 84VA(1) from the owner, or person in charge of the dog or cat when the dog or cat was seized	Executive Director City Life Manager Community Safety & Regulation	
DOMESTIC ANIMALS ACT 1994	s 84Y	Power to enter written agreement to seize, receive and retain, sell, or destroy dogs or cats, as well as the power to give a seized dog or cat to a community foster care network, give a seized dog or cat to an animal shelter and/or charge fees for doing any of the things under the written agreement	Executive Director City Life Manager Community Safety & Regulation Coordinator Parking & Animal Management Services Team Leader Animal Management Services	
DOMESTIC ANIMALS ACT 1994	s 95	Function of receiving payment of fines	Coordinator Amenity Protection, Permits & Review Services Coordinator Parking & Animal Management Services Team Leader Animal Management Services Infringements Administrator Customer Services Officer	
DOMESTIC ANIMALS ACT 1994	s 98(1A)	Power to apply to VCAT for review of a decision by Minister in relation to registration of domestic animal business	Executive Director City Life	
DOMESTIC ANIMALS ACT 1994	s 100A	Duty to notify Secretary where VCAT or Supreme Court sets aside a decision to declare a dog to be a dangerous dog, menacing dog or restricted breed dog	Executive Director City Life Manager Community Safety & Regulation Coordinator Parking & Animal Management Services	Notice must comply with requirements of s 100A(2) &(3)
DOMESTIC ANIMALS ACT 1994	s 100C	Function of receiving disclosed information from a person who is or was engaged in the administration of Part 5B or 5C	Executive Director City Life Manager Community Safety & Regulation Coordinator Parking & Animal Management Services	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
DOMESTIC ANIMALS ACT 1994	s 100D	Power to disclose information held by Council to another Council, a restricted authorised officer or a Departmental authorised officer for the purpose of the performance of functions under Part 4 or Part 4AA or regulations under those Parts by that person	Executive Director City Life Manager Community Safety & Regulation	

DOMESTIC ANIMALS REGULATIONS 2025

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
DOMESTIC ANIMALS REGULATIONS 2025	s 48(1)(a)	Power to agree to contact and inform the owner of a prescribed animal for the purpose of reuniting the animal and owner	Team Leader Animal Management Services Senior Animal Management Officer Animal Management Officer	

DOMESTIC BUILDING CONTRACTS ACT 1995

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
DOMESTIC BUILDING CONTRACTS ACT 1995	s 48R	Function of receiving details of alleged contraventions of building legislation	Municipal Building Surveyor Coordinator Building Services Municipal Building Surveyor Senior Building Surveyor – Team Leader	
DOMESTIC BUILDING CONTRACTS ACT 1995	s 68ZS(1)	Power to enter into an information sharing arrangement with the Authority	Manager City Development Municipal Building Surveyor Senior Building Surveyor – Team Leader	Note: This provision will take effect on the commencement of the relevant part of the Domestic Building Contracts Amendment Act 2025, or otherwise from 1 December 2026.
DOMESTIC BUILDING CONTRACTS ACT 1995	s 68ZS(2)	Power to: <ul style="list-style-type: none"> request and receive information (including personal information) held by; and disclose information (including personal information) from, another party to the information sharing arrangement. 	Manager City Development Municipal Building Surveyor Senior Building Surveyor – Team Leader	Subject to the conditions under s 68ZS(3). Note: This provision will take effect on the commencement of the relevant part of the <i>Domestic Building Contracts Amendment Act 2025</i> , or otherwise from 1 December 2026.

DRUGS, POISONS AND CONTROLLED SUBSTANCES REGULATIONS 2017

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
DRUGS, POISONS AND CONTROLLED SUBSTANCES REGULATIONS 2017	r 7(1)	Power to have possession of 'Schedule 4 poisons' that are necessary for immunisation programs coordinated by council in accordance with the Public Health and Wellbeing Act 2008	Manager Family Services	

EDUCATION AND CARE SERVICES NATIONAL LAW ACT 2010

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
EDUCATION AND CARE SERVICES NATIONAL LAW ACT 2010	s 271(1)	Function of receiving information from National Authority in respect of education and care services	Manager Family Services	
EDUCATION AND CARE SERVICES NATIONAL LAW ACT 2010	s 271(2)	Function of receiving information from Regulatory Authority in respect of education and care services	Manager Family Services	
EDUCATION AND CARE SERVICES NATIONAL LAW ACT 2010	s 271(3)	Power to disclose information to authorities or government departments in respect of education and care services	Manager Family Services	

EDUCATION AND TRAINING REFORM ACT 2006

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
EDUCATION AND TRAINING REFORM ACT 2006	s 2.3.13	Power to enter into and carry out a contract with the school council	Not Delegated	
EDUCATION AND TRAINING REFORM ACT 2006	s 2.6.21B(1)	Function of receiving information from the Victorian Institute of Teaching in respect of a registered teacher or former registered teacher, or a provider of a program, unit or course of study, for a purpose specified in ss (4)	Manager Family Services	
EDUCATION AND TRAINING REFORM ACT 2006	s 2.6.21B(2)	Power to provide information to the Victorian Institute of Teaching in respect of a registered teacher or former registered teacher or a provider of a program, unit or course of study for a purpose specified in ss (4)	Manager Family Services	
EDUCATION AND TRAINING REFORM ACT 2006	s 4.9.4(1)	Function of receiving information from the Victorian Registration and Qualifications Authority	Executive Directors Managers	
EDUCATION AND TRAINING REFORM ACT 2006	s 4.9.4A	Function of responding to requests by Victorian Registration and Qualifications Authority for information	Executive Directors Managers	
EDUCATION AND TRAINING REFORM ACT 2006	s 4.2.2(1)(g)	Function of receiving education, information and advice on Child Safe Standards	Manager Family Services	
EDUCATION AND TRAINING REFORM ACT 2006	s 5.8.24	Function of receiving official warning from the Victorian Registration and Qualifications Authority	Executive Directors	
EDUCATION AND TRAINING REFORM ACT 2006	s 5.8.30	Duty to comply with an adverse publicity order	Executive Directors	

ELECTORAL ACT 2002

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
ELECTORAL ACT 2002	s 108(1)(d)(ii)	Power to enable identification of a person	Team Leader Property & Valuations	

ELECTRICITY SAFETY ACT 1998

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
ELECTRICITY SAFETY ACT 1998	s 84C	Duty to keep trees clear of electrical lines on public land managed by Council	Coordinator Tree Management	Applies to public land, managed by Council, which has been declared under s 81 of the Electricity Safety Act 1998 for the purposes of Part 8 of the Act
ELECTRICITY SAFETY ACT 1998	s 86B	Duty to specify certain matters in municipal emergency management plan	Manager Community Safety & Regulation Coordinator Emergency Management & MEMO Municipal Fire Prevention officer/Team Leader Fire Prevention & Permits Officer Fire Prevention Officer	

ELECTRICITY SAFETY (ELECTRIC LINE CLEARANCE) INTERIM REGULATIONS 2025

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
ELECTRICITY SAFETY (ELECTRIC LINE CLEARANCE) INTERIM REGULATIONS 2025	Schedule 1 Clause 16 (3)(b)	Function of receiving notice before cutting or removing certain trees	Arboricultural Operations Leader	
ELECTRICITY SAFETY (ELECTRIC LINE CLEARANCE) INTERIM REGULATIONS 2025	Schedule 1 Clause 19 (2)(b)	Function of receiving notice after completion of cutting or removal of the trees	Arboricultural Operations Leader	
ELECTRICITY SAFETY (ELECTRIC LINE CLEARANCE) INTERIM REGULATIONS 2025	Schedule 1 Clause 20 (1)	Power to consult relating to safety of cutting or removal of trees close to an electric line	Arboricultural Operations Leader	
ELECTRICITY SAFETY (ELECTRIC LINE CLEARANCE) INTERIM REGULATIONS 2025	Schedule 1 Clause 21(1)	Power to consult relating to assisting to determine an additional distance that allows for conductor sag and sway	Arboricultural Operations Leader	
ELECTRICITY SAFETY (ELECTRIC LINE CLEARANCE) INTERIM REGULATIONS 2025	Schedule 1 Clause 21(3)	Duty to keep record of the additional distance for at least 5 years	Arboricultural Operations Leader	

EMERGENCY MANAGEMENT ACT 2013

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
EMERGENCY MANAGEMENT ACT 2013	s 59	Duty to establish a Municipal Emergency Management Planning Committee	Executive Director City Life	
EMERGENCY MANAGEMENT ACT 2013	s 59B(1)(b)	Duty to nominate a member of Council staff to be the chairperson of the Municipal Emergency Management Planning Committee	Not Delegated	The person nominated must have first been nominated by the CEO and the delegate cannot nominate themselves
EMERGENCY MANAGEMENT ACT 2013	s 59F(b)	Function of, in collaboration with other agencies and by the establishment of a Municipal Emergency Management Planning Committee, enabling community participation in emergency preparedness, including mitigation, response and recovery activities	Executive Director City Life Coordinator Emergency Management & MEMO	
EMERGENCY MANAGEMENT ACT 2013	s 59G(1)	Duty to appoint one or more municipal emergency management officers	Executive Director City Life Coordinator Emergency Management & MEMO Manager Community Safety & Regulation	
EMERGENCY MANAGEMENT ACT 2013	s 59H(1)	Duty to appoint one or more municipal recovery managers	Executive Directors Coordinator Emergency Management & MEMO Manager Community Safety & Regulation	
EMERGENCY MANAGEMENT ACT 2013	s 60AI(1)(ab)	Function of receiving a copy of the plan in a form suitable for publication on the municipal council's Internet site on behalf of the relevant Municipal Emergency Management Planning Committee	Executive Director City Life Coordinator Emergency Management & MEMO	
EMERGENCY MANAGEMENT ACT 2013	s 69	Duty to comply with an information gathering notice issued by the Inspector-General for Emergency Management	Coordinator Emergency Management & MEMO Manager Community Safety & Regulation	
EMERGENCY MANAGEMENT ACT 2013	s 70	Function of receiving draft review or report and providing comment or response to Inspector-General for Emergency Management	Coordinator Emergency Management & MEMO Manager Community Safety & Regulation	
EMERGENCY MANAGEMENT ACT 2013	s 70A(2)	Power to consent to entry of vessel, premises or vehicle	Coordinator Emergency Management & MEMO Manager Community Safety & Regulation	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
EMERGENCY MANAGEMENT ACT 2013	s 70A(3)	Duty to provide the Inspector-General with a written response to a request for consent under s 70A(2)	Coordinator Emergency Management & MEMO Manager Community Safety & Regulation	
EMERGENCY MANAGEMENT ACT 2013	s 70B	Function of giving reasonable assistance to the Inspector-General for Emergency Management	Coordinator Emergency Management & MEMO Manager Community Safety & Regulation	

EMERGENCY SERVICES AND VOLUNTEERS FUND ACT 2012

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
EMERGENCY SERVICES AND VOLUNTEERS FUND ACT 2012	s 9(9)	Power to apportion any levy amount	Coordinator Revenue Property & Valuations Team Leader Property & Valuations	For 2 or more parcels of land which have a combined valuation and are owned separately
EMERGENCY SERVICES AND VOLUNTEERS FUND ACT 2012	s 19 and 20	Duty to pay levy amount in respect of leviable land owned by Council	Coordinator Revenue Property & Valuations Team Leader Revenue	Note: Council is only liable to pay the relevant fixed charge in respect of land described in s 20(1)
EMERGENCY SERVICES AND VOLUNTEERS FUND ACT 2012	s 20A(1)	Function of receiving application for single farm enterprise exemption	Coordinator Revenue Property & Valuations Team Leader Property & Valuations	
EMERGENCY SERVICES AND VOLUNTEERS FUND ACT 2012	s 20A(2)(b)	Power to specify form and timeframe for making applications under s 20A(1)	Coordinator Revenue Property & Valuations Team Leader Property & Valuations	
EMERGENCY SERVICES AND VOLUNTEERS FUND ACT 2012	s 20A(3)	Power to require further particulars or for applicant to verify particulars regarding application	Coordinator Revenue Property & Valuations Team Leader Property & Valuations	
EMERGENCY SERVICES AND VOLUNTEERS FUND ACT 2012	s 20A(4)	Duty to grant the exemption if satisfied that the applicant is entitled to an exemption under section 20A	Coordinator Revenue Property & Valuations	
EMERGENCY SERVICES AND VOLUNTEERS FUND ACT 2012	s 20A(5)	Function of receiving notice of changes in circumstances	Coordinator Revenue Property & Valuations Team Leader Property & Valuations Team Leader Revenue	
EMERGENCY SERVICES AND VOLUNTEERS FUND ACT 2012	s 21(3)(a)	Function of assessing the amount of levy payable	Coordinator Revenue Property & Valuations Team Leader Revenue	
EMERGENCY SERVICES AND VOLUNTEERS FUND ACT 2012	s 21(3)(b)	Function of collecting the levy payable	Coordinator Revenue Property & Valuations Team Leader Revenue	
EMERGENCY SERVICES AND VOLUNTEERS FUND ACT 2012	s 21(4)(a)	Function of assessing the amount of levy payable	Coordinator Revenue Property & Valuations Team Leader Revenue	If council has been directed to be a collection agency in respect of non-rateable leviable land not located within its municipal district boundaries

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
EMERGENCY SERVICES AND VOLUNTEERS FUND ACT 2012	s 21(4)(b)	Function of collecting the levy payable	Coordinator Revenue Property & Valuations Team Leader Revenue	If council has been directed to be a collection agency in respect of non-rateable leviable land not located within its municipal district boundaries
EMERGENCY SERVICES AND VOLUNTEERS FUND ACT 2012	s 22	Power to exercise powers and functions under s 121 of the Local Government Act 2020 (land information certificates) and s 313 of the Local Government Act 2020 (institute proceedings)	Coordinator Revenue Property & Valuations Team Leader Revenue	
EMERGENCY SERVICES AND VOLUNTEERS FUND ACT 2012	s 24	Duty to keep levy records in accordance with s 24	Coordinator Revenue Property & Valuations Team Leader Revenue	
EMERGENCY SERVICES AND VOLUNTEERS FUND ACT 2012	s 25(1)	Duty to give a written notice to the owner of leviable land or to another specified person if requested by owner	Coordinator Revenue Property & Valuations Team Leader Revenue	
EMERGENCY SERVICES AND VOLUNTEERS FUND ACT 2012	s 25(6)	Duty to transfer the amount of levy collected to the Commissioner	Coordinator Revenue Property & Valuations Team Leader Revenue	
EMERGENCY SERVICES AND VOLUNTEERS FUND ACT 2012	s 27(1)	Power to defer payment of levy in respect of rateable leviable land where applicant shows hardship	Coordinator Revenue Property & Valuations Team Leader Revenue	s 170 of the Local Government Act 1989 applies, subject to modifications set out in s 27 Note: may only defer levy if have deferred rates or charges under s 170 of the Local Government Act 1989 for that land
EMERGENCY SERVICES AND VOLUNTEERS FUND ACT 2012	s 27(1)	Power to require payment of levy in respect of rateable leviable land where applicant no longer in hardship or no longer occupies land	Coordinator Revenue Property & Valuations Team Leader Revenue	s 170 of the Local Government Act 1989 applies, subject to modifications set out in s 27
EMERGENCY SERVICES AND VOLUNTEERS FUND ACT 2012	s 27(1)	Power to waive levy in respect of rateable leviable land	Coordinator Revenue Property & Valuations Team Leader Revenue	s 171 of the Local Government Act 1989 applies, subject to modifications set out in s 27(4) Note: may only waive levy if have waived rates or charges under s 171 of the Local Government Act 1989 for that land

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
EMERGENCY SERVICES AND VOLUNTEERS FUND ACT 2012	s 27(1)	Duty to waive levy upon receipt of an application which complies with s 171(4) of the Local Government Act 1989, in respect of rateable leviable land	Coordinator Revenue Property & Valuations Team Leader Revenue	s 171 of the Local Government Act 1989 applies, subject to modifications set out in s 27(4) Note: may only waive levy if have waived rates or charges under s 171 of the Local Government Act 1989 for that land
EMERGENCY SERVICES AND VOLUNTEERS FUND ACT 2012	s 27(1)	Power to decide to treat a person to whom a waiver is granted as having made a continuing application or waiver in respect of rateable leviable land, in accordance with s 171(4)(f) of the Local Government Act 1989	Coordinator Revenue Property & Valuations Team Leader Revenue	s 171 of the Local Government Act 1989 applies, subject to modifications set out in s 27(4) Note: may only waive levy if have waived rates or charges under s 171 of the Local Government Act 1989 for that land
EMERGENCY SERVICES AND VOLUNTEERS FUND ACT 2012	s 27(1)	Function of receiving application for waiver of levy in respect of rateable leviable land	Coordinator Revenue Property & Valuations Team Leader Revenue	s 171A of the Local Government Act 1989 applies, subject to modifications set out in s 27(4) Note: may only waive levy if have waived rates or charges under s 171A of the Local Government Act 1989 for that land
EMERGENCY SERVICES AND VOLUNTEERS FUND ACT 2012	s 27(1)	Power to require information or verification in respect of rateable leviable land	Coordinator Revenue Property & Valuations Team Leader Revenue	s 171A of the Local Government Act 1989 applies, subject to modifications set out in s 27(4) Note: may only waive levy if have waived rates or charges under s 171A of the Local Government Act 1989 for that land
EMERGENCY SERVICES AND VOLUNTEERS FUND ACT 2012	s 27(1)	Power to waive levy or levy interest in respect of rateable leviable land	Coordinator Revenue Property & Valuations Team Leader Revenue	s 171A of the Local Government Act 1989 applies, subject to modifications set out in s 27(4) Note: may only waive levy if have waived rates or charges under s 171A of the Local Government Act 1989 for that land
EMERGENCY SERVICES AND VOLUNTEERS FUND ACT 2012	s 28(1)	Power to defer payment of levy in respect of non-rateable leviable land where applicant shows hardship	Coordinator Revenue Property & Valuations Team Leader Revenue	s 170 of the Local Government Act 1989 applies, subject to modifications set out in s 28
EMERGENCY SERVICES AND VOLUNTEERS FUND ACT 2012	s 28(1)	Power to require payment of levy in respect of non-rateable leviable land where applicant no longer in hardship or no longer occupies land	Coordinator Revenue Property & Valuations Team Leader Revenue	s 170 of the Local Government Act 1989 applies, subject to modifications set out in s 28

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
EMERGENCY SERVICES AND VOLUNTEERS FUND ACT 2012	s 28(1)	Power to waive levy in respect of non-rateable leviable land	Coordinator Revenue Property & Valuations Team Leader Revenue	s 171 of the Local Government Act 1989 applies, subject to modifications set out in s 28(4)
EMERGENCY SERVICES AND VOLUNTEERS FUND ACT 2012	s 28(1)	Duty to waive levy upon receipt of an application which complies with s 171(4) of the Local Government Act 1989, in respect of non-rateable leviable land	Coordinator Revenue Property & Valuations Team Leader Revenue	s 171 of the Local Government Act 1989 applies, subject to modifications set out in s 28(4)
EMERGENCY SERVICES AND VOLUNTEERS FUND ACT 2012	s 28(1)	Power to decide to treat a person to whom a waiver is granted as having made a continuing application or waiver in respect of non-rateable leviable land, in accordance with s 171(4)(f) of the Local Government Act 1989	Coordinator Revenue Property & Valuations Team Leader Revenue	s 171 of the Local Government Act 1989 applies, subject to modifications set out in s 28(4)
EMERGENCY SERVICES AND VOLUNTEERS FUND ACT 2012	s 28(1)	Function of receiving application for waiver of levy in respect of non- rateable leviable land	Team Leader Revenue	s 171A of the Local Government Act 1989 applies, subject to modifications set out in s 28(4)
EMERGENCY SERVICES AND VOLUNTEERS FUND ACT 2012	s 28(1)	Power to require information or verification in respect of non-rateable leviable land	Coordinator Revenue Property & Valuations Team Leader Revenue	s 171A of the Local Government Act 1989 applies, subject to modifications set out in s 28(4)
EMERGENCY SERVICES AND VOLUNTEERS FUND ACT 2012	s 28(1)	Power to waive levy or levy interest in respect of non-rateable leviable land	Coordinator Revenue Property & Valuations Team Leader Revenue	s 171A of the Local Government Act 1989 applies, subject to modifications set out in s 28(4)
EMERGENCY SERVICES AND VOLUNTEERS FUND ACT 2012	s 30(1)	Duty to require a person to pay levy interest	Coordinator Revenue Property & Valuations Team Leader Revenue	
EMERGENCY SERVICES AND VOLUNTEERS FUND ACT 2012	s 30(3)	Power to obtain court order requiring payment of levy	Coordinator Revenue Property & Valuations	
EMERGENCY SERVICES AND VOLUNTEERS FUND ACT 2012	s 30(4)	Power to waive levy interest where court order obtained under s 30(3)	Coordinator Revenue Property & Valuations	
EMERGENCY SERVICES AND VOLUNTEERS FUND ACT 2012	s 30(5)	Power to exempt any person from paying the whole or part of levy interest, in accordance with s 30(5)(a) or (b)	Coordinator Revenue Property & Valuations	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
EMERGENCY SERVICES AND VOLUNTEERS FUND ACT 2012	s 30(6)	Power to recover levy interest due in the same way as Council recovers the levy amount	Coordinator Revenue Property & Valuations Team Leader Revenue	
EMERGENCY SERVICES AND VOLUNTEERS FUND ACT 2012	s 31(1)	Power to recover the whole of the levy from either all, any or one persons jointly liable to pay levy	Coordinator Revenue Property & Valuations Team Leader Revenue	Where 2 or more persons jointly liable to pay levy
EMERGENCY SERVICES AND VOLUNTEERS FUND ACT 2012	s 31A(2)(a)	Duty to refund amount of levy proportionate to the part of levy year remaining where land ceases to be leviable land and levy payment has already been made	Coordinator Revenue Property & Valuations Team Leader Revenue	
EMERGENCY SERVICES AND VOLUNTEERS FUND ACT 2012	s 31A(2)(b)	Duty to only require proportionate amount of levy to be paid where land ceases to be leviable land and levy payment has not already been made	Coordinator Revenue Property & Valuations Team Leader Property & Valuations Team Leader Revenue	
EMERGENCY SERVICES AND VOLUNTEERS FUND ACT 2012	s 32(7)	Power to recover amount in arrears, in accordance with s 32(7)	Coordinator Revenue Property & Valuations Team Leader Revenue	
EMERGENCY SERVICES AND VOLUNTEERS FUND ACT 2012	s 33(1)	Power to send notice where levy due and unpaid	Coordinator Revenue Property & Valuations Team Leader Revenue	
EMERGENCY SERVICES AND VOLUNTEERS FUND ACT 2012	s 33(5)	Power to recover unpaid amount due	Coordinator Revenue Property & Valuations Team Leader Revenue	
EMERGENCY SERVICES AND VOLUNTEERS FUND ACT 2012	s 34	Duty to make adjustment and apply or refund overpayment in accordance with s 34 and give a revised assessment notice to the owner or specified person	Coordinator Revenue Property & Valuations Team Leader Revenue	Where an objection, review or appeal results in the alteration of a valuation or a decision to attribute a different AVPCC
EMERGENCY SERVICES AND VOLUNTEERS FUND ACT 2012	s 35(1)	Power to recover unpaid levy amount	Coordinator Revenue Property & Valuations Team Leader Revenue	
EMERGENCY SERVICES AND VOLUNTEERS FUND ACT 2012	s 35(4)(b)	Power to request occupier to disclose the amount of rent and name and address of person to whom rent is payable	Coordinator Revenue Property & Valuations Team Leader Revenue	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
EMERGENCY SERVICES AND VOLUNTEERS FUND ACT 2012	s 36(1)	Function of receiving application for refund of amounts overpaid	Coordinator Revenue Property & Valuations Team Leader Revenue	
EMERGENCY SERVICES AND VOLUNTEERS FUND ACT 2012	s 36(4)	Duty to refund overpayment, if determined that the payment was in excess of amount owed	Coordinator Revenue Property & Valuations Team Leader Revenue	
EMERGENCY SERVICES AND VOLUNTEERS FUND ACT 2012	s 36(5)	Power to refund overpayment, if determined that the payment was in excess of amount owed	Coordinator Revenue Property & Valuations Team Leader Revenue	
EMERGENCY SERVICES AND VOLUNTEERS FUND ACT 2012	s 37(1)	Duty to separately account for levy amounts and levy interest collected	Coordinator Revenue Property & Valuations Team Leader Revenue	
EMERGENCY SERVICES AND VOLUNTEERS FUND ACT 2012	s 37(3)	Power to retain any interest earned on levy amounts and levy interest	Coordinator Revenue Property & Valuations Team Leader Revenue	
EMERGENCY SERVICES AND VOLUNTEERS FUND ACT 2012	s 37(5)	Duty to refund over payment	Coordinator Revenue Property & Valuations Team Leader Revenue	
EMERGENCY SERVICES AND VOLUNTEERS FUND ACT 2012	s 38(1)	Power to cancel assessment of person's liability to pay levy if satisfied that an assessment has been made in error	Coordinator Revenue Property & Valuations Team Leader Revenue	
EMERGENCY SERVICES AND VOLUNTEERS FUND ACT 2012	s 38(2)	Duty to comply with requirements in s 38(2) where Council has made an assessment in error	Coordinator Revenue Property & Valuations Team Leader Revenue	
EMERGENCY SERVICES AND VOLUNTEERS FUND ACT 2012	s 39(2)	Duty to conduct another assessment of the levy amount and, if applicable, give the owner or specified person a revised assessment notice, in accordance with s 39(2)	Coordinator Revenue Property & Valuations Team Leader Revenue	
EMERGENCY SERVICES AND VOLUNTEERS FUND ACT 2012	s 39(3)	Duty to refund payment in excess of amount owed and any interest accrued	Coordinator Revenue Property & Valuations Team Leader Revenue	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
EMERGENCY SERVICES AND VOLUNTEERS FUND ACT 2012	s 40	Duty to submit a return to the Commissioner	Coordinator Revenue Property & Valuations Team Leader Revenue	In a form approved by the Commissioner and in accordance with any directions issued by the Minister
EMERGENCY SERVICES AND VOLUNTEERS FUND ACT 2012	s 41(1)	Duty to pay all levy amounts and levy interest received to the Commissioner in 4 instalments	Coordinator Revenue Property & Valuations Team Leader Revenue	
EMERGENCY SERVICES AND VOLUNTEERS FUND ACT 2012	s 41(4)	Power to decide to forward late payments of levy amounts and levy interest to the Commissioner at the same time as the next instalment is payable	Coordinator Revenue Property & Valuations	
EMERGENCY SERVICES AND VOLUNTEERS FUND ACT 2012	s 71(1)	Function of receiving application for alteration of levy records	Coordinator Revenue Property & Valuations Team Leader Revenue	
EMERGENCY SERVICES AND VOLUNTEERS FUND ACT 2012	s 71(2)	Power to specify the manner and form of applications under s 71(1)	Coordinator Revenue Property & Valuations Team Leader Revenue	
EMERGENCY SERVICES AND VOLUNTEERS FUND ACT 2012	s 72	Duty to comply with any Ministerial directions issued under s 72	Coordinator Revenue Property & Valuations Team Leader Property & Valuations Team Leader Revenue	

ENVIRONMENT PROTECTION ACT 2017

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
ENVIRONMENT PROTECTION ACT 2017	s 50(1)(ii)	Function of receiving application for permission	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Graduate Environmental Health Officer Food Safety Assessment Officer Food Safety Officer	
ENVIRONMENT PROTECTION ACT 2017	s 50(2)	Duty of advising applicant that application does not comply with s 50	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Graduate Environmental Health Officer Food Safety Assessment Officer Food Safety Officer	
ENVIRONMENT PROTECTION ACT 2017	s 50A(1)	Power to require an applicant to pay a fee	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Graduate Environmental Health Officer Food Safety Assessment Officer Food Safety Officer Coordinator Amenity Protection, Permits & Review Services Team Leader Amenity Protection & Review Services Health & Amenity Officer	
ENVIRONMENT PROTECTION ACT 2017	s 50A(3)	Duty to give notice	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Graduate Environmental Health Officer Food Safety Assessment Officer Food Safety Officer Coordinator Amenity Protection, Permits & Review Services Team Leader Amenity Protection & Review Services Health & Amenity Officer	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
ENVIRONMENT PROTECTION ACT 2017	s 51A	Power to require an applicant to provide information	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Graduate Environmental Health Officer Food Safety Assessment Officer Food Safety Officer Coordinator Amenity Protection, Permits & Review Services Team Leader Amenity Protection & Review Services Health & Amenity Officer	
ENVIRONMENT PROTECTION ACT 2017	s 54(1)	Power to issue a permission subject to conditions specified in the permission	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Graduate Environmental Health Officer Food Safety Assessment Officer Food Safety Officer	
ENVIRONMENT PROTECTION ACT 2017	s 56(2)(b)	Function of receiving an application for the transfer of permit issued by Council	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Graduate Environmental Health Officer Food Safety Assessment Officer Food Safety Officer	
ENVIRONMENT PROTECTION ACT 2017	s 56(4)	Duty to either refuse or transfer the permit subject any conditions within 20 business days after receiving application	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Graduate Environmental Health Officer Food Safety Assessment Officer Food Safety Officer	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
ENVIRONMENT PROTECTION ACT 2017	s 56(5)	Duty to refuse to transfer permit if Council considers that the applicant is not a fit and proper person to hold a permit	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Graduate Environmental Health Officer Food Safety Assessment Officer Food Safety Officer	Consider s 66
ENVIRONMENT PROTECTION ACT 2017	s 56(6)	Duty to, as soon as practicable after making a decision, give applicant and holder of permit written notice	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Graduate Environmental Health Officer Food Safety Assessment Officer Food Safety Officer	
ENVIRONMENT PROTECTION ACT 2017	s 57(2)(b)	Function of receiving application for amendment of permit	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Graduate Environmental Health Officer Food Safety Assessment Officer Food Safety Officer	
ENVIRONMENT PROTECTION ACT 2017	s 57(4)	Duty to either refuse or amend permit subject to any conditions	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Graduate Environmental Health Officer Food Safety Assessment Officer Food Safety Officer	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
ENVIRONMENT PROTECTION ACT 2017	s 57(8)	Duty to, as soon as practicable after making a decision, give holder of permit written notice	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Graduate Environmental Health Officer Food Safety Assessment Officer Food Safety Officer	
ENVIRONMENT PROTECTION ACT 2017	s 58(1)	Power to amend a permission issued on own initiative	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Graduate Environmental Health Officer Food Safety Assessment Officer Food Safety Officer	
ENVIRONMENT PROTECTION ACT 2017	s 58(3)	Duty to, as soon as practicable after making a decision, give the permission holder written notice	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Graduate Environmental Health Officer Food Safety Assessment Officer Food Safety Officer	
ENVIRONMENT PROTECTION ACT 2017	s 59(2)(b)	Function of receiving application to surrender or revoke a permit	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Graduate Environmental Health Officer Food Safety Assessment Officer Food Safety Officer	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
ENVIRONMENT PROTECTION ACT 2017	s 59(4)	Duty to either consent to the surrender application subject to any conditions or refuse to consent to the surrender within 20 business days after receiving an application	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Graduate Environmental Health Officer Food Safety Assessment Officer Food Safety Officer	
ENVIRONMENT PROTECTION ACT 2017	s 59(7)	Duty to, as soon as practicable after making a decision, give the permit holder a written notice	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Graduate Environmental Health Officer Food Safety Assessment Officer Food Safety Officer	
ENVIRONMENT PROTECTION ACT 2017	s 59(9) & (10)	Duty to revoke the permissions if request received in writing and give the permit holder written notice	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Graduate Environmental Health Officer Food Safety Assessment Officer Food Safety Officer	
ENVIRONMENT PROTECTION ACT 2017	s 60(1)	Power to suspend a permission	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Graduate Environmental Health Officer Food Safety Assessment Officer Food Safety Officer	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
ENVIRONMENT PROTECTION ACT 2017	s 60(2)	Duty to give permit holder written notice if proposing to suspend a permission	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Graduate Environmental Health Officer Food Safety Assessment Officer Food Safety Officer	
ENVIRONMENT PROTECTION ACT 2017	s 60(3)	Duty to consider submissions	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Graduate Environmental Health Officer Food Safety Assessment Officer Food Safety Officer	
ENVIRONMENT PROTECTION ACT 2017	s 60(4)	Duty to, as soon as practicable after making a decision, give the permit holder with written notice	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Graduate Environmental Health Officer Food Safety Assessment Officer Food Safety Officer	
ENVIRONMENT PROTECTION ACT 2017	s 60(6)	Power to remove period of suspension	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Graduate Environmental Health Officer Food Safety Assessment Officer Food Safety Officer	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
ENVIRONMENT PROTECTION ACT 2017	s 60(7)	Power to extend period of suspension	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Graduate Environmental Health Officer Food Safety Assessment Officer Food Safety Officer	
ENVIRONMENT PROTECTION ACT 2017	s 60(8)	Duty to give permit holder written notice of decision to extend period of suspension	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Graduate Environmental Health Officer Food Safety Assessment Officer Food Safety Officer	
ENVIRONMENT PROTECTION ACT 2017	s 61(1) & (2)	Power to revoke permission on own initiative	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Graduate Environmental Health Officer Food Safety Assessment Officer Food Safety Officer	
ENVIRONMENT PROTECTION ACT 2017	s 61(3)	Duty to give permit holder written notice if proposing to revoke a permission	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Graduate Environmental Health Officer Food Safety Assessment Officer Food Safety Officer	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
ENVIRONMENT PROTECTION ACT 2017	s 61(4)	Duty to consider submissions	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Graduate Environmental Health Officer Food Safety Assessment Officer Food Safety Officer	
ENVIRONMENT PROTECTION ACT 2017	s 61(5) & (6)	Duty to, as soon as practicable, give permission holder written notice	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Graduate Environmental Health Officer Food Safety Assessment Officer Food Safety Officer	
ENVIRONMENT PROTECTION ACT 2017	s 81(1)	Duty to issue a permit subject to any conditions or refuse to issue a permit upon receiving an application under s 50	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Graduate Environmental Health Officer Food Safety Assessment Officer Food Safety Officer	
ENVIRONMENT PROTECTION ACT 2017	s 81(4)	Duty to refuse to issue a permit in circumstances specified	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Graduate Environmental Health Officer Food Safety Assessment Officer Food Safety Officer	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
ENVIRONMENT PROTECTION ACT 2017	s 83(1)	Function of receiving application for exemption	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Graduate Environmental Health Officer Food Safety Assessment Officer Food Safety Officer	
ENVIRONMENT PROTECTION ACT 2017	s 83(3)	Duty to grant the exemption subject to any conditions or refuse to grant the exemption within 10 business days upon receiving application	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Graduate Environmental Health Officer Food Safety Assessment Officer Food Safety Officer	
ENVIRONMENT PROTECTION ACT 2017	s 84(1)(b)	Function of receiving renewal application	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Graduate Environmental Health Officer Food Safety Assessment Officer Food Safety Officer	
ENVIRONMENT PROTECTION ACT 2017	s 84(4)	Duty to renew or refuse to renew the permit	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Graduate Environmental Health Officer Food Safety Assessment Officer Food Safety Officer	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
ENVIRONMENT PROTECTION ACT 2017	s 84(8)	Power to renew permit for (a) a period of not more than 5 years or (b) any shorter period prescribed	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Graduate Environmental Health Officer Food Safety Assessment Officer Food Safety Officer	
ENVIRONMENT PROTECTION ACT 2017	s 84(9)	Power to renew a permit more than once	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Graduate Environmental Health Officer Food Safety Assessment Officer Food Safety Officer	
ENVIRONMENT PROTECTION ACT 2017	s 114(2)	Power to appoint litter enforcement officer	Executive Director City Life Manager Community Safety & Regulation	Where Council is a litter authority
ENVIRONMENT PROTECTION ACT 2017	s 118(1)(b)	Function of receiving a written statement	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Graduate Environmental Health Officer Food Safety Assessment Officer Food Safety Officer Coordinator Amenity Protection, Permits & Review Services Team Leader Amenity Protection & Review Services Health & Amenity Officer Prosecutions & Local Laws Technical Officer	Where Council is a litter authority

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
ENVIRONMENT PROTECTION ACT 2017	s 121(1)	Power to issue a waste abatement notice	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Graduate Environmental Health Officer Food Safety Assessment Officer Food Safety Officer Coordinator Amenity Protection, Permits & Review Services Team Leader Amenity Protection & Review Services Health & Amenity Officer Prosecutions & Local Laws Technical Officer	Where Council is a litter authority
ENVIRONMENT PROTECTION ACT 2017	s 121(6)	Power to direct the occupier of the place or premises to remove or dispose of the waste within the time specified in a waste abatement notice	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Graduate Environmental Health Officer Food Safety Assessment Officer Food Safety Officer Coordinator Amenity Protection, Permits & Review Services Team Leader Amenity Protection & Review Services Health & Amenity Officer	Where Council is a litter authority
ENVIRONMENT PROTECTION ACT 2017	s 121(8)	Power to vary or revoke a waste abatement notice	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Graduate Environmental Health Officer Food Safety Assessment Officer Food Safety Officer Coordinator Amenity Protection, Permits & Review Services Team Leader Amenity Protection & Review Services Health & Amenity Officer	Where Council is a litter authority

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
ENVIRONMENT PROTECTION ACT 2017	s 122(1)	Power to remove or dispose of waste or object or thing	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Graduate Environmental Health Officer Food Safety Assessment Officer Food Safety Officer Coordinator Amenity Protection, Permits & Review Services Team Leader Amenity Protection & Review Services Health & Amenity Officer	Where Council is a litter authority
ENVIRONMENT PROTECTION ACT 2017	s 122(2)	Power to recover any reasonable costs incurred in taking action under this section	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Graduate Environmental Health Officer Food Safety Assessment Officer Food Safety Officer Coordinator Amenity Protection, Permits & Review Services Team Leader Amenity Protection & Review Services Health & Amenity Officer	Where Council is a litter authority
ENVIRONMENT PROTECTION ACT 2017	s 131(1)	Function of receiving signed written report	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Graduate Environmental Health Officer Food Safety Assessment Officer Food Safety Officer Coordinator Amenity Protection, Permits & Review Services Team Leader Amenity Protection & Review Services Health & Amenity Officer	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
ENVIRONMENT PROTECTION ACT 2017	s 131(2)	Power to take further Function	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Graduate Environmental Health Officer Food Safety Assessment Officer Food Safety Officer Coordinator Amenity Protection, Permits & Review Services Team Leader Amenity Protection & Review Services Health & Amenity Officer	
ENVIRONMENT PROTECTION ACT 2017	s 156(1)	Duty to comply with Order of the Governor in Council	Executive Directors Manager Community Safety & Regulation Manager Waste Services Manager Planning & Growth Manager Parks & Natural Assets Coordinator Environmental Health Coordinator Amenity Protection, Permits & Review Services	
ENVIRONMENT PROTECTION ACT 2017	s 171(1)	Power to appoint a residential noise enforcement officer	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Coordinator Amenity Protection, Permits & Review Services	
ENVIRONMENT PROTECTION ACT 2017	s 172(1)	Power to issue a residential noise improvement notice	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Graduate Environmental Health Officer Food Safety Assessment Officer Food Safety Officer Coordinator Amenity Protection, Permits & Review Services Team Leader Amenity Protection & Review Services Health & Amenity Officer	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
ENVIRONMENT PROTECTION ACT 2017	s 172(5)(a)	Power to extend time to comply with residential noise improvement notice	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Graduate Environmental Health Officer Food Safety Assessment Officer Food Safety Officer Coordinator Amenity Protection, Permits & Review Services Team Leader Amenity Protection & Review Services Health & Amenity Officer	
ENVIRONMENT PROTECTION ACT 2017	s 172(5)(b)	Power to revoke or amend any requirement specified in a residential noise improvement notice	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Graduate Environmental Health Officer Food Safety Assessment Officer Food Safety Officer Coordinator Amenity Protection, Permits & Review Services Team Leader Amenity Protection & Review Services Health & Amenity Officer	
ENVIRONMENT PROTECTION ACT 2017	s 174(1)	Power to apply for injunctions relating to residential noise	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Graduate Environmental Health Officer Food Safety Assessment Officer Food Safety Officer Coordinator Amenity Protection, Permits & Review Services Team Leader Amenity Protection & Review Services Health & Amenity Officer	
ENVIRONMENT PROTECTION ACT 2017	s 242(2)	Power to appoint an employee or class of employee as an authorised officer for the purposes of the power or function delegated to council	Executive Director City Life Manager Community Safety & Regulation	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
ENVIRONMENT PROTECTION ACT 2017	s 242(2A)	Power to appoint a specified person or each member of a specified class of person as an authorised officer for the purposes of the power or function delegated to council	Executive Director City Life Manager Community Safety & Regulation	
ENVIRONMENT PROTECTION ACT 2017	S242(2B)	Duty to prepare and give the Authority a written report	Executive Director City Life Manager Community Safety & Regulation	
ENVIRONMENT PROTECTION ACT 2017	s 347(3)	Power to take proceedings for an offence against a provision relating to permits under the Environment Protection Regulations 2021	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Graduate Environmental Health Officer Food Safety Assessment Officer Food Safety Officer Coordinator Amenity Protection, Permits & Review Services Team Leader Amenity Protection & Review Services Health & Amenity Officer	
ENVIRONMENT PROTECTION ACT 2017	s 347(4)	Power to take proceedings for an offence against a provision of Part 6.3	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Graduate Environmental Health Officer Food Safety Assessment Officer Food Safety Officer Coordinator Amenity Protection, Permits & Review Services Team Leader Amenity Protection & Review Services Health & Amenity Officer	Where Council is a litter authority
ENVIRONMENT PROTECTION ACT 2017	s 347(7)	Power to appoint a person who is an employee or an officer of council to take proceedings for offences under ss 25, 27, 286, 287 and 288	Executive Director City Life Manager Community Safety & Regulation	

ENVIRONMENT PROTECTION REGULATIONS 2021

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
ENVIRONMENT PROTECTION REGULATIONS 2021	r 21(2)	Power to require an applicant to provide additional information	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Graduate Environmental Health Officer Food Safety Assessment Officer Food Safety Officer	
ENVIRONMENT PROTECTION REGULATIONS 2021	r 25	Power to administer prescribed permit activities	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Graduate Environmental Health Officer Food Safety Assessment Officer Food Safety Officer	
ENVIRONMENT PROTECTION REGULATIONS 2021	r 33	Duty to inspect on-site wastewater management system and power to issue a certificate approving the use of the system if satisfied that the system complies with the permit	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Graduate Environmental Health Officer Food Safety Assessment Officer Food Safety Officer	
ENVIRONMENT PROTECTION REGULATIONS 2021	r 100 (1)	Duty to provide information	Executive Directors	
ENVIRONMENT PROTECTION REGULATIONS 2021	r 100(5)	Duty to provide a report under sub regulation (1) within 3 months after the end of the financial year to which the report relates	Executive Directors	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
ENVIRONMENT PROTECTION REGULATIONS 2021	r 161	Function of receiving notification	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Graduate Environmental Health Officer Food Safety Assessment Officer Food Safety Officer	
ENVIRONMENT PROTECTION REGULATIONS 2021	r 162(2)	Power to inspect records under sub regulation 1	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Graduate Environmental Health Officer Food Safety Assessment Officer Food Safety Officer	
ENVIRONMENT PROTECTION REGULATIONS 2021	r 171	Power to take proceedings for specified offences relating to on-site wastewater management systems	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Graduate Environmental Health Officer Food Safety Assessment Officer Food Safety Officer	
ENVIRONMENT PROTECTION REGULATIONS 2021	r 215	Power to (a) waive the fee, in whole or parts; or (b) refund the fee paid, in whole or part	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Graduate Environmental Health Officer Food Safety Assessment Officer Food Safety Officer	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
ENVIRONMENT PROTECTION REGULATIONS 2021	r 220(2)	Duty to give a person a reasonable opportunity to provide further information in order to decide a new application	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Graduate Environmental Health Officer Food Safety Assessment Officer Food Safety Officer	

ESTATE AGENTS ACT 1980

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
ESTATE AGENTS ACT 1980	s 70E(3)	Duty to comply with request of Director or Inspector under s 70E(1) to provide answers or supply information	Chief Financial Officer	

FAMILY VIOLENCE PROTECTION ACT 2008

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
FAMILY VIOLENCE PROTECTION ACT 2008	s 144D(3)	Duty to only share confidential information to the extent permitted by Part 5A, or the Regulations	Executive Director City Life Manager Family Services	Where Council is an information sharing entity
FAMILY VIOLENCE PROTECTION ACT 2008	s 144KA	Power to disclose confidential information to a risk assessment entity for a family violence assessment purpose	Executive Director City Life Manager Family Services	Where Council is an information sharing entity
FAMILY VIOLENCE PROTECTION ACT 2008	s 144KB(1)	Function of receiving a request from a risk assessment entity for confidential information for a family violence assessment purpose	Executive Director City Life Manager Family Services	Where Council is an information sharing entity
FAMILY VIOLENCE PROTECTION ACT 2008	s 144KB(2)	Function of receiving confidential information from a risk assessment entity to assist with identifying the confidential information that is relevant to the request and determining whether to disclose confidential information	Executive Director City Life Manager Family Services	Where Council is an information sharing entity and a responding entity
FAMILY VIOLENCE PROTECTION ACT 2008	s 144KB(3)	Duty to provide to the risk assessment entity written reasons for its failure to comply with the request	Executive Director City Life Manager Family Services	Where Council is an information sharing entity and a responding entity
FAMILY VIOLENCE PROTECTION ACT 2008	s 144KC(1)	Duty to disclose confidential information to a risk assessment entity that has requested the information for a family violence assessment purpose	Executive Director City Life Manager Family Services	Where Council is an information sharing entity
FAMILY VIOLENCE PROTECTION ACT 2008	s 144LA	Power to disclose confidential information to another information sharing entity for a family violence protection purpose	Executive Director City Life Manager Family Services	Where Council is an information sharing entity
FAMILY VIOLENCE PROTECTION ACT 2008	s 144LB(1)	Power to request confidential information from another information sharing entity for a family violence protection purpose	Executive Director City Life Manager Family Services	Where Council is an information sharing entity and a requesting entity
FAMILY VIOLENCE PROTECTION ACT 2008	s 144LB(1)	Function of receiving a request for confidential information from another information sharing entity for a family violence protection purpose	Executive Director City Life Manager Family Services	Where Council is an information sharing entity and a responding entity

