

2025-2026 ELECTRIC LINE CLEARANCE MANAGEMENT PLAN

CITY INFRASTRUCTURE
PARKS AND NATURAL ASSETS
TREE MANAGEMENT UNIT

VERSION 4

Document Version History

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Name: City of Greater Geelong

Authorised by: Director of City Infrastructure

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Contents

| | |
|---|----|
| Definitions..... | 4 |
| References | 4 |
| Regulation 9(2) Preparation of the Management Plan | 5 |
| Regulation 9(4) Preparation of the Management Plan | 5 |
| 10 Obligations to the management plan..... | 15 |
| Schedule 1 Part 2 Division 1 – Clearance responsibilities..... | 15 |
| Schedule 1 Part 2 Division 2 - Manner of cutting and removing trees..... | 18 |
| Schedule 1 Part 2 Division 3 – Notification, consultation, and dispute resolution. | 19 |
| Schedule 1 Part 2 Division 4 – Additional Duties of responsible persons | 19 |

Definitions

Regulations – The Electricity Safety (Electric Line Clearance) Interim Regulations 2025

The Plan – The City of Greater Geelong’s Electric Line Clearance Management Plan

Responsible Person – Person responsible for implementing the plan.

The City – The City of Greater Geelong

CFA – The Country Fire Authority

Suitably Qualified Arborist –an arborist who holds a minimum of AQF Level 5 Certificate of Arboriculture and at least 3 years field experience

Electric line Clearance Personnel – Any persons responsible for assessing and/or maintaining electric line clearance.

References

This plan has reference to the following City of Greater Geelong documents:

- Electricity Safety (Electric Line Clearance) Interim Regulations 2025
- Electrical Safety Rules for Vegetation Management Work Near Overhead Powerlines by Non-Electrical Workers
- Australian Standard AS4373-2007
- Guidelines to the Electricity Safety (Electric Line Clearance) Regulations 2020
- The City of Greater Geelong Tree Management Policy
- The City of Greater Geelong Urban Forest Strategy

Regulation 9(2) Preparation of the Management Plan

Electricity Safety (Electric Line Clearance) Interim Regulations 2025

In response to regulation 9(2) of the Electricity Safety (Electric Line Clearance) Interim Regulations 2025. Process of preparing, maintaining, and submitting the Electric Line Clearance Management Plan.

The City of Greater Geelong’s Tree Management Unit, under supervision of the Coordinator Tree Management, will review and amend the plan annually. The plan will be submitted to the Director of City Infrastructure for authorization prior to the 31st of March each year. Revision of this document will include evaluation of processes and procedures, and confirmation of currency of regulations and standards to ensure effectiveness and efficiency is maintained while meeting the objectives set out by Energy Safe Victoria.

The approved plan will antique the previous year’s plan as of the 30th of June each year.

The City of Greater Geelong’s Coordinator of Tree Management will submit the plan within 14 days of request.

Regulation 9(4) Preparation of the Management Plan

(a) Name, address, and telephone number of the responsible person.

Name: City of Greater Geelong
Position: CEO
Name: Allie Wastie

Address: 30 Gheringhap Street, Geelong VIC 3220

Telephone: (03) 5272 5272

(b) Name, address, and telephone number of the person who was responsible for the preparation of the management plan.

Name: James Stirton

Position: Director City Infrastructure

Address: Parks Management Offices, Holt Road, East Geelong VIC 3219

Telephone: (03) 5272 5272

(c) Name, address, and telephone number of the persons who are responsible for carrying out the management plan.

| | | |
|---------------------|--|-----------------------------|
| Name(s): | Reese McIlvena | Sarah Priestley |
| Position(s): | Manager Parks & Natural Assets | Coordinator Tree Management |
| Address: | Parks Management Offices, Holt Road, East Geelong VIC 3219 | |
| Telephone: | (03) 5272 5272 | |

(d) The telephone number of a person who can be contacted in an emergency that requires clearance of a tree from an electric line that the responsible person is required to keep clear of trees.

| | |
|-------------------|---|
| Name: | City Infrastructure Customer Service Centre |
| Address: | 299 Anakie Road, Lovely Banks 3213 |
| Telephone: | (03) 5272 5272 |

After Hours Emergency Service will contact the nominated after hours duty officer.