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
FAMILY VIOLENCE PROTECTION ACT 2008	s 144LB(2)	Power to provide the responding entity with any confidential information that may assist the responding entity to identify the confidential information relevant to the request or determine whether to disclose the confidential information	Executive Director City Life Manager Family Services	Where Council is an information sharing entity and a requesting entity
FAMILY VIOLENCE PROTECTION ACT 2008	s 144LB(2)	Function of receiving confidential information from the requesting entity to assist with identifying the confidential information relevant to the request or determining whether to disclose the confidential information	Executive Director City Life Manager Family Services	Where Council is an information sharing entity and a responding entity
FAMILY VIOLENCE PROTECTION ACT 2008	s 144LB(3)	Duty to provide to the requesting entity written reasons for Council's failure to comply with the request	Executive Director City Life Manager Family Services	Where Council is an information sharing entity and a responding entity
FAMILY VIOLENCE PROTECTION ACT 2008	s144LB(3)	Function of receiving from the responding entity written reasons for failure to comply with the request	Executive Director City Life Manager Family Services	Where Council is an information sharing entity and a requesting entity
FAMILY VIOLENCE PROTECTION ACT 2008	s 144LC(1)	Duty to disclose confidential information to another information sharing entity that has requested the confidential information for a family violence protection purpose	Executive Director City Life Manager Family Services	Where Council is an information sharing entity and a responding entity
FAMILY VIOLENCE PROTECTION ACT 2008	s 144LC(1)	Function of receiving a request for confidential information from another information sharing entity where the information is for a family violence protection purpose	Executive Director City Life Manager Family Services	Where Council is an information sharing entity and a responding entity
FAMILY VIOLENCE PROTECTION ACT 2008	s 144LD	Power to collect or use any confidential information disclosed to it for a family violence protection purpose	Executive Director City Life Manager Family Services	Where Council is an information sharing entity
FAMILY VIOLENCE PROTECTION ACT 2008	s 144M(1)	Power to disclose confidential information about a person of concern to a primary person for a family violence protection purpose if the confidential information is not excluded information	Executive Director City Life Manager Family Services	Where Council is an information sharing entity

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
FAMILY VIOLENCE PROTECTION ACT 2008	s 144M(2)	Power to disclose confidential information about a person of concern to the persons set out in s 144M(2)(a) and (b) if the primary person is a child and the confidential information is not excluded information	Executive Director City Life Manager Family Services	Where Council is an information sharing entity
FAMILY VIOLENCE PROTECTION ACT 2008	s 144N	Power to collect, use and disclose confidential information about a relevant person without consent	Executive Director City Life Manager Family Services	Where Council is an information sharing entity'
FAMILY VIOLENCE PROTECTION ACT 2008	s 144NA	Duty not to collect, use or disclose confidential information about a primary person who is an adult unless s 144NA(a) or (b) applies	Executive Director City Life Manager Family Services	Where Council is an information sharing entity
FAMILY VIOLENCE PROTECTION ACT 2008	s 144NB	Duty not to collect, use or disclose confidential information about a linked person unless s 144NB(a) or (b) applies	Executive Director City Life Manager Family Services	Where Council is an information sharing entity
FAMILY VIOLENCE PROTECTION ACT 2008	s 144NC(1)	Power to collect, use and disclose confidential information about a primary person who is a child without the consent of any person if s 144NC(1)(a) or (b) applies	Executive Director City Life Manager Family Services	Where Council is an information sharing entity
FAMILY VIOLENCE PROTECTION ACT 2008	s 144NC(2)	Power to collect, use and disclose confidential information about a primary person who is an adult or a linked person without the consent of the linked person if the information relates to confidential information set out in s 144NC(1)(a) and (b)	Executive Director City Life Manager Family Services	Where Council is an information sharing entity
FAMILY VIOLENCE PROTECTION ACT 2008	s 144ND(1)	Power to obtain consent from the primary or linked person's authorised representatives, unless the authorised representative is a person of concern or is alleged to pose a risk of family violence	Executive Director City Life Manager Family Services	Where Council is an information sharing entity
FAMILY VIOLENCE PROTECTION ACT 2008	s 144P(5)	Duty to comply with any guidelines issued under s 144P when handling confidential information in accordance with Part 5A	Executive Director City Life Manager Family Services	Where Council is an information sharing entity

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
FAMILY VIOLENCE PROTECTION ACT 2008	s 144PB	Duty to record the prescribed information in respect of the information sharing entity's collection, use and disclosure of confidential information in accordance with Part 5A, and the Regulations	Executive Director City Life Manager Family Services	Where Council is an information sharing entity
FAMILY VIOLENCE PROTECTION ACT 2008	s 144QA	Power to refuse to give an individual access to their confidential information under a relevant privacy law if s 144QA(1)(a) and (b) apply	Executive Director City Life Manager Family Services	Where Council is an information sharing entity'
FAMILY VIOLENCE PROTECTION ACT 2008	s 190	Duty to ensure that Council's relevant policies, procedures, practice guidance and tools align with the Framework	Executive Director City Life Manager Family Services	Where Council is a framework organisation that provides services relevant to family violence risk assessment and family violence risk management

FENCES ACT 1968

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
FENCES ACT 1968	s 14(2)	Function of providing certain information to assist an owner of land to give a fencing notice	Manager Civil Infrastructure Manager Customer Service Team Leader Customer Contact Centre Customer Services Officer	
FENCES ACT 1968	s 16(1)	Power to agree with adjoining owner of land on a fence line other than common boundary	Manager Civil Infrastructure	With respect to land owned by or under the control of council

FILMING APPROVAL ACT 2014

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
FILMING APPROVAL ACT 2014	Schedule 1 Principle 1	Duty to not unreasonably withhold the approval of an application for a film permit, subject to this Act and any other Act	Coordinator Events Events Officer	
FILMING APPROVAL ACT 2014	Schedule 1 Principle 1	Power to consider operational requirements such as commercial agreements and the maintenance of any land or facilities or to consider public amenity, safety and security, and environmental and heritage impacts when approving a permit application	Coordinator Events Events Officer	
FILMING APPROVAL ACT 2014	Schedule 1 Principle 2	Duty to approve or refuse an application for a film permit in a timely manner and to take reasonable steps to respond to an applicant within 5 business days	Coordinator Events Events Officer	
FILMING APPROVAL ACT 2014	Schedule 1 Principle 3	Duty to give reasons for refusal of a film permit application.	Coordinator Events Events Officer	
FILMING APPROVAL ACT 2014	Schedule 1 Principle 4	Duty to take reasonable steps to provide a single point of contact to deal with commercial filming on public land	Coordinator Events Events Officer	
FILMING APPROVAL ACT 2014	Schedule 1 Principle 5	Duty to ensure that any application forms and other documents required to consider an application for a film permit are consistent with any standard forms or documents issued by Film Victoria	Coordinator Events Events Officer	
FILMING APPROVAL ACT 2014	Schedule 1 Principle 6	Duty for fees charged for applications for film permits and issuing film permits not exceed cost recovery	Coordinator Events Events Officer	
FILMING APPROVAL ACT 2014	Schedule 1 Principle 7	Duty to publish information about how a person may apply for a film permit on its website or on a website approved by Film Victoria	Coordinator Events Events Officer	
FILMING APPROVAL ACT 2014	Schedule 1 Principle 8	Duty to take reasonable steps to ensure that staff responsible for considering and issuing film permits are given appropriate information regarding the film industry	Coordinator Events Events Officer	

FINES REFORM ACT 2014

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
FINES REFORM ACT 2014	s 10F(4)	Function of receiving notice from Director regarding where infringement notice waived	Executive Director City Life Manager Community Safety & Regulation Coordinator Amenity Protection, Permits & Review Services Coordinator Parking & Animal Management Services Team Leader Amenity Protection & Review Services Prosecutions & Local Laws Technical Officer Infringements Administrator	
FINES REFORM ACT 2014	s 10S(1)	Function of receiving a direction to suspend any enforcement action	Executive Director City Life Manager Community Safety & Regulation Coordinator Amenity Protection, Permits & Review Services Coordinator Parking & Animal Management Services Team Leader Amenity Protection & Review Services Prosecutions & Local Laws Technical Officer Infringements Administrator	
FINES REFORM ACT 2014	s 10S(4)	Function of receiving notice of family violence scheme (FVS) applications	Executive Director City Life Manager Community Safety & Regulation Coordinator Amenity Protection, Permits & Review Services Coordinator Parking & Animal Management Services Team Leader Amenity Protection & Review Services Prosecutions & Local Laws Technical Officer Infringements Administrator	
FINES REFORM ACT 2014	s 10U(1)(c)	Function of receiving a direction to withdraw an infringement notice and take no further action in relation to the relevant offence	Executive Director City Life Manager Community Safety & Regulation Coordinator Amenity Protection, Permits & Review Services Coordinator Parking & Animal Management Services Team Leader Amenity Protection & Review Services Prosecutions & Local Laws Technical Officer Infringements Administrator	
FINES REFORM ACT 2014	s 10U(2)(a)	Duty to withdraw an infringement notice	Executive Director City Life Manager Community Safety & Regulation Coordinator Amenity Protection, Permits & Review Services Coordinator Parking & Animal Management Services Team Leader Amenity Protection & Review Services Prosecutions & Local Laws Technical Officer Infringements Administrator	If directed by the Director of Fines Victoria and within 28 days of the direction by issuing a withdrawal notice that complies with s 19(a) and (b)(iii) of the Infringements Act 2006

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
FINES REFORM ACT 2014	s 10U(2)(b)	Duty to notify the Director and the FVS eligible person of the withdrawal of the infringement notice	Executive Director City Life Manager Community Safety & Regulation Coordinator Amenity Protection, Permits & Review Services Coordinator Parking & Animal Management Services Team Leader Amenity Protection & Review Services Prosecutions & Local Laws Technical Officer Infringements Administrator	
FINES REFORM ACT 2014	s 10V(4)	Function of receiving a direction to, and a duty to, take no enforcement action during the enforcement suspension period	Executive Director City Life Manager Community Safety & Regulation Coordinator Amenity Protection, Permits & Review Services Coordinator Parking & Animal Management Services Team Leader Amenity Protection & Review Services Prosecutions & Local Laws Technical Officer Infringements Administrator	
FINES REFORM ACT 2014	s 10V(6)	Power to take any action referred to in s 38(1)(a) with respect to the FVS eligible offence	Executive Director City Life Manager Community Safety & Regulation Coordinator Amenity Protection, Permits & Review Services Coordinator Parking & Animal Management Services Team Leader Amenity Protection & Review Services Prosecutions & Local Laws Technical Officer Infringements Administrator	If an effective known user statement is cancelled under s 84BF of the Road Safety Act 1986, and the FVS eligible offence is referred to council
FINES REFORM ACT 2014	s 10V(7)(c)	Function of receiving a direction to withdraw an infringement notice and take no further action in relation to the relevant offence	Executive Director City Life Manager Community Safety & Regulation Coordinator Amenity Protection, Permits & Review Services Coordinator Parking & Animal Management Services Team Leader Amenity Protection & Review Services Prosecutions & Local Laws Technical Officer Infringements Administrator	
FINES REFORM ACT 2014	s 10V(9)(a)	Duty to withdraw an infringement notice	Executive Director City Life Manager Community Safety & Regulation Coordinator Amenity Protection, Permits & Review Services Coordinator Parking & Animal Management Services Team Leader Amenity Protection & Review Services Prosecutions & Local Laws Technical Officer Infringements Administrator	If directed by the Director of Fines Victoria and within 28 days of the direction by issuing a withdrawal notice that complies with s 19(a) and (b)(iii) of the Infringements Act 2006

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
FINES REFORM ACT 2014	s 10V(9)(b)	Duty to notify the Director and the FVS eligible person of the withdrawal of the infringement notice	Executive Director City Life Manager Community Safety & Regulation Coordinator Amenity Protection, Permits & Review Services Coordinator Parking & Animal Management Services Team Leader Amenity Protection & Review Services Prosecutions & Local Laws Technical Officer Infringements Administrator	
FINES REFORM ACT 2014	s 10W(1)	Function of receiving a written notice of the Director of Fines Victoria's determination	Executive Director City Life Manager Community Safety & Regulation Coordinator Amenity Protection, Permits & Review Services Coordinator Parking & Animal Management Services Team Leader Amenity Protection & Review Services Prosecutions & Local Laws Technical Officer Infringements Administrator	If the Director of Fines Victoria determines that an FVS applicant is not an FVS eligible person in respect of an FVS eligible offence
FINES REFORM ACT 2014	s 10W(4)	Power to, 21 days after the Director has notified the FVS applicant of their ineligibility, resume enforcement action	Executive Director City Life Manager Community Safety & Regulation Coordinator Amenity Protection, Permits & Review Services Coordinator Parking & Animal Management Services Team Leader Amenity Protection & Review Services Prosecutions & Local Laws Technical Officer Infringements Administrator	If the Director of Fines Victoria determines that an FVS applicant is not an FVS eligible person in respect of the relevant FVS eligible offence under s 10T
FINES REFORM ACT 2014	s 10X(2)	Function of receiving referred matters from the Director of Fines Victoria	Executive Director City Life Manager Community Safety & Regulation Coordinator Amenity Protection, Permits & Review Services Coordinator Parking & Animal Management Services Team Leader Amenity Protection & Review Services Prosecutions & Local Laws Technical Officer Infringements Administrator	
FINES REFORM ACT 2014	s 10Y(1)(a)	Power to withdraw an infringement notice and take no further action or issue an official warning	Executive Director City Life Manager Community Safety & Regulation Coordinator Amenity Protection, Permits & Review Services Coordinator Parking & Animal Management Services Team Leader Amenity Protection & Review Services Prosecutions & Local Laws Technical Officer Infringements Administrator	Where the Director of Fines Victoria refers an infringement offence under s 10X(2) by issuing a withdrawal notice under s 19 of the Infringements Act 2006

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
FINES REFORM ACT 2014	s 10Y(1)(b)	Power to file a charge-sheet charging the offence	Executive Director City Life Manager Community Safety & Regulation Coordinator Amenity Protection, Permits & Review Services Coordinator Parking & Animal Management Services Team Leader Amenity Protection & Review Services Prosecutions & Local Laws Technical Officer Infringements Administrator	
FINES REFORM ACT 2014	s 16	Function of registering infringement fines with Director of Fines Victoria and paying the prescribed fee	Executive Director City Life Manager Community Safety & Regulation Coordinator Amenity Protection, Permits & Review Services Coordinator Parking & Animal Management Services Team Leader Amenity Protection & Review Services Prosecutions & Local Laws Technical Officer Infringements Administrator	
FINES REFORM ACT 2014	s 20(4)	Function of being advised by Director of Fines Victoria of determination	Executive Director City Life Manager Community Safety & Regulation Coordinator Amenity Protection, Permits & Review Services Coordinator Parking & Animal Management Services Team Leader Amenity Protection & Review Services Prosecutions & Local Laws Technical Officer Infringements Administrator	
FINES REFORM ACT 2014	s 21(1)	Power to withdraw infringement notice, issue official warning or file a charge-sheet upon receipt of notice under s 20	Executive Director City Life Manager Community Safety & Regulation Coordinator Amenity Protection, Permits & Review Services Coordinator Parking & Animal Management Services Team Leader Amenity Protection & Review Services Prosecutions & Local Laws Technical Officer Infringements Administrator	
FINES REFORM ACT 2014	s 21A	Duty to notify Director of Fines Victoria of commencement of proceeding by filing a charge-sheet under s 21(1)(c) in writing	Executive Director City Life Manager Community Safety & Regulation Coordinator Amenity Protection, Permits & Review Services Coordinator Parking & Animal Management Services Team Leader Amenity Protection & Review Services Prosecutions & Local Laws Technical Officer Infringements Administrator	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
FINES REFORM ACT 2014	s 22	Power to request Director of Fines Victoria not to issue or serve notice of final demand	Executive Director City Life Manager Community Safety & Regulation Coordinator Amenity Protection, Permits & Review Services Coordinator Parking & Animal Management Services Team Leader Amenity Protection & Review Services Prosecutions & Local Laws Technical Officer Infringements Administrator	
FINES REFORM ACT 2014	s 37(2)	Function of receiving written notice of enforcement cancellation from Director of Fines Victoria	Executive Director City Life Manager Community Safety & Regulation Coordinator Amenity Protection, Permits & Review Services Coordinator Parking & Animal Management Services Team Leader Amenity Protection & Review Services Prosecutions & Local Laws Technical Officer Infringements Administrator	
FINES REFORM ACT 2014	s 38	Duty, once served notice of an enforcement cancellation notice, to withdraw notice, withdraw notice and issue a written warning or withdraw notice and commence proceeding	Executive Director City Life Manager Community Safety & Regulation Coordinator Amenity Protection, Permits & Review Services Coordinator Parking & Animal Management Services Team Leader Amenity Protection & Review Services Prosecutions & Local Laws Technical Officer Infringements Administrator	
FINES REFORM ACT 2014	s 38A	Duty to notify Director of Fines of commencement of proceeding by filing a charge-sheet under s 38(1)(a)(iii) in writing	Executive Director City Life Manager Community Safety & Regulation Coordinator Amenity Protection, Permits & Review Services Coordinator Parking & Animal Management Services Team Leader Amenity Protection & Review Services Prosecutions & Local Laws Technical Officer Infringements Administrator	
FINES REFORM ACT 2014	s 43	Power to refer infringement fine to Director of Fines Victoria for management by payment arrangement upon request	Executive Director City Life Manager Community Safety & Regulation Coordinator Amenity Protection, Permits & Review Services Coordinator Parking & Animal Management Services Team Leader Amenity Protection & Review Services Prosecutions & Local Laws Technical Officer Infringements Administrator	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
FINES REFORM ACT 2014	s 44	Function of receiving notice of notification of refusal of application under s 43	Executive Director City Life Manager Community Safety & Regulation Coordinator Amenity Protection, Permits & Review Services Coordinator Parking & Animal Management Services Team Leader Amenity Protection & Review Services Prosecutions & Local Laws Technical Officer Infringements Administrator	
FINES REFORM ACT 2014	s 48(2)	Duty to request Director of Fines Victoria to remove infringement fine if infringement notice withdrawn	Executive Director City Life Manager Community Safety & Regulation Coordinator Amenity Protection, Permits & Review Services Coordinator Parking & Animal Management Services Team Leader Amenity Protection & Review Services Prosecutions & Local Laws Technical Officer Infringements Administrator	
FINES REFORM ACT 2014	s 54(1)	Duty to provide Director of Fines Victoria with most up-to-date contact details of persons where referring infringement fine	Executive Director City Life Manager Community Safety & Regulation Coordinator Amenity Protection, Permits & Review Services Coordinator Parking & Animal Management Services Team Leader Amenity Protection & Review Services Prosecutions & Local Laws Technical Officer Infringements Administrator	
FINES REFORM ACT 2014	s 54(5)	Function of receiving notice from Director of Fines Victoria where fine recipient makes certain requests or the payment arrangement that applies to that person is cancelled under s 56	Executive Director City Life Manager Community Safety & Regulation Coordinator Amenity Protection, Permits & Review Services Coordinator Parking & Animal Management Services Team Leader Amenity Protection & Review Services Prosecutions & Local Laws Technical Officer Infringements Administrator	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
FINES REFORM ACT 2014	s 174	Function of receiving request from the Director of Fines Victoria or the Sheriff	Executive Director City Life Manager Community Safety & Regulation Coordinator Amenity Protection, Permits & Review Services Coordinator Environmental Health Coordinator Parking & Animal Management Services Team Leader Environmental Health Team Leader Parking Services Team Leader Animal Management Services Team Leader Amenity Protection & Review Services Prosecutions & Local Laws Technical Officer Infringements Administrator	Where Council is a 'specified body'
FINES REFORM ACT 2014	s 175	Duty to comply with a request from the Director of Fines Victoria or the Sheriff for the supply of information for the purpose of enforcing registered fines	Executive Director City Life Manager Community Safety & Regulation Coordinator Amenity Protection, Permits & Review Services Coordinator Environmental Health Coordinator Parking & Animal Management Services Team Leader Environmental Health Team Leader Parking Services Team Leader Animal Management Services Team Leader Amenity Protection & Review Services Prosecutions & Local Laws Technical Officer Infringements Administrator	Where Council is a 'specified body' Unless the CEO of the Council certifies in writing that exceptional circumstances apply

FIRE RESCUE ACT 1958 FORMERLY KNOWN AS THE METROPOLITAN FIRE BRIGADES ACT 1958

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
FIRE RESCUE ACT 1958	s 4J(4)	Function of consulting with Fire District Review Panel	Executive Director City Life Manager Community Safety & Regulation Coordinator Emergency Management & MEMO Municipal Fire Prevention Officer/Team Leader	
FIRE RESCUE ACT 1958	s 5	Duty to take all practicable steps to prevent fire and minimise spread of fires	Executive Director City Life Manager Community Safety & Regulation Manager City Works Coordinator Maintenance Coordinator Emergency Management & MEMO Municipal Fire Prevention Officer/Team Leader Fire Prevention & Permits Officer Fire Prevention Officer	
FIRE RESCUE ACT 1958	s 5(2)	Power to acquire equipment and do anything necessary to fulfil duty under s 5(1) and pay for it from municipal fund	Executive Director City Life Manager Community Safety & Regulation Manager City Works Coordinator Maintenance Coordinator Emergency Management & MEMO Municipal Fire Prevention Officer/Team Leader	
FIRE RESCUE ACT 1958	s 5A(1)(a)	Duty to appoint fire prevention officer	Executive Directors Manager Community Safety & Regulation Coordinator Emergency Management & MEMO	
FIRE RESCUE ACT 1958	s 5A(1)(b)	Power to appoint assistant fire prevention officer	Executive Directors Manager Community Safety & Regulation Coordinator Emergency Management & MEMO Municipal Fire Prevention Officer/Team Leader	
FIRE RESCUE ACT 1958	s 72(1)	Power to request the Fire Rescue Victoria to carry out fire prevention works	Executive Director City Life Manager Community Safety & Regulation Coordinator Emergency Management & MEMO Municipal Fire Prevention Officer/Team Leader	
FIRE RESCUE ACT 1958	s 72(2)	Duty to pay for any fire prevention work carried out	Executive Director City Life Manager Community Safety & Regulation Coordinator Emergency Management & MEMO Municipal Fire Prevention Officer/Team Leader	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
FIRE RESCUE ACT 1958	s 72(3)	Power to consent to carrying out fire prevention work	Executive Director City Life Manager Community Safety & Regulation Coordinator Emergency Management & MEMO Municipal Fire Prevention Officer/Team Leader	
FIRE RESCUE ACT 1958	s 77(3)	Function of receiving penalties recovered for offences committed against s 91	Executive Director City Life Manager Community Safety & Regulation Coordinator Emergency Management & MEMO Municipal Fire Prevention Officer/Team Leader Fire Prevention & Permits Officer Fire Prevention Officer	If fire prevention notice was issued by a fire prevention officer

FLORA AND FAUNA GUARANTEE ACT 1988

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
FLORA AND FAUNA GUARANTEE ACT 1988	s 4C(1)	Function of receiving a request for information from the Minister	Manager Planning & Growth Manager Parks & Natural Assets	Where Council is a public authority
FLORA AND FAUNA GUARANTEE ACT 1988	s 4C(2)	Duty to comply with a Minister's request for information under s 4C(1)	Manager Planning & Growth Manager Parks & Natural Assets	Where Council is a public authority
FLORA AND FAUNA GUARANTEE ACT 1988	s 7(2)	Function of consulting with the Secretary either before the action starts or, if the action has already started, within 15 days of the request being made	Manager Planning & Growth Manager Parks & Natural Assets	Where Council is a public authority
FLORA AND FAUNA GUARANTEE ACT 1988	s 20B(1)(a)	Function of receiving written notice from the Secretary	Manager Planning & Growth Manager Parks & Natural Assets	Where Council is a public authority
FLORA AND FAUNA GUARANTEE ACT 1988	s 20B(1)(b)	Function of receiving written notice from the Secretary	Manager Planning & Growth Manager Parks & Natural Assets	Where Council is a public authority that performs a function or exercises a power in the area of the proposed determination
FLORA AND FAUNA GUARANTEE ACT 1988	s 20B(5)	Power to request that the information set out in s 20B(3) be withheld	Manager Planning & Growth Manager Parks & Natural Assets	Where Council is a landholder
FLORA AND FAUNA GUARANTEE ACT 1988	s25(1)	Function of being party to an agreement for management of flora and fauna	Manager Planning & Growth Manager Parks & Natural Assets	
FLORA AND FAUNA GUARANTEE ACT 1988	s 29(1)(a)	Function of receiving notice of the making of a habitat conservation order from the Minister in relation to land within the critical habitat	Manager Planning & Growth Manager Parks & Natural Assets	Where Council is a landholder
FLORA AND FAUNA GUARANTEE ACT 1988	s 29(1)(b)	Function of receiving notice of the making of a habitat conservation order from the Minister	Manager Planning & Growth Manager Parks & Natural Assets	Where Council is a public authority that performs a function or exercises a power in the critical habitat
FLORA AND FAUNA GUARANTEE ACT 1988	s 57(2)(h)	Function of giving, to an authorised officer, samples of anything in respect of which the authorised officer suspects that there has been a contravention of the Flora and Fauna Guarantee Act 1988 (Vic) or an instrument referred to in s 57(1) that is found at the land, building or vehicle	Manager Planning & Growth Manager Parks & Natural Assets	Where Council is the landholder of the land or is apparently in charge of the building or vehicle (as the case requires)
FLORA AND FAUNA GUARANTEE ACT 1988	s 57(2)(k)	Function of receiving notice from an authorised officer	Manager Planning & Growth Manager Parks & Natural Assets	Where Council is the landholder of the land

FOOD ACT 1984

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
FOOD ACT 1984	s 7D(3)	Duty to comply with a declaration made by the Secretary under ss (1)	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health	
FOOD ACT 1984	s 7E(6)	Duty to publish a copy of a direction given by the Minister under ss (1) in the annual report	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health	
FOOD ACT 1984	s 19(4)(b)	Duty to notify the Department of the making of the order	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health	If s 19(1) applies
FOOD ACT 1984	s 19(4)(c)	Duty to notify the registration authority of the making of the order and any appeal and the outcome of the appeal	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health	If s 19(1) applies and if Council is not the registration authority
FOOD ACT 1984	s 19A(4)(b)	Function of receiving notice from authorised officer	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health	Where council is the registration authority
FOOD ACT 1984	s 19BA(3)	Duty to give notice of the variation or revocation of the order to the general public in the same manner as the original notice	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health	Must be done by the same person as gave the original notice
FOOD ACT 1984	s 19EA(3)	Function of receiving a copy of any significant revision made to the food safety program	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Graduate Environmental Health Officer	Where council is the registration authority
FOOD ACT 1984	s 19H(5)(a) & (5)(b)	Duty to take into account (a) the food safety performance of the food business; and (b) any guidelines issued by the Secretary in determining the frequency and intervals of the assessments and audits	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Graduate Environmental Health Officer Food Safety Assessment Officer Food Safety Officer	Where council is the registration authority

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
FOOD ACT 1984	s 19I	Duty to conduct a food safety assessment as required under s 19H	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Graduate Environmental Health Officer Food Safety Assessment Officer Food Safety Officer	Subject to s 19J where council is the registration authority
FOOD ACT 1984	s 19IA(2)	Duty to give written notice to proprietor if food safety requirements or s 19DC(2) have not been complied with unless ss (3) applies	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Graduate Environmental Health Officer Food Safety Assessment Officer Food Safety Officer	Where council is the registration authority
FOOD ACT 1984	s 19N	Function of receiving information from a food safety auditor	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Graduate Environmental Health Officer Environmental Health Officer	Where council is the registration authority
FOOD ACT 1984	s 19U(4)	Duty to ensure that information relating to costs of a food safety audit are available for inspection by the public	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health	
FOOD ACT 1984	s 19UA(4)	Duty to consider proprietor's history of compliance in deciding whether to charge the fee	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health	
FOOD ACT 1984	s 19UA(5)	Duty to ensure that the method of determining a fee under ss (3)(a) and the considerations that apply under ss (4) are available for inspection by the public	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health	
FOOD ACT 1984	s 20(1C)	Duty to ensure authorized officers are suitably qualified or trained	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
FOOD ACT 1984	s 20(2)	Power to limit or impose conditions on the authority granted to an authorized officer	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health	
FOOD ACT 1984	s 26(5)	Duty to destroy or dispose of article	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Graduate Environmental Health Officer Food Safety Assessment Officer Food Safety Officer	
FOOD ACT 1984	s 32(1)	Duty to submit samples of food for analysis	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health	
FOOD ACT 1984	s 32(3)	Function of receiving report by analyst	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health	
FOOD ACT 1984	s 35A(2)	Function of receiving notice of operation from the proprietor of a food premises	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Graduate Environmental Health Officer	Where council is the registration authority
FOOD ACT 1984	s 37	Function of receiving application, information and documents required under s 36 from the proprietor of a food business	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Graduate Environmental Health Officer	
FOOD ACT 1984	s 38(3)	Duty to consult with the Secretary about the proposed exemption under s 38(2)	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health	
FOOD ACT 1984	s 38AA(2)	Function of being notified of operation	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health	Where council is the registration authority

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
FOOD ACT 1984	s 38AA(4)	Duty to determine whether the food premises are exempt from the requirement of registration	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Graduate Environmental Health Officer	Where council is the registration authority
FOOD ACT 1984	s 38A(5) & (6)	Function of receiving a food safety audit certificate from a proprietor	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health	Where council is the registration authority
FOOD ACT 1984	s 38B(1)(c)	Duty to inspect premises	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Graduate Environmental Health Officer Food Safety Assessment Officer Food Safety Officer	Where council is the registration authority
FOOD ACT 1984	s 38E(1)(c)	Function of assessing the requirement for a food safety program	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Graduate Environmental Health Officer	Where council is the registration authority
FOOD ACT 1984	s 38E(3)(a)	Function of receiving certificates	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Graduate Environmental Health Officer	Where council is the registration authority
FOOD ACT 1984	s 38F(3)(a)	Duty to note the change to the classification of the food premises on the certificate of registration	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Graduate Environmental Health Officer	Where council is the registration authority
FOOD ACT 1984	s 39(2)	Duty to inspect within 12 months before renewal of registration	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health	Where council is the registration authority

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
FOOD ACT 1984	s 39(3)	Duty to inspect within 3 months before renewal of registration if circumstances in s 39(3)(a)-(d) apply	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health	Where council is the registration authority
FOOD ACT 1984	s 39A(6)	Duty to comply with direction of Secretary	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health	
FOOD ACT 1984	s 40(1)	Duty to issue a certificate of registration in the prescribed form	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Graduate Environmental Health Officer Food Safety Assessment Officer Food Safety Officer	Where council is the registration authority
FOOD ACT 1984	s 40D(2)	Duty to specify how long a suspension is to last under s 40D(1)	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health	Where council is the registration authority
FOOD ACT 1984	s 40E(4)	Duty to comply with direction of Secretary	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health	
FOOD ACT 1984	s 43(1) and (2)	Duty to maintain records of the prescribed particulars and orders in force under Part III	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health	Where council is the registration authority
FOOD ACT 1984	s 43(3)	Duty to make available information held in records, free of charge, on request	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health	Where council is the registration authority
FOOD ACT 1984	s 43I	Function of receiving a statement of trade of a proprietor of a food business	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
FOOD ACT 1984	s 45AA	Power to act in proceedings against the Crown	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health	Power of the responsible agency
FOOD ACT 1984	s 45AC	Power to bring proceedings for an offence under the Act	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Graduate Environmental Health Officer Food Safety Assessment Officer Food Safety Officer	
FOOD ACT 1984	s 53G(1)	Duty to provide information in ss (1) to the Secretary as soon as practicable after a person is convicted by a court for an offence under this Act	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health	Where Council is the relevant Council under ss (6)
FOOD ACT 1984	s 53G(2)	Duty to advise the Secretary that a person has not appealed a conviction within the time allowed	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health	Where Council is the relevant Council under ss (6)
FOOD ACT 1984	s 53G(3)	Duty to inform the Secretary of the fact that an appeal or application for leave is lodged against the conviction and of other matters in this ss	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health	Where Council is the relevant Council under ss (6)
FOOD ACT 1984	s 53G(4)	Duty to inform the Secretary of the outcome of the appeal or application	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health	Where Council is the relevant Council under ss (6)
FOOD ACT 1984	s 58(1)	Duty to notify the Victorian Liquor Commission where an order is made under s 19 of the Act and a licence/permit under the Liquor Control Reform Act 1998 is in force	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health	Where council is the registration authority

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
FOOD ACT 1984	s 58(2)	Duty to notify the Victorian Liquor Commission when a holder of a permit/licence under the Liquor Control Reform Act 1998 is found guilty or pleads guilty and in respect of which no conviction is recorded	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health	Where council is the registration authority
FOOD ACT 1984	s 58B(1)	Power to take action in relation to a thing done or omitted at the food premises	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Graduate Environmental Health Officer	Where council is the registration authority for the temporary or mobile food premises
FOOD ACT 1984	s 58B(2)	Power to take into account results of inspection, assessment, audit or other action taken by another registration authority in relation to temporary or mobile food premises	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Graduate Environmental Health Officer	Where council is the registration authority for the temporary or mobile food premises
FOOD ACT 1984	s 59C(2)	Power to take actions necessary to ensure compliance with direction under Part III or Part VII	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health	
FOOD ACT 1984	s 59C(7)(b)	Power to recover costs incurred under ss (2) or (3)	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health	
FOOD ACT 1984	s 71(a)	Power to revoke or suspend the registration of the food premises under Part IIIB or s 40D in certain circumstances°	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health	

FREEDOM OF INFORMATION ACT 1982

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
FREEDOM OF INFORMATION ACT 1982	s 7	Duty to publish information	Chief Legal Officer FOI & Privacy Officer Lead Legal Counsel, Corporate & Compliance Legal Counsel, Corporate & Compliance	
FREEDOM OF INFORMATION ACT 1982	s 49D(3)	Power to request a copy of the application from the Information Commissioner	Chief Legal Officer FOI & Privacy Officer Lead Legal Counsel, Corporate & Compliance Legal Counsel, Corporate & Compliance	
FREEDOM OF INFORMATION ACT 1982	s 49G(3)	Function of receiving notice from the Information Commissioner	Chief Legal Officer FOI & Privacy Officer Lead Legal Counsel, Corporate & Compliance Legal Counsel, Corporate & Compliance	
FREEDOM OF INFORMATION ACT 1982	s 49I	Duty to assist the Information Commissioner to undertake a review	Chief Legal Officer FOI & Privacy Officer Lead Legal Counsel, Corporate & Compliance Legal Counsel, Corporate & Compliance	
FREEDOM OF INFORMATION ACT 1982	s 49K	Function of consulting with the Information Commissioner	Chief Legal Officer FOI & Privacy Officer Lead Legal Counsel, Corporate & Compliance Legal Counsel, Corporate & Compliance	
FREEDOM OF INFORMATION ACT 1982	s 49KA(2)(a)	Function of processing or identifying a reasonable sample of the documents upon notice from the Information Commissioner	Chief Legal Officer FOI & Privacy Officer Lead Legal Counsel, Corporate & Compliance Legal Counsel, Corporate & Compliance	If the Information Commissioner reasonably believes that an agency or Minister has failed to undertake an adequate search for documents that relate to a decision that is the subject of a review under Division 1

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
FREEDOM OF INFORMATION ACT 1982	s 49KA(2)(b)	Function to undertake a further search, or to cause a further search to be undertaken, for documents in the possession, custody or control of the agency or Minister, upon notice from the Information Commissioner	Chief Legal Officer FOI & Privacy Officer Lead Legal Counsel, Corporate & Compliance Legal Counsel, Corporate & Compliance	If the Information Commissioner reasonably believes that an agency or Minister has failed to undertake an adequate search for documents that relate to a decision that is the subject of a review under Division 1
FREEDOM OF INFORMATION ACT 1982	s 49KA(3)	Duty to comply with requests under s 49KA(2) within the reasonable time stated in the Information Commissioner's notice, being not less than 10 business days	Chief Legal Officer FOI & Privacy Office Lead Legal Counsel, Corporate & Compliance Legal Counsel, Corporate & Compliance r	If the Information Commissioner reasonably believes that an agency or Minister has failed to undertake an adequate search for documents that relate to a decision that is the subject of a review under Division 1
FREEDOM OF INFORMATION ACT 1982	s 49KA(4)	Power to apply for extension	Chief Legal Officer FOI & Privacy Officer Lead Legal Counsel, Corporate & Compliance Legal Counsel, Corporate & Compliance	
FREEDOM OF INFORMATION ACT 1982	s 49KA(7)	Duty to notify the Information Commissioner within 3 business days after the end of the period referred to in s 49KA(2) or s 49KA(3) of the information contained in s 49KA(7)(a)-(b)	Chief Legal Officer FOI & Privacy Officer Lead Legal Counsel, Corporate & Compliance Legal Counsel, Corporate & Compliance	If the Information Commissioner reasonably believes that an agency or Minister has failed to undertake an adequate search for documents that relate to a decision that is the subject of a review under Division 1
FREEDOM OF INFORMATION ACT 1982	s 49KA(8)	Function to have the matter referred from the Information Commissioner in accordance with s 49L	Chief Legal Officer FOI & Privacy Office Lead Legal Counsel, Corporate & Compliance Legal Counsel, Corporate & Compliance r	If the Information Commissioner reasonably believes that an agency or Minister has failed to undertake an adequate search for documents that relate to a decision that is the subject of a review under Division 1
FREEDOM OF INFORMATION ACT 1982	s 49L(1A)	Duty to make a fresh decision where a matter is referred back to Council by the Information Commissioner	Chief Legal Officer FOI & Privacy Officer Lead Legal Counsel, Corporate & Compliance Legal Counsel, Corporate & Compliance	Decision must be made within 45 days of referral, unless other time period agreed under s 49(2)

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
FREEDOM OF INFORMATION ACT 1982	s 49L(2)	Power to agree with the Information Commissioner to another time period for making the fresh decision under s 49L(1)	Chief Legal Officer FOI & Privacy Officer Lead Legal Counsel, Corporate & Compliance Legal Counsel, Corporate & Compliance	
FREEDOM OF INFORMATION ACT 1982	s 49L(4)	Duty to notify the Information Commissioner that a fresh decision has been made or has not been made	Chief Legal Officer FOI & Privacy Officer Lead Legal Counsel, Corporate & Compliance Legal Counsel, Corporate & Compliance	
FREEDOM OF INFORMATION ACT 1982	s 49L(5)	Duty to revoke the earlier decision where a fresh decision has been made and to inform the applicant of the requirements of s 49L(6) and the effect of s 49(7)	Chief Legal Officer FOI & Privacy Officer Lead Legal Counsel, Corporate & Compliance Legal Counsel, Corporate & Compliance	
FREEDOM OF INFORMATION ACT 1982	s 49M(1)	Power exercise a choice to reconsider the subject matter of an application for review and make a fresh decision	Chief Legal Officer FOI & Privacy Officer Lead Legal Counsel, Corporate & Compliance Legal Counsel, Corporate & Compliance	Must advise the Freedom of Information Commissioner and the applicant in writing decision must be made within 28 days of referral, unless other time period agreed under s4 9M(2) may make a fresh decision only once during a review under this part s 49M(8)
FREEDOM OF INFORMATION ACT 1982	s 49M(2)	Power to agree with Information Commissioner to another time period for making a fresh decision	Chief Legal Officer FOI & Privacy Officer Lead Legal Counsel, Corporate & Compliance Legal Counsel, Corporate & Compliance	
FREEDOM OF INFORMATION ACT 1982	s 49M(4)	Duty to notify the information Commissioner in writing of whether a fresh decision has or has not been made	Chief Legal Officer FOI & Privacy Officer Lead Legal Counsel, Corporate & Compliance Legal Counsel, Corporate & Compliance	
FREEDOM OF INFORMATION ACT 1982	s 49M(5)	Duty to revoke the earlier decision where a fresh decision has been made and to inform the applicant of the requirements of s 49M(6) and the effect of s49M(7)	Chief Legal Officer FOI & Privacy Officer Lead Legal Counsel, Corporate & Compliance Legal Counsel, Corporate & Compliance	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
FREEDOM OF INFORMATION ACT 1982	s 49N	Function of liaising with the Information Commissioner to informally resolve a matter that is the subject of a review	Chief Legal Officer FOI & Privacy Officer Lead Legal Counsel, Corporate & Compliance Legal Counsel, Corporate & Compliance	
FREEDOM OF INFORMATION ACT 1982	s 50(3D)	Power to apply to the Tribunal for review of a decision of the Information Commissioner under s 49P	Chief Legal Officer FOI & Privacy Officer Lead Legal Counsel, Corporate & Compliance Legal Counsel, Corporate & Compliance	
FREEDOM OF INFORMATION ACT 1982	s 50(3F)	Duty to notify the Information Commissioner of an application for review under s 50(3D)	Chief Legal Officer FOI & Privacy Officer Lead Legal Counsel, Corporate & Compliance Legal Counsel, Corporate & Compliance	
FREEDOM OF INFORMATION ACT 1982	s 50(3FA)	Duty to notify the Information Commissioner of an application for review under s 50(1) (a), (b), (c), (d) or (g)	Chief Legal Officer FOI & Privacy Officer Lead Legal Counsel, Corporate & Compliance Legal Counsel, Corporate & Compliance	
FREEDOM OF INFORMATION ACT 1982	s 53(6)	Power to make an application to the Tribunal for an extension of time	Chief Legal Officer FOI & Privacy Officer Lead Legal Counsel, Corporate & Compliance Legal Counsel, Corporate & Compliance	
FREEDOM OF INFORMATION ACT 1982	s 53A(1)	Duty to, if practicable, give written notice in accordance with s 53A(2)	Chief Legal Officer FOI & Privacy Officer Lead Legal Counsel, Corporate & Compliance Legal Counsel, Corporate & Compliance	
FREEDOM OF INFORMATION ACT 1982	s 61E	Duty to co-operate with Information Commissioner where a complaint relates to the agency	Chief Legal Officer FOI & Privacy Officer Lead Legal Counsel, Corporate & Compliance Legal Counsel, Corporate & Compliance	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
FREEDOM OF INFORMATION ACT 1982	s 61G	Function of consulting with the Information Commissioner	Chief Legal Officer FOI & Privacy Officer Lead Legal Counsel, Corporate & Compliance Legal Counsel, Corporate & Compliance	
FREEDOM OF INFORMATION ACT 1982	s 61GA(1)(a)	Function of processing or identifying a reasonable sample of the documents upon notice from the Information Commissioner	Chief Legal Officer FOI & Privacy Officer Lead Legal Counsel, Corporate & Compliance Legal Counsel, Corporate & Compliance	Where the Information Commissioner believes that an agency, principal officer or Minister has failed to undertake an adequate search for documents that relate to a decision that is the subject of the complaint under s 25A(1) or s 25A(5)
FREEDOM OF INFORMATION ACT 1982	s 61GA(1)(b)	Function to undertake a further search, or to cause a further search to be undertaken, for documents in the possession, custody or control of the agency or Minister, upon notice from the Information Commissioner	Chief Legal Officer FOI & Privacy Officer Lead Legal Counsel, Corporate & Compliance Legal Counsel, Corporate & Compliance	Where the Information Commissioner believes that an agency, principal officer or Minister has failed to undertake an adequate search for documents that relate to a decision
FREEDOM OF INFORMATION ACT 1982	s 61GA(2)	Duty to comply with requests under s 61GA(1) within the reasonable time stated in Information Commissioner's notice, being not less than 10 business days	Chief Legal Officer FOI & Privacy Officer Lead Legal Counsel, Corporate & Compliance Legal Counsel, Corporate & Compliance	
FREEDOM OF INFORMATION ACT 1982	s 61GA(3)	Power to apply for extension	Chief Legal Officer FOI & Privacy Officer Lead Legal Counsel, Corporate & Compliance Legal Counsel, Corporate & Compliance	
FREEDOM OF INFORMATION ACT 1982	s 61H	Power to reach an agreement with a complainant	Chief Legal Officer FOI & Privacy Officer Lead Legal Counsel, Corporate & Compliance Legal Counsel, Corporate & Compliance	
FREEDOM OF INFORMATION ACT 1982	s 61I(2)	Power to make submissions to the Information Commissioner in relation to a complaint	Chief Legal Officer FOI & Privacy Officer Lead Legal Counsel, Corporate & Compliance Legal Counsel, Corporate & Compliance	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
FREEDOM OF INFORMATION ACT 1982	s 61(5)	Power to comment on, and respond to, a draft recommendation	Chief Legal Officer FOI & Privacy Officer Lead Legal Counsel, Corporate & Compliance Legal Counsel, Corporate & Compliance	
FREEDOM OF INFORMATION ACT 1982	s 63BA(1)	Power to apply to the Supreme Court to determine whether the Information Commissioner, or the Public Access Deputy Commissioner, has jurisdiction to serve a notice to produce or attend	Chief Legal Officer FOI & Privacy Officer Lead Legal Counsel, Corporate & Compliance Legal Counsel, Corporate & Compliance	Subject to s 63BA(2)
FREEDOM OF INFORMATION ACT 1982	s 64B	Duty to provide the Information Commissioner any information referred to in s 64(2)	Chief Legal Officer FOI & Privacy Officer Lead Legal Counsel, Corporate & Compliance Legal Counsel, Corporate & Compliance	
FREEDOM OF INFORMATION ACT 1982	s 65AB	Duty to notify the responsible Minister if Council seeks leave to appeal	Chief Legal Officer FOI & Privacy Officer Lead Legal Counsel, Corporate & Compliance Legal Counsel, Corporate & Compliance	