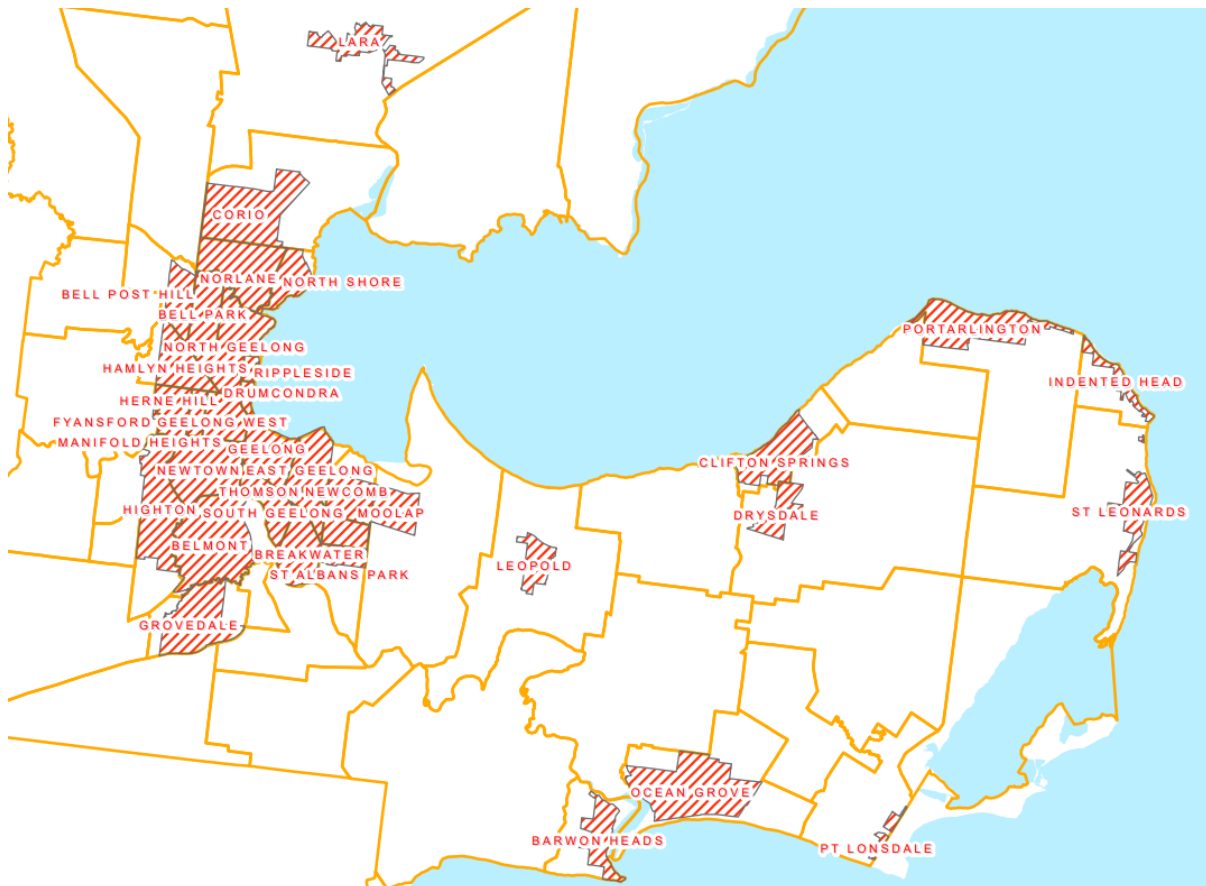
(e) The Objectives of the management plan;

- To maintain public, workplace and electrical safety.
- Maintain compliance with the Electricity Safety (Electric Line Clearance) Interim Regulations 2025
- Minimize the risk of fires caused by contact between electrical assets and vegetation.
- Ensure reliability of electrical supply to the Greater Geelong region.
- Manage the City's arboricultural assets around powerlines in a manner that promotes plant health, safety, and amenity value.
- Protect areas of important vegetation value as defined in the planning scheme.
- Continuous improvement of the plan and its implementation as defined in clause 9(3)(m) of the regulations.
- Maintain community satisfaction and educate on the requirements of electrical line clearance.