GAMBLING REGULATION ACT 2003

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
GAMBLING REGULATION ACT 2003	s 3.3.5	Function of receiving a copy of proposed applications	Executive Director City Life Manager Community Strengthening	
GAMBLING REGULATION ACT 2003	s 3.3.5AA	Function of receiving notification from the Commission	Executive Director City Life Manager Community Strengthening	
GAMBLING REGULATION ACT 2003	s 3.3.5AB(2)	Function of receiving a copy of the amended application	Executive Director City Life Manager Community Strengthening	
GAMBLING REGULATION ACT 2003	s 3.3.5B	Duty to notify the Commission in writing as to whether it intends to make a submission under s 3.3.6	Executive Director City Life Manager Community Strengthening	
GAMBLING REGULATION ACT 2003	s 3.3.6	Power to make submission to Commission on application for approval of premises	Executive Director City Life Manager Community Strengthening	
GAMBLING REGULATION ACT 2003	s 3.3.8(4)	Function of receiving notification from the Commission of its decision	Executive Director City Life Manager Community Strengthening	
GAMBLING REGULATION ACT 2003	s 3.3.14	Power to apply to Tribunal for review of Commission's decision granting approval of premises	Executive Director City Life Manager Community Strengthening	
GAMBLING REGULATION ACT 2003	s 3.4.18(2)	Function of receiving a copy of proposed request	Executive Director City Life Manager Community Strengthening	
GAMBLING REGULATION ACT 2003	s 3.4.18A	Function of receiving notification from the Commission that it has received a request	Executive Director City Life Manager Community Strengthening	
GAMBLING REGULATION ACT 2003	s 3.4.18B(2)	Function of receiving amended copies of proposed request	Executive Director City Life Manager Community Strengthening	
GAMBLING REGULATION ACT 2003	s 3.4.18C	Duty to notify Commission as to whether it intends to make a submission under s 3.4.19	Executive Director City Life Manager Community Strengthening	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
GAMBLING REGULATION ACT 2003	s 3.4.19	Power to make submission to the Commission addressing the economic and social impact of a proposed licence amendment on the wellbeing of the community of the municipal district in which the approved venue (or venue the approval of which under Part 3 is suspended) is located; and taking into account the impact of the proposed amendment on surrounding municipal districts	Executive Director City Life Manager Community Strengthening	
GAMBLING REGULATION ACT 2003	s 3.4.21(2)	Power to apply to Tribunal for review of Commission's decision relating to amendment increasing number of gaming machines	Executive Director City Life Manager Community Strengthening	
GAMBLING REGULATION ACT 2003	s 8.5.3(2)	Function of receiving a copy of application for bingo centre	Executive Director City Life Manager Community Strengthening	
GAMBLING REGULATION ACT 2003	s 8.5.5	Power to submit report to Commission on application received under s 8.5.3(3)(a)	Executive Director City Life Manager Community Strengthening	

GENDER EQUALITY ACT 2020

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
GENDER EQUALITY ACT 2020	s 7(a)	Duty to consider and promote gender equality)	Managers	Where Council is a 'defined entity'
GENDER EQUALITY ACT 2020	s 7(b)	Duty to take necessary and proportionate action towards achieving gender equality	Managers	Where Council is a 'defined entity'
GENDER EQUALITY ACT 2020	s 9(1)	Duty to undertake a gender impact assessment	Managers	Where Council is a 'defined entity'
GENDER EQUALITY ACT 2020	s 10(1)	Duty to prepare a Gender Equality Action Plan	Manager Learning & Organisational Development Senior Leader Inclusion & Diversity	Where Council is a 'defined entity'
GENDER EQUALITY ACT 2020	s 10(2)(a)	Duty to take into account the gender equality principles in preparing a Gender Equality Action Plan	Manager Learning & Organisational Development Senior Leader Inclusion & Diversity	Where Council is a 'defined entity'
GENDER EQUALITY ACT 2020	s 10(2)(b)	Duty to consult in preparing a Gender Equality Action Plan	Manager Learning & Organisational Development Senior Leader Inclusion & Diversity	Where Council is a 'defined entity'
GENDER EQUALITY ACT 2020	s 10(3)	Duty to ensure adequate resources are allocated to developing and implementing the Gender Equality Action Plan	Executive Director Corporate Services Executive Director City Life	Where Council is a 'defined entity'
GENDER EQUALITY ACT 2020	s 11(1)	Duty to undertake a workplace gender audit before developing a Gender Equality Action Plan	Manager Learning & Organisational Development Senior Leader Inclusion & Diversity Manager People Shared Services People Analytics Partner	Where Council is a 'defined entity'
GENDER EQUALITY ACT 2020	s 11(2)(d)	Power to determine any other matters that are relevant	Executive Director Corporate Services Manager Learning & Organisational Development	Where Council is a 'defined entity'
GENDER EQUALITY ACT 2020	s 12(1)	Duty to submit a Gender Equality Action Plan to the Commissioner	Executive Director Corporate Services	Where Council is a 'defined entity'
GENDER EQUALITY ACT 2020	s 12(2)	Power to request an extension of time to submit the Gender Equality Action Plan	Executive Director Corporate Services	Where Council is a 'defined entity'

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
GENDER EQUALITY ACT 2020	s 12(3)(a)	Duty to, within a reasonable time after submitting the Gender Equality Action Plan to the Commissioner, publish the completed Gender Equality Action Plan on Council's website	Manager Learning & Organisational Development Senior Leader Inclusion & Diversity	Where Council is a 'defined entity'
GENDER EQUALITY ACT 2020	s 12(3)(b)	Duty to, within a reasonable time after submitting the Gender Equality Action Plan to the Commissioner, notify the councillors, employees and employee representatives of the publication	Manager Learning & Organisational Development Senior Leader Inclusion & Diversity	Where Council is a 'defined entity'
GENDER EQUALITY ACT 2020	s 13(1)	Power to submit to the Commissioner a report or document prepared by Council for another purpose and request that it be taken to be a Gender Equality Action Plan	Executive Director Corporate Services	Where Council is a 'defined entity'
GENDER EQUALITY ACT 2020	s 13(3)	Duty to, if a report or other document is taken to be a Gender Equality Action Plan, publish it on Council's website, and notify the councillors, employees and employee representatives of the publication	Manager Learning & Organisational Development Senior Leader Inclusion & Diversity	Where Council is a 'defined entity'
GENDER EQUALITY ACT 2020	s 15(1)	Power to amend its Gender Equality Action Plan at any time if considers the amendment is considered necessary	Executive Director Corporate Services	Where Council is a 'defined entity'
GENDER EQUALITY ACT 2020	s 15(2)(a)	Duty to submit the amended Gender Equality Action Plan to the Commissioner	Manager Learning & Organisational Development Senior Leader Inclusion & Diversity	Where Council is a 'defined entity'
GENDER EQUALITY ACT 2020	s 15(2)(b)	Duty to, within a reasonable time after submitting the amended Gender Equality Action Plan to the Commissioner, publish the amended plan on Council's website, and notify the councillors, employees and employee representatives of the publication	Manager Learning & Organisational Development Senior Leader Inclusion & Diversity	Where Council is a 'defined entity'
GENDER EQUALITY ACT 2020	s 16(1)	Duty to make reasonable and material progress in relation to the workplace gender equality indicators	Executive Directors	Where Council is a 'defined entity'

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
GENDER EQUALITY ACT 2020	s 18(1)	Duty to make reasonable and material progress towards meeting gender equality targets prescribed	Executive Directors	Where Council is a 'defined entity'
GENDER EQUALITY ACT 2020	s 18(2)	Duty to make reasonable and material progress towards meeting gender equality quotas prescribed	Executive Directors	Where Council is a 'defined entity'
GENDER EQUALITY ACT 2020	s 19(1)	Duty to submit a progress report to the Commissioner	Manager Learning & Organisational Development Senior Leader Inclusion & Diversity	Where Council is a 'defined entity'
GENDER EQUALITY ACT 2020	s 19(2)	Power to request an extension of time to submit a progress report	Manager Learning & Organisational Development Senior Leader Inclusion & Diversity	Where Council is a 'defined entity'
GENDER EQUALITY ACT 2020	s 19(4)	Duty not to identify or report on a policy, program or service if it would disclose any of the information set out in s 19(4)(a) – (c)	Manager Learning & Organisational Development Senior Leader Inclusion & Diversity	Where Council is a 'defined entity'
GENDER EQUALITY ACT 2020	s 20	Duty to publish Council's progress report on its website as soon as reasonably practicable after it is submitted under s 19(1)	Manager Learning & Organisational Development Senior Leader Inclusion & Diversity	Where Council is a 'defined entity'
GENDER EQUALITY ACT 2020	s 22(1)	Function of being issued with a compliance notice from the Commissioner	Executive Director Corporate Services	Where Council is a 'defined entity'
GENDER EQUALITY ACT 2020	s 22(2)	Duty to comply with the compliance notice	Executive Directors	Where Council is a 'defined entity'
GENDER EQUALITY ACT 2020	s 24(1)	Power to, 14 days after receiving a compliance notice, give a written response to the Commissioner outlining Council's reasons for disagreeing with the compliance notice	Executive Director Corporate Services	Where Council is a 'defined entity'
GENDER EQUALITY ACT 2020	s 25(1)	Power to apply to the Tribunal for review of the Commissioner's decision to confirm a compliance notice under s 24(2)(c)	Executive Director Corporate Services	Where Council is a 'defined entity'
GENDER EQUALITY ACT 2020	s 26(a)	Power to provide the Commissioner with a written undertaking	Executive Director Corporate Services	Where Council is a 'defined entity'

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
GENDER EQUALITY ACT 2020	s 27(2)	Power to, with the consent of the Commissioner, withdraw or vary the undertaking	Executive Director Corporate Services	Where Council is a 'defined entity'
GENDER EQUALITY ACT 2020	s 47(2)	Duty to have regard to any guidelines issued under s 47(1)	Manager Learning & Organisational Development Senior Leader Inclusion & Diversity	Where Council is a 'defined entity'
GENDER EQUALITY ACT 2020	s 48(2)	Duty to have regard to any guidelines	Manager Learning & Organisational Development Senior Leader Inclusion & Diversity	Where Council is a 'defined entity'
GENDER EQUALITY ACT 2020	s 49(2)	Duty to have regard to any guidelines	Manager Learning & Organisational Development Senior Leader Inclusion & Diversity	Where Council is a 'defined entity'
GENDER EQUALITY ACT 2020	s 51(1)	Duty to, before publication, remove any personal information from a Gender Equality Action Plan and progress report	Manager Learning & Organisational Development Senior Leader Inclusion & Diversity	Where Council is a 'defined entity'
GENDER EQUALITY ACT 2020	s 51(2)	Duty to, when submitting to the Commissioner material that is likely to be published, advise the Commissioner whether the material contains any personal information	Manager Learning & Organisational Development Senior Leader Inclusion & Diversity	Where Council is a 'defined entity'

GRAFFITI PREVENTION ACT 2007

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
GRAFFITI PREVENTION ACT 2007	s 18(1)	Power to take action necessary to remove or obliterate graffiti from private premises where graffiti is visible from a public place, in accordance with s 18	Executive Director City Infrastructure Manager City Works	
GRAFFITI PREVENTION ACT 2007	s 18(2)	Power to enter private property for the purpose of s 18(1) if notice provided and owner has given written consent to removal of graffiti and entry	Executive Director City Infrastructure Manager City Works	
GRAFFITI PREVENTION ACT 2007	s 18(2)(a)	Power to serve notice regarding proposal to remove or obliterate graffiti at least 28 days before action proposed to be taken	Executive Director City Infrastructure Manager City Works	
GRAFFITI PREVENTION ACT 2007	s 18(3)(a)	Duty to serve notice regarding proposal to remove or obliterate graffiti at least 10 days before it is proposed to take action to remove or obliterate graffiti (where entry to private premises not necessary)	Executive Director City Infrastructure Manager City Works	Within 3 months after Council has taken action under ss (3)
GRAFFITI PREVENTION ACT 2007	s 18(3)(b)	Power to remove or obliterate graffiti (where entry not necessary), where written notice of proposed action given and owner gives consent or does not object in accordance with notice	Executive Director City Infrastructure Manager City Works	
GRAFFITI PREVENTION ACT 2007	s 18(3A)	Power to take further action to remove or obliterate graffiti	Executive Director City Infrastructure Manager City Works	
GRAFFITI PREVENTION ACT 2007	s 18(8)(a)	Duty to take reasonable steps to consult with owner or occupier in relation to manner of taking action to remove or obliterate graffiti	Executive Director City Infrastructure Manager City Works	
GRAFFITI PREVENTION ACT 2007	s 18(8)(b)	Duty to ensure that work is done by an authorised person, where entry to the property is necessary under s 18(1)	Executive Director City Infrastructure Manager City Works	
GRAFFITI PREVENTION ACT 2007	s 18(8)(c)	Duty to ensure that work is carried out expeditiously and to avoid unnecessary inconvenience and disruption and with reasonable care and to reasonable standards	Executive Director City Infrastructure Manager City Works	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
GRAFFITI PREVENTION ACT 2007	s 19(1)	Power to authorise a person to carry out Council's Functions under s 18.	Executive Director City Infrastructure Manager City Works	
GRAFFITI PREVENTION ACT 2007	s 19(2)(c)	Power to determine performance criteria for authorised persons	Executive Director City Infrastructure Manager City Works	
GRAFFITI PREVENTION ACT 2007	s 20(1)	Duty to issue an identity card to an authorised person	Executive Director City Infrastructure Manager City Works	

HEALTH RECORDS ACT 2001

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
HEALTH RECORDS ACT 2001	s 48	Function of receiving notice of complaint from the Health Complaints Commissioner	Chief Legal Officer FOI & Privacy Officer Lead Legal Counsel, Corporate & Compliance Legal Counsel, Corporate & Compliance	
HEALTH RECORDS ACT 2001	s 51(1)	Function of receiving notice that Health Complaints Commissioner has declined to entertain a complaint	Chief Legal Officer FOI & Privacy Officer Lead Legal Counsel, Corporate & Compliance Legal Counsel, Corporate & Compliance	
HEALTH RECORDS ACT 2001	s 51(3)	Function of receiving notice that Health Complaints Commissioner referred complaint	Chief Legal Officer FOI & Privacy Officer Lead Legal Counsel, Corporate & Compliance Legal Counsel, Corporate & Compliance	
HEALTH RECORDS ACT 2001	s 52(2)	Function of receiving notice that Health Complaints Commissioner referred complaint to registration board	Chief Legal Officer FOI & Privacy Officer Lead Legal Counsel, Corporate & Compliance Legal Counsel, Corporate & Compliance	
HEALTH RECORDS ACT 2001	s 53(2)	Function of receiving notice that Health Complaints Commissioner has dismissed a stale complaint	Chief Legal Officer FOI & Privacy Officer Lead Legal Counsel, Corporate & Compliance Legal Counsel, Corporate & Compliance	
HEALTH RECORDS ACT 2001	s 56(3)	Power to indicate wishes with respect to whether conciliation appropriate	Chief Legal Officer Lead Legal Counsel, Corporate & Compliance Legal Counsel, Corporate & Compliance	
HEALTH RECORDS ACT 2001	s 56(4)	Function of receiving notice of Health Complaints Commissioner's decision under s56(1)	Chief Legal Officer FOI & Privacy Officer Lead Legal Counsel, Corporate & Compliance Legal Counsel, Corporate & Compliance	
HEALTH RECORDS ACT 2001	s 57(4)	Function of receiving notice that Health Complaints Commissioner has dismissed the complaint after deciding conciliation is inappropriate	Chief Legal Officer FOI & Privacy Officer Lead Legal Counsel, Corporate & Compliance Legal Counsel, Corporate & Compliance	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
HEALTH RECORDS ACT 2001	s 61(1)(b)	Power to sign the record of a conciliation agreement	Chief Legal Officer Lead Legal Counsel, Corporate & Compliance	
HEALTH RECORDS ACT 2001	s 61(2)	Power to lodge a copy of the record with the Tribunal	Chief Legal Officer	
HEALTH RECORDS ACT 2001	s 63(1)	Function of receiving notice that conciliation has failed	Chief Legal Officer FOI & Privacy Officer Lead Legal Counsel, Corporate & Compliance Legal Counsel, Corporate & Compliance	
HEALTH RECORDS ACT 2001	s 63(8)	Function of receiving notice that Health Complaints Commissioner has dismissed the complaint following a failed conciliation	Chief Legal Officer FOI & Privacy Officer Lead Legal Counsel, Corporate & Compliance Legal Counsel, Corporate & Compliance	
HEALTH RECORDS ACT 2001	s 63(10)	Function of receiving notice that Health Complaints Commissioner is to conduct an investigation of the complaint	Chief Legal Officer FOI & Privacy Officer Lead Legal Counsel, Corporate & Compliance Legal Counsel, Corporate & Compliance	
HEALTH RECORDS ACT 2001	s 64(2)	Function of receiving notice of Health Complaints Commissioner's ruling	Chief Legal Officer FOI & Privacy Officer Lead Legal Counsel, Corporate & Compliance Legal Counsel, Corporate & Compliance	
HEALTH RECORDS ACT 2001	s 64(7)	Duty to report on action taken following notice of a ruling requiring specified action	Chief Legal Officer FOI & Privacy Officer Lead Legal Counsel, Corporate & Compliance Legal Counsel, Corporate & Compliance	
HEALTH RECORDS ACT 2001	s 65(1)	Power to require the Health Complaints Commissioner to refer the complaint to the Tribunal	Chief Legal Officer L Lead Legal Counsel, Corporate & Compliance Legal Counsel, Corporate & Compliance	
HEALTH RECORDS ACT 2001	s 72	Power to apply to the Tribunal for review of a decision to serve a compliance notice	Chief Legal Officer Lead Legal Counsel, Corporate & Compliance Legal Counsel, Corporate & Compliance	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
HEALTH RECORDS ACT 2001	s 73(1)	Power to apply to the Tribunal for an interim order	Chief Legal Officer Lead Legal Counsel, Corporate & Compliance Legal Counsel, Corporate & Compliance	

HEAVY VEHICLE NATIONAL LAW 2012 - applies in Victoria, pursuant to Heavy Vehicle National Law Application Act 2013 (VIC)

Note: The Heavy Vehicle National Law Amendment Act 2025 (Qld) (Amending Act) received royal assent on 24 November 2025, and will take effect on a day to be proclaimed. Where this Amending Act will amend the relevant powers, functions and duties, we have inserted a note in Column 4.

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
HEAVY VEHICLE NATIONAL LAW 2012	s 118(1)(b)	Duty to give or not give consent to the grant of a mass or dimension exemption notice for a category of heavy vehicle	Manager Civil Infrastructure Coordinator Infrastructure Development Coordinator Civil Infrastructure Planning Coordinator Transport	Where council is the relevant road manager Must comply with requirements of s 156
HEAVY VEHICLE NATIONAL LAW 2012	s 122(2)(b)	Power to consent to the granting of an exemption for a heavy vehicle		Where Council is the relevant road manager Note: This section will come into effect upon the commencement of the Amending Act.
HEAVY VEHICLE NATIONAL LAW 2012	s 124(1)(b)	Duty to give or not give consent to the grant of a mass or dimension exemption permit for a heavy vehicle	Manager Civil Infrastructure Coordinator Infrastructure Development Coordinator Civil Infrastructure Planning Coordinator Transport	Where council is the relevant road manager Must comply with requirements of s 156 Note: This section will be repealed upon the commencement of the Amending Act.
HEAVY VEHICLE NATIONAL LAW 2012	s 139(1)(b)	Duty to give or not give consent to the grant of a clause 2 heavy vehicle authorisation notice	Manager Civil Infrastructure Coordinator Infrastructure Development Coordinator Civil Infrastructure Planning Coordinator Transport	Where council is the relevant road manager
HEAVY VEHICLE NATIONAL LAW 2012	s 145(1)(b)	Duty to give or not give consent to the grant of a clause 2 heavy vehicle permit	Manager Civil Infrastructure Coordinator Infrastructure Development Coordinator Civil Infrastructure Planning Coordinator Transport	Where council is the relevant road manager Note: This section will be repealed upon the commencement of the Amending Act.
HEAVY VEHICLE NATIONAL LAW 2012	s 156(1)	Duty to give or not give consent	Manager Civil Infrastructure Coordinator Infrastructure Development Coordinator Civil Infrastructure Planning Coordinator Transport	Where council is the relevant road manager

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
HEAVY VEHICLE NATIONAL LAW 2012	s 156(2)	Power to request a longer period to decide to give or not give consent under s 156(1)	Manager Civil Infrastructure Coordinator Insfrastructure Development Coordinator Civil Infrastructure Planning Coordinator Transport	Where council is the relevant road manager
HEAVY VEHICLE NATIONAL LAW 2012	s 156(3)	Function of giving Regulator a written statement explaining its decision not to give consent	Manager Civil Infrastructure Coordinator Insfrastructure Development Coordinator Civil Infrastructure Planning Coordinator Transport	Where council is the relevant road manager Statement must comply with s 172
HEAVY VEHICLE NATIONAL LAW 2012	s 157(2)	Function of receiving notice from the Regulator that an applicant has been notified of the third party consultation requirement	Manager Civil Infrastructure Coordinator Insfrastructure Development Coordinator Civil Infrastructure Planning Coordinator Transport	Where council is the relevant road manager
HEAVY VEHICLE NATIONAL LAW 2012	s 158(2)	Duty to, as far as practicable, deal with the request for consent, where consultation with other entity is not yet completed	Manager Civil Infrastructure Coordinator Insfrastructure Development Coordinator Civil Infrastructure Planning Coordinator Transport	Where council is the relevant road manager
HEAVY VEHICLE NATIONAL LAW 2012	s 158(4)	Power to decide to give or not give the consent in the circumstances	Manager Civil Infrastructure Coordinator Insfrastructure Development Coordinator Civil Infrastructure Planning Coordinator Transport	Where council is the relevant road manager
HEAVY VEHICLE NATIONAL LAW 2012	s 159	Power to notify the Regulator that a route assessment is required and the fee payable for the route assessment	Manager Civil Infrastructure Coordinator Insfrastructure Development Coordinator Civil Infrastructure Planning Coordinator Transport	Where council is the relevant road manager
HEAVY VEHICLE NATIONAL LAW 2012	s 159(4)	Power to stop considering whether to give or not to give consent until route assessment fee is paid	Manager Civil Infrastructure Coordinator Insfrastructure Development Coordinator Civil Infrastructure Planning Coordinator Transport	Where council is the relevant road manager
HEAVY VEHICLE NATIONAL LAW 2012	s 160(1)	Power to consent to the grant of a mass or dimension authority subject to a road condition listed in (a) or (b)	Manager Civil Infrastructure Coordinator Insfrastructure Development Coordinator Civil Infrastructure Planning Coordinator Transport	Where council is the relevant road manager

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
HEAVY VEHICLE NATIONAL LAW 2012	s 160(2)	Duty to give the Regulator a written statement explaining the decision to consent subject to conditions	Manager Civil Infrastructure Coordinator Insfrastructure Development Coordinator Civil Infrastructure Planning Coordinator Transport	Where council is the relevant road manager Statement must comply with s 172
HEAVY VEHICLE NATIONAL LAW 2012	s 161(1)	Power to consent to the grant of a mass or dimension authority subject to a travel condition	Manager Civil Infrastructure Coordinator Insfrastructure Development Coordinator Civil Infrastructure Planning Coordinator Transport	Where council is the relevant road manager
HEAVY VEHICLE NATIONAL LAW 2012	s 161(2)	Duty to give the Regulator a written statement explaining the decision to consent subject to travel conditions	Manager Civil Infrastructure Coordinator Insfrastructure Development Coordinator Civil Infrastructure Planning Coordinator Transport	Where council is the relevant road manager Statement must comply with s 172
HEAVY VEHICLE NATIONAL LAW 2012	s 162(1)	Power to request the Regulator to impose a stated vehicle condition on the authority	Manager Civil Infrastructure Coordinator Insfrastructure Development Coordinator Civil Infrastructure Planning Coordinator Transport	Where council is the relevant road manager
HEAVY VEHICLE NATIONAL LAW 2012	s 162(2)(b)	Function of being notified of the decision under s 162(2)(a)	Manager Civil Infrastructure Coordinator Insfrastructure Development Coordinator Civil Infrastructure Planning Coordinator Transport	Where council is the relevant road manager
HEAVY VEHICLE NATIONAL LAW 2012	s 163(3)	Duty to give or not give consent within 3 months or longer as agreed with Regulator	Manager Civil Infrastructure Coordinator Insfrastructure Development Coordinator Civil Infrastructure Planning Coordinator Transport	Where council is the relevant road manager
HEAVY VEHICLE NATIONAL LAW 2012	s 167(2)(b)	Power to give the Regulator a notice of objection to the application of s 167 to the proposed replacement authority	Manager Civil Infrastructure Coordinator Insfrastructure Development Coordinator Civil Infrastructure Planning Coordinator Transport	Where council is the relevant road manager
HEAVY VEHICLE NATIONAL LAW 2012	s 167(2)(c)	Function of receiving notice that the Regulator withdraws the proposed replacement authority from the expedited procedure	Manager Civil Infrastructure Coordinator Insfrastructure Development Coordinator Civil Infrastructure Planning Coordinator Transport	Where council is the relevant road manager

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
HEAVY VEHICLE NATIONAL LAW 2012	s 167(3)	Power to give written notice of consent or refusal	Manager Civil Infrastructure Coordinator Insfrastructure Development Coordinator Civil Infrastructure Planning Coordinator Transport	Where council is the relevant road manager
HEAVY VEHICLE NATIONAL LAW 2012	s 169	Power to give consent to the grant of a mass or dimension authority for a trial period	Manager Civil Infrastructure Coordinator Insfrastructure Development Coordinator Civil Infrastructure Planning Coordinator Transport	Where council is the relevant road manager
HEAVY VEHICLE NATIONAL LAW 2012	s 170(1)	Function of being notified by the Regulator of renewal of mass or dimension authority for trial period	Manager Civil Infrastructure Coordinator Insfrastructure Development Coordinator Civil Infrastructure Planning Coordinator Transport	Where council is the relevant road manager
HEAVY VEHICLE NATIONAL LAW 2012	s 170(3)	Power to give written objection	Manager Civil Infrastructure Coordinator Insfrastructure Development Coordinator Civil Infrastructure Planning Coordinator Transport	Where council is the relevant road manager
HEAVY VEHICLE NATIONAL LAW 2012	s 174(2)(a)	Power to request the Regulator to amend the mass or dimension authority, where satisfied of matters in s 174(1)	Manager Civil Infrastructure Coordinator Insfrastructure Development Coordinator Civil Infrastructure Planning Coordinator Transport	Where council is the relevant road manager
HEAVY VEHICLE NATIONAL LAW 2012	s 174(2)(b)	Power to request the Regulator to cancel the mass or dimension authority, where satisfied of matters in s 174(1)	Manager Civil Infrastructure Coordinator Insfrastructure Development Coordinator Civil Infrastructure Planning Coordinator Transport	Where council is the relevant road manager
HEAVY VEHICLE NATIONAL LAW 2012	s 174(4)(c)	Function of receiving notice from the Regulator that the road authority must not comply with the request	Manager Civil Infrastructure Coordinator Insfrastructure Development Coordinator Civil Infrastructure Planning Coordinator Transport	Where council is the relevant road manager

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
HEAVY VEHICLE NATIONAL LAW 2012	s 176	Duty to give or not give consent to an amendment of a mass or dimension authority	Manager Civil Infrastructure Coordinator Insfrastructure Development Coordinator Civil Infrastructure Planning Coordinator Transport	Where council is the relevant road manager The provisions relating to a request for consent under Division 2 of the Act apply to the request for consent under s 176 Note: This section will be repealed upon the commencement of the Amending Act.
HEAVY VEHICLE NATIONAL LAW 2012	s 178(2)(a)	Power to request the Regulator to amend the mass or dimension authority, where satisfied of matters in s 178(1)	Manager Civil Infrastructure Coordinator Insfrastructure Development Coordinator Civil Infrastructure Planning Coordinator Transport	Where council is the relevant road manager Note: This section will be repealed upon the commencement of the Amending Act.
HEAVY VEHICLE NATIONAL LAW 2012	s 178(2)(b)	Power to request the Regulator to cancel the mass or dimension authority, where satisfied of matters in s178(1)	Manager Civil Infrastructure Coordinator Insfrastructure Development Coordinator Civil Infrastructure Planning Coordinator Transport	Where council is the relevant road manager Note: This section will be repealed upon the commencement of the Amending Act.
HEAVY VEHICLE NATIONAL LAW 2012	s 178(4)(c)	Function of receiving notice from the Regulator that the road authority must not comply with the request	Manager Civil Infrastructure Coordinator Insfrastructure Development Coordinator Civil Infrastructure Planning Coordinator Transport	Where council is the relevant road manager Note: This section will be repealed upon the commencement of the Amending Act.
HEAVY VEHICLE NATIONAL LAW 2012	s 180(2)	Function of receiving notice from the Regulator	Manager Civil Infrastructure Coordinator Insfrastructure Development Coordinator Civil Infrastructure Planning Coordinator Transport	Where council is the relevant road manager Note: This section will be repealed upon the commencement of the Amending Act
HEAVY VEHICLE NATIONAL LAW 2012	s 611(2)	Power to apply for a compensation order	Manager Civil Infrastructure Coordinator Insfrastructure Development Coordinator Civil Infrastructure Planning Coordinator Transport	
HEAVY VEHICLE NATIONAL LAW 2012	s612	Function of preparing certificate	Manager Civil Infrastructure Coordinator Insfrastructure Development Coordinator Civil Infrastructure Planning Coordinator Transport	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
HEAVY VEHICLE NATIONAL LAW 2012	s 613(1)	Duty to give a copy of a certificate referred to in s612 to the defendant at least 28 days before hearing	Manager Civil Infrastructure Coordinator Insfrastructure Development Coordinator Civil Infrastructure Planning Coordinator Transport	
HEAVY VEHICLE NATIONAL LAW 2012	s 613(3)	Function of receiving notice that defendant intends to challenge the matter	Manager Civil Infrastructure Coordinator Insfrastructure Development Coordinator Civil Infrastructure Planning Coordinator Transport	
HEAVY VEHICLE NATIONAL LAW 2012	s 643(2)	Function of receiving referral of review application	Manager Civil Infrastructure Coordinator Insfrastructure Development Coordinator Civil Infrastructure Planning Coordinator Transport	
HEAVY VEHICLE NATIONAL LAW 2012	s 644	Duty to conduct internal review of reviewable decision and give applicant a reasonable opportunity to make written or oral representations	Manager Civil Infrastructure Coordinator Insfrastructure Development Coordinator Civil Infrastructure Planning Coordinator Transport	Where council is the relevant road manager
HEAVY VEHICLE NATIONAL LAW 2012	s 645(1)	Duty to either confirm or amend decision or substitute another decision for the reviewable decision	Manager Civil Infrastructure Coordinator Insfrastructure Development Coordinator Civil Infrastructure Planning Coordinator Transport	Where council is the relevant road manager
HEAVY VEHICLE NATIONAL LAW 2012	s 645(5)	Duty to, as soon as practicable, give the Regulator notice of the review	Manager Civil Infrastructure Coordinator Insfrastructure Development Coordinator Civil Infrastructure Planning Coordinator Transport	Where council is the relevant road manager

HEAVY VEHICLE NATIONAL LAW APPLICATION ACT 2013

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
HEAVY VEHICLE NATIONAL LAW APPLICATION ACT 2013	s 18(2)	Power to enter into an arrangement to transfer a function	Manager Civil Infrastructure Coordinator Infrastructure Development Coordinator Civil Infrastructure Planning Coordinator Transport	In respect of roads where council is the relevant road manager

HERITAGE ACT 2017

Statute or Source	Column 1 Provision	Column 2 Matter delegated	Column 3 Delegate by Position	Column 4 Conditions and Limitations
HERITAGE ACT 2017	s 29(4)	Function of receiving statement refusing a nomination from Executive-Director	Executive Director Growth and Place Manager City Development Manager Urban Design & Place Coordinator Built Heritage Coordinator Statutory Planning Statutory Planning Projects Coordinator Coordinator Strategic Implementation Team Leader Statutory Planning	
HERITAGE ACT 2017	s 30(9)	Function of receiving written notice from Heritage Council of outcome of application for review	Executive Director Growth and Place Manager City Development Manager Urban Design & Place Coordinator Built Heritage Coordinator Statutory Planning Statutory Planning Projects Coordinator Coordinator Strategic Implementation Team Leader Statutory Planning	
HERITAGE ACT 2017	s 34(1)	Function of receiving notice of acceptance of nomination from Executive Director	Executive Director Growth and Place Manager City Development Manager Urban Design & Place Coordinator Built Heritage Coordinator Statutory Planning Statutory Planning Projects Coordinator Coordinator Strategic Implementation Team Leader Statutory Planning	
HERITAGE ACT 2017	s 40(1)	Function of receiving statement from Executive Director of recommendation not to include place or object in Heritage Register	Executive Director Growth and Place Manager City Development Manager Urban Design & Place Coordinator Built Heritage Coordinator Statutory Planning Statutory Planning Projects Coordinator Coordinator Strategic Implementation Team Leader Statutory Planning	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
HERITAGE ACT 2017	s 53(6)	Function of receiving notice of amendment to heritage register from Executive Director	Executive Director Growth and Place Manager City Development Manager Urban Design & Place Coordinator Built Heritage Coordinator Statutory Planning Statutory Planning Projects Coordinator Coordinator Strategic Implementation Team Leader Statutory Planning	
HERITAGE ACT 2017	s 63(2)	Function of receiving notice of expedited amendment of Heritage Register	Executive Director Growth and Place Manager City Development Manager Urban Design & Place Coordinator Built Heritage Coordinator Statutory Planning Statutory Planning Projects Coordinator Coordinator Strategic Implementation Team Leader Statutory Planning	
HERITAGE ACT 2017	s 96(5)	Function of receiving copy of amended permit application	Executive Director Growth and Place Manager City Development Manager Urban Design & Place Coordinator Built Heritage Coordinator Statutory Planning Statutory Planning Projects Coordinator Coordinator Strategic Implementation Team Leader Statutory Planning	
HERITAGE ACT 2017	s 100(1)	Function of receiving copy of permit application from Executive Director	Executive Director Growth and Place Manager City Development Manager Urban Design & Place Coordinator Built Heritage Coordinator Statutory Planning Statutory Planning Projects Coordinator Coordinator Strategic Implementation Team Leader Statutory Planning	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
HERITAGE ACT 2017	s 100(2)	Power to make written submission to Executive Director in relation to application received under s 100(1)	Executive Director Growth and Place Manager City Development Manager Urban Design & Place Coordinator Built Heritage Coordinator Statutory Planning Statutory Planning Projects Coordinator Coordinator Strategic Implementation Team Leader Statutory Planning	
HERITAGE ACT 2017	s 105(4)	Function of receiving notice of receipt of application to amend a permit from Executive Director	Executive Director Growth and Place Manager City Development Manager Urban Design & Place Coordinator Built Heritage Coordinator Statutory Planning Statutory Planning Projects Coordinator Coordinator Strategic Implementation Team Leader Statutory Planning	
HERITAGE ACT 2017	s 106(5)	Function of receiving notice of application for review for permit to carry out works from Heritage Council	Executive Director Growth and Place Manager City Development Manager Urban Design & Place Coordinator Built Heritage Coordinator Statutory Planning Statutory Planning Projects Coordinator Coordinator Strategic Implementation Team Leader Statutory Planning	
HERITAGE ACT 2017	s 108(4)	Power to request a hearing be held by the Heritage Council in relation to an application for review under s 107 of Executive Director's determination	Executive Director Growth and Place Manager City Development Manager Urban Design & Place Coordinator Built Heritage Coordinator Statutory Planning Statutory Planning Projects Coordinator Coordinator Strategic Implementation Team Leader Statutory Planning	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
HERITAGE ACT 2017	s 108(5)	Power to appear and be heard or represented at a hearing into review of Executive Director's determination	Executive Director Growth and Place Manager City Development Manager Urban Design & Place Coordinator Built Heritage Coordinator Statutory Planning Statutory Planning Projects Coordinator Coordinator Strategic Implementation Team Leader Statutory Planning	
HERITAGE ACT 2017	s 108(9)	Function of receiving written notice from Executive Director of Heritage Council's determination of review	Executive Director Growth and Place Manager City Development Manager Urban Design & Place Coordinator Built Heritage Coordinator Statutory Planning Statutory Planning Projects Coordinator Coordinator Strategic Implementation Team Leader Statutory Planning	
HERITAGE ACT 2017	s 110	Function of receiving notice from Minister of referral of a matter to VCAT under s 109(2)(b)	Executive Director Growth and Place Manager City Development Manager Urban Design & Place Coordinator Built Heritage Coordinator Statutory Planning Statutory Planning Projects Coordinator Coordinator Strategic Implementation Team Leader Statutory Planning	
HERITAGE ACT 2017	s 112	Function of receiving notice from Executive Director of decision by VCAT under s 111	Executive Director Growth and Place Manager City Development Manager Urban Design & Place Coordinator Built Heritage Coordinator Statutory Planning Statutory Planning Projects Coordinator Coordinator Strategic Implementation Team Leader Statutory Planning	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
HERITAGE ACT 2017	s 114(2)	Function of receiving notice from Executive Director of decision by Minister in relation to application for review	Executive Director Growth and Place Manager City Development Manager Urban Design & Place Coordinator Built Heritage Coordinator Statutory Planning Statutory Planning Projects Coordinator Coordinator Strategic Implementation Team Leader Statutory Planning	
HERITAGE ACT 2017	s 120	Function of receiving written notice of removal of site from Heritage Inventory	Executive Director Growth and Place Manager City Development Manager Urban Design & Place Coordinator Built Heritage Coordinator Statutory Planning Statutory Planning Projects Coordinator Coordinator Strategic Implementation Team Leader Statutory Planning	
HERITAGE ACT 2017	s 131(1)	Function of receiving notice of recommendations made under s 130 by Executive Director	Executive Director Growth and Place Manager City Development Manager Urban Design & Place Coordinator Built Heritage Coordinator Statutory Planning Statutory Planning Projects Coordinator Coordinator Strategic Implementation Team Leader Statutory Planning	
HERITAGE ACT 2017	s 133(3)	Function of receiving written notice from Heritage Council of approval of recommendation for a site of archaeological value	Executive Director Growth and Place Manager City Development Manager Urban Design & Place Coordinator Built Heritage Coordinator Statutory Planning Statutory Planning Projects Coordinator Coordinator Strategic Implementation Team Leader Statutory Planning	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
HERITAGE ACT 2017	s 179	Function of receiving notice of approval of World Heritage Strategy Plan	Executive Director Growth and Place Manager City Development Manager Urban Design & Place Coordinator Built Heritage Coordinator Statutory Planning Statutory Planning Projects Coordinator Coordinator Strategic Implementation Team Leader Statutory Planning	

HOUSING ACT 1983

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
HOUSING ACT 1983	s 15(1)(d)	Function of consenting to any development, control, etc. of any land	Executive Director Growth and Place	
HOUSING ACT 1983	s 34(1)	Function of entering into arrangements with Homes Victoria whereby Council carries out works	Executive Director Growth and Place	
HOUSING ACT 1983	s 34(3)	Power to enter into arrangements with Homes Victoria for the purposes of this Act	Executive Director Growth and Place	
HOUSING ACT 1983	s 67(1)(a)	Power to do all things to make house comply with regulations or to give effect to direction	Executive Director Growth and Place	
HOUSING ACT 1983	s 67(1)(b)	Power to demolish house (where case so requires)	Executive Director Growth and Place	
HOUSING ACT 1983	s 67(2)	Power to recover expenses	Executive Director Growth and Place	
HOUSING ACT 1983	s 67(3)	Power to sell or dispose of material	Executive Director Growth and Place	
HOUSING ACT 1983	s 68(1)	Power to order that house (a) be and remain unoccupied; or (b) be vacated by the occupier	Executive Director Growth and Place	
HOUSING ACT 1983	s 68A	Power to revoke declaration	Executive Director Growth and Place	
HOUSING ACT 1983	s 71(1)	Power to authorise person for purposes of s 71	Executive Directors Manager City Development	
HOUSING ACT 1983	Schedule 2 Clause 3(1)	Power to sell or give to Homes Victoria any land vested in it, other than Crown land	Executive Director Growth and Place	
HOUSING ACT 1983	Schedule 2 Clause 3(2)	Power to lease land, enter into agreements with Homes Victoria concerning land, or apply funds for carrying out such agreement	Executive Director Growth and Place	
HOUSING ACT 1983	Schedule 6 Clause 1	Power to authorise staff member to sign certificate	Executive Director Growth and Place	
HOUSING ACT 1983	Schedule 6 Clause 1	Duty to lodge signed certificate	Executive Director Growth and Place	
HOUSING ACT 1983	Schedule 6 Clause 2	Power to request recording in Register	Executive Director Growth and Place	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
HOUSING ACT 1983	Schedule 6 Clause 6	Duty to lodge notice with the Registrar of Titles that the declaration has ceased to operate	Executive Director Growth and Place	
HOUSING ACT 1983	Schedule 6 Clause 7(1)	Power to require occupier to pay to council any money owing	Executive Director Growth and Place	
HOUSING ACT 1983	Schedule 6 Clause 7(2)	Duty to forward a copy of any notice under clause 7(1) to the owner of the house concerned	Executive Director Growth and Place	
HOUSING ACT 1983	Schedule 6 Clause 7(5)	Duty to notify occupier if council receives any payment	Executive Director Growth and Place	