(f) The Land to which the management plan applies by the inclusion of a map;

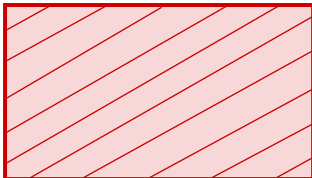
The plan applies only to the declared areas as determined by the department of Environment, Land, Water and Planning. The extremities of the declared area specific to a local area are kept on the City's inhouse mapping system and is made available to all electric line clearance personnel.

Figure 1 Declared areas for the Geelong region.

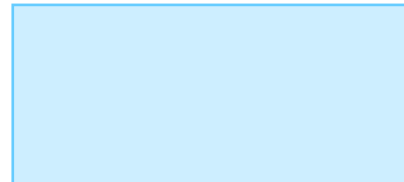


(g) Any hazardous bushfire risk areas and low bushfire risk areas in the land referred to in paragraph (f) (as indicated on the map)

The City of Greater Geelong is approximately 1,250km² and has a considerable declared area of responsibility for electric line clearance that are a mixture of both low and high bushfire risk areas. Fire risk areas are documented for reference on internal mapping systems and are provided to all electric line clearance personnel. Bushfire risk areas are dictated by the Country Fire Authority, currency is confirmed with CFA when plan reviewed.



High bushfire risk area within declared area.



Low bushfire risk area within the declared area.

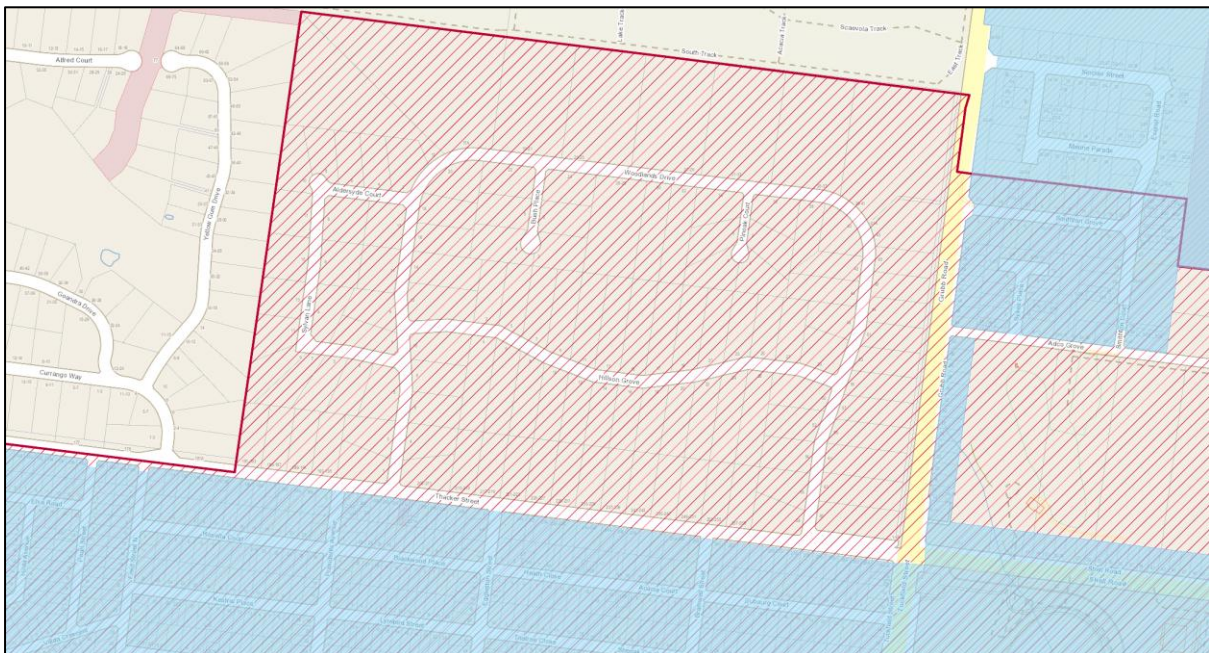


Figure 2 Example of LBRA/HBRA border within declared area

(h) The Location of areas containing trees which may need to be cut or removed to ensure compliance with the code that are;

I. Indigenous to Victoria.

The City maintains records of all arboricultural assets that identify both species and location. Correct identification of indigenous vegetation is made by utilizing a suitably qualified arborist in collaboration with the City's Environmental & Natural Resources team.

A list of native trees to the Geelong region can be found in Appendix 1. The responsible person(s) has access to data that derived from the City's inhouse system, Weave.

II. Listed in a planning scheme to be of ecological, historical, or aesthetic significance.

Schedule to clause 43.01 of Greater Geelong's heritage overlay identifies 167 locations throughout the region where tree controls apply and a permit is required to remove, destroy, or lop a tree. A total of 3 of these sites contain vegetation within the vicinity of powerlines that are the City's responsibility for maintaining clearance. A list of these sites including effected trees can be found in Appendix 1.

An exemption for permit requirements applies in cases where it is necessary to keep the whole or any part of a tree clear from electric lines provided that the work is conducted in accordance with the code of practice prepared under section 86 of the Act.

The Greater Geelong planning scheme identifies 6 locations where the Environmental Significance Overlay (42.01) is defined within the City's declared area of responsibility. None of these sites contain vegetation that require electric line clearance.

For further information regarding significant sites can be found at [Geelong Planning Scheme](#).

III. Trees considered to be of cultural or environmental significance.

The City has one tree identified on the [National Tree Register](#) that is applicable to this plan, identified in Appendix 1.

(i) Means by which the responsible person will use to identify a tree of a kind specified in paragraph (h)(i), (ii), or (iii)

The City maintains digital data records of all tree assets and their significance on its in-house spatial data software, Weave. These records are made available to the responsible person(s) while vegetation inspections are being performed, so that threatened status of vulnerable, 'endangered' or 'critically endangered' are included when assessing flora or fauna species. Asset significance is updated by the Cities Environment team as changes are published. Alternatively, further information can be found via the following websites:

| Significance | Organization | Further Information |
|--|--|--|
| Indigenous | The City of Greater Geelong | Refer to Appendix 1. https://geelongaustralia.com.au/indigenousplants/article/item/8ce589e1bce0fe8.aspx |
| Indigenous, Ecological, Historical, or Aesthetic | Department of Environment, Land, Water and Planning. | https://www.delwp.vic.gov.au/ https://mapshare.vic.gov.au/vicplan/ https://www.environment.vic.gov.au/native-vegetation/native-vegetation https://planning-schemes.api.delwp.vic.gov.au/schemes/greatergeelong |
| Cultural | National Trust Victorian Aboriginal Heritage Register | https://trusttrees.org.au/ https://www.aboriginalvictoria.vic.gov.au/victorian-aboriginal-heritage-register |
| Environmental | Department of Environment, Land, Water and Planning. | https://www.environment.vic.gov.au/conserving-threatened-species/threatened-list |

The City will ensure these lists are relevant and updated annually during the revision of this plan.

The responsible person and ELC personal are to seek approval from the City's Tree Management Department prior to performing vegetation clearance on any significant trees as identified in this plan.

(j) The management procedures that the responsible person will adopt to ensure compliance with the Code, which must;

(i) Include details of the methods to be adopted for managing trees and maintaining a minimum clearance space as required by the Code.

The City is responsible for approximately 35,000 trees within the vicinity of powerlines. A suitably qualified arborist completes all electric line clearance inspections and schedules clearance works on proactive annual program, and as a reactive service for out of program works. Inspections are divided into 36 suburbs across the Geelong region, a timetable for these inspections can be found in Appendix 2.