IMPOUNDING OF LIVESTOCK ACT 1994

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
IMPOUNDING OF LIVESTOCK ACT 1994	s 9(3)	Function of receiving notice from owner or occupier of whereabouts of livestock	Executive Director City Life Manager Community Safety & Regulation Coordinator Parking & Animal Management Services Team Leader Animal Management Services Senior Animal Management Officer	
IMPOUNDING OF LIVESTOCK ACT 1994	s 10	Power to give written permission to owner or occupier of land to impound livestock on their land for longer than 4 days	Executive Director City Life Manager Community Safety & Regulation Coordinator Parking & Animal Management Services Team Leader Animal Management Services Senior Animal Management Officer	
IMPOUNDING OF LIVESTOCK ACT 1994	s 14	Duty to keep record of impounded livestock	Executive Director City Life Manager Community Safety & Regulation Coordinator Parking & Animal Management Services Team Leader Animal Management Services Senior Animal Management Officer	
IMPOUNDING OF LIVESTOCK ACT 1994	s 15	Duty to ascertain owner of livestock and serve a notice of seizure on the owner as soon as possible	Executive Director City Life Manager Community Safety & Regulation Coordinator Parking & Animal Management Services Team Leader Animal Management Services Senior Animal Management Officer	
IMPOUNDING OF LIVESTOCK ACT 1994	s 16	Duty to release livestock	Executive Director City Life Manager Community Safety & Regulation Coordinator Parking & Animal Management Services Team Leader Animal Management Services Senior Animal Management Officer	
IMPOUNDING OF LIVESTOCK ACT 1994	s 16A(3)	Power to approve form of notice to be served under s 16A(1)	Executive Director City Life Manager Community Safety & Regulation Coordinator Parking & Animal Management Services Team Leader Animal Management Services Senior Animal Management Officer	
IMPOUNDING OF LIVESTOCK ACT 1994	s 16B(3)	Power to approve form of notice to be served under s 16B(1)	Executive Director City Life Manager Community Safety & Regulation Coordinator Parking & Animal Management Services Team Leader Animal Management Services Senior Animal Management Officer	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
IMPOUNDING OF LIVESTOCK ACT 1994	s 17	Duty to hold livestock for seven days, or 3 days after time within which measures must be taken under notice served, prior to disposal	Executive Director City Life Manager Community Safety & Regulation Coordinator Amenity Protection, Permits & Review Services Coordinator Parking & Animal Management Services Team Leader Animal Management Services Senior Animal Management Officer	
IMPOUNDING OF LIVESTOCK ACT 1994	s 17A	Duty to hold livestock for 14 days prior to disposal in accordance with Part 2	Executive Director City Life Manager Community Safety & Regulation Coordinator Parking & Animal Management Services Team Leader Animal Management Services Senior Animal Management Officer	Where authorised officer of Council has impounded livestock under s 5A of the Act
IMPOUNDING OF LIVESTOCK ACT 1994	s 18	Power to offer uncollected livestock for sale	Executive Director City Life Manager Community Safety & Regulation Coordinator Amenity Protection, Permits & Review Services Coordinator Parking & Animal Management Services Team Leader Animal Management Services Senior Animal Management Officer	
IMPOUNDING OF LIVESTOCK ACT 1994	s 19	Duty to give public notice of intention to sell livestock	Executive Director City Life Manager Community Safety & Regulation Coordinator Parking & Animal Management Services Team Leader Animal Management Services Senior Animal Management Officer	
IMPOUNDING OF LIVESTOCK ACT 1994	s 20	Duty to apply the proceeds of the sale of livestock in the order set out in s 20(1)	Executive Director City Life Manager Community Safety & Regulation Coordinator Parking & Animal Management Services Team Leader Animal Management Services Senior Animal Management Officer	
IMPOUNDING OF LIVESTOCK ACT 1994	s 21	Power to dispose of livestock including destroying or rehousing	Executive Director City Life Manager Community Safety & Regulation Coordinator Parking & Animal Management Services Team Leader Animal Management Services	
IMPOUNDING OF LIVESTOCK ACT 1994	s 22	Function of posting written notice of the impounding of livestock at the pound where they are held	Executive Director City Life Manager Community Safety & Regulation Coordinator Parking & Animal Management Services Team Leader Animal Management Services Senior Animal Management Officer	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
IMPOUNDING OF LIVESTOCK ACT 1994	s 27	Function of receiving notice of proceedings	Executive Director City Life Manager Community Safety & Regulation Coordinator Parking & Animal Management Services Team Leader Animal Management Services	
IMPOUNDING OF LIVESTOCK ACT 1994	s 28(1)	Duty to not sell or dispose of impounded livestock until (a) the time limit in s 27(2) has expired or (b) the proceedings have been determined or withdrawn, where council receives notification of proceeding under s 27(1)	Executive Director City Life Manager Community Safety & Regulation Coordinator Parking & Animal Management Services Team Leader Animal Management Services Senior Animal Management Officer	
IMPOUNDING OF LIVESTOCK ACT 1994	s 28(3)	Power to release impounded livestock pending determination of proceedings	Executive Director City Life Manager Community Safety & Regulation Coordinator Parking & Animal Management Services Team Leader Animal Management Services Senior Animal Management Officer	
IMPOUNDING OF LIVESTOCK ACT 1994	s 29(2)	Duty to release impounded livestock and convey it to the owner at Council's expense where Magistrates' Court determines impounding was in contravention of this Act	Executive Director City Life Manager Community Safety & Regulation Coordinator Parking & Animal Management Services Team Leader Animal Management Services	
IMPOUNDING OF LIVESTOCK ACT 1994	s 30	Power to recover outstanding amount as a debt	Chief Financial Officer Executive Director City Life Manager Community Safety & Regulation Coordinator Parking & Animal Management Services Team Leader Animal Management Services Coordinator Revenue Property & Valuations Senior Revenue Officer Revenue Officer	
IMPOUNDING OF LIVESTOCK ACT 1994	s 33A	Power to appoint an authorised officer for the specific purpose of filing charge-sheets in respect of an alleged offence committed in the municipal district	Executive Director City Life Manager Community Safety & Regulation	

INDEPENDENT BROAD-BASED ANTI-CORRUPTION COMMISSION ACT 2011

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
INDEPENDENT BROAD-BASED ANTI-CORRUPTION COMMISSION ACT 2011	s 15(6)	Function of consulting with and receiving information from the Independent Broad-based Anti-Corruption Commission (IBAC)	Chief Legal Officer Lead Integrity & Review Officer	
INDEPENDENT BROAD-BASED ANTI-CORRUPTION COMMISSION ACT 2011	s 35(2)	Power to enter into agreements or arrangements for use of services with the Independent Broad-based Anti- Corruption Commission (IBAC)	Chief Legal Officer Lead Integrity & Review Officer	
INDEPENDENT BROAD-BASED ANTI-CORRUPTION COMMISSION ACT 2011	s 56	Function of providing information to the Independent Broad-based Anti-Corruption Commission (IBAC)	Chief Legal Officer Lead Integrity & Review Officer	

INFRINGEMENTS ACT 2006

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
INFRINGEMENTS ACT 2006	s 3	Power to appoint an issuing officer	Executive Directors Managers	
INFRINGEMENTS ACT 2006	s 6	Duty to provide Attorney-General with prescribed information	Infringements Administrator	
INFRINGEMENTS ACT 2006	s 9	Power to make and publish guidelines and policies in respect of the use of official warnings for infringement offences	Executive Director City Life Manager Community Safety & Regulation	
INFRINGEMENTS ACT 2006	s 11	Duty to withdraw an official warning in certain circumstances	Executive Director City Life Manager Community Safety & Regulation Chief Legal Officer Lead Integrity & Review Officer Internal Review Officer	
INFRINGEMENTS ACT 2006	s 15	Power to accept late payment of infringement penalty	Executive Director City Life Manager Community Safety & Regulation Chief Legal Officer Lead Integrity & Review Officer Internal Review Officer Infringement Administrator	
INFRINGEMENTS ACT 2006	s 17(1)	Power to refer certain matters to the Court	Executive Director City Life Manager Community Safety & Regulation Chief Legal Officer Lead Integrity & Review Officer Internal Review Officer Coordinator Parking & Animal Management Services Coordinator Environmental Health Coordinator Amenity Protection, Permits & Review Services Team Leader Amenity Protection & Review Services Prosecutions and Local Laws Technical Officer	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
INFRINGEMENTS ACT 2006	s 17(3)	Power to withdraw infringement notice and file a charge and summons in the Children's Court in some circumstances	Executive Director City Life Manager Community Safety & Regulation Chief Legal Officer Lead Integrity & Review Officer Internal Review Officer Coordinator Parking & Animal Management Services Coordinator Environmental Health Coordinator Amenity Protection, Permits & Review Services Team Leader Amenity Protection & Review Services Prosecutions and Local Laws Technical Officer Infringements Administrator	
INFRINGEMENTS ACT 2006	s 18(1) & (2)	Power to withdraw an infringement notice in some circumstances	Executive Director City Life Manager Community Safety & Regulation Chief Legal Officer Lead Integrity & Review Officer Internal Review Officer Coordinator Parking & Animal Management Services Coordinator Environmental Health Coordinator Amenity Protection, Permits & Review Services Coordinator Emergency Management & MEMO Team Leader Amenity Protection & Review Services Infringements Administrator	
INFRINGEMENTS ACT 2006	s 22	Function of receiving application for review of decision to serve infringement notice	Executive Director City Life Manager Community Safety & Regulation Chief Legal Officer Lead Integrity & Review Officer Internal Review Officer Infringements Administrator	Note: An internal review conducted under this Division must be conducted by a person employed by Council and who did not issue the infringement notice
INFRINGEMENTS ACT 2006	s 23(1)	Power to request additional information required to conduct review	Executive Director City Life Manager Community Safety & Regulation Chief Legal Officer Lead Integrity & Review Officer Internal Review Officer Infringements Administrator	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
INFRINGEMENTS ACT 2006	s 23(2)	Duty to suspend review where request made under s 23(1)	Chief Legal Officer Lead Integrity & Review Officer Internal Review Officer Coordinator Amenity Protection, Permits & Review Services Coordinator Environmental Health Coordinator Parking & Animal Management Services	
INFRINGEMENTS ACT 2006	s 23(4)	Power to refuse or grant request for extension of time made under s 23(3)(b)	Executive Director City Life Manager Community Safety & Regulation Chief Legal Officer Lead Integrity & Review Officer Internal Review Officer Infringements Administrator	
INFRINGEMENTS ACT 2006	s 23(5)	Duty, if extension of time granted under s 23(4)(b), to inform applicant in writing of the period of the extension	Executive Director City Life Manager Community Safety & Regulation Chief Legal Officer Lead Integrity & Review Officer Internal Review Officer Infringements Administrator	
INFRINGEMENTS ACT 2006	s 23(6)(a)	Power, if applicant fails to provide information requested under s 23(1) within time under s 23(3) or, within the period of extension if an extension is granted under s 23(4)(b), to review the decision under s 24 without additional information	Executive Director City Life Manager Community Safety & Regulation Chief Legal Officer Lead Integrity & Review Officer Internal Review Officer Infringements Administrator	
INFRINGEMENTS ACT 2006	s 23(6)(b)(i) & (ii)	Power, if applicant fails to provide information requested under s 23(1) within time under s 23(3) or, within the period of extension if an extension is granted under s 23(4)(b), to accept information provided by the applicant out of time and to review the decision under s 24 with that late information	Executive Director City Life Manager Community Safety & Regulation Chief Legal Officer Lead Integrity & Review Officer Internal Review Officer Infringements Administrator	
INFRINGEMENTS ACT 2006	s 24(1)(a) & (b)	Duty, if application for review under s 22(1)(a), (b) or (c) is received, to review decision to serve infringement notice and suspend procedures used for enforcement of infringement penalty until review complete and applicant is sent advice of outcome	Executive Director City Life Manager Community Safety & Regulation Chief Legal Officer Lead Integrity & Review Officer Internal Review Officer Infringements Administrator	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
INFRINGEMENTS ACT 2006	s 24(1A)	Duty to review whether person unlikely to have been aware of infringement notice, and suspend procedures until review complete and applicant is sent advice of outcome	Executive Director City Life Manager Community Safety & Regulation Chief Legal Officer Lead Integrity & Review Officer Internal Review Officer Infringements Administrator	
INFRINGEMENTS ACT 2006	s 24(2)	Duty to ensure that a review is conducted by a person who was not involved in making the decision to serve the infringement notice	Executive Director City Life Manager Community Safety & Regulation Chief Legal Officer Lead Integrity & Review Officer Internal Review Officer Infringements Administrator	
INFRINGEMENTS ACT 2006	s 24(3)(a)	Duty to review decision within prescribed time or, if additional information is requested under s 23, within prescribed period plus 35 days	Executive Director City Life Manager Community Safety & Regulation Chief Legal Officer Lead Integrity & Review Officer Internal Review Officer Infringements Administrator	
INFRINGEMENTS ACT 2006	s 24(3)(b)	Duty to serve on the applicant written notice of outcome of review within 21 days of decision	Executive Director City Life Manager Community Safety & Regulation Chief Legal Officer Lead Integrity & Review Officer Internal Review Officer Infringements Administrator	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
INFRINGEMENTS ACT 2006	s 25(1)	Power, after reviewing a decision, to take the following actions (or any combination of those actions): (a) confirm the decision to serve an infringement notice; (b) withdraw the infringement notice and serve an official warning; (c) withdraw the infringement notice; (d) withdraw the infringement notice and refer the matter to the Court in accordance with Part 2 or, where infringement notice served on a child, withdraw the infringement notice and file a charge and summons in the Children's Court; (e) in the case of an infringement offence involving additional steps, alter or vary those steps; (f) waive all or any prescribed penalty reminder notice fees; (g) or approve a payment plan.	Executive Director City Life Manager Community Safety & Regulation Chief Legal Officer Lead Integrity & Review Officer Internal Review Officer Infringements Administrator	
INFRINGEMENTS ACT 2006	s 25(2)	Power, in the case of application made under s 22(1)(b), to: (a) confirm the decision, (b) withdraw the notice and serve an official warning, or (c) withdraw the notice	Executive Director City Life Manager Community Safety & Regulation Chief Legal Officer Lead Integrity & Review Officer Internal Review Officer Infringements Administrator	
INFRINGEMENTS ACT 2006	s 25(2A)	Power made under s 22(1)(d), to grant or refuse application	Executive Director City Life Manager Community Safety & Regulation Chief Legal Officer Lead Integrity & Review Officer Internal Review Officer Infringements Administrator	
INFRINGEMENTS ACT 2006	s 25(3)	Function of receiving application for payment plan for infringement notices confirmed under ss 25(2)(a)	Executive Director City Life Manager Community Safety & Regulation Coordinator Parking & Animal Management Services Infringements Administrator	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
INFRINGEMENTS ACT 2006	s 25(4)	Duty to serve application with written notice of decision made under s 25(2A)(a)	Executive Director City Life Manager Community Safety & Regulation Coordinator Parking & Animal Management Services Infringements Administrator	
INFRINGEMENTS ACT 2006	s 25(6)	Duty to serve application with written notice of outcome of review under s 25(2A)(b), and advise that payment is required within 14 days	Executive Director City Life Manager Community Safety & Regulation Chief Legal Officer Lead Integrity & Review Officer Internal Review Officer Coordinator Parking & Animal Management Services Infringements Administrator	
INFRINGEMENTS ACT 2006	s 29(1) & (2)	Power to serve a penalty reminder notice	Infringements Administrator	
INFRINGEMENTS ACT 2006	s 40(1)(a)	Duty to lodge prescribed information with the Court, if person elects an infringement offence matter to be heard by the Court or if matter referred to Court	Infringements Administrator	
INFRINGEMENTS ACT 2006	s 40(1)(d)	Duty to serve details on person who was served with infringement notice, at least 14 days prior to hearing date	Infringements Administrator	
INFRINGEMENTS ACT 2006	s 46(1)	Function of receiving application for payment plan	Infringements Administrator	
INFRINGEMENTS ACT 2006	s 46(1A)	Function of receiving application for payment plan from body corporate	Executive Director City Life Manager Community Safety & Regulation Coordinator Parking & Animal Management Services Infringements Administrator	
INFRINGEMENTS ACT 2006	s 46(3)	Duty to offer payment plan in certain circumstances	Infringements Administrator	
INFRINGEMENTS ACT 2006	s 46(4)	Power to offer payment plan in certain circumstances	Infringements Administrator	
INFRINGEMENTS ACT 2006	s 46(5)(a)	Power to offer a payment plan by arrangement and management of a payment plan for the person to whom it applies by that agency	Infringements Administrator	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
INFRINGEMENTS ACT 2006	s 46(5)(b)	Power to offer a payment plan by referring the infringement penalty and penalty reminder notice fee to the Secretary for management by payment arrangement under the Fines Reform Act 2014	Infringements Administrator	
INFRINGEMENTS ACT 2006	s 46(6)	Duty to provide notice with relevant details if council determines not to offer payment plan	Executive Director City Life Manager Community Safety & Regulation Coordinator Parking & Animal Management Services Infringements Administrator	
INFRINGEMENTS ACT 2006	s 46(7)	Duty to cease action taken to collect infringement penalty upon receipt of application under ss 46(1) or (1A)	Executive Director City Life Manager Community Safety & Regulation Coordinator Parking & Animal Management Services Infringements Administrator	
INFRINGEMENTS ACT 2006	s 47(1)	Power to arrange a payment plan	Infringements Administrator	
INFRINGEMENTS ACT 2006	s 49(3)	Duty, if infringement notice withdrawn, to withdraw infringement penalty and penalty reminder notice fee from payment plan	Infringements Administrator	
INFRINGEMENTS ACT 2006	s 49A(2)	Power to vary terms of a payment arrangement	Executive Director City Life Manager Community Safety & Regulation Coordinator Parking & Animal Management Services Infringements Administrator	
INFRINGEMENTS ACT 2006	s 49A(4)	Duty to give written notification to applicant of decision regarding payment plan variation	Executive Director City Life Manager Community Safety & Regulation Coordinator Parking & Animal Management Services Infringements Administrator	
INFRINGEMENTS ACT 2006	s 50(1)	Duty to allocate money received under payment plan in order of priority	Infringements Administrator	
INFRINGEMENTS ACT 2006	s 50(3)	Duty to advise person to whom payment plan applies of overpayment	Infringements Administrator	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
INFRINGEMENTS ACT 2006	s 50(3)(a)	Power to offer to apply amount of overpayment to outstanding infringement penalties, prescribed costs or enforcement orders, if person consents and directs council to do so	Infringements Administrator	
INFRINGEMENTS ACT 2006	s 50(3)(b)	Power to refund amount of overpayment by appropriating Consolidated Fund or refunding from another fund or account	Infringements Administrator	
INFRINGEMENTS ACT 2006	s 52(2)	Duty to send written notice advising of default on payment plan	Infringements Administrator	
INFRINGEMENTS ACT 2006	s 53A(2)	Function of consulting with Secretary	Executive Director City Life Manager Community Safety & Regulation Chief Legal Officer Lead Integrity & Review Officer Internal Review Officer Coordinator Parking & Animal Management Services Infringements Administrator	
INFRINGEMENTS ACT 2006	s 53B(2)	Duty to comply with request by Secretary under s 53B(1)	Executive Director City Life Manager Community Safety & Regulation Chief Legal Officer Lead Integrity & Review Officer Internal Review Officer Coordinator Parking & Animal Management Services Infringements Administrator	
INFRINGEMENTS ACT 2006	s 53C(2)	Duty to respond give report to Secretary in response to any recommendations made under s 53C(1)	Executive Director City Life Manager Community Safety & Regulation Chief Legal Officer Lead Integrity & Review Officer Internal Review Officer Coordinator Parking & Animal Management Services Infringements Administrator	

INFRINGEMENTS REGULATIONS 2016

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
INFRINGEMENTS REGULATIONS 2016	r 8	Duty to report listed information to Attorney-General	Executive Director City Life Manager Community Safety & Regulation Chief Legal Officer Lead Integrity & Review Officer Internal Review Officer Coordinator Amenity Protection, Permits & Review Services Coordinator Parking & Animal Management Services	

INTEGRITY OVERSIGHT VICTORIA ACT 2011

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
INTEGRITY OVERSIGHT VICTORIA ACT 2011	s 15(6)	Power to enter into agreements or arrangements for use of services with Integrity Oversight Victoria	Executive Directors	

LAND ACQUISITION AND COMPENSATION ACT 1986

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
LAND ACQUISITION AND COMPENSATION ACT 1986	s 6	Duty of the authority to serve notice of intention to acquire on persons with an interest in the land	Manager Strategic Properties	Certain provisions in this Act apply only to Councils in their capacity as acquiring authorities (authority) or to Councils in their capacity as responsible authority (responsible authority)
LAND ACQUISITION AND COMPENSATION ACT 1986	s 7(1)(b)	Power to serve statement on person interested in the land in accordance with s 7(1)(b)	Manager Strategic Properties	Certain provisions in this Act apply only to Councils in their capacity as acquiring authorities (authority) or to Councils in their capacity as responsible authority (responsible authority)
LAND ACQUISITION AND COMPENSATION ACT 1986	s 9(1)	Duty of the authority to serve copy of notice on certain responsible authorities	Manager Strategic Properties	Certain provisions in this Act apply only to Councils in their capacity as acquiring authorities (authority) or to Councils in their capacity as responsible authority (responsible authority)
LAND ACQUISITION AND COMPENSATION ACT 1986	s 9(2)	Duty of the responsible authority to provide information in writing when required to do so by an authority	Municipal Building Surveyor Coordinator Building Services Coordinator Building Services Support Manager City Development, Municipal Building Surveyor, Coordinator – Building Services Support, Coordinator Statutory Planning, Statutory Planning Project Coordinator Coordinator Strategic Implementation	Prescribed information listed under r 11 and 12 of the Land, Acquisition and Compensation Regulations 2021
LAND ACQUISITION AND COMPENSATION ACT 1986	s 9(3)	Duty of the responsible authority to forward a copy of application for planning permit/building approval to an authority	Municipal Building Surveyor Coordinator Building Services Coordinator Building Services Support Manager City Development, Municipal Building Surveyor, Coordinator – Building Services Support, Coordinator Statutory Planning, Statutory Planning Project Coordinator Coordinator Strategic Implementation.	Certain provisions in this Act apply only to Councils in their capacity as acquiring authorities (authority) or to Councils in their capacity as responsible authority (responsible authority)
LAND ACQUISITION AND COMPENSATION ACT 1986	s 10(1)	Duty of the authority to lodge notice and prescribed fee with the Registrar of Titles or Registrar-General	Manager Strategic Properties	Certain provisions in this Act apply only to Councils in their capacity as acquiring authorities (authority) or to Councils in their capacity as responsible authority (responsible authority)

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
LAND ACQUISITION AND COMPENSATION ACT 1986	s 10(4)	Duty of the authority to give notice of cancellation/lapse in writing	Manager Strategic Properties	Certain provisions in this Act apply only to Councils in their capacity as acquiring authorities (authority) or to Councils in their capacity as responsible authority (responsible authority)
LAND ACQUISITION AND COMPENSATION ACT 1986	s 10(7)	Duty of the authority to pay fees where an owner applies for a new s 32(2) certificate	Manager Strategic Properties	
LAND ACQUISITION AND COMPENSATION ACT 1986	s 14(1)	Power of an authority to amend notice upon agreement with persons on whom it was served	Manager Strategic Properties	
LAND ACQUISITION AND COMPENSATION ACT 1986	s 15(1)	Power of an authority not to proceed with the acquisition	Manager Strategic Properties	
LAND ACQUISITION AND COMPENSATION ACT 1986	s 15(2)	Duty of the authority to serve a statement cancelling the notice of intention to acquire	Manager Strategic Properties	
LAND ACQUISITION AND COMPENSATION ACT 1986	s 17	Power of the authority to agree with owner to extend operation of notice	Manager Strategic Properties	
LAND ACQUISITION AND COMPENSATION ACT 1986	s 18(1)	Power of the authority to acquire interest in land by agreement	Manager Strategic Properties	
LAND ACQUISITION AND COMPENSATION ACT 1986	s 19	Function of the authority publishing a notice declaring the interest to be acquired	Manager Strategic Properties	
LAND ACQUISITION AND COMPENSATION ACT 1986	s 22	Duty of the authority to serve copy notice of acquisition and a statement to persons interested in that land	Manager Strategic Properties	
LAND ACQUISITION AND COMPENSATION ACT 1986	s 23	Duty of the authority to publish copy notice of acquisition in local newspaper	Manager Strategic Properties	
LAND ACQUISITION AND COMPENSATION ACT 1986	s 26(1)	Duty of the authority to endeavour to obtain agreement with the owner / occupier	Manager Strategic Properties	
LAND ACQUISITION AND COMPENSATION ACT 1986	s 26(5)	Power of the authority to enter into possession of the land	Manager Strategic Properties	
LAND ACQUISITION AND COMPENSATION ACT 1986	s 26(11)	Duty of the authority to serve copy certificate under s 26(4)(a) on occupier	Manager Strategic Properties	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
LAND ACQUISITION AND COMPENSATION ACT 1986	s 27	Power of the authority to recover any rent due	Manager Strategic Properties	
LAND ACQUISITION AND COMPENSATION ACT 1986	s 28(1)	Power of the authority to issue a warrant where refusal to give up possession	Manager Strategic Properties	
LAND ACQUISITION AND COMPENSATION ACT 1986	s 31(1) and supporting provisions	Power of the authority to make an offer, including the power to determine amount of the offer	Manager Strategic Properties	
LAND ACQUISITION AND COMPENSATION ACT 1986	s 31(5)	Duty of the authority to have regard to a valuation of the land in making an offer under s 31	Manager Strategic Properties	
LAND ACQUISITION AND COMPENSATION ACT 1986	s 31(7)	Power of the authority to reduce the offer by an amount equal to outstanding interest, rates, taxes, etc.	Manager Strategic Properties	
LAND ACQUISITION AND COMPENSATION ACT 1986	s 32(1)	Duty of the authority to set out total amount of compensation where Minister directs information required to be set out by s 31 is inappropriate	Manager Strategic Properties	
LAND ACQUISITION AND COMPENSATION ACT 1986	s 32(2)	Duty of the authority to pay the total amount of compensation offered in court	Manager Strategic Properties	
LAND ACQUISITION AND COMPENSATION ACT 1986	s 32(4)	Duty of the authority to apply to the court or the Tribunal for determination of the amount payable	Manager Strategic Properties	
LAND ACQUISITION AND COMPENSATION ACT 1986	s 33(1)	Function of the authority of receiving notice of acceptance or notice of claim	Manager Strategic Properties	
LAND ACQUISITION AND COMPENSATION ACT 1986	s 36(1)	Duty of the authority to serve a reply to the notice of claim	Manager Strategic Properties	
LAND ACQUISITION AND COMPENSATION ACT 1986	s 36(2)	Power of the authority to admit/vary/reject the claim under s 36	Manager Strategic Properties	
LAND ACQUISITION AND COMPENSATION ACT 1986	s 36(3)	Duty of the authority to provide claimant with method and basis of its valuation	Manager Strategic Properties	
LAND ACQUISITION AND COMPENSATION ACT 1986	s 37(4)	Duty of the authority to serve reply to notice of claim on claimant, where no offer was made	Manager Strategic Properties	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
LAND ACQUISITION AND COMPENSATION ACT 1986	s 43(2)	Power of the authority to give notice of intention	Manager Strategic Properties	
LAND ACQUISITION AND COMPENSATION ACT 1986	s 43(3)	Duty of the authority to do action specified in notice under s 43(2)	Manager Strategic Properties	
LAND ACQUISITION AND COMPENSATION ACT 1986	s 45(1)	Power of the authority to grant a loan to claimant	Manager Strategic Properties	
LAND ACQUISITION AND COMPENSATION ACT 1986	s 48(2)	Duty of the authority to serve reply to notice of claim within 3 months on claimant	Manager Strategic Properties	
LAND ACQUISITION AND COMPENSATION ACT 1986	s 51(8)	Power of the authority to advance compensation to assist a person purchasing another interest in land	Manager Strategic Properties	
LAND ACQUISITION AND COMPENSATION ACT 1986	s 63(1)	Duty of the authority to prepare all instruments of conveyance	Manager Strategic Properties	
LAND ACQUISITION AND COMPENSATION ACT 1986	s 65(a)	Function of the authority to receive interest in land despite any restrictions under other laws	Manager Strategic Properties	
LAND ACQUISITION AND COMPENSATION ACT 1986	s 65(b)	Function of the authority to recover compensation where authority acquires an interest under s 65(a)	Manager Strategic Properties	
LAND ACQUISITION AND COMPENSATION ACT 1986	s 67(1)	Function of the authority to negotiate with agents	Manager Strategic Properties	
LAND ACQUISITION AND COMPENSATION ACT 1986	s 68(1)	Power of the authority to purchase or redeem interest in mortgage	Manager Strategic Properties	
LAND ACQUISITION AND COMPENSATION ACT 1986	s 68(4)	Power of the authority to direct where to convey release of mortgagee's interest upon payment under s 68(3)	Manager Strategic Properties	
LAND ACQUISITION AND COMPENSATION ACT 1986	s 68(5)	Power of the authority to give notice to the mortgagee that it will pay principal and interest upon 6 months of the notice	Manager Strategic Properties	
LAND ACQUISITION AND COMPENSATION ACT 1986	s 68(6)	Power of the authority to direct where to convey release of mortgagee interest upon payment under s 68(5)	Manager Strategic Properties	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
LAND ACQUISITION AND COMPENSATION ACT 1986	s 69(1)	Power of the authority to pay amounts required under sub-ss (c)-(e) to the credit of the Trust Fund where mortgagee fails to release interest or adduce good title	Manager Strategic Properties	
LAND ACQUISITION AND COMPENSATION ACT 1986	s 69(2)	Power of the authority to execute a deed poll	Manager Strategic Properties	
LAND ACQUISITION AND COMPENSATION ACT 1986	s 69(3)	Duty to register the deed poll in the office of the Registrar-General	Manager Strategic Properties	
LAND ACQUISITION AND COMPENSATION ACT 1986	s 70(1)	Function of the authority to negotiate with the mortgagee/person entitled to redemption of the value of interest and compensation where sum payable exceeds value of land	Manager Strategic Properties	
LAND ACQUISITION AND COMPENSATION ACT 1986	s 70(4)	Power of the authority to direct where to convey release of mortgagee interest upon payment under s 70(3)	Manager Strategic Properties	
LAND ACQUISITION AND COMPENSATION ACT 1986	s 71(1)	Power of the authority to pay amount required by s70(3) to the credit of the Trust Fund where mortgagee fails to convey interest or adduce good title	Manager Strategic Properties	
LAND ACQUISITION AND COMPENSATION ACT 1986	s 71(3)	Power of the authority to execute and register a deed poll	Manager Strategic Properties	
LAND ACQUISITION AND COMPENSATION ACT 1986	s 72(1)	Function of the authority to settle an agreement with mortgagee/person entitled to redemption of interest payable where part of the land is taken	Manager Strategic Properties	
LAND ACQUISITION AND COMPENSATION ACT 1986	s 72(4)	Power of the authority to direct where to convey release of mortgagee's interest	Manager Strategic Properties	
LAND ACQUISITION AND COMPENSATION ACT 1986	s 72(6)	Function of the authority to furnish copy memorandum under s 72(5)	Manager Strategic Properties	
LAND ACQUISITION AND COMPENSATION ACT 1986	s73(1)	Power of the authority to pay compensation to the credit of the Trust Fund where mortgagee fails to release/adduce good title	Manager Strategic Properties	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
LAND ACQUISITION AND COMPENSATION ACT 1986	s 73(3)	Power of the authority to execute and register a deed poll	Manager Strategic Properties	
LAND ACQUISITION AND COMPENSATION ACT 1986	s 74(1)	Power of the authority to enter land	Manager Strategic Properties	
LAND ACQUISITION AND COMPENSATION ACT 1986	s 74(2)	Duty of the authority to serve notice of intention to enter and a statement on occupier and owner	Manager Strategic Properties	
LAND ACQUISITION AND COMPENSATION ACT 1986	s 75(1)	Power of the authority occupy land as long as is necessary for the purposes of the Local Government Act 1989	Manager Strategic Properties Manager City Works	
LAND ACQUISITION AND COMPENSATION ACT 1986	s 75(2)(a)	Power of the authority or authorised person to dig and take from land any clay, soil, etc.	Manager Strategic Properties Manager City Works	
LAND ACQUISITION AND COMPENSATION ACT 1986	s 75(2)(b)	Power of the authority to deposit any material on land	Manager Strategic Properties Manager City Works	
LAND ACQUISITION AND COMPENSATION ACT 1986	s 75(2)(c)	Power of the authority to make cuttings or excavations on land	Manager Strategic Properties Manager City Works	
LAND ACQUISITION AND COMPENSATION ACT 1986	s 75(2)(d)	Power of the authority to take timber from the land	Manager Strategic Properties Manager City Works	
LAND ACQUISITION AND COMPENSATION ACT 1986	s 75(2)(e)	Power of the authority to make and use roads on land	Manager Strategic Properties	
LAND ACQUISITION AND COMPENSATION ACT 1986	s 75(2)(f)	Power of the authority to manufacture on the land any materials required	Manager Strategic Properties Manager City Works	
LAND ACQUISITION AND COMPENSATION ACT 1986	s 75(2)(g)	Power of the authority to erect workshops, sheds, etc. on land	Manager Strategic Properties	
LAND ACQUISITION AND COMPENSATION ACT 1986	s 75(3)	Duty of the authority to serve notice in writing on owner/occupier and Soil Conservation Authority if intends to enter land	Manager Strategic Properties	
LAND ACQUISITION AND COMPENSATION ACT 1986	s 75(5)	Duty of the authority to give notice in writing of nature and quantity of material taken	Manager Strategic Properties	
LAND ACQUISITION AND COMPENSATION ACT 1986	s 76	Duty of the authority to comply with obligations under s 76(a)-(e)	Manager Strategic Properties Manager City Works	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
LAND ACQUISITION AND COMPENSATION ACT 1986	s 79(1)	Duty of the authority to fence land when so required by the owner	Manager Strategic Properties Manager City Works	
LAND ACQUISITION AND COMPENSATION ACT 1986	s 80	Power of the authority to refer a claim to the Court/Tribunal for determination	Manager Strategic Properties	
LAND ACQUISITION AND COMPENSATION ACT 1986	s 83	Duty of the authority to serve a copy of the referral notice on other parties	Manager Strategic Properties	
LAND ACQUISITION AND COMPENSATION ACT 1986	s 87	Power of the authority in a compulsory conference to increase the amount of an offer	Not delegated	
LAND ACQUISITION AND COMPENSATION ACT 1986	s 91(4)	Power of the authority to set-off costs of determinations against any compensation award/costs payable to claimant	Manager Strategic Properties	
LAND ACQUISITION AND COMPENSATION ACT 1986	s 96(1)	Function of the authority to make application to the court for a valuer	Manager Strategic Properties	
LAND ACQUISITION AND COMPENSATION ACT 1986	s 103(1)	Power of the authority to inspect documents by notice in writing	Manager Strategic Properties	
LAND ACQUISITION AND COMPENSATION ACT 1986	s 104(3)	Power of the authority/authorise a person to accept service on its behalf	Manager Strategic Properties	
LAND ACQUISITION AND COMPENSATION ACT 1986	s 106(1)(c)	Power of the authority to extend/abridge time limits under the Act by agreement with concerned party	Manager Strategic Properties	
LAND ACQUISITION AND COMPENSATION ACT 1986	s 109(1)	Power of the authority to sell, lease or deal with an interest in land	Manager Strategic Properties	
LAND ACQUISITION AND COMPENSATION ACT 1986	s 109(2)	Duty of the authority to offer the land for sale to the former owner if within 18 months of acquisition under the Act	Manager Strategic Properties	

LAND ACQUISITION AND COMPENSATION REGULATIONS 2021

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
LAND ACQUISITION AND COMPENSATION REGULATIONS 2010	r 11	Function of providing certain information as set out in (a)-(h) as requested by an Authority	Municipal Building Surveyor Coordinator Building Services Coordinator Building Services Support Manager City Development, Municipal Building Surveyor, Coordinator – Building Services Support, Coordinator Statutory Planning, Statutory Planning Project Coordinator Coordinator Strategic Implementation.	
LAND ACQUISITION AND COMPENSATION REGULATIONS 2010	r 12	Function of providing certain information as set out in (a) –(d) as requested by an Authority	Municipal Building Surveyor Coordinator Building Services Coordinator Building Services Support Manager City Development, Municipal Building Surveyor, Coordinator – Building Services Support, Coordinator Statutory Planning, Statutory Planning Project Coordinator Coordinator Strategic Implementation.	Where council is responsible authority

LAND ACT 1958

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
LAND ACT 1958	s 22D(1)	Duty to execute an instrument of transfer and surrender	Manager Strategic Properties	Where the Attorney-General has authorised council to surrender land
LAND ACT 1958	s 134A(2)(a)	Power to be consulted before Minister grants lease for stratum of Crown land	Executive Director City Infrastructure Manager Civil Infrastructure Manager Capital Delivery	
LAND ACT 1958	s 138A(3)(a)	Power to be consulted before person grants licence for strata of Crown land	Executive Director City Infrastructure Manager Civil Infrastructure Manager Capital Delivery	
LAND ACT 1958	s 140A(3)(c)	Duty to provide report to Minister for grant of licences for jetty landing stages on Crown land	Manager Strategic Properties	
LAND ACT 1958	s 172(1)	Power to approve excise of land from certain streets by Governor in Council	Executive Director City Infrastructure Manager Civil Infrastructure Manager Capital Delivery	
LAND ACT 1958	s 183A(1)	Power to raise funds by allowing use of common for the purposes of agriculture	Executive Director Corporate Services Chief Financial Officer	Consent of Minister required
LAND ACT 1958	s 190	Power to authorise persons to enter onto Crown land and remove materials for the purposes of forming/maintaining public road	Executive Director City Infrastructure Manager Civil Infrastructure Manager Capital Delivery	Consent of Minister required
LAND ACT 1958	s 349	Power to agree to closure of road on land vested in Crown	Executive Director City Infrastructure Manager Civil Infrastructure Manager Capital Delivery	
LAND ACT 1958	s 400	Power to give notice to Secretary that road is an unused road	Executive Director City Infrastructure Manager Civil Infrastructure Manager Capital Delivery	Land Regulations 2016, r 10 For the purposes of s 400(2) of the Act, the prescribed form and particulars for a notice that a road or part of a road that a municipal council considers is not required for public traffic is an unused road is the form and particulars in Schedule 4
LAND ACT 1958	s 407(1)	Power to inform Minister it is desirable to re-open licensed closed road or water frontage	Executive Director City Infrastructure Manager Civil Infrastructure Manager Capital Delivery	
LAND ACT 1958	s 407(3)(b)	Power to cause any building / hedge/ ditch etc to be taken down / filled up / removed etc	Executive Director City Infrastructure Manager Civil Infrastructure Manager Capital Delivery	Where a licence under Division 8 of Part I has been cancelled under s 407(1)

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
LAND ACT 1958	s 411	Function of receiving particulars of licence from the land manager	Executive Director City Infrastructure Manager Civil Infrastructure Manager Capital Delivery	Where the licence is granted in relation to an unused road or water frontage in Council's municipal district

LIQUOR CONTROL REFORM ACT 1998

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
LIQUOR CONTROL REFORM ACT 1998	s 27(1)	Power to apply to the Commissioner for a licence or BYO permit	Not Delegated	
LIQUOR CONTROL REFORM ACT 1998	s 33	Function of receiving copy of application	Executive Director Growth and Place Executive Director City Life Manager City Development Coordinator Statutory Planning Statutory Planning Projects Coordinator Team Leader Statutory Planning Senior Statutory Planner Senior Planning Investigations Officer Planning Investigations Officer Principal Planning Investigations Officer Town Planner Principal Planner Principal Planner - Business Facilitation	
LIQUOR CONTROL REFORM ACT 1998	s 40(1)	Power to object to grant, variation or relocation of a licence	Executive Director City Life Manager Community Strengthening Health and Social Equity Coordinator Senior Health Planner Team Leader Social Equity	
LIQUOR CONTROL REFORM ACT 1998	s 40(1A)	Power to object to grant, variation or relocation of packaged liquor licence or late night (packaged liquor) licence	Executive Director City Life Manager Community Strengthening Health and Social Equity Coordinator Senior Health Planner Team Leader Social Equity	
LIQUOR CONTROL REFORM ACT 1998	s 91	Power to request the Commission to conduct an inquiry into whether there are grounds to take disciplinary action	Executive Director Growth and Place Executive Director City Life Manager City Development Coordinator Statutory Planning Statutory Planning Projects Coordinator	
LIQUOR CONTROL REFORM ACT 1998	s 94	Power to request the Commission to conduct an inquiry into amenity or misuse	Executive Director Growth and Place Executive Director City Life Manager City Development Coordinator Statutory Planning Statutory Planning Projects Coordinator	

LIVESTOCK DISEASE CONTROL ACT 1994

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
LIVESTOCK DISEASE CONTROL ACT 1994	107E(1)	Function of receiving a written request for information from the Secretary	Team Leader Revenue Senior Revenue Officer Revenue Officer	
LIVESTOCK DISEASE CONTROL ACT 1994	107E(2)	Duty to make available information requested by the Secretary under 107E(1)	Team Leader Revenue Senior Revenue Officer Revenue Officer	

LOCAL GOVERNMENT ACT 2020

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
LOCAL GOVERNMENT ACT 2020	s 11(8)	Duty to keep a public register of delegations under s 11 of this Act	Chief Governance & Risk Officer Manager Council and Corporate Governance	
LOCAL GOVERNMENT ACT 2020	s 16(12)	Duty to pay an account received of the reasonable expenses incurred by a person engaged by the Minister to support a review by an electoral representative advisory panel	Chief Governance & Risk Officer Manager Council and Corporate Governance	
LOCAL GOVERNMENT ACT 2020	s 17(6)	Duty to pay an account received of the reasonable expenses incurred by the Victorian Electoral Commission as a consequence of conducting a ward boundary review	Chief Governance & Risk Officer Manager Council and Corporate Governance	
LOCAL GOVERNMENT ACT 2020	s 40(1)	Duty to reimburse a Councillor or a member of a delegated committee for out-of-pocket expenses in accordance with this section	Manager Council & Executive Services	
LOCAL GOVERNMENT ACT 2020	s 40(2)	Duty to provide details of all reimbursements of out-of-pocket expenses of Councillors and members of a delegated committee to the Audit and Risk Committee	Manager Council & Executive Services Chief Governance & Risk Officer Manager Council and Corporate Governance	
LOCAL GOVERNMENT ACT 2020	s 42	Duty to make available to the Mayor and the Councillors the resources and facilities reasonably necessary to enable them to effectively perform their role	Manager Council & Executive Services	
LOCAL GOVERNMENT ACT 2020	s 50	Duty to implement appropriate long service leave arrangements for members of Council staff in accordance with the regulations	Manager People Shared Services Coordinator Payroll	
LOCAL GOVERNMENT ACT 2020	s 73(4)	Duty to publish a notice regarding a proposed local law in accordance with ss 73(3)(a) to (d)	Manager Community Safety & Regulation Chief Governance & Risk Officer Manager Council and Corporate Governance	
LOCAL GOVERNMENT ACT 2020	s 73(5)	Duty to ensure that a copy of the proposed local law is available for inspection	Manager Community Safety & Regulation Chief Governance & Risk Officer Manager Council and Corporate Governance	
LOCAL GOVERNMENT ACT 2020	s 74(1)	Duty to obtain a certificate from a qualified person	Manager Community Safety & Regulation Chief Governance & Risk Officer Manager Council and Corporate Governance	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
LOCAL GOVERNMENT ACT 2020	s 74(5)	Duty to publish a notice after a local law is made in accordance with ss 74(4)(a) to (d)	Manager Community Safety & Regulation Chief Governance & Risk Officer Manager Council and Corporate Governance	
LOCAL GOVERNMENT ACT 2020	s 75	Duty to ensure that a copy of a local law made under s 74 is available for inspection	Manager Community Safety & Regulation Chief Governance & Risk Officer Manager Council and Corporate Governance	
LOCAL GOVERNMENT ACT 2020	s 76(3)	Duty to publish a notice of an amendment to a document, code, standard, rule, specification or method which contains matter applied, adopted or incorporated by a local law	Manager Community Safety & Regulation Chief Governance & Risk Officer Manager Council and Corporate Governance	
LOCAL GOVERNMENT ACT 2020	s 76(4)	Duty to ensure that a copy of any document, code, standard, rule, specification or method which contains any matter incorporated in a local law is available for inspection	Manager Community Safety & Regulation Chief Governance & Risk Officer Manager Council and Corporate Governance	
LOCAL GOVERNMENT ACT 2020	s 82	Function of receiving any penalty recovered for an offence against a local law	Manager Community Safety & Regulation Chief Governance & Risk Officer Manager Council and Corporate Governance	
LOCAL GOVERNMENT ACT 2020	s 98	Duty to prepare an annual report in respect of each financial year	Manager Organisation Planning & Performance	Subject to s 99
LOCAL GOVERNMENT ACT 2020	s 99(1)	Duty to prepare, as soon as practicable after the end of the financial year, the performance statement and financial statements of the Council for the financial year	Manager Organisation Planning & Performance Chief Financial Officer	
LOCAL GOVERNMENT ACT 2020	s 103	Power to invest any money in accordance with ss (a) to (f)	Chief Financial Officer	
LOCAL GOVERNMENT ACT 2020	s 106	Duty to plan and deliver services to the municipal community in accordance with the service performance principles	Managers	
LOCAL GOVERNMENT ACT 2020	s 109(1)	Duty to comply with Council's Procurement Policy before entering into a contract for the purchase of goods or services or carrying out of works	Managers Coordinators	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
LOCAL GOVERNMENT ACT 2020	s 112(1)	Power to purchase or compulsorily acquire any land which is or may be required by the Council for or in connection with, or as incidental to, the performance of its functions or the exercise of its powers.	Manager Strategic Properties	Must be undertaken in accordance with the Council's community engagement policy and any other relevant legislation.
LOCAL GOVERNMENT ACT 2020	s 114(2)(a)	Duty to give notice before selling or exchanging land	Executive Director Corporate Services Chief Financial Officer Manager Strategic Properties Coordinator Property & Leasing	
LOCAL GOVERNMENT ACT 2020	s 114(2)(b)	Duty to undertake a community engagement process in accordance with Council's Community Engagement Policy before selling or exchanging land	Executive Director Corporate Services Chief Financial Officer Manager Strategic Properties Coordinator Property & Leasing	
LOCAL GOVERNMENT ACT 2020	s 114(2)(c)	Duty to obtain valuation before selling or exchanging land not more than 6 months prior to the sale or exchange	Executive Director Corporate Services Chief Financial Officer Manager Strategic Properties Coordinator Property & Leasing	
LOCAL GOVERNMENT ACT 2020	s 115(1)	Power to lease land	Executive Director Corporate Services Chief Financial Officer Manager Strategic Properties Coordinator Property & Leasing	
LOCAL GOVERNMENT ACT 2020	s 115(3)	Duty to include proposal to lease in the budget	Executive Director Corporate Services Chief Financial Officer Manager Strategic Properties Coordinator Property & Leasing	
LOCAL GOVERNMENT ACT 2020	s 115(4)	Duty to undertake a community engagement process in accordance with Council's Community Engagement Policy before leasing land	Executive Director Corporate Services Chief Financial Officer Manager Strategic Properties Coordinator Property & Leasing	
LOCAL GOVERNMENT ACT 2020	s 116(1)	Power to transfer, exchange or lease land with or without consideration to an entity described in s 116(1)(a) to (e)	Executive Director Corporate Services Chief Financial Officer Manager Strategic Properties Coordinator Property & Leasing	
LOCAL GOVERNMENT ACT 2020	s 117(1)(a)	Power to approve another person to carry out the work required under s 117(1)	Executive Directors	Delegation extends only to area of Functional responsibility of delegate