All Electric Line Clearance personnel are inducted onto the City's Electric Line Clearance program prior to commencing Electric Line Clearance work within the municipality.

- Timeframes for completion of work after assessment is 60 days after inspection date.
- Where pruning is required, consideration is given to the location of the tree within the span, the potential for sag and sway and the requirements of 9(4)(i)(ii).
- Electric line clearance personnel will use the graphs and tables provided in Schedule 2 of the Electricity Safety (Electric Line Clearance) Interim Regulations 2025 to ensure adequate clearance is made. A copy of these graphs can be found in Appendix 3.
- Trees are assessed for structural integrity relative to the risk it poses to electrical assets.
- During assessment, consideration will be given to tree species and condition. Realistic growth rates are considered and are assessed against clearance thresholds.
- Pruning practices are applied to conform with AS4373 pruning of amenity trees as far as practicable, with intentions of retaining canopy mass so that the City's strategies are continued.
- HBRA areas are inspected and pruned during the month of October, with a completion date of 31st of October each year.
- Dates and records of pruning are kept within the City's data base, Weave.
- Post work audit is performed to ensure compliance and quality by City of Greater Geelong officers.
- Removal of a tree near powerlines will only be considered when:
 - It is impractical to maintain the required distance through annual maintenance.
 - Ineligible for an exemption.
 - No viable engineering solution.
- The City is conscious of species selection when planting vegetation near overhead powerlines.

(ii) For the purpose of determining a minimum clearance space in accordance with Division 1 of Part 3 of the Code.

Where spans are greater than 100 metres in Low Bushfire Risk greater than 45 meters in High Bushfire Risk Areas advice on sway and sway will be sought from Powercor. This information will be stored in the City's inhouse system, Weave.

Initial contact will be made via details contained in Schedule 1 Part 2 Division 4 20.

(k) The procedures to be adopted if it is not practicable to comply with the requirements of AS4373 while cutting a tree in accordance with the code;

It is a requirement that all staff and contractors who maintain council owned trees comply with the Australian Standard AS4373 where practicable. To enable compliance with AS4373 all staff and contractors will have the qualifications and experience outlined in this plan to determine whether plant, equipment or techniques are appropriate to complete works to the standard required.

The specifications of the City's contract for ELC management includes a requirement to adhere to the processes outlined within this plan.

Where the standard cannot be met, consideration will be given to the risks associated with not pruning a tree to the standard, such as:

- Risk of partial or whole tree failure.
- The likelihood that a potential failure could cause harm.
- Species of vegetation to be pruned.
- Impact on tree health and longevity.
- Loss or reduction of amenity value if the Standard is not met.
- Reasonable assessment for retaining the tree.
- Where it is not practicable to meet AS4373, a representative from the City who is a suitably qualified will assess the site and determine if it is reasonably practicable to deviate from AS4373 if not the tree will be removed.

Reasonably practicable means that which is, or was at a particular time, reasonably able to be done to ensure health and safety, considering, and weighing up all relevant matters.

- (i) A description of each alternative compliance mechanism in respect of which the responsible person has applied, or proposes to apply, for approval under clause 31 of the Code;**

Currently the City of Greater Geelong does not seek alternate compliance mechanisms under Clause 31 of the code..

- (m) The details of each approval for an alternative compliance mechanism that;**

- (i) The Responsible Person holds:**
There are currently no compliance mechanisms held by the responsible person.
- (ii) Is in effect:**
There are currently no compliance mechanisms held by the responsible person.

- (n) A description of the measures that must be used to assess the performance of the responsible person under the management act;**

The City has several performance indicators to track the progress and compliance of its annual program:

- Annual electric line clearance program.
- All works and audits recorded in City database.
- Monthly post work audits with an expected compliance rate of 90%
- Audits undertaken on statistically significant proportion of trees inspected.
- 10-day timeframe for rectification of non-compliances, with post rectification undertaken upon notification of works complete.
- No greater than 20 requests for service from the public or the service provider annually.
- Less than 5 complaints from property owners annually.
- No outages caused by grow in of vegetation within the declared area.
- No fires caused by branch failure or vegetation grow ins.
- Monthly meetings to monitor performance of the program.
- Identifying and prioritizing high risk non-compliance work when required.
- Ensuring completion of HBRA inspections prior to expected fire season.