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
LOCAL GOVERNMENT ACT 2020	s 117(1)(b)	Power to carry out the work required under s 117(1)	Executive Directors	Delegation extends only to area of functional responsibility of delegate
LOCAL GOVERNMENT ACT 2020	s 117(3)	Power to recover costs of carrying out work	Executive Directors	
LOCAL GOVERNMENT ACT 2020	s 119	Power to require payment of all or part of money from present owner or occupier	Executive Directors	Subject to s 121
LOCAL GOVERNMENT ACT 2020	s 120(1)	Power to charge interest on unpaid money (other than rates and charges) in accordance with s 120	Executive Director Corporate Services Chief Financial Officer	
LOCAL GOVERNMENT ACT 2020	s 121	Function of receiving application for land information certificate	Senior Revenue Officer Revenue Officer	See prescribed information under r 5 of the Local Government (Land Information) Regulations 2021
LOCAL GOVERNMENT ACT 2020	s 121(4)	Power to provide a land information certificate, including the power to provide in a land information certificate any other information concerning the land as the delegate considers in their absolute discretion to be relevant	Team Leader Revenue Senior Revenue Officer Revenue Officer	Note, this instrument separately includes the duty to sign a land information certificate under r 5(2) of the Local Government (Land Information) Regulations 2021, which should be delegated to those who sign land information certificates
LOCAL GOVERNMENT ACT 2020	s 144B	Duty to reimburse the State for the remuneration costs associated with the appointment of an arbiter to hear an application made under s 143	Chief Governance & Risk Officer Manager Council and Corporate Governance	
LOCAL GOVERNMENT ACT 2020	s 145B	Duty to provide all reasonable assistance to an arbiter that is necessary to enable the arbiter to conduct an internal arbitration process	Chief Governance & Risk Officer Manager Council and Corporate Governance	
LOCAL GOVERNMENT ACT 2020	s 152	Duty to pay the fees for a Councillor Conduct Panel to the Principal Council Conduct Registrar	Chief Governance & Risk Officer Manager Council and Corporate Governance	
LOCAL GOVERNMENT ACT 2020	s 159A	Duty to reimburse the State for the remuneration costs associated with the formation of a Council Conduct Panel to hear an application made under s 154	Chief Governance & Risk Officer Manager Council and Corporate Governance	
LOCAL GOVERNMENT ACT 2020	s 162	Duty to provide all reasonable assistance to the Councillor Conduct Panel which is necessary to enable the Councillor Conduct Panel to conduct the hearing and make a determination	Chief Governance & Risk Officer Manager Council and Corporate Governance	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
LOCAL GOVERNMENT ACT 2020	s 167(8)	Duty to pay any necessary expenses incurred by Councillors in attending mediation, training or counselling directed by a Councillor Conduct Panel	Manager Council & Executive Services	
LOCAL GOVERNMENT ACT 2020	s 177(1)	Power to apply to the Minister for a compliance exemption from a regulatory requirement under this Act or the regulations specified in the application	Chief Governance & Risk Officer Manager Council and Corporate Governance	
LOCAL GOVERNMENT ACT 2020	s 179(3)	Duty to pay a Municipal Monitor the amounts entitled to be paid and the terms of the appointment	Not Delegated	
LOCAL GOVERNMENT ACT 2020	s 268(2)	Duty to pay for reasonable expenses of the Victorian Electoral Commission as specified in an account sent to the Council under ss (1)	Chief Governance & Risk Officer Manager Council and Corporate Governance	
LOCAL GOVERNMENT ACT 2020	s 313(1)	Power to institute proceedings in the corporate name of the Council	Executive Directors	Subject to ss (a) – (d)
LOCAL GOVERNMENT ACT 2020	s 313(1)	Power to authorise a person to institute proceedings in the corporate name of the Council	Executive Directors Managers	Subject to ss (a) – (d)

LOCAL GOVERNMENT ACT 1989

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
LOCAL GOVERNMENT ACT 1989	s 154	Power to determine that land is not rateable land in accordance with s 154	Coordinator Revenue Property & Valuations	
LOCAL GOVERNMENT ACT 1989	s 157(2)	Duty to publish notice of change in valuation system	Coordinator Revenue Property & Valuations	
LOCAL GOVERNMENT ACT 1989	s 158(3)	Power to levy rates by sending notice to person liable	Coordinator Revenue Property & Valuations	
LOCAL GOVERNMENT ACT 1989	s 158(3A)	Power to send rate notice to a person specified upon request	Coordinator Revenue Property & Valuations	
LOCAL GOVERNMENT ACT 1989	s 159(5)	Power to determine form & time period	Coordinator Revenue Property & Valuations	
LOCAL GOVERNMENT ACT 1989	s 159(6)	Power to require applicant to give further particulars or verify particulars	Coordinator Revenue Property & Valuations	
LOCAL GOVERNMENT ACT 1989	s 161(3)	Duty to make available for inspection certain information	Coordinator Revenue Property & Valuations	
LOCAL GOVERNMENT ACT 1989	s 163(1C)	Duty to send a copy of the public notice to each person who will be liable to pay the special rate or special charge	Coordinator Revenue Property & Valuations	
LOCAL GOVERNMENT ACT 1989	s 163(4)	Power to levy special rate/charge by sending notice to person liable	Coordinator Revenue Property & Valuations	
LOCAL GOVERNMENT ACT 1989	s 164(2)	Duty to notify of decision under s 164(1) to persons liable to pay special rate/charge	Coordinator Revenue Property & Valuations	Limited to Executive Director responsible for works or project
LOCAL GOVERNMENT ACT 1989	s 165	Duty to refund excess money	Coordinator Revenue Property & Valuations	
LOCAL GOVERNMENT ACT 1989	s 166(2)	Duty to notify persons liable that special rate/charge varied	Coordinator Revenue Property & Valuations	
LOCAL GOVERNMENT ACT 1989	s 169(2)	Duty to send notice to person who was granted a rebate or concession and not complied with terms	Coordinator Revenue Property & Valuations	
LOCAL GOVERNMENT ACT 1989	s 170(1)	Power to defer payment where applicant shows hardship	Coordinator Revenue Property & Valuations	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
LOCAL GOVERNMENT ACT 1989	s 170(3)(a)	Power to require payment where no longer hardship/in occupation	Coordinator Revenue Property & Valuations	
LOCAL GOVERNMENT ACT 1989	s 171(1)	Power to waive rate/charge to eligible recipient or in accordance with Council determination	Coordinator Revenue Property & Valuations	
LOCAL GOVERNMENT ACT 1989	s 171(4)(e)	Duty to waive amount which is in accordance with concession order upon receipt of application	Coordinator Revenue Property & Valuations	
LOCAL GOVERNMENT ACT 1989	s 171(4)(f)	Power to decide to treat person to whom waiver granted as having made continuing application or waiver	Coordinator Revenue Property & Valuations	Requires the approval of the Minister administering the State Concessions Act 2004
LOCAL GOVERNMENT ACT 1989	s 171(5A)	Power to waive rate/charge where person has right to recover it from another (upon application of the eligible recipient)	Coordinator Revenue Property & Valuations	
LOCAL GOVERNMENT ACT 1989	s 171A(1)	Function of receiving application for waiver	Coordinator Revenue Property & Valuations	
LOCAL GOVERNMENT ACT 1989	s 171A(2)	Power to require information or verification	Coordinator Revenue Property & Valuations	
LOCAL GOVERNMENT ACT 1989	s 171A(3)	Power to waive rate/charge/interest	Coordinator Revenue Property & Valuations	
LOCAL GOVERNMENT ACT 1989	s 171B(1)	Power to enter into a payment plan with a person for the payment of a rate or charge (including interest charged under s 172)	Coordinator Revenue Property & Valuations Team Leader Revenue Senior Revenue Officer Revenue Officer Customer Service Officer	
LOCAL GOVERNMENT ACT 1989	s 171B(3)	Power to determine terms of the payment plan under subsections (a) to (d)	Coordinator Revenue Property & Valuations Team Leader Revenue Senior Revenue Officer Revenue Officer	
LOCAL GOVERNMENT ACT 1989	s 171B(7)	Power to cancel a payment plan	Coordinator Revenue Property & Valuations Team Leader Revenue Senior Revenue Officer Revenue Officer	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
LOCAL GOVERNMENT ACT 1989	s 172(1)	Power to raise interest and require payment from person liable	Coordinator Revenue Property & Valuations	
LOCAL GOVERNMENT ACT 1989	s 172(3)	Power to exempt a person from paying interest	Chief Financial Officer	
LOCAL GOVERNMENT ACT 1989	s 172(4)	Power to recover interest due	Coordinator Revenue Property & Valuations	
LOCAL GOVERNMENT ACT 1989	s 173(2)(a)	Duty to refund rates/charges where land ceases to be rateable and payment was made	Coordinator Revenue Property & Valuations	
LOCAL GOVERNMENT ACT 1989	s 173(2)(b)	Duty to require pro rata payment where land ceases to be rateable	Coordinator Revenue Property & Valuations	
LOCAL GOVERNMENT ACT 1989	s 175(2)	Power to require current rate arrears from person acquiring land	Coordinator Revenue Property & Valuations	
LOCAL GOVERNMENT ACT 1989	s 177(1)	Power to require occupier to pay rent upon notice	Team Leader Revenue	
LOCAL GOVERNMENT ACT 1989	s 177(4)	Power to recover unpaid rent as a debt due	Team Leader Revenue	
LOCAL GOVERNMENT ACT 1989	s 180(1)	Power to recover unpaid rate/charge as a debt due	Team Leader Revenue	
LOCAL GOVERNMENT ACT 1989	s 180A	Duty to provide notification prior to commencing proceedings for recovery of unpaid debt in certain circumstances	Coordinator Revenue Property & Valuations	
LOCAL GOVERNMENT ACT 1989	s 181(2)	Power to dispose of land where rate/charge unpaid	Not Delegated	
LOCAL GOVERNMENT ACT 1989	s 181(5)	Power to serve and to give notices before Council sells the land.	Executive Director Corporate Services	
LOCAL GOVERNMENT ACT 1989	s 181(7)	Power to deduct expenses incurred in connection with sale	Executive Director Corporate Services	
LOCAL GOVERNMENT ACT 1989	s 181AA	Duty to comply with Ministerial Guidelines	Chief Financial Officer Coordinator Revenue Property & Valuations Team Leader Revenue Senior Revenue Officer Revenue Officer	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
LOCAL GOVERNMENT ACT 1989	s 181C(2)	Power to send notice to person liable to pay environmental upgrade charge	Coordinator Revenue Property & Valuations	
LOCAL GOVERNMENT ACT 1989	s 181E(1)	Duty to use best endeavours to recover environmental upgrade charge	Coordinator Revenue Property & Valuations	
LOCAL GOVERNMENT ACT 1989	s 181F	Duty to adjust environmental upgrade charge to reflect lower amount advanced to owner and advise any person liable to pay charge in writing of the adjustment	Coordinator Revenue Property & Valuations	Council must refund any excess amounts paid to owner or occupier as a result of an adjustment being made to an upgrade charge under 181F(1)
LOCAL GOVERNMENT ACT 1989	s 185F(1)	Duty to comply with any direction of the Minister under s 185D	Chief Financial Officer	
LOCAL GOVERNMENT ACT 1989	s 185I	Power to enter into a cladding rectification agreement in respect of rateable land with an existing building on it	Not Delegated	Subject to s 185I(4), s 185J(4) and s 185J(5)
LOCAL GOVERNMENT ACT 1989	s 185J(1)	Function of receiving details in writing of the information set out in s 185J(1)(a)	Team Leader Revenue	
LOCAL GOVERNMENT ACT 1989	s 185J(2)	Duty to give written notice to each owner or, in the case of rateable land managed by an owners corporation, each owner of a lot on the rateable land	Team Leader Revenue	
LOCAL GOVERNMENT ACT 1989	s 185J(8)	Power to enter into a cladding rectification agreement if all the existing mortgagees of the rateable land agree in writing to the proposed cladding rectification charged	Not Delegated	If Council is not satisfied of the matters set out in s185J(4)
LOCAL GOVERNMENT ACT 1989	s 185J(9)	Power to enter into a cladding rectification agreement if all the existing mortgagees of those lots agree in writing to the cladding rectification charge	Not Delegated	If Council is not satisfied of the matters set out in s185J(5)
LOCAL GOVERNMENT ACT 1989	s 185K(1)(b)	Function of receiving information from the owners corporation	Team Leader Revenue	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
LOCAL GOVERNMENT ACT 1989	s 185N(1)	Duty to use Council's best endeavours to recover a cladding rectification charge in accordance with any requirements imposed on it by the <i>Building Act 1993</i> and the cladding rectification agreement	Team Leader Revenue	Subject to s 185N(2) and s 185N(3)
LOCAL GOVERNMENT ACT 1989	s 199	Duty to give notice of proposed drainage works to persons affected	Manager Civil Infrastructure	
LOCAL GOVERNMENT ACT 1989	s 200(1)	Power to give persons notice that must carry out drainage works	Manager Civil Infrastructure	
LOCAL GOVERNMENT ACT 1989	s 200(2)	Power to carry out works where non-compliance with notice	Manager Civil Infrastructure	
LOCAL GOVERNMENT ACT 1989	s 201(1)	Duty to construct, manage, etc works under schemes approved under <i>Water Act 1989</i>	Manager Civil Infrastructure	
LOCAL GOVERNMENT ACT 1989	s 201(2)	Power to carry out any power under the Act for purpose of 201(1)	Manager Civil Infrastructure	
LOCAL GOVERNMENT ACT 1989	s 203(1)	Power to develop and implement a transport plan	Manager Civil Infrastructure	
LOCAL GOVERNMENT ACT 1989	s 203(2)	Power to prepare a transport plan jointly with one or more other councils	Manager Civil Infrastructure	
LOCAL GOVERNMENT ACT 1989	s 203A	Power to procure, provide or enable transport services within the municipal district	Manager Civil Infrastructure	
LOCAL GOVERNMENT ACT 1989	s 204(1)	Power to publish notice in Government Gazette of road to be declared a public highway	Not Delegated	
LOCAL GOVERNMENT ACT 1989	s 207D(2)	Duty to notify Registrar of Titles of an action under s 207D(1)(b) or a transfer of land in the form described in (a)to(c)	Manager Strategic Properties	Delegation only extends to matters within the functional responsibility of delegate
LOCAL GOVERNMENT ACT 1989	s 223(1)(a)	Duty to publish a public notice	Executive Directors Managers	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
LOCAL GOVERNMENT ACT 1989	s 223(1)(b)(iii)	Administrative duty to give reasonable notice of day, time and place of the meeting to each person who made a request to appear in person, or be represented in the submission	Executive Directors Managers	
LOCAL GOVERNMENT ACT 1989	s 223(1)(d)(ii)	Duty to notify submitters after made decision	Executive Directors Managers	
LOCAL GOVERNMENT ACT 1989	s 223(3)	Power to authorise members of Council staff to carry out administrative procedures	Executive Directors Managers	
LOCAL GOVERNMENT ACT 1989	s 224(1)	Power to appoint authorised officer	Executive Directors Managers	
LOCAL GOVERNMENT ACT 1989	s 224(1A)	Duty to maintain register of authorised officers	Executive Directors Managers	
LOCAL GOVERNMENT ACT 1989	s 224(2)	Duty to supply authorised officers with identity cards	Executive Directors Managers Technical Officer Security	
LOCAL GOVERNMENT ACT 1989	s 224(3)	Power to authorise a person to sign identity cards of authorised officers	Executive Directors Managers Technical Officer Security	
LOCAL GOVERNMENT ACT 1989	s 224A(2)	Power to publish a notice in the Government Gazette which authorises police officers to enforce provisions of local law	Executive Director City Life Manager Community Safety & Regulation	
LOCAL GOVERNMENT ACT 1989	s 237A	Duty to make available to the Secretary to the Department any information requested in accordance with s 121A of the Livestock Disease Control Act 1994	Executive Director City Life Manager Community Safety & Regulation	
LOCAL GOVERNMENT ACT 1989	Schedule 10 clause 1(a)	Power to make, maintain and repair roads	Executive Director City Infrastructure Manager City Works Manager Civil Infrastructure	
LOCAL GOVERNMENT ACT 1989	Schedule 10 Clause 2	Administrative functions necessary to give effect to power to deviate roads	Manager Strategic Properties	
LOCAL GOVERNMENT ACT 1989	Schedule 10 Clause 3	Administrative functions necessary to give effect to discontinue roads	Manager Strategic Properties	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
LOCAL GOVERNMENT ACT 1989	Schedule 10 Clause 4	Power to enter and take any materials necessary from certain land	Executive Director City Infrastructure Manager City Works	
LOCAL GOVERNMENT ACT 1989	Schedule 10 Clause 5(1)(a)	Power to approve, assign or change the name of a road	Executive Director Corporate Services Coordinator Revenue Property & Valuations	Power in clause 5(1) must be exercised in accordance with the <i>Geographic Place Names Act 1998</i>
LOCAL GOVERNMENT ACT 1989	Schedule 10 Clause 5(1)(b)	Power to erect signs on a road	Executive Director Corporate Services Coordinator Revenue Property & Valuations	
LOCAL GOVERNMENT ACT 1989	Schedule 10 Clause 5(1)(c)	Power to approve, assign and change the number of a road and any premises next to a road	Executive Director Corporate Services Coordinator Revenue Property & Valuations	
LOCAL GOVERNMENT ACT 1989	Schedule 10 Clause 5(1)(d)	Power to require people to number their premises and to renew those numbers	Executive Director Corporate Services Coordinator Revenue Property & Valuations	
LOCAL GOVERNMENT ACT 1989	Schedule 10 Clause 6	Power to cause standard survey marks to be established in roads	Executive Director City Infrastructure Manager Civil Infrastructure	
LOCAL GOVERNMENT ACT 1989	Schedule 10 Clause 8(1)(b)	Power to allow persons to make minor repairs, alterations, etc between the old alignment and the new alignment of a road	Executive Director City Infrastructure Manager Civil Infrastructure	
LOCAL GOVERNMENT ACT 1989	Schedule 10 Clause 8(3)	Duty to publish notice in Government Gazette before starting work	Executive Director City Infrastructure Manager Civil Infrastructure	
LOCAL GOVERNMENT ACT 1989	Schedule 10 Clause 9	Power to provide for temporary roads	Executive Director City Infrastructure Manager City Works Manager Civil Infrastructure	
LOCAL GOVERNMENT ACT 1989	Schedule 10 Clause 10	Power to permit the erection and maintenance of gate and fences and to revoke the permission and to permit the construction of by-passes for unfenced roads and to revoke the permission and require the removal of the by-pass	Executive Director City Infrastructure Manager City Works Manager Civil Infrastructure	
LOCAL GOVERNMENT ACT 1989	Schedule 10 Clause 11(a)	Power to require/cause the filling up of holes or excavations	Executive Director City Infrastructure Manager City Works Manager Civil Infrastructure	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
LOCAL GOVERNMENT ACT 1989	Schedule 10 Clause 11(b)	Power to require/cause the removal of a cause of danger/damage	Executive Director City Infrastructure Manager City Works Manager Civil Infrastructure	
LOCAL GOVERNMENT ACT 1989	Schedule 10 Clause 11(c)	Power to require/cause the erection or restoration of a fence between the holes or excavations and any adjacent land or road	Executive Director City Infrastructure Manager City Works Manager Civil Infrastructure	
LOCAL GOVERNMENT ACT 1989	Schedule 10 Clause 12	Power to make, maintain, repair or reconstruct a bridge or crossing	Executive Director City Infrastructure Manager City Works Manager Civil Infrastructure	
LOCAL GOVERNMENT ACT 1989	Schedule 11 Clause 1	Power to fix times when vehicles may stand in parking areas and the fees for and manner of standing in parking areas	Executive Director City Infrastructure Manager Civil Infrastructure	
LOCAL GOVERNMENT ACT 1989	Schedule 11 Clause 2	Power to issue special parking permits to disabled persons	Executive Director City Life Manager Community Safety & Regulation Coordinator Amenity Protection, Permits & Review Services Coordinator Parking & Animal Management Services Team Leader Parking Services Health & Amenity Officer Team Leader Registration, Licensing & Business Support Senior Registrations, Licensing & Business Support Officer Registrations, Licensing & Business Support Officer Customer Services Officer	
LOCAL GOVERNMENT ACT 1989	Schedule 11 Clause 3	Power to remove abandoned/unregistered vehicles	Executive Director City Life Manager Community Safety & Regulation Coordinator Amenity Protection, Permits & Review Services Coordinator Parking & Animal Management Services Team Leader Parking Services Health & Amenity Officer Senior Parking Services Officer Team leader Amenity Protection & Review Services	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
LOCAL GOVERNMENT ACT 1989	Schedule 11 Clause 4	Power to tow away and impound vehicles which are causing an unlawful obstruction etc and to charge a fee	Executive Director City Life Manager Community Safety & Regulation Coordinator Amenity Protection, Permits & Review Services Coordinator Parking & Animal Management Services Health & Amenity Officer Team Leader Parking Services Team leader Amenity Protection & Review Services	
LOCAL GOVERNMENT ACT 1989	Schedule 11 Clause 5	Power to require or cause the removal of any encroachment or obstruction	Executive Director City Life Manager Community Safety & Regulation Team Leader Parking Services Health & Amenity Officer Team leader Amenity Protection & Review Services Environmental Health Officer Graduate Environmental Health Officer Food Safety Assessment Officer Food Safety Officer	
LOCAL GOVERNMENT ACT 1989	Schedule 11 Clause 6	Power to control traffic to enable works to be carried out on, over, or on land next to a road	Executive Director City Infrastructure Manager Parks & Natural Assets Manager Civil Infrastructure Manager City Works Manager Capital Delivery Coordinator Construction Coordinator Maintenance Coordinator Infrastructure Development Coordinator Design & Services Coordinator Civil Infrastructure Planning Coordinator Program Delivery Coordinator Emergency Management & MEMO Coordinator Parking & Animal Management Services Coordinator Transport Principal Traffic Operations Engineer Principal Transport Planning Engineer Municipal Fire Prevention Officer/Team Leader	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
LOCAL GOVERNMENT ACT 1989	Schedule 11 Clause 7	Power to close a road, or part of a road for a particular period	Manager Parks & Natural Assets Manager Civil Infrastructure Manager City Works Manager Capital Delivery Coordinator Construction Coordinator Maintenance Coordinator Infrastructure Development Coordinator Design & Services Coordinator Civil Infrastructure Planning Coordinator Program Delivery Coordinator Emergency Management & MEMO Coordinator Parking & Animal Management Services Coordinator Transport Principal Traffic Operations Engineer Principal Transport Planning Engineer Municipal Fire Prevention Officer/Team Leader	
LOCAL GOVERNMENT ACT 1989	Schedule 11 Clause 8	Power to erect and remove any works or structures to protect passengers, pedestrians and drivers or to regulate traffic on a road	Executive Director City Infrastructure Manager Parks & Natural Assets Manager Civil Infrastructure Manager City Works Manager Capital Delivery Coordinator Construction Coordinator Maintenance Coordinator Infrastructure Development Coordinator Design & Services Coordinator Civil Infrastructure Planning Coordinator Program Delivery Coordinator Emergency Management & MEMO Coordinator Parking & Animal Management Services Coordinator Transport Principal Traffic Operations Engineer Principal Transport Planning Engineer Municipal Fire Prevention Officer/Team Leader	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
LOCAL GOVERNMENT ACT 1989	Schedule 11 Clause 9	Administrative functions necessary to give effect to power to block or restrict the passage or access of vehicles on a road by placing a permanent barrier or obstruction on a road	Executive Director City Infrastructure Manager Parks & Natural Assets Manager Civil Infrastructure Manager City Works Manager Capital Delivery Coordinator Maintenance Coordinator Infrastructure Development Coordinator Design & Services Coordinator Civil Infrastructure Planning Coordinator Program Delivery Coordinator Emergency Management & MEMO Coordinator Parking & Animal Management Services Coordinator Transport Principal Traffic Operations Engineer Principal Transport Planning Engineer Municipal Fire Prevention Officer/Team Leader	Only to be exercised where report from Head, Transport for Victoria has been considered; and if the road is a freeway or arterial road, consent of Head, Transport for Victoria is required
LOCAL GOVERNMENT ACT 1989	Schedule 11 Clause 10(1)(a) & Clause 10(1)(b)	Power to block or restrict the passage or access of vehicles on a road by placing a temporary barrier or obstruction on a road	Executive Director City Infrastructure Manager Parks & Natural Assets Manager Civil Infrastructure Manager City Works Manager Capital Delivery Coordinator Construction Coordinator Maintenance Coordinator Infrastructure Development Coordinator Design & Services Coordinator Civil Infrastructure Planning Coordinator Program Delivery Coordinator Emergency Management & MEMO Coordinator Parking & Animal Management Services Coordinator Transport Principal Traffic Operations Engineer Principal Transport Planning Engineer Municipal Fire Prevention Officer/Team Leader	If the road is a freeway or arterial road, consent of Head, Transport for Victoria is required

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
LOCAL GOVERNMENT ACT 1989	Schedule 11 Clause 11	Administrative functions necessary to give effect to power to declare a road or part of a road a shopping mall and prohibit or restrict the entry of vehicles	Executive Director City Infrastructure Manager Parks & Natural Assets Manager Civil Infrastructure Manager City Works Manager Capital Delivery Coordinator Maintenance Coordinator Infrastructure Development Coordinator Design & Services Coordinator Civil Infrastructure Planning Coordinator Program Delivery Coordinator Emergency Management & MEMO Coordinator Parking & Animal Management Services Coordinator Transport Principal Traffic Operations Engineer Principal Transport Planning Engineer Municipal Fire Prevention Officer/Team Leader	
LOCAL GOVERNMENT ACT 1989	Schedule 11 Clause 12(1)	Administrative functions necessary to give effect to power to prohibit the use of a road by a vehicle over a certain size or weight	Executive Director City Infrastructure Manager City Works Manager Civil Infrastructure	
LOCAL GOVERNMENT ACT 1989	Schedule 11 Clause 12(2)	Power to make decision to prohibit the use of a road by a vehicle over a certain size or weight	Executive Director City Infrastructure Manager City Works Manager Civil Infrastructure	Only to be exercised where immediate risk of danger to people or damage to property exists and action is immediately reported to Council
LOCAL GOVERNMENT ACT 1989	Schedule 11 Clause 13	Power to determine speed limits	Executive Director City Infrastructure Manager City Works Manager Civil Infrastructure	
LOCAL GOVERNMENT ACT 1989	Schedule 11 Clause 14	Power to prohibit or restrict traffic on a road if unsafe	Executive Director City Infrastructure Manager City Works Manager Civil Infrastructure	

LOCAL GOVERNMENT (GENERAL) REGULATIONS 2015

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
LOCAL GOVERNMENT (GENERAL) REGULATIONS 2015	r 10	Duty to include in the notice of rates and charges the information prescribed	Coordinator Revenue Property & Valuations	

LOCAL GOVERNMENT (LAND INFORMATION) REGULATIONS 2021

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
LOCAL GOVERNMENT (LAND INFORMATION) REGULATIONS 2021	r 5(2)	Duty to sign a land information certificate	Chief Financial Officer Coordinator Revenue Property & Valuations Team Leader Revenue	Refer also to s 121(4) of the Local Government Act 2020. Signing of a land information certificate must be by the member of staff of the Council to whom the power to sign a land information certificate has been delegated.

LOCAL GOVERNMENT (LONG SERVICE LEAVE) REGULATIONS 2021

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
LOCAL GOVERNMENT (LONG SERVICE LEAVE) REGULATIONS 2021	r 7(2)	Function of receiving request from member to grant pay instead of long service leave	Executive Director Corporate Services Manager People Shared Services Coordinator Payroll	
LOCAL GOVERNMENT (LONG SERVICE LEAVE) REGULATIONS 2021	r 7(3)	Duty to pay the member one-tenth of 3 months ordinary pay for each year of completed recognised service	Executive Director Corporate Services Manager People Shared Services Coordinator Payroll	
LOCAL GOVERNMENT (LONG SERVICE LEAVE) REGULATIONS 2021	r 7(5)(a)	Duty to transfer long service leave entitlement to the other Council with the payment to be transferred under r 19(3)	Executive Director Corporate Services Manager People Shared Services Coordinator Payroll	
LOCAL GOVERNMENT (LONG SERVICE LEAVE) REGULATIONS 2021	r 7(5)(b)	Duty to pay the public body or special body (as the case requires) an amount equal to one-fortieth of one month's ordinary pay for each completed month of recognised of the member calculated in accordance with these Regulations	Executive Director Corporate Services Manager People Shared Services Coordinator Payroll	
LOCAL GOVERNMENT (LONG SERVICE LEAVE) REGULATIONS 2021	r 7(6)(b)	Duty to pay the member one-tenth of 3 months ordinary pay for each year of completed recognised service	Executive Director Corporate Services Manager People Shared Services Coordinator Payroll	If, before the member's termination becomes effective, the member has not taken the whole of the long service leave to which the member is entitled or pay instead of that leave, or deferred the taking of the long service leave entitlement under sub-regulation (4)
LOCAL GOVERNMENT (LONG SERVICE LEAVE) REGULATIONS 2021	r 8(2)	Power to receive notice in writing from member who ceases employment in any of the circumstances set out under sub-regulation (1) to elect to take pay instead of all or any part of the long service leave to which the member is entitled	Executive Director Corporate Services Manager People Shared Services Coordinator Payroll	
LOCAL GOVERNMENT (LONG SERVICE LEAVE) REGULATIONS 2021	r 8(3)	Duty to pay the member one-tenth of 3 months ordinary pay for each year of completed recognised service	Executive Director Corporate Services Manager People Shared Services Coordinator Payroll	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
LOCAL GOVERNMENT (LONG SERVICE LEAVE) REGULATIONS 2021	r 8(4)(b)	Duty to pay member one-tenth of 3 months ordinary pay for each year of completed recognised service	Executive Director Corporate Services Manager People Shared Services Coordinator Payroll	If a member who ceases employment in any of the circumstances set out under sub-regulation (1) has not taken the whole of the long service leave to which the member is entitled or pay instead of that leave before their termination or retirement becomes effective
LOCAL GOVERNMENT (LONG SERVICE LEAVE) REGULATIONS 2021	r 8(6)	Duty to pay the member referred to in sub-regulation (5) one-tenth of 3 months ordinary pay for each year of completed recognised service	Executive Director Corporate Services Manager People Shared Services Coordinator Payroll	
LOCAL GOVERNMENT (LONG SERVICE LEAVE) REGULATIONS 2021	r 8(7)(b)(i)	Function of approving medical practitioner	Executive Director Corporate Services Manager Health, Safety & Wellbeing	
LOCAL GOVERNMENT (LONG SERVICE LEAVE) REGULATIONS 2021	r 9(2)	Duty to pay the legal personal representative of the member referred to in sub-regulation (1) (as the case requires) (a) the pay which the member elected to take; and (b) pay instead of any long service leave to which the member was entitled and which the member had not taken, or for which the member has not paid	Executive Director Corporate Services Manager People Shared Services Coordinator Payroll	
LOCAL GOVERNMENT (LONG SERVICE LEAVE) REGULATIONS 2021	r 13(6)	Power to include, to the extent determined in each particular case by first Council, the whole or any portion of a period of service when the member was absent from duty with the prior or subsequent approval	Executive Director Corporate Services Manager People Shared Services Coordinator Payroll	
LOCAL GOVERNMENT (LONG SERVICE LEAVE) REGULATIONS 2021	r 14(1)(b)	Duty to grant the member a day off instead of a public holiday	Executive Director Corporate Services Manager People Shared Service Coordinator Payroll	
LOCAL GOVERNMENT (LONG SERVICE LEAVE) REGULATIONS 2021	r 14(2)	Power to agree on a mutually convenient time with the member	Executive Director Corporate Services Manager People Shared Services Coordinator Payroll	
LOCAL GOVERNMENT (LONG SERVICE LEAVE) REGULATIONS 2021	r 15	Power to agree on a mutually convenient time with the member to take all or part of long service leave entitlement	Executive Director Corporate Services Manager People Shared Services Coordinator Payroll	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
LOCAL GOVERNMENT (LONG SERVICE LEAVE) REGULATIONS 2021	r 16	Power to approve long serve leave entitlement at half the salary for twice the period	Executive Director Corporate Services Manager People Shared Services Coordinator Payroll	
LOCAL GOVERNMENT (LONG SERVICE LEAVE) REGULATIONS 2021	r 17	Power to approve a member to engage in any employment for hire or reward while the member is on long service leave	Executive Director Corporate Services	
LOCAL GOVERNMENT (LONG SERVICE LEAVE) REGULATIONS 2021	r 18	Duty to provide another Council with any information in its possession which may be required by that other Council for the purposes of these Regulations	Executive Director Corporate Services Manager People Shared Services Coordinator Payroll	
LOCAL GOVERNMENT (LONG SERVICE LEAVE) REGULATIONS 2021	r 19(2)	Duty to inform the other Council (former Council) of the employment within 2 months of the commencement of the employment	Executive Director Corporate Services Manager People Shared Services Coordinator Payroll	
LOCAL GOVERNMENT (LONG SERVICE LEAVE) REGULATIONS 2021	r 19(3)	Duty to, within 2 months of being informed of the employment, pay to the Council an amount equal to one-fortieth of one month's pay for each completed month of service of the member with Council	Executive Director Corporate Services Manager People Shared Services Coordinator Payroll	Where Council is the member's former employer
LOCAL GOVERNMENT (LONG SERVICE LEAVE) REGULATIONS 2021	r 19(4)	Duty to refund a payment made to it under sub-regulation (3)	Executive Director Corporate Services Manager People Shared Services Coordinator Payroll	Where Council is the member's new employer
LOCAL GOVERNMENT (LONG SERVICE LEAVE) REGULATIONS 2021	r 20	Power to enter into an agreement with an authority, person responsible for an office or Authority referred to in regulation 13(4) regarding transfer of entitlements	Executive Director Corporate Services	

LOCAL GOVERNMENT (PLANNING AND REPORTING) REGULATIONS 2020

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
LOCAL GOVERNMENT (PLANNING AND REPORTING) REGULATIONS 2020	r 5(1)	Duty to include statements describing the financial resources are in the prescribed form	Chief Financial Officer	
LOCAL GOVERNMENT (PLANNING AND REPORTING) REGULATIONS 2020	r 5(2)	Duty to include a statement of capital works in the Financial Plan	Chief Financial Officer	
LOCAL GOVERNMENT (PLANNING AND REPORTING) REGULATIONS 2020	r 6	Duty to include prescribed information in the Financial Plan	Chief Financial Officer	
LOCAL GOVERNMENT (PLANNING AND REPORTING) REGULATIONS 2020	r 7	Duty to include the prescribed information in the financial statements included in the budget	Chief Financial Officer	
LOCAL GOVERNMENT (PLANNING AND REPORTING) REGULATIONS 2020	r 8	Duty to include other prescribed information in the budget or revised budget	Chief Financial Officer	
LOCAL GOVERNMENT (PLANNING AND REPORTING) REGULATIONS 2020	r 9(2)	Duty to include the prescribed information in the report of operations	Chief Financial Officer Manager Organisation Planning & Performance	
LOCAL GOVERNMENT (PLANNING AND REPORTING) REGULATIONS 2020	r 10	Duty to include in the report of operations a description of the operations of Council	Chief Financial Officer Manager Organisation Planning & Performance	
LOCAL GOVERNMENT (PLANNING AND REPORTING) REGULATIONS 2020	r 11	Duty to include prescribed information relating to performance results in the performance statements	Chief Financial Officer Manager Organisation Planning & Performance	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
LOCAL GOVERNMENT (PLANNING AND REPORTING) REGULATIONS 2020	r 14	Duty to include the prescribed information in financial statements contained in the annual report	Chief Financial Officer Manager Organisation Planning & Performance	

MAGISTRATES' COURT ACT 1989

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
MAGISTRATES' COURT ACT 1989	s 99A(4)	Power to give persons or bodies making a written request under s 99A(3) access to any information that may be of use in the enforcement of court orders and fines	Executive Directors Manager Community Safety & Regulation Chief Legal Officer Lead Integrity & Review Officer Internal Review Officer	

MAJOR TRANSPORT PROJECTS FACILITATION ACT 2009

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
MAJOR TRANSPORT PROJECTS FACILITATION ACT 2009	s 111C(1)(a)	Power to enter into an agreement with project authority	Not Delegated	Council as specified entity Provision inserted under Suburban Rail Loop Act 2021
MAJOR TRANSPORT PROJECTS FACILITATION ACT 2009	s 134(4)	Duty to comply with requirement to surrender public land under ss(1)(a)	Manager Strategic Properties	
MAJOR TRANSPORT PROJECTS FACILITATION ACT 2009	s 134(5)	Duty to give written notice to the Project Minister and project authority of any lease, licence or other interest in land	Manager Strategic Properties	
MAJOR TRANSPORT PROJECTS FACILITATION ACT 2009	s 134(6)	Function of receiving written notice from the Project Minister	Not Delegated	
MAJOR TRANSPORT PROJECTS FACILITATION ACT 2009	s 146(2)	Power to claim compensation for pecuniary loss or expense incurred	Manager Strategic Properties	
MAJOR TRANSPORT PROJECTS FACILITATION ACT 2009	s 147	Function of agreeing to transfer of building or structure	Manager Strategic Properties	
MAJOR TRANSPORT PROJECTS FACILITATION ACT 2009	s 167	Function of receiving written notice from the project authority	Manager Strategic Properties	For land owned or vested in Council Provision inserted under Suburban Rail Loop Act 2021
MAJOR TRANSPORT PROJECTS FACILITATION ACT 2009	s 185D	Power to enter into an agreement with the project authority for a community asset	Executive Director City Infrastructure Manager Civil Infrastructure	
MAJOR TRANSPORT PROJECTS FACILITATION ACT 2009	s 189(2)	Duty to obtain consent of project authority for the purposes of carrying out works or discontinue a road within a project area	Executive Director City Infrastructure Manager Civil Infrastructure	Provision inserted under Suburban Rail Loop Act 2021
MAJOR TRANSPORT PROJECTS FACILITATION ACT 2009	s 189(5)	Function of receiving written consent	Executive Director City Infrastructure Manager Civil Infrastructure	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
MAJOR TRANSPORT PROJECTS FACILITATION ACT 2009	s 195(2)	Power to apply to the relevant project authority for the purpose of 195(1)	Executive Director City Infrastructure Manager Civil Infrastructure	
MAJOR TRANSPORT PROJECTS FACILITATION ACT 2009	s 195(4)	Function of receiving written notice of the decision from the relevant project authority	Executive Director City Infrastructure Manager Civil Infrastructure	

MARINE AND COASTAL ACT 2018

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
MARINE AND COASTAL ACT 2018	s 25(3)	Function of being consulted by the Minister when preparing a Marine and Coastal Policy if Council's interests may be affected by the policy	Executive Director City Infrastructure Manager Planning & Growth Manager Parks & Natural Assets	
MARINE AND COASTAL ACT 2018	s 32(3)	Function of being consulted by the Minister when preparing a Marine and Coastal Strategy if Council's interests may be affected by the strategy	Executive Director City Infrastructure Manager Planning & Growth Manager Parks & Natural Assets	
MARINE AND COASTAL ACT 2018	s 46(3)	Function of being consulted by the parties of a regional and strategic partnership when preparing a product if Council's interests may be affected by the product	Executive Director City Infrastructure Manager Planning & Growth Manager Parks & Natural Assets	
MARINE AND COASTAL ACT 2018	s 51(3)	Function of being consulted by the Minister when preparing an environmental management plan if Council's interests may be affected by the plan	Executive Director City Infrastructure Manager Planning & Growth Manager Parks & Natural Assets	
MARINE AND COASTAL ACT 2018	s 59(3)	Function of being consulted by the Crown land manager when preparing a costal and marine management plan where Council's interests may be affected by the plan	Executive Director City Infrastructure Manager Planning & Growth Manager Parks & Natural Assets	

MINERAL RESOURCES AND EXTRACTION ACT 1990

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
MINERAL RESOURCES AND EXTRACTION ACT 1990	s 46(1)	Function of consulting with Minister	Executive Directors	
MINERAL RESOURCES AND EXTRACTION ACT 1990	s 77HB(2)	Function of consulting with Department Head before Department Head approves variation of work plan	Executive Directors	
MINERAL RESOURCES AND EXTRACTION ACT 1990	s 77M(3)	Power to consult with Minister regarding variation, suspension or revocation	Not Delegated	
MINERAL RESOURCES AND EXTRACTION ACT 1990	s 77R(1)©	Power to act, if specified by the Minister, as a referral authority	Not Delegated	
MINERAL RESOURCES AND EXTRACTION ACT 1990	s 80(2)(a)	Power to consult with Minister regarding amount of rehabilitation bond or further rehabilitation bond if the land is private land	Not Delegated	
MINERAL RESOURCES AND EXTRACTION ACT 1990	s 80(2A)	Power to consult with Minister regarding amount of rehabilitation bond in respect to an extractive industry work authority if the land is private land	Not Delegated	
MINERAL RESOURCES AND EXTRACTION ACT 1990	s 82(2)	Power to consult with Minister before Minister returns bond if rehabilitation is satisfactory and if the land is private land	Executive Directors Manager City Development Coordinator Statutory Planning Statutory Planning Projects Coordinator	

NATIONAL PARKS ACT 1975

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
NATIONAL PARKS ACT 1975	s 19C(1)	Power to enter into agreement with Minister for management of land vested in or controlled or managed by Council	Not Delegated	
NATIONAL PARKS ACT 1975	s 27(1)	Power to exercise powers in relation to a park with Parks Victoria's consent subject to any conditions it directs	Not Delegated	

OCCUPATIONAL HEALTH AND SAFETY REGULATIONS 2017

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
OCCUPATIONAL HEALTH AND SAFETY REGULATIONS 2017	r 375(3)(c)(ii)	Function to assist in the preparation of an emergency management plan for a major hazard facility	Coordinator Emergency Management & MEMO Municipal Fire Prevention Officer/Team Leader	
OCCUPATIONAL HEALTH AND SAFETY REGULATIONS 2017	r 376(c)	Function to receive a copy of the parts of the emergency plan relating to the off-site consequences of a major incident occurring	Coordinator Emergency Management & MEMO Municipal Fire Prevention Officer/Team Leader	
OCCUPATIONAL HEALTH AND SAFETY REGULATIONS 2017	r 379(4)(b)	Function to review and, if necessary, revise the emergency management plan in relation to the off-site consequences of a major incident occurring	Coordinator Emergency Management & MEMO Municipal Fire Prevention Officer/Team Leader	
OCCUPATIONAL HEALTH AND SAFETY REGULATIONS 2017	r 394(1)	Function to receive information about the safety of a major hazard facility	Coordinator Emergency Management & MEMO Municipal Fire Prevention Officer/Team Leader Manager City Works Coordinator Parking & Animal Management Services Coordinator Maintenance	
OCCUPATIONAL HEALTH AND SAFETY REGULATIONS 2017	r 396	Function to be consulted on all matters that could affect the health and safety of members of the local community in the event of a major incident occurring	Coordinator Emergency Management & MEMO Municipal Fire Prevention Officer/Team Leader Manager City Works Coordinator Parking & Animal Management Services Coordinator Maintenance	
OCCUPATIONAL HEALTH AND SAFETY REGULATIONS 2017	r 433(2)(b)(ii)	Function of assisting in the preparation of an emergency management plan for a prescribed mine	Coordinator Emergency Management & MEMO Municipal Fire Prevention Officer/Team Leader	
OCCUPATIONAL HEALTH AND SAFETY REGULATIONS 2017	r 434(b)(ii)	Function to receive a copy of the emergency plan relating to the off-site consequences of a major incident occurring	Coordinator Emergency Management & MEMO Municipal Fire Prevention Officer/Team Leader Manager City Works Coordinator Parking & Animal Management Services Coordinator Maintenance	

PIPELINES ACT 2005

Statute or Source	Column 1 Provision	Column 2 Matter delegated	Column 3 Delegate by Position	Column 4 Conditions and Limitations
PIPELINES ACT 2005	s 21(1)	Power to consent to entry onto Crown Land for purpose of conducting survey	Executive Director City Infrastructure Manager Civil Infrastructure	Where Crown Land is vested in council
PIPELINES ACT 2005	s 102	Power to decide construction of the pipeline in relation to roads, bridges and tramways is satisfactory	Executive Director City Infrastructure Manager Civil Infrastructure	Where council is the 'relevant authority'
PIPELINES ACT 2005	s 103	Power to decide construction of the pipeline in relation to electrical apparatus or other pipelines is satisfactory	Executive Director City Infrastructure Manager Civil Infrastructure	Where council is the 'relevant authority'
PIPELINES ACT 2005	s 104	Function of being reimbursed by licensee for expense incurred due to the existence of a pipeline	Executive Director City Infrastructure Manager Civil Infrastructure	
PIPELINES ACT 2005	s 105(1)	Power to refer a dispute under Division 2 Part 7 of the Act to the Governor in Council for determination	Executive Director City Infrastructure Manager Civil Infrastructure	
PIPELINES ACT 2005	s 105(2)	Duty to comply with Governor in Council's determination under s 105(1)	Executive Director City Infrastructure Manager Civil Infrastructure	
PIPELINES ACT 2005	s 116	Function of receiving notice from licensee of incident	Executive Director City Infrastructure Manager Civil Infrastructure	Where council is the 'relevant authority'

PLANNING AND ENVIRONMENT ACT 1987

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
PLANNING AND ENVIRONMENT ACT 1987	56(1)	Duty to consider every application referred to it, and power to tell the responsible authority its decision	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Coordinator Strategic Implementation Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner	Where Council is acting as the referral authority
PLANNING AND ENVIRONMENT ACT 1987	56(3)	Power to give the responsible authority its comments on the application	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Coordinator Strategic Implementation Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner	Where Council is acting as the referral authority
PLANNING AND ENVIRONMENT ACT 1987	56(3A)	Duty to give the applicant a copy of the decision and comments	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Coordinator Strategic Implementation Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner	Where Council is acting as the referral authority