The data analyzed as part of managing the electric line clearance program assists with identifying maintenance trends, potential risks associated with managing the program, and creates opportunity to improve the current practices.

(o) Details of the audit processes that must be used to determine the responsible person's compliance under the code

The City undertakes monthly OH&S and quality audits of the Electric Line Clearance Program:

- Monthly post work audits are completed on a statistically significant proportion of trees inspected with an expected compliance rate of 90%
- Audits undertaken by suitably qualified arborists who hold a Cert II ESI in Powerline Vegetation Control, with the following electives, Assess vegetation in an electricity supply industry environment and Recognise plants
- Audit results are maintained in the City's database and addressed at monthly contractor meetings. Non-compliances are required to be addressed within 10 working days.

(p) The qualifications and experience that the responsible person must require of the persons who are to carry out the inspection, cutting or removal of trees in accordance with the code and the Electricity Safety (General) Regulations 2019:

The Electrical Safety Rules for Vegetation Management work near overhead powerlines by non-electrical workers (Energy Safe Victoria) establishes the minimum standards to be used in addition to other occupational safety and health requirements, to enable safe vegetation management when in the vicinity of powerlines by persons not working for the asset owner but another responsible person.

A suitably qualified arborist inspecting vegetation near powerlines are required by the City to have the following current qualifications, training, and experience:

- AQF Level 5 Certificate of Arboriculture.
- Cert II ESI in Powerline Vegetation Control, with the following electives:
 - Assess vegetation in an electricity supply industry environment.
 - Recognise plants.
- Working safely in the construction industry.
- Working safely near live electrical apparatus: non-electrical worker.
- Safe work Practices.
- First Aid.
- Traffic Management.
- Application of pruning techniques and Standards.
- Manual handling.
- Environmental awareness.
- At least three years of field experience in assessing trees.

All Electric line clearance personnel who prune vegetation from electric apparatus must be qualified persons under the Electricity Safety (General) Regulations 2019 and have current qualifications, training, and experience in the following:

- Minimum AQF Level 3 in Arboriculture
- Certificate II in ESI powerline vegetation control, with the following electives:

- Control vegetation in the vicinity of live electrical apparatus from an elevated work platform.
- Control vegetation using pruning techniques.
- Working safely in the construction industry.
- Working safely near electrical apparatus; non-electrical worker.
- High Risk Work License (WP) and EWP escape/rescue techniques.
- Safe work practices.
- First aid.
- Traffic management.
- Operate woodchipper and plant.
- Chainsaw operation.
- Application of pruning techniques and Standards.
- Manual handling.
- Chemical use and application.
- Environmental awareness.

Currencies are maintained via refresher training as per the requirements of the certificate.

Training relevance for each electric line clearance personnel is managed via monthly reporting of training matrixes and kept records of licenses and lapse dates. Currencies are maintained via annual refresher training as per the requirements of the certificate. If personnel are identified to be taking works without appropriate qualifications they are removed from site

(q) Notification and consultation procedures, including the form of the notice to be given in accordance with Division 3 of Part 2 of the code;

The City will notify the public of upcoming programmed works pertaining to electric line clearance 14 days prior to works commencing and no later than 60 days after notification. [Notification will be published on the Geelong Australia website.](#)

Notification letters will include the following:

Vegetation management Near overhead powerlines In the City of Greater Geelong

The City will inspect the trees and has contracted Stevens Specialist Tree Services to prune trees that are impacting powerlines, to ensure no impact to power supply through conflict with vegetation.

All vegetation clearance work is required to be carried out in compliance with the Electricity Safety (Electric Line Clearance) Interim Regulations 2025. These regulations stipulate a minimum safe clearance between trees and powerlines to keep regrowth clear of powerlines.

Tree works will begin in the suburb of (SUBURB) in (MONTH YEAR) and will begin no earlier than 14 days from the date of this notice and will occur no later than 60 days from the date of this notice.

If works do not occur within the timeframes specified, Council will notify you accordingly. If you have any further queries, please contact the our Customer Service on 5272 5272.

(r) A procedure for the independent resolution of disputes relating to electric line clearance;

In the first instance all customer requests and/or complaints will be referred to the City's Arborist for resolution, with escalation as follows if required:

- Coordinator Tree Management Unit (Parks & Natural Assets)
- Manager Parks & Natural Assets (City Infrastructure)

Where a customer is not satisfied with the actions, service or decision that has been made by City Infrastructure following this process, the customer can formally request an internal review by the City's Internal Ombudsman.

The Internal Ombudsman can be contacted as follows:

Email - internalombudsman@geelongcity.vic.gov.au

Mail - City of Greater Geelong Internal Ombudsman
c/- Governance
City of Greater Geelong
PO BOX 104
GEELONG VIC 3220

Alternatively, the complainant may contact the Energy and Water Ombudsman (Victoria) (EWOV) at:

Level 6, 111 Bourke Street Melbourne, VIC 3000
Phone: 1800 500 509

- (s) **If Energy Safe Victoria has granted an exemption under regulation 11 relating to a requirement of the Code, details of the exemption or a copy of the exemption.**

No exemptions have been granted by Energy Safe Victoria.

10 Obligations to the management plan.

- 6 The responsible person must ensure that a copy of the current management plan is published on the responsible person's internet site.**

The City's electric line clearance management plan will be published on its website and the superseded plan removed, prior to the 30th of June each year.

[The City of Greater Geelong website](#)

Schedule 1 Part 2 Division 1 – Clearance responsibilities

- 4 Exception to minimum clearance space for structural branches around insulated low voltage electric lines.**

The City prescribes to the exceptions allowed in clause 4 – The responsible person is not required to ensure that a particular branch of a tree for which the person has clearance responsibilities is clear of the minimum clearance space for an electric line span if-

- The electric line is insulated and low voltage.
- The tree is in a low bush fire risk area.
- .
- The branch is wider than 130mm at the point at which it enters the minimum clearance space; and
- In the case of a span distance of 40 metres or less, the branch is more than 150mm from the line.
- In the case of a span distance greater than 40 metres, the branch is more than 300mm from the line.
- The tree has been inspected and reported on within the last 14 months by a suitably qualified arborist, with special attention given to encroaching structural limbs and the risks associated with retaining the limb.
- Where the suitably qualified arborist deems action is required to adhere to the exception, works will be completed within a 2-month timeframe unless otherwise required.
- Records of inspections are kept for period no less than 5 years.

5 Exception to minimum clearance space for small branches around insulated low voltage electric lines.

The City prescribes to the exceptions allowed in clause 5 – The responsible person is not required to ensure that a particular branch of a tree for which the person has clearance responsibilities is clear of the minimum clearance space for an electric line span if-

- The electric line is insulated and low voltage.
- The branch is less than 10mm wide at the point at which it enters the minimum clearance space.
- The branch has been removed from the minimum clearance space within the last 12 months.

6 Exception to minimum clearance space for small branches growing under uninsulated low voltage electric lines in low bushfire risk areas.

The City prescribes to the exceptions allowed in clause 6 – The responsible person is not required to ensure that a particular branch of a tree for which the person has clearance responsibilities is clear of the minimum clearance space for an electric line span if-

- The electric line is low voltage, and uninsulated.
- The electric line is in a low bushfire risk area.
- The incurring branches are no greater than 10mm in diameter at the point of incursion and is no more than 500mm inside the minimum clearance space.
- If the span is no greater than 45 metres in length it must a minimum of one conductor spreader.
- If the span is greater than 45 metres in length it must have a minimum of two conductor spreaders.
- The branch collar or epicormic bud point of origin is below the height of the electric line.
- The tree has been inspected and reported on within the last 14 months by a suitably qualified arborist.
- Where the suitably qualified arborist deems action is required to adhere to the exception, works will be completed within a 2-month timeframe unless otherwise required.
- Records of inspections are kept for period no less than 5 years.