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
PLANNING AND ENVIRONMENT ACT 1987	56(4)	Power to apply to the Minister for an extension of the prescribed periods or periods under section 59	Chief Executive Officer Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Project Coordinator Coordinator Strategic Implementation Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner	Where Council is acting as the referral authority

PRIVACY AND DATA PROTECTION ACT 2014

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
PRIVACY AND DATA PROTECTION ACT 2014	s 20(1)	Duty to comply with Information Privacy Principles	Executive Directors Managers Coordinators	
PRIVACY AND DATA PROTECTION ACT 2014	s 20(2)	Duty to comply with Information Privacy Principles when administering a public register	Executive Directors Managers Coordinators	
PRIVACY AND DATA PROTECTION ACT 2014	s 22(1)	Power to seek approval of a code of practice or an amendment to a code of practice	Chief Legal Officer Lead Legal Counsel, Corporate & Compliance Legal Counsel, Corporate & Compliance	
PRIVACY AND DATA PROTECTION ACT 2014	s 22(4)	Function of being consulted by the Information Commissioner in relation to a code of practice	Chief Legal Officer FOI & Privacy Officer Lead Legal Counsel, Corporate & Compliance Legal Counsel, Corporate & Compliance	
PRIVACY AND DATA PROTECTION ACT 2014	s 23(1)(b)	Function of giving written notice to the Information Commissioner that Council intends to be bound by the approved code of practice	Chief Legal Officer Lead Legal Counsel, Corporate & Compliance Legal Counsel, Corporate & Compliance FOI & Privacy Officer	
PRIVACY AND DATA PROTECTION ACT 2014	s 23(6)	Function of giving written notice to the Information Commissioner that Council no longer intends to be bound by the approved code of practice	Chief Legal Officer FOI & Privacy Officer Lead Legal Counsel, Corporate & Compliance Legal Counsel, Corporate & Compliance	
PRIVACY AND DATA PROTECTION ACT 2014	s 26(4)	Function of being consulted by the Information Commissioner in relation to a code of practice	Chief Legal Officer FOI & Privacy Officer Lead Legal Counsel, Corporate & Compliance Legal Counsel, Corporate & Compliance	
PRIVACY AND DATA PROTECTION ACT 2014	s 28(5)	Power to refuse a request by an authorised representative of an individual for access to personal information where it is reasonably believed that access may endanger the individual	Chief Legal Officer Lead Legal Counsel, Corporate & Compliance	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
PRIVACY AND DATA PROTECTION ACT 2014	s 29(1)	Power to apply to the Information Commissioner for a public interest determination	Chief Legal Officer Lead Legal Counsel, Corporate & Compliance	
PRIVACY AND DATA PROTECTION ACT 2014	s 29(5)	Function of receiving draft determination	Chief Legal Officer FOI & Privacy Officer Lead Legal Counsel, Corporate & Compliance Legal Counsel, Corporate & Compliance	
PRIVACY AND DATA PROTECTION ACT 2014	s 29(6)	Function of attending a conference with the Information Commissioner	Chief Legal Officer FOI & Privacy Officer Lead Legal Counsel, Corporate & Compliance Legal Counsel, Corporate & Compliance	
PRIVACY AND DATA PROTECTION ACT 2014	s 30(1)	Power to request that application be for a temporary public interest determination	Chief Legal Officer Lead Legal Counsel, Corporate & Compliance	
PRIVACY AND DATA PROTECTION ACT 2014	s 34(1)	Power to apply to the Information Commissioner for approval of an amendment to a public interest determination	Chief Legal Officer Lead Legal Counsel, Corporate & Compliance	
PRIVACY AND DATA PROTECTION ACT 2014	s 34(2)	Function of receiving draft determination and attending a conference with the Information Commissioner and power to make a submission	Chief Legal Officer FOI & Privacy Officer Lead Legal Counsel, Corporate & Compliance Legal Counsel, Corporate & Compliance	
PRIVACY AND DATA PROTECTION ACT 2014	s 35(2)	Function of receiving written notice from the Information Commissioner regarding revocation of a public interest determination	Chief Legal Officer FOI & Privacy Officer Lead Legal Counsel, Corporate & Compliance Legal Counsel, Corporate & Compliance	
PRIVACY AND DATA PROTECTION ACT 2014	s 36(1)	Duty to report to the Information Commissioner on an annual basis, or at any other agreed time	Chief Legal Officer FOI & Privacy Officer	
PRIVACY AND DATA PROTECTION ACT 2014	s 38(1)	Power to apply to the Information Commissioner for a temporary public interest determination and power to make a submission	Chief Legal Officer	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
PRIVACY AND DATA PROTECTION ACT 2014	s 41(2)	Function of receiving written notice from the Information Commissioner regarding revocation of temporary public interest determination	Chief Legal Officer FOI & Privacy Officer Lead Legal Counsel, Corporate & Compliance Legal Counsel, Corporate & Compliance	
PRIVACY AND DATA PROTECTION ACT 2014	s 47(1)	Power to apply for approval of an information usage arrangement	Chief Legal Officer	Where Council is a lead party to an information usage arrangement
PRIVACY AND DATA PROTECTION ACT 2014	s 47(2)	Duty to consult where required	Chief Legal Officer FOI & Privacy Officer Lead Legal Counsel, Corporate & Compliance Legal Counsel, Corporate & Compliance	Where Council is a party to an information usage arrangement
PRIVACY AND DATA PROTECTION ACT 2014	s 49(6)	Function of receiving notice of a refusal under s 49(4) or (5) from the Information Commissioner	Chief Legal Officer FOI & Privacy Officer Lead Legal Counsel, Corporate & Compliance Legal Counsel, Corporate & Compliance	Where Council is a lead party to an information usage arrangement
PRIVACY AND DATA PROTECTION ACT 2014	s 52(1)	Power to apply for approval of an amendment to an information usage arrangement	Chief Legal Officer Lead Legal Counsel, Corporate & Compliance	Where Council is a lead party to an information usage arrangement
PRIVACY AND DATA PROTECTION ACT 2014	s 52(2)	Duty to consult where required	Chief Legal Officer FOI & Privacy Officer Lead Legal Counsel, Corporate & Compliance Legal Counsel, Corporate & Compliance	Where Council is a party to an information usage arrangement
PRIVACY AND DATA PROTECTION ACT 2014	s 53(2)	Power to request revocation of an approval of an information usage arrangement	Chief Legal Officer	Where Council is a party to an information usage arrangement
PRIVACY AND DATA PROTECTION ACT 2014	s 53(4)	Function of receiving notice from the Information Commissioner regarding ground for revocation of an information usage arrangement	Chief Legal Officer FOI & Privacy Officer Lead Legal Counsel, Corporate & Compliance Legal Counsel, Corporate & Compliance	Where Council is a party to an information usage arrangement
PRIVACY AND DATA PROTECTION ACT 2014	s 53(5)	Function of receiving notice from the Minister regarding revocation of an information usage arrangement	Chief Legal Officer FOI & Privacy Officer Lead Legal Counsel, Corporate & Compliance Legal Counsel, Corporate & Compliance	Where Council is a party to an information usage arrangement

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
PRIVACY AND DATA PROTECTION ACT 2014	s 54(1)	Duty to report to the Information Commissioner about the information usage arrangement	Chief Legal Officer FOI & Privacy Officer Lead Legal Counsel, Corporate & Compliance Legal Counsel, Corporate & Compliance	Where Council is a lead party to an information usage arrangement
PRIVACY AND DATA PROTECTION ACT 2014	s 56	Power to apply to VCAT for review of a decision to issue a certificate under s55	Chief Legal Officer Lead Legal Counsel, Corporate & Compliance Legal Counsel, Corporate & Compliance	Where Coun'il's interests are affected by the decision
PRIVACY AND DATA PROTECTION ACT 2014	s 61	Function of receiving notice of complaint lodged with the Information Commissioner	Chief Legal Officer FOI & Privacy Officer Lead Legal Counsel, Corporate & Compliance Legal Counsel, Corporate & Compliance	
PRIVACY AND DATA PROTECTION ACT 2014	s 62(1)	Function of receiving notice that complaint is to be declined	Chief Legal Officer FOI & Privacy Officer Lead Legal Counsel, Corporate & Compliance Legal Counsel, Corporate & Compliance	
PRIVACY AND DATA PROTECTION ACT 2014	s 62(3)	Power to attend before the Information Commissioner and produce documents	Chief Legal Officer	
PRIVACY AND DATA PROTECTION ACT 2014	s 62(7)	Function of receiving notice of dismissal	Chief Legal Officer FOI & Privacy Officer Lead Legal Counsel, Corporate & Compliance Legal Counsel, Corporate & Compliance	
PRIVACY AND DATA PROTECTION ACT 2014	s 63(2)	Function of receiving notice of complaint being referred by the Commissioner	Chief Legal Officer FOI & Privacy Officer Lead Legal Counsel, Corporate & Compliance Legal Counsel, Corporate & Compliance	
PRIVACY AND DATA PROTECTION ACT 2014	s 64(2)	Function of receiving notice of complaint being dismissed by the Information Commissioner	Chief Legal Officer FOI & Privacy Officer Lead Legal Counsel, Corporate & Compliance Legal Counsel, Corporate & Compliance	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
PRIVACY AND DATA PROTECTION ACT 2014	s 65A	Function of consulting with the Information Commissioner	Chief Legal Officer FOI & Privacy Officer Lead Legal Counsel, Corporate & Compliance Legal Counsel, Corporate & Compliance	
PRIVACY AND DATA PROTECTION ACT 2014	s 65B	Function of liaising with the Information Commissioner to informally resolve a complaint	Chief Legal Officer FOI & Privacy Officer Lead Legal Counsel, Corporate & Compliance Legal Counsel, Corporate & Compliance	
PRIVACY AND DATA PROTECTION ACT 2014	s 66(1)	Function of receiving notice that conciliation is inappropriate	Chief Legal Officer FOI & Privacy Officer Lead Legal Counsel, Corporate & Compliance Legal Counsel, Corporate & Compliance	
PRIVACY AND DATA PROTECTION ACT 2014	s 66(6)	Function of receiving notice of complaint being dismissed by the Information Commissioner	Chief Legal Officer FOI & Privacy Officer Lead Legal Counsel, Corporate & Compliance Legal Counsel, Corporate & Compliance	
PRIVACY AND DATA PROTECTION ACT 2014	s 67(3)	Power to attend conciliation and settle the matter	Chief Legal Officer Lead Legal Counsel, Corporate & Compliance	
PRIVACY AND DATA PROTECTION ACT 2014	s 68	Power to give information or produce a document	Chief Legal Officer Lead Legal Counsel, Corporate & Compliance	
PRIVACY AND DATA PROTECTION ACT 2014	s 69(1)	Power to prepare and sign conciliation agreement	Chief Legal Officer Lead Legal Counsel, Corporate & Compliance	
PRIVACY AND DATA PROTECTION ACT 2014	s 69(2)	Power to lodge certified conciliation agreement	Chief Legal Officer Lead Legal Counsel, Corporate & Compliance	
PRIVACY AND DATA PROTECTION ACT 2014	s 69(3)	Function of receiving copy of registered record	Chief Legal Officer FOI & Privacy Officer Lead Legal Counsel, Corporate & Compliance Legal Counsel, Corporate & Compliance	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
PRIVACY AND DATA PROTECTION ACT 2014	s 71(1)	Function of receiving notice of unsuccessful conciliation	Chief Legal Officer FOI & Privacy Officer Lead Legal Counsel, Corporate & Compliance Legal Counsel, Corporate & Compliance	
PRIVACY AND DATA PROTECTION ACT 2014	s 71(6)	Function of receiving notice of complaint being dismissed by the Information Commissioner	Chief Legal Officer FOI & Privacy Officer Lead Legal Counsel, Corporate & Compliance Legal Counsel, Corporate & Compliance	
PRIVACY AND DATA PROTECTION ACT 2014	s 72	Power to apply to VCAT for an interim order	Not Delegated	
PRIVACY AND DATA PROTECTION ACT 2014	s 77(1)	Power to administer/implement order of VCAT	Not Delegated	
PRIVACY AND DATA PROTECTION ACT 2014	s 77(3)	Function of receiving VCAT order relating to a public register administered by Council	Chief Legal Officer FOI & Privacy Officer Lead Legal Counsel, Corporate & Compliance Legal Counsel, Corporate & Compliance	
PRIVACY AND DATA PROTECTION ACT 2014	s 78(1)	Duty to comply with compliance notice served by the Information Commissioner	Not Delegated	
PRIVACY AND DATA PROTECTION ACT 2014	s 78(3)	Power to apply for extension in relation to compliance notice	Chief Legal Officer Lead Legal Counsel, Corporate & Compliance	
PRIVACY AND DATA PROTECTION ACT 2014	s 79(1)	Power to give information or produce documents	Chief Legal Officer Lead Legal Counsel, Corporate & Compliance	
PRIVACY AND DATA PROTECTION ACT 2014	s 83(1)	Power to apply to VCAT for review of a decision of the Information Commission under s 78(1)	Chief Legal Officer	

PROFESSIONAL ENGINEERS REGISTRATION ACT 2019

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
PROFESSIONAL ENGINEERS REGISTRATION ACT 2019	s 75(3)	Duty to comply with a request under s 75(1)	Executive Director City Infrastructure	Where Council is a specified body

PUBLIC HEALTH & WELLBEING ACT 2008

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
PUBLIC HEALTH & WELLBEING ACT 2008	s 25	Duty to report to the Secretary when required by notice	Manager Community Strengthening	
PUBLIC HEALTH & WELLBEING ACT 2008	s 26(1)	Duty to prepare municipal health and wellbeing plan within 12 months after each general election in accordance with ss (2) & (3)	Manager Community Strengthening	
PUBLIC HEALTH & WELLBEING ACT 2008	s 26(4)	Duty to review municipal public health and wellbeing plan annually and amend as appropriate	Manager Community Strengthening	Unless s 27 applies
PUBLIC HEALTH & WELLBEING ACT 2008	s 26(4A)	Duty to include a review of the measures referred to in ss (2)(ba) when annually reviewing the municipal public health and wellbeing plan	Manager Community Strengthening	Unless s 27 applies
PUBLIC HEALTH & WELLBEING ACT 2008	s 26(6)	Duty to give a copy of the current municipal public health and wellbeing plan to the Secretary	Manager Community Strengthening	Unless s 27 applies
PUBLIC HEALTH & WELLBEING ACT 2008	s 26(6A)	Duty to report, to the Secretary, the measures referred to in ss (2)(ba) at the intervals specified	Manager Community Strengthening	Unless s 27 applies
PUBLIC HEALTH & WELLBEING ACT 2008	s 26(7)	Duty to make copy of current municipal public health and wellbeing plan available for public inspection	Manager Community Strengthening	Unless s 27 applies
PUBLIC HEALTH & WELLBEING ACT 2008	s 27(3)	Power to apply to the Secretary for an exemption from complying with s 26	Manager Community Strengthening	
PUBLIC HEALTH & WELLBEING ACT 2008	s 27(6)	Duty to give a copy of the current Council Plan or Strategic Plan to the Secretary	Manager Community Strengthening	If council has been granted an exception from complying with s 26 and if change relates to matters in s 26(2)
PUBLIC HEALTH & WELLBEING ACT 2008	s 28(a)	Duty, in a state of emergency or when a pandemic declaration is in force, to comply with an order of the Secretary	Executive Directors Manager Community Safety & Regulation Coordinator Environmental Health	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
PUBLIC HEALTH & WELLBEING ACT 2008	s 29(1)	Duty to appoint environmental health officer	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health	Council must appoint at least one environmental health officer Council can only appoint person with the qualifications and experience specified in ss (2)
PUBLIC HEALTH & WELLBEING ACT 2008	s 31(4)	Power to give directions to authorised officers	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Team leader Amenity Protection & Review Services Prosecutions & Local Laws Technical Officer	
PUBLIC HEALTH & WELLBEING ACT 2008	s 57(2)	Power to disclose certain information to the Secretary, Chief Health Officer or another council	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Prosecutions & Local Laws Technical Officer	
PUBLIC HEALTH & WELLBEING ACT 2008	s 57(4)	Power to disclose certain information to a Government Department, statutory body or other person responsible for administering another Act or regulations	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Prosecutions & Local Laws Technical Officer Environmental Health Officer Health Development Officer Graduate Environmental Health Officer Food Safety Assessment Officer Food Safety Officer	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
PUBLIC HEALTH & WELLBEING ACT 2008	s 60	Duty to remedy all nuisances in municipal district	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Prosecutions & Local Laws Technical Officer Team leader Amenity Protection & Review Services Health & Amenity Officer Health Development Officer Environmental Health Officer Graduate Environmental Health Officer Food Safety Assessment Officer Food Safety Officer	
PUBLIC HEALTH & WELLBEING ACT 2008	s 62(2)	Duty to investigate any notice of a nuisance	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Prosecutions & Local Laws Technical Officer Team leader Amenity Protection & Review Services Health & Amenity Officer Health Development Officer Environmental Health Officer Graduate Environmental Health Officer Food Safety Assessment Officer Food Safety Officer	
PUBLIC HEALTH & WELLBEING ACT 2008	s 62(3)	Duty to take action in s 62(3)(a) or (b) where nuisance is found to exist after investigation	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team leader Amenity Protection & Review Services Health & Amenity Officer Health Development Officer Prosecutions & Local Laws Technical Officer Team Leader Environmental Health	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
PUBLIC HEALTH & WELLBEING ACT 2008	s 62(3)(a)	Function of taking action specified in ss (4) where appropriate	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team leader Amenity Protection & Review Services Health & Amenity Officer Prosecutions & Local Laws Technical Officer Team Leader Environmental Health	
PUBLIC HEALTH & WELLBEING ACT 2008	s 62(3)(b)	Function of determining whether matter is better settled privately and, if so, advising of methods for settling matter privately	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team leader Amenity Protection & Review Services Prosecutions & Local Laws Technical Officer Team Leader Environmental Health	
PUBLIC HEALTH & WELLBEING ACT 2008	s 62(4)(a)	Power to exercise the powers in s 66 where that s applies, for the purposes of s 62(3)(a)	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team leader Amenity Protection & Review Services Prosecutions & Local Laws Technical Officer Team Leader Environmental Health	
PUBLIC HEALTH & WELLBEING ACT 2008	s 62(4)(b)	Power to issue an improvement notice or a prohibition notice for the purposes of s 62(3)(a)	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Team leader Amenity Protection & Review Services Prosecutions & Local Laws Technical Officer Health Development Officer Environmental Health Officer Food Safety Assessment Officer Food Safety Officer	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
PUBLIC HEALTH & WELLBEING ACT 2008	s 62(4)(c)	Power to bring proceedings under s 219(2) for an offence against this Act for the purposes of s 62(3)(a)	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Team leader Amenity Protection & Review Services Health & Amenity Officer Prosecutions & Local Laws Technical Officer Health Development Officer Environmental Health Officer Graduate Environmental Health Officer Food Safety Assessment Officer Food Safety Officer	
PUBLIC HEALTH & WELLBEING ACT 2008	s 64	Power to institute proceedings for an offence under s 61	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Team leader Amenity Protection & Review Services Health & Amenity Officer Prosecutions & Local Laws Technical Officer Health Development Officer Environmental Health Officer Graduate Environmental Health Officer Food Safety Assessment Officer Food Safety Officer	
PUBLIC HEALTH & WELLBEING ACT 2008	s 65	Power to investigate nuisance occurring outside municipal district	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Team leader Amenity Protection & Review Services Health & Amenity Officer Prosecutions & Local Laws Technical Officer Health Development Officer Environmental Health Officer Graduate Environmental Health Officer Food Safety Assessment Officer Food Safety Officer	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
PUBLIC HEALTH & WELLBEING ACT 2008	s 66(2)(a)	Power to enter and take steps to abate nuisance and do all things necessary for abatement	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Team leader Amenity Protection & Review Services Health & Amenity Officer Prosecutions & Local Laws Technical Officer Health Development Officer Environmental Health Officer Graduate Environmental Health Officer Food Safety Assessment Officer Food Safety Officer	Where nuisance comes from land for which the occupier and owner are unknown or cannot be found Unless another council is abating the nuisance under ss (2)
PUBLIC HEALTH & WELLBEING ACT 2008	s 66(2)(b)	Power to do all things necessary for abatement of nuisance	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Team leader Amenity Protection & Review Services Health & Amenity Officer Prosecutions & Local Laws Technical Officer Health Development Officer Environmental Health Officer Graduate Environmental Health Officer Food Safety Assessment Officer Food Safety Officer	Where nuisance comes from land for which the occupier and owner are unknown or cannot be found Unless another council is abating the nuisance under ss (2)
PUBLIC HEALTH & WELLBEING ACT 2008	s 66(4)	Power to recover costs incurred under ss (2)	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Team leader Amenity Protection & Review Services Prosecutions & Local Laws Technical Officer Health Development Officer Environmental Health Officer Graduate Environmental Health Officer Food Safety Assessment Officer Food Safety Officer	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
PUBLIC HEALTH & WELLBEING ACT 2008	s 67A	Function of receiving application for registration of lower risk prescribed accommodation	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Graduate Environmental Health Officer Food Safety Assessment Officer Food Safety Officer	
PUBLIC HEALTH & WELLBEING ACT 2008	s 71	Function of receiving applications for the issue, renewal or transfer of a registration	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Graduate Environmental Health Officer Food Safety Assessment Officer Food Safety Officer	
PUBLIC HEALTH & WELLBEING ACT 2008	s 73(1)(a)	Power to give the applicant notice requiring specified information before considering the application under s 71	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Graduate Environmental Health Officer Food Safety Assessment Officer Food Safety Officer	
PUBLIC HEALTH & WELLBEING ACT 2008	s 73(1)(b)	Power to inspect prescribed accommodation or premises before considering the application under s 71	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Graduate Environmental Health Officer Food Safety Assessment Officer Food Safety Officer	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
PUBLIC HEALTH & WELLBEING ACT 2008	s 73(1)(c)	Power to require alterations or improvements to prescribed accommodation or premises before considering the application under s 71	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Graduate Environmental Health Officer Food Safety Assessment Officer Food Safety Officer	
PUBLIC HEALTH & WELLBEING ACT 2008	s 73(2)	Power to issue, transfer or renew a registration subject to ss (1)(c)	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Graduate Environmental Health Officer Food Safety Assessment Officer Food Safety Officer	
PUBLIC HEALTH & WELLBEING ACT 2008	s 73A	Duty and power to enter information in the Rooming House Register	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Graduate Environmental Health Officer Food Safety Assessment Officer Food Safety Officer	
PUBLIC HEALTH & WELLBEING ACT 2008	s 74	Power to decide issue, transfer or renew registration	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Graduate Environmental Health Officer Food Safety Assessment Officer Food Safety Officer	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
PUBLIC HEALTH & WELLBEING ACT 2008	s 76(1)(a)	Power to refuse to issue a registration	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Graduate Environmental Health Officer Food Safety Assessment Officer Food Safety Officer	Decision of delegate only valid where Council later ratifies the refusal
PUBLIC HEALTH & WELLBEING ACT 2008	s 76(1)(b)	Power to issue a registration subject to a condition imposed on the registration by the Council under s 73(2)	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health	Subject to s 74
PUBLIC HEALTH & WELLBEING ACT 2008	s 76(1)(c)	Power to vary a registration	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health	
PUBLIC HEALTH & WELLBEING ACT 2008	s 76(1)(d)	Power to cancel a registration	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health	
PUBLIC HEALTH & WELLBEING ACT 2008	s 76(1)(e)	Power to suspend a registration	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health	
PUBLIC HEALTH & WELLBEING ACT 2008	s 76(1)(f)	Power to refuse to transfer a registration	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health	Decision of delegate only valid where Council later ratifies the refusal
PUBLIC HEALTH & WELLBEING ACT 2008	s 76(1)(g)	Power to transfer a registration subject to a condition imposed on the registration by the Council under s 73(2)	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health	Subject to s 74

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
PUBLIC HEALTH & WELLBEING ACT 2008	s 76(1)(h)	Power to refuse to renew a registration	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health	Decision of delegate only valid where Council later ratifies the refusal
PUBLIC HEALTH & WELLBEING ACT 2008	s 76(1)(i)	Power to renew a registration subject to a condition imposed on the registration by the Council under s 73(2)	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health	Subject to s 74
PUBLIC HEALTH & WELLBEING ACT 2008	s 76(3)	Duty to notify applicant or registration holder of decision under s 76 and ground(s) on which it was based	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health	
PUBLIC HEALTH & WELLBEING ACT 2008	s 78	Power to issue a replacement certificate of registration	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Graduate Environmental Health Officer Food Safety Assessment Officer Food Safety Officer	
PUBLIC HEALTH & WELLBEING ACT 2008	s 78A(1)	Power to accept applications for the issue, transfer or renewal of registration in the online portal if accommodation or premises in located in the municipal district	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health	
PUBLIC HEALTH & WELLBEING ACT 2008	s 78A(2)	Duty to pay the charge for use of the online portal	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health	
PUBLIC HEALTH & WELLBEING ACT 2008	s 181(1)	Power to take any step in paragraphs (a)-(d) with respect to items seized by an authorised officer appointed by Council	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
PUBLIC HEALTH & WELLBEING ACT 2008	s 181(2)	Duty to notify owner of item forfeited under ss (1)(c), setting out how to seek review of the decision	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health	
PUBLIC HEALTH & WELLBEING ACT 2008	s 182	Power to destroy or otherwise dispose of forfeited item	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health	
PUBLIC HEALTH & WELLBEING ACT 2008	s 185(1)	Function of receiving complaints about authorised officers appointed by the council	Executive Directors Manager Community Safety & Regulation Coordinator Amenity Protection, Permits & Review Services Coordinator Environmental Health Team Leader Environmental Health	
PUBLIC HEALTH & WELLBEING ACT 2008	s 185(2)	Power to approve form in which complaint is made	Executive Director City Life Manager Community Safety & Regulation Coordinator Amenity Protection, Permits & Review Services Coordinator Environmental Health Team Leader Environmental Health	
PUBLIC HEALTH & WELLBEING ACT 2008	s 185(4)(a)	Duty to investigate any written complaint provided under s 185(2)	Executive Director City Life Manager Community Safety & Regulation Coordinator Amenity Protection, Permits & Review Services Coordinator Environmental Health	
PUBLIC HEALTH & WELLBEING ACT 2008	s 185(4)(b)	Duty to provide written report to the complainant on the results of the investigation under s 185(4)(a)	Executive Director City Life Manager Community Safety & Regulation Coordinator Amenity Protection, Permits & Review Services Coordinator Environmental Health	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
PUBLIC HEALTH & WELLBEING ACT 2008	s 194(2)(a)	Power to issue an improvement notice	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Prosecutions & Local Laws Technical Officer Team leader Amenity Protection & Review Services Health & Amenity Officer Health Development Officer Environmental Health Officer Graduate Environmental Health Officer Food Safety Assessment Officer Food Safety Officer	In accordance with ss (3)
PUBLIC HEALTH & WELLBEING ACT 2008	s 194(2)(b)	Power to issue a prohibition notice	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Prosecutions & Local Laws Technical Officer Coordinator Amenity Protection, Permits & Review Services Team leader Amenity Protection & Review Services Health & Amenity Officer Health Development Officer Environmental Health Officer Graduate Environmental Health Officer Food Safety Assessment Officer Food Safety Officer	In accordance with ss (3)
PUBLIC HEALTH & WELLBEING ACT 2008	s 196(1)	Power to apply to Magistrates' Court for an injunction (compelling a person to comply or restraining a person from contravening an improvement notice or prohibition notice)	Executive Director City Life Manager Community Safety & Regulation Coordinator Amenity Protection, Permits & Review Services Coordinator Environmental Health Team Leader Environmental Health Team leader Amenity Protection & Review Services Prosecutions & Local Laws Technical Officer	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
PUBLIC HEALTH & WELLBEING ACT 2008	s 197(2)	Power to cause a complaint to be made to the Magistrates' Court (where prohibition notice or improvement notice issued and person does not comply or nuisance likely to recur)	Executive Director City Life Manager Community Safety & Regulation Coordinator Amenity Protection, Permits & Review Services Coordinator Environmental Health Team Leader Environmental Health Team leader Amenity Protection & Review Services Prosecutions & Local Laws Technical Officer Health Development Officer Environmental Health Officer Graduate Environmental Health Officer Health & Amenity Officer Food Safety Assessment Officer Food Safety Officer	
PUBLIC HEALTH & WELLBEING ACT 2008	s 197(5)(a)	Power, where order issued under ss (4), to enter land and abate nuisance and do whatever is necessary to execute the order	Executive Director City Life Manager Community Safety & Regulation Coordinator Amenity Protection, Permits & Review Services Coordinator Environmental Health Team Leader Environmental Health Team leader Amenity Protection & Review Services Prosecutions & Local Laws Technical Officer Health Development Officer Environmental Health Officer Graduate Environmental Health Officer Health & Amenity Officer Food Safety Assessment Officer Food Safety Officer Mosquito Management Officer	
PUBLIC HEALTH & WELLBEING ACT 2008	s 197(5)(b)	Power to recover costs and expenses incurred	Executive Director City Life Manager Community Safety & Regulation Coordinator Amenity Protection, Permits & Review Services Coordinator Environmental Health Team Leader Environmental Health Team leader Amenity Protection & Review Services Prosecutions & Local Laws Technical Officer	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
PUBLIC HEALTH & WELLBEING ACT 2008	s 197(6)	Power to recover costs and expenses in court	Executive Director City Life Manager Community Safety & Regulation Coordinator Amenity Protection, Permits & Review Services Coordinator Environmental Health Team Leader Environmental Health Team leader Amenity Protection & Review Services Prosecutions & Local Laws Technical Officer Environmental Health Officer Graduate Environmental Health Officer Food Safety Assessment Officer Food Safety Officer	
PUBLIC HEALTH & WELLBEING ACT 2008	s 205(2)	Function of receiving applications for review of council decisions	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health	
PUBLIC HEALTH & WELLBEING ACT 2008	s 205(3)	Duty to review decision where application received under ss (2)	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health	
PUBLIC HEALTH & WELLBEING ACT 2008	s 205(5)	Power to agree a period greater than 28 days for review of a decision with the applicant	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health	
PUBLIC HEALTH & WELLBEING ACT 2008	s 205(6)(a)	Power to make a decision affirming, varying or revoking a decision	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health	
PUBLIC HEALTH & WELLBEING ACT 2008	s 205(6)(b)	Power to make any other decision where original decision is revoked	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health	Where decision is to refuse an application, decision of delegate only valid where Council later ratifies the refusal
PUBLIC HEALTH & WELLBEING ACT 2008	s 205(7)	Duty to give applicant for review a written statement of the decision and reasons	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health	
PUBLIC HEALTH & WELLBEING ACT 2008	s 205(8)	Duty to inform applicant for review of right to apply to VCAT for a review under s207	Executive Director City Infrastructure Manager Community Safety & Regulation Coordinator Environmental Health	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
PUBLIC HEALTH & WELLBEING ACT 2008	s 209(2)	Power to serve infringement notice	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Team leader Amenity Protection & Review Services Health Development Officer Health & Amenity Officer Prosecutions & Local Laws Technical Officer Environmental Health Officer Graduate Environmental Health Officer Food Safety Assessment Officer Food Safety Officer	
PUBLIC HEALTH & WELLBEING ACT 2008	s 219(2)(a)	Power to bring proceedings for offence against Part 6, 9 or 10 (or any regulations under Part 6, 9 or 10)	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Team leader Amenity Protection & Review Services Health Development Officer Health & Amenity Officer Prosecutions & Local Laws Technical Officer Environmental Health Officer Graduate Environmental Health Officer Food Safety Assessment Officer Food Safety Officer	
PUBLIC HEALTH & WELLBEING ACT 2008	s 219(2)(b)	Power to bring proceedings for offence relating to an improvement notice or a prohibition notice	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Team leader Amenity Protection & Review Services Health Development Officer Health & Amenity Officer Prosecutions & Local Laws Technical Officer Environmental Health Officer Graduate Environmental Health Officer Food Safety Assessment Officer Food Safety Officer	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
PUBLIC HEALTH & WELLBEING ACT 2008	s 228(1)	Power to seek reimbursement of costs incurred where person is found guilty of an offence	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Team leader Amenity Protection & Review Services Health Development Officer Health & Amenity Officer Prosecutions & Local Laws Technical Officer Environmental Health Officer Graduate Environmental Health Officer Food Safety Assessment Officer Food Safety Officer	
PUBLIC HEALTH & WELLBEING ACT 2008	s 228(2)	Power to seek payment for cost of work conducted by council where awarded legal costs	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Team leader Amenity Protection & Review Services Health Development Officer Health & Amenity Officer Prosecutions & Local Laws Technical Officer Environmental Health Officer Graduate Environmental Health Officer Food Safety Assessment Officer Food Safety Officer	Work is defined in ss (3)
PUBLIC HEALTH & WELLBEING ACT 2008	s 229(3)	Power to take the actions necessary to ensure compliance with the direction, requirement, improvement notice or prohibition notice	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Team leader Amenity Protection & Review Services Health Development Officer Health & Amenity Officer Prosecutions & Local Laws Technical Officer Environmental Health Officer Graduate Environmental Health Officer Food Safety Assessment Officer Food Safety Officer	Where Council is so authorised by Chief Health Officer under ss (2)

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
PUBLIC HEALTH & WELLBEING ACT 2008	s 230(2)(b)	Power to recover, in court, costs incurred under s 229	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health Team leader Amenity Protection & Review Services Health Development Officer Health & Amenity Officer Prosecutions & Local Laws Technical Officer Environmental Health Officer Graduate Environmental Health Officer Food Safety Assessment Officer Food Safety Officer	

PUBLIC HEALTH AND WELLBEING REGULATIONS 2019

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
PUBLIC HEALTH AND WELLBEING REGULATIONS 2019	r 19(6)	Function of receiving a copy of a disease vector control notice	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health	
PUBLIC HEALTH AND WELLBEING REGULATIONS 2019	r 59(4)	Function of being notified of test results	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health	
PUBLIC HEALTH AND WELLBEING REGULATIONS 2019	r 59(7)	Function of receiving written notice	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health	
PUBLIC HEALTH AND WELLBEING REGULATIONS 2019	r 98	Function of being notified by the Secretary	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health	
PUBLIC HEALTH AND WELLBEING REGULATIONS 2019	r 112(1)	Power to request information	Executive Director City Life Manager Community Safety & Regulation Manager Family Services	

PUBLIC HEALTH AND WELLBEING (PRESCRIBED ACCOMMODATION) REGULATIONS 2020

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
PUBLIC HEALTH AND WELLBEING (PRESCRIBED ACCOMMODATION) REGULATIONS 2020	r 12(2)	Power to determine a building to be of cultural heritage significance if one of the circumstances in (2)(-) - (d) exist	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health Team Leader Environmental Health	

PUBLIC INTEREST DISCLOSURES ACT 2012

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
PUBLIC INTEREST DISCLOSURES ACT 2012	s 16(1)	Function of receiving a public interest disclosure that relates to the conduct of Council or of a member, officer or employee of Council	Chief Legal Officer Lead Integrity & Review Officer Internal Review Officer	Subject to s 16(2)
PUBLIC INTEREST DISCLOSURES ACT 2012	s 21(2)	Duty to, no later than 28 days after the disclosure is made, notify the disclosure to the appropriate entity for assessment under Part 3	Chief Legal Officer Lead Integrity & Review Officer Internal Review Officer	Where Council is a receiving entity and subject to s 9 and s 19
PUBLIC INTEREST DISCLOSURES ACT 2012	s 23	Power to provide information in respect of the disclosure	Chief Legal Officer Lead Integrity & Review Officer Internal Review Officer	
PUBLIC INTEREST DISCLOSURES ACT 2012	s 24(2)	Duty to advise the person who made the disclosure that the disclosure has been notified to the IBAC, the Victorian Inspectorate or the Integrity and Oversight Committee (as the case may be) for assessment	Chief Legal Officer Lead Integrity & Review Officer Internal Review Officer	Where Council is a receiving entity and subject to s 19
PUBLIC INTEREST DISCLOSURES ACT 2012	s 24(3)	Duty to advise the person who made the disclosure of the matters in s 24(3)(a) – (c)	Chief Legal Officer Lead Integrity & Review Officer Internal Review Officer	Where Council is a receiving entity
PUBLIC INTEREST DISCLOSURES ACT 2012	s 26(6)	Function of being consulted by IBAC	Chief Legal Officer Lead Integrity & Review Officer Internal Review Officer	Where Council is the appropriate agency
PUBLIC INTEREST DISCLOSURES ACT 2012	s 27	Function of receiving notification of IBAC's determination	Chief Legal Officer Lead Integrity & Review Officer Internal Review Officer	Where Council is the appropriate agency
PUBLIC INTEREST DISCLOSURES ACT 2012	s 54(1)	Power to disclosure information regarding an assessable disclosure or identity of person who has made an assessable disclosure only in the circumstances listed in s 54(2)	Chief Legal Officer Lead Integrity & Review Officer	
PUBLIC INTEREST DISCLOSURES ACT 2012	s 58(1)	Duty to establish procedures to facilitate the making of disclosure and the handling of those disclosure	Chief Legal Officer Lead Integrity & Review Officer Internal Review Officer	
PUBLIC INTEREST DISCLOSURES ACT 2012	s 58(5)	Duty to establish procedures for the protection of persons from detrimental action by the Council, Council officers or Councillors	Chief Legal Officer Lead Integrity & Review Officer	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
PUBLIC INTEREST DISCLOSURES ACT 2012	s 59(4)	Duty to make procedures established under s58 available to the public and to staff and Councillors	Chief Legal Officer Lead Integrity & Review Officer	
PUBLIC INTEREST DISCLOSURES ACT 2012	s 61(1)	Function of receiving recommendations from IBAC	Chief Legal Officer Lead Integrity & Review Officer	
PUBLIC INTEREST DISCLOSURES ACT 2012	s 70(1)	Duty to include certain items in annual report	Chief Legal Officer Lead Integrity & Review Officer	
PUBLIC INTEREST DISCLOSURES ACT 2012	Schedule 1 Clause 25(2)	Duty to complete the investigation of the disclosure under the Whistle-blowers Protection Act 2001 and take action listed in Schedule 1 clause 25(2)(b)	Chief Legal Officer Lead Integrity & Review Officer	
PUBLIC INTEREST DISCLOSURES ACT 2012	Schedule 1 Clause 29(2)	Duty to notify IBAC within 28 days of a disclosure made after commencement of this Act	Chief Legal Officer Lead Integrity & Review Officer	

PUBLIC RECORDS ACT 1973

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
PUBLIC RECORDS ACT 1973	s 8A	Duty to cause records to be transferred to custody of Public Records Office	Coordinator Information Management	

RESIDENTIAL TENANCIES ACT 1997

Column 1		Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
RESIDENTIAL TENANCIES ACT 1997	s 91ZU(1)	Power to give a renter a notice to vacate rented premises	Manager Strategic Properties	Where Council is a public statutory authority engaged in the provision of housing
RESIDENTIAL TENANCIES ACT 1997	s 91ZZC(1)	Power to give a renter a notice to vacate rented premises	Manager Strategic Properties	Where Council is a public statutory authority authorised to acquire land compulsorily for its purposes
RESIDENTIAL TENANCIES ACT 1997	s 91ZZE(1)	Power to give a renter a notice to vacate rented premises	Manager Strategic Properties	Where Council is a public statutory authority engaged in the provision of housing
RESIDENTIAL TENANCIES ACT 1997	s 91ZZE(3)	Power to publish Council’s criteria for eligibility for the provision of housing	Manager Strategic Properties	Where Council is a public statutory authority engaged in the provision of housing
RESIDENTIAL TENANCIES ACT 1997	s 142D	Function of receiving notice regarding an unregistered rooming house	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health	
RESIDENTIAL TENANCIES ACT 1997	s 142G(1)	Duty to enter required information in Rooming House Register for each rooming house in municipal district	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health	
RESIDENTIAL TENANCIES ACT 1997	s 142G(2)	Power to enter certain information in the Rooming House Register	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health	
RESIDENTIAL TENANCIES ACT 1997	s 142I(2)	Power to amend or revoke an entry in the Rooming House Register if necessary, to maintain the accuracy of the entry	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health	
RESIDENTIAL TENANCIES ACT 1997	s 206AZA(2)	Function of receiving written notification	Executive Director City Infrastructure	
RESIDENTIAL TENANCIES ACT 1997	s 207ZE(2)	Function of receiving written notification	Executive Director City Infrastructure	

ROAD MANAGEMENT ACT 2004

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
ROAD MANAGEMENT ACT 2004	s 14(7)	Power to appeal to the Minister regarding decision of the Head, Transport for Victoria	Executive Director City Infrastructure Manager Capital Delivery Manager Civil Infrastructure	
ROAD MANAGEMENT ACT 2004	s 48M	Function of consulting with the relevant authority in relation to the development of guidelines for bus stopping points and bus stop infrastructure	Executive Director City Infrastructure Manager Civil Infrastructure Manager Capital Delivery	
ROAD MANAGEMENT ACT 2004	s 48N	Duty to notify relevant authority within 28 days of installation, removal or relocation of a bus shelter, seat or hardstand located at, or in the immediate vicinity of, a bus stopping point	Executive Director City Infrastructure Manager Capital Delivery Manager Civil Infrastructure	
ROAD MANAGEMENT ACT 2004	s 72(1)	Duty to issue an identity card to each authorised officer the entity appoints	Executive Director City Infrastructure Manager Civil Infrastructure Manager Capital Delivery Technical Officer Security	Where Council is an appointing entity
ROAD MANAGEMENT ACT 2004	s 86	Duty to keep a register containing the particulars of all matters reported to Council under s 85	Executive Director City Infrastructure Manager Civil Infrastructure	Where Council is the appointing entity
ROAD MANAGEMENT ACT 2004	s 87(1)	Function of receiving complaints about the exercise of a power by an authorised officer under the Road Management Act 2004 (Vic)	Executive Director City Infrastructure Manager Capital Delivery Manager Civil Infrastructure	Where Council is the appointing entity
ROAD MANAGEMENT ACT 2004	s 87(2)(a)	Power to investigate complaint	Executive Director City Infrastructure Manager Capital Delivery Manager Civil Infrastructure	Where Council is the appointing entity
ROAD MANAGEMENT ACT 2004	s 87(2)(b)	Power to provide written report	Executive Director City Infrastructure Manager Capital Delivery Manager Civil Infrastructure	Where Council is the appointing entity
ROAD MANAGEMENT ACT 2004	s 88(2)	Function of receiving a document or information from a person who provides a document or information in response to a requirement of an authorised officer under the Road Management Act 2004 (Vic)	Executive Director City Infrastructure Manager Capital Delivery Manager Civil Infrastructure	Where Council is the appointing entity

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
ROAD MANAGEMENT ACT 2004	s 89(2)	Power to provide written authority to an authorised officer to give any information acquired by the authorised officer in carrying out those functions to any other person, whether directly or indirectly	Executive Director City Infrastructure Manager Capital Delivery Manager Civil Infrastructure	Where Council is the appointing entity
ROAD MANAGEMENT ACT 2004	Schedule 2 Clause 4	Power to make submissions on the Head, Transport for Victoria's proposal to act under s 42 and clause 3	Executive Director City Infrastructure Manager Capital Delivery Manager Civil Infrastructure	
ROAD MANAGEMENT ACT 2004	Schedule 5A Clause 15(3)	Duty to provide a certificate under clause 15(2)(d)(ii) of schedule 5A on the written request of the Head, Transport for Victoria	Not Delegated	
ROAD MANAGEMENT ACT 2004	Schedule 5A Clause 26	Duty to surrender land to the Crown following an order of the Governor in Council	Not Delegated	
ROAD MANAGEMENT ACT 2004	Schedule 5A Clause 27	Duty to surrender Council's interest in any Crown land to the Crown following an order of the Governor in Council	Not Delegated	
ROAD MANAGEMENT ACT 2004	Schedule 5A Clause 51	Power to claim from the Head, Transport for Victoria an amount for loss or expense incurred as a result of an order under Division 2 Part 5 of the Act	Not Delegated	Council must have sustained pecuniary loss or incurred an expense

ROAD SAFETY ACT 1986

Statute or Source	Column 1 Provision	Column 2 Matter delegated	Column 3 Delegate by Position	Column 4 Conditions and Limitations
ROAD SAFETY ACT 1986	s 59(1)(a) and (d)	Power to authorise officer or other person to request or signal driver or person in charge of motor vehicle to do certain things, such as stop the motor vehicle	Executive Director City Life Manager Community Safety & Regulation Chief Legal Officer Lead Integrity & Review Officer Internal Review Officer	
ROAD SAFETY ACT 1986	s 77(2)(b)	Power to prosecute and authorise staff member to prosecute	Executive Director City Life Manager Community Safety & Regulation Chief Legal Officer Lead Integrity & Review Officer Internal Review Officer	
ROAD SAFETY ACT 1986	s 77(4)	Power to authorise officer to take proceedings for any offence which relates to the parking or leaving standing of a vehicle if the offence occurs on land or premises which are vested in, or under the control of, Council	Executive Director City Life Manager Community Safety & Regulation	
ROAD SAFETY ACT 1986	s 84BE(1)	Function of receiving a statement under this section	Executive Director City Infrastructure Manager City Works Coordinator Fleet	Where Council is the enforcement official
ROAD SAFETY ACT 1986	s 84BE(4), (5) and (5A)	Power to decide to accept statements as effective statements for the purposes of this Part	Executive Director City Life Manager Community Safety & Regulation Prosecutions & Local Laws Technical Officer Infringements Administrator	Where Council is the enforcement official
ROAD SAFETY ACT 1986	s 84BE(6)	Duty to cause notice to be served on the statement-giver stating whether the enforcement official accepted the statement as an effective statement	Executive Director City Life Manager Community Safety & Regulation Prosecutions & Local Laws Technical Officer Infringements Administrator	Where Council is the enforcement official
ROAD SAFETY ACT 1986	s 84BF	Power to cancel acceptance of a statement	Executive Director City Life Manager Community Safety & Regulation Prosecutions & Local Laws Technical Officer Infringements Administrator	Where Council is the enforcement official

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
ROAD SAFETY ACT 1986	s 87(1)	Power to serve, or cause to be served, a parking infringement notice	Executive Director City Life Manager Community Safety & Regulation Chief Legal Officer Lead Integrity & Review Officer Internal Review Officer Parking Services Officer Animal Management Officer Senior Animal Management Officer Senior Parking Services Officer Team Leader Parking Services Team Leader Animal Management Services Coordinator Amenity Protection, Permits & Review Services Coordinator Parking & Animal Management Services Team leader Amenity Protection & Review Services Health & Amenity Officer	If conditions in s 87(1C) are met
ROAD SAFETY ACT 1986	s 87(1D)	Duty to issue an identity card to authorised person council appoints	Executive Director City Life Manager Community Safety & Regulation Technical Officer Security	
ROAD SAFETY ACT 1986	s 87(1E)	Power to authorise a member of staff to sign identity card	Executive Director City Life Manager Community Safety & Regulation Technical Officer Security	
ROAD SAFETY ACT 1986	s 87(8)	Power to authorise person for purpose of serving parking infringement notices in accordance with s 87(1C)	Executive Director City Life Manager Community Safety & Regulation	
ROAD SAFETY ACT 1986	s 90D(1)	Power to enter into an agreement with the owner or occupier or land for the provision of parking services	Executive Director City Life Manager Community Safety & Regulation	
ROAD SAFETY ACT 1986	s 90I	Power to issue parking permits to enable vehicles displaying a parking permit for people with disabilities to be parked in accordance with the Road Safety Road Rules 2017 (Vic)	Executive Director City Life Manager Community Safety & Regulation Coordinator Amenity Protection, Permits & Review Services Coordinator Parking & Animal Management Services	
ROAD SAFETY ACT 1986	s 98(1)	Power to request Minister to extend application of Act	Executive Director City Infrastructure Executive Director City Life	
ROAD SAFETY ACT 1986	s 99A(4)	Power to establish requirements for traffic management plan	Executive Director City Infrastructure Manager Civil Infrastructure	Where Council is the coordinating road authority under the Road Management Act 2004

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
ROAD SAFETY ACT 1986	s 99B(1)	Power to issue permit to conduct non-road activity (including on conditions specified in s 99B(3))	Executive Director City Infrastructure Manager Civil Infrastructure Coordinator Transport Principal Transport Planning Engineer Principal Traffic Operations Engineer	Where Council is the coordinating road authority under the Road Management Act 2004
ROAD SAFETY ACT 1986	s 99B(2)	Power to authorise closure of highway to traffic	Executive Director City Infrastructure Manager Civil Infrastructure	Where Council is the coordinating road authority under the Road Management Act 2004

ROAD SAFETY (GENERAL) REGULATIONS 2019

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
ROAD SAFETY (GENERAL) REGULATIONS 2019	r 79(1)(b)	Power to authorise staff member to file a charge	Executive Director City Life Manager Community Safety & Regulation	

ROAD SAFETY (TRAFFIC MANAGEMENT) REGULATIONS 2019

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
ROAD SAFETY (TRAFFIC MANAGEMENT) REGULATIONS 2019	r 5	Power to appoint school crossing supervisor	Executive Director City Life Manager Community Safety & Regulation Coordinator Amenity Protection, Permits & Review Services Team Leader School Crossings	
ROAD SAFETY (TRAFFIC MANAGEMENT) REGULATIONS 2019	r 10(1)	Function of receiving notice, in writing, from the Head, Transport for Victoria if the Head, Transport for Victoria proposes to erect, display, place, remove or alter a traffic control device of a kind referred to in r 9(4)(a) to (f) (a proposal) on a road or road related area that is within the municipal district of the Council	Executive Director City Infrastructure Manager Civil Infrastructure Manager Capital Delivery	Unless the road or road related area forms part of a freeway or arterial road
ROAD SAFETY (TRAFFIC MANAGEMENT) REGULATIONS 2019	r 10(2)	Power to disagree, in writing, with the proposal	Executive Director City Infrastructure Manager Civil Infrastructure Manager Capital Delivery	
ROAD SAFETY (TRAFFIC MANAGEMENT) REGULATIONS 2019	r 11(1)	Power to erect, display, place, remove or alter traffic control devices on roads or road related areas	Executive Director City Infrastructure Manager Civil Infrastructure Manager Capital Delivery Coordinator Transport Coordinator Civil Infrastructure Planning Coordinator Infrastructure Development Coordinator Program Delivery	Where Council is a responsible entity
ROAD SAFETY (TRAFFIC MANAGEMENT) REGULATIONS 2019	r 11(2)(a)	Power to erect, display, place, remove or alter a minor traffic control device that is for the control of stopping or parking of vehicles in accordance with Part 12 of the Road Safety Road Rules 2017 (Vic)	Executive Director City Infrastructure Manager Civil Infrastructure Manager Capital Delivery Coordinator Transport Coordinator Civil Infrastructure Planning Coordinator Infrastructure Development Coordinator Program Delivery	On a road or road related area forming part of an arterial road within Council's municipal district

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
ROAD SAFETY (TRAFFIC MANAGEMENT) REGULATIONS 2019	r 11(2)(b)	Power to erect, display, place, remove or alter a traffic control device that is associated with a children's crossing	Executive Director City Infrastructure Executive Director City Life Manager Civil Infrastructure Manager Capital Delivery Coordinator Transport Coordinator Civil Infrastructure Planning Coordinator Infrastructure Development Coordinator Program Delivery Manager Community Safety & Regulation Coordinator Parking & Animal Management Services	
ROAD SAFETY (TRAFFIC MANAGEMENT) REGULATIONS 2019	r 11(2)(c)	Power to erect, display, place, remove or alter a traffic control device installed in accordance with r 15	Executive Director City Infrastructure Manager Civil Infrastructure Manager Capital Delivery Coordinator Transport Coordinator Civil Infrastructure Planning Coordinator Infrastructure Development Coordinator Program Delivery	
ROAD SAFETY (TRAFFIC MANAGEMENT) REGULATIONS 2019	11(2)(d)	Power to erect, display, place, remove or alter any other minor traffic control device or a major traffic control device	Executive Director City Infrastructure Manager Civil Infrastructure Manager Capital Delivery Coordinator Transport Coordinator Civil Infrastructure Planning Coordinator Infrastructure Development Coordinator Program Delivery	With the authorisation of the Head, Transport for Victoria Subject to r 11(3)
ROAD SAFETY (TRAFFIC MANAGEMENT) REGULATIONS 2019	r 11(4)	Duty to alter the minor traffic control device to remove the inconsistency or remove the minor traffic control device	Executive Director City Infrastructure Manager Civil Infrastructure Manager Capital Delivery Coordinator Transport Coordinator Civil Infrastructure Planning Coordinator Infrastructure Development Coordinator Program Delivery	If a minor traffic control device referred to in r 11(2)(a) is inconsistent with a major traffic control device located on the same length of road
ROAD SAFETY (TRAFFIC MANAGEMENT) REGULATIONS 2019	r 12(1)(d)	Power to authorise an authorised works Manager or a person acting on behalf of an authorised works Manager to erect, display, place, remove or alter any other minor traffic control device	Executive Director City Infrastructure Manager Civil Infrastructure Manager Capital Delivery Coordinator Transport Coordinator Civil Infrastructure Planning Coordinator Infrastructure Development Coordinator Program Delivery	Where Council is the coordinating road authority for that road or road related area Note: see r 23(b)

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
ROAD SAFETY (TRAFFIC MANAGEMENT) REGULATIONS 2019	r 13(1)(f)	Power to authorise a person, to whom a coordinating road authority has issued a permit under s 99B of the Road Safety Act 1986 (Vic) to conduct a non-road activity, to erect, display, place, remove or alter any other minor traffic control device	Executive Director City Infrastructure Manager Civil Infrastructure Manager Capital Delivery Coordinator Transport Coordinator Civil Infrastructure Planning Coordinator Infrastructure Development Coordinator Program Delivery	Where Council is the coordinating road authority for that road or road related area Note: see r 23(b)
ROAD SAFETY (TRAFFIC MANAGEMENT) REGULATIONS 2019	r 18(1)(b)	Power to authorise a person to erect, display, place, remove or alter traffic control devices	Executive Director City Infrastructure Manager Civil Infrastructure Manager Capital Delivery Coordinator Transport Coordinator Civil Infrastructure Planning Coordinator Development Planning Coordinator Program Delivery	Where Council is the coordinating road authority Note: see r 23(b)
ROAD SAFETY (TRAFFIC MANAGEMENT) REGULATIONS 2019	r 27	Power to permit, in writing, a person to drive a vehicle on a road in an organised procession (other than a funeral procession) or a parade	Executive Director City Infrastructure Manager Civil Infrastructure Manager Capital Delivery Manager Economic & Cultural Development Coordinator Events Events Team Leader Event Activation Lead	Where Council is the coordinating road authority for that road
ROAD SAFETY (TRAFFIC MANAGEMENT) REGULATIONS 2019	r 30(4)	Power to approve, in writing, a police-controlled rolling road closures	Executive Director City Infrastructure Manager Civil Infrastructure Manager Capital Delivery	Where Council is the coordinating road authority
ROAD SAFETY (TRAFFIC MANAGEMENT) REGULATIONS 2019	r 32(2)(d)(ii)	Power to approve a highway collection being conducted	Executive Director City Life Manager Civil Infrastructure Manager Capital Delivery Manager Community Safety & Regulation Coordinator Parking & Animal Management Services	
ROAD SAFETY (TRAFFIC MANAGEMENT) REGULATIONS 2019	r 34(1)	Function of receiving an application for a permit under s 99B of the Road Safety Act 1986 (Vic) from a person intending to conduct a non-road activity on a highway	Executive Director City Infrastructure Manager Civil Infrastructure Manager Capital Delivery	Where Council is the coordinating road authority

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
ROAD SAFETY (TRAFFIC MANAGEMENT) REGULATIONS 2019	r 34(4)	Power to reduce, waive or refund the fee for a permit	Executive Director City Life Executive Director City Infrastructure Manager Civil Infrastructure Manager Capital Delivery Manager Community Safety & Regulation Coordinator Parking & Animal Management Services	Where Council is a coordinating road authority If there are special circumstances that justify the reduction, waiver or refund of the fee

ROAD SAFETY (VEHICLES) REGULATIONS 2021

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
ROAD SAFETY (VEHICLES) REGULATIONS 2021	r 122(3)	Power to enter into an agreement with Secretary to provide for extracts for fees	Executive Director City Life Manager Community Safety & Regulation	

ROAD SAFETY ROAD RULES 2017

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
ROAD SAFETY ROAD RULES 2017	r 200(2)	Power to permit drivers of heavy and long vehicles to stop on roads in a built-up area for longer than 1 hour	Executive Director City Infrastructure Manager City Works Manager Civil Infrastructure	
ROAD SAFETY ROAD RULES 2017	r 244C	Function of consulting with the Head, Transport for Victoria Corporation regarding specification of a route or area under r244C(1)	Executive Director City Infrastructure Manager City Works Manager Civil Infrastructure	
ROAD SAFETY ROAD RULES 2017	r 289(1)(d)(1)	Power to prohibit drivers riding bicycles or animals on the nature strip	Executive Director City Infrastructure Manager City Works Manager Civil Infrastructure	

ROOMING HOUSE OPERATORS ACT 2016

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
ROOMING HOUSE OPERATORS ACT 2016	s 49(3)	Duty to comply with request under s 49(1) to answer any questions	Executive Director City Life Manager Community Safety & Regulation Coordinator Environmental Health	

SECOND HAND DEALERS AND PAWNBROKERS ACT 1989

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
SECOND HAND DEALERS AND PAWNBROKERS ACT 1989	s 26F	Duty to comply with Director's or inspector's request to answer questions or provide information regarding endorsed pawnbroker's business as pawnbroker	Manager City Development Coordinator Environmental Health Coordinator Statutory Planning Statutory Planning Projects Coordinator	

SERVICE VICTORIA ACT 2018

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
SERVICE VICTORIA ACT 2018	s 7(1)	Function of receiving a previously transferred customer service function	Executive Director Corporate Services Manager Customer Service	
SERVICE VICTORIA ACT 2018	s 7(5)	Power to perform a customer service function in accordance with the enactment that confers the function on the service agency	Executive Director Corporate Services Manager Customer Service	
SERVICE VICTORIA ACT 2018	s 12	Function of receiving a previously transferred identity verification function	Executive Director Corporate Services Manager Customer Service	
SERVICE VICTORIA ACT 2018	s 12(5)	Power to perform an identity verification function in accordance with the enactment that confers the function on the service agency	Executive Director Corporate Services Manager Customer Service Team Leader Customer Contact Centre Customer Services Officer	
SERVICE VICTORIA ACT 2018	s 47E	Power to make changes to information in database	Executive Director Corporate Services Manager Customer Service	
SERVICE VICTORIA ACT 2018	s 54A(2)	Power to disclose regulated information in certain circumstances in (a) – (g)	Executive Director Corporate Services Manager Customer Service	
SERVICE VICTORIA ACT 2018	s 58(3)	Power to provide agreement to Minister	Executive Director Corporate Services Manager Customer Service	

SHERIFF ACT 2009

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
SHERIFF ACT 2009	s 54(1)	Duty to comply with request for information made under s 53(1)	Executive Directors Chief Financial Officer	Unless ss 54(1)(a) and (b) apply

SPORT AND RECREATION ACT 1972

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
SPORT AND RECREATION ACT 1972	s 6(3)	Power to enter into agreement with Minister and to agree to conditions for Minister to carry out works or undertakings or provide services	Executive Director Growth and Place Manager Planning & Growth Executive Director City Life Manager Community Participation	
SPORT AND RECREATION ACT 1972	s 14(3)	Function of receiving funds for works for provision of sport and recreation	Executive Director Growth and Place Manager Planning & Growth Executive Director City Life Manager Community Participation	

SUBDIVISION ACT 1988

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
SUBDIVISION ACT 1988	s 3(5)	Power to require variation of easement or restriction in compliance with planning scheme or permit	Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Projects Coordinator Team Leader Statutory Planning Principal Planner - Business Facilitation Principal Planner Senior Statutory Planner Town Planner Student Planner Senior Planning Subdivision Officer Subdivision Officer Manager Civil Infrastructure Coordinator Infrastructure Development Principal Development Engineer	
SUBDIVISION ACT 1988	s 5(3)(c)	Function of receiving application for certification	Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Projects Coordinator Team Leader Statutory Planning Principal Planner - Business Facilitation Principal Planner Senior Planning Subdivision Officer Subdivision Officer	
SUBDIVISION ACT 1988	s 5(3)(d)	Power to provide statement of compliance	Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Projects Coordinator Team Leader Statutory Planning Principal Planner - Business Facilitation Principal Planner Senior Planning Subdivision Officer Subdivision Officer	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
SUBDIVISION ACT 1988	s 5(4)	Power to accept and consider plans	Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Projects Coordinator Team Leader Statutory Planning Principal Planner - Business Facilitation Principal Planner Senior Planning Subdivision Officer Subdivision Officer	
SUBDIVISION ACT 1988	s 5(4A)	Power to consider and certify plans before Transfer of Land Act application determined	Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Projects Coordinator Team Leader Statutory Planning Principal Planner - Business Facilitation Principal Planner Senior Planning Subdivision Officer Subdivision Officer	
SUBDIVISION ACT 1988	s 6(1)	Duty to certify plan within prescribed time in specified circumstances	Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Projects Coordinator Team Leader Statutory Planning Principal Planner - Business Facilitation Principal Planner Senior Planning Subdivision Officer Subdivision Officer	
SUBDIVISION ACT 1988	s 6(2)	Duty to refuse to certify plan where conditions in s 6(1) not met and give reasons in writing	Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Projects Coordinator Team Leader Statutory Planning Principal Planner - Business Facilitation Principal Planner Senior Planning Subdivision Officer Subdivision Officer	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
SUBDIVISION ACT 1988	s 7A(2)	Duty to, within 7 days after certifying the plan, give the Secretary to the Department of Environment, Land, Water and Planning written notice of that certification, a copy of the application for certification and the certified plan	Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Projects Coordinator Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Planning Subdivision Officer Subdivision Officer	
SUBDIVISION ACT 1988	s 8(1)	Duty to refer plans to referral authority in certain circumstances	Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Projects Coordinator Team Leader Statutory Planning Principal Planner - Business Facilitation Principal Planner Senior Planning Subdivision Officer Subdivision Officer	Unless ss 8(2) -(5) apply Form of referral per r 13 and 14 of the Subdivision (Procedures) Regulations 2021
SUBDIVISION ACT 1988	s 8(6)	Duty to give referral authority copy of certified plan where not referred to referral authority	Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Projects Coordinator Team Leader Statutory Planning Principal Planner Principal Planner – Business Facilitation Senior Planning Subdivision Officer Subdivision Officer	
SUBDIVISION ACT 1988	s 10(1)	Power to require applicant to alter plan	Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Projects Coordinator Team Leader Statutory Planning Principal Planner – Business Facilitation Principal Planner Senior Planning Subdivision Officer Subdivision Officer	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
SUBDIVISION ACT 1988	s 10(2)	Power to agree to an alteration at request of applicant	Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Projects Coordinator Team Leader Statutory Planning Principal Planner – Business Facilitation Principal Planner Senior Planning Subdivision Officer Subdivision Officer	
SUBDIVISION ACT 1988	s 10(5)	Duty to send altered plan to referral authority	Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Projects Coordinator Team Leader Statutory Planning Principal Planner – Business Facilitation Principal Planner Senior Planning Subdivision Officer Subdivision Officer	Must send notice in prescribed Form 47 in Schedule 1 outlining revised times, r 19 of the Subdivision (Procedures) Regulations 2021
SUBDIVISION ACT 1988	s 10(7)	Duty to notify surveyor of alteration required by Council	Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Projects Coordinator Team Leader Statutory Planning Principal Planner – Business Facilitation Principal Planner Senior Planning Subdivision Officer Subdivision Officer	
SUBDIVISION ACT 1988	s 11(1)	Function of receiving application to amend certified plan	Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Projects Coordinator Team Leader Statutory Planning Principal Planner – Business Facilitation Principal Planner Senior Planning Subdivision Officer Subdivision Officer	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
SUBDIVISION ACT 1988	s 11(2)	Duty to refer application under s 11(1) to referral authority	Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Projects Coordinator Team Leader Statutory Planning Principal Planner – Business Facilitation Principal Planner Senior Planning Subdivision Officer Subdivision Officer	
SUBDIVISION ACT 1988	s 11(2A)	Power to amend without referral if minor amendment	Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Projects Coordinator Team Leader Statutory Planning Principal Planner – Business Facilitation Principal Planner Senior Planning Subdivision Officer Subdivision Officer	
SUBDIVISION ACT 1988	s 11(7)	Duty to re-certify plan or advise of refusal in writing with reasons	Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Projects Coordinator Team Leader Statutory Planning Principal Planner – Business Facilitation Principal Planner Senior Planning Subdivision Officer Subdivision Officer	
SUBDIVISION ACT 1988	s 11(10)	Duty to notify surveyor of an amendment by acquiring authority where plan prepared by surveyor	Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Projects Coordinator Team Leader Statutory Planning Principal Planner – Business Facilitation Principal Planner Senior Planning Subdivision Officer Subdivision Officer	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
SUBDIVISION ACT 1988	s 11(11)	Duty to give copy of re-certified plans to referral authority	Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Projects Coordinator Team Leader Statutory Planning Principal Planner – Business Facilitation Principal Planner Senior Planning Subdivision Officer Subdivision Officer	
SUBDIVISION ACT 1988	s 11A(1)	Power to require more information	Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Projects Coordinator Team Leader Statutory Planning Principal Planner – Business Facilitation Principal Planner Senior Planning Subdivision Officer Subdivision Officer	
SUBDIVISION ACT 1988	s 15(1)	Power to require engineering plan	Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Projects Coordinator Team Leader Statutory Planning Principal Planner- Business Facilitation Principal Planner Senior Planning Subdivision Officer Subdivision Officer Manager Civil Infrastructure Coordinator Infrastructure Development Principal Development Engineer	Does not apply where s 14 applies

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
SUBDIVISION ACT 1988	s 15(2)	Duty to approve/refuse approval/require alterations of engineering plan	Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Projects Coordinator Team Leader Statutory Planning Principal Planner – Business Facilitation Principal Planner Senior Planning Subdivision Officer Subdivision Officer Manager Civil Infrastructure Coordinator Infrastructure Development Principal Development Engineer Engineering Technical Officer Senior WSUD Development Engineer Senior Traffic Development Engineer Traffic Development Engineer Principal Stormwater Planning Officer Senior Development Engineer Development Engineer	Does not apply where s 14 applies
SUBDIVISION ACT 1988	s 15(6)	Power to charge for engineering plans prepared by it	Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Projects Coordinator Team Leader Statutory Planning Principal Planner - Business Facilitation Principal Planner Senior Planning Subdivision Officer Subdivision Officer Manager Civil Infrastructure Coordinator Infrastructure Development Principal Development Engineer	Does not apply where s 14 applies
SUBDIVISION ACT 1988	s 17(2)(a)	Power to appoint supervisor of works	Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Projects Coordinator Manager Civil Infrastructure Coordinator Infrastructure Development Principal Development Engineer Senior Development Engineer	Does not apply where s 14 applies

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
SUBDIVISION ACT 1988	s 17(2)(b)	Power to charge for supervision	Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Projects Coordinator Manager Civil Infrastructure Coordinator Infrastructure Development Principal Development Engineer	Does not apply where s 14 applies
SUBDIVISION ACT 1988	s 17(2)©	Power to enter into agreement with owner or applicant in anticipation of applicant becoming owner	Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Projects Coordinator Manager Civil Infrastructure Coordinator Infrastructure Development Principal Development Engineer	Does not apply where s 14 applies
SUBDIVISION ACT 1988	s 17(2A)	Power to request Minister to nominate authority to consider what works are required	Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Projects Coordinator Manager Civil Infrastructure Coordinator Infrastructure Development Principal Development Engineer	Does not apply where s 14 applies
SUBDIVISION ACT 1988	s 17(2D)	Power to transfer works/interest in land relating to the works by agreement from Council to a relevant authority	Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Projects Coordinator Manager Civil Infrastructure Coordinator Infrastructure Development Principal Development Engineer	Does not apply where s 14 applies

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
SUBDIVISION ACT 1988	s 18(1)	Power to require applicant to set aside land for public open space and/or pay a percentage	Executive Director Growth and Place Manager City Development Coordinator Statutory Planning. Statutory Planning Projects Coordinator Team Leader Statutory Planning Principal Planner - Business Facilitation Principal Planner Senior Statutory Planner Town Planner Student Planner Senior Planning Subdivision Officer Subdivision Officer Manager Planning & Growth Coordinator Planning Delivery Development Contributions Accountant	Does not apply where ss 14, 18(5) and 18(8) apply Must have regard to matters in s 18(1A)-2
SUBDIVISION ACT 1988	s 18(1B)	Power to vary time of payment by agreement with applicant	Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Projects Coordinator Team Leader Statutory Planning Principal Planner - Business Facilitation Principal Planner Manager Planning & Growth Coordinator Planning Delivery Development Contributions Accountant	
SUBDIVISION ACT 1988	s 18(4)	Power to agree with applicant to set aside/pay different percentage	Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Projects Coordinator Team Leader Statutory Planning Principal Planner - Business Facilitation Principal Planner Manager Planning & Growth Coordinator Planning Delivery Development Contributions Accountant	Does not apply where s 14 applies

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
SUBDIVISION ACT 1988	s 18(7)	Power to refund amount paid under s 18(1) where no longer intend to subdivide	Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Projects Coordinator Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Planning Subdivision Officer Subdivision Officer Manager Planning & Growth Coordinator Planning Delivery Development Contributions Accountant	Does not apply where s 14 applies
SUBDIVISION ACT 1988	s 18(8)	Power to consider it unlikely that each lot will be further subdivided.	Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Projects Coordinator Team Leader Statutory Planning Principal Planner - Business Facilitation Principal Planner Senior Statutory Planner Town Planner Student Planner Senior Planning Subdivision Officer Subdivision Officer	
SUBDIVISION ACT 1988	s 18A(6)	Power to decide to refund the amount paid to it, if satisfied that it is no longer intended to subdivide the land	Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Projects Coordinator Team Leader Statutory Planning Principal Planner - Business Facilitation Principal Planner Manager Planning & Growth Coordinator Planning Delivery Development Contributions Accountant	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
SUBDIVISION ACT 1988	s 19(1)	Power to obtain valuation where value is not agreed	Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Projects Coordinator Team Leader Statutory Planning Principal Planner - Business Facilitation Principal Planner Senior Planning Subdivision Officer Subdivision Officer Manager Planning & Growth Coordinator Planning Delivery Development Contributions Accountant	Does not apply where s 14 applies
SUBDIVISION ACT 1988	s 19(3)	Duty to give applicant copy of valuation	Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Projects Coordinator Team Leader Statutory Planning Principal Planner - Business Facilitation Principal Planner Senior Planning Subdivision Officer Subdivision Officer Manager Planning & Growth Coordinator Planning Delivery Development Contributions Accountant	Does not apply where s 14 applies
SUBDIVISION ACT 1988	s 19(5)	Power to obtain revaluation on each anniversary of the making of the public open space requirement and vary the requirement accordingly, where the public open space requirement has not been complied with	Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Projects Coordinator Team Leader Statutory Planning Principal Planner - Business Facilitation Principal Planner Senior Planning Subdivision Officer Subdivision Officer Manager Planning & Growth Coordinator Planning Delivery Development Contributions Accountant	Does not apply where s 14 applies

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
SUBDIVISION ACT 1988	s 21(1)	Duty to issue statement of compliance, subject to s 2C	Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Projects Coordinator Team Leader Statutory Planning Principal Planner - Business Facilitation Principal Planner Senior Planning Subdivision Officer Subdivision Officer	Does not apply where s 14 applies Time limits apply (s 21(1)-(2))
SUBDIVISION ACT 1988	s 21(2A)(a)&(b)	Duty to, in writing, notify Development Victoria of request within 7 days of receiving a request for issue of statement of compliance, and to provide Authority with a copy of planning permit	Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Projects Coordinator Team Leader Statutory Planning Principal Planner - Business Facilitation Principal Planner Senior Planning Subdivision Officer Subdivision Officer	
SUBDIVISION ACT 1988	s 21(2CA)	Duty not to issue a statement of compliance in relation to a plan relating to land, in respect of which an infrastructure contribution is imposed under an approved infrastructure contributions plan, unless the applicant has satisfied the Council of the criteria set out in s 21(2CA)(a) and (2CA)(b)	Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Projects Coordinator Team Leader Statutory Planning Principal Planner - Business Facilitation Principal Planner Senior Planning Subdivision Officer Subdivision Officer	
SUBDIVISION ACT 1988	s 21(4)	Power to provide in the statement of compliance that agreement pursuant to Planning and Environment Act no longer applies in certain circumstances	Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Projects Coordinator Team Leader Statutory Planning Principal Planner - Business Facilitation Principal Planner Senior Planning Subdivision Officer Subdivision Officer	Does not apply where s 14 applies

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
SUBDIVISION ACT 1988	s 21(9)	Duty to give a notice to the Commissioner of State Revenue that a statement of compliance has been issued	Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Projects Coordinator Team Leader Statutory Planning Principal Planner - Business Facilitation Principal Planner Senior Planning Subdivision Officer Subdivision Officer	
SUBDIVISION ACT 1988	s 21(10)(a)	Duty to, within 7 days after issuing a statement of compliance for a plan of subdivision relating to land in respect of which there is a levy recording (within the meaning of the Melbourne Strategic Assessment (Environment Mitigation Levy) Act 2020 (Vic)), give the Secretary to the Department of Environment, Land, Water and Planning written notice that the statement has been issued	Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Projects Coordinator Team Leader Statutory Planning Principal Planner - Business Facilitation Principal Planner Senior Planning Subdivision Officer Subdivision Officer	
SUBDIVISION ACT 1988	s 21(10)(b)	Duty to, within 7 days after issuing a statement of compliance for a plan of subdivision relating to land in respect of which there is a levy recording (within the meaning of the Melbourne Strategic Assessment (Environment Mitigation Levy) Act 2020 (Vic)), give the Secretary to the Department of Environment, Land, Water and Planning a copy of the statement	Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Projects Coordinator Team Leader Statutory Planning Principal Planner - Business Facilitation Principal Planner Senior Planning Subdivision Officer Subdivision Officer	
SUBDIVISION ACT 1988	s 21(10)(c)	Duty to, within 7 days after issuing a statement of compliance for a plan of subdivision relating to land in respect of which there is a levy recording (within the meaning of the Melbourne Strategic Assessment (Environment Mitigation Levy) Act 2020 (Vic)), give the Secretary to the Department of Environment, Land, Water and Planning a copy of the plan of subdivision	Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Projects Coordinator Team Leader Statutory Planning Principal Planner - Business Facilitation Principal Planner Senior Planning Subdivision Officer Subdivision Officer	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
SUBDIVISION ACT 1988	s 24A(1)	Duty to do any of the things listed in the table in this s where so required by planning scheme with respect to reserves, etc.	Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Projects Coordinator Team Leader Statutory Planning Principal Planner - Business Facilitation Principal Planner Senior Planning Subdivision Officer Subdivision Officer	
SUBDIVISION ACT 1988	s 24A(2)	Power to certify a plan prepared under s 24A(1) where applicant certifies land no longer reserved	Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Projects Coordinator Team Leader Statutory Planning Principal Planner - Business Facilitation Principal Planner Senior Planning Subdivision Officer Subdivision Officer	
SUBDIVISION ACT 1988	s 25(1)	Function of being notified by Registrar of registration of plan and duty to notify any public authority for which easement has been created/reserve has vested	Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Projects Coordinator Team Leader Statutory Planning Principal Planner - Business Facilitation Principal Planner Senior Planning Subdivision Officer Subdivision Officer	
SUBDIVISION ACT 1988	s 25(2)	Function of being notified by Registrar if plan is withdrawn or refused registration	Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Projects Coordinator Team Leader Statutory Planning Principal Planner – Business Facilitation Principal Planner Senior Planning Subdivision Officer Subdivision Officer	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
SUBDIVISION ACT 1988	s 25(3)	Duty to notify referral authority affected by withdrawal/refusal	Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Projects Coordinator Team Leader Statutory Planning Principal Planner - Business Facilitation Principal Planner Senior Planning Subdivision Officer Subdivision Officer	
SUBDIVISION ACT 1988	s 34E	Power to apply to VCAT for order compelling an owners corporation to carry out a requirement or perform a duty	Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Projects Coordinator Team Leader Statutory Planning Principal Planner - Business Facilitation Principal Planner Principal Planning Investigations Officer Senior Planning Investigations Officer Planning Investigations Officer Senior Planning Subdivision Officer Subdivision Officer	
SUBDIVISION ACT 1988	s 34H(5)	Function of receiving notice from Registrar of amendment or cancellation of plan on winding up	Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Projects Coordinator Team Leader Statutory Planning Principal Planner - Business Facilitation Principal Planner Senior Planning Subdivision Officer Subdivision Officer	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
SUBDIVISION ACT 1988	s 35(1)	Duty of acquiring authority to submit plan for certification and registration where land subdivided	Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Projects Coordinator Team Leader Statutory Planning Principal Planner - Business Facilitation Principal Planner Senior Planning Subdivision Officer Subdivision Officer	
SUBDIVISION ACT 1988	s 35(2)	Power to require acquiring authority to submit certification new/amended plan	Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Projects Coordinator Team Leader Statutory Planning Principal Planner - Business Facilitation Principal Planner Senior Planning Subdivision Officer Subdivision Officer	ss 35(3)-(5) apply
SUBDIVISION ACT 1988	s 35(6)	Duty of a acquiring authority to advise Registrar of vesting date	Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Projects Coordinator Team Leader Statutory Planning Principal Planner - Business Facilitation Principal Planner Senior Planning Subdivision Officer Subdivision Officer	
SUBDIVISION ACT 1988	s 35(8)	Power of acquiring authority to submit for certification and registration of any land vested/registered in its own name	Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Projects Coordinator Team Leader Statutory Planning Principal Planner - Business Facilitation Principal Planner Senior Planning Subdivision Officer Subdivision Officer	s 35(9) applies

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
SUBDIVISION ACT 1988	s 35(11)	Duty to give notice to the Commissioner of State Revenue that the plan has been certified	Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Projects Coordinator Team Leader Statutory Planning Principal Planner - Business Facilitation Principal Planner Senior Planning Subdivision Officer Subdivision Officer	Provision commences the day after the day on which the State Taxation Acts Amendment Act 2023 receives Royal Assent
SUBDIVISION ACT 1988	s 36(1)	Function of stating in writing that it considers that subdivision requires removal/acquisition of easement	Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Projects Coordinator Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Manager Civil Infrastructure Coordinator Infrastructure Development Principal Development Engineer	s 35(1AA) applies
SUBDIVISION ACT 1988	s 38	Power to provide written consent	Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Projects Coordinator Team Leader Statutory Planning Principal Planner - Business Facilitation Principal Planner	
SUBDIVISION ACT 1988	s 38A(1)	Power to provide written consent	Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Projects Coordinator Team Leader Statutory Planning Principal Planner - Business Facilitation Principal Planner	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
SUBDIVISION ACT 1988	s 38B	Power to provide written consent	Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Projects Coordinator Coordinator Strategic Implementation Team Leader Statutory Planning Principal Planner - Business Facilitation Principal Planner	
SUBDIVISION ACT 1988	s 38C	Power to provide written consent	Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Projects Coordinator Coordinator Strategic Implementation Team Leader Statutory Planning Principal Planner - Business Facilitation Principal Planner	
SUBDIVISION ACT 1988	s 39(1)	Power to refer disputes to VCAT	Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Projects Coordinator Team Leader Statutory Planning Principal Planner - Business Facilitation Principal Planner Manager Civil Infrastructure Coordinator Infrastructure Development	Unless s 39(2) applies
SUBDIVISION ACT 1988	s 39(3)	Power to apply to the County Court to order registration of plan be stopped in certain circumstances	Executive Director Growth and Place Manager City Development Coordinator Statutory Planning Statutory Planning Projects Coordinator Manager Civil Infrastructure Coordinator Infrastructure Development	
SUBDIVISION ACT 1988	Schedule 2 Clause 11(1)	Power to apply to a court for an order regarding scheme of development	Not Delegated	

SUBDIVISION (FEES) REGULATIONS 2016

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
SUBDIVISION (FEES) REGULATIONS 2016	r 9	Power to fix a fee for considering an engineering plan submitted under s 15 of the Subdivision Act 1988	Manager Civil Infrastructure Coordinator Infrastructure Development	
SUBDIVISION (FEES) REGULATIONS 2016	r 12	Power to waive or rebate the payment of a fee payable under the Subdivision Act 1988	Manager City Development Coordinator Statutory Planning	
SUBDIVISION (FEES) REGULATIONS 2016	r 13	Duty to record reasons for waiving or rebating payment of a fee under r 12 in writing	Manager City Development Coordinator Statutory Planning	

SUBDIVISION (PROCEDURES) REGULATIONS 2021

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
SUBDIVISION (PROCEDURES) REGULATIONS 2021	r 11	Duty to give the applicant the address and lot location of each lot on the plan	Manager City Development Coordinator Statutory Planning Statutory Planning Projects Coordinator Team Leader Statutory Planning Principal Planner - Business Facilitation Principal Planner Senior Statutory Planner Town Planner Student Planner Senior Planning Subdivision Officer Subdivision Officer	
SUBDIVISION (PROCEDURES) REGULATIONS 2021	r 14(a)	Duty to provide the referral authority with a copy of the application and certain details	Manager City Development Coordinator Statutory Planning Statutory Planning Projects Coordinator Team Leader Statutory Planning Principal Planner - Business Facilitation Principal Planner Senior Statutory Planner Town Planner Student Planner Senior Planning Subdivision Officer Subdivision Officer	
SUBDIVISION (PROCEDURES) REGULATIONS 2021	r 14(b)	Duty to provide the applicant with a copy of the application and certain details	Manager City Development Coordinator Statutory Planning Statutory Planning Projects Coordinator Team Leader Statutory Planning Principal Planner - Business Facilitation Principal Planner Senior Statutory Planner Town Planner Student Planner Senior Planning Subdivision Officer Subdivision Officer	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
SUBDIVISION (PROCEDURES) REGULATIONS 2021	r 19(1)	Duty to send the referral authority notice of revised time for consideration of the plan, when sending a copy of altered plan under s 10(5) of Subdivision Act 1988	Manager City Development Coordinator Statutory Planning Statutory Planning Projects Coordinator Team Leader Statutory Planning Principal Planner - Business Facilitation Principal Planner Senior Statutory Planner Town Planner Student Planner Senior Planning Subdivision Officer Subdivision Officer	
SUBDIVISION (PROCEDURES) REGULATIONS 2021	r 19(3)	Duty to send the applicant notice of revised time for consideration of the plan when altered plan is sent to a referral authority under s 10(5) of Subdivision Act 1988	Manager City Development Coordinator Statutory Planning Statutory Planning Projects Coordinator Team Leader Statutory Planning Principal Planner - Business Facilitation Principal Planner Senior Statutory Planner Town Planner Student Planner Senior Planning Subdivision Officer Subdivision Officer	
SUBDIVISION (PROCEDURES) REGULATIONS 2021	r 23(a)	Duty to provide the referral authority with a copy of the plan and certain details, when referring an application to amend a certified plan under s 11(1) of Subdivision Act 1988	Manager City Development Coordinator Statutory Planning Statutory Planning Projects Coordinator Team Leader Statutory Planning Principal Planner - Business Facilitation Principal Planner Senior Statutory Planner Town Planner Student Planner Senior Planning Subdivision Officer Subdivision Officer	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
SUBDIVISION (PROCEDURES) REGULATIONS 2021	r 23(b)	Duty to provide the applicant with a copy of the application and certain details, when referring an application to amend a certified plan under s 11(1) of Subdivision Act 1988	Manager City Development Coordinator Statutory Planning Statutory Planning Projects Coordinator Team Leader Statutory Planning Principal Planner - Business Facilitation Principal Planner Senior Statutory Planner Town Planner Student Planner Senior Planning Subdivision Officer Subdivision Officer	
SUBDIVISION (PROCEDURES) REGULATIONS 2021	r 29	Duty to provide the applicant with the amended street address and lot location of each lot on amended plan or new plan	Manager City Development Coordinator Statutory Planning Statutory Planning Projects Coordinator Team Leader Statutory Planning Principal Planner - Business Facilitation Principal Planner Senior Statutory Planner Town Planner Student Planner Senior Planning Subdivision Officer Subdivision Officer	In circumstances described in r 29
SUBDIVISION (PROCEDURES) REGULATIONS 2021	r 33(1)	Duty to maintain a register of applications	Manager City Development Coordinator Statutory Planning Statutory Planning Projects Coordinator Team Leader Statutory Planning Principal Planner - Business Facilitation Principal Planner Senior Statutory Planner Town Planner Student Planner Senior Planning Subdivision Officer Subdivision Officer Team Leader Statutory Planning Administration Senior Technical Officer Administration/Technical Officer	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
SUBDIVISION (PROCEDURES) REGULATIONS 2021	r 33(4)	Duty to make the register available for inspection	Manager City Development Coordinator Statutory Planning Statutory Planning Projects Coordinator Team Leader Statutory Planning Principal Planner - Business Facilitation Principal Planner Senior Statutory Planner Town Planner Student Planner Senior Planning Subdivision Officer Subdivision Officer Team Leader Statutory Planning Administration Senior Technical Officer Administration/Technical Officer	
SUBDIVISION (PROCEDURES) REGULATIONS 2021	r 36(4)	To issue a statement of compliance under s 21 of Subdivision Act 1988	Manager City Development Coordinator Statutory Planning Statutory Planning Projects Coordinator Team Leader Statutory Planning Principal Planner - Business Facilitation Principal Planner Senior Planning Subdivision Officer Subdivision Officer	

SUBDIVISION (REGISTRAR'S REQUIREMENTS) REGULATIONS 2021

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
SUBDIVISION (REGISTRAR'S REQUIREMENTS) REGULATIONS 2021	r 20	Function of being advised by Registrar of any amendments made to any certified plan under s 22(2)(a) of Subdivision Act 1988	Manager City Development Coordinator Statutory Planning Statutory Planning Projects Coordinator Team Leader Statutory Planning Principal Planner - Business Facilitation Principal Planner Senior Statutory Planner Town Planner Senior Planning Subdivision Officer Subdivision Officer	

SUMMARY OFFENCES ACT 1966

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
SUMMARY OFFENCES ACT 1966	s 4	Power to give permission or consent to certain things	Executive Directors Manager Community Safety & Regulation Manager Civil Infrastructure	
SUMMARY OFFENCES ACT 1966	s 6A(1)	Duty to consult with Victoria Police before granting an application for a permit for the use of council land, a road closure or anything else that the Council believes will facilitate a public protest being held by the applicant	Executive Directors Manager Community Safety & Regulation Manager Civil Infrastructure	
SUMMARY OFFENCES ACT 1966	s 50A(3)(a)	Power to apply to Governor in Council for declaration that municipal district be a district for purposes of s 50A offences	Executive Director Growth and Place Manager City Development Manager Planning & Growth	
SUMMARY OFFENCES ACT 1966	s 50A(3)(b)	Power to apply to Governor in Council for revocation/variation of declaration under s 50A(3)(a)	Executive Director Growth and Place Manager City Development Manager Planning & Growth	

TAXATION ADMINISTRATION ACT 1997

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
TAXATION ADMINISTRATION ACT 1997	s 92(1)(e)(vfa)	Function of receiving information from a tax officer under or in relation to the administration of a taxation law	Coordinator Revenue Property & Valuations	
TAXATION ADMINISTRATION ACT 1997	s 92(1)(h)	Function of receiving information from a tax officer under or in relation to the administration of a taxation law, being in relation to the <i>Short Stay Levy Act 2024</i>	Coordinator Revenue Property & Valuations	

TRANSFER OF LAND ACT 1958

Statute or Source	Column 1 Provision	Column 2 Matter delegated	Column 3 Delegate by Position	Column 4 Conditions and Limitations
TRANSFER OF LAND ACT 1958	s 26X(1)	Function of receiving enquiries, from the Registrar, for personal information that identifies ratepayers and mortgagors of land, for the purpose of comparing that information with information retained by the Registrar or the Registrar-General in relation to land that is to be brought under the Act	Executive Director Corporate Services Coordinator Revenue Property & Valuations Team Leader Property & Valuations	
TRANSFER OF LAND ACT 1958	s 26X(2)	Function of disclosing personal information that identifies who is a ratepayer or mortgagor of the land	Executive Director Corporate Services Chief Financial Officer Coordinator Revenue Property & Valuations Team Leader Property & Valuations	
TRANSFER OF LAND ACT 1958	s 45(1)	Power to sign a transfer of land in respect of which a decision to acquire or dispose of land has been made under the Local Government Act 2020	Manager Strategic Properties	Where Council is the landowner Note: Where Council receives a request for consent to the creation or surrender of an easement (right of carriageway) in a s 45 transfer of land that Council is not a party to, see s 73B
TRANSFER OF LAND ACT 1958	s 54	Power to make application to be registered proprietor	Manager Strategic Properties	Applies only where the Council is an acquiring authority as defined in s 53
TRANSFER OF LAND ACT 1958	s 55(3)	Duty to take possession of any certificate of title, or other document produced to Council on any claim for compensation and to lodge them immediately with the registrar	Manager Strategic Properties	Applies only where the Council is an acquiring authority as defined in s 53
TRANSFER OF LAND ACT 1958	s 57(1)	Duty to lodge notification with the Registrar upon service of notice of intention	Manager Strategic Properties	Applies only where the Council is an acquiring authority as defined in s 53
TRANSFER OF LAND ACT 1958	s 57(2)	Power to withdraw notice of intention to acquire	Manager Strategic Properties	Applies only where the Council is an acquiring authority as defined in s 53
TRANSFER OF LAND ACT 1958	s 62(4)	Function of receiving notice from Registrar of where land is located	Manager Strategic Properties Coordinator Property & Leasing	
TRANSFER OF LAND ACT 1958	s 73B	Power to consent to the creation or surrender of the right of carriageway	Executive Director Corporate Services Chief Financial Officer Manager Civil Infrastructure	Where land is located in Council's municipal district

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
TRANSFER OF LAND ACT 1958	s 88(1B)	Power to consent to the varying or releasing of a restrictive covenant	Executive Director Corporate Services Chief Financial Officer Manager City Development Coordinator Statutory Planning Statutory Planning Projects Coordinator Team Leader Statutory Planning	Where land is located in Council's municipal district
TRANSFER OF LAND ACT 1958	s 88(2)	Power to lodge with the Registrar a notification of the acquisition of an easement or any other right over or affecting land	Manager Strategic Properties	Applies only where the Council is an acquiring authority as defined in s 53
TRANSFER OF LAND ACT 1958	s 106(1)(b)	Power to consent to the registration of a dealing or plan	Executive Director Corporate Services Chief Financial Officer Manager City Development Coordinator Statutory Planning Statutory Planning Projects Coordinator Team Leader Statutory Planning	

TRANSPORT INTEGRATION ACT 2010

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
TRANSPORT INTEGRATION ACT 2010	s 25(1)	Duty to have regard to the transport system objectives when exercising powers and performing functions under interface legislation* which are likely to have a significant impact on the transport system	Manager Civil Infrastructure	
TRANSPORT INTEGRATION ACT 2010	s 25(2)	Duty to have regard to the decision making principles in making decisions under interface legislation* which are likely to have a significant impact on the transport system.	Manager Civil Infrastructure	
TRANSPORT INTEGRATION ACT 2010	s 25(3)	Duty to have regard to applicable specified policy principles	Manager Civil Infrastructure	
TRANSPORT INTEGRATION ACT 2010	s 25(4)	Duty to have regard to applicable specified policy principles	Manager Civil Infrastructure	
TRANSPORT INTEGRATION ACT 2010	s 26	Power to determine the weight to give to each transport system objective under ss 24 and 25	Manager Civil Infrastructure	
TRANSPORT INTEGRATION ACT 2010	s 27	Power to determine the weight to give to each decision making principle under ss 24 and 25	Manager Civil Infrastructure	
TRANSPORT INTEGRATION ACT 2010	s 115F(3)	Function of collaborating with the Commercial Passenger Vehicle Commission	Manager Civil Infrastructure	
TRANSPORT INTEGRATION ACT 2010	s 197B(2)	Function of receiving notice from regulated bodies	Manager Civil Infrastructure	Where council is the responsible authority and s 197 applies
TRANSPORT INTEGRATION ACT 2010	s 197B(3)	Duty to meet with representatives from Director of Transport Safety	Manager Civil Infrastructure	Where council is the responsible authority and s 197 applies
TRANSPORT INTEGRATION ACT 2010	s 197D	Duty to comply with guidelines issued under Act and directions of Secretary or Minister	Manager Civil Infrastructure	

UNCLAIMED MONEY ACT 2008

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
UNCLAIMED MONEY ACT 2008	s 11(1)(a)	Duty to established a business register of unclaimed money	Chief Financial Officer Manager Financial Reporting Coordinator Financial Reporting	Where Council is operating as a business.
UNCLAIMED MONEY ACT 2008	s 11(1)(b)	Duty to by 31 March each year enter in the business register the prescribed details in relation to unclaimed money held as at 1 March in that year.	Chief Financial Officer Manager Financial Reporting Coordinator Financial Reporting	Where Council is operating as a business.
UNCLAIMED MONEY ACT 2008	s 11(3)	Power to deduct out of unclaimed money payable to an owner an amount in respect of the reasonable expenses of a business in holding unclaimed money and locating the owner.	Chief Financial Officer Manager Financial Reporting Coordinator Financial Reporting	Where Council is operating as a business.
UNCLAIMED MONEY ACT 2008	s 12(1)(a)	Duty to pay to the Registrar an amount equal to all amounts of unclaimed money held on that 1 March less any amounts that have been paid to the owner and any amounts deducted under subsection (3) or section 11(3)	Chief Financial Officer Manager Financial Reporting Coordinator Financial Reporting	Where Council is operating as a business.
UNCLAIMED MONEY ACT 2008	s 12(1)(b)	Duty to lodge a return with the Registrar	Chief Financial Officer Manager Financial Reporting Coordinator Financial Reporting	Where Council is operating as a business.
UNCLAIMED MONEY ACT 2008	s 29(1)	Power to apply to the Registrar for repayment of an overpayment of unclaimed money.	Chief Financial Officer Manager Financial Reporting Coordinator Financial Reporting	Where Council is operating as a business. Application must be made within 5 years after the payment of unclaimed money to the Registrar. Application under this section cannot be made for money paid to the Registrar under s 12 or 14 of this Act if the Registrar has previously served a notice of assessment or reassessment on the business or trustee that relates to the payment that would be the subject of the application.
UNCLAIMED MONEY ACT 2008	s 43	Function of being liable to pay interest on the amount payable that remains unpaid if a default occurs	Chief Financial Officer Manager Financial Reporting Coordinator Financial Reporting	Where Council is operating as a business.