7 Exception to minimum clearance space for structural branches around uninsulated low voltage electric lines in low bushfire risk areas.

The City prescribes to the exceptions allowed in clause 7 – The responsible person is not required to ensure that a particular branch of a tree for which the person has clearance responsibilities is clear of the minimum clearance space for an electric line span if-

- The electric line is low voltage, and uninsulated.
- The electric line is in a low bushfire risk area.
- If the branch encroaches the minimum clearance space in the middle 2 thirds of a span
 - In cases where the span does not exceed 45 metres, 1 conductor spreader must be present.
 - In cases where the span exceeds 45 metres, 2 conductor spreaders must be present.
- The branch is more than 130mm wide at the point at which it enters the clearance space.
- The branch is no more than 500 mm inside the minimum clearance space.

- The tree has been inspected and reported on within the last 14 months by a suitably qualified arborist.
- Where the suitably qualified arborist deems action is required to adhere to the exception, works will be completed within a 2-month timeframe unless otherwise required.
- Records of inspections are kept for period no less than 5 years.

9 Responsible persons may cut or remove hazard tree.

The responsible person may cut or remove vegetation identified as likely to fall onto or otherwise come into contact with an electric line that the responsible person has clearance responsibilities for. Where appropriate, notice will be given to the local community.

Schedule 1 Part 2 Division 2 - Manner of cutting and removing trees.

10 Cutting of tree to comply with standards.

See Regulation 9 (j) of this management plan.

11 Cutting or removal of indigenous or significant trees must be minimised.

The City aims to reduce impacts on all vegetation by electric line clearance regardless of its status. Cutting or removal of significant or indigenous trees that the City is responsible for will only be performed when a suitably qualified arborist deems works are required to either maintain public safety or to make clear any portion of the tree that does not conform with the Code.

12 Cutting or removing habitat for threatened fauna.

The City does not have any habitat trees in close proximity to powerlines in declared areas.

In cases where fauna will be impacted by electric line clearance the City will seek to engage appropriate stakeholders to reduce the impact as far as practicable. Resources such as the Flora and Fauna Guarantee Act Threatened List on the Victorian Department of Energy, Environment and Climate Action website may be used in the initial instance.

13 Restrictions on timing of cutting or removal if notification is required.

Where notification of electric line clearance work requires further attention outside of regulation 9 (q) of this management plan, the City will give adequate notice of work unless deemed urgent.

14 Restriction on urgent cutting of trees.

Clause 19(2) is not required by the City.

15 Restriction on urgent removal of trees.

Clause 19(2) is not required by the City.

Schedule 1 Part 2 Division 3 – Notification, consultation, and dispute resolution.

16 Responsible person must provide notification before cutting or removing certain trees.

Covered in Regulation 9(4) (q) of this management plan.

17 Responsible person must publish notification before cutting or removing certain trees.

Covered in Regulation 9(4) (q) of this management plan.

18 Responsible person must consult with occupier or owner of private property before cutting or removing certain trees.

Not required by the City.

19 Notification and record keeping requirements for urgent cutting or removal.

The City maintains records of electric line clearance notifications and maintenance related works on its in-house systems.

Schedule 1 Part 2 Division 4 – Additional Duties of responsible persons

20 Duty relating to the safety of cutting or removal of trees close to an electric line.

As covered in Regulation 9(2) (p) the City only engages suitably qualified personnel to ensure electric line clearance work is performed in a safe, suitable manner.

On occasions where further information is required relating to electrical safety and clearance, the City will seek advice from the relevant organisation.

| Organization | Contact | Phone | Email |
|--------------|--|-----------|------------------------|
| Powercor | Jason Craig – Powercor liaison Officer | 9683 4851 | JCraig@powercor.com.au |