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
UNCLAIMED MONEY ACT 2008	s 48	Function of being liable to pay a penalty in addition to the amount payable that remains unpaid.	Chief Financial Officer Manager Financial Reporting Coordinator Financial Reporting	Where Council is operating as a business.
UNCLAIMED MONEY ACT 2008	s 53	Duty to pay the penalty within the period specified for that purpose in a notice of assessment or reassessment.	Chief Financial Officer Manager Financial Reporting Coordinator Financial Reporting	Where Council is operating as a business.
UNCLAIMED MONEY ACT 2008	s 56(1)	Power to lodge a written objection with the Registrar.	Chief Financial Officer Manager Financial Reporting Coordinator Financial Reporting	Where Council is operating as a business.

VALUATION OF LAND ACT 1960

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
VALUATION OF LAND ACT 1960	s 6(1)	Duty to give notice of decision to cause a valuation to be made	Team Leader Property & Valuations	Where council is the valuation authority
VALUATION OF LAND ACT 1960	s 6(2)	Power to require the general valuation prepared by the valuation authority to show items in paragraphs (a) - (c)	Team Leader Property & Valuations	Where council is a rating authority
VALUATION OF LAND ACT 1960	s 6(3)	Duty to give notice to valuer-general	Team Leader Property & Valuations	Where Council is the rating authority
VALUATION OF LAND ACT 1960	s 6(4)	Duty to ensure the valuer-general's request is given effect to	Team Leader Property & Valuations	
VALUATION OF LAND ACT 1960	s 7AB(2)	Power to adjust the rate or emergency services and volunteers funding levy payable retrospectively for any period it considers just	Team Leader Property & Valuations	
VALUATION OF LAND ACT 1960	s 7A(1)	Power to pay valuer subject to the requirements of this s7A(1)	Chief Financial Officer Coordinator Revenue Property & Valuations	
VALUATION OF LAND ACT 1960	s 7AE(2)	Duty to comply with an Order of the Governor in Council requiring the making of a new valuation	Team Leader Property & Valuations	
VALUATION OF LAND ACT 1960	s 7A(2)	Power to make a payment, irrespective of ss (1), if Council satisfies paragraphs (a) and (b)	Chief Financial Officer Coordinator Revenue Property & Valuations	
VALUATION OF LAND ACT 1960	s 7B(1)	Duty to provide valuation to valuer-general within 2 months of date on which the valuation was returned to council	Team Leader Property & Valuations	
VALUATION OF LAND ACT 1960	s 8AA(1B)	Duty to pay the valuer-general in accordance with s where council has requested a supplementary valuation	Team Leader Property & Valuations	
VALUATION OF LAND ACT 1960	s 8AA(2)(a)	Power to agree the fees in respect of servicing of a valuation	Chief Financial Officer	
VALUATION OF LAND ACT 1960	s 10(1)	Power to make a nomination to have the Power to cause a valuation of all land in its municipal district for a specified year	Team Leader Property & Valuations	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
VALUATION OF LAND ACT 1960	s 10(6)	Power to revoke nomination made under s 10(1)	Team Leader Property & Valuations	
VALUATION OF LAND ACT 1960	s 11	Duty to make a general valuation	Team Leader Property & Valuations	Where Council is the valuation authority
VALUATION OF LAND ACT 1960	s 12	Function of causing a valuation of rateable land at the direction of the Minister	Team Leader Property & Valuations	Where Council is the valuation authority
VALUATION OF LAND ACT 1960	s 13DA(1)	Power to appoint people to carry out valuations	Executive Director Corporate Services	Must hold Qualifications specified by Minister
VALUATION OF LAND ACT 1960	s 13DC(2)	Power to use in force valuations in certain circumstances	Team Leader Property & Valuations	
VALUATION OF LAND ACT 1960	s 13DF(3A)	Power to use supplementary valuation before it is certified to levy or adjust municipal rate or emergency services and volunteers funding levy	Team Leader Property & Valuations	
VALUATION OF LAND ACT 1960	s 13DF(5)	Power to adjust rate or emergency services and volunteers funding levy payable retrospectively where supplementary valuation made in circumstance referred to in s 13DF(2)(o)	Coordinator Revenue Property & Valuations	
VALUATION OF LAND ACT 1960	s 13DFA(2)	Function of receiving written certification of supplementary valuation from valuer-general	Team Leader Property & Valuations	
VALUATION OF LAND ACT 1960	s 13DFB(1)	Power to request valuer-general to carry out a supplementary valuation	Coordinator Revenue Property & Valuations	
VALUATION OF LAND ACT 1960	s 13DFB(3)	Function of receiving the supplementary valuation within 10 business days after the supplementary valuation is returned to the valuer-general	Coordinator Revenue Property & Valuations	
VALUATION OF LAND ACT 1960	s 13DG(3)	Duty to make a valuation of all rateable land where council has had annexed to its municipal district any area which is not part of a former municipal district.	Team Leader Property & Valuations	Where council is the valuation authority

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
VALUATION OF LAND ACT 1960	s 13G(1)	Power to make a nomination to have the power to cause a valuation of land specified in s 13G(2) for a specified year	Team Leader Property & Valuations	Where council is rating authority
VALUATION OF LAND ACT 1960	s 13G(7)	Power to revoke nomination made under s 13G(1)	Team Leader Property & Valuations	Where Council is the collection agency
VALUATION OF LAND ACT 1960	s 13H	Duty to cause a general valuation of non-rateable leviable land to be made and returned to it, in accordance with s 13H	Team Leader Property & Valuations	Where council is the valuation authority
VALUATION OF LAND ACT 1960	s 13I	Duty to comply with a Ministerial Direction given under s 13I	Team Leader Property & Valuations	Where council is the valuation authority
VALUATION OF LAND ACT 1960	s 13J	Power to appoint people to carry out valuation	Team Leader Property & Valuations	The person(s) to be appointed must hold the qualifications or experience specified by Minister applies when Council is making a valuation for the purposes of the <i>Emergency Services and Volunteers Fund Act 2012</i>
VALUATION OF LAND ACT 1960	s 13L(4)	Power to use a supplementary valuation before it is certified by the valuer-general	Team Leader Property & Valuations	Where council is the collection agency
VALUATION OF LAND ACT 1960	s 13L(6)	Power to adjust the emergency services and volunteers funding levy payable retrospectively for any period considered just	Team Leader Property & Valuations	Where council is the collection agency
VALUATION OF LAND ACT 1960	s 13M(2)	Function of receiving certification in writing that the valuer-general is satisfied that the supplementary valuation is correct	Team Leader Property & Valuations	Where Council is the collection agency
VALUATION OF LAND ACT 1960	s 13N(1)	Power to request the Valuer-General to make a supplementary valuation	Coordinator Revenue Property & Valuations	Where Council is the collection agency
VALUATION OF LAND ACT 1960	s 13N(3)	Function of receiving the supplementary valuation within 10 business days after the supplementary valuation is returned to the valuer-general	Team Leader Property & Valuations	Where Council is the collection agency
VALUATION OF LAND ACT 1960	s 13Q(4)	Power to adjust a rate or emergency services and volunteers funding levy	Chief Financial Officer Coordinator Revenue Property & Valuations Team Leader Property & Valuations	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
VALUATION OF LAND ACT 1960	s 15(3)	Duty to give notices in paragraphs (a) and (b) if information is received from a valuation authority under s 15(1)(b) as to a general valuation	Coordinator Revenue Property & Valuations	Where council is the valuation authority
VALUATION OF LAND ACT 1960	s 20(3)	Function of receiving objection and written submission where objection is because the value is too low or too high, and the value is not less than the prescribed amount	Team Leader Property & Valuations	Where Council is the valuation authority
VALUATION OF LAND ACT 1960	s 21(2)	Duty to refer an objection received to the valuation authority	Team Leader Property & Valuations	Where Council is not the valuation authority which made the valuation
VALUATION OF LAND ACT 1960	s 21(2A)	Duty to refer objection to valuer	Team Leader Property & Valuations	Where council is the valuation authority
VALUATION OF LAND ACT 1960	s 21(5)	Function of receiving written notice from the valuer-general of recommendation	Team Leader Property & Valuations	Where council is the valuation authority or rating authority
VALUATION OF LAND ACT 1960	s 21(6)	Duty to give effect to the decision of the valuer-general	Team Leader Property & Valuations	Where council is the rating authority
VALUATION OF LAND ACT 1960	s 22(5)	Function of receiving copy of application to VCAT for review of valuation decision	Team Leader Property & Valuations	Where council is the valuation authority
VALUATION OF LAND ACT 1960	s 22(6)	Duty to forward to principal registrar of VCAT notice of objection and copies of any notices given under s 21 and any information given or submissions lodged under s 20, in relation to objection, within 1 month after being served with copy of objector's application for review under s 22(5)	Team Leader Property & Valuations	Where council is the valuation authority

VICTORIA STATE EMERGENCY SERVICE ACT 2005

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
VICTORIA STATE EMERGENCY SERVICE ACT 2005	s 34(1)	Power to apply for registration of a group of persons as a unit of the Service	Executive Director City Life	
VICTORIA STATE EMERGENCY SERVICE ACT 2005	s 35(2)	Power to consult with The Chief Officer Operations regarding removal of controller of a registered unit from office	Executive Director City Life	

VICTORIAN DATA SHARING ACT 2017

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
VICTORIAN DATA SHARING ACT 2017	s 10(a)	Power to provide some, or all, of the specified data to the Chief Data Officer	Executive Director Corporate Services Chief Information Officer	If the Chief Data Officer gives a notice under s 8
VICTORIAN DATA SHARING ACT 2017	s 10(b)	Power not to respond to the request	Executive Director Corporate Services Chief Information Officer	If the Chief Data Officer gives a notice under s 8
VICTORIAN DATA SHARING ACT 2017	s 13(a)	Power to provide some, or all, of the specified data to the Chief Data Officer	Executive Director Corporate Services Chief Information Officer	If the Chief Data Officer gives a notice under s 11
VICTORIAN DATA SHARING ACT 2017	s 13(b)	Power not to respond to the request	Executive Director Corporate Services Chief Information Officer	If the Chief Data Officer gives a notice under s 11
VICTORIAN DATA SHARING ACT 2017	s 24(3)(c)	Function of being informed by the Chief Data Officer, or data analytics body, if the Victorian Data Sharing Act 2017, Privacy and Data Protection Act 2014 or Health Records Act 2001 has been, or is likely to have been, breached in relation to data handled under the Victorian Data Sharing Act while in the control of the Chief Data Officer, or of the data analytics body	Executive Director Corporate Services Chief Information Officer	
VICTORIAN DATA SHARING ACT 2017	s 33(4)	Duty to have regard to policies or guidelines issued under s 33(1)	Executive Director Corporate Services Chief Information Officer	

VICTORIAN EARLY CHILDHOOD REGULATORY AUTHORITY ACT 2025

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
VICTORIAN EARLY CHILDHOOD REGULATORY AUTHORITY ACT 2025	s 30	Function of receiving information on the Victorian Early Childhood Worker Register from an authorised person.	Executive Director City Life Manager Family Services Coordinator Early Childhood Education & Care Coordinator Integrated Children's Centre	

VICTORIAN ENVIRONMENTAL ASSESSMENT COUNCIL ACT 2001

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
VICTORIAN ENVIRONMENTAL ASSESSMENT COUNCIL ACT 2001	s 26D(1)	Function of conferring with the Victorian Environmental Assessment Council	Executive Directors	If affected by the provision of an assessment or advice requested under s 26B
VICTORIAN ENVIRONMENTAL ASSESSMENT COUNCIL ACT 2001	s 26D(2)	Duty to give practicable assistance to the Victorian Environmental Assessment Council in preparing an assessment or advice	Executive Directors	

VICTORIAN LOCAL GOVERNMENT GRANTS COMMISSION ACT 1976

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
VICTORIAN LOCAL GOVERNMENT GRANTS COMMISSION ACT 1976	s 10	Duty to supply prescribed information to the commission by certain time	Manager Financial Reporting Coordinator Financial Reporting	

VICTORIAN PLANNING AUTHORITY ACT 2017

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
VICTORIAN PLANNING AUTHORITY ACT 2017	s 33(2)	Duty to comply with request by Authority under s 33(1) for information or assistance	Executive Director Growth and Place Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Statutory Planning Statutory Planning Projects Coordinator Coordinator Strategic Implementation	
VICTORIAN PLANNING AUTHORITY ACT 2017	s 34(1)	Function of consulting with Authority where exercising its powers likely to affect council's functions	Executive Director Growth and Place Manager City Development Manager Planning & Growth Coordinator Strategic Planning Coordinator Statutory Planning Statutory Planning Projects Coordinator Coordinator Strategic Implementation	

WATER ACT 1989

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
WATER ACT 1989	s 12(1)(a)	Duty to make any authorisation or permission that may affect the drainage system subject to any conditions required to ensure the conservation of waterways, wetlands and aquifers	Manager Civil Infrastructure	
WATER ACT 1989	s 12(1)(b)	Power to withhold authorisation or permission until such works are carried out that are required to avoid or lessen any possible adverse effect	Manager Civil Infrastructure	
WATER ACT 1989	s 27(4)(a)(ii)	Function of receiving notice of a proposed declaration by the Minister that an area will be a water supply protection area	Manager Civil Infrastructure	
WATER ACT 1989	s 32H	Duty to keep copy of approved management plan available for inspection	Executive Director City Infrastructure	
WATER ACT 1989	s 36(3)(c)	Function of receiving a copy of an application for the grant of a bulk entitlement if Minister considers the council is directly affected	Manager Civil Infrastructure	
WATER ACT 1989	s 67A	Function of receiving a copy of an application under s 67 in respect of a dam	Manager Civil Infrastructure	
WATER ACT 1989	s 67B	Duty to advise the Minister of response to application	Executive Director City Infrastructure	
WATER ACT 1989	s 122ZA(2)	Function of consenting to Minister's determination under s122ZA(1)(b)	Executive Director City Infrastructure	
WATER ACT 1989	s 122ZC	Power to contribute money to environmental or recreational area for improving or maintaining the area	Executive Director City Infrastructure	
WATER ACT 1989	s 144(2)(c)	Function of receiving a declaration by an Authority that land will be a serviced property for the purposes of the Act, if likely to be affected	Manager Civil Infrastructure	
WATER ACT 1989	s 152	Function of receiving notice of intention to affect works	Manager Civil Infrastructure	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
WATER ACT 1989	s 153	Function of receiving notice to alter or remove works	Manager Civil Infrastructure	
WATER ACT 1989	s 165(1)	Power to require an Authority to fix fire plugs to works	Executive Director City Infrastructure	
WATER ACT 1989	s 165(2)	Duty to meet costs of providing, installing, marking and maintaining all fire plugs that the council requires	Manager Civil Infrastructure Manager City Works	
WATER ACT 1989	s 171D(1)	Power to require Melbourne Water Corporation to fix fire plugs to works	Not Delegated	
WATER ACT 1989	s 171D(2)	Duty to meet costs of providing, installing, marking and maintaining fire plug, where plug is in Council's municipal district	Executive Director City Infrastructure	
WATER ACT 1989	s 180(1)	Duty to forward copy application for septic tank permit to Authority	Executive Director City Life Manager Community Safety & Regulation	
WATER ACT 1989	s 180(3)	Function of receiving any notification of the location of the nearest sewer, the availability of works to service the land and any requirements	Executive Director City Life Manager Community Safety & Regulation	
WATER ACT 1989	s 180(4)	Duty to comply with any requirement of the Authority in regard to the application	Executive Director City Life Manager Community Safety & Regulation	
WATER ACT 1989	s 180(5)	Duty to not make a decision within 21 days after the copy is forwarded to the Authority	Executive Director City Life Manager Community Safety & Regulation	
WATER ACT 1989	s 188(3)	Function of receiving notice of proposed declaration of a waterway if the council may have an interest in the waterway	Manager Civil Infrastructure	
WATER ACT 1989	s 205(3)	Function of receiving notice of proposed declaration that an area of land will be liable to flooding or be a floodway area	Manager Civil Infrastructure	
WATER ACT 1989	s 206(1)(b)	Function of receiving notice that an Order has been published in the Government Gazette	Manager Civil Infrastructure	
WATER ACT 1989	s 206(3)	Duty to prevent land uses that are inconsistent with any identified flood hazards	Manager City Development	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
WATER ACT 1989	s 208(2)	Duty to notify Authority of intention to undertake or erect any regulated works or structure before undertaking or erecting the works or structure	Executive Director City Infrastructure	
WATER ACT 1989	s 214(2)(b)	Duty to be represented on a committee to carry out investigations in relation to water management if the council is affected	Manager Civil Infrastructure	
WATER ACT 1989	s 217	Power to apply for an order for removal or modification of works	Executive Director City Infrastructure	
WATER ACT 1989	s 218(2)(b)(ii)	Function of receiving notice of proposed declaration that an area of land will be a drainage course	Manager Civil Infrastructure	
WATER ACT 1989	s 218(7)	Duty to act in accordance with a management plan approved by the Minister, if the council has management and control of a drainage course	Manager Civil Infrastructure	
WATER ACT 1989	s 218(8)	Power to require an owner, occupier or other public statutory body to remove any interferences, carry out any works and maintain any structures, if the council has the management and control of a drainage course	Manager Civil Infrastructure	Subject to the limitations set out in 218
WATER ACT 1989	s 218(10)	Duty to comply with any request by another public statutory body within 1 month	Manager Civil Infrastructure	
WATER ACT 1989	s 218(14)	Power to enter into and remain on the drainage course for the purpose of doing anything that an owner or occupier failed to do	Manager Civil Infrastructure Manager City Works	
WATER ACT 1989	s 244(7)	Function of receiving a copy of a community agreement, if land in the area is affected	Manager Civil Infrastructure	
WATER ACT 1989	s 244(8)(b)	Power to consent to community agreement where it involves the construction of a drain across a road reserve	Manager Civil Infrastructure	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
WATER ACT 1989	s 246	Power to exercise the power and perform the functions of the committee if requested by the committee, where land is affected by a community drainage or salinity mitigation or community water supply scheme	Manager Civil Infrastructure	
WATER ACT 1989	s 263(2)	Function of receiving a request to arrange for a supplementary valuation to be made	Manager Civil Infrastructure	
WATER ACT 1989	s 281A(1)	Power to enter into agreement with Melbourne Water Corporation to collect money owing to Melbourne Water Corporation under the Act	Not Delegated	
WATER ACT 1989	s 281A(3)	Duty to collect money owing to Melbourne Water Corporation under the Act, that relates to Council's municipal district	Not Delegated	On the terms and conditions agreed with Melbourne Water Corporation or, in default of agreement, determined by the Essential Services Commission
WATER ACT 1989	s 286(1)(a)	Duty to contribute to the revenue of the Authority if requested	Executive Director City Infrastructure	Conditions set out in s 285 and s 286
WATER ACT 1989	s 287(1)(a)	Duty to make a special contribution to the revenue of the Authority if requested	Executive Director City Infrastructure	Conditions set out in s 285 and s 287

NEIGHBOURHOOD AMENITY LOCAL LAW 2024

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
NEIGHBOURHOOD AMENITY LOCAL LAW 2024	-	Powers, duties and functions contained within Council's Neighbourhood Amenity Local Law 2024	Coordinator Place Activation Place Activation Officer Place Insights & Project Officer	

MANAGEMENT ISSUES – Asset disposal (other than land)

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
MANAGEMENT ISSUES	Finance Issues	Power to authorise the sale or disposal of assets other than land	Executive Director City Infrastructure Manager City Works	Fleet and plant assets (including plant stores) only
MANAGEMENT ISSUES	Finance Issues	Power to authorise the sale or disposal of assets other than land	Executive Director Corporate Services	Information and Communications Technology assets only
MANAGEMENT ISSUES	Finance Issues	Power to authorise the sale or disposal of assets other than land	Executive Director City Infrastructure Manager City Works	Furniture assets only
MANAGEMENT ISSUES	Finance Issues	Power to authorise the sale or disposal of assets other than land	Executive Directors Manager City Works	Minor assets only A minor asset has a value between \$200 and \$999 and includes portable equipment for use in the field, workshop environments or departments
MANAGEMENT ISSUES	Finance Issues	Power to authorise the sale or disposal of assets other than land	Not Delegated	Infrastructure assets only

MANAGEMENT ISSUES – Bad debts & statute barred infringements

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
MANAGEMENT ISSUES	Finance Issues	Power to write off bad debts up to \$150,000	Executive Director Corporate Services	
MANAGEMENT ISSUES	Finance Issues	Power to write off bad debts up to \$50,000	Chief Financial Officer	
MANAGEMENT ISSUES	Finance Issues	Power to write off bad debts up to \$15,000	Coordinator Revenue Property & Valuations	
MANAGEMENT ISSUES	Finance Issues	Power to write off infringements which are statute barred up to \$50,000	Executive Director City Life Manager Community Safety & Regulation	
MANAGEMENT ISSUES	Finance Issues	Power to write off infringements which are statute barred up to \$25,000	Coordinator Parking & Animal Management Services Coordinator Amenity Protection, Permits & Review Services	

MANAGEMENT ISSUES – Competition & consumer protection compliance program

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
MANAGEMENT ISSUES	Miscellaneous Issues	Duty to administer a competition and consumer protection compliance program	Managers	

MANAGEMENT ISSUES – Purchase Card

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
MANAGEMENT ISSUES	Administration Issues	Power to issue or cancel a purchase card for Mayor/Executive Directors	CEO	Purchase Card Use and expenditure limits must be in accordance with the City's policies and procedures
MANAGEMENT ISSUES	Administration Issues	Power to issue or cancel a purchase card for staff	Executive Directors	Purchase Card Use and expenditure limits must be in accordance with the City's policies and procedures
MANAGEMENT ISSUES	Administration Issues	Power to use a purchase card	Staff with purchase card	Delegation must be exercised in accordance with the Purchase Card Policy and Procedure Delegate must not exceed the approved maximum limit for their purchasing cards

MANAGEMENT ISSUES – Expenditure, procurement, and contracts

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
MANAGEMENT ISSUES	Finance Issues	Power to authorise expenditure for purchase of goods, works and services to a value of \$500,000 or less (excluding GST)	Executive Directors	To a value of \$500,000 or less (excluding GST) In accordance with the Procurement Policy
MANAGEMENT ISSUES	Finance Issues	Power to authorise expenditure for utility services up to a value of \$350,000 (excluding GST)	Chief Financial Officer	For utility services up to a value of \$350,000 (excluding GST)
MANAGEMENT ISSUES	Finance Issues	Power to authorise expenditure for purchase of goods, works and services to a value of \$200,000 or less (excluding GST)	Managers Chief Legal Officer	To a value of \$200,000 or less (excluding GST) In accordance with the Procurement Policy
MANAGEMENT ISSUES	Finance Issues	Power to authorise expenditure for purchase of goods, works and services to a value of \$50,000 or less (excluding GST)	Coordinators Development Contributions Accountant Manager Planning & Growth Lead Legal Counsel Corporate & Commercial Lead Legal Counsel Projects & Infrastructure Lead Legal Counsel Corporate & Compliance Business Manager - Tourism Facilities Operations Coordinator National Wool Museum Director Project Manager Northern & Western Geelong Growth Areas	To a value of \$50,000 or less (excluding GST) In accordance with the Procurement Policy
MANAGEMENT ISSUES	Finance Issues	Power to authorise expenditure for purchase of goods, works and services to a value of \$25,000 or less (excluding GST)	Team Leader Economic Performance & Communication	To a value of \$25,000 or less (excluding GST) In accordance with the Procurement Policy

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
MANAGEMENT ISSUES	Finance Issues	Power to authorise expenditure for purchase of goods, works and services to a value of \$20,000 or less (excluding GST)	Parks Operation Leader Inventory & Purchasing Supervisor Executive Director Tourism - Greater Geelong & The Bellarine Project Engineer Senior Project Engineer Maintenance Officer - Infrastructure Senior Team Leader Maintenance Operations Parks Operational Leader Turf Operational Leader Irrigation Management Officer Team Leader Waste Contract Management Regulatory & Performance Lead Team Leader Garden Organics Team Leader Waste Service Delivery Senior Environmental Engineer Senior Project Officer (Construction) Project Engineer (Construction)	To a value of \$20,000 or less (excluding GST) In accordance with the Procurement Policy
MANAGEMENT ISSUES	Finance Issues	Power to authorise expenditure for purchase of goods, works and services to a value of \$10,000 or less (excluding GST)	Assistant Manager Leisurelink & Kardinia Aquatic Centre Centre Manager Bellarine Aquatic & Sports Centre Centre Manager Leisurelink Aquatic & Recreation Centre Centre Manager Splashdown & NBAC Centre Manager Northern Aquatic and Community Hub Halls Operations Supervisor Waterfront Landscape & Maintenance Officer Project Engineer (Construction) Senior Public Art Officer Venue Transition Manager Geelong Arena Marketing, Communications and Customer Experience Coordinator (Swim Sport and Leisure) Marketing & Project Officer (Swim Sport and Leisure) Care Management Officer Marketing, Communications and Customer Experience Coordinator Venue Manager Leisuretime Sports Precinct and Barwon Valley Activity Centre	To a value of \$10,000 or less (excluding GST) In accordance with the Procurement Policy

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
MANAGEMENT ISSUES	Finance Issues	Power to authorise expenditure for purchase of goods, works and services to a value of \$5,000 or less (excluding GST)	Team Leader Registrations, Licensing & Business Support Central Geelong Place Activation Officer Operations Manager (Potato Shed) Retail & Operations Manager (National Wool Museum) Senior Administration Team Leader (Community Care) Team Leader Early Childhood Education & Care Team Leader Family Services Development Construction Supervisor Plant Fleet Officer Supervisor Plant & Hire Supervisor Botanic Gardens Supervisor Parks Supervisor Works Turf Supervisor Senior Maintenance Arborist Parks Planting Arborist Arboricultural Inspector Municipal Fire Prevention Officer/Team Leader Nature Reserves Team Supervisor Operations Leader Drysdale Landfill & Resource Recovery Centre Operations Leader Garden Organics Supervisor Commercial & Public Place Collection	To a value of \$5,000 or less (excluding GST) In accordance with the Procurement Policy)
MANAGEMENT ISSUES	Finance Issues	Power to authorise expenditure for purchase of goods, works and services to a value of \$2,000 or less (excluding GST)	Administration Team Leader/Personal Assistant (Family Services) Executive Assistant (Chief Executive Officer) Executive Assistant (City Infrastructure)	To a value of \$2,000 or less (excluding GST) In accordance with the Procurement Policy
MANAGEMENT ISSUES	Finance Issues	Power to authorise expenditure for purchase of goods, works and services to a value of \$1,500 or less (excluding GST)	IS Asset & Administration Officer	To a value of \$1,500 or less (excluding GST) In accordance with the Procurement Policy
MANAGEMENT ISSUES	Finance Issues	Power to authorise expenditure for purchase of goods, works and services to a value of \$1,000 or less (excluding GST)	Centre Manager Early Childhood Services Mechanic in Charge	To a value of \$1,000 or less (excluding GST) In accordance with the Procurement Policy
MANAGEMENT ISSUES	Finance Issues	Power to authorise payment of wages, salaries, related payments	Executive Director Corporate Services Coordinator Payroll Manager Financial Planning & Analysis Manager Financial Reporting Coordinator Financial Reporting Coordinator Revenue Property & Valuations	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
MANAGEMENT ISSUES	Finance Issues	Power to authorise calling of invitations for expressions of interest or tenders for works, services and equipment	Executive Directors Managers Chief Legal Officer	
MANAGEMENT ISSUES	Finance Issues	Power to enter contracts within an approved budget - approve tenders/quotations or execute contracts up to the value of \$500,000 (excluding GST)	Executive Directors	Up to the value of \$500,000 (excluding GST) In accordance with the Procurement Policy
MANAGEMENT ISSUES	Finance Issues	Power to enter contracts within an approved budget - approve tenders/quotations or execute contracts up to the value of \$200,000 (excluding GST)	Managers Chief Legal Officer	Up to the value of \$200,000 (excluding GST) In accordance with the Procurement Policy
MANAGEMENT ISSUES	Finance Issues	Power to enter contracts within an approved budget - approve tenders/quotations or execute contracts up to the value of \$50,000 (excluding GST)	Coordinators Development Contributions Accountant Lead Legal Counsel Corporate & Commercial Lead Legal Counsel Projects & Infrastructure Lead Legal Counsel Corporate & Compliance Business Manager - Tourism EDRMS Administrator Facilities Operations Coordinator National Wool Museum Director Project Manager Northern & Western Geelong Growth Areas	Up to the value of \$50,000 (excluding GST) In accordance with the Procurement Policy
MANAGEMENT ISSUES	Finance Issues	The power to approve contract variations for works and infrastructure contracts where the City is the principal.	Executive Director Corporate Services	Limited to a maximum aggregate per contract of \$2million (excluding GST). This delegation cannot be exercised where the Executive Director Corporate Services has exercised their own financial delegation to approve contract variations (to a maximum aggregate per contract of up to a lesser of either 30% of the original contract value or \$500,000 (excluding GST) in the same contract.
MANAGEMENT ISSUES	Finance Issues	Power to approve contract variations to a maximum aggregate per contract of up to the lesser of either 30% of the original contract value or \$500,000 (excluding GST)	Executive Directors	To a maximum aggregate per contract of up to the lesser of either 30% of the original contract value or \$500,000 (excluding GST) In accordance with the Procurement Policy

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
MANAGEMENT ISSUES	Finance Issues	Power to approve contract variations to a maximum aggregate per contract of up to the lesser of either 20% of the original contract value or \$200,000 (excluding GST)	Managers Chief Legal Officer City Representative	To a maximum aggregate per contract of up to the lesser of either 20% of the original contract value or \$200,000 (excluding GST) In accordance with the Procurement Policy
MANAGEMENT ISSUES	Finance Issues	Power to approve contract variations to a maximum aggregate per contract of up to the lesser of either 10% of the original contract value or \$30,000 (excluding GST)	Coordinators Development Contributions Accountant Lead Legal Counsel Corporate & Commercial Lead Legal Counsel Projects & Infrastructure Lead Legal Counsel Corporate & Compliance Business Manager - Tourism Facilities Operations Coordinator National Wool Museum Director Project Manager Northern & Western Geelong Growth Areas City Representative	To a maximum aggregate per contract of up to the lesser of either 10% of the original contract value or \$30,000 (excluding GST) In accordance with the Procurement Policy

MANAGEMENT ISSUES - Grants

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
MANAGEMENT ISSUES	Administration Issues	Power to apply for and enter an agreement to accept a grant of up to \$500,000, or to enter an agreement to make a grant of up to \$500,000 within an approved budget	Executive Directors	
MANAGEMENT ISSUES	Administration Issues	Power to apply for and enter an agreement to accept a grant of up to \$200,000, or to enter an agreement to make a grant of up to \$200,000 within an approved budget	Managers	

MANAGEMENT ISSUES - Insurance matters

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
MANAGEMENT ISSUES	Administration Issues	Power to make ex gratia settlement claims under policy excess. Up to \$100,000	Manager Enterprise Risk & Insurance	
MANAGEMENT ISSUES	Administration Issues	Power to make ex gratia settlement claims under policy excess. Up to \$10,000	Senior Insurance and Claims Advisor	
MANAGEMENT ISSUES	Administration Issues	Power to make ex gratia settlement claims under policy excess. Up to \$5,000	Coordinator Fleet Fleet Management Officer Fleet Support Officer	
MANAGEMENT ISSUES	Administration Issues	Power to manage processing of insurance claims	Manager Enterprise Risk & Insurance Senior Insurance and Claims Advisor Coordinator Fleet Fleet Management Officer Fleet Support Officer	

MANAGEMENT ISSUES - Land transactions

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
MANAGEMENT ISSUES	Finance Issues	Power to authorise to sign contracts of sale and vendor statements for land approved for sale	Manager Strategic Properties	1. Obtain a valuation for the land as required under s 114(2)(c) of the Local Government Act 2020 2. That the sale price be not less than the valuation obtained for the land 3. That all other terms of the Contract of Sale be determined by the Council's solicitor
MANAGEMENT ISSUES	Finance Issues	Power to sign vendor statements and chattels inventory for land approved for sale	Manager Strategic Properties	
MANAGEMENT ISSUES	Finance Issues	Power to execute transfer of land where Council has approved a sale or purchase of real estate	Manager Strategic Properties	
MANAGEMENT ISSUES	Finance Issues	Power to sign contracts of sale for the approved acquisition of real estate	Manager Strategic Properties	
MANAGEMENT ISSUES	Finance Issues	Power to authorise the order, release, refund, or return of securities, bank guarantees and bonds, relating to property transactions only	Manager Strategic Properties	
MANAGEMENT ISSUES	Administration Issues	Power to sign transfer-related documentation under the Duties Act 2000	Manager Strategic Properties	
MANAGEMENT ISSUES	Administration Issues	Power to authorise the release of deposit moneys under the Sale of Land Act 1962	Manager Strategic Properties	
MANAGEMENT ISSUES	Administration Issues	Power to serve statutory notices in relation to land owned or managed by council	Manager Strategic Properties	
MANAGEMENT ISSUES	Administration Issues	Power to consent to the conversion of general law land to bring it under the operation of the Transfer of Land Act 1958	Manager Strategic Properties	Where Council is the landowner
MANAGEMENT ISSUES	Administration Issues	Power to acquire or dispose of an interest in land other than the fee simple	Manager Strategic Properties	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
MANAGEMENT ISSUES		Power to lodge with the Register a caveat, and subsequently seek its withdrawal in accordance with s89(1) of the Transfer of Land Act 1958	Manager Strategic Properties	
MANAGEMENT ISSUES	Administration Issues	Power to instruct the Representative in relation to conveyancing transaction(s)	Chief Legal Officer	This delegation authorises the delegate to sign Client Authorisation Forms on behalf of the City to facilitate electronic transactions on the PEXA electronic conveyancing platform.

MANAGEMENT ISSUES - Leases and licences

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
MANAGEMENT ISSUES	Administration Issues	Power to make seasonal and casual allocation of sporting grounds	Manager Community Participation Coordinator Sport & Recreation Planning Coordinator Community Recreation Team Leader Community Recreation Community & Recreation Liaison Officer Recreation & Open Space Project Officer	
MANAGEMENT ISSUES	Administration Issues	Power to enter into or vary a lease or licence of land where Council is the lessor or licensor	Executive Director Corporate Services Coordinator Property & Leasing Manager Strategic Properties	
MANAGEMENT ISSUES	Administration Issues	Power to issue a letter of offer for lease or licence where Council is the landowner	Coordinator Property & Leasing Manager Strategic Properties	The delegate shall not offer to issue a letter of offer for lease or licence where: a) the lessee or licensee fails to provide satisfactory reference and credit checks b) the lease or licensee fails to comply with any imposed conditions
MANAGEMENT ISSUES	Administration Issues	Power to enter into a lease or licence as a result of a tenant's right to exercise an option to renew in accordance with the terms of the lease or licence where Council is the landowner	Coordinator Property & Leasing Manager Strategic Properties	The delegate cannot enter into a lease or licence where there has been a substantial breach of a condition of the lease or licence
MANAGEMENT ISSUES	Administration Issues	Power to consent to assignment of leases or licences and impose conditions on any consent in accordance with the terms of the lease or licence	Coordinator Property & Leasing Manager Strategic Properties	The delegate shall not consent to the assignment of a lease or licence where a) in the opinion of the delegate there is a substantial breach of the lease or licence b) the assignee fails to provide satisfactory references and credit checks c) the assignee fails to comply with any imposed conditions

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
MANAGEMENT ISSUES	Administration Issues	Power to consent to sub-letting and sub-licensing of premises and impose conditions on any such consent in accordance with the terms of the lease or licence	Coordinator Property & Leasing Manager Strategic Properties	The delegate shall not consent to the sub-letting or sub-licensing of premises where a) in the opinion of the delegate there is a substantial breach of the lease or licence, or b) the sub-lessee or sub-licensee fails to provide satisfactory references and credit checks c) the sub-lessee or sub-licensee fails to comply with any imposed conditions
MANAGEMENT ISSUES	Administration Issues	Power to consent to the mortgage of leases and licences	Manager Strategic Properties	The delegate shall not consent to the mortgage of a lease or licence where a) in the opinion of the delegate there is a substantial breach of the lease or licence b) the mortgagee fails to provide satisfactory references and credit checks c) the mortgagee fails to comply with any imposed conditions
MANAGEMENT ISSUES	Administration Issues	Power to advertise premises, stalls, and land available for lease	Coordinator Property & Leasing Manager Strategic Properties	
MANAGEMENT ISSUES	Administration Issues	Power to review and determine rents under rent review provisions of leases and licences	Coordinator Property & Leasing Manager Strategic Properties	
MANAGEMENT ISSUES	Administration Issues	Power to prepare, execute and serve notices to quit and notices of re-entry on tenants and licence holders and take such further action as is necessary to take possession of premises, stall or land	Coordinator Property & Leasing Manager Strategic Properties	In the exercise of this power the delegate must consult with their Executive Director Only to be exercised in situations where the tenant or licence holder is in arrears of rents or fees or otherwise in default under the lease or licence or refuses to execute a lease or licence

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
MANAGEMENT ISSUES	Administration Issues	Power to terminate month to month leases or licences	Coordinator Property & Leasing Manager Strategic Properties	In the exercise of this power, the delegate must comply with the terms of the lease or licences regarding termination
MANAGEMENT ISSUES	Administration Issues	Power to lease or licence premises or land from another person or body for any purposes	Coordinator Property & Leasing Manager Strategic Properties	The delegate must not incur any expenditure which is not authorised by the approved budget and is not consistent with expenditure and contract delegation limitations
MANAGEMENT ISSUES	Administration Issues	Power to enter into a deed of surrender for a lease or licence of council land where the occupant is vacating by agreement	Coordinator Property & Leasing Manager Strategic Properties	
MANAGEMENT ISSUES	Administration Issues	Power to a) determine an issue b) take an action c) do any act or thing, which is incidental to any of the powers described above (leases and licences)	Coordinator Property & Leasing Manager Strategic Properties	In the exercise of this power, the delegate is bound by any condition and/or limitation expressed to apply to the power elsewhere described to which the exercise of the power is incidental

MANAGEMENT ISSUES - Legal matters

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
MANAGEMENT ISSUES	Administration Issues	Power to obtain legal opinions	Executive Directors Chief Legal Officer Lead Legal Counsel Corporate & Commercial Lead Legal Counsel Projects & Infrastructure Lead Legal Counsel Corporate & Compliance Senior Lawyer Lawyer	
MANAGEMENT ISSUES	Administration Issues	Power to approve litigation settlement amounts	Executive Directors	Within financial delegation limits
MANAGEMENT ISSUES	Administration Issues	Power to appeal a decision of the Victorian Civil and Administrative Tribunal or Court	Executive Directors	

MANAGEMENT ISSUES - Media management

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
MANAGEMENT ISSUES	Administration Issues	Power to make statements to the press	Executive Director Tourism - Greater Geelong & The Bellarine	On tourism Issues only
MANAGEMENT ISSUES	Administration Issues	Power to make statements to the press	Executive Directors Manager Corporate Affairs Corporate Communications Lead Senior Communication & Media Officer	
MANAGEMENT ISSUES	Administration Issues	Power to authorise the issue of media releases	Executive Directors Manager Corporate Affairs Corporate Communications Lead Senior Communication & Media Officer	

MANAGEMENT ISSUES - Natural Disaster Financial Assistance claims

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
MANAGEMENT ISSUES	Miscellaneous Issues	Function of lodging claims for Natural Disaster Financial Assistance and liaising with the Department of Treasury and Finance regarding claims	Executive Directors	

MANAGEMENT ISSUES - Privacy compliance program

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
MANAGEMENT ISSUES	Miscellaneous Issues	Duty to administer a privacy compliance program	Chief Legal Officer Lead Legal Counsel, Corporate & Compliance	

MANAGEMENT ISSUES - Signing cheques & funds transfers

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
MANAGEMENT ISSUES	Finance Issues	Power to sign cheques and authorise payments for Operating Accounts	Executive Director Corporate Services Chief Financial Officer Manager Financial Planning & Analysis Manager Financial Reporting Manager People Shared Services Coordinator Payroll Coordinator Revenue Property & Valuations Coordinator Financial Reporting Accounting Officer	
MANAGEMENT ISSUES	Finance Issues	Power to sign cheques and authorise payments for Investment Accounts	Manager Financial Reporting Coordinator Financial Reporting Coordinator Revenue Property & Valuations Accounting Officer	
MANAGEMENT ISSUES	Finance Issues	Power to transfer of funds from General fund to Payroll account is completed by Financial Reporting	Executive Director Corporate Services Manager People Shared Services Manager Financial Reporting Coordinator Payroll Coordinator Financial Reporting Coordinator Revenue Property & Valuations Accounting Officer	
MANAGEMENT ISSUES	Finance Issues	Power to electronically transfer funds and authorise payments for payroll functions.	Executive Director Corporate Services Manager People Shared Services Coordinator Payroll	

MANAGEMENT ISSUES - Signing correspondence

	Column 1	Column 2	Column 3	Column 4
Statute or Source	Provision	Matter delegated	Delegate by Position	Conditions and Limitations
MANAGEMENT ISSUES	Miscellaneous issues	Power to sign correspondence to external parties relating to position responsibilities and delegated powers	All staff (except Executive Directors)	Unable to sign correspondence relating to: a) Members of Parliament b) Interpretation of policy matters c) Committing City resources that exceed the position's financial delegation limits
MANAGEMENT ISSUES	Miscellaneous issues	Power to sign correspondence to external parties relating to position responsibilities and delegated powers	Executive Directors	Unable to sign correspondence committing City resources that exceed the position's financial delegation limits